

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD IN THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND, ON MONDAY 12 DECEMBER 2022 AT 5.30PM.

PRESENT

S Powell (Chairperson), M Paterson (Deputy Chairperson), B Cairns, I Fong, R Mather, P Redmond and A Thompson (departed at 7:15pm).

IN ATTENDANCE

T Tierney (General Manager Planning, Regulation and Environment), G MacLeod (Community Greenspace Manager), G Stephens (Design and Planning Team Leader), S Binder (Senior Engineering Advisor), S Morrow (Rates Officer – Property Specialist) and C Fowler-Jenkins (Governance Support Officer).

1 APOLOGIES

Moved: S Powell

Seconded: M Paterson

THAT an apology for early departure be received and sustained from A Thompson who departed at 7:15pm.

CARRIED

2 CONFLICTS OF INTEREST

Item 6.4 – I Fong declared a conflict of interest.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board – 14 November 2022

Moved: R Mather

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Woodend-Sefton Community Board meeting, held on 14 November 2022.

CARRIED

3.2 Matters Arising

There were no matters arising.

3.3 Notes of the Woodend-Sefton Community Board Workshop – 14 November 2022

Moved: R Mather

Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the notes of the Woodend-Sefton Community Board Workshop, held on 14 November 2022.

CARRIED

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

Nil.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Approval for implementation of Woodland Estate Reserve Concept Plan – G Stephens (Greenspace Design and Planning Team Leader)

G Stephens spoke to the report, noting that consultation was undertaken on Woodlands Estate Reserve in the form of 'Let's Talk' Flyers and via the Council's website and social media. Specifically, the residents within the Woodlands Estate subdivision and along Parsonage Road, i.e., those that would be impacted or likely to use the reserve. The Council received good feedback from the community, especially on the playground design. Council staff subsequently reviewed the draft Woodland Estate Reserve Concept Plan. He provided the Board with a summary of the proposed amendments as detailed in the report.

R Mather asked if the Woodend Community Association had been consulted. G Stephens acknowledged that this had been an oversight, however, the draft Woodland Estate Reserve Concept Plan had been available on the Council's website and Facebook page for comment.

B Cairns noted that basketball was one of the fastest-growing sports within the district. He enquired why a basketball hoop had not been included in the plan. G Stephens explained that there were already several basketball half-courts around Woodend and Pegasus. The Council was also trying to cater for other youth activities and saw this as an opportunity to implement something different. There was space in the reserve if there was a future demand for a basketball half-court.

Moved: M Paterson

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 221201208694.
- (b) **Notes** that there was currently \$450,000 allocated to the development of Woodlands Estate from the Land Development – Neighbourhood budget and that the estimated cost of implementing this plan was within this budget.
- (c) **Approves** the Woodlands Estate Reserve Final Concept Plan (Trim: 221202209066) for implementation.
- (d) **Notes** that if approved, Council staff would work to carry out the tender and construction process for this development.
- (e) **Notes** that staff would circulate a letter to submitters who provided contact information informing them of the Woodend-Sefton Community Board Outcome.
- (f) **Notes** the recommendations within this report support the Council to achieve community outcomes within the following areas of wellbeing; U.N Sustainable Development Goals, Social Wellbeing, Economic Wellbeing, Environmental Wellbeing and Cultural Wellbeing.

CARRIED

R Mather believed that the design was brilliant and thought it was great that the Council had adapted the design based on the feedback from the community. P Redmond agreed that it was an inspiring proposal.

S Powell commended Council staff on a job well done and noted that it was good to see the main play structure was manufactured in New Zealand.

6.2 **Road Naming – Ravenswood Developments Limited Stage 6 – S Morrow (Rates Officer – Land Information)**

S Morrow sought approval for the names of the new private Right of Ways in Ravenswood Development Stage 6. The road names for Stage 6 had already been approved. However, it was found that there were several private Right of Ways which also need to be named.

In response to a question from A Thompson, S Morrow stated that he did not believe the developers had a particularly strong view about the names of the new private Right of Ways.

Moved: S Powell

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 221201208537.
- (b) **Approves** the following proposed names for private right of ways in stage 6 of Ravenswood subdivision as shown as roads 1 to 8 on the attached plan.
 - (1) Counsell Close (Pvt)
 - (2) Corlett Close (Pvt)
 - (3) Flutey Close (Pvt)
 - (4) Griffiths Close (Pvt)
 - (5) Rhodes Lane (Pvt)
 - (6) Steadman Place (Pvt)
 - (7) Tinkler Lane (Pvt)
 - (8) Luisetti Lane (Pvt)
- (c) **Notes** the Woodend-Sefton Community Board may replace any proposed road names with a name of its choice.

CARRIED

A Thompson noted that if these names were taken from the Pre-approved Road Naming List for Woodend, how long would the list last.

S Powell commented that she was pleased when she looked at the variety of names in a relatively small area.

6.3 **Appointments to Advisory Groups and Outside Organisations – K Rabe (Governance Adviser)**

The report was taken as read.

Moved: S Powell

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 221110196516.

- (b) **Approves** the appointment of Board Member Mark Paterson as the Board representative and liaison person to North Canterbury Neighbourhood Support.
- (c) **Approves** the appointment of Board Member Ian Fong as the Board representative and liaison person to Waimakariri Health Advisory Group.
- (d) **Approves** the appointment of Board Member Rhonda Mather as the Board representative and liaison person to GreyPower North Canterbury.
- (e) **Approves** the appointment of Board Member Shona Powell as the Board representative and liaison person to Waimakariri Access Group.
- (f) **Approves** the appointment of Rhonda Mather as the Board representative and liaison person to Pegasus Residents Group.
- (g) **Approves** the appointment of Board Member Mark Paterson as the Board representative and liaison person to Woodend Community Association.
- (h) **Approves** the appointment of Board Member Andrew Thompson as the Board representative and liaison person to Northern Pegasus Bay Advisory Group.
- (i) **Approves** the appointment of Board Member Rhonda Mather as the Board representative and liaison person to Woodend Community Centre Advisory Group.
- (j) **Approves** the appointment of Board Member Ian Fong as the Board representative and liaison person to Sefton Public Hall Society.
- (k) **Approves** the appointment of Board Member Mark Paterson as the Board representative and liaison person to Gladstone Park Advisory Group.
- (l) **Approves** the appointment of Board Member Ian Fong as the Board representative and liaison person to Sefton Domain Advisory Group.
- (m) **Approves** the appointment of Board Member Philip Redmond and Board Member Mark Paterson as Board representatives and liaison persons to Canterbury Regional Council – Sefton/Ashley and Sefton River Rating District Committees.
- (n) **Approves** the appointment of Board Member Ian Fong as the Board representative and liaison person to the Coastal Rural Drainage Advisory Group.
- (o) **Notes** that an appointment to the Hurunui District Council – Ashley Rural Water Scheme Management Committee will occur at a later date.

CARRIED

It was agreed that the Board meeting should adjourn at 6pm to enable the Board to have workshops about:

- *Woodend Beach Playground and Capital Expenditure Update*
- *Landscaping Budget*
- *Speed Management.*

Moved: S Powell

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Agrees** to adjourn the Board meeting to enable the Board to have workshops about:
- Woodend Beach Playground and Capital Expenditure Update
 - Landscaping Budget
 - Speed Management.

Moved: S Powell

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Agrees** that the Board meeting be reconvened.

The Board meeting reconvened at 7.30pm.

6.4 **Application to the Woodend-Sefton Community Board's 2022/23 Discretionary Grant Fund – K Rabe (Governance Advisor)**

The report was taken as read.

M Paterson noted that the Board agreed that organisations predominately funded by Central Government were requested to provide supporting evidence that the funding would not be spent on projects that the Central Government should fund.

I Fong explained that the Community Trust funded the previous heating system for the pool because the Ministry of Education did not fund school pools.

S Powell noted that the Sefton School pool was also used by the community, and the Board still had the discretion to grant funding if they believed an application had merit.

Mather believed that it was important for children and adults to learn to swim. It was, therefore, essential to keep the pool open, especially since so many schools had to close their pools due to a lack of funding from the Ministry of Education.

Moved: M Paterson

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 221123203415.
- (b) **Approves** a grant of \$500 to the Sefton School towards replacing the swimming pool heating system.

CARRIED

M Paterson commented that the Woodend-Sefton community did not have a public pool and that swimming should be encouraged at all levels, he, therefore, supported the motion.

P Redmond noted he would typically not support granting funding to schools. However, he supported the motion because the community also used the pool.

S Powell commented that the Sefton community did not have many community assets and was not particularly close to a public swimming pool, she, therefore, also supported the motion.

6.5 **Retrospective Ratification of the Woodend-Sefton Community Board's submission on Further Submissions to the District Plan and Variation 1 – Housing Intensification – K Rabe (Governance Adviser)**

The report was taken as read.

Moved: S Powell Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No 221122202092.
- (b) **Approves** the Woodend-Sefton Community Board's submission on Further Submission to Variation 1 – Housing Intensification (Trim 221122202110).

CARRIED

7 CORRESPONDENCE

7.1 Banning of Fireworks – R Wakefield-Jones

S Powell noted that she received an e-mail to which she had replied personally, but she undertook to contact the Mayor and the Board.

P Redmond noted that Councillor Williams, in 2017/18, had promoted a remit to Local Government New Zealand (LGNZ) to ban fireworks. It was passed at the annual general meeting but was not adopted by the Central Government. Two years ago, P Redmond also drafted a remit to LGNZ, but Covid derailed it. His proposed remit was less far-reaching than the 2017/18 remit as it advocated for the banning of fireworks during a closed fire season. There had been talk about fireworks being transferred to Matariki, which would undoubtedly be a better time of the year.

S Powell agreed that Matariki would be an excellent time for fireworks. However, the trouble was that all you could do was ban the sale. If you let people set off fireworks during Matariki, people could still store them and use them at any time.

R Mather noted there were too many issues with fireworks, moving the use was not enough, removing them from private hands would be a step in the right direction, and removing fireworks from residential areas would be another step in the right direction.

Moved: P Redmond Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the correspondence regarding banning fireworks (TRIM: 221129206053).

CARRIED

8 CHAIRPERSON'S REPORT

8.1 Chairperson's Report for November 2022

S Powell noted that she had rung James Caygill from Waka Kotahi about the concerns from people to the north of the Pegasus roundabout. The people living north of the roundabout near Wards Road wanted a reduced speed limit and were advised of the safety improvements. They wished to submit feedback, however, submissions closed today, which was challenging.

J Caygill had confirmed that feedback should be done for the interim Speed Management Plan based on how the roundabout was now because you could never guarantee that the improvements would happen.

Moved: S Powell

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (TRIM:221205210317).

CARRIED

9 MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 9 November 2022.
- 9.2. Rangiora-Ashley Community Board Meeting Minutes 9 November 2022.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 21 November 2022.
- 9.4. Health, Safety and Wellbeing Report October 2022 – Report to Council Meeting 8 November 2022 – Circulates to All Boards.
- 9.5. Approval to Submit Three Waters Reform - Better Off Application and Funding Agreement – Report to Extraordinary Council Meeting 22 November 2022 – Circulates to All Boards.
- 9.6. July 2022 Flood Response Update – Report to Utilities and Roading Committee meeting 29 November 2022 – Circulates to All Boards.
- 9.7. Library Update to 17 November 2022 – Report to Community and Recreation Committee Meeting 29 November 2022 – Circulates to All Boards.
- 9.8. Aquatics November Update – Report to Community and Recreation Committee Meeting 29 November 2022 – Circulates to All Boards.
- 9.9. Waka Kotahi Interim State Highway Speed Management Plan Consultation – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.10. Kerbside Recycling Bin Audits Methodology – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.11. Ohoka Mill Road Stormwater Management Area Resource Consenting Issues and Way Forward – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.12. Oxford-Ohoka Community Board Chairpersons Report for the Period February – December 2022 – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.13. Woodend-Sefton Community Board Chairpersons Report for the Period February – December 2022 – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.14. Kaiapoi-Tuahiwi Community Board Chairpersons Report for the Period February – December 2022 – Report to Council Meeting 6 December 2022 - Circulates to all Boards.
- 9.15. Rangiora-Ashley Community Board Chairpersons Report for the Period February – December 2022 – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.16. 2023 Council Meeting Schedule – Report to Council Meeting 6 December 2022 – Circulates to all Boards.

Moved: I Fong

Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.16.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

I Fong

- Attended the Elected members' District Bus Trip.

11 CONSULTATION PROJECTS

Nil.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 30 November 2022: \$5,710.

12.2 General Landscaping Fund

Balance as at 30 November 2022: \$13,090.

The Board noted the funding update.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board was scheduled for 5.30pm, Monday 13 February 2023 at the Sefton Hall, Earlys Road, Upper Sefton Road, Sefton.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 7.56pm.

CONFIRMED



Chairperson

13 February 2023

Date