

MINUTES OF A MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI, ON MONDAY 21 NOVEMBER 2022 AT 4PM.

PRESENT

J Watson (Chairperson), S Stewart (Deputy Chairperson), N Atkinson, T Bartle, A Blackie, T Blair and R Keetley.

IN ATTENDANCE

B Cairns (Kaiapoi-Woodend Ward Councillor) and P Redmond (Kaiapoi-Woodend Ward Councillor).

C Brown (General Manager Community and Recreation), J McBride (Roading and Transport Manager), V Thompson (Senior Advisor – Business and Centres) K Rabe (Governance Advisor) and A Connor (Governance Support Officer).

There were three members of the public present.

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 27 October 2022

Moved: N Atkinson

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 27 October 2022, as a true and accurate record.

CARRIED

3.2 Matters Arising

There were no matters arising.

4 DEPUTATIONS AND PRESENTATIONS

N Atkinson left the table at 4.05pm to address the Board in his capacity at the Chairperson of the Kaiapoi Railway Station Trust.

4.1 Neville Atkinson – Kaiapoi Railway Station Trust

N Atkinson apologised on behalf of J Pearce who was unable to attend the meeting. J Pearce and the Kaiapoi Railway Station Trust were investigating working in partnership to move the old station building from its existing location to the rear of the car park and closer to the stopbank.

N Atkinson explained that the old station building was relocated to its current position as a temporary measure after the earthquakes. However, a permanent location needed to be found for this historical building. The Board was therefore requested to consider asking Council staff to investigate the possibility of granting a license or lease to occupy the area to the rear of the current parking area. The plan was to raise the station building to be level with the top of the stop bank and construct a deck that would connect the café to the stop bank, thereby making a desirable seating area for visitors.

S Stewart enquired if the Trust was proposing to reinstall the old station platform and what heritage status it held. N Atkinson confirmed that only the current building would be utilized. The old platform and the extension were badly damaged during the earthquake and were now located at the Steam Museum at McLeans Island Road. The old platform and extension were not included under the current Historic Places Trust category, however, the original part of the building was classified as Category One.

R Keetley questioned if this initiative was part of the wider development of the Kaiapoi marina/riverbank. N Atkinson noted that it was always intended that the old station building would occupy the proposed location, however, had not been relocated to date.

T Bartle sought clarity on the status of the current tenant and if they were aware of the proposed plan. N Atkinson replied that the current tenant was aware and had been requesting the relocation for the last four years.

C Brown explained the two options available to the Board, noting that Council staff could submit a report to the Board explaining the concept and request to go out for public consultation. A second report would be presented afterwards with the feedback and a request for a decision. Alternatively, Council staff could go straight out for public consultation and then bring submit one report to the Board with the results of the consultation. The Board agreed that Council staff should go straight out for public consultation.

N Atkinson returned to the table at 4.16pm.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Application to the Kaiapoi-Tuahiwi Community Board's 2022/23 Discretionary Grant Fund – K Rabe (Governance Advisor)

K Rabe took the report as read.

There were no questions for elected members.

Moved: A Blackie

Seconded: J Watson

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 220930169094.

- (b) **Approves** a grant of \$500 to the Cure Boating Club Incorporated towards the purchase of wood stain for the floor of the veranda, egress ramp and steps of their club rooms.

CARRIED

A Blackie commented that the Cure Boating Club was great for the vitality of Kaiapoi and had worked hard to rebuild its earthquake damaged club house.

6.2 **Kaiapoi-Tuahiwi Community Board General Landscaping Budget and Discretionary Grant Fund – Update for the 2022/23 Financial Year – K Rabe (Governance Advisor)**

K Rabe took the report as read.

There were no questions for elected members.

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 221107193765.
- (b) **Notes** that the 2022/23 Kaiapoi-Tuahiwi Community Board General Landscaping Budget as of 31 October 2022 is \$49,490.
- (c) **Notes** that the 2022/23 Kaiapoi-Tuahiwi Community Board Discretionary Grant Fund has a current balance of \$6,059.
- (d) **Notes** that the Kaiapoi-Tuahiwi Community Board Discretionary Grant Fund will be advertised through the Community Notice Board page in the Northern Outlook and The Chatter newsletter on a quarterly basis.

CARRIED

7 **CORRESPONDENCE**

Nil.

8 **CHAIRPERSON'S REPORT**

8.1 **Chairperson's Report for October 2022**

J Watson noted that the Kaiapoi Advocate's last issue would be published in December 2022.

Moved: J Watson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the report from the Kaiapoi-Tuahiwi Community Board Chairperson (TRIM: 221115197696).

CARRIED

9 MATTERS REFERRED FOR INFORMATION

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 7 September 2022.
- 9.2 Woodend-Sefton Community Board Meeting Minutes 12 September 2022.
- 9.3 Rangiora-Ashley Community Board Meeting Minutes 14 September 2022.
- 9.4 Three Waters Reform - Transition Support Package Agreement with Dept of Internal Affairs – Report to Council Meeting 6 September 2022 – circulates to All Boards.
- 9.5 District Regeneration - Annual Progress Report to June 2022 – Report to Council Meeting 6 September 2022 – circulates to All Boards.
- 9.6 July 2022 Flood Response - Emergency and Immediate Works Expenditure – Report to Council meeting 6 September 2022 – Circulates to All Boards.
- 9.7 Adoption of Policy - Briefings and Workshops – Report to Council meeting 6 September 2022 – circulates to All Boards.
- 9.8 Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2022 – Report to Oxford-Ohoka Community Board Meeting 7 September 2022 – Circulates to Woodend-Sefton, Rangiora-Ashley and Kaiapoi-Tuahwi Community Boards.
- 9.9 Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2021 – Report to Woodend-Sefton Community Board Meeting 12 September 2022 – Circulates to Oxford-Ohoka, Rangiora-Ashley and Kaiapoi-Tuahwi Community Boards.
- 9.10 Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2022 – Report to Rangiora-Ashley Community Board Meeting 14 September 2022 – circulates to Oxford-Ohoka, Woodend-Sefton and Kaiapoi-Tuahwi Community Boards.
- 9.11 Aquatics September Update – Report to Community and Recreation Committee Meeting 20 September 2022 – circulates to All Boards.
- 9.12 Library update to 8 September – Report to Community and Recreation Committee Meeting 20 September 2022 – circulates to All Boards.
- 9.13 Annual Report to the Alcohol Regulatory and Licensing Authority 2022 – Report to District Planning and Regulation Committee Meeting 20 September 2022 – circulates to All Boards
- 9.14 Analysis of Recent Reports Covering Regional Water Quality Trends and Issues – Report to Land and Water Committee Meeting 27 September 2022 – circulates to All Boards
- 9.15 Solid Waste Services and Waste Data Update for 2021/22 – Report to Utilities and Rooding Committee Meeting 27 September 2022 – circulates to All Boards
- 9.16 2021-2022 Flood Recovery: September Update – Report to Utilities and Rooding Committee Meeting 27 September 2022 – circulates to All Boards
- 9.17 Eastern Districts Sewer Scheme and Oxford Wastewater Treatment Plant Annual Compliance Monitoring Reports 2021 – 2022 – Report to Utilities and Rooding Committee Meeting 27 September 2022 – circulates to All Boards
- 9.18 Approval of the Transportation Procurement Strategy – Report to Council Meeting 4 October 2022 – circulates to All Boards
- 9.19 July 2022 Flood Response – Forecast Costs and Funding Sources – Report to Council Meeting 4 October 2022 – circulates to All Boars
- 9.20 46 Main North Road (Kaiapoi) – Reserve Classification – Report to Council Meeting 4 October 2022 – circulates to Kaiapoi-Tuahwi Community Board
- 9.21 Submissions: Water Services Entity Bill, Proposed National Policy Statement for Indigenous Biodiversity, and ME 1669 Discussion Document: Managing Wetlands in the CMA – Report to Council Meeting 4 October 2022 – circulates to All Boards

- 9.22 Health, Safety and Wellbeing Report September 2022 – Report to Council Meeting 4 October 2022 – circulates to All Boards
- 9.23 Council meeting schedule – Report to Council Meeting 27 October 2022 – circulates to All Boards

Moved: J Watson

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board

- (a) Receives the information in Items 9.1 to 9.23.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

R Keetley

- Nothing to report.

S Stewart

- Attended Waimakariri Biodiversity Trust Visioning Workshop. The aim of the newly formed Trust was to encourage vegetation and biodiversity district wide. The Council funded the Trust with \$20,000 to hire a part time co-ordinator, Andrew Thompson. The workshop was to assist the Trust with its direction in the future and to begin initiatives to achieve Predator Free 2050 as currently there was no pest control plan for the Waimakariri District. One of the options being investigated was involvement of schools as Half Moon Bay School on Stewart Island recently held a rat catching competition and caught 500 rats.
- The Council had a new reserve at 46 Main North Road across from Hellers.

T Bartle

- Attended a Neighbourhood Patrol and Support Group meeting. This was an important group which was very short staffed. It was requested that the Group be promoted to attract volunteers. Most volunteers worked two nights a week for five hours a night, however the more volunteers there were the less often they were required on the roster.

T Blair

- Nothing to report.

A Blackie

- Chaired the Waimakariri Biodiversity Trust Visioning Workshop, which was not a Council controlled organisation.
- Attended a Heritage and Mahinga Kai Joint Working Group meeting.
- Te Kohaka o Tuhaitara Trust had assumed management of the Waikuku Beach Camp which was now up and running. Thankfully, the fire only effected a small portion of Trust land. Chairing a Restorative Justice meeting for the person responsible for the fire.
- There was a trial pontoon on the west side of the Williams Street Bridger for the rowing club, however this seems to have been stolen.

N Atkinson

- Attended Kaiapoi High School Reunion - Set up a Friends of the Students programme.
- Attended Party in the Park - Had good attendance despite bad weather.

- Spent two days in Nelson attending the Zone 5 and 6 meeting - Mayor Dan Gordon was elected Chair of Zone 5.
- Spent two days in Wellington attending Rural Provincial meeting.
- Attended the debate at the Government Buildings in Wellington regarding Three Waters for the second reading of the bill. There were seven minor changes to the bill which made little difference to the outcomes.

Brent Cairns

- North Canterbury Neighbourhood Support Annual General Meeting would be held on Wednesday 23 November 2022. The Group had just had a vehicle donated for its use. People signing up to the Getsready App received a welcome pack. The Manager had resigned, and the Committee was looking to restructure.
- Attended the launch of the Green Philanthropy Fund. They were looking for projects especially in the Waimakariri District.
- Attended Community Patrol Meeting.
- Attended a briefing from Taumata Arowai regarding chlorination.
- Attended Community Wellbeing Network meeting. Budgeting services had reported lots of hardship. Hosting free English classes for migrants.
- Kaiapoi Community Garden Visit.
- Invited to attend Aqualand update, which was set to open on 3 December 2022.
- Kaiapoi Food Forest:
 - Attended Rongoa Event.
 - Was stepping down as Chair in December to take on the role of manager.
 - Active Explorers' Preschool visit each week to learn to grow food and maintain a garden.
 - Hosted a walking group organised by David Hill which had a small number of attendees.
 - Education Hub was ready to go to consent.
 - Hosted a tour for Vision West staff.
 - Hosted a tour for staff from Kore Hirakai.
 - Corrections teams were helping on a weekly basis.
 - Scouts visited to plant seedlings.
- Food banks – Increase of 60% demand on food banks and the suppliers of the food banks were selling more, with less being donated which was causing a real issue with demand and supply.
- Had a few discussions with the NZ Police regarding some anti-social behaviour in various business areas. Targeted businesses in Waimakariri District would receive an invitation to go to a meeting with the police to receive an update on this matter.
- All Together Kaiapoi held a successful Fun Run.
- Census team were attending meetings and needing people to help.
- Vision West – Recent survey of tenants showed 80-85% food insecure.

Philip Redmond

- Concluded Gambling Policy Hearing recommendations – The policy was adopted at the October 2022 Council meeting. Ratio of machines to population would be 1:260 to reflect the current numbers – approximately 160 machines.
- Creative Communities Waimakariri Assessment Committee – Approved funding for arts, 14 applications, \$30,000.
- Three Waters Public Meeting – Matt Doocey and Simon Watts at Kaiapoi. Simon Watts said National Government would not require better off funding to be repaid.
- Oak tree planting at Woodend Recreation Reserve and Kaiapoi Domain – Two trees planted at each venue to commemorate Queen Elizabeth the Second and King Charles the Third.

- Rangiora Art Society opening night – A&P Showgrounds Rangiora.
- North Canterbury Sport and Recreation Trust Sports Awards at MainPower Stadium – Very successful.
- Reopening Heritage BNZ Building Kaiapoi – Paper Plus tenant and Boutique accommodation upstairs.
- Canterbury Museum funding announcement - \$20 million for base isolation.
- Community Wellbeing North Canterbury Annual General Meeting.
- Taumata Arowai Chief Executive, Bill Bayfield – Chlorination due 14 November 2022, however exemptions had not been processed, they would therefore not prosecute subject to having an agreed Water Plan including UV at headworks.
- Tuhaitara Coastal Park Fire – Met with evacuees. Well organised response by FENZ. Volunteers and Council Civil Defence and Community Team.
- Greater Christchurch Partnership meeting – Christchurch City Council, Selwyn District Council and Waimakariri District Council plus agencies.
- Wellbeing North Canterbury walk with David Hill – thanks to Brent Cairns for welcome refreshments.
- Attended Roger Blair and Liz Gordon’s funerals.
- Attended:
 - Ronel’s Cuppa Pegasus - Greg Byrnes gave an update.
 - Security Training for Councillors.
 - Pegasus Community Networking Forum.
 - Party in the Park – All Together Kaiapoi.
 - Rangiora Photographic Society Exhibition – Opening night at Brick Mill, Waikuku.
 - Woodend Spring Flower Show – Usual high numbers.
 - Canterbury Museum Exhibition Opening – Woman of the Antarctic.
 - CECC Awards at Christchurch Town Hall – first for two years.
 - Rangiora A&P Show.
- Accepted Roding Portfolio.
- First Chair of Community and Recreation Committee.

11 CONSULTATION PROJECTS

11.1 Proposed District Plan Further Submissions

Closes Monday 21 November 2022 at 5pm.

<https://letstalk.waimakariri.govt.nz/let-s-talk-about-the-proposed-district-plan>

11.2 Waikuku Beach Reserves Spatial Plan

Closes Sunday 27 November at 5pm.

<https://letstalk.waimakariri.govt.nz/let-s-talk-waikuku-beach-reserves-spatial-plan>

11.3 Smith Street Speed Limit

Closes Monday 28 November 2022.

<https://letstalk.waimakariri.govt.nz/smith-street-speed-limit>

The Board noted the consultation projects.

12 REGENERATION PROJECTS

12.1 Town Centre, Kaiapoi

Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:
<http://www.waimakariri.govt.nz/your-council/district-development/kaiapoi-town-centre>.

The Board noted the Regeneration projects.

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant

Balance as at 31 October 2022: \$6,059.

13.2 General Landscaping Budget

Balance as at 31 October 2022: \$49,490.

The Board noted the Board Funding Updates.

14 MEDIA ITEMS

Nil.

15 QUESTIONS UNDER STANDING ORDERS

Nil

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board would be held at the Ruataniwha Kaiapoi Civic Centre on Monday 12 December 2022 at 4pm.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 4.47PM.

CONFIRMED



Chairperson

12 December 2022

Date