

Agenda

Kaiapoi-Tuahiwī Community Board

Monday 17 August 2026

5pm

Kaikanui Room
Ruātaniwha Kaiapoi Civic Centre
176 Williams Street, Kaiapoi

Members:

Jackie Watson (Chairperson)

Russell Keetley (Deputy Chairperson)

Tim Bartle

Abbie Campbell

Henrietta Carroll

Philip Redmond

Sandra Stewart



WAIMAKARIRI
DISTRICT COUNCIL

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AGENDA FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD TO BE HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 17 AUGUST 2026 AT 5PM.

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

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1	<u>APOLOGIES</u>	
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3	<u>CONFIRMATION OF MINUTES</u>	
3.1	<u>Minutes of the Kaiapoi-Tuahiwi Community Board – 20 July 2026</u>	7-15
	<i>RECOMMENDATION</i>	
	THAT the Kaiapoi-Tuahiwi Community Board:	
	(a) Confirms the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 20 July 2026, as a true and accurate record.	
3.2	<u>Matters Arising (From Minutes)</u>	
4	<u>DEPUTATIONS AND PRESENTATIONS</u>	
	Nil.	
5	<u>ADJOURNED BUSINESS</u>	
	Nil.	
6	<u>REPORTS</u>	
6.1	<u>New Road Name Request from Fortis Land Holdings Limited – Scott Morrow (Rates Officer – Property Specialist)</u>	16-25
	<i>RECOMMENDATION</i>	
	THAT the Kaiapoi-Tuahiwi Community Board:	
	(a) Receives Report No. 260806227290	
	(b) Approves the following proposed road name for a new private Right of Way as shown on the attached plan.	
	1. Old Tavern Lane (Private Right of Way).	
	(c) Notes: The Board may replace the name with any other of the developers preferred names.	

6.2 **Applications to the Kaiapoi-Tuahiwi Community Board's 2026/27 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

26-55

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 260710165342.
- (b) **Approves** a grant of \$.....to Big Brothers Big Sisters of North Canterbury towards the production of a 15-second cinema advertisement.

OR

- (c) **Declines** the application from Big Brothers Big Sisters of North Canterbury.
- (d) **Approves** a grant of \$.....to the Allstars Marching Teams towards transportation costs to attend the 2026 South Island Championships.

OR

- (e) **Declines** the application from the Allstars Marching Teams.

6.3 **Summary of Discretionary Grant Accountability 1 July 2025 to 30 June 2026 – Thea Kunkel (Governance Team Leader)**

56-115

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 260711165377.
- (b) **Notes** that of the \$10,049 of the Board's 2025/26 Discretionary Grant Funding, \$7,210 was distributed for events and projects within the community.
- (c) **Notes** that the Council's 2026-27 Annual Plan includes a budget provision of \$9,070 for the Kaiapoi-Tuahiwi Community Board to approve grants to community groups for the 2026/27 financial year (July 2026 to June 2027). There was a carry forward of \$2,839 from the 2025/26 financial year, resulting in a total of \$11,909 available for the 2026/27 financial year.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

7 **CORRESPONDENCE**

Nil.

8 **CHAIRPERSON'S REPORT**

8.1 **Chairperson's Report for July 2026**

116

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the report from the Kaiapoi-Tuahiwi Community Board Chairperson (Trim: 260813238526).

9 **MATTERS REFERRED FOR INFORMATION**

9.1 **Oxford-Ohoka Community Board Meeting Minutes 8 July 2026.**

9.2 **Woodend-Sefton Community Board Meeting Minutes 13 July 2026.**

9.3 **Rangiora-Ashley Community Board Meeting Minutes 8 July 2026.**

- 9.4 2025 Customer Satisfaction Survey Results – Report to Council Meeting 7 July 2026 – Circulates to all Boards.
- 9.5 Draft Community Outcomes for Public Consultation – Report to Council Meeting 7 July 2026 – Circulates to all Boards.
- 9.6 Bylaw Programme Update July 2026 – Report to Council Meeting 7 July 2026 – Circulates to all Boards.
- 9.7 Adoption of Elected Member Expenses Policy – Report to Council Meeting 7 July 2026 – Circulates to all Boards.
- 9.8 Health, Safety and Wellbeing Report 19 May 2026 to June 17 2026 – Report to Council Meeting 7 July 2026 – Circulates to all Boards.
- 9.9 Adoption of the Waimakariri Youth Action Plan 2026-2029 – Report to Council Meeting 7 July 2026 – Circulates to all Boards.
- 9.10 Draft Waste Management and Minimisation Plan – Approval for Consultation – Report to Utilities and Roding Committee Meeting 14 July 2026 – Circulates to all Boards.
- 9.11 Private Well Study Results for 2025 – Report to Utilities and Roding Committee Meeting 14 July 2026 – Circulates to all Boards.

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board

- (a) Receives the information in Items 9.1 to 9.11.

Note:

- 1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

10 MEMBERS' INFORMATION EXCHANGE

- 10.1 P Redmond 117-118
(Trim: 260813238546).
- 10.2 S Powell 119-120
(Trim: 260813238552).
- 10.3 B Cairns 121-122
(Trim: 260813238579).

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Written information submitted by members is included in the agenda.

11 CONSULTATION PROJECTS

- 11.1 Waimakariri Youth Council Future Voices Survey
<https://letstalk.waimakariri.govt.nz/waimakariri-youth-council-future-voices-survey>

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 July 2026: \$11,326.

12.2 General Landscaping Budget

Balance as at 31 July 2026: \$32,250.

13 MEDIA ITEMS

14 QUESTIONS UNDER STANDING ORDERS

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 5pm, Monday 21 September 2026 in the Kaikanui Room, Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi.

Workshop

- *Members Forum*

MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI, ON MONDAY, 20 JULY 2026, AT 5PM.

PRESENT

J Watson (Chairperson), R Keetley (Deputy Chairperson), T Bartle, A Campbell, H Carroll, P Redmond and S Stewart (arrived at 5.05pm).

IN ATTENDANCE

B Cairns (Left at 6.04pm) and S Powell (Kaiapoi-Woodend Ward Councillors).

C Brown (General Manager Community and Recreation), M Pugh (Community Development Facilitator), and A Connor (Governance Support Officer).

There were five members of the public present.

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

R Keetley declared a conflict of interest for Item 4.2 – Kaiapoi Memorial Reserve Update.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 15 June 2026

Moved: J Watson

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 15 June 2026, as a true and accurate record.

CARRIED

3.2 Matters Arising (From Minutes)

There were no matters arising from the minutes.

3.3 Notes of the Kaiapoi-Tuahiwi Community Board Workshop – 15 June 2026

Moved: J Watson

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the circulated Notes of the Kaiapoi-Tuahiwi Community Board Workshop, held 15 June 2026.

4 **DEPUTATIONS AND PRESENTATIONS**

4.1 **Liberty in Motion Project – Building an Inclusive Community** – Caroline Spollen (Chris Ruth Centre) and Rochelle McLachlan (Driving Miss Daisy North Canterbury Coast)

C Spollen acknowledged that Council had implemented inclusive play equipment, including a wheelchair-accessible seesaw and communication/core boards, in various Council reserves. However, the addition of a wheelchair swing would provide a unique sensory and physical experience for wheelchair users that was not currently available within the district. She noted that a wheelchair swing would promote inclusion, connection, freedom, dignity, choice, shared experiences, happiness, improved wellbeing, and greater community participation. The objectives of the project were identified as encouraging active participation rather than observation, ensuring no one was left on the sidelines, removing barriers by improving access to recreation opportunities, raising the funds required to install a wheelchair-accessible swing, and bringing the community together through fundraising initiatives and partnerships with the Council, local organisations, and businesses.

C Spollen emphasised that the project was important because every person deserved the opportunity to belong and participate fully in their community. It was noted that inclusive play supported physical, emotional, and social wellbeing and enabled families and friends to enjoy playground facilities together regardless of ability. The Darnley Square playground was identified as a suitable location for the proposed Liberty Swing due to its quieter setting, established pathways, and ease of access for wheelchair users. It was further noted that public access keys could be made available through the Kaiapoi Aquatic Centre and that there was adequate accessible parking available nearby.

C Spollen advised that the Chris Ruth Centre was committed to raising the funds required to deliver the Liberty Swing project. Potential funding sources were identified as including local fundraising events, sponsorship from local businesses, grant applications, community donations, and the establishment of a Givealittle fundraising campaign. Support was being sought from the Council to help make a Liberty Swing a reality for the community. This included approval for the installation of the equipment, endorsement of the proposed location, collaboration in meeting funding requirements, assistance with obtaining any necessary consents, and guidance regarding approved contractors. C Spollen further requested that the Council consider taking ownership of the Liberty Swing once installed and assume responsibility for its ongoing management, maintenance, and operation.

T Bartle queried the estimated cost of the proposed Liberty Swing project. In response, C Spollen advised that a formal quotation had not yet been received from Liberty Swing. Further research had been undertaken into alternative wheelchair swing options, including the PlayCo model; however, a larger-capacity swing was preferred to ensure accessibility for a wider range of wheelchair types. Based on preliminary investigations, it was estimated that the cost of the swing would be approximately \$50,000, with installation costs of around \$20,000.

T Bartle further sought clarification regarding the level of support being requested from the Council. R McLachlan clarified that Council funding was not being sought for the project. Rather, support was requested in the form of approval for the installation and proposed location of the swing, assistance with obtaining any necessary consents, and Council ownership of the asset following its installation, including responsibility for its ongoing management and maintenance.

A Campbell asked what the expected lifespan of the proposed Liberty Swing was and R McLachlan confirmed that the swing came with a 25-year warranty.

R Keetley sought clarity on the potential maintenance costs of the Liberty Swing. R McLachlan noted they were unaware of the maintenance costs at this stage; however, once the project was progressing, further research would be undertaken.

B Cairns questioned whether the Council had budget provision or levels of service that could support a project of this nature. C Brown explained that newer playground developments were generally designed to be more accessible than older playgrounds. He noted that the Council's levels of service for playgrounds were broad in scope, reflecting the wide variety of play equipment that could be provided, and that community consultation would typically be undertaken when considering playground upgrades or new installations.

C Brown noted that this proposal differed from a standard playground renewal project, as it involved the installation of an additional piece of specialist equipment within an existing playground. He considered the proposed Darnley Square location to be reasonably suitable and indicated that only limited supporting upgrades were likely to be required. However, C Brown advised that the primary challenge would likely be the capital cost of the project.

In response to a further question from B Cairns, C. Brown confirmed that Darnley Square was not currently programmed for renewal in the foreseeable future.

In addition, B Cairns asked whether sufficient funds could realistically be raised to deliver the project. C Spollen verified that the intention was to raise the full amount required through fundraising and external funding sources, although it was acknowledged that achieving this goal could take some time.

In response to a question from J Watson, C Brown advised that retrieving access keys for the proposed Liberty Swing was unlikely to present a significant issue given the proposed location. As the site was adjacent to the Kaiapoi Aquatic Centre, users would be able to collect and return the key while the facility was operating. C Spollen added that some users already held their own authorised keys, enabling independent access to similar swing facilities.

P Redmond queried the likely timeframe for approval of a suitable location for the Liberty Swing. C. Brown advised that this would need to be considered alongside current staff work programmes; however, it was anticipated that a report could be presented to the Board for consideration within approximately three months.

4.2 **Kaiapoi Memorial Reserve Update** – N Atkinson and R Keetley

N Atkinson reported that he, R Keetley, the Passchendale Advisory Group, and the Kaiapoi and Rangiora RSA organisations had been working collaboratively on the proposed Cenotaph-to-Cenotaph Walkway between Kaiapoi and Rangiora. He observed that the Board had approved the Kaiapoi Memorial Reserve Upgrade Plan in 2023.

N Atkinson noted that Environment Canterbury (ECan) was currently undertaking upgrades to the footpath within Murphy Park, which formed an important link in the proposed walkway project. ECan would be undertaking additional stopbank improvement works between Murphy Park and the Kaiapoi Cenotaph, including upgrades to the existing concrete wall. In light of these planned works, N Atkinson asked that the Board request a report to consider bringing forward funding for the proposed cycleway connection so that it could be delivered in conjunction with ECan's programme of works.

N Atkinson also understood that Raven Quay was scheduled for resealing in the near future and suggested that the three projects be coordinated where possible to maximise efficiencies and minimise disruption. He noted that the remaining elements of the Memorial Reserve upgrade could be completed at a later stage.

R Keetley added that the stopbank works being undertaken by ECan would widen the shared pathway, creating an opportunity for the proposed cycleway ramp to be constructed at a gentler gradient. It was noted that this would improve accessibility and usability for a wider range of users.

H Carroll sought clarification regarding which components of the project would be undertaken first if the works were staged. R Keetley advised that the proposal was to complete the road marking, kerb and channel works, and footpath construction as the initial stage, with the remaining elements of the Memorial Reserve upgrade to be undertaken at a later date.

S Stewart questioned what would happen to the existing rose bed within the reserve. N Atkinson explained that the RSA supported its removal, as it occupied the area currently used for the placement of commemorative crosses during ANZAC Day services. He noted that a second rose bed located at the opposite end of the reserve would remain unchanged. N. Atkinson also noted that the overall Memorial Reserve upgrade plan had already received approval.

P Redmond queried whether an updated plan had been prepared to reflect the proposed changes to the cycleway ramp. R Keetley noted that no updated plan was available at that stage; however, it was proposed that the ramp connection be relocated further north along the pathway, where a slight bend in the alignment would allow for a shallower gradient and improved accessibility.

In response to a question from A Campbell, R Keetley advised that the existing stopbank height was below the desired standard. He noted that the proposed works would raise the stopbank; however, it would remain a relatively low point within the river protection network due to constraints associated with the height of the Williams Street Bridge.

The Board requested that staff prepare a report addressing the proposed footpath

5 **ADJOURNED BUSINESS**

Nil.

6 **REPORTS**

6.1 **Kaiapoi-Tuahiwi Community Board's 2026/27 Discretionary Grant Fund and 2026/27 General Landscaping Budget** – T Kunkel (Governance Team Leader)

A Connor presented the report and advised that its purpose was to inform the Board of the funding allocated by the Council for the 2026/27 financial year. She noted that the Board had been allocated \$32,250 for the General Landscaping Budget and \$11,909 for its Discretionary Grant Fund.

Moved: J Watson

Seconded: H Carroll

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 260526124059.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2026/27 is \$32,250, with a carry forward from the previous financial year to be reported back in September 2026.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for the 2026/27 financial year is \$9,070. There was a carry forward of \$2,839 from the 2025/26 financial year, resulting in a total of \$11,909 being available for the 2026/27 financial year.

- (d) **Approves** the Board's 2026/27 Draft Discretionary Grant Fund Application Criteria and Application Form (Trim No. 210603089725).
- (e) **Approves** the Board's 2026/27 Draft Discretionary Grant Accountability Form (Trim No. 210603089875).
- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2026/27 financial year (July 2026 to June 2027).

CARRIED

H Carroll supported the motion, noting that the Discretionary Grant Application and Accountability Forms were operating effectively in their current format.

P Redmond acknowledged that unspent funding could be carried forward, which addressed a concern that had previously been raised. He also noted his support for the recommendation that discretionary grant applications be considered at each Board meeting, rather than being held over and assessed only once or twice annually. It was considered that this approach better reflected current practice and would provide a more timely and responsive process for applicants.

6.2 **Applications to the Kaiapoi-Tuahiwi Community Board's 2026/27 Discretionary Grant Fund** – T Kunkel (Governance Team Leader)

A Connor presented the report stating an application was received from the North Canterbury Dive Club for \$4,000 towards its 50th anniversary celebrations. This application did not comply with the Board's Discretionary Grant Criteria as the amount requested was more than the maximum the Board allowed per application and only 25% of the attendees would be from the Kaiapoi-Tuahiwi area. The North Canterbury Dive Club had also not indicated where the event would be held.

Moved: T Bartle

Seconded: A Campbell

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 260608131748.
- (b) **Lay** the report on the table and requests further information from the North Canterbury Dive Club regarding where they were based, where the event would be held and further information regarding their budget and the expected sale of tickets.

CARRIED

A Connor stated an application was received from the R13 Youth Development Trust for funding assistance towards the signwriting of the CSP vehicle and trailer to enhance the programme's visibility within the community. The application complied with the Board's Discretionary Grant Criteria, and all previous Accountability Forms had been received.

Moved: J Watson

Seconded: P Redmond

THAT the Kaiapoi-Tuahiwi Community Board:

- (c) **Approves** a grant of \$583 to the R13 Youth Development Trust towards signwriting the programme vehicle and trailer.

CARRIED

J Watson supported the motion, noting that the R13 Youth Development Trust delivered a valuable programme for young people. It was considered that the initiative would provide participating children with a sense of pride, achievement, and recognition for their involvement, while also supporting their personal development and engagement within the community.

7 **CORRESPONDENCE**

7.1 **Kaiapoi Lakes Reserve Enhancement Update** – B Dollery (Biodiversity Team Leader)

In response to a question from T Bartle, C Brown confirmed that the Council had entered into a signed funding and delivery agreement with New Zealand Transport (NZTA). As a result, the project was required to proceed irrespective of the progression or timing of the proposed Woodend Bypass.

7.2 **Letter regarding South Eyre Road Speed Limits** – M de Hamel

P Redmond queried whether the letter had been forwarded to Council's Roding staff for their information and consideration. A Connor confirmed that the letter would be provided to the Roding Team to ensure they were aware of the matters raised and could take them into account as appropriate.

Moved: J Watson

Seconded: S Stewart

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the memo regarding Kaiapoi Lakes Reserve Enhancement Update. (Trim: 260625150333).
- (b) **Receives** the letter regarding South Eyre Road Speed Limits (Trim: 260715169670).

CARRIED

8 **CHAIRPERSON'S REPORT**

8.1 **Chairperson's Report for June 2026**

J Watson reported the following:

- The Pashby Family wish to donate money for a sculpture and there was potential to do something with the Kaikanui Stream Bridge.
- The Kaiapoi Art Expo was very successful with more income and visitors than previous years.

Moved: J Watson

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the report from the Kaiapoi-Tuahiwi Community Board Chairperson (Trim: 260715169009).

CARRIED

9 **MATTERS REFERRED FOR INFORMATION**

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 3 June 2026.
- 9.2 Woodend-Sefton Community Board Meeting Minutes 8 June 2026.
- 9.3 Rangiora-Ashley Community Board Meeting Minutes 10 June 2026.
- 9.4 Rangiora Airfield Governance Review 2026 – Report to Council Meeting 2 June 2026 – Circulates to all Boards.
- 9.5 Section 155 Assessment of proposed Public Spaces Bylaw – Report to Council Meeting 2 June 2026 – Circulates to all Boards.
- 9.6 Closed Circuit Television and Other Recording Devices Policy – Report to Council Meeting 2 June 2026 – Circulates to all Boards.
- 9.7 Health, Safety and Wellbeing Report April 2026 to May 18 2026 – Report to Council Meeting 2 June 2026 – Circulates to all Boards.
- 9.8 Adoption of the Annual Plan 2026/27 – Report to Council Meeting 16 June 2026 – Circulates to all Boards.
- 9.9 Enterprise North Canterbury (ENC) 2025/26 Approved Statement of Intent (SOI) and Associated Business Plan – Report to Audit and Risk Committee Meeting 16 June 2026 – Circulates to all Boards.
- 9.10 Aquatics June Update – Report to Community and Recreation Committee Meeting 16 June 2026 – Circulates to all Boards.
- 9.11 Libraries Update to June 2026 – Report to Community and Recreation Committee Meeting 16 June 2026 – Circulates to all Boards.

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) Receives the information in Items 9.1 to 9.11.

CARRIED

10 **MEMBERS' INFORMATION EXCHANGE**

P Redmond:

- P Redmond's information exchange was circulated as part of the agenda.
- The Council's Headstart Pathway discussions with neighbouring District Councils continued. Following community consultation, there was clear interest in remaining as North Canterbury.

T Bartle:

- T Bartle's information exchange was circulated as part of the agenda.
- Headstart Pathway proposals were due to the Government by 9 August 2026. Whilst the Government's decision would not be known till later, all other councils' proposals would be made public.

H Carroll:

- Attended the Darnley Club celebrations.

S Stewart:

- The Kaiapoi Promotions Association Annual General Meeting had been rescheduled for 9 September 2026.

- Greypower:
 - John Mather had been appointed as the new chairperson.
 - It was noted at the National Greypower Federation meeting that Waimakariri Community Boards had representatives that reported to the Greypower meetings each month. This was a unique arrangement well appreciated by Greypower North Canterbury.
- Attended three Rural Drainage Advisory Group meetings. She was pleased to see a more formalised system of inspection and reporting.
- The Waimakariri MainPower Biodiversity Fund received 12 applications which would be judged and awarded shortly.
- Attended the Pines Kairaki Beach stopbank and drainage meeting with ECan and the Council.
- Attended the Ohoka Stream Loop Planting Day - Unfortunately, there was poor turnout due to bad weather.
- Attended the Hunter Stream Catchment Group meeting. Water quality testing for that portion of the river was positive.

B Cairns:

- B Cairns members' information exchange was circulated as part of the agenda.
- The Kaiapoi Promotions Association experienced an error with its email systems and therefore the invitation to the Annual General Meeting was not sent to all recipients.
- Matariki events were a large success. The lighting element was a paid event with half of the attendees coming from outside the district.
- The upgrade of the playground on Charter Street was completed.
- Subway had relocated to a new location next to the Great Kiwi Bookstore.

S Powell:

- S Powell's members' exchange was circulated as part of the agenda.
- She encouraged members to read the weekly Community and Recreation and Utilities and Roading updates as they were very informative.

A Campbell:

- Attended the Waimakariri Health Advisory Group meeting. The main focus was applying for Government funding for a social project focused on housing, social services, or health. There was concern raised regarding the lack of support for the elderly.

R Keetley:

- Attended the Historical Society and Museum meeting where they received a presentation from the maritime group that previously spoke to the Board.
- Attended the Head Start drop-in session.
- Attended the Blackwells Winter Festival.
- Attended the Kaiapoi Art Expo.
- Attended the Kaiapoi RSA monthly executive meeting.
- Attended the Waimakariri District Council and Environment Canterbury meeting in Pines Beach.

11 **CONSULTATION PROJECTS**

11.1 **Draft CCTV and Other Recording Devices Policy**

<https://letstalk.waimakariri.govt.nz/draft-cctv-policy>

Consultation closes Monday 20 July 2026.

11.2 **Waimakariri Youth Council Future Voices Survey**

<https://letstalk.waimakariri.govt.nz/waimakariri-youth-council-future-voices-survey>

The Board noted the Consultation Projects.

12 **BOARD FUNDING UPDATE**

12.1 **Board Discretionary Grant**

Balance as at 1 July 2026: \$11,909.

12.2 **General Landscaping Budget**

Balance as at 1 July 2026: \$32,250.

The Board noted the Funding Updates.

13 **MEDIA ITEMS**

Nil.

14 **QUESTIONS UNDER STANDING ORDERS**

Nil.

15 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board was scheduled for 5pm, Monday 17 August 2026 in the Kaikanui Room, Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 6.08PM.

CONFIRMED

Chairperson

Date

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: RDG-26/ GOV-26-08-06 / 260806227290

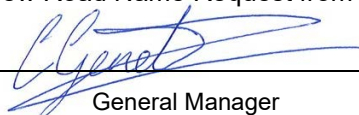
REPORT TO: KAIAPOI – TUAHIWI COMMUNITY BOARD

DATE OF MEETING: 17 August 2026

AUTHOR(S): Scott Morrow – Rates Officer Property Specialist

SUBJECT: New Road Name Request from Fortis Land Holdings Limited

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to seek a decision by the Kaiapoi – Tuahiwi Community Board to approve a new road name for a private Right of Way as part of a residential development of 11 new lots in Kaiapoi.
- 1.2. The land parcel being developed is RS 40085 which is known as 89 Sneyd Street, Kaiapoi. The developer's preferred name is Old Tavern Lane.

Attachments:

- i. Plan of the subdivision showing the new road to be named. (Trim 260806227276)
- ii. Waimakariri District Council Naming Policy. (Trim 230321039443)
- iii. Pre-approved Road Naming List for Kaiapoi. (Trim 241111199187)

2. RECOMMENDATION

THAT the Kaiapoi – Tuahiwi Community Board:

- (a) **Receives** Report No. 260806227290
- (b) **Approves** the following proposed road name for a new private Right of Way as shown on the attached plan.
 1. Old Tavern Lane (Private Right of Way)
- (c) **Notes:** The Board may replace the name with any other of the developers preferred names.

3. BACKGROUND

- 3.1. The developer Fortis Land Holdings Limited is undertaking a residential development of 16 new lots, which are created from 89 Sneyd Street, Kaiapoi.
- 3.2. There is only one road to be named, that being a private Right of Way which will service 11 new properties with access. The other remaining properties will have access from Sneyd Street.

4. KEY ISSUES

- 4.1 The developer has provided us with 4 possible names to be considered for the new Right of Way, however their preferred name was chosen because of its significance to the area.
- 4.2 The name Old Tavern directly acknowledges the Sneyd's Arms Tavern which historically occupied the site and served as an important social hub for early Kaiapoi.

- 4.3 The other names Willow View refers to the willow trees common and still visible from the site, along the waterways. Benjamin Jeff was the original proprietor of the Sneyd's Arms Tavern and played a significant role in local history. Charlotte Jane was the original ship which Benjamin Jeff arrived aboard from England. If any of these are chosen, they will also be referred to as 'Lane'.
- 4.4 The need for a road name has come about as there are 11 new lots with access in the development. This means that there is a limitation to applying addresses from Adderley Terrace. The Australia & New Zealand Addressing Standards state that a private or short road with more than 5 lots with access is required to be named. In addition to this the Council's Naming Policy states that a private road with more than 4 lots can be named.
- 4.5 The road name blade will refer to this new road as a 'private' lane and the owners will have a share in the upkeep of the right of way.
- 4.6 The road type as proposed by the developer fits with the definitions provided in the Council's Naming Policy. The type 'Lane' is a narrow roadway between walls, buildings or a narrow country road way.
- 4.7 The proposed names have been checked against the Council's Street name database and none of them are the same or similar to any existing road name in the District.

5. OPTIONS

- 5.1. The Board may choose to replace the name with one of the other developer's names or a name taken from the pre-approved name list.
- 5.2. The Management Team has reviewed this report and supports the recommendations.

6. STRATEGIC ALIGNMENT AND COMMUNITY VIEWS

Mana Whenua Engagement

- 6.1. The subject matter and/or recommendations contained within this report are not likely to be of interest to mana whenua.

Groups, Organisations and the Wider Community

- 6.2. There are no groups, organisations, or members of the wider community likely to be affected by, or to have an interest in, the subject matter of this report.

Implications for Community Wellbeing

- 6.3. There are no implications on community wellbeing by the issues and options that are the subject matter of this report.

Community Outcomes and Strategic Priorities

- 6.4. The Council's community outcomes are not relevant to the actions arising from recommendations in this report.
- 6.5. The Council's Strategic Priorities are not relevant to the actions arising from recommendations in this report.

7. OTHER IMPLICATIONS AND RISK MANAGEMENT

Financial Implications

- 7.1. There are no financial implications for the decisions sought by this report.

The developer will meet the cost of the new road name blades. The owners of the new properties with access from the private Right of Way will share any maintenance costs going forward.

Community Resilience and Sustainability

7.2. The recommendations in this report do not have sustainability and/or climate change impacts.

Risk Management

7.3. There are no risks arising from the adoption/implementation of the recommendations in this report.

Health and Safety

7.4. There are no health and safety risks arising from the adoption/ implementation of the recommendations in this report.

8. CONTEXT

Consistency with Policy

8.1. This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

Authorising Legislation

8.2 Local Government Act 1974 sec 319 (1) (j)

The Council shall have power in respect of roads to: name and to alter the name of any road and to place on any building or erection on or abutting on any road a plate bearing the name of the road.

Authorising Delegations

8.2. The Kaiapoi – Tuahiwi Community Board has the delegated power on behalf of the council to approve the naming of new roads.

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contractor to locate all existing services & verify all dimensions before commencing work

RS 40085

RT CB23F/1206

Owners - Fortis Land Holdings Limited
Area - 2794m² more or less

Subject to:

- Section 59 Land Act 1948

Areas, dimensions and boundaries are subject to final survey.

A full assessment of easements will be undertaken after any engineering is completed. This may result in additional easements..

WAIMAKARIRI DISTRICT COUNCIL
- APPROVED PLAN OF APPLICATION -
RC265034
GRANTED by Delegated Officer
Tim Johnston 25/05/2026

AMALGAMATION CONDITIONS

- That Lot 100 (Legal Access) hereon be held as to eleven undivided one-eleventh shares by the owners of Lots 6, 7, 8, 9, 10, 11, 12, 13, 15 and 16 hereon as tenants in common in the said shares and that individual Records of Title issued in accordance therewith.

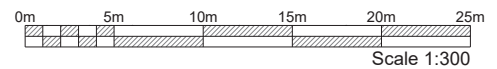
N



MEMORANDUM OF EASEMENTS

NATURE	SERVIENT TENEMENT (BURDENED LAND)		DOMINANT TENEMENT (BENEFITED LAND)
	LOT NO.	SHOWN	
RIGHT OF WAY, RIGHT TO DRAIN SEWAGE & WATER, RIGHT TO CONVEY WATER ELECTRICITY & TELECOMMUNICATIONS	100	A	6-16
	1	B	2
	2	C	1
	3	D	4
	4	E	3
	6	F	7
	7	G	6
	8	H	9
	9	I	8
	10	J	10
	10	K	9
	11	L	12
	12	M	11
	13	N	13
	13	O	12
	14	P	14
PARTY WALL	14	Q	13
	14	R	15
	15	S	14
	15	T	16
	16	U	15

CAD ref: 42598 - Topo Plan (301c).dwg



C	05/26	Staging Added	RB
/ issue	/ date	/ reason	/ approved

Naming Policy

1. Introduction

This policy describes how the Council allocates names to new roads, streets, parks, reserves and Council owned assets.

2. Purpose

The purpose of the policy is to provide Council staff and the public with information about how the Council manages the naming and renaming of its various assets and facilities within its boundaries.

3. Scope

3.1. The scope of the policy covers naming procedures and criteria for the following types of infrastructure within the district:

- Naming of roads and streets
- Naming of parks and reserves
- Naming of Council assets, including open spaces, facilities, swimming pools, and Council owned buildings and properties (excluding utilities).

3.2. When undertaking its processes to name Council owned or managed infrastructure or assets, the policy includes Council's obligations under the Treaty of Waitangi and recognises the importance of the Memorandum of Understanding with our Treaty partner, Te Ngāi Tūāhuriri Rūnanga.

4. Policy objectives

4.1. The overall policy objective is to ensure roads, streets, parks, reserves and Council assets or facilities naming procedures reflect local identity.

4.2. The policy provides direction to the public or Council staff about how to apply for approval to name, rename or dedicate Council property, buildings, or park elements.

4.3. The policy will provide clarity and consistency in the naming of all Council assets.

5. Policy statement

5.1. Overview approach

When naming all roads, streets, parks, reserves and facilities, the Council and its representatives will seek to work with Te Ngāi Tūāhuriri Rūnanga to select suitable options, which:

- Tell the story of Waimakariri and reflect the district's natural and cultural heritage
- Do not cause confusion with existing names in the Waimakariri District or neighbouring districts
- Pay homage to the historical significance of particular locations

- Acknowledge the cultural significance of the area to Te Ngāi Tūāhuriri
- Reflect local flora, fauna, and topographical features of the district.

6. Naming of roads and streets

- 6.1. The Council's four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.
- 6.2. Re-naming of existing streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.
- 6.3. Where a street is named for the first time, or a street name is altered, then the District Land Registrar, the Chief Surveyor, Fire and Emergency New Zealand, Chorus, MainPower, valuation service provider, NZ Police, Civil Defense, and the Canterbury Regional Council shall be informed of the new name or change.
- 6.4. Where an existing street is extended, the street extension will be the same name as that of the existing street.
- 6.5. All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant's expense, and relevant road signs shall be suitably annotated "Private Road" as per the Engineering Code of Practice.
- 6.6. All private roads that are to be named are to have a minimum of four lots with access from the private road.
- 6.7. **Council's 'List of Approved but Unallocated Road Names':**
 - 6.7.1. The list of unallocated potential road names for the Waimakariri District is maintained by the Governance Department. Names approved for addition to the List of Approved but Unallocated Road Names will remain there until they are either allocated to a road or removed as the result of a review of the list.
 - 6.7.2. From time to time a road name may no longer need to be used as two or more roads may be joined into one road, or a road may be permanently closed. In both cases, the road name(s) may be put back on the list for potential reallocation, usually for a new or renamed road in the same general area.
 - 6.7.3. The review of the list will be undertaken every six years in line with the approach set out in clause 5.1 above.
- 6.8. **Naming of Streets in New Subdivisions:**

The rights of the subdivision developer to promote preferred road names for the subdivision will be taken into consideration, but the decision regarding road names will be made by the Community Boards by applying the clauses of this policy.
- 6.9. **Road Type:**

The road type should be one that most accurately reflects the type of roadway that is being named. Selection of Road Name from AS/NZS 4819:2011 should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011 (see Appendix 1).

7. Naming of parks and reserves

- 7.1. The Council's four Community Boards have the delegated authority for the naming of parks and reserves within their respective wards.
- 7.2. The Community Boards shall take the following factors into consideration when approving names for parks and reserves:
 - It is desirable for small neighbourhood reserves to be named after the main street they are located on to enable them to be easily located

- Names of rural neighbourhood reserves with community catchments should have some relationship to the community they are located within to enable them to be located and to signify their connection to the community
- Reserves should only be named after the person/family subdividing the land if the chosen name fits into one of the categories listed under clause 5.1.

8. Naming of Council assets

8.1. Naming where there is no sponsorship:

- 8.1.1. Where there is no sponsorship, the decision on naming will be made by the relevant committee of Council according to the current delegations.
- 8.1.2. Selection of a name will be made in accordance with clause 5.1.

8.2. Naming where there is sponsorship:

- 8.2.1. The final decision for naming of corporate assets will rest with the Council, including naming opportunities as a result of gifts or sponsorships.
- 8.2.2. Where the naming opportunity is as a result of sponsorship or gift, the following factors must be considered alongside Clause 5.1 above:
 - The significance of the contribution made relative to the construction and operating costs of the item being named
 - The cost of establishing the naming option
 - A sunset clause associated with the length of time that the name will be used. Naming agreements may be renewed if the appropriate gift or sponsorship is received
 - The degree of exclusivity requested by the sponsor and the corresponding restrictions regarding advertising or use of competitors' brands
 - Names of tobacco companies or alcohol companies and products will not be used.
- 8.2.3. Applications for naming rights from major donors shall be submitted in writing to the Chief Executive for consideration of the Council. The written request shall include the following:
 - Biographical information if named after an individual or organisation
 - Documentation providing the detail of the terms and quantum of payment being proposed and the consideration required from the Council
 - The Chief Executive will report to relevant committee of Council which may make a recommendation to Council, to be considered in committee.
- 8.2.4. Existing names will not be changed without consideration of the historical significance of the existing name, the impact on the individual or organisation previously named and the cost and impact of changing existing signage, rebuilding community recognition, and updating records. Each application will be considered on a case-by-case basis.

9. Responsibilities

- 9.1. The naming of roads and streets will be administered by the Roding and Transport Unit of the Council.
- 9.2. The naming of parks and reserves or other Council assets or facilities will be administered by the Community and Recreation Department of Council.

10. Questions

- 10.1. Any questions regarding the naming of roads and streets should be directed to the Roding and Transport Manager in the first instance.
- 10.2. Any questions regarding the naming of parks or reserves or other Council assets should be directed to the Community and Recreation Manager in the first instance.

11. Relevant documents and legislation

- AS/NZS 4819:2011 Geographic Information – Rural and Urban addressing (for naming of roads and streets)
- Local Government Act 1974 S317 - S319 (j) naming of roads and streets
- Parks and Recreation, Recreation and Reserves Management, Reserve Naming (QS-R015) (for naming parks and reserves)
- Reserves Act 1977 s16(10) (for naming roads and reserves)
- Memorandum of Understanding with Te Ngāi Tūāhuriri Rūnanga.

12. Effective date

2 May 2023

13. Review date

2 May 2029

14. Policy owned by

General Manager, Strategy, Engagement and Economic Development

15. Approval

Adopted by Waimakariri District Council on 2 May 2023

Pre-approved New Road Name Lists for Community Boards

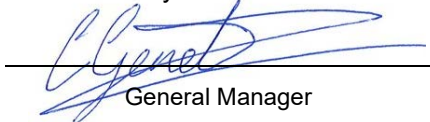
Last updated 30 April 2026

Kaiapoi-Tuahiwi Community Board (KTCB)

Historic Names	Reference
Bastings	Local early business owner.
Begg	
Bevan Wright	Kaiapoi brass band stalwart.
Blackie	
Booker	Shop owner during the 50's and 60's.
Braun (Karel)	Still resident.
Brown (Kitt)	Local identity.
Brownlee (Arthur)	Family owned the Kaiaknui Hotel.
Brundell (Alfred)	Local farming family.
Bunker	Shop owner during the 50's and 60's.
Checketts	
Ching	Early settler family in Kaiapoi.
Dudding	Purchased George Jackson's punt.
Dudley (Dr Charles)	Town clerk and on the Kaiapoi Roads Board.
Eagleston	Early settler family in Kaiapoi.
Eckersley	First accountant in Kaiapoi and built a flax mill.
Endacott	Name returned to the list (19 September) as no longer required by Lime Developments Ltd.
Engelbrecht	Farmers to the north west of Coutts Island.
Fox	A well known Canterbury land surveyor.
Grimshaw	Local business family.
Hatchwell	Shop owner during the 50's and 60's.
Hayman (JA)	Councillor in 1906.
Hopkins	Brothers who were local wool and hide buyers and returned service men.
Hudson (Rev Lewis)	Methodist minister.
Jacob McGarry	Soldier honored for his participation in the Crimean War.
Joseph	
Karaitiana	To be considered as a future Reserve name.

Continued over page

Historic Names	Reference
Kennett	Local family live on Giles Road in the 50s and 60s.
Knighton	
Levey	
Lipscombe	Shop owner during the 50's and 60's.
McFellen	
McGregor	
Mealings	Long time local residents (5 generations) with members of the family working at the wollen mill and heavily involved in local sports.
Midgley	Shop owner and school teacher.
Midland	Midland bus company operated in the Kaiapoi area from WWII to the early 1980.
Ohapuku	Original name of area between end of Mill Road and Ohoka.
Pinkham	Local family.
Pollard (J)	Councillor in 1928.
Redmond	Kaiapoi Borough Councillor in 1980-85 and KTCB member between 2019-19. Solicitor and partner in Corcoran French from 1981-2017. Life member of KPA Patron and life member of Coastguard North Canterbury and foundation chair of Kaiapoi Maritime Heritage Trust from 2005-2020. Awarded the Queens Service Medal for community service in 2019 and a WDC councillor.
Roberts	Tristan Roberts' significant involvement as the Senior Station Officer for the Kaiapoi Volunteer Fire Brigade and as a member of St John Ambulance exemplifies his dedication to serving and protecting the community. His commitment to volunteerism not only ensured the safety and well-being of Kaiapoi residents but also set a standard for civic duty and community participation. T Roberts' exceptional service to the community has been recognised through multiple awards, including being a semi-finalist of the year in 2012 and receiving local hero medals in 2012, 2017, and 2021. These accolades reflect his outstanding contributions and the positive impact of his work on the lives of many individuals. Beyond his direct service, T Roberts also demonstrated a deep commitment to supporting the future of the Kaiapoi community through financial contributions to the R13 Trust and scholarships to Kaiapoi High School students. His investment in education, particularly in enabling less fortunate students to study Teaching at University, underscores his belief in the power of education to transform lives and communities.
Richards	The family have been in Kaiapoi for several generations and Mrs Moody's parents donated a South Island Rifle Championship medal plus six photographs relating to members of the family dating back to 1912.
Riseley	Name returned to the list (19 September) as no longer required by Lime Developments Ltd.
Thew	CR Thew was on the Council in 1950.
Vermeulen (Hans)	Keep New Zealand Beautiful.
Waverley	Name of farm on corner of Mill and Island Roads and home of Charles Morgan Williams MP and farmer.
Woolcott	Kaiapoi family of renown.
Wright (Bevan)	Kaiapoi brass band stalwart.
Wheeler	Family lived and worked in Kaiapoi from the late 60s to the early 90s. Community involvement included membership of the rugby hockey and model aeroplane clubs working mens club and competing in the Kane Shield during the 1980s.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-08-06 / 260710165342**REPORT TO:** KAIAPOI-TUAHIWI COMMUNITY BOARD**DATE OF MEETING:** 17 August 2026**AUTHOR(S):** Thea Kunkel, Governance Team Leader**SUBJECT:** Applications to the Kaiapoi-Tuahiwi Community Board's 2026/27 Discretionary Grant Fund**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

1.1 The purpose of this report is to consider two applications for funding received from:

Name of Organisation	Purpose	Amount requested (excluding GST)	Does the application comply with the Discretionary Grant Fund Criteria
Big Brothers Big Sisters of North Canterbury	Towards the production of a 15-second cinema advertisement	\$750	This application does not comply with the Criteria: Only 35% of attendees will be from the Kaiapoi-Tuahiwi area.
Allstars Marching Teams	Towards transportation costs to attend the 2026 South Island Championships	\$750	This application complies with the Criteria.
Total		\$1,500	

1.2 The current balance of the Kaiapoi-Tuahiwi Community Board's 2026/27 Discretionary Grant Fund is \$11,326.

1.3 Big Brothers Big Sisters of North Canterbury has applied to all the Community Boards.

Attachments:

- An application from the Big Brothers Big Sisters of North Canterbury (Trim 260702154661).
- An application from the Allstars Marching Teams (Trim 260804223701).
- A spreadsheet showing the Discretionary Grant Grants for the previous two years.
- Board Discretionary Grant Funding Criteria for the 2026/27 financial year (Trim: 210603089725).

2. RECOMMENDATION**THAT** the Kaiapoi-Tuahiwi Community Board:

- Receives** report No. 260710165342.

- (b) **Approves** a grant of \$.....to Big Brothers Big Sisters of North Canterbury towards the production of a 15-second cinema advertisement.

OR

- (c) **Declines** the application from Big Brothers Big Sisters of North Canterbury.

- (d) **Approves** a grant of \$.....to the Allstars Marching Teams towards transportation costs to attend the 2026 South Island Championships.

OR

- (e) **Declines** the application from the Allstars Marching Teams.

3. **BACKGROUND**

- 3.1 The ***Big Brothers Big Sisters of North Canterbury*** is seeking funding towards the production of a 15-second cinema advertisement. This application does not meet the following Board Discretionary Grant Funding Criteria:

- (a) The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.

- 3.2 The ***Allstars Marching Teams*** is seeking funding towards transportation costs to attend the 2026 South Island Championships.

- 3.3 The current balance of the Kaiapoi-Tuahiwi Community Board's 2026/27 Discretionary Grant Fund is \$11,326.

4. **KEY ISSUES**

Big Brothers Big Sisters North Canterbury (BBBS)

4.1 Information provided by BBBS:

- 4.1.1 Big Brothers Big Sisters was founded in New York in 1904, recognising the positive influence that supportive adult role models can have on the lives of vulnerable young people. In New Zealand, the first Big Brothers Big Sisters programme was established in Dannevirke, where the first mentoring match was made in November 1996. The North Canterbury programme was subsequently established in 2006, extending the organisation's evidence-based mentoring model to children and young people throughout the local community and providing them with access to positive, long-term mentoring relationships.

- 4.1.2 Volunteer mentors are the cornerstone of the BBBS programme. Each new mentor enables another local young person to be matched with a safe, positive, and consistent adult role model, fostering a supportive relationship that can have a lasting and meaningful impact on their wellbeing, confidence, resilience, and personal development. The benefits of mentoring extend beyond the individual young person as families gain reassurance from knowing that an additional trusted adult is actively supporting their child. Through its outcomes, the programme contributes not only to the wellbeing and potential of participating young people but also to stronger families, more connected schools, and a healthier, more resilient community.

- 4.1.3 To address its growing demand for volunteer mentors, BBBS is seeking funding to support the production of a 15-second cinema advertisement aimed at recruiting volunteer mentors from across the Waimakariri District. The advertisement will feature real BBBS mentoring matches participating in everyday activities throughout North Canterbury, showcasing the positive and transformative impact that mentoring relationships can have on the lives of young people.

- 4.1.4 In addition to screening at the Rangiora Town Hall Cinema for a period of 12 months, a social media version of the advertisement will be developed to further enhance the campaign's reach and visibility. This multi-channel approach will increase community awareness of the BBBS mentoring programme and encourage more local residents to become volunteer mentors, helping to meet the growing demand for mentoring support within the district.
- 4.1.5 Approximately 35% of BBBS mentors and mentees reside within the Kaiapoi-Tuahiwi area, 13% within the Oxford-Ohoka Ward, 13% within the Woodend-Sefton area, and 36% within the Rangiora-Ashley Ward. While the immediate impact of mentoring is experienced by the young person matched with a mentor, the benefits of these relationships often extend well beyond the individual child, positively influencing their family, peers, and wider social networks. Through increased awareness and recruitment of volunteer mentors, it is anticipated that the proposed project will benefit between 500 and 900 people across the district.
- 4.1.6 BBBS has requested \$750 in funding towards the production of the advertisements. By supporting this funding request, the Board will contribute to the continued success and sustainability of the BBBS youth mentoring programme, helping to ensure that tamariki throughout the Waimakariri District have access to the guidance, encouragement, and positive role models they need to reach their full potential.
- 4.1.7 BBBS North Canterbury falls under the umbrella of Big Brothers Big Sisters of New Zealand; however, it is a stand-alone charitable Trust affiliated with the National branch and is accountable to the national and wider New Zealand community of branches.

4.2 Council Evaluation:

- 4.2.1 The application meets the Board's Discretionary Grant Criteria, as a non-profit organisation submitted it, and the requested funding of \$750 is in line with the specified \$750 limit per application.
- 4.2.2 However, the Board's Discretionary Grant Application Criteria state that grant funding should be directed towards projects that are primarily located within, or provide a direct benefit to, residents of the Board area. While it is estimated that approximately 35% of the beneficiaries of the proposed project will reside within the Kaiapoi-Tuahiwi area, the project is designed to promote and deliver the BBBS programme across the wider Waimakariri District. Accordingly, by supporting this funding request, the Board would contribute to the ongoing success and sustainability of the BBBS youth mentoring programme throughout the Waimakariri District.
- 4.2.3 It is estimated that the production of the advertisement will cost approximately \$2,500. At the time of assessment, BBBS had secured support from The Keith Laugesen Charitable Trust, which has agreed to fund the cinema screening component of the 12 month campaign at a cost of \$6,500. The project will proceed regardless of the outcome of this application. However, if the requested funding is not secured, BBBS will be required to meet the production costs from its existing resources. This would place additional pressure on the organisation's limited operational budget and may reduce the funding available for other youth mentoring activities.
- 4.2.4 As the cost of the advert is greater than \$750, BBBS have also applied to the Oxford-Ohoka (\$375), the Woodend-Sefton (\$375) and the Rangiora-Ashley (\$1,000) Community Boards in the hope they may support this project with the remaining balance.
- 4.2.5 The BBBS has received the following funding from the Community Boards in the last five years, and all Accountability Forms were received:

Date	Project	Community Board	Amount
August 2023	Towards an office printer	RACB	\$1,000
April 2025	Towards an office computer	RACB	\$1,000
April 2025	Towards an office computer	KTCB	\$500
Total			\$2,500

- 4.2.6 The Council also allocated the BBBS an operational grant of \$5,860 in the 2026/27 Annual Plan.

Allstars Marching Teams (the Allstars)

4.3 Information provided by the Allstars:

- 4.3.1 The Allstars were established in 2015 under the leadership and guidance of Coach Julia Allen. Since its inception, the teams have experienced steady growth and now cater to participants from as young as four years of age. The organisation currently comprises four coaches, two competitive teams, and one non-competitive team, providing opportunities for athletes of varying ages and skill levels to participate in the sport.
- 4.3.2 The Allstars are seeking funding assistance to secure transportation for travel to the 2026 South Island Championships, to be held in Dunedin from 4 to 6 December 2026. Participation in this championship is mandatory for qualification to the New Zealand Championships scheduled for March 2027. The Allstars have a proud history of representing Canterbury, including participation in the inaugural Drilldance and Marching Tattoo, as well as the second Marching and Australia Tattoo. Through their involvement in marching and Drilldance, team members develop valuable life skills, including self-confidence, teamwork, discipline, and leadership, while also enhancing their physical fitness and mental wellbeing.
- 4.3.3 Hiring transportation will enable the Allstars to travel to the championship as a team, providing a safe, supportive, and inclusive environment for all participants. Travelling together strengthens team cohesion, fosters positive relationships and friendships, and enhances the sense of belonging and community that is fundamental to the Allstars' culture. Funding assistance for transportation will also help minimise the cost burden on families and allow the Allstars to maintain affordable participation fees. Keeping costs low is essential to ensuring that all athletes, regardless of their financial circumstances, have the opportunity to remain involved in the sport.
- 4.3.4 Approximately 85% of Allstars members reside within the Kaiapoi-Tuahiwi Ward, with a further 5% residing in the Oxford-Ohoka Ward, 5% in the Woodend-Sefton Ward, and 5% in the Rangiora-Ashley Ward. While direct participation in the 2026 South Island Championships will benefit 28 young people, the wider impact extends throughout North Canterbury, as the Allstars proudly represent the region at both regional and national events. Success and participation at major competitions also help raise the sport's profile locally, inspiring younger members and encouraging future participation. By representing North Canterbury at championship events, the Allstars serve as ambassadors for the region and contribute to community pride, inclusion, and positive youth development.
- 4.3.5 The Allstars are affiliated with both Marching Canterbury and Marching New Zealand and are committed to providing a supportive and inclusive environment that enables young people to achieve their full potential through sport and community participation.

4.4 Council Evaluation:

- 4.4.1 The application meets the Board's Discretionary Grant Criteria, as it has been submitted by a not-for-profit organisation and the funding request of \$750 is within the maximum grant limit of \$750 per application. Furthermore, the majority of participants expected to benefit from the funding reside within the Kaiapoi-Tuahiwi area; However, it should be taken into account that the grant will only directly benefit approximately 28 young people participating in the 2026 South Island Championships.
- 4.4.2 It is estimated that the cost of leasing transportation for the 2026 South Island Championships will be approximately \$1,832. At the time of assessment, the Allstars have successfully secured funding for the hire of one van and continue to undertake fundraising activities to cover fuel expenses and remaining travel costs.

4.4.3 The Allstars have confirmed that they will attend the Championships regardless of the outcome of this funding application, given the importance of the event as a qualifying tournament for the New Zealand Championships in March 2027. However, should the requested funding not be approved, the organisation will need to meet the remaining transportation costs from its existing resources.

4.4.4 The Allstars received the following funding over the last five years, and all Accountability Forms have been received:

Date	Activity	Amount
May 2021	Towards hosting of annual training camp	\$500
June 2022	Towards hosting of annual training camp	\$500
June 2023	Towards hosting of annual training camp	\$500
August 2024	Towards hosting of annual training camp	\$500
July 2025	Towards annual hall hire	\$750
Total		\$2,750

5 **OPTIONS**

5.4 The Board may approve or decline grants as per the grant guidelines.

5.2 The Management Team has reviewed this report.

6 **STRATEGIC ALIGNMENT AND COMMUNITY VIEWS**

6.1 **Mana Whenua**

The subject matter and/or recommendations contained in this report are unlikely to be of interest to mana whenua.

6.2 **Groups, Organisations and the Wider Community**

No other groups or organisations are likely to be affected by or to have an interest in the subject matter of this report.

6.3 **Implications for Community Wellbeing**

The issues and options discussed in this report have social, cultural, economic, or environmental implications for community well-being. Supporting community and sporting initiatives encourages social interaction, reduces isolation, and improves physical activity, which in turn enhances mental and physical wellbeing.

6.4 **Community Outcomes and Strategic Priorities**

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7 **OTHER IMPLICATIONS AND RISK MANAGEMENT**

7.1 **Financial Implications**

7.1.1 There are financial implications for the decisions sought by this report.

7.1.2 The Council's 2026-27 Annual Plan includes a budget provision of \$9,070 for the Kaiapoi-Tuahiwi Community Board to approve grants to community groups for the 2026/27 financial year (July 2026 to June 2027). There was a carry forward of \$2,839 from the 2025/26 financial year, resulting in a total of \$11,909 available for the 2026/27 financial year.

7.1.3 Currently, the Board's 2026/27 Discretionary Grant Fund total is \$11,326. If all the applications are approved, the Board's Discretionary Grant Fund will have \$9,826 for allocation for the balance of the 2026/27 financial year.

7.2 Community Resilience and Sustainability

The recommendations in this report do not have sustainability and/or climate change impacts.

7.3 Risk Management

There are no risks associated with adopting and implementing the recommendations in this report.

7.4 Health and Safety

All health and safety-related issues will be the responsibility of the organisations and groups that have applied for funding.

8. CONTEXT**8.1 Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

8.2 Authorising Legislation

Not applicable.

8.3 Authorising Delegations

Community Boards have delegated authority to approve Discretionary Grant Funding.

What happens now?

32

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: Big Brothers Big Sisters of North Canterbury

Address: PO Box 780, Rangiora 7440

Contact person within organisation: [REDACTED]

Position within organisation: Development Coordinator

Contact phone number: [REDACTED]

Email: [REDACTED]

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

Funding will be used towards the production of a 15-second cinema advertisement by local creative Brendan Holt to recruit volunteer mentors from across the Waimakariri District. Like many volunteer organisations, our greatest challenge is recruiting enough volunteers to meet growing community demand. Every new mentor allows another local young person to be matched with a safe, consistent adult role model. The advertisement will feature real Big Brothers Big Sisters matches enjoying everyday moments around North Canterbury, showcasing the simple yet powerful impact of mentoring. Alongside the cinema advertisement - which will be showcased in Rangiora Town Hall Cinema for one year - a social media version will also be produced, extending the campaign's reach across the district.

What is the timeframe of the project/event date? ASAP

Overall cost of project/event: \$2,500+GST Amount requested: \$750

How many people will directly benefit from this project? 500-900

Who are the range of people benefiting from this project? (You can tick more than one box)

- ☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☒ District
☒ Preschool ☒ School/youth ☒ Adults ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 13 % Rangiora-Ashley 36 % Woodend-Sefton 13 % Kaiapoi-Tuahiwi 35 %

Other (please specify): Hurunui 3%

The project will encourage more local adults to become volunteer mentors, creating new opportunities for tamariki aged 6-11 to be matched with a trusted, consistent role model. Through just one hour together each week, children build confidence, resilience and a greater sense of belonging through shared activities and experiences. Volunteers gain purpose, community connection and the opportunity to make a lasting difference in a young person's life.

What is the benefit(s) to your organisation?

Volunteer mentors are the foundation of our programme. This campaign will provide an additional channel to recruit volunteers and raise awareness of youth mentoring throughout the Waimakariri District, enabling us to establish more mentoring matches across North Canterbury.

What are the benefits, economic or otherwise, to the Kaiapoi-Tuahiwi community or wider district?

The benefits of mentoring often reaches 6-10 people in a child's immediate circle. Families gain reassurance knowing another trusted adult is supporting their child, while schools regularly report improvements in classroom engagement, willingness to learn and relationships with others, strengthening the wellbeing of our wider community.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☒ Yes ☐ No

If yes, name of parent group: Big Brothers Big Sisters of New Zealand

What is the relationship between your group and the parent group?

We are a stand-alone charitable trust, affiliated to the National branch of Big Brothers Big Sisters and accountable to both the National and wider New Zealand community of branches.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

The Keith Laugeson Charitable Trust has generously agreed to fund the cinema screening component of the 12 month campaign (\$6,500). Big Brothers Big Sisters is seeking support from the four Waimakariri Community Boards towards production costs for the advertisement itself.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

As the cost of the advert is greater than \$750, we will also apply to the Rangiora-Ashley (\$1,000), Woodend-Sefton (\$375) and Oxford-Ohoka (\$375) Community Boards in the hope they may support this project with the remaining balance.

Have you applied to the Kaiapoi-Tuahiwi Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☒ Yes ☐ No

If yes, please supply details:

In March 2025 we applied for \$750 towards a new office computer. \$500 was gratefully received in May 2025. We also applied to Rangiora-Ashley for \$1,000 in March 2025 for the same purpose. \$1,000 was gratefully received in May 2025.

If this application is declined, will this event/project still occur? ☒ Yes ☐ No

If No, what are the consequences to the community/organisation?

Yes, however, the project would likely be delayed until funding could be secured, as we do not have the internal resources or expertise required to produce a professional-quality cinema advertisement capable of maximising volunteer recruitment.

Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)

☒ Bank Statement (*Bank Statements will remain confidential*)

☒ Supporting costs, quotes or event budgets

☒ Other supporting information

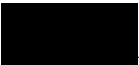
☒ I am authorised to sign on behalf of the group/organisation making this application.

☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.

☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.

☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: 

Date: 30/06/2026



30 June 2026

Dear Kaiapoi-Tuahiwi Community Board Members,

Thank you for considering Big Brothers Big Sisters North Canterbury's application for funding towards the production of a **volunteer recruitment cinema advertisement** to be screened at the Rangiora Town Hall Cinema for 12-months.

Since 2006, our organisation has matched tamariki aged 6-11 with carefully screened and professionally supported volunteer mentors who spend just one hour together each week. These long-term mentoring relationships help vulnerable tamariki build confidence, resilience and a greater sense of belonging, while strengthening whānau, kura and our wider community.

In the past 12 months, almost 90 children have been supported through our mentoring programme, with **35% of our current active matches living within the Kaiapoi-Tuahiwi ward**, alongside many of our volunteers and partner schools. Like many community organisations, we are finding volunteer recruitment increasingly challenging as people balance greater work, family and financial pressures. This campaign will help us reach new audiences, raise awareness of youth mentoring and inspire more local people to become mentors. We are therefore seeking support from each of the Waimakariri Community Boards as this project will benefit communities across the district.

We are committed to supporting local businesses and our preferred creative is Rangiora-based videographer **Brendan Holt of Display Photo & Video**, whose quotation is attached. Brendan has generously structured the project to maximise value while producing a professional-quality advertisement featuring real mentoring matches from across North Canterbury.

We are incredibly grateful that the Keith Laugeson Charitable Trust has committed funding towards the cinema screening costs. Support from the Community Boards will enable us to produce the advertisement, creating a valuable recruitment resource that can also be adapted for social media and used well beyond its initial cinema run.

Thank you for your consideration and for the continued support you provide community organisations working to strengthen the wellbeing and connectedness of our district.



Development Coordinator

Big Brothers Big Sisters of North Canterbury | Tuakana Teina

2025 PROGRAMME EVALUATION



Big Brothers Big Sisters
of North Canterbury
Tuakana Teina

The Search Institute has developed a framework that outlines how developmental relationships can enhance youth outcomes. Our annual Programme Outcome Evaluation (POE), based on **Lerner's 5 C's of Positive Youth Development**, helps assess the immediate impacts of mentoring on young people by gathering **feedback from caregivers, whānau and mentors**. The statistics below, drawn from the 2025 POE data, clearly demonstrate the areas in which young people are currently benefiting. By focusing on the key elements of developmental relationships - EXPRESSING CARE, CHALLENGING GROWTH, PROVIDING SUPPORT, SHARING POWER, and EXPANDING POSSIBILITIES - we see strong evidence of positive improvements, providing a solid foundation for future outcomes.

Improvements in...

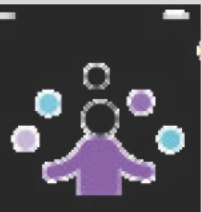


CONFIDENCE

- 84% are more able to express their feelings
- 82% have higher self-confidence
- 81% are more confident to make a good decision
- 62% have developed a hobby or interest

Self Confidence

82%



COMPETENCE

- 78% have improved academic performance
- 69% are positively participating more actively in classes
- 64% have a better attitude towards school and learning
- 64% are showing improved classroom behaviour

School Performance

78%



CARING

- 69% are more trusting of adults
- 64% relate better with their peers
- 57% have better relationships with other adults
- 46% have improved relationships with caregivers & whānau

Shows Trust

69%



"Kay will be my best friend for the rest of my life."



"I have learned so much from Steve. He's been such a great big brother to me, he's a really big part in my life and I love being with him."



"I don't game as much anymore. I go outside with my big brother and we go for bike rides."



"Charlotte is so easy to talk to and is really kind."



"We get to hang out a lot and do fun stuff. Everyone should have a mentor, if I didn't have one, I wouldn't have a best friend."



"My favourite thing that we do together is Exploding Kittens! But not really exploding kittens, just playing the game Exploding Kittens."



Quotes from those who know us best!

FROM OUR TAMARIKI & RANGATAHI



"She is now just like one of the family and behaves like our home is her home."



"I see my role as being there for her when she needs me, to offer her a counterbalance to her chaotic home life, and to accept and love her unconditionally."



"A highlight for me is being able to share my skills and knowledge with a young person, and having fun doing things I haven't done for a long while, like fishing."



"You don't have to organise fun-filled, expensive dates - the best dates are when we just hang out."



"Despite the negative experiences endured, he has shown resilience. He has trusted me as someone he can rely on and it is very rewarding to see him have the opportunity to grow."



"The support and training from Big Brothers Big Sisters has been essential to me, and prepared me well for the mentorship role."



Quotes from those who know us best!

FROM OUR MENTORS





"Thank you for always showing up, accepting, being patient, and being such an important person to our daughter – and our family."



"We are so grateful for this support, it really helped our girl settle into Kaiapoi and build connections."



"Giving kids something to look forward to, someone completely independent to confide in and regularly bond with is such an amazing concept."



"She is always so happy when she comes home from her mentoring time and is excited to tell me all about it."



"He is doing things he wouldn't get to do normally at home, but they're things that will be good for him to know as he grows up. He's learning things his Dad would have taught him."



"My son has always yearned for a healthy male role model and his mentor may not see the impact he has made, but I see the major shifts in him since joining the programme - it has been the most beautiful gift."



Quotes from those who know us best!

FROM OUR CAREGIVERS & WHĀNAU



Big Brothers Big Sisters - Cinema Ad Quote

1 message

Display Photo & Video <brendan@display.net.nz>

25 June 2026 at 13:19

To: [REDACTED]
Cc: [REDACTED] >

Hi [REDACTED],

Thanks again for the opportunity to help with this project.

As discussed, Big Brothers Big Sisters are looking to create a short cinema advertisement to help encourage more people to become volunteer mentors in North Canterbury.

Below is a simple breakdown of the goal, scope of work, deliverables and quoted budget for the project as discussed.

Goal

Create a 15 second cinema advertisement that encourages more people to become mentors with Big Brothers Big Sisters.

Scope of Work

The project includes the planning, filming and editing of one 15-second cinema advertisement for Big Brothers Big Sisters.

The video will be shaped around a simple script and visual direction, using real mentor and young person matches in natural settings around North Canterbury.

The scope includes:

- Creative planning and production coordination
- Script support and message development
- Filming with up to five mentor/young person matches
- A mix of simple local activities and locations
- Voiceover recording using a suitable person provided by Big Brothers Big Sisters
- Music selection
- Video editing
- Colour grading
- Graphic animation
- Audio finishing
- Exporting the final video to suit supplied cinema specifications
- One round of minor revisions
- A social media reel version adapted from the cinema ad footage

Creative Direction

The video will focus on simple, everyday moments between mentors and young people, such as walking, talking, playing a game, shooting a basketball, visiting a park, sharing an ice cream, or spending time together in a familiar local setting.

The activity itself is not the main story. The focus is on connection, trust, consistency, and the positive impact of having one more supportive adult in a young person's life.

Deliverables

The final deliverables will include:

- 1x 15-second cinema advertisement
- 1x social media reel version
- Final export prepared to suit the supplied cinema ad specifications
- One revision round for minor changes to timing, text, branding or final messaging

Quoted Budget

15-second cinema ad production, including planning, filming, editing, voiceover, cinema delivery and social media reel version:

\$2,500 + GST

This quote can be used for funding applications, partner approvals or project budgeting.

If the scope needs to be adjusted to better suit the funding process, I'm happy to discuss and reshape the project where needed.

Thanks again, and I'd love to help bring this project to life.

Cheers,

Brendan

BRENDAN HOLT

P: 027 324 5243

E: brendan@display.net.nz

www.display.net.nz



Profit and Loss

Big Brothers Big Sisters of North Canterbury Trust Board For the year ended 30 June 2026

2026

Trading Income

Aotearoa Gaming Trust	25,000.00
Christchurch Casino Charitable Trust	1,000.00
COGS	5,000.00
Donations Received	27,079.30
Fundraising Events Inc - All	32,750.93
Fundraising General	388.35
Kiwi Gaming Foundation	7,000.00
Lotteries Community	60,000.00
Mainpower	2,500.00
Match Sponsorship	2,000.00
Mauger Charitable Foundation	20,000.00
Other Revenue	30,276.00
Rātā Foundation	30,000.00
Waimakariri District Council	6,430.00
Total Trading Income	249,424.58

Gross Profit

249,424.58

Other Income

Interest Income	2,788.71
Total Other Income	2,788.71

Operating Expenses

ACC Expenses	1,428.98
Accounting & Auditing	934.78
Advertising	3,112.52
Bank Fees	139.05
Board Expenses	1,723.95
Computer Maintenance	563.48
Conference Expenses	76.42
Depreciation	585.15
Disposal of Asset	33.66
Fundraising Events Exp - All	8,436.43
Fundraising General Expenses	156.65
General Expenses	884.19
Insurance	3,320.32
KiwiSaver Employer Contributions	5,605.01
Match Events	4,032.17
Match Expenses	2,499.20
Office Expenses	517.06
Post Box	486.96
Printing & Stationery	827.19

2026

Salaries	176,807.26
School Based Cupboard Resource	653.62
Staff Clothing	167.26
Staff Development & Expenses	738.58
Subscriptions	2,471.59
Supervision - External	810.00
Telephone & Internet	2,156.22
Travel - Reimbursement	7,047.29
Volunteer Expenses	3,189.13
Volunteer Training Expenses	948.25
Total Operating Expenses	230,352.37
Net Profit	21,860.92



Non Profit Org A/C

ACCOUNT NAME
BIG BROTHERS BIG SISTERS OF NO
RTH CANTERBURY TRUST

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 142
FOR THE PERIOD
11 MAY 2026 TO 11 JUNE 2026

						OPENING BALANCE		73,235.76	
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance	
13 May							6,500.00	79,735.76	
14 May							150.00	79,885.76	
14 May							250.00		
14 May							415.00		
14 May							913.20	81,463.96	
15 May							350.00	81,813.96	
15 May							1,000.00		
15 May							7,249.00	73,564.96	
16 May							5,728.34	67,836.62	
18 May								8,640.00	76,476.62
19 May								5,904.00	82,380.62
20 May								450.00	82,830.62
22 May								60.00	82,890.62
24 May								100.00	82,990.62
26 May								50.00	83,040.62
26 May								450.00	
26 May							277.27		
26 May							556.16		82,657.19
28 May								350.00	83,007.19
28 May								2,500.00	
28 May							2,176.90		
						CARRIED FORWARD		83,330.29	

BNZ
Rangiora Store
Telephone 0800 800 468
Facsimile 03 313 4273

THE TRUSTEES, BIG BROTHERS BIG SISTERS OF, NORTH CANTERBURY TRUST, PO BOX 780, RANGIORA, 7440



Non Profit Org A/C

ACCOUNT NAME
BIG BROTHERS BIG SISTERS OF NO
RTH CANTERBURY TRUST

ACCOUNT NUMBER

STATEMENT NO. 142
FOR THE PERIOD
11 MAY 2026 TO 11 JUNE 2026

CARRIED FORWARD						83,330.29		
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
28 May						7,249.00		
28 May						7,570.17		68,511.12
29 May							200.00	68,711.12
29 May							2,000.00	70,711.12
02 Jun						0.80		70,710.32
04 Jun							100.00	70,810.32
04 Jun						207.79		70,602.53
08 Jun						315.36		70,287.17
11 Jun							30,000.00	100,287.17
CLOSING BALANCE						100,287.17		

The Bank's base rate is currently 10.950 percent per annum. The interest rate on this account is 10.000 percent p.a above the base rate. There is no required payment applicable to this statement period provided the limit has not been exceeded. These rates are less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005. If you have any questions please contact your nearest branch or call 0800 800 468.

What happens now?

45

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: allstars marching teams

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: secretary/treasurer

Contact phone number: [REDACTED] Email: allstarsmarchingteams@gmail.com

Describe your project or event and what the grant funding will specifically be used for. *(Use additional pages if needed)*

We need help with van hire costs for our trip to south islands in Dunedin 2026.

This is an event we must attend to qualify for NZ champs in March 2027. The total cost of hire is \$1832.00. We are seeking \$750 towards this cost.

What is the timeframe of the project/event date? 4-6 December 2026

Overall cost of project/event: \$1832 Amount requested: 750.00

How many people will directly benefit from this project? 28

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- ☒ People with disabilities (mental or physical) ☒ Cultural/ethnic minorities ☒ District
☐ Preschool ☐ School/youth ☐ Adults ☐ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 5% Rangiora-Ashley 5% Woodend-Sefton 5% Kaiapoi-Tuahiwi 85%

Other (please specify): _____

What are the direct benefit(s) to the participants? 46

We can travel together as a club to dunedin for south islands where we will represent canterbury

What is the benefit(s) to your organisation?

We wont have to fundraise as much for the trip and we can all travel together in vans.

What are the benefits, economic or otherwise, to the Kaiapoi-Tuahiwi community or wider district?

The funds will help the chch van hire company, and we will get to trabel together to represent our region

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

We have fundraised for 1 van already, and are fundraising for fuel cosrs also.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

Have you applied to the Kaiapoi-Tuahiwi Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☒ Yes ☐ No

If yes, please supply details:

hall hire last year

If this application is declined, will this event/project still occur? ⁴⁷ ☒ Yes ☐ No

If No, what are the consequences to the community/organisation?

Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)

☒ Bank Statement (*Bank Statements will remain confidential*)

☒ Supporting costs, quotes or event budgets

☒ Other supporting information

☒ I am authorised to sign on behalf of the group/organisation making this application.

☐ I declare that all details contained in this application form are true and correct to the best of my knowledge.

☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.

☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed 

Date: 30 July 2026



AllStars Marching Teams

[REDACTED]

Rangiora

30/7/2026

To whom it may concern,

Allstars marching teams are a junior based club, that caters for girls of all abilities. We have many low income or single parent families, and strive to do all we can to support our families, and keep the girls involved in sport. We try to keep or fees low, and fundraise as much as we can. This grant will help our 2 teams so much.

We thanks you for taking the time to consider this.

[REDACTED]

Secretary

Drop offs

Due to the branch closing at 5pm the last shuttle for the Airport leaves between 4:45pm and 4:50pm. Drop offs after the last shuttle will incur the after hours fee of \$40.

For unexpected early or late drop offs please return the vehicle to Airpark Canterbury at 17-25 Logistics Drive or alternatively leave the car at our office address with the car locked and key in drop box. Drop off's to Airpark Canterbury will incur a \$40 fee.

Drop offs over an hour late from the booked drop off time incur a fee of \$100 unless prior notification received from hirer.

COMPLETE YOUR EXPRESS CHECK IN PROCEDURE [CLICK HERE](#)

Customer Information

Renter's Name: [REDACTED]
 Renter's Email Address: allstarsmarchingteams@gmail.com
 Address: [REDACTED]
 Phone: [REDACTED]
 Mobile: [REDACTED]
 No. of People Travelling: 10

Booking Details

Booking Number: #CHC560362
 Booking Date: 18 June 2026
Vehicle Category: 12 Seater Hiace New Shape

PICKUP DETAILS

Pickup Location: Christchurch Airport Depot
 8 Sir Keith Park Place, Mustang Park,
 Harewood,
 Pickup Date Time: Wed 02/Dec/2026 16:00
 Arrival Flight: .



DROP-OFF DETAILS

Dropoff Location: Christchurch Airport Depot
 8 Sir Keith Park Place, Mustang Park,
 Harewood,
 Return Date Time: Sun 06/Dec/2026 16:00

Rental Rates and Fees

December	4 Days x @\$199.00	\$796.00
1. Gold Cover (\$0 Excess Liability / Windscreen Liability \$0) 22yrs+:	\$30.00 per day	\$120.00
Unlimited Kms		

Total Cost of Rental

NZD \$916.00
 (incl GST of \$119.48)

Customer Balance Due:

NZD \$916.00

Allstars Marching Teams - Profit And Loss Report

This report shows reconciled transactions only.

Account: *** ALL ***

From : 1/04/2025

To : 31/03/2026

Category	%	Income	Expense	Balance
Income				
bank interest	0%	26.70		26.70
donations	1%	500.00		500.00
fees	36%	17,551.00		17,551.00
funding	22%	10,550.00		10,550.00
fundraising	32%	15,578.35		15,578.35
refunds	4%	1,736.24		1,736.24
souvenir orders	1%	651.00		651.00
team photos	1%	390.00		390.00
uniform sales	2%	1,131.00		1,131.00
Income Total		48,114.29		48,114.29
Expense				
accommodation	16%		7,938.33	(7,938.33)
Bank Charges	0%		11.94	(11.94)
camp costs	2%		972.00	(972.00)
comp entries	4%		1,985.00	(1,985.00)
flights	13%		6,507.67	(6,507.67)
fundraising costs	9%		4,158.01	(4,158.01)
General Expense	15%		7,336.00	(7,336.00)
hall hire	9%		4,194.50	(4,194.50)
registrations	8%		3,800.00	(3,800.00)
souvenirs	1%		647.00	(647.00)
team levies	4%		2,174.00	(2,174.00)
team photo cost	1%		315.50	(315.50)
travel costs	0%		105.00	(105.00)
uniform costs	10%		4,867.69	(4,867.69)
van hire	7%		3,464.00	(3,464.00)
Expense Total			48,476.64	(48,476.64)
Grand Total:		48,114.29	48,476.64	(362.35)
CASH PROFIT / (LOSS) :		(362.35)		

Allstars Marching Teams - Summary Report

This report shows reconciled transactions only.

Account: *** ALL ***

From : 1/04/2025

To : 31/03/2026

Category	%	Income	Expense	Balance
Income				
bank interest	0%	26.70		26.70
donations	1%	500.00		500.00
fees	36%	17,551.00		17,551.00
funding	22%	10,550.00		10,550.00
fundraising	32%	15,578.35		15,578.35
refunds	4%	1,736.24		1,736.24
souvenir orders	1%	651.00		651.00
team photos	1%	390.00		390.00
uniform sales	2%	1,131.00		1,131.00
Income Total		48,114.29		48,114.29
Expense				
accommodation	16%		7,938.33	(7,938.33)
Bank Charges	0%		11.94	(11.94)
camp costs	2%		972.00	(972.00)
comp entries	4%		1,985.00	(1,985.00)
flights	13%		6,507.67	(6,507.67)
fundraising costs	9%		4,158.01	(4,158.01)
General Expense	15%		7,336.00	(7,336.00)
hall hire	9%		4,194.50	(4,194.50)
registrations	8%		3,800.00	(3,800.00)
souvenirs	1%		647.00	(647.00)
team levies	4%		2,174.00	(2,174.00)
team photo cost	1%		315.50	(315.50)
travel costs	0%		105.00	(105.00)
uniform costs	10%		4,867.69	(4,867.69)
van hire	7%		3,464.00	(3,464.00)
Expense Total			48,476.64	(48,476.64)
Grand Total:		48,114.29	48,476.64	(362.35)

Spreadsheet Showing Kaiapoi-Tuahiwi Community Board Discretionary Grant for the 2026/27 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
Kaiapoi-Tuahiwi Community		Carried forward 2025/26 = \$2,839	2026/27= \$9,070				\$ 11,909.00
	20-Jul	R13 Youth Development Trust	Signwriting for Community Service Programme vehicle		\$582.91	\$583	\$11,326
	20-Jul	North Canterbury Dive Club Inc	50th Anniversary	laid on the table want more info about the event and ticket sales	\$4,000		
	17-Aug	Big Brothers Big Sisters of North Canterbury	Towards the production of a 15-second cinema advertisement		\$750		
	17-Aug	All Stars Marching Teams	Towards accommodation for training camp	Withdrawn	\$750		
	17-Aug	All Stars Marching Teams	Towards van hire costs for trip to South Islands in Dunedin December 2026		\$750		

Spreadsheet Showing Kaiapoi-Tuahiwi Community Board Discretionary Grant for the 2025/26 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
Kaiapoi-Tuahiwi Community Board 10.136.100.2410		Carried forward 2024/25 = 1,259	2025/26= \$8,790				\$ 10,049.00
	21-Jul	Kaiapoi Community Garden	Towards entertainment @ Jazz and Blues Festival	18-Mar-26	\$500	\$500	\$9,549
	21-Jul	Silverstream Residents Volunteer Group	Purchase of Bench		\$740	\$740	\$8,809
	21-Jul	Allstars Marching Teams	Hall hire for training/practice sessions for the year	6-Mar-26	\$750	\$750	\$8,059
	18-Aug	Kaiapoi Pony Club	towards attending the Springston Trophy in Blenheim	Declined	\$1,000	\$0	\$8,059
	18-Aug	Kaiapoi Garden Club	Towards hosting the Kaiapoi Garden Competition	9-Mar-26	\$600	\$250	\$7,809
	15-Sep	Menzshed of Kaiapoi Inc	towards hosting a Teddy Bear hunt	9-Mar-26	\$650	\$195	\$7,614
	15-Sep	The Chris Ruth Centre	Instalation of blinds	Declined	\$735		\$7,614
	17-Nov	Noaia Charitable Trust	Community market for equipment and promotion		\$1,000	\$500	\$7,114
	17-Nov	Mahi Matatoa Trust	Towards first aid training	27-Mar-26	\$585	\$585	\$6,529
	17-Nov	Community Colleges New Zealand - Comcol North Canterbury	Towards materials and labour to install a mounting block	26-May-26	\$1,056	\$500	\$6,029
	16-Feb	Community Watch Kaiapoi Incorporated	Toeards an upgrade of the vehicle radio and purchase of four portable radios	13-May-26	\$750	\$750	\$5,279
	16-Feb	McCullough Guards Leisure Marching	Towards hosting the National Leisure Marching Event	Withdrawn	\$750 -\$1,000		\$5,279
	16-Mar	Kaiapoi Toy Library	LeapPad Academy Educational Tablet and Leap Frog LeapMove		\$810	\$500	\$4,779
	16-Mar	Rangiora Boxing Club	Towards medical care		\$500	\$500	\$4,279
	20-Apr	Chris Ruth Centre Trust	Towards a portable speaker	15-Jun-26	\$190	\$190	\$4,089
	20-Apr	North Canterbury Jamboree Scout Troop	Towards Pre-Jamboree camp	Declined	\$1,000	\$ -	\$4,089
	15-Jun	Kaiapoi Pony Club	St Johns Ambulence Services		\$750	\$ 750.00	\$3,339
	15-Jun	Menzshed	Purchase of a BBQ		\$500	\$ 500.00	\$2,839

Kaiapoi-Tuahiwi Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grant is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive a project summary that includes costs, and shows the areas where funds will be spent, fund raising the group has undertaken towards the project, and other sources of funding that have been accessed. Please note that your application will not be processed if the required financial information is not provided. The Board reserve the right to request additional information.

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind e.g. petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

- The Board supports a wide range of community activities. However, an application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- The Board will consider grant applications every month. Applications must be received at least four weeks before Board meeting dates to be processed on time.
- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- Grant funding would primarily be limited to projects located within the Board's geographical area or providing a clear benefit to residents of the area. In exceptional circumstances, the Board may consider applications for projects outside its geographical area and, in such cases, would provide detailed reasons for exceeding its standard scope.
- Grants are generally limited to \$750 with a maximum of \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided it is for different projects. The Board will only consider granting more than \$750 in exceptional circumstances and will provide detailed reasons for exceeding the set limit.
- The application should clearly state the purpose for which the funds will be used. It should be noted that the board will not fund ongoing or annual operating expenditure associated with the administration or running of the applicant's club organisation or club.
- The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include a project budget, an organisational balance sheet/profit and loss, and a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.
- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.
- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.
- Where possible, Boards request permission to use these photos on their Facebook page, the Council website, or other social media to encourage other community groups' participation.
- No new applications will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION****FILE NO and TRIM NO:** GOV-26-08-06 / 260711165377**REPORT TO:** KAIAPOI-TUAHIWI COMMUNITY BOARD**DATE OF MEETING:** 17 August 2026**AUTHOR(S):** Thea Kunkel, Governance Team Leader**SUBJECT:** Summary of Discretionary Grant Accountability 1 July 2025 to 30 June 2026**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

- 1.1 The purpose of this report is to update the Kaiapoi-Tuahiwi Community Board (the Board) on the Discretionary Grant applications granted during the 2025/26 financial year, including the Accountability Forms received to date.
- 1.2 The Board's Discretionary Grant Funding allocated by the Council for the 2025/26 financial year was \$8,790. In addition, \$1,259 of unallocated funding was carried forward from the 2024/25 financial year, increasing the total funding available for allocation in 2025/26 to \$10,049.
- 1.3 As at 30 June 2026, the Board had considered 17 applications, of which 14 were approved, and three declined.

Attachments:

- i. All Accountability Forms for the 2025/26 financial year (Trim Ref: 260804224461).

2. RECOMMENDATION**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 260711165377.
- (b) **Notes** that of the \$10,049 of the Board's 2025/26 Discretionary Grant Funding, \$7,210 was distributed for events and projects within the community.
- (c) **Notes** that the Council's 2026-27 Annual Plan includes a budget provision of \$9,070 for the Kaiapoi-Tuahiwi Community Board to approve grants to community groups for the 2026/27 financial year (July 2026 to June 2027). There was a carry forward of \$2,839 from the 2025/26 financial year, resulting in a total of \$11,909 available for the 2026/27 financial year.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

3. BACKGROUND

- 3.1. The Council allocates the Board a set amount of funds to distribute, by application, to non-profit groups, registered charities and incorporated societies that have strong links to and benefit the communities of the Kaiapoi-Tuahiwi area.
- 3.2. Staff periodically advertise the Discretionary Grant through the Community Notice Board page in the Northern Outlook and in The Chatter. Application Forms are also available on the Council website, from Service Centres, or by contacting the Council.

4. **KEY ISSUES**

4.1. The applications were as follows:

Group	Project	Amount granted	Month funds granted	Comments
Kaiapoi Community Garden	Towards entertainment at the Jazz and Blues Festival	\$500	July 2025	Invoice paid: 7 August 2025 Accountability Form received: 18 March 2026
Silverstream Residents Volunteer Group	Towards the purchase of a bench	\$740	July 2025	Invoice paid: 29 July 2025 Accountability form not yet received
Allstars Marching Teams	Towards hall hire for training/practice sessions for the year	\$750	July 2025	Invoice paid: 29 July 2025 Accountability Form received: 6 March 2026
Kaiapoi Pony Club	Towards attending the Springston Trophy in Blenheim	Declined	August 2025	<i>The Springston Trophy were not being hosted within the Kaiapoi-Tuahiwi area, and none of the Club members resided in the area.</i>
Kaiapoi Garden Club	Towards hosting the Kaiapoi Garden Competition	\$250	August 2025	Invoice: 9 March 2026 Accountability Form received: 3 September 2025
Menzshed of Kaiapoi Inc	Towards hosting a Teddy Bear hunt	\$195	September 2025	Invoice: 9 March 2026 Accountability Form received: 15 October 2025
The Chris Ruth Centre	Towards the installation of blinds	Declined	September 2025	<i>From the financial records provided, the Board believed that the Centre had sufficient funds to cover the installation of blinds itself.</i>
NOAIA Charitable Trust	Towards hosting a community market for equipment and promotion	\$500	November 2025	Invoice: 21 January 2026. Accountability form not yet received
Mahi Matatoa Trust	Towards first aid training	\$585	November 2025	Invoice paid: 11 December 2025 Accountability Form received: 27 March 2026

Group	Project	Amount granted	Month funds granted	Comments
Community Colleges New Zealand - Comcol North Canterbury	Towards materials and labour to install a mounting block	\$500	November 2025	Invoice paid: 4 December 2025 Accountability Form Received: 26 May 2026
Community Watch Kaiapoi Incorporated	Towards an upgrade of the vehicle radio and purchase of four portable radios	\$750	February 2026	Invoice paid: 13 May 2026 Accountability Form Received: 11 March 2026
Kaiapoi Toy Library	Towards purchasing a LeapPad Academy Educational Tablet and Leap Frog LeapMove	\$500	March 2026	Invoice: 15 June 2026 Accountability form not yet received
Rangiora Boxing Club	Towards the cost of providing medical at the Golden Gloves tournament	\$500	March 2026	Invoice paid: 15 May 2026 Accountability form not yet received
Chris Ruth Centre Trust	Towards a portable speaker	\$190	April 2026	Invoice paid: 27 May 2026 Accountability Form: 15 June 2026
North Canterbury Scout Group	Towards attending the pre-Jamboree Camp	Declined	May2026	<i>The pre-Jamboree Camp was not being hosted within the Kaiapoi-Tuahiwi area, and only a few scouts resided in the area.</i>
Kaiapoi Pony Club	Towards the cost of providing St Johns Ambulance Services	\$750	June 2026	Invoice paid: Not yet received Accountability form not yet received
Menzshed of Kaiapoi Inc	Towards the purchase of a BBQ	\$500	June 2026	Invoice paid: 3 July 2026 Accountability form not yet received

- 4.2. As at 30 July 2026, six Accountability Forms remained outstanding. Reminder letters were sent to the Silverstream Residents Volunteer Group and NOAIA Charitable Trust in May and July 2026. The remaining four applications were approved from March to June 2026, and recipients have 20 working days after the event, completion of the project, or when the funds were spent to outline how the funds were applied.

- 4.3. The Board provided funding to the Kaiapoi Community Garden to support the hosting of the Oxford to the Sea Jazz and Blues Festival in October 2025. Event management services for the festival were provided by Down by the River. The Kaiapoi Community Garden's contribution was to provide the community garden, located on the grounds of Kaiapoi Borough School, as a festival venue and to meet the cost of engaging a band for the event. Hosting the event provided an opportunity to promote the Kaiapoi Community Garden and raise awareness of its role in fostering social connection and community wellbeing.



- 4.4. The Kaiapoi Community garden offers opportunities for people to learn, mentor others, and teach children about the enjoyment and benefits of gardening, including the importance of growing food for themselves and their families. The event also benefited the wider community by providing an enjoyable musical experience and attracting visitors to Kaiapoi, helping to showcase both the community garden and the local area.

- 4.5. Silverstream Reserve is a 52-hectare reserve situated in a rural setting near the settlement of Clarkville. The Silverstream Residents Volunteer Group consists of approximately 40 volunteers who work in the reserve every Tuesday and Sunday. Since the group became involved, the reserve has flourished, with pathways and seating installed to enhance the visitor experience at this popular community asset. The Board provided funding to install a bench along one of the reserve's walkways. The bench offers a place for volunteer workers to rest while planting and maintaining trees and shrubs, and it also provides seating for the many visitors who enjoy the reserve. The bench will be available for use by all members of the public, with many visitors coming from the Kaiapoi area.

- 4.6. The Allstars Marching Teams provide opportunities for girls of all ages to participate in the sport, with teams beginning from as young as four years old. The Allstars currently has four coaches, two competitive teams, and one non-competitive team. The Board's funding enabled the Allstars to hire the Clarkeville Hall for the weekly training sessions of three teams. This support has helped keep participation fees affordable, allowing more girls to remain involved in the sport. Regular training sessions prepare participants to proudly represent their community at regional and national competitions. Access to the hall provided a warm, dry, and safe training environment with enough space to accommodate all three teams at the same time.



Regular training sessions prepare participants to proudly represent their community at regional and national competitions. Access to the hall provided a warm, dry, and safe training environment with enough space to accommodate all three teams at the same time.

- 4.7. The Kaiapoi Garden Club assumed responsibility for organising the Kaiapoi Garden Competition in 2024. This well-established and successful competition promotes civic pride, encourages environmental awareness, and contributes to the beautification of Kaiapoi for the enjoyment of residents, visitors, and tourists alike. The competition also inspires greater community participation in gardening and provides an avenue for people to become involved with the Garden Club. The competition is open to the wider community and offers numerous physical and mental wellbeing benefits; recognition of outstanding gardens encourages others to take up or further develop their interest in this rewarding pastime. Winning gardens are publicised, allowing members of the community to view and appreciate them from the street, further promoting gardening excellence and community pride.



- 4.8. A Menz Shed is a community-based organisation where men come together in a shared space to socialise, share skills, enjoy companionship, and work on practical projects, either individually or collaboratively on community initiatives. During the first week of the September 2025 school holidays, the Kaiapoi Menz Shed hosted its inaugural Teddy Bear Hunt. Children and families were invited to search for “Kaiapoi Teds” hidden in shops and community facilities throughout Kaiapoi. Participants followed clues while exploring the town and becoming more familiar with the local area. By placing the teddy bears in local businesses and community venues, the event increased the visibility of participating establishments and encouraged residents and visitors to spend time in Kaiapoi. The Board provided funding towards the prizegiving for the Teddy Bear Hunt, which was held in conjunction with the Kaiapoi Promotions Teddy Bears’ Picnic event. The event offered a fun, family-friendly activity during the school holidays, promoted community engagement, supported local businesses, and encouraged families to explore and enjoy the Kaiapoi area.
- 4.9. The Board provided funding to assist the Kaiapoi Menz Shed with the purchase of a new gas barbecue to support community events, working demonstrations, and future fundraising activities. Its new facility at Courtenay Drive presents valuable opportunities for the Shed to engage with other community groups, families, local organisations, and sponsors. The barbecue will enhance the Shed’s capacity to host events and activities that encourage community participation, strengthen local partnerships, and showcase the work of its members. In addition to supporting public events and fundraising initiatives, the barbecue is expected to be used regularly during member gatherings and tea breaks. These informal social occasions are an important aspect of the Shed’s activities, providing opportunities for members to connect, reduce social isolation, and support one another’s wellbeing.
- 4.10. The Board awarded funding to the NOAIA Charitable Trust to assist with the hosting of its third Community Market in Tuahiwi in December 2025. A unique feature of the market was that no stall fees were charged, with space, resources, and support provided to enable people to participate freely. Students involved in the Trust’s programmes operated stalls selling planter boxes, furniture, and crafts they had made, providing a practical opportunity to showcase the skills they have developed while generating income from their work.
- 4.11. Mahi Mātātoe Trust is a charitable organisation that supports and facilitates community connections for families who choose to home-educate their children. Through a range of regular activities and gatherings, the Trust provides opportunities for families to learn, socialise, and engage with one another in supportive and inclusive environments throughout the Waimakariri District. The Board approved funding to enable seven Trust committee members to undertake first aid training. These volunteers play a key role in organising and supervising weekly home-schooling gatherings at various outdoor



locations across the district, as well as regular sessions at the Pines/Kairaki Hall. Under the Trust's Health and Safety Plan, each gathering is required to have at least one qualified first aider present in addition to a committee member. By ensuring that all committee members are trained in first aid, the Trust can consistently meet this requirement and enhance the safety of participants at its activities and events.

- 4.12. Community Colleges New Zealand – North Canterbury (Comcol) is committed to making a meaningful difference in the lives of individuals who require support to learn, develop, and thrive in an environment that meets their unique needs. Comcol delivers the Ministry of Social Development's Youth Service and is accredited by Te Kāhui Kāhu as a Level 3 Social Service



Provider. Comcol offers the Equine Connect Programme, a ten-week initiative designed to support individuals experiencing stress, anxiety, depression, trauma, or physical challenges. Through guided one-on-one interactions with horses, the programme provides a therapeutic and empowering experience that promotes emotional wellbeing, personal growth, and increased confidence. The Board approved funding for the construction of a mounting block to support the Equine Connect Programme. This infrastructure will improve both safety and accessibility for participants when mounting horses, particularly those with limited riding experience, mobility challenges, or physical disabilities. The mounting block will help ensure the programme is inclusive and

accessible to a wider range of participants, enabling more people to benefit from the therapeutic and developmental opportunities offered through engagement with horses.

- 4.13. Community Watch Kaiapoi Incorporated contributes to community safety by serving as the “eyes and ears” of the New Zealand Police. Based at the Kaiapoi Police Station, the organisation supports crime prevention and community reassurance through regular patrols and close collaboration with local law enforcement. The Board provided funding to enable the group to purchase four portable radios and upgrade the radio installed in its patrol vehicle. A fit-for-purpose radio network supports effective communication between volunteers and allows direct contact with the New Zealand Police and emergency services when required. This enhances operational effectiveness, improves coordination during patrols, and contributes to the safety of volunteers carrying out community patrol activities. While mobile phones offer flexibility and broad connectivity, two-way radios provide greater reliability, durability, and instant communication capabilities, making them particularly well suited to patrol operations. The upgraded radio system ensures clear and immediate communication between the patrol vehicle and volunteers, supporting the group's ability to respond efficiently to situations and continue its valuable contribution to community safety in Kaiapoi.

- 4.14. Kaiapoi Community Toy Library Incorporated operates as a valuable family resource centre, lending and hiring toys, puzzles, and games while also providing play sessions for families. The Library maintains a diverse collection of toys suitable for children at a range of developmental stages, supporting learning and development through play. By giving families



access to a variety of toys on a weekly or fortnightly basis, the Library helps reduce household costs while ensuring children remain engaged, stimulated, and challenged with new experiences. The Board provided funding towards the purchase of two LeapPad Academy Educational Tablets and one LeapFrog LeapMove. These interactive learning resources encourage literacy, problem-solving, creativity, physical activity, and independent learning, supporting the developmental needs of young children in a fun and engaging way. Adding these items to the Library's collection ensures that

local whānau continue to have affordable access to high-quality educational toys and technology that may otherwise be beyond their reach. The funding also assists the Library to maintain a modern, relevant, and well-maintained inventory that meets the changing interests and learning needs of children, while continuing to provide a valuable community service for families in Kaiapoi.

- 4.15. Rangiora Boxing Club provides a safe, inclusive, and supportive environment where children and young people can develop physical fitness, discipline, confidence, and respect through participation in boxing. The Club was selected to host the South Island Golden Gloves Tournament on 30 and 31 May 2026 at Kaiapoi Boxing Club. The two-day tournament was well attended and featured approximately 90 to 100 bouts, bringing together athletes from across the South Island. The event provided participants with the opportunity to compete in a high-quality tournament that supported skill development, performance progression, and advancement within amateur boxing pathways. The Board supported the event by providing funding for medical care for athletes throughout the tournament. This contribution helped ensure a safe competition environment, enabling participants to compete with appropriate medical support in place while promoting athlete wellbeing and development.



- 4.16. The Chris Ruth Centre Trust provides high-quality, holistic, and individualised support for people aged 18 years and over who have complex needs across the Christchurch, Ashburton, and Waimakariri regions. The Trust fosters a positive and supportive environment where clients can thrive, participate in meaningful daily activities, and feel valued within their community. In 2013, the Trust established a facility in Kaiapoi to meet the growing demand for its services within the Waimakariri District. The Board approved funding for the purchase of a portable speaker to support both indoor and outdoor activities at the facility. The speaker enhances the use of the facility's garden area and provides greater flexibility for programmes and activities across multiple rooms and spaces. Equipped with Bluetooth connectivity, the speaker can be easily connected to a range of devices, increasing its functionality and versatility. It will be used to support recreational, educational, and therapeutic activities for clients, contributing to engagement, participation, and wellbeing.



- 4.17. Kaiapoi Pony Club is a small, family-friendly club located at 93 South Eyre Road, with approximately 25 members and strong connections to the local community. The Club provides riding and educational opportunities for participants of all ages and experience levels, fostering confidence, horsemanship, and a lifelong interest in equestrian activities. Regular rallies are held on the second and fourth Sundays of each month, offering members ongoing opportunities to develop their riding skills in a supportive environment. The Club hosted its primary fundraising event in June 2026, with the Board providing funding assistance towards the cost of ambulance and paramedic services required for the event. Ensuring appropriate medical support was available helped provide a safe environment for participants, spectators, and volunteers, while enabling the Club to meet event safety requirements. Funds raised through the event play a vital role in supporting the ongoing operation of the Club.



This includes engaging qualified coaches to educate and develop riding members, maintaining the grounds through mowing, weed control, and repairs to fences and yards, and covering essential operational expenses such as insurance and electricity costs. By supporting the fundraising event, the Board contributed to the Club's ability to continue offering affordable equestrian opportunities and maintaining a valuable community recreational facility.

5. OPTIONS

- 5.1 That the Board notes that of the \$10,049 of the Board's 2025/26 Discretionary Grant Funding, \$7,210 was distributed for events and projects within the community.
- 5.2 That the Board notes that it only received 17 applications from non-profit, community-based organisations, registered charities, or incorporated societies during the 2025/26 financial year. Board members are therefore encouraged to remain proactive in promoting funding availability through their ongoing engagement and networking with community groups.
- 5.3 The Management Team has reviewed this report and supports the recommendations.

6. STRATEGIC ALIGNMENT AND COMMUNITY VIEWS

6.1. Mana Whenua

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

6.2. Groups, Organisations and the Wider Community

No other groups or organisations are likely to be affected by or to have an interest in the subject matter of this report.

6.3. Implications for Community Wellbeing

The issues and options discussed in this report have social, cultural, economic, or environmental implications for community well-being. Supporting community events and projects encourages social interaction, reduces isolation, and increases physical activity, which in turn enhances mental and physical wellbeing across communities.

6.4. Community Outcomes and Strategic Priorities

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District.
There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7. OTHER IMPLICATIONS AND RISK MANAGEMENT

7.1. Financial Implications

7.1.1 The Council's 2025/26 Annual Plan included budgetary provision of \$8,790 for the Board to approve grants to community groups in the 2025/26 financial year. An unspent amount of \$1,259 was carried forward from the 2024/25 financial year; hence, the Discretionary Grant Fund for the 2025/26 financial year was \$10,049.

7.1.2 The Board allocated \$7,210 of its Discretionary Grant funding to community groups and organisations during the 2025/26 financial year; the remaining funding was carried forward to the 2026/27 financial year.

7.1.3 Groups must complete and return an Accountability Form to be eligible for future funding.

7.2. Community Resilience and Sustainability

The recommendations in this report do not have sustainability and/or climate change impacts.

7.3. Risk Management

There are no risks arising from adopting the recommendations in this report.

7.4. Health and Safety

No health and safety risks are arising from the adoption/implementation of the recommendations in this report.

8. CONTEXT**8.1. Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

8.2. Authorising Legislation

Not applicable.

8.3. Authorising Delegations

It is a delegation of the Board to distribute this fund as per clause 12 of the delegations to Community Boards, S-DM 1041.

GOVERNANCE

Kaiapoi-Tuahiwi Community Board

Accountability Form for 2025/2026

Discretionary Grant Recipients

For funding provided during the period July 2025 – June 2026

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Kaiapoi Community Garden

Date: 18/10/25 Amount allocated: \$ 500

Purpose for grant: Hosting the Oxford to Sea Jazz and Blues Festival

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>Musicians</u>	\$ <u>450-00</u>
<u>Provision of Food</u>	\$ <u>50</u>
	\$ <u>500-00</u>

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

Estimated 120 people in attendance on the day.
Benefits - Where the Garden is situated and what the
Garden provides to the community.
People stayed to the end. The music was great
and people enjoyed being in the ambience of the
Garden.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☒ Yes ☐ No

Continued over page

Two authorised signatories to complete the details below:

Date: 11/3/26

First contact name: Robyn Lambie

Signature: [Redacted]

Position: Treasurer

Phone: [Redacted]

Email: [Redacted]

Address: [Redacted]

Kaapoi

Date: 11/3/26

Second contact: Rebekah Green

Signature: [Redacted]

Position: Volunteer / Treasurer

Phone: [Redacted]

Email: [Redacted]

Address: [Redacted]

Kaapoi, 7630

Return to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

OR

IM@wmk.govt.nz

GOVERNANCE

Kaiapoi-Tuahiwi Community Board Accountability Form for 2025/2026 Discretionary Grant Recipients

For funding provided during the period July 2025 – June 2026

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: ALLSTARS MARCHING

Date: _____ Amount allocated: \$ 750.00

Purpose for grant: Hall hire

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>Hall hire</u>	<u>clarkville</u>	\$ _____
<u>hall hire</u>	<u>Ohoka</u>	\$ <u>414.00</u>
_____	_____	\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

Hall hire paid for our 2 junior teams, which gave them a safe secure place to practise for their season, allowing them to be competition ready.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: Yes No

Continued over page

Two authorised signatories to complete the details below:

Date: 4.3.2025

First contact name: Julia Bellett

Signature: [Redacted]

Position: Treasurer

Phone: [Redacted]

Email: [Redacted]

Address: [Redacted]

Date: 4.3.2026

Second contact: Maria Manibasa

Signature: [Redacted]

Position: each / committee member

Phone: [Redacted]

Email: [Redacted]

Address: 1 Tawa St

Rangiora

Return to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

OR

IM@wmk.govt.nz



TAX INVOICE

Allstars Marching team

Invoice Date

9 Oct 2025

Ohoka School

Jacksons Road

Invoice Number

INV-2323

RD 2

Kaiapoi 7692

Reference

Ohoka school hall hire

GST Number

15-940-395

Description	Quantity	Unit Price	Amount NZD
September 6th and 7th = 8hrs	8.00	45.00	360.00
		Subtotal	360.00
		TOTAL GST 15%	54.00
		TOTAL NZD	414.00

Due Date: 20 Nov 2025

Please make payment directly into our bank account using the invoice number as reference: 12-3616-0009293-50



PAYMENT ADVICE

To: Ohoka School
Jacksons Road
RD 2
Kaiapoi 7692

Customer

Allstars Marching team

Invoice Number

INV-2323

Amount Due

414.00

Due Date

20 Nov 2025

Amount Enclosed

Enter the amount you are paying above

Invoice INV-0136.pdf

clarkvillehall@gmail.com

Open with Google Docs

Compose

Inbox

Starred

Snoozed

Sent

Drafts168

Purchases

More

Labels

Marching

Notes

TAX INVOICE

All Stars Marching

Invoice Date31 Aug 2025

Invoice NumberINV-0136

ReferenceHall hire

Clarkville Hall Association (INC)

11 Heywards Road

RD 2

Kaiapoi 7692

NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
JUNIORS	4.00	30.00	120.00
05-AUG-2025			
12-AUG-2025			
19-AUG-2025			
26-AUG-2025			
		Subtotal	120.00
		TOTAL NZD	120.00

Due Date: 14 Sep 2025

We welcome payment by direct credit. Please use account 03-1585-0046999-000 and include the invoice number in your payment details.

Page1 / 1

Invoice INV-0147.pdf

clarkvillehall@gmail.com

Open with Google Docs

Compose

Inbox

Starred

Snoozed

Sent

Drafts

Purchases

More

Labels

Marching

Notes

TAX INVOICE

All Stars Marching

Invoice Date

30 Nov 2025

Invoice Number

INV-0147

Reference

Hall hire

Clarkville Hall Association (INC)

11 Heywards Road

RD 2

Kaiapoi 7692

NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
JUNIORS	4.00	30.00	120.00
04-NOV-2025			
11-NOV-2025			
18-NOV-2025			
25-NOV-2025			
		Subtotal	120.00
		TOTAL NZD	120.00

Due Date: 14 Dec 2025

We welcome payment by direct credit. Please use account 03-1585-0046999-000 and include the invoice number in your payment details.

Page 1 / 1

TransactionsStatementsDetails

Print

Business Account

ASB

Name: ALLSTARS MARCHING

Address: 23 Tudor Avenue
Ilam
Christchurch 8041

Account Number: 12-3147-0537316-00

From Date: 2025-08-20

To Date: 2025-08-20

Transaction Details

Date	Description	Money out	Money in	Balance
20 Aug 2025	Opening Balance			\$6,888.56
20 Aug 2025			+ \$750.00	\$7,638.56
20 Aug 2025	FC12-3191-0002255-00hall hireAllstarsInv0230471	- \$931.50		\$6,707.06
20 Aug 2025			+ \$50.00	\$6,757.06
20 Aug 2025			+ \$399.00	\$7,156.06
20 Aug 2025			+ \$330.00	\$7,486.06

Cancel

Print

\$2,608.25 Available

ALLSTARS MARCHING

Print

Business Account

ASB

Name: ALLSTARS MARCHING

Address: 23 Tudor Avenue
Ilam
Christchurch 8041

Account Number: 12-3147-0537316-00

From Date: 2025-09-11

To Date: 2025-09-11

Transaction Details

Date	Description	Money out	Money in	Balance
11 Sep 2025	Opening Balance			\$8,619.06
11 Sep 2025			+ \$25.00	\$8,644.06
11 Sep 2025		- \$931.85		\$7,712.21
11 Sep 2025	FC12-3191-0002255-00hall hire0230486	- \$414.00		\$7,298.21
11 Sep 2025	FC03-1585-0046999-00hall hireinv0136	- \$120.00		\$7,178.21
11 Sep 2025	Closing date		Closing Balance	\$7,178.21

Cancel

Print

Print

×

ASB

Name: ALLSTARS MARCHING

Address: 23 Tudor Avenue
Ilam
Christchurch 8041

Business Account

Account Number: 12-3147-0537316-00

From Date: 2025-10-22

To Date: 2025-10-22

Transaction Details

Date	Description	Money out	Money in	Balance
22 Oct 2025	Opening Balance			\$6,045.09
22 Oct 2025	FC12-3191-0002255-00hall hireU18	- \$517.50		\$5,527.59
22 Oct 2025	FC03-1585-0046999-00hall hire	- \$150.00		\$5,377.59
22 Oct 2025		- \$414.00		\$4,963.59
22 Oct 2025			+ \$90.00	\$5,053.59
22 Oct 2025			+ \$90.00	\$5,143.59

Cancel

Print

08/11/2025

08/11/2025

Print

ASB

Name: ALLSTARS MARCHING

Address: 23 Tudor Avenue
Ilam
Christchurch 8041

Business Account

Account Number: 12-3147-0537316-00
From Date: 2025-11-08
To Date: 2025-11-08

Transaction Details

Date	Description	Money out	Money in	Balance
8 Nov 2025	Opening Balance			\$5,870.58
8 Nov 2025			+ \$90.00	\$5,960.58
8 Nov 2025		- \$250.00		\$5,710.58
8 Nov 2025		- \$250.00		\$5,460.58
8 Nov 2025		- \$100.00		\$5,360.58
8 Nov 2025	FC12-3191-0002255-00hall hireu18	- \$207.00		\$5,153.58

Cancel

Print

12-3147-0537316-00

Search transactions

Print



Name: ALLSTARS MARCHING

Address: 23 Tudor Avenue
Ilam
Christchurch 8041

Business Account

Account Number: 12-3147-0537316-00
From Date: 2026-02-23
To Date: 2026-02-23

Transaction Details

Date	Description	Money out	Money in	Balance
23 Feb 2026	Opening Balance			\$1,863.25
23 Feb 2026			+ \$117.00	\$1,980.25
23 Feb 2026			+ \$49.00	\$2,029.25
23 Feb 2026	FC03-1585-0046999-00hall hireu13	- \$120.00		\$1,909.25
23 Feb 2026		- \$120.00		\$1,789.25
23 Feb 2026			+ \$74.00	\$1,863.25

Cancel

Print



GOVERNANCE

Kaiapoi-Tuahiwi Community Board

Accountability Form for 2025/2026

Discretionary Grant Recipients

For funding provided during the period July 2025 – June 2026

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Name of group: Kaiapoi Garden Club

Date: 08-03-2026 Amount allocated: \$ 250

Purpose for grant: Partial Payment of Supper Costs

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>Please see a Attached</u>	\$ <u>250</u>
<u>invoice</u>	\$ _____
_____	\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

Please see a Attached Report

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☒ Yes ☐ No

Photos attached.

Continued over page

Two authorised signatories to complete the details below: ⁸⁰

Date: 08.03.2026

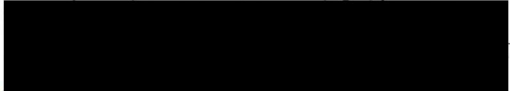
First contact name: Margaret Maw

Signature: 

Position: President

Phone: 

Email: 

Address: 


Date: 8.3.26

Second contact: Sandra Webster

Signature: 

Position: Treasurer

Phone: 

Email: 

Address: 


Return to:

Governance Team

Waimakariri District Council

Private Bag 1005

Rangiora 7440

OR

IM@wmk.govt.nz

Report on the Kaiapoi Garden Awards Evening Event.

The Kaiapoi Garden Competition Awards Evening was held on 13 February 2026. There were 24 gardens in the competition which is an increase from 2025. The evening was held in the Kaiapoi Club and was attended by 78 people (every competition entrant attended the event with one or more guests). Mayor Dan Gordon attended and assisted in presenting the trophies and certificates. In organising this event we involved our local community. Compass FM supported us with advertising and conducting interviews. Signs indicating winning gardens and Supreme Garden were designed by Larsen's Art n Sign Studio. Local shops and Kaiapoi Library displayed competition posters that were designed by one of our Garden Club members. The North Canterbury News ran an article on the winning garden and advertised the names of the winners. Local Face book groups advertised the addresses of the competition entrants so our community could 'View from the Street'. The Discretionary Grant of \$250 was used to pay partial cost of the food for supper. When using a public venue such as the Kaiapoi Club, one has to purchase the food from the Club and this comes at a cost. The Discretionary fund was well used. Guests sat around after the prize giving and enjoyed supper whilst chatting with the Mayor, councillors, judges and organisers from the Kaiapoi Garden Club. It was a memorable event and evening.

Margaret Maw

President Kaiapoi Garden Club

8 March 2026



Kaiapoi Garden Club

Kaiapoi Working Mens Club and M.S.A Incorporated
PO BOX 119
Kaiapoi 7644

GST: 010-692-466
info@kaiapoiclub.co.nz
64 03 327 7884

Amount due **\$0.00**
Due date **21 Feb 2026**

Issue date **14 Feb 2026** Invoice number **INV-13631** Reference **Supper for Awards - 2026**

[View and pay online](#)

Description	Quantity	Price	Amount
Riverview Function Hire - 13 February 2026	1	217.3913	217.39
Supper for awards - club sandwiches, assorted savouries (including gluten free) and lamingtons	1	539.1304	539.13
Bar tab	1	136.7826	136.78



[View and pay online](#)



Subtotal	893.30
Total GST	134.00
Total	1,027.30
Less amount paid	1,027.30
Amount due	\$0.00



KAIAPOI GARDEN COMPETITION

SUPREME GARDEN

PROUDLY SPONSORED BY



Ray White
Waimakariri Real Estate Ltd



lime
developments



COMPASS FM
104.9 103.7
NORTH CANTERBURY



Kaiapoi Garden
Competition 2026
Supreme Garden
Awarded to
Paulo Kundig
Presented by
Waimakariri Mayor
Dan Gordon
Ray White
lime
Lenses Art & Sign



KAIAPOI GARDEN C O M P E T I T I O N

VIEW FROM THE STREET

PROUDLY SPONSORED BY



Ray White
Home & Commercial Real Estate Ltd

THE STERLING
KAIAPOI

lime
development

WAIMAKARIRI
DISTRICT COUNCIL

104.9 103.7
COMPASS FM
NORTH CANTERBURY

Sign Art & Sign



















GOVERNANCE

Kaiapoi-Tuahiwi Community Board
Accountability Form for 2025/2026
Discretionary Grant Recipients

WAIMAKARIRI
DISTRICT COUNCIL

RECEIVED: 6 MAR 2026

To: *Ther*

For funding provided during the period July 2025 – June 2026

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community. Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: *Menz Shed of Kaiapoi Inc*

Date: *04/10/25 event date* Amount allocated: \$ *195*

Purpose for grant: *Printing*

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<i>To print all necessary information / publicity</i>	\$ <i>195</i>
<i>for the bear hunt</i>	\$
	\$

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

The Bear Hunt raised \$105 for the Menz Shed funds. We were supported by repurpose pals who supplied the bears and shops & businesses in Kaiapoi were very supportive, 50 bears were placed with extremely positive feedback. We culminated with a picnic in the Kaiapoi club with snacks, games, dances & prize giving.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☒ Yes ☐ No

Continued over page

Two authorised signatories to complete the details below:

Date: 06/03/26
First contact name: Angela Breward
Signature: [Redacted]
Position: Secretary
Phone: [Redacted]
Email: [Redacted]
Address: [Redacted]
Kaiapoi 7630

Date: 06/03/26
Second contact: John Forster
Signature: [Redacted]
Position: Chairman
Phone: [Redacted]
Email: [Redacted]
Address: [Redacted]
Kaiapoi 7630

Return to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

OR

IM@wmk.govt.nz

yment

ils:

Payment Date: 01/10/2025

From Account: Non Profit Organisation [REDACTED]

Other Party Name: Paper Plus

Particulars: Paper Plus

Analysis Code: Printing

Reference: 59897149

Amount: \$195.00

Original Hash Value: 256721

Current Hash Value: 256721

Transaction Note:

Create Many Single Payments: No

Status: Processed

Account Number	Particulars	Analysis Code	Reference
[REDACTED]	MenzShed Kai	Bear Hunt	INV-0137

ion History



96

MENZ SHED

of KAIAPOI Inc



GOVERNANCE

Kaiapoi-Tuahiw Community Board Accountability Form for 2025/2026 Discretionary Grant Recipients

For funding provided during the period July 2025 – June 2026

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Name of group: Mahi Matatoa Trust

Date: 24/3/2026

Amount allocated: \$ 585

Purpose for grant: First Aid Training

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

3 people first aid trained

\$ 585

\$ _____

\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

The allocated funds were used to provide certified first aid training for two members of our committee and one of our highly involved parents through St John. This investment has strengthened our organisations capacity to respond effectively to medical situations at events. As a result, we can now ensure that at least one trained first aider is present at all times during our activities, significantly improving the safety and wellbeing of all attendees.

This initiative directly benefits all participants at our events, as it enhances our preparedness for emergencies and provides reassurance that immediate assistance is available if needed. While the training was undertaken by four committee members, the impact extends to the wider community, supporting the safe participation of all individuals who attend or are involved in our events.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☐ Yes ☐ No

Continued over page

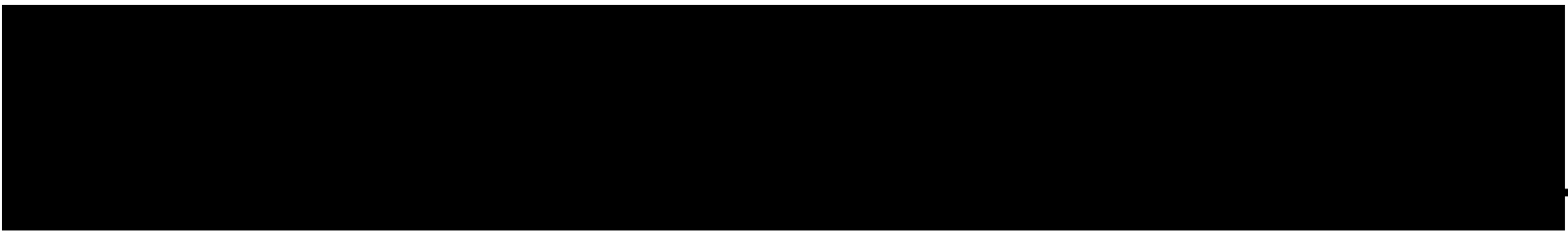
Two authorised signatories to complete the details below:

Date: 24/3/2026

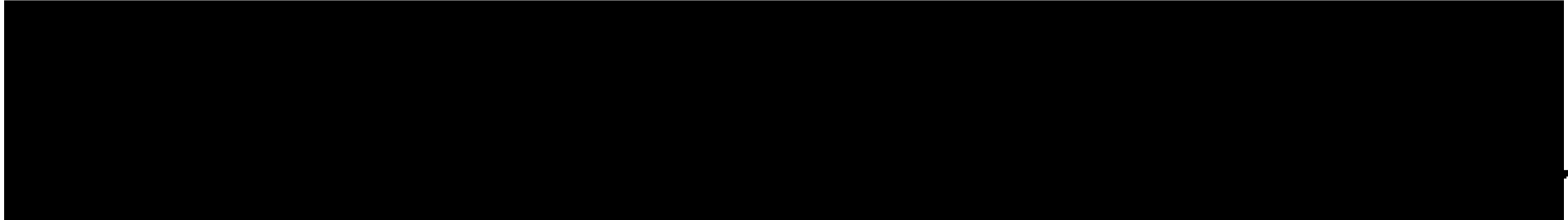
First contact name: Joanne King

Signature: 

Position: Trustee

Phone: 

Email: 

Address: 

Date: 24/3/2026

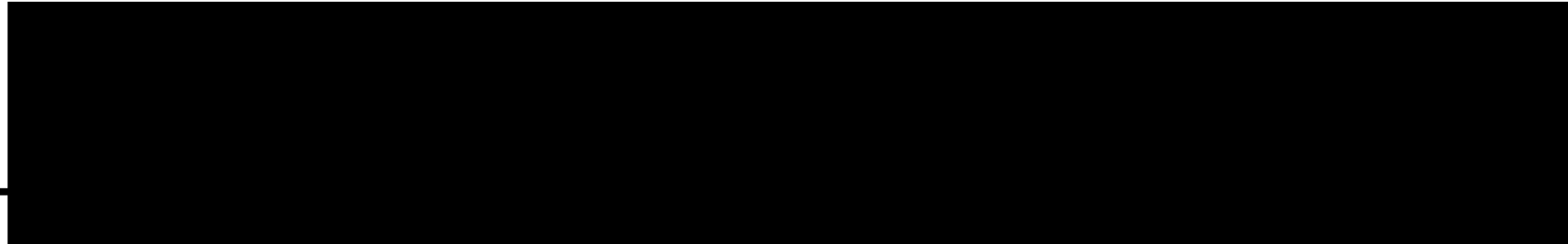
Second contact: Carly Tata

Signature: 

Position: Trustee

Phone: 

Email: 

Address: 

Return to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

OR

IM@wmk.govt.nz

Tax Invoice

Puka Nama Tāke



Customer no.	Invoice no.	Order no.	Invoice date	GST no.	P.O no.
5920781	37755724	40043575	12/03/2026	10-571-065	

Mahi Matatoa Trust
11 Wairepo Close
Rangiora 7400
New Zealand

St John
Private Bag 14902
Panmure
Auckland 1741
New Zealand

Attention: Mahi Matatoa Trust

Description	Qty	Unit \$	Net Total
First Aid Training			
First Aid Level 1	1	\$169.57	\$169.57

Subtotal

Net Total	\$169.57
Shipping	\$0.00
GST	\$25.43
Total	\$195.00

Page 1 of 1

Personal information we collect will be used in accordance with our Privacy Notice which can be reviewed at stjohn.org.nz/privacy



Payment Slip

Customer name Mahi Matatoa	Customer no. 5920781	Invoice no. 37755724	Payment due 20/04/2026
Total invoice			\$195.00
☐ Yes, I'd like to give a donation of support \$15 ☐ \$35 ☐ \$50 ☐ Other 			
Total payment enclosed			

Easy ways to pay



Online payments with a Visa or Mastercard enabled debit or credit card. Go to stjohn.org.nz/pay



Internet Banking
Bank Account 12-3244-0023915-50
Payee Code 5920781
Ref 37755724



Cash or Eftpos at any NZ Post shop. Please take your invoice with you.

Thank you for your business

Hato Hone St John is concerned with protecting the privacy of your personal information. Information provided to us will be used in accordance with our privacy policy and may be used to contact you for feedback and research purposes. You can review our privacy policy at www.stjohn.org.nz/privacy

Email: help@stjohn.org.nz

Phone: 0800 785 646

The Priory In New Zealand of the Most Venerable Order of the Hospital of St John of Jerusalem

www.stjohn.org.nz

Tax Invoice

Puka Nama Tāke



Customer no.	Invoice no.	Order no.	Invoice date	GST no.	P.O no.
5920781	37555174	40038798	10/02/2026	10-571-065	

Mahi Matatoa Trust
11 Wairepo Close
Rangiora 7400
New Zealand

St John
Private Bag 14902
Panmure
Auckland 1741
New Zealand

Attention: Mahi Matatoa Trust

Description	Qty	Unit \$	Net Total
First Aid Training			
First Aid Level 1	6	\$169.57	\$1017.39

Subtotal

Net Total	\$1,017.39
Shipping	\$0.00
GST	\$152.61
Total	\$1,170.00

Page 1 of 1

Personal information we collect will be used in accordance with our Privacy Notice which can be reviewed at stjohn.org.nz/privacy



Payment Slip

Customer name Mahi Matatoa	Customer no. 5920781	Invoice no. 37555174	Payment due 20/03/2026
Total invoice			\$1170.00
☐ Yes, I'd like to give a donation of support \$15 ☐ \$35 ☐ \$50 ☐ Other 			
Total payment enclosed			

Easy ways to pay



Online payments with a Visa or Mastercard enabled debit or credit card. Go to stjohn.org.nz/pay



Internet Banking
Bank Account 12-3244-0023915-50
Payee Code 5920781
Ref 37555174



Cash or Eftpos at any NZ Post shop. Please take your invoice with you.

Thank you for your business

Hato Hone St John is concerned with protecting the privacy of your personal information. Information provided to us will be used in accordance with our privacy policy and may be used to contact you for feedback and research purposes. You can review our privacy policy at www.stjohn.org.nz/privacy

Email: help@stjohn.org.nz

Phone: 0800 785 646

The Priory In New Zealand of the Most Venerable Order of the Hospital of St John of Jerusalem

www.stjohn.org.nz

GOVERNANCE

Kaiapoi-Tuahiwi Community Board

Accountability Form for 2025/2026

Discretionary Grant Recipients

For funding provided during the period July 2025 – June 2026

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Name of group: Comcol North Canterbury

Date: 25 May 2026 Amount allocated: \$ \$500.00 + gst = \$575.00

Purpose for grant: Construct a mounting block for Equine Connect participants to use

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>Materials</u>	\$ <u>\$575 (gst inclusive)</u>
<u></u>	\$ <u></u>
<u></u>	\$ <u></u>

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

The funds have been used to construct a mounting block that will allow our Equine Connect facilitator to ensure the experience of mounting a horse is safe and user friendly. Particularly for Equine Connect participants who are not so familiar with horses. Once they are more used to these large animals and their confidence has grown, generally towards the end of their ten-week programme, they will be ready to get up on the back of a horse and willing to ride, under guidance. Mounting a horse is a huge accomplishment for many people. The easier we make this experience the better.

Equine Connect is proving beneficial to participants overall wellbeing, and the programme is a real boost to their self-confidence and sense of achievement.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: Yes No
Yes

We'll send through photos in the next couple of weeks as we need to arrange an approved photo (may be a staff member as we do not take photos of our Equine Connect participants).

We'll let you know when we post the acknowledgement of this grant on our socials.

You're most welcome to share, or post separately these photos on your socials and website.

Continued over page

Two authorised signatories to complete the details below:

Date: 25 May 2026

First contact names: Kate O'Connor

Signature: 

Position: Chief Executive

Phone: 

Email: 

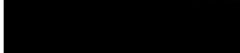
Address: 


Date: 25 May 2026

Second contact: Cathy Batchelor

Signature: 

Position: Project Support

Phone: 

Email: 

Address: 


Return to:

Governance Team

Waimakariri District Council

Private Bag 1005

Rangiora 7440

OR

IM@wmk.govt.nz

Mark OConnor Builders**INVOICE**

Garrymere Road
Okuku
0276030788
Gst: 052-139-503

INVOICE# 290
Date 22/05/2026

To: Comcol North Canterbury
140 Eastbelt
Rangiora



Job: Mounting Block

DESCRIPTION	QUANTITY	UNIT PRICE	SUBTOTAL
Materials			
Plywood (Marine)			\$ 275
Framing			\$ 150
Fixings			\$ 75
Labour	x8	\$ 65 = \$520	Donated at no cost
		Gst Inc	\$ 75
		TOTAL	\$575.00

THANK YOU FOR YOUR BUSINESS!

Please make payment within 7 days



Due Date: 25/05/2026

Batch Information

Batch Name: OOP00386
Batch No: 69233871
Batch Input: New Batch
Status: Frozen
Payment Type: Domestic One-Off Payment
Group: BATCHES

Funds From

Account Number: 06-0801-00461624-000
Account Name: CommunityColleges
Particulars: MARK OCONNOR
Code: BUILDERS
Reference: INV 290

Charges

Account Number: 06-0801-00461624-000
Account Name: CommunityColleges

Other Party

Short Code:
Account Number: 01-0877-00177793-000
Account Name: MARK OCONNOR BUILDER
Particulars: COMCOL
Code: INV 290
Reference:
Amount: \$575.00

Signatories

Challenge Code:	4956765
Signatory	Response
	4390252
ENTERED	

[Batches](#) ▾ [Reports](#) ▾ [Database](#) ▾ [Administration](#) ▾ [Tools](#) ▾ [Help](#) ▾Welcome 

Domestic Transactions

06-0801-00461624-000 - Cheque ▾

As at 26 May 2026 08:10:03 NZT

Opening Balance:
Actual Balance:
Available Balance:

Filter items: OOP00386

[Reset](#)

PDF

Other Party Name	Transaction Type	Particulars	Code	Reference	Debits	Credits
Mon, 25 May 2026						2
OOP00386	Debit	MARK OCONNOR	BUILDERS	INV 290	575.00	

Important Information

ANZ Direct Online shows the date payments are paid into your account up until the time shown for transactions on this screen and in the associated Real Time Balances and Transactions PDF Report.

Some information for current day transactions may be unavailable until the next business day.

You can view transactions for the last 92 calendar days (including the current day), up to a maximum of 1000 for domestic accounts and 500 for foreign currency accounts.

The filter option can be used to search for an item on the current list of transactions.

Please refer to [Account Information](#) to view all your transactions, and see the [ANZ General Terms and Conditions](#), or the [ANZ General Banking Conditions](#), for information about how we make payments at ANZ.

Waimakariri District Council
215 High Street
Private Bag 1005
Rangiora 7440, New Zealand
Phone 0800 965 468

GOVERNANCE

Kaiapoi-Tuahiwi Community Board
Accountability Form for 2025/2026
Discretionary Grant Recipients

For funding provided during the period July 2025 – June 2026

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community. Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Community Watch Kaiapoi Inc

Date: 30/4/2020 Amount allocated: \$ 750.00

Purpose for grant: To help pay for radio upgrades.

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

Used in payment to TK Parker Ltd	\$ 750.00
	\$
	\$

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

The funds went towards payment of radio upgrade by TK Parker Ltd. Total cost \$3,907.70. This will enable the Community Patrol to continue operating safely and receive regular welfare checks.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☐ Yes ☐ No

Continued over page

Two authorised signatories to complete the details below:

Date: 6-5-2026

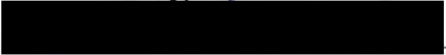
First contact name: Owen Cassidy

Signature: 

Position: Coordinator

Phone: 

Email: 

Address: 


Date: 06/05/2026

Second contact: Alison Scarlett

Signature: 

Position: Treasurer

Phone: 

Email: 

Address: 


Return to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

OR

IM@wmk.govt.nz



Community Watch Kaiapoi Inc.

'Keeping Kaiapoi a safer place to live and work'

**Kaiapoi Police Station
147 Williams Street
Kaiapoi**



Charities Commission Registration Number CC43213

Email: Kaiapoi@cpnz.org.nz

10th May 2026

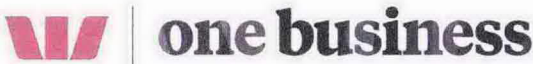
To Governance Team
Waimakariri District Council

On behalf of Community Watch Kaiapoi Inc I wish to thank Kaiapoi Tuahiwi Community Board for the grant to the patrol. This has enabled us to have our communication radios upgraded. Our patrollers can safely continue providing a service to the community as eyes and ears for the Police. Please find enclosed all documentation relating to the radio upgrade.

Many thanks & regards
Owen Cassidy

Coordinator
Community Watch Kaiapoi Inc





Statement Transactions Report for Community Watch Kaiapoi Inc

Printed By Alison Scarlett Report Date 09/05/2026 Report Time 07:42:47 PM Page 1 of 1

Account Number [REDACTED] Statement Opening Balance as at 06/05/2026 \$ 6,586.28

Statement Closing Balance as at 06/05/2026 \$ 2,678.58

Account Name COMMUNITY WATCH Net Movement -\$ 3,907.70

Other Party Name	MTS Particulars	Analysis Code	Reference	TC	Debit	Credit	Date	Balance
[REDACTED]	DC Radio upgrad	W1-57375-1	FI0001704856	00	\$ 3,907.70		06/05/2026	\$ 2,678.58
TOTAL					\$ 3,907.70	\$ 0.00		

GOVERNANCE

Kaiapoi-Tuahiwi Community Board Accountability Form for 2025/2026 Discretionary Grant Recipients

For funding provided during the period July 2025 – June 2026

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: The Chris Ruth Centre Trust

Date: 12/06/26

Amount allocated: \$ 190.00

Purpose for grant: To purchase a portable speaker for the Kaiapoi Centre

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

Noel Leeming- UE Boom 4 Speaker- Black \$ 172.17

AV Product Replacement- 3-year warranty \$ 33.03

\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

The funding was to purchase a portable speaker for the Kaiapoi Chris Ruth Centre. As the speaker was on sale at the time of purchase, we were able to include in the purchase a 3-year warranty for it.

The speaker is a great edition for entertainment at the Kaiapoi Centre. Recently the Centre had a fiesta day with dress up, kai, and music which they used the brand new speaker for. In warmer months, they will be able to hold activities outside and use the speaker for music. The funding has benefited more than the 39 people we support and staff as they have taken the speaker to the community group Waimak Open Door on Tuesdays for music and dance.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☐ Yes ☒ No

Continued over page

Two authorised signatories to complete the details below:

Date: 12/06/26

First contact name: Amy Pawson

Signature: [Redacted]

Position: Fundraising Manager

Phone: [Redacted]

Email: [Redacted]

Address: [Redacted]

[Redacted]

Date: 12/06/26

Second contact: Marilyn Paston

Signature: [Redacted]

Position: CEO

Phone: [Redacted]

Email: [Redacted]

Address: [Redacted]

[Redacted]

Return to:

Governance Team

Waimakariri District Council

Private Bag 1005

Rangiora 7440

OR

IM@wmk.govt.nz

12/06/26

To the Kaiapoi-Tuahiwi Community Board Members,

On behalf of the Chris Ruth Centre Trust we would like to express our sincere gratitude for the recent funding for the portable speaker for the Kaiapoi Chris Ruth Centre.

The portable speaker is going to create great entertainment for the Centre and provide opportunities to bring music outside.

Please see below a photo from their fiesta party held at the centre last week.



Thank you for your support, it is very much appreciated.

Kind Regards,

Amy Pawson

Fundraising Manager



03 339 2930



7/ 4-6 O'Briens Road, Sockburn, Christchurch. 8042
PO Box 9027, Christchurch. 8149



www.chrisruthcentre.co.nz



admin100@chrisruthcentre.co.nz



Amy Pawson <fundraiser@chrisruthcentre.co.nz>

Here is your latest Noel Leeming eReceipt

2 messages

Customer Care <customercare@nlg.co.nz>

Fri, May 29, 2026 at 10:49 AM

To: fundraiser@chrisruthcentre.co.nz



Store Location & Hours

This is your E-receipt, hang on to it!

Hi Amy Pawson,

Good news, we have processed your order. Below is a copy of your e-receipt, please make sure you hang on to it in case you need to refer back to your purchase at any time.

Tax Invoice

Amy Pawson

Invoice: 165197265

Invoice Date: 29/05/26

Customer: 2520401

NL INTERNET

Phone: 027 242 1856

[26 The Warehouse Way Northcote
Auckland 627](#)

SKU	Product Name	Unit Price	QTY	\$NZD
230161	UE BOOM 4 SPEAKER BLACK	\$198.00	1	\$172.17 (excl GST)
Delivery estimate - Pick up in 1 hour				
175327	AV PRODUCT REPLACEMENT 3Y	\$37.99	1	\$33.03 (excl GST)
GST Total				30.79
Grand Total				235.99
Payment Method				MasterCard

**Your Services Plan:**

Thank you for purchasing a Services Plan. Please refer to your invoice for the type purchased and for the product covered.

Your right to cancel:

We understand that all customer needs are different. If within 14 days of the date of purchase, you decide for any reason whatsoever that plan does not suit your needs, you may cancel (conditions apply refer full T&C) by going in store for a credit or providing notice to us using the contact details at the bottom of this email. You may also cancel where we have failed to comply with our disclosure obligations under the Fair Trading Act 1986. If you do decide to cancel, you will receive a full refund of the purchase price, providing the benefits have not been used. For further information please see the "Cooling Off Period" in the Terms and Conditions contained in the Service Plan booklet.

For full Terms and Conditions see attached booklet(s).

Under our exchange policy, you can return any product for an exchange or Noel Leeming Gift Card within 14 days of purchase*. The item must be returned in its original condition with packaging and invoice. Items must not be on the Product Exclusion List, [click here](#) for details. Please note our online returns and exchanges policy only applies to online orders and purchases.

If the goods are faulty we will meet our obligations under the CGA to provide a solution, please [click here](#) for details.

You can view our Privacy Statement [here](#).

If you have any questions please do not hesitate to give us a call on 0800 44 44 88 and have your order and invoice numbers ready. Alternatively, you can [email us](#).

Need help? [Click here for our online help.](#)

**Thanks again,
Noel Leeming Team**

*Your security and privacy are guaranteed. Shopping at
noelleeming.co.nz is safe, secure and private.*



Business Performer-00

Switch accounts

Account owner: The Chris Ruth Centre Trust Copy

Account number: [REDACTED]

Available balance: \$185,797.84

Search results

Showing 12 of 12

Search again account		Business Performer-00 \$185,797.84 ▾			
Show transactions from:		9/6/2026	to	10/6/2026	Search again Clear
Date	Description	Deposits	Withdrawals	Balance	
10 Jun '26	FROM S A WILSON	\$780.00		\$185,797.84	
9 Jun '26	[REDACTED]	\$55.28		\$185,017.84	
9 Jun '26	[REDACTED]		\$133,081.21	\$184,962.56	
9 Jun '26	[REDACTED]	\$1,250.00		\$318,043.77	
9 Jun '26	PAY DEBORAH NEWMAN & NIGEL NEWMAN		\$235.99	\$316,793.77	
9 Jun '26	[REDACTED]		\$517.50	\$317,029.76	
9 Jun '26	[REDACTED]		\$3,434.71	\$317,547.26	
9 Jun '26	[REDACTED]		\$136.13	\$320,981.97	
9 Jun '26	[REDACTED]		\$805.00	\$321,118.10	
9 Jun '26	[REDACTED]		\$374.40	\$321,923.10	
9 Jun '26	[REDACTED]		\$419.64	\$322,297.50	
9 Jun '26	[REDACTED]	\$780.00		\$322,717.14	

KAIAPOI-TUAHIWI COMMUNITY BOARD

CHAIRPERSON'S REPORT

For the month of August 2026

Name: Jackie Watson

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
<i>Meeting with Murray Pashby</i>	<i>Suggested to Murray that his offer of a Pashby family sculpture could instead be similar to the Mel Eaton designs on the Kaiapoi Bridge and installed on the culvert by the Pashby homestead that is needing improvement</i>	<i>This would be part of the town entrance improvements currently being planned by Greenspace.</i>
<i>Cure Rowing Club Olympians dinner</i>	<i>Cure Rowing held a very successful dinner and auction to raise funds for their club rooms.</i>	
<i>Northern Pegasus Bay Bylaw Steering Group</i>		

- * *The purpose of the Chair's report is to provide a short update to Board members in relation to activities/meetings that you have attended or to provide general Board related information.*
- * *The Chair is urged to submit a written report in time for inclusion in the Community Board Agenda for the community's benefit.*

Kaiapoi-Tuahiwi COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE FOR JULY 2026

Member's Name: Philip Redmond

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Canterbury Mayoral Forum meetings	Efforts are continuing to achieve a regional agreement on amalgamation. Ashburton District Council and the Christchurch City Council are the remaining councils yet to formally state their positions. Several meetings have been held with Christchurch City Council, Selwyn District Council, and Hurunui District Council. Kaikōura District Council is no longer participating in the discussions; however, the opportunity for future involvement remains open should it wish to re-engage.	Ongoing – Submission to the Government in early August 2026
Woodpecker Community and Volunteer evening and AGM	Mark Paterson was re-elected as Chairperson of the Woodpecker Trust Celebrated 40 years of the Woodpecker	
Corcoran French Kaiapoi Art Expo	The 20th Kaiapoi Art Expo was an exhibition of art by Waimakariri artists held from 17 to 19 July 2026. With over 120 artists entered, a mixture of painting, drawing, sculpture, ceramics and more will be available for purchase at the opening and over the event.	Very well attended and successful event
Farewell for Colin Roxburgh	C Roxburgh dedicated 19 years of service to the Waimakariri District, progressing from a Graduate Engineer to Manager of the Project Development Unit. Throughout this period, he made a significant contribution to the planning, development, and delivery of key infrastructure projects across the district.	
Pegasus Residents Group Inc AGM	• Matt James re-elected as President • Brooke Azzopardi elected as Vice President • Debs Taylor-Hayhurst elected as Secretary • Kathy Gutberlet - Treasurer • Joel McLachlan and Peter Johnston retired from the Committee	

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Abbeyfield Waimakariri Inc AGM	• Busy year of fundraising for the group as at 31 March 2026 raised \$12,078.51, also double the previous balance. • Valda Reveley was re-elected as Chairperson • Richard Tolan was re-elected as Deputy Chairperson • Justine Sullivan was elected as the new Treasurer • Rosemarie Shaw was elected the Secretary • The Group has an agreement with the Council for the lease of a site in Kingsbury Avenue, Rangiora, to develop a house where 14 independent seniors can rent one of the purpose-built ensuite studio apartments in a supported family-life setting. The Group have five years to raise funding	Attended to learn and disseminate info on services there.
Fee-waiver Subcommittee	Focused on various applications Although all applications were evaluated on merit, most fee waivers were granted at 25%. The recommended discount amount was primarily based on the level of fee waiver the organisation had previously received, the organisation's ability to pay, and the likely impact of the hire costs on its activities and members.	
Gravel Haulage Reference Group	This was the second meeting of the Group investigating longer-term options for hauling gravel from the Waimakariri River.	Final report was expected in September 2026

Kaiapoi-Tuahiwi COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE FOR JULY 2026

Member's Name: Shona Powell

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Ravenswood Community Cuppa	Speaker was Joseph Hullen from Te Kōhaka o Tūhaitara Trust. Questions afterward centred around the Head Start Pathway with overwhelming feedback around the need for local representation and decision making and also questions around the Pegasus Golf Course.	This was the last Ravenswood Community Cuppa for the foreseeable future. Thanks to those that attended and to the organisers and all the speakers.
The Woodpecker Trust AGM	Good to hear from recipients of grants.	
Kaiapoi Art Expo	Enjoyed talking with the artists, one in particular on opening night who discovered she had sold her first ever piece and she was ecstatic. The expo gives artists, both experienced and novice, an amazing opportunity to show, publicise, and sell their work.	
Volunteering at Pegasus Community Centre	Concerns from people that dropped in that no funding is available for the Woodend Bypass. Also a lot of feedback and questions around the Head Start Pathway and what it means and also the fast track application for the development of Pegasus Golf course which has now been lodged.	
Pegasus Residents' Group Inc AGM	Guest speaker was Ish Clark from Council speaking about the new Pegasus Community Centre. The Committee continues with their good work.	
Kings Service Award local recipients' afternoon tea.		
ECan Drop in - Ashley Rakahuri Flood Resilience.	At Waikuku Beach Hall to look at options for this long-term project. Suggested they should keep the Community Boards updated as they make progress as this affects Rangiora, Kaiapoi and Waikuku Beach.	
New Pegasus Community Centre	Council set the fees in consultation with the Steering Group and introduced a higher hourly and daily rate for exclusive use of whole facility for Commercial users. Staff met with current users around how their current bookings will transfer over and to answer any questions.	

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Youth Futures Career Expo		
Youth Action Plan	Has been adopted by Council.	Launch event will take place on September 17 th from 7-9pm at Mainpower Stadium
Woodend Pegasus Area Strategy draft plan	Public consultation has been delayed and dates advertised in the WSCB page in The Woodpecker for public drop-ins have been postponed.	
Head Start Pathway	Councillors had a number of meetings during the month with neighbouring Councils. Proposal for North Canterbury Unitary Council between Waimakariri and Hurunui District Councils agreed by both Councils and lodged with MCERT.	
Surf Lifesaving Patrol dates	Greenspace looking at possible dates for patrols over the next summer season at Waikuku, Pegasus and Woodend Beaches.	
New signage	Asked for a new sign which has now been installed on SH1 in Woodend to indicate the turn for the Woodend Beach campground as the old one was faded and difficult to read. See before and after photos to see the difference.	



Kaiapoi-Tuahiwi COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE FOR JULY 2026

Member's Name: Brent Cairns

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Woodend Pegasus Food Forest	Had another working bee, cardboard under mulch, pruned fruit trees, Woodend Nursery provided wind break trees which we planted. Still need to complete the mulching, but looking really good and things are growing well, thanks to a neighbour of Chairman Mark, thank you for his assistance. Next we want to put borders around the garden. This is one of 23 food forests I am involved in.	
Parking and Traffic Bylaw	Has been renewed and passed by Council	
Head Start proposal	Hurunui and Waimakariri Council amalgamate has been submitted. Huge amount of work by staff	
Play, Active Recreation and Sport Strategy	Waimakariri Active Recreation and Sport strategy is being developed.	
Kings Service recipients' event	Was held to congratulate the local recipients	
Rangiora Townhall 100 year event	Tickets are now on sale. September 5 th , there are two concerts from users of the town hall.	
Waimakariri Public Arts Trust	Sculpture being finalised celebrating Kippenburgers life, sculpture to go into Mainpower stadium,	
Maths to Art 9	Local school exhibition of art at Kaiapoi Library	
Kaiapoi Art expo		
Wind winter festival organised by Blackwells		
Halloween Event	Karl Harworth is planning a Halloween event on the 31 st October at Norman Kirk park, after the success of Matariki at the same location.	
Attended Abbeyfield AGM	They will build and run a 14 person housing facility in Rangiora	
Pegasus Residents Group AGM	They are doing great work for their community	

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Attended Pegasus Community Centre Users meeting		
Attended the first Peg and Pint craft market	really good attendance and good mix of stall holders	
Seafarers Day	Organised for 8 th August has been scheduled to coincide with Merchant navy day on 3 rd September at Kaiapoi Coastguard	