

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 8 SEPTEMBER 2025 AT 5.30PM.

PRESENT

S Powell (Chairperson), B Cairns, R Mather, P Redmond and A Thompson.

IN ATTENDANCE

K LaValley (General Manager Planning, Regulation and Environment), J McBride (Roading and Transport Manager), G MacLeod (Greenspace Manager), K Howat (Parks and Facilities Team Leader), G Stephens (Greenspace Design and Planning Team Leader), J Borland (Greenspace Strategy and Partnership Team Leader), P Daley (Road Safety Coordinator/Journey Planner), J Mason (Landscape Architect), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

There were 13 members of the public present.

1 APOLOGIES

Moved: B Cairns Seconded: A Thompson

THAT apologies for absence be received and sustained from I Fong and M Paterson.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts declared.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 11 August 2025

Moved: R Mather Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated minutes of the Woodend-Sefton Community Board meeting held on 11 August 2025.

CARRIED

3.2 Matters Arising (from minutes)

There were no matters arising.

3.3 Notes of the Woodend-Sefton Community Board Workshop – 11 August 2025

Moved: R Mather Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Receives**, the circulated notes of the Woodend-Sefton Community Board workshop, held on 11 August 2025.

CARRIED

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

Nil.

5 **ADJOURNED BUSINESS**

Nil.

6 **REPORTS**

6.1 **School Variable Speed Limits Proposal – P Daly (Road Safety Coordinator/Journey Planner) and J McBride (Roading and Transport Manager)**

J McBride took the report as read noting it was following the workshop with the Board at its August meeting. The feedback of the Board had been incorporated into the report and was considered by staff. The report provided a recommendation to go through to the incoming Council.

R Mather noted that Woodend School used the Community Centre therefore students were crossing School Road regularly however the recommendation was for a static sign. She questioned if an electronic sign would be better suited. P Daley noted that he had visited each of the schools, and an electronic sign was not raised therefore was not factored in. R Mather queried if the option of an electronic sign could be reviewed later if it became evident there was a need. J McBride replied that it was something staff could look into in the future.

B Cairns noted the report stated that signage across the district was likely to cost around \$1.2 million and asked if the New Zealand Transport Agency (NZTA) had indicated any allocation of funding to cover this expenditure. J McBride replied that they were awaiting a response from NZTA in relation to compensation. The Council had applied for funding and were hopeful they would have a decision before it went to Council next term.

P Redmond enquired if the New Zealand Transport Agency had made any comment about the reduction on State Highway One for Woodend School from 40km/h to 30 km/h. P Daly noted the consistent feedback staff had received from the Community Boards was that they wanted to see consistent time of application across all the schools, which staff had done. With consistent speeds, there was a current 40km/h speed limit on Main North Road and it took some badgering to get the Transport Agency to agree to align that with the 30km/h speed limit on other roads.

Moved: R Mather

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

(a) **Receives** Report No. 250826157319.

AND

THAT the Woodend-Sefton Community Board recommends:

THAT the In-coming Council:

(b) **Approves** the following Variable Speed Limits for the schools in the Woodend-Sefton Community Board area:

School and location of Proposed Variable Speed Limit	School Category	Proposed Variable Speed Limit	Time Zone	Signage Type
<u>Pegasus Bay School</u> Solander Road/ Murfitt Street 20 metres south of Awarua Road to 20 metres north of Tahuna Street (Solander Road RP 0.350 to Murfitt Street RP 0.196)				
<u>Whakatipu Street</u>				

<p>25 metres west of Te Pakiaka Road to 20 metres north of Pegasus Boulevard (RP 0.020 to RP 0.430) <u>Pegasus Boulevard</u> 70 metres west of Solander Road to 60 metres east of Solander Road (RP 1.789 to RP 1.923) <u>Mary Ellen Street</u> Solander Road to 20 metres east of Solander Road (RP 0.000 to RP 0.020) <u>Hikurangi Street</u> Whakatipu Street to 20 metres west of Whakatipu Street (RP 0.000 to RP 0.020) <u>Awarua Road</u> Whakatipu Street to 20 metres north of Whakatipu Street (RP 0.000 to RP 0.020)</p>	1	30km/h	<p><u>Morning – 8.20am to 9.20am.</u></p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p>Electronic signs on Whakatipu Street.</p> <p>Static signs on remaining sites</p>
<p>Sefton School <u>Upper Sefton Road</u> 10 metres west of Buller Street to 335 metres east of Buller Street (RP 7.037 to RP 6.680) <u>Cross Street</u> 20 metres east of Buller Street to 320 metres east of Buller Street (RP 0.130 to RP 0.444) <u>Buller Street</u> Upper Sefton Road to 20 metres north of Upper Sefton Road (RP 0.000 to RP 0.020)</p>	1	30km/h	<p><u>Morning – 8.20am to 9.20am.</u></p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p>Electronic signs on Upper Sefton Road</p> <p>Static signs on remaining sites.</p>
<p>Woodend School <u>Main North Road</u> Main North Road extent of existing VSL north and south (managed by NZTA). <u>Rangiora Woodend Road</u> 140 metres north of School Road to 445 metres south of School Road (RP 0.740 to RP 0.156) <u>School Road</u> Main North Road to Rangiora-Woodend Road. (RP 0.000 to RP 0.299) <u>Gibbs Drive</u> From School Road to 73 metres north of School Road (RP 0.000 to RP 0.073)</p> <p><u>Gladstone Road</u> Main North Road to 39 metres east of Main North Road (RP 0.000 to RP 0.039) <u>Petries Road</u> Main North Road to 39 metres east of Main North Road</p>	1	30km/h	<p><u>Morning – 8.20am to 9.20am.</u></p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p>Electronic signs on Main North Road, provided and managed by NZTA.</p> <p>Static signs on remaining sites.</p>

- (c) **Notes** that the National Speed Limit Register (NSLR) will only be updated to include the variable speed limits following approval by Council to implement the changes.
- (d) **Notes** that the Land Transport Rule: Setting of Speed Limits 2024 does not require a cost benefit calculation or public consultation when setting variable speed limits outside schools.
- (e) **Notes** that key stakeholders including the Police and NZ Transport Agency will be notified prior to the variable speed limits being implemented.
- (f) **Notes** that at the time of writing this report, co-funding for the installation of the variable speed signs has been requested but not yet approved. Staff will provide an update to the In-coming Council when the report is presented.

CARRIED

R Mather commented it was a good report with good discussion.

A Thompson thought it was a good approach with pros and cons around it.

6.2 **Pounamu Place Elm / Tuka Road Tree Request – K Howat (Parks and Facilities Team Leader)**

K Howat took the report as read. He clarified on page 34 in section 3.3.9 of the agenda noted that 17 replacement trees for Pounamu Place would be on existing berms using suitable species that were smaller and non-evasive.

R Mather queried if an assessment had been done on the tree which had fallen over. K Howat stated that tree had been removed prior to these issues being raised by the community. R Mather asked where the roots that had intruded into private properties if there would be any financial assistance or if this was deemed a private insurance matter. K Howat replied there was one resident that the Council were in the process of covering the costs of the root damage.

A Thompson queried whether one of the main learnings was that elm trees were not suitable in this kind of setting. G MacLeod agreed.

P Redmond wondered how the trees were selected in the first place. G MacLeod stated they were planted during the time the subdivision was being developed however would have been approved by the Council at the time.

B Cairns enquired if staff were proposing that the replacement trees could potentially be all different. K Howat replied that potentially they could, as staff would take advice from the Councils biodiversity team and arborists. Section 4.7 of the tree policy stated that staff would consult with the local residents.

R Mather asked about the timeframe. K Howat explained the report would go to the Council meeting on 30 September 2025, requesting funding to carry out the work and once approved the job would be given priority with planting to be done in 2026.

Moved: S Powell

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 250603098166.
- (b) **Approves** the removal of 12 elm trees as identified in Trim: 250617109542 on Pounamu Place, subject to Council funding.
- (c) **Approves** the removal of six elm trees as identified in Trim: 250817151533 on Tuka Road, subject to Council funding.

AND

THAT the Woodend Sefton Community Board Recommends

THAT the Council:

- (d) **Approves** to fund up to \$7,500.00 for the removal of 12 elm trees (Trim: 250617109542) on Pounamu Place in the current financial year.
- (e) **Approves** to fund up to \$3,750.00 for the removal of six elm trees (Trim: 250817151533) on Tuka Place in the current financial year.
- (f) **Approves** 17 trees be replanted in Pounamu Place as identified in Trim: 250617109542 with a further three additional trees as space permits within Stewart Reserve. This cost would be met by the Street trees and gardens Woodend/Sefton (100305.000.5224) of up to \$2,500 for replacement trees.
- (g) **Approves** six trees to be replanted in Tuka Road with input from immediate residents and report the replanting plan back to the Woodend Sefton Community Board. This would cost up to \$1,250.00 and is to be met by the Street trees and gardens Woodend/Sefton (100305.000.5224).
- (h) **Approves** staff to decommission tree pits following tree removal in Pounamu Place and Tuka Road where they are no longer required.
- (i) **Notes** that the proposed removal is consistent with Council Street and Reserves Trees Policy Standard Operating Procedures 3.3.1.
- (j) **Notes** that roading team is due to commence infrastructure repairs on Pounamu Place and Tuka Road. Tree removal would be coordinated to align with this work programme to minimise disruption to residents.
- (k) **Notes** that 29 out of 30 homeowners on Pounamu Place support the removal of the elm trees.
- (l) **Notes** that the arborist Tree Risk Assessment Reports have identified that the elm trees are the wrong species for both locations and the narrow berms and small tree pits, and the vigorous roots systems will continue to cause damage to council infrastructure and private property.

CARRIED

S Powell thanked staff for an excellent report. She acknowledged the work residents had done in bringing the issue to the Board's attention. She acknowledged that the trees were planted in the wrong place.

R Mather congratulated the residents; it had been a long haul to get the right outcome and she looked forward to seeing the new trees.

6.3 **Toilet Block Mural Woodend Recreation Reserve / Owen Stalker Park – C Taylor-Claude (Parks Officer), J Borland (Greenspace Strategy and Partnership Team Leader) and M Foster (Community Development Facilitator – Arts Strategy Implementation)**

J Borland took the report as read.

In response to a question from B Cairns, M Foster noted the \$900 was towards the materials required and were investigating identifying funding to pay the artists which was estimated to cost around \$4,000.

Moved: R Mather

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 250815150855.
- (b) **Approves** Woodend Primary School's installation of a mural on the toilet block at Woodend Recreational Reserve/ Owen Stalker Park. That the mural is installed as per the mock up in section 3.9 of this report.

- (c) **Notes** that staff will use up to \$1,300.00 for this work. Funding for the mural materials will come from the Reserves Activation budget (102565.000.5223) which has \$5,110.00 available this financial year. Any future mural replacement will come from the Toilet Replacement budget (100283.000.5014) that has \$797,650.00 available this financial year.
- (d) **Notes** the above sum will be reduced if funding applications for the artists time are successful. A further memorandum will be sent to the Woodend Sefton Community Board to inform them once this is known.
- (e) **Notes** the school will be informed of the Woodend-Sefton Community Boards decision.

CARRIED

R Mather was pleased that the mural was going to be painted on the toilets. It was a shame that the kids who had put all the work into the last mural lost it due to new toilets being installed.

A Thompson commented it was good to see the project progressing. He thanked staff for a good report, and he looked forward to seeing the end result.

B Cairns reiterated what had already been said particularly with regard to the Woodend Primary School's involvement in creating this mural. It was a good project for the school by beautifying their community.

S Powell was thrilled that the students would be involved and looked forward to seeing the mural when it was completed.

Item 6.7 was considered next however to keep clarity the minutes followed the agenda's order.

6.4 Waikuku Beach Volleyball Court – C Taylor-Claude (Parks Officer) and J Borland (Greenspace Strategy and Partnership Team Leader)

J Borland took the report as read.

B Cairns asked what Delta would do for \$83.93 a month. G MacLeod explained that was the maintenance cost for raking the sand in the court and tidying around the location.

Moved: A Thompson

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 250818152014.
- (b) **Approves** Location 1 (as shown below from the consultation document) for installation of a volleyball court in Waikuku Beach to be funded by the community with annual maintenance to be met by Council as well as future replacement funding.



- (c) **Notes** that the installation project is fully community-funded with staff approval required for physical works. Maintenance costs under the council's contract are estimated at \$83.93 per month.
- (d) **Notes** in March 2025, the Woodend-Sefton Community Board approved for Council staff to consult with the community to install a beach volleyball court, and this was included in the Waikuku Beach Community Facilities Development Plan consultation. Consultation reinforced public support with 35 respondents in general support and 30 preferring location 1 on the north side of the carpark, adjacent to the

WBSLSC building.

- (e) **Notes** that staff are presenting a separate report on the wider consultation results from the Waikuku Beach Community Facilities Development Plan.
- (f) **Notes** that installing a volleyball court in Waikuku Beach is a supported activity under the Waikuku Beach Reserve Spatial Activity Plan which was approved by the Community Board in February 2023.

CARRIED

A Thompson commented this was a good report which had come about with a request from a resident which had instigated the Waikuku Beach Reserve Spatial Activity Plan to ensure all users were treated fairly and got equal opportunity to develop recreation options.

R Mather noted it was one of those projects that had been hanging around for a while, so it was great to see it progressing.

6.5 Waikuku Beach Community Facilities Development Plan Update and Report Approval – J Mason (Landscape Architect)

J Mason took the report as read.

R Mather queried if the volleyball court strengthened the case for the need to replace the toilet. G MacLeod agreed saying that the volleyball court would bring more users to the area. R Mather enquired if changing areas had been included in the plan for the toilet and could accommodate an adult sized change table. J Mason noted that the levels of service would need to be increased, and extra funding would need to be sought. R Mather enquired if the decision was made to go ahead with the toilet, if it would be coordinated with the carpark. G MacLeod noted that would be preferable.

B Cairns asked if the consultation had been conducted in summer with the highest use of facilities, would the results of the survey would have been different. G MacLeod replied that it potentially could as there was more of a transient population coming through the reserve. The people visiting for summer may have a different opinion of what was required. B Cairns asked if it was possible to reduce the level of service for the carpark to allow for more funds for the toilet. G MacLeod replied that when you started to compromise on the carpark it reduced the accessibility which was a vital component.

A Thompson asked if the toilets were accessible. J Mason stated they were considered to be accessible.

R Mather sought an explanation on the beach front carpark area renewal. J Mason noted it would be sealed, and work would be focused around fixing the drainage and clearing the perimeter to mitigate sand accumulation. There would three marked disabled parks and two larger spaces at the front of the carpark.

P Redmond enquired what reasons would be given to prioritise the toilet renewal given that it was currently scheduled for 2053. J Mason stated the project was being considered purely due to the feedback from the consultation. It was clear that the toilets and the beachfront and accessible carpark were priorities. A lot of the feedback was against spending money on other projects.

P Redmond asked how the toilets compared with other toilets that were scheduled to be replaced sooner. G MacLeod explained looking at the coastal toilets, which generally got a higher level of use, while the current toilets were old and not fit for purpose as compared to those at Pegasus. The current toilet block was not dissimilar to those that the Council were replacing at Woodend. Prior to Kairaki Beach being replaced it had a similar toilet block. However, Waikuku was a high use area with a greater need for accessibility due to the accessibility platform and rubber matting. Therefore, there were more complaints about the condition of the toilet, which was not isolated to the Board. The community were also raising the matter. Comparing it for like for like structures there was not a like for like in that condition getting the use and exposure it was.

B Cairns queried if it would be better to have changing facilities separate to the toilets. G MacLeod replied that the trend was for toilet combined changing rooms as opposed to what was a traditional changing room.

S Powell asked if the levels of service where people went swimming should include changing facilities. G MacLeod explained this was something that staff wanted to review the active recreation strategy in terms of infrastructure requirements. As part of that the toilet strategy would be brought into the review in time for the next Long Term Plan.

P Redmond sought clarification if the toilet was made bigger so people could get changed, would it hold up someone who just wanted to use the toilet. G MacLeod agreed that it did extend that time.

B Cairns enquired if the toilet could be done at the same time as the carpark upgrade. K LaValley noted there was a risk that if the toilet was not approved the car park would continue to deteriorate over the next few years and had the potential to cost more as a result.

S Powell asked if there was a problem with the asphalt. J Mason stated that there was not however there were drainage issues and it was scheduled in the renewals programme.

Moved: P Redmond

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No .250815151365.
- (b) **Approves** the revised Waikuku Beach Community Facilities Development Plan (TRIM 250822155631).
- (c) **Approves** the renewal of the Beach Front Car Park and Native Planting for implementation.
- (d) **Approves** the purchase and installation of Beach Access Matting using the Elderly activation budget (GL 102564.000.5223) and accessibility standards with playgrounds budget (GL 102567.000.5223). These budgets have a total of \$53,496 available which has been identified for this project.
- (e) **Notes** that there was \$240,000 available for the Beach Front Carpark Renewal (GL100293.000.5224) and \$5,000 available in the 2024/25 financial year for the Native Planting (GL 102471.000.5223). Both of these budgets have been carried forward to the 2025/26 financial year.
- (f) **Notes** that with the approval of the plan, the toilet is ready to proceed once budget is available. Staff will request that the Waikuku beach toilet renewal inclusive of changing facility is brought forward from 2052 into next years draft annual plan for Council consideration.
- (g) **Notes** that the budget in 2052 is not currently within the LTP so this would be new money that is being requested.
- (h) **Notes** that if the request for budget to be brought forward is declined by Council the Toilet renewal will remain in its current program with renewal planned for 2052.
- (i) **Notes** the Board recommends the timing of the carpark and toilet renewals were aligned, if possible, should the funding be granted.

CARRIED

P Redmond hoped the motion captured the feeling of the meeting.

R Mather liked the minor amendments that had been made to the motion.

B Cairns thanked staff for being accommodating and for the amount of consultation that had been done with the community, he commented 2052 was a long time away to have the toilets replaced.

S Powell noted it was good to get the confirmation from the community that the toilet was important to them. The numbers were increasing at the beach every year.

6.6 **Pegasus Youth Space– Approval of Activities and Locations – G Stephens (Greenspace Design and Planning Team Leader)**

G Stephens took the report as read.

P Redmond asked with both options which one had the least impact on adjoining residents. G Stephens noted it was difficult to answer. Impact was a unique thing to the particular resident involved. P Redmond queried if option two had fewer residents likely to be affected compared with option one. G Stephens noted it depended on what impact referred to as there was the impact to the residents surrounding the reserve which could be taken into account. There were more residents surrounding option two. The flip side was that this whole project was about positively impacting the youth residents of Pegasus.

G Stephens stated that the consultation was to identify what the youth wanted and to confirm with the wider community any issues around the identified locations. It was important to remember the core purpose of the project was to provide for the youth needs as opposed to focusing on the impact to the residents. Whatever the Board chose there would be a group of people that were happy and people that would be unhappy. A number of the concerns that were raised were around the noise of basketball for example, the impacts created by recreation within greenspaces. These spaces had been created for recreation and therefore there was a fair and reasonable expectation that those noises would be generated at some time in those reserves.

P Redmond questioned if option two was preferred did that preclude a skatepark in that location in future. G Stephens noted the space was less of a challenge. The budget allocated was originally specifically for a skatepark. For staff to shift the budget away from a skatepark they would need approval from the Council's Community and Recreation Committee. If they did that it would be difficult to have a conversation in the future to install a skate element in Pegasus in the future.

S Powell noted it was not a skate park. She asked if there had been some misapprehension from the younger people around a skate park rather than a skate item. G Stephens noted the feedback was that their preference was for a skatepark. For those that wanted the skate element, they would like to expand that in the future to become a skatepark.

S Powell queried what was planned at Ravenswood. G Stephens noted that was still under planning however there were plans for a skate element of some sort.

R Mather asked if the gaga dodgeball could be built with materials that provided some muting effects. G Stephens noted staff could look into that, the challenge would be the cost and the long term durability.

R Mather enquired if the basketball and tennis would include netting at the Waitaki Reserve to help prevent balls going onto the road. G Stephens replied that it could however those specific design requirements would be done in the master planning stage.

R Mather asked if there was a plan for more than one item at the Rakahuri Reserve. G Stephens stated currently there was no budget allocated to any design or improvements at the reserve. Should the Board approve this project staff would do their best to get some amenity planting to support it.

R Mather questioned if staff thought Rakahuri Reserve had the same issues as Maungatere Reserve. G Stephens stressed Maungatere was the lowest preferred location for a youth space.

A Thompson wondered if Ravenswood ended up with a skate element if that would meet obligations or was it specific to Pegasus. G Stephens noted it was dependant on accessibility with the bypass. It was hoped there would be easy access however if there was not then it would not meet the obligations.

S Powell queried the levels of service for skate elements for Woodend given that the population of Woodend including Ravenswood was higher than Pegasus now. What was there in the Woodend area for youth. G Macleod noted there was the existing skatepark which had been identified for renewal in the future. The Owen Stalker Park playground renewal also catered for a higher age bracket.

Moved: S Powell

Seconded: R Mather

The Board moved into workshop from 7.01pm to 7.31pm

Moved: P Redmond

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 250225030706.
- (b) **Recommends** Option 2: Distributed Youth Spaces Approach to the Community and Recreation Committee for approval. This would include a Flying Fox (\$65,000) Gaga Dodgeball (\$55,000) and Basketball Half Court/Tennis Backboard (\$50,000) and balance of budget to be allocated to landscaping.
- (c) **Notes** recommendation (c) requires Community and Recreation Committee approval as the delegation to change the capital programme and individual project purpose sits with committee delegation.
- (d) **Notes** that The Pegasus Youth Space has been allocated \$192,515 (101552.000.5223) in the Long-Term Plan. Both options recommended are estimated within this budget including associated landscape amenity.
- (e) **Notes** Staff have consulted with Pegasus youth and the wider community, and the feedback received has informed the recommended outcomes detailed in this report
- (f) **Notes** that once locations and activities are approved by the Board, staff will undertake detailed design for the youth space and bring these back to the Board for final approval noting construction is planned for early 2026.
- (g) **Notes** the original budget allocation aimed to address the shortfall in skatepark level of service provision within Pegasus. Approval of Option 1 would not resolve this gap locally, although will be available in neighbouring Ravenswood.
- (h) **Notes** the specific locations of activities to be confirmed by the Board after Community and Recreation Committee approval.

CARRIED

P Redmond congratulated G Stephens on a comprehensive report. It was amazing that so many youths had been reached through the consultation. He thought the Council got better use of the funds by having multiple activities albeit in different locations.

B Cairns agreed and congratulated G Stephens for consulting with in excess of 380 youth.

R Mather agreed and believed that the Board had made the right decision. It enabled the Board to reflect on what they had and tweak it to make sure it was right for the youth of Pegasus.

S Powell agreed there was progress which had taken a long time. She thought the end result would be worth the delay in the end.

6.7 Woodend Beach Recreation Facilities Master Plan – Approval to Consult – G Stephens (Greenspace Design and Planning Team Leader)

G Stephens took the report as read.

B Cairns sought explanation on page 204, item 6.1 of the report in the agenda with the non-specified reserve enhancement. G Stephens explained there was a renewals budget which covered the specific renewal of a slide or swing for example, the replacement of that was through the renewal budget. However, there was a recognition that you could not generally replace a slide for slide, there were changes to how people played, changes to accessibility needs and so the non-specific reserves enhancement budget was set up to help add into that playground renewal budget to create a budget that would provide the needs of that whole play space renewal. B Cairns asked if this was the total amount of funding district wide. G Stephens stated the budget noted in the report was specifically for Woodend beach and growth derived.

S Powell noted the inclusion of a flying fox given there was one at Owen Stalker Park, and queried if this would be considered as a duplication. G Stephens noted that it was not, given the beach community was a sufficient distance from Owen Stalker Park that they were considered a different community. There was also a different community of people coming from outside the district to visit Woodend Beach.

Moved: R Mather

Seconded: S Powell

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. TRIM number. 250826157099.
- (b) **Approves** staff undertaking consultation with the community on the Woodend Beach Recreation Facilities Master Plan (Trim: 250826157108).
- (c) **Notes** that the development of a master plan for these recreation facilities at Woodend Beach is important to cover all three renewal projects at the site and ensure that the upgrades are well-integrated, future-proofed against environmental challenges such as flooding, and aligned with community needs and aspirations.
- (d) **Notes** that following Board approval to further investigate Option 3 – the Coastal Dune Play Space – staff confirmed that it was feasible. As a result, this option has progressed to the design stage and is included in the proposed master plan.
- (e) **Notes** that there is budget within the approved Greenspace Capital Works Programme for the renewal of the carpark (\$200,000) the renewal of the play space (\$400,000) and the renewal of the toilets (\$375,150) within this financial year, a total of \$980,480.00.
- (f) **Notes** that staff have carried out a cost estimate of this project and believe that the proposed plan is achievable within the budget available. Consultation will also seek interest in community involvement to support the creation of this space.
- (g) **Notes** that once consultation has been completed, staff will collate the feedback and make any necessary changes before bringing the revised plan back to the Board for final approval to implement.
- (h) **Notes** that the Board have incorporated the project to create an entrance sign for Woodend Beach community into this process. The sign has been partially designed through community consultation and will be refined during the detailed design phase in collaboration with the Rūnanga-appointed artist to ensure alignment with the wider project.

CARRIED

R Mather loved the plan and was excited as it looked fabulous. The only reservation she had was about the road looking narrow through the parking area. She looked forward to hearing what people had to say about it.

S Powell echoed R Mather's comments. It would be interesting to hear what people had to say. This was encompassing the natural environment, it would be challenging however the outcome would be well worth it.

B Cairns commented the Government were often talking about Councils sticking to their core services. He saw that community projects like playgrounds were the thing that made up a community. The coastal beaches and playgrounds were the places that people came to so having facilities like this were important. He looked forward to seeing what the consultation brought.

P Redmond thought under the Systems Improvement Bill that recreation was a core service. He thought this looked like an exciting proposal and got away from the swampy flood prone area on the other side.

6.8 **Application to the Woodend-Sefton Community Board's 2025/26 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting the original application came from an individual that lived in Woodend Beach requesting funds to hold a Christmas event. They paid for first event themselves with some help from local sponsorship. However, because of the criteria of the fund staff could not accept the application from an individual and therefore suggested that she went through the Woodend Community Association who had agreed to put the application through to Board on the community's behalf.

Moved: P Redmond

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250822155489.
- (b) **Approves** a grant of \$750 to the Woodend Community Association towards hosting a community Christmas party at Woodend Beach.

CARRIED

R Mather abstained

P Redmond commented it was a community event that residents would benefit from the event.

S Powell noted it was a great event but she would like some feedback to go to the Woodend Community Association that the application was lacking some information.

R Mather agreed with S Powell it looked like the perfect event for the funds. However, she abstained because the form was not filled in properly and there was not the right information.

In his right of reply P Redmond thought given the circumstances of the application affected the process and the form.

6.9 **Summary of Discretionary Grant Accountability 1 July 2024 to 30 June 2025 – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting it was the summary of discretionary grant accountability. It gave the Board a condensed one off look at the funding the Board had allocated and how it had been spent. She was pleased to see the accountability received had gone up substantially.

Moved: S Powell

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 250625114512.
- (b) **Notes** that of the \$6,830 allocated to the Board for the 2024/25 financial year, \$3,955 was distributed for events and projects within the community.
- (c) **Notes** that the remaining \$2,875 was carried forward to the next financial year for a total of \$9,855 for the 2025/26 financial year.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

CARRIED

7 **CORRESPONDENCE**

Nil.

8 **CHAIRPERSON'S REPORT**

8.1 **Chairpersons Report for July 2025**

Acknowledged the passing of John Harris. He was involved a lot with the youth around Woodend and did a lot for Woodend.

Acknowledged the passing of Rochelle Faimalo who was an early resident of Pegasus and was very youth and community focused.

Moved: S Powell Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (Trim: 250804142707).

CARRIED

9 **MATTERS FOR INFORMATION**

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 6 August 2025.
- 9.2. Rangiora-Ashley Community Board Meeting Minutes 13 August 2025.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 18 August 2025.
- 9.4. Wastewater Bylaw 2015 Review – Report to Council Meeting 5 August 2025 – Circulates to all Boards
- 9.5. Council Submissions to Central Government Consultations for May, June and July 2025 – Report to Council Meeting 5 August 2025 – Circulates to all Boards
- 9.6. Elected Member Remuneration 2025/26 – Report to Council Meeting 5 August 2025 – Circulates to all Boards
- 9.7. Health, Safety and Wellbeing Report June 2025 to Current – Report to Council Meeting 5 August 2025 – Circulates to all Boards.
- 9.8. Enterprise North Canterbury (ENC) 2025/26 Approved Statement of Intent (SOI) and Associated Annual Business Plan – Report to Audit and Risk Committee Meeting 12 August 2025 – Circulates to all Boards.
- 9.9. Private Well Study Results for 2024 – Report to Utilities and Roading Committee Meeting 19 August 2025 – Circulates to all Boards.
- 9.10. Annual Report to the Alcohol Regulatory and Licensing Authority 2024/25 – Report to the District Planning and Regulation Committee Meeting 19 August 2025 – Circulates to all Boards.
- 9.11. Northern Pegasus Bay Bylaw Update August 2025 – Report to Community and Recreation Committee Meeting 26 August 2025 – Circulates to all Boards.
- 9.12. Aquatics August Report – Report to Community and Recreation Committee Meeting 26 August 2025 – Circulates to all Boards.
- 9.13. Libraries Update to August 2025 – Report to Community and Recreation Committee Meeting 26 August 2025 – Circulates to all Boards.

Moved: S Powell Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.13.

CARRIED

10 **MEMBERS' INFORMATION EXCHANGE**

Philip Redmond

- Attended East/West Kaiapoi MUBA meeting.
- Met with Resident regarding motorway in Kaiapoi.
- Canterbury Museum visit.
- Extended Hours Medical Centre sod turning.
- Attended all Drainage Boards meeting which was well attended.
- AF8/Tsunami meeting in Woodend.
- Attended John Harris Funeral.
- Attended Big Splash fundraiser for Rachel's Trust.
- Think Like a Forest screening at the Town Hall. Talked about the benefits of Native planting. Native filter sediment.
- Prime Ministers Lunch at Te Pae.
- Welcome to the Birds event in Waikuku. Very successful, 250 people present.
- Merchant Navy Day at Kaiapoi RSA.
- ENC – Sutton Tools.
- Darnley Club Annual General Meeting.

Brent Cairns

- Attended Food Secure North Canterbury in Amberley, to highlight the importance of Food Security.
- Visited Noaia Training facility for youth. They had purchased additional land north of Tuahiwi to have adult training.
- Attended Maths/Art event at Kaiapoi Library.
- North Canterbury Neighbourhood Support monthly meeting.
- Waimakariri Access Group Annual General Meeting.
- Attended Pegasus Residents Group monthly meeting. Golf tournament planning was under way. They were discussing suitable areas for events once the Community Centre was constructed.
- Invited to Northern Bulldogs Rugby League presentation. Was able to talk about issues with facilities.
- Attended Youth Futures Event.
- Planting of a Food Forest at the ARC Women's Housing project.
- Met with Waimak United regarding funding.
- Pegasus Cuppa event.
- Attended Sutton Tools drop in session.
- Invited to attend meeting at the Sterling regarding future garden plans.
- Rangiora Community Board agreed to have a Food Forest at Northbrook Reserve.
- Kaiapoi Garden Club monthly meeting. They were having issues with car park lighting which had since been resolved.
- Invited to attend KERA planting days with Kaiapoi High School and International Students.
- Met with Mel Eaton to view new art gallery area.

- Attended opening of Coffee Culture Rangiora.
- Attended Out the Gate reopening.
- VJ Day event.
- Merchant Navy Event.
- Attended Silverstream emergency hub event.
- Emceed the Kane Sheild Event.
- Attended Menzshed annual General Meeting.
- Visited Comcol and helped with Food Forest designs.
- Attended Big Splash Event.
- Attended Gallery opening,
- Attended Fuego 3rd volume opening event.
- Attended after hours sod turning event.
- Attended Mahinga Kai planting day.
- Attended Welcoming Communities Event.
- Attended Disability Forum event.
- Attended Rangiora Museum monthly meeting.
- Attended Kaiapoi Museum 10th birthday.
- Attended Kaiapoi Museum monthly meeting.
- Attended Youth Action Planning meeting.
- Attended Welcome the Birds Event in Waikuku.
- Attended Rangiora High School student's presentation.
- Attended Mayoral debate.
- Attended ENC event at Sutton Tools.
- Attended Spring Makete at Noaia.
- Waimakariri was officially a New Zealand Motor Caravan Association friendly district.

11 CONSULTATION PROJECTS

Nil.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 August 2025: \$8,705.

12.2 General Landscaping Budget

Balance as at 31 August 2025: \$14,640, carry forward to be determined.

The Board noted the funding update.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

This is the final meeting of the Woodend-Sefton Community Board for the 2022-2025 electoral term.

The new Woodend-Sefton Community Board will be sworn into office late October 2025, with standard meetings resuming from mid-November 2025. Further Information will be advertised and listed on the Council's website.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 7:55PM.

CONFIRMED



Chairperson



Chief Executive

19 September 2025

Date