

MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA, COMMENCING AT 9AM ON TUESDAY, 2 SEPTEMBER 2025.

PRESENT:

Mayor D Gordon, Deputy Mayor Atkinson, Councillors A Blackie, R Brine, B Cairns, T Fulton, J Goldsworthy, N Mealings, P Redmond, J Ward and P Williams.

IN ATTENDANCE:

J Milward (Chief Executive), C Brown (General Manager Community and Recreation), K LaValley (General Manager), S Nichols (Governance Manager), A Haymes (Building Unit Manager), T Kunkel (Governance Team Leader), S Docherty (Policy and Corporate Planning Team Leader), L Mealings (Graduate Policy Analyst) and C Fowler-Jenkins (Governance Support Officer).

There were four members of the public present.

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

There were no conflicts declared.

3. ACKNOWLEDGEMENTS

Mayor Gordon acknowledged the passing of John Harris and his service to the Waimakariri District over many years. He was a big supporter of the Woodend Rugby Club, scouting, and other initiatives around Woodend. J Harris was also a renowned historian and author on the history of the Woodend area.

The Council observed a moment of silence.

Mayor Gordon acknowledged Emeritus Professor Murray Tilyard, who, through his work and commitment, had seen the Health Hub become a reality.

4. CONFIRMATION OF MINUTES

4.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday 5 August 2025

Moved: Councillor Ward

Seconded: Councillor Redmond

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the Waimakariri District Council meeting held on Tuesday, 5 August 2025.

CARRIED

MATTERS ARISING (from Minutes)

There were no matters arising.

5. DEPUTATIONS AND PRESENTATIONS

Nil.

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1 Muscle Car Madness Event 2026 – Resource Consent – J Millward (Chief Executive)

J Millward took the report as read, noting that approval was being sought to provide funding of up to \$15,000 for preparation of reports required to support the Resource Consent application for Muscle Car Madness event. As part of the partially Operative District Plan, provision was made for various events to be held at the Rangiora A&P Showgrounds, including Muscle Car Madness. The activity was provided for as a controlled activity, meaning consent must be granted. However, the event would also trigger noise rules in the partially Operative District Plan. The event owners were seeking assistance with noise control and planning advice to contribute towards the cost of the resource consent, noting that they would cover the other costs related to the consent. The event had become quite iconic over the last 34 years, bringing many benefits to the Waimakariri District.

Councillor Goldsworthy asked if there was an estimate of how much economic benefit Muscle Car Madness brought into the Waimakariri District. J Millward noted that exact figures were not available; however, considering the number of people attending the event and the activity it generated, the impact was substantial. It had also put Rangiora on the Muscle Car map.

Responding to Councillor Redmond's concern, J Millward confirmed that this would be a one-off financial assistance and that the resource consent would last indefinitely.

Councillor Fulton questioned whether the Council would still be measuring noise levels and conducting inspections at the Muscle Car Madness as part of its day-to-day business. J Millward advised that the report required to support the Resource Consent application would be an independent report highlighting the impacts of noise from the event on the surrounding properties.

Councillor Williams wondered why the Council was requiring Muscle Car Madness to obtain a noise consent. J Millward explained that all good District Plans included noise control measures, so the surrounding residents were protected from possible adverse effects of any event.

Moved: Mayor Gordon

Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** Report No. 250815151202.
- (b) **Approves** funding up to \$15,000 on production of GST Invoices, to include planning advice and consenting requirements that support a Resource Consent application for Muscle Car Madness.
- (c) **Notes** that the amount will be reimbursed from the General Rates Account.
- (d) **Notes** that the event will require several other reports, plans, and applications, including an event management plan, temporary traffic management plan, special alcohol license, etc., that the event organisers will fund.

CARRIED

Mayor Gordon noted that during the District Plan review, the Council was informed that Muscle Car Madness would more than likely need to go through a consent process. It was indicated that the consent process would not be complicated, as it was an existing event. However, it was found that the event would require an acoustic report and would also necessitate expert planning advice. Mayor Gordon observed that Muscle Car Madness was an iconic event that had been hosted for 34 years and had brought considerable benefits to the district. The event owners had demonstrated their commitment to mitigating the effects of the event over the years, including collaboration with the New Zealand Police, Council Roading staff, and the A&P Association to improve their operational practices. Mayor Gordon, therefore, supported the motion.

Councillor Cairns also supported the motion, commenting that the event was one of the largest Muscle Car shows in the Southern Hemisphere. The event had triggered noise rules in the partially Operative District Plan, which was an unintended consequence of the District Plan review process. Taking into consideration the economic benefit of the event for the Waimakariri District, he believed that the Council should assist the event owners. Furthermore, he could not recall any instance where Muscle Car Madness had applied for Council funding in the past; this cost was minimal to keep this iconic event in the district.

Councillor Williams summarily supported the motion because the need for a consent use had resulted from the District Plan review initiated by the Council. Muscle Car Madness was an iconic event that brought people from all over New Zealand and even Australia to the Waimakariri District. He noted that some of the fundraising they did benefited several charities in the Waimakariri District.

Deputy Mayor Atkinson noted that it was good that the partially Operative District Plan included noise control measures, so the surrounding residents were protected from the possible adverse effects of any event. Most councils had similar conditions in their District Plans to protect their communities. He acknowledged that Muscle Car Madness had been an iconic event that had been hosted for 34 years and had brought considerable benefits to the district. However, the nature of the event was such that it could cause a nuisance to the neighbouring residents, hence the requirement for consent. Nonetheless, Deputy Mayor Atkinson supported the motion.

Councillor Redmond commented that the Council needed to be an enabling Council that permitted and encouraged events such as Muscle Car Madness. He was therefore in support of the motion.

Councillor Mealings observed that the provisions in the partially Operative District Plan were to protect the ability of the A&P Association to hold events such as these. The Noise Chapter was a component of all new District Plans and established a national standard. She supported the motion because of the economic benefits that Muscle Car Madness brought to the Waimakariri District.

Councillor Fulton believed that the Council's support would provide some surety to the event owners. It would also assist in ratifying the existing operator for the event, who had done a good job working with the community.

In his right of reply, Mayor Gordon noted that the Deputy Mayor was correct; the Council was informed during the District Plan review that Muscle Car Madness would most likely need consent. The pathway for consent was indicated in the partially Operative District Plan; however, the requirements, potential costs and impact on the event owners became clearer throughout the process. He acknowledged that various organisations Muscle Car Madness had supported, and the number of groups in the Waimakariri District to which they provided financial support.

7.2 Minor Amendments to the Northern Pegasus Bay Bylaw – S Docherty (Policy and Corporate Planning Team Leader)

S Docherty spoke to the report, noting staff provided an operational update to the Community and Recreation Committee on the Northern Pegasus Bay Bylaw. The Committee approved a New User Agreement for aircraft landing at the Ashley Rakahuri Estuary. Approval was therefore being sought to make minor amendments to the Northern Pegasus Bay Bylaw. The proposed changes were intended to enable more straightforward interpretation and enforcement of the Bylaw concerning the Ashley Rakahuri Estuary.

Councillor Redmond noted that at the time of the Northern Pegasus Bay Bylaw review, the Hearing Panel had requested staff to engage with the Civil Aviation Authority (CAA) about the airspace above the Ashley Rakahuri Estuary. He queried if those talks were ongoing. S Docherty explained that the estuary currently did not have any status, so the Council committed in the Implementation Plan to examine its status as a separate entity. The expectation was that it would be much easier to have a conversation with the CAA once the estuary status had been established.

THAT the Council:

- (a) **Receives** Report No. 250722133691.
- (b) **Adopts** the Northern Pegasus Bay Bylaw 2025 (Trim: 250724136344).
- (c) **Notes** the Northern Pegasus Bay Bylaw 2025 (Trim: 250724136344) provides further clarification on restrictions to aircraft activity in the Ashley Rakahuri Estuary.
- (d) **Notes** the Northern Pegasus Bay Bylaw 2025 (Trim 250724136344) adds the Dog Control Act 1996 to the Bylaw, identifying legislation that enables the Bylaw.
- (e) **Notes** the Community and Recreation Committee approved the Ashley Rakahuri Estuary Aircraft User Agreement (Trim:250409062043) at the meeting on 26 August 2025.
- (f) **Notes** the Community and Recreation Committee received an update on progress of the Northern Pegasus Bay Bylaw Implementation Plan at the meeting on 26 August 2025 (Trim: 250806144978).
- (g) **Circulates** this report to Community Boards for information.

CARRIED

Councillor Blackie thanked staff for their work over the last 18 months. He believed that the Northern Pegasus Bay Bylaw 2025 was an excellent result.

7.3 **Addition to Building Act Delegations – Section 91** – A Haymes (Building Unit Manager)

A Haymes spoke to the report, noting that in June 2025, Internal Accreditation Assessment New Zealand undertook the Council's routine Building Consent Authority Accreditation Assessment. During that assessment, it was found that the delegation for Section 91 of the Building Act, 2004 (the Act), was not included in staff delegations. Section 91 of the Act allowed the Council to issue a Code of Compliance certificate where another Building Consent Authority issued a building consent. He noted this section of the Act was very rarely relied upon by the Council.

Councillor Fulton questioned whether the Section 91 delegation was an emergency power. A Haymes noted a conceivable situation where the delegation would be relied on was where another authority disagreed with an applicant about a Code of Compliance Certificate and refused to supply a certificate. He noted that private Building Consent Authorities were entering the market, and there was the potential for that to occur.

Councillor Redmond sought clarity on the Council's liability if it were to issue a Code of Compliance Certificate, where another Building Consent Authority issued a building consent. A Haymes explained the liability would be similar to if the Council had issued a building consent. The process of managing that application would involve a thorough review of the original building consent, ensuring that staff were satisfied that the building work was completed in accordance with it.

Councillor Redmond enquired if the Council would be compensated for the extra staff time for review of the original building consent. A Haymes advised that the Council had a standard application fee, and once the Code of Compliance processing was complete, it was charged at the cost the Council incurred for processing it.

Councillor Mealings enquired that even if the Council had this delegation, it was still the Council's choice to decline the application. A Haymes confirmed that the Council always had the option to refuse to issue the Code of Compliance Certificate.

Councillor Mealings asked if there had been any instances in the past where the Council had to use Section 91 delegations. A Haymes noted that it had not occurred in the past. Typically, when a dispute arose between the applicant and the Building Consent Authority, other processes were available for mediation, which involved submitting the matter to the Ministry of Business, Innovation and Employment for determination.

Moved: Councillor Goldsworthy

Seconded: Councillor Redmond

THAT the Council:

- (a) **Receives** Report No. 250822155594
- (b) **Notes** that the assessment by International Accreditation New Zealand identified the absence of the delegation of section 91 of the Building Act 2004 and acknowledges that the delegation is required to close out the IANZ assessment item to ensure ongoing Building Consent Authority accreditation.
- (c) **Notes** that the functions under Building Act Section 91 have not been required or performed by the BCA in the past, and the powers are rarely required, if ever.
- (d) **Approves** delegation of its powers under Section 91 of the Building Act 2004 to the General Manager Planning and Regulation and Environment by inserting the following section to the existing delegations:

Section	Delegation
91	Issuing Code Compliance Certificates, including where a building consent was issued by another Building Consent Authority

CARRIED

Councillor Goldsworthy supported the motion, noting that this was pre-emptively delegating to Council staff to deal with a situation that may crop up with the ever-changing landscape of the building regulation area. However, for the best part of 20 years, the Council had not had to deal with anything of this nature.

Councillor Redmond thought it was important that the Council's Building Unit retained its accreditation. The delegation of section 91 of the Building Act 2004 was a minor delegation that was rarely, if ever, likely to be used. He had confidence in the Building Unit to ensure that the Council was adequately protected. Councillor Redmond, therefore, supported the motion.

Mayor Gordon also supported the motion, as it made sense for staff to have the delegation if needed. He acknowledged the importance of the Council retaining its Building Consent Authority accreditation.

Councillor Fulton commented that the delegation of section 91 of the Building Act 2004 was minor; however, it was essential as it ensured the Council's Building Consent Authority accreditation, which was of value to the Council and community.

7.4 **Amendments to Standing Orders for Council, Committees, Sub-Committees, Joint Committees and Hearing Panels** – T Kunkel (Governance Team Leader)

T Kunkel spoke to the report, noting staff held a workshop session with the Council on 22 July 2025 to discuss some minor amendments to the Standing Orders. The input of the Councillors had been included in the amendments as contained in the agenda.

Councillor Fulton asked if the revised Standing Orders would change the way a Community Board could interact with the public. T Kunkel advised that the amended Standing Orders would not change the way the Community Boards conducted their meetings.

Councillor Mealings noted that a mover and seconder may reserve speech. She queried how that could be used. T Kunkel explained that a seconder had the right to defer their right to speak in terms of the current Standing Orders. It was proposed that the mover may listen to some debate before speaking; however, it was expected to happen rarely.

Councillor Redmond sought clarification on whether the proposed change to Item 4.6 in the Standing Orders would change the Council's current practice. S Nichols explained that overall, there were no substantive changes to Council practices. The minor amendments and additions were primarily proposed to make the Standing Orders more user-friendly and to ensure legislative alignment.

Councillor Redmond requested confirmation that the time allocated to deputations was changing from the current Standing Orders, which provided for ten minutes to a five-minute slot. S Nichols noted that the undated Standing Orders provided for speakers to speak for up to five minutes (excluding questions). However, the time allocated to deputations was a Council decision and was also at the discretion of the chairperson at a meeting.

The Council indicated a preference to retain the current 10minute timeframe for deputations.

Moved: Councillor Fulton

Seconded: Mayor Gordon

THAT the Council:

- (a) **Receives** report No. 250818151779.
- (b) **Adopts** the updated Waimakariri District Council, Committees and Sub-Committees, Joint Committees and Hearing Panels Standing Orders May 2023 (Trim 250818151937), effective from 4 September 2025.
- (c) **Recommends** that any proposed Standing Orders for Community Boards should be consistent with the Council, Committees, Sub-Committees, Joint Committees and Hearing Panels Standing Orders, except for those areas which relate specifically to Community Boards.
- (d) **Notes** that the Community Board's current Standing Orders (Trim 230314034912) remain active until they consider and adopt the proposed amendments to the Council's current Standing Orders at their inaugural meeting in late October 2025.
- (e) **Notes** that as part of the Council's induction process, new elected members and staff members will receive training in meeting protocol, including the Standing Orders.
- (f) **Circulate** this report to the Community Boards for information.

CARRIED

Mayor Gordon supported the motion as it made sense to update the Standing Orders to make them more user-friendly. He thanked staff for the work they did to make sure the Standing Orders were legislatively compliant. Mayor Gordon noted that Standing Orders were a living document and a guide for a meeting, to be used at the discretion of the Chairperson.

Councillor Redmond also supported the motion. He noted that he and Community Board Member Jim Gerard had reviewed the Standing Orders at the beginning of the term, which had been an interesting process. As part of the Local Government (Systems Improvements) Amendment Bill, the Government was proposing to issue standardised Codes of Conduct and Standing Orders which would apply to all councils; the current Standing Orders may therefore be short-lived. It was essential to have Standing Orders, as they encouraged the efficiency of a meeting, which was important.

In his right of reply, Councillor Fulton suggested that the intent behind Standing Orders was that the Council should have a safe, welcoming, and orderly operating environment where people who were not routinely attending Council meetings and speaking did not feel they were being demeaned or given an inadequate opportunity to speak.

8. HEALTH, SAFETY AND WELLBEING

8.1 Health, Safety and Wellbeing Report July 2025 to Current - J Millward (Chief Executive)

J Millward took the report as read, noting that there had been a spike in incidents for June/July 2025, but they appeared to be more weather-related rather than a particular problem that was occurring.

Responding to Councillor Cairns' question, J Millward advised that there was signage at the Rangiora Airfield urging users of the Rangiora Airfield to take into account aircraft coming in to land.

Moved: Councillor Ward

Seconded: Deputy Mayor Atkinson

THAT the Council:

- (a) **Receives** Report No 250819152916.
- (b) **Notes** that there were no notifiable incidents this month. The organisation is, so far as is reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at Work Act 2015.
- (c) **Circulates** this report to the Community Boards for their information.

CARRIED

9. COMMITTEE MINUTES FOR INFORMATION

9.1 Minutes of the Audit and Risk Committee meeting 12 August 2025

Moved: Deputy Mayor Atkinson

Seconded: Councillor Mealings

THAT the Council:

- (a) **Receives** Item 9.1 for information.

CARRIED

10. COMMUNITY BOARD MINUTES FOR INFORMATION

10.1 Minutes of the Oxford-Ohoka Community Board meeting 6 August 2025

10.2 Minutes of the Woodend-Sefton Community Board meeting of 11 August 2025

THAT the Council:

- (a) **Resolved** that Items 10.1 and 10.2 be left on the table.

11. COUNCIL PORTFOLIO UPDATES

11.1 Iwi Relationships – Mayor Dan Gordon

The Council were working with Mana Whenua and the Community Board Chairpersons on a joint submission about the proposed tolling of the Woodend Bypass.

11.2 Greater Christchurch Partnership Update – Mayor Dan Gordon

The Partnership Review Document was discussed, with the intention that the Greater Christchurch Partnership would consider it in the next term. Given the number of years the partnership had been operating, a review was undertaken, but it was inconclusive due to a range of opinions. There was also a presentation on the possibility of a private operator operating rail transport from Rangiora and Rolleston, particularly for significant events.

11.3 **Government Reforms** – Mayor Dan Gordon

Many reforms were continuing. The Council were still awaiting the details on the proposed Resource Management Reform. There had been some appeals to the District Plan; however, there was a process in place for how the Council would consider that.

11.4 **Canterbury Water Management Strategy** – Councillor Tim Fulton

Councillor Fulton met with Environment Canterbury (ECan) staff to reiterate the Water Zone Committees' position that they did not want changes to the zone boundary. He got the sense that ECan staff understood the Committee's position. There had been some media commentary about nitrate levels in Central Canterbury water supplies, particularly Selwyn. Selwyn was considering sourcing future piped water from in and around the Waimakariri District to deal with some of its water supply problems.

11.5 **Climate Change and Sustainability** – Councillor Niki Mealings

Councillor Mealings highlighted the following:

- The Canterbury Climate Partnership Plan had been realigned to clarify who was leading what actions for the Plan, with some changes to the project leads.
- In the Canterbury Climate Working Group, there had been a clarification of roles and a renewed commitment from the councils, who had stepped up with their input for this. All the actions that had been initiated were on track. In terms of embedding climate resilience into the Council's operations, a climate resilience road map was included in its 2024/25 Annual Report.
- Tower Insurance was moving to expand its risk ratings and risk-based pricing to include landslide and sea surge risks. That would impact Tower customers who lived in areas subject to those risks nationwide. That decision brought some focus back from Local and Central Government onto those issues.
- She attended the last Christchurch City Council Coastal Hazards Working Group Meeting for the triennium. They were considering their next steps, one of which was to broaden their focus from just coastal hazards to include climate hazards.
- There had been a lot of significant biodiversity enhancement in the natural reserves. There were several PhD and Master's students doing projects in the Waimakariri District. The Council were the beneficiary of that research, which was one less thing the Council had to fund.
- With the Natural Environment Strategy, the Council were planning all actions for 2025 and making sure they had 100% started and had completed everything that could be done for the year. One of the Council's new ecologists was about to start work on the land disposals project, working with the Council's Property Team to do a desktop study of all areas to identify opportunities for biodiversity and recreation.
- The final draft of the Canterbury Biodiversity Strategy had been put out to participants in the workshop forums over the last year.

11.6 **International Relationships** – Deputy Mayor Neville Atkinson

Attended VJ Day in Kaiapoi, which had good attendance and was very successful. A presentation was made to Neill Price's family. The new Kaiapoi RSA President was Alan West, and Russell Keetley was now the vice president of the Kaiapoi RSA.

11.7 **Property and Housing – Deputy Mayor Neville Atkinson**

Deputy Mayor Atkinson did not have an update.

12. **QUESTIONS**

(under Standing Orders)

Nil.

13. **URGENT GENERAL BUSINESS**

Nil.

14. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be, it was moved:

Moved: Mayor Gordon

Seconded: Councillor Ward

That the public be excluded from the following parts of the proceedings of this meeting.

- 14.1 Confirmation of Public Excluded Minutes of Council meeting of 5 August 2025
- 14.2 Contract 25/60 – Street, Reserve, And Cemetery Tree Maintenance Tender Evaluation and Contract Award Report
- 14.3 Disposal of Property Townsend Road, Rangiora.
- 14.4 Partial Acquisition – Property Upper Sefton Road, Sefton.
- 14.5 Contract 25/40 – Roading Professional Services 2025-2028 – Tender Evaluation and Contract Award Report
- 14.6 Insurance Renewal Report

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
MINUTES			
14.1	Confirmation of Public Excluded Minutes of Council meeting of 5 August 2025	Good reason to withhold exists under section 7	To protect the privacy of a natural person, including that of deceased natural persons, and to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). LGOIMA Sections 7(2) (a) and (i).
REPORTS			
14.2	Contract 25/60 – Street, Reserve, And Cemetery Tree Maintenance Tender Evaluation and Contract Award Report	Good reason to withhold exists under section 7	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities. LGOIMA Section 7(h).
14.3	Disposal of Property on Townsend Road, Rangiora –	Good reason to withhold exists under section 7	To carry out, without prejudice or disadvantage, commercial activities and enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). LGOIMA Section 7(2)(h) and (i).
14.4	Partial Acquisition – of Property on Upper Sefton Road, Sefton	Good reason to withhold exists under section 7	To protect the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege. LGOIMA Section 7 (2)(a), (g) and (i).
14.5	Contract 25/40 – Roading Professional Services 2025-2028 – Tender Evaluation and Contract Award Report	Good reason to withhold exists under section 7	To protect the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege. LGOIMA Section 7 (2) (i).

REPORT REFERRED FROM THE AUDIT AND RISK COMMITTEE			
14.6	Insurance Renewal Report	Good reason to withhold exists under section 7	To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). LGOIMA Section 7 (2) (i).

CARRIED

CLOSED MEETING

The public excluded portion of the meeting was held from 10:26am to 12:12pm.

OPEN MEETING

- 14.2 **Contract 25/60 – Street, Reserve, and Cemetery Tree Maintenance Tender Evaluation and Contract Award Report** – C Brown (General Manager Community and Recreation) and G MacLeod (Greenspace Manager)

Moved: Councillor Fulton

Seconded: Councillor Brine

THAT the Council:

- (a) **Receives** Report No. 250820153814
- (b) **Authorises** Council staff to award Contract 25/60 – Street, Reserve, and Cemetery Tree Maintenance Contract to Delta Utility Services Limited for a sum of \$2,436,239.12
- (c) **Notes** that this project is funded from the PJ code 10.533.100.2570 (Operations and Maintenance) and the Pegasus tree maintenance codes (10.539.809.2514, 10.539.809.2513 and 10.539.809.2507), which have a total budget of \$3,259,750.00 (including GST) over the five-year period of the contract. The tender price is within the available budget.
- (d) **Notes** approval of the Street, Reserve and Cemetery Tree Maintenance Contract to Delta Utility Services is dependent on them obtaining Master Arborist Certification prior to the contract start date.
- (e) **Notes** that in accordance with the Conditions of Tendering, all tenderers will be advised of the name and price of the successful tenderer, and the range and number of tenders received. This information will be made available to the public if requested.
- (f) **Resolves** that the recommendations in this report be made publicly available but that the contents remain public excluded as there is good reason to withhold in accordance with Section 7(h) of the Local Government Official Information and Meetings Act; “enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities”.
- (g) **Circulates** this report to the Utilities and Roading Committee “Public Excluded” for their information.

15. NEXT MEETING

The next ordinary meeting of the Council was scheduled for Tuesday, 30 September 2025, commencing at 9am and to be held in the Council Chamber, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 12.12PM.

CONFIRMED



Chairperson
Mayor Dan Gordon

30 September 2025

Date