WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF A MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY, 13 OCTOBER 2026 AT 9AM.

PRESENT:

Deputy Mayor P Redmond (Chairperson), Councillors T Bartle (audio-visual), T Fulton, N Mealings, J Ward, B McLaren (audio-visual), and S Powell (audio-visual).

IN ATTENDANCE:

J Millward (Chief Executive), G Cleary (General Manager Utilities and Roading), K Simpson (3 Waters Manager), C Fahey (Water and Wastewater Asset Manager), J McBride (Roading and Transport Manager), J Eggleton (Project Planning and Quality Team Leader), K Straw (Civil Projects Team Leader); S Binder (Senior Transportation Engineer), S Ashley (Drinking Water Safety Compliance Specialist); and T De Rooy (Governance Support Officer)

1 APOLOGIES

Moved: Deputy Mayor Redmond Seconded: Councillor Fulton

THAT the Utilities and Roading Committee:

(a) **Received** and **sustained** an apology for leave of absence from Mayor Gordon.

CARRIED

2 CONFLICTS OF INTEREST

No conflicts of interest were declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the Utilities and Roading Committee held on Tuesday, 8 September 2026

Moved: Councillor Fulton Seconded: Councillor Ward

THAT the Utilities and Roading Committee:

(a) **Confirms** the circulated Minutes of the meeting of the Utilities and Roading Committee held on 8 September 2026 as a true and accurate record.

CARRIED

3.2 Matters Arising (From Minutes)

There were no matters arising from the minutes.

4 DEPUTATION/PRESENTATIONS

Nil.

5 REPORTS

5.1 **Cam River Enhancement Fund Projects for 2026-2027** – S Allen (Water Environment Advisor)

K Simpson took the report as read, noting that approval was being sought for the projects proposed to be funded by the Cam River Enhancement Fund in 2026-27. He provided a brief overview of the projects being funded by the Cam River Enhancement Fund in 2026-27.

Deputy Mayor Redmond queried whether drainage staff had any concerns about access for future maintenance after completion of the proposed works, and whether there would be any maintenance implications. K Simpson advised that all works had been reviewed by the drainage team and would not compromise future maintenance of the waterways or drainage infrastructure.

Councillor Fulton referred to the report's reference to the Tuahiwi Stream being identified as a waterway in *Environment Canterbury's StreamLink data* for sediment control purposes and sought clarification regarding the sediment issue. K Simpson explained that excessive sediment loading adversely affects stream health. Certain lowland streams within the district are expected to have gravel streambeds, which provide important habitat for aquatic species. Excess sediment entering these waterways could smother these habitats and create ecological issues. He further advised that sediment traps had been installed in the lower reaches of the Tuahiwi Stream and Middle Brook, with sections excavated deeper than the stream bed to enable the regular removal of accumulated sediment. K Simpson noted that drains and waterways within the catchment experience high sediment loads and that efforts to address this issue include streambank stabilisation works, stock grazing setbacks, and the establishment of riparian planting and fencing further back from drains and waterways. These measures are intended to reduce sediment entering the catchment and improve waterway health.

Councillor Fulton sought clarification on the implications of anticipated urban growth in the area and questioned what measures and policies were in place to prevent additional sediment from entering waterways as a result of private development, construction activities, and housing growth. K Simpson observed that construction-related sediment management was generally addressed through Erosion and Sediment Control Plans, which outline how earthworks and construction activities were to be managed on site. Depending on the nature and scale of the works, a discharge consent from Environment Canterbury may also be required. In other cases, effective sediment management was achieved through good construction management practices. Regarding broader urban development, K Simpson advised that the Council's operational approach included ensuring structures were appropriately set back from waterways and that sufficient access was maintained for ongoing maintenance activities.

Moved: Councillor Mealings Seconded: Councillor Ward

THAT the Utilities and Roading Committee:

(a) **Receives** Report No. 260907269738.

(b) **Notes** that there is $166,670 remaining in the Cam River Enhancement Fund as of 1 September 2026.

(c) **Approves** the allocation of the Cam River Enhancement Fund budget to the Recommendations as proposed in Table 1 below:

Project name	Proposed allocation ($)	Rationale for allocation
Tuahiwi Stream (Waituere) - Tuahiwi Road private property	Replacement and setback 3m of existing fencing –190m at $30/m = $5,700, and two gates for an estimated $1,000 Native planting- supply and planting of 600 m^2 at an estimated $8,000, including plant maintenance for 3 years Weed control – Provided by the landowner	Priority waterway from Environment Canterbury 'Streamwalk' data for sediment control and habitat improvement. Cultural values within Māori Reserve 873
Tuahiwi Stream (Waituere) - Church Bush Road private property	Willow removal - $8,000 estimated for both true left and true right sides of the waterway Fencing replacement with larger setback of 3 metres - 131 m at $30/m = $3,930, and $1,000 for a fenced-off stream crossing. Native planting – supply, planting and maintenance costs for 450 m^2, an estimated cost of $6,000 Water pipe and trough for stock water supply– provided by landowner	Priority waterway from Environment Canterbury 'Streamwalk' data for sediment control and habitat improvement. Cultural values within Māori Reserve 873
Greens Road Tuahiwi Stream (Waituere) Road Reserve	Bank stabilisation works – an estimated cost of $8,000 including traffic management costs Biodegradable matting and topsoil – an estimated cost of $1,000 Low native plantings and maintenance for 3 years – an estimated cost of $1,000	Priority waterway from Environment Canterbury 'Streamwalk' data for sediment control Road reserve erosion control Cultural values within Māori Reserve 873
Sediment trap emptying (2 sites on the Tuahiwi Stream (Waituere), 3 sites on the Middle Brook)	Sediment removal from existing sediment traps – an estimated cost of $5,000	Tuahiwi Stream (Waituere) is a priority waterway from Environment Canterbury 'Streamwalk' data for sediment control
South Brook private land and WDC drainage reserve and esplanade reserve	Bank stabilisation works – an estimated cost of $15,000 Native planting – an estimated cost of $5,000	Sediment control
TOTAL	**$68,090**	

(d) **Notes** the works completed under Cam River Enhancement Fund budget in 2025-26.

(e) **Notes** that some projects are outstanding as approved by the Committee on 21 November 2023 and 19 August 2025 but are still intended to be completed.

(f) **Notes** that approved projects will be provided to North Canterbury Fish and Game seeking their agreement, and the Department of Conservation – Rangiora Office for consultation before proceeding, as per the conditions of use for the Cam River Enhancement Fund.

(g) **Circulates** this report to the Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards, the Central Rural Drainage Advisory Group, and at a Te Ngāi Tūāhuriri Rūnanga – WDC meeting.

CARRIED

Councillor Mealings noted that the fund established in 2021, with annual contributions of $25,000 over five years, had accumulated a significant balance that could now be utilised to undertake environmental improvement works. She commented that there was now a broader range of projects available for delivery and greater funding capacity to support them. Councillor Mealings supported the projects outlined in the report.

Councillor Ward also supported the motion, emphasising the importance of protecting waterways and referred to recent development activity in Southbrook, where developers had installed polyethene sediment-control measures adjacent to waterways to minimise the risk of sediment entering streams during construction. She acknowledged these efforts as a positive contribution to waterway protection and expressed support for the recommendation.

Deputy Mayor Redmond believed that while the proposed initiatives represented relatively small steps, they were expected to have a positive impact on freshwater environments. He also referred to comments made on social media suggesting that sediment had no effect on waterways, stating that such a claim was incorrect. Deputy Mayor Redmond noted that sediment could have significant adverse effects on freshwater ecology and referred to a presentation by the Waimakariri Biodiversity Trust. He further commented that the fund, which had begun as a relatively small investment, had grown substantially over time due to prudent management, and that the projects proposed had the potential to make a meaningful difference while leaving funding available for future initiatives. Deputy Mayor Redmond also supported the motion

Councillor Fulton expressed support for the motion and commented on observations of similar erosion and sediment-control practices used in Christchurch. He noted that some contractors utilised biodegradable wool matting as a sediment-control measure and that a range of complementary approaches could be employed, including fencing setbacks, provided these were supported by appropriate weed management. Councillor Fulton also noted that adequate funding was available to support the proposed works.

Councillor Mealings commented that the effects of sediment on waterways were often underestimated and noted that sediment could be one of the most significant contaminants affecting stream health. She highlighted the adverse impacts of sediment on freshwater ecosystems and the habitat values of waterways. Councillor Mealings noted that the proposed projects represented important work and expressed her support for the initiatives, stating that she looked forward to seeing the results achieved.

.

5.2 **Approval of Quarterly Monitoring Report for July to September 2026** – J Eggleton (Project Planning and Quality Team Leader), K Simpson (3 Waters Manager) and G Cleary (General Manager Utilities and Roading)

J Eggleton presented the Quarterly Monitoring Report - Water Services Delivery Plan for the period July to September 2026. She noted that the report was required to monitor progress on implementing the Waimakariri District Council Water Services Delivery Plan (WSDP). The report was scheduled for submission to the Ministry for Cities, Environment, Regions and Transport (MCERT) by 30 October 2026 and had been prepared using MCERT's business unit reporting template. J Eggleton advised that this was the third quarterly monitoring report submitted under the implementation and monitoring requirements for Council's internal water services business unit.

Councillor Fulton sought clarification as to whether the monitoring report related to operational or financial monitoring and questioned the scope of the reporting requirements. J Eggleton confirmed that the report related to the operational delivery of the programme and provided a high-level overview of progress against key transition requirements. This included delivering compliance documentation, the Water Services Strategy, and information disclosures required by the Water Services Commissioner. She noted that separate operational reporting processes remained in place for matters such as drinking water compliance and wastewater discharge consents throughout the year. J Eggleton further advised that the monitoring report was an important mechanism for providing the Government with assurance that the Council was delivering its water services obligations in accordance with the new legislative requirements and remained on track to achieve the required outcomes. G Cleary reported on the correspondence received regarding the Water Services Delivery Plan.

Deputy Mayor Redmond noted that aspects of the process appeared to be slightly behind schedule and queried whether this was impacting other workstreams. J Eggleton observed that the delays related specifically to the development of Service Level Agreements and did not affect any other documents, compliance obligations, or transition requirements under the Water Services Delivery Plan. She advised that 14 Service Level Agreements were being developed across various Council business units, including Water Services, Information Technology, Governance, and Utilities and Roading. It was noted that these agreements were internal arrangements between business units and were not considered critical to programme delivery. G Cleary commented that there was an agreed implementation timeframe for adoption of the agreements over a twelve-month period. The first draft had been provided to the management team during the week and was currently under review.

Moved: Councillor Ward Seconded: Councillor Fulton

THAT the Utilities and Roading Committee:

(a) **Receives** Report No. 261001296871.

(b) **Approves** the attached quarterly monitoring report – water services delivery plan July –September 2026 for submission to the Ministry for Cities, Environment, Regions and Transport (MCERT).

(c) **Notes** that a quarterly monitoring report will be provided for review each quarter prior to submission to the Ministry for Cities, Environment, Regions and Transport (MCERT).

(d) **Notes** that all planned activities are complete or remain on track, except for the Water Services Service Delivery Agreements (SLAs), which have been prepared and are currently undergoing review. Due to the volume of agreements (14 in total), the review process has exceeded the original timeframe. As no other deliverables or requirements are dependent on the approval of these agreements, the delay has not affected the progress of any other workstreams.

CARRIED

Councillor Ward acknowledged the significant scale and complexity of the Water Services Transition Programme and commended staff for their work in keeping Council informed and ensuring progress remained on track. She noted that substantial effort was required to meet the new legislative and regulatory requirements and expressed appreciation for staff's ongoing commitment to compliance.

Councillor Fulton observed that the Council was operating within a new environment of increased expectations regarding service delivery, reporting, and oversight by a new government agency. He noted that it was reassuring that the Council remained well positioned to meet these requirements and acknowledged the considerable work undertaken by staff. Councillor Fulton supported the motion.

Deputy Mayor Redmond also expressed support for the motion and commented on the significant volume of documentation and reporting required to establish and operate the internal business unit, despite the Council already delivering water services. He noted that achieving and maintaining compliance with the new regulatory framework was a complex undertaking and acknowledged the considerable work being carried out by staff in this area.

Councillor Ward further acknowledged the expertise of Council staff in managing the transition process and noted that having the necessary capability in-house had provided significant value to Council. She commented that the transition could have resulted in substantially higher costs if external expertise or a council-controlled organisation model had been required.

J Millward advised that there were additional costs associated with the transition, including the requirement for water services to undergo a separate audit process. He noted that this would result in approximately $100,000 in additional audit costs over and above the Council's normal audit programme. It was further advised that a report on these additional costs would be presented to the Audit and Risk Committee later in the month.

5.3 **Drinking Water Quality and Compliance Annual Report 2025/26** – S Ashley (Drinking Water Safety Compliance Specialist) and C Fahey (Water and Wastewater Asset Manager)

S Ashley spoke to the report and provided an update on the results of the Annual Drinking Water Quality and Compliance Review for all Council-owned drinking water supplies for the 2025-26 compliance year. The assessment was based on the requirements of the Water Services Act (2021) and Drinking Water Assurance Rules (DWQAR) and was aligned with the updated Department of Internal Affairs (DIA) Non-financial Performance Measures Rules 2024.

Councillor Fulton questioned the reported 13-day analyser outage, including the associated risks and the duration of the monitoring failure, noting that the matter had received media attention. C Fahey advised that the outage related to the chlorine analyser at the treatment plant, which was not measuring chlorine residuals during the period in question. As a result, staff were unable to verify the chlorine levels being recorded by the analyser at that time. However, routine sampling and testing continued throughout the outage and confirmed that chlorine treatment remained operational and effective. C Fahey emphasised that the issue was a monitoring failure rather than a treatment failure, and that there had been no fault with the water treatment process itself. Improvements were

required to ensure monitoring data was captured accurately and could be demonstrated to the regulator. The matter constituted a technical non-compliance relating to monitoring requirements and did not reflect any deterioration in the quality or safety of the water supply.

Deputy Mayor Redmond sought confirmation that the water supply had remained safe and that the issue related to increased monitoring requirements rather than water quality. G Cleary explained that Council's water supplies were sourced from secure groundwater, with the exception of Garrymere. All water was treated using ultraviolet (UV) disinfection to protect against bacterial and protozoal contamination, and chlorination was applied to provide ongoing protection against bacteria throughout the reticulation network. He explained that monitoring systems were in place to verify that these treatment processes were functioning correctly; however, providing safe drinking water was complex and relied on multiple treatment plants, monitoring systems, and backup equipment. G Cleary emphasised that staff had no concerns regarding the quality or safety of the water supply during the outage, as other safeguards and verification processes remained in place. Assurance was provided that there was a high level of confidence in the quality of the drinking water, the effectiveness of treatment processes, and the robustness of the Council's water supply systems.

Deputy Mayor Redmond enquired whether real-time monitoring had been introduced or whether it was planned as a future enhancement. S Ashley advised that the reported non-compliance related to a failure of the real-time monitoring system during the relevant period. The treatment processes remained operational; however, the monitoring equipment was not functioning as required, so the Council could not demonstrate continuous compliance through real-time data recording.

Councillor Fulton sought clarification regarding the Garrymere Water Supply and the measures in place to ensure water quality. C Fahey observed that the Garrymere supply differs from the Council's other water supplies as it was sourced from a shallow groundwater source and was therefore more reliant on treatment processes and associated protections. G Cleary noted that both chlorination and ultraviolet (UV) treatment were utilised to ensure the safety of the supply. He further advised that a second well had recently been commissioned to improve the scheme's resilience and that no additional upgrades were currently considered necessary. Assurance was provided that there were no concerns regarding the quality or safety of the Garrymere water supply.

Moved: Deputy Mayor Redmond Seconded: Councillor Mealings

THAT the Utilities and Roading Committee:

(a) **Receives** Report No. 260921285084.

(b) **Notes** that the assessment of Council’s drinking water compliance for the 2025-26 compliance year is based on the requirements of the Water Services Act 2021 and Drinking Water Assurance Rules (DWQAR) and is aligned with the updated DIA Non-financial Performance Measures Rules 2024 (the Rules).

(c) **Notes** that results achieved for the 2025–26 compliance period were very good, particularly given that the DWQAR requirements came into immediate effect in November 2022. Council had a very short timeframe to respond yet successfully implemented an accelerated UV programme across the district within the legislative deadline.

(d) **Notes** that for the 2025-26 compliance year, all drinking water supplies that had chlorine and UV treatment installed for the entire period achieved either “All Met (100%)” or “Almost Met (95-99.99%)” compliance grading. Ohoka did not achieve full compliance mainly due to UV treatment installation during the reporting period and some UV commissioning issues, plus chlorine treatment non-compliances not identified in prior audits.

(e) **Notes** that as of 1 November 2025, UV treatment has been installed on all of Council’s drinking water supplies and is fully operational. Treatment is fully compliant with the DWQAR.

(f) **Notes** that the results for the 2025-26 assessment period are a significant improvement over previous years. This is mainly due to finishing the installation of UV treatment at all supplies, which enables bacterial and protozoal compliance to be met, as well as improvements in data integrity.

(g) **Notes** that the level 3 treatment rules will be updated in July 2027 to require continuous chlorine monitoring at all treatment plants except Garrymere. Some procurement of new turbidity analysers will be required to meet these rules.

(h) **Circulates** this report to the Community Boards for their information.

(i) **Circulates** a copy of this report to Te Ngāi Tūāhuriri Rūnanga for their information.

CARRIED

Deputy Mayor Redmond thanked staff for the report and noted that the introduction of UV treatment appeared to have had a positive impact on the district's water supplies. He expressed confidence that Council continued to provide a safe and reliable drinking water supply that was subject to rigorous monitoring. Deputy Mayor Redmond noted that residents could be confident in the quality of the Waimakariri District's water supply.

Councillor Mealings welcomed S Ashley to the team and expressed satisfaction with the results achieved. She commented that the district continued to receive the high-quality water supply it had historically enjoyed and acknowledged the efforts of staff responsible for managing and maintaining the network. Councillor Mealings also recognised the Council's achievement in implementing UV treatment across the district within the required legislative timeframe and thanked staff for their work in ensuring the ongoing safety of the community's drinking water.

Councillor Fulton noted that many of the water supply schemes referred to in the report had recently undergone significant upgrades funded through water rates. He acknowledged the investment required to deliver improvements to treatment plants, including the implementation of UV treatment and chlorination systems, and observed that ongoing funding was necessary to maintain these critical assets and services. Councillor Fulton thanked staff for the report and expressed his support for the recommendation.

6 PORTFOLIO UPDATES

6.1 **Roading** – Deputy Mayor P Redmond

- Pre-seal repairs and drainage improvement work continued in preparation for the commencement of the road sealing season.
- The Williams Street Kerb and Channel Replacement Project, south of Smith Street, was reported as substantially complete, with only minor remedial and tidy-up works remaining.

- The Lees Valley Cattle Stop Project was completed, and the road had subsequently been reopened to traffic.
- A Kickstart Motorcycle Event was held in Kaiapoi during the month to promote motorcycle safety and rider awareness. The event was attended by more than 100 participants.

6.2 **Drainage, Stockwater and Three Waters (Drinking Water, Sewer and Stormwater)** – Councillor T Fulton

- Water Supply
  - A meeting with High Street business owners was held during the week to discuss the proposed watermain renewal project. The project would be a significant infrastructure undertaking for the Rangiora town centre. The Advisory and Liaison Groups would be established to facilitate ongoing engagement and communication with affected stakeholders and to minimise disruption to businesses during the construction period.
  - Water conservation communications would be issued in advance of the summer period. Current forecasts indicated the potential for hot and dry conditions, which were expected to place increased demand on the district's water supplies. The communications would encourage residents to use water responsibly and support water conservation efforts over the summer months.
- Wastewater
  - Desludging works at the Kaiapoi Wastewater Treatment Plant (WWTP) were completed during the reporting period.
  - A follow-up visit to the Kaiapoi Wastewater Treatment Plant with key representatives of the Kaiapoi River Preservation Society had been scheduled for 2 November 2026. The visit was intended to provide an opportunity for further engagement and discussion regarding plant operations and matters of interest to the Society.
- Drainage / Stockwater
  - Blackett Street Stormwater Upgrade works were reported as progressing well and remained on schedule, with completion anticipated by mid-November 2026.
  - Tenders for the Petries Road Detention Pond Project in eastern Woodend had closed. Subject to final approvals and contractor engagement, construction was expected to commence and be completed prior to Christmas.
  - The Mandeville Park Drive Mower Bridge Replacement Project was scheduled to be undertaken during the month.

6.3 **Solid Waste**– Councillor N Mealings

- Consultation on the Waste Management and Minimisation Plan (WMMP) had closed. Submissions were currently being reviewed, and preparations were underway for the hearing process.
- A visit was planned to the newly established ECO E-Waste facility in Rangiora, together with Felix Recycling, which provides battery recycling services. The facilities were acknowledged as valuable additions to the district's waste and recycling infrastructure.
- An update was provided regarding Canterbury Waste matters.
- Representatives from Transwaste were expected to attend a future meeting to provide a presentation and discuss relevant matters, with the date yet to be confirmed.

Deputy Mayor Redmond sought clarification from Councillor Mealings regarding the two facilities proposed for inspection and queried whether they were located within the district. Councillor Mealings advised that both facilities were located in Christchurch.

6.4 **Transport – Mayor Dan Gordon**

Nil.

7 REPORTS REFERRED FROM COMMUNITY BOARDS

7.1 **Request approval of No-Stopping Restrictions on Railway Road** – S Binder (Senior Transportation Engineer) and N Puthupparambil (Transportation Engineer)

S Binder took the report as read.

Deputy Mayor Redmond commented that the school was very supportive of the proposal. He queried whether time-based restrictions, such as limiting the controls to specific days or times, had been considered as an alternative to a full-time restriction. S Binder explained that time-restricted options had been considered during the assessment process. However, staff recommended implementing a No Stopping at Any Time restriction because it provided a clear and consistent message to road users. S Binder noted that an all-day restriction would be simpler to understand, improve compliance, and be easier to enforce than restrictions applying only during specified times or days.

Moved: Councillor Mealings Seconded: Deputy Mayor Redmond

THAT the Utilities and Roading Committee:

(a) **Approves** installation of the following No-Stopping restriction:

i. The west side of Railway Road from Torlesse Street to Gefkins Road (being a length of 80m).

CARRIED

Councillor Mealings advised that the proposal had been initiated by Southbrook School and subsequently supported by the Rangiora-Ashley Community Board. She supported the motion.

Deputy Mayor Redmond also supported the motion, noting that the Community Board had carefully considered the matter and received support from those affected by the proposal. He further commented that the road was relatively narrow in the area concerned and considered that the proposed No Stopping at Any Time restrictions would provide safety and traffic management benefits.

7.2 **Request to Approve No-Stopping Restrictions on Courtenay Drive** – J McBride (Roading and Transport Manager) and N Puthupparambil (Transportation Engineer)

S Binder took the report as read.

Councillor Fulton referred to Figure 1 of the report and queried the proposed road-marking treatment, noting that the painted no-stopping lines appeared to be an unusual configuration near a railway crossing and barrier arms. S Binder explained that the markings were intended to maintain clear sightlines and provide sufficient space for cyclists. Staff noted that the available road width was limited and that it was important to discourage vehicles from parking too close to the crossing area in order to improve safety for all road users.

Deputy Mayor Redmond noted that the proposal arose from a submission by a local resident who raised concerns about the intersection layout. J McBride observed that the proposed no-stopping restrictions would help ensure vehicles remained within the traffic lane and improve the overall operation of the intersection.

Moved: Deputy Mayor Redmond Seconded: Councillor Fulton

THAT the Utilities and Roading Committee:

(a) **Approves** installation of an additional length of 18m of No-Stopping restrictions on the north side of Courtenay Drive, from the end of the existing No-Stopping restriction to the driveway to No. 104 Courtenay Drive.

(b) **Notes** that targeted consultation was undertaken with the two adjacent properties regarding the proposed No-Stopping restrictions on Courtenay Drive, and that positive feedback was received.

CARRIED

Deputy Mayor Redmond further commented that the location was not a high-volume traffic area and that the proposal was not considered a high-priority project. However, he considered that introducing the no-stopping restrictions would improve visibility and openness at the intersection, resulting in a worthwhile safety improvement. Deputy Mayor Redmond supported the recommendation and noted that the Kaiapoi-Tuahiwi Community Board had endorsed it.

Councillor Fulton commented that the proposed changes would improve the safety and operation of the intersection, particularly in relation to the interaction between road traffic and the railway crossing. He expressed his support for the motion.

Deputy Mayor Redmond concluded that the proposal represented a relatively low-cost safety improvement, as the works primarily involved installing road markings and no-stopping lines rather than significant infrastructure investment.

7.3 **Relocation of Bus Stops – Williams Street** – J McBride (Roading and Transport Manager) and K Straw (Civil Projects Team Leader)

K Straw advised that concerns had been raised that the proposed relocation could obstruct views. However, investigations identified sight distances of approximately 515 metres in one direction, compared with 250 metres in the opposite direction. He noted that the proposed relocation would effectively position the bus stop midway between these distances while providing better alignment with the walkway, café, and preschool. The preschool had expressed concerns about potential noise impacts from buses, particularly for sleeping children, and requested that the bus stop be relocated closer to the reserve. It was noted that the preschool would support the proposal if this amendment were made.

Deputy Mayor Redmond enquired whether consultation had been undertaken with the occupants of 416 and whether they supported the proposed location. K Straw advised that consultation had not occurred with those occupants and that discussions had only been held with the preschool. He noted that the preschool had access to off-street parking. It was further noted that the property at 416 also had off-street parking available.

Moved: Councillor Fulton Seconded: Deputy Mayor Redmond

THAT the Utilities and Roading Committee:

(a) **Approves** the relocation of existing Bus Stop No. 13811 (northbound) to be located opposite No. 414 Williams Street.

(b) **Approves** the relocation of existing Bus Stop No. 42260 (southbound) to be located at the southern boundary of No. 414 Williams Street.

(c) **Notes** that, as per Section 339 of the Local Government Act 1974, all impacted properties have been consulted on the relocation of the bus stop and the installation of the proposed bus shelter and that minor changes to the exact location were made as a result of this consultation.

(d) **Notes** that Environment Canterbury has been consulted on the proposal, and they have no concerns.

(e) **Notes** that should the recommendations of this report be approved, staff will proceed with the relocation of the bus stops, and the installation of the concrete foundation slab for the proposed bus shelter within the 2026 / 27 year, but that the installation of the shelter will not proceed until the 2027 / 28 year.

CARRIED

Councillor Fulton noted that a wide range of community considerations had been carefully assessed and respected, with significant time and effort invested in evaluating the proposal. He acknowledged that while the proposed location might not be ideal for everyone, a balance of competing interests needed to be considered, including potential impacts on nearby residents and families. Councillor Fulton was pleased to see the recommendation progressing and supported its adoption.

Deputy Mayor Redmond supported the motion, noting that the Kaiapoi-Tuhiwai Community Board also supported it. He further commented that locating the bus stop closer to local businesses could create additional opportunities and benefits for the area.

Councillor Mealings referred to the correction of discrepancies relating to the distances between bus stops and noted that the proposed location would be situated adjacent to a business rather than directly outside a residential property. She observed that concerns about noise are often raised when bus stops are located outside homes and considered the proposed location to be more appropriate. Councillor Mealings noted that the site was adjacent to the walkway, would not obstruct views of the golf course, and had been selected following careful consideration. Councillor Mealings considered the proposal to represent a positive outcome and expressed her support for the recommendation.

8 QUESTIONS UNDER STANDING ORDERS

Nil.

9 URGENT GENERAL BUSINESS

Nil.

10 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, it was moved:

Moved: Deputy Mayor Redmond Seconded: Councillor Ward

That the public be excluded from the following parts of the proceedings of this meeting:

10.1 Confirmation of Minutes 8 September 2026
10.2 Briefing Notes 8 September 2026
10.3 S17A Review Kerbside Collection Services and Transfer Station Operations and Maintenance Contracts

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
CONFIRMATION OF MINUTES			
10.1	Confirmation of Minutes 8 September 2026	Good reason to withhold exists under Section 7	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities. **LGOIMA Section 7 (h).**
10.2	Briefing Notes 8 September 2026	Good reason to withhold exists under Section 7	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities. **LGOIMA Section 7 (h).**
REPORT REFERRED FROM THE SOLID AND HAZARDOUS WASTE WORKING PARTY			
10.3	S17A Review Kerbside Collection Services and Transfer Station Operations and Maintenance Contracts	Good reason to withhold exists under Section 7	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities. **LGOIMA Section 7 (h).**

CARRIED

CLOSED MEETING

The Public Excluded portion of the meeting commenced at 9.56 am and concluded at 10.03 am.

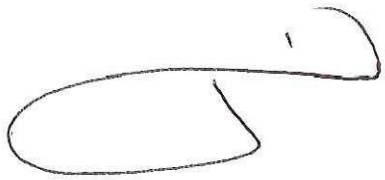
OPEN MEETING

11 NEXT MEETING

The next meeting of the Utilities and Roading Committee was scheduled for Tuesday 17 November 2026 at 9am in the Council Chamber, Rangiora Service Centre, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 10.03 AM.

CONFIRMED



Chairperson

17 November 2026

Date