

Agenda

Oxford-Ohoka Community Board

Wednesday 5 August 2026

6.30pm

Mandeville Sports Club
431 Mandeville Road
Mandeville

Members:

Sarah Barkle (Chairperson)
Thomas Robson (Deputy Chairperson)
Mark Brown
Tim Fulton
Wayne Godfrey
Ray Harpur
Niki Mealings
Pete Merrifield

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AGENDA FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD TO BE HELD AT THE MANDEVILLE SPORTS CLUB, 431 MANDEVILLE ROAD, MANDEVILLE, ON WEDNESDAY, 8 AUGUST 2026, AT 6.30PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

PAGES

1. APOLOGIES

2. PUBLIC FORUM

3. CONFLICTS OF INTEREST

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Oxford-Ohoka Community Board – 8 July 2026

8-19

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 8 July 2026.

4.2. Matters Arising (From Minutes)

5. DEPUTATIONS AND PRESENTATIONS

5.1. Councill Claire McKay – Environment Canterbury

Councillor Claire McKay will be in attendance to provide an update on Environment Canterbury.

6. ADJOURNED BUSINESS

Nil.

7. **REPORTS**

7.1. **Draft Mandeville Sports Club Concept Development Plan Consultation – Jill Borland (Strategy and Partnerships Team Leader) and Grant MacLeod (Greenspace Manager)**

20-31

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 260708163626.
- (b) **Approves** the release of the Draft Mandeville Sports Club Concept Development Plan for public consultation.
- (c) **Notes** that the purpose of the final plan is to provide a collective vision for the Mandeville Sports Club and enable individual sporting codes to pursue funding opportunities for proposed improvements.
- (d) **Notes** that the recommendations in this report do not commit Council to any funding. Following consultation, a further report will be prepared for the Oxford Ohoka Community Board to approve the plan and then any associated funding would be subject to the upcoming Long Term plan process.

7.2. **Pearson Park Pump Track Consultation Feedback – Ken Howat (Parks and Facilities Team Leader)**

32-79

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 260716171019.
- (b) **Receives** the results of the 2025 public consultation and the June 2026 community workshop undertaken in relation to the proposed Oxford Pump Track.
- (c) **Approves** Pearson Park as the preferred location for the proposed Oxford Pump Track as shown in section 1.10 of this report.
- (d) **Notes** that if the Board approve the location staff will work with Bike Oxford to create a Memorandum of Understanding that determines responsibilities and timeframes for the project. This will be presented to Council for consideration noting that there would be financial implications associated with ownership, replacement and maintenance.
- (e) **Notes** that Bike Oxford's preference is for Council to maintain and renew the asset upon completion, however any future decision to accept ownership of the asset, include it within Council's Levels of Service, provide operational funding, or fund future renewals and depreciation would require a separate decision of Council.
- (f) **Notes** that Bike Oxford intend to fundraise the total capital cost of the project which is estimated to be in the order of \$250,000.
- (g) **Notes** that both consultation engagement processes demonstrated strong community support for the development of a pump track in Oxford.
- (h) **Notes** that Pearson Park was identified as the preferred location through both the public consultation and community workshop processes.
- (i) **Notes** that the proposal is supported by the Pearson Park Advisory Group.

7.3. **Applications to the Oxford-Ohoka Community Board's 2026/27 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

80-125

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 260710165317.
- (b) **Approves** a grant of \$.....to Big Brothers Big Sisters of North Canterbury towards the production of a 15-second cinema advertisement.
- (c) **OR**
- (d) **Declines** the application from Big Brothers Big Sisters of North Canterbury.
- (e) **Approves** a grant of \$.....to the Waimakariri Riding Club towards an arena groomer and associated equipment for dressage events.
- (f) **OR**
- (g) **Declines** the application from the Waimakariri Riding Club.
- (h) **Approves** a grant of \$.....to the Mandeville Bowling Club towards an electronic and Wi-Fi-enabled controller.
- (i) **OR**
- (j) **Declines** the application from the Mandeville Bowling Club.

7.4. **Summary of Discretionary Grant Accountability 1 July 2025 to 30 June 2026 – Thea Kunkel (Governance Team Leader)**

126-160

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 260710165346.
- (b) **Notes** that of the \$7,255 of the Board's 2025/26 Discretionary Grant Funding, \$4,271 was distributed for events and projects within the community.
- (c) **Notes** that the Council's 2026-27 Annual Plan includes a budget provision of \$6,670 for the Oxford-Ohoka Community Board to approve grants to community groups for the 2026/27 financial year (July 2026 to June 2027). There was a carry forward of \$2,984 from the 2025/26 financial year, resulting in a total of \$9,654 available for the 2026/27 financial year.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

8. **CORRESPONDENCE**

Nil.

9. **CHAIRPERSON'S REPORT**

9.1. **Chairperson's Report for July 2026**

The Chairperson will provide a verbal update.

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the verbal report from the Oxford-Ohoka Community Board Chairperson.

10. MATTERS FOR INFORMATION

- 10.1. Woodend-Sefton Community Board Meeting Minutes 13 July 2026.
- 10.2. Rangiora-Ashley Community Board Meeting Minutes 8 July 2026.
- 10.3. Kaipoi-Tuahiwi Community Board Meeting Minutes 20 July 2026.
- 10.4. 2025 Customer Satisfaction Survey Results – Report to Council Meeting 7 July 2026 – Circulates to all Boards.
- 10.5. Draft Community Outcomes for Public Consultation – Report to Council Meeting 7 July 2026 – Circulates to all Boards.
- 10.6. Bylaw Programme Update July 2026 – Report to Council Meeting 7 July 2026 – Circulates to all Boards.
- 10.7. Adoption of Elected Member Expenses Policy – Report to Council Meeting 7 July 2026 – Circulates to all Boards.
- 10.8. Health, Safety and Wellbeing Report 19 May 2026 to June 17 2026 – Report to Council Meeting 7 July 2026 – Circulates to all Boards.
- 10.9. Adoption of the Waimakariri Youth Action Plan 2026-2029 – Report to Council Meeting 7 July 2026 – Circulates to all Boards.
- 10.10. Draft Waste Management and Minimisation Plan – Approval for Consultation – Report to Utilities and Roding Committee Meeting 14 July 2026 – Circulates to all Boards.
- 10.11. Private Well Study Results for 2025 – Report to Utilities and Roding Committee Meeting 14 July 2026 – Circulates to all Boards.

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items 10.1 to 10.11.

Note:

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

11. MEMBERS' INFORMATION EXCHANGE

- 11.1. Wayne Godfrey 161
Trim: 260730217986.
- 11.2. Pete Merrifield 162
Trim: 260730218008.

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board-related information.

Any written information submitted by members will be circulated via email prior to the meeting.

12. CONSULTATION PROJECTS

- 12.1. Waimakariri Youth council Future Voices Survey
<https://letstalk.waimakariri.govt.nz/waimakariri-youth-council-future-voices-survey>
Consultation closes Friday 25 September 2026.

13. BOARD FUNDING UPDATE

13.1. Board Discretionary Grant

Balance as at 31 July 2026: \$8,084.

13.2. General Landscaping Fund

Balance as at 31 July 2026: \$14,800.

14. MEDIA ITEMS

15. QUESTIONS UNDER STANDING ORDERS

16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board is scheduled for 6.30pm, Wednesday 2 September 2026 at the Ohoka Hall.

Workshops

- *Members Forum*

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE OXFORD TOWN HALL, MAIN STREET, OXFORD, ON WEDNESDAY, 8 JULY 2026, AT 6.30PM.

PRESENT

S Barkle (Chairperson), T Robson (Deputy Chairperson), T Fulton, W Godfrey, N Mealings and P Merrifield.

IN ATTENDANCE

G Cleary (General Manager Utilities and Roading), T Stableford (Landscape Architect) and C Fowler-Jenkins (Governance Support Officer).

Two members of the public were present.

1. APOLOGIES

Moved: P Merrifield

Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** and **sustains** apologies for leave of absence from M Brown and R Harpur.

CARRIED

2. PUBLIC FORUM

2.1. Barracks Reserve – Hazel Walker

H Walker advised that she had previously planted Sequoia and Tōtara trees within the Barracks Reserve, with assistance from children at Oxford Area School. As part of the project, a time capsule documenting what Oxford was like at that time had also been placed in the reserve. Six Tōtara trees had been planted at the front of the reserve, and the project had initially been considered a positive outcome.

However, H Walker noted that the reserve had subsequently been used as a hoon track, resulting in damage to the area and leaving the reserve in a poor condition. She expressed a desire to prevent this activity from continuing. She further advised that only one of the six Tōtara trees remained and that, apart from herself and the school, no one knew the location of the time capsule.

H Walker suggested that a rock be placed within the reserve and that the commemorative plaque she had produced be mounted on the rock.

The Board noted the information provided and agreed to request staff to investigate the matter, including options for recognising the planting project and time capsule, and to report back on how this could be achieved.

2.2. Coopers Creek Carpark – George Jason Smith

G Jason Smith advised that he resided on Mountain Road, Coopers Creek, and that his property adjoined the area affected by the proposed car park works. He stated that he was generally supportive of the proposal, noting that demand for parking in Coopers Creek had continued to increase and that it was common to see more than 50 vehicles parked along the road on public holidays.

G Jason Smith raised concerns regarding the proposal to install a concrete channel alongside the new section of car park adjacent to the Department of Conservation toilets. He noted that the channel would be located between an unsealed road and an unsealed car park and considered that, in such circumstances, a concrete channel would be ineffective, difficult to maintain, and unlikely to withstand ongoing vehicle use. G Jason

Smith suggested that potholes would likely develop along both sides of the channel, effectively creating a concrete barrier rather than a functional drainage feature. He therefore recommended that the concrete channel be removed from the proposal and replaced with a formed channel. G Jason Smith also noted that no discussion had occurred regarding the location of the channel outfall.

G Jason Smith further stated that he could not see justification for expenditure on a bus turnaround area. He advised that buses used the car park infrequently, estimating that there may be only two bus visits in a busy month. While buses were required to undertake a multi-point turn, he observed that they had consistently been able to manoeuvre and exit the area. G J Smith therefore considered that the proposed bus turnaround should be removed from the design and that the area continued to be used for car parking.

3. **CONFLICTS OF INTEREST**

- Item 7.3 T Robson declared a conflict as he was the Chairperson of the Oxford Community Trust.

4. **CONFIRMATION OF MINUTES**

4.1. **Minutes of the Oxford-Ohoka Community Board – 3 June 2026**

Moved: S Barkle

Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 3 June 2026.

CARRIED

4.2. **Matters Arising (From Minutes)**

There were no matters arising.

5. **DEPUTATIONS AND PRESENTATIONS**

Nil.

6. **ADJOURNED BUSINESS**

Nil.

7. **REPORTS**

7.1. **Coopers Creek Carpark Project** – T Stableford (Landscape Architect)

T Stableford spoke to the report, noting that it sought approval for the formalised car park on Mountain Road and a bus turnaround area. The report also discussed the provisional formalisation of the existing parking area. This aspect was considered provisional as it would only proceed if budget was available following completion of the detailed design. The project had been developed in response to safety concerns and requests from the community. It was noted that the Department of Conservation had installed the toilets and, in accordance with the agreement, the Council was responsible for the car park.

T Fulton questioned whether staff had undertaken any analysis of the types of users accessing the facilities. T Stableford advised that the project had been developed in response to requests indicating that parking in the area was difficult. Staff had not undertaken any analysis of facility users.

T Robson sought clarification that, if the Board did not approve the bus turnaround area, the only differences would be the trimming of trees and installation of a fence. T Stableford confirmed this was correct. It was noted that the Project Delivery Unit had suggested some grading work to make it easier for buses to reverse; however, any changes would be insignificant.

S Barkle asked for staff's views on the proposed concrete channel. T Stableford advised that this had been recommended by the Council's Project Development Team. It was also noted that some residents had raised concerns about drainage issues in the area and had indicated they would not support the project proceeding without drainage improvements being included.

N Mealings enquired whether there would still be shade remaining after the trees were trimmed. T Stableford advised that only a few branches required trimming and that the impact would not be significant.

Moved: T Robson

Seconded: S Barkle

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 260310073382.
- (b) **Approves** the attached *Coopers Creek Parking Improvements Schematic Plan* (Trim: 260319080419) as the basis for the location and layout of the proposed car park, bus turnaround area, and provisional additional parking area if budget allows.
- (c) **Notes** that the total budget available for the car park and associated bus-turning improvements is \$50,000 (LTP, 2025/26), and that all works will be delivered within this allocation.
- (d) **Notes** that final dimensions and layout may vary depending on tendered prices, and that any extension of the existing parking area will only proceed if budget allows.
- (e) **Notes** that bus-turning improvements will be implemented within the approved project budget. These works include trimming overhead vegetation, localised levelling and gravel placement, and installing "Turning Bay" signage.
- (f) **Notes** that the proposed car park is within Council's road reserve and therefore Roading staff have reviewed and approved the schematic plan, and Greenspace staff will continue working with them through design detail and procurement.
- (g) **Notes** that staff will liaise with Mr Jasonsmith regarding the tree pruning and the final details of the drainage.

CARRIED

S Barkle commented that it made sense to take G Jason Smith's suggestions into consideration. She requested that the Board be updated on the outcomes of those considerations.

T Fulton thanked G Jason Smith for attending and speaking to the Board.

N Mealings commented that staff had prepared a comprehensive report that had taken into account the feedback received. She expressed confidence that the project was in capable hands.

7.2. **Oxford-Ohoka Community Board's 2026/27 Discretionary Grant Fund and 2026/27 General Landscaping Budget – T Kunkel (Governance Team Leader)**

C Fowler-Jenkins spoke to the report, noting that it was the annual report informing the Board of the status of its discretionary grant fund and general landscaping fund. She advised that the report contained three suggested amendments that the Board may wish to incorporate into its discretionary grant fund criteria. C Fowler-Jenkins also advised that due to the challenging economic climate, and in an effort to suppress rates increases, the Council resolved not to carry forward the Board's \$2,984 unspent Discretionary Grant funding from the 2025/26 financial year.

S Barkle expressed concern that the Board had not been aware that the unspent fund would not be carried over. She noted that a number of applications had been submitted before the end of the 2025/26 financial year and, for various reasons, had not been presented to the Board in time for consideration. S Barkle commented that, in previous years, the fund had always been carried forward and expressed a desire for the Board to write to the Council outlining its position on the matter.

G Cleary explained that the Council's Management Team had undertaken significant work during the budgeting process to reduce rates to an acceptable level. He noted that a range of budget items had been considered as part of that process, including grants funding. G Cleary recommended that the Board pass a resolution expressing its dissatisfaction to the Council regarding the removal of the funding from its budget.

Moved: T Robson

Seconded: S Barkle

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 260526124020.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2026/27 is \$14,800, with a carry forward from the previous financial year to be reported back in September 2026.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for the 2026/27 financial year is \$6,670.
- (d) **Approves** the Board's 2026/27 Discretionary Grant Fund Application Criteria and Application Form (Trim 210603089866). Including the three amendments suggested in item 4.2.3 of the report.
- (e) **Approves** the Board's 2026/27 Discretionary Grant Accountability Form (Trim 210603089980).
- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2026/27 financial year (July 2026 to June 2027).
- (g) **Notes** the Board would write a letter to the Council expressing its dissatisfaction at its discretionary grant fund not being carried over.

CARRIED

7.3. **Applications to the Oxford-Ohoka Community Board's 2026/27 Discretionary Grant Fund** – T Kunkel (Governance Team Leader)

C Fowler-Jenkins spoke to the report, noting that this was the first application received from the Oxford Community Trust. The Trust was seeking a grant of \$750 towards the purchase of a tablet for use in its holiday programmes.

S Barkle commented that she was impressed by the work undertaken by the Oxford Community Trust within the community and by the outcomes it achieved. She noted that, where opportunities existed for the Board to support the organisation, it was always worthwhile to do so.

Moved: P Merrifield

Seconded: W Godfrey

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 260518118010.
- (b) **Approves** a grant of 500 to the Oxford Community Trust towards the purchase of a tablet for its holiday programmes.

Amendment

Moved: T Fulton

Seconded: N Mealings

- (a) **Receives** report No. 260518118010.
- (b) **Approves** a grant of \$750 to the Oxford Community Trust towards the purchase of a tablet for its holiday programmes.

CARRIED

T Fulton commented that the application aligned with the principle of providing the greatest benefit to the greatest number of people. Based on the information provided, he considered that the application met the Board's criteria and represented a modest funding request relative to the benefits it would deliver to the community. T Fulton, therefore, supported the motion.

W Godfrey supported the motion as he agreed with the benefits outlined in the application.

C Fowler-Jenkins advised that the Ohoka Rugby Club's Under 11 team was seeking funding towards travel costs associated with attending the New Zealand Junior Rugby Festival in Queenstown.

N Mealings noted that the Club had applied to the Board for funding for this event each year, with a different team participating on each occasion. She observed that the application indicated the total cost of participation was more than \$50,000. N Mealings further noted that the Club was undertaking significant fundraising efforts, seeking sponsorship, and applying for grants from other funding sources. She suggested that a grant of \$10 per participant would be a reasonable contribution from the Board.

Moved: N Mealings

Seconded: T Fulton

- (c) **Approves** a grant of \$320 to the Ohoka Rugby Club – Under 11 towards the travel costs to attend the NZ Junior Rugby Festival in Queenstown.

CARRIED

N Mealings reiterated that the Club faced significant costs associated with the trip but was also undertaking substantial fundraising efforts to support participation. She commented that, while a grant from the Board might seem small in the context of the overall cost, it demonstrated that the Board cared about and supported its local community. N Mealings noted that the Club had taken the time to submit an application, that the participants were local young people, and that attending the festival would be an invaluable experience for them. She further commented that opportunities such as this encouraged long-term participation in sport and promoted the wellbeing benefits associated with ongoing involvement in community activities.

T Fulton also supported the motion, commenting that the Board had previously provided grants based on a per-person amount and considered that approach to be appropriate in this instance.

C Fowler-Jenkins advised that the Oxford Club was seeking funding towards the installation of a sign for the former Oxford East Railway Station. She noted that the Club had not provided financial statements with its application, as it believed that its financial position had no bearing on the application.

N Mealings noted that the Board had previously provided funding towards the project through its General Landscaping budget.

Moved: T Fulton Seconded: W Godfrey

(d) **Declines** the application from the Oxford Club.

CARRIED

T Fulton commented that the project was a worthwhile initiative. He considered it likely that the project would proceed even if funding was not received from the Board.

S Barkle expressed her full support for the initiative, noting that it was a valuable project. However, she commented that the Board was operating under significant financial constraints, which was an important factor that needed to be taken into account as part of its decision-making process.

C Fowler-Jenkins spoke to the report, noting that the applicant was seeking funding towards catering costs for its Dark Sky event.

N Mealings noted that, while the organisation was seeking funding from the Board to assist with running the event, the proceeds raised from the event would be directed towards other projects and initiatives. She commented that the requested funding would therefore support the delivery of an event that was intended to generate funds for other purposes.

Moved: N Mealings Seconded: T Fulton

(e) **Approves** a grant of \$500 to the View Hill School Fundraising Team towards food for the Dark Sky event in July 2026.

CARRIED

N Mealings noted that the Board was at the beginning of the financial year and had limited funding available for allocation. However, she considered the application to be a worthwhile investment, as it would assist the organisation to deliver an event that would generate additional fundraising income for the swimming pool. N Mealings described the requested funding as good seed funding for what was a well-organised and well-attended community event.

T Fulton commented that the funding would help enable the event to proceed, which in turn would assist the organisation to raise money for other community purposes. He noted that it was a valuable educational event for the community.

S Barkle agreed, commenting that the funding would help generate further funds through the event and would ultimately benefit the wider community.

8. **CORRESPONDENCE**

Nil.

9. **CHAIRPERSON'S REPORT**

9.1. **Chairperson's Report for May 2026**

- Oxford-Ohoka Community Board Meeting – It was suggested that staff investigate the provision of a sound system for Community Board meetings, as the current arrangements were limiting some people's ability to participate effectively.
- Ohoka Mandeville Drainage Advisory Group Meeting – An update was received on completed works within the drainage network and work programmes yet to be undertaken. Drainage works in Mandeville had commenced and were expected to be completed within the current financial year, although completion could extend into the following year depending on weather conditions.
- Attended the Swannanoa School Oral Language Festival.
- Cultural Training Sessions – Attended a series of cultural training sessions. As part of this work, an opening and closing Karakia would be developed for use at Community Board meetings.
- Canterbury Landscape Supplies Resource Consent Hearing – Attended the second day of the Resource Consent Hearing.
- Wolffs Road Footbridge Meeting – Attended a meeting regarding the Wolffs Road Footbridge. The next step was for a structural assessment of the bridge to be completed to inform a scope of works and provide an estimated construction cost.
- Head Start Drop-in Session, Oxford – Attended a drop-in session relating to the Head Start proposal. There was a reasonable level of attendance. Feedback indicated similar views across the district, with many participants expressing a preference for a North Canterbury amalgamation rather than amalgamation with Christchurch.
- Mandeville Drainage Works – Spoke with local residents regarding the Mandeville drainage works. Residents were generally pleased that the works were finally being progressed.
- Water Race Drainage Advisory Group Meeting – Discussions were held regarding easements on land associated with water races and irrigation races. An update was also provided on the Burnt Hill Storage Dam project, which remained in the pre-construction phase. Confirmation was still being awaited on the Construction Management Plan from both the Council and Environment Canterbury. The construction phase was expected to take approximately three years.

Moved: P Merrifield

Seconded: T Fulton

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the verbal report from the Oxford-Ohoka Community Board Chairperson.

CARRIED

10. **MATTERS FOR INFORMATION**

- 10.1. Woodend-Sefton Community Board Meeting Minutes 8 June 2026.
- 10.2. Rangiora-Ashley Community Board Meeting Minutes 10 June 2026.
- 10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 15 May 2026.
- 10.4. Request to Approve a Change of Intersection Controls on Heywards Road and Baynons Road – Report to Kaiapoi-Tuahiwi Community Board Meeting 18 May 2026 – Circulates to Oxford-Ohoka Community Board.
- 10.5. Rangiora Airfield Governance Review 2026 – Report to Council Meeting 2 June 2026 – Circulates to all Boards.
- 10.6. Section 155 Assessment of proposed Public Spaces Bylaw – Report to Council Meeting 2 June 2026 – Circulates to all Boards.
- 10.7. Closed Circuit Television and Other Recording Devices Policy – Report to Council Meeting 2 June 2026 – Circulates to all Boards.
- 10.8. Health, Safety and Wellbeing Report April 2026 to May 18 2026 – Report to Council Meeting 2 June 2026 – Circulates to all Boards.
- 10.9. Adoption of the Annual Plan 2026/27 – Report to Council Meeting 16 June 2026 – Circulates to all Boards.
- 10.10. Enterprise North Canterbury (ENC) 2025/26 Approved Statement of Intent (SOI) and Associated Business Plan – Report to Audit and Risk Committee Meeting 16 June 2026 – Circulates to all Boards.
- 10.11. Aquatics June Update – Report to Community and Recreation Committee Meeting 16 June 2026 – Circulates to all Boards.
- 10.12. Libraries Update to June 2026 – Report to Community and Recreation Committee Meeting 16 June 2026 – Circulates to all Boards.

Moved: T Robson

Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items 10.1 to 10.12.

CARRIED

11. **MEMBERS' INFORMATION EXCHANGE**

M Brown

- Oxford Rural Drainage Advisory Group meeting – The Group was looking to find one more Board member.
- Experience Oxford Meeting.
- Planting had started in the pit at West Eyreton.

T Fulton

- Oxford Pump Track Consultation – consideration of three sites. A good turnout at the Oxford Town Hall and well facilitated by staff.
- Ongoing interest in walking and bike trail opportunities across the Ward.
- Experience Oxford – Matariki celebration events.
- Wolffs Bridge – Benefit from Environment Canterbury's flood protection works at the site. Environment Canterbury evaluated flood capacity and the most likely breakout points along the river; the bridge was one of those sites.
- Burnt Hill Storage Liaison Group.

W Godfrey

- Bradleys Road Reserve Site Visit – Undertook a site visit to the Bradleys Road Reserve to gather information prior to the Board meeting. It was noted that the proposal for restorative works was ambitious. The dry nature of the site was recognised as being suitable for reptile habitat construction. The site was considered to have limited environmental values, other than the presence of historic graves. It was also noted that the area had previously been used as a gravel yard and contained waste materials. Should vegetation establishment proceed, fencing would be required to exclude stock.
- Mandeville Sports Club – Received an update on the proposed Outline Plan.
- Northern Biosecurity Advisory Group – Met with staff to discuss pest management and biosecurity issues and concerns across the district. Wild willow was a significant topic of discussion, with staff outlining ongoing issues associated with wild willow infestations in Significant Management Areas (SMAs) across the region. Concerns were raised regarding Grey Willow, particularly its ability to spread through both seed and vegetative propagation, and the associated ongoing risks.
- Mandeville Sports Club General Clubs Meeting – Attended the general clubs meeting, where the newly appointed grounds person was introduced.
- Wolffs Road Bridge – Discussed opportunities for the site, including biosecurity weed management and the creation of an amenity area that would be easy to maintain.
- Hurunui District Council Purple Willow Forum – Attended a forum regarding Purple Willow. It was noted that Purple Willow had the potential to become an established problem within the Board area and the wider district. The species was identified as an emerging weed of significant risk to braided rivers and surrounding environments.
- Council Pest Management Plan Review – Provided feedback on the Council's Pest Management Plan review and associated survey on behalf of the Northern Biosecurity Advisory Group.

P Merrifield

- GreyPower – sadly the local Chairperson passed away.
- Stock Bylaw public consultation – limited attendance.
- Pump track consultation – arranged in groups to provide feedback.
- Oxford Museum Committee meeting.

T Robson

- Ashley Gorge Advisory Group Meeting – discussion on the final signage for the kiosk and how they were going to fund that. Tree maintenance and the challenge of closing the reserve when there were big wind events.

N Mealings

- Ohoka Domain Advisory Group Meeting – Attended the meeting following the monthly working bee. After discussions with staff, the group was advised that the Gatekeeper's Lodge had now been included in the District Plan as a heritage item, creating greater opportunities to access external funding. Options were also outlined for the group to operate under the umbrella of the Ohoka Residents Association, which is a registered charitable incorporated society, for funding purposes. It was further confirmed that annual grant funding for the reserve could now be used for the maintenance and refurbishment of the Lodge if required, whereas previously funding had been restricted to the Ohoka Bush planting project. Overall, this was considered a positive outcome for securing funding for an important piece of Ohoka's history.

- Ohoka Development – It was noted that Environment Court Judge Stevens had become aware through media reports that RIDL/Carter intended to lodge a substantive Fast Track application. A minute had subsequently been issued directing that RIDL withdraw its Environment Court appeal within five days of lodging a Fast Track application, failing which consideration would be given to striking out the appeal.
- Ohoka Esplanade Reserve Planting Day – Attended the community planting day for the new recreational reserve. Due to wet weather, attendance was limited to a small number of volunteers. It was anticipated that an additional planting event would be scheduled closer to spring.
- Mandeville Sports Centre
 - Mandeville Sports Centre Club and Board Meetings – Attended meetings of the Mandeville Sports Centre Club and Board. The new Mandeville groundsman was introduced to club representatives. It was noted that the current caterer had given notice and would finish on 25 July 2026. The groundsman had expressed interest in preparing the entrance area, where trees had recently been removed, for replanting. Work on the Mandeville Sports Centre Memorial Area, funded through the Board's Landscape Grant, was also underway.
 - Mandeville Sports Centre Concept Plan Meeting with Clubs – The Board met with representatives of all Mandeville Sports Centre clubs to discuss two future layout and structural options that would be presented to the Community Board and subsequently released for public consultation. It was noted that some space requirements remained contested between clubs and that further important discussions would be required. Timeframes were becoming constrained to ensure the project could be considered as part of the Council's Long Term Plan. Catering requirements and expectations were also discussed in preparation for seeking a replacement caterer.
- Oxford Area School Official Canopy Opening – Attended the official opening of the new outdoor courts canopy at Oxford Area School and spoke on behalf of the Mayor. The canopy was recognised as an excellent asset for both the school and wider community and was already being well utilised.
- Woodstock Landfill – Draft consent conditions continued to be prepared by the appellant for review. It was anticipated that the final conditions would not be available for several more months.
- Waimakariri Events Plan Stakeholder Workshop – Attended a workshop with event stakeholders to assist in the development of a district events plan that would guide strategic direction for events over the next ten years. Discussions focused on how the Council could encourage, support, and sustain a healthy events sector. Topics included venues, venue infrastructure, and regulatory matters. Valuable discussions were held regarding existing challenges and gaps, as well as potential solutions.
- Stock Movement Bylaw Drop-in Session – Attended the consultation session held at the Oxford Town Hall. Constructive feedback was received from local farmers, which was expected to contribute to a better bylaw outcome. Appreciation was expressed to those who took the time to share their knowledge and experience.
- Animal Control Concerns – It was noted with concern that several recent incidents had occurred involving animals not being adequately contained on their properties, resulting in harm to others. The importance of responsible animal management was acknowledged.
- Head Start Drop-in Consultation Meetings – Attended consultation sessions in Rangiora, Kaiapoi, and Oxford. All meetings were very well attended, with some venues reaching standing-room-only capacity. Feedback indicated overwhelming support for a North Canterbury unitary authority should the status quo not remain an option.

12. **CONSULTATION PROJECTS**

12.1. **Draft CCTV and Other Recording Devices Policy**

<https://letstalk.waimakariri.govt.nz/draft-cctv-policy>

Consultation closed Monday 20 July 2026.

The Board noted the consultation projects.

13. **BOARD FUNDING UPDATE**

13.1. **Board Discretionary Grant**

Balance as at 1 July 2026: \$6,670.

13.2. **General Landscaping Fund**

Balance as at 1 July 2026: \$14,800.

The Board noted the funding update.

14. **MEDIA ITEMS**

- Animals and livestock on the road – what steps should people take.
- CCTV consultation.
- Discretionary grant and landscaping projects for the previous financial year.

15. **QUESTIONS UNDER STANDING ORDERS**

Nil.

16. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

17. **NEXT MEETING**

The next meeting of the Oxford-Ohoka Community Board was scheduled for 6.30pm, Wednesday 5 August 2026 at the Mandeville Sports Centre.

Workshop 8:30pm to 8:53pm

- *Members Forum*
 - *Ohoka development fast-track application.*
 - *Woodstock Quarries*
 - *Canterbury Landscape Supplies*

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 8:53PM.

CONFIRMED

Chairperson

Date

Unconfirmed

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: CPR-04-21-09/ 260708163626

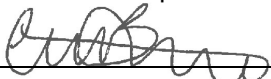
REPORT TO: OXFORD OHOKA COMMUNITY BOARD

DATE OF MEETING: 5 August 2026

AUTHOR(S): Jill Borland – Greenspace Strategy and Partnerships Team Leader
Grant MacLeod – Greenspace Manager

SUBJECT: Draft Mandeville Sports Club Concept Development Plan Consultation

ENDORSED BY:
(for Reports to Council,
Committees or Boards)



 General Manager



 Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to seek approval to proceed with public consultation on two draft concept development plans for the Mandeville Sports Club.
- 1.2. The intent of these plans is to provide the Mandeville Sports Club with a collective vision for future development, enabling the respective sporting codes to coordinate fundraising efforts for proposed improvements. The report highlights the key proposed changes to land use on the site of the Mandeville Sports Club.
- 1.3. The Mandeville Sports Club has operated from Mandeville Domain Reserve for more than 40 years and has a lease in place with Council. The reserve accommodates a wide range of sporting and recreational groups including rugby, cricket, netball, tennis, pony club, squash, kennel club activities, lawn bowls, western riding, touch rugby, archery, and rodeo.
- 1.4. The draft concept development plans have been prepared to respond to current operational challenges, future growth needs, and longer-term aspirations. Key matters addressed by the draft plan include improved connectivity of spaces, improved access, traffic flow, parking, site functionality, future, adaptable provision for sporting codes, and the efficient use of available reserve land.
- 1.5. This plan has been prepared by the Mandeville Sports Committee in consultation with key stakeholders, including its member groups and clubs. The draft concepts represent the preferred future development direction identified by the committee and clubs, supporting the long-term needs of the Mandeville community and providing greater certainty regarding future growth and development opportunities for each club.
- 1.6. Consultation with stakeholders highlighted a range of operational and infrastructure challenges, including access, parking, traffic circulation, lighting, wayfinding, public toilets, fencing, event delivery, dog walking, and ageing facilities. Stakeholders also identified future demand for additional sporting and recreational provision, including bowling, cricket, rugby, football, netball, walking and cycling facilities, along with supporting amenities. These needs have been incorporated into the draft concept plan.
- 1.7. The recommended option is to approve the two draft plans for public consultation so that feedback from the wider community and stakeholders can inform the Mandeville Sport Club's final plan before it is confirmed.

Attachments:

- i. Draft Mandeville Sports Club Concept Development Plans showing proposed changes. TRIM 260707162185.

2. **RECOMMENDATION**

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 260708163626.
- (b) **Approves** the release of the Draft Mandeville Sports Club Concept Development Plan for public consultation.
- (c) **Notes** that the purpose of the final plan is to provide a collective vision for the Mandeville Sports Club and enable individual sporting codes to pursue funding opportunities for proposed improvements.
- (d) **Notes** that the recommendations in this report do not commit Council to any funding. Following consultation, a further report will be prepared for the Oxford Ohoka Community Board to approve the plan and then any associated funding would be subject to the upcoming Long Term plan process.

3. **BACKGROUND**

- 3.1. The Mandeville Sports Club (MSC; the Club) has operated from the Mandeville Domain Reserve, located between North Eyre Road and Mandeville Road, for more than 40 years. MSC currently leases the reserve from the Waimakariri District Council and is in place until March 2044. The reserve comprises approximately 82.9605 hectares and is classified as Recreation Reserve under the Reserves Act 1977.
- 3.2. Mandeville Sports Club can be considered a multi-code community sport park, providing co-location for a wide range of sporting and recreational groups. The Club accommodates a wide range of sporting and recreational activities, including rugby, cricket, netball, tennis, pony club, squash, kennel club activities, lawn bowls, western riding, touch rugby, archery, and rodeo.
- 3.3. The Club is managed by a primarily volunteer board which is made of representatives from the various sporting codes and interested residents.
- 3.4. Council provides MSC with an annual operational grant to assist with the maintenance of the reserve; however, this funding is limited to operational costs and does not extend to capital development projects. As a result, the Club relies on external funding and grant opportunities to support capital improvements and ongoing development across the Reserve.
- 3.5. A concept development planning process undertaken between 2005 and 2011 resulted in a concept plan adopted in 2012, which has guided development and use of the reserve. Many of the projects identified in the 2012 plan have been completed, with significant Council capital funding allocated over various financial years. These projects primarily related to core infrastructure assets, including water provision, car parking, and lighting. The Club has also been successful in securing external funding for other projects. The site continues to have significant potential for future growth due to its location and available land area.
- 3.6. In 2019/20, the Mandeville Sports Committee commissioned the development of a strategic plan to guide its future direction and operations. Following COVID-19, the Committee identified the need to progress this work through the preparation of a spatial (concept) plan. The concept plan provides a long-term vision for the reserve, offering greater certainty for clubs regarding future growth, development opportunities, and the allocation and use of land and facilities across the site.
- 3.7. To ensure future development is strategically planned and aligned with future community growth and changing participation trends, Xyst was engaged in 2025 to work with MSC to prepare an updated Concept Development Plan for the reserve.

- 3.8. Xyst worked closely with MSC and Council to gather information on the current use, functionality, challenges, and future aspirations for Mandeville Reserve.
- 3.9. Information was collected through meetings with MSC Board members, WDC staff, and operational personnel, alongside feedback obtained by MSC through consultation with its member clubs regarding current issues and future needs. Xyst also completed a building condition assessment to inform both the concept planning process and future asset management decisions.
- 3.10. Using this information, Xyst developed a draft concept plan for Mandeville Reserve, which underwent several revisions following ongoing discussions with MSC and WDC, resulting in the development of two concept plan options (attachment i). These plans show existing features (black dots) and proposed changes (red dots). The changes are intended to improve functionality, accessibility, and capacity across the site.
- 3.11. The MSC Board has approved the concept plans for wider public engagement. MSC has advised that the plans will first be presented to member clubs, with broader stakeholder and community engagement to follow.
- 3.12. Subject to Community Board approval, the draft concept development plan will be released for public consultation, undertaken with council support. Feedback from the community will be worked through in consultation with Mandeville Sports Club stakeholders to refine the final plan and present this back to Oxford Ohoka Community Board and then Council.

4. KEY ISSUES

- 4.1. MSC sought feedback from its member clubs, along with input from the MSC Board, to help inform the development of the Concept Development Plan. The feedback identified a range of current operational challenges, future development needs, and longer-term aspirations for the reserve.
- 4.2. Several current operational challenges were highlighted. Health and safety concerns included inadequate pedestrian and carpark lighting, fencing issues associated with the Western Riding Area, and the presence of buildings that require removal. Site functionality challenges included carparking, dog walking, public toilets, wayfinding, and event delivery.
- 4.3. Future growth projects included an additional bowling green, new bowling club clubhouse, changing facilities, two additional wickets, football fields, cricket nets, additional fully lit rugby field, and walking and cycling tracks. The need for replacement and extension of the clubhouse was identified also.
- 4.4. Aspirational projects that did not fit into the categories above were identified and included two indoor courts including toilets and changing rooms, two courts with overhead tunnel house, a clubhouse with space for 40+ classroom set up, and a rebound wall for training. These projects were all in relation to netball.
- 4.5. Further operational feedback was captured during this process, but the level of detail was beyond the scope of the concept plan.
- 4.6. Traffic management and tree management have been identified as key issues requiring ongoing attention by the Mandeville Sports Committee (MSC) and Council. Although some improvements have been made in recent years, increasing reserve usage and population growth in the surrounding area will require further intervention. The concept plan addresses these issues by providing a framework for future access, circulation, parking, and landscape improvements.

5. OPTIONS

- 5.1. Two plans are proposed for public consultation and are attached to this report. Please note that some of the numbers differ on each plan. Most of the changes are located in the central area by the buildings, as seen in the plan. The key proposed changes are described by the plan and are summarised below:

5.2. In **Plan 1**, the following is proposed:

5.2.1. Bowling Club Relocation (7/8)

The Bowling Club has indicated that its current facilities are at capacity and nearing the end of their usable life. The existing location is constrained by adjacent buildings, limiting expansion. The Bowling Club is proposed to be relocated to a new site within the reserve, which allows for future growth and includes provision for dedicated car parking.

5.2.2. Bowling Club carparking (27/ 17)

Existing parking would be moved and expanded.

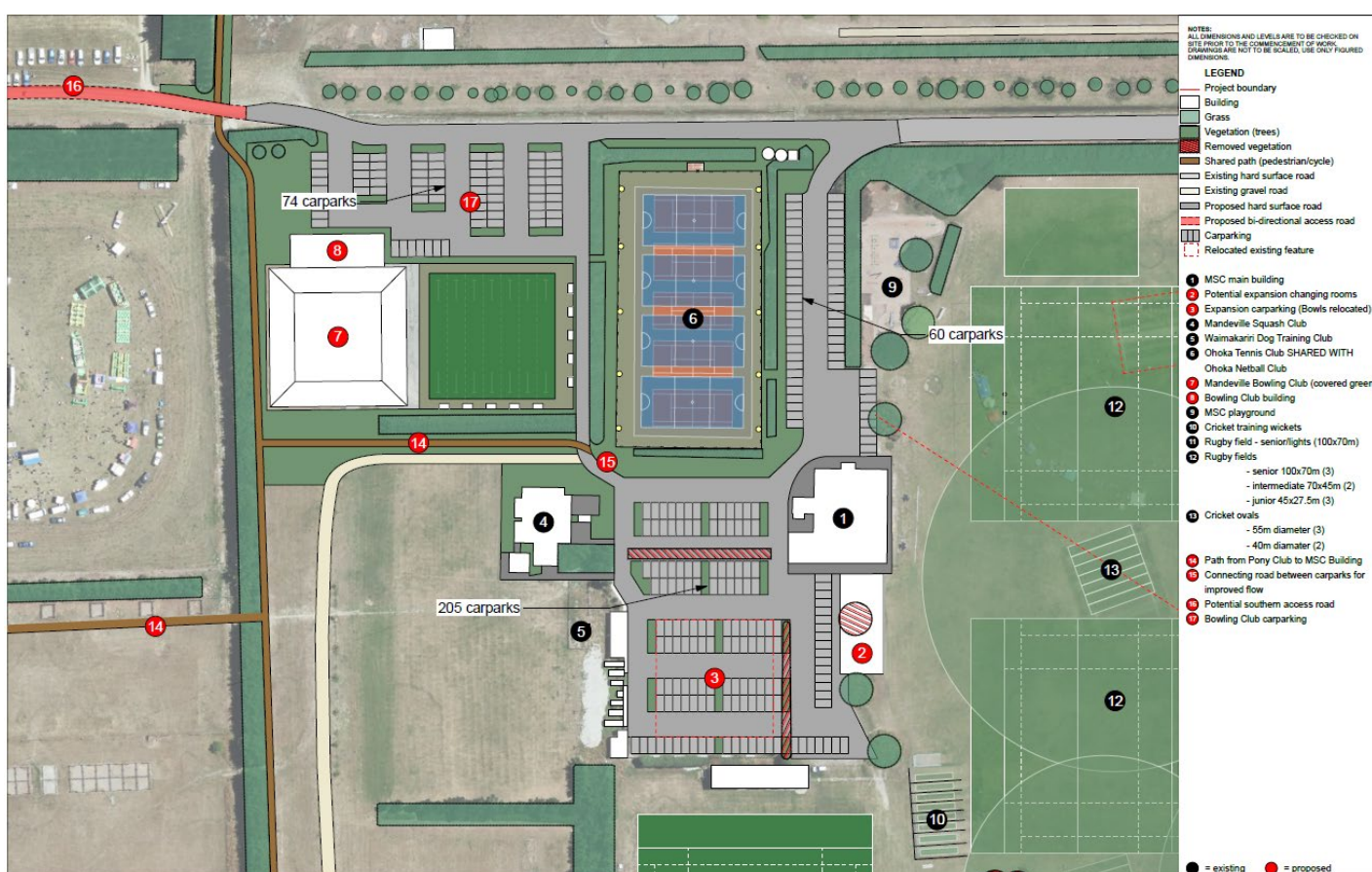
5.2.3. Central Car Park Expansion (3)

The removal of the Bowling Club from its current location opens up the central area for expanded car parking. This change improves access to adjacent facilities and supports increased usage.

5.2.4. Waimakariri Dog Training Club (5)

The Club would remain where they are currently located.

5.2.5. Plan 1 changes detailed below (*seen in attachment i*):



5.3. In **Plan 2**, the following is proposed:

5.3.1. Bowling Club expansion (3/ 4)

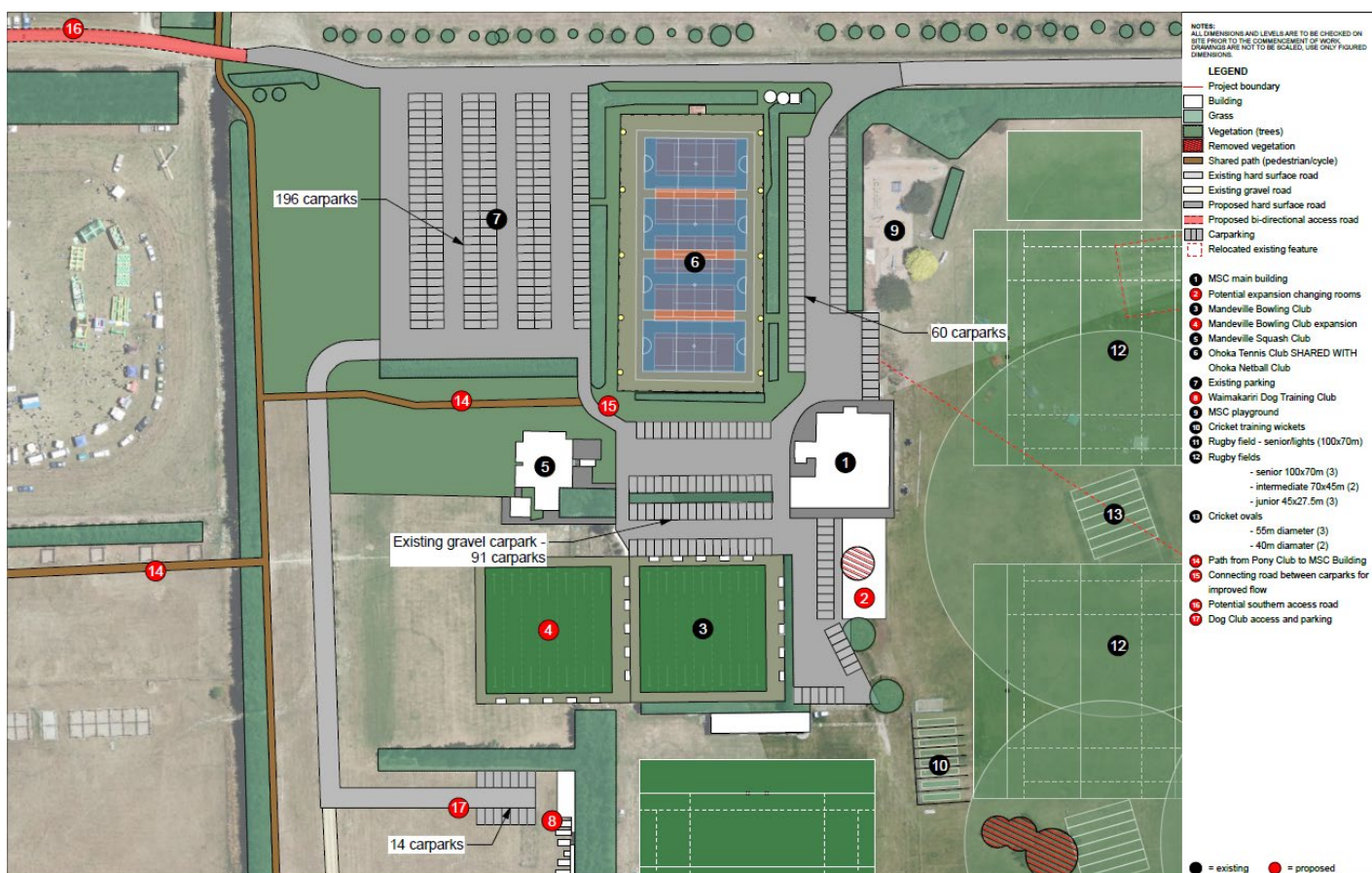
The Bowling Club has indicated that its current facilities are at capacity and nearing the end of their usable life. The existing location is constrained by adjacent buildings, limiting expansion. This option would leave the Bowling Club where they are located and allows for expansion for another green next to the existing.

5.3.2. Existing Carpark- remains as is (7)

5.3.3. Waimakariri Dog Training Club (8/ 17)

The Club would be relocated to accommodate the additional bowling green and additional parking would be added.

5.3.4. Plan 2 changes detailed below (*seen in attachment i*):



5.4. In **both plans** the following changes are proposed:

5.4.1. Mandeville Sports Club Changing Rooms (2)

Both plans have accommodated for the potential expansion of changing rooms.

5.4.2. Development of Sports Fields (14 on large aerial map)

Additional sports field space is proposed in a currently underutilised section of the reserve. This development provides for future demand for sport field space in the district.

5.4.3. Driveways, Access, Pathways and Circulation (numbers differ)

To accommodate increased traffic volumes associated with the new football fields and other developments, the entrance road will be widened and a new access road added. These changes will improve traffic flow and safety. A new internal circulation road is proposed to address existing bottlenecks between the netball courts and the club clubhouse. This will enhance internal connectivity and reduce congestion during peak times. There is also a share pathway around the edge of the reserve

5.4.4. Fenced Dog Walking Area (16)

There is a proposed fenced dog walking area.

5.4.5. Equestrian Additions

Both concept plan options provide for an equestrian water jump, additional car parking, and a future shingle arena. Equestrian activities remain a popular and important recreational pursuit within the rural Mandeville community. Providing dedicated facilities for current users, while allowing capacity for future growth, is a key objective of the concept plans and aligns with the long-term vision of the Mandeville Sports Committee (MSC).

5.4.6. Cricket Ovals

The concept plan proposes the relocation of three existing cricket ovals to remove overlap with rugby fields and improve the functionality of both winter and summer sports provision. In addition, two new cricket ovals are proposed to accommodate future demand. These changes will reduce the impacts of winter sports on cricket surfaces, improve field availability and quality, and recognise the anticipated growth in cricket participation within the district.

5.5. **Option 1:** Approve plan for consultation.

Staff recommend this option as it will allow the plan to progress and enable MSC to receive community input before finalising the plan. Consultation will likely include a letterbox drop to residents in the Ohoka subdivision area, direct consultation with clubs, and drop-in sessions. The consultation document will also be available on Council Let's Talk website. MSC will be leading the consultation with support from Council staff.

5.6. **Option 2:** Decline plan for consultation.

Staff do not recommend this option because it will delay the project from progressing. This could potentially impact the ability for MSC (or associated clubs) to apply for funding or submit to the LTP for any works.

5.7. The Management Team has reviewed this report and supports the recommendations.

6. **STRATEGIC ALIGNMENT AND COMMUNITY VIEWS**

Mana Whenua Engagement

- 6.1. The subject matter and/or recommendations contained within this report are not likely to be of interest to mana whenua.

Groups, Organisations and the Wider Community

- 6.2. There are groups, organisations, or members of the wider community likely to be affected by, or to have an interest in, the subject matter of this report. Existing clubs within the Mandeville Sports Club have been involved in the development of the draft concept plan, and related regional sport organisations may also have an interest. Consultation may also identify interest from other sporting codes or recreational groups not currently represented in the draft plan. While the proposal has the potential to increase community participation and recreational opportunities, future development may also raise matters for nearby residents and reserve users, including traffic, parking, noise, lighting, access, and site amenity. Wider community consultation is therefore recommended before the plan is finalised.

Implications for Community Wellbeing

- 6.3. There are no implications on community wellbeing by the issues and options that are the subject matter of this report. This report is to approve consultation for the proposed plan which may identify any impacts and enable adjustment to minimise or mitigate any real or perceived risks before a plan is finalised.

Community Outcomes and Strategic Priorities

- 6.4. The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Social: A place where everyone can have a sense of belonging...

- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.
- Our community groups are sustainable and able to get the support they need to succeed.

- 6.5. The Council's Strategic Priorities are relevant to the actions arising from recommendations in this report.

- Enhance community wellbeing, safety, inclusivity and connectedness.

7. OTHER IMPLICATIONS AND RISK MANAGEMENT

Financial Implications

- 7.1. There are no financial implications for the decisions sought by this report as this report is only to approve consultation.
- 7.2. There are no immediate financial implications for the decisions sought by this report as approval is only being sought to release the draft concept development plan for public consultation. However, the Board should note that future investment in amenities may be requested of Council via Council's planning processes
- 7.3. Following approval, staff will work with MSC to identify priority projects for implementation and to determine which projects may warrant consideration for Council funding through a future Long-Term Plan. Any such projects will be assessed and prioritised alongside all other Long Term Plan funding requests. As a general principle, Council funding may be directed toward core infrastructure and essential community amenities rather than club specific projects.

Community Resilience and Sustainability

- 7.4. The recommendations in this report do not have sustainability and/or climate change impacts as the decision sought is limited to approving public consultation on the draft plan. However, future provision for sporting participation should consider weather and temperature extremes, including shade, shelter, tree planting, and other design elements that support environmental sustainability and climate resilience.
- 7.5. Other community resilience considerations relating to the recommendations and issues within this report include the ability of the Mandeville Sports Club to continue adapting to population growth, changing participation trends, and increasing demand for recreation space. The draft plan provides guidance for future space provision, improves coordination between sporting codes, and supports more efficient use of the reserve. Public consultation will also help identify any community concerns or opportunities before the plan is finalised.

Risk Management

- 7.6. There are no risks arising from the adoption/implementation of the recommendations in this report. The plan is intended to reduce risks to the public and MSC. Consultation with the wider public on this draft plan may identify risks and enable adjustment to minimise or mitigate any real or perceived risks before a plan is finalised.

Health and Safety

- 7.7. There are no health and safety risks arising from the adoption/ implementation of the recommendations in this report. The plan is intended to reduce health and safety concerns to the public. Consultation with the wider public on this draft plan may identify risks and enable adjustment to minimise or mitigate any real or perceived risks before a plan is finalised.

8. CONTEXT

Consistency with Policy

- 8.1. This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

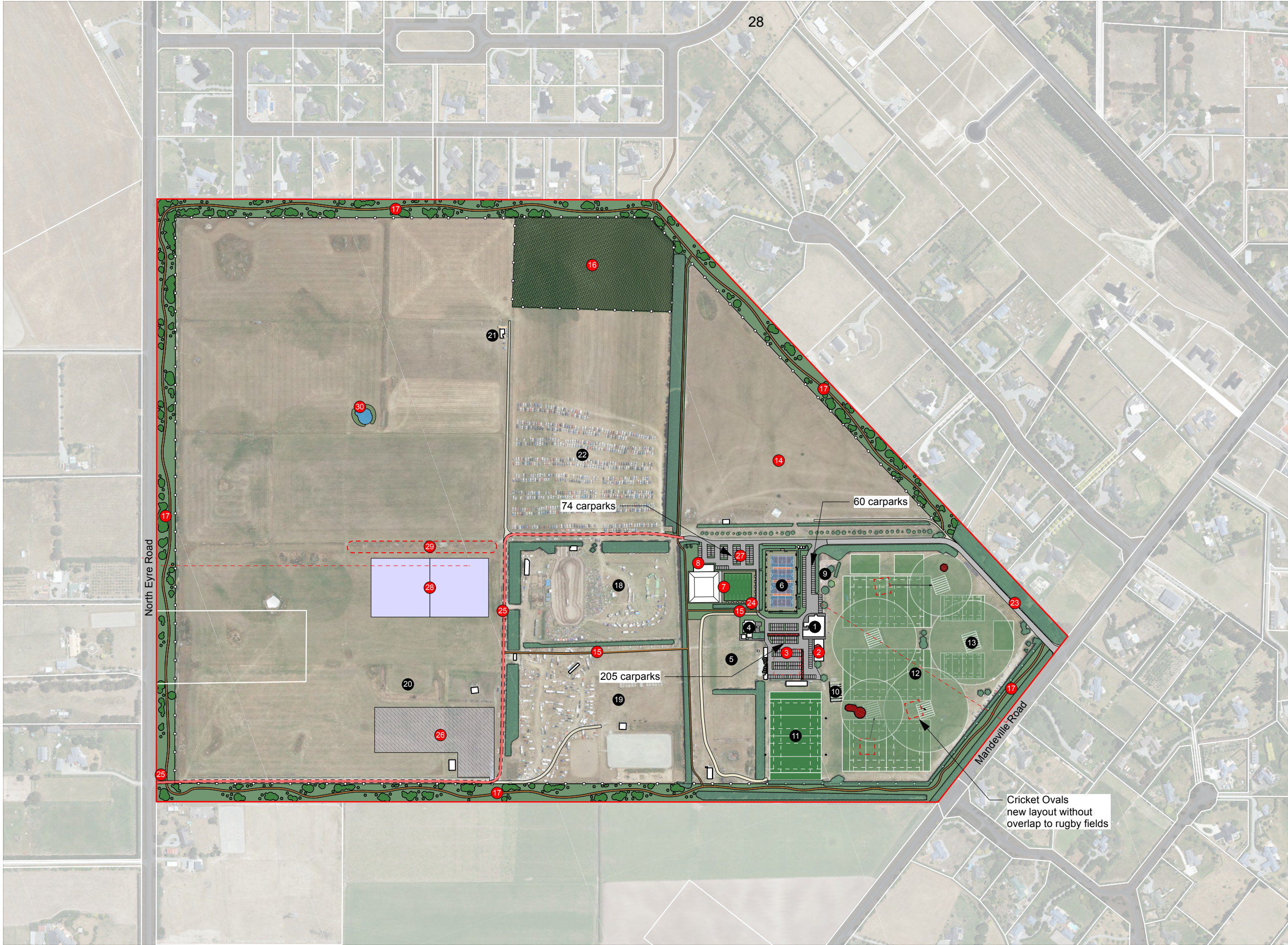
Authorising Legislation

8.2. Reserves Act

8.3. Local Government Act

Authorising Delegations

8.4. The Oxford- Ohoka Community Board have the delegated authority to approve the recommendations in this report.



NOTES:
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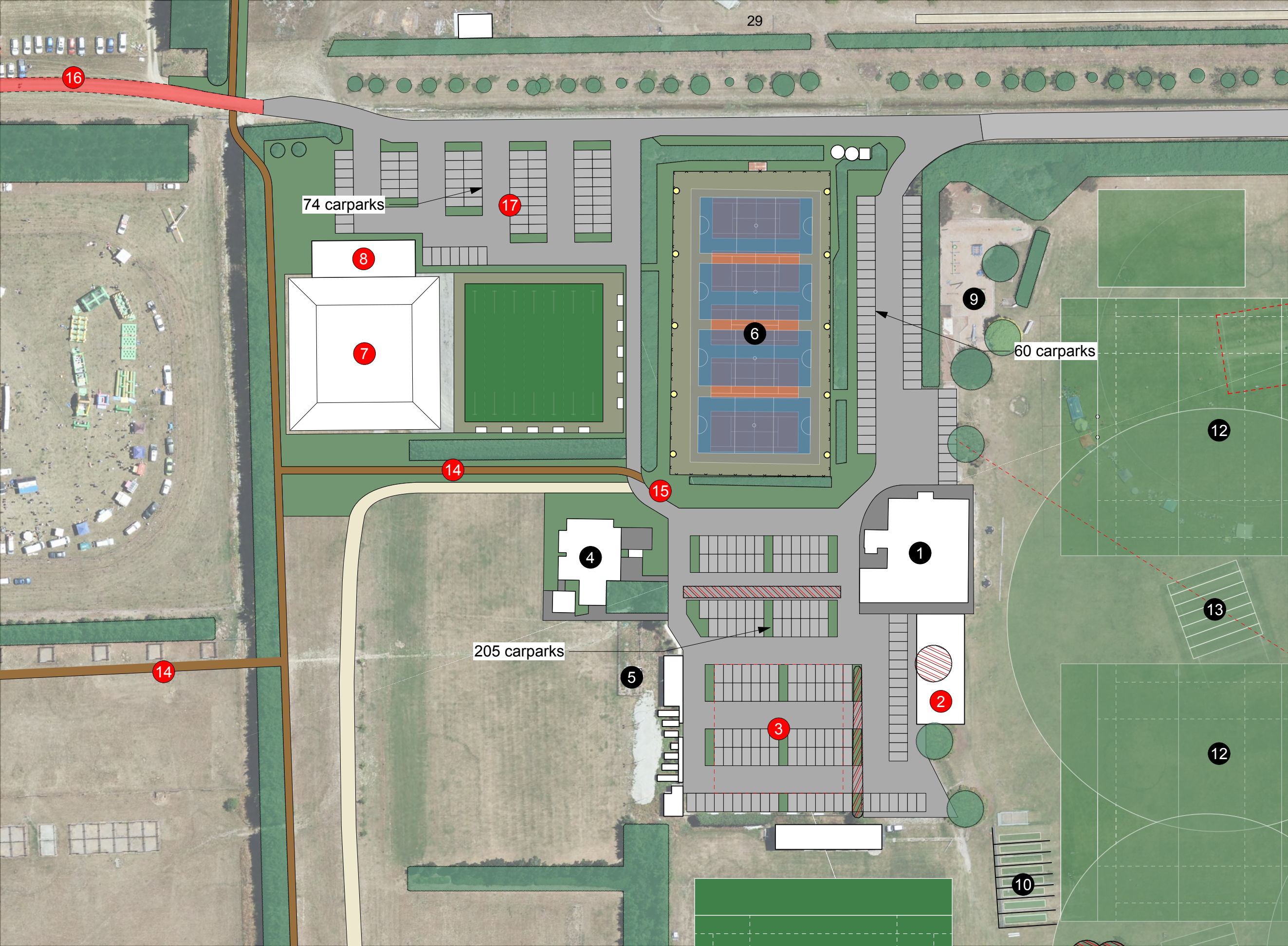
LEGEND

- Project boundary
- Building
- Grass
- Vegetation (trees)
- Removed vegetation
- Shared path (pedestrian/cycle)
- Existing hard surface road
- Existing gravel road
- Proposed hard surface road
- Proposed bi-directional access road
- Carparking
- Relocated existing feature
- Powerline (underground)

- 1 MSC main building
- 2 Potential expansion changing rooms
- 3 Expansion carparking (Bowls relocated)
- 4 Mandeville Squash Club
- 5 Waimakariri Dog Training Club
- 6 Ohoka Tennis Club SHARED WITH Ohoka Netball Club
- 7 Mandeville Bowling Club (covered green)
- 8 Bowling Club building
- 9 MSC playground
- 10 Cricket training wickets
- 11 Rugby field - senior/lights (100x70m)
- 12 Rugby fields
 - senior 100x70m (3)
 - intermediate 70x45m (2)
 - junior 45x27.5m (3)
- 13 Cricket ovals
 - 55m diameter (3)
 - 40m diameter (2)
- 14 Potential future sports fields
- 15 Path from Pony Club to MSC Building
- 16 Fenced dogwalking area
- 17 Shared pathway (2.5m wide path within 25m wide planted buffer)
- 18 Canterbury Rodeo Club
- 19 Christchurch Western Riding Association
- 20 Eyerton Pony Club
- 21 Aimtru Archers (retired)
- 22 Overflow carparking during events
- 23 Widening of entrance road
- 24 Connecting road between carparks for improved flow
- 25 Potential southern access road
- 26 Existing parking Pony Club (sporadic)
- 27 Bowling Club carparking
- 28 Future shingle arena (80x80m) x2
- 29 Mounding of arena excavation
- 30 Equestrian water jump

● = existing ● = proposed

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		CLIENT Waimakariri District Council		CHECKED MM		PROJECT STATUS Concept Development		DWG NO. L102	SCALE 1:5000
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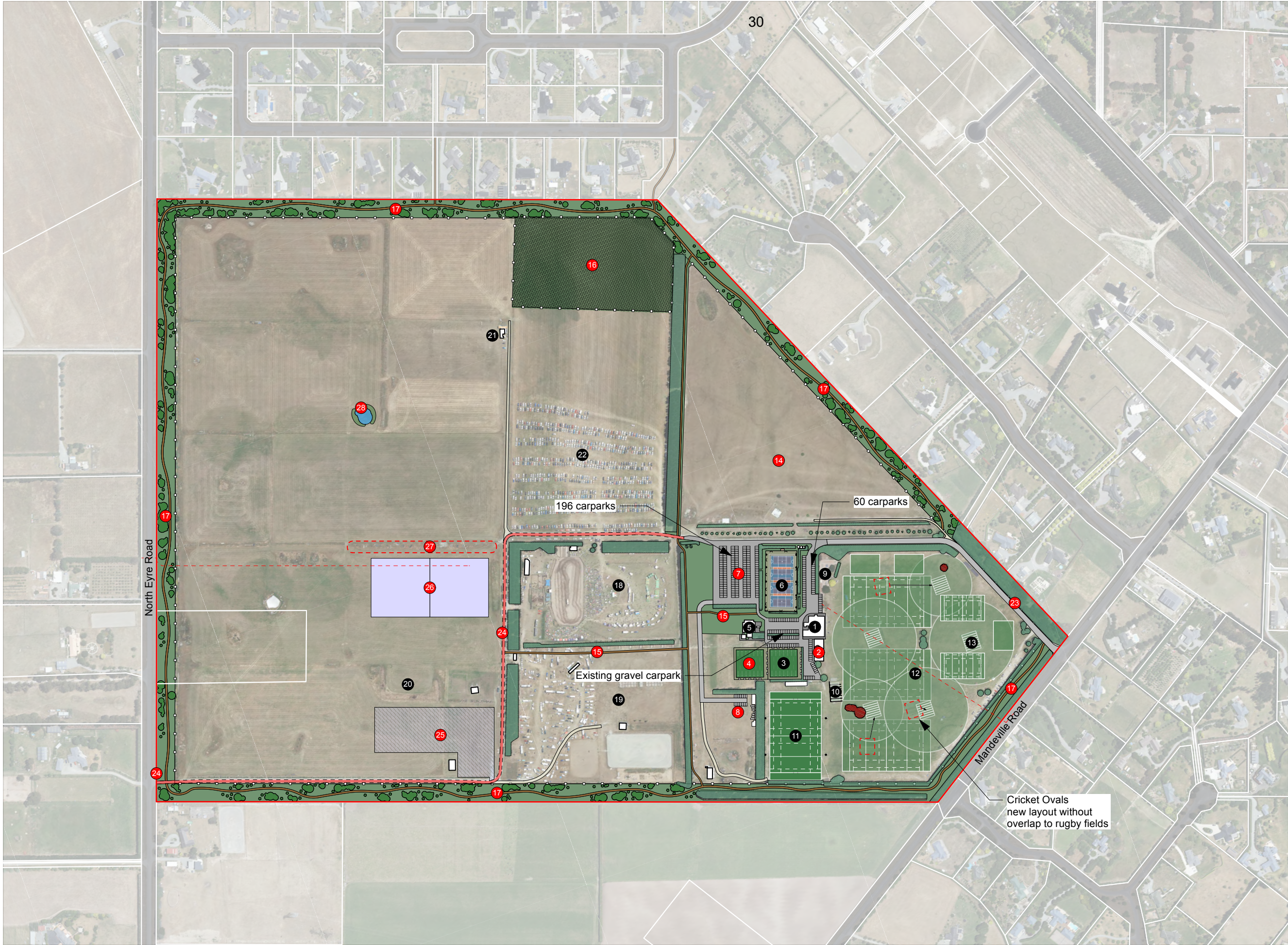
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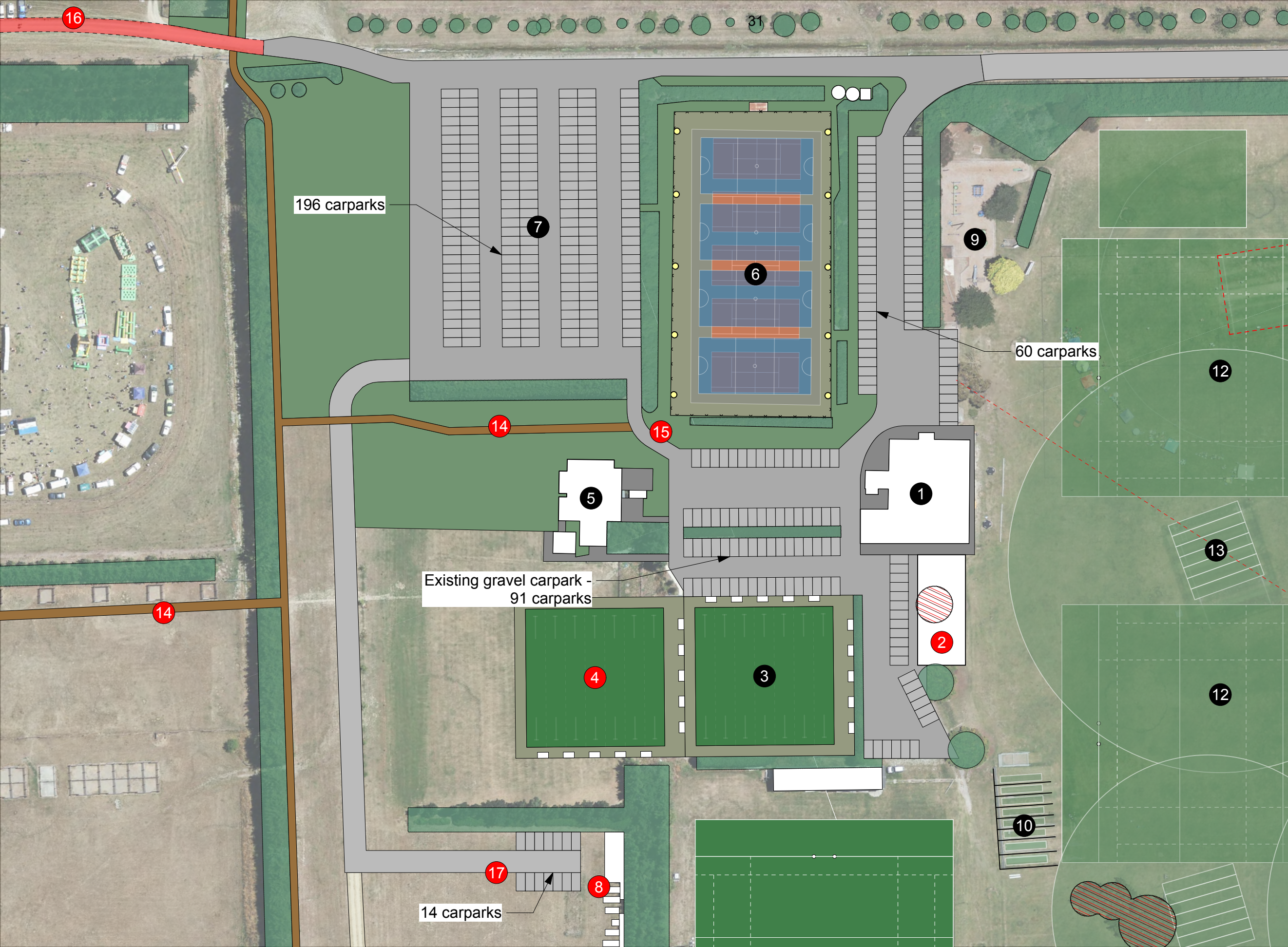
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				CHECKED MM		A 16/12/2025 MS Draft B 28/04/2026 MS revision B C 02/07/2026 MS Amendments, incl central area zoom						
		CLIENT Waimakariri District Council										



- NOTES:**
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 - 9 MSC playground
 - 10 Cricket training wickets
 - 11 Rugby field - senior/lights (100x70m)
 - 12 Rugby fields
 - senior 100x70m (3)
 - intermediate 70x45m (2)
 - junior 45x27.5m (3)
 - 13 Cricket ovals
 - 55m diameter (3)
 - 40m diameter (2)
 - 14 Path from Pony Club to MSC Building
 - 15 Connecting road between carparks for improved flow
 - 16 Potential southern access road
 - 17 Dog Club access and parking

● = existing ● = proposed



XYST - Ground Floor, 236 Hereford Street,
Christchurch Central, Christchurch 8011

DISCLAIMER:
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PROJECT
Mandeville Sports Facility

CLIENT
Waimakariri District Council

DRAWN	MS	REV	DATE	BY	REVISION NOTES
CHECKED	MM	A	16/12/2025	MS	Draft
		B	28/04/2026	MS	revision B
		C	02/07/2026	MS	Amendments, incl central area zoom



SHEET TITLE
Concept Plan Option 2 - Central Area

PROJECT STATUS	Concept Development	DWG NO.	L105
ISSUED FOR	Consultation	REV.	C
SCALE	1:5000		

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-10-06 / 260716171019

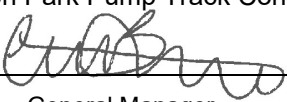
REPORT TO: OXFORD-OHOKA COMMUNITY BOARD

DATE OF MEETING: 5 August 2026

AUTHOR(S): Ken Howat, Parks and Facilities Team Leader

SUBJECT: Pearson Park Pump Track Consultation Feedback

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to present the following matters to the Oxford-Ohoka Community Board for consideration regarding the proposed pump track at Pearson Park, Oxford:
 - Present the results of the community consultation and engagement undertaken on the proposed Oxford Pump Track project.
 - Seek Oxford-Ohoka Community Board's support for Pearson Park as the preferred location for the proposed pump track.
 - Notes that staff will work with the Bike Oxford to prepare a Memorandum of Understanding. This will be presented Council for consideration noting that the pump track if owned and maintained by Council will generate financial implications.
- 1.2. The pump track is proposed by Bike Oxford which is a group of local bike enthusiasts formed in July 2024 in response to the need for a permanent bike play area in the community. This initiative aims to provide a safe, inclusive and accessible, year-round recreational facility for the community that would be used by all wheel types which includes bikes, scooters, skateboards and wheelchairs.
- 1.3. A pump track is a purpose-built looped circuit designed for continuous riding and would complement the existing skate park and other youth focused facilities. The track features banked corners and different sized mounds that allows riders to generate speed and momentum without pedalling. Pump tracks have become popular during the last decade in New Zealand. They are utilised differently to a traditional BMX track and have greater links with riders building skills that can transfer into use of mountain bike trails.
- 1.4. Consultation was initially approved by the Oxford-Ohoka Community Board in August 2025 to determine community support for the development of a community funded pump track and to gather feedback on the proposed location at Pearson Park.
- 1.5. The formal consultation undertaken through Council's Let's Talk platform between 6 September and 5 October 2025 received 98 submissions. Results indicated overwhelming support for both the pump track proposal and its location at Pearson Park.
- 1.6. Key findings of this consultation included:
 - 99% of respondents supported the construction of a pump track in Oxford (97 of 98 respondents).
 - 96% of respondents supported the Pearson Park location (94 of 98 respondents).

- 84% of respondents indicated they or their whānau would be very likely to use the facility.
 - Community feedback identified physical activity opportunities, provision of a safe wheeled recreation space, youth engagement and increased visitation to Oxford as key benefits.
- 1.7. While the 2025 consultation demonstrated strong support for the project, staff recognised that some community members were unfamiliar with modern pump track design and functionality. To ensure an informed decision-making process, a further interactive community workshop was held in June 2026.
- 1.8. The workshop was hosted by Bike Oxford and facilitated by Council staff. The purpose was to provide the community with a better understanding of what a modern pump track is, how it functions, and to obtain feedback on three potential locations.
- 1.9. Key findings from the workshop included:
- Strong support for the development of a pump track in Oxford.
 - Recognition of the recreation, health and community benefits a pump track could provide.
 - Identification of potential risks, including noise, vandalism, rubbish and safety concerns, along with possible mitigation measures.
 - Consideration of three potential locations: Pearson Park, West Oxford Reserve and Burnt Hill/Commercial Road.
 - A clear preference for Pearson Park due to its central location, accessibility, visibility and existing amenities.
- 1.10. It is important to note that the proposed pump track is not currently included within Council's levels of service or approved asset portfolio. Any future decision for Council to accept ownership of the asset, provide ongoing maintenance, fund renewals, depreciate the asset, or incorporate it into Council's levels of service will require a separate report and formal approval by Council.



Preferred Pump Track Location in Pearson Park

Attachments:

- i. Oxford Pump Track Let's Talk Consultation Results - 260716170374
- ii. Oxford Pump Track Consultation Workshop Results - 260624149062

2. **RECOMMENDATION**

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 260716171019.
- (b) **Receives** the results of the 2025 public consultation and the June 2026 community workshop undertaken in relation to the proposed Oxford Pump Track.
- (c) **Approves** Pearson Park as the preferred location for the proposed Oxford Pump Track as shown in section 1.10 of this report.
- (d) **Notes** that if the Board approve the location staff will work with Bike Oxford to create a Memorandum of Understanding that determines responsibilities and timeframes for the project. This will be presented to Council for consideration noting that there would be financial implications associated with ownership, replacement and maintenance.
- (e) **Notes** that Bike Oxford's preference is for Council to maintain and renew the asset upon completion, however any future decision to accept ownership of the asset, include it within Council's Levels of Service, provide operational funding, or fund future renewals and depreciation would require a separate decision of Council.
- (f) **Notes** that Bike Oxford intend to fundraise the total capital cost of the project which is estimated to be in the order of \$250,000.
- (g) **Notes** that both consultation engagement processes demonstrated strong community support for the development of a pump track in Oxford.
- (h) **Notes** that Pearson Park was identified as the preferred location through both the public consultation and community workshop processes.
- (i) **Notes** that the proposal is supported by the Pearson Park Advisory Group.

3. **BACKGROUND**

- 3.1. Initial community engagement was undertaken in May 2024 by the Oxford Community Trust with students at Oxford Area School, receiving 95 responses, of which 88% supported the development of a dedicated bike play area. Bike Oxford also surveyed attendees at the Oxford Farmers Market, receiving 30 responses, with 96% expressing support for a dedicated bike play area. This early engagement was not site-specific and did not specifically identify a pump track as the preferred facility. Rather, it was undertaken in response to numerous anecdotal requests from the community for a dedicated space where young people could ride and develop their cycling skills.
- 3.2. Since this initial community engagement was undertaken, a community funded informal dirt bike track has been established within the stormwater management area adjacent to the Oxford Jaycee Hall and Oxford Museum. The facility provides a local riding opportunity for young people and demonstrates the ongoing community interest in bike-based recreation. However, it is a low-key, unsealed facility that differs significantly from a purpose-built pump track in both its design and user experience. A sealed pump track is designed to accommodate a wider range of users and wheel types, provides year-round accessibility, offers progressive skill development opportunities, and requires a considerably higher level of design, construction and maintenance than an informal dirt track.
- 3.3. Bike Oxford is proposing to fully fund the development of the pump track through grants, sponsorship and community fundraising. The current estimated project cost is up to \$250,000, although this may reduce subject to local support through the provision of goods, services and sponsorship. Bike Oxford intends to become an incorporated society once Council approval is granted to progress the project, enabling it to raise, hold and manage funds for this purpose.

- 3.4. When properly installed and regularly maintained, an asphalt pump track is expected to have a lifespan of 20 – 25 years. After this period, full or partial resurfacing may be required at an estimated cost of \$80 - \$120 per square metre. The proposed track is anticipated to cover an area of up to 1,200 square metres.
- 3.5. Once installed, the track will require regular upkeep to ensure safety, usability, and longevity. Based on similar facilities and industry guidance, the anticipated annual maintenance cost is estimated at \$3,000 to \$5,000, depending on the final design and usage levels. A typical maintenance schedule would include the following:
- **Routine Inspections:** Regular visual inspections to identify surface wear, cracking, drainage issues, and any hazards. These inspections help detect early signs of deterioration and prevent costly repairs.
 - **Surface Repairs:** Prompt sealing of minor cracks and patching of worn areas to prevent water ingress and further damage.
 - **Debris Removal:** Regular sweeping or blowing to remove leaves, gravel, and other debris that may pose safety risks or accelerate surface wear.
 - **Vegetation Control:** Trimming and removal of encroaching vegetation around the track edges to maintain visibility and prevent root damage to the asphalt.
 - **Drainage Maintenance:** Clearing of nearby drains and ensuring water runoff systems are functioning properly to avoid pooling and erosion.
 - **Graffiti and Vandalism Response:** Occasional cleaning or repainting in response to graffiti or minor vandalism.
 - **Safety Marking Maintenance:** Repainting of any faded safety lines or instructional signage on the track surface.
 - **User Education and Signage Updates:** Periodic updates to signage to promote safe use and reinforce helmet and protective gear requirements
- 3.6. Regular maintenance of the pump track would be supported through a dedicated budget line item within Council's operational budgets. This approach allows for clearer financial planning and accountability, ensuring that maintenance activities are appropriately resourced and not absorbed into broader parks maintenance schedules. Additionally, depreciation would be accounted for to reflect the long-term asset management strategy, supporting future renewal planning and sustainable lifecycle funding.
- 3.7. **KEY ISSUES**
- 3.8. Bike Oxford will be responsible for all aspects of project delivery, including fundraising, grant applications, sponsorship, community fundraising, concept development, detailed design, and engagement with any required specialists and stakeholders. The project is proposed as a community led initiative, with Council's role at this stage being limited to considering the consultation outcomes, the preferred location, and confirming in-principle support for Bike Oxford to commence further project development.
- 3.9. While future construction approval would remain subject to Council's consideration of the final proposal, approval of Pearson Park as the preferred location and in-principle support of the proposal, would provide Bike Oxford with a reasonable level of certainty to invest time and resources into fundraising and project development.
- 3.10. Given the community-funded nature of the project and the estimated capital cost of up to \$250,000, Bike Oxford may require several years to complete fundraising and project development. A further report would be presented to Council once these stages have been completed and the project is ready for consideration for construction.

- 3.11. If the recommendations in this report are approved by the Oxford-Ohoka Community Board, staff will work with Bike Oxford to develop a Memorandum of Understanding (MOU) that sets out the project scope, responsibilities, delivery timeframes, funding arrangements, and cost allocations.
- 3.12. The completed MOU will be presented to Council for consideration. It is proposed that Bike Oxford will secure and manage the initial capital funding of approximately \$250,000 to deliver the project and, upon completion, transfer the asset to Council ownership.
- 3.13. As the future owner of the asset, Council would assume responsibility for its ongoing maintenance, renewal, and eventual replacement. Before the project can proceed, Council will need to consider the long-term financial implications of ownership, including future operating and renewal costs, and determine whether these can be accommodated within future budgets and work programmes.
- 3.14. **Proposed Locations for the Oxford Pump Track**

Three potential locations were considered during the June 2026 community workshop: Pearson Park, West Oxford Reserve, and Burnt Hill/Commercial Road. Participants were invited to discuss the advantages and disadvantages of each site and identify their preferred location for the proposed pump track. West Oxford Reserve and Burnt Hill/Commercial Road are both Environment Canterbury (ECan) owned sites, with ECan indicating support for the potential use of these locations.

1. **Pearson Park**

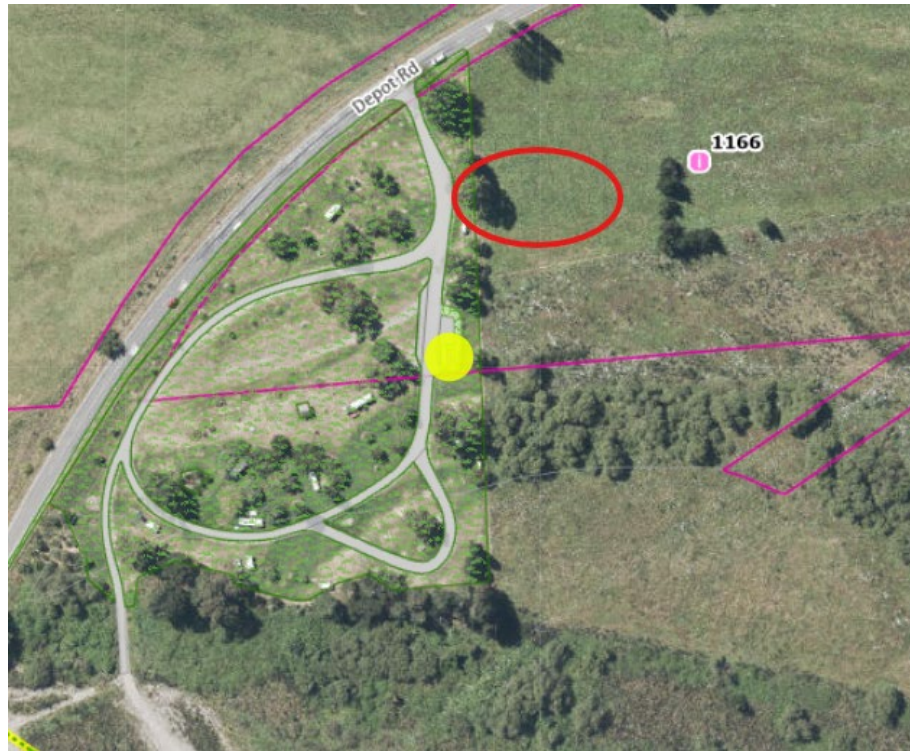
Pearson Park was identified as the preferred location by workshop participants and was consistently viewed as providing the best overall outcome for the community. Participants highlighted its central location within Oxford, proximity to existing recreation facilities including the skate park, playground, swimming pool and library, and the availability of supporting amenities such as toilets, drinking water and parking. The site's visibility was also seen as providing greater passive surveillance and improving safety for users.

Potential concerns raised included noise, competition for space with existing users and events, limited parking during peak periods, and the potential for vandalism. Suggested mitigation measures included careful site design, landscaping and engagement with neighbouring users and stakeholders.

2. **West Oxford Reserve (Adjacent ECan owned land)**

West Oxford Reserve was considered due to the availability of space, existing toilets and parking, and the opportunity for future expansion. The location was also viewed as having fewer potential noise impacts on neighbouring residential properties.

However, workshop participants raised concerns regarding safety and accessibility, particularly for children travelling independently to the site. The location was considered less visible, more isolated and reliant on vehicle access due to its position on a high-speed road. These factors resulted in lower levels of support compared with Pearson Park.



West Oxford Reserve Pump Track Location Option

3. **Burnt Hill / Commercial Road (ECan owned land)**

The Burnt Hill/Commercial Road site was considered because of the available space and potential to connect with future recreational trail networks. Participants also noted there would be fewer impacts on nearby residents.

Despite these advantages, the site received limited support due to concerns about safety, visibility and accessibility. Participants noted the absence of supporting amenities such as toilets, drinking water and parking, and considered the location to be relatively isolated and difficult for children and families to access safely.



Burnt Hill / Commercial Road Pump Track Location Option

Preferred Location

Based on workshop feedback, Pearson Park emerged as the clear preferred location. Participants considered it to provide the best balance of accessibility, safety, visibility, existing amenities and integration with other recreational activities, while also supporting wider community activation and visitor attraction opportunities. Pearson Park integrates existing youth-oriented facilities already established at Pearson Park, complementing these amenities and centralising youth activities within one area of the park.

4. OPTIONS

4.1. Option 1 – Support Pearson Park as the Preferred Location.

This option would see the Oxford-Ohoka Community Board support Pearson Park as the preferred location for the proposed Oxford Pump Track and aligns with the outcomes of both the 2025 community consultation and the 2026 community workshop, which demonstrated strong support for the development of a pump track in Oxford and identified Pearson Park as the community's preferred location. While the Board's support would inform the decision-making process, the final decision on the project would remain with Council.

4.2. Option 2 – Support West Oxford Reserve as the Preferred Location.

This option would see the Oxford-Ohoka Community Board support West Oxford Reserve as the preferred location for the proposed Oxford pump track. West Oxford Reserve offers a large area of available space, existing toilet facilities and parking, and provides opportunities for future expansion if demand for the facility increases over time. The location may also have fewer potential effects on nearby residential properties in terms of noise and activity.

However, feedback received through the community workshop identified concerns regarding the site's accessibility, visibility and safety, particularly for children travelling independently to the facility. Participants noted that the reserve is located on a higher-speed road, is less visible than Pearson Park, and may be more reliant on vehicle access. As a result, the site received lower levels of community support than Pearson Park.

4.3. Option 3 - Support Burnt Hill / Commercial Road as the Preferred Location.

The Burnt Hill / Commercial Road site offers a relatively large area of available space and may provide opportunities to integrate with future recreational trail networks and other outdoor recreation activities. Workshop participants also noted that development at this site may have fewer impacts on nearby residents due to its separation from residential areas.

However, community feedback identified several limitations associated with the site. Participants raised concerns regarding accessibility, visibility and safety, particularly for children and young people travelling to the facility independently. The site currently lacks supporting amenities such as public toilets, drinking water and dedicated parking, and was generally viewed as being more isolated than the alternative locations. As a result, the Burnt Hill / Commercial Road site received limited support during the community workshop.

4.4. Option 4 - Decline Support of the Development of a Pump Track in Oxford.

This option would see the Oxford-Ohoka Community Board decline support of the development of the proposed Oxford Pump Track and recommend that no further work be undertaken on the project at this time. However, this option would not align with the outcomes of the community consultation and workshop processes, both of which demonstrated strong support for the development of a pump track in Oxford. It would remove the opportunity to provide a purpose-built wheeled recreation facility for the community and may result in the loss of momentum generated by Bike Oxford and the wider community.

4.5. The Management Team has reviewed this report and supports the recommendations.

5. **STRATEGIC ALIGNMENT AND COMMUNITY VIEWS**

Mana Whenua Engagement

- 5.1. The subject matter and/or recommendations contained within this report are not likely to be of interest to mana whenua as the proposal relates to the potential development of a community recreation facility within an existing reserve for recreational purposes. The project does not involve any known sites of cultural significance, customary use areas, or activities that are anticipated to have a direct impact on cultural values, natural waterways, wāhi tapu, or other matters of particular significance to mana whenua.

Groups, Organisations and the Wider Community

- 5.2. There are groups, organisations, or members of the wider community likely to be affected by, or to have an interest in, the subject matter of this report. This includes Bike Oxford as the project proponent, nearby residents, users of Pearson Park, local school, sports clubs, community organisations, and members of the wider Oxford community who may use or benefit from the facility. The level of community interest demonstrated through the 2025 public consultation and 2026 community workshop indicates that the proposal is of significant interest to a broad range of stakeholders.

Implications for Community Wellbeing

- 5.3. There are implications on community wellbeing by the issues and options that are the subject matter of this report. The proposed pump track has the potential to contribute positively to community wellbeing by providing additional recreational opportunities, encouraging physical activity, supporting social interaction, and creating a dedicated space for wheeled recreation for people of all ages and abilities. Community feedback also identified benefits associated with youth engagement, family participation, community connectedness, and increased visitation to Oxford.

Community Outcomes and Strategic Priorities

- 5.4. The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Environmental:

- i. Our communities are able to access and enjoy natural areas and public spaces.

Social:

- ii. Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.
- iii. People are able to enjoy meaningful relationships with others in their families, whanau, communities, iwi and workplaces.

- 5.5. The Council's Strategic Priorities are relevant to the actions arising from recommendations in this report.

Enhance community wellbeing, safety, inclusivity and connectedness

- Waimakariri District is a high growth area with an increasingly diverse population. We want to build a wellbeing centred community where all feel safe and welcome; are accepted and connected.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

Financial Implications

- 6.1. There are no financial implications for the decisions sought by this report. This report is only recommending a location for the pump track. Following approval of the location the ongoing financial implications will need to be considered by Council in a further report.

- 6.2. Based on comparable facilities and industry guidance, the annual maintenance cost of the pump track is estimated to be between \$3,000 and \$5,000, depending on the final design and level of use. With appropriate construction and ongoing maintenance, an asphalt pump track is expected to have a useful life of approximately 20–25 years before resurfacing or significant renewal works are required.
- 6.3. Based on an anticipated track area of up to 1,200m² and current industry rates of \$80–\$120 per square metre, future renewal costs are estimated to be between \$96,000 and \$144,000 in today's dollars. Should the asset be transferred into Council ownership, Council would need to determine whether the facility should be incorporated into its Levels of Service and whether ongoing maintenance and renewal funding should be provided through future Annual Plans or Long Term Plans. No decision has been made on these matters at this stage.
- 6.4. While the annual rates impact is expected to be relatively minor, the exact cost cannot be determined at this stage due to uncertainty around the final design, project timing, and future construction costs. Should the project proceed, staff will work with Bike Oxford to develop a detailed project plan, including updated capital and lifecycle cost estimates, which will be presented to Council in a separate report for consideration before any final decision on asset ownership and future funding commitments is made.
- 6.5. This budget is not included in the Annual Plan/Long Term Plan. The proposal is not currently included within Council's adopted Levels of Service and no budget provision has been made for either operational costs or future renewals. Any future decision to accept the pump track as a Council asset and incorporate it into Council's service delivery framework would require formal Council approval. While the facility may be highly valued by the community, Council is not currently proposing to depreciate the asset as part of this proposal because it is not an existing Council Level of Service.

Community Resilience and Sustainability

- 6.6. The recommendations in this report do not have sustainability and/or climate change impacts. The report relates to the consideration of consultation outcomes, a preferred project location, and the progression of a community-led recreation project.

Risk Management

- 6.7. There are risks arising from the adoption/implementation of the recommendations in this report. These include the risk that Bike Oxford is unable to secure sufficient funding to deliver the project, community expectations regarding the timing and delivery of the facility, and potential concerns relating to noise, parking, vandalism, safety, and the ongoing maintenance obligations associated with any future acceptance of the facility as a gifted asset. These risks can be mitigated through detailed design, stakeholder engagement, appropriate site planning, and future Council consideration of the final project proposal prior to construction commencing.

Health and Safety

- 6.8. There are health and safety risks arising from the adoption/ implementation of the recommendations in this report. These include the risk of injury to users through accidents, falls, collisions, or inappropriate use of the facility. There are also potential risks associated with the construction of the pump track and the ongoing maintenance of the asset. These risks would be mitigated through detailed design by suitably qualified professionals, compliance with relevant standards and guidelines, routine inspections and maintenance, appropriate signage, and the implementation of safe operating practices. The final design and associated health and safety considerations would be subject to further Council review before construction proceeds.

7. CONTEXT

Consistency with Policy

- 7.1. This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy. The recommendations do not commit Council to the construction of the facility or the acceptance of a gifted asset. Rather, they relate to consideration of the consultation outcomes, support for a preferred location, and allowing Bike Oxford to progress fundraising and project development.

Authorising Legislation

- 7.2. Local Government Act / Reserves Act 1232

Authorising Delegations

- 7.3. The Oxford-Ohoka Community Board has delegated authority to approve the recommendations of this report.

Have your say

SURVEY RESPONSE REPORT

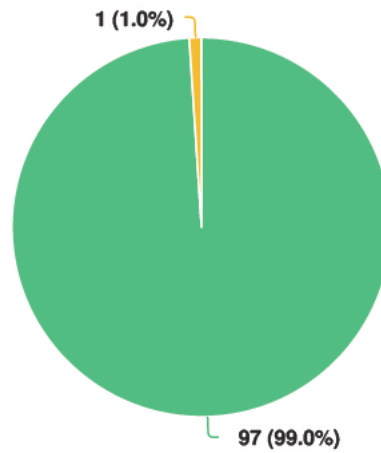
06 September 2025 - 05 October 2025

PROJECT NAME:

Pump Track in Oxford



SURVEY QUESTIONS

Q1 | Do you support a pump track in Oxford?**Question options**

● Yes ● No

*Mandatory Question (98 response(s))
Question type: Radio Button Question*

Q2 | Comments:

Lots of young people ride bikes and I think that an asset like this would only add to the community

Would be great for local kids and wider community

Fantastic idea!

It's a must for out young people aswell as our big kids too.

This would be amazing and a huge asset to the community. With so many families in Oxford and surrounding areas it would be very popular!

Two kids, 4 and 7, who love to bike.

Being 100% transparent, we have Grandchildren in Oxford. We see the excitement in the children's eyes when they are out biking with their friends. We see the interaction and friendships made within the community. We firmly believe the pump track in Oxford will keep the kids in Oxford and bring others to town, keep them busy (and out of trouble) keep them outside in the fresh air, off their devices and encourage fitness and friendships.

We have 3 children, we will use this multiple times a week!

Yes but not at the proposed location This area is flat and will need extensive landscaping to create the track. While the area behind JC rooms carpark has already been landscaped so would easily be converted and is a much larger area.

It would be a great outdoor activity for the community!

It would get so much use! There are always kids of all ages hanging around the skate park on mountain bikes or heading off with shovels to create their own tracks.

A Fantastic initiative that will provide all weather recreation for our young people. There are several example in Canterbury already that are very popular.

Absolutely an excellent idea for the kids of our little village

I think it would a great initiative for the children of Oxford to enjoy

Yes most definitely! The kids will love it.

Pumptracks are such fantastic places for people of all ages and all abilities to get together and play on all things with wheels (bikes, scooters, skateboards, skates). They're a hive of community activity that allow the progression of skills, fun and excitement in the outdoors.

Would be great for the area and guaranteed to get alot of use!

I have a son that loves riding his bike and would find this so much so much fun

Definitely something that will get lots of use.

100% behind it.

This will be a great addition to our community and will be heavily supported by the North Canterbury BMC club members.

This would be amazing for our families in the community another fun activity to enjoy as a family outside

Ashphalt pump tracks are an amazing and inclusive community resource that will provide value for years.

Such facilities are very important as a place for kids and families to get together and have fun. Pump tracks also help children develop bike handling skills.

This is a great initiative, it would be lovely to see that it's designed in a way for a vast age group to be able to use e.g. little kids on strider bikes through to older teens/ adults on MTN bikes

Love riding pump attacks so good for fitness honing riding skills

This would be a huge asset for my community. An extra place for children and families to explore, engage and be active in Oxford.

100% support

Give the kids something sensible to do

Absolutely support! Oxford would love a pump track.

I think a bike track is long overdue in Oxford. The skate park has become too small for the numbers that use it and I always see groups of kids there with their bikes. It would be a great addition for the community.

The pump track in the centre of Christchurch, near Margaret Mahy Playground, is soon to be removed, and a replacement is not currently planned. This was extremely well patronised (including by us!) Very few pump tracks such as this one exist in the region, and they are excellent! A pump track in Oxford would be a real draw for many people and families who want to ride this sort of track.

This is a fantastic project that will encourage people (young and older) to put down the devices and get active.

Great for young people

Great idea for kids.

It is desperately needed. Currently there are kids trying to make their own

Fantastic idea.we have been taking our kids into the 1 by river rd.so this will be a great safe idea

Being involved in the North Canterbury BMX for many years now we see the benefits of kids getting on bikes and have a safe space for kids to ride and build in confidence. They learn to try new skills, learn from mistakes, learn to take risks and overcome accidents. I believe this will benefit the youth of Oxford in a massive way! When there is limited things for children to do, they get bored and end up either on devices or getting into mischief. We should all be supporting kids getting active and back into the outdoors.

Full support given on behalf of Oxford Football Club

Yes. We have nothing like this in Oxford. Other towns in our district are well catered for kids entertainment.

the youth of Oxford at all ages need something to keep them occupied , and the pump track idea would help ..

Would be great for families with young children.

Yes please I want a pump track so I can shred it! Thank you.

cycling is becoming more popular in rural areas for all age groups.

9/23/2025 09:11 PM

Great to see young kids being active. Strongly support this initiative

This would be such a wonderful asset to Oxford, and especially for the younger members the community. It will complement the local mountain biking tracks and potentially attract visitors to Oxford.

As a family of four (plus grandparents, cousins etc) who all bike, and specifically BMX, a pump track would be a fantastic addition to the community. As members of the NCBMX we use the Rangiora track, and sometimes travel to the race and pump tracks in Christchurch. A pump track in Oxford would really support the skills development of the community without the added travel.

Our Velosolutions pump track in Timaru has been a huge success and is an amazing asset for the community.

I'm Katie Hallams son FYI

Would be incredible for our kids to have a space to learn new skills and meet new friends while doing something they love.

This should not be funded by council funding streams - those who want it should fund it.

Would be a great asset for the children

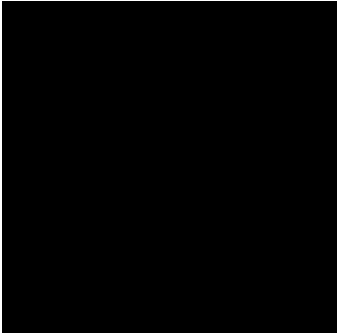
great to have a purpose space to save kids creating their own

The proposed location seems very suitable

We need more places for young people to gather and enjoy themselves

With some reservations. Cost can be very high for the amount of use and number of regular participants. Perhaps a dirt brix track would be

more suitable.

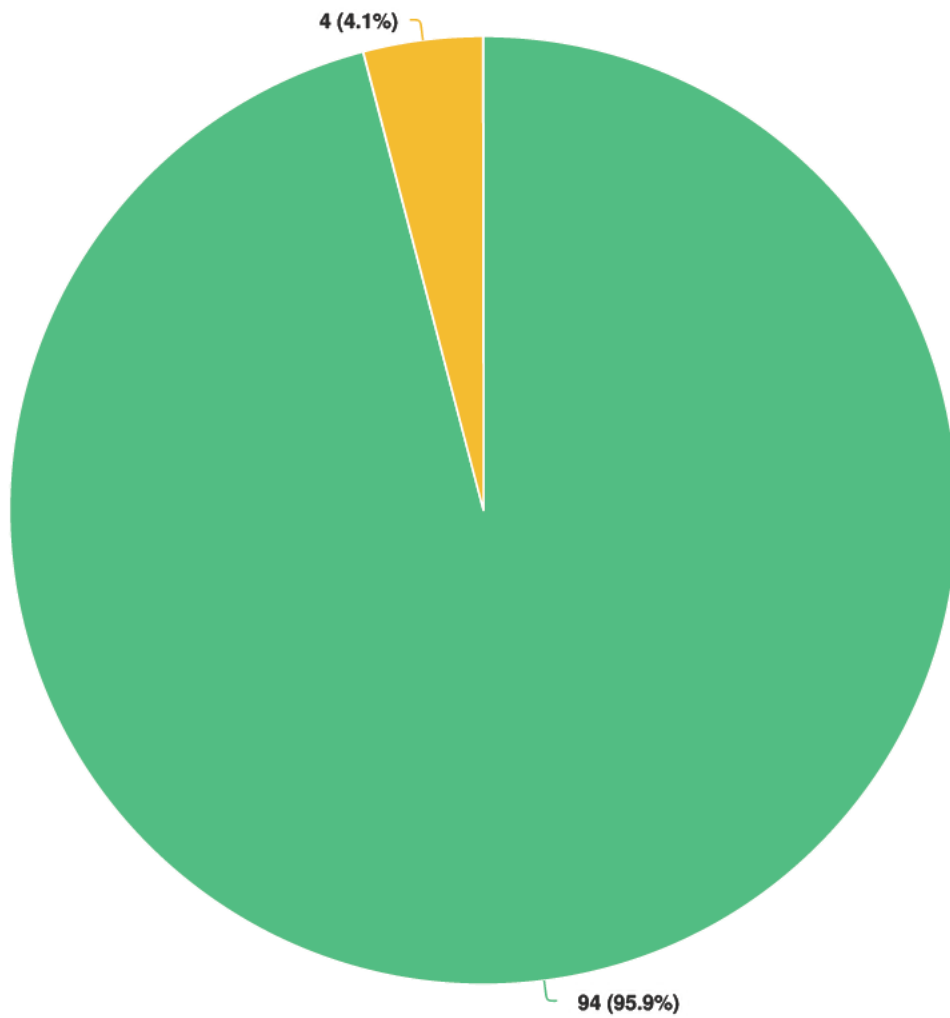


Also love one in rangiora

Brilliant idea!

Optional question (57 response(s), 41 skipped)

Question type: Essay Question

Q3 | Do you support a pump track at Pearson Park?**Question options**

Yes No

Mandatory Question (98 response(s))

Question type: Radio Button Question

Q4 | Comments:

Yes there is already a lot of play space and assets there

Great location, central and right next to the slate park

The location would be perfect as it works well with the playground and skatepark close by.

Great, central location, close to where many local kids already play.

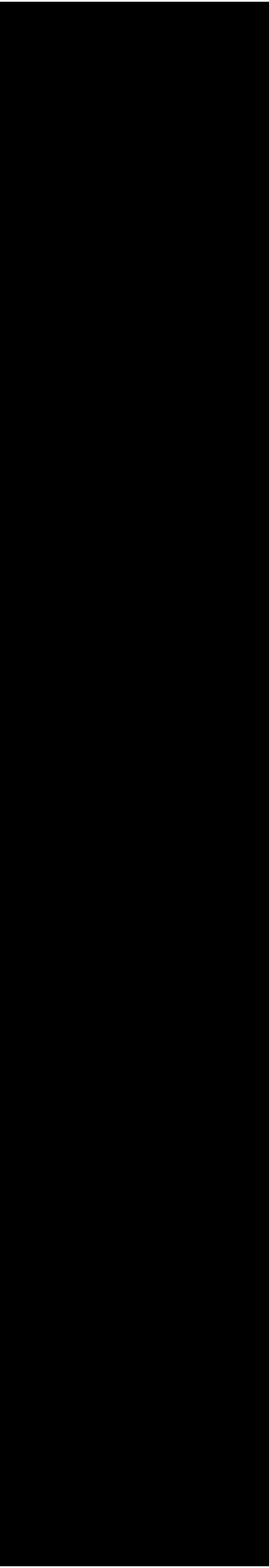
From what I understand this is the best site

Even better would be the playground next to fresh choice. Make it swing between the redwoods and around the park. More central and part of our normal walk anyway. Plus can we get a drinking fountain at that playground???

The existing skateboard play area at Pearson Park is used by younger children. While a pump track would be used by older ones. It would be better to separate the groups. There used to be a BMX track behind the JC rooms carpark. This is much larger area unused at present tho the stage should have been put there to use as an amphitheater. This area already has the various humps etc existing and some of the existing track may lie under the grass. It would prove very easy and less costly to create the track there. Given it could accommodate a larger track size. Plus the proposed area is COMPLETELY FLAT so will require extensive costly landscaping to make the track. When the area behind JC carpark has already been landscaped for the previous BMX track.

Plenty of room for it!!

Perfect, central spot for it. Means families can head down to the park and use a range of facilities all in close proximity. Something for everyone.



This is the best place for it. Keeps it together with other recreation spaces

Nearby to the skate park and park makes a lot of sense. Something for everyone to do

Yes, a great location.

Pearson Park is big and spacious, easy to get to and central to many in the Waimakariri District.

Perfect spot

logical place for a play space

Pearson Park is the ideal place. Visible, easy to access and close to existing leisure facilities.

Pearson Park has always been a fun place to spend time as a child and now with my own child. This would only add value to the park and the community

The site is perfect based on its location and the surrounding facilities and will further enhance the safety and accessibility of healthy, active recreation.

They need something in Oxford for kids to do something n the weekend.

This is a great location for it.

Next to the skate park toilets and water fountain makes perfect sense

Perfect spot for it,

The track will be handy to the public toilets

Proposed location is ideal, near the playground and skate park area.

I think it makes sense to have all the activities for kids in one central area.

The proposed location is well situated, with other amenities nearby for pump track visitors nearby, especially for families.

This location is ideal as it is central to the town, highly visible and has access to amenities. The pump track is likely to result in increased footfall in Oxford, benefiting local businesses.

Brand better does between the art gallery and the muesem

Great central location

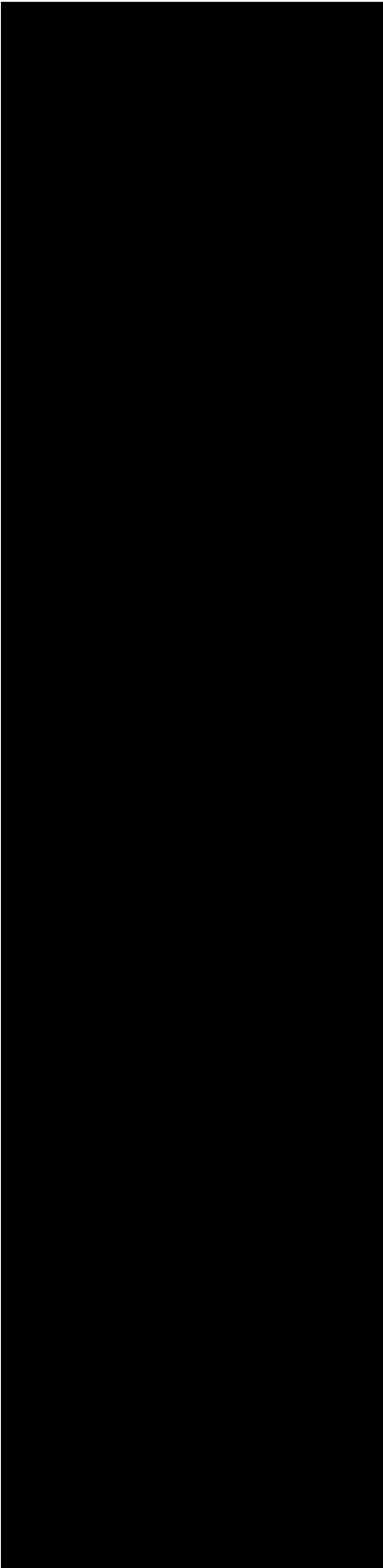
Great idea.this will be used by alot of families

Full Support given on behalf of Oxford Football Club

Yes. Good use of the space proposed.

not sure the location is the best place , it's next to the market and using some of the area used for the loins paddys market .in saying that I can't think of another part of pearson park it would fit

This is a logical location



Because flat and easy to get to.

The chosen location makes sense.

This location is central and supported by the adjacent playground facilities.

100%

This should not be funded by council funding streams - those who want it should fund it.

Im also happy if it was by the museum and community garden

Best place to put it, as its near the other playground

Being central town, they will be safe as there are always other people around. There is play equipment for young kids, and this would cater for older kids

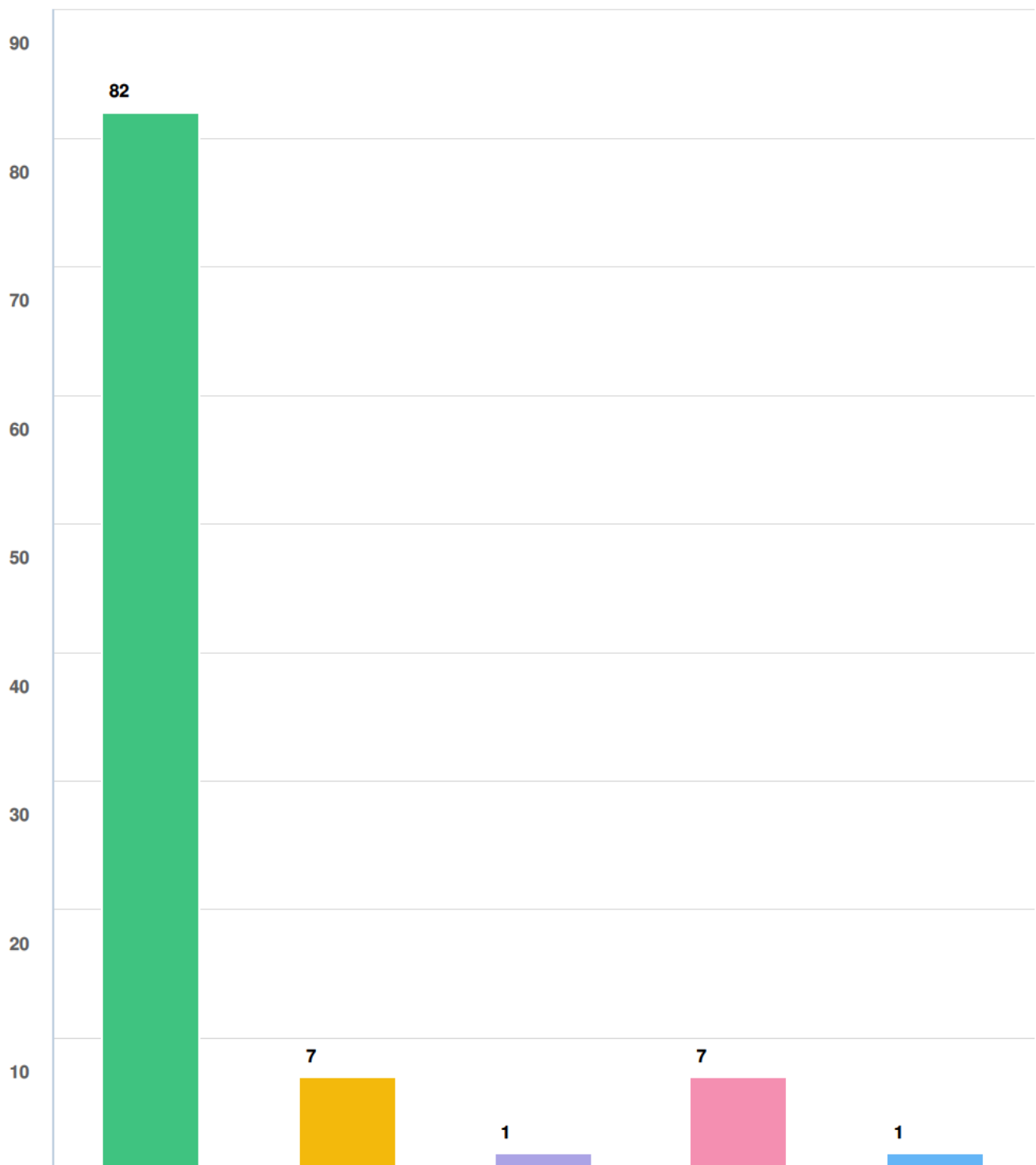
Proposed site is too close to amenities. Safety for non-participating children moving around other structures would be a concern. The track needs to be in an isolated area far from other playground apporatives (illegible). Parking could become congested.

Yes would be great for the community

Perfect place for it next to other activities for families. And also encourages other families visiting (eg for Sunday Market) to stay a while and enjoy safe fun family time for all ages and abilities :)

Optional question (45 response(s), 53 skipped)

Question type: Essay Question

Q5 How likely are you or your whānau to use the pump track if it is built?**Question options**

Very likely Somewhat likely Not likely Not at all Unsure

Mandatory Question (98 response(s))

Question type: Checkbox Question

Q6 Comments:

My kids would absolutely love it

We will be there every day ha.we travel to other community's just to ride pump tracks, it will be epic.

Every week, most likely.

We are both fit and would welcome the opportunity to ride with our Grandchildren.

Be weekly at Pearson Park. By fresh choice it would become nearly daily.

My grandchildren may use it if they had the bikes to do so.

It would be our second home!!

Me and my two kids will use it at least weekly. We currently travel to use other ones in Chch and Darfield.

I have 4 kids who would be thrilled with using this along with all there friends

I would definitely travel for a quality pumptrack in Oxford and I know many of my friends would also.

Would use it most weekends with kids.

A proper ly built pump track is worth traveling for.

Everyone in our whanau will use the pump track weekly (4 persons)

While we are not in Oxford, we enjoy visiting Oxford for the access to the rivers and foothills. Having a pump track would create another activity option that we would take advantage of and use enhancing our visit/stay

I live in Rangiora and are probably not the right target audience

All my family rides

Our grandchildren are bike mad and travel out of town to other pump tracks

We have a bike mad son who would love it. We already spend a lot of time at the playground and skate park, it would be awesome to have a pump track there too.

We'd definitely get out there and use it. Take a picnic and hang out.

We have an 8 year old who'd spend ages here with his mates.

My Grandchildren will differently use it

Would be even better if we could have something similar down by the playground at woodend beach

Brilliant idea

I live in Belfast but spend many hours at the NC BMX track. Even if I can't get to Oxford alot, I believe this would be incredible beneficial to the young people in Oxford, some of these are children from our bmx club.

Oxford Football Club have over 200 junior and youth members between the ages of 5-16. Many use bikes to attend OFC activities, so we are sure that the proposed bike track would be an asset to the village.

My grandkids will love using this

I have school age children that would love to have a designated place to ride their bikes. Most of the local kids have bikes and would get much enjoyment from a space like this.

Yes definitely because I am six and I love shredding pump tracks!

The great thing about pump tracks is they can be used by all ages, my kids (10 and 5) would both love it

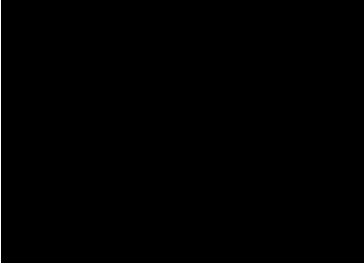
Provided it is a quality design, we would likely use this track weekly.

We would visit to ride from south Canterbury just as Canterbury riders visit our pump track in Timaru

This should not be funded by council funding streams - those who want it should fund it.

I am the mother of 3 sons (16, 17 & 22 years old) I believe having a pump track in Oxford would be good for the Children living in the area to keep them busy, having fun and deter them from getting into & causing trouble. It will also bring people to the area which means more money spent at local business.

I have 3 small children who love, the small amount of skate park they can do, this would be something more user friendly, would also be great if like most new playgrounds and bike tracks had the road markings and mini signs ect



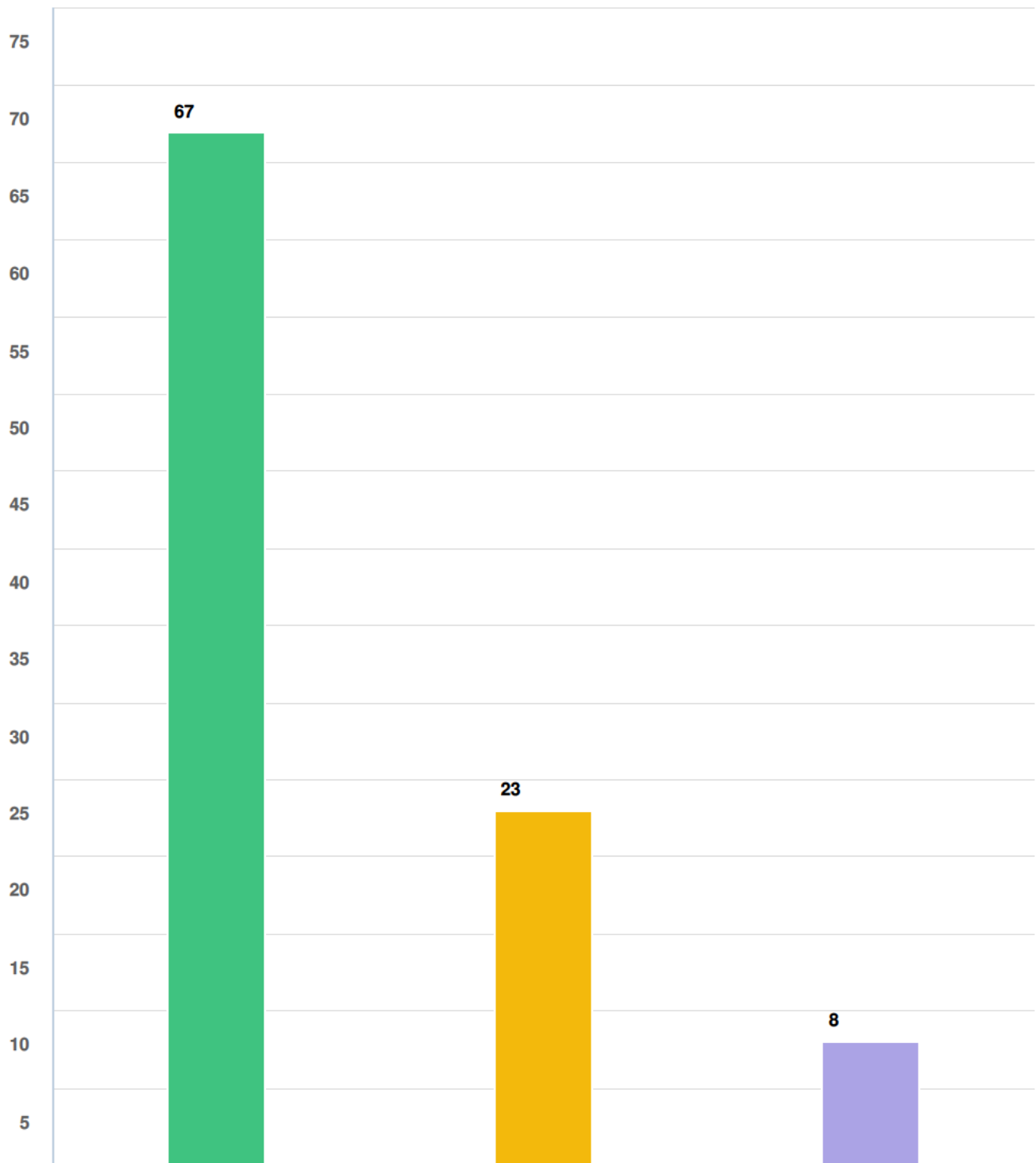
i don't have young kids

I would encourage my nephews to visit

Optional question (36 response(s), 62 skipped)

Question type: Essay Question

Q7 How important is it that the pump track is designed to be inclusive for all ages and abilities (e.g. young children, teens, people with disabilities)?



Question options

Very important Important Not important

Mandatory Question (98 response(s))

Question type: Checkbox Question

Q8 | **Comments:**

I don't think it is realistic to expect a person in a wheel chair to use a pump track

Must be able to be used by all ages and levels even if it means separating areas

The community needs this.

I think the track definitely needs to cater for all ages, with perhaps a smaller, simpler track for the real littlies and then a larger more complex track for experienced riders.

Pump tracks should be built for sub 10YO. Older kids have the skate park to ride on. We don't want teenage antisocial behavior to overtake this.

It should be designed with safety in mind and able to accommodate all who want to use regardless of disabilities

All wheel types is important to include skateboards and scooters which are very popular with the young kids.

Younger children learn and progress by watching their older peers. Teens need spaces to play and take risks in socially acceptable ways, pumptracks that are designed to allow for all levels of ability definitely provide this as they allow for skill progression. Inclusive designs allow families to all play together in the same space and enjoy themselves regardless of their age/ability - nobody outgrows the facility and everyone can ride it.

Critical to cater for all skill levels and ages!

It would be great to have 2 sections. One for smaller children and one for more advanced ones. I have seen so many accidents where little

people. Have been knocked over because they don't follow the rules or direction to ride in.

A properly designed pump track should can cater for all people

The pump tracks built by Velosolutions are built to include all the above groups. They are the experts in pump track design and construction.

Still needs to be challenging enough to build skills

Provision of services for people with disabilities is equally as important

The pump track at McLeans Island has been built for all ages and is incredibly popular. Would be great to see something like this in Oxford.

Fully inclusive is the only way to go

The pump track in the centre of Christchurch allowed for all abilities, with easy, medium and hard lines.

Something that can cater for small kids and bigger/adults . McLeans island has a really good layout

Oxford Football Club core values are aimed at removing barriers to sports participation, therefore facilities which have full access for all children to use would be preferable.

This should be designed for capable bike riders. Something that school age kids and teenagers can enjoy.

if its going in to a community area it must cater for the whole community

It's a pump track... doesn't need to be over complicated :)

Because it is good that lots of people can ride their bikes on the pump track.

pump tracks are designed for active young cyclists so thats the target audience.

A high quality design and construction will enable a range of users to engage with the pump track safely.

Pump tracks are by nature usable by a range of riders. They cannot, however, be designed for disabled users in a wheelchair without rendering them unusable for all other users. You could possibly have something alongside but it would not be a pump track as such.

So it can have as much use as possible and we do have less abled children here in oxford and would hate for their exclusion when there is already so much they are limited on

That that would be the ideal but it may not be feasible. How would you envisage that working with the different abilities etc if they were all wanting to use it at the same time

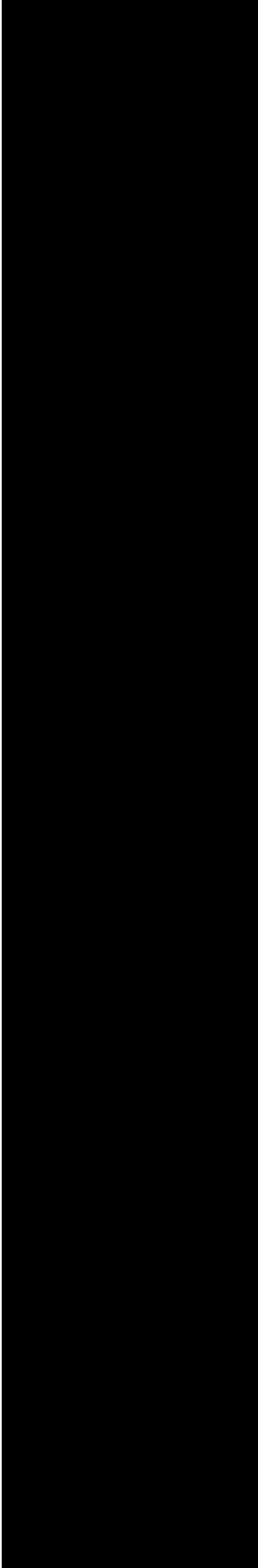
It is important, but not at the expense of technical challenges. I would prefer it was aimed at the 8yrs to late teen age groups. They are not well catered for.

Should cater mainly for 8-12 year olds who tend to have such interests. Cost/use ratio should be a consideration.

Optional question (30 response(s), 68 skipped)

Question type: Essay Question

Q9 | What features would make the pump track and surrounding area more family friendly and welcoming? Examples: seating, shade, toilets, safe access pathways



More seating, shade, toilet

Seating

Seating, bike racks

Seating, shade if possible. Tables

More seating would be good

Yes seating would be cool but not vital, toilets are close anyway.

Seating, shade and toilets would be essential as well as sufficient waste disposal. Litter is often a problem in Pearson Park.

"Fixing-station", with bike tools etc. More rubbish bins and perhaps another bench/toilets.

Seating, shade and with rubbish bins.

A water fountain, seating, shade, toilets for young kids especially!

Seating, and shade and installing toilets near the JC rooms would benefit that area of Pearson Park and the tennis courts

Picnic tables in the shade

Seating and shade

Seating and shade

Shade, seating and maybe some tables/bbq facilities.

Seating and a big area to pull off the track and wait between laps.

Toilets

Seating and shade

Seating and shade

Seating and shade

Definitely some seating would be great, thats what the skate park has lacked in the past for parents watching. A drink fountain would be good also for those hot days

Seating and shade

road signs area and pump track area.

Seating, toilets, drinking fountain, shade planting, access pathways from the car park.

Has all that it needs in close proximity.

Seating

seating and shade for parents. Sufficient waiting room for riders to drop in.

Seating and shade are a must. Thankfully there are already toilets and a water fountain at Pearson Park. Native planting will soften the edges and look great.

Shade, toilets, seating, picnic tables Useable for BMX bikes not just scooters

Shade, seating, drinking water, cameras

I think the park is pretty well set up at the moment. Toilets are not too far. Seating in the area and lots of grass space for picnics

Seating, shade, water and toilets

Seating, shade, toilets, good lighting, sealed access pathway and a track that is designed for all ages and skill levels.

Seating would be great and use of existing natural shade e.g. the existing trees at this end of the park.

Most of this stuff you suggest is already at Pearson Park

Seating would be amazing, to be able to perch up with younger kids to watch the slightly older kids ride would be beneficial.

Seating and shade are a huge must, a picnic table or 2 would be a bonus

Shade and seating

Seating shade bike repair stand

It already has all that

Shade, seating, pathways

Pathways and picnic tables, water fountain that also fills bottles, signage pointing to the toilets for those that don't know where they are.

Seating, shade, toilets, rubbish bins, landscaping and good lighting.

The area surrounding the proposed site already has extensive grassed areas and some picnic benches. There are already nearby toilets. Some additional seating would be welcome.

Toilets and seating

Seating, toilets and shade.

All of the above examples. It would also be amazing if there was a mini street with mini road signs for smaller children

Picnic tables. shade.

Seat and water fountain

Safe access pathways and seating

More seating. A bike rack, shade, rubbish bins and upgrading the current playground especially. The current playground equipment is old, boring, and needs updating. The round zip line is ridiculous- most kids can't even reach it. A pedestrian crossing on Burnett St

Seating ,shade.toilets are already by library

Definitely surrounding seats, picnic tables for families to gather,
people can probably just use local toilets

The more family friendly facilities the better.. perhaps a street football
court??

Seating

Maybe some more seating but the site already has a good setup

it may need more seating and maybe some sort of shade from the the
summer sun , there are toilets just across the other side of the park
,with good pathways through the area although looking at the map
some of the existing features may need to be moved around .

Seating and shaded

Seating.

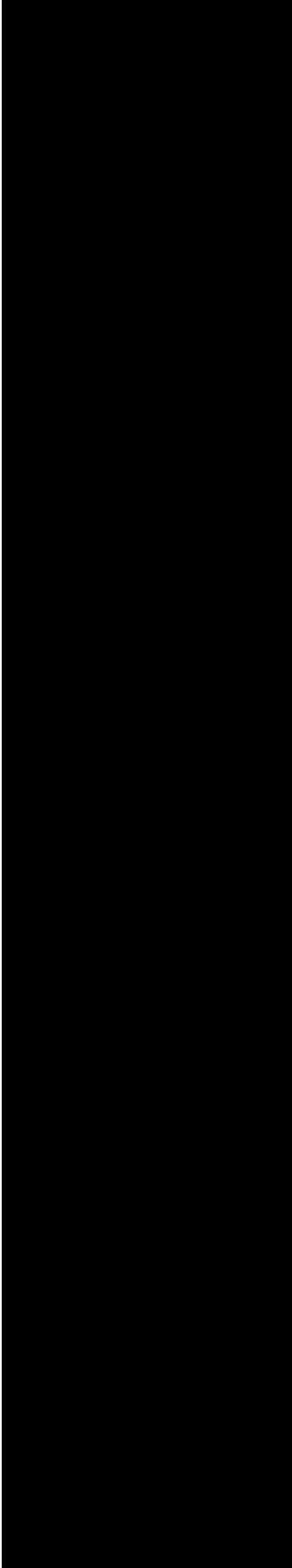
Draining

Seats, shade, nice plants, toilets, paths.

Drainage

Drainage

Shade and native plantings to offset the asphalt would be ideal.



Seating and parking

Lots of shade, drinking fountain, toilets, picnic area/seating, pretend road traffic light area for the younger kids, bbq area

Seating, shade, toilets are all helpful. Generous and clear entry exits are also important. However I believe that if a quality pump track was designed and built, people would use it, regardless of the supporting spaces provided around it.

We have added shelter and seating at the start area of our pump track in Timaru.

Seating and shade for parents etc

Wind Shelter. Because riding a pump track in the wind is very hard.

All of the examples plus a drinkable water fountain/tap

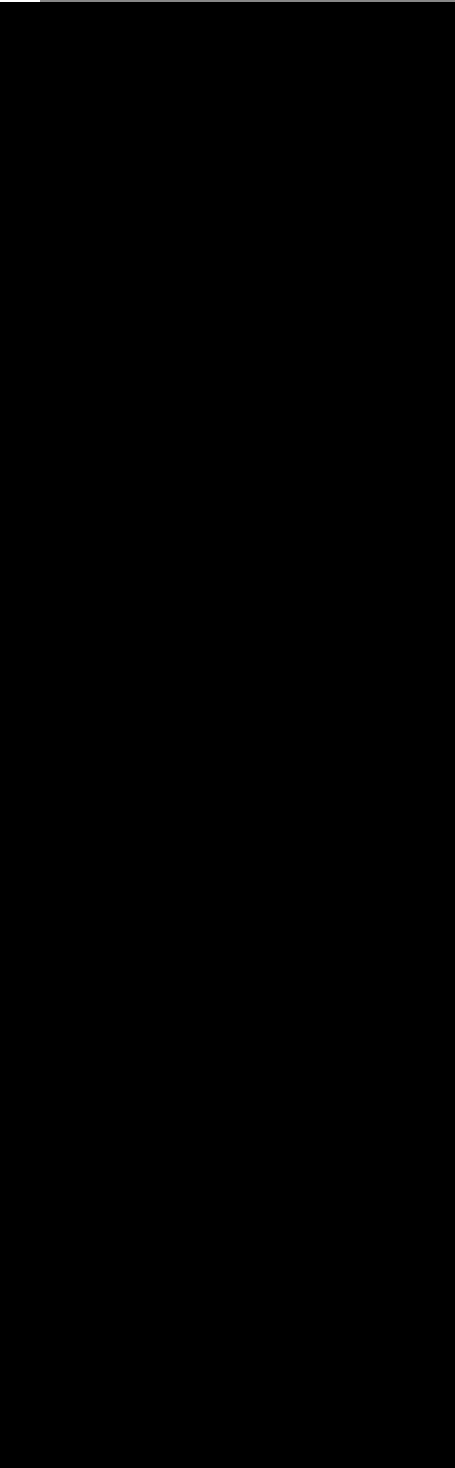
Seating and shared is awesome.

Seating would be very helpful and shade would be nice. Toilets are already close by.

All of the above

Seating

Seating for parents, picnic table, rubbish bin (toilets if not this location) trees, shade water fountain/ bottle fillstation



Trees, seating, toilet block and access from car park

Picnic benches & bins

Adequate seating

seating and signage that it is there. Rubbish bins and a reminder to the kids to use it

Trees

Shade, safe access pathways

Seating, shade, safe access.

Toilets and seating

All of the above, plus a new drinking fountain would be fantastic. I think this park already has the above amenities, it's been well set up. More of the above would be great to encourage more families.

Some limited seating. Toilets are already catered for on main street.

Optional question (86 response(s), 12 skipped)

Question type: Essay Question

Q10 | What do you see as the biggest benefit of having a pump track in Oxford? Please number in order of importance (1 being the most important):

OPTIONS	AVG. RANK
Supporting play and physical activity for children and young people	1.42
Providing a safe space for wheeled play (bikes, scooters, skateboards, wheelchairs)	2.06
Bringing the community together	2.85
Other (please list below if applicable)	3.67

Mandatory Question (98 response(s))

Question type: Ranking Question

Q11 | Comments:

There are not many outdoor activities year round in Oxford for children especially aged 10-15, this would be amazing for Oxford kids and also would bring people from out of the area to visit, which would benefit local businesses.

Bringing visitors to the town

Can't wait to see this project come to life and I look forward to our family being able to enjoy it!

Bringing growth to the community through visitors (possible competitions)

Our boys really enjoy pump tracks in other towns. Having one close to home would be amazing!

Why was the proposed area chosen when a far more suitable landscaped area ALREADY exists behind JC rooms carpark ? The

proposed area is completely flat and will require extensive landscaping to create a track

Will also create another reason for out of towners to visit Oxford especially over the weekends. Make it a destination,

Another benefit is that it will bring visitors to Oxford. We currently visit other places for their pump tracks.

Bringing people from outside the community

Giving youth some where to go

thanks can't wait!!

Providing space for rangatahi and tamariki to hang out and be themselves while having fun on their bikes/scooters/skateboards/skates. Sharing in skill progression.

giving teens something to do other than antisocial behaviour

Skill building 1st priority

Other - adding new recreation facility to Oxford to encourage healthy active options for yourh

All of the above, you cannot seperate one from the other and the fact the facility sustainably caters for all is why it is a fantastic idea

I full support the development of a pump track at Oxford to provide kids with a place to hangout, get exercise, develop skills and build a community.

Such an awesome initiative, will be great to see this take shape and

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hopefully some space for other ideas such as a bike obstacle course, mini township for other bike/ scooter users down the track.

No travel to get the locals to use a pump track

Supporting physical activity for people of all ages.

For bike riders especially pump tracks are the best place to build bike control and skills, these can transfer through to riders racing bmx and help with mountainbiking also, pumping is a massive fundamental skill of riding a bike, if the budget allows I feel like getting a pump track built by velosolutions (the same company that did bexley) even if it is a smaller scale will be far better than any other option in New Zealand

Attract other people to our community

Please approve this proposal!

The young people need things to do in Oxford and this is a great start

To support our growing community.

This will be a real asset

The NC Canterbury BMX Committee have discussed this in our group chat and all in favour of this proposal. Most of our members would also benefit from this and they would visit Oxford more to utilise the pump track.

Investment in sports and recreation facilities for rural townships

Q10 had all options ticked rather than numbered.

Q10: Visitors will come to Oxford. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Good to have an area for the children to use safely and get valuable exercise

I think it is a great idea to have something like this in Oxford it will help out the wider community. It would also be great having a splash pool area (similar to new brighton) in one of the communities in Waimakariri. Oxford could also do with a bit of a bridged play area as the big kids one near skate park is too big for mid aged children and the one near fresh choice is more for toddlers.

It is important that the proposed track is designed and built to high specification - in line with that seen at Bexley (by Velosolutions). This enables the track to be used by amateurs and professionals alike. It also ensures the track is safe, and long lasting. Thank you for seeking community feedback - we are very excited to see this project develop!

Skills development for general mountain bike riding

[REDACTED]

Giving the kids of Oxford something to do. They had to make there own fun an they kept getting shut down an their jumps destroyed which then led to property damages as kids are bored

This should not be funded by council funding streams - those who want it should fund it.

Make it happen! :)

Helping to keep some of the young people from riding on the footpaths as much as they currently do

Realistically I don't think it should cater for wheelchairs, unless they are into 'extreme' wheeling. It can't be so tame as to exclude its reason for being. The kids won't come if it is. Perhaps a section of it could cater to wheelchairs but it must provide a technical challenge for the 'average kid' .

Safe place for that age group away from other equipment. (third and fourth option for Q10 not ticked on form, numbers put in to push form through). [REDACTED]
[REDACTED]

Q10 ticked not numbered on original form. A.L Hulme email: [REDACTED]

Anonymous submission.

[REDACTED]

Q10 only first 2 options ticked on physical form, all numbered to push form [REDACTED]
[REDACTED]

Optional question (47 response(s), 51 skipped)

Question type: Essay Question

Oxford Pump Track Community Workshop – Wednesday 17 June 2026.

Council Reporting Summary:

Report Purpose

To present community feedback and site assessment outcomes for a proposed pump track in Oxford, identifying the preferred location and key considerations for decision-making.

Community Engagement Overview

An interactive community workshop was attended by approximately 40 people, including young people. The purpose of this workshop was to gather input from residents and stakeholders on the benefits, risks and potential location options for a pump track in Oxford.

This workshop was hosted by Bike Oxford who prefaced the workshop with a presentation to clarify what a pump track is and how it might be used.

Key workshop themes included:

- Safety and accessibility
- Visibility and supervision
- Impact on neighbours
- Long-term sustainability
- Multi-use community benefit

Key Project Benefits

Community & Social

- Safe outdoor activity for all ages
- Encourages physical activity and social interaction
- Strengthens community connection
- Provides youth-focused recreation

Economic

- Attracts visitors to Oxford
- Supports local businesses
- Opportunity for events and tourism

Health & Wellbeing

- Promotes active lifestyles
- Provides a safe, off-road riding environment
- Accessible to a wide range of users (bikes, scooters, skate)

Preferred Location: Pearson Park (Strong Consensus)

Key Advantages

- Central location: Close to shops, pools, skate park and library
- Highly accessible: Walkable and bikeable for children and families
- Safe and visible: Natural passive surveillance with high public use
- Existing amenities: Toilets, drinking water, parking nearby
- Established recreation hub: Complements existing facilities
- Family-friendly environment: Suitable for all ages and abilities
- Event and activation potential: Opportunity to draw visitors and support local economy

Key Concerns

- Potential noise impact on nearby residents
- Shared space pressures (Paddy's Market, gym users)
- Risk of vandalism/tagging

Mitigation Measures

- Strategic planting for noise reduction and screening
- Lighting and CCTV for safety and vandalism prevention
- Clear design layout to manage shared use
- Community involvement to encourage ownership and care

Alternative Sites (Summary)

West Oxford Reserve

Challenges:

- Unsafe access (high-speed roads, not bike-friendly)
- Isolated with limited visibility
- Higher perceived safety risks

Burnt Hill / Commercial Road

Challenges:

- Remote and poorly known location
- No nearby amenities (toilets, water)
- Safety concerns (road access, visibility, lighting)
- Low community support

Key Risks & Mitigation

Risk	Mitigation
------	------------

Vandalism	Lighting, CCTV, visible location
Noise	Landscaping, site design
Rubbish	Bins, community stewardship
Safety	Clear signage, design for all skills, safe access routes
Low usage	Central, visible site selection

Recommendation

Based on strong community feedback and site evaluation. The recommendation is to proceed with Pearson Park as the preferred location, subject to:

- Detailed design and layout planning
- Engagement with neighbouring users and residents
- Implementation of mitigation measures

Pearson Park provides the best balance of safety, accessibility, visibility, and community benefit, making it the most suitable and widely supported location for the pump track development.

Next Steps

- Confirm site feasibility and design scope
- Undertake technical assessments (ground, drainage, layout)
- Develop concept design and cost estimates
- Continue stakeholder and community engagement
- Explore funding and partnerships

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-10-06 / 260710165317**REPORT TO:** OXFORD-OHOKA COMMUNITY BOARD**DATE OF MEETING:** 5 August 2026**AUTHOR(S):** Thea Kunkel, Governance Team Leader**SUBJECT:** Applications to the Oxford-Ohoka Community Board's 2026/27 Discretionary Grant Fund**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

1.1 The purpose of this report is to consider three applications for funding received from:

Name of Organisation	Purpose	Amount requested (excluding GST)	Does the application comply with the Discretionary Grant Fund Criteria
Big Brothers Big Sisters of North Canterbury	Towards the production of a 15-second cinema advertisement	\$375	This application does not comply with the Criteria: Only 13% of attendees will be from the Oxford-Ohoka Ward.
Waimakariri Riding Club	Towards an arena groomer	\$700	This application does not comply with the Criteria: Only 15% of attendees will be from the Oxford-Ohoka Ward.
Mandeville Bowling Club	Towards an electronic and Wi-Fi-enabled controller for watering the greens	\$1,561	This application does not comply with the Criteria: The requested amount exceeds the general limit of \$750 per application, with a maximum of \$1,000 in any financial year.
Total		\$2,636	

1.2 The current balance of the Oxford-Ohoka Community Board's 2026/27 Discretionary Grant Fund is \$9,654.

1.3 Big Brothers Big Sisters of North Canterbury has applied to all the Community Boards, and the Waimakariri Riding Club has also applied to the Woodend-Sefton and Rangiora-Ashley Community Boards.

Attachments:

- i. An application from the Big Brothers Big Sisters of North Canterbury (Trim 260702154677).
- ii. An application from the Waimakariri Riding Club (Trim 260706161367).

- iii. An application from the Mandeville Bowling Club (Trim 260713165642)
- iii. A spreadsheet showing the Discretionary Grant Grants for the previous two years.
- iv. Board Discretionary Grant Funding Criteria for the 2026/27 financial year (Trim: 210603089866).

2. **RECOMMENDATION**

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 260710165317.
- (b) **Approves** a grant of \$.....to Big Brothers Big Sisters of North Canterbury towards the production of a 15-second cinema advertisement.
OR
- (c) **Declines** the application from Big Brothers Big Sisters of North Canterbury.
- (d) **Approves** a grant of \$.....to the Waimakariri Riding Club towards an arena groomer and associated equipment for dressage events.
OR
- (e) **Declines** the application from the Waimakariri Riding Club.
- (f) **Approves** a grant of \$.....to the Mandeville Bowling Club towards an electronic and Wi-Fi-enabled controller.
OR
- (g) **Declines** the application from the Mandeville Bowling Club.

3. **BACKGROUND**

- 3.1 The ***Big Brothers Big Sisters of North Canterbury*** is seeking funding towards the production of a 15-second cinema advertisement. This application does not meet the following Board Discretionary Grant Funding Criteria:
 - (a) The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- 3.2 The ***Waimakariri Riding Club*** is seeking funding towards an arena groomer and associated equipment for dressage events. This application does not meet the following Board Discretionary Grant Funding Criteria:
 - (a) The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- 3.3 The ***Mandeville Bowling Club*** is seeking funding towards the supply and installation of an electronic and Wi-Fi-enabled controller for the Club's Bowling Green Irrigation System:
 - (a) Grants will generally be limited to \$750 with a maximum of \$1,000 in any financial year.
- 3.4 The current balance of the Oxford-Ohoka Community Board's 2026/27 Discretionary Grant Fund is \$9,654.

4. **KEY ISSUES**

Big Brothers Big Sisters North Canterbury (BBBS)

4.1 Information provided by BBBS:

- 4.1.1 Big Brothers Big Sisters was founded in New York in 1904, recognising the positive influence that supportive adult role models can have on the lives of vulnerable young people. In New Zealand, the first Big Brothers Big Sisters programme was established in Dannevirke, where the first mentoring match was made in November 1996. The North Canterbury programme was subsequently established in 2006, extending the organisation's evidence-based mentoring model to children and young people throughout the local community and providing them with access to positive, long-term mentoring relationships.
- 4.1.2 Volunteer mentors are the cornerstone of the BBBS programme. Each new mentor enables another local young person to be matched with a safe, positive, and consistent adult role model, fostering a supportive relationship that can have a lasting and meaningful impact on their wellbeing, confidence, resilience, and personal development. The benefits of mentoring extend beyond the individual young person as families gain reassurance from knowing that an additional trusted adult is actively supporting their child. Through its outcomes, the programme contributes not only to the wellbeing and potential of participating young people but also to stronger families, more connected schools, and a healthier, more resilient community.
- 4.1.3 To address its growing demand for volunteer mentors, Big Brothers Big Sisters (BBBS) is seeking funding to support the production of a 15-second cinema advertisement aimed at recruiting volunteer mentors from across the Waimakariri District. The advertisement will feature real BBBS mentoring matches participating in everyday activities throughout North Canterbury, showcasing the positive and transformative impact that mentoring relationships can have on the lives of young people.
- 4.1.4 In addition to screening at the Rangiora Town Hall Cinema for a period of 12 months, a social media version of the advertisement will be developed to further enhance the campaign's reach and visibility. This multi-channel approach will increase community awareness of the BBBS mentoring programme and encourage more local residents to become volunteer mentors, helping to meet the growing demand for mentoring support within the district.
- 4.1.5 Approximately 13% of BBBS mentors and mentees reside within the Oxford–Ohoka Ward, 36% within the Rangiora–Ashley Ward, 13% within the Woodend–Sefton area, and 35% within the Kaiapoi–Tuahiwi area. While the immediate impact of mentoring is experienced by the young person matched with a mentor, the benefits of these relationships often extend well beyond the individual child, positively influencing their family, peers, and wider social networks. Through increased awareness and recruitment of volunteer mentors, it is anticipated that the proposed project will benefit between 500 and 900 people across the district.
- 4.1.6 BBBS has requested \$375 in funding towards the production of the advertisements. By supporting this funding request, the Board will contribute to the continued success and sustainability of the BBBS youth mentoring programme, helping to ensure that tamariki throughout the Waimakariri District have access to the guidance, encouragement, and positive role models they need to reach their full potential.
- 4.1.7 BBBS North Canterbury falls under the umbrella of Big Brothers Big Sisters of New Zealand; however, it is a stand-alone charitable Trust affiliated with the National branch and is accountable to the national and wider New Zealand community of branches.

4.2 Council Evaluation:

- 4.2.1 The application meets the Board's Discretionary Grant Criteria, as a non-profit organisation submitted it, and the requested funding of \$375 is in line with the specified \$750 limit per application.
- 4.2.2 However, the Board's Discretionary Grant Application Criteria state that grant funding should be directed towards projects that are primarily located within, or provide a direct benefit to, residents of the Board area. While it is estimated that approximately 13% of the beneficiaries of the proposed project will reside within the Oxford–Ohoka Ward, the project is designed to promote and deliver the BBBS programme across the wider Waimakariri District. Accordingly, by supporting this funding request, the Board would contribute to the ongoing success and sustainability of the BBBS youth mentoring programme throughout the Waimakariri District.
- 4.2.3 It is estimated that the production of the advertisement will cost approximately \$2,500. At the time of assessment, BBBS had secured support from The Keith Laugesen Charitable Trust, which has agreed to fund the cinema screening component of the 12-month campaign at a cost of \$6,500. The project will proceed regardless of the outcome of this application. However, if the requested funding is not secured, BBBS will be required to meet the production costs from its existing resources. This would place additional pressure on the organisation's limited operational budget and may reduce the funding available for other youth mentoring activities.
- 4.2.4 As the cost of the advert is greater than \$375, BBBS have also applied to the Rangiora-Ashley (\$1,000), the Woodend-Sefton (\$375) and the Kaiapoi-Tuahiki (\$750) Community Boards in the hope they may support this project with the remaining balance.
- 4.2.5 The BBBS has received the following funding from the Community Boards in the last five years, and all Accountability Forms were received:

Date	Project	Community Board	Amount
August 2023	Towards an office printer	RACB	\$1,000
April 2025	Towards an office computer	RACB	\$1,000
April 2025	Towards an office computer	KTCB	\$500
Total			\$2,500

Waimakariri Riding Club (WRC)

4.3 Information provided by the WRC:

- 4.3.1 The WRC is a group of like-minded horse owners who share a common commitment to supporting the ongoing development of riding skills within the equestrian community. The organisation was established in response to a recognised need for rider coaching and education, particularly for mature riders who are often returning to horse ownership after an extended period away from the sport.
- 4.3.2 The WRC strongly believes that quality coaching and education are fundamental to fostering safe, positive, and rewarding riding experiences, while also building rider confidence and capability. The club is committed to promoting continual improvement in riding standards across the equestrian community. To achieve this, the WRC seeks to engage qualified coaches from a range of disciplines and provide a safe, inclusive, and enjoyable environment that supports learning, skill development, and community participation.

- 4.3.3 The WRC is scheduled to host a series of eight high-quality dressage events between August 2026 and March 2027. Dressage is the systematic training of the horse to develop strength, rhythm, balance, symmetry, and connection between horse and rider. The WRC has requested \$700 in funding towards the purchase of an arena groomer and associated equipment to support the delivery of these events at the Rangiora A&P Showgrounds. The equipment will be used to maintain a consistent, high-quality arena surface, helping to ensure safe riding conditions for both horses and riders. By improving the quality of the competition surface, the equipment will enhance the overall standard of the events, supporting the delivery of high-quality dressage competitions for riders at all levels.
- 4.3.4 It is anticipated that the proposed series of events will provide significant development opportunities for riders of all abilities, from grassroots participants through to elite competitors. The events will offer a structured pathway for riders to enhance their skills, gain valuable competition experience, and progress within the sport. The series is also expected to increase riders' opportunities to achieve qualification requirements for South Island and national-level competitions. In addition, the events will encourage wider participation in equestrian sport, foster the development of riding excellence, and strengthen the local equestrian community by providing accessible, high-quality competition opportunities in a safe and supportive environment.
- 4.3.5 It is anticipated that the series of events will benefit approximately 130 WRC members and attract an average of 50 participants per event from across the Waimakariri District and surrounding regions. Across the eight-event series, total attendance is estimated at approximately 1,400 participant visits. An estimated 15% of participants will reside within the Oxford–Ohoka Ward, 30% within the Rangiora–Ashley Ward, and 15% respectively within the Woodend–Sefton and Kaiapoi–Tuahiwi areas. The remaining participants are expected to travel from other areas within Canterbury and beyond, demonstrating the events' regional appeal and their contribution to local sporting and recreational opportunities.

4.4 Council Evaluation:

- 4.4.1 The application meets the Board's Discretionary Grant Criteria, as a non-profit organisation submitted it, and the requested funding of \$700 is in line with the specified \$750 limit per application.
- 4.4.2 However, the Board's Discretionary Grant Application Criteria state that grant funding should be primarily directed towards projects that are located within, or provide a direct benefit to, residents of the Board area. While it is estimated that only approximately 15% of event participants will reside within the Oxford–Ohoka Ward, consideration should also be given to the broader economic benefits generated by the proposed series of events. The eight dressage events are expected to attract approximately 1,400 competitors, supporters, and volunteers to the Waimakariri District. As such, the events will generate economic activity through visitor expenditure. Given these district-wide benefits, it is appropriate for the Board to consider the wider value of the project for the Waimakariri community.
- 4.4.3 It is estimated that the total cost of hosting the series of eight dressage events will be approximately \$10,305. At the time of assessment, the WRC had raised approximately \$5,000 through fundraising activities, including raffles, a barbecue, fence judging, and sponsorship secured at events during 2025. An application to Enterprise Waimakariri for \$3,500 towards the project was unsuccessful. The WRC has advised that the project will proceed regardless of the outcome of this funding application. However, should the requested grant not be approved, the organisation would be required to meet the shortfall from its existing funds, which have already been allocated to other operational and programme-related expenses.
- 4.4.4 As the cost of hosting the events is greater than \$700, the WRC has also applied to the Rangiora-Ashley (\$1,000) and Woodend-Sefton (\$700) Community Boards in the hope they may support this project with the remaining balance.

Mandeville Bowling Club (the Club)

4.5 Information provided by the Club:

- 4.5.1 The Club was established in May 1988 and is now an integral part of the Mandeville Sports Club, serving the North Canterbury lifestyle community. In partnership with Bowls Canterbury, the Club provides a welcoming and inclusive environment where people of all ages and skill levels can enjoy bowls. Over the past four years, Club membership has grown significantly, more than doubling to exceed 50 members. This growth reflects both the expansion of the local community and the increasing popularity of bowls as an enjoyable and challenging sport that also offers valuable opportunities for social connection and friendship.
- 4.5.2 The Club is seeking funding to install an electronic, Wi-Fi-enabled controller for its bowling green irrigation system. This upgrade will provide greater flexibility and efficiency by enabling remote activation of irrigation at optimal times, regardless of whether volunteers are physically present at the facility. During periods of hot weather, the playing surface is at risk of heat stress and damage if watering cannot be carried out as needed. The proposed controller will allow the Greenkeeper and authorised volunteers to monitor conditions and operate the irrigation system remotely, ensuring timely watering and more effective green maintenance.
- 4.5.3 It is expected that the project will benefit not only the Club's approximately 50 members, 56% of whom reside within the Oxford–Ohoka Ward, 32% within the Rangiora–Ashley Ward, and 11% within the Kaiapoi–Tuahiwi area, but also visiting players and teams participating in tournaments and other events hosted by the Club. The installation of the irrigation controller will improve the Club's ability to maintain a consistently high-quality playing surface by ensuring timely, efficient watering as needed. This will help protect the condition of the bowling green, enhance its long-term sustainability, and support the Club in providing a quality recreational facility for both members and the wider community. By maintaining an attractive and well-presented green, the project is also expected to strengthen the Club's appeal to prospective members, encourage membership growth, and support ongoing participation in the sport of bowls across the North Canterbury community.

4.5. Council Evaluation:

- 4.5.1 The application meets the Board's Discretionary Grant Criteria, as a non-profit sports club submitted it. However, the requested \$1,561 exceeds the specified \$750 limit per application.
- 4.5.2 In addition, the Board's Discretionary Grant Application Criteria state that grant funding should be primarily directed towards projects located within, or providing a direct benefit to, residents of the Board area. While a majority of the Club's members reside within the Oxford–Ohoka Ward (56%), it is important to note that a significant proportion of members live outside the Board area.
- 4.5.3 It is estimated that the total cost of installing the electronic, Wi-Fi-enabled irrigation controller will be \$1,560.80. At the time of assessment, the Club had not commenced any specific fundraising for this project. The installation of a remote automatic irrigation system forms part of the Club's broader programme of improvements to its bowling green, including planned resurfacing works in the coming year. To maximise the effectiveness of these future upgrades and ensure the long-term quality of the playing surface, the irrigation system upgrade needs to be completed in advance.
- 4.5.4 The Club usually generates funds through a range of activities, including raffles, member donations, inter-club tournaments, Bonus Ball, sponsorships, and applications to gaming foundation grant providers. These revenue sources are primarily relied upon to meet the Club's ongoing operating and administrative costs. As a result, external funding assistance is being sought to enable the installation of the irrigation controller without compromising the Club's ability to maintain its day-to-day operations and continue serving the local community. The Club has advised that the project will proceed regardless of the outcome of this funding application.

4.5.5 The Club has received the following funding from the Board in the last five years, and all Accountability Forms were received:

Date	Project	Amount
June 2020	Towards the purchase of a set of bowls	\$535
August 2023	Towards the purchase of an office credenza	\$404
Total		\$939

5. **OPTIONS**

5.1 The Board may approve or decline grants as per the grant guidelines.

5.2 The Management Team has reviewed this report.

6. **STRATEGIC ALIGNMENT AND COMMUNITY VIEWS**

6.1 **Mana Whenua**

The subject matter and/or recommendations contained in this report are unlikely to be of interest to mana whenua.

6.2 **Groups, Organisations and the Wider Community**

No other groups or organisations are likely to be affected by or to have an interest in the subject matter of this report.

6.3 **Implications for Community Wellbeing**

The issues and options discussed in this report have social, cultural, economic, or environmental implications for community well-being. Supporting community and sporting initiatives encourages social interaction, reduces isolation, and improves physical activity, which in turn enhances mental and physical wellbeing.

6.4 **Community Outcomes and Strategic Priorities**

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

7.1 **Financial Implications**

7.1.1 There are financial implications for the decisions sought by this report.

7.1.2 The Council's 2026-27 Annual Plan includes a budget provision of \$6,670 for the Oxford-Ohoka Community Board to approve grants to community groups for the 2026/27 financial year (July 2026 to June 2027). There was a carry forward of \$2,984 from the 2025/26 financial year, resulting in a total of \$9,654 available for the 2026/27 financial year.

7.1.3 Currently, the Board's 2026/27 Discretionary Grant Fund total is \$8,084. If all the applications are approved, the Board's Discretionary Grant Fund will have \$5,448 for allocation for the balance of the 2026/27 financial year.

7.2 **Community Resilience and Sustainability**

The recommendations in this report do not have sustainability and/or climate change impacts.

7.3 **Risk Management**

There are no risks associated with adopting and implementing the recommendations in this report.

7.4 Health and Safety

All health and safety-related issues will be the responsibility of the organisations and groups that have applied for funding.

8. CONTEXT**8.1 Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

8.2 Authorising Legislation

Not applicable.

8.3 Authorising Delegations

Community Boards have delegated authority to approve Discretionary Grant Funding.

What happens now?

88

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: Big Brothers Big Sisters of North Canterbury

Address: PO Box 780, Rangiora 7440

Contact person within organisation: [REDACTED]

Position within organisation: Development Coordinator

Contact phone number: [REDACTED]

Email: [REDACTED]

Describe your project or event and what the grant funding will specifically be used for. *(Use additional pages if needed)*

Funding will be used towards the production of a 15-second cinema advertisement by local creative Brendan Holt to recruit volunteer mentors from across the Waimakariri District. Like many volunteer organisations, our greatest challenge is recruiting enough volunteers to meet growing community demand. Every new mentor allows another local young person to be matched with a safe, consistent adult role model. The advertisement will feature real Big Brothers Big Sisters matches enjoying everyday moments around North Canterbury, showcasing the simple yet powerful impact of mentoring. Alongside the cinema advertisement - which will be showcased in Rangiora Town Hall Cinema for one year - a social media version will also be produced, extending the campaign's reach across the district.

What is the timeframe of the project/event? ASAP

Overall cost of project/event: \$2,500+GST

Amount requested: \$375

How many people will directly benefit from this project? 500-900

Who are the people benefiting from this project? *(You can tick more than one box)*

- ☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☒ District
☐ Preschool ☒ School/youth ☒ Adults ☒ Older adults ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 13% Rangiora-Ashley 36% Woodend-Sefton 13% Kaiapoi-Tuahiwi 35%

Other (please specify): Hurunui 3%

The project will encourage more local adults to become volunteer mentors, creating new opportunities for tamariki aged 6-11 to be matched with a trusted, consistent role model. Through just one hour together each week, children build confidence, resilience and a greater sense of belonging through shared activities and experiences. Volunteers gain purpose, community connection and the opportunity to make a lasting difference in a young person's life.

What is the benefit(s) to your organisation?

Volunteer mentors are the foundation of our programme. This campaign will provide an additional channel to recruit volunteers and raise awareness of youth mentoring throughout the Waimakariri District, enabling us to establish more mentoring matches across North Canterbury.

What are the benefits, economic or otherwise, to the Oxford-Ohoka community or wider district?

The benefits of mentoring often reaches 6-10 people in a child's immediate circle. Families gain reassurance knowing another trusted adult is supporting their child, while schools regularly report improvements in classroom engagement, willingness to learn and relationships with others, strengthening the wellbeing of our wider community.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☒ Yes ☐ No

If yes, name of parent group: Big Brothers Big Sisters of New Zealand

What is the relationship between your group and the parent group?

We are a stand-alone charitable trust, affiliated to the National branch of Big Brothers Big Sisters and accountable to both the National and wider New Zealand community of branches.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

The Keith Laugeson Charitable Trust has generously agreed to fund the cinema screening component of the 12 month campaign (\$6,500). Big Brothers Big Sisters is seeking support from the four Waimakariri Community Boards towards production costs for the advertisement itself.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

As the cost of the advert is greater than \$375, we will also apply to the Rangiora-Ashley (\$1,000), Woodend-Sefton (\$375) and Kaiapoi-Tuahiwi (\$750) Community Boards in the hope they may support this project with the remaining balance.

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☒ Yes ☐ No

If yes, please supply details:

In March 2025 we applied to Kaiapoi-Tuahiwi for \$750 towards a new office computer. \$500 was gratefully received in May 2025. We also applied to Rangiora-Ashley for \$1,000 in March 2025 for the same purpose. \$1,000 was gratefully received in May 2025.

If this application is declined, will this event/project still occur? ⁹⁰ ☒ Yes ☐ No

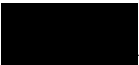
If No, what are the consequences to the community/organisation?

Yes, however, the project would likely be delayed until funding could be secured, as we do not have the internal resources or expertise required to produce a professional-quality cinema advertisement capable of maximising volunteer recruitment.

- Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)
☒ Bank Statement (*Bank Statements will remain confidential*)
☒ Supporting costs, quotes or event budgets
☒ Other supporting information

- ☒ I am authorised to sign on behalf of the group/organisation making this application.
☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.
☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: 

Date: 30/06/2026



30 June 2026

Dear Oxford-Ohoka Board Members,

Thank you for considering Big Brothers Big Sisters North Canterbury's application for funding towards the production of a **volunteer recruitment cinema advertisement** to be screened at the Rangiora Town Hall Cinema for 12-months.

Since 2006, our organisation has matched tamariki aged 6-11 with carefully screened and professionally supported volunteer mentors who spend just one hour together each week. These long-term mentoring relationships help vulnerable tamariki build confidence, resilience and a greater sense of belonging, while strengthening whānau, kura and our wider community.

In the past 12 months, almost 90 children have been supported through our mentoring programme, including a growing number of **matches living within the Oxford-Ohoka ward**, alongside many of our volunteers and partner schools. Like many community organisations, we are finding volunteer recruitment increasingly challenging as people balance greater work, family and financial pressures. This campaign will help us reach new audiences, raise awareness of youth mentoring and inspire more local people to become mentors. We are therefore seeking support from each of the Waimakariri Community Boards as this project will benefit communities across the district.

We are committed to supporting local businesses and our preferred creative is Rangiora-based videographer **Brendan Holt of Display Photo & Video**, whose quotation is attached. Brendan has generously structured the project to maximise value while producing a professional-quality advertisement featuring real mentoring matches from across North Canterbury.

We are incredibly grateful that the Keith Laugeson Charitable Trust has committed funding towards the cinema screening costs. Support from the Community Boards will enable us to produce the advertisement, creating a valuable recruitment resource that can also be adapted for social media and used well beyond its initial cinema run.

Thank you for your consideration and for the continued support you provide community organisations working to strengthen the wellbeing and connectedness of our district.



Development Coordinator

Big Brothers Big Sisters of North Canterbury | Tuakana Teina

2025 PROGRAMME EVALUATION



Big Brothers Big Sisters
of North Canterbury
Tuakana Teina

The Search Institute has developed a framework that outlines how developmental relationships can enhance youth outcomes. Our annual Programme Outcome Evaluation (POE), based on **Lerner's 5 C's of Positive Youth Development**, helps assess the immediate impacts of mentoring on young people by gathering **feedback from caregivers, whānau and mentors**. The statistics below, drawn from the 2025 POE data, clearly demonstrate the areas in which young people are currently benefiting. By focusing on the key elements of developmental relationships - EXPRESSING CARE, CHALLENGING GROWTH, PROVIDING SUPPORT, SHARING POWER, and EXPANDING POSSIBILITIES - we see strong evidence of positive improvements, providing a solid foundation for future outcomes.

Improvements in...



CONFIDENCE

- 84% are more able to express their feelings
- 82% have higher self-confidence
- 81% are more confident to make a good decision
- 62% have developed a hobby or interest

Self Confidence

82%



COMPETENCE

- 78% have improved academic performance
- 69% are positively participating more actively in classes
- 64% have a better attitude towards school and learning
- 64% are showing improved classroom behaviour

School Performance

78%



CARING

- 69% are more trusting of adults
- 64% relate better with their peers
- 57% have better relationships with other adults
- 46% have improved relationships with caregivers & whānau

Shows Trust

69%



"Kay will be my best friend for the rest of my life."



"I have learned so much from Steve. He's been such a great big brother to me, he's a really big part in my life and I love being with him."



"I don't game as much anymore. I go outside with my big brother and we go for bike rides."



"Charlotte is so easy to talk to and is really kind."



"We get to hang out a lot and do fun stuff. Everyone should have a mentor, if I didn't have one, I wouldn't have a best friend."



"My favourite thing that we do together is Exploding Kittens! But not really exploding kittens, just playing the game Exploding Kittens."



Quotes from those who know us best!

FROM OUR TAMARIKI & RANGATAHI





"She is now just like one of the family and behaves like our home is her home."



"I see my role as being there for her when she needs me, to offer her a counterbalance to her chaotic home life, and to accept and love her unconditionally."



"A highlight for me is being able to share my skills and knowledge with a young person, and having fun doing things I haven't done for a long while, like fishing."



"You don't have to organise fun-filled, expensive dates - the best dates are when we just hang out."



"Despite the negative experiences endured, he has shown resilience. He has trusted me as someone he can rely on and it is very rewarding to see him have the opportunity to grow."



"The support and training from Big Brothers Big Sisters has been essential to me, and prepared me well for the mentorship role."



Quotes from those who know us best!

FROM OUR MENTORS





"Thank you for always showing up, accepting, being patient, and being such an important person to our daughter – and our family."



"We are so grateful for this support, it really helped our girl settle into Kaiapoi and build connections."



"Giving kids something to look forward to, someone completely independent to confide in and regularly bond with is such an amazing concept."



"She is always so happy when she comes home from her mentoring time and is excited to tell me all about it."



"He is doing things he wouldn't get to do normally at home, but they're things that will be good for him to know as he grows up. He's learning things his Dad would have taught him."



"My son has always yearned for a healthy male role model and his mentor may not see the impact he has made, but I see the major shifts in him since joining the programme - it has been the most beautiful gift."



Quotes from those who know us best!

FROM OUR CAREGIVERS & WHĀNAU



Big Brothers Big Sisters - Cinema Ad Quote

1 message

Display Photo & Video <brendan@display.net.nz>

25 June 2026 at 13:19

Hi [REDACTED]

Thanks again for the opportunity to help with this project.

As discussed, Big Brothers Big Sisters are looking to create a short cinema advertisement to help encourage more people to become volunteer mentors in North Canterbury.

Below is a simple breakdown of the goal, scope of work, deliverables and quoted budget for the project as discussed.

Goal

Create a 15 second cinema advertisement that encourages more people to become mentors with Big Brothers Big Sisters.

Scope of Work

The project includes the planning, filming and editing of one 15-second cinema advertisement for Big Brothers Big Sisters.

The video will be shaped around a simple script and visual direction, using real mentor and young person matches in natural settings around North Canterbury.

The scope includes:

- Creative planning and production coordination
- Script support and message development
- Filming with up to five mentor/young person matches
- A mix of simple local activities and locations
- Voiceover recording using a suitable person provided by Big Brothers Big Sisters
- Music selection
- Video editing
- Colour grading
- Graphic animation
- Audio finishing
- Exporting the final video to suit supplied cinema specifications
- One round of minor revisions
- A social media reel version adapted from the cinema ad footage

Creative Direction

The video will focus on simple, everyday moments between mentors and young people, such as walking, talking, playing a game, shooting a basketball, visiting a park, sharing an ice cream, or spending time together in a familiar local setting.

The activity itself is not the main story. The focus is on connection, trust, consistency, and the positive impact of having one more supportive adult in a young person's life.

Deliverables

The final deliverables will include:

- 1x 15-second cinema advertisement
- 1x social media reel version
- Final export prepared to suit the supplied cinema ad specifications
- One revision round for minor changes to timing, text, branding or final messaging

Quoted Budget

15-second cinema ad production, including planning, filming, editing, voiceover, cinema delivery and social media reel version:

\$2,500 + GST

This quote can be used for funding applications, partner approvals or project budgeting.

If the scope needs to be adjusted to better suit the funding process, I'm happy to discuss and reshape the project where needed.

Thanks again, and I'd love to help bring this project to life.

Cheers,

Brendan

BRENDAN HOLT

P: 027 324 5243

E: brendan@display.net.nz

www.display.net.nz



Profit and Loss

Big Brothers Big Sisters of North Canterbury Trust Board For the year ended 30 June 2026

2026

Trading Income

Aotearoa Gaming Trust	25,000.00
Christchurch Casino Charitable Trust	1,000.00
COGS	5,000.00
Donations Received	27,079.30
Fundraising Events Inc - All	32,750.93
Fundraising General	388.35
Kiwi Gaming Foundation	7,000.00
Lotteries Community	60,000.00
Mainpower	2,500.00
Match Sponsorship	2,000.00
Mauger Charitable Foundation	20,000.00
Other Revenue	30,276.00
Rātā Foundation	30,000.00
Waimakariri District Council	6,430.00
Total Trading Income	249,424.58

Gross Profit **249,424.58**

Other Income

Interest Income	2,788.71
Total Other Income	2,788.71

Operating Expenses

ACC Expenses	1,428.98
Accounting & Auditing	934.78
Advertising	3,112.52
Bank Fees	139.05
Board Expenses	1,723.95
Computer Maintenance	563.48
Conference Expenses	76.42
Depreciation	585.15
Disposal of Asset	33.66
Fundraising Events Exp - All	8,436.43
Fundraising General Expenses	156.65
General Expenses	884.19
Insurance	3,320.32
KiwiSaver Employer Contributions	5,605.01
Match Events	4,032.17
Match Expenses	2,499.20
Office Expenses	517.06
Post Box	486.96
Printing & Stationery	827.19

2026

Salaries	176,807.26
School Based Cupboard Resource	653.62
Staff Clothing	167.26
Staff Development & Expenses	738.58
Subscriptions	2,471.59
Supervision - External	810.00
Telephone & Internet	2,156.22
Travel - Reimbursement	7,047.29
Volunteer Expenses	3,189.13
Volunteer Training Expenses	948.25
Total Operating Expenses	230,352.37
Net Profit	21,860.92



Non Profit Org A/C

ACCOUNT NAME
BIG BROTHERS BIG SISTERS OF NO
RTH CANTERBURY TRUST

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 142
FOR THE PERIOD
11 MAY 2026 TO 11 JUNE 2026

						OPENING BALANCE		73,235.76
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
13 May							6,500.00	79,735.76
14 May							150.00	79,885.76
14 May							250.00	
14 May							415.00	
14 May							913.20	81,463.96
15 May							350.00	81,813.96
15 May						1,000.00		
15 May						7,249.00		73,564.96
16 May						5,728.34		67,836.62
18 May							8,640.00	76,476.62
19 May							5,904.00	82,380.62
20 May							450.00	82,830.62
22 May							60.00	82,890.62
24 May							100.00	82,990.62
26 May							50.00	83,040.62
26 May							450.00	
26 May						277.27		
26 May						556.16		82,657.19
28 May							350.00	83,007.19
28 May							2,500.00	
28 May						2,176.90		
						CARRIED FORWARD		83,330.29

AP Automatic Payment
DC Direct Credit

AT Automatic Teller Machine
DD Direct Debit

BP Telephone Bill Payment
IB Internet Banking Transfer

Page 2 of 4

BNZ
Rangiora Store
Telephone 0800 800 468
Facsimile 03 313 4273



Non Profit Org A/C

ACCOUNT NAME
BIG BROTHERS BIG SISTERS OF NO
RTH CANTERBURY TRUST

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 142
FOR THE PERIOD
11 MAY 2026 TO 11 JUNE 2026

						CARRIED FORWARD	83,330.29	
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
28 May						7,249.00		
28 May						7,570.17		68,511.12
29 May							200.00	68,711.12
29 May							2,000.00	70,711.12
02 Jun						0.80		70,710.32
04 Jun							100.00	70,810.32
04 Jun						207.79		70,602.53
08 Jun						315.36		70,287.17
11 Jun							30,000.00	100,287.17
						CLOSING BALANCE	100,287.17	

The Bank's base rate is currently 10.950 percent per annum. The interest rate on this account is 10.000 percent p.a above the base rate. There is no required payment applicable to this statement period provided the limit has not been exceeded. These rates are less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005. If you have any questions please contact your nearest branch or call 0800 800 468.

AP Automatic Payment
DC Direct Credit

AT Automatic Teller Machine
DD Direct Debit

BP Telephone Bill Payment
IB Internet Banking Transfer

What happens now?

101

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: Waimakariri Riding Club

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Chairperson

Contact phone number: [REDACTED]

Email: waimakridingclub@gmail.com

Describe your project or event and what the grant funding will specifically be used for. *(Use additional pages if needed)*

Summary of Request

The Waimakariri Riding Club requests \$700 — approx. 32% of the total cost — towards an arena groomer and associated equipment for the Rangiora A&P grounds. This equipment will allow WRC to run a high-quality dressage series of 8 events between 16th August 2026 and March 2027, previously run by another organisation that could no longer continue. The series will benefit an estimated 130 club members and around 50 participants per event from across the Waimakariri District and beyond. In total 1400 participants

What is this application for?

What is the timeframe of the project/event? 16th August 2026 to March 2027

Overall cost of project/event: 10,305

Amount requested: 700

How many people will directly benefit from this project? 1400

Who are the people benefiting from this project? *(You can tick more than one box)*

☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☒ District

☐ Preschool ☐ School/youth ☐ Adults ☒ Older adults ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 15% Rangiora-Ashley 30% Woodend-Sefton 15% Kaiapoi-Tuahiwi 15%

Other (please specify): Other participants and beneficiaries from outside the area

What are the direct benefit(s) to the participants? 102

We define dressage as the purposeful training and development of the horse for strength, rhythm, symmetry and connection — a foundation that supports trail riding, jumping, working equitation and other equestrian sports. Our series offers development opportunities for elite (ESNZ) riders and grassroots riders alike:
For ESNZ-registered riders: increased opportunities to qualify for South Island and national competitions.

What is the benefit(s) to your organisation?

Fundraising through WRC Dressage will allow further discounts and subsidies for coaching and events for the wider WRC community, letting us offer a richer range of coaching and training to more members.
Improved riding standards, a stronger sense of community, and a more even spread of volunteer work amongst club members and participants.

What are the benefits, economic or otherwise, to the Oxford-Ohoka community or wider district?

This application delivers social, community, cultural and economic benefits to the Rangiora community.
Safety and quality of services: a good-quality dressage arena surface directly improves safety and service quality in the Waimakariri District, attracting participants to Rangiora from across the district and Canterbury.
Social riding and dressage in particular provides quality horse engagement and helps riders and horses build fitness.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

We applied to Enterprise Waimakariri for \$3,500 and were unsuccessful; we were then recommended this funding route. WRC raised approximately \$5,000 in 2025 through raffles, a BBQ, fence judging and sponsorship at our events, Quest, and Ribbon Days (to June 2025 — see accounts). This funding has already been allocated to subsidising coaching and other horse activities for our members, as we were not aware of this dressage fundraising opportunity until April 2026.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

Enterprise North Canterbury

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☒ No

If yes, please supply details:

103

If this application is declined, will this event/project still occur? ☒ Yes ☐ No

If No, what are the consequences to the community/organisation?

Yes. The series will proceed, but the equipment would need to be hired or the arena surface quality would be lower / fewer events could run at the required standard.

- Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)
☒ Bank Statement (*Bank Statements will remain confidential*)
☒ Supporting costs, quotes or event budgets
☐ Other supporting information

- ☒ I am authorised to sign on behalf of the group/organisation making this application.
☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.
☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed



Date: 6th July, 2026

Waimakariri District Council — Community Grant Application – Oxford/Ohoka ward

Applicant: Waimakariri Riding Club (WRC) — Incorporated Society, est. August 2023

Summary of Request

The Waimakariri Riding Club requests \$700 — approx. 32% of the total cost — towards an arena groomer and associated equipment for the Rangiora A&P grounds. This equipment will allow WRC to run a high-quality dressage series of 8 events between 16th August 2026 and March 2027, previously run by another organisation that could no longer continue. The series will benefit an estimated 130 club members and around 50 participants per event from across the Waimakariri District and beyond. In total 1400 participants

What is this application for?

This application requests funding for an arena groomer and associated equipment to enable the Waimakariri Riding Club to run a high-quality dressage series — 8 events between 16th August and March 2027 — at Rangiora A&P grounds.

This series was previously run by another organisation, which was unable to continue due to retirement and new Equestrian Sport NZ (ESNZ) regulations. WRC complies with these regulations as an incorporated society. However, as a young organisation — incorporated only in August 2023 — we have not yet built the resources or capacity to purchase this equipment outright.

Dressage series are important to the Waimakariri District as they give both experienced and amateur riders a basis to compete and develop the knowledge, skills and capability needed across a wide range of riding activities.

The arena groomer will bring the surface up to the standard required for quality dressage competition, and will create a safer, more even surface for riders at all times. As the all-weather arenas are used year-round, the groomer will also benefit training for the pony club, Rangiora A&P participants, and coaches who use these surfaces regularly.

Our 130 members and the roughly 50 participants at each event are spread across the Waimakariri District and beyond, so we are applying to your board for 32% of the cost of the arena groomer and equipment (see attached invoice). We estimate approx. 1400 participants across the whole dressage series.

What are the direct benefits to participants?

We define dressage as the purposeful training and development of the horse for strength, rhythm, symmetry and connection — a foundation that supports trail riding, jumping, working equitation and other equestrian sports. Our series offers development opportunities for elite (ESNZ) riders and grassroots riders alike:

For ESNZ-registered riders: increased opportunities to qualify for South Island and national competitions.

For judges: this event series supports the ongoing upgrading and training that judges in Canterbury need, while giving them more high-quality events to officiate.

For unaffiliated and grassroots participants: improved arenas give riders greater access to the musical and freestyle aspects of dressage.

What are the benefits to your organisation?

Fundraising through WRC Dressage will allow further discounts and subsidies for coaching and events for the wider WRC community, letting us offer a richer range of coaching and training to more members.

Improved riding standards, a stronger sense of community, and a more even spread of volunteer work amongst club members and participants.

Improved riding and greater awareness of surface conditions improves safety across our riding community.

What other fundraising has your group undertaken towards this project?

We applied to Enterprise Waimakariri for \$3,500 and were unsuccessful; we were then recommended this funding route.

WRC raised approximately \$5,000 in 2025 through raffles, a BBQ, fence judging and sponsorship at our events, Quest, and Ribbon Days (to June 2025 — see accounts). This funding has already been allocated to subsidising coaching and other horse activities for our members, as we were not aware of this dressage fundraising opportunity until April 2026, after those financial decisions had been made. The WRC Dressage series represents a purposeful consolidation of our fundraising efforts, aimed at upskilling members as volunteers and participants in this foundation sport.

What are the benefits, economic or otherwise, to the Rangiora community or wider district?

This application delivers social, community, cultural and economic benefits to the Rangiora community.

Safety and quality of services: a good-quality dressage arena surface directly improves safety and service quality in the Waimakariri District, attracting participants to Rangiora from across the district and Canterbury.

Social: riding, and dressage in particular, provides quality horse engagement and helps riders and horses build fitness, strength and flexibility on an ongoing basis.

Community: WRC Dressage gives the wider WRC riding community a shared fundraising focus and greater clarity for members.

Economic: each event is likely to attract between 35 and 60 horse-and-rider combinations, bringing additional custom to a wider range of local services. A local series also means riders and horses can access quality events locally rather than travelling further afield.

Will the project still occur if this funding is not granted?

Yes. The series will proceed, but the equipment would need to be hired or the arena surface quality would be lower / fewer events could run at the required standard.

Waimakariri Riding Club Dressage Event Series

Annual Budget based on eight event series August 2026 - March 2027

Based on 70 entries (35 horses) per event

		Income	Expenditure	Profit/Loss
Class Fee	16	7840		
Ground Fee in per horse	7	1715		
Admin Fee per horse	15	3675		
Rosette Sponsorship		1500		
Sponsorship of prize money		1920		
Marketing Fee			1100	
Rosettes			1500	
Event coordination - Judges/Writers			2660	
Prize Money			1920	
DNZ per Graded entry	5		800	
Ground Fee paid to A&P	7		1715	
Test sheets			210	
Sundries/vouchers			400	
Total		16650	10305	6345

Based on 100 entries (50 horses) per event

		Income	Expenditure	Profit/Loss
Class Fee	16	11,200		
Ground Fee in per horse	7	2450		
Admin Fee in per horse	15	5250		
Rosette Sponsorship		1500		
Sponsorship of prize money		1920		
Marketing Fee			1100	
Rosettes			1500	
Event Coordination - Judges/Writers			2660	
Prize Money			1920	
DNZ per Graded entry	5		1155	
Ground Fee paid to A&P	7		2450	
Sundries/vouchers			400	
Test Sheets			350	
Total		22,320	11535	10,785

To run the series, the club has agreed to purchase half ownership in an Arena Groomer and letter at a total cost of \$2500. The committee are working hard to cover the cost of this with sponsorship for a grant from Waimakariri Events Funding pot for total of \$2,500.

Historical data below shows entry levels of previous Event series run by the North Canterbury Dressage Club. We believe we can drive entries back up to the 80-100 mark with some dedicated marketing and a

Month	Total entries (1/3 Graded, 2/3 Non-Graded)		
Sept 2025	70		

Nov 2025	70		
Dec 2025.	107		
Jan 2026	83		
Feb 2026	60		
Mar 2026	65		

North Canterbury Dressage
Rangiora

Ship To
Same as recipient

Thank you for your business!

Email: [Email]
Web: [Web address]

Profit and Loss

Waimakariri Riding Club Inc For the year ended 31 March 2026

	2026	2025
Trading Income		
Camp fees for attending	3,760.00	-
Dressage Quest Entry Fees	1,184.32	1,935.00
Fence Judging	925.00	-
Freestyle Entry Fee	834.20	-
Harris Pegasus Trophy Member Portion of Entry Fee	-	180.00
Jump Day Entry Fees	-	110.00
Membership Fee	6,075.00	2,565.00
Membership Non-Riding Fee	-	30.00
Membership-New Member Fee	-	720.00
Monthly Member Dinners	930.30	916.50
NZRC Membership	-	630.00
Raffles	1,325.00	562.00
Rally Fees	4,575.00	2,956.99
Sale of First Aid Kits	-	217.50
SITE Dinner 2025-Member Payments	120.00	-
SITE Member Portion of Entry Fee	50.00	-
Uniforms Purchased by Members	2,833.85	4,012.89
WRC Xmas Dinner	-	765.00
Xmas Ribbon Day - Entry Fees	3,720.00	3,444.00
Total Trading Income	26,332.67	19,044.88
Cost of Sales		
Arrowsmith Trek Costs	250.00	-
Castle Ridge Trek Costs	2,950.00	-
Coaching	6,390.00	5,244.00
Dressage Quest - Ribbons / Prizes	400.00	-
Dressage Quest Expenses	-	1,848.91
Freestyle - Ribbons / Prizes	506.00	-
Guest Speaker Dinners-COSTS	157.00	51.00
Hacknix-Costs	584.00	-
Harris Pegasus Trophy Entry Fee	400.00	350.00
Jump Day Expense	-	630.00
Purchase of First Aid Kit Content	-	272.10
Purchase of Uniforms	4,849.71	3,037.75
Purchases & Consumables	127.53	-
SITE Entry Fees	380.00	-
Trophy Engraving	89.20	245.60
Venue Hire	650.02	420.00
Xmas Dinner	-	810.00
Xmas Ribbon Day - Ribbons / Prizes	1,103.08	-

	2026	2025
Xmas Ribbon Day COSTS	630.31	2,006.21
Total Cost of Sales	19,466.85	14,915.57
Gross Profit	6,865.82	4,129.31
Other Income		
Castleridge Member Payments	2,850.00	-
Dressage Quest Sponsorship	500.00	1,394.35
Freestyle Sponsorship	661.05	320.85
Hacknix-Income	250.00	-
Interest Received	58.26	44.05
Jump Day Sponsorship	-	500.00
Quest BBQ Income	68.50	-
Raffle Prize Sponsorship	175.00	-
SITE BBQ Income	560.00	-
Xmas Ribbon Day - Sponsorship	1,100.00	900.00
Xmas Ribbon Day BBQ	163.05	-
Total Other Income	6,385.86	3,159.25
Operating Expenses		
AGM	480.00	-
Bank Charges	3.60	65.10
Camp catering	126.85	-
Camp coaching	1,600.00	-
Camp Entertainment	600.00	-
Camp venue hire	1,980.00	-
Club Uniforms-STOCK	624.45	-
Dressage Quest - Ground fee	282.25	-
Dressage Quest - Judges fees	155.96	-
Dressage Quest-Misc Costs	348.67	-
Freestyle - Ground fee	219.25	-
Freestyle - Judges Fees	120.00	-
Freestyle Cost	72.45	-
General Expenses	-	140.71
Gifts to staff/helpers etc	225.95	-
NZRC Annual Affiliation Fee	880.00	500.00
SITE BBQ Costs	225.25	-
Subscriptions	809.22	480.17
Xmas Ribbon Day -Judge Payments	600.00	-
Total Operating Expenses	9,353.90	1,185.98
Net Profit	3,897.78	6,102.58



Cheque Account

ACCOUNT NAME
WAIMAKARIRI RIDING CLUB
INCORPORATED

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 34
FOR THE PERIOD
29 MAY 2026 TO 30 JUNE 2026

						OPENING BALANCE		8,493.33	
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance	
30 May							20.00	8,513.33	
30 May							20.00		
30 May							104.10	8,637.43	
31 May							20.00	8,657.43	
31 May							90.00	8,747.43	
01 Jun							20.00	8,767.43	
01 Jun								50.00	
01 Jun								50.00	8,867.43
02 Jun								50.00	8,917.43
02 Jun								50.00	
02 Jun								50.00	
02 Jun							40.25		8,977.18
03 Jun								50.00	9,027.18
04 Jun								20.00	9,047.18
04 Jun								50.00	
04 Jun								60.00	9,157.18
05 Jun								50.00	9,207.18
05 Jun							78.00		9,129.18
08 Jun								20.00	9,149.18
08 Jun								50.00	9,199.18
09 Jun								20.00	9,219.18
						CARRIED FORWARD		9,219.18	

BNZ
Rangiora Store
Telephone 0800 800 468
Facsimile 03 313 4273



Cheque Account

ACCOUNT NAME
WAIMAKARIRI RIDING CLUB
INCORPORATED

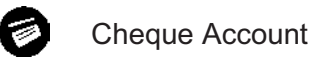
ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 34
FOR THE PERIOD
29 MAY 2026 TO 30 JUNE 2026

CARRIED FORWARD						9,219.18		
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
09 Jun							20.00	
09 Jun							20.00	
09 Jun							20.00	
09 Jun							50.00	
09 Jun							50.00	
09 Jun							50.00	
09 Jun							50.00	
09 Jun							142.00	9,287.18
10 Jun							20.00	9,307.18
11 Jun							20.00	9,327.18
12 Jun							10.00	9,337.18
12 Jun							10.00	
12 Jun							20.00	
12 Jun							20.00	
12 Jun							50.00	
12 Jun							50.00	
12 Jun							50.00	
12 Jun							50.00	
12 Jun							50.00	
12 Jun							50.00	
12 Jun							50.00	9,787.18
CARRIED FORWARD						9,787.18		

BNZ
Rangiora Store
Telephone 0800 800 468
Facsimile 03 313 4273

THE MEMBERS, WAIMAKARIRI RIDING CLUB INCORP, 110 MAINDONALDS ROAD, RD 5, WEST EYRETON, 7475



ACCOUNT NAME
WAIMAKARIRI RIDING CLUB
INCORPORATED

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 34
FOR THE PERIOD
29 MAY 2026 TO 30 JUNE 2026

CARRIED FORWARD						9,787.18		
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
13 Jun							20.00	9,807.18
13 Jun							50.00	
13 Jun							50.00	9,907.18
14 Jun							50.00	9,957.18
15 Jun							10.00	9,967.18
15 Jun							30.00	9,997.18
16 Jun							25.00	10,022.18
16 Jun							50.00	
16 Jun							50.00	10,122.18
17 Jun							30.00	10,152.18
17 Jun							50.00	
17 Jun							50.00	
17 Jun							50.00	
17 Jun							50.00	
17 Jun							90.00	
17 Jun							90.00	10,582.18
18 Jun							50.00	10,632.18
18 Jun							50.00	
18 Jun							90.00	10,772.18
19 Jun							10.00	10,782.18
CARRIED FORWARD						10,782.18		

BNZ
Rangiora Store
Telephone 0800 800 468
Facsimile 03 313 4273

THE MEMBERS, WAIMAKARIRI RIDING CLUB INCORP, 110 MAINDONALDS ROAD, RD 5, WEST EYRETON, 7475



Cheque Account

ACCOUNT NAME
WAIMAKARIRI RIDING CLUB
INCORPORATED

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 34
FOR THE PERIOD
29 MAY 2026 TO 30 JUNE 2026

CARRIED FORWARD								10,782.18	
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance	
19 Jun							50.00	10,832.18	
20 Jun							20.00	10,852.18	
20 Jun							20.00		
20 Jun							30.00		
20 Jun							50.00	10,952.18	
21 Jun							50.00	11,002.18	
21 Jun							50.00		
21 Jun							50.00		
21 Jun							50.00		
21 Jun							50.00	11,202.18	
22 Jun							50.00	11,252.18	
22 Jun							90.00		
22 Jun							131.80		
22 Jun							675.00	10,798.98	
23 Jun								50.00	10,848.98
23 Jun								50.00	
23 Jun								50.00	
23 Jun							105.00		10,843.98
24 Jun								58.00	10,901.98
25 Jun								20.00	10,921.98
26 Jun								50.00	10,971.98
CARRIED FORWARD								10,971.98	

BNZ
Rangiora Store
Telephone 0800 800 468
Facsimile 03 313 4273

THE MEMBERS, WAIMAKARIRI RIDING CLUB INCORP, 110 MAINDONALDS ROAD, RD 5, WEST EYRETON, 7475



Cheque Account

ACCOUNT NAME
WAIMAKARIRI RIDING CLUB
INCORPORATED

ACCOUNT NUMBER
[REDACTED]

STATEMENT NO. 34
FOR THE PERIOD
29 MAY 2026 TO 30 JUNE 2026

CARRIED FORWARD						10,971.98		
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
26 Jun						550.00		10,421.98
27 Jun							50.00	10,471.98
27 Jun							50.00	
27 Jun						80.00		10,441.98
28 Jun							20.00	10,461.98
28 Jun							50.00	
28 Jun							50.00	
28 Jun							90.00	10,651.98
29 Jun							22.00	10,673.98
29 Jun							50.00	
29 Jun						40.25		
29 Jun						300.00		10,383.73
30 Jun							20.00	10,403.73
30 Jun							20.00	
30 Jun							20.00	10,443.73
CLOSING BALANCE						10,443.73		

Current interest rate percent per annum applicable to this account in respect of overdrawn balances is 20.950. There is no required payment applicable to this statement period provided the limit has not been exceeded.

What happens now?

116

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: Mandeville Bowling Club (Inc)

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Secretary

Contact phone number: [REDACTED] Email: mandeville.bowls@hotmail.com

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

Supply and installation of electronic and wi-fi enabled controller for the Club Bowling Green Irrigation System,

What is the timeframe of the project/event? Prior to season starting September 2026

Overall cost of project/event: \$1,560.80 Amount requested: \$1,560.80

How many people will directly benefit from this project? All Players

Who are the people benefiting from this project? (You can tick more than one box)

- ☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☒ District
☐ Preschool ☐ School/youth ☒ Adults ☒ Older adults ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 56% Rangiora-Ashley 32% Woodend-Sefton 0% Kaiapoi-Tuahiwi 11%

Other (please specify): 1% Christchurch

What are the direct benefit(s) to the participants? 117

Allow the watering to come on at any time required. Sometimes the heat of the day can burn the green even though no-one there. This electronic controller will allow the green keeper (and helpers) to turn on from afar and be more effective for green maintenance.

What is the benefit(s) to your organisation?

Safeguards the green and ensures it is in best shape for playing. Will save time of volunteer green keepers by not requiring them to travel to the green, wait while the sprinklers are on. This will encourage them to continue in this vital role.

What are the benefits, economic or otherwise, to the Oxford-Ohoka community or wider district?

Ensures a good green surface which encourages new membership and enhances the appeal to belong to our Club.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☒ Yes ☐ No

If yes, name of parent group: We are affiliated to the Mandeville Sports Club (MSC)

What is the relationship between your group and the parent group?

The Waimakariri District Council is the public owner of the reserve. The Mandeville Sports Club (MSC) holds the central lease for the use of and day to day management. Our Club (and others) are affiliated users of the areas we occupy with our own identity and activities and have certain obligation to the MSC e.g. health and safety/reporting.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

None. It's part of our wider plan to improve our green including resurfacing next year. A remote automatic irrigation system must be installed earlier. The Club raises funds via raffles, member donations, inter-club tournaments, Bonus Ball, sponsorships and Gaming Foundation Grants to preserve our ability to support our Club administration needs.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

None

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☒ No

If yes, please supply details:

If this application is declined, will this event/project still occur? ☒ Yes ☐ No

If No, what are the consequences to the community/organisation?

We will apply to other funding bodies but our most commonly used has already funded several needs in the last year.

Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)

☒ Bank Statement (*Bank Statements will remain confidential*)

☒ Supporting costs, quotes or event budgets

☐ Other supporting information

☒ I am authorised to sign on behalf of the group/organisation making this application.

☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.

☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.

☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: _____

Date: 8/07/2026

Job Service Proposal Summary

WaterForce Rangiora
WaterForce Limited
PO Box 717
Rangiora

Customer

Quote Name : Mandeville Bowls club irrigation controller
Job Overview:

Quotation No :	JSQ/RAN/4395
Date:	10 Mar 2026
Salesperson:	
Expiry:	08 Apr 2026
Contact:	Cash Sale

Irrigation controller, tank & fittings upgrade.

No allowance for crusher dust to be wheelbarrowed to tank location if no truck access.

Richard boatsnz@manaia.org.nz

Item	Description	Price
Stage 1	Controller & Installation	\$1,560.80
Stage 2	30,000L Tanks with 100mm outlet (3 tanks)	\$10,947.50
Stage 3	Labour and estimated materials	\$7,054.82
Total (GST Exclusive) :		\$19,563.12

All prices exclude GST.

WaterForce reserves the right to make adjustments if necessary before acceptance. Payment details- within 7 days of invoice, account holders by the 20th of the following month. Ownership of these goods do not pass to the purchaser until payment is made in full. You will be liable for any and all collection costs including commission and agency fees on unpaid accounts. I/We confirm that by accepting this quote, I/We have read and accept the terms and conditions shown above and on our website: www.waterforce.co.nz. Please communicate in writing your acceptance of this quote/proposal and ensure you reference the Service/Job Quote number.

Mandeville Bowling Club Incorporated
Statement of Cash Received and Cash Paid
For the year ended 30 April 2026

	Notes	This Year \$	Last Year \$
Opening balance in bank account(s) and any cash on hand		42,759	33,270
Plus: Cash received from operating activities			
Donations, koha, bequests and other fundraising	1	19,612	20,192
General grants received		9,304	2,850
Membership fees or subscriptions		7,265	6,325
Sale of goods and services	1	2,696	2,730
Interest or dividends received		1,227	1,342
Other cash received		1,630	950
Total cash received from operating activities		41,735	34,389
Less: Cash paid for operating activities			
Fundraising costs	2	1,929	2,571
Costs related to sale of goods or services	2	2,787	3,607
Other costs related to delivery of entity objectives	2	18,345	15,872
Total cash paid for operating activities		23,061	22,051
Cash surplus or (deficit) from operating activities		18,674	12,338
Plus: Cash received from other activities			
Sale of fixed assets		-	-
Total cash received from other activities		-	-
Less: Cash paid for other activities			
Purchase of fixed assets		7,323	2,850
Total cash paid for other activities		7,323	2,850
Cash surplus or (deficit) from other activities		(7,323)	(2,850)
Increase or (decrease) in cash for the financial year		11,351	9,488
Closing balance in bank account(s) and any cash on hand		54,109	42,759
Represented by:			
Closing balance of bank account(s)		21,213	30,927
Balance invested in term deposit(s)		32,796	11,731
Undeposited cash held by the entity		100	100
Total cash balances held		54,109	42,759



30 June 2026



Non - Profit Organisation

Account name: **Mandeville Bowling Club Incorp**

Account number: 0 [REDACTED]
Statement Opening date: **1 June 2026**
Statement Closing date: **30 June 2026**
Statement number: **309**

At a glance

your current balance

\$11,834.79

Other balances

TYPE	BALANCE \$
Term investments	32,971.78
Savings	13,659.04



Your transactions

Four transactions

			OPENING BALANCE	6,704.79		
TYPE	NAME OF OTHER PARTY	TRANSACTION PARTICULARS	MONEY OUT \$	MONEY IN \$	DATE	BALANCE \$
BP				10.00	01 Jun	6,714.79
BP				60.00	03 Jun	
				105.00	03 Jun	6,879.79
DC			1,350.00		06 Jun	5,529.79
BP				75.00	07 Jun	5,604.79
BP				80.00	10 Jun	5,684.79
BP				35.00	24 Jun	
DC				115.00	24 Jun	
DC				6,020.00	24 Jun	11,854.79
AP			20.00		25 Jun	11,834.79
				CLOSING BALANCE		11,834.79

CR Credit

OD Overdrawn

AP Automatic payment

BP Bill Payment

DC Direct credit

As soon as you receive this statement, please check the transactions and let us know if anything is incorrect. Any transactions that have been listed under money in or money out within the last few days of this statement may be subject to clearance. If any of these items are not paid, your balance will be adjusted, and you will be advised in your next statement.

Totals

MONEY IN \$	MONEY OUT \$	INTEREST CHARGED \$	OTHER CHARGES \$
6,500.00	1,370.00	0.00	0.00

If you have any questions please call us on 0800 400 600.
To report lost or stolen cards or PINs (Personal Identification Number) phone 0800 888 111, 24 hours a day.

You can get a copy of the current disclosure statement for Westpac New Zealand Limited from
westpac.co.nz or any Westpac branch in New Zealand free of charge.

Spreadsheet Showing Oxford-Ohoka Community Board Discretionary Grant for the 2026/27 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
Oxford-Ohoka Community Board 10.139.100.2410		Carried forward 2025/26 = \$2,984	2026/27 = \$6,670				\$9,654
	8-Jul	Ohoka Rugby Club - Under 11	Travel costs to NZ Junior Rugby Festival in Queenstown		1000	\$ 320.00	\$9,334
	8-Jul	Oxford Community Trust	Purchase of a tablet		750	\$750	\$8,584
	8-Jul	Oxford Club	Histroic signage		\$750	Declined	\$8,584
	8-Jul	View Hill School Fundraising Team	Towards food for Dark Sky event		\$750	\$500	\$8,084
	5-Aug	Big Brothers Big Sisters of North Canterbury	Towards the production of a 15-second cinema advertisement		\$375		
	5-Aug	Waimakariri Riding Club	Towards an arena groomer		\$700		
	5-Aug	Mandeville Bowling Club Inc	Towards electronic and wifi enabled controller for irrigation system		\$1,561		

Spreadsheet Showing Oxford-Ohoka Community Board Discretionary Grant for the 2025/26 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
Oxford-Ohoka Community Board 10.139.100.2410		Carried forward 2024/25 = 285	2025/26 \$6,470				\$ 6,755.00
	2-Jul	Ohoka Rugby Club Year 6	Playing uniforms	12.05.2026	\$750	\$ 500.00	\$6,255
	2-Jul	Oxford Dark Sky	Purchase of Dark Sky Measure & traveling costs	31-Jul-25	\$713	\$381	\$5,874
	6-Aug	Ohoka Netball Club	Towards the purchase of uniforms	28-Nov-25	\$750	\$ 500.00	\$5,374
	12-Aug	Waimakariri Kennel Club	<i>Funds from 6 April 2023 returned as not spent</i>			\$500	\$5,874
	3-Sep	West Eyreton Friends of the School Committee	Towards High-visibility safety vests	17-Dec-26	\$500	\$500	\$5,374
	3-Sep	North Canterbury Pony Club	Towards the purchase of ribons and rosetts	Declined	\$750	\$0	\$5,384
	3-Sep	North Canterbury Kennel Association	Towards paint for Club rooms	23-Dec-25	\$750	\$500	\$4,874
	5-Nov	Noaia Charitable Trust	Community market for equipment and promotion		\$1,000	\$600	\$4,274
	3-Dec	Oxford Dark Sky	Phase 2 of Dark Sky Reserve accderitation	26-May-26	\$440	\$440	\$3,834
	3-Dec	Swannanoa Home and school Inc	Purchase of sports balls	5-Mar-26	\$495	\$350	\$3,484
	4-Feb	Waimakariri Dog Training Club Inc	Purchase of a water heater	20-Apr-26	\$500 - \$750	\$500	\$2,984
	8-Apr	Rangiora Boxing Club	Towards medical care	Declined	\$500		\$2,984

GOVERNANCE

Oxford-Ohoka Community Board Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive a project summary that includes costs, and shows the areas where funds will be spent, fund raising the group has undertaken towards the project, and other sources of funding that have been accessed. Please note that your application will not be processed if the required financial information is not provided. The Board reserve the right to request additional information.

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

- The Board supports a wide range of community activities. However, an application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- The Board will consider grant applications every month. Applications must be received at least four weeks before Board meeting dates to be processed on time.
- Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited to \$750 with a maximum of \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided it is for different projects. The Board will only consider granting more than \$750 in exceptional circumstances and will provide detailed reasons for exceeding the present limit.
- The application should clearly state the purpose for which the funds will be used. It should be noted that the board will not fund ongoing or annual operating expenditure associated with the administration or running of the applicant's club organisation or club.
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include a balance sheet/profit and loss and, at least, a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.
- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.
- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.
- Where possible, Boards request permission to use these photos on their Facebook page, the Council website, or other social media to encourage other community groups' participation.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: GOV-26-10-06 / 260710165346

REPORT TO: OXFORD-OHOKA COMMUNITY BOARD

DATE OF MEETING: 5 August 2026

AUTHOR(S): Thea Kunkel, Governance Team Leader

SUBJECT: Summary of Discretionary Grant Accountability 1 July 2025 to 30 June 2026

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


 General Manager


 Chief Executive

1. SUMMARY

- 1.1 The purpose of this report is to update the Oxford-Ohoka Community Board (the Board) on the Discretionary Grant applications granted during the 2025/26 financial year, including the Accountability Forms received to date.
- 1.2 The Board's Discretionary Grant Funding allocated by the Council for the 2025/26 financial year was \$6,470. In addition, \$785 of unallocated funding was carried forward from the 2024/25 financial year, increasing the total funding available for allocation in 2025/26 to \$7,255.
- 1.3 As at 30 June 2026, the Board had considered 11 applications, of which nine were approved, and two declined.

Attachments:

- i. All Accountability Forms for the 2025/26 financial year (Trim Ref: 260720174813).

2. RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 260710165346.
- (b) **Notes** that of the \$7,255 of the Board's 2025/26 Discretionary Grant Funding, \$4,271 was distributed for events and projects within the community.
- (c) **Notes** that the Council's 2026-27 Annual Plan includes a budget provision of \$6,670 for the Oxford-Ohoka Community Board to approve grants to community groups for the 2026/27 financial year (July 2026 to June 2027). There was a carry forward of \$2,984 from the 2025/26 financial year, resulting in a total of \$9,654 available for the 2026/27 financial year.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

3. BACKGROUND

- 3.1. The Council allocates the Board a set amount of funds to distribute, by application, to non-profit groups, registered charities and incorporated societies that have strong links to and benefit the communities of the Oxford-Ohoka Ward.
- 3.2. Staff periodically advertise the Discretionary Grant through the Community Notice Board page in the Northern Outlook and in The Chatter. Application Forms are also available on the Council website, from Service Centres, or by contacting the Council.

4. **KEY ISSUES**

4.1. The applications were as follows:

Group	Project	Amount granted	Month funds granted	Comments
Ohoka Rugby Club Year 6	Towards the purchase of uniforms	\$500	July 2025	Invoice paid: 23 July 2025 Accountability Form received: 12 May 2026
Oxford Dark Sky	Purchase of Dark Sky Measure and travelling costs	\$381	July 2025	Invoice paid: 17 July 2025 Accountability Form received: 31 July 2025
Ohoka Netball Club	Towards the purchase of uniforms	\$500	August 2025	Invoice paid: 28 November 2025 Accountability Form received: 28 November 2025
West Eyreton Friends of the School Committee	Towards purchasing High-visibility safety vests	\$500	September 2025	Invoice paid: 16 December 2025 Accountability Form received: 17 December 2026
North Canterbury Pony Club	Towards the purchase of ribbons and rosettes	Declined	September 2025	<i>The Board declined that application as the Club has received \$2,450 from Community Boards since 2023.</i>
North Canterbury Kennel Association	Towards painting the Club rooms	\$500	September 2025	Invoice paid: 19 February 2026 Accountability Form received: 23 December 2025
NOAIA Charitable Trust	Towards hosting a community market for equipment and promotion	\$600	November 2025	Invoice paid: 9 April 2026 Accountability Form not yet received
Oxford Dark Sky	Towards obtaining Phase 2 of Dark Sky Reserve accreditation	\$440	December 2025	Invoice paid: 26 January 2026 Accountability Form received: 26 May 2026
Swannanoa Home and school Inc	Towards the purchase of sports balls	\$350	December 2025	Invoice paid: 17 December 2025 Accountability Form received: 5 March 2026
Waimakariri Dog Training Club Inc	Towards purchasing a water heater	\$500	February 2026	Invoice paid: 19 February 2026 Accountability Form received: 20 April 2026

Group	Project	Amount granted	Month funds granted	Comments
Rangiora Boxing Club	Towards providing medical care at an event	Declined	April 2026	<i>Board believed that the application did not qualify for funding, as only 20% of the people expected to benefit were from the Oxford-Ohoka Ward. In addition, the event would be hosted by the Rangiora Boxing Club in Kaiapoi.</i>

4.2. As of 20 July 2026, 8 of 9 Accountability Forms had been received. Letters have been sent to the NOAIA Charitable Trust in May and July 2026 to remind the Trust to submit its Accountability Forms.

4.3. The Ohoka Rugby Club Year 6 team received funding to purchase playing uniforms for the teams who participated in the New Zealand Junior Rugby Festival, held in Queenstown from 5 to 7 September 2025. The festival featured five games over two days, ensuring all players had significant time on the field. Attracting teams from throughout New Zealand and across multiple age groups, the event provided participants with a unique opportunity to develop their rugby skills, experience competitive play, and engage with the wider junior rugby community.

4.4. Oxford Dark Sky was granted funding to purchase an SQM-L dark sky measurement meter to support its programme of light and sky quality monitoring across the Waimakariri District. The Group previously received funding from the Board in September 2023 to purchase an initial light meter; however, the addition of a second meter has enabled measurements to be taken more efficiently and improved the reliability of data collection. Funding was also approved to cover travel costs associated with undertaking measurements throughout the region for the remainder of 2025.



4.5. The Ohoka Netball Club, one of the largest netball clubs in North Canterbury, has been active for more than 60 years and caters for players of all ages and abilities. The Club consistently fields between 10 and 15 teams each season, ranging from Premier 1 through to Future Ferns grades. Based at the Mandeville Sports Ground, the Club received funding to purchase 25 new playing uniforms for its Year 3 to Year 8 players. As the uniforms are owned by the Club, they can be used across multiple seasons and by successive teams, providing an ongoing benefit to members. The new uniforms have contributed to improved player morale, confidence, and sense of belonging while participating in competitive netball. In addition, the professional, well-presented uniforms have supported the Club's efforts to attract new players and continue to grow its junior membership.

4.6. Approximately 100 students from the Oxford-Ohoka Ward travel to and from West Eyreton School by bus. The West Eyreton Friends of the School Committee received funding to purchase 100 high-visibility safety vests for students who use the school bus service. As the school is located in a rural area, students regularly travel along roads used by logging trucks, milk tankers, and other large vehicles, often in conditions where visibility is reduced during early morning and late afternoon pick-up and drop-off times. The high-visibility vests help ensure that students can be seen more easily by motorists, improving safety while travelling to and from school and providing reassurance for parents, caregivers, and the wider community.



4.7. The North Canterbury Kennel Association, in conjunction with the Waimakariri Kennel Association, purchased a relocatable building to use as clubrooms, which was set up alongside the squash courts at the Mandeville Sports Centre. The Association was granted \$500 to paint the exterior of their clubrooms to deter vandalism and graffiti.

- 4.8. The Board awarded funding to the NOAA Charitable Trust to assist with the hosting of its third Community Market in Tuahiwi in December 2025. A unique feature of the market was that no stall fees were charged, with space, resources, and support provided to enable people to participate freely. Students involved in the Trust's programmes operated stalls selling planter boxes, furniture, and crafts they had made, providing a practical opportunity to showcase the skills they have developed while generating income from their work.

- 4.9. Oxford Dark Sky also received funding to formally commence Phase II of the Dark Sky Reserve accreditation process and submit its notice of intent to proceed. While the initiative is expected to deliver a range of long-term community benefits, the primary anticipated outcome is increased tourism and associated economic activity in the Oxford area. Additional benefits include improved human health and wellbeing through reduced light pollution, the protection of wildlife and natural ecosystems, and the strengthening of cultural and environmental connections. The principal direct beneficiaries will be residents of the Oxford–Ohoka Ward, with broader social and economic benefits expected to extend across the wider Waimakariri District.



- 4.10. Swannanoa School is a semi-rural primary school catering for approximately 340 students from Years 1 to 8. As an active school, it provides a wide range of opportunities for students to participate in sport, physical education, adventure-based learning, and education outside the classroom. Approximately 80% of the school's students reside within the Oxford–Ohoka



Ward. The Swannanoa School Committee secured Board grant funding to purchase sports balls for netball, basketball, soccer, and rugby tournaments. The school's sports teams regularly represent the Waimakariri District across a variety of sporting codes, making access to quality equipment important for both training and competition. The provision of high-quality, tournament-standard sports balls supports students in developing correct techniques, enhancing their performance, and building confidence in their sporting abilities.

- 4.11. Waimakariri Dog Training Club Incorporated is recognised as one of the South Island's leading dog agility training organisations and conducts its training activities at the Mandeville Sports Club. The Club hosts five agility competitions each year, attracting competitors and their dogs from throughout the South Island and contributing to visitor activity within the Waimakariri District. Following several years of dedicated fundraising, the Club successfully purchased a shed to provide secure storage for agility equipment and a gathering space for members and visitors. However, increasing operational costs and limited financial resources meant the Club was unable to complete the shed fit-out. The Club received Board grant funding to purchase and install a hot water heater, enabling the provision of tea and coffee facilities.



5. **OPTIONS**

- 5.1 That the Board notes that of the \$7,255 of the Board's 2025/26 Discretionary Grant Funding, \$4,271 was distributed for events and projects within the community.
- 5.2 That the Board notes that it only received 11 applications from non-profit, community-based organisations, registered charities, or incorporated societies during the 205/26 financial year. Board members are therefore encouraged to remain proactive in promoting funding availability through their ongoing engagement and networking with community groups.
- 5.3 The Management Team has reviewed this report and supports the recommendations.

6. **STRATEGIC ALIGNMENT AND COMMUNITY VIEWS**

6.1. **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

6.2. **Groups, Organisations and the Wider Community**

No other groups or organisations are likely to be affected by or to have an interest in the subject matter of this report.

6.3. **Implications for Community Wellbeing**

The issues and options discussed in this report have social, cultural, economic, or environmental implications for community well-being. Supporting community events and projects encourages social interaction, reduces isolation, and increases physical activity, which in turn enhances mental and physical wellbeing across communities.

6.4. **Community Outcomes and Strategic Priorities**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

7.1. **Financial Implications**

7.1.1 The Council's 2025/26 Annual Plan included budgetary provision of \$6,470 for the Board to approve grants to community groups in the 2025/26 financial year. An unspent amount of \$785 was carried forward from the 2024/25 financial year; hence, the Discretionary Grant Fund for the 2025/26 financial year was \$7,255.

7.1.2 The Board allocated \$4,271 of its Discretionary Grant funding to community groups and organisations during the 2025/26 financial year; the remaining funding was carried forward to the 2026/27 financial year.

7.1.3 Groups must complete and return an Accountability Form to be eligible for future funding.

7.2. **Community Resilience and Sustainability**

The recommendations in this report do not have sustainability and/or climate change impacts.

7.3. **Risk Management**

There are no risks arising from adopting the recommendations in this report.

7.4. **Health and Safety**

No health and safety risks are arising from the adoption/implementation of the recommendations in this report.

8. CONTEXT**8.1. Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

8.2. Authorising Legislation

Not applicable.

8.3. Authorising Delegations

It is a delegation of the Board to distribute this fund as per clause 12 of the delegations to Community Boards, S-DM 1041.

GOVERNANCE

Oxford-Ohoka Community Board

Accountability Form for 2025/2026

Discretionary Grant Recipients

For funding provided during the period July 2025 – June 2026

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete this form and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilise the photos on its Facebook page, the Council's website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: OHOKA RUGBY - YEAR 6 TOURING TEAM 2025

Date: REQUESTED JULY 25 / CURRENT MARCH 26 Amount allocated: \$ 500.00

Purpose for grant: ASSISTING PROCUREMENT OF UNIFORMS FOR THE TRAVELLING TEAM.

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>PURCHASE OF PLAYING JERSEYS FOR THE TEAM</u>	\$ <u>500.00</u>
<u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

WITH WDC ASSISTANCE AS WELL AS OUR OWN FUNDRAISING EFFORTS, AS PART OF THE TOUR TO QUEENSTOWN WE WERE ABLE TO PROVIDE APPAREL & PLAYING KIT. ALL THE KIDS WERE SO PROUD TO BE IN OHOKA UNIFORM AND IT REALLY ENHANCED THE TOUR. PLEASE SEE INV-5043 AND A NUMBER OF PHOTOS ATTACHED.

(Use additional pages if necessary)

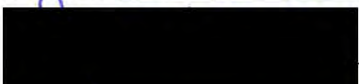
Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☒ Yes ☐ No

Continued over page

Two authorised signatories to complete the details below:

Date: 5/3/26

First contact name: Sam van der Leij

Signature: 

Position: COACH / COMMITTEE MEMBER / PROJECT MANAGER

Phone: 

Email: 

Address: 

Date: 5 March 2026

Second contact: Jacinda Potts

Signature: 

Position: Club Secretary

Phone: 

Email: secretary@ohokarugby.co.nz

Address: 

Return to:

Governance Team

Waimakariri District Council

Private Bag 1005

Rangiora 7440

OR

IM@wmk.govt.nz



TAX INVOICE

Ohoka Rugby Club Mandeville

Invoice Date

20 Aug 2025

Invoice Number

INV-5093

Reference

Junior

GST Number

120-156-055

L and A Apparel Ltd

P O Box 22 257

Christchurch

NEW ZEALAND

Ph 03-366 5850

www.landaapparel.co.nz

Description	Quantity	Unit Price	Discount	Amount NZD
BASEBALL CAPS	26.00	15.2174	0.00%	395.65
CUSTOM PUFFER JACKETS	26.00	67.8261	0.00%	1,763.48
Initials added x 78	78.00	2.6087	0.00%	203.48
JUNIOR CUSTOM HOODIES	26.00	59.1304	0.00%	1,537.39
JUNIOR GYM SHORTS	26.00	34.3478	0.00%	893.04
JUNIOR SUBLIMATED TEES	28.00	36.9565	0.00%	1,034.78
TASMAN BACKPACKS	26.00	36.9565	0.00%	960.87
TASMAN SPORTS BAG	26.00	38.6957	0.00%	1,006.09
Sublimated Junior Playing Jerseys	25.00	56.5217		1,413.04
Subtotal (includes a discount of 0.00)				9,207.82
TOTAL GST 15%				1,381.18
TOTAL NZD				10,589.00

Due Date: 20 Sep 2025

Direct Credit Payment to

L & A Apparel

06 0901 0686660 00

Remittances please send to: ginny@landaapparel.co.nz







GOVERNANCE

Oxford-Ohoka Community Board

Accountability Form for 2025/2026

Discretionary Grant Recipients

For funding provided during the period July 2025 – June 2026

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

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Name of group: Oxford Dark Sky

Date: _____ Amount allocated: \$ 381.00

Purpose for grant: Purchase of SQM-L Light Metre to measure sky darkness in the proposed Oxford Dark Sky Reserve

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

Purchase of SQM-L Light Metre to measure sky darkness \$ 381.00

\$ _____

\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

We have purchased the item, the item will be used to measure sky darkness at various locations in the region as part of our application for international accreditation of the Oxford Dark Sky Reserve, and the maintenance work in maintaining that accreditation in the subsequent years.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☒ Yes ☐ No

Continued over page

Two authorised signatories to complete the details below 139

Date: 28/7/25

First contact name: Raul Elias-Drage

Signature: [Redacted]

Position: President

Phone: [Redacted]

Email: oxford.darksy@gmail.com

Address: [Redacted]

Date: 28/7/25

Second contact: Lisa Gillatt

Signature: [Redacted]

Position: Secretary & Treasurer

Phone: [Redacted]

Email: oxford.darksy@gmail.com

Address: [Redacted]

Return to:

Governance Team

Waimakariri District Council

Private Bag 1005

Rangiora 7440

OR

IM@wmk.govt.nz

ASTRONZ

Tax Invoice

Bill To

Read Elias Design
Oxford Park Dr
301 Bay Road
Oxford Park
New Zealand

Ship To

Read Elias Design
Oxford Park Dr
301 Bay Road
Oxford Park
New Zealand

AstronZ Ltd Ltd
13832 Auckland Drive, Auckland
Auckland 2013
New Zealand
GST No: 90 000 1073

INVOICE NO. 1000
DATE 10/10/2013

Payment Details

Subtotal
Price
GST
Total

Name
New Zealand
Country
Tax
Phone



If you received this at 140



GOVERNANCE**Oxford-Ohoka Community Board****Accountability Form for 2025/2026
Discretionary Grant Recipients****For funding provided during the period July 2025 – June 2026**

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Name of group: Ohoka Netball Club

Date: 28/11/25 Amount allocated: \$ 500-00

Purpose for grant: To purchase 25 Future Ferns uniforms i.e. tee + skort

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

x25 tee + x25 skort, Future Ferns Uniform \$ 2,543.23

\$

\$

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

we have been able to purchase another 25 Future Fern uniforms for club members aged 8 to 13 years.

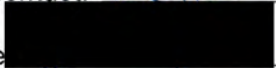
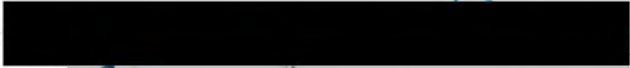
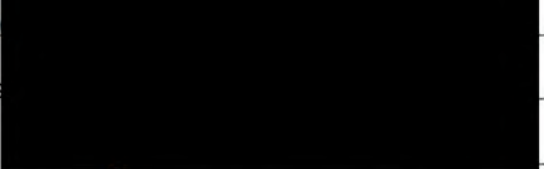
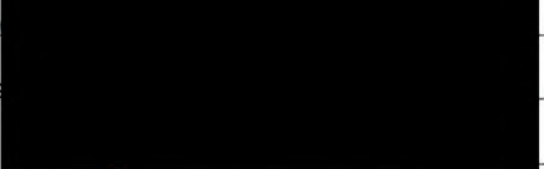
our membership numbers remain consistently high for our younger members with the club having nine Future Fern teams aged from 7 to 13 years.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☒ Yes ☐ No

Continued over page

Two authorised signatories to complete the details below:

Date: <u>28/11/25</u>	Date: <u>28 Nov 2025</u>
First contact name: <u>Deborah Luisetti</u>	Second contact: <u>Denise Pawsey</u>
Signature: 	Signature: 
Position: <u>Treasurer</u>	Position: <u>President</u>
Phone: 	Phone: 
Email: 	Email: 
Address: 	Address: 

Return to: ohoka.treasurer@gmail.com

Governance Team

Waimakariri District Council

Private Bag 1005

Rangiora 7440

OR

IM@wmk.govt.nz

Dynasty Sport LIMITED
 228 Bush Road
 North Harbour Industrial Est
 P.O. Box 100-88
 North Shore Mail Centre
 Auckland, NEW ZEALAND
 Phone: (09) 415 1888
 Fax: (09) 415 9003
 GST No: 126-417-098



TAX INVOICE

Invoice to:- Ohoka Netball Club		Invoice Date:	11/09/2025
		Account Name	Ohoka Netball Club
		Invoice No.:	INV1990-28
		Order No.:	HC-1946

Item	Description	Qty	Unit Price	Total
TWTE1213AB	SUB TEE CAP SLEEVE JUNIORS	25	\$42.50	\$1,062.50
TWSK1201B	SUB SKORT GIRLS JUNIORS	25	\$45.00	\$1,125.00
DSFREIGHT	DOMESTIC FREIGHT & HANDLING	1	\$24.00	\$24.00

Terms: Invoice due in full by	Sub-total.....:	\$2,211.50
Goods supplied subject to Direct Sport Ltd Terms and Conditions of Sale	GST	\$331.73
a copy of which is available on request or at www.directsport.com	Invoice Total NZ\$:	\$2,543.23

Transaction List

Running the Club -

Payment Date	Description	Other Party Name	Particulars	Analysis Code	Reference	Debit	Credit
15/09/2025	Payment	Boots N All	Internet	Payment	59627041	\$312.00	
15/09/2025	Payment	Boots N All	Internet	Payment	59651931	\$57.60	
15/09/2025	Payment	Dynasty	Internet	Payment	59651932	\$2,543.23	
15/09/2025	Payment	Merco Limited	Internet	Payment	59595738	\$0.59	
Closing Balance:							
Opening Balance:							
						\$5,322.20 CR	
Current Balance as at 28/11/2025:							\$659.37 CR
							\$2,408.78 CR

GOVERNANCE

Oxford-Ohoka Community Board Accountability Form for 2025/2026 Discretionary Grant Recipients

For funding provided during the period July 2025 – June 2026

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

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Name of group: West Eyreton Friend of the School

Date: 16 December 2025 Amount allocated: \$ 500

Purpose for grant: Purchase high visibility bus vests for West Eyreton School

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>Order # 457154 - Safety Vest New Zealand</u>	\$ <u>130.19</u>
<u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

We purchase 100 new high visibility safety vests for distribution to the children of West Eyreton School who catch the school bus to and from school. Please see attached photo of a vest.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☐ Yes ☒ No

Continued over page

Two authorised signatories to complete the details below: ¹⁴⁷

Date: 16/12/25

First contact name: Sarah Eddington

Signature: _____

Position: Chairperson

Phone: _____

Email: fots@westeyreton.school.nz

Address: _____

Date: 16/12/25

Second contact: Maryann Read

Signature: _____

Position: Trustee

Phone: _____

Email: _____

Address: _____

Return to:

Governance Team

Waimakariri District Council

Private Bag 1005

Rangiora 7440

OR

IM@wmk.govt.nz



GOVERNANCE

Oxford-Ohoka Community Board
Accountability Form for 2025/2026
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Name of group: NORTH CANTERBURY KENNEL ASSN

Date: 18/12/2025 Amount allocated: \$ 500.00

Purpose for grant: PAINTING OF CLUBROOMS

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

STERLING ROBB	\$ 1550.00
	\$
	\$

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:



(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☐ Yes ☒ No

Continued over page

Two authorised signatories to complete the details below:

Date: 18/12/2025

First contact name: LESLEY CHALMERS

Signature: [Redacted]

Position: PRESIDENT

Phone: [Redacted]

Email: [Redacted]

Address: [Redacted]

Date: 18/12/2025

Second contact: KAREN MCINTYRE

Signature: [Redacted]

Position: SECRETARY

Phone: [Redacted]

Email: [Redacted]

Address: [Redacted]

Return to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

OR

IM@wmk.govt.nz

Sterling Robb

INVOICE
Mandeville Club

To:
Lesley Chalmers

Date: Dec 16, 2025
Payment Terms: Cash
Balance Due: \$0.00

Item	Quantity	Rate	Amount
To paint all exterior walls.	1	\$1,550.00	\$1,550.00

Total: \$1,550.00
Amount Paid: \$1,550.00

Notes:
This invoice has been paid.

Terms:
Thank you and kind regards.

Waimakariri District Council
215 High Street
Private Bag 1005
Rangiora 7440, New Zealand
Phone 0800 965 468

GOVERNANCE

Oxford-Ohoka Community Board Accountability Form for 2025/2026 Discretionary Grant Recipients

For funding provided during the period July 2025 – June 2026

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Name of group: OXFORD DARK Sky

Date: 4-Dec-2026 Amount allocated: \$ 440.00

Purpose for grant: Payment of us\$250.- application fee for dark sky reserve.

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

<u>Application fee</u>	\$ <u>440.00</u>
_____	\$ _____
_____	\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

The funds were used for the application fee for the Dark Sky Reserve project, which will benefit the entire subdivision and beyond.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☒ Yes ☐ No

Continued over page



waimakariri.govt.nz

Two authorised signatories to complete the details below:

Date: 4 - APR - 2026

Date: 4/4/2026

First contact name: Raul Elias Drago

Second contact: LISA GILLATT

Signature: [REDACTED]

Signature: [REDACTED]

Position: President

Position: TREASURER

Phone: [REDACTED]

Phone: [REDACTED]

Email: oxford.darksKy@gmail.com

Email: [REDACTED]

Address: [REDACTED]

Address: [REDACTED]

Return to:

Governance Team

Waimakariri District Council

Private Bag 1005

Rangiora 7440

OR

IM@wmk.govt.nz


DarkSky International - IDS 18/01/2026

 To: oxford.darksky@gmail.com >

 Reply To: places-receipt@darksky.org >

International Dark Sky Place Application – Payment Received


DarkSky
www.darksky.org


Dear Raul,

 Thank you for submitting your **International Dark Sky Place application fee**.

We are pleased to confirm payment of the application fee for our International Dark Sky Places Program. You are officially in our Pipeline and can get guidance and feedback from DarkSky staff as needed to complete your successful nomination.

When ready, please coordinate a kickoff meeting with the Dark Sky Places program team member you have been working with. We will review the application process with you so you may begin the work toward certification.

The application process typically takes 1-3 years to complete, so it is beneficial for you and us that you maintain regular communication with us through occasional check-ins, even if little or no progress has been made. If you do not update program staff within twelve months, the application will be listed as 'Defunct.' If this occurs, you will no longer have access to guidance from DarkSky staff or have the opportunity to submit your nomination for endorsement until you reinstate your application by re-submitting the application fee.

Some benefits of applying to the International Dark Sky Places Program include connecting with our [Global Advocate Network](#) and receiving helpful resources to aid your efforts. You will also receive local advice, and we also invite you to share your story with the world.



GOVERNANCE

Oxford-Ohoka Community Board Accountability Form for 2025/2026 Discretionary Grant Recipients

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Name of group: Te Koromiko Swannanoa School

Date: 01/03/2026

Amount allocated: \$ 350.00

Purpose for grant: Sports Balls

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

Sports balls purchased from Anderson & Hill \$ 350.00 +GST

\$ _____

\$ _____

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

The funds were used solely to purchase new tournament balls for our tamariki. The basketball team that has so far used them, thoroughly enjoyed it and a sense of pride was felt when warming up with their new balls. The rest are yet to be distributed. A basketball team generally comprises of 8-10 students, but the \$350 worth will allow many more tamariki to get the use out of them and a range of different sports. We are willing to send in photos as they become available.

(Use additional pages if necessary)

Permission to use photos on the Board's Facebook page, the Council's website and other social media: ☒ Yes ☐ No

Continued over page

Two authorised signatories to complete the details below:

Date: 01/03/2026

First contact name: Leah McMaster

Signature: [REDACTED]

Position: Grants Co-ordinator

Phone: [REDACTED]

Email: grants@swannanoa.school.nz

Address: [REDACTED]

Date: 01-03-2026

Second contact: Marigae Gilchrist

Signature: [REDACTED]

Position: chair person

Phone: [REDACTED]

Email: [REDACTED]

Address: [REDACTED]

Return to:

Governance Team

Waimakariri District Council

Private Bag 1005

Rangiora 7440

OR

IM@wmk.govt.nz



View Payment

Payment Details:

Payment Date: 04/02/2026

From Account: Bearing Interest - 03-0674-0109109-000

Other Party Name: BATCH

Particulars: Interest

Analysis Code: Payment

Reference: 61003930

Amount: \$12,959.50

Original Hash Value: 2049517

Current Hash Value: 2049517

Transaction Note:

Create Many Single Payments: No

Status: Processed

Payee Details:

Payee Name	Account Number	Particulars	Analysis Code	Reference	Amount
	02-0836-0293966-000	SWANNANOA	SCHOOL	0934	\$402.50
	02-0110-0111609-000	SWANNANOA	SCHOOL		
	12-3140-0342890-000	SWANNANOA	SCHOOL		
					Total: \$1

Authorisation History:

Action	User Name	Date/Time
Create	Irene Bartlett	04/02/2026 14:24
Approve	Megan Adams	04/02/2026 14:35
Approve	Brian Price	04/02/2026 19:22

Note:

Business Online Helpdesk 0800 337 522

Oxford-Ohoka Community Board Accountability Form for 2025/2026 Discretionary Grant Recipients

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Date: 19 April 2026 Amount allocated: \$ 500

Please give details below of how the money was spent. Include receipts or bank statements as proof of purchase.

Give a brief outline on how the funds were applied and the benefits that have been achieved with these funds including the number of people who attended or were assisted. Please include photographs, where possible:

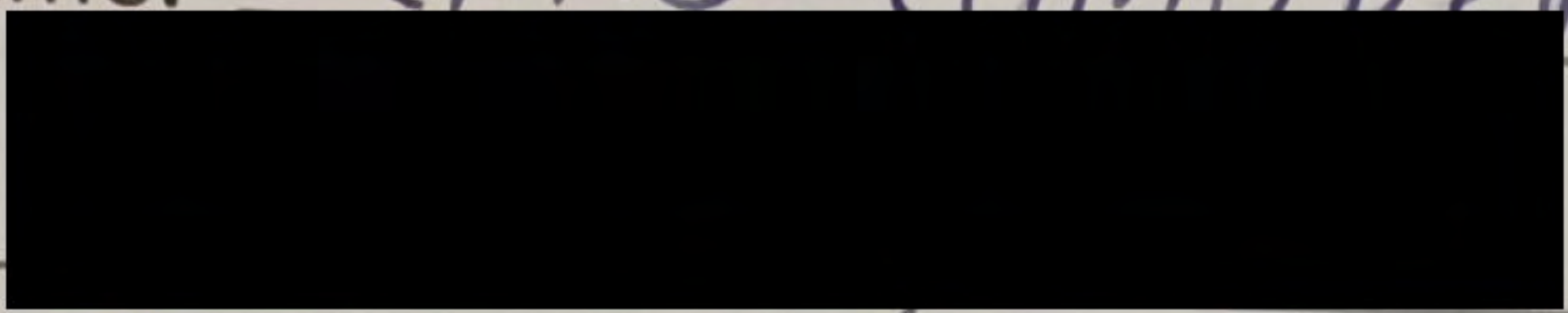
(Use additional pages if necessary)

Continued over page

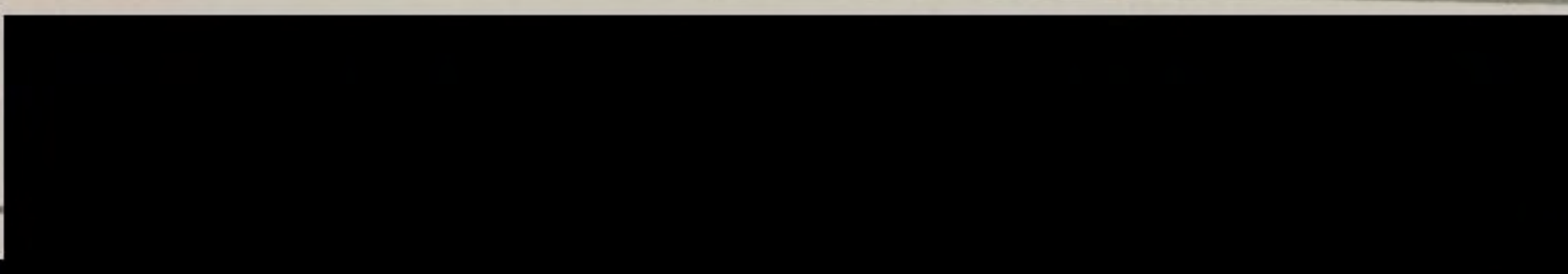
o authorised signatories to complete the details below:

Date: 18/4/26

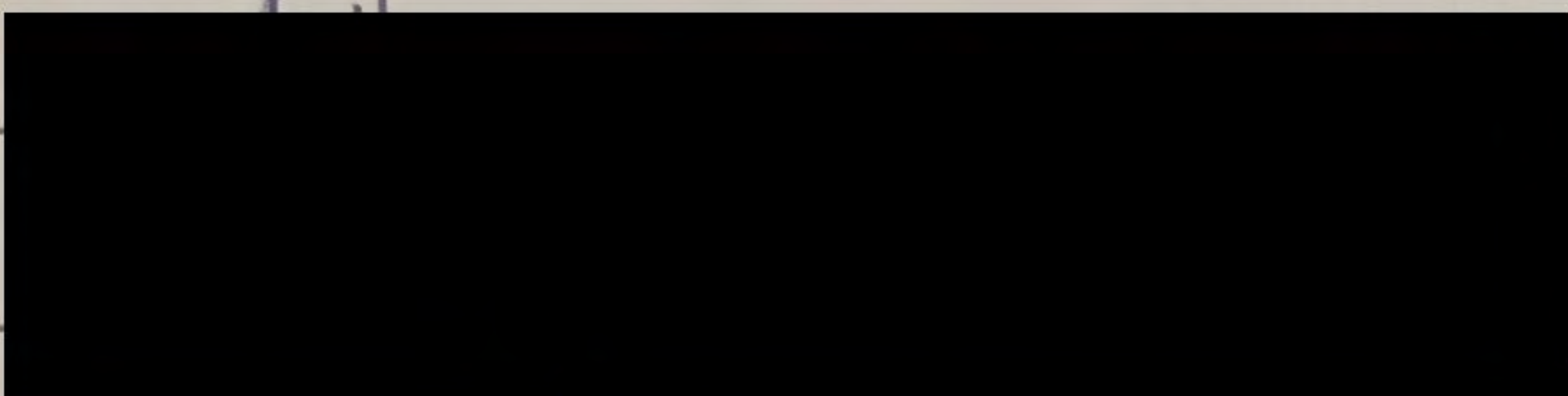
First contact name: Chris Campbell

Signature: 

Position: Committee

Phone: 

Email: 

Address: 

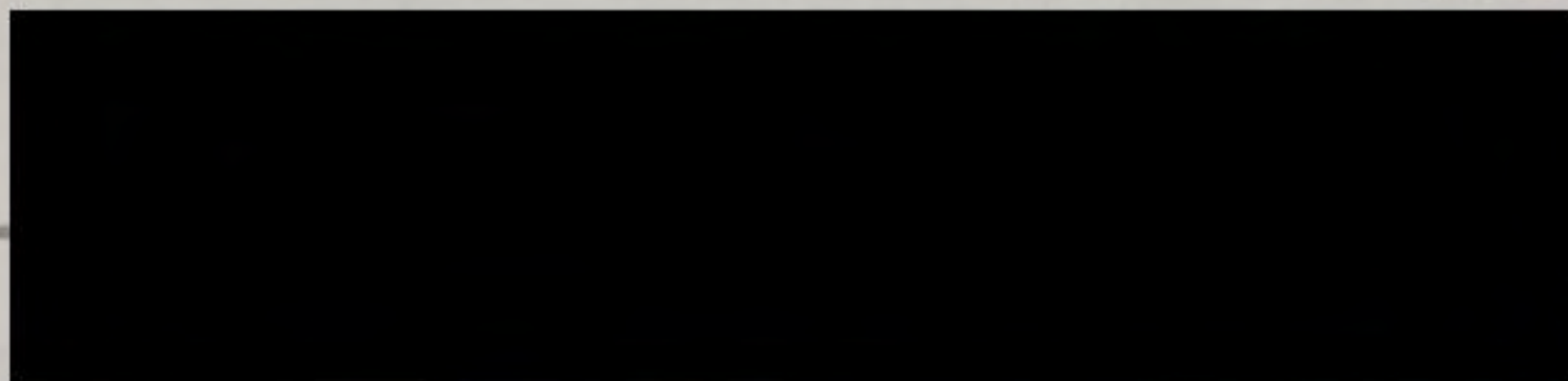
Return to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

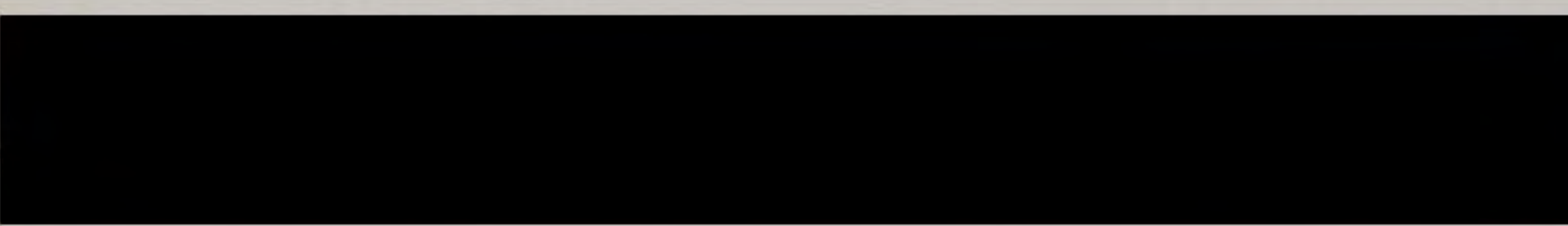
OR

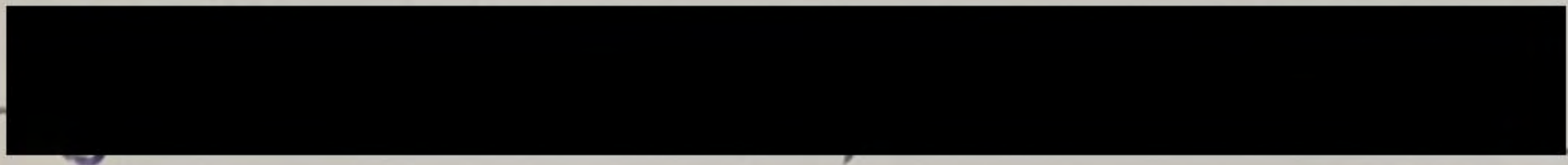
Date: 18/4/26

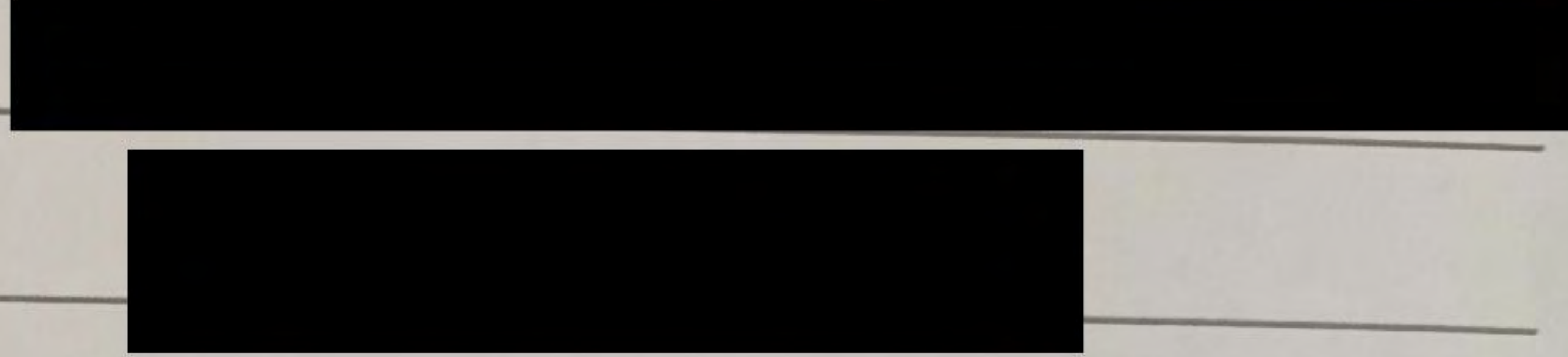
Second contact: Lisa Goldsbury

Signature: 

Position: Treasurer

Phone: 

Email: 

Address: 

TOPMAQ

A division of Hitchon International Limited

Phone (03) 777 7621
info@topmaq.co.nz www.topmaq.co.nz
CH Branch: 280 Main South Road
Hornby, Christchurch

Bank Account: 02 0871 0063939 000

G.S.T No. 25-456-769

CHARGE TO							DELIVER TO	
Waimakariri Dog Training Club 60 Eyredale Street West Eyredale Canterbury 7476							Waimakariri Dog Training Club 1 Reynolds Street The Glen Dunedin 9011	
Invoice Date	Cust No	Customer Ref	System Ref	Dept	Sales Prsn.	Page	TAX INVOICE	
Wed 15 Apr 26	0273543756		SI1085514	CH	MAISIE	1	1212240	

STOCK	DESCRIPTION	WEIGHT	BIN	QTY	UNIT	PRICE	TOTAL
BUWA2050 (KBL-100)	HEAD CHEF 10L Electric Digital Water Boiler	9	CH	1	EACH	\$749.93	\$749.93

A water filter should be installed as chlorine and other chemicals can build up and interfere with internal components.
Warranty claims if there is chlorine built up will not be accepted.

Remove bung from outlet pipe before fitting tap

TOPMAQ C0184 CHCH
10 SYD BRADLEY ROAD
CHRISTCHURCH

-----EFTPOS-----
TERMINAL 75113201
TIME 15APR26 16:21
TRAN 003920 CREDIT
MCARD
CARD5965
Mastercard
RID: A0000000004
PIX: 1010
TC: A8275B458B9DB748
TVR: 0000048000
ATC: 00EF
TSI: E800
AUTH R11022
PURCHASE NZ\$749.93
TOTAL NZ\$749.93
ACCEPTED
DUPLICATE RECEIPT

MERCHANT COPY

Hitchon Int'l Ltd's terms and conditions apply to this sale - ask for a copy. The CG Act does not apply to products acquired for business purposes. A refund may be available if goods are returned in new condition and unopened original packaging within 15 days of purchase.

Total \$749.93
(Includes GST \$97.82)



Processed by: CHSALE1, 15-Apr-26, 16:21



Scan to visit:

www.topmaq.co.nz

OXFORD-OHOKA COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

For the month of July 2026

Member' Name: Wayne Godfrey

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
5 th July Ohoka Domain	Ohoka Domain Advisory Group - Site works - Domain committee meeting general business and resolutions as recorded	None
7 th July Structure Plan Update MSC	Mandeville Sports Club – Structure plan update and discussion meeting incl all clubs 1. Two structure plans tabled 2. Lack of funding for clubs to expound and therefore potential to take full advantage of the opportunity the new structure facilitates 3. Catering and bar, a major financial contributor The catering company has rescinded the position, and this creates uncertainty for the ongoing financial contribution towards clubs and the lack of continuity creates uncertainty for community patrons and clubs	None
Oxford Ohoka Community Board Meeting	OOCB meeting as per minutes of meeting	None

- * The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.
- * Members are urged to submit written information exchange in time for inclusion in the Community Board Agenda for the community's benefit.

OXFORD-OHOKA COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE FOR JULY 2026

Member's Name: Pete Merrifield

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
<i>Greypower Meeting</i>		
<i>Headstart</i>		
<i>OOCB Meeting</i>		
<i>Oxford Museum</i>	<i>Rubbish bin installed at bmx track</i>	

- * *The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board-related information.*
- * *Members are urged to submit written updates in time for inclusion in the Community Board Agenda for the community's benefit.*