

**MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 5 JULY 2023 AT 7PM.**

**PRESENT**

T Robson (Chairperson), S Barkle (Deputy Chairperson), M Brown, T Fulton, R Harpur, N Mealings, P Merrifield, and M Wilson.

**IN ATTENDANCE**

G Cleary (General Manager Utilities and Roading), K Howat (Parks and Facilities Team Leader), S Morrow (Rates Officer – Property Specialist), H Belworthy (Intermediate Landscape Architect – District Regeneration), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

**1. APOLOGIES**

There were no apologies.

**2. PUBLIC FORUM**

There was no one present for the public forum.

**3. CONFLICTS OF INTEREST**

There were no conflicts of interest declared.

**4. CONFIRMATION OF MINUTES**

**4.1. Minutes of the Oxford-Ohoka Community Board – 7 June 2023**

Moved: R Harpur                      Seconded: P Merrifield

**THAT** the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 7 June 2023, as a true and accurate record.

**CARRIED**

**4.2. Matters Arising**

There were no matters arising.

**5. DEPUTATIONS AND PRESENTATIONS**

**5.1. Environment Canterbury – Councillor Clair McKay**

C McKay spoke to the Board noting Board members should have received an email from Environment Canterbury (ECan) outlining the opportunities for them to have their say in regard to the future for Canterbury. She explained that it had been more than ten years since ECan reviewed its Regional Policy Statement which had quite a significant impact on what Territorial Authorities could do. New legislation from Central Government meant that ECan had to adopt changes to its freshwater management. ECan was working with Papatipu Rūnanga as the legislation dictated that the local Rūnanga from across Canterbury should be involved. ECan had been building that relationships with all of its ten Rūnanga.

C McKay noted that ECan's Annual Plan had been adopted and the rate increase set at a 10% increase.

At the Board's March 2023 meeting, C McKay noted that there had been a discussion regarding water and nitrates. She alerted the Board to a recent report from ECan's Science team regarding the lag times for nitrate in the water. The overall summary of the report, which was on the website, indicated that there were expected improvements in groundwater within a five year timeframe, however the problem was that the trend analysis was difficult to see a trend in a five year timeframe.

T Fulton noted that in getting these results within the five to ten year timeline would have implications on the implementation of regulation rather than the expected thirty to forty year timeframe. He asked how that impacted on land use and regulations for intensity farming practices. C McKay was unsure how it would impact, particularly with some of our waterways having high nitrate levels. From an ecosystem perspective ECan were narrowing the bottom line of the essential freshwater set at 2.4 where some were at 9-10 and in other cases more. In Plan Change Seven Waimakariri ECan had set its target for 6.9 and were now on the trajectory. Realistically getting down to 2.4 was not going to happen in ten years however could be achieved in 50-60 years.

S Barkle asked if there had been any more thought about flow gauges in the Eyre River. C McKay noted that there had not been anything done to date, however she had attended a Council meeting with ECan's River team and this had been discussed however staff had not confirmed there would be any gauging in the near future.

S Barkle asked if at ECan had any conversations regarding the resurgence in the Boards area. C McKay noted that they had not.

M Wilson noted that there was some drop in sessions for the engagement regarding the regional plan however there were none scheduled in Rangiora and asked if this could be reconsidered. C McKay noted that she had asked ECan staff and would follow up.

## **6. ADJOURNED BUSINESS**

Nil.

## **7. REPORTS**

### **7.1. Road Naming – Neil Gary Grant – S Morrow (Rates Officer – Property Specialist)**

S Morrow spoke to the report noting the purpose was to seek a decision from the Board to approve a new road name as part of a residential subdivision in Springbank. The property being developed was currently known as 1037 Oxford Road.

T Fulton noted that the similarity of the proposed road name 'Springwater' was close to Springbank. S Morrow noted that there were other similar names in the district however the developer had also suggested 'Rymore' and if those names were not suitable the Board could choose a name from its pre-approved list.

M Brown asked if the developer had requested that the new road be a terrace. S Morrow noted that the developer had put forward terrace and it fit with the road naming criteria as being on a raised hill.

Moved: N Mealings

Seconded: M Wilson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 230621092400.
- (b) **Approves** the name Rymore Terrace (Pvt) for the new private Right of Way as shown on the plan attached to the report.

**CARRIED**

N Mealings commented that Rymore was the Developers family name and while Springwater had a nice ring to it she believed it could cause confusion during emergencies with Civil Defence and other emergency services.

S Barkle preferred that road names were historic to the area. She commented that Rymore was nothing to do with that particular area apart from someone's name from the highlands of Scotland.

T Fulton commented that Springwater was close enough to Springbank that it would cause confusion. He noted that the Springbank name was still in use in the area. He also noted that the original footprint of the Springbank Station had been vast and ran from Fernside to Cust.

7.2. **Oxford-Ohoka Community Board's 2023/24 Discretionary Grant Fund and 2023/24 General Landscaping Fund – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting that the Board had discussed the matter thoroughly.

Moved: M Brown

Seconded: R Harpur

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 230609084741.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2023/24 was \$13,680, with a carry forward for 2022/23 still to be determined due to outstanding invoices being processed.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2023/24 was \$6,120 and that an amount of \$39 was carried forward from the 2022/23 budget. Thereby bringing the Discretionary Grant Fund to a total of \$6,159 for this financial year.
- (d) **Adopts** the Board's 2023/24 Discretionary Grant Fund application criteria and Application Form (Trim No. 210603089866).
- (e) **Adopts** the Board's 2023/24 Discretionary Grant Accountability Form (Trim No. 210603089980).
- (f) **Adopts** the Financial Template for Informal Groups (Trim No: 23027095307).
- (g) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2023/24 financial year (July 2023 to June 2024).

**CARRIED**

## 8. CORRESPONDENCE

### 8.1. Letter of Support to International Dark Sky Association

Trim Ref: 230608084226.

### 8.2. Council Annual Plan Response

Trim Ref: 220114003526.

### 8.3. Petition opposing the Woodstock Quarry

Tabled.

Moved: P Merrifield

Seconded: T Fulton

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the letter of support to the International Dark Sky Association (Trim Ref: 230608084226).
- (b) **Receives** the Council Annual Plan Response Letter (Trim Ref: 220114003526).
- (c) **Notes** the submission opposing the Woodstock Quarry.

**CARRIED**

## 9. CHAIRPERSON'S REPORT

### 9.1. Chairperson's Report for June 2023

- Meeting with Mitchel Alatalo (New Zealand Police) and Jean Pierre, the manager of the Ashley Gorge Holiday Park. Positive meeting. Jean Pierre left feeling quite reassured and supported by the Council and the Board.
- The Woodstock Quarry Hearings started on Monday 3 July 2023.

Moved: S Barkle

Seconded: P Merrifield

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report (Trim. 230626094254) from the Oxford-Ohoka Community Board Chairperson.

**CARRIED**

## 10. MATTERS FOR INFORMATION

10.1. Woodend-Sefton Community Board Meeting Minutes 12 June 2023.

10.2. Kaiapoi-Tuahiwi Community Board Meeting Minutes 15 May 2023.

10.3. Enterprise North Canterbury Approved Statement of Intent Beginning 1 July 2023; Approved Enterprise North Canterbury Business Plan and Budget 2023/24; and Promotion of Waimakariri District Plan 23/24 – Report to Audit and Risk Committee 13 June 2023 – Circulates to all Boards.

10.4. Mandeville Resurgence and Channel Diversion Upgrade Project – Public Consultation – Report to Utilities and Roading Committee 20 June 2023 – Circulates to the Oxford-Ohoka Community Board.

10.5. July 2022 Flood Response Update – Report to Utilities and Roading Committee 20 June 2023 – Circulates to all Boards.

Moved: M Wilson            Seconded: S Barkle

**THAT** the Oxford-Ohoka Community Board:

(a) **Receives** the information in Items.10.1 to 10.5.

**CARRIED**

## 11. **MEMBERS' INFORMATION EXCHANGE**

### **T Fulton**

- Community Networking Forum.
- North Canterbury Community Support.
- Waimakariri Water Zone Committee Meeting – Review of Action Plan, budget, and Rakahuri Ashley Revival Strategy. At the 3 July 2023 meeting there was a deep sense of the unknown both with the Zone Committee members and the wider community about exactly what the community had been consulted on. There were very few targets for farmers to step up to regarding nitrate intensity and in land management programmes. It appeared that the community would be waiting to hear what the Runanga's input would be prior to the community's ability to comment.
- Visited Cust farmer regarding willow and weed control issues, river and drainage.
- Audit and Risk Committee Meeting.
- Facilities and Consents Fee waiver Sub Committee Meeting.
- Attended Clare Williams Tangi at Tuahiwi Marae.
- Oxford Promotions Action Committee Meeting.
- District Plan and Regulation portfolio holder briefing.
- Utilities and Roading Committee Meeting.
- Workshop with Council on speed management.
- Adoption of Annual Plan.
- Mahinga Kai field trip, hosted by ECan which ran from the grange near Oxford down the Cust Main Drain to Ohoka, Silverstream and where it met the Kaiapoi. This was a very good perspective on Māori values in waterway management, harvesting and gathering of food. Also, options for river management, there was some perspective for instance that it might be advisable in certain waterways and riverbanks to plant along the north bank of a river which could create shading required and help prevent buildup of pollutants and contaminants in the water way.
- Road Reserve Management Policy meeting.
- Following up heritage/recreation trail signage with Council staff. Aiming ultimately for directional signage pointing from Kaiapoi to Oxford along the route of the old Eyreton branch railway line.

### **M Wilson**

- Oxford Networking Meeting – as minuted.
- Local Government New Zealand – Introduced to Committee members. Simon Britten represents our Zone. Simon was also Co-Chair. Goals included stronger partnerships, recognizing being on Community Boards was valuable, career path, valued voice.
- Waimakariri Health Advisory Group Meeting – great to hear for the first time that there would be a dedicated rural strategy and there was also a women's health strategy being developed. Hospital taxi chits discussed and there needed to be further clarification as it appeared that taxi chits were available to get to the hospital but not necessarily home again. There had been a large volume of patients seeing GPs there was discussion around resilience and how they could increase it and the health literacy of people.
- Alcohol Drug Harm Prevention Steering Group Meeting, presentation by Emma Wood who was a social work student which had a placement with the Council's Community Team. She was looking at recording the stories and information that was out in the community in relation to drug and alcohol harm.

### **P Merrifield**

- All Boards Briefing.
- Oxford-Ohoka Community Board Meeting.
- Oxford Museum Monthly Meeting.
- Met with Peter Gill – had a good discussion.
- Rangiora-Ashley Community Board Meeting – the speed limit report was on the agenda but had been pulled prior to the meeting.
- Kaiapoi-Tuahiwi Community Board Meeting – the speed limit report was not even on the agenda.

### **R Harpur**

- Grey Power Meeting.
  - Grey Power members were having trouble with taxi chits from Christchurch Hospital not being issued to travel home.
  - 40% of GPs in Canterbury had now closed their books and were not taking on any new patients.
  - There were 75 job vacancies currently at Christchurch hospitals. More nurses were now being trained to fill the shortfall.
  - There was a new maternity hospital opened in St Asaph's Street with capacity for 750 births per year.
  - Southern Community Lab in Rangiora renamed Awanui Lab but only had two staff members who were not coping.
  - Age concern – found four main areas of concern within the Waimakariri area safety; crime, ID theft and scams, insufficient elderly housing; health, more home help and better access to facilities; Transport better carparking and better spaces for minibuses.
  - Positives about the Waimakariri area – good health services with blood services and x-rays. Great cafes and shopping. Excellent services available for the elderly.

- Abbeyfield – a charity organisation funding over forty houses in New Zealand. The accommodation was mainly set up for elderly independent single low-income living. Houses had facilities for 12-14 individuals with separate living quarters but communal lounges. Two meals were provided per day. All staff were volunteers except housekeepers who were paid. They were fundraising currently to build a house in the Waimakariri area and needed \$3.5 million to \$4 million. They were wanting to lease Council owned land to keep costs down.

## **S Barkle**

- All Boards Briefing.
- Ohoka Drainage Meeting.
  - Council looking at re-mapping and identifying all the drains in the district.
- Woodstock Landfill Meeting.
  - Catch up on issues that needed to be brought to meeting with commissioners.
  - Concerned about the availability of information and time to read/submit on this. Also concerned about some people unsure how to request to speak to their submission.
  - Outcomes – Applicant needed to supply information by 12 June 2023 which they did. Submitters would be given time slots in the second week of hearings to give them more time to get through information. We published information about how to request to speak to submissions at the hearings and have passed this on to anyone they could.
- Swannanoa School Production – first they had been able to have in five years. Such a brilliant show based on families in the district and how they came to Swannanoa. Great amount of history involved. Teachers did a brilliant job and students were absolute stars.
- Speed Meeting – Meeting with Mayor, Councillors and Council staff to discuss options for the speed limit reduction consultation.
- Environment Canterbury Fieldtrip.
  - Farmers fieldtrip for Mahinga Kai – Ki Uta Ki Tai.
  - Fieldtrip to inform about the importance of waterway health so food could be gathered from the source.
  - Explaining the various stages and their significance from mountain to the sea.
  - Excellent fieldtrip, very informative and great to see some good practices in freshwater farm management.
  - Need to look at more sustainable drain maintenance so it does not disturb habitats.
  - Planting to help slope stability and provide food, shelter to the stream life.
  - Keeping cattle out and looking at urban impacts – storm water entering waterways.
- Water Race Advisory Group Meeting.
- Woodstock Quarry Hearings.

## **M Brown**

- Oxford Rural Drainage Meeting.
- All Boards Briefing.
- Oxford-Ohoka Community Board Meeting.
- Oxford Promotions Action Committee (OPAC) Meeting.
  - OPAC jingle now ready for businesses to use.
  - Oxford Area School students will paint first water tank when weather allows.
  - Matariki Winter Lights Competition 1 July 2023 to 16 July 2023.
  - Garage Sale Trail 6 August 2023.
  - Spoke to OPAC about the Dark Sky Initiative and the Dark Sky team have asked OPAC for a letter of support.
  - OPAC discussed the flag issue, updated them with the Boards \$1,500 offer, they will be discussing options with Council.
  - Next meeting is a mix and mingle at Black Beech.
  - OPAC would be updating its mission statement.
  - OPAC would restart its newsletter.

## **N Mealings**

- Oxford Community Network Meeting – all services busy but managing. Next Steps website going well. [www.nextsteps.org.nz](http://www.nextsteps.org.nz). Oxford Community Trust has a new Youth Coordinator, U-drive instructor. Sixty volunteers. Medical transport service, budget advice and food bank busy. Different clientele being seen.
- Ten Top Tips Catchup – been working with the CWMS Waimakariri Zone Committee to produce a Ten Top Tips flyer/page for Lifestylers to educate around good water/waterway stewardship.
- Council Workshop – Waka Kotahi State Highway 7/Lineside Road Safety Improvement Project, Integrated Transport Strategy and Environment Canterbury Ashley/Rakahuri future resilience area.
- Northern Biosecurity Group Meeting – First meeting of the term. Main role to protect the region from declared pests from impacting the economy, environment, health, and cultural/social values. Find-a-pest app, linked to iNaturalist.
- Social Services Waimakariri Hui – Gave update on outcome of vaping regulatory framework consultation post-submissions.
- Utilities and Roothing Committee Meeting – Mandeville resurgence channel diversion – consultation postponed till September 2023; workshop on Oxford #1 Water Supply – Turbidity at McPhedrons Road well issues and options.
  - G Cleary noted that once the turbidity got past a certain level it no longer complied with the drinking water standards. Council had never put the river intake online.
  - Council was looking at building a secondary well there so that when they took the primary offline then staff could swap it over to the secondary well while they redeveloped the primary well. G Cleary explained that in terms of the turbidity there was a few issues, the well shut down automatically



once the turbidity came up and while it as offline Council flushed it, being a restricted scheme, it was ok to shut it down for short periods of time while it was flushed but it was not great managing the well like that. Staff had hope that it would not continue having these ongoing problems so the urgency of getting the river intake up and going had stepped up a notch.

- T Robson asked if there was a situation where Council had to go on to the Rockford Road intake which would require a boil water notice, would that mean that when they went back on to the original scheme there would be an expectation that everyone drained their tanks. G Cleary noted that if someone wanted to be certain they could drain their tanks or keep boiling the water for several days.
- Speed Management Plan Workshop.
- Council Meeting to adopt Annual Plan.
- Attended Community Wellbeing North Canterbury Raranga Wananga – as a Board member, was invited to attend a weaving workshop with staff.
- Mandeville Sports Club Meeting.
- Natural Environment Strategy Project Control Group Meeting.
- Mandeville Sports Club Catchup – Monthly catchup with Council staff and Mandeville Sports Club Board Members.
- Community Wellbeing North Canterbury Trust Board meeting.
- Waimakariri Youth Council Meeting – Organising a river cleanup and an art competition for Conservation Week or Keep New Zealand Beautiful Week. 1,200 people attended the North Canterbury Future Careers Expo and had 45-50 stalls.
- Simpson Grierson / Taituara Webinar – “What Happened to the Water Legislation”
- Waimakariri Economic Development Strategy Catch up.
- Canterbury Climate Change Action Planning Reference Group Meeting – Updates to strategic framework and engagement options.
- Portfolio catchup.
- Drainage and Stockwater Working Group Meeting.
- Waimakariri Youth Council Environmental Committee Meeting.
- Property Portfolio Working Group Meeting – Draft Housing Policy consultation deadline extended to 7 July 2023.
- Council Meeting – as minuted.
- Alcohol and Drug Harm Prevention Steering Group Meeting – Local research project, review of Terms of Reference.
- Meeting at Ashley Gorge Camp with Board members.

**12. CONSULTATION PROJECTS**

**12.1. Housing**

<https://letstalk.waimakariri.govt.nz/housing>

Consultation closes Sunday 2 July 2023.

The Board noted the consultation project.

**13. BOARD FUNDING UPDATE**

**13.1. Board Discretionary Grant**

Balance as at 1 July 2023: \$6,159.

**13.2. General Landscaping Fund**

Balance as at 1 July 2023: \$13,680.

The Board noted the funding update.

**14. MEDIA ITEMS**

Nil.

**15. QUESTIONS UNDER STANDING ORDERS**

Nil.

**16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**NEXT MEETING**

The next meeting of the Oxford-Ohoka Community Board is scheduled for 7pm, Wednesday 2 August 2023 at the Oxford Hall.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8.18pm.

**CONFIRMED**



Chairperson

2 August 2023

Date

### **Workshop**

(8:18pm to 9:40pm)

- *Wolffs Road Bridge – Hannah-Rose Belworthy (Intermediate Landscape Architect – District Regeneration)*
- *Greenspace Information and Funding for the 2023/24 Financial Year – Ken Howat (Parks and Facilities Team Leader)*
- *Members Forum*
  - *Trail Signage – Tim Fulton*
  - *Queries Spreadsheet*