MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD IN THE RAKAHURI COMMITTEE ROOM, WAIMAKARIRI DISTRICT COUNCIL, 215 HIGH STREET, RANGIORA ON THURSDAY 16 MAY 2019 AT 5.30PM.

PRESENT
D Nicholl (Chair), M Brown, J Ensor, K Felstead, J Lynn and T Robson.

IN ATTENDANCE
S Markham (Manager Strategy & Engagement), Chris Brown (Manager Community and Recreation), Grant MacLeod (Greenspace Manager) Joanne McBride (Roading and Transport Manager) and K Rabe (Governance Adviser).

The meeting was adjourned at 6.08pm and reconvened at 6.22pm.

1 APOLOGIES
Moved J Ensor seconded J Lynn
That apologies for absence be received and accepted from S Farrell and W Doody.
CARRIED

2 CONFLICTS OF INTEREST
There were no conflicts of interest.

3 CONFIRMATION OF MINUTES
6-11
3.1 Minutes of the Oxford-Ohoka Community Board – 3 April 2019
Moved M Brown seconded J Lynn
THAT the Oxford-Ohoka Community Board:
(a) Confirms the circulated minutes of the Oxford-Ohoka Community Board meeting, held 3 April 2019, as a true and accurate record.
CARRIED

4 MATTERS ARISING
There were no matters arising.

5 DEPUTATIONS AND PRESENTATIONS
There were no deputation or presentations.

6 ADJOURNED BUSINESS
There was no adjourned business.

7 REPORTS
7.1 Mandeville Village car parking concern – Grant MacLeod (Greenspace Manager)
An email from S Farrell was read and tabled (Trim Ref: 190517069730) informing the Board of her opinion of the report under discussion. S Farrell
stated that she was against the Council buying land to provide a carpark for
the Mandeville Village and against the reserve being used for carparking.

G MacLeod spoke to the report clarifying that the staff recommendation was
for initiating the process of changing the current ‘Local Purpose (Plantation)
Reserve’ classification of the reserve on 975 Tram Road to ‘Local Purpose
(Community Purposes) Reserve’. Staff informed the Board that this process
had to be done as the reserve was no longer viable for plantation usage being
too small to economically forest. Once the change of status had been
achieved, staff would then consult with the community as to the preferred use
of the Reserve.

The outcomes of the public consultation would then be brought to the Board
for a recommendation on the best option for the reserve. Funding for any
changes to the reserve would then need to be applied for through the Annual
Plan process.

Questions:

K Felstead asked for clarification on the timeline and the urgency of the matter
under discussion, given that funding would only likely be made available in the
following financial year. Staff confirmed that this was likely but was dependent
on how quickly the Reserve Act change and the subsequent public
consultation took as to when the project could proceed.

J Lynn queried what plans had been made to address the shortage of car
parking in the interim, especially with wet weather making the temporary car
parking on the reserve unacceptable. He requested if staff had made any
enquiries regarding the possibility of leasing land in the short term for a
temporary car park or if the suggestions put forward by the Mandeville
Residents’ Association had been explored more fully.

Staff informed the Board that they could not make recommendations for
Council decision regarding the option of improving provision for temporary
carparking car parking in the Reserve at this time as it would be perceived
that a decision was predetermined in relation to the public consultation they
were recommending take place after the Reserves Act Change. Staff also
advised that the informal carparking on the reserve was having a negative
impact on the trees in the reserve, especially during the winter months.

Staff agreed to investigate short term temporary car parking and the leasing
of land as a separate issue, and reminded the Board that the report under
discussion was in relation to the long term change of activity on the reserve
and not in relation to providing temporary car parking.

J Lynn confirmed staff had been in discussion with the Developer regarding
options for car parking. Staff confirmed that the Developer had complied,
under the resource consent, with the number of car parks currently provided.
The Developer felt no further responsibility and stated that this was a
community issue which was the responsibility of the Council. While it was not
the responsibility of the Council to supply car parking for a commercial entity,
the Council felt a moral obligation to mitigate the problem on a health and
safety front.

S Markham stated that the Board should be mindful to determine the long term
solution i.e. the change of reserve act and then separately turn its mind to
finding a short term solution for a temporary car park.

T Robson asked if this matter of a change to the reserve act could wait while
a short term solution was found i.e. keep the status quo. The Board was
informed that the trees in the reserve were being negatively impacted by the
informal car parking taking place in the reserve and that the change of status
was now urgent and should proceed.
D Nicholl commented that no decision had yet been made regarding a car park on the reserve and for members to be aware of the perception of predetermination in this matter and that, in his opinion, ratepayers should not be suppling a car park for a commercial entity.

Members then discussed an advert, seen in a local paper, stating there was further land available for development and if so why could this not be used for car parking. Staff advised that, should more land be purchased by the Developer or other interested parties, the same process would need to be followed as with the original development. This meant resource consent and any new development would need to provide its own car parking so would not impact on the current situation.

M Brown asked how wide the public consultation would reach given this was a reserve on a busy through road that would impact members of the public outside the immediate area. Staff assured members that the consultation would be extensive.

J Ensor asked staff whether they had investigated the matter of angle parking as opposed to square parking and staff informed him that any car parking plan would need to be carried out by a registered traffic engineer and that no parking plan had been investigated as yet. Staff again reiterated that this report was not about dealing with the short term car parking issues at Mandeville Village but about a change to reserves act.

T Robson then drew staff attention to (c) in the staff recommendation which states “Supports staff to prepare a resource consent based on the 50-space car park concept noting that no development can occur for a formalised car park unless a change of purpose and the process for that is completed. The status of the reserve at present does not legally support a formalised car park.”. T Robson asked if passing this part of the staff recommendation would not imply predetermination. Staff assured members that this was not the case and that the work required to prepare a possible resource consent was a lengthy one and may not be a viable option in the end but staff had to investigate the option for its feasibility prior to bringing a report back to the Board for a decision after the public consultation.

M Brown sought clarification that including (c) would not open the Council to judicial review in the future.

J Lynn reminded members that the Board could not commit the Council to financial expense. Stated that no further financial commitment should be undertaken until after the public consultation has been carried out. (Correction made at the 6 June 2019 meeting under item 3.1 ‘Confirmation of the Oxford-Ohoka Community Board – 16 May 2016’.

K Felstead commented that he would support the motion only if the change to the purpose of the reserve was carried out concurrently with the public consultation on its use in the interest of saving time and any risk of confusion.

T Robson again clarified that this matter would come back to the Board and not go straight to the Council. Staff assured members that the report regarding the public consultation and the investigation of options would come to the Board.

S Markham suggested that a further recommendation be added requesting that urgent investigation for a temporary car park be carried out to relieve the pressure of car parking at the Mandeville Village, and the safety issues resulting from this, while further action is taken on the change of purpose of the reserve and public consultation.

Moved M Brown seconded J Lynn
THAT the Oxford-Ohoka Community Board recommends:

THAT the Council:

(a) Receives report No. 190424059175

(b) Supports a change in Local Purpose classification of the Council-owned reserve at 975 Tram Road, from Local Purpose (Plantation) Reserve, to Local Purpose (Community Purposes) Reserve.

(c) Supports staff to prepare a resource consent based on the 50-space car park concept noting that no development can occur for a formalised car park unless a change of purpose and the process for that is completed. The status of the reserve at present does not legally support a formalised car park.

(d) Notes that the proposed change in the type of Local Purpose Reserve requires public consultation and Council approval. Approval by the Minister of Conservation is not required.

(e) Notes that Council’s Property Unit no longer has an interest in the reserve for plantation purposes and supports the proposed change. The current purpose is no longer appropriate given the reserves location, site characteristics and competing options for future use.

(f) Notes that the proposed Community Purposes sub-classification will allow greater flexibility in providing for community needs within the reserve.

(g) Notes that a key driver for a change of reserve purpose is to consider an allowance of a portion of the reserve to be available for formed car park.

(h) Notes that funding would need to be sought from a future Annual Plan or Long Term Plan to support the creation of a car park.

(i) Notes that sufficient open space for community recreation purposes would exist within the reserve should a 50-space car park be installed.

(j) Notes that staff will come back to the Community Board and Council with a report on the feedback and results of the change of purpose process. Staff will also be preparing resource consent for the car park based on the 50-space concept.

(k) Supports an urgent investigation for a temporary car park be carried out to relieve the pressure of car parking at the Mandeville Village, and the safety issues resulting from this, while further action is taken on the change of purpose of the reserve and public consultation

CARRIED

7.2 Service Requests Six Monthly Results – Maree Harris (Customer Services Manager)

S Markham spoke to the report and stated that while, on average, ‘within target’ timeframe response rates were in the 80% mark that there was further work being done to improve response rates to over 90%.

Moved M Brown seconded J Lynn

THAT the Oxford-Ohoka Community Board:

(a) Receives report No. 190501062219.

7.3 Ratification of the Board’s Submission to the Waimakariri District Council’s Draft Annual Plan 2019-2020 – Kay Rabe (Governance Adviser)
K Rabe spoke to the report requesting retrospective ratification of the Board’s submission to the draft Annual Plan.

D Nicholl thanked T Robson for his support during the submission’s hearing and for being able to answer questions relating to Oxford.

Moved T Robson seconded M Brown

THAT the Oxford - Ohoka Community Board:
(a) Receives report No. 190402048218.
(b) Retrospectively ratifies the Board’s submission to the Waimakariri District Council’s Draft Annual Plan 2019-2020 (Trim No. 190327043561).

CARRIED

Ratification of the Board’s Submission to the Waimakariri District Council’s Draft Rural Residential Development Strategy – Kay Rabe (Governance Adviser)

K Rabe spoke to the report requesting retrospective ratification of the Board’s submission to the draft Rural Residential Development Strategy.

Moved T Robson seconded M Brown

THAT the Oxford - Ohoka Community Board:
(a) Receives report No. 190402048309.
(b) Retrospectively ratifies the Board’s submission to the Waimakariri District Council’s Draft Rural Residential Development Strategy (Trim No. 190401047521).

CARRIED

8 CORRESPONDENCE

Moved J Lynn seconded J Ensor

THAT the Oxford-Ohoka Community Board:
(a) Receives the notes regarding ‘Carparking – Mandeville Commercial Development’ from Mandeville Residents’ Association Committee meeting 25 April 2019 (Trim 190430060849).

CARRIED

9 CHAIRPERSON’S REPORT

9.1 Chairperson’s Report for April 2019

Moved T Robson seconded K Felstead

THAT the Oxford-Ohoka Community Board:
(a) Receives report No 190424059334.

CARRIED
10 MATTERS FOR INFORMATION

10.1 Woodend-Sefton Community Board meeting minutes – 8 April 2019
(Trim No 190404049992).

10.2 Kaiapoi-Tuahiwi Community Board meeting minutes – 15 April 2019
(Trim No 190410053864)

10.3 Rangiora-Ashley Community Board meeting minutes – 13 March 2019
(Trim No 190306026941)

10.4 Rangiora-Ashley Community Board meeting minutes – 10 April 2019
(Trim No 190404050002)

10.5 Youth Council meeting minutes – February 26 2019.

10.6 Youth Council meeting minutes – March 26 2019.

Moved M Brown seconded T Robson

THAT the Oxford-Ohoka Community Board receives the information in items 10.1-10.6

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

J Lynn
- Attended Neighbourhood Support meeting – Chairperson resigned and W Doody acting chair until the end of the term.
- Attended ANZAC service at Ohoka
- Update on Gatekeepers Lodge and the reserve - requested staff follow up on payments on invoices presented

J Ensor
- Attended 'What's the Plan' workshop
- Attended electric vehicle workshop
- Tabled a 'New Dwelling Survey' for information
- Attended New Zealand Community Board Conference – report on June agenda

M Brown
- Attended ANZAC service at West Eyerton
- Maintenance done to gate at hall at West Eyerton looks good
- Attended West Eyerton Advisory meeting – possible request for funding for a seat
- Attended District Plan drop in session at Oxford

T Robson
- Attended Annual Plan workshop
- Attended District Plan review workshop and drop in session
- Attended Pearson Park Advisory Group meeting – update on new drain and request for lights
- Attended OPAC meeting – work on festival going well
- Attended Ashley Gorge Advisory Group meeting – finalising interpretive panels on history, flora and fauna. Should be ready for summer.
- Attended New Zealand Community Board Conference – report on June agenda

K Felstead
- Update on all reports appearing on the Council agenda and any related matters
12 CONSULTATION PROJECTS
Nil.

13 BOARD FUNDING UPDATE
13.1 Board Discretionary Grant
Balance as at 1 May 2019: $727 (note $500 commitment to Waimakariri Arts Trust).

13.2 General Landscaping Fund
Balance as at 1 May 2019: $1,060.

14 MEDIA ITEMS
Media release on social media regarding the Board’s recommendation on item 7.1.

15 QUESTIONS UNDER STANDING ORDERS
Nil.

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS
Nil.

NEXT MEETING
The next meeting of the Oxford-Ohoka Community Board is scheduled for Thursday 6 June 2019 commencing at 7.00pm, at the Ohoka Hall.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 6.55pm.
CONFIRMED

__________________________
Chairperson

__________________________
Date

Workshop
An update on cycleways being developed was presented by Joanne McBride (Transport and Roading Manager)