

MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON WEDNESDAY 14 DECEMBER 2022 AT 7PM.

PRESENT:

J Gerard (Chairperson) K Barnett (Deputy Chairperson), I Campbell, M Clarke, M Fleming, J Goldsworthy, B McLaren (via Zoom), S Wilkinson, and P Williams.

IN ATTENDANCE

B Cairns (Kaiapoi-Woodend Ward Councillor)

S Hart (General Manager, Strategy, Engagement and Economic Development), S Nichols (Governance Manager), Z Gibbs (Property Services Officer), G Stephens (Greenspace Design and Planning Team Leader), and A Connor (Governance Support Officer).

Two members of the public were in attendance.

1. APOLOGIES

Moved: J Gerard

Seconded: M Fleming

THAT apologies for absence be received and sustained from L McClure and J Ward.

CARRIED

2. CONFLICTS OF INTEREST

Item 6.3 - K Barnett declared a conflict of interest as she was a member of the Cust Bowling Club.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 9 November 2022

Moved: J Goldsworthy

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 9 November 2022.

CARRIED

3.2. Matters Arising

Nil.

3.3. Notes of the Rangiora-Ashley Community Board Workshop – 9 November 2022

Moved: J Gerard

Seconded: P Williams

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the notes of the Rangiora-Ashley Community Board Workshop held on 9 November 2022.

CARRIED

4. DEPUTATIONS AND PRESENTATIONS

4.1. Kaiapoi Food Forest – B Cairns

B Cairns explained that food forests were unlike orchards with monoculture and a garden with everything in lines. Instead, food forests had different layers, starting with a canopy of trees bearing fruits or nuts, under which smaller trees with citrus could grow. The next layer may include raspberries, and strawberries, which could be used as ground cover. Summer was the best time to visit a food forest as berries were in session.

B Cairns noted that the crucial part of any food forest was education to inspire people to plant their own forests. The Kaiapoi Food Forest Trust (the Trust) was involved in establishing food forests throughout Canterbury. The aim was to show people how simple it was to grow food sustainably. He suggested that a small portion of Dudley Park could be used to establish a food forest in Rangiora. In his experience, working to develop a food forest immediately brought the community together.

To start, B Cairns would host an educational class in Rangiora for people interested in setting up a food forest. These people would then be expected to design their own food forest, which would be submitted to the Board for approval. B Cairns confirmed that the Trust would assist the Rangiora community through the entire process. He commented that the Trust was part of Food Secure North Canterbury, which meant funding was available for establishing food forests. In conclusion, he noted that the Gladstone Park food forest project commenced within ten days after Council approval. In addition, the business community donated all the plants, resulting in the forest being developed at no cost to the community.

M Fleming asked how much space would be needed to establish a food forest and if there would be sufficient space for other activities. B Cairns replied that food forests were designed to blend into the area rather than taking it over. Therefore, it would be recommended that the fruit trees be planted among the existing trees around the park's perimeter.

J Gerard sought clarity on the management of food forests. B Cairns confirmed that the key to a thriving food forest was that it was a community project which community volunteers managed. It was not about forcing the community to participate, but rather to utilise the community and find out what foods grew well in the area from the people who spent their time there.

I Campbell questioned if food forests could be developed in various areas to beautify Rangiora. B Cairns noted that sustainable food forests could be established in most parks in the district.

P Williams enquired if the Trust received funding from the Council for establishing the Kaiapoi Food Forest. B Cairns explained that the establishment of the Kaiapoi Food Forest cost ratepayers around \$24,000. However, it provided around \$10,000 in food every year. In addition, the Pegasus/Woodend Food Forest at Gladstone Park was established at no cost to the ratepayers.

P Williams further asked if establishing a food forest in Rangiora would be at the cost of the ratepayers. B Cairns noted that the cost of establishing a food forest depended on community involvement, i.e., donation of trees, planting by volunteers etc.

P Williams then questioned if the Trust had considered establishing a food forest at the Neil Aitken Reserve in Kingsbury Avenue as the reserve had existing apple trees. B Cairns commented that a food forest could be established in any reserve in Rangiora. It was for the Board to decide where they thought it would be best suited.

K Barnett stated that a community umbrella group usually led such projects, however, Rangiora did not have a resident's association. She questioned if an umbrella group needed to be established to set up a food forest. B Cairns explained that the Trust was set up because a License to Occupy was required to develop the Kaiapoi Food Forest. However, Pegasus/Woodend and Hanmer Springs opted for a 'trust model', where the Council trusted the residents to do the right thing. This model did not have any liability to the ratepayers or need an overarching residents' group.

J Goldsworthy enquired that once initial establishment had been completed, what level of community commitment was needed to ensure the maintenance of the food forest. B Cairns stated that there would be much work to start with, which would slowly get less and less over time. After five to ten years, the only work would be pruning the trees, and the majority of work then became eating the food. He noted that people always questioned what happened to the food. It came down to visitors to the park coming foraging, however, in his experience, food never went to waste.

J Gerard questioned the next steps for people interested in assisting with the establishment of a food forest. B Cairns would start by advertising a Food Forest design course in Rangiora. He had found that after a course, a core group of people always came forward keen to establish a food forest.

4.2. **Rangiora Pottery Group – B Fears**

B Fears highlighted that the Rangiora Pottery Group (the Group) required more space for their increased membership, pottery classes and toilet facilities. They, therefore, wished to extend their clubroom building by six square metres. The proposed extension would require significant fundraising, and the Group would apply for grant funding from various organisations. However, the Group needed Board approval of the proposed extension to secure financing as they intended for this project to be community funded.

B Fears noted that a toilet facility was available in the adjacent Coronation Hall when the clubrooms were built. However, the hall was demolished, and the nearest toilet was now about 200 meters away in the Loburn Sports Pavilion. This was not ideal, especially during bad weather or evening meetings when it was dark. The Group had therefore included an accessible toilet within their proposed extension.

P Williams questioned if the old septic tank or pipes from the Coronation Hall was still on site. B Fears advised that the Council had no record of the infrastructure still being on site and believed it was removed when the building was demolished. Also, the Group had requested MainPower to locate the underground power cables in the proposed extension area, and according to them, there was no underground infrastructure in this area.

S Wilkinson asked if the Group had a funding strategy in place. B Fears acknowledged that they would not have sufficient funding for the whole project. However, organisations were more willing to give smaller grants, and the Group had therefore broken down the development into smaller projects and had sourced quotes to present to potential funders. The Group hoped to overlap funding and projects to complete the work.

J Goldsworthy wondered if the proposed extension would be sufficient. B Fears noted that there was a steady growth from the community to learn, however, the extension would allow the Group room to grow.

K Barnett sought clarity if there was anything else the Group needed assistance from the Council or Board with moving forward. B Fears advised that the approval of the extension would be the best step forward now. The Group was not asking for money at this point, however, they were aware that funding could be available.

M Fleming asked if the existing extractor fan would be installed in the kiln room. B Fears confirmed that the existing extractor fan would be retained and that new fans would be installed in the room where the kilns would be relocated.

5. ADJOURNED BUSINESS

Nil.

6. REPORTS

6.1. Rangiora Pottery Club Extension and Licence To Occupy Approval – G Stephens (Design and Planning Team Leader)

G Stephens advised that seeing a community group doing so well that they needed additional space was excellent. He confirmed that staff would work with the Group to finalise the designs of the proposed extension. The new agreement would be for eight years instead of five to provide more certainty to funders.

P Williams questioned if staff could investigate if the old septic tank or pipes from the Coronation Hall were still on site. G Stephens noted that the next step would be ground service radar to ascertain what was already on site.

Moved: K Barnett

Seconded: P Williams

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 221130207842.
- (b) **Notes** the plans for the proposed addition to the Rangiora Pottery Club Building at Loburn Domain (Trim. 221130207835).
- (c) **Notes** that the Loburn Domain Advisory Group were supportive of this proposal.
- (d) **Approves** the proposed addition of the Rangiora Pottery Club Building and delegate to Council staff approval to undertake minor amendments to the proposal in consultation with the Rangiora Pottery Group, for example regarding services and effluent disposal.
- (e) **Notes** that the current lease for the Rangiora Pottery Club expired in 2019 and Council Staff had been working to transfer the group from a lease to a standard format Licence to Occupy.
- (f) **Approves** a Licence to Occupy being issued to the Rangiora Pottery Club with an extension to their Licence to Occupy area of 71m² with an initial eight-year Licence to Occupy backdated to 2019 with future terms set at five yearly.
- (g) **Delegates** to the General Manager of Community and Recreation approval to make minor changes to the attached Draft Licence To Occupy (Trim. 221201208095) following review from the Rangiora Pottery Club.

CARRIED

K Barnett stated that the Rangiora Pottery Club was a wonderful group that always supported the local craft shows and was very involved in the community. In addition, the Club served many social functions, and she was delighted to hear it was expanding.

P Williams commented that the extension of the Club building would benefit the community. M Fleming agreed and noted that an accessible toilet facility was overdue.

6.2. **Rangiora-Ashley Community Board's 2022/23 Discretionary Grant Fund and 2022/23 General Landscaping Fund – S Nichols (Governance Manager)**

S Nichols took the report as read, noting that it updated the Board on the available funds in the Rangiora-Ashley General Landscaping Budget and the Discretionary Grant Fund for the remainder of the 2022/23 financial year.

Moved: J Goldsworthy

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 221108194302.
- (b) **Notes** that the 2022/23 Rangiora-Ashley Community Board General Landscaping Budget as of 31 October 2022 was \$26,495.
- (c) **Notes** that the 2022/23 Rangiora-Ashley Community Board Discretionary Grant Fund has a current balance of \$18,069.
- (d) **Notes** that the Rangiora-Ashley Community Board Discretionary Grant Fund will be advertised through the Community Notice Board page in the Northern Outlook and The Chatter newsletter on a quarterly basis.

CARRIED

6.3. **Application to the Rangiora-Ashley Community Board's 2022/23 Discretionary Grant Fund – S Nichols (Governance Manager)**

S Nichols explained that the Cust Bowling Club application did not comply with the Discretionary Grant Criteria as the work had already been done, and the Board did not allocate grant funding for projects that had already been completed. However, it was ultimately up to the Boards discretion.

M Fleming questioned the rule of not retrospectively granting money. S Nichols commented that the Club clearly had sufficient funds to proceed with the project, raising the question of whether they needed the grant funding, and it was not fair to other groups that could benefit more from grant money.

J Goldsworthy noted that some of the costs were paid from the United Fire Brigades Associations' account and sought clarity on whether the money needed to be reimbursed. S Nichols advised that the information was not included in the application documentation and that staff could only speculate.

J Gerard commended the Cust Bowling Club for refurbishing its facilities, however, the Discretionary Grant criteria was clear that grant funding would not be granted retrospectively for events or projects that had already occurred.

Moved: J Gerard

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 221121201201.
- (b) **Declines** the application from the Cust Bowling Club.

CARRIED

K Barnett abstained

M Clarke enquired if all the parties involved with the dog park supported the proposed construction of dog agility stations. J Gerard noted that the Friends of the Dog Park had invited the Lions Club of Rangiora and that the Board had agreed to similar applications in the past.

THAT the Rangiora-Ashley Community Board:

- (c) **Approves** a grant of \$500 to Lions Club of Rangiora NZ Inc towards the construction of dog agility stations at Milton Reserve Dog Park, Rangiora.

CARRIED

K Barnett explained that the Lions Club of Rangiora was an 'umbrella club' as they were an incorporated society. It was the Friends of the Dog Park that had fundraised for the dog agility stations. The area was already fenced, and they sought assistance to enhance it. She noted that the Waimakariri District had one of the highest rates of dog ownership in the country, the facility would therefore be well used.

P Williams commented that the Greenspace Team had already committed \$19,811 to the dog park fencing, \$23,644 to remove selected pine trees, and \$21,806 on-site clearance.

J Gerard noted that the construction of dog agility stations would be funded by community groups and not ratepayers. He further pointed out that the Soroptimists and Rangiora Rotary Club had donated \$2,000 each for trees. Therefore, the district was the winner at no cost to ratepayers.

6.4. **Appointments to Advisory Groups and Outside Organizations – S Nichols (Governance Manager)**

S Nichols advised that Council staff had confirmed with the groups listed below that they still required Board representatives. They all appreciated having a Board member as a liaison between their group and the Board.

Moved: P Williams

Seconded: I Campbell

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 221129206056.
- (b) **Approves** the appointment of Board Member B McLaren as the Board representative and liaison person to North Canterbury Neighbourhood Support.
- (c) **Approves** the appointment of Board Member L McClure as the Board representative and liaison person to Waimakariri Health Advisory Group.

- (d) **Approves** the appointment of Board Member M Clarke as the Board representative and liaison person to GreyPower North Canterbury.
- (e) **Approves** the appointment of Board Member M Fleming as the Board representative and liaison person to Waimakariri Access Group.
- (f) **Approves** the appointment of Board Member B McLaren as the Board representative and liaison person to Rangiora and Districts Early Records Society.
- (g) **Approves** the appointment of Board Member K Barnett as the Board representative and liaison person to Cust and District Historical Records Society Inc.
- (h) **Approves** the appointment of Board Member M Fleming as the Board Representative and liaison person to Keep Rangiora Beautiful.
- (i) **Approves** the appointment of Board Member S Wilkinson as the Board representative and liaison person to Southbrook Sports Club.
- (j) **Approves** the appointment of Board Member J Gerard as the Board representative and liaison person to Southbrook Reference Group.
- (k) **Approves** the appointment of Board Member J Gerard as the Board representative and liaison person to Southbrook Road Improvements Working Group.
- (l) **Approves** the appointment of Board Members J Gerard and L McClure as the Board representatives and liaison persons to Southbrook School Travel Plan Working Group.
- (m) **Approves** the appointment of Board Member M Clarke as the Board representative and liaison person to Friends of Rangiora Town Hall.
- (n) **Approves** the appointment of Board Member L McClure as the Board representative and liaison person to Fernside Hall Advisory Group.
- (o) **Approves** the appointment of Board Member K Barnett as the Board representative and liaison person to Cust Community Centre Advisory Group.
- (p) **Approves** the appointment of Board Member K Barnett as the Board representative and liaison person to Cust Domain Advisory Group.
- (q) **Approves** the appointment of Board Member I Campbell as the Board representative and liaison person to Loburn Domain Advisory Group.
- (r) **Approves** the appointment of Board Member S Wilkinson as the Board representative and liaison person to the Central Rural Drainage Advisory Group.
- (s) **Approves** the appointment of Board Member I Campbell as the Board representative and liaison person to the Water Races Advisory Group.
- (t) **Notes** that an appointment to the Hurunui District Council – Ashley Rural Water Scheme Management Committee will occur at a later date.

CARRIED

7. CORRESPONDENCE

Nil.

8. CHAIRPERSON'S REPORT

8.1. Chair's Diary for October and November 2022

Moved: J Gerard

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 221206210658.

CARRIED

9. MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 9 November 2022.
- 9.2. Woodend-Sefton Community Board Meeting Minutes 14 November 2022.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 21 November 2022.
- 9.4. Health, Safety and Wellbeing Report October 2022 – Report to Council meeting 8 November 2022 – Circulates to all Boards.
- 9.5. Approval to Submit Three Waters Reform – Better Off Application and Funding Agreement – Report to Extraordinary Council Meeting 22 November 2022 – Circulates to all Boards.
- 9.6. July 2022 Flood Response Update – Report to Utilities and Roothing Committee meeting 29 November 2022 – Circulates to all Boards.
- 9.7. Library Update to 17 November 2022 – Report to Community and Recreation Committee Meeting 29 November 2022 – Circulates to all Boards.
- 9.8. Aquatics November Update – Report to Community and Recreation Committee 29 November 2022 – Circulates to all Boards.
- 9.9. Waka Kotahi Interim State Highway Speed Management Plan Consultation – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.10. Kerbside Recycling Bin Audits Methodology – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.11. Ohoka Mill Road Stormwater Management Area Resource Consenting Issues and Way Forward – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.12. Oxford-Ohoka Community Board Chairpersons Report for the Period February – December 2022 – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.13. Woodend-Sefton Community Board Chairpersons Report for the Period February – December 2022 – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.14. Kaiapoi-Tuahiwi Community Board Chairpersons Report for the Period February – December 2022 – Report to Council Meeting 6 December 2022 - Circulates to all Boards.
- 9.15. Rangiora-Ashley Community Board Chairpersons Report for the Period February – December 2022 – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.16. 2023 Council Meeting Schedule – Report to Council Meeting 6 December 2022 – Circulates to all Boards.

Moved: J Goldsworthy

Seconded: M Clarke

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.16.

CARRIED

10. **MEMBERS' INFORMATION EXCHANGE**

B McLaren

- Attended the White Ribbon evening at the Rangiora Library in aid of standing up to violence – The Library staff were fabulous.
- Attended Rangiora Community Patrol end of year Awards Function - Mayor Dan Gordon spoke.
- Attended Rangiora Santa parade.

M Fleming

- Attended Waimakariri Access Group meeting – ECan presented the district bus service review. The Group commented on the lack of bus service for Tuahiwi, and that the Pegasus bus service was not meeting the community's needs. They were hoping for an orbiter bus for District.

M Clarke

- Attended Lifestyle meeting – The aim was for middle-aged people to get together, and over 100 people attended.
- Served as a marshal for the Rangiora Santa parade.
- Reported the two potholes outside the pharmacy on Good Street, Rangiora - Community members had commented that asphalt had been lifting and was getting on people's cars.

I Campbell

- Attended two meetings at the Rangiora Airfield regarding the high number of movements at the airfield. Civil aviation wanted to recertify the airfield and enhance fencing and safety protocols.
- Attended a Hurunui-Ashley Rural Water Scheme meeting - Presentation on Three Waters and increased water regulations. There was a large amount of pressure on staff and struggles to get equipment to upgrade systems.
- Attended three Local Government New Zealand meetings (LGNZ) - There seemed to be significant opposition to Central Government regulations, Three Waters, Co-governance, and the lowering of the voting age.
- Attended Ashgrove School Senior prizegiving.

K Barnett

- Attended Film and Fireworks evening, which was a success.
- Attended the Rangiora Santa parade.
- Attended Rangiora High School prizegiving - would like to see more connection between the Board and the high schools. A full audit was happening of school buses, as around half of Rangiora students were school bus users.
- There was an increase in the use of the Cust Community Centre since refurbishment had been completed. However, there seemed to be a shortage of parking.

J Goldsworthy

- Also attended Film and Fireworks evening.
- Met with Civil Defense and Regulation Managers as part of his Council portfolios.
- Attended the Rangiora Santa parade.
- He was appointed as the Council's representative for the Youth Council, Rangiora Promotions, Facilities and Consents Waivers Sub-Committee, Waimakariri Walking and Cycling Group, Waimakariri Age Friendly Advisory Group and the Central Rural Drainage Advisory Group.

S Wilkinson

- Attended LGNZ webinars.
- Met with Matt Doocey regarding the Health Hub.
- He was a guest at the Local Volunteer Fire Brigade Christmas function.

P Williams

- Attended the Hurunui-Ashley Rural Water Scheme meeting.
- He received several complaints from shop owners in Rangiora regarding shoplifting, and some retailers were closing because they could not deal with the crime.
- Attended the Rangiora Airfield meeting – Concerns about safety and the need for tidying up were raised. The Council's Audit and Risk Committee would receive a Health and Safety update from the airfield.
- Attended meeting with ECan regarding flood mitigation.
- Advised that Selwyn Council's first chlorine exemption had been declined.
- He was concerned about the tar bleeding from roads recently.
- Attended District Licensing Committee training.
- Many community members contacted him regarding Hospital, which would be privately owned and operated from 8am to 5.30pm. He commented that the Community Board and the Council would need to lobby for a 24-hour Accident and Emergency Facility.

11. CONSULTATION PROJECTS

Nil.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 30 November 2022: \$18,069.

12.2. General Landscaping Fund

Balance as at 30 November 2022: \$26,495.

The Board noted the funding updates.

13. MEDIA ITEMS

Nil.

14. QUESTIONS UNDER STANDING ORDERS

Nil.

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday, 15 February 2023.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.30PM.

CONFIRMED



Chairperson

15 February 2023

Date