

Rangiora-Ashley Community Board

Agenda

Wednesday 9 March 2022

7.00pm

Zoom

Members:

Jim Gerard Q.S.O (Chairperson)
Duncan Lundy (Deputy Chairperson)
Kirstyn Barnett
Robbie Brine
Murray Clarke
Monique Fleming
Jason Goldsworthy
Morris Harris
Sarah Lewis
Joan Ward
Andrew Wells
Paul Williams

**AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO
BE HELD VIA ZOOM ON WEDNESDAY 9 MARCH 2021 AT 7PM.**

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

PAGES

1. **APOLOGIES**

2. **CONFLICTS OF INTEREST**

3. **CURRENT REGISTER OF INTERESTS**

RECOMMENDATION

7-9

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the current Register of Interest.

4. **CONFIRMATION OF MINUTES**

4.1. **Minutes of the Rangiora-Ashley Community Board – 9 February 2022**

RECOMMENDATION

10-17

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 9 February 2022.

4.2. **Matters Arising**

5. **DEPUTATIONS AND PRESENTATIONS**

5.1. **Grant Stephens – Milton Reserve Status Report.**

6. **ADJOURNED BUSINESS**

Nil.

7. **REPORTS**

7.1. **Rangiora-Ashley General Landscaping Report – Grant Stephens
(Green Space Design and Planning Team Leader)**

RECOMMENDATION

18-24

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. TRIM number. 220224026118.

- (b) **Notes** the Board currently has \$27,010 available to allocate to general landscape projects within the Rangiora Ashley ward.
- (c) **Approves** the allocation of \$2,500 towards the purchase and installation of a single rugby post at Cust Domain as per the plan included within this report.
- (d) **Approves** the allocation of \$3,000 towards the purchase and installation of a park bench at Cust Domain as per the plan included within this report.
- (e) **Notes** that staff will work with the Cust Domain Advisory Group to determine the exact location on site at time of installation of the seat and rugby post.
- (f) **Notes** that the RSA have donated \$1000 and some timber towards the installation of a seat, planting and a tree at the Rangiora end of the Passchendaele Walkway.
- (g) **Approves** the allocation of \$3,200 towards the remaining costs of purchase and installation/planting of the seat, plants and tree for the Passchendaele Walkway.
- (h) **Notes** that staff will work with the Waimakariri Passchendaele Advisory Group and Rangiora RSA to determine the exact location of this seat and planting.
- (i) **Approves** the allocation of \$3,000 towards the purchase and installation of a park bench at Townsend Fields Subdivision, Rangiora in the location identified within this report.
- (j) **Notes** that this will leave \$16,310 within the Rangiora Ashley General Landscaping Budget (10.1045.000.5224) remaining for future allocation.
- (k) **Approves** the carry-over of this remaining budget into the 22/23 financial year with the purpose of contribution towards the next town entrance to be developed.

7.2. **Application to the Rangiora-Ashley Community Board's Discretionary Grant Fund 2021/22 – Kay Rabe (Governance Advisor)**

RECOMMENDATION

25-39

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220221023266.
- (b) **Approves** a grant of \$..... to the Southbrook Netball Club towards the cost of hall hire, equipment storage costs and the purchase of 'Player of the Day' trophies.

OR

- (c) **Declines** the application from the Southbrook Netball Club.

7.3. **Approval of the updated Rangiora-Ashley Community Board Plan 2020/22 – Kay Rabe (Governance Advisor)**

RECOMMENDATION

40-59

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220119005456.

- (b) **Approves** the updated Rangiora-Ashley Community Board Plan 2020-2022 (Trim: 22022023824).
- (c) **Authorises** the Chairperson to approve the final version of the Rangiora-Ashley Community Board Plan 2020-2022, if any further minor editorial corrections are required.

8. CORRESPONDENCE

Nil.

9. CHAIRPERSON'S REPORT

9.1. Chair's Diary for February 2022

RECOMMENDATION

60

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220228026855.

10. MATTERS FOR INFORMATION

- 10.1. **Oxford-Ohoka Community Board Meeting Minutes 2 February 2022 (Trim 220208015336)**
- 10.2. **Woodend-Sefton Community Board Meeting Minutes 15 February 2022 (Trim 220218022525)**
- 10.3. **Updated Recommendations for Speed Limit Changes throughout the Rangiora-Ashley Ward Area – Report to Council Meeting 1 February 2022 – Circulates to the Rangiora-Ashley Community Board.**
- 10.4. **Amendments to School Variable Speed Zones – Report to Council Meeting 1 February 2022 – Circulates to the Rangiora-Ashley and Oxford-Ohoka Community Boards.**
- 10.5. **Stockwater Race Bylaw 2022 – Request for Adoption – Report to Council Meeting 1 February 2022 – Circulates to all Boards.**
- 10.6. **Chairpersons Report for the Period January – December 2021 – Report to Council Meeting 1 February 2021 – Circulates to all Boards.**
- 10.7. **Chairpersons Report for the Period January – December 2021 – Report to Council Meeting 1 February 2021 – Circulates to all Boards.**
- 10.8. **Chairpersons Report for the Period January – December 2021 – Report to Council Meeting 1 February 2021 – Circulates to all Boards.**
- 10.9. **Chairpersons Report for the Period January – December 2021 – Report to Council Meeting 1 February 2021 – Circulates to all Boards.**
- 10.10. **Wellbeing, Health and Safety Report February 2022 – Report to Council Meeting 1 February 2022 – Circulates to all Boards.**
- 10.11. **Wastewater Treatment Plant Fencing Contract Completion – Report to Utilities and Roading Committee Meeting 22 February 2022 – Circulates to all Boards.**

PUBLIC EXCLUDED REPORTS

- 10.12. **Rangiora BNZ Corner Site (70 and 74 High Street) – Divestment Evaluation Panel – Report to Council Meeting 1 February 2022 – Circulates to all Boards.**

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 10.1 to 10.12.
- (b) **Receives** the public excluded information in item 10.12, which would remain public excluded and was circulated separately.

Note:

- 1. *The links for 'Matters of Information' were separately circulated to members.*

11. MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

12. CONSULTATION PROJECTS

12.1. Migrant Experiences

<https://letstalk.waimakariri.govt.nz/migrant-experiences>

12.2. E-Scooters Trial

<https://letstalk.waimakariri.govt.nz/e-scooter-trial>

Consultation runs throughout trial and closes April 2022.

13. BOARD FUNDING UPDATE

13.1. Board Discretionary Grant

Balance as at 28 February 2022: \$12,220.

13.2. General Landscaping Fund

Carryover from 2020/21: \$1,580.

Allocation for 2021/22: \$25,430.

Balance as at 28 February 2022: \$27,010.

14. MEDIA ITEMS

15. QUESTIONS UNDER STANDING ORDERS

16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 13 April 2022 via Zoom.

Workshop

- *Members Forum*

RANGIORA-ASHLEY COMMUNITY BOARD

Register of Interests – as at 28 February 2022 – Community Board Members

Elected Member	Date of Update from Member	Member Declared Interest (Business/Patron/Club/Partnership)	Board Appointments	Spouse/Partner Declared Interest	OAG approval status
Jim Gerard (Chairperson)	12 May 2020	<ul style="list-style-type: none"> • Rotary Club of Rangiora (Member) • Friends of the Town Hall (Committee) • Rangiora Promotions (Board) • U3A (Member) 	<ul style="list-style-type: none"> • Rangiora Town Centre Plan Review Reference Group 	N/A	N/A
Duncan Lundy (Deputy Chair)	31 March 2020	Nothing to declare	<ul style="list-style-type: none"> • Garrymere Water Supply Advisory Group • Cust Rural Drainage Advisory Group • Hurunui District Council – Ashley Rural Water Scheme Management Committee 	N/A	N/A
Murray Clark	11 June 2020	<ul style="list-style-type: none"> • Summerset Retirement Village 	<ul style="list-style-type: none"> • GreyPower North Canterbury • Waimakariri Health Advisory Group • Cust Water supply Advisory Group 	N/A	N/A

Elected Member	Date of Update from Member	Member Declared Interest (Business/Patron/Club/Partnership)	Board Appointments	Spouse/Partner Declared Interest	OAG approval status
Monique Fleming	12 May 2020	<ul style="list-style-type: none"> • Time Bank Waimakariri 	<ul style="list-style-type: none"> • Waimakariri Access Group • Friends of Rangiora Town Hall • Keep Rangiora Beautiful 	N/A	N/A
Jason Goldsworthy	31 March 2020	Nothing to declare	<ul style="list-style-type: none"> • Cust Community Centre Advisory Group • North Canterbury Neighbourhood Support • Cust and District Historical Records Society Inc. • Milton Memorial Reserve Advisory Group 	N/A	N/A
Morris Harris	31 March 2020	Nothing to declare	<ul style="list-style-type: none"> • Rangiora and Districts Early Records Society • Fernside Hall Advisory Group • Central Rural Drainage Advisory Group 	N/A	N/A
Sarah Lewis	12 May 2020	Nothing to declare	<ul style="list-style-type: none"> • Rangiora Croquet and Table Bowls Centre • Southbrook Sports Club • Matawai Park Advisory Group • Walking & Cycling Strategy Steering Group 	N/A	N/A
Andrew Wells	31 March 2020	Nothing to declare	<ul style="list-style-type: none"> • Town Centres Decorations and Lighting Working Group • Cust Domain Advisory Group • Loburn Domain Advisory Group 	N/A	N/A

Elected Member	Date of Update from Member	Member Declared Interest (Business/Patron/Club/Partnership)	Board Appointments	Spouse/Partner Declared Interest	OAG approval status
Kirstyn Barnett	17 November 2020	<ul style="list-style-type: none"> • Cust Community Network (Chair) • 2nd Vice President for Rangiora Lions Club 	<i>To see Council appointments refer to Council Register of Interest</i>	N/A	N/A
Robbie Braine		Serving NZ Police Officer	<i>To see Council appointments refer to Council Register of Interest</i>	N/A	N/A
Joan Ward		Nothing to declare	<i>To see Council appointments refer to Council Register of Interest</i>	N/A	N/A
Paul Williams		Nothing to declare	<i>To see Council appointments refer to Council Register of Interest</i>	N/A	N/A

This document will be reviewed annually by the Rangiora-Ashley Community Board.

MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 9 FEBRUARY 2022 AT 7PM.

PRESENT:

J Gerard (Chairperson), D Lundy (Deputy Chairperson), K Barnett, R Brine, M Clarke, M Fleming, J Goldsworthy, M Harris, S Lewis, J Ward, A Wells and P Williams.

IN ATTENDANCE

Mayor D Gordon.

L Smith (Manager People and Engagement), S Hart (Strategy and Business Manager), K Rabe (Governance Advisor) and E Stubbs (Governance Support Officer).

There was one member of the public in attendance.

1. APOLOGIES

Apologies for early departure were accepted from R Brine for a departure at 8.30pm and J Ward left the meeting at 7.56pm.

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. ACKNOWLEDGMENTS

3.1. Obituaries

- **Warwick Rathgen** – Former member of the Rangiora Advisory Board 2004 – 2010.
- **Ian Reid** – Former member of the Ashley Eyre and Cust Water Advisory Groups.
- **Giles Beaglehole** – Chairperson of the Northbrook Wetland Advisory Group, Rangiora Museum Committee, the Keep Rangiora Beautiful Group member of the Rangiora Advisory Group (2004 – 2007) and many other organisations in Rangiora.

The Chairman requested a moments silence to acknowledge the men who served their communities.

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Rangiora-Ashley Community Board – 8 December 2021

Moved: D Lundy

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 8 December 2021.

CARRIED

4.2. Matters Arising

Nil.

5. DEPUTATIONS AND PRESENTATIONS

(The scheduled deputations were not held.)

5.1. Rangiora Town Centre Parking – S Hart (Strategy and Business Manager)

S Hart spoke to a PowerPoint presentation regarding parking in Rangiora. He outlined the current parking environment which was shorter time restrictions in the core of the town centre (P60, P30), longer (P120) time restrictions further from the town centre, and all day parking for town centre workers and events further away. The aim of the strategy was to free up parking in the town centre for business customers. Currently there were nearly 4,000 carparks available in the Rangiora town centre, of which just under half were privately owned off street carparks and 600 were public off street carparks.

S Hart commented on the predicted growth of Rangiora and the Waimakariri district over the next 30 years. Based on that estimated growth, the Rangiora Town Centre Plan forecasted an additional six to eight hectares of commercial floor area being developed over the next 30 years, which would require an additional 800 carparks over the same timeframe. It was predicted that for the 2021-31 timeframe an additional 370 carparks were required. S Hart outlined the challenges and risks which included loss of current temporary carparks, the removal of the requirement for developers to provide car parking in the new National Policy Statement on Urban Development, and the fragmentation of land ownership in the Rangiora town centre which made it difficult to negotiate a suitable site for car parking.

S Hart noted that building at grade carparks to the volume required was potentially no longer the cheapest option due to the cost of acquiring land. He therefore highlighted the potential for the development of multi-level car parking in Rangiora. He also provided an update on future parking opportunities and strategies and 2021/31 Long Term Plan provisions. These included extensions to existing carparks and the implementation of smart parking to provide better use of existing parking spaces. Staff hoped to have a District Transport Strategy drafted by the 2022/23 financial year for the Councils consideration.

The Chairperson thanked S Hart for the information provided to the Board

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1. Request for Loading Zone on Railway Road – S Binder (Transportation Engineer)

K Rabe briefly introduced the report on behalf of the Council's Transport Engineer, S Binder.

Councillor Williams noted that New World Supermarket had contributed financially towards the changes to parking outside their building and enquired if Pak n Save would be expected to do the same. K Rabe explained that the report was for changes to on street parking, she would however follow-up with S Binder about the

possibility of Pak n Save making a financial contribution. Financial implications were noted as minor costs for signage and markings, and it was indicated that there was sufficient budget in the maintenance budget for that work.

Moved: P Williams Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 211102176150.

THAT the District Planning and Regulation Committee:

(b) **Approves** establishment of a 24-hour loading zone on the west side of Railway Road north of Marsh Road for a length of 35 metres.

(c) **Circulates** this report to Utilities and Roothing Committee for information.

CARRIED

P Williams noted the improvement in safety that would result from the proposal. However, he believed that as the proposed changes were beneficial to Pak n Save they should be happy to contribute to the work.

M Fleming also acknowledged the safety improvements, however she raised a concern regarding the impact of the loss of five car parks for the staff who worked in that area.

7.2. Application to the Rangiora-Ashley Community Board's Discretionary Grant Fund 2021/22 – K Rabe (Governance Advisor)

K Rabe advised that she had unsuccessfully attempted several times to contact North Canterbury Pride to confirm if the event would proceed given the current Covid-19 Level Red provisions.

P Williams enquired if the Kaiapoi-Tuahivi Community Board had granted funding towards the event, and K Rabe replied that the Kaiapoi-Tuahivi Community Board would only be considering the application 21 February 2022.

M Fleming questioned if the previous event had been cancelled due to Covid-19. K Rabe advised that the event had been held in March 2021, however, the application for funding for the March 2020 event had been withdrawn. M Fleming asked if it was possible to approve funding on the provision that the event went ahead.

Moved: S Lewis Seconded: J Ward

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 220112002544.

(b) **Declines** the application from North Canterbury Pride.

CARRIED

S Lewis believed the event was unlikely to proceed due to the current Covid-19 Level Red restrictions. She noted that the Board had been happy to support the Picnic in the Park in the past when the Covid-19 circumstances had been different.

J Ward supported the motion noting that a large number of other events had already been cancelled as they would not be viable with only 100 attendees. In the current climate the Board had a health and safety responsibility to the community.

K Barnett commented that while she was normally in favour of the event and supporting a sector of the community that did not receive much funding, she would support the motion. She commented that it was unfortunate that staff had not been able to contact event organisers before the report came to the Board.

J Gerard stated that it was a difficult decision for the Board not to support the event, however, he believed it would be irresponsible to condone an event which would gather people together under the current Covid-19 Level Red regulations.

P Williams raised a concern that North Canterbury Pride was annually applying to the Board for funding for this event. He noted that community organisations should apply for funding as part of the Council's Long Term Plan process, rather than from the Community Board Discretionary Grant Fund.

7.3. Review of the Conflict of Interests Register – K Rabe (Governance Advisor)

K Rabe advised that members had an opportunity to review the Board's Conflict of Interest Register and forward any changes to her prior to the March 2022 meeting. The updated register would be uploaded to the Council website.

Moved: M Fleming

Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220117004137.
- (b) **Notes** a Register of Interests would be republished in the Rangiora-Ashley Community Board's March 2022 agenda and on the Council website.
- (c) **Notes** amendments could be made at any time by notification to the Governance Manager.
- (d) **Notes** the Register would be next reviewed when legislation changes occur or in November 2022 (whichever was soonest).

CARRIED

8. CORRESPONDENCE

Moved: J Goldsworthy

Seconded: P Williams

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the thank you letter from the Rangiora Community Patrol (Trim.220113003359).
- (b) **Receives** the memorandum regarding forestry work at the Cust Domain (Trim. 220127009910).

CARRIED

9. CHAIRPERSON'S REPORT

9.1. Chair's Diary for November/ December 2021

Moved: J Gerard

Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220131011098.

CARRIED

10. MATTERS FOR INFORMATION

- 10.1. Woodend-Sefton Community Board Meeting Minutes 13 December 2021 (Trim 211214199680).
- 10.2. Oxford-Ohoka Community Board Meeting Minutes 9 December 2021 (Trim 211210198331).
- 10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 13 December 2021 (Trim 211214199976).
- 10.4. Elected Member Expense Policy Update – Report to Council Meeting 7 December 2021 (Trim 211126189433) – Circulates to all Boards.
- 10.5. Annual Development Activity Score Card 1 July 2020 – 30 June 2021 – Report to District Planning and Regulation Committee 14 December 2021 (Trim 211019168698) – Circulates to all Boards.
- 10.6. Library Update to 2 December 2021 – Report to Community and Recreation Committee 14 December 2021 (Trim 211202193317) – Circulates to all Boards.
- 10.7. Te Kōhaka Trust 2021/22 Promotions Business Plan – Report to Audit and Risk Committee 16 November 2021 (Trim 211109180060) – Circulates to all Boards.
- 10.8. Promotion of Waimakariri District Business Plan Report, Draft Annual Report and unaudited accounts for Enterprise North Canterbury for the Year Ended 30 June 2021 – Report to Audit and Risk Committee 16 November 2021 (Trim 211110180379) – Circulates to all Boards.
- 10.9. Submission to Waste Strategy and Legislation Consultation: Closing 26 November 2021 – Report to Utilities and Roading Committee 16 November 2021 (Trim 211019168795) – Circulates to all Boards.

Moved: R Brine

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 10.1 to 10.9.

CARRIED

11. MEMBERS' INFORMATION EXCHANGE

J Ward

- Attended a number of Council briefings.
- Attended Local Government New Zealand (LGNZ) workshops to discuss future direction of LGNZ.
- Attended Christchurch International Airport Limited workshop.
- Attended a number of tender openings.
- Noted the Council had approved the draft 2022/23 Annual Plan. District growth had assisted with keeping the rates rise within limits.

- Commented on developments with Three Waters reform.

R Brine

- Commented that the rate increase for the 2022/23 Annual Plan had been kept to 4.3%. Staff reports had been of high quality and the meeting well chaired.

D Lundy

- Asked Councillors if the 2022/23 Annual Plan had included sufficient budget provision for the maintenance of shingle roads in the district. P Williams advised that he had asked that question of staff who had assured the Council there was enough budget
- Commented the service request response process appeared to have improved.

P Williams

- Commented on the large number of concerns raised by the community regarding gravel and shingle roads. He and A Wells had a scheduled site visit with the Roading Operations Team Leader to view issues around the district.
- Had raised concerns regarding the maintenance of drains and culverts in the district which were heavily overgrown and contributed to flooding during weather events. Staff had provided assurance this would be dealt with in the coming year.
- An investigation was being carried out at the wastewater treatment plant on a new type of algae which had a pungent smell and was thought to be the result of the recent hot weather.
- Commended the Mayor on his handling of the Three Waters reform.

S Lewis

- Noted the number of events that had been cancelled due to Covid-19 restrictions.
- Commented on the vandalism to some street trees in Rangiora.

K Barnett

- Council had been busy with Three Waters Reform, Covid-19 planning and the 2022/23 Annual Plan.
- Noted there had been a record number of building consents received, which were stretching staff capacity.
- The Youth Council's Dudley Park project was underway with a community group contracted to carry out some of the work, and the Youth Council was currently undergoing a refresh. J Gerard invited the Youth Council to provide an update to the Board.

M Harris

- Commented there was a substantial amount of crime occurring in the district.

M Clarke

- Attended a Greypower meeting.
- Canterbury Health had advised that the demolition of the old Rangiora hospital would begin soon.
- Had forwarded photos regarding issues with a road culvert in Ashley to the Council's Utilities and Roading Manager.

J Ward left the meeting at 7.56pm.

12. CONSULTATION PROJECTS

12.1. Gambling

<https://letstalk.waimakariri.govt.nz/let-s-talk-about-gambling>
 Consultation closes Monday 21 February 2022

12.2. E-Scooters Trial

<https://letstalk.waimakariri.govt.nz/e-scooter-trial>
 Consultation runs throughout trial and closes April 2022.

The Board noted the consultation projects.

13. BOARD FUNDING UPDATE

13.1. Board Discretionary Grant

Balance as at 10 January 2022: \$12,220.

13.2. General Landscaping Fund

Carryover from 2020/21: \$1,580.
 Allocation for 2021/22: \$25,430.
 Balance as at 10 January 2022: \$27,010.

The Board noted that G Stephens (Design and Planning Team Leader) would speak to the Board regarding the General Landscaping Fund in March 2022.

14. MEDIA ITEMS

Nil.

15. QUESTIONS UNDER STANDING ORDERS

Nil.

16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

Workshop
(8.10 – 8.15pm)

- *Members Forum
Recycling for north of the Ashley River.*

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 9 March 2022 in the Council Chamber.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8.15PM.

CONFIRMED

Chairperson

9 February 2022

Unconfirmed

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06/220224026118

REPORT TO: RANGIORA ASHLEY COMMUNITY BOARD

DATE OF MEETING: 09 March 2022

AUTHOR(S): Grant Stephens: Green Space Design and Planning Team Leader

SUBJECT: Rangiora Ashley General Landscaping Report

ENDORSED BY:
(for Reports to Council,
Committees or Boards)



Department Manager



Chief Executive

1. SUMMARY

The purpose of this report is to provide information to the Rangiora Ashley Community Board regarding four projects that the Board are considering budget allocation towards from their General Landscaping Budget (101045.000.5224). This budget currently has a \$27,010 remaining for allocation within this financial year.

This report discusses the following projects;

Cust Domain Rugby Post:	\$2,500
Cust Domain Seat:	\$3,000
Passchendaele Seat and Planting	\$2,200
Townsend Fields Seat	\$3,000

All projects are suitable and appropriate for allocation from this budget and there is sufficient budget to cover the total sum of \$10,700. This would leave \$16,310 remaining within the Budget. Staff are aware that the Board are also interested in utilising the General Landscaping Budget towards the development of town entrances and therefore would recommend that the Board carries over the remaining \$16,310 into the 22/23 financial year with a view that combined with the next year's budget, this would provide a healthy budget for the development of the next town entrance.

2. RECOMMENDATION

THAT the Rangiora Ashley Community Board:

- (a) **Receives** Report No. TRIM number. 220224026118.
- (b) **Notes** the Board currently has \$27,010 available to allocate to general landscape projects within the Rangiora Ashley ward.
- (c) **Approves** the allocation of \$2,500 towards the purchase and installation of a single rugby post at Cust Domain as per the plan included within this report.
- (d) **Approves** the allocation of \$3,000 towards the purchase and installation of a park bench at Cust Domain as per the plan included within this report.
- (e) **Notes** that staff will work with the Cust Domain Advisory Group to determine the exact location on site at time of installation of the seat and rugby post.

- (f) **Notes** that the RSA have donated \$1000 and some timber towards the installation of a seat, planting and a tree at the Rangiora end of the Passchendaele Walkway.
- (g) **Approves** the allocation of \$3,200 towards the remaining costs of purchase and installation/planting of the seat, plants and tree for the Passchendaele Walkway
- (h) **Notes** that staff will work with the Waimakariri Passchendaele Advisory Group and Rangiora RSA to determine the exact location of this seat and planting.
- (i) **Approves** the allocation of \$3,000 towards the purchase and installation of a park bench at Townsend Fields Subdivision, Rangiora in the location identified within this report.
- (j) **Notes** that this will leave \$16,310 within the Rangiora Ashley General Landscaping Budget (101045.000.5224) remaining for future allocation.
- (k) **Approves** the carry-over of this remaining budget into the 22/23 financial year with the purpose of contribution towards the next town entrance to be developed.

3. **BACKGROUND**

- 3.1. The General Landscaping Budget is a discretionary sum the Board can allocate towards landscape projects within their ward. There have been many varying projects that this money has been spent on over the years to enhance the landscape of the Rangiora Ashley area. In the past years the Rangiora Ashley Community Board have allocated funds to a range of different projects. These include;
 - \$1,200 – Koura Reserve Poo Pod Dispenser
 - \$35,000 – Millton Memorial Reserve
 - \$6,000 – Cust Community Centre Gardens
- 3.2. This means that the Board has **\$27,010 remaining** yet to be allocated within the 21/22 financial year.
- 3.1. At the request of the board, Greenspace Community Engagement Officer Grant Stephens ran a workshop with the Board which included information about what had previously spent, what is available to spend and information on some potential ideas. As a response to this workshop, the board requested a detailed report regarding four projects as discussed below.

4. **ISSUES AND OPTIONS**

- 4.1. The Board requested a report on the following projects,
- 4.2. **Cust Domain Seat and Goal Post**
- 4.3. Following a submission from Bernard Kingsbury to the Board relating to ideas for Cust Domain, the Board requested a report on two potential projects for this domain. These were; the installation of a park bench seat in the north western end of the domain and the addition of a single rugby post for practice kicking within the domain.
- 4.4. Staff met with Bernard Kingsbury (Secretary Cust Domain Advisory Group) at the domain to discuss this proposal and have identified a location on the below plan for the potential seat and rugby post.

Seat

- 4.5. Staff discussed types of seats and together believe this should be a solid, natural looking seat which would fit within the local rural setting. An example of this type of seat is shown below which have been successfully used both in our coastal parks and at Ohoka Domain. These are solid macrocarpa benches similar to the bench below.



- 4.6. To purchase and install one of these seats in this location would cost \$3,000. Should the Board choose to allocate money to a seat within Cust Domain, staff would liaise directly with the Advisory Group to determine the exact location for the seat.

Rugby Posts

- 4.7. Cust Domain is classified as a Sports and Recreation Reserve so the provision of rugby posts is appropriate to the intended use of such a reserve. While the installation of rugby goal posts within this reserve would provide additional recreational opportunity to the community, it is also important that this does not preclude people using the reserve for other existing sports and recreation pursuits.
- 4.8. Staff considered whether there was a need for two posts to enable a full game of rugby or soccer to be played within the reserve or just the one used mainly for practice. Staff have looked at the open areas available within the domain and determined that the open space is not sufficient to allow a full rugby field. Furthermore, the intention behind this installation would be to encourage practice and social recreation rather than providing additional bookable fields for rugby or soccer within the region. Staff therefore recommend that if the Board would like to install rugby posts, this would be a single traditional post located to allow for practice.



- 4.9. The decision on the exact location of a rugby post would need to be made in consultation with the Cust Domain Advisory Group. A combination rugby/soccer post as typical in many of our reserves is estimated to cost \$2,500 including installation.
- 4.10. **Passchendaele Walkway Commemorative Seat/Planting**
- 4.11. Staff have been working with the Passchendaele Walkway Trust and the RSA who would like to develop the landscape along the sides of this pedestrian linkage which runs between Kaiapoi and Rangiora. The trust are developing a conceptual staged plan for the length of the track but would like to place a commemorative seat at each end of the track along with some planting behind the seat. The RSA has approved \$1000 towards each of these seats and the Trust would appreciate if the Rangiora Ashley Board would consider funding the remaining of this seat and planting for the seat at the Rangiora end of the path. As similar request is being made to the Kaiapoi Tuahiwi Community Board for the seat at their end of the path. An exact location has not been currently determined for this seat however should funding be approved, staff will meet with the Trust and RSA to identify the most appropriate location at the Rangiora end.
- 4.12. The RSA have some timber sourced and are keen to work with the MenzShed to build the seat. Staff estimate that the cost of building a seat, installation and a small number of native plants along with a tree for shade planted behind would be approximately \$4,200. Should the Board chose to approve this project, this would require an allocation of \$3,200 be provided to the Trust as a Grant which they can use to get the seat made/installed. Greenspace staff would work with them to plant the plants at the same time of installation and to ensure all appropriate health and safety measures were met.
- 4.13. **Townsend Fields Seat;**
- 4.14. The final project requested by the Board was the opportunity to install a park bench seat within the new Townsend Fields subdivision – namely in the stormwater management area. While part of this subdivision, located in the West of Rangiora is still under construction by the developers, the section including the stormwater management area has come across into WDC ownership already and is being well utilised for walking and recreation by the surrounding community. A seat within this space would likely be well used and appreciated while also adding to the accessibility of this space to all users. Staff have been to look at the area and identified a suitable site for this seat to be installed as shown on the map below with the red marker.



- 4.15. This location is open to the track, approximately half way round and has a great view over the wetland and holding pond where ducks are often swimming. Staff would recommend a similar style of seat to that suggested for Cust Domain would be appropriate in this setting dominated by native plantings and waterways as shown below. The cost for this seat including installation would be \$3,000.



4.16. **Implications for Community Wellbeing**

There are implications on community wellbeing by the issues and options that are the subject matter of this report. It is one of our Community outcomes that the community's cultures, arts and heritage are conserved and celebrated. The seat on the Passchendaele walkway would be the starting point of a much larger project to help share the history and heritage with which this path is named. The other two seats would support and encourage people to walk within these spaces and provide a space to rest, relax and reflect during recreation. These seats also provide an important function of supporting accessibility into spaces for those who would struggle to make the whole journey round (either the domain or the stormwater area).

- 4.17. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. The Passchendaele Trust and RSA are very interested in the seat and planting project at each end of the track and staff would continue working with them should budget be approved to identify the final location and to coordinate the installation. Staff have spoken to Bernard Kingsbury from the Cust Domain Advisory Group who raised this project to the Board on behalf of the group. The location of the seat and rugby posts has been determined on site alongside Bernard to ensure neither would have a negative impact on other users of the domain. Should budget be approved by the Board, staff would confirm the exact location on site with the group at time of installation.

Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. As the effects of all four projects are positive and have come about from interest raised through the community. Staff do not believe that additional consultation is required.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report.

This budget is included in the Annual Plan/Long Term Plan as the Rangiora Ashley General Landscaping Budget (101045.000.5224). There is currently \$27,010 remaining to allocate to projects within this financial year. Staff have estimated the cost of the four projects under consideration to be as follows;

Cust Domain Rugby Post:	\$2,500
Cust Domain Seat:	\$3,000
Passchendaele Seat and Planting	\$2,200
Townsend Fields Seat	\$3,000

All projects are suitable and appropriate for allocation from this budget and there is sufficient budget to cover the total sum of \$10,700. This would leave \$16,310 remaining within the Budget. Staff are aware that the Board are also interested in utilising the General Landscaping Budget towards the development of town entrances and therefore would recommend that the Board carries over the remaining \$16,310 into the 22/23 financial year with a view that combined with the next year's budget, this would provide a healthy budget for the development of the next town entrance.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts. Both projects will require materials to be sourced for their construction. Staff work hard to ensure that where possible materials are either re-used, locally sourced or of a high durability. The seats for the Passchendaele walkway are planned to be made using mainly donated wood and in all cases, the installation contractors would be local to the district.

6.3 **Risk Management**

There are not risks arising from the adoption/implementation of the recommendations in this report.

6.3 **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

All projects require work to be undertaken within Council reserves (and/or Road reserves) and in particular holes being dug and the use of tools and/or machinery. If approved, staff would require any contractors to be Sitewise approved and to submit an appropriate health and safety plan (Site Specific Safety Plan - SSSP). This would need to be approved by the project manager prior to construction beginning on site. As they are in the road reserve, the entrance signs will likely require traffic management plans should the Board approve allocation towards these projects.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

7.3. Cust Domain is a Sports and Recreation Reserve which is managed under the Sports and Recreation Reserves Management Plan. This sits under the Reserves Act 1977. Both the rugby post and the seat are consistent with the outcomes of this management plan. The inclusion of signage in this reserve is approved within this plan.

7.4. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Public spaces and facilities are plentiful, accessible and high quality

- There is a wide variety of public places and spaces to meet people's needs.
- There are wide-ranging opportunities for people to enjoy the outdoors.

The distinctive character of our takiwa – towns, villages and rural areas is maintained.

- Our rural areas retain their amenity and character.

The community's cultures, arts and heritage are conserved, developed and celebrated

- Heritage buildings and sites are protected and the cultural heritage links with our past are preserved

7.5. **Authorising Delegations**

The Rangiora Ashley Community Board have the delegated authority to approve the allocation of the Rangiora Ashley General Landscaping Budget.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06 / 220221023266

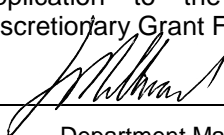
REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD


DATE OF MEETING: 9 March 2022

FROM: Kay Rabe, Governance Adviser

SUBJECT: Application to the Rangiora-Ashley Community Board's 2021/22 Discretionary Grant Fund

SIGNED BY:
(for Reports to Council or Committees)

 Department Manager

 Chief Executive

1. SUMMARY

1.1. The purpose of this report is to consider an application for funding received from:

Name of Organisation	Purpose	Amount requested
Southbrook Netball Club	Towards hall hire, equipment storage costs and the purchase of 'Player of the Day' trophies.	\$500
Total:		\$500

Attachments:

- i. Application from Southbrook Netball Club (Trim 220217021300)
- ii. Spreadsheet showing previous two years grants.
- iii. Board funding criteria 2021/22. (Trim Ref: 210603089776).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220221023266.
- (b) **Approves** a grant of \$..... to the Southbrook Netball Club towards the cost of hall hire, equipment storage costs and the purchase of 'Player of the Day' trophies.

OR

- (c) **Declines** the application from the Southbrook Netball Club.

3. BACKGROUND

3.1. The **Southbrook Netball Club** is seeking funding towards the hire of the hall at Southbrook Community Sports Club, meeting room hire, equipment storage space and the purchase of "Player of the Day" trophies for the junior teams.

3.2. The current balance of the 2020/21 Discretionary Grant fund is \$12,220.

4. **ISSUES AND OPTIONS**

Southbrook Netball Club (the Club)

- 4.1 The Club is one of 19 clubs that play at the North Canterbury Netball Centre in Rangiora. The Club has been in existence for many years, and currently 61 players and their families belong to the Club. Club members come from all over North Canterbury and the Club caters to all age groups, from future Ferns (Years 3 – 6) through Player Development Programmes (Years 7-8) up to adult grade games.
- 4.2 The Club is requesting funding to assist with the hiring of the Southbrook Community Sports Club Hall for its Prize Giving function later in the year, for equipment storage space and to replace the Player of the Day trophies for the junior games.
- 4.3 The prize giving function will only be held at the end of the season, and it is expected that by then fewer Covid restrictions will be in place. However, if current Covid restrictions still applied at the end of the session, then the Club would hold separate prize giving events for the senior and junior sections.
- 4.4 While the Club could request members to store equipment at their homes it would be more efficient to have all the equipment are stored in a central space where all members could access the equipment. Also due to the Club's success, more senior teams have been added to the Club which led to an increase in equipment which takes up a substantial amount of space.
- 4.5 The Player of the Day trophies, which motivate and encourage junior players need to be replaced as many of them are broken, and all the trophies depict a soccer ball rather than a netball. All trophies will remain the property of the Club.
- 4.6 The Club believes that if children are motivated and involved in sport, they will always strive to achieve their best. The Club has seen the benefit of an increased level of engagement and motivation from those who have joined 'FutureFERNs' and the Club's Player Development Programme. Netball as a team sport, has many benefits for junior participants, developing strong resilient players that strive for achievement and who understand responsibility will positively impact the larger community in time.
- 4.7 Yearly subs are paid by members which used to cover most of the Club's running costs, however with the move of some of the teams to the Mainpower Stadium has almost doubled the costs in recent years. The Club is reluctant to increase its subs, especially in the current social and economic pressures on the community. If this application is unsuccessful Club members will have to store the equipment at their homes, and alternate arrangements will be made with regards to the prize giving event. This would also require a renewed focus on fundraising, which could have detrimental effect on the players and their families. The Southbrook Netball Club previously received \$300 funding from the Board in 2020 for hall hire and storage costs.
- 4.8 The Board may approve or decline grants as per the grant guidelines.
- 4.9 There are implications on community wellbeing by the issues and options that are the subject matter of this report as encouragement of physical activity for children is a desirable community outcome.
- 4.10 The Management Team has reviewed this report.

5. **COMMUNITY VIEWS**

5.1 **Mana whenua**

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

There are no groups and organisations, other than the Southbrook Netball Club likely to be affected by, or to have an interest in the subject matter of this report.

5.3 **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report. However it should be noted that encouragement of physical activity for children is a desirable community outcome.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

The 2021-31 Long Term Plan includes budget provision for the Rangiora-Ashley Community Board to approve grants to community groups up to a total of \$9,870 in the 2021/22 financial year. An amount of \$7,098 was carried forward from the 2020/21 financial year, thereby bringing the Discretionary Grant Fund to a total of \$16,968 for this financial year. The Board currently have \$12,220 funds available.

The application criteria specify that grants are customarily limited to a maximum of \$500 in any one financial year (July to June), even though a group can apply up to twice in a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups, if decided benefits exceed Board resolved values.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

All health and safety related issues will fall under the auspices of the Southbrook Netball Club.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

Groups applying for Board Discretionary Grants 2021/2022

Name of Group: Southbrooke Netball Club

Address: c/o 44 Rowse Street, Rangiora 7400

Contact Person within Organisation: Tonya Bristow

Position within Organisation: Secretary

Contact phone number: 027 664 9694 Email: southbrookenetball@gmail.com

Describe what the project is and what the grant funding be used for? (Use additional pages if needed)

Hall hire for our annual prize giving and for storage of our netball gear for our community games. Purchase of 8 "player of the day" trophies for our junior teams. These will remain the property of the club.

What is the timeframe of the project/event date? ASAP

Overall Cost of Project: \$512.30 Amount Requested: \$500

How many people will directly benefit from this project? 150+

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical) Cultural/ethnic minorities District
 Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley 100% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

We will need to source the funds to pay for an alternative location for our annual prize giving and see if a member can store our equipment and netball gear at their home.
We will need to raise funds to buy new trophies and to reuse our old trophies (all of which have a soccer ball on them, not a netball so always attract negative comments).

What are the direct benefit(s) to the participants?

Community connection and a sense of whanaungatanga/belonging.
Knowledge that netball equipment is safely stored and easy to access for club members.
Sense of pride with receiving a netball award.

What is the benefit(s) to your organisation?

Ability to use central community facility for annual prize giving and meetings through the year, as well as a safe location to store our equipment.
Fit for purpose trophies leading to sense of pride in junior players.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Fostering a sense of community in these uncertain times with Covid.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

None. Our families pay subs that cover most of our running costs. However, the move to Mainpower stadium for some teams this year has seen costs increase. External funding allows us to take pressure off our members, especially with the increase in living costs recently.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

2020 - \$300 for annual prize giving + equipment storage.

- Enclosed Financial Balance Sheet and Income & Expenditure Statement (compulsory - your application cannot be processed without financial statements)
- Supporting costs/quotes
- Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
- I declare that all details contained in this application form are true and correct to the best of my knowledge.
- I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
- I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: _____ Date: 30-1-22



5 February 2022

To the Rangiora-Ashley Community Board

APPLICATION FOR FUNDING

This letter is to support an application by Southbrook Netball Club for a grant from the Rangiora-Ashley Community Board. The grant will be used to assist with hire fees for our annual prize giving, to store our netball gear for our community games and to replace player of the day trophies used for our junior teams.

Southbrook Netball Club is one of 19 clubs that play at the North Canterbury Netball Centre in Rangiora. The Club has been in existence for many years, and we currently have 61 players and their families belonging to our Club. Our Club members come from all over the North Canterbury area, and we cater to all age groups, from futureFERNs (Years 3-6), through Player Development Programs (Years 7-8), up to adult grade games.

At Southbrook Netball Club, our Junior teams follow Netball NZ's player-centric program, designed for 5-12 year olds (Years 1-8). This age group is where netball starts, and we look to provide a program that best meets their needs. We aim to make netball enjoyable and fun, to provide consistency of delivery with challenges and opportunities to experience the joy of achieving within a safe and supportive environment. Netball as a team sport has many benefits for junior participants that contribute to their holistic development. Developing strong, resilient players that love to learn are qualities that will continue to benefit them as adults.

Our club is of the belief that if children are motivated and involved in sport, they will always strive to achieve their best. At Southbrook Netball Club, we have seen the benefit of an increased level of engagement and motivation from those who have joined futureFERNs and the Player Development Program then choosing to stay with the club as young adults.

For several years, we have been linked with the Southbrook Sports Club. We pay an annual fee that allows us to use their facilities for our annual prize giving and store our netball gear that we use for our community games there. Unfortunately, because we have been successful in having more Senior teams, these costs have almost doubled in recent years. We have to make the difficult decision about leaving the Southbrook Sports Club as the cost is becoming too high to ask our members to cover along with other annual costs, especially in the current climate with increasing living costs and the pressures of Covid. Our volunteer committee would then have to find a location each year to hold our prize giving and face the pressure each year of finding a family willing to store our netball gear. There is quite a bit so it would take over a large part of someone's house.

We also want to replace our old player of the day trophies for our junior teams. Many of them are broken and all of them have a soccer ball on them, rather than a netball. It is important that our junior players feel a sense of pride and belonging to our club. All trophies will remain the property of the club.

We are asking the Rangiora-Ashley Community Board for funding of \$500.00 (GST inclusive). If our application were successful, we would acknowledge your support using a range of media:

- Our newsletter that goes out to all families.
- Our public Facebook page: <https://www.facebook.com/SouthbrookNetballClub>
- Our annual prize giving.

Thank you for your consideration. If you require further clarification, please feel free to contact me on my cell phone (027 664 9694) or by email (southbrooknetball@gmail.com).

Yours faithfully

Tonya Bristow – Secretary

BOOTS *n* All

Suite 7 / 65 Percival Street Lilybrook Rangiora 7400
P 03 313 8523 bootsnallnc@xtra.co.nz
GST No. 51-153-138

15th February 2022**Quote for Southbrook Netball Club**

c/o 44 Rowse Street, Rangiora
027 664 9694
southbrooknetball@gmail.com

Netball Player of the Day trophy x 8 and engraved \$188.00

Total

Total includes GST of \$24.52

\$188.00

TAX INVOICE

To Nicky Schluter
Invoice Number INV-0383
Reference Southbrook Netball Club
GST Number 067-615-360
Issued 24 August 2021

From Southbrook Community Sports
 Club Inc
 PO Box 474
 Rangiora 7440
 NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
Netball 2021 season 2 senior teams	2.00	100.00	200.00
41 junior players	41.00	2.00	76.00
Subtotal		282.00	
Total GST 15%		42.30	
Total NZD			324.30

PLEASE TAKE NOTE OF NEW BANK ACCOUNT NUMBER
 Direct Credit Payments to: 02-0876-0286795-083

Greer Smith

From: Southbrook Netball Club <southbrooknetball@gmail.com>
Sent: Wednesday, 16 February 2022 7:34 PM
To: IM Staff
Subject: Rangiora-Ashley Community Board application
Attachments: SouthbrookNetballClubCommunityBoard.pdf; Quote for hall hire.docx; Southbrook Netball Feb 2022 Boots n All.pdf; Fin Statement as at September 2021.xlsx; Rangiora-Ashley cover letter.docx

[THIS EMAIL IS FROM AN EXTERNAL SOURCE] DO NOT CLICK links or attachments unless you recognise the sender email

Kind regards

Tonya
Southbrook Netball Club

Southbrook Netball Financial Report

Period from 25/07/2021 - 28/9/2021

Opening Balance	Cheque Account	\$	8,094.15
<u>Income</u>			
30/07/2021 Interest		\$	0.29
31/08/2021 Interest		\$	0.35
<u>Outgoing</u>			
26/08/2021 Southbrook Sports Club		-\$	324.30
7/09/2021 Greenbay Limited		-\$	3,100.00
8/09/2021 Boots N All		-\$	230.80
21/09/2021 NCNC		-\$	159.39
Closing Balance	Cheque Account	\$	4,280.30

Opening Balance	Savings Account	\$	1,673.90
<u>Income</u>			
30/07/2021 Credit Interest		\$	0.07
31/08/2021 Credit Interest		\$	0.07
Closing Balance	Savings Account	\$	1,674.04

Opening Balance	Cash on Hand	\$	70.00
<u>Income</u>			
<u>Outgoing</u>			
24/09/2021 Leaving Gift		-\$	25.00
Closing Balance	Cash on Hand	\$	45.00

Board Funding for the 2020/21 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
		Council Allocation 10,630 + Carry forwards \$5,000 = \$15,630				\$ 15,630.00
8-Jul	No applications considered					
12-Aug	No applications considered					
9-Sep	Reflections Community Trust	Advertising	Decline	\$460	\$0	\$ 15,630.00
9-Sep	North Canterbury Indoor Bowls	Hall hire		\$800	\$500	\$ 15,130.00
14-Oct	Ashley Playcentre	Sandpit toys	5/05/2021	\$500	\$500	\$14,630.00
14-Oct	North Loburn School	Equipment and compost	25/03/2021	\$494	\$494	\$ 14,136.00
14-Oct	Cust-West Eyreton Playcentre	Tablet and Artwork	18.06.2021	\$500	\$500	\$ 13,636.00
14-Oct	Waimakariri Combined Friendship Club	Subsidise a day to Ashburton	Decline	\$500	\$0	\$ 13,636.00
14-Oct	Community Wellbeing North Canterbury Trust	Dishwasher		\$500	\$500	\$ 13,136.00
14-Oct	SeniorNet North Canterbury	Internet Banking Seminar	18.02.2021	\$120	\$120	\$ 13,016.00
11-Nov	Rangiora Toy Library	Pikler Triangle	11.03.2021	\$494	\$494	\$ 12,522.00
9-Dec	Southbrook Netball Club	Hall hire	10.05.2021	\$300	\$300	\$ 12,222.00
9-Dec	North Canterbury Athletic Club	Hall hire and storage	18.12.2020	\$1,139	\$500	\$ 11,722.00
12-Feb	Oxford Community Trust	costs for hosting a Wellbeing Networking Retreat	17.06.21	\$ 500.00	\$500	\$ 11,222.00
12-Feb	North Canterbury Pride	Host LGBTIQ social event		\$250	\$250	\$ 10,972.00
10-Mar	Waimakariri Arts Trust	Towards Advertising costs		\$500	\$500	\$ 10,472.00
10-Mar	The Hope Community Trust	Towards purchase of a lawn mower.		\$500	\$500	\$ 9,972.00
10-Mar	SeniorNet North Canterbury	Towards the cost of Internet Banking seminars	10.06.2021	\$100	\$100	\$ 9,872.00
10-Mar	TimeBank Waimakariri Inc	Towards co-hosting Back to Basics Waimakariri		\$500	\$500	\$ 9,372.00
14-Apr	Rangiora Menz Shed	Towards the purchasing of a bench top router		\$500	\$500	\$ 8,872.00

Board Funding for the 2020/21 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
12-May	North Canterbury Basketball	Towards the purchase of a manual score bench and sore cards		\$489	\$489	\$ 8,383.00
12-May	Fernside Netball Club	Towards the purchase of equipment bags		\$525	\$525	\$ 7,858.00
9-Jun	Okuku Pony Club	Towards the purchase of new jump rails		\$500	\$500	\$ 7,358.00
9-Jun	NC Federation Womens Institute	cost of hall hire and craft supplies		\$260	\$260	\$ 7,098.00

GOVERNANCE

Rangiora-Ashley Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

Continued over page

Criteria for application

- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Grant funding will not be allocated for events/projects that have already occurred.
- Generally funding grants will be a maximum of \$500 in any one financial year (July 2021 to June 2022) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- Priority is to be given to groups with strong links with the Rangiora-Ashley community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page summary balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An Accountability Form must be provided to the Council outlining how the funds were applied, within three months after the event or completion of the project, when funds are spent. A new application will not be accepted until the Council receives the Accountability Forms for previous funding granted. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for, the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Post to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

Email: records@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06/ 220119005456

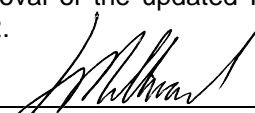
REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 9 March 2022


FROM: Kay Rabe, Governance Adviser

SUBJECT: Approval of the updated Rangiora-Ashley Community Board Plan 2020-2022.

SIGNED BY:
(for Reports to Council, Committees or Boards)



Department Manager



Chief Executive

1 SUMMARY

This report seeks the Rangiora-Ashley Community Board's (the Board) approval of the updated Rangiora-Ashley Community Plan 2020-2022. Note that a new Community Board Plan will be developed for the next term commencing in November 2022 and completing in 2024.

Attachments:

- i. Updated Rangiora-Ashley Community Board Plan 2020-2022 (Trim Ref: 22022023824).

2 RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220119005456.
- (b) **Approves** the updated Rangiora-Ashley Community Board Plan 2020-2022 (Trim: 22022023824).
- (c) **Authorises** the Chairperson to approve the final version of the Rangiora-Ashley Community Board Plan 2020-2022, if any further minor editorial corrections are required.

3 BACKGROUND

- 3.1 This Community Plan (the Plan) for the Rangiora-Ashley Ward was developed by the Board elected in October 2019, reviewed annual and last approved in February 2021.
- 3.2 The Plan is reviewed on an annual basis, so that the Board can assess how it is progressing with its objectives and any feedback from the community. The Chairperson will report back to the Council annually on the Board's progress.

4 ISSUES AND OPTIONS

- 4.1 The Plan was developed with input from Board members who communicate with local residents, community leaders and community organisations on a regular basis and are therefore in the best position to advocate for the interest of their communities.

- 4.2 The Plan sets out the objectives and goals the Board has for the Rangiora-Ashley Ward during its term. The importance of the Plan should not be underestimated, as the Plan is a vehicle by which the Board can inform the community about the elected members' purpose and key projects. It also ensures that the community's needs are presented to the Council in a consistent and planned manner and messaging conveyed through Annual and Long Term Plans.
- 4.3 Furthermore, the Plan includes the achievements of the Board as well as providing general information about the Board's discretionary grant, landscape budget and Council facilities. It will therefore assist the community to understand that their concerns are being heard and that they have a voice in local government decisions making.
- 4.4 The Plan will also serve as a promotional document for the Board and will be freely available from locations such as public libraries and service centres, as well as the Council website.
- 4.5 The Plan is reviewed annually and has been updated to include the Boards achievements during 2021 and progress on projects. The information contained in the Plan regarding the Board's Discretionary Grant, the Youth Development Fund, the Board's Landscaping Budget and Board meeting dates have also been updated in line with the 2021/22 financial year's information. The Board is therefore requested to review the amendments and adopt the updated plan.
- 4.6 If any further minor editorial corrections are needed, staff request that the Board resolves that the Chairperson may approve the final amended document on its behalf.
- 4.7 There are no social and cultural implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.8 The Management Team has reviewed this report.

5. COMMUNITY VIEWS

5.1 Mana Whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2 Groups and Organisations

There are no other groups and organisations, likely to be affected by, or have an interest in the subject matter of this report. However, the Plan was developed with input from Board members who communicate with local residents, community leaders and community organisations on a regular basis.

5.2 Wider Community

The wider community is not likely to be affected by, or have an interest in the subject matter of this report. However, the Plan highlights the objectives of the Board and progress towards these. It includes meeting dates and information regarding local services and elected members.

6 IMPLICATIONS AND RISKS

6.1 Financial Implications

Printing costs are covered by operational Governance budgets.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability or climate change impacts.

6.3 Risk Management

There are no risks arising from the adoption of the recommendations in this report.

6.4 Health and Safety

None.

7 CONTEXT**7.1 Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Local Government Act 2002 Clause 52.
Delegation to Community Boards, Part 3, S-DM 1041, Issue 10, as at 25 October 2016.

7.3 Consistency with Community Outcomes

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 Authorising Delegations

The Board is required by the Council to prepare and adopt a Community Board Plan that highlights the key issues, priorities and actions that the Board proposes to advance during the year.

DRAFT DOCUMENT

- Please note that all text in red indicates where the document has been updated.
- Any spacing/formatting issues will be rectified when converted back to publishing software.



Rangiora-Ashley Community Board

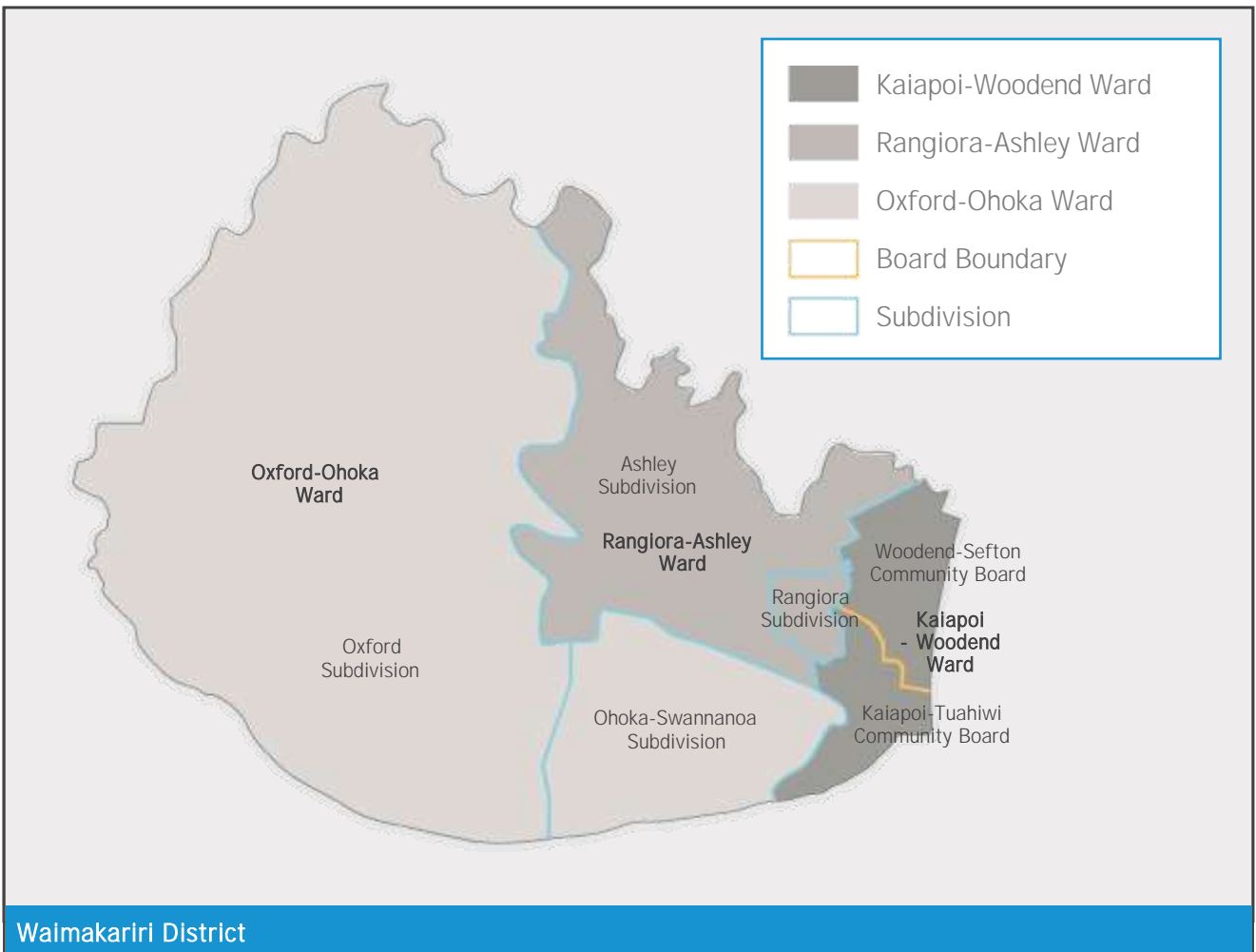
Community Plan 2020–2022





Ward	Population
Rangiora-Ashley Ward	26,700
Oxford-Ohoka Ward	13,050
Kaiapoi-Woodend Ward	24,900
Woodend-Sefton Community	9,240
Kaiapoi-Tuahiwi Community	15,650

* Representation statistics: 2020 population estimates



Chairperson's Message

Dear Residents

The Rangiora-Ashley Community Board area represents a mix of urban and rural properties, with a very diverse population and interests. Rangiora is the main centre. The ward boundaries extend west to include Fernside and Cust, and north over the Ashley River to include Ashley township, Loburn, North Loburn, Okuku, and west as far as the Garry River.

To ensure we elect Board members that reflect the needs of our diverse area, our ward is divided into two subdivisions for Board elections. At the next election, six members will be elected from urban Rangiora, and two from the rural areas. The four Councillors, elected from across the ward, are also appointed to the board. The sub division areas are determined on a population basis.

The Rangiora–Ashley Community Board is fully supportive of the many local community groups across our ward that do so much to ensure the needs and aspirations of our communities are met. We welcome them to come to one of our meetings to share their experiences, role, and requirements with us. The Board has a limited discretionary grant available, some of which may assist a group with a community project. We meet on the second Wednesday of each month.

Much of the Board's focus so far this term has been the continued development and improvements required in our ward. To achieve good outcomes, we are involved with Council and their committees dealing with such things as reserves, cycleways, water scheme improvements, road improvements in Southbrook, including an eastern by pass land designations. The Board also makes submissions to the Council on such matters as the Annual Plan and lately on the proposed new District Plan.

Some of our priorities are the continuation of the beautification of the town entrances, Southbrook traffic congestion, Rangiora parking, and the progress of the proposed future car park building. The Board also has been working on the development of the Milton Memorial Reserve to establish an arboretum, an exciting project involving Community groups, Council staff and the Board. This will become, over time, a major attraction.

The Racecourse quarry issue saw your Board make a successful submission against the proposal. This issue saw the Community Board, together with its community, put in the work and effort to stop a project that over 5,000 residents petitioned against.

A Community Board's main role is to look after issues within our ward, working with the Council for the betterment of the district. The Council seeks guidance and the Board's views on most issues affecting our ward. The Board has representatives on many community organisations, especially those owned or managed by the Council.

The Board welcomes your views, they are important to us. Don't hesitate to contact any Board member, the Board's Governance Advisor (Kay Rabe) or myself.



Jim Gerard QSO

Chairman

Rangiora–Ashley Community Board

About the Rangiora-Ashley Community Board

Rangiora-Ashley Community Board has eight elected members. Four Rangiora-Ashley Councillors are also appointed to the Board by the Council giving the Board a total membership of 12.

The purpose of a community board is to represent, and act as an advocate for the interests of its community on a local level.

The Rangiora-Ashley Community Board is not the Council nor is it a committee of the Council. The Board is independent and works collectively with the Council to achieve community goals. The Board is also responsible for any areas delegated to it by the Council, some of which include:

- Taking an overview of the Council's services and projects affecting the ward including: water supply, sewerage, storm water drainage, parks, recreational facilities, community activities, roading and traffic management projects
- Granting of leases or licences on reserves
- Providing grants to community organisations.

The Board also works to achieve the following:

- Providing positive leadership and facilitation of community projects
- Encouraging the community to participate in local decision making
- Advocating to the Council on key issues and priorities for the ward area, especially through the annual and longer term planning process
- Engaging with residents, groups, other Community Boards and the Council in seeking the best outcome for ward communities
- Ensuring consultation is fair and effective across the community
- Linking residents to essential Council services
- Advocating proactively to the Council on achievable long term goals.

If you are a resident or part of a local community group who wishes to raise any concerns or issues, please do not hesitate to contact a member of the Community Board for advice and help (see contact details provided on pages 6 to 7).

Performance Expectations 2020-2022

The Rangiora-Ashley Community Board has outlined the following expectations:

- Develop and promote the Community Board as a vehicle for local residents to seek assistance and advocacy in accessing Council services and consultation processes
- Develop positive working relationships with key Council staff and management
- Develop closer links and relationships with key groups in the Rangiora-Ashley Ward area, as well as with significant district-wide organisations
- Develop strategies for the increased involvement with the community
- Develop strategies for the Board to become an effective, cohesive voice in representing the community viewpoint at meetings and policy hearings
- Actively participate in Council business and the annual budget process to ensure equitable spending across the district whilst being mindful of rates affordability
- Advocate to ensure the ward has attractive streetscapes which enhance the visual profile of the community.



Recent Achievements

Southbrook Town Entrance Beautification

The Board have been working with Council staff to undertake a major beautification project of the Southbrook/Lineside Town Entrance. Over the past few years the Board has contributed approximately \$52,000 of its General Landscaping budget to this priority project and noted that roading improvements totaling \$300,000 would also be undertaken. This work is now complete with the final trees being planted towards the end of 2021.

Southbrook Road safety improvements

The Board is currently working with staff to improve safety for students and pedestrians in Southbrook Road, which includes funding from the Government's Innovative Streets programme. Consultation has occurred on the preferred option of traffic lights on the Southbrook/Coronation/Torlesse Roads intersection, with a one way layout through Denches and Marshall Streets, and traffic calming on Buckleys Road. The Board has endorsed this option, for construction in 2022/23.

Local roading projects

The Board has a strong commitment to all local roading projects within its Ward. Some of the upgrades achieved include Ivory Street, Cone Street, Flaxton Road, Flaxton/Fernside Intersection and Good Street redevelopment.

The Board has concerns regarding the state of rural shingle and gravel roads in the District and will be advocating that more maintenance is budgeted for during the Annual Plan process.

Millton Reserve

In 2021 the Board approved a master plan for the development of the wider Millton Reserve. This plan includes an arboretum, expansion to the dog park, an area for the future North Canterbury Model Railway Club and also for public toilets to be built. The Board are now working with staff as they implement this plan on site and a few community groups who are partnering in this project to help plant trees.

Park and Ride initiatives

The Board assisted with the Park and Ride initiative, working with Environment Canterbury and the Council to select appropriate locations. Three locations have been developed, being River Road, White Street and South Belt. This initiative was launched in January 2021 and is proving to be popular with commuters with a reasonable uptake being maintained.

Walking and Cycling Strategy

The Board supports the Walking and Cycling Strategy, and has a Board representative on the Walking and Cycling Strategy Reference Group. This Group is reviewing possible interconnecting routes throughout the district, encouraging residents to rethink their travel options.

A draft Walking and Cycling Network Plan has been developed as part of this project, providing connections throughout the district and aiming to cater for all levels of cyclist. The plan will be out for public consultation in February/March 2022.

Cust Community Centre

This is a project which has been in the implementation phase for the last year or two. The Board have been working with the Cust Community Centre Advisory Group to improve this centre and it now features a newly renewed and landscaped car park and entrance area, new public toilets and a refreshed look inside. Work is almost complete with the final job to replace the flooring in the hall which is to be scheduled in the early part of 2022.

Other recent Board activities

- Working with residents of the Charles Upton Drive on car parking issues
- Upgrade of Flaxton Road and the proposed new traffic circle at the intersection of Flaxton Road and Fernside Road to support safety initiatives
- Supported residents by submitting to stop quarrying at the Rangiora race course.
- Submissions to the Council and ECans Long Term Plans
- Submission to District Plan.

Objectives 2020-2022

Community

- Prompt assessment of discretionary grants
- Focus/identify the needs in our rural communities and increase linkage with them
- Lobby for improved infrastructure for modern technology ie mobility scooters and recharging stations
- Promote accessibility for all
- Park and Ride locations, implementation and monitoring.

Health and safety

- Support After Hours Health Services
- Find solutions for traffic congestion in Southbrook and ways to improve the school crossing
- Work on connecting current cycleways safely.

Environment

- Commit to protect and improve the local environment
- Promote the creation of a vibrant town centre and development of empty spaces.


Business

- Support Rangiora Promotions and Enterprise North Canterbury
- Encourage business and employment opportunities in the community areas
- BNZ corner site development
- Town Centre Review
- Support the development of the business district
- Advocate for improved parking initiatives within the Rangiora town centre and continue to support the Proposed Town Centre Car Parking Building scheduled in the LTP.

Recreation

- Continue to support groups for the wellbeing of our community through activities such as sport and recreation
- Development of community recreational spaces to encourage facility usage and participation in physical activity.
- Continue to beautify the town entrances with the focus on Millton Reserve.



Rangiora-Ashley Community Board members		
Member and contact details	Other responsibilities	
 <p>Jim Gerard, QSO Chair Mobile: 027 726 8555 Email: jim.gerard@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Rangiora Town Centre Plan Review Reference Group 	
 <p>Duncan Lundy Deputy Chair Email: duncan.lundy@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Garrymere Water Supply Advisory Group • Cust Rural Drainage Advisory Group 	
 <p>Murray Clarke JP Mobile: 027 513 7678 Email: murray.clarke@wmk.govt.nz</p>	<ul style="list-style-type: none"> • GreyPower North Canterbury • Waimakariri Health Advisory Group • Cust Water Supply Advisory Group 	
 <p>Sarah Lewis Mobile: 021 644 281 Email: sarah.lewis@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Southbrook Sports Club • Rangiora Croquet and Table Bowls Centre • Matawai Park Advisory Group 	
 <p>Morris Harris Mobile: 021 062 3895 Email: morris.harris@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Rangiora and Districts Early Records Society • Fernside Hall Advisory Group • Central Rural Drainage Advisory Group 	
 <p>Monique Fleming Mobile: 027 716 9380 Email: monique.fleming@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Waimakariri Access Group • Friends of Rangiora Town Hall • Keep Rangiora Beautiful 	
 <p>Jason Goldsworthy Mobile: 027 232 2726 Email: jason.goldsworthy@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Cust Community Centre Advisory Group • North Canterbury Neighbourhood Support • Cust and District HistoricalRecords Society Inc • Milton Memorial Reserve 	

Rangiora-Ashley Community Board members		
Member and contact details		Other responsibilities
	<p>Andrew Wells Mobile: 027 696 1213 Email: andrew.wells@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Town Centres Decorations and Lighting Working Group • Cust Domain Advisory Group • Loburn Domain Advisory Group
	<p>Cr Kirstyn Barnett Mobile: 021 312 230 Email: kirstyn.barnett@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Waimakariri Youth Council • Social Services Waimakariri Advisory Group • Garrymere Water Supply Advisory Group
	<p>Cr Robbie Brine Mobile: 021 027 74188 Email: robbie.brine@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Southbrook Sports Club • Solid and Hazardous Waste Working Party
	<p>Cr Joan Ward Mobile: 021 221 7021 Email: joan.ward@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Rangiora Promotions Management Board • Rangiora Airfield Advisory Group • Central Rural Drainage Advisory Group • Town Centres Decorations and Lighting Working Group • Town Association Organisation
	<p>Cr Paul Williams Mobile: 021 022 21364 Email: paul.williams@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Rangiora Airfield Advisory Group • Hurunui District Council – Ashley Rural Water Scheme Management Committee • West Eyreton, Summerhill and Poyntzs Road Rural Water Supply Advisory Group • Garrymere Water Supply Advisory Group • Town Centres Decorations and Lighting Working Group

Rangiora-Ashley Community Board Discretionary Grant

Each financial year (July to June) the Rangiora-Ashley Community Board is allocated funds to distribute, by application, to community-based organisations within their community area.

For the 2021/22 financial year the allocation for Discretionary Grant fund is \$16,970.

The criteria and application form is available from the Council's website:

https://www.waimakariri.govt.nz/_data/assets/pdf_file/0028/85825/OD-GOV-Form-008-Rangiora-Ashley-Discretionary-Grant-Application-Form-2021-2022.pdf

Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.

- The group should have strong links with the community area of Rangiora-Ashley
- Grant funding is limited to projects within the Board area or primarily benefiting the residents of the Rangiora-Ashley Ward
- The applicants should clearly state the purpose for which the money is to be used
- Money should primarily be used for capital or improvement works, for enhancement of the group, or towards the purposes of the group, including events involving community participation
- The applicant should submit a balance sheet which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received
- Where possible or feasible applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied for
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding

meeting by the Rangiora-Ashley Community Board

- Generally funding grants will be a maximum of \$500 in any one financial year (July to June), but the group can apply up to twice in that year, providing it is for different projects
- Examples of what is not funded are available on the application documents.

Application process:

- Application forms can be picked up at any of the Council's Service Centres
- Alternatively an application form can be printed, downloaded or completed online from the Council's website
- The completed application should be posted to:
Governance Team
C/- Waimakariri District Council, Private Bag 1005 Rangiora 7440
Or
e-mailed to: com.board@wmk.govt.nz
Or dropped in to your local Council Service Centre.



Waimakariri Festival of Colour

- Grant applications will be considered at each

Rangiora-Ashley Community Board grants to local community interest groups

The following grants have been made by the Rangiora-Ashley Community Board in the current financial year (1 July 2020–30 June 2021).

Group	Project	Amount
Southbrook School Board of Trustees	Whiteboard tables	\$500
Cust-West Eyerton Playcentre	Hiring a Birdlife Production	\$250
Waimakariri Older Person's Expo Committee	Older Person's Expo	\$500
Rangiora Playcentre	Installation of RCD unit at power board	\$500
Ashley Playcentre	Re-bark play area	\$500
McAlpines Pipe Band	Drum Sticks and refurbishment of side drums	\$500
Life Education Trust	Healthy Harold Program delivery	\$500
North Canterbury Swim Club	Best time Ribbons	\$500
Rangiora Community Patrol	Maintenance of Patrol Vehicle	\$500
Soroptimist of North Canterbury	Advertising costs for Christmas Tree festival	\$500

Board's General Landscaping Budget

The 2021/22 General Landscaping allocation for the Board was \$25,430. The Board had an amount of \$1,580 in the 2020/21 financial year that was unspent and therefore carried forward giving a balance of \$27,010 available for allocation. The allocation for the 2021/22 year is yet to be finalized, however, there are two current projects, shown below, which have previously been allocated budget and are now in the implementation phase.

The following projects have been funded through the Board's General Landscaping Budget:

Group/Project	Amount
Loburn Domain Memorial	\$10,600
Millton Reserve development	\$35,000



Waimakariri Winter Festival

Waimakariri Youth Development Grant

Purpose of the grant

In 2018 the Waimakariri Community Boards established the Waimakariri Youth Development Grant to support one or more young people seeking:

- To enhance young people's skills and strengths; especially self-worth, decision-making, good relationships, resilience, positive mental health, life-skills and leadership.
- To provide opportunities for young people to connect positively with their community in meaningful, practical ways.
- To help and benefit others.

General overview

Available to young people living in the Waimakariri District aged between 12 and 24 at the time of application. An annual grant of up to \$4,000 is available for allocation to suitable applicants in any one year. The Youth Development Grant Committee may award more than one grant up to a combined maximum of \$4,000 in a financial year (1 July 2019 to 30 June 2020). If the Youth Development Grant Committee does not award the maximum funding in November of a year, further applications will be called for.

Application process

Applications must be fully completed and supported by two references. For example teacher, school principal, employer, faith leader, youth worker or community group leader. One reference may be permitted from a member of the applicant's wider family. The next round of applications will be opening in September/October 2021. Information will be available on the Council website at: waimakariri.govt.nz/community/funding-and-grants/youth-development-grant

Selection process

The Youth Development Grant Committee includes the four Community Board Chairpersons and an appointee of the Waimakariri Youth Council. This Committee is the sole decision-making body.

Short-listed applicants will be expected to present their application to the Committee in person and to answer any questions that the Committee may have. Applicants will be expected to provide an overview of their proposed project/activity to the Committee and they may choose how to do this. The Committee members will ask all applicants a series of general questions to help them make a decision.

The Council staff will work with the successful applicant to formalise an agreement on how the grant will be paid to them. This is really important as the Committee needs to be sure that the grant is spent on the project/activities the applicant has told them about and to also provide additional guidance to our youth.

Previous recipients

Group	Project	Amount
Waimakariri Student Volunteer Army	Towards the costs of purchasing high visibility vests, work gloves, a first aid kit and on spades to do volunteer work within the community.	\$1,733
J Reyello, L Price and E Stokes	Towards attending the 2020 24-7 YouthWork National Training to be held from 29 June 2020 to 1 July 2020 in Wellington.	\$2,000

Where and When are Meetings Held?

Meetings are held on the second Wednesday of the month, commencing at 7pm.

The Rangiora–Ashley Community Board is fully supportive of the many local community groups across our ward that do so much to ensure the needs and aspirations of our communities are met. We invite you to contact the Board Adviser, or the Chairperson, and come and share your experiences, role and requirements with us.

Please contact the Chairperson or the Governance Team (com.board@wmk.govt.nz) approximately a week prior to a scheduled meeting. You are always welcome to contact Board members to discuss Council and community-related matters.

Agendas are available at Council Service Centres and on the Council website two working days before a meeting:

waimakariri.govt.nz/your-council/meetings

The 2022 meetings are scheduled for:

Date	Location
9 February	Council Chambers, Rangiora Civic Building
9 March	Online meeting
13 April	Online meeting
11 May	Online meeting
8 June	Council Chambers, Rangiora Civic Building
13 July	Council Chambers, Rangiora Civic Building
10 August	Council Chambers, Rangiora Civic Building
1 September	Council Chambers, Rangiora Civic Building

It is anticipated that online meetings will be held from March to June 2022 due to the community outbreak

Elections will be held in October 2022 and the meeting schedule for the new term will be published in November 2022.

Board members often take part in the activities of community organisations within the ward, as outlined in the contact details information on pages 6 to 7. If you would like to invite a Board member to a meeting please contact the Chairperson (jim.gerard@wmk.govt.nz) or the Governance Team on com.board@wmk.govt.nz.

The Governance Team can be contacted for assistance with:

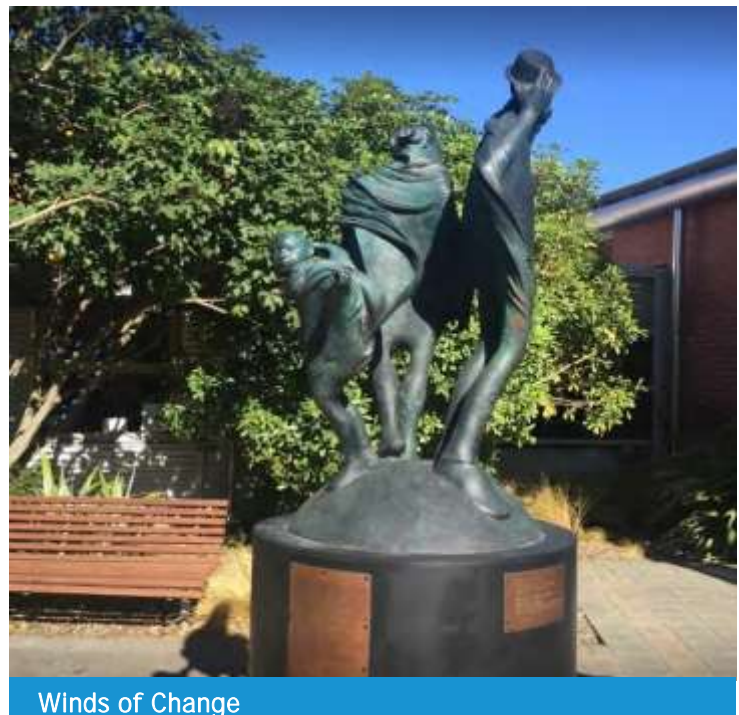
- Arranging Deputations
- Accessing Discretionary Grant Funding
- Accessing Youth Development Funding
- Access to Community Board documentation.

Governance Team contact details

Phone: 0800 965 468 (0800 WMK GOV)

Email: com.board@wmk.govt.nz

Post: 215 High Street, Private Bag 1005, Rangiora 7440



Winds of Change

of Covid in the District.
will be held online.

Interested in being a Candidate in this year's Local Body Elections

We are searching for leaders to shape our communities and be part of local district and community decision-making

Elections:

Elections will be held on 8 October 2022 to elect:

- (a) the Mayor
- (b) Councillors as follows:
 - Kaiapoi-Woodend Ward: four (4) Councillors
 - Oxford-Ohoka Ward: two (2) Councillors
 - Rangiora-Ashley Ward: four (4) Councillors
- (c) Five (5) members for the Kaiapoi-Tuahiwi Community Board.
- (d) Five (5) members of the Woodend-Sefton Community Board.
- (e) Six (6) members of the Oxford-Ohoka Community Board on the following basis:
 - 3 members by electors in the Ohoka-Swannanoa subdivision.
 - 3 members by electors in the Oxford subdivision.
- (f) Election of eight (8) members of the Rangiora-Ashley Community Board on the following basis:
 - 2 members by electors in the Ashley subdivision.
 - 6 members by electors in the Rangiora subdivision.

Candidate Eligibility:

A candidate for local authority elections must be:

1. Enrolled on a parliamentary electoral roll somewhere in New Zealand; and
2. A New Zealand citizen (either by birth or naturalisation ceremony).

Restrictions on candidates for local authority elections:

- (a) A candidate may not seek nomination for more than one ward of Council.
- (b) A candidate may seek nomination for Mayor and/or Council and/or a Community Board but may not also seek nomination for Canterbury Regional Council.

- (c) A candidate may seek nomination for Mayor and/or a Ward of the Council and/or a Community Board, but in the event that they are elected:
 - as Mayor and a Ward Councillor then they must be treated as having vacated the ward office.
 - as a Ward Councillor and a Community Board member then they must be treated as having vacated the Community Board office.
- (d) A candidate cannot be a person concerned or interested in contracts over \$25,000 with the territorial local authority. This restriction is waived if prior approval from the Audit Office is obtained.
- (e) An employee of a local authority who is elected as Mayor or Councillor must resign from his/her position as an employee of the local authority before taking up his/her elected position. This provision does not apply if an employee of a territorial authority is elected to a Community Board within the district of that territorial authority.
- (f) Evidence of NZ citizenship will be requested at the time of candidate nomination.

Nominations:

Nominations open on **15 July 2022** and close at **12 noon on 12 August 2022**.

Each candidate must be nominated on the official nomination paper available during normal office hours from the following places:

- All Council Service Centres.
- Or by phoning the Waimakariri District Council on 0800 965 468.
- Or from Council's web site www.waimakariri.govt.nz.
- Or contacting elections@wmk.govt.nz

If you have any questions please contact the Deputy Electoral Officer at elections@wmk.govt.nz.

Council Facilities and Contact Details



Service Centres

waimakariri.govt.nz

Rangiora Service Centre

215 High Street, Rangiora

Phone: 0800 965 468

Fax: 03 313 4432

Email: office@wmk.govt.nz

Opening hours

Monday to Friday: 8.30am to 5pm

Ruataniwha Kaiapoi Civic Centre

176 Williams Street, Kaiapoi

Phone: 03 375 5009

Fax: 03 327 8752

Email: kaiapoi@wmk.govt.nz

Opening hours

Monday to Friday: 9am to 5pm

Oxford Service Centre

34 Main Street, Oxford

Phone: 03 311 9005

Fax: 03 312 4833

Email: oxford@wmk.govt.nz

Opening hours

Monday to Friday: 9am to 5pm

Saturday: 10am to 12 noon

(Limited services on Saturday)

Community Centres

Online booking:

waimakariri.govt.nz/leisure-and-recreation/facilities/halls-and-meeting-venues

Woodend Community Centre

6 School Road, Woodend.

Pegasus Community Centre

Cnr Pegasus Main Street &



Tahuna Street, Pegasus

Libraries

libraries.waimakariri.govt.nz

Rangiora Library

Trevor Inch Memorial Library 141 Percival Street, Rangiora

Phone: 03 311 8901

Fax: 03 313 4650

Email: library@wmk.govt.nz

Opening hours

Monday to Thursday: 9am to 5pm

Friday: 9am to 7pm

Saturday: 10am to 2pm

Sunday: 1pm to 4pm

Kaiapoi Library

176 Williams Street, Kaiapoi

Phone: 03 375 5009

Fax: 03 327 8752

Email: library@wmk.govt.nz

Opening hours

Monday to Wednesday & Friday: 9am to 5pm

Thursday: 9am to 7pm

Saturday: 10am to 2pm

Sunday: 1pm to 4pm

Oxford Library

34 Main Street, Oxford

Phone: 03 311 9006

Fax: 03 312 4833

Email: library@wmk.govt.nz

Opening hours

Monday to Friday: 9am to 5pm Saturday: 10am to

12 noon



Aquatic Centres

waimakariri.govt.nz/aquatic-facility

Dudley Park Aquatic Centre

47 Church Street, Rangiora

Phone: 03 311 8905

Opening hours

Monday to Friday: 6am to 9pm

Saturday & Sunday: 7.30am to 7pm

Public Holidays: 10am to 7pm

Christmas Day: Closed

Kaiapoi Aquatic Centre

9 Cass Street, Kaiapoi

Phone: 03 375 5041

Opening hours

Monday to Friday:

6am to 3.30pm & 6pm to 9pm

Saturday & Sunday: 7.30am to 7pm

Public Holidays: 10am to 7pm

Christmas Day: Closed

Oxford Community Aquatic Centre

9 Burnett Street, Oxford

Phone: 03 311 8921

Opening hours

Summer only from late November

Monday to Friday:

8.30am to 6.30pm

Saturday & Sunday:

10am to 7pm

Public Holidays: 10am to 7pm

Christmas Day: Closed



Transfer Stations

Southbrook Resource Recovery Park

284 Flaxton Road, Rangiora

Phone: 03 313 5499

Resale Store: 03 313 5798

Opening hours

Monday to Sunday: 8.30am to 4.30pm

Public Holidays: Closed

Oxford Transfer Station

46 High Street, Oxford

Opening hours

Friday: 12.30pm to 4.30pm

Sunday: 12 noon to 4.30pm

Public Holidays: Closed

The Council has a number of other facilities and venues which can be found on the websites as provided below:

Halls and Meeting Venues:

waimakariri.govt.nz/leisure-and-recreation/facilities/halls-and-meeting-venues

Sports Grounds:

waimakariri.govt.nz/leisure-and-recreation/facilities/sports-grounds

If you are new to the district you may like to visit our website which provides information on a number of Council services:

waimakariri.govt.nz/community/new-to-the-district



215 High Street
Private Bag 1005
Rangiora 7440, New Zealand
Phone 0800 965 468
waimakariri.govt.nz

180528058516

WAIMAKARIRI DISTRICT COUNCIL**REPORT**

FILE NO and TRIM NO: GOV-26-11-06 / 220228026855

REPORT TO: Rangiora-Ashley Community Board

DATE OF MEETING: 9 March 2022

FROM: Jim Gerard, Chairperson Rangiora-Ashley Community Board

SUBJECT: Chair's Diary for February 2022

1. SUMMARY

DATE	EVENT / MEETING
Tuesday 1 February	<ul style="list-style-type: none"> • Community Board Chairs meeting • Council Meeting re Speed limits
Tuesday 8 February	<ul style="list-style-type: none"> • Agenda meeting with K Rabe • Town Centre Parking Briefing • Rangiora Promotion Association meeting
Wednesday 9 February	<ul style="list-style-type: none"> • Three Waters Zoom meeting • Rangiora-Ashley Community Board meeting
Monday 14 February	<ul style="list-style-type: none"> • Southbrook Road Working Group

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) Receives report No. 220228026855.

Jim Gerard QSO
Chairperson