

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE OHOKA HALL, MILL ROAD, OHOKA ON WEDNESDAY 3 SEPTEMBER 2025 AT 6.30PM.

PRESENT

S Barkle (Chairperson), T Robson (Deputy Chairperson), M Brown, T Fulton, R Harpur, N Mealings, and P Merrifield.

IN ATTENDANCE

G Cleary (General Manager Utilities and Roading), J McBride (Roading and Transport Manager), P Daly (Road Safety Coordinator/Journey Planner), V Thompson (Senior Advisor Business and Centres), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

There was one member of the public present.

1. APOLOGIES

Moved: T Robson Seconded: N Mealings

THAT an apology for absence be received and sustained from M Wilson.

CARRIED

2. PUBLIC FORUM

There were no members of the public present for the public forum.

3. CONFLICTS OF INTEREST

There were no conflicts declared.

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Oxford-Ohoka Community Board Meeting – 6 August 2025

Moved: S Barkle Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 6 August 2025, as a true and accurate record.

CARRIED

4.2. Matters Arising (From Minutes)

There were no matters arising.

4.3. Notes of the Oxford-Ohoka Community Board Workshop – 6 August 2025

Moved: S Barkle Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the notes of the Oxford-Ohoka Community Board Workshop held on 6 August 2025.

CARRIED

5. DEPUTATIONS AND PRESENTATIONS

5.1. Dave McPherson – Pearson Park Advisory Group

D McPherson noted he was speaking on behalf of the Pearson Park Advisory Group who were hoping to put a roof over the stage in the park. The stage was always intended to have a roof over it. The stage was not used as much as the Group would like, as it was not very visible and was quite low in the park, it did not show the performers and did not create an atmosphere. There were no other outdoor performance area in the Waimakariri district. The Group had a concept plan to build a roof over the stage which was proposed to be eight metres at the front and six metres at the rear. However, the planning was on hold until the Board had approved the plan. The roof would be built out of permanent materials to reduce maintenance and increase the lifespan of the structure. The intention was to create an attractive people friendly area that people would naturally be drawn to. The group had support from the Lions and the schools. The Group emphasized that it was not seeking funding and was asking for the Boards approval when the report was presented later in the year.

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1. School Variable Speed Limits Proposal – P Daly (Road Safety Coordinator/Journey Planner) and J McBride (Roading and Transport Manager)

J McBride took the report as read.

There were no questions from members.

Moved: T Robson Seconded: M Brown

THAT the Oxford-Ohoka Community Board:

(a) **Receives** Report No. 250821155069.

AND

THAT the Oxford Ohoka Community Board recommends:

THAT the In-coming Council:

(b) **Receives** Report No. 250821155069.

(c) **Approves** the following Variable Speed Limits for the schools in the Oxford-Ohoka Community Board area:

School and location of Proposed Variable Speed Limit	School Category	Proposed Variable Speed Limit	Time Zone	Signage Type
Ohoka School <u>Jacksons Road</u> <i>From 40m south of Mill Road to 115m north of Birchdale Place (RP 2.171 to RP 2.775)</i>	2	30km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Static signs

Oxford Area School <u>Bay Road</u> <i>From 100m south of Bush Road to 20m north of Dohrmans Road. (RP 0.720 to RP 0.200)</i> And; <u>Showgate Drive</u> <i>The full length from Bay Road to the end.</i>	1	30km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Static signs
Swannanoa School <u>Tram Road</u> <i>From 150m west of the school access (driveway) to 300m east of the access. (RP 13.432 to RP 12.994)</i>	2	60km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Existing electronic signs
View Hill School <u>Bay Road</u> <i>For a distance of 270m to the west and 270m to the east of the school gate. (RP 4.789 to RP 5.173)</i>	2	30km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Electronic signs
West Eyreton School <u>North Eyre Road</u> <i>For 120m west of School Road to 350m east of School Road. (RP 16.682 to 16.200)</i> And <u>School Road</u> <i>From 85m north of North Eyre Road to 230m south of North Eyre Road. (RP 1.672 to RP 1.349)</i>	2	30km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Static signs

- (d) **Notes** that the National Speed Limit Register (NSLR) will only be updated to include the variable speed limits following approval by Council to implement the changes.
- (e) **Notes** that the Land Transport Rule: Setting of Speed Limits 2024 does not require a cost benefit calculation or public consultation when setting variable speed limits outside schools.
- (f) **Notes** that key stakeholders including the Police and NZ Transport Agency will be notified prior to the variable speed limits being implemented.
- (g) **Notes** that at the time of writing this report, co-funding for the installation of the variable speed signs has been requested but not yet approved. Staff will provide an update to the In-coming Council when the report is presented.

CARRIED

7.2. **Meridian Access to Land to Install a New Power Transformer to Support the EV Charger Upgrade at Pearson Park Carpark – V Thompson (Senior Advisor Business and Centres)**

V Thompson took the report as read.

N Mealings asked how much space of the meterage would be for the box and how much was for the caballing. V Thompson noted the box was 14 metres and the rest was for the caballing.

Moved: M Brown Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 250717130768.
- (b) **Approves** the granting of an easement to Mainpower for access to approx. 31sqm of land to install a new power transformer and underground cabling in the location indicated by Figure 1 adjacent to Pearson Park carpark.
- (c) **Notes** that on 5 March 2025, the Oxford-Ohoka Community Board approved the upgrade to the higher capacity 240kW DC charger and Meridian's proposed extension (reset) to the Access Licence term.
- (d) **Notes** that all costs associated with the DC EV charger upgrade and new transformer unit including underground cabling will be covered by Meridian (with support from Mainpower).
- (e) **Notes** that any easement right granted will be assigned to Mainpower as they will own the new power transformer and cabling.
- (f) **Notes** that Meridian are proposing to complete the upgrades toward the end of the year.

CARRIED

7.3. **Representation of the Oxford-Ohoka Community Board in the Section 274 Party to the Woodstock Quarries Limited Appeal to the Environment Court – T Kunkel (Governance Team Leader)**

K Rabe spoke to the report noting there had been a query raised on who would represent the Board if the Environment Court required information or representation at court while the Board was in remission. It was recommended that the Board gave delegation to S Barkle and T Robson to deal with any matters arising during the remission period to avoid any legal difficulties.

T Fulton asked what the situation was with the new Community Board. K Rabe noted when the new Board came on the whole situation would be changed.

Moved: M Brown Seconded: R Harpur

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 250820153748.
- (b) **Authorises and endorses** Board members Sarah Barkle and/or Thomas Robson to continue to represent the Board in Environment Court matters between 10 October and 16 November 2025 regarding the Appeal of Woodstock Quarries Limited v Canterbury Regional Council and others.
- (c) **Notes** the new 2025-2028 Oxford-Ohoka Community Board will be briefed on matters as part of induction, post-election, and formally consider ongoing representation at the Environment Court in early November, ahead of the scheduled Court hearing on 17 November 2025.

CARRIED

7.4. **Application to the Oxford-Ohoka Community Board's 2025/26 Discretionary Grant Fund – Kay Rabe (Governance Advisor)**

K Rabe spoke to the report noting the West Eyreton Friends of the School (FOS) had requested high-visibility safety vests for students. Other Community Boards had helped fund high-visibility safety vests for students. There was some belief that the school could find other ways to access hi viz vests by approaching local businesses to sponsor them however that was a matter for the Board to discuss.

N Mealings noted FOS had applied for projects several times before, and the Board kept declining the applications. This application did fit the Boards criteria therefore there was no need to decline the application.

M Brown stated it was not the Board's role to tell people the quality and the standard of products they wanted, it was the Boards role to assess if the application fit the criteria.

Moved: S Barkle Seconded: R Harpur

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 250724135561.
- (b) **Approves** a grant of \$500 to the West Eyreton Friends of the School Committee towards the purchase of high-visibility safety vests for students.

CARRIED

P Merrifield against.

S Barkle noted that the Board had a limited budget, and this gave the School the opportunity to apply again in the financial year.

K Rabe noted North Canterbury Pony Club had requested \$750 for ribbons and rosettes. They had requested a lot of funding in the last two years throughout the district; and had recently been turned down at the Kaiapoi-Tuahiwi Community Board due to the amount of funding they had received.

Moved: R Harpur Seconded: P Merrifield

- (c) **Declines** the application from North Canterbury Pony Club.

CARRIED

K Rabe noted that the Waimakariri Kennel Club and the North Canterbury Kennel Association shared a premises at the Mandeville Sports Ground. In 2023 the Waimakariri Kennel Club had received \$500 from the Board to paint the clubroom after they were graffitied. However staff received complaints from the North Canterbury Kennel Association earlier in the year that the Waimakariri Kennel Club had not painted the rooms. K Rabe wrote a letter to the Waimakariri Kennel Club noting the criteria stated that they had to use the funds within twelve months otherwise the funds would need to be returned. The Club had returned the funds which had been added to the Board's Discretionary Grant fund. As a result, the North Canterbury Kennel Association had now requested funding to do the painting.

Moved: T Robson Seconded: N Mealings

- (d) **Approves** a grant of \$500 to North Canterbury Kennel Association towards the purchase of paint for the clubrooms at Mandeville Sports Club.

CARRIED

N Mealings commented that she would like to see the painting completed and whilst the number of association members was only 40% in the ward however the Groups hosted a very well known highly respected show which brought financial benefit to the region.

7.5. **Summary of Discretionary Grant Accountability 1 July 2024 to 30 June 2025 – Kay Rabe (Governance Advisor)**

K Rabe took the report as read.

Moved: S Barkle Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 250624113416.
- (b) **Notes** that of the \$6,330 allocated to the Board for the 2024/25 financial year, \$6,328 was distributed for events and projects within the community.
- (c) **Notes** that the remaining \$285 was carried forward to the next financial year for a total of \$6,755 for the 2025/26 financial year.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

CARRIED

8. CORRESPONDENCE

Correspondence from W Morrison, Environmental Manager Woodstock Quarries Limited was tabled for discussion. As this matter was before the Environmental Court the discussion was held as a Public Excluded item.

Moved: S Barkle Seconded: T Robson

That the public was excluded from the meeting at 6:56pm and the open meeting reconvened at 7:18pm to enable the Board to discuss the tabled letter.

CARRIED

Moved: N Mealings Seconded: M Brown

That the Oxford-Ohoka Community Board:

- (a) **Receives** the correspondence from W Morrison, Environmental Manager Woodstock Quarries Limited.
- (b) **Declines** the invitation to meet with W Morrison.

CARRIED

9. CHAIRPERSON'S REPORT

9.1. **Chairperson's Report for August 2025**

- **Ohoka Drainage Meeting** – The group discussed various upgrades and shared thoughts on 'Stage 1' of the Mandeville issues. They aimed to identify essential works from the broader stages and prioritized getting those completed as soon as possible.
- **Oxford Networking Meeting** – Attended for the first time. The meeting included representatives from various social services. The discussion focused on the general sentiment around the rising cost of living and the challenges of making ends meet in more isolated rural communities.
- **Mid-Year Annual All Drainage Groups Meeting** – This gathering brought together all drainage advisory groups. It proved to be highly informative, featuring guest speakers such as Sophie Allan and Fred Brooks from Environment Canterbury, among others, who shared insights from their respective fields.

- **AF8 and Tsunami Meeting in Oxford** – Attended the evening presentation, which turned out to be very valuable. It was surprising to learn that the tsunami risk in the area was significantly lower than expected.
- **Wolffs Road Meeting** – Held at Council offices, the meeting focused on further revisions to the Memorandum of Understanding. It appeared to be nearing its final version, with hopes of signing it off soon.
- **Wards Road Walkway** – Met on-site with Pat, Nicola, James Ensor, and Council Roading staff. They had a productive discussion about planting. The area had been recently sprayed, allowing planting to proceed in two weeks. They considered involving the school, despite it being the holiday period, and discussed the possibility of having students pot up and propagate plants for planting in 2026.

Moved: M Brown

Seconded: T Fulton

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the verbal report from the Oxford-Ohoka Community Board Chairperson.

CARRIED

10. **MATTERS FOR INFORMATION**

- 10.1. Woodend-Sefton Community Board Meeting Minutes 11 August 2025.
- 10.2. Rangiora-Ashley Community Board Meeting Minutes 13 August 2025.
- 10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 18 August 2025.
- 10.4. Wastewater Bylaw 2015 Review – Report to Council Meeting 5 August 2025 – Circulates to all Boards
- 10.5. Council Submissions to Central Government Consultations for May, June and July 2025 – Report to Council Meeting 5 August 2025 – Circulates to all Boards
- 10.6. Elected Member Remuneration 2025/26 – Report to Council Meeting 5 August 2025 – Circulates to all Boards
- 10.7. Health, Safety and Wellbeing Report June 2025 to Current – Report to Council Meeting 5 August 2025 – Circulates to all Boards.
- 10.8. Enterprise North Canterbury (ENC) 2025/26 Approved Statement of Intent (SOI) and Associated Annual Business Plan – Report to Audit and Risk Committee Meeting 12 August 2025 – Circulates to all Boards.
- 10.9. Private Well Study Results for 2024 – Report to Utilities and Roading Committee Meeting 19 August 2025 – Circulates to all Boards.
- 10.10. Annual Report to the Alcohol Regulatory and Licensing Authority 2024/25 – Report to the District Planning and Regulation Committee Meeting 19 August 2025 – Circulates to all Boards.
- 10.11. Northern Pegasus Bay Bylaw Update August 2025 – Report to Community and Recreation Committee Meeting 26 August 2025 – Circulates to all Boards.
- 10.12. Aquatics August Report – Report to Community and Recreation Committee Meeting 26 August 2025 – Circulates to all Boards.
- 10.13. Libraries Update to August 2025 – Report to Community and Recreation Committee Meeting 26 August 2025 – Circulates to all Boards.

Moved: S Barkle Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

(a) **Receives** the information in items.10.1 to 10.13.

CARRIED

11. MEMBERS' INFORMATION EXCHANGE

T Robson

- **Ashley Gorge Advisory Group** – Walking Track Group subcommittee had a visit from the Aoraki Environmental Trust. The focus was to look at the work going on in the reserve with trapping and pest control and on the tracks across the river. The Group was nominated for an environmental award but unfortunately did not win.
- Oxford Community Trust meeting discussed the Police restructure situation and how the Trust was handling that and how it was supporting other groups in the community.
- Woodstock Quarries Environmental Court Evidence.
- Oxford Community Network meeting.

R Harpur

- **Ohoka Mandeville Rural Drainage Advisory Group Meeting** – the Mandeville flooding issues were discussed. There was a need for urgency.
- Attended Waimakariri Access Group Annual General Meeting.

M Brown

- Attended the Annual General Meeting of the Eyre Environmental Society – down to a few members. There were 25 to 30 residents attended. There was a renewed local interest in getting the society back up and running. Waimakariri Irrigation Limited had sold and transferred the consent to another company.
- Oxford Health Medical centre brought some land. ready to start the design process.

T Fulton

- North Eyre Road the clay experiment, was hardening into a clay surface.
- Bernard Kingsbury had asked what could be done for native planting on land at the Cust Anglican Cemetery.
- Fundraising plans for the Oxford gym were continuing.
- Fundraising plans for the Wolffs Road bridge were continuing.
- Lean on the Gate Rural Mental Health Trust meeting in Oxford on 10 September 2025 at 7pm.
- The Council Community Service Awards 9 September 2025.

N Mealings

- Property Portfolio Working Group.
- Greater Christchurch Partnership Committee – Last meeting of the triennium.
- Canterbury Museum Site Visit – Viewed works underway at museum site.
- Council Workshop/Briefing Session – Discussed the New Zealand Transport Agencies Woodend Bypass toll proposal and the Council's submission points against it.
- Ohoka Mandeville Drainage Advisory Group Meeting – New Threlkelds Road flap gate installed, and Bradleys Road culvert upgraded to Cust Main Drain. Mill Road drainage maintenance and culvert upgrades completed. Ohoka Stream loop willow clearance to be

done in October 2025 after trout spawning season was over. Cam River stopbank remediation to original height and gravel removal discussed. Originally designed with a 34m³ capacity which was at the time considered a 50 year engineering standard, was now only considered to be a 15 year engineering standard, raising the need for Environment Canterbury to be more proactive to maintain levels of service required.

- Oxford Community Networking Forum – Quarterly meeting of social service providers working in Oxford. Attended this time by: Social Services Waimakariri, Budgeting Services, Civil Defence, St. Vincent de Paul, Citizens Advice Bureau, Waimakariri Community Team and Oxford-Ohoka Community Board.
- Social Services Waimakariri Hui – Bi-monthly forum of social services providers in the district, with representatives from police, Karanga Mai, Ministry of Social Development, Budgeting Services, education, Waitaha Health, Oranga Tamariki, ComCol, Citizens Advice Bureau, Rata Foundation and the Councils Community Team.
- Utilities and Roading Committee Meeting – MacPhedrons wellhead contract awarded with works to begin shortly.
- Annual All-Groups Drainage Advisory Boards Get Together – Speakers talked on various topics of interest to the drainage groups in this end-of-term event.
- Oxford AF8/Hikurangi Tsunami Presentation – Attended morning event at the Oxford Town Hall to talk about Civil Defence issues, including a Hikurangi Subduction Zone Tsunami, Alpine Fault (AF8) and community emergency hubs/ preparedness. Reasonable turnout from an engaged audience.
- Mandeville Sports Club Meeting – Discussed Mandeville Domain Concept Plan, Tree Plans and AED renewal.
- Christchurch City Council Coastal Hazards Working Group – Last meeting of the triennium. She had been an observer on this Christchurch City Council group for five years appointed through the Greater Christchurch Partnership. It had been very worthwhile learning about their approach and what learnings we could take for the benefit of Waimakariri.
- Fuego Vol. 3 Launch – Attended the launch of Fuego Vol 3, the World Congress of Poets Literary Journal to celebrate National Poetry Day at the Rangiora Library. The book featured writers from all over New Zealand, many from Waimakariri, including several from our very own View Hill School! Congratulations on being published, Tamariki!
- Treasures of the Waimakariri Exhibition – Attended the exhibition opening at Rangiora's FOLD Gallery of Ashley Rakahuri Rivercare Group member Grant Davey's amazing photographic works of rare birds on the Ashley Rakahuri River. This was part of the Welcoming Back the Birds events over the last week to raise awareness of our local critically endangered birds. Because people won't protect what they do not care about, and they won't care about what they do not know about.
- The Big Splash – Attended The Big Splash at the Rangiora RSA to support colleagues participating in the event which benefits Rachael's House Trust this year. Fantastic community event for a good cause!
- Ohoka School Year 5/6 Big Idea learning inquiry talk – Due to her many years' involvement with the School Plant Sale, she was approached by an Ohoka School teacher to come speak to the year 5/6 students for their Living Landscapes: Composting and Gardening for a Productive Space inquiry looking at how to grow food sustainably through both a science lens and traditional knowledge. Because of his Food Forest Knowledge and experience, she invited Brent Cairns to come along and present to the kids, and we had a great afternoon of learning and fun!
- Community Wellbeing North Canterbury Trust Board meeting.
- Council Workshop – Workshopped submission on the New Zealand Transport Agencies tolling proposal of the Woodend Bypass. In addition to safety and rat running implications, of the \$1.50 per passage proposed tolls, only .29 cents per toll would go toward the cost of the bypass. The rest would go to the private entity administering the toll, and the tolls were intended to be permanent. Put your submission in to oppose this!

- Community and Recreation Committee Meeting.
- Premiere of Think Like a Forest Film – Attended the South Island premiere of the documentary ‘Think Like a Forest’ at the Rangiora Town Hall Cinema in support of The Greening of Papatuanuku conservation initiative which featured Kate Valley’s Tiromoana Bush. Excellent film!
- Portfolio catchup with staff.
- Health Hub Sod turning – Attended the official sod turning for the Rangiora After Hours Facility. This had been a long time coming, with community advocacy stretching back about 15 years and many challenges along the way. It would be a most welcome addition to district health services, with construction beginning immediately and the facility due to open at the end of 2026.
- Ohoka Rugby Club Prizegiving – Attended the annual senior prizegiving, which in addition to recognising award winners, acknowledged the passing of Ron Dalley and Graeme Armstrong and appointed three new life members: Nathan Parsons, Des Radford, and Duncan ‘Buddha’ McCallum. Richly deserved.
- Battle of the Rugby Sub-unions – Attended rugby event at the Rangiora A&P grounds, featuring five matches between North Canterbury and Ellesmere sides, including the Div 1’s contest for the Southbridge Shield and culminating in an NPC match between Canterbury and Manawatu. A great family day out!
- Rangiora High School Students Panel Discussion – The Mayor, herself, Councillors Goldsworthy and Cairns acted as a panel to hear year 13 Rangiora High School Students’ project ideas for effecting social action for their social studies class over two dates, finishing on this day. It was a great opportunity to hear from our local youth on what mattered most to them.
- Council Meeting.
- Waimakariri Youth Council Meeting.

P Merrifield

- Attended an Oxford Museum meeting, storage journey continued. Meeting with the Mayor and Chris Brown positive outcome with something to happen shortly.

12. CONSULTATION PROJECTS

Nil.

13. BOARD FUNDING UPDATE

13.1. Board Discretionary Grant

Balance as at 31 August 2025: \$5,384.

13.2. General Landscaping Fund

Balance as at 31 August 2025: \$14,330, carry forward to be calculated.

The Board noted the funding update.

14. MEDIA ITEMS

Nil

15. QUESTIONS UNDER STANDING ORDERS

Nil

16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

This is the final meeting of the Oxford-Ohoka Community Board for the 2022-2025 electoral term.

The new Oxford-Ohoka Community Board will be sworn into office late October 2025, with standard meetings resuming from mid-November 2025. Further Information will be advertised and listed on the Council's website.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 7:40PM.

CONFIRMED



Chairperson

19 September 2025

Date



Chief Executive