MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE SEFTON HALL, 591 UPPER SEFTON ROAD, SEFTON ON TUESDAY 13 OCTOBER 2026 AT 5.30PM.

PRESENT

M Paterson (Chairperson), A Thompson (Deputy Chairperson), B Cairns, J McLachlan, M Potter, S Powell and A Thompson.

IN ATTENDANCE

K LaValley (General Manager Planning, Regulation and Environment), C Fahey (Water and Wastewater Asset Manager), R Rankin (Project Engineer), T Kunkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

One member of the public was present.

1 APOLOGIES

Moved: S Powell Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

(a) **Received** and **sustained** apologies for leave of absence for T Bartle and P Redmond, as well as P Stone for lateness, who arrived at 5:50 pm.

CARRIED

2 CONFLICTS OF INTEREST

Item 6.2 – P Stone declared a conflict.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 14 September 2026

Moved: A Thompson Seconded: S Powell

THAT the Woodend-Sefton Community Board:

(a) **Confirms**, as a true and accurate record, the circulated Minutes of the Woodend-Sefton Community Board meeting held on 14 September 2026.

CARRIED

3.2 Matters Arising (from Minutes)

There were no matters arising.

4 DEPUTATIONS AND PRESENTATIONS

Nil.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 **Proposal for New Water Supply Bore and Site Upgrades at Gladstone Park –** R Rankin (Project Engineer) and C Fahey (Water and Wastewater Asset Manager)

C Fahey spoke to the report and advised that approval was being sought for the construction of a new water supply source. Staff identified Gladstone Park as the preferred location, where two existing bores are currently located, one above ground and one below ground.

S Powell sought clarification regarding the location of the proposed bore in relation to the shelter belt. C Fahey advised that the bore would be located on the eastern side.

S Powell noted that Bore Two would require reconstruction in the future and queried whether staff had identified a timeframe for those works. C Fahey explained that the current intention was to undertake the reconstruction concurrently with the construction of the new bore. It was further advised that staff were aiming to drill the new bore in 2026, subject to obtaining the necessary consents from Environment Canterbury. Following completion of the drilling, the wellhead would be installed. C Fahey noted that the establishment of a new bore typically took approximately three years.

S Powell queried whether the proposed works could be accommodated within the available budget and C Fahey confirmed that they could.

A Thompson referred to a previously drilled bore that failed to produce the desired result and asked whether there was a risk of a similar outcome. C Fahey advised that there was never a guarantee that drilling would successfully intersect the aquifer and, as such, that risk remained.

A Thompson queried why there could not just be one large bore. C Fahey noted there was a limitation to how much water you could extract from any given bore.

Moved: S Powell Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

(a) **Receives** Report No. 260821248507.

(b) **Approves** Option 1: Approve the construction of a new water supply bore and central electrical / control upgrades at Gladstone Park for the new Gladstone Bore 3.

(c) **Notes** that the existing Gladstone Bore 2 will need to be reconstructed above-ground in the future to meet the Drinking Water Quality Assurance Rules (DWQAR) sanitary borehead requirements; however, this is currently not planned as part of this project.

(d) **Circulates** this report to the Utilities and Roading Committee for their information.

CARRIED

S Powell commented that Gladstone Park appeared to be an appropriate location for the new bore, given its distance from nearby residential properties. She supported coordinating the project with the renewal works associated with Gladstone Bores One and Two. S Powell expressed the hope that the hydrogeological assessment would prove accurate and that the new bore would provide a good-quality water supply.

6.2 **Application to the Woodend-Sefton Community Board's 2026/27 Discretionary Grant Fund** – T Künkel (Governance Team Leader)

T Künkel spoke to the report and advised that the Woodend Community Association had applied for funding to support the delivery of its annual Christmas party for the Woodend Beach community. She noted that the application met the Board's Discretionary Grant funding criteria, as the Community Association was a non-profit organisation and the $750 funding request was within the Board's maximum grant limit. T Künkel further advised that it was anticipated that the majority of anticipated attendees resided within the Woodend-Sefton area. However, this was the second time the Community Association had sought funding for the Christmas party, and the Board may wish to consider whether ongoing support for the event constituted ongoing operational funding.

B Cairns queried whether information was available regarding attendance at the previous year's event. T Kunkel advised that she was unsure of the number of attendees at the previous event; however, the Community Association had indicated that approximately 250 people were expected to attend this year's Christmas party.

Moved: S Powell Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 250822155489.

(b) **Approves** a grant of $300 to the Woodend Community Association towards hosting a community Christmas party.

CARRIED

S Powell commented that she had attended the previous year's event and observed that attendance had been relatively low. She noted that the event was limited to the Woodend Beach community, which represented a relatively small population group. S Powell did not support the use of grant funding for the purchase of Christmas gifts from Santa, as she considered there was insufficient evidence of hardship or need to justify such expenditure. S Powell therefore supported that a grant of $300 would be sufficient to fund entertainment activities such as a face painter or bouncy castle.

S Powell further noted that, based on the accountability information provided for the previous year's event, refreshments had consisted of chicken kebabs, chips, and donated sausages. In her view, it was not appropriate for ratepayer funding to be used for this purpose. She also noted that the event had now been held for three consecutive years and considered there was a risk that ongoing grant support could become an expectation.

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 **Chairperson's Report for September 2026**

- M Paterson reported that he had attended the North East Urban Plan drop-in session.
- He also attended the opening of the Pegasus Community Centre. The event was well attended, and he considered the facility a valuable asset for the area.

Moved: M Paterson Seconded: J McLachlan

THAT the Woodend-Sefton Community Board:

(a) **Receives** the verbal report from the Woodend-Sefton Community Board Chairperson.

CARRIED

9 MATTERS FOR INFORMATION

9.1. Oxford-Ohoka Community Board Meeting Minutes 2 September 2026.

9.2. Rangiora-Ashley Community Board Meeting Minutes 9 September 2026.

9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 21 September 2026.

9.4. Approval of Draft North East Waimakariri Urban Plan: Shaping the Future of Woodend, Pegasus and Ravenswood as One Connected Community for Public Consultation – Report to Council Meeting 1 September 2026 – Circulates to all Boards.

9.5. Broad Road Request for Private Funding of Seal Extension – Report to Council Meeting 1 September 2026 – Circulates to the Woodend-Sefton Community Board.

9.6. Adoption of CCTV and Other Recording Devices Policy – Report to Council Meeting 1 September 2026 – Circulates to all Boards.

9.7. Annual Report to the Alcohol Regulatory and Council Meeting 1 September 2026 – Circulates to all Boards.

9.8. Method of Voting to be Used for 14 October 2028 Local Authority Elections – Report to Council Meeting 1 September 2026 – Circulates to all Boards.

9.9. Health, Safety and Wellbeing Report July 13 2026 to August 17 2026 – Report to Council Meeting 1 September 2026 – Circulates to all Boards.

9.10. Northern Pegasus Bay Bylaw update, Implementation Plan progress and results of the Beach User Survey 2026 – Report to Community and Recreation Committee Meeting 15 September 2026 – Circulates to all Boards.

9.11. Aquatics August Update – Report to Community and Recreation Committee Meeting 15 September 2026 - Circulates to all Boards.

9.12. Libraries Update to September 2026 – Report to Community and Recreation Committee Meeting 15 September 2026 – Circulates to all Boards.

Moved: A Thompson Seconded: J McLachlan

THAT the Woodend-Sefton Community Board:

(a) **Receives** the information in Items 9.1 to 9.12.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

J McLachlan

- It was reported that he had been approached by several parents regarding pedestrian safety on Pegasus Boulevard during school hours, particularly in relation to children crossing the road. Concerns were raised about students' safety while crossing during peak school traffic periods.

A Thompson

- Attended the opening of the Pegasus Community Centre.

11 CONSULTATION PROJECTS

11.1 **2026 Environmental Awards**
https://letstalk.waimakariri.govt.nz/2026-environmental-awards
Consultation would close on Friday 30 October 2026.

The Board noted the consultation project.

12 BOARD FUNDING UPDATE

12.1 **Board Discretionary Grant**
Balance as at 30 September 2026: $10,849.

12.2 **General Landscaping Budget**
Balance as at 30 September 2026: $15,120.

The Board noted the funding updates.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

16 NEXT MEETING

The next meeting of the Woodend-Sefton Community Board was scheduled for 5.30 pm, Monday 9 November 2026 in the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 5:56PM.

CONFIRMED

M Paterson
_____
Chairperson

9 November 2026
_____
Date