WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA ON THURSDAY 19 DECEMBER 2019 COMMENCING AT 9.32AM

PRESENT

Councillor W Doody (Chair), Mayor D Gordon (from 9.34am until 11.47am), Councillors A Blackie, S Stewart (from 9.40am) and P Williams

IN ATTENDANCE

Councillors K Barnett (until 11.35am), P Redmond, J Ward
G Cleary (Manager Utilities and Roading), C Roxburgh (Water Asset Manager), K Waghorn (Solid Waste Asset Manager), J McBride (Roading and Transport Manager), K Simpson (3 Waters Manager), G Hutchison (Wastewater Asset Manager), D Young (Senior Engineering Advisor), K LaValley, (Project Delivery Manager), S Allen (Water Environment Advisor), J Fraser (Utilities Planner), G Kempton (Project Engineer), K Straw (Civil Projects Team Leader), A Smith (Governance Coordinator)

1 APOLOGIES

Moved Councillor Doody seconded Councillor Blackie.

THAT an apology for absence be received and sustained from Cr R Brine.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Utilities and Roading Committee held on Tuesday 19 November 2019

Moved Councillor Blackie seconded Councillor Williams

THAT the Utilities and Roading Committee:

(a) **Confirms** the circulated minutes of a meeting of the Utilities and Roading Committee held on 19 November 2019, as a true and accurate record.

CARRIED

4 MATTERS ARISING

There were no matters arising.

5 DEPUTATION

There were no deputations.

6 REPORTS

6.1 Adoption of Drinking-water Commitment Statement and Approval of Draft Water Safety Plan for Woodend Pegasus – Colin Roxburgh (Water Asset Manager)

C Roxburgh and K Simpson presented this report recommending that the Council adopt the proposed commitment statement relating to drinking-water and also to approve the Woodend Pegasus Water Safety Plan (WSP) for submission to the Council's Drinking-water Assessor.

Under legislation of the Health (Drinking Water) Amendment Act 2007, water suppliers must prepare a Water Safety Plan for each water scheme supplying drinking water to more than 500 consumers and ensure that each supply complies with the Drinking-water Standards for New Zealand. The Ministry of Health has released new requirements that each Water Safety Plan just contain a "commitment statement" to be endorsed by senior management. To meet this requirement, it is recommended that all Water Safety Plans be approved by the Utilities and Roading Committee prior to adoption going forward, rather than being approved at a staff level.

Ministry of Health has released a WSP handbook which details the specific requirements that must be included in a WSP. It is recommended that the Utilities and Roading Committee recommend to Council that this Commitment Statement be adopted, and be included in all future WSPs.

Cr Williams questioned the use of the word "continuous" in the Commitment Statement. K Simpson provided an explanation as to the use of this word and C Roxburgh added the use of the word is to align with the Councils values of "We'll do better every day" and "We'll take responsibility".

Cr Barnett asked how updates regarding the Woodend-Pegasus water scheme were being conveyed to the communities. K Simpson said an update has been provided to the Woodend-Sefton Community Board, explaining the need for the continued use of chlorine in the water supplies, with the water supply coming from various sources. Cr Barnett suggests there needs to be information provided to the communities explaining that it was originally intended that the chlorine would have been removed from the water supply by this time, but the situation with the Havelock North Water supply has meant a change.

Cr Doody asked if there was an opportunity for the Canterbury District Health Board Medical Officer of Health to come and speak to the Council on the water supplies and G Cleary advised that this could be arranged.

Moved Councillor Williams seconded Mayor Gordon

THAT the Utilities and Roading Committee:

(a) **Receives** report No. 191206172141.

(b) **Notes** that each public drinking-water supply that Council manages is required to have a Water Safety Plan, as a requirement of the Health (Drinking-water) Amendment Act.

(c) **Notes** that as part of the new Water Safety Plan Framework, each Water Safety Plan must contain a statement endorsed by the senior leadership of the organisation, confirming the organisation's commitment to providing safe drinking-water.

(d) **Notes** that the Waimakariri District Council is committed to providing safe drinking-water to approximately 47,000 residents on one of its 12 public water supplies currently, and that with this responsibility comes significant consequences if this obligation is not adequately fulfilled.

(e) **Recommends** that the Council adopts the commitment statement below, on behalf of the organisation.

Commitment Statement
The Waimakariri District Council is committed to managing its community drinking-water supplies to ensure that consumers consistently receive a safe and reliable supply of high-quality drinking-water, and that the relevant legislation and standards are met. This commitment will be met through the Council maintaining oversight of its water systems, and being accountable for its performance. This encompasses the day to day operation and maintenance, the identification and delivery of required upgrades, and long term strategic planning to ensure that both current and future needs are met. Specifically, Council staff and its nominated contractors will ensure that this commitment is met through the following core areas: • **High Standard of Care:** At all points along the supply chain from source water to consumer a high standard of care will be embraced to manage water quality. • **Ownership and Responsibility:** A culture of collective ownership and responsibility is required throughout relevant members of the organisation. • **Continuous Improvement:** Council staff at all levels will be encouraged to raise issues and develop improvements to systems, to continuously improve the systems used to ensure the safety of drinking-water in the district.

(f) **Notes** that commitment statement will be signed by Mayor, Utilities portfolio holder, Chief Executive and Manager Utilities and Roading.

(g) **Approves** the Woodend Pegasus Water Safety Plan for submission to the Council's Drinking-water Assessor.

(h) **Notes** that at the time this report was published, no Water Safety Plans had been approved under the new framework within New Zealand, and it is likely that changes will be required prior to final approval of the plan by the Drinking-water Assessor, and that staff will report back to the Utilities and Roading Committee if significant changes are required.

(i) **Circulates** this report to the Council and to the Community Boards for their information.

CARRIED

6.2 Installation of RPZ (potable water supply protection) devices at Southbrook resource recovery park and Oxford transfer station – Kitty Waghorn (Solid Waste Asset Manager)

K Waghorn presented this report advising the outcomes of investigations into options to protect the public and internal water supplies from backflow of contaminated water from Southbrook resource recovery park and Oxford transfer station and to seek approval of the committee to commence these works.

Cr Blackie asked would it not be less cost to run a water supply from the streets for potable water supply to the facilities. K Waghorn noted that the main costs relate to the protection of the public water supplies, against cross-contamination.

Following a question from Cr Williams, C Roxburgh noted that to meet the requirements of the Health Act, there needs to be a backflow system in place. There is also requirements of the Building Act to be adhered to.

Cr Redmond asked if there were any other areas where the Council is not compliant with its Backflow Policy. C Roxburgh advised the solid waste sites

and sewage sites are the first sites to be checked for this. Backflow prevention is a challenge for the Council and there is a significant amount of work involved with this. A briefing will be provided to Council in early 2020 on this matter.

C Roxburgh said domestic connections are a low risk and commercial sites are a medium risk with site specific assessments being undertaken at these.

Question from Cr Stewart – it is a requirement of consent for a developer for this to be checked.

Cr Blackie asked if there had ever been a backflow incident in this district.
C Roxburgh said there hasn't been one of a big enough scale, but there could have been a smaller one. G Cleary said the backflow prevention that is implemented and being implemented is no more than what other Councils install on their chlorinated water supplies. The message from staff, is that this is one of the many things that the Council is going to have to focus on to give the Council the best chance to not have to chlorinate all water supplies.

Moved Councillor Williams seconded Councillor Doody

THAT the Utilities and Roading Committee:

(a) **Receives** report No. 191202168626.

(b) **Notes** that the estimated cost for the backflow protection installations at Southbrook resource recovery park is $23,581.83, which is within the $50,000 budget.

(c) **Notes** that the estimated cost for the backflow protection installations at Oxford transfer station is $27,622.14, which is within the $43,900 budget.

(d) **Approves** staff proceeding with the installation of backflow protection at Southbrook resource recovery park and Oxford transfer station.

CARRIED

Cr Williams supports this recommendation, noting that the issue of contamination to potable water supplies will be challenging to monitor on private properties, where people operate businesses from.

6.3 Stormwater Network Discharge Consents Issues and Implications – Janet Fraser (Utilities Planner)

J Fraser provided an update and overall summary on progress with the preparing and lodging the district's stormwater network discharge consent applications. The Rangiora and Woodend stormwater network consent applications are currently being processed by Environment Canterbury. The Kaiapoi and Oxford applications are being processed and require cultural advice on each application.

K Simpson said that ECan consent processing are aware of the delay with the Kaiapoi and Oxford consents and the need for a cultural impact assessment.
J Fraser advised this matter is currently with the Maahanui Kurataiao Ltd (MKT).

Mayor Gordon asked if the cultural impact assessment is a matter that could be referred to the Mahi Tahi Joint Development Committee.

Moved Councillor Doody seconded Councillor Blackie

THAT the Utilities and Roading Committee:

(a) **Receives** report No. 191205171455.

(b) **Notes** the ongoing lodgement and processing of stormwater network consent applications, including applications for Kaiapoi and Oxford to be submitted by 20 December 2019, introducing new regulation of urban stormwater quality and stormwater quantity.

CARRIED

6.4 Subdivision Contribution Programme Update – Joanne McBride (Roading and Transport Manager) and Gerard Cleary (Manager Utilities and Roading)

J McBride presented this report to update the committee on the Roading Subdivision Contribution Programme for 2019/20 and to seek approval to proceed with a short seal extension on Burgesses Road under the private funding of seal extensions policy. Each year there are a number of developments in the district that the Council contributes to the cost of upgrading roading infrastructure, such as the urbanisation. For a number of cases, It is difficult to predict the full extent and timing of the commitments and changes to budgets are only requested when there is certainty around timing of projects.

The sealing of this section of Burgesses Road is just a small section (98 metres) outside a private property, and there is still a large section of the road unsealed. The cost of this sealing is $26,000, which will require a Council share estimated at $13,000. There is sufficient budget to allow for this sealing to proceed if it is approved.

Moved Councillor Blackie seconded Mayor Gordon

THAT the Utilities and Roading Committee:

(a) **Receives** report No. 191205171461;

(b) **Approves** that sealing of a 98m section of Burgesses Road under the Private Funding of Seal Extensions Policy noting that this is subject to the property owner agreeing to fund 50% of the cost of the work;

(c) **Notes** the updated commitments as summarised in Table One of this report;

(d) **Notes** that there is still uncertainly around the timing of some projects and therefore if projects progress ahead of time additional funding may be required;

(e) **Circulates** this report to the Oxford-Ohoka and Rangiora-Ashley Community Boards for information.

CARRIED

6.5 Flaxton Road / Fernside Road Intersection – Don Young (Senior Engineering Advisor)

D Young presented this report, seeking approval for the concept design of a roundabout at the Fernside-Flaxton Road intersection. The recommended design would provide safety benefits for users of both roads and includes a leg into the future development site to the east. The Council is reviewing the

Rangiora West Route as a whole, (including Lehmans/Townsend, Fernside, Flaxton and Skewbridge Roads), and D Young noted that this intersection would normally have been included as part of this Rangiora West Route. The proposal for the roundabout has come through quicker, as a significant development is proposed on the Flaxton Road/Fernside Road intersection and there are advantages for both the Council and the developer coming to agreement on the design, funding and timing of the construction, to progress the corner.

The report asks that the Committee approves the design of the intersection and the estimate of pricing. This recommendation is going to Council for inclusion in the 2020/21 draft annual plan.

Ken Atkins, a recently appointment Project Engineer, was introduced to the Committee. He will be leading the technical work on this project.

Cr Ward asked if there is any allowance for cyclists with the roundabout.
D Young said it will certainly be considered

Cr Barnett asked if a resource consent would be required for this and D Young advised there may be one required just for the construction, with the roundabout being designed to accommodate the largest vehicles.

Cr Doody suggested approaching the Trucking Association for information on truck sizes in relation to construction of the roundabout.

Following a question from Cr Stewart, D Young noted that the wider report of the Rangiora West Route Strategy will be coming to the committee in 2020, and assured the committee that this roundabout proposal will work in with any of the proposals in the wider report.

D Young advised that the issue of Fernside East Road intersection with Lineside will need to be considered in another project.

Moved Councillor Williams seconded Mayor Gordon

THAT the Utilities and Roading Committee:

(a) **Receives** report No. 191204170541

(b) **Adopts** Option 6D for the Flaxton Fernside roundabout as per attachment iv.

(c) **Authorises** staff to progress the design of the intersection utilising existing budgets (Rangiora West Route Assessment)

(d) **Recommends** to the Council that it adopts, for consultation as part of the draft 20/21 Annual Plan, the requested budget to allow this work to proceed in 2020/21

(e) **Circulates** to all Community Boards for information.

CARRIED

Mayor Gordon and Cr Williams both expressed support for this project progressing and noted the private development taking place and the benefits that will come to the district.

6.6 Rangiora WWTP Solar Power Business Case – Gavin Hutchison (Wastewater Asset Manager)

G Hutchison and K Simpson (3 Waters Manager) presented this report, providing an update on the business case for installation of solar power at the Rangiora Wastewater Treatment Plant. The business case has shown that solar is a viable option in reducing operating costs.

G Hutchison said that the use of wind power was considered several months ago and it was advised that the Rangiora site is not suitable for wind but there will be some work done early in 2020 to justify this and information will be provided back to the committee. There was discussion on the possible issue of noise generated from wind turbines and effects on adjoining property owners.

Cr Williams questioned the accuracy of the savings with using solar power that are quoted in the consultant's report. G Hutchison said the work of the consultants involves modelling and the weather data provided by NIWA.

The solar panels currently on the market have a life span for 25 years and the inverters have a shorter life span of 12 years.

Cr Redmond noted the consultant report refers to a solar installation at a treatment plant in the North Island and suggested it could be beneficial for WDC staff to have discussion with staff at this Council.

Moved Councillor Williams seconded Mayor Gordon

THAT the Utilities and Roading Committee:

(a) **Receives** report No. 190527075051.

(b) **Notes** that a review of possible capital funding options by energy companies will be undertaken and a report presented with recommendations in April 2020.

(c) **Note** that if recommendations presented in April 2020 are adopted, recommendations will be included in the draft LTP 2021/22.

CARRIED

Cr Williams suggested there needs to be consideration of some alternative forms of power to the Rangiora Wastewater treatment plant, to save on the current $280,000 budget, either solar power or wind turbines.

Mayor Gordon noted the sustainability approach of the Council, and also noted any noise issues would need to be given consideration for neighbouring property owners.

The meeting adjourned at 10.55am and reconvened at 11.20am.

6.7 Sea foam sampling update – December 2019 – Sophie Allen (Water Environment Advisor)

S Allen and K Simpson (3 Waters Manager) were present for consideration of this report, providing an update on the sampling programme for sea foam and the faecal source tracking.

S Allen advised that the sea foam has been confirmed as a natural phenomenon. Getting samples of the sea foam has continued to be an issue, and following the report in July 2019, the process was changed substantially for getting samples. The aim of the updates was to improve the notification process to thereby obtain more samples. Targeted publicity was shared with the range

of beach users, rangers at the beach and the local community. Despite the updated process, there has not been any further samples taken since then.

Staff have consulted with a top Scientist in New Zealand on the matter on faecal source tracking and been advised that this is practically impossible for the council to get a large enough sample required to undertake the analysis, to distinguish the proportions of faecal sources (i.e. avian, bovine, canine, and human). Council is continuing with the sea foam testing which is over and above the Councils obligations with the Ocean outfall consent requirements. It was noted that the ocean outfall continues to operate within the consents requirements.

S Allen provided explanation on the quantities of samples required for the laboratories to conduct testing.

Following a question from Cr Williams, it was confirmed that there was a foam sampled tested previously and it is proposed to continue this for the bacteriological testing. G Cleary advised that sea foam sampling and testing for bacteria will continue provided samples can be collected. Cr Williams asked what can the Council be doing better to get these samples. G Cleary said there is currently a much better process in place now than previous years but it is still challenging to get same day samples to the lab in time.

Cr Redmond asked if the funds suggested to be removed from the budget could be used for DNA testing. S Allen clarified that this was a type of faecal source tracking and could not be practically carried out.

Moved Councillor Blackie seconded Councillor Stewart

THAT the Utilities and Roading Committee:

(a) **Receives** report No. 191206172005.

(b) **Notes** the new process for sea foam notification and sampling instigated in July 2019. This process, however, has not resulted in any further samples obtained.

(c) **Notes** the limitations of Faecal Source Tracking (FST) to show proportions of each source, such as between bovine, human and avian.

(d) **Approves** the removal of the additional expenditure of $36,000 for Faecal Source Tracking analysis from the allocated budget and work programme for sea foam sampling, due to the limitation to show relative proportions of faecal sources, and the difficulty of obtaining sea foam samples of the recommended four litres.

(e) **Notes** that the Eastern Districts Sewage Scheme ocean outfall continues to meet its consent conditions, as summarised in the 2018-19 Ocean Outfall Compliance Review, with respect to water quality at point of discharge.

(f) **Circulates** this report to the Ngāi Tūāhuriri Rūnanga executive, Kaiapoi - Tuahiwi Community Board and Woodend - Sefton Community Board.

CARRIED
Cr Williams voted against this motion

Cr Blackie noted support for removing the expenditure on faecal source tracking, but it is important to continue the sampling programme and keep aware of this.

Cr Stewart noted the situation of sea foam being present but advice of its presence not getting to Council staff in time for samples to be taken. It is important for the public who use the beaches to initiate contact with the Council should they see instances of sea foam. Cr Stewart suggested reinforcing this matter to the community.

Cr Williams expressed concern with this matter and doesn't support the funds being taken out of the budget. It is suggested that there needs to be a solution found to prove that there is not a problem.

Cr Ward suggested that there could be other matters to be looked at, for instance the time of the year, the sea temperature and when there is flooding of rivers. S Allen noted that these factors are taken into account, also some anecdotal comments passed onto Council staff and the wind direction at the time.

Cr Barnett acknowledged the difficulty in retrieving samples for testing. There is no evidence that the sea foam is a result of the ocean outfall and suggested the $36,000 funds could be redirected for improvements to water in other areas in the district.

Mayor Gordon takes seriously the issues raised by the community on this matter and where the Council can do better, it will.

7 MATTERS REFERRED FROM COMMUNITY BOARDS

7.1 Pines Beach Roundabout – Joanne McBride (Roading and Transport Manager) and Kieran Straw (Civil Projects Team Leader)

K Straw and J McBride presented this report, which had recently gone to the Kaiapoi Tuahiwi Community Board, addressing concerns of residents on the roundabout at the intersection of Featherstone Ave, Dunns Ave and Beach Road at Pines Beach. This roundabout was constructed in 2015, as part of the Infrastructure Recovery project following the Canterbury earthquakes. Since this reconstruction, residents have expressed concerns about the usability of the roundabout and a petition has also been received from concerned local residents. These concerns are particularly relating to larger vehicles, or those towing trailers not being able to negotiate the roundabout safely. Observations carried out by staff show that a high percentage of drivers travelling from Beach Road into Featherstone Avenue are choosing to drive on the incorrect side of the roundabout (this is all drivers, not just those in larger vehicles or a towing vehicle). .

Cr Redmond asked why the option of removing the roundabout was not one of the options for consideration. The cost of removing the roundabout is not known at this time. J McBride said this wasn't considered as an option due to safety concerns. The speed humps do control the speed of traffic. K Straw advised that there hadn't been any accidents at this site since the roundabout was installed.

Moved Cr Blackie seconded Cr Williams

THAT the Utilities and Roading Committee:

(a) **Adopts** "Option One" which retains the existing intersection layout, with no further action required;

(b) **Notes** that there is no funding currently available to undertake this project, and that staff would need to include this project in the future minor safety programme which will be brought to the Board in April 2020;

(c) **Notes** that Option Two has an estimated cost of $90,000.00

CARRIED

Cr Stewart did not support this recommendation

Cr Blackie does not believe this issue warrants any change to the roundabout.

Cr Williams agrees that the original design was not perfect, but there is better places for the Council to spend $90,000.

Cr Stewart will not be supporting this recommendation, noting that many of the residents drive through the roundabout on the wrong side of the road. The locals have adapted to do the wrong thing and they do not slow down. Cr Stewart supports altering this intersection and it is totally unsafe.

Cr Ward suggests the Council could make better use of the $90,000 and supports not changing the intersection.

Cr Redmond does not support either option. The speed humps address the issue of speed. The cost indication of removing the roundabout is $45,000.

7.2 Cone Street Improvement – Project Update and Requesting Support to Upgrade Cone Street Retaining Two-Way Traffic – Glenn Kempton (Project Engineer) & Joanne McBride (Roading and Transport Manager)

J McBride and G Kempton presented this report to the Rangiora-Ashley Community Board seeking approval of the proposed layout option for Cone Street and request support to proceed with the proposed layout. Currently there is no pedestrian linkage along the full length of Cone Street from High Street to Collins Street and this has been identified as a safety risk. There has been consultation with the affected businesses and these meetings have been well attended. The was general acceptance by businesses of the proposed layout presented, with the continued two way traffic and the loss of eight car parks to allow adequate room for a footpath.

Moved Councillor Doody seconded Cr Blackie

THAT the Utilities and Roading Committee:

(a) **Approves** the proposed scheme design which retains two-way traffic in Cone Street noted as option (a).

(b) **Approves** the removal of eight carparks along Cone Street (between High Street and Collins Street) to allow adequate room for a footpath and two lanes of traffic;

(c) **Notes** that four of the eight carpark spaces should, according to our Code of Practice, be marked as no-stopping within the current road layout due to either the existing road width, or proximity to the intersection of High Street.

(d) **Notes** that the proposed scheme design, including the removal of eight carparks, is the preferred option of the stakeholders.

(e) **Recommends** to the Rangiora-Ashley Community Board that it install 120m parking in Collins Street. Rangiora.

(f) **Notes** that physical works are likely to be carried out within the 2020/2021 financial year

CARRIED

Cr Doody acknowledged that this matter has gone through a robust consultation with the business communities affected and this will get the matter moving forward. Cr Doody is in favour of the parking restrictions being installed in Collins Street and for this to go to the Rangiora Ashley Community Board

Cr Williams does not support this and believes there is not enough car parks available and the current pedestrian facilities are working.

Cr Ward supports this recommendation and believes there is adequate car parking available. For safety reasons there needs to be pedestrian access provided. Cr Ward noted that the retail businesses at the south end of Cones Street were consented without adequate parking.

Cr Stewart supports the recommendation, acknowledging the comments of Cr Ward. It is not satisfactory to have pedestrians walking on the carriageway.

7.3 Park and Ride Facility Locations – Don Young (Senior Engineering Advisor)

D. Young presented this matter referred from the Rangiora-Ashley Community Board, which seeks the Committees approval of sites for Park and Ride Facilities in Rangiora. These facilities are to be established in time for the opening of the new Northern Motorway and the High Occupancy Vehicle lanes on the Waimakariri Bridge. These are short term options to be ready for June 2020 but there will also be longer term needs to be considered. The River Road and White Street sites are straightforward as sites already exist at both these locations, but noted that Southbrook Park had disadvantages in the long term and a Long term assessment was also carried out for south Rangiora. Options are currently being considered for a long term site.

Moved Cr Williams seconded Cr Doody

THAT the Utilities and Roading Committee:

(a) **Adopt** the following Park and Ride facilities for Rangiora

i. River Road – extension of the existing dog park carpark

ii. White St – existing Park and Ride site

iii. Southbrook Park – the exact option and detail to be worked out by staff to optimise benefits, minimise costs, and mitigate effects.

(b) **Notes** that an additional long term option for South Rangiora will be considered if/when Southbrook Park approaches capacity.

CARRIED

8 PORTFOLIO UPDATES

8.1 Roading – Councillor Paul Williams

Cr Williams, nothing additional to report.

8.2 Drainage and Stockwater – Councillor Sandra Stewart

Cr Stewart mentioned the stockwater race diversion on Lehmans Road, which presently goes into the headwaters at Northbrook and residents have concerns that Northbrook stream will dry up.

Camwell Park diversion of No. 7 into private ponds, concerns of residents that an old irrigation flow stayed when the area was subdivided into small blocks.

Cr Stewart noted there is issues of stockwater systems going into urban areas, but there is no contribution from the urban area for these. Cr Stewart said she would like to see a wide ranging consultation with the future of the stockwater network and for this to be advanced to early 2020.

8.3 Utilities (Water Supplies and Sewer) – Councillor Paul Williams

There was nothing new to report.

8.4 Solid Waste– Councillor Robbie Brine

Councillor Brine was not present.

8.5 Transport – Mayor Dan Gordon

In the absence of the Mayor, G Cleary advised that the Mayor has sent a letter to the Minister of Transport advocating for the Woodend Bypass and has requested a meeting with the Minister on this matter.

9 QUESTIONS

There were no questions.

10 URGENT GENERAL BUSINESS

There was no urgent general business.

11 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved Councillor Blackie seconded Councillor Williams

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item Nº	Minutes/Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
11.1	Report of Gavin Hutchison (Wastewater Asset Manager	Rangiora Septage Facility Business Case Assessment	Good reason to withhold exists under Section 7	Section 48(1)(a)
MATTER REFERRED FROM KAIAPOI-TUAHIWI COMMUNITY BOARD 16 DECEMBER				
11.2	Report of Don Young (Senior Engineering Advisor)	Park and Ride facility locations	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item Nº	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
11.1 – 11.2	Protection of privacy of natural persons To carry out commercial activities without prejudice	A2(a) A2(b)ii

CARRIED

Closed meeting

Resolution to resume in Open Meeting

Moved Councillor Doody seconded Councillor Stewart.

THAT open meeting resumes and the resolution for Item 11.1 be made public and the resolution for Item 11.2 should remain public excluded until the Memorandum of Understanding is signed and that all reports and discussion shall remain public excluded.

CARRIED

Open Meeting

11.1 Rangiora Septage Facility Business Case Assessment – Gavin Hutchison (Wastewater Asset Manager)

Moved Councillor Williams Seconded Councillor Blackie

THAT the Utilities and Roading Committee

(a) **Receives** report No. 191001136933

(b) **Notes** that the design and construction of the Rangiora Septage facility will proceed with design and tendering in the 2020/21, and construction in the 2021/22 financial year.

(c) **Notes** the final fee and charging structure will be set in the 2021/22 Annual Plan.

(d) **Notes** the development contributions applied to the facility will be set in the 2021/22 Annual Plan.

(e) **Circulates** this report to Council.

CARRIED

NEXT MEETING

The next meeting of the Utilities and Roading Committee is scheduled for 4:00pm, Tuesday 18 February 2020 in the Council Chambers.

There being no further business, the meeting closed at 12.55pm.

CONFIRMED

Councillor W Doody
Chairperson

18 February 2020
Date