

MINUTES OF A MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA ON TUESDAY, 6 JUNE 2023, COMMENCING AT 1PM

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors A Blackie, R Brine, B Cairns, T Fulton (in person 1pm – 2.52pm, virtual 3.10pm – 3.32pm), J Goldsworthy, N Mealings, P Redmond, J Ward and P Williams.

IN ATTENDANCE

G Cleary (Acting Chief Executive), C Brown (General Manager Community and Recreation) (virtual), J McBride (Roading and Transport Manager), R Hawthorne (Property Manager), M Maxwell (Strategy and Business Manager), T Allinson (Senior Policy Analyst), H Downie (Senior Advisor – Strategy and Programme), G Maxwell (Project and Support Coordinator), B Wiremu (Emergency Management Advisor), G MacLeod (Greenspace Manager) (virtual), D Young (Senior Engineering Advisor), P Cull (Civil Defence Officer), K Simpson (3 Waters Manager) and A Smith (Governance Coordinator).

APOLOGIES

Moved: Councillor Cairns Seconded: Councillor Williams

THAT an apology be received and sustained from Councillor T Fulton for early departure.

CARRIED

2. CONFLICTS OF INTEREST

There were no conflicts of interest recorded.

3. ACKNOWLEDGEMENTS

Michael Blackwell

Mayor Gordon acknowledged the recent passing of Michael Blackwell, who was known to all Councillors and to the wider community. He was known for his ownership of the family business Blackwells Department store in Kaiapoi and was also a keen environmentalist. Michael gave a lot to his community, as Chair of the Waimakariri Water Zone Committee and his involvement with many other groups. A memorial service was planned for 23 June 2023. All those present stood to observe a moments silence.

Kings Birthday and Coronation Honours 2023

The Honourable Lianne Dalzell – Companion of the New Zealand Order of Merit (former Mayor of Christchurch) for services to local government and as a Member of Parliament. Ms Dalzell had contributed to national and local government in New Zealand for over 30 years. Ms Dalzell was elected as a Member of Parliament in 1990 representing Christchurch Central and Christchurch East electorates and held several Ministerial portfolios. She was elected Mayor of Christchurch in 2013 serving three terms before stepping down in 2022. During this time Ms Dalzell held a key leadership role in Christchurch's recovery following the 2010-2011 earthquakes, and also led the Council's response to the March 2019 terror attacks.

Gerard Dwyer, from Kaiapoi, Member of the New Zealand Order of Merit - for services to Rowing. Mr Dwyer had been involved with Rowing in New Zealand for many years, holding various roles within Rowing New Zealand, including Manager of national age group teams, selector, race official, member of Rowing NZ High Performance Committee and a Director of Rowing New Zealand for 21 years. Mr Dwyer was a Life Member of Avon Rowing Club, Canterbury Rowing Association and Rowing New Zealand.

Arthur Sutherland – Member of the New Zealand Order of Merit for services to outdoor education having dedicated 45 years to outdoor education in New Zealand, including establishing the Boyle River Outdoor Education Centre in 1978. Mr Sutherland had been involved with the Ministry of Education since 1978, including 25 years as a teacher at Kaiapoi High School. Mr Sutherland had been involved in many aspects of outdoor education including being an Executive Member of Education Outdoor New Zealand between 2004 and 2010.

4. CONFIRMATION OF MINUTES

4.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday 2 May 2023

Moved: Councillor Redmond Seconded: Deputy Mayor Atkinson

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the meeting of the Waimakariri District Council meeting held on Tuesday 2 May 2023, incorporating the addition of Councillor Redmond's comment in the second paragraph, page 8.

CARRIED

4.2 Minutes of an Extraordinary meeting of the Waimakariri District Council held on Thursday 4 May 2023

Moved: Councillor Redmond Seconded: Councillor Cairns

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the extraordinary meeting of the Waimakariri District Council meeting held on Thursday 4 May 2023.

CARRIED

4.3 Minutes of an Extraordinary meeting of the Waimakariri District Council held on Tuesday 16 May 2023

Moved: Councillor Mealings Seconded: Councillor Blackie

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the extraordinary meeting of the Waimakariri District Council meeting held on Tuesday 16 May 2023.

CARRIED

MATTERS ARISING (FROM MINUTES)

There were no matters arising from the minutes.

5. DEPUTATIONS AND PRESENTATIONS

5.1 Ashley River Estuary – Grant Davey – Ashley-Rakahuri Rivercare Group

G Davey (Operations Manager and Rivercare Group volunteer), Sue Mardon (Rivercare Group Secretary) and a fellow volunteer were present to speak about the Ashley River Estuary with the aid of a PowerPoint presentation. G Davey presented information on the species of birds inhabiting the estuary, with concerns raised on the dwindling numbers of White Fronted Terns and Banded Dotterel species nesting there. The bird numbers had been impacted by vehicle traffic, humans and dogs endangering and creating a disturbance in the estuary. G Davey pointed out that a lot of people did not realise the disturbance they caused when the birds were nesting. Another source of concern was the high number of Southern Black Backed gulls nesting in the estuary. These birds were a long-established predator of eggs and chicks of other native bird species. With the current levels of these gulls, this has had a negative impact on the numbers of other species nesting in the estuary. The Rivercare Group believed the situation was serious and there needed to be something done to address these problems but did not have the resources to address the problem alone. They would like to call a public meeting at Waikuku Beach to provide education to residents on the matter. G Davey also suggested that the Northern Pegasus Bay Bylaw needed to be strengthened, though acknowledged that the ECan rangers did an excellent job when they were present on site, however they could not be there all the time. Another suggestion was to set up a volunteer group to help manage the Estuary. The Rivercare Group had previously advocated its concerns with several other organisations in the district, prior to coming to the Council and sought the support of the Council to address their concerns.

Following a suggestion from Mayor Gordon, it was agreed, that Councillor Blackie would be the point of contact between the Council and the Rivercare Group which was appropriate as this was part of his portfolio, and he was also the Council's representative on the Te Kohaka o Tuhaitara Trust.

Following a question from Councillor Fulton, G Davey said that although the Southern Black Backed Gull was not classed as a pest, there was the ability to get approval from the Department of Conservation for some culling and clearing eggs from nests to keep numbers under control.

Councillor Brine added that there had been poisoning and other control methods undertaken in the past to manage the number of Southern Black Back gulls, and it was confirmed that the Rivercare Group would be advocating for this to happen again.

Mayor Gordon thanked the members of the Rivercare Group for the voluntary work that they did and for their presentation to the Council.

6. ADJOURNED BUSINESS

There was no adjourned business.

7. REPORTS

7.1 Draft Road Reserve Management Policy – J McBride (Roading and Transport Manager), S Binder (Senior Transportation Engineer) and T Allinson (Senior Policy Analyst)

This report sought approval for public consultation on the draft Road Reserve Management Policy. S Binder provided background information on the proposal for this Policy, which would combine several existing Roading Policies that had been reviewed, updated and amalgamated into a single policy. There were new sections added into the Policy based on current practices to provide more formal guidance from the Council for use and maintenance of all elements on road reserves. This included unformed legal roads (also known as paper roads), to provide a more consistent expectation on how Councils manage these roads. J McBride noted that a significant amount of work gone into updating the Policy.

Following a question from Councillor Fulton regarding the cost of sealing roads, J McBride replied that the Council had always had the Rural Seal Extension Policy and also the Private Funding of Seal Extension Policy and these had both been incorporated into the new proposed Policy. As the cost of seal varied from year to year, there was no standardised costing included in the Policy document.

Councillor Blackie, as a property owner who had a paper road through his property, had queries on what activities could not be undertaken on a paper road which were included in the Policy (for example, lighting fires, grazing livestock or driving a vehicle). It was agreed that these were matters that would be discussed as part of the review.

Moved: Councillor Mealings

Seconded: Councillor Williams

THAT the Council:

- (a) **Receives** Report No. 230524076134.
- (b) **Approves** the draft Road Reserve Management Policy (TRIM No. 221117200292) going out for public consultation.
- (c) **Appoints** Councillors Blackie and Fulton, and the Roding Portfolio Holder to the Hearing Panel.
- (d) **Circulates** this report to the Community Boards for their information.
- (e) **Notes** that the policy was going through external legal review and that there may be small changes resulting from this process which would be tabled with the Council at the meeting.

CARRIED

Councillor Mealings, in supporting this motion, noted that the hearing panel had members with a good combination of both rural and urban backgrounds.

Councillor Fulton wished it to be recorded that his family property had a significant paper road running through it.

7.2 **Proposed Council Housing Policy for Public Consultation 2023** – R Hawthorne (Property Manager) and T Allinson (Senior Policy Analyst) – on behalf of the Property Portfolio Working Group.

This report sought approval to adopt, in principle, the Housing Policy and to undertake public consultation prior to further consideration and final ratification of the Policy in August 2023. An initial draft Housing Policy statement was developing by the former Housing Working Group and presented to the Council prior to the 2022 Local Body elections. It was recommended that the incoming Council would review the draft policy. The Policy had been further refined by the Property Portfolio Working Group. R Hawthorne advised that the Policy would allow the Council to act on several fronts, with the support of this Policy behind it.

Mayor Gordon requested the Working Group to consider changing the age criteria of residents in the Council pensioner housing. R Hawthorne said that any feedback received on age criteria during the consultation would be considered.

Councillor Cairns also asked if accessibility issues could be included as a criteria for accommodation in Council units. R Hawthorne noted that all units were made as accessible as they could be, and any refurbishments took this into account, but there also needed to be consideration given to the cost involved.

Councillor Fulton, regarding the age criteria, asked if there was any consideration given to the “in betweeners”, those who don’t fit all the criteria for social housing, but still needed some assistance. R Hawthorne said the Council could not respond to the housing needs for all residents, although wanting the Policy to cover a broad range of residents in the community, it could not help all people. R Hawthorne added that the Council Policy would enable other partner groups (for example Abbyfields), in the district.

Councillor Redmond expressed his interest in being part of the Working Group.

Moved: Deputy Mayor Atkinson

Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** Report No. 230531080420.
- (b) **Supports** the recommendation of the Property Portfolio Working Group to, in principle, adopt the Housing Policy 2023 (230518071595) subject to public consultation, as provided for with the attached consultation plan (230531080462).
- (c) **Appoints** the Chairperson of the Property Portfolio Working Group, Deputy Mayor Atkinson and Councillors Redmond, Mealings and Goldsworthy, to hear any submissions to the proposed Housing Policy and provide recommendations to the Council on any further amendments to the Policy as a result of feedback received.
- (d) **Notes** that the attached public consultation plan allowed for specific engagement with the existing residents of Council's housing portfolio, Ngāi Tūāhuriri hapū and the other partners within the Greater Christchurch Partnership Committee (GCP).
- (e) **Notes** that the GCP intended to develop a Kāinga Nohoanga Strategy and that some preliminary inputs for that work stream had been considered in drafting the proposed Housing Policy.

CARRIED

Deputy Mayor Atkinson spoke on the ability of this Policy to enable the Council and groups to address pensioner housing and social housing in the district.

Councillor Cairns noted the importance of having good housing in the community and working with other groups to provide this.

Mayor Gordon supported this motion, noting the age and disability issues that were impacting some members of the community. It was suggested that there needed to be some flexibility for people with disabilities.

Councillor Mealings said this was a good opportunity to harness opportunities and leverage good outcomes for housing in the district.

In reply, Deputy Mayor Atkinson noted the communications plan and the importance of targeted consultation with appropriate groups in the community.

7.3 **Establishment of a Promotions Associations Review Working Group** – M Maxwell (Strategy and Business Manager)

M Maxwell and S Hart were present for consideration of this report, which sought to establish a Promotions Associations Review Working Group to review the current three existing town Promotions Associations supported by the Council. The Working Group would also consider the establishment of a new Promotions Association for the area requested by the Woodend-Sefton Community Board. This matter was discussed at a recent Council workshop. M Maxwell noted the amended recommendation (d), and took the report as read.

There were no questions.

Moved: Councillor Mealings

Seconded: Councillor Blackie

THAT the Council:

- (a) **Receives** Report No.230525076852.
- (b) **Notes** that a Promotions Association Review Working Group would be established.

- (c) **Approves** the Terms of Reference for the Promotions Associations Review Working Group as attached in Appendix 1 (Trim230525076854).
- (d) **Appoints** Councillor Cairns as Chair, being portfolio holder of Business, Promotion and Town Centres, and Councillors Ward and Fulton to the Promotions Associations Review Working Group
- (e) **Approves** the Rangiora, Kaiapoi and Oxford Promotions Associations Chairs (or their representatives) and the Rangiora-Ashley, Oxford-Ohoka, Kaiapoi-Tuahiwi and Woodend-Sefton Community Board Chairs (or their representatives) as members of the Working Group.
- (f) **Notes** that the Promotions Association Working Group would be supported by the General Manager, Strategy, Engagement and Economic Development, Manager, Strategy and Business and Senior Advisor – Business and Centres.
- (g) **Circulates** the report and Terms of Reference to Community Boards for their information.

CARRIED

Councillor Mealings noted the proposed membership of the Working Group provided a broad coverage from across the district.

Mayor Gordon noted that the Promotions Associations provided a vital role for their areas. It had been mentioned during the Long Term Plan process of the possibility of other areas in the district which may benefit from having a promotions group.

Councillor Ward expressed support for the promotion of the district and support of businesses across the district and was happy to be part of this Working Group. She noted that these are changing and challenging times for all businesses.

In reply, Councillor Mealings also acknowledged the current changing times, and that it was valuable to have this review undertaken.

7.4 **Customer Satisfaction Survey 2022** – H Downie (Senior Advisor – Strategy and Programme) and G Maxwell (Project and Support Coordinator)

H Downie spoke to the report, which provided the overall findings of the 2022 Customer Satisfaction Survey. The survey was completed by the Council every three years and this survey generated more responses than any previous survey. The survey was undertaken between October and December 2022 and a total of 772 responses were received. The level of satisfaction received was consistently high at 86%. Areas of Council services that rated consistently high were libraries, online services, water supplies and waste management.

Councillor Williams questioned the accuracy of the figures from those who had completed the survey. H Downie provided information on the process used for selecting participants, which involved randomly selecting both rate payers and tenants who had previous contact with the Council. Some participants had been posted paper copies of the survey but the majority were sent links to the survey and completed it online. H Downie believed that there could be a large degree of confidence in the responses that had been received, as they were spread over a good geographic area, and highly representative of the district.

Councillor Fulton was encouraged by the results of this survey and referred to the responses in the communication and consultation part of the survey. This indicated that 67% of responders were satisfied with the quality of the information provided and only 9% dissatisfied. This left 23% with no opinion, which Councillor Fulton. H Downie advised that this was trending upwards from the previous survey. Councillor Fulton also commented on the low 13% of responders who had taken part in Council consultation in the past 12 months. In response, relating to engagement with the Council, H Downie said this was a reflection on the small percentage of the population who engage with the Council.

Councillor Redmond suggested that the information from this survey could come back to the relevant standing committees to provide an opportunity to discuss any improvements and have an outcome. S Hart said it was intended that the responses would be circulated to the relevant Council departments for Managers to consider in asset management plans or strategies and these would then come back to the relevant Standing Committees for consideration. It was agreed to amend the wording in recommendation (c) accordingly.

Moved: Councillor Ward

Seconded: Councillor Goldsworthy

THAT the Council:

- (a) **Receives** report No. 230523074655.
- (b) **Receives** the Customer Satisfaction Survey 2022 report(s) and noted that the Key Findings public report (attachment ii) and Customer Satisfaction Survey 2022 Report, Opinions Market Research (attachment iii) would be made available on the Council website, and that the public report (attachment ii) would be publicly advertised.
- (c) **Refers** the Customer Satisfaction Survey 2022 reports to Unit and Department Managers for more detailed analysis for any Long Term Plan considerations and report outcomes back to relevant standing committees.
- (d) **Circulates** this report to all Community Boards for their information.
- (e) **Notes** results from the Customer Satisfaction Survey helped to inform maintenance for, and improvements to, specific facilities and activities delivered by the Council.

CARRIED

Councillor Ward commended staff on the positive results of the Customer Satisfaction Survey and the good service that staff provide to the community.

Councillor Redmond thanked staff for providing these results and making them easy to understand. The declining level of satisfaction of unsealed roads was noted, and as Roding Portfolio holder, Councillor Redmond was keen for the response to this trend to be referred to the appropriate staff.

Mayor Gordon believed it was humbling for the 86% approval rating and commended both staff and Councillors for this result. Council staff were committed to providing excellent customer service across all areas of the Council.

7.5 **Submission: Electric Vehicle Charging Infrastructure Strategy** – T Allinson (Senior Policy Analyst)

T Allinson presented this report which enabled the Council to receive the submission to Te Manatu Waka/Ministry of Transport Draft Long-Term Electric Vehicle Charging Strategy for Aotearoa New Zealand. The tight timeframe did not allow time for the submission to be presented to a Council meeting prior to the closing of submissions on 11 May 2023. The submission had been circulated to Councillors for their review prior to being finalised by staff.

Councillor Williams enquired how the Council's submission related to the Governments EV policy. T Allinson responded that the government had set aside funding in its 2023 budget for the provision of EV chargers throughout the country to make them available for everyone.

Councillor Redmond asked how many responses had been received from Councillors and were their views incorporated. T Allinson advised that discussion was held with Councillor Mealings, as this was part of her Portfolio. This helped to shape the submission and then Councillors were also asked to provide feedback and comment. There was limited responses received from Councillors.

Councillor Fulton asked if there was consideration given to the feedback from the Greater Christchurch Transport Strategy. T Allinson advised she had not specifically referred to the Greater Christchurch Partnership but comments from Councillor Mealings included reference to the Partnership and also discussions with staff who had had engagement with the Partnership on EV.

Mayor Gordon acknowledged the timeframe had not allowed for the Council to ratify its submission on this occasion, however in future it would be the desire of the Council to include time for a workshop discussion prior to the development of its submissions.

Moved: Councillor Goldsworthy Seconded: Councillor Fulton

THAT the Council:

- (a) **Receives** Report No. 230522073875.
- (b) **Receives** the attached submission on Electric Vehicle Charging Infrastructure.
- (c) **Circulates** the report and attached submission to the community boards for their information.

CARRIED

Deputy Mayor Atkinson noted that the report indicated there would be no cost to the Council, however he believed that this would likely change in the future, suggesting the possibility of the Council being asked to provide land to accommodate charging stations. Deputy Mayor Atkinson also reiterated the feedback from Councillor Williams that the Council did not pay for petrol stations and should not be paying for charging stations. He believed that this was where the situation was headed and his expressed concern.

Councillor Williams did not support the comments in the report and confirmed his thoughts that the provision of EV infrastructure should not be provided by the Council, noting that Councils do not fund petrol stations. Mayor Gordon reiterated his earlier comment that it was unfortunate that the timing meant constraints with consultation with all the Councillors regarding this submission.

Councillor Redmond noted that the private sector was responding to provision of infrastructure for electric vehicles, noting that both New World and BP at Ravenswood had installed EV charging stations. He suggested that the consultation from the government wasn't well focused and did not include reference to the private sector. It was hoped that feedback would be included in the Strategy.

In reply, Councillor Goldsworthy acknowledged that not all Councillors views were considered in the submission and the time constraints in meeting the closing date to get the response in had impacted on this.

7.6 **Recommended Appointments as Civil Defence Emergency Management Controllers** – B Wiremu (Emergency Management Advisor)

B Wiremu and P Cull were present for consideration of this report, which sought to increase the capacity of Civil Defence Emergency Management (CDEM) Controllers for Waimakariri. The practice now was to have two Controllers on duty at the same time and to have a larger pool of Controllers available.

Following a question from Councillor Redmond, it was confirmed that T Tierney would still be a CDEM Controller for the Waimakariri district, even though she was not a resident of the district. She could still undertake the Controllers role for this district and adjoining districts in the Canterbury region.

Councillor Fulton asked if there was any succession planning in place for Controllers, and in response B Wiremu noted that there was only one course available for Controllers across New Zealand. The process took up to five months. B Wiremu advised he had undertaken some training directly with local Controllers, to strengthen the leadership and recognising that it took time to develop experienced Controllers.

The Lead Controller role was recognised as those that took the responsibility to make the decisions and would normally be appointed to the first shift of an emergency activation. Other Controllers appointed on subsequent rosters would be expected to continue with the aims of the Lead Controller.

Moved: Mayor Gordon

Seconded: Councillor Redmond

THAT the Council:

- (a) **Receives** Report No. 230507064639.
- (b) **Appoints** Kelly LaValley, Murray Sinclair, Sam Salthouse, Mark Buckley, Mark Maxwell and Peter Daly as Civil Defence Emergency Management Controllers.
- (c) **Delegates** the Civil Defence Emergency Management role of “*Lead Controller*” to Kelly LaValley (General Manager Planning, Regulation and Environment) on a permanent basis.
- (d) **Notes** the appointment of Civil Defence Emergency Management Controllers must subsequently be ratified by the Canterbury Civil Defence Emergency Management Group Joint Committee, which was the statutory forum of all Mayors of the Canterbury Region, as required by Section 13(4) of the CDEM Act 2002.

CARRIED

Mayor Gordon acknowledged the importance of having a good depth of CDEM Controllers to provide critical leadership during any Civil defence emergencies.

7.7 **Civil Defence Emergency Management (CDEM) Cadet Programme Review March 2023** – B Wiremu (Emergency Management Advisor)

B Wiremu and P Cull were present for consideration of this report and noted that this matter had been discussed at workshops in late March and April this year. It had become untenable for the former CDEM Cadet Programme to continue, with significant staff resources required to maintain the programme. There was a desire to continue the promotion of youth involvement in Civil Defence in the district however under a more sustainable programme and the options had been discussed during the workshops. B Wiremu highlighted the options for the continuation of the Youth Development Programme. Staff believed that Option One would provide a beneficial programme to the youth of the district. This was a “Youth in Emergency Management Programme”, an eight week programme, delivered four times per year to coincide with school terms. This could be delivered to over 120 youth over a 12 month period in the district, at a similar cost to the previous Civil Defence Cadet Programme. P Cull believed this programme would have a more community led focus, working with existing youth groups and aimed at encouraging increased resilience in communities throughout the district.

Councillor Redmond questioned what civil defence education was currently provided in the district. B Wiremu advised that it was included as part of the Down the Back Paddock programme, which aimed to be presented to three different schools each school term. There were also responses to requests for presentations to groups such as St Johns Ambulance, Scouts etc. There was information on the Council website that was historically a programme known as “What’s the Plan Stan” which provided a range of education, some designed to be delivered by himself or P Cull or some delivered by teachers. There was also research material for young people to refer to.

Moved: Mayor Gordon

Seconded: Councillor Williams

THAT the Council:

- (a) **Receives** report 230403046649.
- (b) **Approves** replacement of the Civil Defence Emergency Management Cadet Programme by a sustainable long-term programme for Youth in Emergency Management, as described in section 4.8 of this report.

- (c) **Notes** that reduction in the Youth Development partnership, negative impacts of COVID on key support agencies, and the significant amount of time needed of our Emergency Management Officer to manage the programme were core reasons for the recommended replacement programme.

CARRIED

Mayor Gordon noted his support for the previous Cadet Programme that had been operating however accepted the reasoning for it not continuing and supported staff in delivering the new programme.

7.8 **Canterbury Mayoral Forum's Plan for Canterbury 2023-2025** – J Millward (Chief Executive)

G Cleary presented this report, which introduced the Canterbury Mayoral Forum's Plan for Canterbury 2023-25 and the Forum's three strategic priority issues for this triennium. The report was taken as read. The Canterbury Mayoral Forum Plan was an important forum for setting the regions direction, and for each Council.

There were no questions.

Moved: Deputy Mayor Atkinson Seconded: Councillor Goldsworthy

THAT the Council:

- (a) **Receives** Report No. 230504063258.
- (b) **Supports** the Canterbury Mayoral Forum's Plan for Canterbury 2023-2025 and the Forum's three strategic priority issues for this triennium:
1. Sustainable environmental management of our habitats (land, air, water and ecosystems) – focusing on land use and freshwater management.
 2. Shared prosperity for all our communities – focusing on building our economic strengths and developing emerging sectors, growing, attracting, and retaining a skilled workforce, improving the transport network, and coordinating strategies for housing our communities.
 3. Climate change mitigation and adaptation – reducing our carbon footprint, building community resilience, and making our infrastructure as strong as it can be.

CARRIED

Deputy Mayor Atkinson believed this was an important Plan which provided guidance throughout the region and encouraged members to give it support.

Mayor Gordon endorsed the comments from Deputy Mayor Atkinson, also noting that as a collective of Canterbury Mayors, this forum worked well.

8. **HEALTH, SAFETY AND WELLBEING**

8.1 **Health, Safety and Wellbeing Report May 2023** – J Millward (Acting Chief Executive)

G Cleary spoke to this report for Health, Safety and Wellbeing, highlighting four matters:

- Staff injuries and some damage to Council property.
- Rangiora Airfield health and safety on the ground at the airfield.
- Annual Staff Health Checks - completed on 17 and 18 May 2023
- Active Health – providing a return-to-work package to support staff through an injury process.

Councillor Redmond asked where the distinction was for a Councillor, as an individual or as a Councillor. He suggested for example if he was attending a function in capacity as a Councillor and had an accident, would this be something to be reported back to the Council. G Cleary responded that this matter also applied to staff, for example when travelling to and from work and any such incidents would need to be given consideration at the time. Mayor Gordon requested that the Chief Executive and Governance Manager provide some guidance to elected members on this matter. There was also discussion on whether the use of Flamingo scooters needed to be included in this report. G Cleary noted that as a condition to operate, the Flamingo companies must report any accidents by users of the scooters.

Moved: Councillor Brine

Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** Report No 230517071869.
- (b) **Notes** that there were no notifiable incidents during May 2023. The organisation was, so far as was reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at work Act 2015.
- (c) **Circulates** this report to the Community Boards for their information.

CARRIED

Councillor Ward advised that an appointment had been made to the Rangiora Airfield Manager role, to commence on 21 June 2023. They would be based onsite at the Airfield and it was felt this would improve the health and safety matters there.

9. COMMITTEE MINUTES FOR INFORMATION

9.1 Minutes of a meeting of the Utilities and Roading Committee meeting of 18 April 2023

9.2 Minutes of a meeting of the Utilities and Roading Committee meeting of 23 May 2023

Moved: Councillor Redmond

Seconded: Councillor Ward

THAT Items 9.1 and 9.2 be received information.

CARRIED

10. COMMUNITY BOARD MINUTES FOR INFORMATION

10.1 Minutes of the Rangiora-Ashley Community Board meeting of 12 April 2023

10.2 Minutes of the Kaiapoi-Tuahiwi Community Board meeting of 17 April 2023

10.3 Minutes of the Oxford-Ohoka Community Board meeting of 3 May 2023

10.4 Minutes of the Woodend-Sefton Community Board meeting of 8 May 2023

10.5 Minutes of the Kaiapoi-Tuahiwi Community Board meeting of 15 May 2023

Moved: Councillor Cairns

Seconded: Councillor Blackie

THAT Items 10.1 to 10.5 be received for information.

CARRIED

11. **MAYOR'S DIARY**

11.1 **Mayor's Diary May 2023**

The Mayor's Diary covering the months of May and June 2023 would be provided at the next Council meeting.

12. **COUNCIL PORTFOLIO UPDATES**

12.1 **Iwi Relationships** – Mayor Dan Gordon

Mayor Gordon noted a successful engagement which resolved an issue with the footpath outside the Urupa in Tuahiwi. Mayor Gordon acknowledged the support of Te Maire Tau in resolving this matter.

12.2 **Greater Christchurch Partnership Update** – Mayor Dan Gordon

The Mayor and Council representatives recently attended a meeting of the Whakawhanake Kainga Committee which the Government Ministers attended via Zoom.

12.3 **Government Reforms** – Mayor Dan Gordon

Waiting to hear when the Three Waters Amendment legislation would be introduced in the House and there would be a Select Committee process. The Council would have an opportunity to consider this when it was received and make sure members views were considered, in a workshop if time allows.

Resource Management Act – the Select Committee had significant amendments to consider, however unsure if it would be considered before the general elections.

12.4 **Canterbury Water Management Strategy** – Councillor Tim Fulton

On behalf of the Water Zone Committee, Councillor Fulton extended condolences to the Blackwell family. Michael had made a significant contribution to the community and the committee.

Councillor Fulton recently attended the first meeting of the Environment Canterbury Land and Water Committee, comprising of ECan Councillors. This was for observation purposes and expressed his concern that there appeared to be an entrenched urban/rural split around the Council table at the meeting.

Knowledge of catchments and waterflows – the Zone Committee members recently invited community stakeholders to join a meeting to follow the path of the Cust River, right through to the Main Drain. Councillor Fulton suggested that it was an invaluable exercise to attend.

12.5 **Climate Change and Sustainability** – Councillor Niki Mealings

Councillor Mealings provided an update on the Future Coast Project, with the Ashley River had been chosen as one of three rivers across the country to study. This group would be meeting again at the end of June.

Climate Change Risk Assessment – spoke on the Urban Intelligence programme developed by University of Canterbury, which in the event of a natural disaster and civil defence emergency, could map out for example, the safest and most direct route to safety, what schools were closed, availability of essential services and how to get to those.

Climate Change - noted that the change was being driven by Government policy and there was an increase in litigation both in New Zealand and internationally. There were challenges now with no coordination in legislation. Irrespective of what personal beliefs were, climate change was something that needed to be imbedded into everything that the Council did to address the risks.

Noted in the results from the Customer Satisfaction Survey that 84% of people thought it was either important or very important for the Council to be involved with encouraging sustainability and 75% of people thought it was either important or very important for the Council to be responding to climate change.

12.6 **International Relationships** – Deputy Mayor Neville Atkinson

The next meeting of the Waimakariri Passchendaele Advisory Group would include a Zoom call with Zonnebeke representatives to hold initial discussions on a possible trip to Belgium in November 2024 (Armistice Day). It was confirmed that if this tour did eventuate, that it would be a self-funded trip.

12.7 **Property and Housing** – Deputy Mayor Neville Atkinson

Nothing to report at the current time.

13. **QUESTIONS**

(under Standing Orders)

There were no questions.

14. **URGENT GENERAL BUSINESS**

(under Standing Orders)

There was no urgent general business.

15. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987.

Moved: Deputy Mayor N Atkinson

Seconded: Councillor Blackie

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

(a) *That the public is excluded from the following parts of the proceedings of this meeting*

15.1 *Confirmation of Council public excluded minutes 2 May and 4 May 2023 meeting*

15.2 *Delta cost fluctuations and historical under charge for Contract 16/51*

15.3 *Mandeville Domain*

15.4 *Authorisation to approach landowners*

15.5 *Road and Drainage Maintenance Activities*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
15.1	Confirmation of Council public excluded minutes 2 May 2023 meeting	Good reason to withhold exists under section 7	To protect the privacy of natural persons, including that of deceased natural persons (s7(2)(a) and to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) as per LGOIMA Section 7(2)(i).
15.2	Confirmation of Council public excluded minutes 4 May 2023 meeting	Good reason to withhold exists under section 7	To protect the privacy of natural persons, including that of deceased natural persons (s7(2)(a) and to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) as per LGOIMA Section 7(2)(i).
15.3	Delta cost fluctuations and historical under charge for Contract 16/51	Good reason to withhold exists under section 7	To enable Council to continue with (commercial) negotiation without prejudice or disadvantage as per LGOIMA Section 7(2)(i).
15.4	Mandeville Domain	Good reason to withhold exists under section 7	To protect information, which is subject to an obligation of confidence, avoid prejudice to measures protecting public health and maintaining legal professional privilege under Section 7(2) (c, and g) of the Local Government Official Information and Meetings Act 1987.
15.5	Authorisation to approach landowners	Good reason to withhold exists under section 7	Under Section 7(2)(i) of the Local Government Official Information and Meetings Act 1987, to “enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)”.
15.6	Road and Drainage Maintenance Activities	Good reason to withhold exists under section 7	To enable Council to continue with (commercial) negotiation without prejudice or disadvantage as per LGOIMA Section 7(2)(i).

CARRIED

The meeting adjourned at 3.32pm and reconvened for the public excluded portion, at 4.05pm.

CLOSED MEETING

Resolution to Resume in Open meeting

Moved: Mayor Gordon

Seconded: Councillor Blackie

THAT the open meeting resumes and the business discussed, as resolved, with the public excluded remains public excluded.

CARRIED

OPEN MEETING

NEXT MEETING

The next ordinary meeting of the Council is scheduled to commence at 1pm on Tuesday 4 July 2023, to be held in the Council Chamber, 215 High Street, Rangiora.

There being no further business, the meeting concluded at 5.03pm.

CONFIRMED



Chairperson
Mayor Dan Gordon

4 July 2023
Date