WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA ON TUESDAY 15 AUGUST 2017 AT 4.00PM

PRESENT
Councillor R Brine (Chairperson), Mayor D Ayers, Deputy Mayor K Felstead, Councillors J Meyer, S Stewart and P Williams.

IN ATTENDANCE
Councillors D Gordon, W Doody (late arriving)
Messrs J Palmer, (Chief Executive), G Cleary (Manager Utilities and Roading), K Simpson (3 Waters Manager), C Roxburgh (Water Asset Manager), Mrs K Waghorn (Solid Waste Asset Manager), Ms J Fraser (Utilities Planner), O Davies (Drainage Asset Manager) and A Smith (Committee Advisor)

1 APOLOGIES
An apology from Councillor Brine for early departure at 5.30pm was received and sustained. The meeting subsequently finished before this time.

2 CONFLICTS OF INTEREST
No conflicts of interest were noted.

3 CONFIRMATION OF MINUTES
3.1 Minutes of a meeting of the Utilities and Roading Committee held on Tuesday 20 June 2017

Moved Deputy Mayor Felstead seconded Councillor Meyer

THAT the Utilities and Roading Committee:

(a) Confirms, as a true and correct record, the minutes of a meeting of the Utilities and Roading Committee held on Tuesday 20 June 2017.

CARRIED

4 MATTERS ARISING
There were no matters arising.

5 PRESENTATION
There were no presentations.
6 REPORTS

6.1 Water Conservation Strategy Implementation Summary for 2016/17 – Colin Roxburgh (Water Asset Manager)

Colin Roxburgh presented this report to provide an annual update to the committee on the implementation of the Council’s Water Conservation Strategy.

Following assessment of the average leakage figure district-wide, this figure equated to water loss of 18% of the water supplied to the network. This is less than the mandatory performance measure target of 22%. Some schemes didn’t meet the target which is where the Council will focus its work over the next few years. It has been found to be challenging actually measuring the leakage on some restricted schemes. It is planned to find a better way to measure estimated leakage on these schemes.

Water conservation education is an important part of the process and as part of the Community Awareness Programme in the 2016/17 year, there has been school education programmes to raise awareness of water conservation issues. 88 classroom sessions were held in schools and pre-schools in the 2016/17 year. There has also been participation in the SMART watering programme, which promotes smarter use of water throughout the region.

There is further investigations to be undertaken into the use of water metering. For several years there has been water use data being collected at approx. 114 sites, which were selected as potential high users, industrial and commercial sites. A report will come back to the Council with information from this investigation, as to whether there could be any rating for water use on this type of property. It was noted that previous Councils have not favoured having water metering, but it could be something that could be considered in future on a targeted property basis.

Mayor Ayers enquired on the benefits of having a desk top exercise to get an indication of what resources would be required for the introduction of water metering in the district and how much planning would be involved. Knowing what likely costs involved would be helpful. Colin said there was work started in 2010 on this, but further work would be undertaken to provide more current information and this will be reported back to the committee.

Deputy Mayor Felstead asked if there was information available from other neighbouring districts to compare the percentage figures of average water leakage of total water used across the district. Colin advised it is a mandatory performance measure that all Councils must report on. Staff will source the information from neighbouring authorities and provide it back to the committee.

Councillor Stewart expressed concern with the reported leakages and water losses in the water schemes across the district, highlighting the 91% leakage recorded at Summerhill Water Supply, stating this is totally unacceptable. It was asked what timeframe is suggested for getting this percentage down? Colin replied that this scheme is one of the schemes where a better way of measuring the leakage was needed and is being investigated. If there was instances of illegal connections to a water supply scheme, this would be reported as water leakage, because this is water that is going out that the Council can’t account for. The district wide figure of 18% does sound high, with a lot of water lost, but in terms of comparing this Council’s with others nationally, this is about middle of the range of percentages.
THAT the Utilities and Roading Committee:

(a) Receives report No. 170803082745.

(b) Notes the progress on the implementation of the Water Conservation, including the active leak detection and analysis work, Community Awareness Programme and investigations in water metering as documented in this report.

(c) Notes that Council is meeting its mandatory performance measure target set by the Department of Internal Affairs of achieving leakage of less than 22% of total water used, achieving an actual assessed leakage value of 18% across the district’s public water supply schemes.

(d) Circulates this report to the Community Boards for their information.

CARRIED

Deputy Mayor Felstead said there is obviously room for improvement but also understands that it is hard to source the leaks.

Councillor Stewart suggested that water metering needs to be considered by the Council and looks forward to the report coming back to the committee with information on this and the costs involved for updating the technology required.

6.2 Update on Cam River Enhancement Project – Janet Fraser (Utility Planner) and Owen Davies (Drainage Asset Manager)

Janet Fraser and Owen Davies presented this report with the annual update on the status of the Cam River Enhancement Project. The $100,000 of the fund already allocated has gone to Environment Canterbury and they will be bringing information back to the Cam River Enhancement subcommittee on Thursday. This is for planned works within Tuahiwi Stream and around the springs and headwaters of South Brook in the Fernside area.

Councillor Stewart questioned the information coming from Ecan and whether this already approved funding may need to be reviewed. Owen Davies replied that Council staff are working closely with Ecan staff, aligning any planned work with the recommendations in the Henry Hudson report and what Ecan proposes is acceptable to the sub-committee. There will be an opportunity to discuss this work at the next meeting of the Subcommittee on the 24 August, and to possibly adjust any funding to align that with what Henry has in his report.

THAT the Utilities and Roading Committee:

(a) Receives report No. 170803082835.

(b) Notes the Cam River Enhancement Fund has a value of $208,437 as at 3 August 2017.
(c) **Notes** $100,000 has already been allocated to projects in the Tuahiwi Stream and in Fernside, but has yet to be spent.

(d) **Notes** that staff will bring a report to the October meeting of the Utilities and Roading Committee detailing how the remainder of the budget will be allocated, following the Cam River Enhancement Fund Subcommittee meeting on 24 August 2017.

(e) **Circulates** this report and its attachments to the Kaiapoi-Tuahiwi, Rangiora-Ashley and Woodend-Sefton Community Boards.

Councillor Meyer is pleased to see this matter move forward and looks forward to improvements in the Tuahiwi Stream.

Councillor Stewart endorses the comments of Councillor Meyer and welcomes the adoption of the report from Henry Hudson. Councillor Stewart hopes that all authorities are working down the same path to achieve the same objectives and would be disappointed if other authorities don’t work to implement improvements as in Henry Hudson's report.

Councillor Brine noted the Tuahiwi Stream is a very important waterway, and noted the work that has already been undertaken by farmers along this stretch of water. There are improvements being made. It is good to see the fund being available to progress work and to make a difference. Councillor Brine believes there is now a much greater awareness of waterways and what goes in the waterways.

Councillor Meyer is very confident that the improvements to the waterways will be measurable.

7  **REPORT FOR INFORMATION ONLY FROM KAIAPOI-TUAHIWI COMMUNITY BOARD MEETING OF 19 JUNE 2017**

7.1  **Approval to Install Intersection Controls in Rich Street at Raven Quay** – Ken Stevenson (Roading Manager)

Moved Deputy Mayor Felstead Seconded Councillor Williams

THAT the report be received for information.

CARRIED

8  **PORTFOLIO UPDATES**

8.1  **Roading – Councillor John Meyer**

Regarding the switching on the traffic lights at Southbrook – Councillor Meyer noted that he had had discussions with residents who live in the vicinity of the intersection relayed positive comments from these residents.

8.2  **Drainage and Stockwater – Councillor Sandra Stewart**

There has been a full round of drainage advisory groups in June/July. At the recent meeting of the Water Race Advisory Group on 20 July, there was discussion on the use of race system to do a stream augmentation trial – inputting water upstream from Silverstream to supplement water flow. Councillor Stewart suggested that this Council staff need to be more aware of this trial.
Councillor Stewart noted the erosion of the banks of the stream at the corner of Flaxton Road, with pressure from the road and the run off from the industrial sites. The Council needs to show a lead to have some barriers, planting or something to stop the roadside slipping into the stream. Looks forward to seeing a report back from staff on what plans are in place.

8.3 Utilities (Water Supplies and Sewer) – Cr Paul Williams

In the wake of recent announcements of some water schemes in Hurunui to be chlorinated, the Hurunui District Council has been asked to advise if they have any plans to upgrade the Ashley Rural Water scheme to comply with Drinking Water Standards of New Zealand. The Ashley Rural Water Scheme currently has MIOX, which is an equivalent of chlorination.

8.4 Solid Waste– Cr Robbie Brine

Robbie advised, there has been approximately 3,000 submissions received in response to the public consultation on the Waste Management Minimisation Plan. Of these, currently 35 submitters have indicated they wish to speak to their submissions.

At this time, Gerard Cleary took the opportunity to introduce Chris Parton, who has recently been appointed to the Council in the role of Wastewater Asset Manager. The Chairperson welcomed Chris to the Council and wished him an enjoyable association with the Council and this Committee.

9 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved Councillor Brine seconded Councillor Meyer

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.1</td>
<td>Minutes of the public excluded portion of a meeting of the Utilities and Roading Committee 20 June 2017</td>
<td>Confirmation of Minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
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<tr>
<td>9.2</td>
<td>Report of Kitty Wagborn (Solid Waste Asset Manager)</td>
<td>Renewal of Waste Receipt Agreement with Transwaste Canterbury</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>
This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
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<tbody>
<tr>
<td>9.1 and 9.2</td>
<td>Protection of privacy of natural persons</td>
<td>A2(a)</td>
</tr>
<tr>
<td>9.1 and 9.2</td>
<td>To carry out commercial activities without prejudice</td>
<td>A2(b)ii</td>
</tr>
</tbody>
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CARRIED

**Resolution to Resume Open Meeting**

Moved Councillor Brine seconded Councillor Meyer

THAT open meeting resumes and that the resolution(s) made with the public excluded be made public.

CARRIED

9.2 **Renewal of Waste Receipt Agreement with Transwaste Canterbury – Kitty Waghorn (Solid Waste Asset Manager)**

Moved Deputy Mayor Felstead seconded Councillor Williams

THAT the Utilities and Roading Committee:

(e) **Receives** report No. 170728079952.

(f) **Approves** the renewal of the General Waste Receipt Agreement between the Waimakariri District Council and Transwaste Canterbury Ltd for a further three year term, to 30 June 2020.

(g) **Delegates** authority to the Chief Executive to sign the General Waste Receipt Agreement on behalf of the Council.

CARRIED

**Open meeting**

10 **QUESTIONS**

There were no questions.

11 **URGENT GENERAL BUSINESS**

There was no urgent general business.

12 **NEXT MEETING**

The next scheduled meeting of the Utilities and Roading Committee is Tuesday 17 October 2017.
There being no further business, the meeting closed at 4.55pm

CONFIRMED

______________________
Chairperson

______________________
Date

BRIEFING
At the conclusion of the meeting, staff gave an overview of the preparation and response to the storm event on the 21 July from a 3 Waters perspective, including outlining areas that will require further investigation and potentially upgrading works.