

MINUTES OF A MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE KAIKANUI ROOM (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON TUESDAY, 2 MAY 2023, COMMENCING AT 1PM.

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors A Blackie, R Brine, B Cairns, T Fulton, J Goldsworthy, N Mealings, P Redmond, J Ward and P Williams.

IN ATTENDANCE

J Millward (Acting Chief Executive), C Brown (General Manager Community and Recreation), K Simpson (Three Waters Manager), S Nichols (Governance Manager), G McLeod (Community Greenspace Manager), V Spittal (Senior Policy Analyst), M Kwant (Green Space Community Projects Officer), J Fraser (Utilities Planner), T Allinson (Senior Policy Analyst) and K Rabe (Governance Adviser).

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

N Atkinson and N Mealings declared an interest in Item 7.3 'Airfield Development, Aeronautical Study and Master Planning' as they currently were Commissioners for the District Plan Review.

3. ACKNOWLEDGEMENTS

Mayor Gordon attended the St John's Ambulance Awards and commended Councillor J Goldsworthy and his wife for their long service to the community.

4. CONFIRMATION OF MINUTES

4.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday 4 April 2023

Moved: Councillor Cairns

Seconded: Councillor Redmond

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the meeting of the Waimakariri District Council held on Tuesday 4 April 2023.

CARRIED

4.2 MATTERS ARISING (FROM MINUTES)

Nil.

5. DEPUTATIONS AND PRESENTATIONS

Nil.

6. ADJOURNED BUSINESS

Nil.

7. **REPORTS**

7.1 **Adoption of the Northern Pegasus Bay Bylaw 2016 (amended 2023)** – N Thenuwara (Policy Analyst)

V Spittal and M Kwant presented the report which requested the Council to adopt the Northern Pegasus Bay Bylaw 2016 (amended 2023). The bylaw review (which had a deadline of July 2023) was delayed due to unavoidable circumstances such as Covid and staffing shortages. Therefore, the Council was requested to adopt the amended bylaw and a full review including a robust consultation process would be carried out in the latter part of 2023.

Mayor Gordon suggested a word change to recommendation (d) with the inclusion of the word “interim” and amended recommendation (e) by stating that a full review would follow which would include stakeholders and community consultation.

Councillor Fulton asked if there had been any consultation with Environment Canterbury (ECan) and if the central Government changes to legislation had been taken into account in the amended review. V Spittal replied that during the full review all legislation would be referred to and ECan as a stakeholder would also be consulted.

Councillor Atkinson noted that the bylaw allowed (fire) braziers to be used on the beach, however, he believed they were more dangerous than a gas barbeque, as sparks could be carried to neighbouring vegetation. M Kwant responded that the wording had come from the new Fire and Emergency New Zealand (FENZ) rules, however, staff would research and evaluate this matter fully prior to the review coming back to the Council for consideration.

Moved: Councillor Blackie

Seconded: Councillor Atkinson

THAT the Council:

- (a) **Receives** Report No. 230411049443.
- (b) **Receives** the Section 155 report (TRIM 230411049445).
- (c) **Receives** the 2016 Northern Pegasus Bay Bylaw Review - Summary of Evidence (TRIM 221117200125) and Draft Northern Pegasus Bay Bylaw 2016 (amended 2023) (TRIM 230217021817).
- (d) **Adopts** the interim Northern Pegasus Bay Bylaw 2016 (amended 2023), (TRIM 230217021817).
- (e) **Notes** that the interim bylaw was approved so as to meet the criterial timeframes to keep it operational. A process would follow to fully review the bylaw including stakeholders and community consultation.

CARRIED

Councillor Blackie noted that this was an administrative matter to allow staff to proceed with a full review. He further noted that the number of offences were decreasing, however, acknowledged that enforcement by way of fines would assist to deter repeat offenders.

Councillor Atkinson reiterated his concerns regarding braziers being allowed on beaches, though, acknowledged that this matter would be investigated more fully during the review.

Councillor Brine requested that the Council refrain from considering a complete ban of vehicles or dogs on beaches as that would negatively impact the community who were unable to walk for long distances and those wanting to exercise their dogs.

7.2 **Waimakariri District Council Bylaw and Policy Review Programme** – J Fraser (Utilities Planner) and T Allinson (Senior Policy Analyst)

J Fraser and T Allinson presented the report which requested the Council to consider a set of recently revised policies within the Policy Manual as part of an ongoing review and condensing of the current 70 policies and 15 bylaws.

Councillor Atkinson raised a concern that the report stated that the policies to be adopted or revoked would not affect Te Ngāi Tūāhuriri, which he did not agree with, as some of the policies related to water matters. He believed that Te Ngāi Tūāhuriri should be consulted on any proposed change in policy to maintain a good working relationship.

Mayor Gordon agreed with Councillor Atkinson and instructed staff to give far more consideration to this section of the report in the future.

Moved: Councillor Goldsworthy

Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** Report No. 230321038647.
- (b) **Adopts** the Waimakariri District Council Wastewater Policy (TRIM 221214216590).
- (c) **Adopts** the Waimakariri District Council Advisory Groups Policy (TRIM 221214216299).
- (d) **Adopts** the Waimakariri District Council Application for Connection to Water Supply or Wastewater Schemes Policy (TRIM 221221220283).
- (e) **Adopts** the Waimakariri District Council Underground Service Locating Policy (TRIM 221221220812).
- (f) **Adopts** the Waimakariri District Council Naming Policy (TRIM 230321039443).
- (g) **Approves** the Waimakariri District Council Subdivisions Policy for targeted public consultation with developers (TRIM 221220219765).
- (h) **Revokes** the Fire Control Bylaw (TRIM 140917100993).
- (i) **Revokes** the following Council policies which are no longer required:
 - i) Aquatic Facilities Customer Safety and Security Policy (TRIM 180525057831).
 - ii) Temporary Residential Accommodation Policy (TRIM 120808051207).
 - iii) Bylaw Policy (TRIM 210921151596).
 - iv) Council's Role in the Provision of Community Facilities (TRIM 120622038970).
 - v) Council's Role in Economic Development (TRIM 131112104759).
 - vi) Sale of Council Owned Land in Town Centre Development Areas (TRIM 120814052808).
 - vii) Public Refuse Bins Policy (TRIM 130402022973).
 - viii) Private Individual Water Supplies Policy (TRIM 221214216013).
 - ix) Water Supplies – Residential 4A – 4B Zones (TRIM 121120081965).
 - x) Transfer Surplus Water Units on Restricted Water Supplies (TRIM 121114080354).
 - xi) Servicing of Urban Infill Developments and Infill Subdivisions (TRIM 161010104086).
 - xii) Geotechnical Investigations and Subdivisions Assessment Policy (TRIM 230124008890).

- (j) **Notes** the Three Water's Policies and Development / Subdivision policies had all been reviewed and the proposals in this report completed the policy review process for these departments.
- (k) **Circulates** this report to the Community Boards for their information.

CARRIED

Councillor Goldsworthy congratulated staff on the work being carried out to streamline the system.

Councillor Cairns also thanked staff on this initiative as anything that made it easier for the general public was to be encouraged.

Councillors Atkinson and Mealings left the meeting at 1.30pm and did not take part in the discussion or decision making of item 7.3.

7.3 Airfield Development, Aeronautical Study and Master Planning – G MacLeod
(Community Greenspace Manager)

C Brown and G MacLeod spoke to the report which requested permission for staff to proceed with certifying the Rangiora Airfield following the submission of an Aeronautical Study to Council, as well as a decision on the Council's preference on how to progress the planning/zoning following the development and review of the Master Plan created in 2021.

Councillor Williams raised the point that there seemed to be disagreement on whether the main runway should be extended. G MacLeod explained that the disagreement was regarding the south-west runway rather than the main runway. The Study's author agreed that the best solution would be to extend the runway, however, he was aware of the cost implications to the Council and that currently the runway was underutilised. Nevertheless, due to the partnership with Daniel Smith Industries the issue of land purchase had been avoided. The reason the south-west runway was not fully utilised currently was that it was too short for most aircraft to use safely. However, with the fluctuating winds in the area this was a much-needed facility.

Councillor Ward requested clarification if the extension of the main runway would allow for safer landing and take offs for larger aircrafts and if that would assist future proofing the airfield. G MacLeod concurred with her assessment.

Councillor Fulton queried what would happen if the Council did not apply for certification. G MacLeod stated that the Civil Aviation Authority (CAA) would force certification as the airfield's air traffic had increased. G MacLeod acknowledged the Microlite Club had concerns regarding the certification, as they considered the data included in the Study as incorrect, however, the CAA and staff would be working with them in order to mitigate their concerns.

Councillor Redmond queried whose responsibility it was to clean up the land after the removal of the trees on the eastern side of the airfield. G MacLeod noted that Daniel Smith Industries had carried out the work and levelled the land for a reasonable cost for the Council.

Councillor Goldsworthy noted it would be preferable for this project to be cost neutral, though acknowledged that with the proposed timeline this was unlikely. He queried how this would change in the future. G MacLeod replied that there would be increased commercial use of the airfield which would generate income, as well as rateable properties in the vicinity with access to the airfield, increased landing fees and hanger fees and the economic benefits to the region which could be substantial in the future.

THAT the Council:

- (a) **Receives** Report No. 230420056169.
- (b) **Supports** the proposed concept plan/master plan that included input from Daniel Smith Industries (DSI). Noted that DSI would use this as the basis for a Plan Change to the Council.
- (c) **Notes** this concept plan/master plan had been discussed and prepared with the Rangiora Airfield Advisory Group.
- (d) **Approves** the Chief Executive and General Manager Community and Recreation to create a cost share agreement with Daniel Smith Industries in relation to implementation of the plan change process associated with the airfield development. The cost share agreement would be brought back to the Council for approval.
- (e) **Notes** this cost share agreement would only be given effect to, should the Council adopt a plan change through the planning process.
- (f) **Approves** staff progressing with certification of the airfield as a qualifying aerodrome under Civil Aviation Authority (CAA) Rule Part 139. Noting that there would be a cost to this of approximately \$55,000 which was currently identified in the draft Annual Plan.
- (g) **Approves** staff to work with the Rangiora Airfield Advisory Group to propose governance changes as outlined in option two of the aeronautical study. That the changes proposed be brought to the Council for ratification.
- (h) **Notes** that the Civil Aviation Authority had begun their own feedback process on the aeronautical study with users of the airfield.
- (i) **Notes** that the Civil Aviation Authority engagement process was unlikely to see a change in recommendation to become a certified aerodrome.
- (j) **Notes** staff had applied for \$150,000 in the draft Annual Plan to assist with certification requirements. It was expected that this would cover the compliance required within the aeronautical study including fencing improvements, taxi way improvements, *AWIB and **management system.

* *AWIB Service means an automatic broadcast of aerodrome and weather information provided specifically for the facilitation of aviation.*

** *A management system is a system for the management of safety at aerodromes including the organisational structure, responsibilities, procedures, processes, and provisions for the implementation of aerodrome safety policies by an aerodrome operator, which provides for the control of safety at, and the safe use of, the aerodrome.*

CARRIED

Councillor Ward thanked staff for the detailed report. She believed that it was important to keep moving forward and to continue to work in partnership with private developers, which would allow for future proofing the airfield. She also believed it was imperative not to miss this opportunity and cautioned against landlocking the airfield. Furthermore, she supported the cost sharing proposal for the required plan change. She reiterated the importance of improving safety measures which would be accomplished in part by CAA certification.

Councillor Williams stated that this was a golden opportunity to improve safety and thought that the land near Priors Road should be retained. Councillor Williams believed that it was unnecessary to purchase additional land at this time for future proofing, as the land could not be developed due to the airfield's activities. In his opinion, the purchasing of the land should be delayed until a later date to reduce the burden on ratepayers. Once the airfield was more financially viable, with the ability to generate more income the matter could be reassessed.

Councillor Redmond believed that the airfield was under charging on landing fees and other costs relating to the airfield, and believed this aspect should be reviewed. He was supportive of the partnership with Daniel Smith Industries which meant that the airfield could be future proofed, and safety improved timeously.

Councillor Fulton supported the proposed plan change required and requested that all operational practices and costs were detailed to ensure full transparency of the process.

Mayor Gordon acknowledged Councillors Ward and Williams' work on the Rangiora Airfield Advisory Group to progress the certification of the airfield. He noted that the changes at Christchurch Airport would benefit the Waimakariri District, and this was a great opportunity for the future.

Councillor Ward warned that this project would take time, however, it was important to keep moving forward and reminded the Council that investing in future development required spending money.

Councillors Atkinson and Mealings returned to the meeting at 2.07pm.

7.4 **Three Waters Transition: Scope of Property Transfer** – R Kerr (Delivery Manager – Stimulus and Shovel Ready) and K Simpson (Three Waters Manager)

K Simpson spoke to the report which informed the Council of the request for property information from the Three Waters Reform National Transition Unit.

Councillor Atkinson queried if the Council would be granted access when maintenance work was required on the underground network. K Simpson agreed that this was a key consideration, however, any assets where access was doubtful would be retained until a process agreement was in place with the Transitional Unit. He also clarified that any pipework would remain the Council's responsibility and only above ground assets would be transferred.

Councillor Ward enquired on the timeline for transfer of ownership, and K Simpson replied that no details were available, however, it would be between years 2024 and 2026.

Councillor Cairns enquired if all equipment and assets, such as vehicles, at the various sites would be transferred. K Simpson was unsure if all the vehicles would be required though computers and other consumables would not.

Councillor Mealings asked if the process was a legal requirement or were staff acting in good faith by providing the information required. K Simpson responded that the information was being provided voluntarily and this practice was in line with other councils in Canterbury. Staff believed it was better to work with the Transitional Unit to enable a good working relationship to be achieved when negotiating on the more complex properties.

Councillor Fulton queried if land subdivided from water assets could be resold or used for a different purpose and was informed that the Property Portfolio's Working Group were dealing with this aspect of the matter.

Councillor Atkinson questioned what the situation was for land that was shared with other entities such as the Te Kohaka Trust and Holiday Camps, which included water infrastructure and was told there would be no change presently but right of way discussions would be required in the future.

Councillor Williams requested confirmation that no new vehicles would be replacing existing vehicles at the plants to be transferred. J Millward replied that only vehicles that were uneconomical for the Council to run would be replaced.

Councillor Mealings asked if drainage contractors would still be available to assist during emergencies and weather events as in the past or would the Council lose this facility. K Simpson noted that this was another area that required clarity and further discussions, though he believed that contractors were open to help in emergencies.

Moved: Mayor Gordon

Seconded: Councillor Williams

THAT the Council:

- (a) **Receives** Report No. 230418054328.
- (b) **Note** the schedule of properties submitted to the National Transition Unit which identified land recommended to be transferred to the new Water Services Entity as well as land that was recommended to remain in the Council's ownership.
- (c) **Note** the schedule of 270 properties identify the following categories of properties:
 - (i) Seventy-four are identified as solely used for Three Waters and the land should transfer to the Water Services Entity.
 - (ii) One hundred and twelve are identified as multi-value and should remain in Waimakariri District Council ownership (these are generally stormwater basins) with access for the Water Services Entity was covered by a Relationship Agreement.
 - (iii) Eighteen are partly occupied by Three Waters assets and property ownership was proposed to remain in the Council's ownership with access for the Water Services Entity is covered by a Relationship Agreement.
 - (iv) A further 66 properties where assets are located on the road reserve, Crown, private or Environment Canterbury land.
- (d) **Circulates** the report to all Community Boards for their information.

CARRIED

A division was called:

For (7): Mayor Gordon, Councillors Brine, Cairns, Fulton, Goldsworthy, Mealings and Williams.

Against (4): Deputy Mayor Atkinson, Councillors Blackie, Redmond, and Ward.

7/4

Mayor Gordon noted that members had been briefed and received relevant information on this matter previously. Waimakariri District Council had been leaders in raising concerns regarding Three Water Reforms and staff were awaiting clarity on several aspects of the transition.

Councillor Williams noted that the Council was obliged to comply, however, stated that most of the councils in Zones five and six were against the reforms.

Councillor Mealings believed the staff were acting responsibly and in a coherent manner in considering preserving good working relationships.

Councillor Atkinson noted he did not support the reform and believed that information should only be shared when regulated. He believed the Council would have to carry the cost of creating a similar department as currently existed to deal with maintenance and emergency weather events.

Councillor Redmond did not support the motion and noted the reform was a work in progress and while the Council was working in good faith he believed the central Government was not, when taking into account the cancellation of tranche two funding. He believed giving the property information to the Three Waters Reform National Transition Unit was counterproductive. As new CEOs to the entities had not been appointed yet, Council did not appear to have to provide this information to a non-existent position and that in providing this information was like giving the alarm code to a burglar.

Mayor Gordon agreed with members that the reform was not supported, nonetheless it was useful to have the information presented in an easily understandable format. He also noted that no decision was being made and the information was to only be received.

7.5 **Voting Method and Representation Review for 2025 Election** – S Nichols
(Governance Manager)

S Nichols spoke to the report which requested the Council to establish a Representation Review Working Party to undertake a review during 2023/24 with the determination to take effect for the 2025 Local Body elections and to inform the Council of the voting method to be used for the 2025 elections.

Councillor Atkinson raised concerns regarding the cost of a representation review and noted the previous term had also carried out a review. S Nichols replied that representation reviews had to be undertaken every six years, however, if there had been substantial growth in the area and an increase in population, councils could undertake a review sooner. The last review meant little change for the district, however the population numbers were close to forcing boundary changes. She believed it would be better to do the review this term rather than wait until 2028, particularly as new Census data would better reflect the known growth.

Councillor Atkinson also had doubts that the required census information would be available in the near future and would hold up the review which was another reason he felt it better to wait for 2028. S Nichols noted the previous Council had recommended that the review be considered for the 2025 election, hence this report. It was anticipated that the Census data would be released in November and staff would also be utilising building consent data in conjunction to help formulate potential representation options.

The meeting was adjourned at 2.40pm to move into workshop to discuss this matter further and reconvened at 2.55pm.

Councillor Blackie clarified that the working party would be able to make the decision on whether to proceed with the full review in 2028.

Moved: Councillor Atkinson

Seconded: Councillor Williams

THAT the Council:

- (a) **Receives** report No. 230421056342.
- (b) **Notes** Anthony Morton from Electionz.com as the Electoral Officer for the Council.
- (c) **Notes** Sarah Nichols from the Council as the Deputy Electoral Officer for the Council.
- (d) **Authorises** staff to advertise the intention of the First Past the Post (FPP) voting system for the 2025 local authority elections and report back to the Council before August 2023.

- (e) **Establishes** a Representation Review Working Party and approved the Terms of Reference. (Trim 230421056350), which once established, would meet regularly on Thursday mornings.
- (f) **Appoints** Mayor Gordon and Councillors Mealings, Goldsworthy and Redmond (being one councillor from each ward) to the Representation Review Working Party.
- (g) **Approves** one member (non-Councillor) from each of the Rangiora-Ashley, Kaiapoi-Tuahivi, Woodend-Sefton and Oxford-Ohoka Community Boards being appointed by their respective Boards to be members of the Representation Review Working Party.
- (h) **Notes** a report would come before the Council for consideration on the Māori ward matter following consultation with Ngāi Tūāhuriri Rūnanga and consideration of amendments to the Local Government Electoral Act legislation.
- (i) **Circulates** a copy of this report to each Community Board.

CARRIED

Councillor Atkinson noted that 2028 was not far off and by that time the Ravenswood and Woodend subdivisions would be better established which would also include the commercial area of Ravenswood. He believed at that point there may be enough population for an increase in the number of Community Boards as well as an increase in Councillors. Councillor Atkinson asked the Working Party to first ascertain the exact cost of a review and investigate the feasibility of waiting until 2028.

Councillor Redmond agreed with Councillor Atkinson noting that people aged over 16 would be eligible to vote in the Local Body elections in 2028 which would also increase numbers.

Councillor Atkinson reiterated that he was not confident that the census data would be forthcoming in the near future.

7.6 **Local Government New Zealand (LGNZ) Annual Conference Attendance 2023** – S Nichols (Governance Manager)

S Nichols spoke to the report which sought the Council's decision on delegates to the Local Government New Zealand (LGNZ) Conference and LGNZ Excellence Awards.

Mayor Gordon stated that he was supportive of all councillors attending the conference which was being held in Christchurch. He believed there was real value for members to attend.

Moved: Mayor Gordon

Seconded: Councillor Atkinson

THAT the Council:

- (a) **Receives** report No. 230126009761.
- (b) **Approves** Councillors Atkinson, Cairns, Fulton, Mealings, Redmond, and Ward attending the Local Government New Zealand Conference, subject to available budget, from 26-29 July 2023 in Christchurch, accompanying the Mayor and Chief Executive.
- (c) **Notes** a report from attendees will be provided to a future workshop to discuss information and opportunities learnt from the attendance.

CARRIED

Councillor Williams queried the justification of the cost of the conference especially for those who would not require accommodation and was informed that very little profit was made by LGNZ and that a recent dental conference held in Christchurch cost \$1,400 per delegate.

8. HEALTH, SAFETY AND WELLBEING

8.1 Health, Safety and Wellbeing Report April 2023 – J Millward (Acting Chief Executive)

J Millward noted that the incident at Rangiora Airfield which had been reported was being worked through while establishing a satisfactory procedure for the future. Councillor Ward noted that a meeting had been held regarding improvement of safety matters at the airfield, and the day after the meeting there were three or four incidents recorded all of which had been people who had not attended the safety workshop.

Councillor Cairns enquired on the measures being implemented in Kaiapoi after two people fell into the Kaiapoi River. C Brown noted that a meeting between the Coast Guard, staff and ECan had determined a few minor changes such as ropes attached to the pontoons for people to hold onto if in the river.

Councillor Williams queried the triviality of some of the incidents reported and was told that to comply with Health and Safety regulations all incidents needed to be reported.

Moved: Councillor Goldsworthy

Seconded: Councillor Redmond

THAT the Council:

(a) **Receives** Report No 230420055525.

(b) **Notes** that there were no notifiable incidents this month. The organisation was, so far as reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at work Act 2015.

(c) **Circulates** this report to the Community Boards for their information.

CARRIED

There was a request by the Mayor that Councillor Ward's fall on ANZAC Day be recorded.

9. COMMITTEE MINUTES FOR INFORMATION

9.1 Minutes of a meeting of the Community and Recreation Committee meeting of 21 March 2023

9.2 Minutes of a meeting of the District Planning and Regulation Committee meeting of 21 March 2023

9.3 Minutes of a meeting of the Utilities and Roding Committee meeting of 21 March 2023

Moved: Councillor Blackie

Seconded: Councillor Ward

THAT Items 9.1 to 9.3 be received information.

CARRIED

10. COMMUNITY BOARD MINUTES FOR INFORMATION

10.1 Minutes of the Kaiapoi-Tuahiwi Community Board meeting of 20 March 2023

10.2 Minutes of the Oxford-Ohoka Community Board meeting of 5 April 2023

10.3 Minutes of the Woodend-Sefton Community Board meeting of 11 April 2023

Moved: Councillor Brine

Seconded: Councillor Mealings

THAT Items 10.1 to 10.3 be received for information.

CARRIED

11. **MAYOR'S DIARY**

11.1 **Mayor's Diary April 2023**

- Attended the ANZAC Day dawn service at Kaiapoi and was asked to speak unexpectedly. Beautiful morning.

Moved: Mayor Gordon

Seconded: Councillor Atkinson

THAT the Council:

- (a) **Receives** report no. 230427059115.

CARRIED

12. **COUNCIL PORTFOLIO UPDATES**

12.1 **Iwi Relationships** – Mayor Dan Gordon

Mayor Gordon had a productive meeting with Dr Te Maire Tau regarding development contributions and was happy to report the good working relationship with the Rūnanga was still evident, however, there was some further work to be done prior to the Mahi Tahī Committee meeting again. It should be noted that non-attendance does not mean that relationships were strained. It was a similar matter for the relationship with the Greater Christchurch Partnership which Mayor Gordon had related to the Mayors at his last meeting.

Council members had been accorded friendly hospitality during the ANZAC service at Tuahiwi.

12.2 **Greater Christchurch Partnership Update** – Mayor Dan Gordon

Canterbury mayors were traveling to Wellington on 11 May 2023 to meet with nine Ministers to advance any matters from the Mayoral forum with the assistance of Minister Woods.

Meetings had been moved to bi-monthly as a more productive outcome occurred.

Resource Management Act, 1991 (RMA) reforms discussion on local decision making.

Discussion on Audit New Zealand's capacity especially with the Long Term Plans (LTP). Request to Government for the 2024 LTP to be delayed due to the flooding in Northland as well as the uncertainties facing three waters changes.

12.3 **Government Reforms** – Mayor Dan Gordon

There had been no changes to the stance on Three Waters Reform and still awaiting clarification on local decision making. Mayor Gordon was part of the Local Government Steering Group which would be meeting on 5 May 2023, anticipating there would be more information available at that time.

Concerns raised about water asset audits especially among the smaller councils.

Some Councils in the North Island are requesting the Long Term Plan (LTP) be delayed due the flooding event in their area and the Minister indicated that he was open to discussion regarding this on a case by case basis. LGNZ will be also raising delays due to the need to adapt to the requirements for three waters reforms, however there was no definitive agreement and therefore it was unlikely that the Minister would entertain further requests for delays.

Councillor Ward raised the point of the increased remuneration required for Chief Executives for a further six entities and impacts on the withdrawal of Tranche two funding. Mayor Gordon stated he had been advised that all the current positions had been made redundant and that the CEs who had already been appointed would have to reapply. The withdrawal of funding had been raised at the meeting and the Minister indicated that the Department of Internal Affairs (DIA) had dealt with that, however there was understanding by DIA that the Minister of Finance had been responsible. LGNZ will be raising this matter later in the week with the Minister.

12.4 **Canterbury Water Management Strategy** – Councillor Tim Fulton

Attended the Water Zone Committee which allocated funding to biodiversity projects and developed the criteria for the Environmental Awards which needed to align to the Action Plan.

The matter of adopting Standing Orders was discussed and the consensus of opinion was that Standing Orders would be suspended to enable public participation at meetings.

There was concern at the lack numbers of members attending the meetings and staff would investigate the reasons for non-attendance and take appropriate action.

There had been discussion regarding the Lineside property and plans for a possible site visit in the near future.

Councillor Atkinson raised the question of why the Water Zone Committee was getting involved in the Lineside property when this should rightfully fall under the Biodiversity Portfolio. Mayor Gordon agreed and requested staff to arrange a workshop on this matter to decide on the Councils next steps in relation to the property and possibly a site visit to be arranged and requested Councillor Fulton to take the message back to the Committee to await further information before proceeding in any matters relating to the property.

12.5 **Climate Change and Sustainability** – Councillor Niki Mealings

Spoke to staff regarding the Canterbury Mayoral Group climate resilience with staff working on the feedback and strategy progression would be reported back shortly.

Work was progressing on the Draft Waimakariri Economic Strategy which has positive environment directions towards sustainability. ENC had recently had a strategy day to ensure a strong sustainability focus opportunities for local projects and businesses. There was much interest in this aspect from local businesses.

A high school farm was interested in becoming a centre of vocational excellence for sustainable agriculture.

Still progressing the climate resilience stocktake across all council departments.

The first two projects need to be completed for the Climate Change Response Programme before the next steps can be done which will possibly require a 10% drawdown on funding.

Councillor Mealings had zoomed into the Hydrogen Opportunities Workshop and found it very interesting.

12.6 **International Relationships** – Deputy Mayor Neville Atkinson

Deputy Mayor Atkinson noted the proposed Zoom meeting to be set up for the next Passchendaele meeting with Belgium delegates to discuss a possible visit in 2024.

He noted that the ANZAC wreaths were impressive, and there had been a good attendance at the services he attended.

A Sister City meeting was scheduled for 23 May 2023.

12.7 **Property and Housing** – Deputy Mayor Neville Atkinson

The last meeting had been cancelled as due to the volume of work to progress prior to the agenda being distributed. A decision had been made to take the work to the following meeting which was scheduled for 11 May 2023.

13. **QUESTIONS**

(under Standing Orders)

Nil.

14. **URGENT GENERAL BUSINESS**

(under Standing Orders)

Nil.

15. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987.

Moved: Mayor Gordon

Seconded: Councillor Ward

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

(a) That the public is excluded from the following parts of the proceedings of this meeting

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
15.1	Confirmation of Council public excluded minutes 4 April 2023 meeting	Good reason to withhold exists under section 7	To protect the privacy of natural persons, including that of deceased natural persons (s7(2)(a) and to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) as per LGOIMA Section 7(2)(i).
15.2	Mandeville Domain	Good reason to withhold exists under section 7	To protect information, which is subject to an obligation of confidence, avoid prejudice to measures protecting public health and maintaining legal professional privilege under LGOIMA Section 7(2), (c), (d) and (g).
15.3	Acquisition of Easement Oxford	Good reason to withhold exists under section 7	Protecting the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), (g) and (i).
15.4	Acquisition of Easement and Boundary Adjustment	Good reason to withhold exists under section 7	Protecting the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), (g) and (i).
15.5	Acquisition of Easement Waikuku Beach	Good reason to withhold exists under section 7	Protecting the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), (g) and (i).
15.6	Contract 23/05 On-Demand UV Disinfection Contract for supply of UV reactors	Good reason to withhold exists under section 7	To enable Council to continue with (commercial) negotiation without prejudice or disadvantage as per LGOIMA Section 7(2)(i).

CARRIED

CLOSED MEETING

Resolution to resume in Open Meeting

Moved: Mayor Gordon

Seconded: Councillor Goldsworthy

THAT open meeting resumes, and the business discussed with the public excluded remains public excluded unless otherwise resolved as per the individual recommendation.

CARRIED

The public excluded meeting commenced as 3.50pm and concluded at 5.20pm.

OPEN MEETING

15.1 **Acquisition of Easement – 10 Commercial Road, Oxford** – A Childs (Property Acquisitions and Disposals Officer)

(a) **Approves** that the resolutions may be released once various negotiations and transactions were concluded.

15.2 **Acquisition of Easement and Boundary Adjustment – 9, 11 and 15 Kowhai Avenue, Rangiora** – A Childs (Property Acquisitions and Disposals Officer)

(a) **Approves** that the resolutions may be released once various negotiations and transactions were concluded.

15.3 **Contract 23/05 On-Demand UV Disinfection – Contract for Supply of UV Reactors** – R Kerr (Shovel Ready Delivery Manager) and C Roxburgh (Water Asset Manager)

(a) **Receives** report No 230418053440.

(b) **Approves** the design philosophy adopted that fed into the UV unit sizing of having UV systems upstream of stored water reservoirs on the basis of the cost savings offered, the operational benefits of this approach, and the fact that there were steps in place already to manage the risk of any contaminants entering the system via the reservoir.

(c) **Awards** Contract 23/05 for the supply of UV equipment for five on-demand headworks to Filtec.

(d) **Notes** that a future report would be presented addressing the site layouts of the proposed treatment plants.

(e) **Resolves** that the recommendations in this report be made publicly available, however, that the report and minutes remains public excluded as they contain commercially sensitive information.

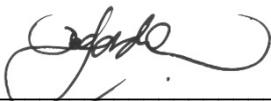
(f) **Circulates** a copy of this report public excluded to the Utilities and Roading Committee.

NEXT MEETING

The next ordinary meeting of the Council was scheduled to commence at 1pm on Tuesday 6 June 2023, to be held in the Council Chamber, 215 High Street, Rangiora.

There being no further business, the meeting concluded at 5.30pm.

CONFIRMED



Chairperson
Mayor Dan Gordon

6 June 2023
Date