

Oxford-Ohoka Community Board

Agenda

Wednesday 7 April 2021

7pm

**Mandeville Sports Centre
431 Mandeville Road
Swannanoa**

Members:

Doug Nicholl (Chairperson)
Thomas Robson (Deputy Chairperson)
Sarah Barkle
Mark Brown
Shirley Farrell
Wendy Doody
Ray Harpur
Niki Mealings

AGENDA FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD TO BE HELD IN THE MANDEVILLE SPORTS CENTRE, 431 MANDEVILLE ROAD, SWANNANOVA ON WEDNESDAY 7 APRIL 2021 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

PAGES

1 **APOLOGIES**

2 **PUBLIC FORUM**

3 **CONFLICTS OF INTEREST**

4 **CONFIRMATION OF MINUTES**

4.1 **Minutes of the Oxford-Ohoka Community Board – 3 March 2021**

7- 15

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 3 March 2021, as a true and accurate record.

4.2 **Matters Arising**

5 **DEPUTATIONS AND PRESENTATIONS**

5.1 **Service Request Update – M Harris (Customer Services Manager)**

M Harris will provide the Board with an update of statistics of service request issues in the Oxford-Ohoka Ward, plus the latest updates on requests, snap send solve.

6 **ADJOURNED BUSINESS**

6.1 **Approval of the updated Oxford-Ohoka Community Board Plan 2020-2022 – Thea Kunkel (Governance Team Leader)**

16 - 37

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 210216026178.
- (b) **Approves** the updated Oxford-Ohoka Community Plan 2020-2022. (Trim 210218027512).
- (c) **Authorises** the Chairperson to approve the final version of the Oxford-Ohoka Community Plan 2020-2022, subject to any further minor editorial corrections, if required.

7 **REPORTS**

7.1 **Road Naming – Inverkelly Terraces Subdivision – Scott Morrow (Rates Officer Land Information)**

38 - 45

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 210319046474
- (b) **Approves** one of the following road names, for the private Right of Way as shown on the attached plan.

Inverkelly Lane (Pvt) or

Miller Lane (Pvt)
- (c) **Notes** the Board may replace any proposed name with a name of its own choice.

7.2 **Application to the Oxford-Ohoka Community Board’s Discretionary Grant Fund 2020/21 – Thea Kunkel (Governance Team Leader)**

46- 73

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 210323047826.
- (b) **Approves** a grant of \$..... to Standardbred Stable to Stirrup Charitable Trust towards the cost of purchasing new equipment.

OR
- (c) **Declines** the application from Standardbred Stable to Stirrup Charitable Trust.
- (d) **Approves** a grant of \$..... to View Hill School towards the cost of purchasing a set of soccer goals for the school grounds.

OR
- (e) **Declines** the application from View Hill School.

7.3 **Approval of the Oxford-Ohoka Community Board’s Submission to the Waimakariri District Council 2021/31 Draft Long Term Plan – Thea Kunkel (Governance Team Leader)**

74- 83

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 210324049332.
- (b) **Approves** its submission to the Waimakariri District Council 2021/31 Draft Long Term Plan (Trim Ref: 210324049336), subject to any minor edits from the Chairperson.
- (c) **Notes** the Board has also submitted to Environment Canterbury on their draft Long Term Plan.

7.4 **Approval of the Oxford-Ohoka Community Board’s Submission to the Environment Canterbury’s 2021/31 Draft Long Term Plan – Thea Kunkel (Governance Team Leader)**

84- 86

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 210324049445.
- (b) **Approves** its submission to the Environmental Canterbury’s 2021/31 Draft Long Term Plan (Trim Ref: 210324049454), subject to any minor amendments from the Board Chairperson.

7.5 **ANZAC Day Services 2021 – Thea Kunkel (Governance Team Leader)**

87- 89

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 210322047617.
- (b) **Appoints** Board member(s)..... to attend the Ohoka Anzac Day service to be held at 11am on Saturday 24 April 2021 at the Ohoka Hall, Mill Road and to lay a wreath on behalf of the community, in conjunction with the Council representative.
- (c) **Appoints** Board member(s) to attend the Oxford Anzac Day service to be held at 9.30am on Sunday 25 April 2021 and to lay a wreath on behalf of the community.
- (d) **Appoints** Board member(s)..... to attend the Cust and West Eyreton Anzac Day service to be held at 10am on Sunday 25 April 2021 and lay a wreath on behalf of the community at West Eyreton.

8 CORRESPONDENCE

Nil.

9 CHAIRPERSON'S REPORT

9.1 Chairpersons Report for April 2021

90

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No 210329052091.

10 MATTERS FOR INFORMATION

10.1 **Woodend-Sefton Community Board Meeting Minutes 8 March 2021 (Trim 210312042377)**

10.2 **Rangiora-Ashley Community Board Meeting Minutes 10 March 2021 (Trim 210303035850)**

10.3 **Kaiapoi-Tuahwi Community Board Meeting Minutes 15 March 2021 (Trim 210319046744)**

10.4 **Waimakariri Water Zone Committee Terms of Reference and Letter of Shared Priorities – Report to Council meeting 2 March 2021 – Circulates to all Boards.**

10.5 **Kerbside Recycling Bin Audits: Update and Extension of Audit Variation – Report to the Solid and Hazardous Waste Working Party Meeting of 23 February 2021 – Circulates to all Boards.**

RECOMMENDATION

THAT the Oxford-Ohoka Community Board receives the information in Items 10.1-10.5.

Note:

1. *The links for Matters for Information were circulated separately to members.*

11 MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

12 CONSULTATION PROJECTS

12.1 **Waimakariri District Council - Long Term Plan 2021 – 31**

<https://letstalk.waimakariri.govt.nz/ltp2021-2031>

Consultation opens on Friday 5 March 2021 and closes on Monday 12 April 2021.

12.2 **Environment Canterbury - Long Term Plan 2021 – 31**

<https://haveyoursay.ecan.govt.nz/ltp>

Consultation opens on Monday 8 March 2021 and closes on Sunday 11 April 2021.

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant

Balance as at 31 March 2021: \$6,426.

13.2 General Landscaping Fund

Balance as at 31 March 2021: \$3,403.

14 MEDIA ITEMS

15 QUESTIONS UNDER STANDING ORDERS

None.

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

None.

Workshop

- *Members Forum*

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board is scheduled for Wednesday 5 May commencing at 7.00pm at the Oxford Town Hall.

T Robson requested an update on when the bike stands and seats, which the Board approved the previous year, would be installed in the Oxford business area. T Kunkel undertook to follow up with the Greenspace Team.

S Farrell asked if, in the light of the current COVID-19 pandemic Levels, the Oxford Community Trust's Wellbeing event was going ahead. T Robson confirmed that the event was currently proposed to continue as scheduled.

6 DEPUTATIONS AND PRESENTATIONS

6.1 Richard Belcher and Mark Brown from the Mandeville Sports Club (MSC)

M Brown provided a high level overview of the recently developed MSC Strategic Plan, which was tabled. He introduced R Belcher who was the fulltime Grounds Keeper of the MSC. The purpose of commissioning the Plan was so the MSC Board could make informed decisions on the future of the Club over the next 10 to 30 years. During the development of the Plan a number of key stakeholders, past and present were spoken to, as well as many members of the community. The Plan had been presented to Council staff and also the clubs affiliated with the MSC; feedback had been overwhelmingly positive.

M Brown provided a brief background on the functioning of the MSC. The 80 hectare reserve was leased from the Council, and the lease would expire in 2024 (subject to review and renewal). There were currently 14 different clubs based at the Mandeville sports grounds.

M Brown outlined the following strategic pillars of the 20 year plan and the short and long term outcomes.

- (1) Sustainability – MSC needed thriving clubs and there was room for more than the current 14. The carbon footprint was being established with the aim of being carbon neutral in the future.
- (2) Guardianship – importance of reliable income stream, potential for a commercial gym as a secondary income stream.
- (3) Communication – needed to be improved, required a social media plan.
- (4) Facilities and infrastructure – a large number of upgrades planned, dual signage.
- (5) Participation - diversity plan, more women involved in sport and address park security for women, partnership with local iwi.

A professional fundraiser had been engaged to assist with funding the projects identified in the Plan. M Brown believed that the Plan was feasible and the projects would not be delayed.

R Belcher thanked the Board for the opportunity to discuss the Plan with them. The MSC was working in collaboration with the community and also the Council. The sports grounds attracted people from across the district and there was no other setup to the scale of the MSC anywhere in New Zealand, which he was aware of.

D Nicholl sought clarity on how secure the lease was, and if the MSC had right of renewal. W Doody commented that the Council was pleased for the MSC to continue, as it was unlikely the Council could afford to maintain the reserve in the current manner.

S Farrell questioned how the public awareness of the MSC's facilities could be improved. M Brown commented that a marketing plan was being developed which would provide a coordinated approach to marketing.

N Mealings asked about current location signage that the MSC had. R Belcher confirmed there were yellow AA signs and the sign at the entrance was the maximum under the Council's Signage Bylaw.

W Doody requested additional information on the recently constructed ablution block. R Belcher explained MSC was excited to have a brand new ablution block at the back portion of the reserve that would primarily service the equestrian and archery clubs.

S Farrell inquired if the irrigation situation could be improved with more water storage. R Belcher explained that large storage ponds were expensive. The minimum requirements of current irrigation was to maintain a grass cover. M Brown noted irrigation was one of the biggest issues especially as the grounds were free draining.

N Mealings thanked the MSC Board for undertaking the strategic review and was particularly impressed with the sustainability pillars. She commented favourably on the work of the Board, and R Belcher.

7 ADJOURNED BUSINESS

None.

8 REPORTS

8.1 Application to the Oxford-Ohoka Community Board's Discretionary Grant Fund 2020/21 – T Kunkel (Governance Team Leader)

T Kunkel advised she would take the report as read.

S Barkle sought clarity if the Oxford Arts Trust was asking for the Board to fund the whole project or if they would be seeking other sources of funding. T Kunkel noted that the Board had previously approved \$500 funding toward the project, provided that the Trust was able to raise the remainder of the required funding within three months. Due to the impacts of COVID-19 the Trust had been unable to secure the remaining funds and was therefore unable to access the Board grant. The Trust had now provided proof that they had the remainder of the funding, hence the resubmission of the application. The Trust was aware that the Board only approved grants of up to \$500 and they therefore would not receive funding for the whole project.

Moved: S Farrell

Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 210217026742.
- (b) **Approves** a grant of \$500 to the Waimakariri Arts Trust towards the running costs associated with the Kaiapoi Art Expo and Schools' Art Expo.
- (c) **Approves** a grant of \$210 to the Clarkville Playcentre towards the cost purchasing sand for the sandpit.

CARRIED

S Farrell commented that the Waimakariri Arts Trust provided a great exhibition. She was happy to support the Clarkville Playcentre.

N Mealings reflected that the Clarkville Playcentre had a large number of children attending from the Oxford-Ohoka Board area and how the Waimakariri Arts Trust exhibition had submissions from schools from around the district.

Moved: W Doody

Seconded: T Robson

THAT the Oxford-Ohoka Community Board:

- (d) **Approves** a grant of \$500 to the Oxford Arts Trust towards the installation of a ceiling with insulation in its current workroom.

CARRIED

N Mealings commented that the Oxford Arts Trust was a benefit to the community.

8.2 **Approval of the Updated Oxford-Ohoka Community Board Plan 2020/22 – T Kunkel (Governance Team Leader)**

T Kunkel noted that the Plan had been developed by the Board the previous year and it set out the achievements and goals of the Board, and was now updated to reflect information for the 2021 year. She requested Board members to submit any minor amendments to her prior to approval by the Chairperson.

S Barkle suggested that the Board's Mission Statement should include a section seeking feedback from the younger generation on how they wished the ward to develop.

N Mealings requested that the government stimulus funding received for the Poyntz Road Water Scheme be included, as the Board had advocated for this project in the community. W Doody agreed and requested that all the stimulus funding projects in the Oxford area should be included in the plan. R Harpur suggested the \$400,000 funding for stormwater on Mill Road be included.

N Mealings suggested the Chairperson's introduction should mention all the various areas in the ward.

Subsequent to discussion, it was agreed that approval of the Oxford-Ohoka Community Board Plan 2021/22 lay on the table until the next meeting to enable the proposed amendments to be made.

Moved: W Doody

Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Lay** report No. 210216026178 and the Community Board Plan on the table, pending additional information to the Board Plan.

CARRIED

9 CORRESPONDENCE

Nil.

10 CHAIRPERSON'S REPORT

10.1 Chairperson's Report for February 2021

- Received a phone call from a concerned resident regarding the new District Plan rules around subdivision. He had invited the resident to share their concerns at the public forum.
- Attended:
 - Ohoka community barbeque; it was a great success with over 100 attendees.
 - Council Chief Executive J Palmer's farewell; a tremendous tribute to a top CE.
 - Canterbury Landscape Supplies (CLS) site visit.

Moved: D Nicholl

Seconded: M Brown

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the verbal report from the Oxford-Ohoka Community Board Chairperson for February 2021.

CARRIED

11 MATTERS FOR INFORMATION

- 11.1 Rangiora-Ashley Community Board meeting Minutes 10 February 2021 (Trim 210212023674).
- 11.2 Woodend-Sefton Community Board meeting Minutes 9 February 2021 (Trim 210212023942).
- 11.3 Kaiapoi-Tuahivi Community Board meeting Minutes 15 February 2021 (Trim 210222029110).
- 11.4 Woodend-Sefton Community Board Chairperson's report for the period November 2019 – December 2020 – Report to Council meeting 2 February 2021 – Circulates to all Boards.
- 11.5 Kaiapoi-Tuahivi Community Board Chairperson's report for the period November 2019 – December 2020 – Report to Council meeting 2 February 2021 – Circulates to all Boards.
- 11.6 Oxford-Ohoka Community Board Chairperson's report for the period November 2019 – December 2020 – Report to Council meeting 2 February 2021 – Circulates to all Boards.
- 11.7 Rangiora-Ashley Community Board Chairperson's report for the period November 2019 – December 2020 – Report to Council meeting 2 February 2021 – Circulates to all Boards.
- 11.8 Final Utilities and Rooding Activity Management Plans 2021 – Report to Council meeting 23 February 2021 – Circulates to all Boards.
- 11.9 Aquatic Facilities Update – Report to Community and Recreation Committee 23 February 2021 – Circulates to all Boards.
- 11.10 Stormwater Network Discharge Consents Implementation and Implications – Report to Utilities and Rooding Committee 16 February 2021 – Circulates to all Boards.
- 11.11 Ocean Outfall Wastewater Network Capacity Assessment – Report to Utilities and Rooding Committee 16 February 2021 – Circulates to all Boards.

Moved: M Brown

Seconded: S Barkle

THAT the Oxford-Ohoka Community Board

(a) **Receives** the information in Items 11.1 to 11.11.

CARRIED

12 **MEMBERS' INFORMATION EXCHANGE**

R Harpur

- Attended:
 - Ohoka Rural Drainage Advisory Group meeting.
 - Capital projects. Storm water management area in Mill Road near Kintyre Drive on Council purchased area.
 - Drain cleaning budget was on track.
 - Group policy was reviewed.
 - Whites Road drain upgrade had been completed.
 - Greypower Meeting.
 - The Mayor spoke to attendees on various topics including the 10year budget, Rangiora quarry proposal, speed limits, social housing, transportation and the new Chief Executive.
 - A guest speaker from Health Promotor Housing discussed house affordability.
 - Concerns were raised by members that the work currently being done by Southern Laboratory would be taken over by the Christchurch District Health Board in-house testing. Concern around increased cost.
 - Canterbury Landscaping Supplies site visit.

S Farrell

- Attended:
 - Waimakariri Access Group meeting
 - Oxford Medical Centre doors to be looked at.
 - An accessibility pamphlet has been created to provide information to store owners.
 - Oxford Museum meeting.
 - Access to Oxford Art Gallery discussed.
 - Canterbury Landscaping Supplies site visits.
 - Still concerns regarding the lack of access to water in the event of fire.

T Robson

- Oxford Community Trust working with agencies regarding access to transitional housing for rural families. It was a concern that the Oxford area was becoming unaffordable for first home buyers.
- Noted that he was disappointed with the lack of communication with the School on the resealing of Bay Road with school pick up/ drop off areas affected.
- Asked about the installation of a planted bund at the intersection at the top end of Tram Road. The new earth bund seemed to be very large and "unsightly".
- Attended:
 - Wheels and Wings – Finalising dates for next year's event.
 - Ashley Gorge Advisory Group meeting.
 - Had been queues of people to enter reserve on Waitangi weekend. Looking at options for the construction of a public toilet on the upper flats. The Group would be submitting a Long Term Plan submission on this matter.
 - Trees on roadside to be trimmed/cut to assist with visibility across Ashley Gorge bridge.

M Brown

- Commented favourably on Tram Road safety improvements however agreed the planted bund forming part of the new intersection was excessive.
- Requested an update on the Horrellville Church staff would provide an update via a memo.
- Requested a meeting with Council staff regarding the proposed landscaping in the Oaks Reserve in West Eyreton.
- Attended;
 - Oxford Rural Drainage Advisory Group meeting
 - Raised concerns regarding the downstream effects of Plan Change 7 on private wells.
 - Sludge left on roadside following the stock race cleaning in West Eyreton was an eyesore.

S Barkle

- Advised that Swannanoa School Fair had been cancelled due to COVID-19. It was a massive loss to school and district, as around 8,000 attendees had been expected.
- Attended:
 - Canterbury Landscaping Supplies site visit – suggested that ECan /Council staff be invited to attend first and/or second turnings of material as part of the monitoring process.
 - ECan Plan Change Hearing
 - Recommended Board members read the information provided.
 - Noted Cust River allocation was 200l/s while sustainable allocation was only 20l/s.
 - It was apparent some areas would not reach baseline targets.

W Doody

- Advised the potential Tourism Infrastructure funding for the development of toilets at the West Oxford Reserve had not materialised. This left the very popular tourist area still without toilet or water facilities.
- Congratulated Oxford Community Trust for their work in the community.
- Attended various meetings including:
 - Draft Cemetery Bylaw Hearing – Some interesting submissions. Deliberations occurring later in March pending further information on eco-burials being received.
 - Multi Sports Stadium tour – Project going well, excellent acoustics in the building.
 - Solid and Hazardous Waste Working Party – Good improvements with recycling.
 - Oxford Rural Drainage – looking at riparian planting.

N Mealings

- Tabled Councillors report (Trim 210303035826).
- Assisted with several service requests.
- Attended various meetings including;
 - Greater Christchurch Partnership meeting – J Palmer was appointed as the new independent chair.
 - Met with North Canterbury Neighbourhood Support regarding providing a secure information repository for information such as available stock transport to assist lifestyle block owners in case of emergency. Potential for a 'Lifestyle block' grouping in the GetReady System.
 - Draft 2021/31 Long Term Plan – Commented on the proposed low rate increase.
 - Ohoka Domain Barbeque – Well attended event.

13 CONSULTATION PROJECTS

The draft WDC 2021/31 Long Term Plan would be out for consultation from 5 March to 12 April 2021.

The draft Environment Canterbury 2021/31 Long Term Plan would be out for consultation from 8 March to 11 April 2021

The Board noted the consultation.

14 BOARD FUNDING UPDATE**14.1 Board Discretionary Grant**

Balance as at 28 February 2021: \$7,636.

14.2 General Landscaping Fund

Balance as at 28 February 2021: \$3,403.

The Board noted the funding balances.

15 MEDIA ITEMS

Nil

16 QUESTIONS UNDER STANDING ORDERS

Nil.

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8:34pm.

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board was scheduled for Wednesday 7 April commencing at 7.00pm at the Mandeville Sports Centre.

CONFIRMED

Chairperson

Date

Workshop (8.35pm to 8.45pm)

Update on the Representation Review – Sarah Nichols (Governance Manager)

Following the meeting a workshop occurred from 8.35pm to 8.45pm on the Representation Review, providing an overview and seeking members' thoughts as to any changes they would like to see going forward.

The Board were happy with the current electoral arrangements and sought the status quo at this point. It was noted formal consultation would occur mid-year.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-08-06 / 210216026178

REPORT TO: Oxford-Ohoka Community Board


DATE OF MEETING: 3 March 2021

FROM: Thea Kunkel, Governance Team Leader

SUBJECT: Approval of the updated Oxford-Ohoka Community Plan 2020-2022.

SIGNED BY:
(for Reports to Council,
Committees or Boards)

Department Manager



Acting Chief Executive

1 SUMMARY

This report seeks the Oxford-Ohoka Community Board's (the Board) approval of the updated Oxford-Ohoka Community Plan 2020-2022.

Attachments:

- i. Updated Oxford-Ohoka Community Plan 2020-2022 (Trim 210218027512).

2 RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 210216026178.
- (b) **Approves** the updated Oxford-Ohoka Community Plan 2020-2022. (Trim 210218027512).
- (c) **Authorises** the Chairperson to approve the final version of the Oxford-Ohoka Community Plan 2020-2022, subject to any further minor editorial corrections, if required.

3 BACKGROUND

3.1 This Community Plan (the Plan) for the Oxford-Ohoka Community was approved by the Board on 17 February 2020.

3.2 The Plan is reviewed on an annual basis, so that the Board can assess how it is progressing with its objectives and any feedback from the community. The Chairperson will report back to the Council annually on the Board's progress.

4 ISSUES AND OPTIONS

4.1 The Plan was developed with input from Board members who communicate with local residents, community leaders and community organisations on a regular basis and are therefore in the best position to advocate for the interest of their communities.

4.2 The Plan sets out the objectives and goals the Board has for the Oxford-Ohoka Ward during its term. The importance of the Plan should not be underestimated, as the Plan is a vehicle by which the Board can inform the community about the elected members' purpose and key

projects. It also ensures that the community's needs are presented to the Council in a consistent and planned manner and messaging conveyed through Annual and Long Term Plans.

- 4.3 Furthermore, the Plan includes the achievements of the Board as well as providing general information about the Board's discretionary grant, youth development grant, landscape budget and Council facilities. It, therefore, assists the community to understand that their concerns are being heard and that they have a voice in local government decisions making.
- 4.4 The Plan also serves as a promotional document for the Board and is freely available from locations such as public libraries and service centres.
- 4.5 The Plan is reviewed annually and has been updated to include the Boards achievements during 2020 and progress on projects. The information contained in the Plan regarding the Board's Discretionary Grant, the Youth Development Fund, the Board's Landscaping Budget and Board meeting dates have also been updated in line with the 2020/21 financial year's information. The Board is therefore requested to review the amendments and adopt the updated plan.
- 4.6 If any further minor editorial corrections are needed, staff request that the Board resolves that the Chairperson may approve the final amended document on its behalf.
- 4.7 The Management Team have reviewed this report and support the recommendations.

5 COMMUNITY VIEWS

5.1 Groups and Organisations

The Plan was developed with input from Board members who communicate with local residents, community leaders and community organisations on a regular basis.

5.2 Wider Community

The Plan highlights the objectives of the Board and progress towards these. It includes meeting dates and information regarding local services and elected members.

6 IMPLICATIONS AND RISKS

6.1 Financial Implications

Printing costs are covered by operational Governance budgets.

6.2 Community Implications

Supports wider visibility of local issues.

6.3 Risk Management

None.

6.4 Health and Safety

None.

7 CONTEXT

7.1 Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Legislation

Local Government Act 2002 Clause 52.
Delegation to Community Boards, Part 3, S-DM 1041, Issue 10, as at 25 October 2016.

7.3 Community Outcomes

There are wide-ranging opportunities for people to contribute to the decision making that affects the District.

7.4 Delegations

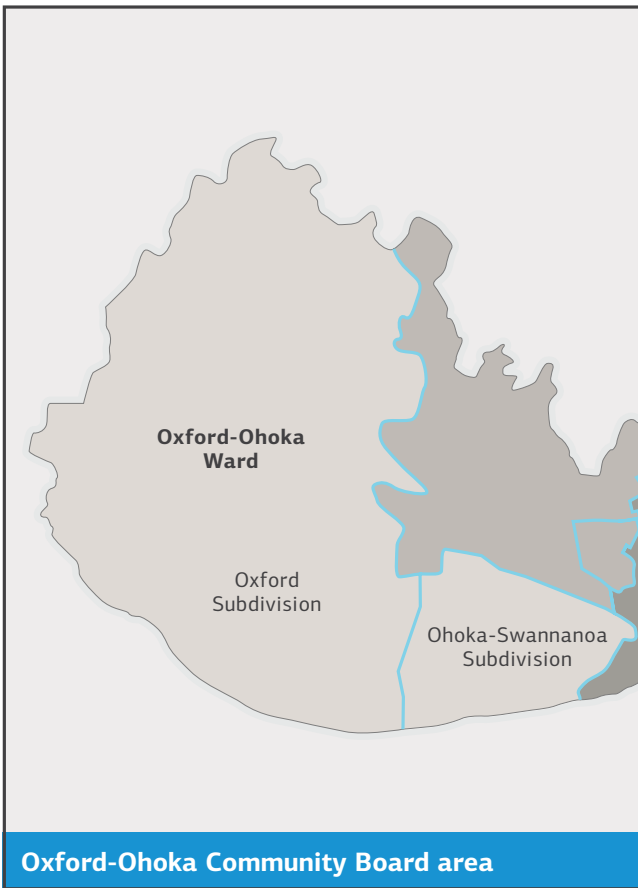
The Board is required by the Council to prepare and adopt a Community Board Plan that highlights the key issues, priorities and actions that the Board proposes to advance during the year.

Thea Kunkel
Governance Team Leader



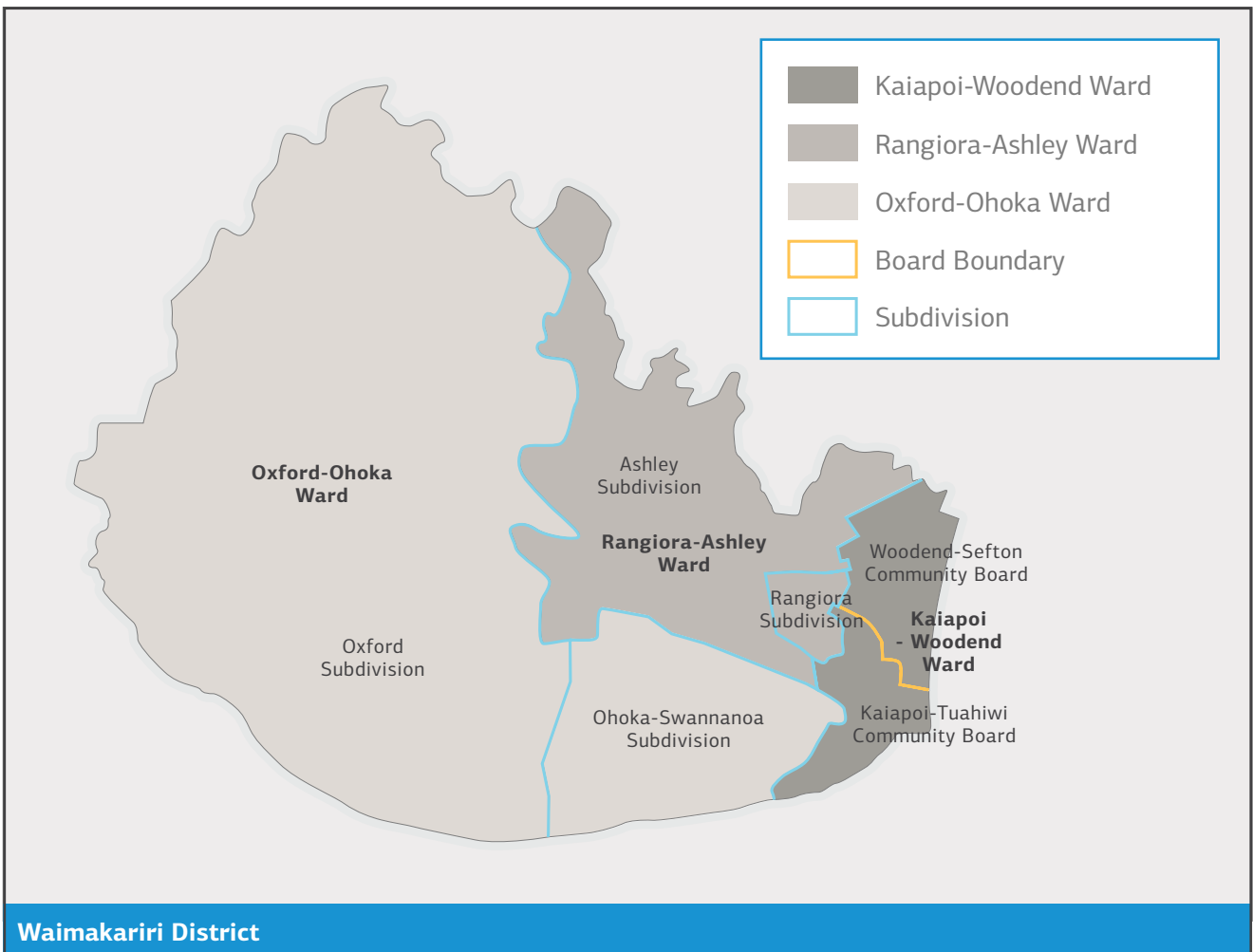
Oxford-Ohoka Community Board Community Plan 2020–2022





Ward	Population
Rangiora-Ashley Ward	26,700
Oxford-Ohoka Ward	13,050
Kaiapoi-Woodend Ward	24,900
Woodend-Sefton Community	9,240
Kaiapoi-Tuahwi Community	15,650

* Representation statistics: 2020 population estimates



Chairperson's Message

Dear Residents

This Community Board Plan for the Oxford-Ohoka Ward, was developed by the Oxford-Ohoka Community Board, elected in October 2019. This is a living document which is reviewed annually during the term of this Community Board through to October 2022. This Plan identifies the achievements of the Community Board during 2019/20 and identifies its priorities for 2021 to 2022.

The Board strives to build and maintain a good relationship with its community by responding to the needs of the community, hence the approval of the installation of cycle stands and street furniture in the Oxford Business District.

The development of a dog exercise area in Oxford has been a priority of the Board since 2010, and the Board will prepare a submission to the Council's 2021/31 Long Term Plan in a bid to secure funding for this project.

The Board was also pleased to see the completion of the development of car parking in the Mandeville Village Reserve by the creation of a shingled access from Mandeville Road into a natural setting with grass rather than hard surface. The redevelopment of this reserve addressed numerous community concerns regarding safe parking at the Mandeville Village Shopping Centre.

The Board initiated a project to add landscaping in the Oaks Reserve opposite the West Eyreton Hall. It is hopeful that the added landscaping will encourage local residents to enjoy the reserve more and to linger under the oak trees.

The Board supports the Council's continued investment to improve the district's water supply, as fresh, potable drinking water is a necessity of life and it is therefore pleased to support various Stimulus Funding projects, including the proposed upgrade of the aged Ohoka Water Supply storage.

The Board wish to acknowledge that 2020 was a very eventful year due to the Covid-19 epidemic with social and economic effects still to be felt in the years to come.

The Board wishes to express its appreciation for the Council's leadership during this time of uncertainty after the Covid-19 epidemic and



wishes to thank the Council staff for the critical work being done to support communities in need.

Planning for the future growth of our communities is of paramount importance to the Board. The Board therefore will continue building relationships with its community. There are many good community-based groups and projects in progress or yet to be established; and the Community Board is here to advocate and support your projects.

It is hoped that this Plan will assist the community to understand that their concerns are being heard and that they have a voice in local government decision-making.

On behalf of my fellow Community Board members, we welcome feedback to this Plan which we hope will benefit the communities of the Oxford-Ohoka area. We are here to serve the community to the best of our abilities. You are therefore encouraged to make use of the Community Board to convey your thoughts and ideas to the Council. Together we can access Council resources and make a positive difference to the community area we live in.



Doug Nicholl
Chairman

Oxford-Ohoka Community Board

About the Oxford-Ohoka Community Board

The Waimakariri district is divided into three wards with the Oxford-Ohoka Ward covering predominantly the southern to south-western area of the Waimakariri district.

Bordered by the Waimakariri River, the community areas include Mandeville, Ohoka, Eyreton, West Eyreton, Swannanoa, Oxford through to the northern foothills, Ashley Gorge, and across to Lees Valley. The community area of Oxford-Ohoka comprises a diverse mix of properties and people, ranging from small to medium sized urban settlements to rural farms. As the largest geographic ward in the district, the community area plays an important role in the economic growth and character of the district.

While farming and land-based industry are the traditional economic activities, there has been notable recent growth in dairying, construction and manufacturing.

What is a Community Board?

The Local Government Act (2002), states that the role of a Community Board is to represent and advocate for the interests of its community. The Waimakariri district is currently divided into three wards and four Community Boards, with the Oxford-Ohoka Community Board providing feedback, leadership and support to residents within its community area.

The Oxford-Ohoka Community Board is the district's newest Community Board, elected for the first time in the October 2016 Local Body elections. The Board is comprised of six elected members, plus two appointed Councillors of the Waimakariri District Council, giving it a total of eight members.

The Community Board is not the Council nor is it a committee of the Council. The Board works collectively with the Council to achieve community goals. The Board is also responsible for any areas delegated to it by the Council.

How does the Community Board do this?

- Taking an overview of the Council's services and projects affecting the Ward area including water supply, sewerage, stormwater drainage, parks, recreational facilities, roading and traffic management projects
- Engaging with residents, community organisations and groups in developing local solutions and keeping the public informed, and being visible and accessible
- By encouraging community participation in Community Board and Council decision-making
- Advocating to the Council on key issues and priorities for the community area, especially through the Annual and Long Term planning and budgeting process
- Granting of leases or licences on reserves
- Working collaboratively with other Community Boards to promote an understanding for the work being done in the district as a whole
- Maintaining positive working relationships with key Council staff and management.

If you are a resident or part of a local community group who wishes to raise any concerns or issues, please do not hesitate to contact a member of the Community Board for advice and help (see pages 8 & 9 for contact details).

Mission Statement

The Oxford-Ohoka Community Board is made up of people who have a passion for their diverse communities and believe in working together to bring positive change to them through:

- Engaging with individuals, groups, other Boards, and the Council to provide the best outcome for the Oxford-Ohoka community and the district as a whole
- Engaging and interacting with younger generations by seeking their views and feedback on important issues in the ward
- Engage with local schools, community and advisory groups and offer encouragement for their projects and provide assistance where practical
- Developing closer links and relationships with key settlements and groups in the Oxford-Ohoka Ward, as well as with significant district-wide organisations
- Developing strategies for the Board to become an effective, cohesive voice in representing the community viewpoint at meetings and policy hearings
- Developing and promoting the Community Board as a vehicle for local residents to seek assistance and advocacy in accessing Council services and consultation processes
- Maintaining positive working relationships with key Council staff and management
- Actively participating in Council business and the annual budget process to ensure equitable spending across the district whilst being mindful of rates affordability
- Support the Council's Local Economic Development Strategy to encourage business growth across the community area
- Continue to advocate for protection and enhancement of waterways and wetlands for recreational purposes
- Advocating for balanced growth that enhances and protects the character of the communities' recreational, opportunities, liveability and employment
- Working closely with each community to identify and encourage attractive streetscapes which enhance the visual profile of that community
- Advocate for community concerns regarding safer roads
- Lobbying for improved infrastructure for modern technology ie recharging stations, better Internet, etc.



Ohoka Domain

What's happening now and looking forward?

There are a number of projects underway in the Oxford-Ohoka Ward area, this section outlines those projects.

- **The Oaks Reserve, Oxford** – In response to community needs, the Board has requested the Council to make The Oaks Reserve in Oxford more user-friendly for residents. Over the past two years, the Board therefore considered multiple potential projects which could be undertaken in the reserve.

However, the Board has held firm to their belief that a dog exercise area should be developed on part of the reserve as well as upgrading the Oaks Walkway area.

The current tenancy was therefore not renewed to enable the land to return to a more appropriate state to commence with the first stage of the redevelopment of the reserve. This stage will include the removal of the boundary fence, the installation of bollards, the installation of a bin and poo pod bag dispenser, replacement of the entrance sign and the erection of signage at the entrance to the cemetery. The Board has approved an allocation of \$9,200 from its 2019/20 Landscaping Budget for the abovementioned development. It is anticipated that this work will be completed during 2021.

In March 2021, the Board will be preparing a submission to the Council's 2021/31 Long Term Plan in a bid to secure additional funding for the development of a 'fully-fledged' dog exercising area at the reserve.

- **Oaks Reserve - West Eyreton** - Oaks Reserve opposite the West Eyreton Hall is a small reserve located on the corner of Earlyls and North Eyre Roads. This reserve, while quite small, offers an area of cool shade under the large Oak trees. Recently the fence around this reserve was replaced by the Council as part of its ongoing annual renewal work. The Board has initiated a project to add landscaping to this reserve to make it more visually appealing and usable. It is

proposed to add a small pedestrian gate in the fence to allow entrance to the visitors parking on the North Eyre Road boundary. A picnic table will also be installed under the oak trees.



Oaks Reserve – West Eyreton

- **Street feature in Oxford CBD** - Nine sites have been identified for new bike stands in the Oxford CBD and a tenth location for a bike stand to be relocated to a more suitable spot beside the Oxford Service Centre. These locations were identified taking into consideration elements such as popular cyclist destinations, current available space, safety of other pedestrians and passive surveillance. The proposed locations are also all on Council owned land.

As Oxford is a popular destination for road cyclists, single loop style stands, which are popular with cyclists, will be installed. These will allow the bike to be parked parallel to the footpath so as to not block access.

The Board has also initiated a project to install a public seat on Oxford Main Street. The seat will be installed in the vicinity of the Oxford Pharmacy and Jannz Craft Shop at 49 Main Street.

- **Three Waters Stimulus Grant Projects** - In August 2020 the Council signed a Memorandum of Understanding (MoU) with Central Government to participate in the first stage of the Three Waters Review. In exchange the Council became eligible to receive \$8.02 million of funding to go towards Three Waters projects in the form of a Stimulus Grant.

In September 2020 the Council resolved which projects would be included in the Council's Delivery Plan to the Government and funded through the Stimulus Grant. Eleven projects were included in the Delivery Plan, which included the following projects in the Oxford-Ohoka Ward:

Summerhill and West Eyreton Storage Upgrades

– The proposed upgrades will improve the resilience of both schemes. These projects are also being funded from the Stimulus Grant, and are expected to be completed by June 2021.

Ohoka Storage Upgrade - The Ohoka Water Supply has some aged concrete tanks, which either need to be repaired or replaced to minimise any contamination risk going forward. In addition, a storage upgrade is required in order to meet predefined levels of service for emergency storage. Therefore, the three old concrete tanks are in the process of being replaced by four new secure plastic tanks.

Minor projects - To be funded by the Stimulus Grant include:

- Oxford Sewer Operational Improvements
- Oxford Wastewater Network Infiltration and Inflow Investigations
- Mandeville Wastewater.

The Board supports the Council's continued investment to improve the district's water supply, as fresh, potable drinking water is a necessity of life and should be at the forefront of the Council's priorities. Our district's supplies should not be taken lightly and maintaining the quality of our drinking supply should be of significant importance. The Board therefore supports all the Stimulus Grant funded projects in its geographical area.

The Board is also appreciative that the Stimulus Grant has mitigated some of the rating concerns identified during consultation in 2020.

- **Poyntz Road Water Supply Scheme** - In late 2017, the Council commenced liaising with residents along potential pipeline routes regarding a water main that was planned to join the Poyntz Road Water Supply Scheme to the West Eyreton Scheme. The purpose of the new pipe is to upgrade the Poyntz Road Scheme to comply with the drinking-water standards.

A route along Main Race Road has since been selected, based on a greater level of interest along this route. The joining of the Poyntz Road and West Eyreton Schemes is expected to be completed around June or July 2021. This will ensure that Poyntz Road residents receive water from a compliant source for both bacteria and protozoa, and is no longer at risk of rising nitrates from the current shallow well. This work is also being funded from the Stimulus Grant which the Council received.

The Board has supported this project from the beginning and while there have been some delays in securing the funding for the project, the Board is pleased that the scheme extension is now proceeding.



- **Drainage Projects** - The Board has always urged the Council to continue to work on mitigating the drainage/flooding problems in its area, and is therefore happy to support the following scheduled drainage projects:

Mill Road SMA (Ohoka) – Construction of new stormwater basin near Kintyre Lane.

Wetherfield Lane Improvement Works (Mandeville) - Construction of drain upgrades and culvert upsizing on Wetherfield Lane, Roscrea Place and McHughs Road.

Mandeville Resurgence Channel Diversion / Upgrade (Mandeville) - Long term solution to manage resurgence flow in the Mandeville area.

York Street Diversion (Oxford) - Diversion of the upper Flannigans Drain catchment.

Matai Place Stage 2 (Oxford) - Provision of a secondary flow path via Eriksons Lane to Park Avenue.

Flannigans Drain Downstream Upgrade (Oxford) - Provision of a secondary flow path from Kowhai Street to High Street and through the cemetery.

- **Fresh Water** - It is critical for the Board and the community that this issue be taken seriously. Our district does not have an infinite supply of fresh water. The Board therefore supports initiatives and all practicable methods to protect our waterways. The Board will continue to monitor land and waterway consents and wastewater infrastructure, in a bid to mitigating negative impacts on our fresh water. It has not taken long to make our waterways 'unswimmable', streams and rivers undrinkable and uninhabitable for its natural flora and fauna. It is a long road to recovery but one that is essential for our future.
- **Riparian Planting** - The Board will continue to support the development of a strategy for native, riparian planting along waterways and Council drains in the Board area. The Board will also support the development of green pathways between towns and reserves, as this is an issue that has been brought to Board members' attention by a number of residents living in the rural areas.

- **Multi-use cycleways/walkways** – Cycleways/walkways are badly lacking in the western part of the district. Due to several new residential developments in the Board's area, the general population in our community has risen. The Board will therefore actively advocate for the development of cycleways/walkways in the Oxford-Ohoka area. It should be noted that most roads in the Ward area are generally quite narrow with no shoulders, making it dangerous for cyclists and pedestrians. The development of cycleways/walkways would also provide younger residents with safe options to bike/walk to school.

The Mandeville area is becoming a micro town or at the very least a hub, this area will continue to grow with zoning reclassifications and new subdivisions. Rural-styled cycleway/walkways connecting parks, sports grounds, shops, schools etc need to be given serious consideration and planned for in future development. The Board will therefore liaise with the Council to achieve this goal.



- **Rural Communities** – The Board will continue to advocate for our rural communities to be represented more in the Council's district plans. There are areas of significant residential development occurring in the Swannanoa, Mandeville, and Ohoka areas. These properties tend to attract families. Increased population density is going to increase the need for facility development. Revenue from rates will be collected on these properties and future Council spending should reflect this. Working with our local communities, schools, clubs etc is going to be integral to ensure these future needs will be met. The Board would therefore encourage consultation within the community to see what people would like to see and then plan to prioritise and implement some of these.

- **District Plan 2021** - The Board will continue to work with Council staff on the development of the Draft District Plan to understand the implications for the Oxford-Ohoka Ward and advocate on behalf of the community in the drafting of the District Plan. The Board will continue to support, contribute to and monitor the progress of the Plan, which is anticipated to be released in April 2021.
- **WDC Long Term Plan (10 year budget)** – The Board will comment to the Council on the key issues outlined in the consultation document, when released in March 2021.
- **Discretionary Grants** – The Board will continue to support a wide range of local community groups through the Board’s discretionary funding grants.
- **Youth Development Grant** – The Board will continue to support the Waimakariri Youth Development Grant which is aimed at young people living in the district aged between 12 and 24 years.



Oxford Town Hall



West Eyreton Hall



Mandeville Village



West Eyreton Hall

Oxford-Ohoka Community Board Members		
Member and contact details	Other responsibilities	
 <p>Doug Nicholl Chairman Mobile: 027 439 4961 Email: doug.nicholl@wmk.govt.nz</p>	<ul style="list-style-type: none"> • North Canterbury Neighbourhood Support • Ohoka Rural Drainage Advisory Group • Representation Review Working Party 	
 <p>Thomas Robson Deputy Chair Mobile: 022 100 4744 Email: thomas.robson@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Ashley Gorge Reserve Advisory Group • Pearson Park Advisory Group 	
 <p>Sarah Barkle Mobile: 027 257 5886 Email: sarah.barkle@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Waimakariri Health Advisory Group • Swannanoa Cricket Club Domain Development Group • Walking and Cycling Strategy Steering Group 	
 <p>Mark Brown Phone: 03 312 5545 Email: mark.brown@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Oxford Promotions Action Committee • Eyreton Domain Advisory Group • Oxford Rural Drainage Advisory Group • Sustainability Steering Group 	
 <p>Shirley Farrell Phone: 021 312 438 Email: shirley.Farrell@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Waimakariri Access Group • Oxford Historical Records Society Inc Committee • Pearson Park Advisory Group • View Hill Domain Advisory Group • Waimakariri Access Group 	
 <p>Ray Harpur Mobile: 027 327 1357 Email: ray.harpur@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Grey Power North Canterbury • Mandeville Sports Club • Ohoka Rural Drainage Advisory Group • Poyntzs Road Water Supply Advisory Group 	

Oxford-Ohoka Community Board Members	
Member and contact details	Other responsibilities
 <p>Cr Wendy Doody Mobile: 027 515 8372 Email: wendy.doody@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Waimakariri Road Safety Co-ordinating Committee • North Canterbury Sport and Recreation Trust • Waimakariri Health Advisory Group • Oxford Promotions Action Committee • North Canterbury Museums' Group • Mandeville Sports Club Board • Oxford Rural Drainage Advisory Group
 <p>Cr Niki Mealings Mobile: 027 293 4937 Email: niki.mealings@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Waimakariri Youth Council • Ohoka Rural Drainage Advisory Group • West Eyreton, Summerhill and Poyntzs • Road Rural Water Supply Advisory Group • Ohoka Residents' Association • Ohoka Domain Advisory Group • Alcohol and Drug Harm Prevention Steering Group

Community Organisations Activities

Community Board members often take part in the activities of community organisations within the Ward.

If you would like to invite a Board member onto your organisation's Committee or to a meeting please contact the Chairperson, or contact a Board member directly. Contact details are outlined above.



Church Street Reserve



Ashley Gorge Reserve



Mandeville Domain

Oxford-Ohoka Community Board Discretionary Grant

Each financial year (July to June) the Oxford-Ohoka Community Board is allocated funds to distribute, by application, to community-based organisations within their community area.

For the 2020/21 financial year (July–June) the Oxford-Ohoka Community Board has \$10,073 available for grants to non-profit community based organisations.

Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.

- The group should have strong links with the community area of Oxford-Ohoka
- Grant funding is limited to projects within the Board area or primarily benefiting the residents of the Oxford-Ohoka Ward
- The applicants should clearly state the purpose for which the money is to be used
- Money should primarily be used for capital or improvement works, for enhancement of the group, or towards the purposes of the group, including events involving community participation
- The applicant should submit a balance sheet which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received
- Where possible or feasible applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied for
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding
- Grant applications will be considered at each meeting by the Oxford-Ohoka Community Board

- Generally funding grants will be a maximum of \$500 in any one financial year (July to June), but the group can apply up to twice in that year, providing it is for different projects
- Examples of what is not funded are available on the application documents.

Application process:

- Application forms can be picked up at any of the Council's Service Centres
- Alternatively an application form can be printed, downloaded or completed online from the Council's website: waimakariri.govt.nz/_data/assets/pdf_file/0016/3841/Kaiapoi-Tuahiwi-Community-Board-Discretionary-Grant-Application-Form-2020-2021.PDF
- The completed application should be posted to:
Governance Team
C/- Waimakariri District Council,
Private Bag 1005, Rangiora 7440
Or
emailed to: com.board@wmk.govt.nz
Or dropped in to your local Council service centre (see back page for details).



Oxford Library

Oxford-Ohoka Community Board Grants 2020 to date

Group	Project	Amount
Oxford Community Night Patrol	Towards the purchasing of two sets of reflective magnetic signs	\$450
Waimakariri Gorge Golf Club	Towards the replacement of the green's mower	\$500
Ohoka School	Towards the cost of purchasing new high jump equipment	\$488
Swannanoa Preschool	Towards the cost of purchasing new vacuum cleaner	\$500
Oxford Community Trust	Towards the hosting of a wellbeing networking retreat	\$500



Gorge Golf Club



Ohoka School High Jump



Oxford Community Trust



Swannanoa Preschool

Waimakariri Youth Development Grant

Purpose of the grant

In 2018 the Waimakariri Community Boards established the Waimakariri Youth Development Grant to support one or more young people seeking:

- To enhance young people's skills and strengths; especially self-worth, decision-making, good relationships, resilience, positive mental health, life-skills and leadership
- To provide opportunities for young people to connect positively with their community in meaningful, practical ways
- To help and benefit others.

General overview

Available to young people living in the Waimakariri District aged between 12 and 24 at the time of application. An annual grant of up to \$4,000 is available for allocation to suitable applicants in any one year. The Youth Development Grant Committee may award more than one grant up to a combined maximum of \$4,000 in a financial year (1 July 2019 to 30 June 2020). If the Youth Development Grant Committee do not award the maximum funding in November of a year, further applications will be called for.

Application process

Applications must be fully completed and supported by two references. For example teacher, school principal, employer, faith leader, youth worker or community group leader. One reference may be permitted from a member of the applicant's wider family. The next round of applications will be opening in September/October 2021. Information will be available on the Council website at: waimakariri.govt.nz/community/funding-and-grants/youth-development-grant

Selection process

The Youth Development Grant Committee includes the four Community Board Chairs and an appointee of the Waimakariri Youth Council. The Committee is the sole decision-making body.

Short-listed applicants will be expected to present their application to the Committee in person and to answer any questions that the Committee may have. Applicants will be expected to provide an overview of their proposed project/activity to the Committee and they may choose how to do this. The Committee members will ask all applicants a series of general questions to help them make a decision.

The Council staff will work with the successful applicant to formalise an agreement on how the grant will be paid to them. This is really important as the Committee needs to be sure that the grant is spent on the project/activities the applicant has told them about and to also provide additional guidance to our youth.

Previous recipients

Group	Project	Amount
Waimakariri Student Volunteer Army	Towards the costs of purchasing high visibility vests, work gloves, a first aid kit and on spades to do volunteer work within the community	\$1,733
J Reyello, L Price and E Stokes	Towards attending the 2020 24-7 YouthWork National Training to be held from 29 June 2020 to 1 July 2020 in Wellington	\$2,000

Board's General Landscaping Budget

The 2019/20 Oxford-Ohoka Community Board General Landscaping Budget as at 1 November 2019 was \$22,690. The following projects were funded through the Board's General Landscaping Budget during the 2019/20 financial year:

Project	Amount
General Landscape Development	\$1,060
The Oaks Reserve Development	\$9,200

2020/21 Financial Year

After feedback from all the Community Boards, the Council made a decision to forgo the Community Board's General Landscaping Budget for the 2020/21 financial year, as this would contribute to wider Council savings to reduce rates across the district post Covid-19. The Board had an amount of \$13,490 in the 2019/20 financial year that was unspent and therefore carried forward to allow the projects below to be undertaken during the 2020/21 year for its area.

Project	Amount
The installation of three bike stands in the Oxford business area	\$2,000
Landscaping within Oak Reserve West Eyreton	\$5,000
Purchase and installation of a seat in the Oxford business area	\$2,600



The proposed redevelopment of The Oaks Reserve - Oxford

Where and When are Meetings Held?

Meetings are usually held on the first Wednesday of the month at 7pm at different venues within the Community Board area.

Anyone is welcome to attend the Board meetings. Public forums are held at the start of each meeting from 7pm to 7.25pm. This is a defined period of time which the Oxford-Ohoka Community Board has set aside for the purpose of public input. These public forums are designed to enable members of the public to bring any matter, which they deem of significance to the community, to the attention of the Community Board.

Members of the public, groups and organisations can also bring matters to the attention of the Community Board by bringing a deputation to a Board meeting. Deputations can be arranged by contacting the Governance Team and will be approved by the Chairperson.

Residents are also always welcome to contact Community Board members directly to discuss Council and community related matters.

Agendas are available at the Council Service Centres and on the Council's website two working days before a meeting at:

waimakariri.govt.nz/your-council/meetings

Governance Team contact details

Phone: 0800 965 468 (0800 WMK GOV)

Email: com.board@wmk.govt.nz

Post: 215 High Street, Private Bag 1005, Rangiora 7440

The 2021 meetings are scheduled for:

Date	Location
3 March	Ohoka Hall, Mill Road, Ohoka
7 April	Mandeville Sports Club, 431 Mandeville Road, Swannanoa
5 May	A&P Meeting Room, Oxford Town Hall, Main Street, Oxford
2 June	A&P Meeting Room, Oxford Town Hall, Main Street, Oxford
7 July	A&P Meeting Room, Oxford Town Hall, Main Street, Oxford
4 August	Ohoka Hall, Mill Road, Ohoka
9 September (Thursday)	West Eyreton Hall, Cnr North Eyre and Earlys Roads, West Eyreton
6 October	Ohoka Hall, Mill Road, Ohoka
3 November	Ohoka Hall, Mill Road, Ohoka
9 December (Thursday)	A&P Meeting Room, Oxford Town Hall, Main Street, Oxford

The Governance Team can be contacted for assistance with:

- Arranging Deputations
- Accessing Discretionary Grant Funding
- Accessing Youth Development Funding
- Access to Community Board documentation.

Council Facilities and Contact Details



Service Centres

waimakiriri.govt.nz

Oxford Service Centre

34 Main Street, Oxford

Phone: 03 311 9005

Fax: 03 312 4833

Email: oxford@wmk.govt.nz

Opening hours

Monday to Friday: 9am to 5pm

Saturday: 10am to 12 noon

(Limited services on Saturday)

Rangiora Service Centre

215 High Street, Rangiora

Phone: 0800 965 468

Fax: 03 313 4432

Email: office@wmk.govt.nz

Opening hours

Monday to Friday: 8.30am to 5pm

Ruataniwha Kaiapoi Civic Centre

176 Williams Street, Kaiapoi

Phone: 03 375 5009

Fax: 03 327 8752

Email: kaiapoi@wmk.govt.nz

Opening hours

Monday to Friday: 9am to 5pm



Libraries

libraries.waimakiriri.govt.nz

Oxford Library

34 Main Street, Oxford

Phone: 03 311 9006

Fax: 03 312 4833

Email: library@wmk.govt.nz

Opening hours

Monday to Friday: 9am to 5pm

Saturday: 10am to 12 noon

Rangiora Library

Trevor Inch Memorial Library

141 Percival Street, Rangiora

Phone: 03 311 8901

Fax: 03 313 4650

Email: library@wmk.govt.nz

Opening hours

Monday to Thursday: 9am to 5pm

Friday: 9am to 7pm

Saturday: 10am to 2pm Sunday: 1pm to 4pm

Kaiapoi Library

176 Williams Street, Kaiapoi

Phone: 03 375 5009

Fax: 03 327 8752

Email: library@wmk.govt.nz

Opening hours

Monday to Wednesday & Friday: 9am to 5pm

Thursday: 9am to 7pm

Saturday: 10am to 2pm

Sunday: 1pm to 4pm



Aquatic Centres

waimakariri.govt.nz/aquatic-facility

Oxford Community Aquatic Centre

9 Burnett Street, Oxford

Phone: 03 311 8921

Opening hours

Summer only from late November
Monday to Friday: 8.30am to 6.30pm
Saturday & Sunday: 10am to 7pm
Public Holidays: 10am to 7pm
Christmas Day: Closed

Dudley Park Aquatic Centre

47 Church Street, Rangiora

Phone: 03 311 8905

Opening hours

Monday to Friday: 6am to 9pm
Saturday & Sunday: 7.30am to 7pm
Public Holidays: 10am to 7pm
Christmas Day: Closed

Kaiapoi Aquatic Centre

9 Cass Street, Kaiapoi

Phone: 03 375 5041

Opening hours

Monday to Friday: 6am to 3.30pm & 6pm to 9pm
Saturday & Sunday: 7.30am to 7pm
Public Holidays: 10am to 7pm
Christmas Day: Closed



Transfer Stations

Oxford Transfer Station

46 High Street, Oxford

Opening hours

Friday: 12.30pm to 4.30pm
Sunday: 12 noon to 4.30pm
Public Holidays: Closed

Southbrook Resource Recovery Park

284 Flaxton Road, Rangiora

Phone: 03 313 5499

Resale Store: 03 313 5798

Opening hours

Monday to Sunday: 8.30am to 4.30pm
Public Holidays: Closed

Community Facilities

Oxford Town Hall

30 Main Street Oxford

Ohoka Domain Pavilion

493C Mill Road

Oxford Jaycee Hall

56 Main Street Oxford

Pearson Park Pavilion

56 Main Street Oxford

View Hill Domain Pavilion

Cnr Woodstock and Harmans Gorge Roads View Hill

For bookings go to:

waimakariri.govt.nz/leisure-and-recreation/facilities/wdc-halls-and-meeting-venues



215 High Street
Private Bag 1005
Rangiora 7440, New Zealand
Phone 0800 965 468
waimakariri.govt.nz

200122007999

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: RDG-26/ GOV-26-10-06/ 210319046474

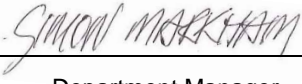
REPORT TO: Oxford-Ohoka Community Board

DATE OF MEETING: 7 April 2021

FROM: Scott Morrow – Rates Officer, Land Information

SUBJECT: Road Naming – Inverkelly Terraces Subdivision

SIGNED BY:
(for Reports to Council,
Committees or Boards)


Department Manager


Acting Chief Executive

1. SUMMARY

- 1.1 The purposes of this report is for the Oxford-Ohoka Community Board to approve a new road name for a private Right of Way created as part of an existing rural subdivision in Oxford.
- 1.2 The land parcels which have already been developed were originally created from 48 Crallans Drain Road and 116 Bush Road, Oxford.

Attachments:

- i. Plan of the subdivision showing the new lots and right of way layout. (Trim
- ii. Policy for the naming of new roads in the District. (Trim

2. RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 210319046474
- (b) **Approves** one of the following road names, for the private Right of Way as shown on the attached plan.
- Inverkelly Lane (Pvt) or
- Miller Lane (Pvt)
- (c) **Notes** the Board may replace any proposed name with a name of its own choice.

3. BACKGROUND

- 3.1 The original 14 Lot subdivision was completed in back 2014 and a Right of Way, which is access from Crallans Drain Road provides access for up to 6 properties.
- 3.2 Even though the subdivision has been established for a few years, the developer feels that naming this Right of Way at this time will provide clarity and cause less confusion for visitors and the emergency services.

4. ISSUES AND OPTIONS

- 4.1. The developer Inverkelly Trust, has provided two possible road names, however only one name is required for the private Right of Way.
- 4.2. The name Inverkelly, which also happens to be the name of the subdivision has historical significance for the developer's family. The name Miller comes from the surname of the developers Noel and Sharyn Miller.
- 4.3. From the names provided none of them are the same or similar to existing road names in the District.
- 4.4. The use of the road type of 'Lane' is in line with the Council's policy for naming of roads as it is described as a narrow country roadway.
- 4.5. The Council's policy for naming of roads states, that all private roads that are to be named, are to have a minimum of four lots with access from the private road.
- 4.6. **Options Considered**
 - 4.6.1. Approve the naming of the new roads as proposed.
 - 4.6.2. Replace any proposed names with a road name of the Oxford-Ohoka Community Board's choice.
- 4.7. The Management Team have reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Groups and Organisations

Not applicable.

5.2. Wider Community

Not applicable.

6. IMPLICATIONS AND RISKS

6.1. Financial Implications

The Developer will meet the cost of the new road name blades.

6.2. Community Implication

There were 14 new properties created as part of the original subdivision and six of these are serviced from the private Right of Way.

The development is part of the Rural zone to the west of the Oxford township, allowing for lifestyle properties which are split into a minimum of 4 hectare blocks.

6.3. **Risk Management**

Not applicable.

6.4. **Health and Safety**

Emergency services access and 'legibility' / ease of finding properties.

7. **CONTEXT**

7.1. **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Legislation**

Local Government Act 1974 sec 319 (1) (j)

The Council shall have power in respect of roads to: name and to alter the name of any road and to place on any building or erection on or abutting on any road a plate bearing the name of the road.

7.3. **Community Outcomes**

Not Applicable.

7.4. **Delegations**

The Oxford-Ohoka Community Board has the delegated power on behalf of the Council to approve the naming of new roads in the District.



Scott Morrow

Rates Officer – Land Information

WAIMAKARIRI DISTRICT COUNCIL
 APPROVED APPLICATION
 RC125176. 30/7/12

 AUTHORISED OFFICER



- Access Notes :
1. Lots 2 - 7 to use Mill Road for access.
 2. Lots 10 & 11 to use Bush Road for access.
 3. Lot 9 to retain existing access.
 4. Lots 8, 12, 13 & 14 to access Crallans Drain Road via easements A & B over Lots 8 & 9.
 5. Lot 1 to access to Bush Road (lower).

- Stages :
- Lots 1 - 4
 - Lots 10 & 11
 - Lots 8, 12, 13 & 14
 - Lot 9
 - Lots 5, 6 & 7

○ Building Platforms - 50m²

- Notes :
1. Levels are in terms of Assumed Datum top of OP LT 64404 299.44m RL.
 2. The area shown hatched hereon is subject to an Open Space Covenant pursuant to QE II National Trusts Act 1977.

MEMORANDUM OF EASEMENTS			
Nature	Servient Tenement		Dominant Tenement
	Lot No.	Shown	
Right of Way & all services	10	A	8 & 11 - 14
	11	B	8 & 12 - 14
	12	C	8, 13 & 14
	9	D	13 & 14

SURVUS
 CONSULTANTS

4 Meadow Street, PO Box 5596, Paparua, Christchurch
 ☎ 03 352 5599 ✉ 03 914 5200
 ☎ 03 352 5527 ✉ 03 307 7021

Proposed Subdivision of Lots 2, 8, 8A & 9 - 13 DP 261;
 Pt Lots 1 & 3 - 7 DP 261; RS's 1777, 1005, 2064, 7927 & 8048

REV	DATE	BY	DESCRIPTION	DATE	SHEET	REV
A	11/11/11	SRK	REVISED PER COMMENTS	Nov 2011	1 of 1	C

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

1 Introduction

The Waimakariri District Council is responsible for naming (and renaming) roads within its boundaries. Roads are named to reflect the identity of the local area and to ensure ease of identification for the Council, the public and key public and private services such as emergency, postal and courier services.

2 Policy Context

This policy applies where proposed roads and other vehicular accesses are being created either through subdivision development or the formation of existing unformed legal roads and to the naming of existing unnamed roads/vehicular accesses both public and private. This policy should form part of any subdivision design and approval process reference material.

3 Policy Objective

This policy specifies Council's requirements for the naming of roads and vehicle accesses throughout the District to provide a consistent and comprehensive approach to naming of roads in the District.

The Waimakariri District Council is responsible for the naming of roads by the *Local Government Act 1974* section 319(j).

4 Policy Statement

- 4.1 The Council's four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.
- 4.2 Re-naming of streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.
- 4.3 Where a street is named for the first time or a street name is altered then the District Land Registrar, the Chief Surveyor, NZ Fire Service, Telecom, MainPower, valuation service provider, NZ Police, Civil Defence, and the Canterbury Regional Council shall be informed of the new name or change.
- 4.4 Where an existing street is extended, the street extension will be the same name as that of the existing street.
- 4.5 All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant's expense, and relevant road signs shall be suitably annotated "*Private Road*".

All private roads that are to be named, are to have a minimum of four lots with access from the private road.
- 4.6 A new street or road shall not be named the same or similar to a street or road already in existence in the District.
- 4.7 Council's 'List of Approved but Unallocated Road Names'

The list of unallocated potential road names for the Waimakariri District is maintained by Customer Services. Names approved for addition to the List of Approved but Unallocated

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

Road Names will remain there until they are either allocated to a road or removed as the result of a review of the list.

From time to time a road name may no longer need to be used as two or more roads may be jointed into one road or a road may be permanently closed. In both of these cases, the road name(s) may be put back on the list for potential reallocation, usually for a new or renamed road in the same general area.

The list of Approved but Unallocated Road Names will be reviewed by the Community Boards every six years.

4.8 Naming of streets in new subdivisions:

The rights of the subdivision developer to promote preferred road names for the subdivision will be taken into consideration, but the decision regarding road names will be made by the Community Boards by applying the clauses of this policy.

4.9 Approval Criteria and Weighting

The following factors shall be taken into account when selecting street, road or private road names in the Waimakariri District:

- (a) The proposed name has local historical, cultural, environmental or geographical significance - e.g. Torlesse, Boys, Ashley, Cam.
- (b) Maori names of local significance chosen in conjunction with local iwi representatives to ensure appropriateness of meaning and correct spelling.
- (c) Significant and well known or previously well known names of farms, properties or run holdings – e.g. Coldstream, Carleton.
- (d) Names of local residents who have achieved prominence in their chosen fields such as arts, sport, commerce, science, politics, local government, military, etc (e.g. Kippenberger, Kirk), or who have been long term residents.

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

4.10 Road Type

The road type should be one that most accurately reflects the type of roadway that is being named. The list below should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011.

*Road Type	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Alley	Aly	Usually narrow roadway in a city or town.	√	√	
Arcade	Arc	Covered walkway with shops along the sides.			√
Avenue	Ave	Broad roadway, usually planted on each side with trees.	√		
Boulevard	Blvd	Wide roadway, well paved, usually ornamented with trees and grass plots.	√		
Circle	Cir	Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle.		√	
Close	Cl	Short enclosed roadway.		√	
Court	Crt	Short enclosed roadway, usually surrounded by buildings.		√	
Crescent	Cres	Crescent shaped roadway, especially where both ends join the same thoroughfare.	√		
Drive	Dr	Wide main roadway without many cross-streets	√		
Esplanade	Esp	Level roadway along the seaside, lake, or a river.	√		
Glade	Gld	Roadway usually in a valley of trees.	√	√	
Green	Grn	Roadway often leading to a grassed public recreation area		√	
Grove	Grv	Roadway that features a group of trees standing together.		√	
Highway	Hwy	Main thoroughfare between major destinations.	√		
Lane	Lane	Narrow roadway between walls, buildings or a narrow country roadway.	√	√	√
Loop	Loop	Roadway that diverges from and rejoins the main thoroughfare.	√		
Mall	Mall	Wide walkway, usually with shops along the sides.			√
Mews	Mews	Roadway in a group of houses.		√	
Parade	Pde	Public roadway or promenade that has good pedestrian facilities along the side.	√		
Place	Pl	Short, sometimes narrow, enclosed roadway.		√	
Promenade	Prom	Wide, flat walkway, usually along the water's edge.			√
Quay	Qy	Roadway alongside or projecting into water.	√	√	
Rise	Rise	Roadway going to a higher place or position.	√	√	
Road	Rd	Open roadway primarily for vehicles.	√		
Square	Sq	Roadway which generally forms a square shape, or an area of roadway bounded by four sides.	√	√	
Steps	Stps	Walkway consisting mainly of steps.			√
Street	St	Public roadway in an urban area, especially where paved and with footpaths and buildings along one or both sides.	√		
Terrace	Tce	Roadway on a hilly area that is mainly flat.	√	√	

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

Road Type Cont...	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Track	Trk	Walkway in natural setting.			√
Walk	Walk	Thoroughfare for pedestrians.			√
Way	Way	Short enclosed roadway.		√	√
Wharf	Whrf	A roadway on a wharf or pier.	√	√	√

**AS/NZS 4819:2011 Appendix B, Road Types – New Zealand*

5 Links to other policies and community outcomes

This policy should be read in conjunction with:

- 5.1 *Local Government Act 1974 s319(j).*
- 5.2 AS/NZS 4819:2011 Geographic information – Rural and urban addressing.
- 5.3 Community Outcome:

There are wide ranging opportunities for people to contribute to the decision-making by public organisations that affects our District.

- *Public organisations make information about their plans and activities readily available*
- *Public organisations make every effort to accommodate the views of people who contribute to consultations*

- 5.4 Waimakariri District Council, District Plan, Chapter 38, Road Names.

6 Adopted by and date

This Policy was approved by the Council's Resource Management and Regulation Committee and subsequently adopted by the Council on 2 April 2013.

7 Review

Review every six years or sooner on request.

WAIMAKARIRI DISTRICT COUNCIL**REPORT**

FILE NO and TRIM NO: GOV-26-10-06 / 210323047826

REPORT TO: Oxford-Ohoka Community Board

DATE OF MEETING: 7 April 2021

FROM: Thea Kunkel, Governance Team Leader

SUBJECT: Application to the Oxford-Ohoka Community Board's Discretionary Grant Fund 2020/21

SIGNED BY:
(for Reports to Council or Committees)

Department Manager



Acting Chief Executive

1 SUMMARY

1.1. The purpose of this report is to consider two applications for funding received from:

Name of Organisation	Purpose	Amount requested
Standardbred Stable to Stirrup Charitable Trust	Towards the cost of purchasing new equipment.	\$562
View Hill School	Towards the cost of purchasing a set of soccer goals for the school grounds	\$500
Total:		\$1,062

Attachments:

- i. An application from Standardbred Stable to Stirrup Charitable Trust (Trim Ref: 201207165901)
- ii. An application from View Hill School (Trim Ref: 210324049125)
- iii. A spreadsheet showing the previous two years' grants
- iv. Board funding criteria 2020/21. (Trim Ref: 200617073764).

2 RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 210323047826.
- (b) **Approves** a grant of \$..... to Standardbred Stable to Stirrup Charitable Trust towards the cost of purchasing new equipment.

OR

- (c) **Declines** the application from Standardbred Stable to Stirrup Charitable Trust.
- (d) **Approves** a grant of \$..... to View Hill School towards the cost of purchasing a set of soccer goals for the school grounds.

OR

- (e) **Declines** the application from View Hill School.

3 **BACKGROUND**

- 3.1 The ***Standardbred Stable to Stirrup Charitable Trust*** is seeking funding towards the cost of purchasing new equipment such as trotting poles and jumps to assist with their public schooling sessions and local events.
- 3.2 ***View Hill School*** is seeking funding towards the purchasing of a set of soccer goals for the school grounds. This need has been expressed by the children and by parents during a recent community meeting.
- 3.3 The current balance of the Oxford-Ohoka Community Board's Discretionary Grant Fund 2020/21 is \$6,426.

4 **ISSUES AND OPTIONS**

Standardbred Stable to Stirrup Charitable Trust (the Trust)

- 4.1 The Trust is a registered charity that was founded by a group of Cantabrians who wanted to alleviate the unnecessary suffering of Standardbred racehorses when they retire from their racing career. Every year over 100 retired Standardbred racehorses are taken in for training and re-homing by a group of volunteers in Canterbury. Often horses have to undergo rehabilitation before they can enter the retraining programme. The Trust aims to maintain a rehoming facility, so that more horses can be taken in.
- 4.2 The Trust is requesting funding towards the cost of purchasing trotting poles and jumps to assist with its public schooling sessions and local events. It is envisaged that the Trust will have a stand at these events, and a display of dressage and jumping. The schooling sessions and events are very popular and provide an avenue for the Trust to source funding from public donations. The purchasing of trotting poles and jumps will allow the Trust to hold schooling sessions more frequently.
- 4.3 The work the Trust is doing directly benefits the community as it provides education and training to horse owners and trainers in the community. The Trust runs public training centres at the Eyreton Domain and Okuhu and it also had a stand at a fete in Methven.
- 4.4 The cost of maintaining a rehoming facility is high, and the Trust has therefore applied to Lottery, Rotary and the One Foundation for \$3,000 funding for promotional material in a bid to raise public awareness. This is the first time that the Trust has applied to the Oxford-Ohoka Community Board for funding. The Trust will continue to educate and train the community on the benefit of rehoming retired Standardbred horses even if its application is declined. However, the Trust would have less opportunity to raise its funds at events and host schooling sessions.

View Hill School (the School)

- 4.5 The School is a small rural school situated ten minutes from Oxford, that teaches children from New Entrants to Year 8, with an emphasis on small class sizes and making the most of its local environment.
- 4.6 The School is seeking funding towards the purchasing of a set of soccer goals for the school grounds, as they currently have no goal nets/post at the school. The School currently has 65 pupils enrolled that had expressed a need for a set of soccer goals at a public meeting.
- 4.7 Encouraging children to engage in sport at school is important as it not only keeps them fit but also helps in the overall development of students. Playing sports teaches lessons of life, such as teamwork, accountability, self-confidence, responsibility, and self-discipline. By installing a set of soccer goals the School aims to involve more children in sport. Encouraging its sports leaders to have a voice and that when they do, their voice is listened to and action taken.

- 4.8 The cost of the set of soccer goals is estimated at \$600 and if the application is declined the School will have to seek out alternative funding. This is the first time that the School has applied to the Oxford-Ohoka Community Board for funding.
- 4.9 The Board may approve or decline grants per the grant guidelines.
- 4.10 The Management Team has reviewed this report.

5 COMMUNITY VIEWS

5.1 Groups and Organisations

No community views have been sought, however, the Standardbred Stable to Stirrup Charitable Trust and the View Hill School interact with families in the community during events.

5.2 Wider Community

No consultation has been undertaken with the broader community regarding the application.

6 FINANCIAL IMPLICATIONS AND RISKS

6.1 Financial Implications

The Annual Plan for 2020/21 includes budget provision for the Oxford-Ohoka Community Board to approve grants to community groups up to a total of \$6,670. An amount of \$3,403 was carried forward from the 2019/20 financial year, thereby bringing the Discretionary Grant Fund to a total of \$10,073 for this financial year. The Board have a current balance of \$6,426.

The application criteria specify that grants are customarily limited to a maximum of \$500 in any one financial year (July to June), even though a group can apply up to twice in a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups, if decided benefits exceed Board resolved values.

6.2 Community Implications

6.2.1 The Trust educate and train the community on the benefit of rehoming retired Standardbred horses thereby alleviating the unnecessary suffering of the horses when they retire from their racing career.

6.2.2 The benefits from playing team sports at primary level will be passed on through the View Hill School community.

6.3 Risk Management

There are no risks to the Council.

6.4 Health and Safety

All health and safety-related issues will fall under the auspice of Standardbred Stable to Stirrup Charitable Trust and the View Hill School.

7 CONTEXT

7.1 Policy

These matters are not of significance in terms of the Council's Significance and Engagement Policy.

7.2 Legislation

Not applicable.

7.3 Community Outcomes

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 Delegations

Community Boards have delegated authority to approve such grants.

Thea Kunkel
Governance Team Leader

Groups applying for Board Discretionary Grants 2020/2021

Name of Group: Standardbred Stable to Stirrup Charitable Trust

Address: 761C Two Chain Road, Swannanoa

Contact Person within Organisation: Sue Blake

Position within Organisation: Administration & Operations Coordinator

Contact phone number: 027 435 1742 Email: srcct@gmail.com

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

New Equipment: Trotting poles & jumps to assist us with our public schooling sessions and local events. We have run public schooling sessions and an event at a fete. We are also planning another event as part of the Christmas at the Races at Rangiora Racing Club in December 2020. This will involve a stand and a display of dressage & jumping. The schooling sessions and events are very popular and provide an avenue for the Trust to obtain further funding from donations made by the public. This equipment will allow us to continue to do these more frequently.

What is the timeframe of the project/event date? Commencing December 2020 and ongoing

Overall Cost of Project: _____ Amount Requesting: _____

How many people will directly benefit from this project? Approx 50

Who are the range of people benefiting from this project? (You can tick more than one box)

People with disabilities (mental or physical) Cultural/ethnic minorities District

Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 30 % Rangiora-Ashley 30 % Woodend-Sefton 5 % Kaiapoi-Tuahiwi 20 %

Other (please specify): 15% Other rural areas in Canterbury

If this application is declined will this event/project still occur? Yes No

If No – what are the consequences to the community/organisation?

The consequences to the community will not be an issue. We will continue to educate & train the community for the benefit of the horses and horse owners. The consequence to the Trust would be that we may not have the resources to give an overall better experience and less opportunity to raise our own funds at these events & displays.

What are the direct benefit(s) to the participants?

The direct benefit is to provide education & training to all horse owners & provide information about the trust and what we do to race horse owners & trainers in the community.

What is the benefit(s) to your organisation?

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To provide an outlet for ongoing fund raising opportunities, this will be put directly into the welfare of the trust horses.

What are the benefit(s) to the Oxford-Ohoka community or wider district?

The benefits are an educational experience for all horse owners and an opportunity to receive ongoing support & training. Also providing information about the trust and what we do to race horse owners & trainers in the community.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

We have run 3 public training centres at Eyerton Domain & Okuhu. We also had a stand at a fete in Methven. We have applied for funding for this project towards promotional material – posters, banners, flags & signage in the amount of \$3000. From Lottery, Rotary & One Foundation.

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

- Enclosed Financial Balance Sheet and Income & Expenditure Statement
(compulsory – your application cannot be processed without financial statements)
 Supporting costs/quotes
 Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
 I declare that all details contained in this application form are true and correct to the best of my knowledge.
 I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
 I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: Sue Blake Date: 3/12/20
Sue Blake



WHO WE ARE

We facilitate the rehabilitation and rehoming of retired standardbred horses so that they can have a life after racing.

WHERE THE MONEY GOES

The money is used for primary healthcare of these horses as they first retire which includes vet, dental and farrier. Then we need grazing, rugs, tack, transport and training.

WHAT WE DO

We provide support for the horses as they come off the track and are retired from racing. Our program sees the horses transition from foster home to re-starter to a new home when they are ready.

OUR PARTNERS

The organisations that we work with are vital to the sustainability of the Trust. The more partners we have, the more help we can provide and the more horses we can re-home.

HOW CAN YOU HELP

The Trust needs money, services, goods and volunteers to support these horses through their transition from race horses to riding horses.

TAKE ACTION

You can make a difference. Whether it's offering up paddock space, working with the horses, or simply donating some money. Every little bit helps us give these horses a life after racing.



WHO WE ARE

Stable to Stirrup is the trading name of the Standardbred Stable to Stirrup Charitable Trust (SSSCT).

SSSCT is a registered New Zealand charity: CC56878 that has been founded by a group of passionate people in Canterbury who want to alleviate the unnecessary suffering of standardbred race horses when they retire from their racing career.

We facilitate the rehabilitation and rehoming of retired standardbred horses

Every year over 100 retired standardbred racehorses are taken in for training and re-homing by a group of volunteers in Canterbury. Horses need hay, rugs, pasture, as well as a farrier and veterinary care during this time.

Often horses have to undergo rehabilitation before they can enter into a retraining programme. Hundreds of standardbred horses do not have the chance to be rehomed due to a lack of resources. It is a sad reality for these beautiful horses, but we are committed to changing this. Our aim is to maintain a rehoming facility, so that more horses can be taken in, but today the most urgent need is to raise funds for primary horse care.

We provide support for the horses as they come off the track and are retired from racing. Our program sees the horses transition from foster home to re-starter to a new home when they are ready.

We also educate people about the breed. For a long time the standardbred horse has been disadvantaged by its pedigree. However, with the work of the re-trainers and re-homers already completed, these horses are becoming well known as great riding horses.

www.stabletostirrup.org

Standardbreds carry a brand on their necks as a unique identifying mark. These brands are permanent and are used by the racing industry to identify the horses as they move from breeder to owner and then on to retirement.



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OUR MISSION

To provide and inspire assistance for the rescue, rehabilitation, recycling and re-homing of standardbred horses.

Full details of the Charity can be found here on the NZ Charities Register:
<https://www.register.charities.govt.nz/Charity/CC56878>

Over the last 30 years more than 900 horses have been rehomed in Canterbury alone. We are hopeful that the Trust can help those working with the horses to continue their good work.

HOW THE TRUST WORKS

The process starts when the Trust is contacted by an owner or trainer to give notice that there is a horse that needs rehoming.

- Transportation is arranged to a fostering facility where the horse is provided with primary care.
- Ownership of the horse is transferred to the Trust or a lease agreement entered into.
- The horse is evaluated for health, behaviour and rideability by qualified and experienced personnel.
- The horse is entered into re-starting and training either with current fosterer or with a new trainer.
- Training commences - each horse has different requirements and specific criteria must be met prior to the horse being deemed to have completed the course.
- The horse is evaluated and, if deemed ready, is listed for re-homing.
- The horse and potential new owner are introduced, there is a ride and then the horse is ready to start it's new life.





HOW YOU CAN HELP THE TRUST



DONATE

The Trust needs money to cover the costs of the activities that it supports. This can be achieved through the “donate” option on our website: www.stabletostirrup.org or Bank Account. **ANZ 01 0804 021 2551-00**



JOIN

We already work with a number of fosterers, trainers and re-homers but we always need more. We’d really like to know who needs help and support.



VOLUNTEER

Volunteers are the lifeblood of the organisation. We are looking for people who are passionate about the cause and can make this organisation sustainable and successful.

WHERE YOUR MONEY GOES

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1 PRIMARY HEALTH CARE

Horses require maintenance health care checks just like humans. The Trust will help cover the costs of dental work, feet trimming and shoeing, worming and any other required treatment for the horse while it is in the Trust's care.



2 GRAZING & FEED

When horses first retire they have likely been on special hard feed. The Trust will help cover the cost of grazing, hay and feed for those horses while they are in the Trust's care.



TRAINING & EVALUATING

In order to know whether a track horse is going to be ride-able and safe for a new owner it must be evaluated by a trained and qualified equine professional. Following this, the horse will need training and ongoing riding. The fees involved are different for every horse and every trainer but the Trust will help pay for these services.

SRRCT Cash Flow



Starting cash on hand

	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	To Date	Total
Cash on hand (beginning of month)	\$ 8,829.45	\$ 10,230.66	\$ 7,698.09	\$ 13,044.52	\$ 21,652.25	\$ 21,548.34	
Less Cash from un-used Grants	\$ 8,345.28	\$ 9,078.98	\$ 5,994.78	\$ 12,990.21	\$ 9,848.72	\$ 9,848.72	
Loan available					\$ 11,800.00	\$ 11,699.62	
Cash Available for use	\$ 484.17	\$ 1,151.68	\$ 1,703.31	\$ 54.31	\$ 3.53	\$ -	

Cash Receipts

Give a little (Net of Fees/Comm)			\$ 382.50				\$ 2,964.75
Hay Sales							\$ 5,118.00
Rehoming Fees	\$ 1,500.00	\$ 2,100.00		\$ 2,000.00			\$ 6,000.00
Interest, other income							\$ 1.23
Grants	\$ 4,160.00		\$ 11,228.78	\$ (240.01)			\$ 27,388.78
Donations	\$ 50.01	\$ 465.00	\$ 280.00	\$ 100.00			\$ 2,740.01
Fundraising							\$ -
Merchandise Sales							\$ -
Event Income							\$ 1,778.48
Subscriptions	\$ 35.00	\$ 70.00		\$ 70.00			\$ 280.00
Other receipts		\$ 2.59					\$ 12.59
Total Cash Receipts	\$ 5,745.01	\$ 2,637.59	\$ 11,891.28	\$ 1,929.99	\$ -	\$ -	\$ 46,283.84
Total Cash Available	\$ 6,229.18	\$ 3,789.27	\$ 13,594.59	\$ 1,984.30	\$ 3.53	\$ -	

Cash Paid Out

Advertising							\$ 25.00	
Commissions and fees							\$ -	
Cost of Sales - Hay Contractor							\$ 3,829.00	
Employee Wages paid by Grant	\$ 3,426.30	\$ 2,284.20	\$ 2,603.98	\$ 2,101.48			\$ 14,070.68	\$11,969.20
Event Expenses							\$ 510.00	
Insurance			\$ 153.91	\$ 103.91	\$ 103.91		\$ 153.91	
Interest expense							\$ -	
Minor Assets							\$ 151.99	
Materials and supplies (in COGS)		\$ 196.08					\$ 196.08	
Meals and entertainment							\$ -	
Office expense		\$ 13.80	\$ 64.91	\$ 13.80			\$ 78.71	
Lease - Facility 761C Two Chain Road	\$ 800.00	\$ 800.00	\$ 640.00	\$ 800.00			\$ 5,840.00	
Rent or lease: other equipment							\$ -	
Repairs and maintenance							\$ -	
Sponsorship							\$ 40.00	
licenses							\$ -	
Travel							\$ -	
with-holding tax							\$ 0.41	
Horse Expenses							\$ -	
Primary Care		\$ 1,015.95	\$ 1,262.05	\$ 845.10			\$ 4,574.84	
Training	\$ 117.50	\$ 859.40	\$ 1,820.00	\$ 1,257.97			\$ 5,869.45	

Vet Care							\$ -
Other Horse Expenses							\$ -
	\$ 0.73						\$ 0.73
							\$ -
Subtotal	\$ 4,343.80	\$ 5,170.16	\$ 6,544.85	\$ 5,122.26	\$ 103.91	\$ -	\$ 33,239.32
Loan principal payment							\$ -
Capital purchases							\$ -
Other Capital Costs							\$ -
To reserve and/or escrow							\$ -
Government Loan				\$ 11,800.00			\$ 11,800.00
Total Cash Paid Out	\$ 4,343.80	\$ 5,170.16	\$ 6,544.85	\$ (6,677.74)	\$ 103.91	\$ -	\$ 45,039.32
Total Cash at End of Month	\$ 1,151.68	\$ (1,380.89)	\$ 7,049.74	\$ 8,662.04	\$ (100.38)	\$ -	

Other Operating Data

Horses Received #							15
Horses Sold #							6
Horses Foster Care #							
Total Horses in ownership of Trust							
Accounts payable balance	\$ 859.40	\$ 1,822.08	\$ 1,000.00	\$ 1,102.22			
Account receivable Balance							

Notes;

Training fees

Becks	\$ 357.50	\$ 260.00	\$ 97.50	\$ 260.00
Nikki	\$ 282.50	\$ 197.50	\$ 239.63	
Laura	\$ 219.40	\$ 950.00	\$ 520.80	\$ 605.17
Mikayla		\$ 412.50	\$ 266.60	\$ 206.25
return Grant for salary			\$ 30.80	



3rd December 2020

Becks Nairn

QUOTE

Rangiora

To

Horse jumps

12 x 3 metre poles painted with 2 stripes to personal choice.

With discount

\$500.00

\$562.00

Bank.. Kiwibank 38-9016-0673948-00

Groups applying for Board Discretionary Grants 2020/2021

Name of Group: _____

Address: _____

Contact Person within Organisation: _____

Position within Organisation: _____

Contact phone number: _____ Email: _____

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

What is the timeframe of the project/event date? _____

Overall Cost of Project: _____ Amount Requesting: _____

How many people will directly benefit from this project? _____

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical) Cultural/ethnic minorities District
- Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

If this application is declined will this event/project still occur? Yes No

If No – what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

View Hill School

Management Summary Report
 For the period ending: 28-February-2021
 Percentage of financial year to date: 17%



STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE

Income					
Header	Net This Month	Actual YTD	Annual Budget	Annual Budget Variance	% Ann Bgt
Government Grants	14,491.45	28,995.29	159,985.00	130,989.71	18
Locally Raised Funds Income	4,034.62	4,838.54	28,920.00	24,081.46	17
Interest Earned	33.25	48.79	300.00	251.21	16
Total Income	18,559.32	33,882.62	189,205.00	155,322.38	18
Expenditure					
Header	Net This Month	Actual YTD	Annual Budget	Annual Budget Variance	% Ann Bgt
Learning Resources	4,218.44	6,987.09	60,950.00	53,962.91	11
Administration	1,630.36	11,128.90	57,292.00	46,163.10	19
Property	3,997.29	10,420.61	49,485.00	39,064.39	21
Depreciation	1,666.66	3,333.32	20,000.00	16,666.68	17
Total Expenditure	11,512.75	31,869.92	187,727.00	155,857.08	17
Operating surplus / (deficit) year to date	7,046.57	2,012.70	1,478.00		

STATEMENT OF FINANCIAL POSITION

Current Assets			
Group	This Year To Date	Last Year to February	Last Year End
Cash & Deposits	85,372.74	61,187.65	62,198.07
Other Current Assets	2,047.16	1,230.00	39,163.43
Total Current Assets	87,419.90	62,417.65	101,361.50
less Current Liabilities			
Group	This Year To Date	Last Year to February	Last Year End
Current Liabilities	23,403.22	31,566.60	66,408.38
Archieved Codes	0.04	0.00	0.01
GST Payable	2,589.31	(592.57)	(1,675.69)
Revenue Received in Advance	21,691.45	14,928.33	0.00
Provision for Cyclical Maintenance - Current	720.00	14,400.00	720.00
Finance Lease - Current	1,523.86	1,927.05	1,523.86
MOE Property Projects	(1,234.78)	6,167.01	212.50
Total Current Liabilities	48,693.10	68,396.42	67,189.06
Net Working Capital	38,726.80	(5,978.77)	34,172.44
add Non Current Assets			
Group	This Year To Date	Last Year to February	Last Year End
Fixed Assets - Previous Year	344,672.96	364,595.98	344,672.96
Less Accumulated Depreciation	(274,914.86)	(277,921.80)	(271,581.54)
Asset Additions - Current Year	1,530.00	0.00	0.00
Est Depreciation Chg - Current Year	0.00	0.00	0.00
Total Non Current Assets	71,288.10	86,674.18	73,091.42
less Non Current Liabilities			
Group	This Year To Date	Last Year to February	Last Year End
Provision for Cyclical Maintenance - Term	36,049.34	18,489.34	35,311.00
Finance Lease - Term	817.28	2,341.14	817.28
Total Non Current Liabilities	36,866.62	20,830.48	36,128.28
Net Assets	73,148.28	59,864.93	71,135.58
Represented by			
	This Year To Date	Last Year to February	Last Year End
Opening Equity	71,135.58	150,495.50	56,486.75
Addn to Equity	0.00	0.00	0.00
Operating surplus / (deficit)	2,012.70	(90,630.57)	14,648.83
Public Equity	73,148.28	59,864.93	71,135.58

STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE - DETAIL

Income					
Government Grants					
Group	Net This Month	Actual YTD	Annual Budget	Annual Budget Variance	% Ann Bgt
010 Government Grants - MOE	14,491.45	28,995.29	159,985.00	130,989.71	18
Sub Total	14,491.45	28,995.29	159,985.00	130,989.71	18
Locally Raised Funds Income					
Group	Net This Month	Actual YTD	Annual Budget	Annual Budget Variance	% Ann Bgt
030 Local Funds Net	4,921.66	6,359.55	28,400.00	22,040.45	22
040 Trading Net	(887.04)	(1,521.01)	520.00	2,041.01	(293)
Sub Total	4,034.62	4,838.54	28,920.00	24,081.46	17
Interest Earned					
Group	Net This Month	Actual YTD	Annual Budget	Annual Budget Variance	% Ann Bgt
020 Interest Income	33.25	48.79	300.00	251.21	16
Sub Total	33.25	48.79	300.00	251.21	16
Total Income	18,559.32	33,882.62	189,205.00	155,322.38	18
Expenditure					
Learning Resources					
Group	Net This Month	Actual YTD	Annual Budget	Annual Budget Variance	% Ann Bgt
050 Curriculum	1,812.52	4,320.30	13,400.00	9,079.70	32
070 Library	0.00	0.00	100.00	100.00	0
080 Curricular Personnel	2,405.92	2,666.79	47,450.00	44,783.21	6
Sub Total	4,218.44	6,987.09	60,950.00	53,962.91	11
Administration					
Group	Net This Month	Actual YTD	Annual Budget	Annual Budget Variance	% Ann Bgt
090 Admin Communication	191.98	352.00	1,820.00	1,468.00	19
100 Admin Board of Trustees	0.00	0.00	6,130.00	6,130.00	0
110 Admin School	1,438.38	10,776.90	49,342.00	38,565.10	22
Sub Total	1,630.36	11,128.90	57,292.00	46,163.10	19
Property					
Group	Net This Month	Actual YTD	Annual Budget	Annual Budget Variance	% Ann Bgt
120 Property Cleaning Mat	114.49	114.49	800.00	685.51	14
130 Property Energy	287.93	931.07	6,500.00	5,568.93	14
140 Property General	80.43	927.29	4,975.00	4,047.71	19
150 Property Buildings	2,085.24	5,770.06	14,530.00	8,759.94	40
160 Property Personnel	1,429.20	2,677.70	22,680.00	20,002.30	12
Sub Total	3,997.29	10,420.61	49,485.00	39,064.39	21
Depreciation					
Group	Net This Month	Actual YTD	Annual Budget	Annual Budget Variance	% Ann Bgt
170 Depreciation	1,666.66	3,333.32	20,000.00	16,666.68	17
Sub Total	1,666.66	3,333.32	20,000.00	16,666.68	17
Total Expenditure	11,512.75	31,869.92	187,727.00	155,857.08	17

STATEMENT OF FINANCIAL POSITION - DETAIL

Cash & Deposits			
Account	This Year To Date	Last Year to February	Last Year End
Westpac Operating Account	32,569.09	41,669.52	12,146.99
Westpac Saver Account	17,003.66	0.00	17,002.33
Westpac Investment	16,178.49	15,830.26	16,160.36
Petty Cash	10.00	10.00	10.00
Rental Acc	19,611.50	3,677.87	16,878.39
MOE Projects	0.00	0.00	0.00
Sub Total	85,372.74	61,187.65	62,198.07
Other Current Assets			
Account	This Year To Date	Last Year to February	Last Year End
Accounts Receivable	364.00	0.00	350.00
Other Debtors	0.00	0.00	0.00
Income Accrued	9.16	0.00	9.16
Salary Grant Due	0.00	0.00	30,602.74
Prepayments	0.00	0.00	6,527.53
Stock on Hand	1,674.00	1,230.00	1,674.00
Livestock Donated	0.00	0.00	0.00
Sub Total	2,047.16	1,230.00	39,163.43
Current Liabilities			
Account	This Year To Date	Last Year to February	Last Year End
Assembly Suspense	0.00	0.00	0.00
Suspense Assembly Unallocated Funds	1,484.01	518.80	1,703.00
School House Bond	0.00	0.00	0.00
Accounts Payable	6,251.01	7,168.21	2,182.30
Expenses Due	2,372.03	6,730.66	3,555.37
Payroll Expense Accrued	0.00	0.00	30,836.54
Leave Liability	2,436.17	2,313.93	2,436.17
Banked Staffing Overuse	10,860.00	14,835.00	10,860.00
Banked Staffing overuse 2019	0.00	0.00	14,835.00
MOE liability - Assistive Technology	0.00	0.00	0.00
Suspense ledger (cleared monthly)	0.00	0.00	0.00
Payroll clearing ledger	0.00	0.00	0.00
Sub Total	23,403.22	31,566.60	66,408.38
Archieved Codes			
Account	This Year To Date	Last Year to February	Last Year End
Wages Payable	0.00	0.00	0.00
Unpaid Expense Claims	0.00	0.00	0.00
Historical Adjustment	0.00	0.00	0.00
Rounding	0.04	0.00	0.01
Tracking Transfers	0.00	0.00	0.00
2012 Related Debtors	0.00	0.00	0.00
Sub Total	0.04	0.00	0.01
GST Payable			
Account	This Year To Date	Last Year to February	Last Year End
GST	2,589.31	(592.57)	(1,675.69)
GST Yr End Adj	0.00	0.00	0.00
Sub Total	2,589.31	(592.57)	(1,675.69)
Revenue Received in Advance			
Account	This Year To Date	Last Year to February	Last Year End
Income Rcvd in Advance - Students	0.00	790.33	0.00
MOE Grants in Advance	21,691.45	14,138.00	0.00

Sub Total	67	21,691.45	14,928.33	0.00
Provision for Cyclical Maintenance - Current				
Account	This Year To Date	Last Year to February	Last Year End	
Provision for Cyclical Mtce - Current	720.00	14,400.00	720.00	
Sub Total	720.00	14,400.00	720.00	
Finance Lease - Current				
Account	This Year To Date	Last Year to February	Last Year End	
Lease to Own copier	0.00	0.00	0.00	
Interest not due Copier	0.00	0.00	0.00	
TELA Lease Current - School	1,199.76	1,525.35	1,199.76	
TELA Lease Prepaid Interest Current	(169.18)	(331.58)	(169.18)	
TELA Lease Current - MOE Portion	493.28	733.28	493.28	
Sub Total	1,523.86	1,927.05	1,523.86	
MOE Property Projects				
Account	This Year To Date	Last Year to February	Last Year End	
MOE Project - Sewer upgrade	0.00	0.00	0.00	
MOE Property Project - Multipurpose Space	0.00	0.00	0.00	
MOE Property Project - Pool Fence Income	0.00	16,992.00	0.00	
MOE Property Project - Pool Fence Expenses	0.00	(16,992.00)	0.00	
MOE Project - Heatpumps - Income	0.00	10,705.50	0.00	
MOE Project - Heatpumps - Expenses	0.00	(10,705.50)	0.00	
MOE Project 2020 - ILE Classroom Modifications - Income	86,635.83	83,666.35	86,635.83	
MOE Project 2020 - ILE Classroom Modifications - Expenses	(86,635.83)	(77,499.34)	(86,635.83)	
MOE Project 2020 - Solar Panel SCF - Expenses	(24,922.28)	0.00	(24,875.00)	
MOE Project 2020 - Solar Panel SCF - Income	25,087.50	0.00	25,087.50	
MOE Project 2021 - Outdoor Learning Space - Expenses	(1,400.00)	0.00	0.00	
MOE Project 2021 - Outdoor Learning Space - Income	0.00	0.00	0.00	
MOE Property Project - Sewer Upgrade	0.00	0.00	0.00	
MoE Property Project - Roof Expense	0.00	(91,217.03)	0.00	
MoE Property Project - Roof Income	0.00	91,217.03	0.00	
Sub Total	(1,234.78)	6,167.01	212.50	
Fixed Assets - Previous Year				
Account	This Year To Date	Last Year to February	Last Year End	
Buildings Prev. Year	150,121.91	150,121.91	150,121.91	
Classroom Furn & Equip Prev. Year	43,439.20	43,439.20	43,439.20	
Plant & Equipment Prev. Year	35,158.25	38,519.75	35,158.25	
ICT Equipment Prev. Year	32,394.86	36,233.56	32,394.86	
Leased Assets Prev Year	4,374.74	6,323.35	4,374.74	
Library Books Prev. Year	31,319.03	33,159.05	31,319.03	
Office Furniture & Equipment Prev. Year	9,252.57	11,737.76	9,252.57	
Sports Equipment Prev. Year	35,038.60	41,487.60	35,038.60	
Leasehold Improvements Prev. Year	3,573.80	3,573.80	3,573.80	
Sub Total	344,672.96	364,595.98	344,672.96	
Less Accumulated Depreciation				
Account	This Year To Date	Last Year to February	Last Year End	
ACDP Buildings	(110,765.98)	(104,978.90)	(110,765.98)	
ACDP Classroom Furn & Equip	(39,302.02)	(37,237.16)	(39,302.02)	
ACDP Plant & Equipment	(20,346.69)	(20,615.92)	(20,346.69)	
ACDP ICT Equipment	(27,864.67)	(30,444.23)	(27,864.67)	
AcDp Leased Assets Prev Year	(2,061.79)	(1,955.99)	(2,061.79)	
ACDP Library Books	(27,645.47)	(28,714.03)	(27,645.47)	
ACDP Office Furniture & Equipment	(9,252.57)	(11,737.76)	(9,252.57)	
ACDP Sports Equipment	(33,119.34)	(38,026.83)	(33,119.34)	
ACDP Leasehold Improvements	(1,223.01)	(1,044.32)	(1,223.01)	
Estimated Depn - Current Year	(3,333.32)	(3,166.66)	0.00	

Sub Total	68	(274,914.86)	(277,921.80)	(271,581.54)
Asset Additions - Current Year				
Account	This Year To Date	Last Year to February	Last Year End	
WIP - Pool Upgrade	0.00	0.00	0.00	
Asset Addns - Current Year	1,530.00	0.00	0.00	
Asset Addns - Library Books	0.00	0.00	0.00	
Asset Addns - Leased Assets	0.00	0.00	0.00	
Asset Addns - SNUP	0.00	0.00	0.00	
Sub Total	1,530.00	0.00	0.00	
Est Depreciation Chg - Current Year				
Account	This Year To Date	Last Year to February	Last Year End	
Accum Depn Charged - Current Year	0.00	0.00	0.00	
Sub Total	0.00	0.00	0.00	
Provision for Cyclical Maintenance - Term				
Account	This Year To Date	Last Year to February	Last Year End	
Provision for Cyclical Mtce - Term	36,049.34	18,489.34	35,311.00	
Use of the provision (Painting)	0.00	0.00	0.00	
Sub Total	36,049.34	18,489.34	35,311.00	
Finance Lease - Term				
Account	This Year To Date	Last Year to February	Last Year End	
TELA Lease Term - School	261.37	784.09	261.37	
TELA Lease Prepaid Interest Term	(29.26)	(198.44)	(29.26)	
TELA Lease Term - MOE Portion	585.17	1,755.49	585.17	
Sub Total	817.28	2,341.14	817.28	

From: Sports Distributors sales@sportsdistributors.co.nz
Subject: Quote Request Confirmation
Date: 24 March 2021 at 12:21 PM
To: principal@viewhill.school.nz

SD



Request a quote

Thank you for submitting you quote. You should receive this back within 24hours during the business week. If you fail to receive your quote after 5 working days please notify us. You have sent a quote request for the following products:

REQUEST A QUOTE #157470

Product	Quantity	Subtotal
PVC Junior Soccer Goal - Each SKU:SK515	2	\$ 599.91
	Total:	\$ 599.91

YOUR DETAILS

Organisation : View Hill School

Email: principal@viewhill.school.nz

First Name : Bu

Last Name : Windsor

Address : 496 Island Rd, Oxford

Suburb : Christchurch

City : Christchurch

Postcode : 7495

Phone : 033124336

Oxford-Ohoka Community Board 10.139.100.2410	Jul-19	Waimakariri Arts Trust - Kaiapoi Arts Expo	Towards Advertising	\$ 500	\$ 500	19/08/2019
	Jul-19	Christchurch Western Riding Ass.	Cost of replacing rails	\$ 500	\$ 500	27/04/2020
	Nov-20	North Canterubry Neighbourhood Support	Cost of a promotional gazebo	\$ 500	\$ 500	
	Nov-20	Oxford Community Garden	Towards the cost of removing weeds	\$ 300	\$ 300	10.06.2020
	Feb-20	Oxford Arts Trust	Withdrawn Towards costs of ceiling instalation	\$ 3,578		
	Feb-20	Clarkville Playcentre	New tools for capentary area	\$ 312	\$ 312	19.06.2020
	Apr-20	Waimakariri Arts Trust - Kaiapoi Arts Expo	Withdrawn Kaiapoi Arts Expo	\$ 500		
	Jun-20	Mandeville Bowling Club Inc	Towards the purchase of a set of bowls	\$ 535	\$ 535	
	Jun-20	Validus Charitable Trust	Seeding funding	\$ 500	\$ -	
	Jun-20	Mandeville Sports Club	new batteries and pads for AED	\$ 620	\$ 620	
	Jun-20	Oxford Alpine Taekwondo Inc	Towards uniforms	\$ 500	\$ 500	

Oxford-Ohoka Community Board 10.139.100.2410	5-Aug	Oxford Community Night Patrol	Purchasing two sets of reflective magnetic	200714087215	walkntours@xtra.co.nz	Jan-00	\$449	\$449	\$ 9,624.00
	2-Sep	All Together Kaiapoi	Towards entertainment at the Waimakariri Light Party	200814104865	Linda Dunbar alltogetherkaiapoi@gmail.com	Decline	\$500	\$0	\$ 9,624.00
	7-Oct	Waimakariri Gorge Golf Club	Towards the replacement of the green's mower	200806100290	Jill Blatch jill.blatch@gmail.com	lie on table	\$500	\$500	\$ 9,124.00
	7-Oct	Ohoka School	Towards the cost of purchasing new high jump equipment.	200917123343	Leigh Ginnever sport@ohoka.school.nz	Jan-00	\$488	\$488	\$ 8,636.00
	2-Dec	Swannanoa Preschool	Towards the cost of purchasing new vacuum cleaner	201109150699	Lorraine McGregor swannanoapreschool@xtra.co.nz	Jan-00	\$500	\$500	\$ 8,136.00
	3-Feb	Oxford Community Trust	Towards the hosting of a wellbeing networking retreat.	201118155243	Ronel Stephens ronel@oxfordtrust.co.nz	Jan-00	\$500	\$500	\$ 7,636.00
	3-Mar	Waimakariri Arts Trust	Towards the running costs associated with the Kaiapoi Art Expo and Schools' Art Expo.	210122010394	Theresa Smith info@kaiapoiartexpo.co.nz	Jan-00	\$500		\$ 7,636.00
	3-Mar	Clarkville Playcentre	Towards the cost purchasing sand for the sandpit	201204165153	Aisha Addison 02102988898 clarkvilleplaycentre@gmail.com	Jan-00	\$210		\$ 7,636.00
	3-Mar	Oxford Arts Trust	Towards costs of ceiling instalation	210120008145	Dr A Wilkinson 03 312-1639 artsinxfordgallery@gmail.com	Jan-00	\$3,578		\$ 7,636.00

OXFORD-OHOKA COMMUNITY BOARD

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
* Wages	✓ New equipment
* Debt servicing	✓ Toys/educational aids
* Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
* Stock or capital market investment	✓ Safety equipment
* Gambling or prize money	✓ Costs associated with events
* Funding of individuals (only non-profit organisations)	✓ Community training
* Payment of any legal expenditure or associated costs	
* Purchase of land and buildings	
* Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
* Payment of fines, court costs or mediation costs, IRD penalties	

Continued over page

Criteria for application

- Grant applications will be considered every month by the Oxford-Ohoka Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Generally funding grants will be a maximum of \$500 in any one financial year (July 2020 to June 2021) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- Priority is to be given to groups with strong links with the Oxford-Ohoka community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page summary balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Oxford-Ohoka Community Board.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An Accountability Form must be provided to the Council outlining how the funds were applied, within three months after the event or completion of the project, when funds are spent. A new application will not be accepted until the Council receives the Accountability Forms for previous funding granted. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for, the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Post to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

Email: records@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

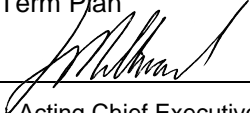
FILE NO and TRIM NO: GOV-26-10-06 /210324049332

REPORT TO: Oxford-Ohoka Community Board

DATE OF MEETING: 7 April 2021

FROM: Thea Kunkel, Governance Team Leader

SUBJECT: Approval of the Oxford-Ohoka Community Board's Submission to the Waimakariri District Council 2021/31 Draft Long Term Plan

SIGNED BY: _____  _____
 Department Manager Acting Chief Executive

1 SUMMARY

The purpose of this report is for the Board to approve its submission to Waimakariri District Council's 2021/31 Draft Long Term Plan (LTP).

Attachments:

- i. The Oxford-Ohoka Community Board Submission to the Waimakariri District Council 2021/31 Draft Long Term Plan (Trim Ref: 210324049336).

2 RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 210324049332.
- (b) **Approves** its submission to the Waimakariri District Council 2021/31 Draft Long Term Plan (Trim Ref: 210324049336), subject to any minor edits from the Chairperson.
- (c) **Notes** the Board has also submitted to Environment Canterbury on their draft Long Term Plan.

3 BACKGROUND

3.1 The draft LTP sets out the Council's priorities for the next 10 years, including the work the Council intends to do, how much the work was anticipated to cost, and how the Council proposes to fund the work.

3.2 The LTP is reviewed every three years to ensure remains relevant and accurate. In the intervening years, an Annual Plan is developed to reflect any changes to the LTP that are required for the year ahead.

4 ISSUES AND OPTIONS

4.1 The Board's goal is to actively participating in the Council's annual and long term budget process to ensure equitable spending across the district whilst being mindful of rates affordability.

- 4.2 As part of the Long term process the Board also aims to advocate to the Council on key issues and priorities for the area, especially through the Annual and LTP process.
- 4.3 Public consultation on the LTP took place from 5 March 2021 to 12 April 2021, with submissions closing on 12 April 2021.
- 4.4 Board members met at a workshop on 17 March 2021 to discuss the content of their submission to the LTP. A first draft was circulated on 25 March 2021 for additional comment and feedback by 30 March 2021 which was incorporated into a final draft and recirculated.
- 4.5 The Board is now requested to approve the final submission prior to its delivery to the Council on 8 April.
- 4.6 The Chair will be speaking to the Council regarding their submission at the LTP hearing on 6 May 2021. The outcome of the Councils decisions will be known in June when the LTP is confirmed.
- 4.7 The Management Team have reviewed this report.

5 COMMUNITY VIEWS

5.1 Groups and Organisations

A major publicity campaign has been put in place by the Council including Drop-in sessions which Board members have also attended. Board members have been listening to the community at various events and meetings they attend to gauge the feelings of the community regarding the LTP.

5.2 Wider Community

As for 5.1.

6 IMPLICATIONS AND RISKS

6.1 Financial Implications

Not applicable.

6.2 Community Implications

The Draft LTP is subject to formal and extensive public consultation and engagement.

6.3 Risk Management

Not applicable.

6.4 Health and Safety

Not applicable.

7 CONTEXT

7.1 Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Legislation

Not applicable.

7.3 Community Outcomes

- Opportunities for people to contribute to decision making.
- People have wide ranging opportunities for being informed.
- Public spaces and facilities are plentiful, accessible and high quality.

7.4 Delegations

Not applicable.

TRIM Ref: 210324049336

25 March 2021

The Chief Executive
The Waimakariri District Council

Dear Sir

SUBMISSION ON THE WAIMAKARIRI DISTRICT COUNCIL'S DRAFT 2021/31 LONG TERM PLAN

The Chairperson respectfully requests **to be heard** regarding this submission.

The Oxford-Ohoka Community Board (the Board) wishes to thank the Council for the extensive work undertaken in preparing the draft 2021/31 Long Term Plan and for the opportunity to make a submission.

Key issues for Consultation

(a) *Providing Community Facilities at Pegasus and Woodend (Ravenswood)*

The Board acknowledges the growth in the Pegasus and Ravenswood communities and the need for community facilities to be developed in these communities. The Board, therefore, supports the construction of the Pegasus Community Facility in 2024/25 and the Ravenswood Community Facility in 2025/26 (**Option B**). It should however be noted that the Board only supports the development of the Ravenswood Community Facility at a cost of \$9.6 million if this cost includes the development of a Library and a Service Centre.

(b) *Expand and Upgrade the Trevor Inch Memorial Library and Rangiora Civic Building*

The Board supports the future planned expansion of the Trevor Inch Memorial Library and amalgamation of Council staff into one fit for purpose building. The Board believes that the funding and timing of this project should be brought forward to be completed in 2025/26 (**Option B**). The Board notes that there may be consequential increases in debt and rating to pay off loans sooner. However, it will entail a lower rate per property per year from 2025/26, than the Council's preferred option.

(c) *Build a Car Park Building to Service Rangiora Town Centre by 2028-2030*

Although the Board agrees that the provision of sufficient parking is important for businesses and town centre visitors. It does not agree that a Car Park Building to service Rangiora Town Centre will be necessary. The Board recommend that the Council should rather invest in technology to better manage parking within Rangiora Town Centre and increase enforcement (**Option C**).

Other key issues for Discussion

(a) Covid-19 Economic Recovery

The Board wish to acknowledge that 2020 was a very eventful year due to the Covid-19 epidemic with social and economic effects still to be felt in the years to come. The Board wishes to express its appreciation for the Council's leadership during this time of uncertainty after the Covid-19 epidemic and wishes to thank the Council staff for the critical work being done to support communities in need. With the financial and economic implications of the Covid-19 pandemic still impacting residents and businesses the Board request that the Council strives for low rate increases, or if this is not possible, to have the absolute minimal rate increases over the next few years.

(b) Responding to Climate Change and Sustainability

The Board shares the Council's commitment to sustainability and the prevention of Climate Change. The Board therefore also supports the installation of climate-friendly infrastructure (such as partnering with Meridian Energy to install charging stations) in town centres. The Board was therefore pleased that the Council, in 2019, district-wide project to install EV Charging stations on Council land in Rangiora, Kaiapoi, Woodend and Oxford. However, to date, the installation of the EV Charging station on Council land in Oxford has not materialised.

It should be noted that the Board has been in support of the installation of an EV charging station in Oxford since it was first requested by the Oxford Promotions Association (OPAC) in 2018. The Board believe that EV Charging stations will encourage tourism to Oxford and will also support EV vehicle uptake by locals. Oxford is ideal for the installation of EV charging station as it is located along the Inland Scenic Route 72 and is the last major town from the east before entering Arthur's Pass National Park when travelling to the west coast. The Board, therefore, request that sufficient funding be made available to install an EV charging station in Oxford similar to those in Kaiapoi and Rangiora.

(c) Government-led Water Infrastructure Review

The Board supported the Council in its decision to sign a Memorandum of Understanding (MoU) with the Central Government to participate in the first stage of the Three Waters Review. The Board is also thankful that the residents in the Oxford-Ohoka Ward will benefit from the various projects to be funded through the Stimulus Grant.

The Board is however concerned about the proposed centralisation of the Three Waters function, as there is no clear understanding regarding the proposed funding of the new entity, what compensation for Council's Three Waters assets, the impact this would have financially on Oxford-Ohoka Ward's ratepayers. The Board is especially concerned about the loss of local Three Waters' knowledge that may occur if this function was to be centralised.

(d) The Council's Infrastructure Strategy

Planning for the future growth of our communities is of paramount importance to the Board and it, therefore, supports the Council's continued investment to improve the district's infrastructure. The Board however wishes to remind the Council that growth is not only occurring in the main urban areas. The Council is therefore urged to also invest in infrastructure in the smaller settlements and the rural areas, especially road infrastructure in the western side of the district.

Board Priorities for Consideration

(a) Oxford Rural Dog Exercising area

The issue of developing a dog park in Oxford has been discussed with the Council since 2010, to no avail. Consultation with the Oxford Community in 2016 highlighted a desire to see a dog park at the Oaks Reserve however subsequent applications for funding through the Long Term Plan and then the 20/21 Annual Plan have both been unsuccessful.

In the past two years, multiple reports have been taken to the Board outlining potential projects which could be undertaken in the reserve to make it friendlier to dog walkers however the Board have held firm to their desire to have a fenced dog exercise area within their growing rural township. Following the unsuccessful outcome of the 2020/21 Annual Plan submission, the Board has been working with the Greenspace Team to develop the required information to support a bid to the LTP.

The Greenspace Team conducted a due diligence exercise with the Board to determine the most suitable location for a dog park in Oxford. Seven different locations, namely; The Oaks Reserve, Pearson Park Culture Centre Reserve, Barracks Reserve, Carleton Domain, Oxford A&P Showgrounds, West Oxford Reserve and a potential space alongside West Oxford Reserve were considered. However, most of the sites were discounted due to the following reasons:

- Pearson Park Culture Centre was discounted due to size and a conflict with its drainage function.
- Barracks Reserve was discounted due to its cultural significance and current use for freedom camping.
- Carleton Domain was discounted due to its distant location and potential conflict with the Pony Club.
- Oxford A&P Showgrounds was discounted as the only space identified which is currently used by other groups alongside the potential for conflict with other users.
- West Oxford reserve was discussed in detail but once again was too far from the main centre with no safe walking access and is also frequented by freedom campers.
- The land alongside West Oxford Reserve was discounted for similar reasons as above but with the inclusion that it is held in lease for another ten to twenty years so not readily available.

This left only The Oaks as a potential location for the dog park. Due to the current economic climate, it was agreed to scale back the project to a rural township dog exercise area with opportunities for development in the future. The Board has therefore requested that the current tenancy with the current occupant be terminated with a notice period ending of 1 January 2021 to enable the return of the land to an appropriate state with no stored machinery by 31 March 2021.

The Greenspace Team has created The Oaks Reserve Master Plan 2020 (Attached), and will be commencing some work in the reserve soon such as the removal of the boundary fence, installation of bollards, installation of a bin and poo pod bag dispenser, replacement entrance sign and signage at the entrance to the cemetery. This will be financed from the available \$9,200 which has previously been allocated from the Board's General Landscaping Budget.

It is anticipated that the development of a rural dog exercising area would cost approximately \$95,000 and the Board understands that the funding may only be received during the latter part of the LTP process, but hope that the community's request will find favour with the Council

(b) Skate Park in Oxford

The Board requests that the Council implement an upgrade and extension to the Oxford Skate Park. Board members have observed high usage by both locals and visitors to the area of this facility, so

the demand to warrant an upgrade and extension is considered to be present. The Board has submitted for this project to be included in the Long Term Plan on several occasions.

While the Pearson Park Advisory Group believe that the skate park is the most well-utilised Council facility in the area, is of great benefit to the youth of the district, and an extension would be of benefit to the youth, their members would like to see this project community-driven.

The park is currently used by skateboarders, BMX and scooter riders, which at times, experience considerable congestion. It is believed an addition of a bowl similar to those at Rangiora and Kaiapoi would allow for safer use, with the older, more skilled children able to have an area in use at the same time as the younger or less experienced children. Similarly, the addition of contoured sealed paths would provide the younger children with a safe place to scooter without the danger of running into pedestrians.

The existence of a larger skate park would benefit the community both as an activity for the youth and as an attraction for families outside the area. This would result in increased sales for local businesses and promote the area as a destination. Reefton Skate Park is an example of a facility built for local youth that has become an attraction, mentioned on skateboarding web sites and attracting tourists to the area. The local Oxbox group has taken mini- busloads to Reefton, (spending money on accommodation and food), and have also made trips into the Washington Way Skate Park in Christchurch.

The Skate Park has proved itself a popular diversion for local youth, creating a meeting place where physical activity is undertaken so it promotes social interaction and fitness. In summer it is often a place where local families congregate, into the evening. It has also been used for several skateboarding competitions and youth group activities, despite the current Oxford Skate Park being very basic.

The Board also requests that the Council include a tidy up of the surrounds around the park, including removal of grasses, sealing the present shingle paths, upgrade and an extension to the Oxford Skate Park in their Long Term Plan. The Board is of the view that the level of use warrants such an upgrade and extension to help cater for recreational activities of our growing population, particularly youth and especially in the west of the District.

The Board acknowledges and thanks the Council for erecting a light in the skate park area. Unfortunately, the light is placed such that it shines on the vegetation on the Oxford Service Centre side and very little on the skate park area. The Board requests that this light be re-positioned so that the concrete skate area is lit up. Thank you.

(c) Oxford Community Aquatic Centre

The current Oxford Community Aquatic Centre is an outdoor, heated pool located in Burnett Street. It comprises a four-lane 25-meter pool with an access ramp and a small learn-to-swim pool with toddlers sand. The pool usually opens in late November for the summer. The Board acknowledges that in terms of the Waimakariri District's current population, the district has enough Aquatic facilities. The Council's Aquatic Facilities Strategy 2021/31, however, highlights that the Waimakariri District's population will continue to grow over the next 10-years, including the rural population. It is also anticipates that the age demographics of the Districts population will change substantially, with the heights growth anticipated in the 65 year and over section of the population.

It should be noted that the Oxford Community Aquatic Centre was constructed at a time when lane space was seen as the primary swimming activity. However, the needs of the community has evolved and they now participate in other leisure activities at Community Aquatic Centres. In summer the majority of the Districts population is within 15 minutes' drive of a Council aquatic facility. However, during the winter months, when the Oxford Community Aquatic Centre is closed, the residents in the western part of the District has to travel to Kaiapoi or Rangiora to swim.

As the age of the District's population increase, Community Aquatic Centre will be expected to cater for activities more suited for older people. It is clear from the Council's Aquatic Facilities Strategy 2021/31 that the Oxford Community Aquatic Centre does not currently provide amenities for the older members of the population. Although there are Aquarobics classes at the Oxford Community Aquatic Centre, only two classes are held during the summer months, because during the winter months, when the Aquatic Centre is closed, the residents in the western part of the District has to travel to Kaiapoi or Rangiora for Aquarobics. The thought of travelling to another town for your daily exercise can be very daunting to the older generation. The Board is therefore requesting that the Council give consideration to making the Oxford Community Aquatic Centre available to the community all year round by covering the pool.

(d) Street Banners in Oxford

The Council has changed the method for installing street banners and flags in Rangiora and Kaiapoi. The new system called FlagTrax, erects flags and banners on tracks on the poles which means that vehicle based equipment is no longer needed to install them. The need for trucks with hoists and associated access and traffic safety requirements are much reduced. The wish to request the Council to implement the same system in Oxford.

(e) Street lights in Oxford

The Board wish to request the Council to make funding available to install effective street lighting in Oxford. Since the changeover to LED, the Board has received many complaints about the inadequate lighting in Oxford streets. The promised programme to improve lighting following the LED upgrade was not implemented, and the Board was subsequently advised that there was not sufficient funding to implement the project. The Board therefore request that the necessary funding be made available to fix this safety and security problem.

A further factor for consideration is that there has been a request to Council for consideration to making Oxford a "Dark Skies" area due to the observatory being based within the town. It is therefore suggested that further consideration be given to the type of lights and placements of the street lighting in Oxford

(f) Multi-use footpaths and cycleways

(i) Rural Areas

Walking to school has positive impacts on children's mental and physical health and alertness. New Zealand, however, has one of the lowest rates of active travel to school in the world – and it also had one of the highest rates of childhood obesity, costing the country nearly \$850 million every year. The New Zealand Government has therefore expressed a strong commitment to improving wellbeing for children, road safety, equity and reducing carbon. Walking to school covers all these bases but is not sufficiently funded nor prioritised. Although many of the urban school children have the option to walk to school, the rural school children do not seem to have the same option, due to the lack of safe walkways and/or cycleways.

Cycleways are badly lacking in the western part of the District. Due to several new residential developments in the Boards' area, the general population in our community has risen. The Board therefore wish to actively advocate for the development of cycleways in the Oxford-Ohoka Ward. It should be noted that most roads in the Ward area are generally quite narrow with no shoulders, making it dangerous for cyclists and people walking.

The development of walking and cycling infrastructure in the Oxford-Ohoka Ward should be prioritised to provide younger residents with safe options to bike/walk to school. It is therefore recommended that the Council make provision for multi-use footpaths and cycleways within 2.3 km from rural schools to provide the children with the opportunity to walk/bike to school. Studies had shown that beyond 2.3 kilometres the odds of children walking to school fell to near zero.

(ii) Communities and towns

There are numerous streets in Oxford with no footpath at all or in some cases only on one side of the road. It is the Board's opinion that the Council should be installing footpaths on at least one side of urban road and wherever possible on both sides.

The Board therefore urges that footpaths be provided in the following areas:

- Tui Street
- Weka Street (between Park Avenue and the new subdivision and parts of Kowhai Street)
- Rata Street
- Matai Place,
- Knight Street
- Harewood Road (between Park Avenue and Burnt Hill Road)

It should be noted that the Council do not currently provide lighting in the vast majority of its reserves, including green linkages and associated pathways. However, the Board shares the concerns of the residents in Oxford regarding the lack of lighting at footpaths, and therefore wish to request the Council to make funding available in the LTP for the provision of appropriate lighting at green linkages and associated pathways.

The Mandeville area is becoming a micro town or at the very least a hub, this area will continue to grow with zoning reclassifications and new subdivisions. Creating walking and cycleways, trails and greenways would improve connectivity in these new neighbourhoods. The development of rural styled footpaths/cycleways connecting parks, sports grounds, shops, schools etc. need to be given serious consideration and planned for in future development.

(g) Rural Communities

In the future the Board hope to see our rural communities represented more in the Council's district plans. There is significant residential development occurring in the Swannanoa/Mandeville/Ohoka areas. These properties tend to attract families. Increased population density is going to increase the need for facility development. Revenue from rates will be collected on these properties and future spending should reflect this. Working with our local communities, schools, clubs etc. are going to be integral to ensure these future needs will be met. The Board would therefore like to see some consultation within the community to see what people would like to see and then a plan to prioritise and implement some of these.

(h) Rural Heritage

The rural landscapes are "the most common type of continuing cultural landscape", imprinted with traces of shifting production, technology, political power and economics through the ages. There has been a call from Heritage New Zealand to protect the rural landscape of New Zealand, with its distinctive and wonderful features. The Board has a growing concern that the rural character of our district is being lost, and therefore believe that it is important that the Council protects the character and integrity of the rural landscape. , by actively monitoring and protecting the heritage status of rural buildings such as the Horrellville Church in West Eyreton. Also by making funding available for the restoration and maintenance of historic rural infrastructure such as the Wolffs Road Suspension Bridge.

(i) West Eyreton Pit

On behalf of the local residents the Board wishes the Council to put measures in place to have the eyesore dealt with. It is suggest that the Council investigate the establishment of a Working Group to ascertain the best options and to create a master plan that sorts this issue.

(j) Fresh Water

It is critical for the Board that this issue be taken seriously. Our district does not have an infinite supply of fresh water and should not be using it as if we do. The Board believe the Council needs to take the initiative and implement all practicable methods to protect our water ways. Consents for land use and water pollution, directly and indirectly, need to be seriously looked at. It has not taken long to make our waterways 'unswimmable', streams and rivers undrinkable and uninhabitable for its natural flora and fauna, it is going to take a long time to reduce this.

Land and waterway consents, wastewater infrastructure, should all be scrutinised in accordance to mitigating negative impacts on our fresh water. The Council needs to do as much as we can and also support ECan in freshwater initiatives.

(k) Riparian planting

The Board supports the development of a strategy for native, riparian planting along waterways and Council drains in the Board area. It is recommended that the Council investigate the development of green pathways between towns and reserves, as this is an issue that that has been brought to Board members attention by a number of residences living in the rural areas.

(l) Support for other Submissions:

The Board wishes to express it support for the following:

- (i) The Oxford Promotions Association campaign to market the Oxford area as a "Local Treasure"
- (ii) The Ashley Gorge Reserve Advisory Group's request for the installation of a public BBQ at the Ashley Gorge Reserve.

Regards

Doug Nicholl
Chairperson of Oxford-Ohoka Community Board

Please contact: Thea Kunkel – Governance Team Leader
Email: com.board@wmk.govt.nz

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**


FILE NO and TRIM NO: GOV-26-10-06 /210324049445

REPORT TO: Oxford-Ohoka Community Board

DATE OF MEETING: 7 April 2021

FROM: Thea Kunkel, Governance Team Leader

SUBJECT: Approval of the Oxford-Ohoka Community Board's Submission to the Environmental Canterbury's 2021/31 Draft Long Term Plan

SIGNED BY: _____  _____
 Department Manager Acting Chief Executive

1 SUMMARY

The purpose of this report is to request the Oxford-Ohoka Community Board (the Board) to approve its submission to Environmental Canterbury's 2021/31 Draft Long Term Plan.

Attachments:

- i. The Oxford-Ohoka Community Board Submission to Environmental Canterbury's 2021/31 Draft Long Term Plan (Trim Ref: 210324049454).

2 RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 210324049445.
- (b) **Approves** its submission to the Environmental Canterbury's 2021/31 Draft Long Term Plan (Trim Ref: 210324049454), subject to any minor amendments from the Board Chairperson.

3 BACKGROUND

- 3.1 The draft LTP sets out the Environmental Canterbury's (ECan) priorities for the next 10 years, including the work it intends to do, how much the work was anticipated to cost, and how the ECan proposes to fund the work.
- 3.2 ECan's LTP is reviewed every three years to ensure remains relevant and accurate. In the intervening years, an Annual Plan is developed to reflect any changes to the LTP that are required for the year ahead.

4 ISSUES AND OPTIONS

- 4.1 The Board aims to serve as a vehicle for local residents to seek assistance and advocacy in accessing the Regional Council services through its Annual and LTP process.
- 4.2 Board members therefore met at a workshop on 17 March 2021 to discuss the content of their submission to ECan' LTP. A first draft was circulated on 25 March 2021 for additional comment and feedback by 30 March 2021, which was incorporated into a final draft and recirculated.

- 4.3 Public consultation on ECan's LTP took place from 8 March 2021 to 11 April 2021, with submissions closing on 11 April 2021.
- 4.4 The Board is now requested to approve the final submission of the attached submission.
- 4.5 The Management Team have reviewed this report.

5 COMMUNITY VIEWS

5.1 Groups and Organisations

A major publicity campaign has been put in place by ECan including briefing sessions which some Board members attended.

5.2 Wider Community

As for 5.1.

6 IMPLICATIONS AND RISKS

6.1 Financial Implications

Not applicable.

6.2 Community Implications

The Draft LTP is subject to formal and extensive public consultation and engagement.

6.3 Risk Management

Not applicable.

6.4 Health and Safety

Not applicable.

7 CONTEXT

7.1 Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Legislation

Not applicable.

7.3 Community Outcomes

- Opportunities for people to contribute to decision making.
- People have wide ranging opportunities for being informed.
- Public spaces and facilities are plentiful, accessible and high quality.

7.4 Delegations

Not applicable.

Thea Kunkel
Governance Team Leader

OXFORD-OHOKA COMMUNITY BOARD**MEMO**

FILE NO AND TRIM NO: Gov-26-10-04 / 210324049454

DATE: 25 March 2021

MEMO TO: Environment Canterbury

FROM: Doug Nicholl, Chairperson
Oxford Ohoka Community Board

SUBJECT: **Draft Long Term Plan 2021/2031**

Contact: Thea Kunkel, Governance Team Leader
com.board@wmk.govt.nz
C/- Waimakariri District Council, Private Bag 1005, Rangiora
7440.

The Oxford-Ohoka Community Board (the Board) thank you for the opportunity to comment on the Draft Long Term Plan 2021/2031 (LTP).

In general, the Board supports the Waimakariri District Council's submission on the draft LTP. The Board would, however, like to raise its concern regarding the unexpectedly large increase in Environment Canterbury's (ECan) proposed rates. The Board feels that the 24.5 % increase in rates in the first year of the LTP is far too high for the average Waimakariri household to absorb at any one time. This large increase will potentially nullify the Waimakariri District Council's efforts to limit its rates increases to an average of less than 4% in 2021/22.

The Consultation Document indicates that ECan is not taking the opportunity to spread rates increases across multiple years. The Board cannot see how the large increase could be justifiable, particularly given the financial burdens brought on by Covid-19 still be prevalent in communities. The Board therefore requests that ECan reassesses and consider taking on debt for a longer period and borrowing rather than expecting ratepayers to pay for everything.

Thank you once again for the opportunity to comment.

Doug Nicholl,
Chairperson
Oxford Ohoka Community Board

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-10-06 / 210322047617

REPORT TO: Oxford-Ohoka Community Board

DATE OF MEETING: 7 April 2010

FROM: Thea Kunkel (Governance Team Leader)

SUBJECT: ANZAC Day Services 2021

SIGNED BY:
(for Reports to Council,
Committees or Boards)

Department Manager



Acting Chief Executive

1 SUMMARY

The purpose of this report is to appoint the Oxford-Ohoka Community Board (the Board) representation at the 2021 Anzac Day services around the Board's area, and for the representative(s) to lay the wreath on behalf of the Board.

2 RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 210322047617.
- (b) **Appoints** Board member(s)..... to attend the Ohoka Anzac Day service to be held at 11am on Saturday 24 April 2021 at the Ohoka Hall, Mill Road and to lay a wreath on behalf of the community, in conjunction with the Council representative.
- (c) **Appoints** Board member(s) to attend the Oxford Anzac Day service to be held at 9.30am on Sunday 25 April 2021 and to lay a wreath on behalf of the community.
- (d) **Appoints** Board member(s)..... to attend the West Eyreton Anzac Day service to be held at 11am on Sunday 25 April 2021 and lay a wreath on behalf of the community at West Eyreton.

3 BACKGROUND

- 3.1 Anzac Day is on Sunday 25 April 2021 and it is normal for a representative of the Council to be in attendance at each service to lay the wreath on behalf of the district. Wreaths are also laid at Rangiora and Kaiapoi on behalf of the people of Zonnebeke, Belgium to support the twinning relationship between the two districts. A reciprocal arrangement is made with the District of Zonnebeke.
- 3.2 Wreaths will be laid by the Community Boards at Kaiapoi, Rangiora, Oxford, West Eyreton, Cust, Sefton and Tuahiwi. The Boards will also be represented at Ohoka, Fernside, Rangiora High School and Woodend services in conjunction with the Council representatives and wreath laying.

4 **ISSUES AND OPTIONS**

4.1 The times of the services are:

24 April 2021	Ohoka Hall	11am
	Woodend Cenotaph Service	6pm
	Sefton Cenotaph	6.30pm
25 April 2021	Kaiapoi Cenotaph Dawn Service	6.30am
	Rangiora High School	9am
	Oxford Town Hall	9.30am
	Rangiora Veteran's Cemetery	9.45am
	Kaiapoi Cenotaph (Trousselot Park)	10am
	Cust Cenotaph	10am
	West Eyreton	11am
	Rangiora Cenotaph	11.30am
	Tuahiwi (Urupa)	2pm
	Fernside	2pm

4.2 The Oxford service will be held at the Oxford Town Hall, and the Cust/West Eyreton service starts at the Cust Cenotaph at 10am (attended by Rangiora-Ashley Board members) and then moves to the West Eyreton Hall for a service that will commence at 11am (attended by Oxford-Ohoka Board members).

4.3 The Kaiapoi service will be held in Trousselot Park at 10am. Members are also invited to the dawn service being held at the war memorial at Raven Quay at 6.30am. Community participation at this service will be welcomed. A breakfast for 100 people will follow the dawn service at the Kaiapoi Club. This is a pre-ticketed event.

4.4 The Rangiora service will be held at the Cenotaph. The Rangiora RSA will also lay wreaths at the Rangiora High School.

4.5 Three services will be held in the district on Saturday 24 April 2021, with one being at the Ohoka Hall (Mill Road), one at the Sefton Cenotaph and also one at the Woodend Community Centre. Members of the Woodend-Sefton Community Board will support both the Sefton and Woodend services.

4.6 The Ashley School commemorate ANZAC Day during the school term with a short ceremony on Friday 15 April in the Ashley School Hall. ANZAC Day falls during the school holidays in 2021 and therefore the Rangiora-Ashley Community Board will not be laying a wreath at the Ashley War Memorial ANZAC Day.

4.7 The Management Team have reviewed this report and support the recommendations.

5 **COMMUNITY VIEWS**

5.1 **Groups and Organisations**

Staff assist the local RSA representatives with traffic management plans, advertising of services and service sheets. There is public expectation of ANZAC Services occurring.

5.2 **Wider Community**

Advertising will be made prior to the day outlining the time and place of ceremonies in the district and inviting all members of the community to attend one or more service.

The community anticipates that ANZAC services will be held in the District.

6 IMPLICATIONS AND RISKS

6.1 Financial Implications

The costs for wreaths, advertising and incidental costs are met from the Governance budget. Advertising will be made prior to the day outlining the time and place of ceremonies in the district and inviting all members of the community to attend one or more service. Service sheets are also produced in-house for several of the smaller community services.

6.2 Community Implications

Not applicable.

6.3 Risk Management

Not applicable.

6.4 Health and Safety

Local RSAs host the services and are responsible for traffic management plans and all associated organisation.

7 CONTEXT

7.1 Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Legislation

Not applicable.

7.3 Community Outcomes

People are friendly and caring, creating a strong sense of community in our district.

7.4 Delegations

Not applicable.

Thea Kunkel
Governance Team Leader

CHAIRPERSON'S REPORT

For the month of March 2021

CHAIR'S DAIRY
<i>Events attended</i>
<p>Attended a meeting of the Ohoka Residents Association.</p> <ul style="list-style-type: none"> Discussed raising funds for the supply of bounce bark to be placed under a proposed double Flying Fox to be built at the Ohoka Domain.
<p>Attended the Chairs and Deputy Chairs training in Rangiora,</p> <ul style="list-style-type: none"> The Training covered the Standing Orders, Meeting Procedures, chairing and debating. The training was very informative and good fun.
<p>Attended the Oxford A&P Show.</p>

Doug Nicholl
 Chairperson
Oxford-Ohoka Community Board