

MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY, 14 MAY 2025 AT 7PM.

PRESENT

J Gerard QSO (Chairperson), K Barnett (Deputy Chairperson), R Brine, I Campbell, M Clarke, M Fleming, J Goldsworthy, L McClure, B McLaren, S Wilkinson and P Williams.

IN ATTENDANCE

S Hart (General Manager Strategy Engagement and Economic Development) and T Kunkel (Governance Team Leader)

1. APOLOGIES

Moved: K Barnett

Seconded: P Williams

THAT the Rangiora-Ashley Community Board:

- (a) **Receives and sustains** apology for absence from J Ward.

CARRIED

2. CONFLICTS OF INTEREST

Item 6.1 – K Barnett declared a conflict of interest as a member of the Rangiora Players.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 9 April 2025

Moved: M Fleming

Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 9 April 2025.

CARRIED

3.2. Matters Arising (From Minutes)

There were no matters arising from the Minutes.

3.3. Notes of the Rangiora-Ashley Community Board Workshop– 9 April 2025

Moved: B McLaren

Seconded: L McClure

THAT the Rangiora-Ashley Community Board:

- (a) **Receives**, the circulated Notes of the Rangiora-Ashley Community Board workshop, held on 9 April 2025.

CARRIED

4. DEPUTATIONS AND PRESENTATIONS

Nil.

5. ADJOURNED BUSINESS

Nil.

6. REPORTS

6.1. Application to the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant Fund – T Kunkel (Governance Team Leader)

T Kunkel reported that the Rangiora and Districts Early Records Inc (the Society) was responsible for caring for the Rangiora Museum and local archives. The Society had applied for a \$1,000 grant to replace its old, faulty, and unrepairable printer. The required printer was estimated to cost \$1,214, and the Society has been fundraising, as usual, through calendar sales and donations at events. The application complied with the Board's Discretionary Grant Application Criteria, as it was from a not-for-profit incorporated society, and the project would primarily benefit the residents of the Rangiora-Ashley Ward.

Moved: S Wilkinson

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 250331054962.

(b) **Approves** a grant of \$ 1,000 to Rangiora and Districts Early Records Inc. to purchase a replacement printer.

CARRIED

T Kunkel advised that the Rangiora Players (the Group) had requesting a \$1,000 grant to purchase eight Showtec PAR 20 "Warm-on-Dim" lights for the Little Theatre stage. The lighting was estimated to cost \$1,564, and the Group had secured \$564 to contribute towards this initiative; however, no other fundraising had been carried out to cover the remainder of the costs. The application complied with the Board's Discretionary Grant Application Criteria; however, the Board may need to consider that the application stated that only 50% of the people benefiting from this initiative were from the Rangiora-Ashley Ward.

Moved: B McLaren

Seconded: M Clarke

THAT the Rangiora-Ashley Community Board:

(c) **Approves** a grant of \$ 1,000 to the Rangiora Players to purchase new stage lighting.

CARRIED

B McLaren noted that the Rangiora Players had been staging plays since 1987, with its first production celebrating Queen Victoria's Jubilee. He believed that most of the people benefiting from this initiative were from the Rangiora-Ashley Ward; hence, the Group applied to the Board for funding. People came from as far as Christchurch to see the well-produced plays and then also visited local eateries in Rangiora.

M Clarke supported the motion as he felt that arts and cultural activities in rural communities should be supported.

T Kunkel noted that the North Canterbury Radio Trust (NCRT) operated Compass FM. The benefits of Compass FM were well known, the community radio station was listened to extensively throughout the entire North Canterbury and was used during Civil Defence emergency situations. The NCRT was requesting a grant of \$401 to replace a failed network switch, which was the core part of the network that served Compass FM. The application complied with the Board's Discretionary Grant Application Criteria, and while it was estimated that only 50% of the listening community was from the Rangiora-Ashley Ward, the project had a much more far-reaching impact.

Moved: K Barnett

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (d) **Approves** a grant of \$ 401 to the North Canterbury Radio Trust to purchase a replacement network switch.

CARRIED

K Barnett supported the motion as Compass FM provided a very valuable function during Civil Defence emergencies and kept the community informed of other events occurring in the Waimakariri District. Also, Compass FM was based in Rangiora.

T Kunkel reported that a Momentum Charitable Trust (the Trust) was seeking funding to run four one-day Life and Financial Skills Programmes at the Rangiora Probation Centre in June and July 2025. These programmes were for individuals soon to be released from prison, people recently released and those serving community-based sentences. The Trust originally requested \$7,180 which exceeded the Board's general limit of grants in a financial year, however the Trust had requested the Board to consider a \$1,000 grant. The application complied with the Board's Discretionary Grant Application Criteria; however, the Trust had not clarified how they would be sourcing the remainder of the funding. Also, although the need for such programmes was not disputed, questions were raised whether it should not be funded by the Department of Corrections rather than ratepayers.

Responding to a question from B McLaren, T Kunkel noted that the application did not indicate what the funding would specifically be used for, i.e. wages, fees or printing costs.

I Campbell questioned whether the people who would benefit from the Life and Financial Skills Programmes were from the Rangiora-Ashley Ward. T Kunkel confirmed that the application indicated that 80 local at-risk individuals would benefit.

B McLaren observed that people may be released in the Rangiora because they had family or a support network in the area, so the benefit would be to people residing in the Rangiora-Ashley Ward. However, the Trust may have applied to the Board because the Department of Corrections' Community Corrections offices for North Canterbury was situated in Rangiora.

M Fleming asked if the Trust could be granted \$1,000 subject to them securing the remainder of the funds needed to host the Life and Financial Skills Programmes. T Kunkel confirmed that the Board could place conditions to the granting of the funding. However, it may not be necessary because if the Life and Financial Skills Programmes were not hosted the funding would revert back to the Board.

Moved: M Fleming

Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

- (e) **Approves** a grant of \$1,000 to Momentum Charitable Trust towards hosting one-day Life and Financial Skills Programmes, provided they secure the remainder of the funding.

LOST

3/8

M Fleming supported the motion as at-risk individuals needed assistance to find meaningful employment and reconnect with friends and whanau.

K Barnett acknowledged the need for Life and Financial Skills Programmes for at-risk individuals. However, such programmes were being run at prisons, and she believed that the Ministry of Social Services would be best equipped to provide the support the individuals needed. Therefore, K Barnett felt that there was no need to support a Life and Financial Skills Programme run by a private trust; hence, her reluctance to grant \$1,000 to a programme whose direct benefits had not been proven.

K Barnett observed that it would be assumed that the programme would be ran in conjunction with the Department Corrections; however, the Trust had not provided evidence that they were not receiving Central Government funding. She noted that the Board had not been provided enough information to make an informed decision, and she therefore did not support the motion.

Moved: K Barnett

Seconded: J Gerard

THAT the Rangiora-Ashley Community Board:

- (e) **Declines** a grant to Momentum Charitable Trust.

CARRIED

J Gerard suggested that if members had concerns about an application from groups or organisations that they were not familiar with, they should advise T Kunkel accordingly so that she could invite the group/organisation to come and speak to the Board about its application.

6.2. **Ratification of the Rangiora-Ashley Community Board's submissions to the Waimakariri District Council and Environmental Canterbury's draft 2025-26 Annual Plans – Thea Kunkel (Governance Team Leader)**

J Gerard advised that he and K Barnett address the Council on the Board's submission on 6 May 2025, which was well received.

Moved: J Gerard

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (f) **Receives** report No. 250429073368.
- (g) **Retrospectively ratifies** its submission to the Waimakariri District Council draft 2025-26 Annual Plan (Trim Ref: 250407059915).
- (h) **Retrospectively ratifies** its submission to Environmental Canterbury's draft 2025-26 Annual Plan (Trim Ref: 250328053840).
- (i) **Notes** that the Board Chairperson spoke at the Waimakariri District Council Submission Hearings to convey the Board's view in person on Tuesday, 6 May 2025.

CARRIED

7. **CORRESPONDENCE**

7.1. **New Road Name Letter – Leigh Bolton**

T Kunkel advised that the Leigh Bolton requested that the name Senior be included in the Pre-Approved Rangiora-Ashley Community Board's Road and Reserve Names List. Her parents owned the land behind Kippenberger Avenue, which was now Grey View Grove. However, noting the Board's previous concerns regarding people volunteering their family names it was decided to not to submit a report to the Board for consideration. L Bolton would be advised of the Board's views and the criteria set out in the Waimakariri District Naming Policy which the names should comply.

7.2. **Letter from Waimakariri Youth Council about Dudley Park Project – Zack Lappin**

T Kunkel noted that a letter was received for the Waimakariri Youth Council updating the Board on the Dudley Park Project Group's progress. The letter was circulated to Board members prior to the meeting.

7.3. **Letter from Waimakariri Access Group about Mobility Parking at the Dudley Park Skate Park – Shona Powell**

J Gerard advised that a letter was received for the Waimakariri Access Group requesting the Board's support for mobility parking immediately in front of the Dudley Skate Park. The letter was also circulated to Board members prior to the meeting.

M Fleming noted that the Waimakariri Youth Council worked to make the skate park fully accessible, therefore close mobility parking would be essential to allow for inclusivity and accessibility for the park.

Moved: J Goldsworthy

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

(j) **Receives** the correspondence from L Bolton (Trim: 250408061336).

(k) **Receives** the correspondence the Waimakariri Youth Council (Trim: 250522091836).

(l) **Receives** the correspondence the Waimakariri Access Group (Trim: 250522091838).

CARRIED

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for March 2025**

Moved: J Gerard

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 250506078377.

CARRIED

9. **MATTERS FOR INFORMATION**

9.1. **Oxford-Ohoka Community Board Meeting Minutes 2 April 2025.**

- 9.2. Kaiapoi-Tuahiwi Community Board Meeting Minutes 14 April 2025.
- 9.3. Woodend-Sefton Community Board Meeting Minutes 15 April 2025.
- 9.4. Woodend-Sefton Community Board Extraordinary Meeting Minutes 28 April 2025
- 9.5. Submission to Central Government Consultations October 2024 to March 2025 – Report to Council Meeting 1 April 2025 – Circulates to all Boards
- 9.6. ANZAC Day Services 2025 – Report to Council Meeting 1 April 2025 – Circulates to all Boards
- 9.7. Health, Safety and Wellbeing Report February 2025 to Current – Report to Council Meeting 1 April 2025 – Circulates to all Boards

Public Excluded

- 9.8. Submission of District Drinking Water Safety Plans – Report to Utilities and Roding Committee Meeting 15 April 2025 – Circulates to all Boards

Moved: B McLaren

Seconded: L McClure

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items.9.1 to 9.7.
- (b) **Receives** the separately circulated public excluded information in Item 9.8.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

M Fleming:

- The Waimakariri Access Group and Council staff conducted a site visit to the Dudley Aquatic Centre to assess accessibility for people with special mobility needs. The bathrooms at Centre were not very accessible and there was no room in the Centre to develop more accessible bathrooms, so staff was investigating retrofitting the old hockey pavilion. It was suggested that a 'Changing Places Bathroom' be installed at the Centre which would only be accessible by people with special needs. A Changing Places bathroom would allow people with multiple or complex disabilities to get changed in a safe, clean environment.

S Wilkinson:

- Laid a wreath on behalf of the Board at the Anzac Day service at the Fernside Hall.
- Attended Networking Group Quarterly Get-together – Many organisations aligned to the Health Sector seemed to be struggling and were currently restructuring.

J Goldsworthy:

- Requested to strike the flag at the Anzac Day service at the Loburn War Memorial.
- The number of service requests the Council received in April 2025 was higher than in April 2024. Leading causes of service requests were animal control, noise, and parking complaints, totalling 78% of complaints received by the Council.
- On 6 May 2025, the Council heard public submissions to the 2025/26 Annual Plan, and it was beneficial to receive feedback directly from community members.
- Hikurangi Civil Defence Roadshow was being held throughout the Waimakariri District.
- A Community Emergency Hub was being launched at Woodend Youth Centre on Wooded Rangiora Road, and another would be launched in Oxford.
- The Council held a workshop on Parking Bylaw and Enforcement and was reviewing its current processes.

L McClure:

- Poppy Day Collecting - Spent much time with members of the RSA and Rangiora High School out collecting in various locations. Unfortunately, not many donations were received, which was a sign that communities were struggling.
- Attended the launch of the Northbrook Wetlands Story Walk
- Attended the Health Advisory Group meeting. Health New Zealand seemed to be in a state of flux, and there was not much funding available for health issues or new appointments of health professionals. The Health Advisory Group was focusing on the AF8 and a health response for the community.
- The Community Food Garden in Northbrook Waters had made progress, and a local Peppertree Preschool was keen to be involved.

B McLaren:

- Represented the Board at the Rangiora RSA's Dwan Parade on Anzac Day. This was the first dawn parade in Rangiora, and approximately 500 people attended.
- Laid a wreath on behalf of the Board at the Anzac Day service at the Cust Cenotaph and also attended the services at the Rangiora Cenotaph, which was attended by more than 7,000 people and the Loburn Service.
- Attended the Rangiora Museum public speaker night and the St John Church's Devonshire tea.
- Attended a meeting of the Waimakariri Landmarks Committee.
- Attended the Hikurangi Civil Defence Roadshow at the Rangiora RSA – It was a very scientific, but easy to understand presentation on what may happen if AF8 struck.
- Attended an Addiction 101 workshop which dealt with alcohol, drugs and gambling addiction.
- Also attended a conference on Celebrating Diversity, highlighting the challenges of people living with neurodiversity and what can be done to improve their lives.
- Attended a staging of 'The End of the Golden Weather' at the Court Theatre in Christchurch, which was a wonderful asset for North Canterbury.
- Assisted with the North Canterbury Musical Society's production of Catch Me If You Can at the Rangiora Town Hall.

K Barnett:

- Represented the Board at the Rangiora High School Anzac Day service and attended various other services.
- Assisted with the North Canterbury Musical Society's production of Catch Me If You Can at the Rangiora Town Hall.
- Had a discussion with Greenspace staff and S Hart regarding linking the Board with the community and operational side, following conversations regarding Cust.
- They were on standby for Civil Defence during the weather event for a welfare evacuation; however, it was not necessary. She applauded the Council for investing in drainage infrastructure that enabled the Waimakariri District to withstand the severe rain event without major damage.

I Cambell:

- Conducted the fly overs for the Anzac Day Services in Kaiapoi, Rangiora and Amberly.
- Represented the Board at the Anzac Day service held at the Loburn War memorial.
- Attended a public meeting on 8 April 2025 to discuss the Whiterock Quarry.

J Gerard thanked I Cambell for the fly overs for the Anzac Day Services, which lent a sense of nostalgia to the services.

M Clarke:

- Attended GreyPower meeting - had complaints regarding roading issues, the lack of visitors parking at the Charles Upham Retirement Complex in Rangiora and access to the BNZ carpark.
- Noted that the Friends of the Rangiora Town Hall had not met in the last three years.

P Williams:

- Laid a wreath on behalf of the Council at the Anzac Day service at the Fernside Hall and attended various other Anzac Day services.
- The Waimakariri District Council mostly withstood the severe rain event without major challenges, which he believed was due to the pumpstations in Kaiapoi.
- Received numerous complaints regarding gravel roads in the Waimakariri District, especially about potholes and grading.
- The Council heard public submission to the 2025/26 Annual Plan on 6 May 2025.

R Brine:

- Noted the Board submission to the Council's 2025/26 Annual Plan, pertaining to the Southbrook Sports Club. He advised that the Club were investigating various alternatives to ensure realistic expectations. The main concern would be the development of women's changing facilities, as women's sport was growing.

11. CONSULTATION PROJECTS

11.1. Alcohol Control Bylaw Review 2025

<https://letstalk.waimakariri.govt.nz/alcohol-control-bylaw-review-2025>

Consultation would close on Friday 30 May 2025.

11.2. 2025 Environmental Awards

<https://letstalk.waimakariri.govt.nz/2025-environmental-awards>

Applications would close on Saturday 28 June 2025.

The Board noted the consultation projects.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 30 April 2025: \$5,010.

12.2. General Landscaping Fund

Balance as at 30 April 2025: \$28,646 not allocated.

The Board noted the funding update.

13. MEDIA ITEMS

Nil

14. QUESTIONS UNDER STANDING ORDERS

Nil

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 14 May 2025.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 8.32PM.

CONFIRMED



Chairperson

11 June 2025

Date