

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 11 AUGUST 2025 AT 5.30PM.

PRESENT

S Powell (Chairperson), M Paterson (Deputy Chairperson) (arrived 5:46pm), B Cairns, I Fong, R Mather and A Thompson.

IN ATTENDANCE

K LaValley (General Manager Planning, Regulation and Environment), G MacLeod (Greenspace Manager), J McBride (Roading and Transport Manager), P Daly (Road Safety Coordinator), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

There was one member of the public present.

1 APOLOGIES

Moved: S Powell Seconded: B Cairns

THAT an apology for absence be received and sustained from P Redmond and for lateness from M Paterson who arrived at 5:46pm.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts declared.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 14 July 2025

Moved: B Cairns Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated minutes of the Woodend-Sefton Community Board meeting held on 14 July 2025.

CARRIED

3.2 Matters Arising (from minutes)

There were no matters arising.

3.3 Notes of the Woodend-Sefton Community Board Workshop – 14 July 2025

Moved: R Mather Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives**, the circulated notes of the Woodend-Sefton Community Board workshop, held on 14 July 2025.

CARRIED

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

Nil.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Surf Life Saving Update – C Taylor-Claude (Parks Officer) and G MacLeod (Greenspace Manager)

G MacLeod spoke to the report noting staff had been to the Board a few times regarding this matter. Primarily the report suggested the dates that the surf lifesaving data had indicated would be the most appropriate for patrols to be present at the beaches. G MacLeod stated that Surf Life Saving would be recruiting from 4 August through to 24 August 2025. The report noted that patrols had increased from 99 days to 110 as well as the continuation of the volunteer effort present at the beaches.

B Cairns asked if Surf Life Saving did not patrol during the 110 days specified would the Council be billed for 110 days or only when they were present on the beach. G MacLeod replied that this was a service the Council were paying for so the Surf Life Saving would be obligated to patrol on the days contracted.

S Powell asked if it would be possible to move the start date two days forward to start on Wednesday 24 December 2025 and use those two days to do the last weekend in January and start of February 2026. G MacLeod noted he would speak with the Surf Lifesaving Club about that however did not believe it would be a problem.

S Powell would like to see a communications plan regarding the times the beaches would be patrolled as it was difficult for the public to identify what dates would have lifesaving coverage last season. G MacLeod agreed that he would work with the Communication and Engagement team to achieve better coverage.

A Thompson asked why the 24 December would be the preferred start date rather than 22 December as indicated by the data supplied by Surf Life Saving Club. S Powell replied that the change would allow for two extra days which would mean there would be patrols the weekend of the 31 January and 1 February 2026 which usually had weather more appropriate for beach outings than December. There was more activity on those dates from the data the community member had collected during the last season.

Moved: S Powell

Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 250715128820.
- (b) **Requests** the 2025 – 2026 season dates be slightly amended for a fully-funded surf lifesaving service at Pegasus and Woodend Beaches from 24 December 2025 to 25 January 2026 as well as the weekend of 31 January and 1 February 2026 and for a weekday service at Waikuku Beach from 15 December 2025 to 6 February 2026 with volunteers covering weekends at Waikuku Beach.
- (c) **Notes** in May 2025, Council approved additional budget of \$41,502 for Surf Life Saving New Zealand to extend the patrol season from 99 to 110 days. The total budget for the upcoming season is \$162,192, and annual inflation adjustments will be applied in future budgets.
- (d) **Requests** that a full communication plan, to be signed off by the Chairperson, be developed to inform the public of the times and dates that Surf Life Saving will be patrolling the Woodend, Pegasus and Waikuku Beaches.

CARRIED

B Cairns thanked staff for the report. He noted not a lot of councils provided funded surf lifesaving. He believed that it was important for the Council to fund items that promoted safety within the district. There were a lot of people that drowned at sea, and he believed having surf lifesaving, particularly when Waimakariri had an extensive beach line, was a worthwhile initiative for the Council.

A Thompson requested that staff, as part of the survey that they were doing regarding the car park and toilet renewal, should include the Surf New Zealand data on the numbers of beach goers at Waikuku. This would highlight the number of people requiring toilet facilities at each of the beaches and would give viable evidence to the importance of the toilet renewal project over the parking area renewal.

In her right of reply, S Powell commented that the Council providing paid patrols was important as there were no pool facilities in the area and the beaches served that purpose as well as bringing visitors from all over the district to the Waimakariri.

6.2 **Application to the Woodend-Sefton Community Board's 2025/26 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting the Spring Flower Show Committee had successfully applied for funding in the previous financial year. She noted although the application indicated that funding would be going towards printing costs, engraving of trophies and insurance, it also mentioned hall hire, she advised the Board to exclude this expense if it did consider funding the Committee as it was not considered an appropriate use of the fund.

R Mather asked if the Committee could be directed to the appropriate channels to apply for discounted hire costs and K Rabe undertook to do this when responding to the applicant.

Moved: A Thompson

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250703120583.
- (b) **Approves** a grant of \$750 to the Woodend Spring Flower Show Committee towards printing costs, engraving of trophies, insurance and prizes.

CARRIED

A Thompson commented that it was a good community event.

R Mather noted that it appealed to a wide audience and was a well-run event. She supported what staff had said about the funding not going towards hall costs and it would be great if staff could let the Committee know there was another channel to pursue in relation to hall hire costs.

The Board held a workshop on School Speed Zone Planning from 5:46pm to 6:10pm

7 **CORRESPONDENCE**

Nil.

8 **CHAIRPERSON'S REPORT**

8.1 **Chairpersons Report for July 2025**

Moved: S Powell

Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (Trim: 250804142707).

CARRIED

9 **MATTERS FOR INFORMATION**

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 2 July 2025.
- 9.2. Rangiora-Ashley Community Board Meeting Minutes 9 July 2025.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 21 July 2025.
- 9.4. May 2025 Flood Event Response and Recovery – Expenditure and Funding Sources – Report to Council Meeting 1 July 2025 – Circulates to all Boards
- 9.5. Adoption of Alcohol Control Bylaw – Report to Council Meeting 1 July 2025 – Circulates to all Boards
- 9.6. Libraries Update to 3 July 2025 – Report to Community and Recreation Committee Meeting 15 July 2025 – Circulates to all Boards
- 9.7. Aquatics July Report – Report to Community and Recreation Committee Meeting 15 July 2025 – Circulates to all Boards
- 9.8. Youth Action Plan Early Engagement Update – Report to Community and Recreation Committee Meeting 15 July 2025 – Circulates to all Boards.
- 9.9. Project Update Under Infrastructure Resilience Fund 2024/25 and May 2025 Flood Recovery Progress Update – Report to Utilities and Roding Committee Meeting 15 July 2025 – Circulates to all Boards.

Moved: R Mather

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.9.

CARRIED

10 **MEMBERS' INFORMATION EXCHANGE**

B Cairns

- Menzshed Woodend Dog Park completed shelters.
- Pegasus Residents Golf Tournament coming up – looking for sponsors.
- Attended Waimakariri Access Group meeting
- Inclusive Sports day photographer - a great event well done to Martin Pugh and Zack Lappin.
- Kaiapoi Art Expo - opening and Have a Go weekend.
- Blackwells Winter festival.
- Pegasus Residents' Group Annual General Meeting.
- Teddy Bears picnic at the Sterling - really good event.
- Abbeyfield Annual General Meeting - well attended by the community and look forward to working with the Council regarding identifying suitable land.
- Kaiapoi Promotions Annual General Meeting - small turn out.
- Attended Oxford-Ohoka Community Board meeting to talk about food forests.
- Met with staff and residents at Northbrook Reserve Rangiora regarding community food forest.
- Kaiapoi Promotions monthly meeting.
- Art on the Quay opening night - Kaiapoi High students.
- Local Government New Zealand conference - the first day felt like a beat up from Government regarding rates and how Councils spent funds and rates capping.
- Attended Neill Price's funeral.

- Waikuku Drop in - general acceptance of wanting money spent on facilities while carparking could wait.
- Kaiapoi Drop in regarding the District Plan.
- Kaiapoi East Residents Association planting day with Japanese students from Kaiapoi High School, Japanese Consul, another planting day was planned.
- Woodpecker Trust Annual General Meeting - good turnout.
- Met with local residents regarding noise off the motorway, which included New Zealand Transport Agency staff.
- Visited multiple times to St Barnabas Food Friday - donating food.
- Invited to attend Northern Bulldogs prize giving, the clubrooms were packed.
- Invited to Ako Maths event at the Kaiapoi Library, showcasing maths and art from local schools. Well done Michelle from Tuahiwi and Jason from the library.
- Drop in session with Mayor Dan Gordon.
- Invited to St Patricks playground opening - they funded upgrade to swings.
- Visited Noaia Trust, food forest designs and have started to provide training along with trees and plants.
- Meet the Neighbours at Silverstream event.
- Satisfy Food Rescue 10th birthday celebration.
- North Canterbury Neighbourhood Support meeting, along with visit to Amberley regarding car replacement.
- Food Secure North Canterbury hui in Amberley.
- Food Secure monthly meeting - developed a map of where all North Canterbury producers and growers were.
- Oxford Promotions meeting.
- Hosted ARA students visiting food forests - they were developing templates and process for community food forests.
- Hosted Vision West visit to Kaiapoi food forest.
- Kaiapoi Museum meeting - still trying to sort the lift to mezzanine.
- Met with a young student who was raising funds to travel to the United States of America. He introduced him to businesses and funding ideas.
- Kaiapoi Club Annual General Meeting - the room was packed.
- Invited to Baptist church playgroup event.
- Was part of a panel of Councillors that heard from Rangiora High students about ideas they had.
- Visited North Canterbury Wellbeing to talk about what was said by Rangiora High students

M Paterson

- Woodpecker Annual General Meeting good turnout.
- Woodend Community Association Meeting.
- No response happening with Gladstone Park in work on the drainage with the upper sports field.

11 CONSULTATION PROJECTS

Nil.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 July 2025: \$9,455.

12.2 General Landscaping Budget

Balance as at 31 July 2025: \$14,640, carry forward to be determined.

The Board noted the funding update.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 8 September 2025 at the Woodend Community Centre, School Road, Woodend.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 6:28PM.

CONFIRMED



Chairperson

8 September

Date

Workshop (5:46pm to 6:10pm)

- *School Speed Zone Planning – Peter Daly (Road Safety Coordinator) and Joanne McBride (Roading and Transport Manager) – Trim Ref: 250818151898.*