

Rangiora-Ashley Community Board

Agenda

Wednesday 10 August 2022

7.00pm

*Council Chamber
215 High Street
Rangiora*

Members:

Jim Gerard Q.S.O (Chairperson)
Duncan Lundy (Deputy Chairperson)
Kirstyn Barnett
Robbie Brine
Murray Clarke
Monique Fleming
Jason Goldsworthy
Morris Harris
Sarah Lewis
Joan Ward
Andrew Wells
Paul Williams

AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 10 AUGUST 2022 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

	<u>BUSINESS</u>	PAGES
1.	<u>APOLOGIES</u>	
2.	<u>CONFLICTS OF INTEREST</u>	
3.	<u>CONFIRMATION OF MINUTES</u>	
3.1.	<u>Minutes of the Rangiora-Ashley Community Board – 8 June 2022</u>	8-16
	<i>RECOMMENDATION</i>	
	THAT the Rangiora-Ashley Community Board:	
	(a) Confirms , as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 8 June 2022.	
3.2.	<u>Matters Arising</u>	
4.	<u>DEPUTATIONS AND PRESENTATIONS</u>	
4.1.	<u>Update on the Medical Hub and Respite Care – Dr Ojala (Virtually)</u>	
5.	<u>ADJOURNED BUSINESS</u>	
	Nil.	
6.	<u>REPORTS</u>	
6.1.	<u>Adoption of the Waimakariri District Walking and Cycling Network Plan and Infrastructure Prioritisation Programme – Don Young (Senior Engineering Advisor) and Allie Mace-Cochrane (Graduate Engineer)</u>	17-64
	<i>RECOMMENDATION</i>	
	THAT the Rangiora-Ashley Community Board:	
	(a) Receives Report No. 220628109399;	
	(b) Notes that formal submissions from the Oxford-Ohoka and Woodend-Sefton Community Boards has been taken into account with the recommendations below;	

- (c) **Notes** that any further feedback from the Board from this meeting will be included for the Council's consideration;

RECOMMENDS THAT the Council:

- (d) **Receives** Report No. 220628109399 (v2).
- (e) **Adopts** the recommended Walking and Cycling Network Plan (refer to Attachment i);
- (f) **Adopts** the amended Walking and Cycling Network Plan prioritisation programme (refer to Attachment ii);
- (g) **Notes** the following additions are recommended to the draft Walking and Cycling Plan based on community and Community Board submissions:
- a. **North Eyre Road** (between No. 10 Road and Earlys Road);
 - b. **North Eyre Road** (between Poyntzs Road and Tram Road);
 - c. **Two Chain Road** (between Pattersons Road and North Eyre Road);
 - d. **Pattersons Road** (between Two Chain Road and Wards Road);
 - e. **Wards Road** (between Makybe Drive and Pattersons Road);
 - f. **Whites Road** (between Mill Road, Ohoka, and Tram Road);
 - g. **Tram Road** (upgrade of level of service between Whites Road and Mandeville Town);
 - h. **Easterbrook Road** (from Cust River – bridge from Bradleys Road to Fernside Road);
 - i. **Fernside Road** (between Easterbrook Road and Townsend Road);
 - j. **Townsend Road** (upgrade of level of service between Fernside Road and the South Brook);
 - k. **Mill Road, Ohoka** (between Threlkelds Road and Christmas Road);
 - l. **Christmas Road** (between Mill Road, Ohoka, and Butchers Road);
 - m. **Butchers Road** (between Christmas Road and Ohoka Road);
 - n. **Bramleys Road** (between Tuahiwi Road and Lineside Road);
 - o. **Greens Road** (between Tuahiwi Road and Church Bush Road);
 - p. **Church Bush Road** (between Greens Road and Tuahiwi Road);
 - q. **Te Pouapatuki Road** (between Greens Road and Rangiora Woodend Road);
 - r. **State Highway One** (between Gressons Road and Pegasus Boulevard);
 - s. **Bridge Street** (between Reserve Road and the beach access);

- t. **Domain Terrace** (between Park Terrace and the campground access);
 - u. **Waikuku Beach Domain** (between Domain Terrace and Reserve Road);
 - v. **Cones Road** (between Dixons Road and Carrs Road);
 - w. **Carrs Road** (between Cones Road and Station Road);
 - x. **Station Road** (between Carrs Road and Loburn Whiterock Road);
 - y. **Hodgsons Road** (between Swamp Road and 110 Hodgsons Road);
 - z. **Loburn Whiterock Road** (upgrade level of service between Loburn Domain and Dixons Road);
- (h) **Recommends** that staff re-instate the Walking and Cycling Reference Group under new Terms of Reference, which staff will draft and bring back to Council in a separate report;
 - (i) **Notes** that there is a budget of \$490,000 within PJ101229.000.5135 for the 2022/23 financial year, of which, \$40,000 is allocated towards the design of walking and cycling infrastructure within the priority one group, with the remainder contributing to wayfinding and other signage, addressing existing deficiencies in the network, and beginning the priority one projects;
 - (j) **Notes** that there is a budget of \$660,000 within PJ101229.000.5135 for construction of walking and cycling infrastructure in the 2023/24 financial year;
 - (k) **Notes** that the prioritisation programme associate with the Walking and Cycling Network Plan will follow and be considered as part of the next Annual Plan;
 - (l) **Notes** that the Walking and Cycling Network Plan sets a strategic framework, and will require further costing and prioritisation through the LTP process;
 - (m) **Notes** that consultation for the two options in Kaiapoi, completing the of the Kaiapoi to Woodend link, will be consulted on during the design phase of the Sandhill Road portion;
 - (n) **Notes** that 82% of survey respondents support an increase of funding to deliver the Network Plan, and that staff will take a separate submission to the LTP to seek additional funding;
 - (o) **Notes** that consideration of funding opportunities to advance the implementation of the plan is also being explored through the 'Better Off' funding stream, as part of the Three Waters Reform;
 - (p) **Notes** that staff are exploring the opportunity to apply for funding through the Climate Emergency Response Fund, which may be used to for additional modal change projects, or to fund cycle ways that qualify under this additional fund;
 - (q) **Notes** that the plan and prioritisation of routes will be reviewed internally (in conjunction with Community Boards and the Council) every three years and publicly consulted upon every six years.

6.2. **Townsend Road Reserve, Consultation summary and Master Plan – Tori Stableford (Landscape Architect)**

RECOMMENDATION

65-89

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. GOV-26-11-06 / TRIM 220729129469
- (b) **Notes** that there is currently \$450,000 allocated to the development of Townsend Road Reserve, from the Land Development – Neighbourhood budget.
- (c) **Notes** the implementation of the Townsend Road Reserve Development will be undertaken this financial year.
- (d) **Approves** the implementation of Attachment i, *Townsend Road Reserve Master Plan*.

6.3. **Rangiora-Ashley Community Board's 2022/23 Discretionary Grant Fund and 2022/23 General Landscaping Fund – Kay Rabe (Governance Advisor)**

90-98

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 220622106325.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2022/23 is \$26,190 with a carry forward for 2021/22 still to be determined due to outstanding invoices, being processed.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2022/23 is \$10,160 and that an amount of \$9,061 was carried forward from the 2021/22 budget, thereby bringing the Discretionary Grant Fund to a total of \$19,221 for current financial year.
- (d) **Approves** the Board's 2022/23 Discretionary Grant Fund Application Criteria and Application Form (Trim No. 210603089776).
- (e) **Approves** the Board's 2022/23 Discretionary Grant Accountability Form (Trim No. 21060308921).
- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2022/23 financial year (July 2022 to June 2023).

7. **CORRESPONDENCE**

7.1. **Annual Plan Response Letter (Trim 220114003526)**

7.2. **Letter from Daryl Fane regarding Shoplifting (Trim 220802131420)**

99-100

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the items in 7.1 and 7.2.

8. CHAIRPERSON'S REPORT

8.1. Chair's Diary for June and July 2022

101-102

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220701112202 and 220729129399.

9. MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 8 June 2022
- 9.2. Woodend-Sefton Community Board Meeting Minutes 13 June 2022
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 20 June 2022
- 9.4. Health Safety and Wellbeing Report June 2022 – Report to Council Meeting 7 June 2022 – Circulates to all Boards.
- 9.5. May 2021, December 2021 and February 2022 Flood Events – Service Requests Update – Report to Utilities and Rooding Committee Meeting 21 June 2022 – Circulates to all Boards.
- 9.6. Avian Botulism Management 2021-22 – Report to Utilities and Rooding Committee Meeting 21 June 2022 – Circulates to all Boards.
- 9.7. Draft Annual Plan Consultation Decisions – Report to Council 28 June 2022 – Circulates to all Boards.
- 9.8. Oxford-Ohoka Community Board Meeting Minutes 6 July2022.
- 9.9. Woodend-Sefton Community Board Meeting Minutes 11 July 2022.
- 9.10. Kaiapoi-Tuahiwi Community Board Meeting Minutes 18 July 2022.
- 9.11. Waimakariri District Climate Change Scenario Technical Report – Report to Council Meeting 5 July 2022 – circulates to all Boards.
- 9.12. Health, Safety and Wellbeing Report July 2022 – Report to Council Meeting 5 July 2022 – circulates to all Boards.
- 9.13. Elected Member Remuneration 2022/23 – report to Council Meeting 12 July 2022 – Circulates to all Boards.
- 9.14. Enterprise North Canterbury Approved Statement of Intent beginning 1 July 2022; Updated Enterprise North Canterbury Business Plan and Budget 2022/23; and Promotion of Waimakariri District Plan – Report to Audit and Risk Committee Meeting 19 July 2022 – Circulates to all Boards.
- 9.15. Annual Report and audited accounts for Enterprise North Canterbury for the year end 30 June 2021 – Report to Audit and Risk Committee Meeting 19 July 2022 – Circulates to all Boards.
- 9.16. Annual Report to Te Kohaka o Tuhaitara Trust for the year ended 30 June 2021 – Report to Audit and Risk Committee Meeting 19 July 2022 – Circulates to all Boards.
- 9.17. Proposed Rooding Capital Works Programme for 2022/23 – Report to Utilities and Rooding Committee Meeting 19 July 2022 – Circulates to all Boards.
- 9.18. Wastewater Treatment Plant Compliance Reporting – Report to Utilities and Rooding Committee Meeting 19 July 2022 – Circulates to all Boards.
- 9.19. May 2021, December 2021 and February 2022 Flood Events – Service Requests Update – Report to Utilities and Rooding Committee Meeting 19 July 2022 – Circulates to all Boards.

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.19.

Note:

1. *The links for Matters for Information were circulated separately to members.*

10. MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

11. CONSULTATION PROJECTS

Nil.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 31 July 2022: \$9,047.

12.2. General Landscaping Fund

Carryover from 2020/21: \$1,580.

Allocation for 2021/22: \$25,430.

Balance as at 31 July 2022: \$27,010.

13. MEDIA ITEMS

14. QUESTIONS UNDER STANDING ORDERS

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 14 September 2022.

Workshop

- *General Landscaping Budget Update*
- *Members Forum*

MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY, 8 JUNE 2022 AT 7.00PM.

PRESENT:

J Gerard (Chairperson), D Lundy (Deputy Chairperson), K Barnett, R Brine, M Clarke, M Fleming, J Goldsworthy, M Harris, S Lewis, J Ward, A Wells and P Williams.

IN ATTENDANCE

J Millward (Manager Finance and Business Support), G MacLeod (Greenspace Manager), K Straw (Civil Projects Team Leader), S Morrow (Rates Officer – Property Specialist) and E Stubbs (Governance Support Officer).

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

Item 6.4 - A Wells declared a conflict of interest as a member of the North Loburn School Board of Trustees.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 11 May 2022

Moved: D Lundy Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

(a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 11 May 2022.

CARRIED

3.2. Matters Arising

There were no matters arising.

4. DEPUTATIONS AND PRESENTATIONS

Nil.

5. ADJOURNED BUSINESS

Nil.

6. REPORTS

6.1. Matariki StoryWalk Northbrook Wetlands – A Paterson (Community Connections Coordinator) and T Stableford (Landscape Architect)

G MacLeod noted that Storywalks® was a new initiative for Waimakariri and was a partnership between the Greenspace and Libraries Teams to combine a story with a nature walk. The library Team had been granted permission for the rights to the story 'The Little Kiwi's Matariki', and enlarged pages from the picture book would be placed through Northbrook Wetlands creating an immersive play experience. Funding was made available for the project as a way to celebrate Matariki.

G MacLeod noted that the Storywalks® would be temporary, and the cost of creating, installing and removing the panels would be approximately \$1,500. Staff would monitor the success of the Storywalks® before committing to any future or permanent Storywalks®. He confirmed that the Board would be invited to the project's opening.

P Williams asked if any consideration had been given to asking organisations such as sporting groups to install the panels as a fundraising opportunity. G MacLeod replied that consideration could be given to such an initiative in future, however, the timeline for this project did not allow for it.

Moved: J Ward

Seconded: A Wells

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. TRIM 220527086987.
- (b) **Approves** the installation of a Storywalks® of 'The Little Kiwi's Matariki' at Northbrook Wetlands, Rangiora.
- (c) **Notes** that the costs involved for the proposed Storywalks® at Northbrook Wetlands would be paid for by Waimakariri Libraries and Greenspace budgets.
- (d) **Notes** that the 'The Little Kiwi's Matariki' Storywalks® would be a temporary installation.

CARRIED

J Ward considered it a unique and special initiative, which she hoped young children and families would enjoy.

A Wells believed it was a fantastic initiative commenting on the importance of exposing children to literature.

P Williams supported the project and hoped that it would promote activity, appreciation and awareness of the Northbrook Wetland which was a great reserve.

M Fleming appreciated that the panels would be relocatable for future use.

J Gerard agreed that the reserve was a beautiful area that was currently underutilised, and he therefore supported the project.

6.2. **Proposed Roding Capital Works Programme for 2022/23 – J McBride (Roding and Transport Manager)**

K Straw spoke to the report on behalf of J McBride, which invited feedback on the proposed 2022/23 Roding Capital Works Programme. A general allocation of the budget was provided in the Council's 2021/31 Long Term Plan (LTP). The programme was for kerb and channel renewal, footpath renewal, minor improvements and new footpaths. The programmes were developed taking into account several factors, including condition rating, service requests and road safety audits from a prioritised database. Also, co-funding requirements under Waka Kotahi needed to be met. The new footpath programme did not receive Waka Kotahi funding.

J Gerard noted the shortfall in the Minor Improvements Budget as Waka Kotahi had not agreed to co-fund this programme. He asked if the Council had decided to fully fund the shortfall through the 2022/23 Annual Plan. Staff noted that this would be confirmed following the Council's adoption of the Annual Plan at the end of June 2022.

In reference to prioritisation, P Williams enquired if it would be possible to have a workshop with the Board to enable members to provide some input from the community before the programme was finalised. J Gerard and K Straw commented that the process followed Council policy regarding condition rating, and as such, those programmes had less flexibility.

K Barnett questioned if funding for gravel road improvements was included in the budget. K Straw explained that gravel road improvements were not included as maintenance work had a separate budget. K Barnett further asked if the Board could be advised on the amount spent on gravel road maintenance in its area. K Straw undertook to follow-up on this matter and report back to the Board.

A Wells supported K Barnett's request and enquired if there was an Asset Register and Capital Maintenance Programme schedule for gravel roads that could also be submitted to the Board for information.

K Barnett referred to the condition rating of footpaths and enquired if there was a prioritisation schedule that extended for more than three years. As this would enable the Board to ascertain where other paths were scheduled in the programme. K Straw advised he was not aware of an extended schedule, however, if Board members did have an area of concern, they could raise that with Roding and Transport Manager for further consideration.

J Gerard referred to the Good Street kerb channel, and footpath work and sought clarity on the provision street trees. K Straw noted that the project had not been scoped in detail. However, the aim was to reinstate street trees when they were replanted or removed, therefore when the first section of the redevelopment of Good Street was completed the trees were replaced.

D Lundy enquired about the process if a Board member wished to submit a footpath for possible renewal, such as the path to Rangiora Showgrounds. K Straw advised there was flexibility in the programme to move projects up or delay projects. He noted that the Walking and Cycling Plan was up for consultation and was the sort of feedback staff was seeking.

Moved: A Wells Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 220526086494.

- (b) **Notes** that feedback could be provided on the Draft Programme to the Roading and Transport Manager.

CARRIED

K Barnett commented that roading was critical in the Board's area, and members received many complaints regarding the District's roads. She suggested that in the future, it may be more beneficial if Board members could provide feedback to staff in a more informal manner before the programme came to the Board for consideration.

J Gerard agreed with K Barnett that a workshop including maps would be helpful for input and discussion. J Gerard reminded the Board that their submissions to the 2022/23 Annual Plan also included their displeasure regarding the state of gravel roads in the District.

P Williams concurred that a workshop was required to discuss roading matters. He did not believe that Board needed to wait for the Annual Plan process to bring any projects forward, as the budget should be flexible.

D Lundy agreed with the previous comments and noted that the Board had previously requested further information regarding gravel road maintenance. He referred to categories such as "unsealed road re-metalling", which was not included in the programmes as they were developed '*...purely on technical grounds and for asset condition reasons. As these decisions are made on a technical base, they are not subject to Board discretion.*' He also highlighted that the report noted the need for consistency with community outcomes which included that '*the standard for our District's roads is keeping pace with increasing traffic numbers.*'

6.3. Change of Road Name in Townsend Fields Subdivision Stage 3 – S Morrow (Rates Officer Land Information)

S Morrow explained the background to the report, which was to update a road name type following a new Road Layout Plan being prepared for the Townsend Fields Subdivision. He noted that in 2018 the Rangiora-Ashley Road Naming Committee had agreed on the name Lusk Place for an enclosed thoroughfare. However, the new road layout now meant that the thoroughfare was no longer enclosed and 'Street' would therefore, be more accurate representation.

There were no questions from Board members.

Moved: D Lundy

Seconded: M Harris

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220530091047.
- (b) **Rescinds** its decision of 25 October 2018 to approve Road "6" as Lusk Place marked as on the original plan (Trim 220530091186).
- (c) **Approves** changing the road name type of Lusk Place to Lusk Street as shown in the new road layout (Trim 220530091176).

CARRIED

D Lundy commented that it was a straightforward administrative decision.

6.4. **Application to the Rangiora-Ashley Community Board's 2021/22 Discretionary Grant Fund – K Rabe (Governance Adviser)**

J Millward spoke to the report on behalf of K Rabe, commenting that the Garden to Table was a school programme not funded by the Ministry of Education. The school had previously received Board funding and was up to date on its accountability reporting.

J Millward noted that the Board had a substantial amount remaining in its Discretionary Grant fund. The Board could consider allocating some of that funding to groups who have applied during the financial year or request that the Council carry the funds forward to the following year. There was general agreement that the funds should be carried forward to the next financial year.

Moved: M Harris

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220519080902.
- (b) **Approves** a grant of \$486 to North Loburn School towards the purchase of soil and equipment required for its 'Garden to Table' Programme.

CARRIED

A Wells abstained

M Harris believed the skills the programme taught children around produce were valuable.

M Fleming noted that it was an important project beautifully presented in the application.

7. **CORRESPONDENCE**

Nil.

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for May 2022**

Moved: J Gerard

Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220530090771.

CARRIED

9. **MATTERS FOR INFORMATION**

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 4 May 2022
- 9.2. Woodend-Sefton Community Board Meeting Minutes 9 May 2022
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 16 May 2022
- 9.4. Roading Service Requests and Flood Budget – Report to Council Meeting 3 May 2022 – Circulates to all Boards.
- 9.5. Health Safety and Wellbeing Report May 2022 – Report to Council Meeting 3 May 2022 – Circulates to all Boards.

- 9.6. May 2021, December 2021 and February 2022 Flood Events – Service Requests Update – Report to Utilities and Roading Committee Meeting 17 May 2022 – Circulates to all Boards.
- 9.7. Zone Implementation Programme Addendum Capital Works Programme – 2022/23 – Report to Land and Water Committee Meeting 17 May 2022 – Circulates to all Boards.
- 9.8. Water Supply Utilities and Roading Staff Submission to Draft Annual Plan – Report to Council 24 May 2022 – Circulates to all Boards.
- 9.9. Drainage – Utilities and Roading Department Staff Submission to the Draft Annual Plan – Report to Council 24 May 2022 – Circulates to all Boards.
- 9.10. Wastewater – Utilities and Roading Department Staff Submission to the Draft 2022-23 Annual Plan– Report to Council 24 May 2022 – Circulates to all Boards.
- 9.11. Roading Staff Submission May 2022 - Request changes to the Roading Capital Works Budget– Report to Council 24 May 2022 – Circulates to all Boards.
- 9.12. Notification of Private Plan Change 31 – Rolleston Industrial Developments Ltd– Report to Council 31 May 2022 – Circulates to all Boards.
- 9.13. Library Update to May 6th, 2022 – Report to Community and Recreation Committee 31 May 2022 – Circulates to all Boards.

Moved: J Ward

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.13.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

P Williams

- A lot of activity on Rangiora Airport matters.
- Residents were consistently raising issues regarding gravel roads and last week, 12 residents contacted him about roads, it was clear that the matter required drastic action. Grader operators complained they had nothing to grade, and effective maintenance needed more equipment, including a roller.

A Wells

- Believed the appalling state of gravel roads was the number one issue. As one of the Districts major assets, he suggested there should be a comprehensive Roading Asset Management Plan that included a Maintenance Programme for asset life. He requested that the Board be updated as he was not convinced ratepayers were being looked after in terms of maintenance and expenditure on gravel roads.

J Ward

- The Council had been busy with the 2022/23 draft Annual Plan, it was getting ready for final approval in June 2022.
- The town centre promotions organisations were looking forward to hosting events again, including the upcoming Oxford Matariki Lights Celebration, Rangiora Big Splash event for Stroke Foundation fundraising and the Rangiora Spring Ball.
- Attended the Audit and Risk and Utilities and Roading meetings.
- Rangiora Airfield was making good progress on its Management Plan.
- Attended Community Service Awards, and it was a great evening.
- Noted the upcoming first workshop for the Economic Development Strategy Review and commented that she believed the District was in great shape.

It was agreed that the Board would like to visit the Rangiora Airport to build an understanding of what was an important strategic asset in their Ward.

S Lewis

- Commented that many events were now happening in the area, including the production 'Annie' at the Rangiora Town Hall and an '80's night at the RSA, both of which she attended. .

M Harris

- Attended a further meeting regarding a local flooding issue and believed there may now be a resolution.
- Attended the Rangiora Museum's AGM, members were still passionate about another building.
- Agreed with comments regarding the state of shingle roads and the inadequacy of current grading maintenance to resolve issues.

J Goldsworthy

- Attended All Boards briefing.

M Fleming

- Assisting Keep Rangiora Beautiful with the maintenance of planting at Rangiora Hospital.

M Clarke

- Noted concerns regarding low water pressure in Southbrook.
- Attended Greypower meeting where concern was raised regarding cut down of footpaths and drives for scooters.
- Medical facilities were overburdened with two-three week waiting lists, and the Health Hub was proceeding slowly.

R Brine

- Organised a meeting for staff with Future Post, which was an exciting opportunity to look at posts manufactured from various plastics. Staff were following this up to ascertain if the Council could utilise these posts for an upcoming project.
- The Hockey turf maintenance issues had been resolved.
- Noted the upsurge in vandalism and graffiti in the District.
- Attended a meeting regarding the future of Southbrook Park and was elected Chairperson. The external report clearly indicated the building was not fit for purpose, and the park currently required outside funding support to continue.

K Barnett

- Expressed sadness at the passing of Dame Aroha Reriti-Crofts, who was the kaumātua of Tuahiwi Marae and the Council and an amazing lady.
- Commented on the Annual Plan process which had required going through the entire plan and re-prioritising projects again due to the current socio-economic environment. Pushing out Capital Works Projects would have an impact on future financial years.
- The District Plan was being pushed out again due to extra legislation from Central Government which needed to be addressed in the Plan, and at the same time, there was pressure from private Plan Change requests. It was a time of transition, including significant legislative changes for the country. It was important for the Council to focus on priorities and what was achievable at this time.

D Lundy

- Attended the All Boards meeting.
- Attended the Community Service Awards and was impressed at the calibre of recipients, including Ivan Campbell from Okuku, who organised the flyovers on Anzac Day.

11. CONSULTATION PROJECTS

11.1. Walking and Cycling Network Plan

<https://letstalk.waimakariri.govt.nz/walking-and-cycling-network-plan>
Consultation closes on Thursday 30 June 2022.

The Board noted the consultation project.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 31 May 2022: \$9,047.

12.2. General Landscaping Fund

Carryover from 2020/21: \$1,580.
Allocation for 2021/22: \$25,430.
Balance as at 31 May 2022: \$27,010.

The Board noted the updated funding balances.

13. MEDIA ITEMS

Nil.

14. QUESTIONS UNDER STANDING ORDERS

Nil.

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 13 July 2022.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7.50PM.

CONFIRMED

Chairperson

Date

Workshop

- *Greenspace update (Grant MacLeod, Greenspace Manager)*
 - *Progress on Millton Memorial Reserve*
 - *Community feedback on Townsend Fields Reserve*
 - *Kippenberger Avenue beautification*
 - *Ballarat Road tree removal*
 - *Rangiora Museum accommodation*
 - *Upcoming Capex workshop*
 - *Upcoming Airfield briefing*

- *Members Forum*
 - *Request for update on the Health Hub, including utilisation and potential use for respite care.*

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO: RDG-32-86-08 / 220628109399

REPORT TO: ALL COMMUNITY BOARDS

DATE OF MEETING: 3rd August 2022 (Oxford-Ohoka Community Board)
8th August 2022 (Woodend-Sefton Community Board)
10th August 2022 (Rangiora-Ashley Community Board)
15th August 2022 (Kaiapoi-Tuahiwi Community Board)

AUTHOR(S): Don Young – Senior Engineering Advisor
Allie Mace-Cochrane – Graduate Engineer

SUBJECT: Adoption of the Waimakariri District Walking and Cycling Network Plan and Infrastructure Prioritisation Programme

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Acting Chief Executive

1. SUMMARY

1.1. The purpose of this report is to:

- Update the Community Boards' on the results of the Walking and Cycling Network Plan consultation,
- Seek the Community Boards' endorsement of the suggested amendments to the Walking and Cycling Network Plan
- Note that further requests or comments from the Community Boards' can be brought to the Council's attention
- Seek the Community Boards' mandate for the adoption the amended Walking & Cycling Network Plan by Council.

1.2. The final Walking and Cycling Network Plan (with or without amendments by the Council on the day) will be presented to the next Council meeting for consideration.

1.3. It is noted that the Community Boards have provided feedback already to the Walking and Cycling Network Plan via submissions. If the Boards wish to make further comment from this meeting, it will be included for consideration by the Council.

Attachments:

- i. Recommended Walking & Cycling Plan for Adoption (TRIM No. 220725126302)
- ii. Recommended Walking and Cycling Plan Prioritisation Programme for Adoption (TRIM No. 220726126399)
- iii. Draft Walking & Cycling Network Plan put forward for Consultation (TRIM No. 210722119967).
- iv. Consultation Feedback – All Submissions (TRIM No. 220711117037). *Circulated Separately*
- v. Consultation Feedback – Groups and Organisations, incl. Community Boards (TRIM No. 220726126432) *Circulated Separately*
- vi. Consultation Feedback – Map (TRIM No. 220726126361) *Circulated Separately*
- vii. Communications and Engagement Summary (TRIM No. 220725126304) *Circulated Separately*

2. **RECOMMENDATION**

THAT the Community Board:

- (a) **Receives** Report No. 220628109399;
- (b) **Notes** that formal submissions from the Oxford-Ohoka and Woodend-Sefton Community Boards has been taken into account with the recommendations below;
- (c) **Notes** that any further feedback from the Board from this meeting will be included for the Council's consideration;

RECOMMENDS THAT the Council:

- (d) **Receives** Report No. 220628109399 (v2).
- (e) **Adopts** the recommended Walking and Cycling Network Plan (refer to Attachment i);
- (f) **Adopts** the amended Walking and Cycling Network Plan prioritisation programme (refer to Attachment ii);
- (g) **Notes** the following additions are recommended to the draft Walking and Cycling Plan based on community and Community Board submissions:
 - a. **North Eyre Road** (between No. 10 Road and Earlys Road);
 - b. **North Eyre Road** (between Poyntzs Road and Tram Road);
 - c. **Two Chain Road** (between Pattersons Road and North Eyre Road);
 - d. **Pattersons Road** (between Two Chain Road and Wards Road);
 - e. **Wards Road** (between Makybe Drive and Pattersons Road);
 - f. **Whites Road** (between Mill Road, Ohoka, and Tram Road);
 - g. **Tram Road** (upgrade of level of service between Whites Road and Mandeville Town);
 - h. **Easterbrook Road** (from Cust River – bridge from Bradleys Road to Fernside Road);
 - i. **Fernside Road** (between Easterbrook Road and Townsend Road);
 - j. **Townsend Road** (upgrade of level of service between Fernside Road and the South Brook);
 - k. **Mill Road, Ohoka** (between Threlkelds Road and Christmas Road);
 - l. **Christmas Road** (between Mill Road, Ohoka, and Butchers Road);
 - m. **Butchers Road** (between Christmas Road and Ohoka Road);
 - n. **Bramleys Road** (between Tuahiwi Road and Lineside Road);
 - o. **Greens Road** (between Tuahiwi Road and Church Bush Road);
 - p. **Church Bush Road** (between Greens Road and Tuahiwi Road);
 - q. **Te Pouapatuki Road** (between Greens Road and Rangiora Woodend Road);
 - r. **State Highway One** (between Gressons Road and Pegasus Boulevard);

- s. **Bridge Street** (between Reserve Road and the beach access);
 - t. **Domain Terrace** (between Park Terrace and the campground access);
 - u. **Waikuku Beach Domain** (between Domain Terrace and Reserve Road);
 - v. **Cones Road** (between Dixons Road and Carrs Road);
 - w. **Carrs Road** (between Cones Road and Station Road);
 - x. **Station Road** (between Carrs Road and Loburn Whiterock Road);
 - y. **Hodgsons Road** (between Swamp Road and 110 Hodgsons Road);
 - z. **Loburn Whiterock Road** (upgrade level of service between Loburn Domain and Dixons Road);
- (h) **Recommends** that staff re-instate the Walking and Cycling Reference Group under new Terms of Reference, which staff will draft and bring back to Council in a separate report;
 - (i) **Notes** that there is a budget of \$490,000 within PJ101229.000.5135 for the 2022/23 financial year, of which, \$40,000 is allocated towards the design of walking and cycling infrastructure within the priority one group, with the remainder contributing to wayfinding and other signage, addressing existing deficiencies in the network, and beginning the priority one projects;
 - (j) **Notes** that there is a budget of \$660,000 within PJ101229.000.5135 for construction of walking and cycling infrastructure in the 2023/24 financial year;
 - (k) **Notes** that the prioritisation programme associate with the Walking and Cycling Network Plan will follow and be considered as part of the next Annual Plan;
 - (l) **Notes** that the Walking and Cycling Network Plan sets a strategic framework, and will require further costing and prioritisation through the LTP process;
 - (m) **Notes** that consultation for the two options in Kaiapoi, completing the of the Kaiapoi to Woodend link, will be consulted on during the design phase of the Sandhill Road portion;
 - (n) **Notes** that 82% of survey respondents support an increase of funding to deliver the Network Plan, and that staff will take a separate submission to the LTP to seek additional funding;
 - (o) **Notes** that consideration of funding opportunities to advance the implementation of the plan is also being explored through the 'Better Off' funding stream, as part of the Three Waters Reform;
 - (p) **Notes** that staff are exploring the opportunity to apply for funding through the Climate Emergency Response Fund, which may be used to for additional modal change projects, or to fund cycle ways that qualify under this additional fund;
 - (q) **Notes** that the plan and prioritisation of routes will be reviewed internally (in conjunction with Community Boards and the Council) every three years and publicly consulted upon every six years.

3. **BACKGROUND**

- 3.1. The Waimakariri District Council have committed to improving multi-modal transport options throughout the District. The intention is to provide safe and accessible facilities which encourage active movements within the community.
- 3.2. The Walking and Cycling Network Plan has been derived to deliver upon the actions which were agreed and endorsed in the Waimakariri Walking and Cycling Strategy 2017-2022.

The vision of this strategy is “Waimakariri residents choose to walk and cycle, and that the environment is friendly, safe and accessible for walkers and cyclists”. Overall, the aim of the strategy is to encourage walking and cycling, both for recreational and commuter travel. This policy was developed with alignment to Regional Transport Plans and other national/regional policy documents.

- 3.3. A previous report was taken to All Boards in August 2021 seeking approval to consult on the draft Walking & Cycling Network Plan. This report then went on to be approved by Council in October 2021. Refer to TRIM No. 210920151361 for further background information.
- 3.4. Due to COVID-19, the consultation was delayed until May 2022. Public consultation was carried out from the 30th May 2022 to the 7th July 2022, on the Walking and Cycling Network Plan proposed in Attachment iii. All of the responses received are shown in Attachment iv and v, with a map showing specific additional links suggested in Attachment vi.
- 3.5. In total, 117 surveys were submitted for the district-wide survey. The majority indicated that they approved of the Walking and Cycling Network Plan, and infrastructure prioritisation programme put forward by staff.
- 3.6. It is worth noting that there is currently a separate central government initiative to consider options to reduce carbon emissions, in particular by encouraging modal shift to active transport (e.g. walking and cycling), or to public transport. This initiative has been released since the development of the Walking and Cycling Network Plan. It may be that there will be a separate source of funding from this programme, which may go towards new walking and cycling projects, or provide a funding boost to projects already identified.
- 3.7. It should also be noted that this initiative has different drivers than the current Walking and Cycling Network Plan (albeit there is some overlap), such as providing better linkages around public transport nodes, providing safer urban linkages to key destinations, and a ‘first kilometre, last kilometre’ concept of encouraging convenience towards modal shift.
- 3.8. Staff will be working with Waka Kotahi and the Greater Christchurch Partnership to look for opportunities for funding, and the outcome of this may be that there is a separate programme of projects, with a separate funding stream (both council and government funding). While this may cause some confusion, it was unavoidable in terms of timing, and can be tidied up at the next review of the Walking and Cycling Network Plan.

4. ISSUES AND OPTIONS

- 4.1. Summary of community feedback
- 4.2. The Walking and Cycling Network Plan and prioritisation programme which were put forward for consultation are shown in Attachment iii. Feedback was sought on the following five questions.
 1. Have we got the right links and connections in place that provide a complete network?
 2. Do you agree with the prioritisation of the routes in the priority group 1?
 3. Do you agree with the prioritisation of the routes in the priority group 2?
 4. Do you agree with the prioritisation of the routes in the priority group 3?
 5. What level of investment should Council contribute to building this walking and cycling network plan?
- 4.3. In total, 117 responses were received. A summary of the results are shown in Table 1 and 2, with all responses included in Attachment iv.

Table 1. Summary of the results received for Question One to Four.

	Yes (%)	No (%)
Question 1	55	45
Question 2	62	38
Question 3	60	40
Question 4	58	42

Table 2. Summary of the results received for Question Five.

	More Investment (%)	No Change (%)	Less Investment (%)
Question 5	82	14	4

4.4. Based on the feedback from Question 1 of the consultation form, staff have added/removed the links indicated below from the Walking and Cycling Network Plan. These changes now are included within the recommended CNP.

4.5. Community Board submissions on additional routes

4.6. The following is a summary of the main changes suggested by the Oxford-Ohoka Community Board who provided a formal submission during consultation, specifically detailing consideration of additional links (refer to Attachment v for detail):

Mandeville:

- Extend Tram Road to the Mandeville Village Centre
- Add Two Chain Road
- Add No. 10 Road (Pattersons Road to Tram Road)
- Add North Eyre Road (between Two Chain Road and the five cross-roads intersection)

Swannanoa:

- Add North Eyre Road and remove Tram Road

Oxford:

- Notes that the Harewood Road/High Street link should be a shared path

General feedback for additional links:

- Consideration for infrastructure in semi-rural areas
- Consideration for infrastructure within the 3.2 km school bus exclusion zone

4.7. Community Board submissions on priorities

4.8. Both the Oxford-Ohoka Community Board and Woodend-Sefton Community Board have requested higher priorities to be considered on the following links (refer to Attachment v for detail):

4.8.1. Oxford-Ohoka Community Board

- Harewood Road and High Street

4.8.2. Woodend-Sefton Community Board

- Woodend to Kaiapoi
- Kippenberger Avenue to Mainpower Stadium (Golf Links Road and Coldstream Road)
- Woodend to Pegasus/Ravenswood

4.9. Community feedback on priorities

4.10. In terms of priority level of routes, the most commonly raised was the Kaiapoi to Woodend, and the Pegasus to Woodend links. These respondents indicated that they would like to see these links in the priority one grouping. The links raised across the three priority levels were as follows:

- Kaiapoi to Woodend link
- Pegasus to Woodend link
- Coldstream Road and Golf Links Road
- McHughes Road
- Tram Road
- Harewood Road and High Street, Oxford
- School routes
- Mandeville Road
- Sefton to Rangiora
- Oxford to Rangiora, including Cust
- South Belt
- Ohoka to Rangiora and Kaiapoi
- Bradleys Road
- Hodgsons Road to Dixons Road

4.11. Community feedback on school environments

4.12. There was also a common theme in the feedback around including more walking and cycling paths within the 3.2 km bus exclusion zone for rural schools. The majority of these areas are not rated for footpaths, and as such, do not commonly get any funding through other streams for this infrastructure. Some of these that had recurring requests have been included in the recommended amendments discussed within Section 4.4 of this report. The remainder of these have not been included within the Walking and Cycling Network Plan, as staff would need to engage with the schools to determine the areas of demand. The relevant schools are:

- Swannanoa School
- Ohoka School
- Fernside School
- Loburn School
- North Loburn School
- View Hill School
- Clarkville School
- West Eyreton School

4.13. General community feedback

4.14. A high number of survey respondents have submitted that they would like to see an increase in funding. At this stage this is not included in this report, but instead will be brought separately to the Council as part of the LTP deliberations.

4.15. A number of respondents also indicated the need for improved wayfinding and general signage, driver education, and education on the use of the different facilities.

4.16. Feedback from specific organisations

- 4.17. Whilst a variety of groups and organisations provided feedback in the online forum, a number also provided feedback in the form of a formal response. These are summarised below and shown in full in Attachment v.

Waimakariri Access Group:

- Prioritise areas where pedestrians and cyclists are required to travel on the edge of the road to reach services or facilities.
- Ensure paths are accessible for all and are well maintained.
- Separated paths are preferred over shared paths.
- Education and wayfinding signage is required.

Woodend-Sefton Community Board:

- Install signage and develop a map with existing cycleway information.

Oxford-Ohoka Community Board:

- Concerned with false public expectation of delivery due to limited funding.
- Include safe crossing zones on Tram Road.
- Important to put a basic network in place before funding is spent on creating an extended destination link.

Woodend Community Association:

- Consider moving the Pegasus to Woodend and Kaiapoi to Woodend to priority one.
- Connect existing paths before considering new ones.

Loburn School:

- Petition for a grade one pathway from the Rangiora Leigh Campground to Loburn School.
- Other requested infrastructure along Hogdsons Road, which staff will work through separately.

Swannanoa School:

- Include pathways around the Mandeville area.

Automobile Association:

- Consider moving the Woodend to Kaiapoi route into priority one.
- Supportive of the Walking and Cycling Network Plan.

Enterprise North Canterbury:

- Improve way-finding signage throughout the district
- Improve cycle parking facilities in town centres and key destinations
- Include Rotten Row, Waikuku, as a route to link the existing recreation rides through the Trust's land, and the Rakahuri Trail
- Complete the Ashley Street on-road cycle lanes from the Rakahuri Trail and Heartland rides, through to the Passchendaele Track.

4.18. Currently planned works

- 4.19. The current Capital Works programme includes intersection improvements at Torlesse Street/Coronation Street/Southbrook Road and Island Road/Ohoka Road intersections. Both of these designs contain walking and cycling infrastructure at the intersection. Whilst the Torlesse Street/Coronation Street links are included within the priority one facilities, the Ohoka Road Overbridge is not, but due to the uncertainty of the final design, funding for this link will be considered further in the future.

4.20. Recommended changes in response to feedback

- 4.21. In response to all of the feedback above, the staff have made the following recommended changes to the Walking and Cycling Network Plan, for Council consideration:

- North Eyre Road (between No. 10 Road and Earlys Road);
- North Eyre Road (between Poyntzs Road and Tram Road);
- Two Chain Road (between Pattersons Road and North Eyre Road);
- Pattersons Road (between Two Chain Road and Wards Road);
- Wards Road (between Makybe Drive and Pattersons Road);
- Whites Road (between Mill Road, Ohoka, and Tram Road);
- Tram Road (upgrade of level of service between Whites Road and Mandeville Town);
- Easterbrook Road (from Cust River – bridge from Bradleys Road to Fernside Road);
- Fernside Road (between Easterbrook Road and Townsend Road);
- Townsend Road (upgrade of level of service between Fernside Road and the South Brook);
- Mill Road, Ohoka (between Threlkelds Road and Christmas Road);
- Christmas Road (between Mill Road, Ohoka, and Butchers Road);
- Butchers Road (between Christmas Road and Ohoka Road);
- Bramleys Road (between Tuahiwi Road and Lineside Road);
- Greens Road (between Tuahiwi Road and Church Bush Road);
- Church Bush Road (between Greens Road and Tuahiwi Road);
- Te Pouapatuki Road (between Greens Road and Rangiora Woodend Road);
- State Highway One (between Gressons Road and Pegasus Boulevard);
- Bridge Street (between Reserve Road and the beach access);
- Domain Terrace (between Park Terrace and the campground access);
- Waikuku Beach Domain (between Domain Terrace and Reserve Road);
- Cones Road (between Dixons Road and Carrs Road);
- Carrs Road (between Cones Road and Station Road);
- Station Road (between Carrs Road and Loburn Whiterock Road);
- Hodgsons Road (between Swamp Road and 110 Hodgsons Road);
- Loburn Whiterock Road (upgrade level of service between Loburn Domain and Dixons Road);

4.22. No changes have been made to the prioritisation list.

4.23. The following links were considered but not included within the revised network plan:

- Weld Street/Barracks Street (between Oxford Road and High Street)
- No. 10 Road (between Tram Road and Pattersons Road)
- Mandeville Road (between the Mandevilles Sports Ground and Logans Road)
- Logans Road/Baileys Road (between North Eyre Road and Whites Road)
- Whites Road (between Tram Road and Baileys Road)
- Main Drain Road
- Mill Road (between Christmas Road and Ohoka Road)
- Revells Road (between the Cam River and Lineside Road)
- Kaiapoi Pa Road (between Waikuku Beach Road and the north end of Pegasus)
- Park Terrace (between Waikuku Beach Road and Broadway Avenue)
- Rotten Row (between Domain Terrace and North Terrace)

4.24. These links were not include for a variety of reasons, including constructability, availability of other links servicing the same direction, and perceived use.

4.25. The following options are available to the Council:

4.25.1. Option One: Adopt the Walking and Cycling Network Plan, and Prioritisation Programme put forward for Consultation

This option does not take into account any of the feedback from consultation, and approves the Walking and Cycling Network Plan, and prioritisation programme put forward for consultation (shown in Attachment ii and iii).

This is not the recommended option because the community has provided feedback and asked for additional links to be provided within the Walking and Cycling Network Plan.

4.25.2. Option Two: Adopt the recommended Walking and Cycling Network Plan, and the Prioritisation Programme

This option involves adopting an amended Walking and Cycling Network Plan that takes into account the feedback on the routes from the consultation, and subsequent Community Board meetings, as shown above. It also includes the adoption of the recommended prioritisation programme above (refer to Attachment i and ii for detail).

This is the recommended option because the community has provided feedback and suggested additional links which staff had not considered. Also, an average of 60% of feedback from the community indicated that they were in favour of the priority list put forward by staff across all three priorities.

4.25.3. Option Three: Adopt the recommended Walking and Cycling Network Plan and the recommended Prioritisation Programme, with further amendments from the consultation feedback, or from the Community Board comments from their recent meetings (if any).

This option involves the Council adding any further changes to the recommended plans as it sees fit.

4.26. Implications for Community Wellbeing

4.26.1. There are implications on community wellbeing by the issues and options that are the subject matter of this report. Therefore, the Community has been consulted with to obtain their opinions on the Walking and Cycling Network Plan, and prioritisation programme.

4.26.2. The addition of walking and cycling infrastructure encourages a greater uptake of walking and cycling, both for commuters and recreation. An uptake in walking and cycling also contributes to improved health and wellbeing of members within the community. Further to this, including infrastructure which caters for a wide range of skill levels encourages less confident cyclists, who may have otherwise chosen to travel via motor vehicle, to use the provided facilities.

4.27. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

5.1.1. Te Ngāi Tūāhuriri hapū are likely to be affected by, or have an interest in the subject matter of this report.

5.1.2. The Rūnanga have requested a pathway through the Tuahiwi Village, which was included within the Walking and Cycling Network Plan. In addition to this, there are proposed links which extend north to the Rangiora Woodend Road shared path, and south to the Arohatia te awa path along the banks of the Cam River. The 1.8 m wide gritted footpath is to be constructed in the 2022/2023 financial year and as part of the design phase, the Rūnanga will be consulted with.

5.1.3. To date, the Rūnanga have not provided a formal response to this consultation; however, the Community Boards and/or Council will be updated when this is received.

5.2. **Groups and Organisations**

- 5.2.1. There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.
- 5.2.2. Consultation was carried out from the 30th May 2022 to the 7th July 2022. This consultation included a letter drop to all organisations/businesses within the District, and other communication and engagement activities shown in Attachment vii.
- 5.2.3. A total of 117 submissions were made by the public and other groups/organisations. The collated responses and are shown in Attachment iv. Responses formally received from organisations are shown in Attachment v.
- 5.2.4. Refer to Section 5.3 for a summary of the online results and Section 4.8 for the formal responses.
- 5.2.5. Once the Walking and Cycling Network Plan and subsequent infrastructure prioritisation programme is adopted, programming of design and construction of facilities will begin. As part of the design phase, targeted consultation will occur with directly affected groups/organisations. Targeted consultation will also continue through the construction phase.
- 5.2.6. This targeted consultation will detail what the infrastructure will look like, the added amenity that will be provided to the area, and the subsequent impacts to groups/organisations. The communication will continue during the construction phase to ensure residents remain up to date on any design changes or problems occurred.

5.3. **Wider Community**

- 5.3.1. The wider community is likely to be affected by, or to have an interest in the subject matter of this report.
- 5.3.2. Consultation was carried out from the 30th May 2022 to the 7th July 2022.
- 5.3.3. The communications and engagements activities carried out as part of this consultation are shown in Attachment vii.
- 5.3.4. A total of 117 submissions were made by the public and other groups/organisations. The collated responses and are shown in Attachment iv.
- 5.3.5. Overall, 55%, 62%, 60% and 58% of respondents agreed with the Walking and Cycling Network Plan, and priority one, two and three routes, respectively.
- 5.3.6. The respondents not agreeing with Questions One made suggestions which have either been captured in the maps shown in Attachment i.
- 5.3.7. A large proportion of respondents (82%) favoured an increase in investment from Council towards constructing walking and cycling infrastructure.
- 5.3.8. Once the Walking and Cycling Network Plan and subsequent infrastructure prioritisation programme is adopted, programming of design and construction of facilities will begin. As part of the design phase, targeted consultation will occur with directly affected residents. Targeted consultation will also continue through the construction phase.
- 5.3.9. This targeted consultation will detail what the infrastructure will look like, the added amenity that will be provided to the area, and the subsequent impacts to residents. The communication will continue during the construction phase to ensure residents remain up to date on any design changes or problems occurred.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

6.1.1 There are financial implications of the decisions sought by this report. There is currently \$490,000 allocated within PJ 101229.000.5135 for the 2022/2023 financial year. This has already been allocated as follows:

- a. \$40,000 for the design of the priority one routes in the Walking and Cycling Network Plan
- b. \$450,000 for the design and construction of a footpath in Tuahiwi.

6.1.2 For the 2023/2024 financial year, PJ 101229.000.5135 has a budget of \$660,000 allocated towards constructing the priority one routes designed in the 2022/2023 financial year.

6.1.3 These budgets are included in the Annual Plan/Long Term Plan.

6.2 Sustainability and Climate Change Impacts

6.2.1 The recommendations in this report do have sustainability and/or climate change impacts.

6.2.2 Creating a safe and accessible walking and cycling network, which comes with improving infrastructure, increases the uptake of these activities for both recreational and commuter users. This results in a subsequent decrease in the number of people using single occupancy vehicles, particularly for shorter trips. This comes with many benefits, including health and the reduction of greenhouse gas emissions.

6.3 Risk Management

6.2.1 There are risks arising from the adoption/implementation of the recommendations in this report.

6.2.2 There is a risk that residents may not favour the inclusion of a facility along their street. To minimise this risk, staff will begin engaging with residents during the design phase of facilities. This will show residents exactly what is proposed along the road corridor and enable them to notify staff early on if there are aspects which they are not in favour of. This engagement will continue through the construction phase.

6.2.3 The implementation of the Walking and Cycling Network Plan may not meet the community's expectation, especially without funding from Waka Kotahi in the Current National Land Transport Programme. However, the majority of respondents favoured additional funding being allocated to constructing walking and cycling infrastructure, and as such, this could be used to accelerate the works. There is also potential that further funding may become available through other streams, including the Climate Change Emergency Response Fund, and the Better-off Funding associated with the Three Waters Reform.

6.3 Health and Safety

6.2.4 There are health and safety risks arising from the adoption of the recommendations in this report.

6.2.5 Once the Walking and Cycling Network Plan and infrastructure prioritisation programme is adopted, design and construction of walking and cycling infrastructure will begin.

6.2.6 Road safety audits will be undertaken during the design and post construction phases to ensure health and safety issues are minimised for the end users of the routes.

- 6.2.7 Staff will only tender the works to pre-qualified contractors, in the relevant civil works categories, which meet the health and safety requirements specified by the Council.

7 CONTEXT

7.2 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.3 Authorising Legislation

- 7.3.1 Section 52 of the Local Government Act 2002 outlines the role of the Community Board and is therefore the relevant authorising legislation.

7.4 Consistency with Community Outcomes

- 7.4.1 The Council's community outcomes are relevant to the actions arising from recommendations in this report.

- 7.4.2 Public spaces and facilities are plentiful, accessible and high quality, and reflect cultural identity.

- There are wide-ranging opportunities for people to enjoy the outdoors.
- The accessibility of community and recreation facilities meets the changing needs of our community.

- 7.4.3 Core utility services are sustainable, resilient, affordable, and provided in a timely manner.

- Climate change considerations are incorporated into all infrastructure decision-making processes.

- 7.4.4 There is a strong sense of community within our District.

- There are wide-ranging opportunities for people of different ages, abilities, and cultures to participate in community life, and recreational and cultural activities.

- 7.4.5 There are wide ranging opportunities for people to contribute to the decision making that affects our District.

- The Council takes account of the views across the community, including mana whenua.

- 7.4.6 Transport is accessible, convenient, reliable, and sustainable.

- The standard of our District's transportation system is keeping pace with increasing traffic numbers.
- Communities in our District are well linked with each other and Christchurch is readily accessible by a range of transport modes.

7.5 Authorising Delegations

- 7.5.1 The Community Boards are responsible for considering any matters of interest or concern within their ward area and making a recommendation to Council.

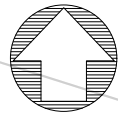
- 7.5.2 The decision making rests with Council, as this is a significant issue which will set the framework for Walking and Cycling Network in the future.

Recommended Walking and Cycling Network Plan

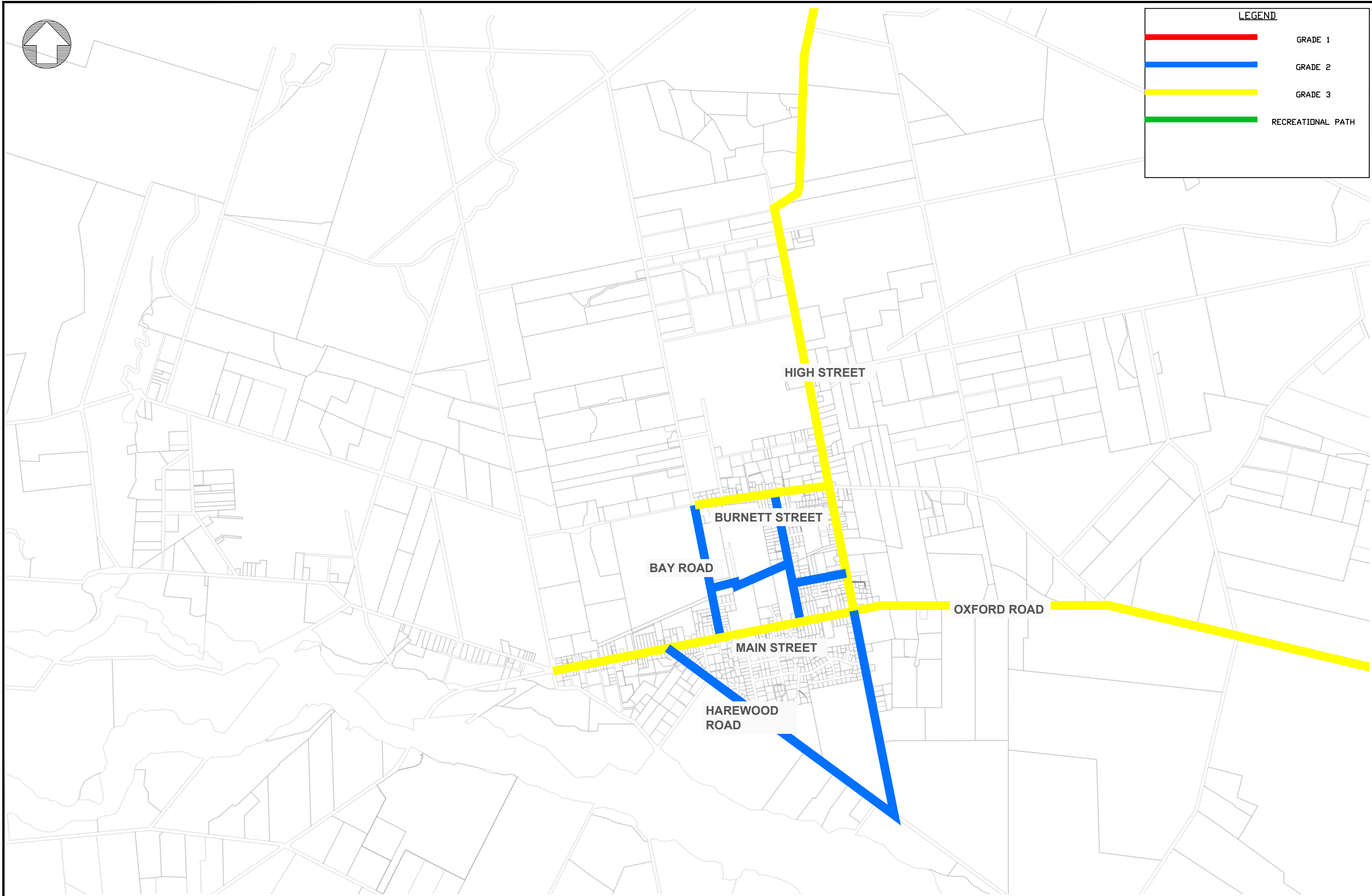
These maps show the overall district Walking and Cycling Network Plan and includes all existing facilities, as well as the required infrastructure to complete the network.

Each route is graded into three categories, described in the table below:

	Treatment Options <u>Urban Areas</u>	Treatment Options <u>Rural Areas</u>
<p>Grade 1 (Family/Low Confidence) This grade is the highest level of comfort, and is suitable to Novice users. There is little conflict with motor vehicles along the route. These are typically “arterial” cycle routes, and are installed as critical links between our main towns.</p>	<ul style="list-style-type: none"> - Generally not applicable to retrofit within urban streets 	<ul style="list-style-type: none"> - 2.5m or greater (3.0m desirable) shared path with an asphalt surface
<p>Grade 2 (Medium Confidence) This grade is suitable for users with basic competence skills. Users will be riding on the road adjacent to live traffic, although there will additional measures in place to protect the vulnerable users.</p>	<ul style="list-style-type: none"> - Separated cycle path - Neighbourhood Greenways - On Road cycle lane with traffic buffers 	<ul style="list-style-type: none"> - Unsealed shared path (less than 2.5m wide)
<p>Grade 3 (High Confidence) This grade is suitable for users with advanced skills and confidence to mix with traffic.</p>	<ul style="list-style-type: none"> - On-road cycle lanes 	<ul style="list-style-type: none"> - Sealed shoulder widening
<p>Recreational Trails These trails are aimed at leisure users, and may be considered an “off-road” trail (i.e. suitable for mountain biking)</p>	<p>Trails shown in the network plan are existing recreational trails only. Potential recreation trails are not included within this programme.</p>	



LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2022

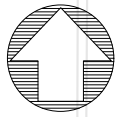
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DRAWN	MB	CON No	
DRAWING CHKD		SCALE (A3) NOT TO SCALE	
DESIGNED		DATUM ORIGIN	
DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	OXFORD (RECOMMENDED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	REVISION
01	A



LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2022

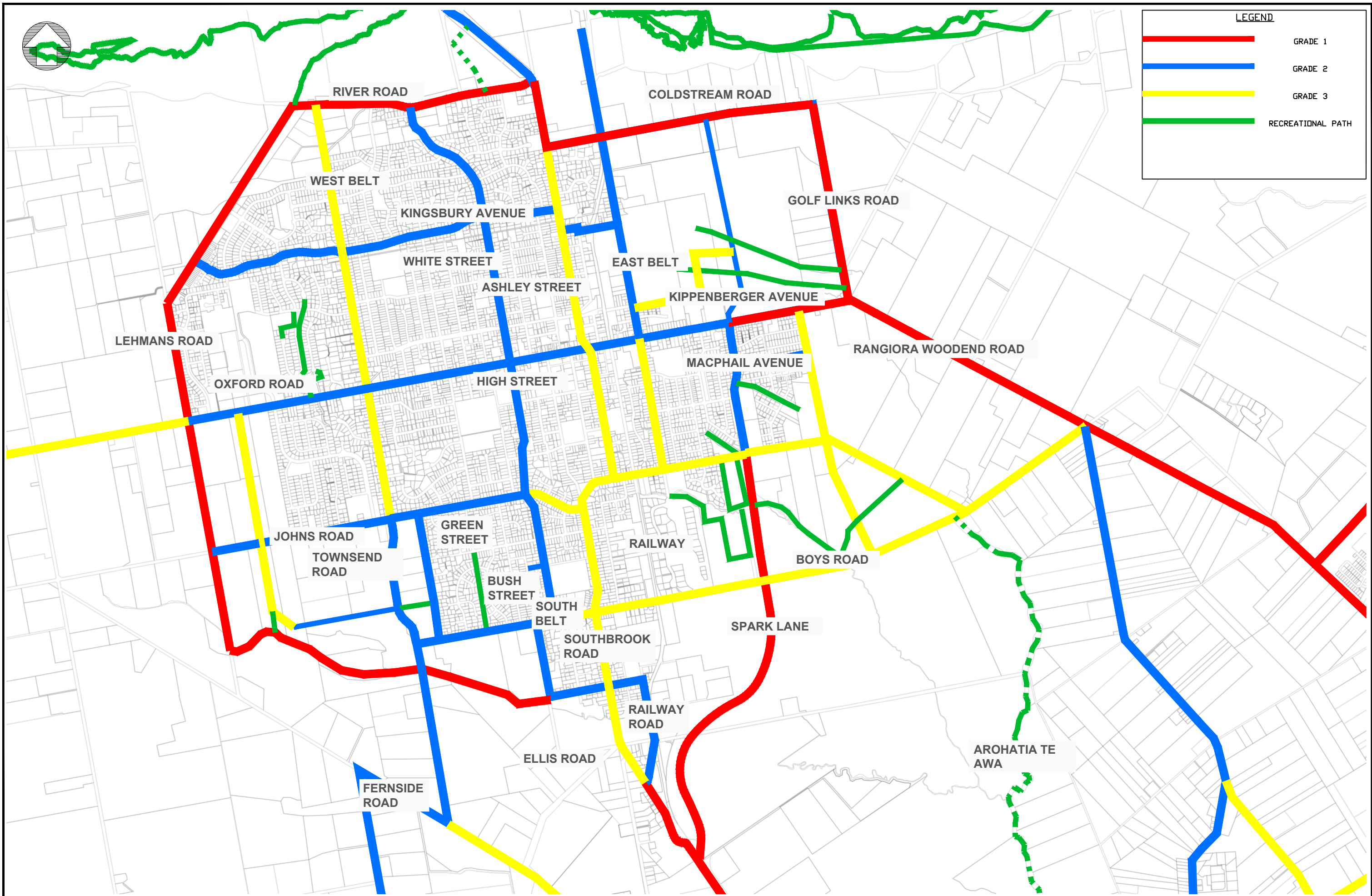
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DESIGNED		DATUM ORIGIN	
DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	CUST (RECOMMENDED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	REVISION
02	A



LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2022

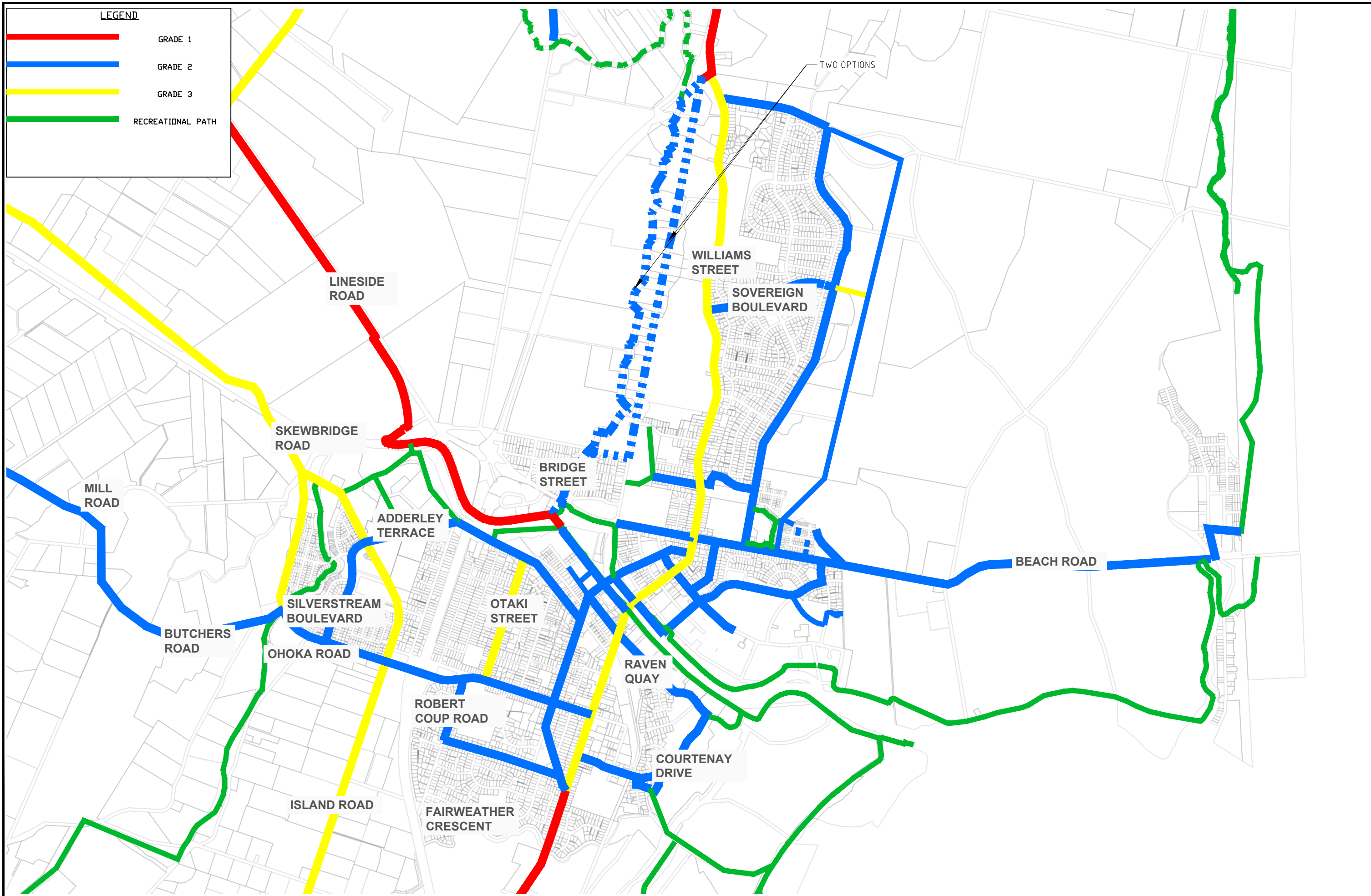
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DRAWN	MB	CON No	
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DESIGNED		DATUM ORIGIN	
DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	RANGIORA (RECOMMENDED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	REVISION
03	A



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2022

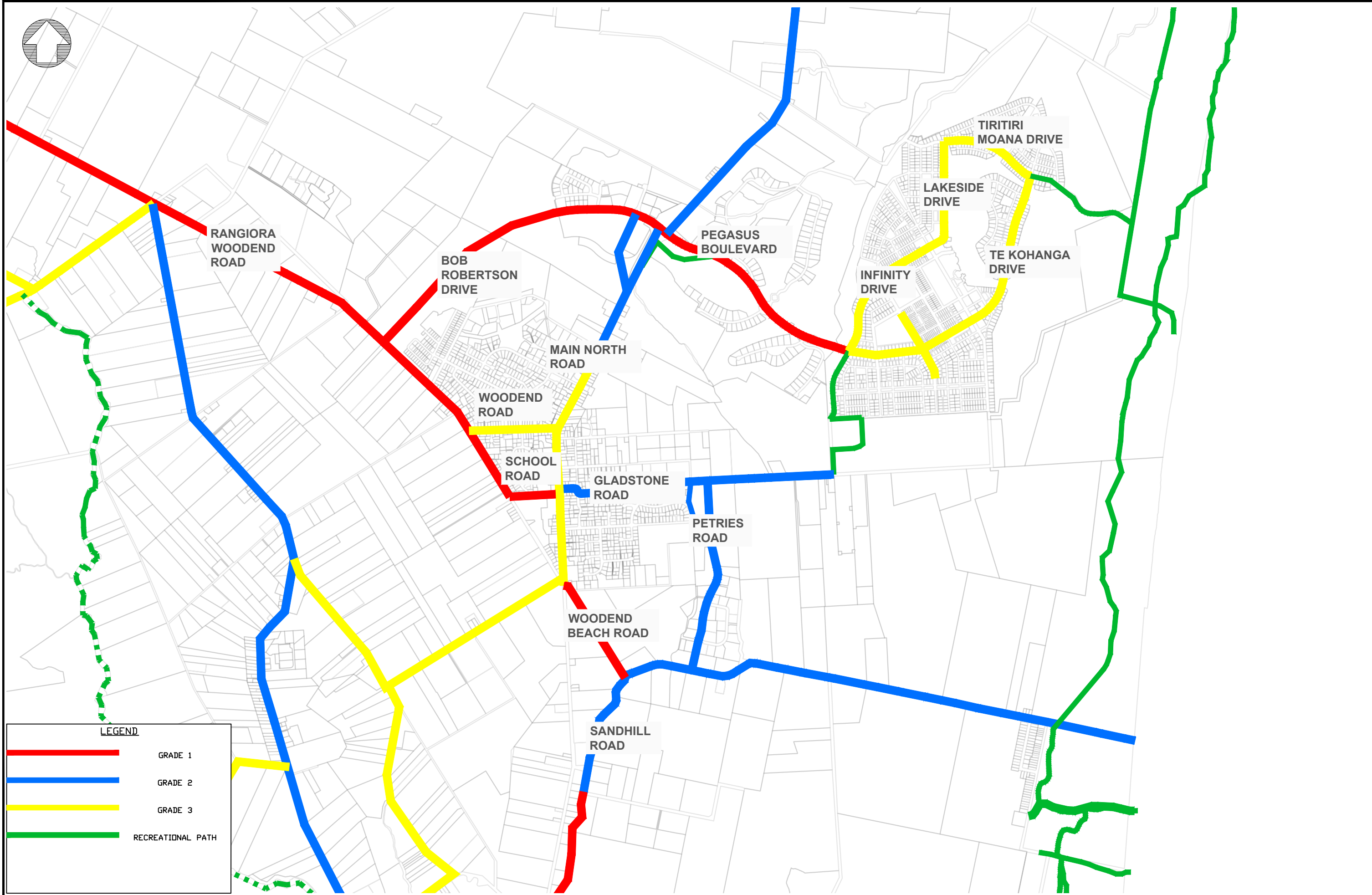
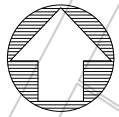
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DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	KAIAPOI (RECOMMENDED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	REVISION
04	A



LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2022

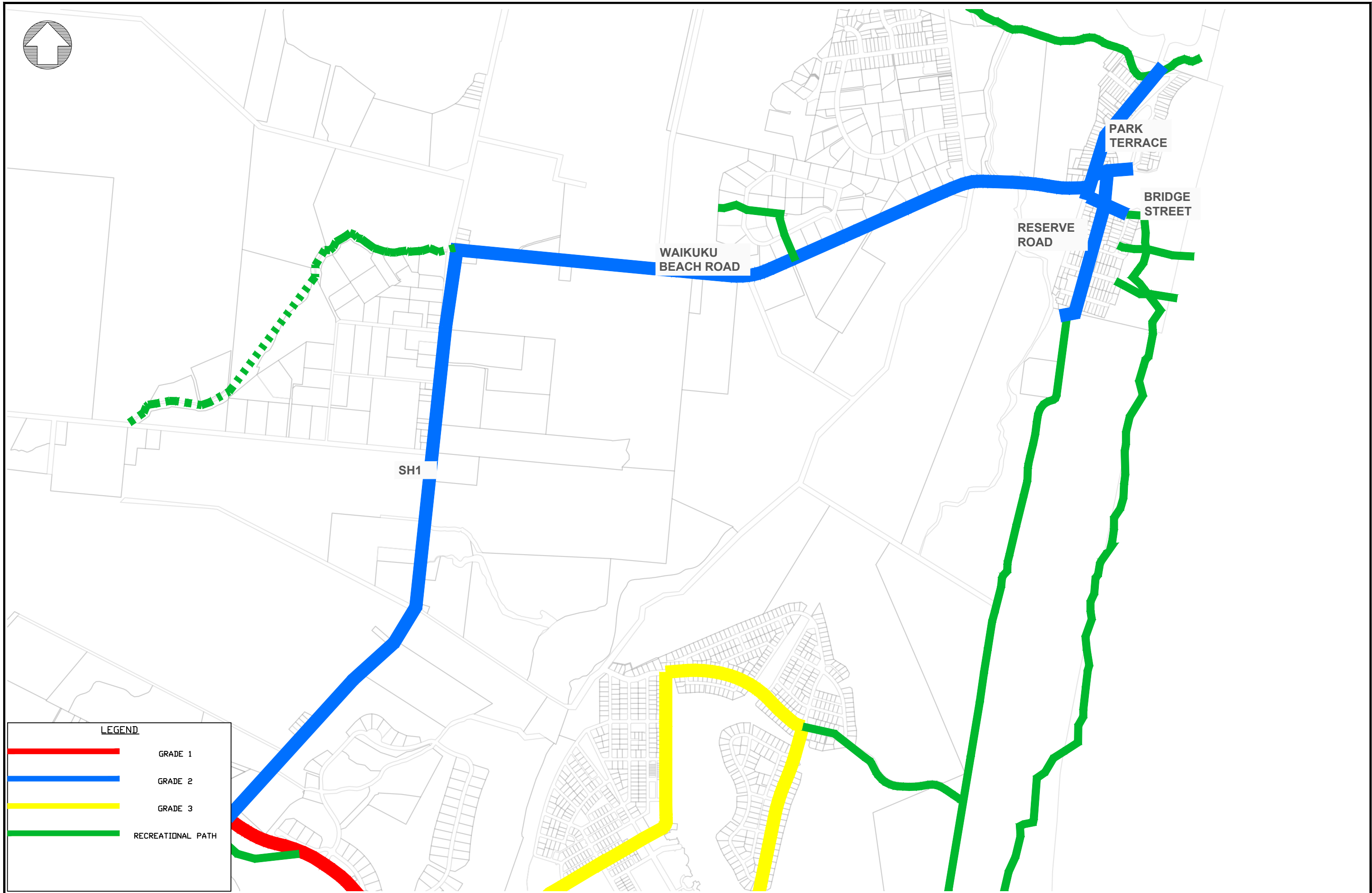
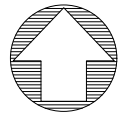
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DESIGNED		DATUM ORIGIN	
DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	WOODEND/PEGASUS (RECOMMENDED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	REVISION
05	A



LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2022

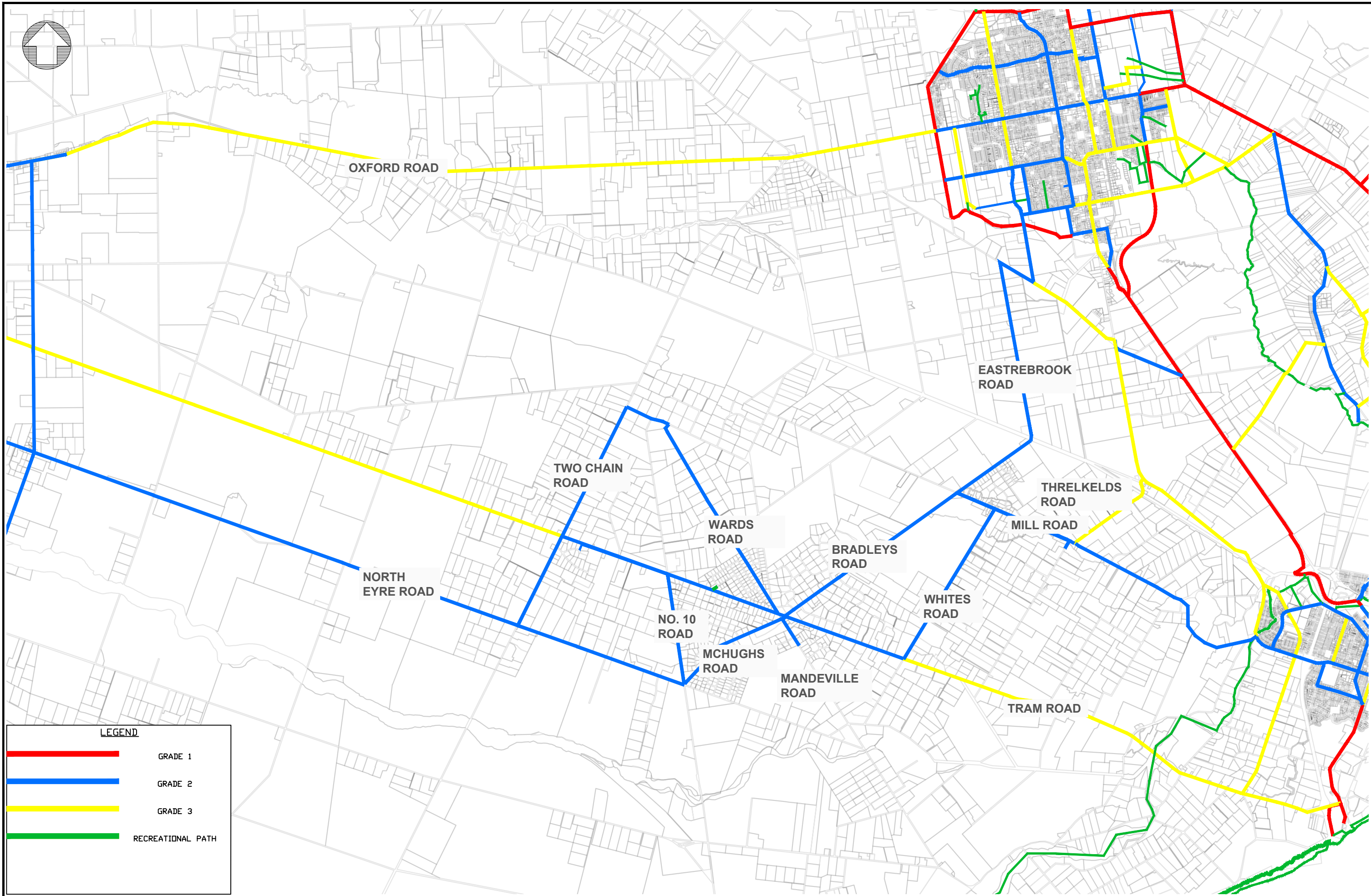
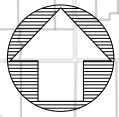
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DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	WAIKUKU/WAIKUKU BEACH (RECOMMENDED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	REVISION
06	A



LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2022

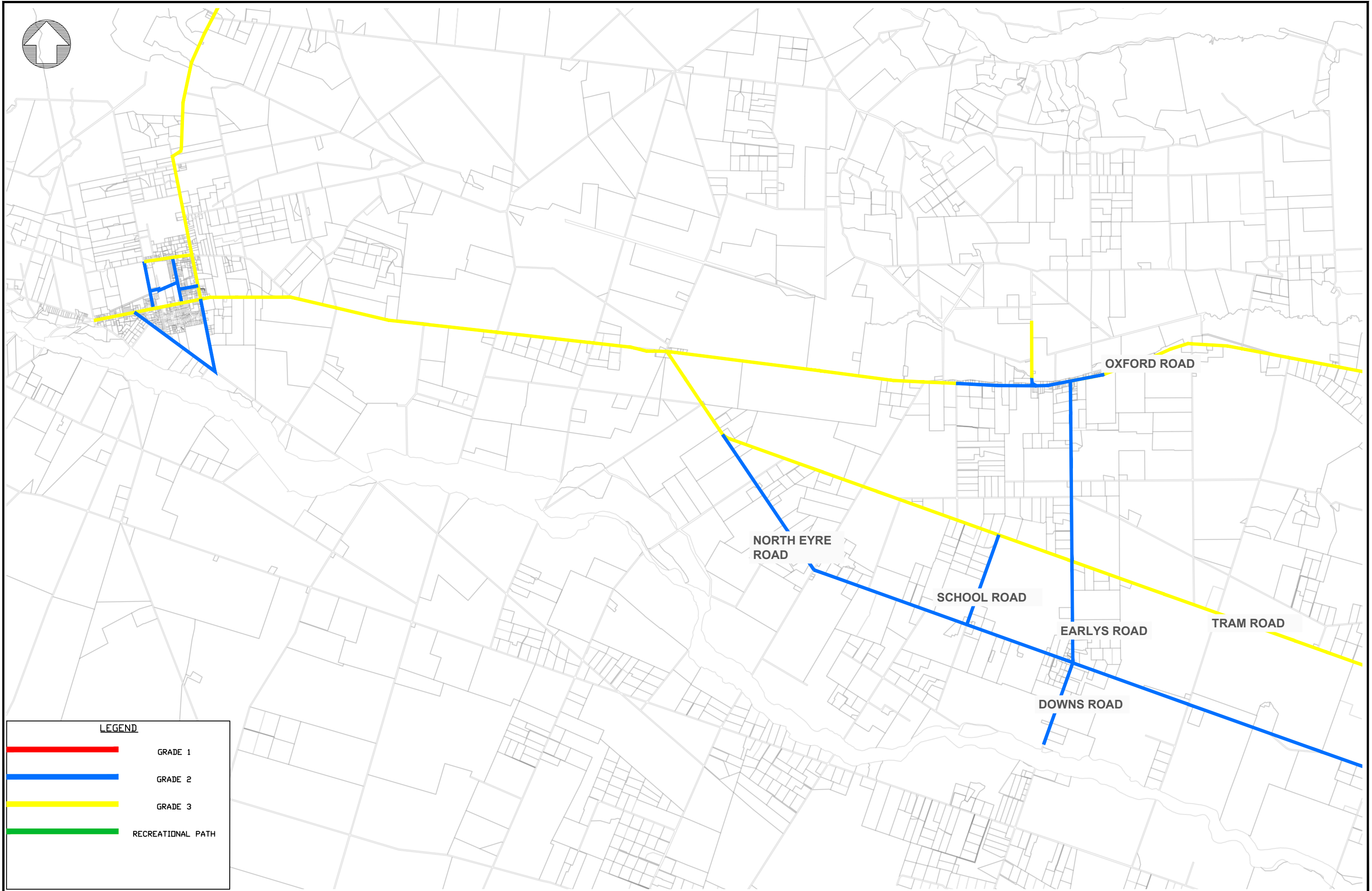
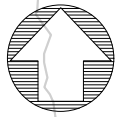
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DRAWING CHKD		SCALE (A3) NOT TO SCALE	
DESIGNED		DATUM ORIGIN	
DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	MANDEVILLE/OHOKA (RECOMMENDED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	REVISION
07	A



LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2022

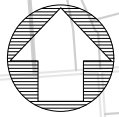
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DRAWN	MB	CON No	
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DESIGNED		DATUM ORIGIN	
DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



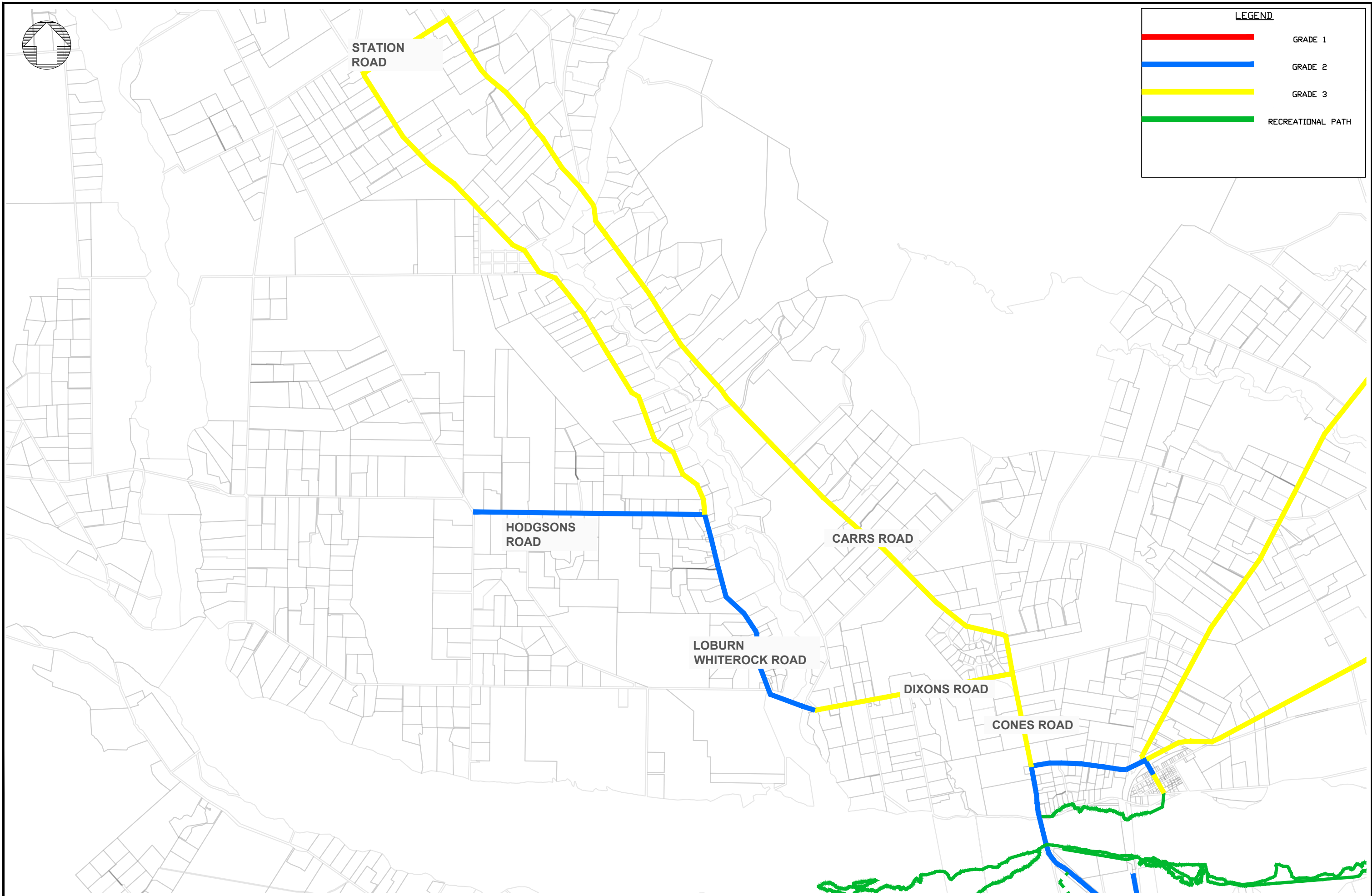
PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	TRAM/OXFORD RD TO OXFORD (RECOMMENDED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	REVISION
08	A



LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2022

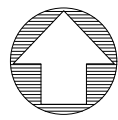
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DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



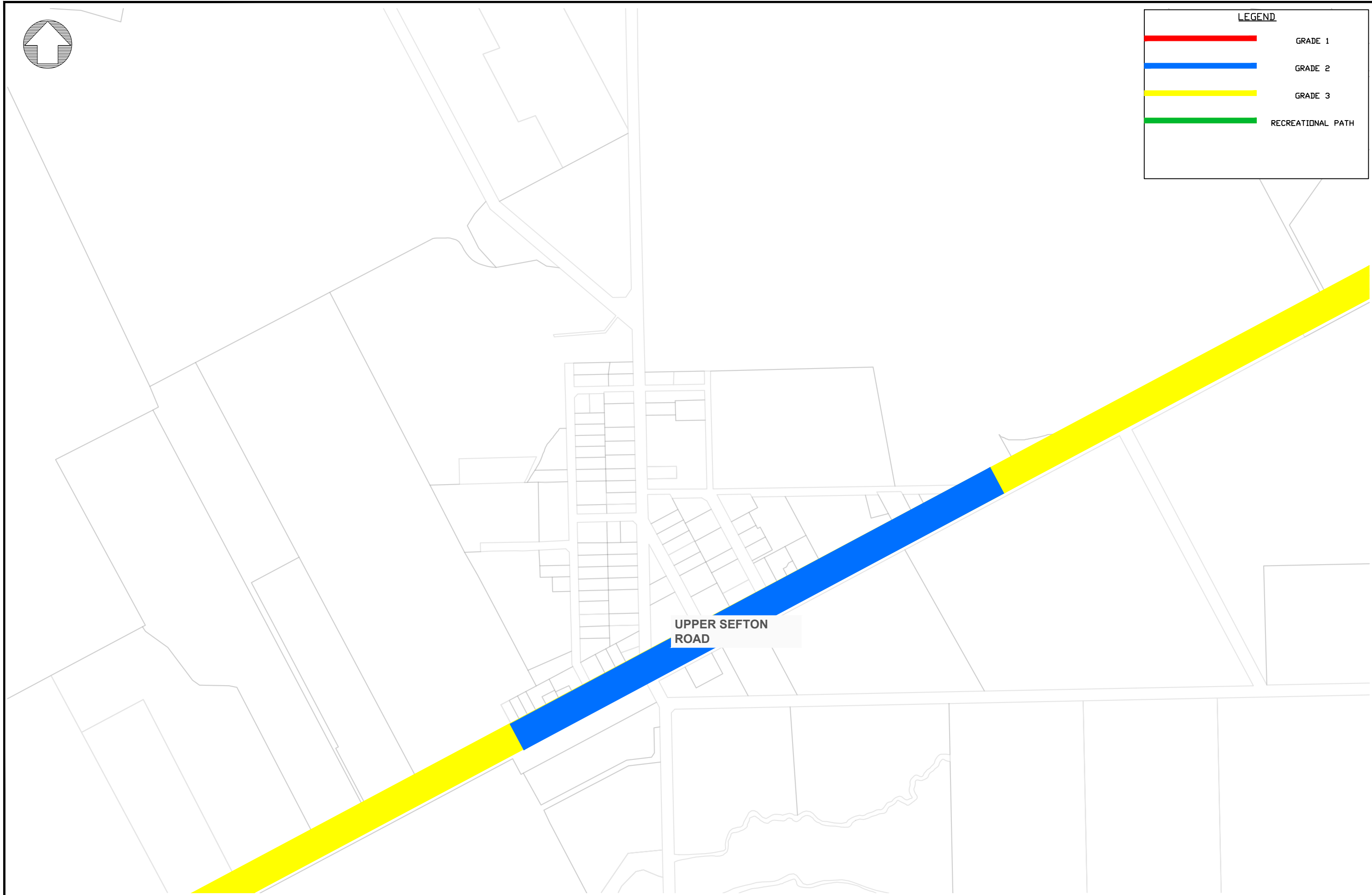
PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	LOBURN (RECOMMENDED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	REVISION
09	A



LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH



UPPER SEFTON ROAD

REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2022

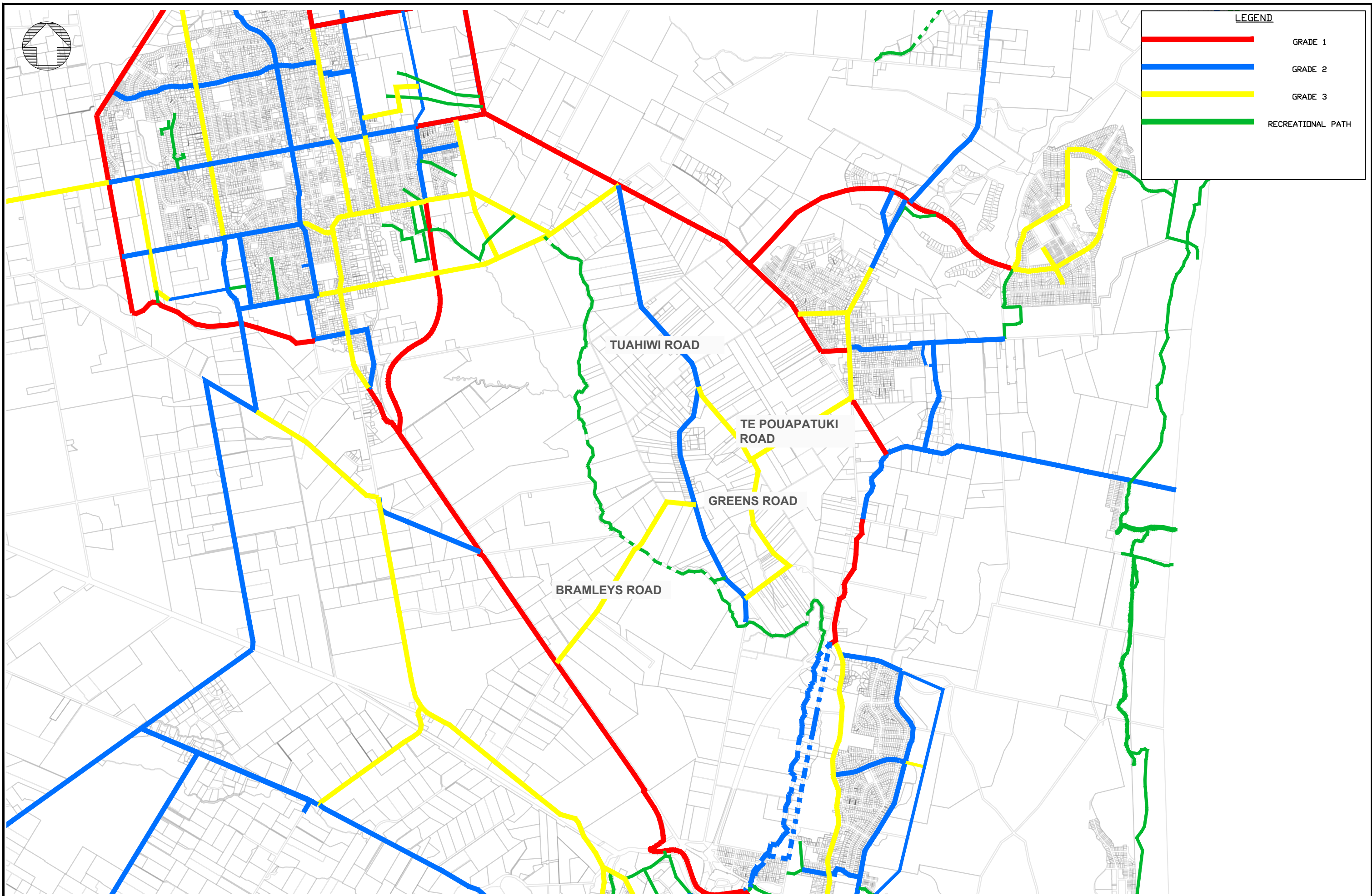
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DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



PROJECT
WALKING AND CYCLING NETWORK PLAN

SHEET TITLE
SEFTON
(RECOMMENDED NETWORK PLAN)

FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	REVISION
10	A



LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2022

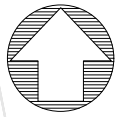
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APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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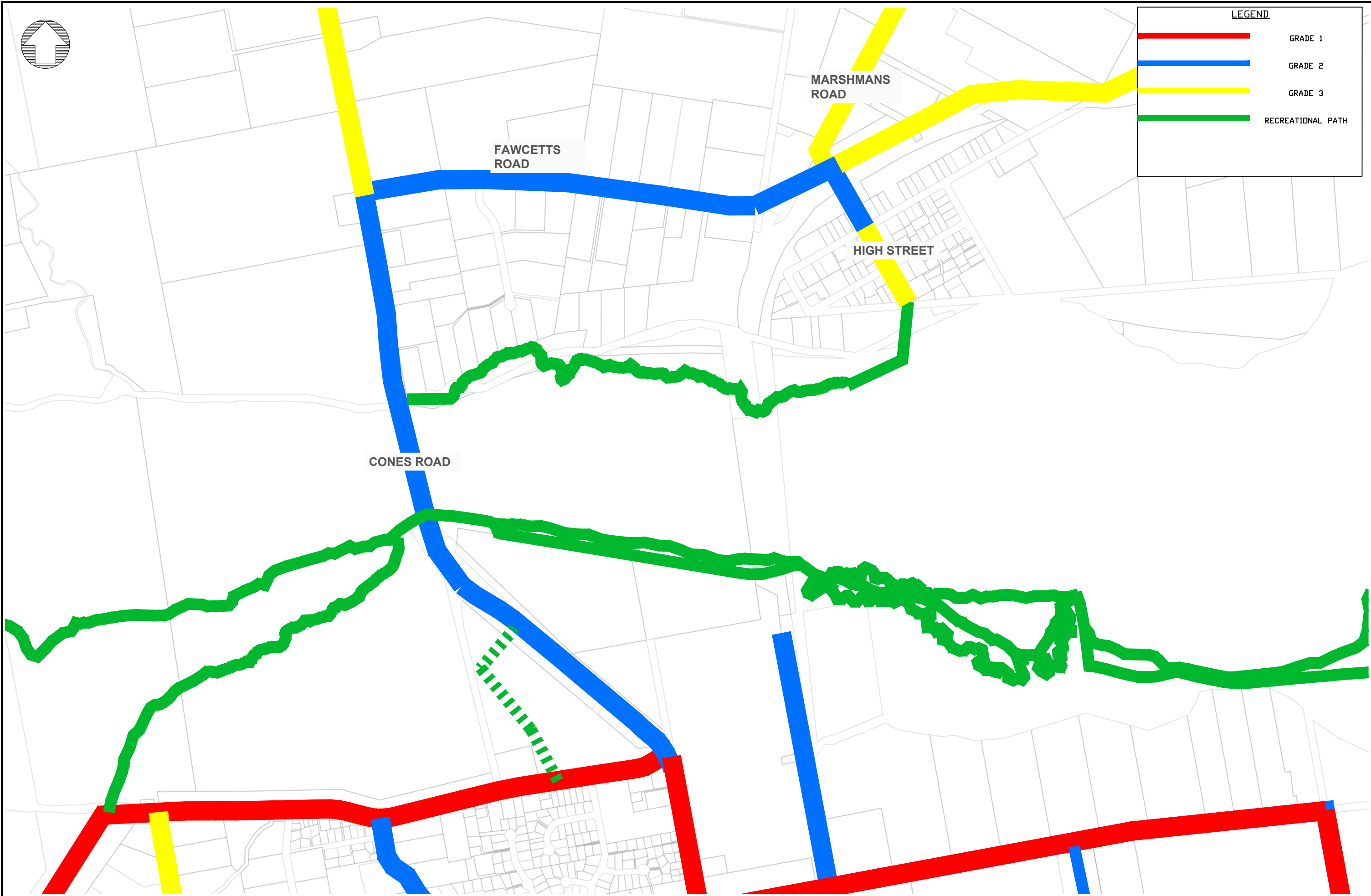
SHEET TITLE	TUAHIW (RECOMMENDED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	REVISION
11	A



LEGEND

- GRADE 1
- GRADE 2
- GRADE 3
- RECREATIONAL PATH



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2022

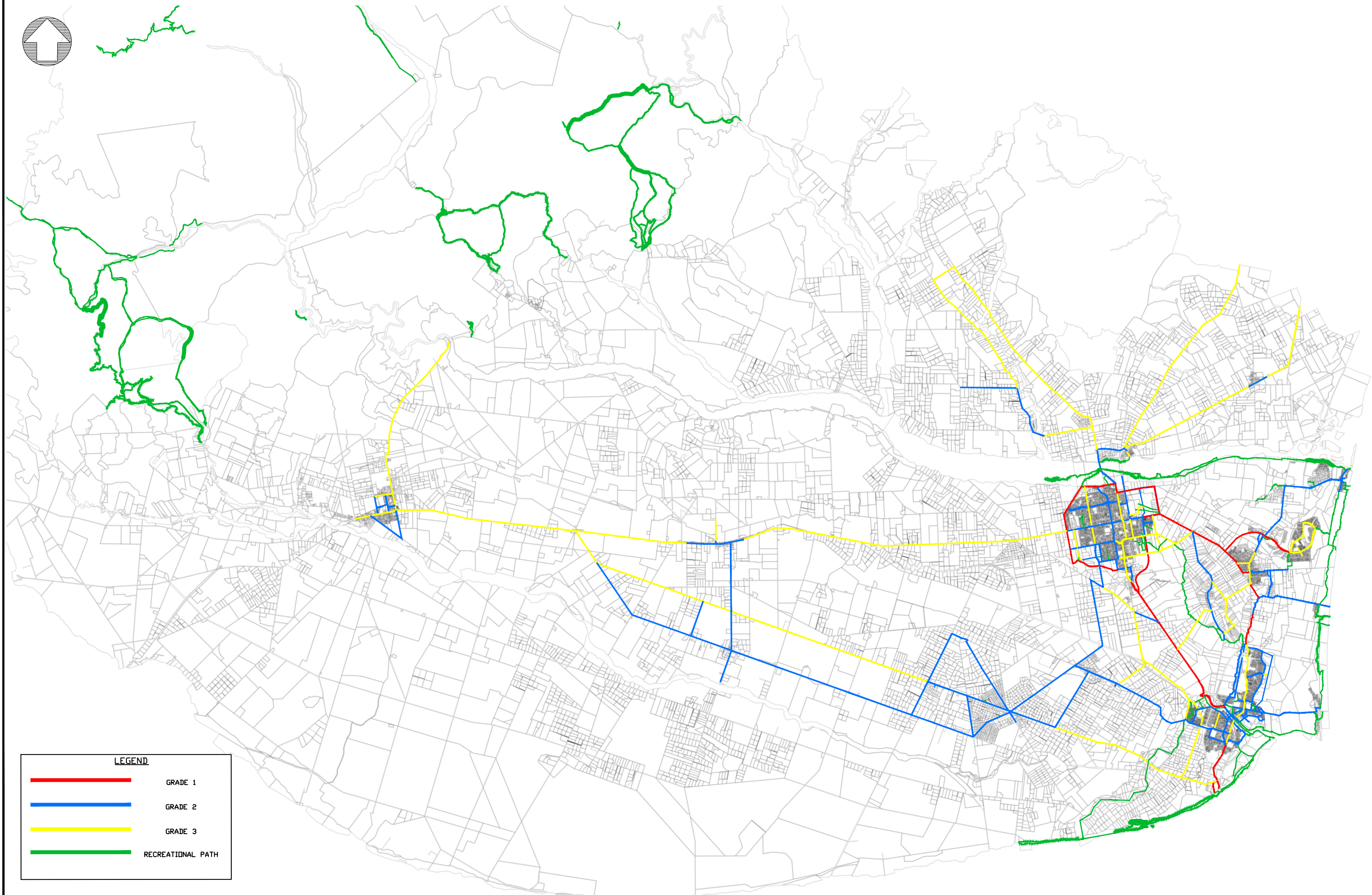
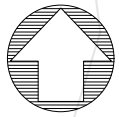
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DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	ASHLEY (RECOMMENDED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	REVISION
12	A



LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2022

SURVEYED		PROJECT No	PD001583
DRAWN	MB	CON No	
DRAWING CHKD		SCALE (A3) NOT TO SCALE	
DESIGNED		DATUM ORIGIN	
DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	DISTRICT WIDE (RECOMMENDED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4296
SHEET	REVISION
13	A

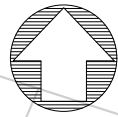
Prioritisation Programme for the Walking and Cycling Network Plan

These maps show the prioritisation programme for the Walking and Cycling Network Plan.


The specific routes are placed into three categories and a high-level estimate is provided for each:


	Priority Links	High-Level Estimate*
Priority 1	<ul style="list-style-type: none"> - Tram Road (Mandeville to Swannanoa School path) - Ashley Street/Ivory Street/Percival Street - Railway Road/Torlesse Street/Coronation Street/Ellis Road 	<ul style="list-style-type: none"> - \$290,000 - \$490,000 - \$950,000
Priority 2	<ul style="list-style-type: none"> - Harewood Road (High Street to Main Street) - High Street (Main Street to Harewood Road) - Earlys Road (end of current facility to Springbank Road) - Mandeville Road (McHughs Road to Mandeville Sports Ground) - Tuahiwi Road (urban limits) - Williams Street (north) - Sandhill Road (Williams Street to Woodend Beach Road) 	<ul style="list-style-type: none"> - \$100,000 - \$160,000 - \$40,000 - \$70,000 - \$30,000 - \$420,000 - \$700,000
Priority 3	<ul style="list-style-type: none"> - Main Street (urban limits) - Cust Road (through the township) - Old North Road/Ranfurly Street/Walker Street OR Lower Camside Road - Woodend to Pegasus (SH1) 	<ul style="list-style-type: none"> - \$250,000 - \$400,000 - \$950,000 - \$450,000


*Based on /m rates for like paths (no detailed estimation has been completed)

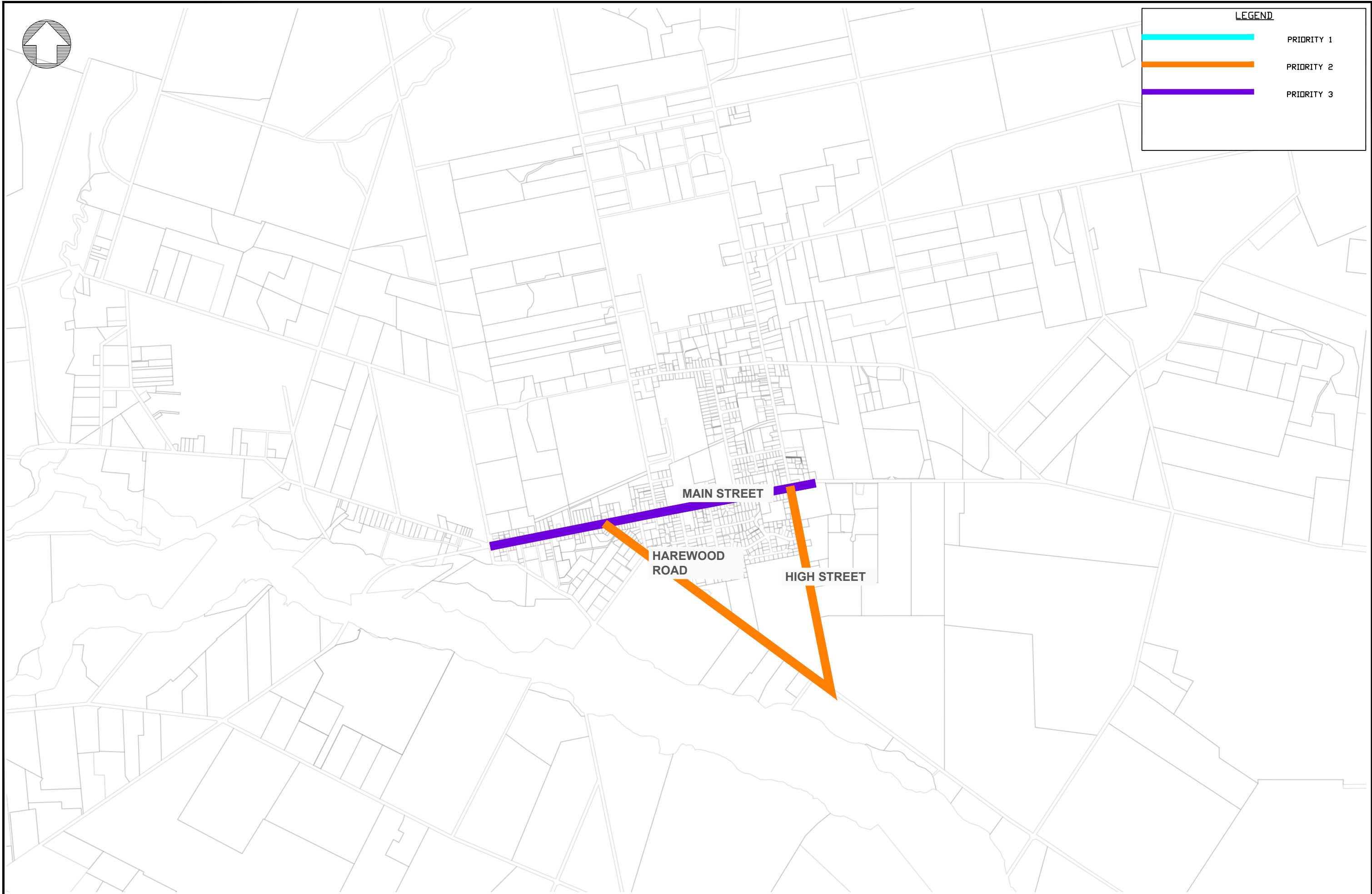


LEGEND

 PRIORITY 1

 PRIORITY 2

 PRIORITY 3



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARDS	---	---	---	JUL 2022

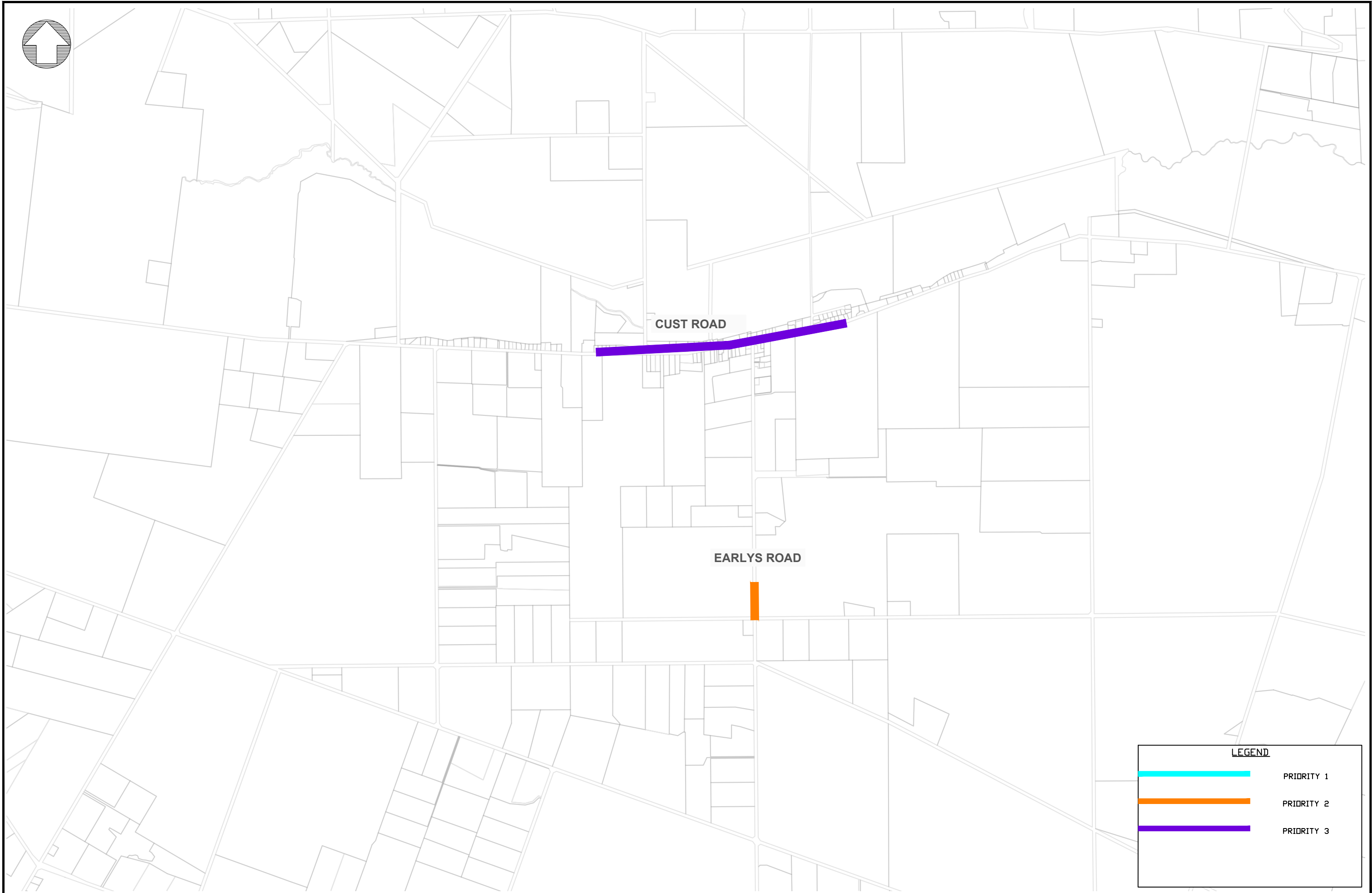
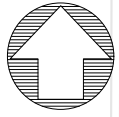
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DESIGNED		DATUM ORIGIN	
DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	OXFORD (PRIORITISATION PROGRAMME)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4297
SHEET	REVISION
01	A



CUST ROAD

EARLYS ROAD

LEGEND

-  PRIORITY 1
-  PRIORITY 2
-  PRIORITY 3

REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARDS	---	---	---	JUL 2022

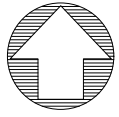
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APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
---------	----------------------------------

SHEET TITLE	CUST (PRIORITISATION PROGRAMME)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4297
SHEET	REVISION
02	A



LEGEND

- PRIORITY 1
- PRIORITY 2
- PRIORITY 3

ASHLEY STREET

PERCIVAL STREET

TORLESSE STREET

RAILWAY ROAD

REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARDS	---	---	---	JUL 2022

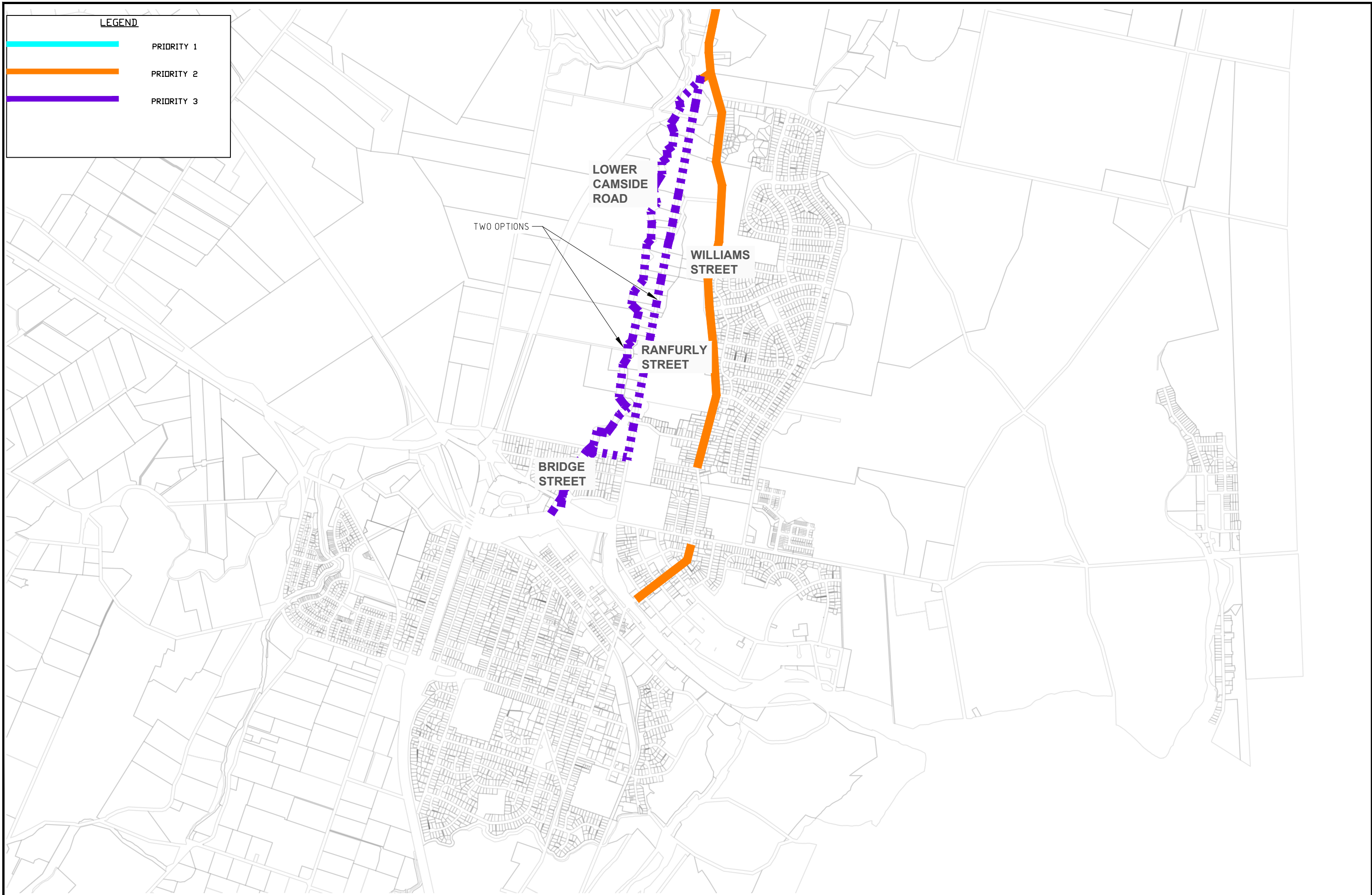
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DESIGNED		DATUM ORIGIN	
DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



PROJECT
WALKING AND CYCLING NETWORK PLAN

SHEET TITLE
**RANGIORA
(PRIORITISATION PROGRAMME)**

FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4297
SHEET	REVISION
03	A



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARDS	--	---	---	JUL 2022

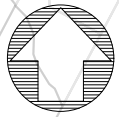
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DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	






PROJECT
WALKING AND CYCLING NETWORK PLAN

SHEET TITLE
KAIAPOI
(PRIORITISATION PROGRAMME)

FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4297
SHEET	REVISION
04	A



LEGEND

-  PRIORITY 1
-  PRIORITY 2
-  PRIORITY 3

REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARDS	---	---	---	JUL 2022

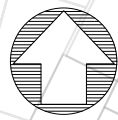
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APPROVED		VERTICAL	



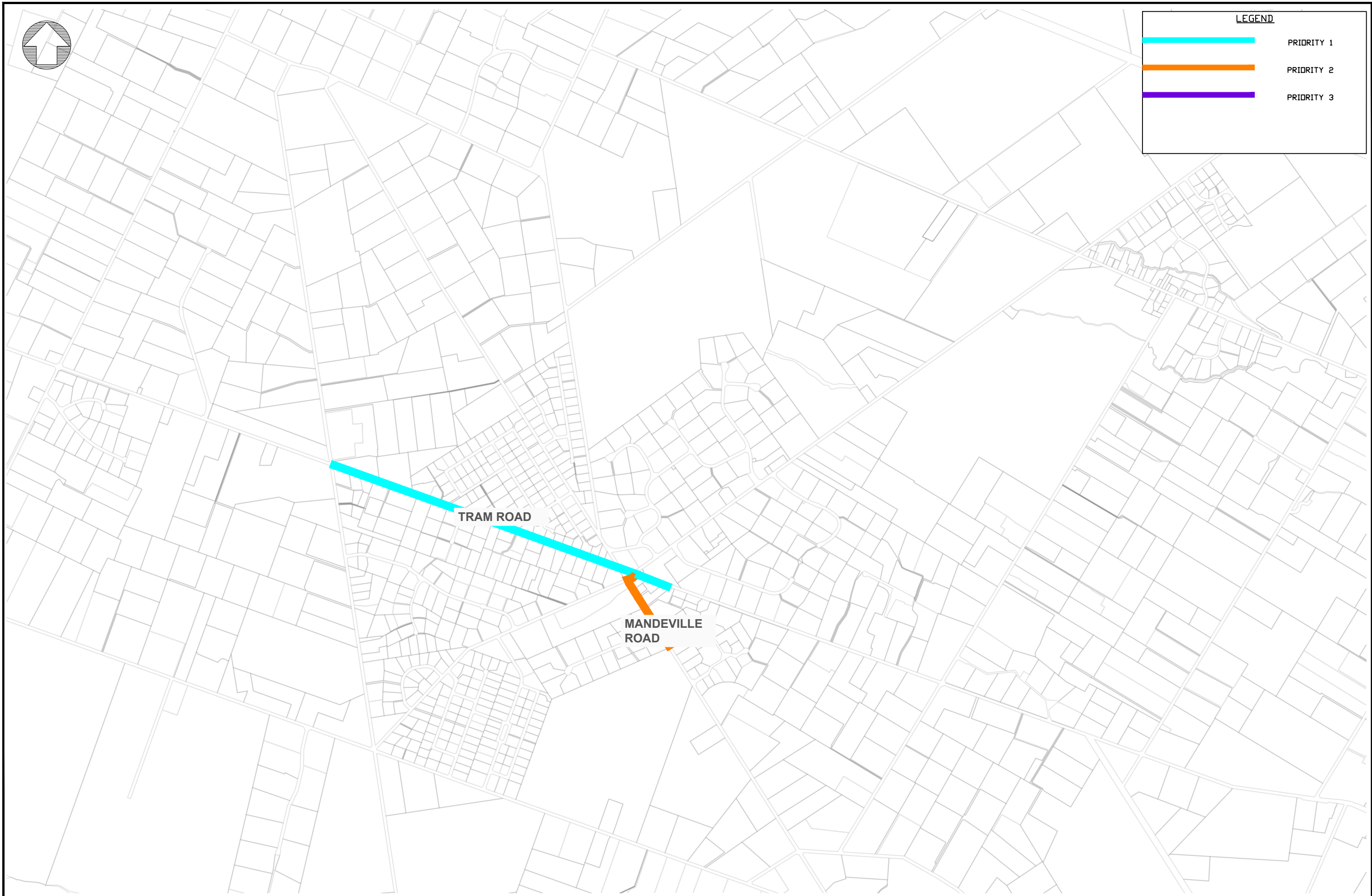
PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	WOODEND/PEGASUS/TUAHIWI (PRIORITISATION PROGRAMME)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4297
SHEET	REVISION
05	A



LEGEND	
	PRIORITY 1
	PRIORITY 2
	PRIORITY 3



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARDS	---	---	---	JUL 2022

SURVEYED		PROJECT No	PD001583
DRAWN	MB	CON No	
DRAWING CHKD		SCALE (A3)	NOT TO SCALE
DESIGNED		DATUM ORIGIN	
DESIGNED CHKD		HORIZONTAL	NZTM GD2000
APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	OHOKA/MANDEVILLE (PRIORITISATION PROGRAMME)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4297
SHEET	REVISION
06	A

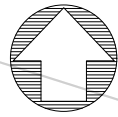
Print Out No.1

Proposed District Network Plan

These maps show the overall district network plan, and includes all current facilities, plus required infrastructure to complete the network plan)

Each route is graded into three categories, described in the table below:

	Treatment Options <u>Urban Areas</u>	Treatment Options <u>Rural Areas</u>
<p>Grade 1 This grade is the highest level of comfort, and is suitable to Novice users. There is little conflict with motor vehicles along the route. These are typically “arterial” cycle routes, and are installed as critical links between our main towns.</p>	<ul style="list-style-type: none"> • Generally not applicable to retro-fit within urban streets 	<ul style="list-style-type: none"> • 2.5m or greater (3.0m desirable) shared path with an asphalt surface
<p>Grade 2 This grade is suitable for users with basic competence skills. Users will be riding on the road adjacent to live traffic, although there will additional measures in place to protect the vulnerable users.</p>	<ul style="list-style-type: none"> • Separated cycle path • Neighbourhood Greenways • On Road cycle lane with traffic buffers and intersection improvements 	<ul style="list-style-type: none"> • Unsealed shared path (less than 2.5m wide)
<p>Grade 3 This grade is suitable for users with advanced skills and confidence to mix with traffic.</p>	<ul style="list-style-type: none"> • On-road cycle lanes 	<ul style="list-style-type: none"> • Sealed shoulder widening
<p>Recreational Trails These trails are aimed at leisure users, and may be considered an “off-road” trail (ie suitable for mountain biking)</p>	<p>Trails shown in the network plan are existing recreational trails only. Potential recreation trails are not included within this programme.</p>	



LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2021

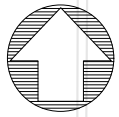
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DESIGNED		DATUM ORIGIN	
DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	OXFORD (PROPOSED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4221
SHEET	REVISION
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LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
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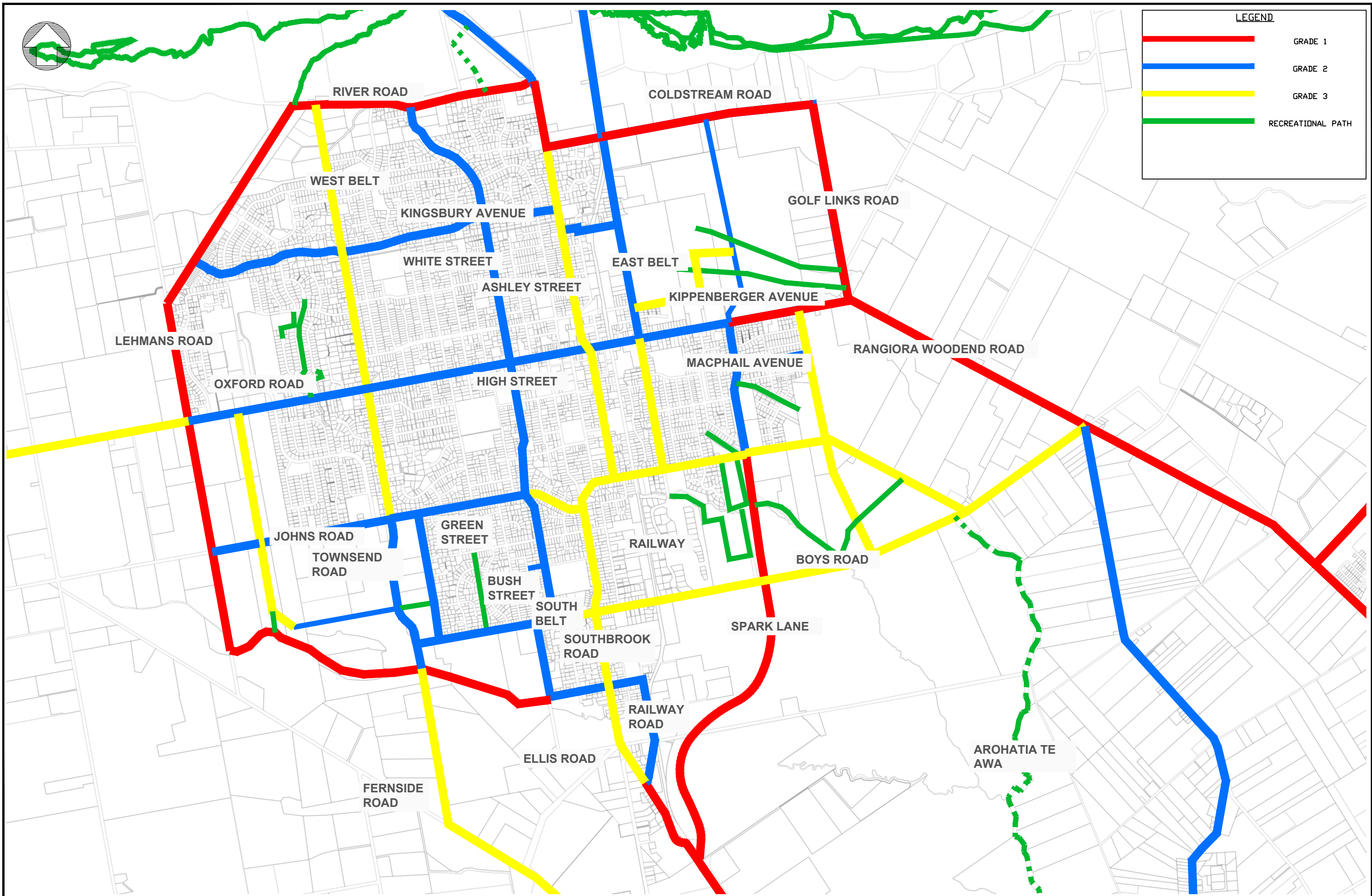
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DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	CUST (PROPOSED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4221
SHEET	REVISION
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LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
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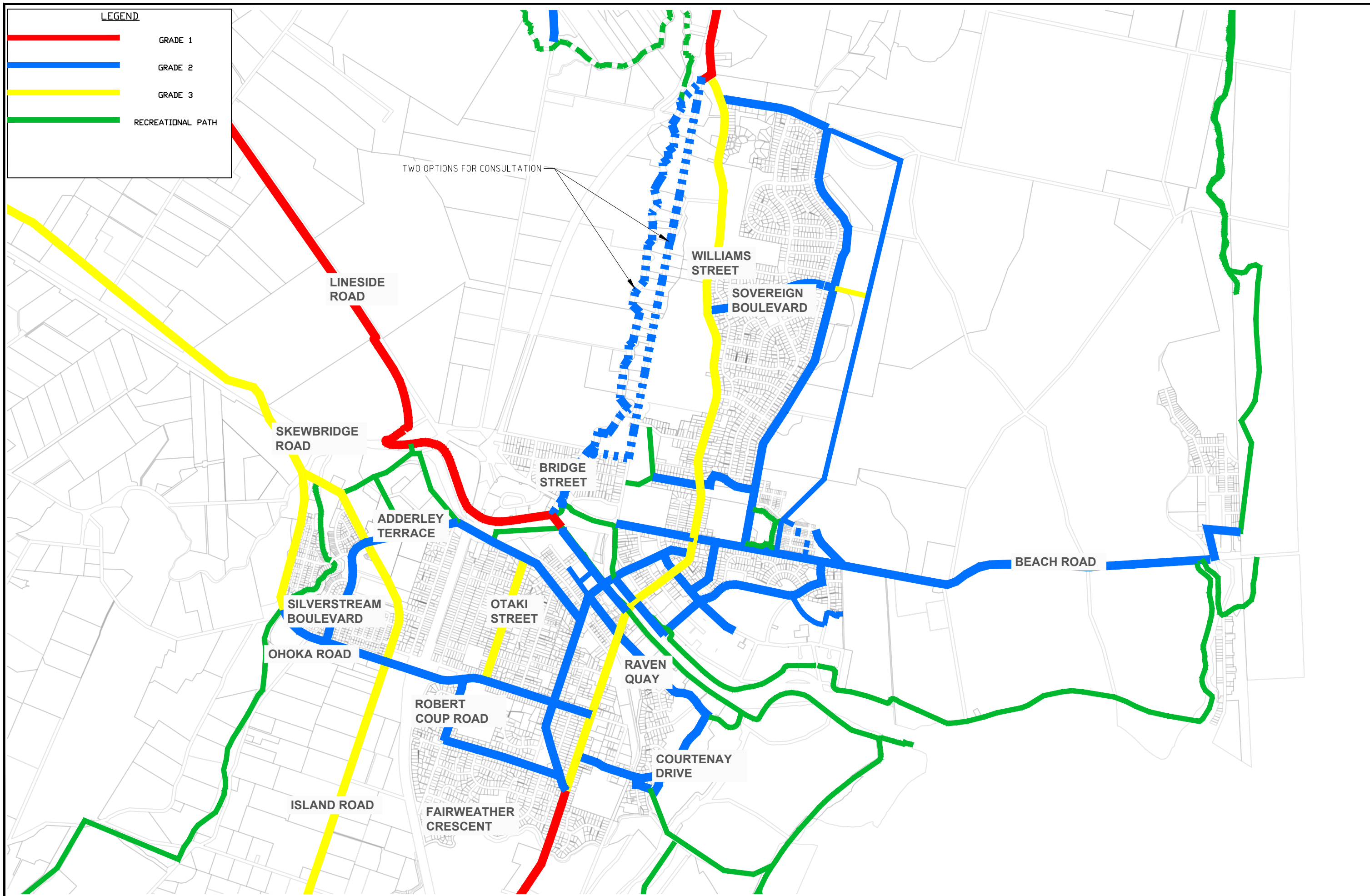
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APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	RANGIORA (PROPOSED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
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REV	REVISION DETAILS	DRN	CHK	APP	DATE
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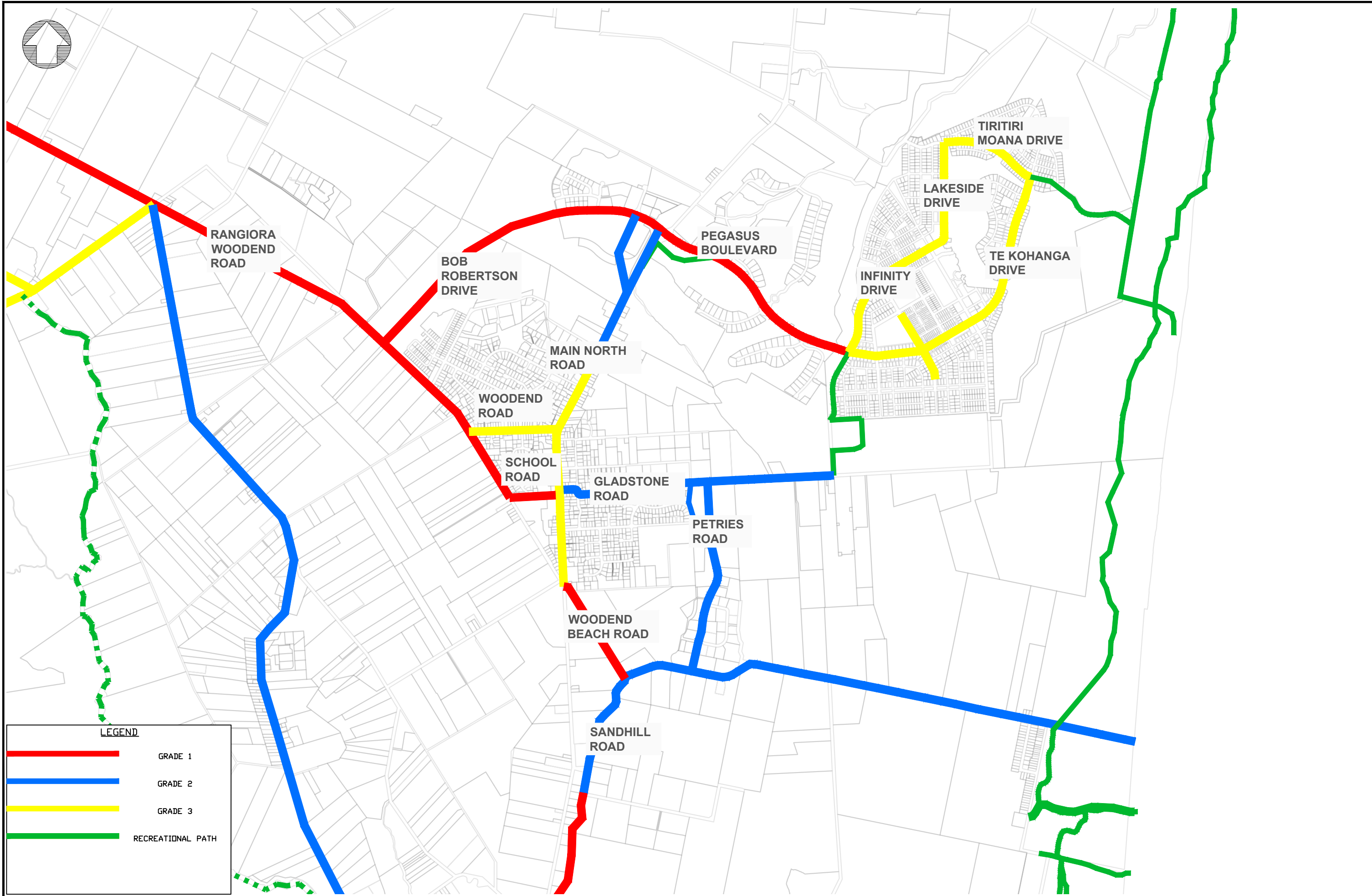
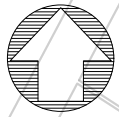
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PROJECT
WALKING AND CYCLING NETWORK PLAN

SHEET TITLE
KAIAPOI
(PROPOSED NETWORK PLAN)

FOR INFORMATION	
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DRAWING	4221
SHEET	REVISION
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LEGEND	
	GRADE 1
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	GRADE 3
	RECREATIONAL PATH

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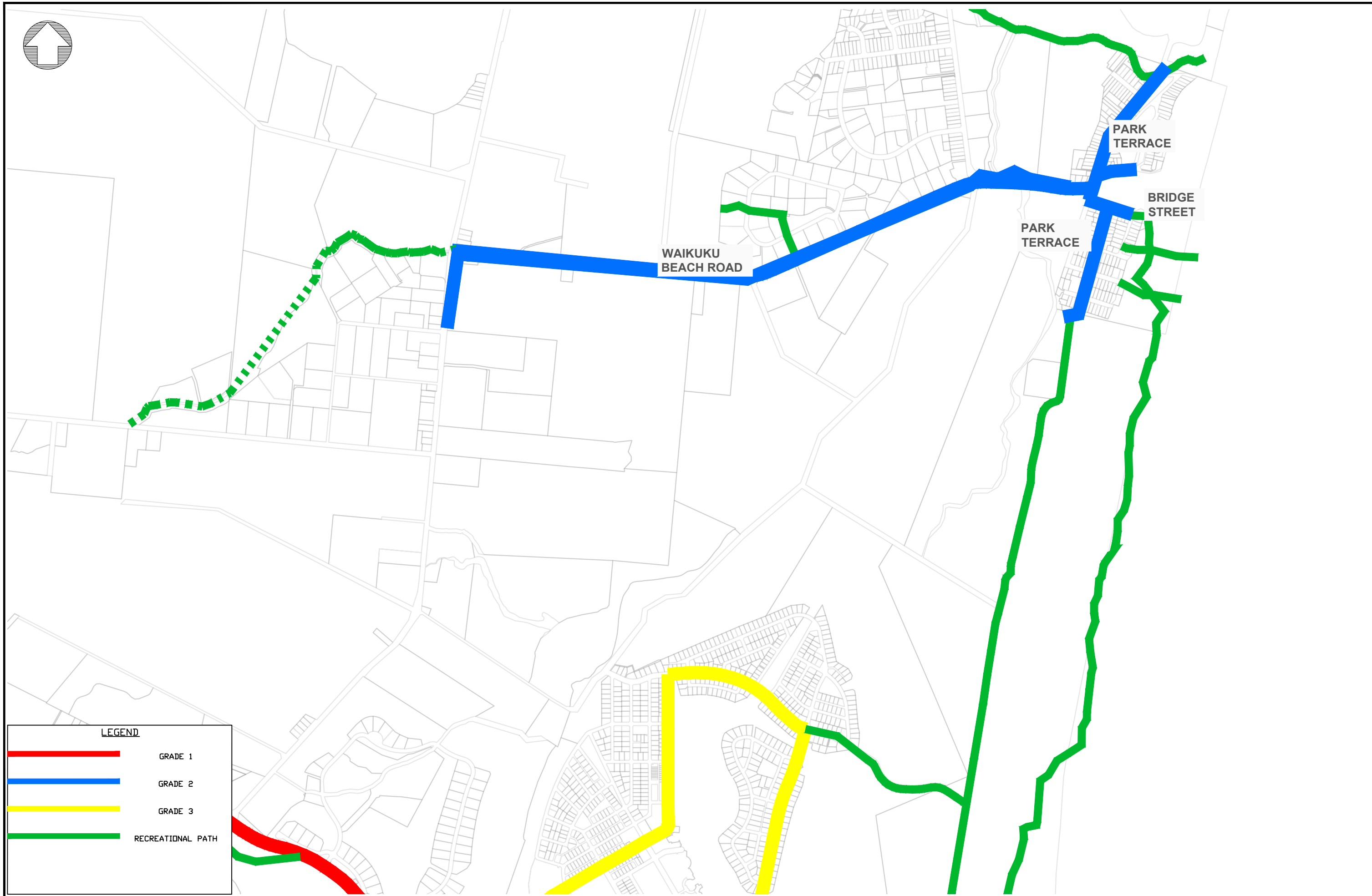
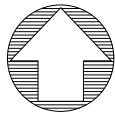
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PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	WOODEND/PEGASUS (PROPOSED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4221
SHEET	REVISION
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LEGEND

	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
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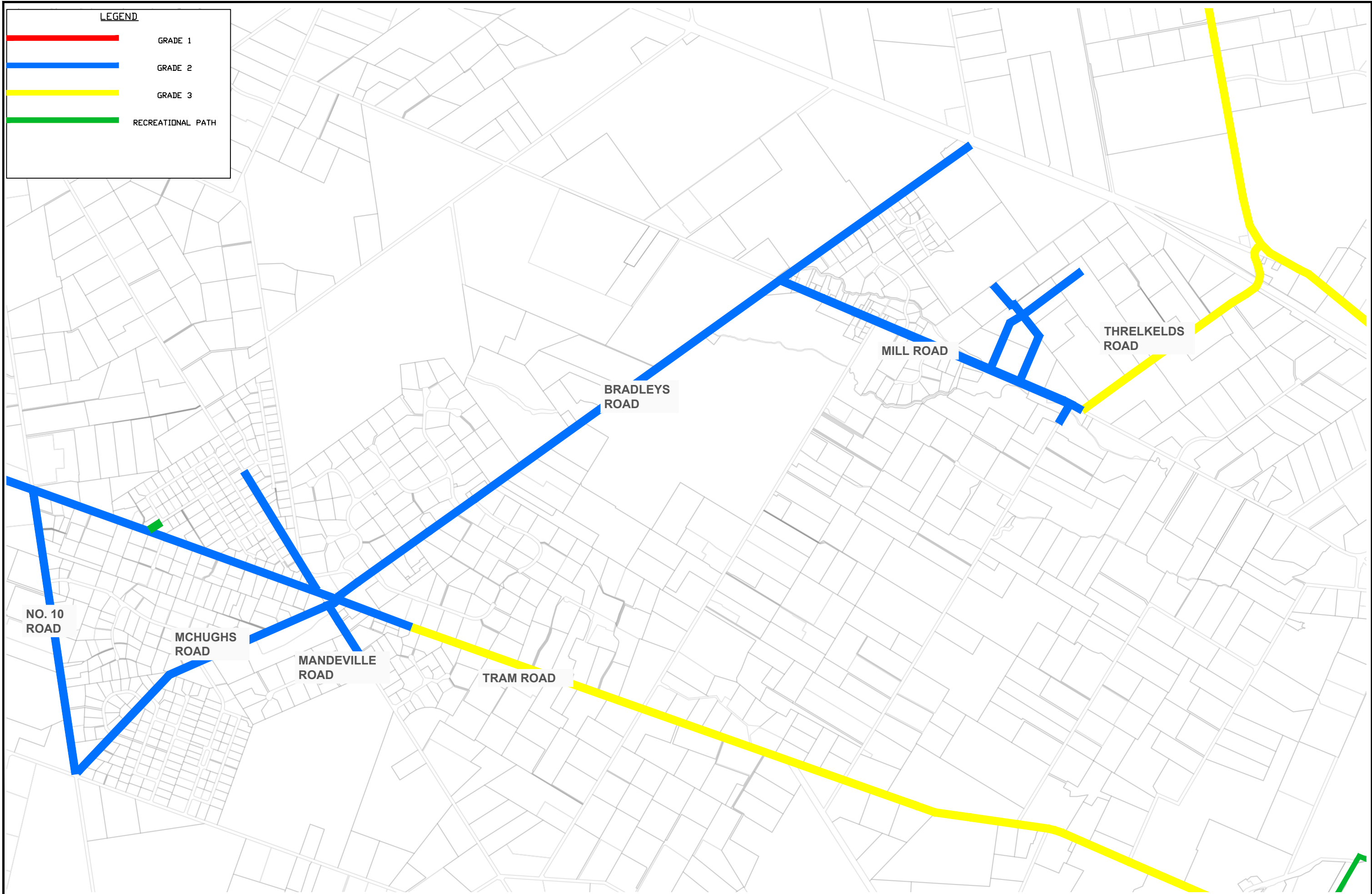
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DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	WAIKUKU BEACH (PROPOSED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4221
SHEET	REVISION
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LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
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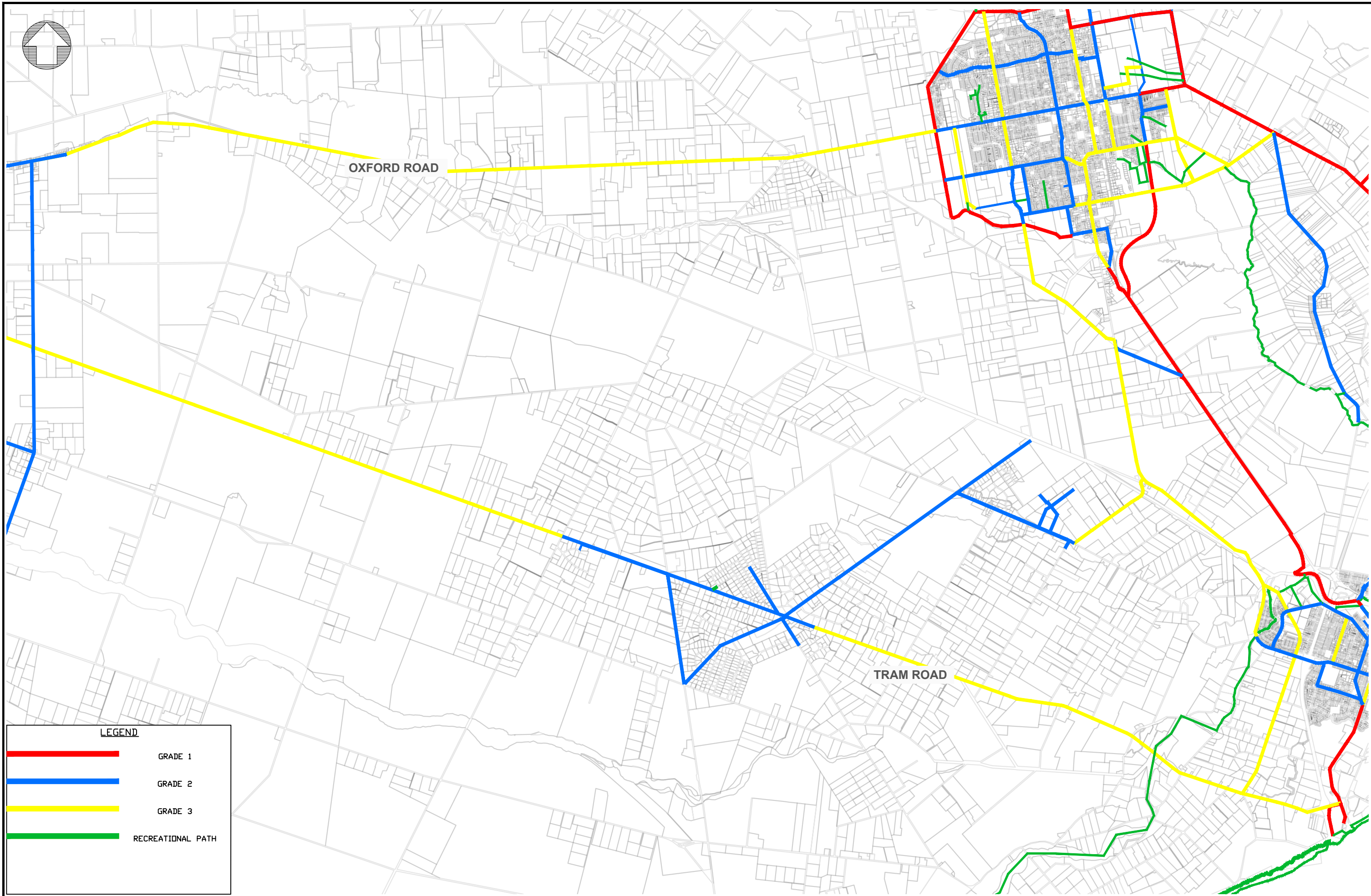
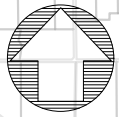
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DESIGNED		DATUM ORIGIN	
DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	OHOKA/MANDEVILLE (PROPOSED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4221
SHEET	REVISION
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LEGEND

	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
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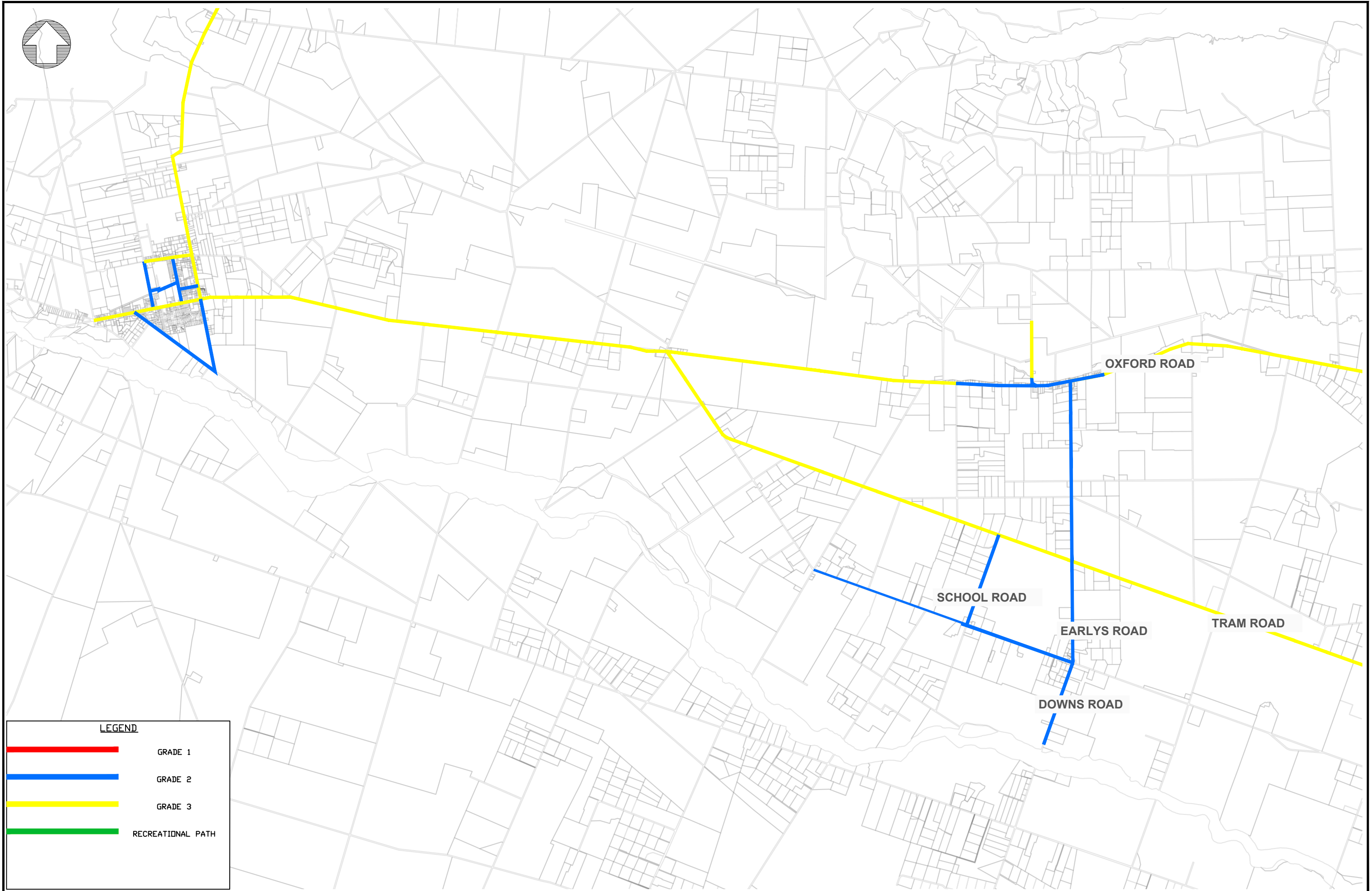
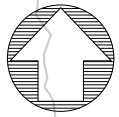
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APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	TRAM/OXFORD RD TO EARLYS RD (PROPOSED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4221
SHEET	REVISION
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LEGEND

	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
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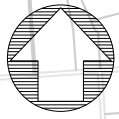
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DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



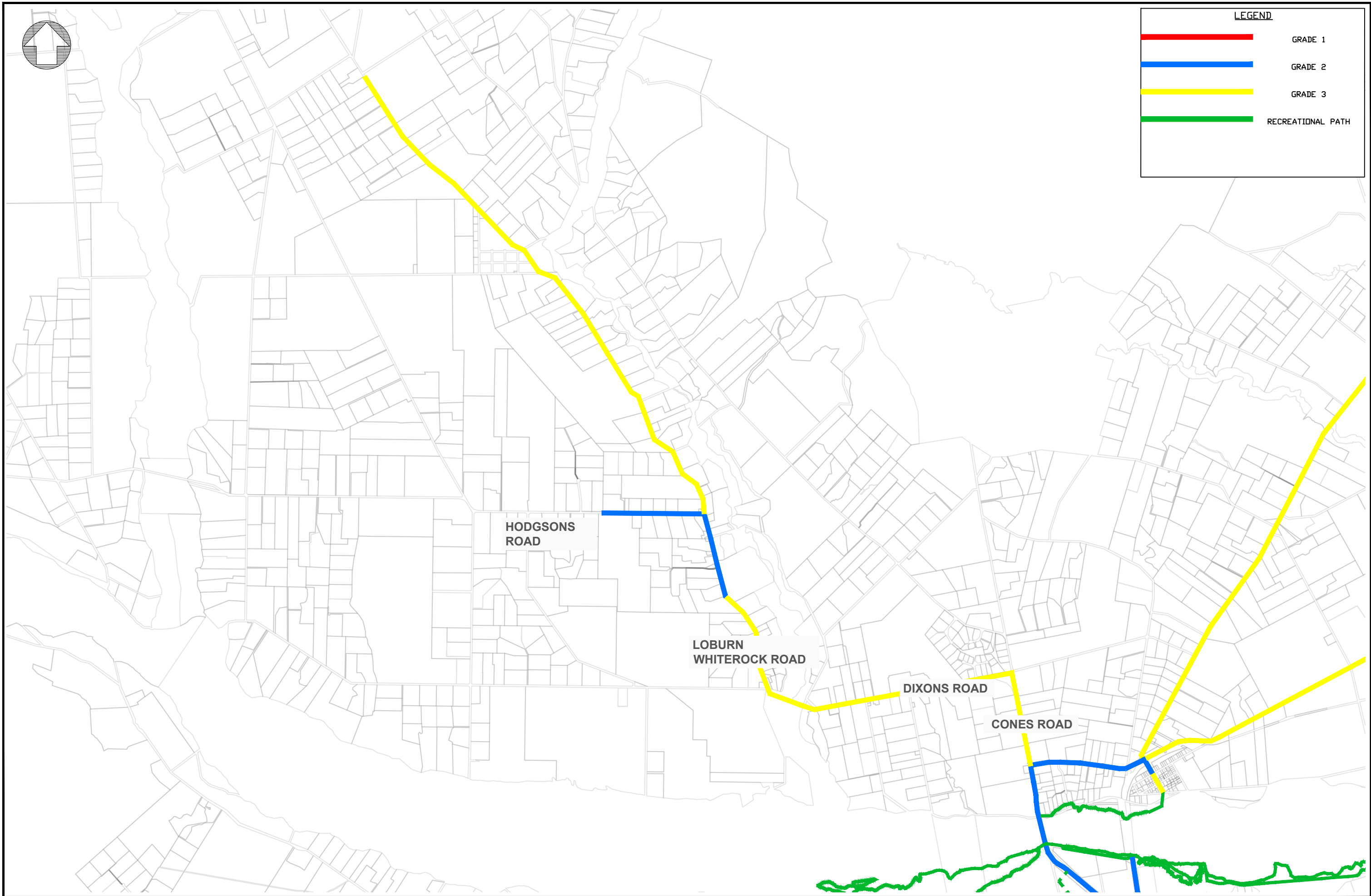
PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	TRAM/OXFORD RD TO OXFORD (PROPOSED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4221
SHEET	REVISION
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LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH



REV	REVISION DETAILS	DRN	CHK	APP	DATE
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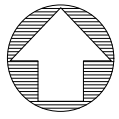
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APPROVED		VERTICAL	



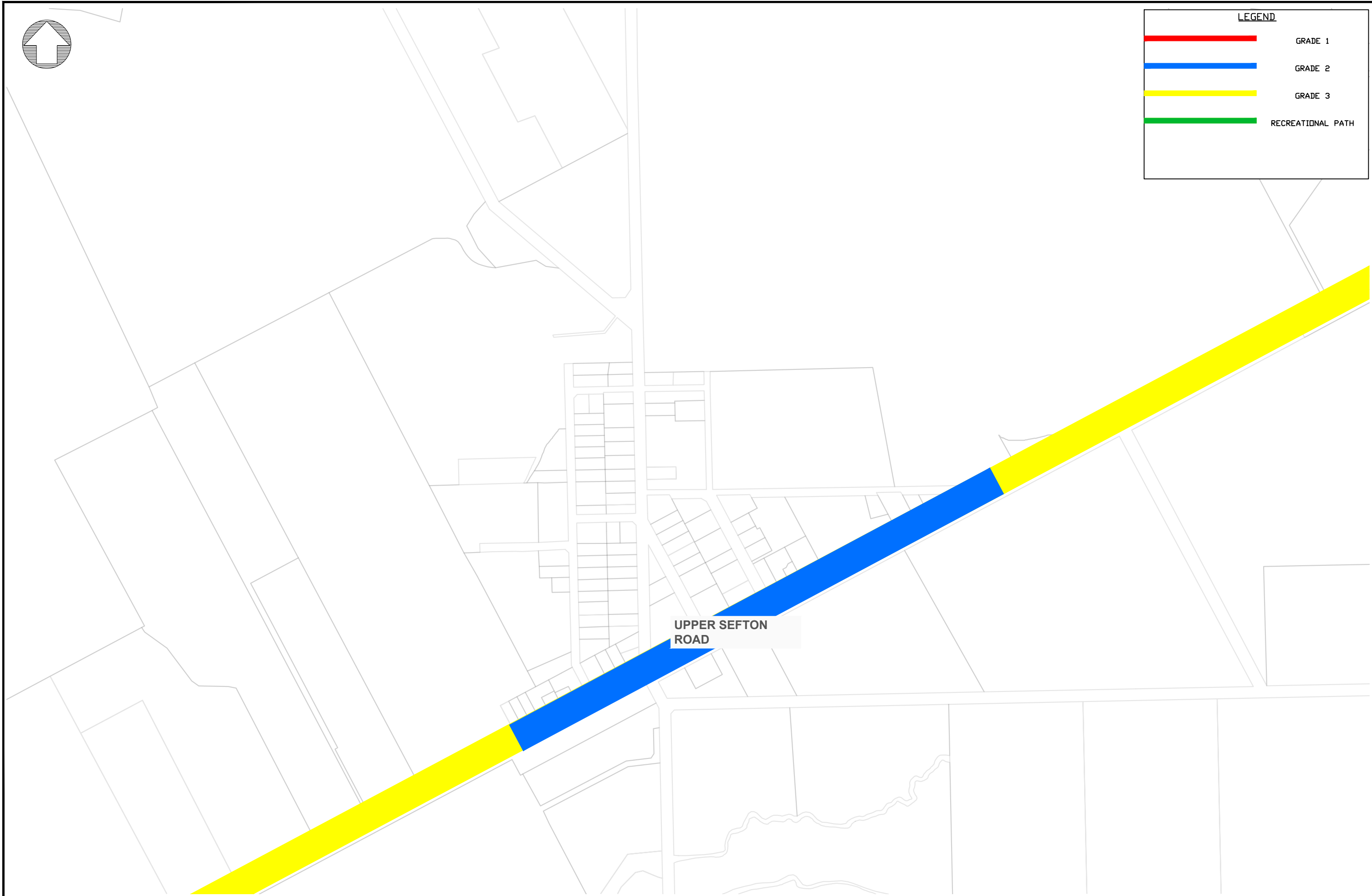
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SHEET TITLE	LOBURN (PROPOSED NETWORK PLAN)
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FOR INFORMATION	
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SHEET	REVISION
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LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH



UPPER SEFTON ROAD

REV	REVISION DETAILS	DRN	CHK	APP	DATE
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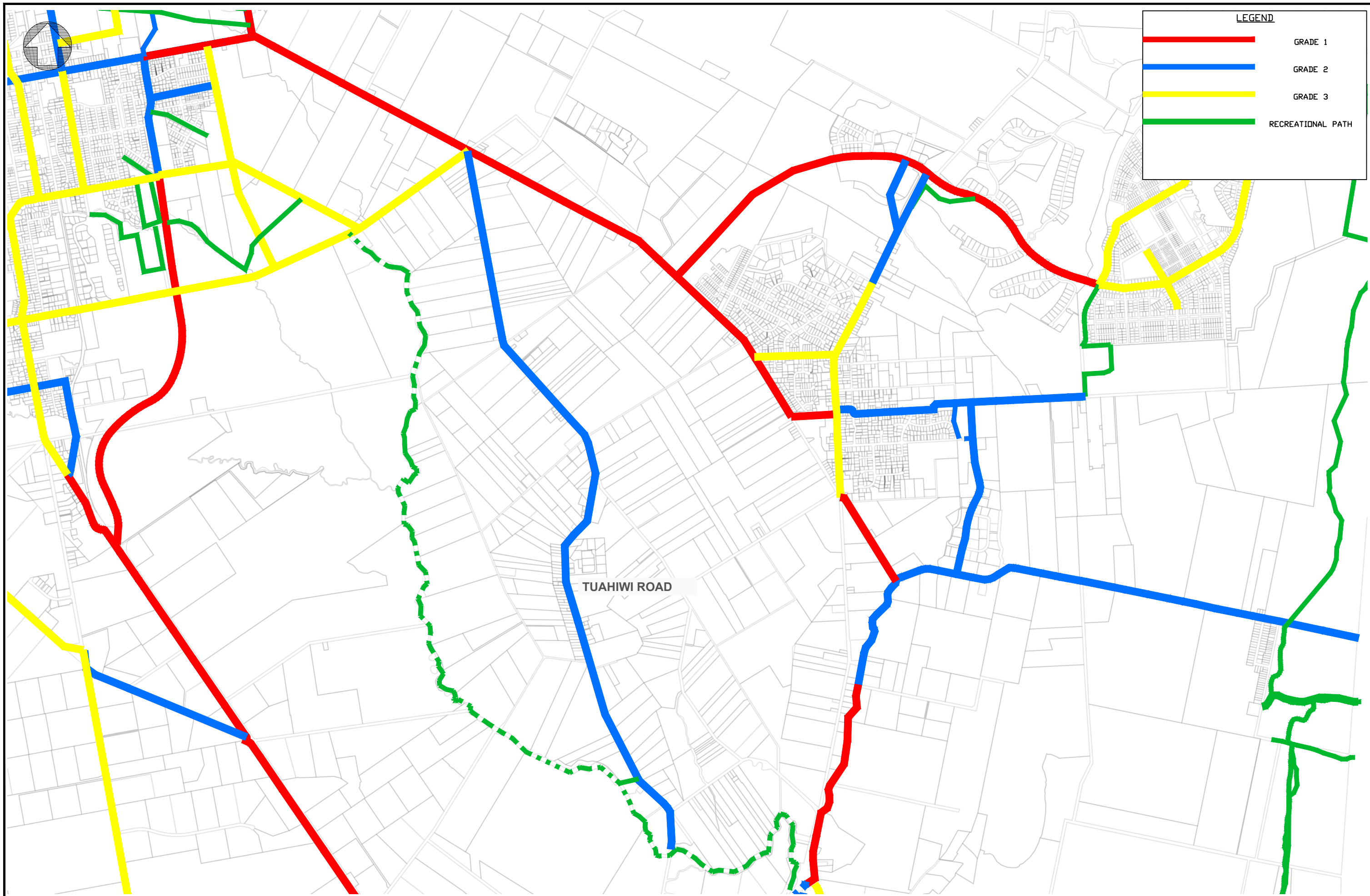
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DESIGNED CHKD		HORIZONTAL NZTM GD2000	
APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	SEFTON (PROPOSED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4221
SHEET	REVISION
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LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
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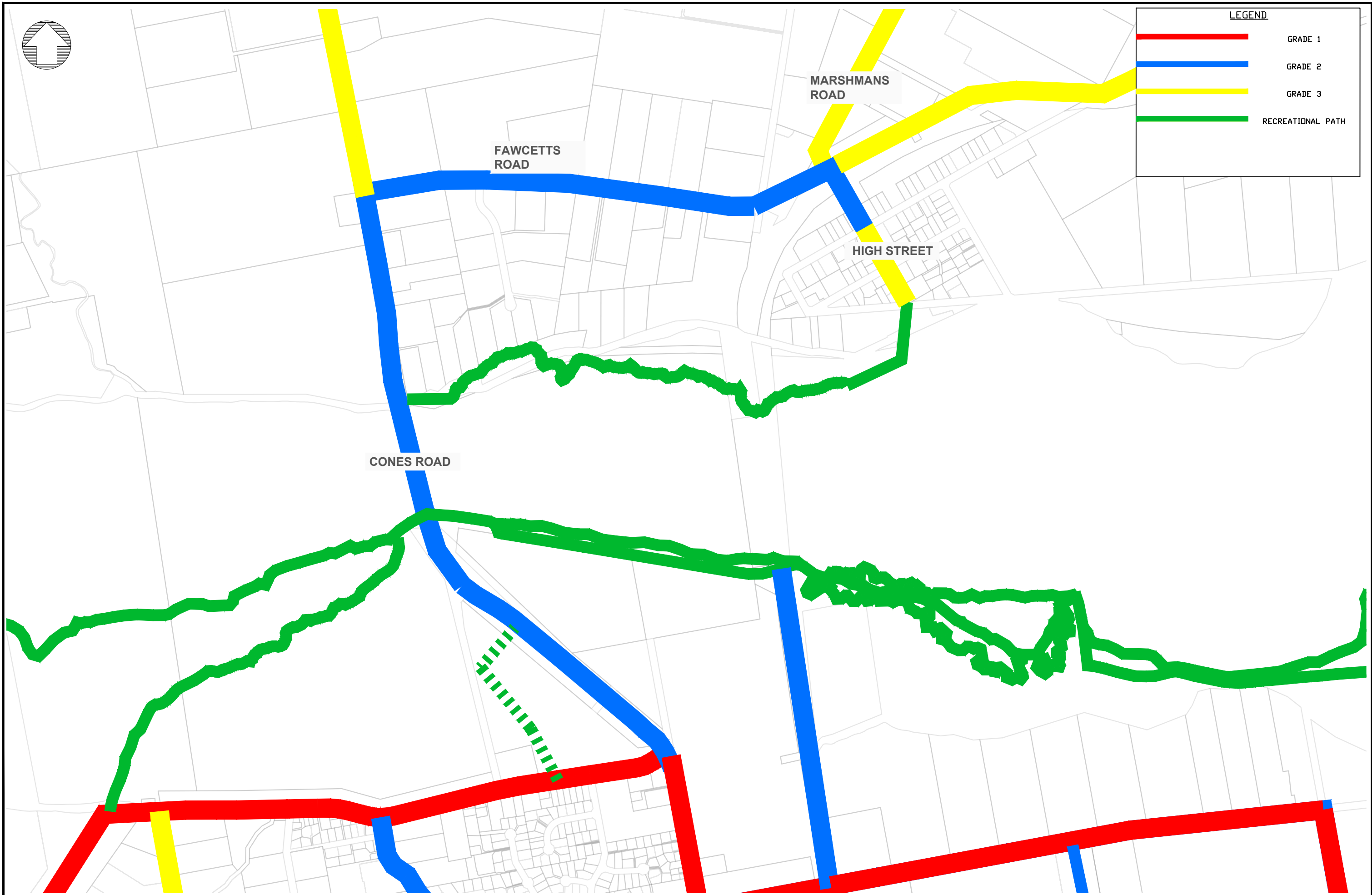
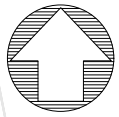
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APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	TUAHIW (PROPOSED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4221
SHEET	REVISION
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LEGEND	
	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
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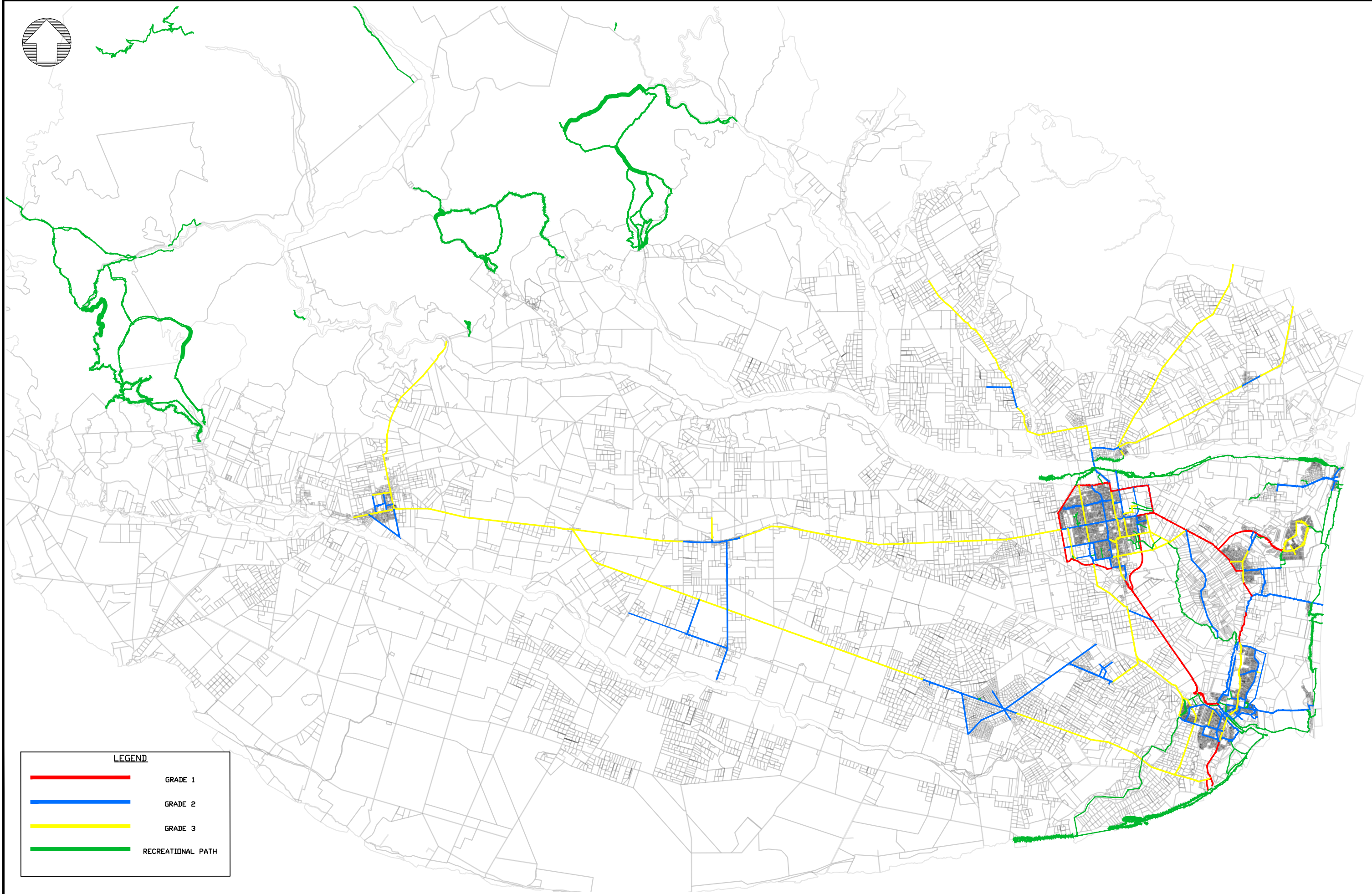
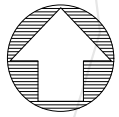
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APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	ASHLEY (PROPOSED NETWORK PLAN)
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FOR INFORMATION	
NOT FOR CONSTRUCTION	
DRAWING	4221
SHEET	REVISION
13	A



LEGEND

	GRADE 1
	GRADE 2
	GRADE 3
	RECREATIONAL PATH

REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2021

SURVEYED		PROJECT No	PD001583
DRAWN	MB	CON No	
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APPROVED		VERTICAL	



PROJECT	WALKING AND CYCLING NETWORK PLAN
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SHEET TITLE	DISTRICT WIDE (PROPOSED NETWORK PLAN)
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FOR INFORMATION	
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DRAWING	4221
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WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO: GOV-26-11-06 / TRIM 220729129469


REPORT TO: RANGIORA – ASHLEY COMMUNITY BOARD

DATE OF MEETING: 10 August 2022

AUTHOR(S): Tori Stableford

SUBJECT: Townsend Road Reserve, Consultation summary and Master Plan

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


Department Manager


Acting Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to request approval for Council staff to implement the proposed Master Plan for Townsend Road Reserve (Attachment i & Attachment ii).
- 1.2. Townsend Road Reserve, is an area set aside by the developer and Council for a reserve within the new Townsend Fields subdivision, Rangiora. The reserve is located next to a Stormwater Management Area and the Rangiora Water Reservoir.
- 1.3. In November 2021 staff carried out consultation with around 30 children from the nearby Te Matauru School seeking guidance on what play equipment primary school aged children in the area would like to see incorporated in to a new playground. Based on this feedback and Council's Neighbourhood Reserve Level of Service, Staff developed a Concept Plan for this space. Following approval by the Rangiora – Ashley Community Board in April to carry out consultation on the Concept plan, Let's Talk flyers were delivered to residents within a 500m radius of Townsend Road Reserve. The intention of the consultation was to give the community an opportunity for input into the design of the Reserve, and to gain feedback on the proposed Concept Plan (Attachment iii / iv).
- 1.4. In total 30 responses were received. In general, the majority of responses were supportive of the Concept Plan, with some minor changes suggested. During consultation staff were contacted by residents adjacent to the reserve with particular concerns around the toilets proposed. Staff have worked through these concerns which has led to the concept plan being amended to form the Master Plan. These changes included;
 - The location of the toilet,
 - Relocation of the main entrance to the play space,
 - Replacing the half basketball court with a small BMX/pump track,
 - A formalised cycle / scooter loop path around the play space,
 - Improved accessibility in the play space.
- 1.5. The Master Plan is largely based around nature play. Nature play was a strong interest requested through consultation with Te Matauru School and also meets the rural and ecological design objectives of the Townsend Fields Subdivision, creating a unique play space.
- 1.6. The budget that funding would be allocated from to develop Townsend Road Reserve is from the Land Development Neighbourhood budget. Initial cost estimates to develop

Townsend Road Reserve were estimated at approximately \$350,000, with a contingency of \$50,000. Across Council staff are finding that the prices received for physical works are higher with a level of unpredictability, and therefore the estimated budget allocation is estimated to be approximately \$450,000 with a contingency of \$50,000. The budget was allowed for the 21/22 financial year however due to staff capacity the budget will be carried forward to the 22/23 financial year for implementation of the plan.

Attachments:

- i. *Townsend Road Reserve Master Plan (Trim 220729129469).*
- ii. *Townsend Road Reserve Play Space details (Trim 220729129563)*
- iii. *Concept Plan – Reserve (Trim 220331049151)*
- iv. *Concept Plan – Playground (Trim 220331049150)*
- v. *Let's Talk Consultation Flyer (Trim 220729129565)*
- vi. *Consultation feedback with staff comments (Trim 220729129483)*

2. RECOMMENDATION

THAT the Rangiora – Ashley Community Board:

- (a) **Receives** Report No. GOV-26-11-06 / TRIM 220729129469
- (b) **Notes** that there is currently \$450,000 allocated to the development of Townsend Road Reserve, from the Land Development – Neighbourhood budget.
- (c) **Notes** the implementation of the Townsend Road Reserve Development will be undertaken this financial year.
- (d) **Approves** the implementation of Attachment i, *Townsend Road Reserve Master Plan*.

3. BACKGROUND

- 3.1. Townsend Road Reserve is located within Townsend Fields Subdivision on the corner of Goldie Drive and Townsend Road, Rangiora. Townsend Road Reserve is currently an empty section of land adjacent to a recently developed Stormwater Management Area and the Rangiora Water Reservoir. Prior to the development of Townsend Fields Subdivision the site held a rural zoning.
- 3.2. Approximately \$350,000 was allocated to develop Townsend Road Reserve from the Land Development Neighbourhood budget for the 21/22 financial year. Due to staff capacity within the Greenspace team the budget in its entirety will be carried forward and the reserve developed within the 22/23 financial year.
- 3.3. As part of the subdivision development process, Council identified that a Neighbourhood Reserve must be included within the new subdivision to provide appropriate recreation opportunities for the local community. A basic concept plan for Townsend Road Reserve was created by the developer on the agreement that one would later be developed by Council's Greenspace staff.
- 3.4. The design of Townsend Fields Subdivision sought to give reference to the rural origins of the land it is developed upon and to enhance the ecological qualities of the site. This design intent is evident in the built subdivision through the inclusion of wide storm water swales including native plantings and a network of pathways leading to the wider rural area. Staff endeavoured to carry this style through to the design of Townsend Road Reserve to create a design in keeping with and unique to the subdivision. In combination with this the names of the streets within Townsend Fields Subdivision are unique in that they are named after artists with a connection or reference to the Canterbury region. This is an interesting feature of the subdivision and staff noted that the idea of art could also be carried through in the design of the Reserve.

- 3.5. Councils Play Space and Toilet Strategies provide guidelines for the Level of Service that a Neighbourhood reserve would normally provide. These guidelines include a play space (medium / local catchment), a single cubicle toilet, a basketball half-court, reserve footpaths, park furniture, shade, amenity landscape gardens, post and wire fencing (and 3m wide service access) ,drinking fountain, and litter bin.
- 3.6. There are few playgrounds in the South Western area of Rangiora, with the closest Council owned playgrounds being Acacia Avenue Reserve and Southbrook Park. Council's Play Space Strategy suggests that Local Catchment Neighbourhood Reserves prioritise play provision for pre-school and young primary age children. The reason for this being that these reserves are typically within walking distance and can be reached by younger children and parents with younger children within that area. Southbrook Park is the closest playground to the Townsend Fields Reserve area with an approximate walking time of 15 minutes. This distance is considered too far for young children and parents with younger children to travel easily to and therefore a playground with associated facilities such as a toilet are required within the Townsend Field Subdivision.
- 3.7. Te Matauru School is the closest school to this development and located less than 500m away from Townsend Road Reserve, along Townsend Road. The school has recently been established and therefore has an extensive and new playground that offers a range of climbing equipment, swings, and basketball courts. Given the close proximity of the school to Townsend Road Reserve, staff looked to ensure that there is not a replication of equipment at the school within Townsend Road Reserve, to ensure that there is a variety of play options in the area.
- 3.8. In November 2021, staff visited Te Matauru School seeking guidance on what play equipment primary school aged children in the area would like to see incorporated in to a new playground. Around 30 students of mixed ages attended a brainstorming session accompanied by the School Principal and indicated from some provided images of play equipment, what their favourite items were. There were some clear results for the most popular play equipment, these being;
- Nature play
 - Trampolines
 - Flying fox
 - Large slide
 - Spinning element
 - Swings (specifically a nest swing)
- 3.9. Other play items were requested during this consultation exercise outside of the images shown to the children. The additional play / recreation items requested with more than 5 requests each were a pool, half basketball court, pump track, hedge maze, spa and goal posts. The children also noted that they would like to see a mini forest, drinking fountain, rubber play surface, toilets, picnic tables and seats, and walking tracks, incorporated in to the reserve.
- 3.10. Based on the feedback from the children at Te Matauru School and the level of service required in Councils Play Space Strategy and Toilet Strategies, staff developed a Concept Plan (Attachment iii / iv) for Townsend Road Reserve for the purpose of consultation with the community.

- 3.11. The concept plan was based around nature based play, with play equipment, a single bay toilet, a half basketball court, a path network, a sensory garden, and two grass areas for picnics and informal games.
- 3.12. As mentioned above, the proposed concept plan had a nature based play focus, with the inclusion of some formalised play equipment. Nature play was an element of the play space requested by most children during consultation with students at Te Matauru School, along with an indication that a range of playground equipment was also important. A playground with a natural look would also be in keeping with the design vision of the Townsend Fields Subdivision. The materials used within the proposed playground would be of wooden construction where possible, included the formalised play equipment. During consultation it was noted that the school children dislike the use of bark in playgrounds. Due to the prohibitive costs of rubber safety surfacing staff proposed only to use rubber matting in isolated areas.
- 3.13. Central to the play space the concept plan included a crusher dust surfaced area featuring a pre-cast concrete 'natural arts table' in keeping with the celebration of art within the Townsend Fields Subdivision. The table would include built in moulds in a variety of shapes and forms where children can collect natural elements such as leaves, flowers, acorns etc. from the Reserve and bring them back to create natural art. Paper rubbings could be taken from the bark of large specimen trees with a variety of bark textures once they are established however until this time, matching bark textures would be found imprinted into the concrete surface of the art table. The 'natural arts table' would not only provide a creative outlet for children but also provide a meeting space for children and link children to their environment, endorsing care and ownership of their local space.
- 3.14. A shallow swale was proposed through the centre of the playground space delineating the more formalised play equipment area to an area of more natural play space. The play opportunities within the natural play space would include such things as logs, boulders, plantings, and 'loose play' elements for children to build their own creations. The intention of the swale is to collect water from the playground and also to allow a messy play option for children. The swale would be planted in wetland type plants incorporating rock boulders and small stones, all elements which encourage creative play. Staff anticipate working on the project with the Greenspace team ecologists to create a trail of images along the rocks in the swale which reference local flora and fauna that children can keep an eye out for.
- 3.15. Foot bridges from the 'natural arts table' space and playground lead to a sensory garden area. The concept for the sensory garden includes rambling paths and informal seating amongst planting varied in colour, scent and texture which changes seasonally. The sensory garden allows a space for children to explore and pick flowers and collect leaves and seeds before returning to the 'natural arts table' to make a creation. The sensory garden would be a peaceful space which can also be enjoyed by people of all ages. As discussed earlier in the report some children of Te Matauru School requested a hedge maize. This cannot be accommodated due to CPTD principals, however the sensory garden would have an ever-changing path network as a result of seasonal plant growth and would give similar play opportunities. Sensory gardens also add another level of accessible play for those who have impaired vision or hearing.
- 3.16. Townsend Road Reserve is a large space and therefore requires a significant path network for circulation in and around the reserve. The Concept Plan includes a 2.4m wide cycle path from the NW corner of the reserve at Goldie Drive to the southern boundary of the SMA area exiting at Pentecost Road. The purpose of this cycle path is to connect residents of the Townsend Fields Subdivision to the District Cycle Network which runs along Pentecost Road, East of the SMA area. At the time of the concept plan development

council's Utilities and Roading department were investigating the best alignment for the cycle path however an indicate route was shown in the Concept Plan.

- 3.17. A pedestrian link path was proposed at the Southern end of the reserve, linking to the subdivision path network across Townsend Road. Low shrub and avenue tree planting was proposed along this footpath to link to the subdivision's greenbelt plantings. The footpath would encourage access in to the reserve and allow for a loop walk through the reserve and back across Townsend Road. All paths shown within the concept plan are a minimum width of 1.2m and of a smooth surface for accessibility.
- 3.18. An asphalt footpath was proposed around the edge of the playground, linking back towards the toilet block and the resting / meeting space behind the toilet. The paths offered an opportunity for use as a bike tracks around the perimeter of the playground and reserve. All of the proposed footpaths within the reserve were of a surface and width suitable for use by children on bicycles and scooters as well as footpaths.
- 3.19. Council's Toilet Strategy suggests that a Neighbourhood Reserve of this size should include a single bay unisex toilet. The toilet was suggested in the shown location (Attachment iii / iv) of the reserve due to service connection requirements. Staff suggested that the toilets are clad in materials of a natural appearance supporting existing material use in the subdivision. The hardstand area to the south of the toilets was top acts as a meeting spot that the reserves network of paths would lead to, and includes a planting area, bench seats, a drinking fountain and a litter bin.
- 3.20. Council's Play Space Strategy suggests the inclusion of a half basketball court in a Neighbourhood Reserve as play opportunity for older children. The concept plan included a half basketball court located in the North Eastern corner of the reserve adjacent to the proposed cycle path and the Stormwater Management Area. The Concept Plan included an associated low wall and bench seat with informal seating for the half basketball court, with a planting area behind.
- 3.21. The concept plan included a grass picnic area with shade trees and picnic tables behind the proposed toilet, allowing a space for families to gather while using the facilities of the reserve. Larger grass areas would be retained around the built area of the reserve allowing spaces for families to use for informal games and sports. The concept plan also included a picnic table and shade tree at the southern boundary of the reserve, the separation from the central play space by a footpath lends itself to a peaceful and more private resting spot.
- 3.22. A variety of large specimen trees are suggested in the concept plan. The intent of the trees is to create natural shade for users of the playground and to form a natural wooded feel to the reserve. The tree species would be both evergreen and deciduous and chosen for variety in texture and form of the bark, leaves and seeds.
- 3.23. Councils Neighbourhood Reserve Level of Service requires a bollard and wire fence around the perimeter of the reserve which was included in the concept plan.
- 3.24. Although rockers and a small slide were not requested by the children of Te Matauru School, Councils Play Space Strategy supports the inclusion of play elements for pre-school aged children in Neighbourhood Reserves. For this reason these items were included in the concept plan, with the opportunity for pre-school aged children to also use the variety of swings included and the nature based play items.

4. ISSUES AND OPTIONS

- 4.1. Following approval at the April meeting from the Rangiora – Ashley Community Board, to consult with the community on the proposed Concept Plan, staff prepared consultation material. Approximately 570 consultation Let's Talk flyers (attachment v) were hand delivered to properties within a 500m radius of Townsend Road Reserve, including 145 absentee land owners. Information on how to provide feedback on the project was also emailed to 23 key stakeholders. The project was also posted on the Council's "Let's talk" website Townsend Road Reserve, Let's Talk Waimakariri, and Te Matauru School shared information on this project on their Facebook page.
- 4.2. The Waimakariri Access group were notified of the project to give feedback on the proposed Concept Plan for successful accessibility.
- 4.3. Consultation was undertaken from Wednesday 4 May to Wednesday 25 May 2022. The submission form asked submitters to indicate whether yes -they support the draft concept plan, no - they do not support the draft concept plan or whether they mostly support the draft concept plan but have some concerns. Submitters were asked to explain further any concerns they had within the comments section.
- 4.4. At the close of consultation 30 submissions were received with 15 submitters supporting the draft concept plan, 14 submitters mostly supporting the draft concept plan but with some concerns and one submitter who did not support the draft concept plan. Where there were suggested changes these were noted in the comments and staff collated these.
- 4.5. The main concerns raised and changes requested were related to:
 - The location of the toilet,
 - More play and landscape items,
 - Improved accessibility in the play space
 - The metal slide becoming too hot
 - Traffic concerns
- 4.6. During Consultation staff were contacted by residents of Goldie Drive with significant concerns around the presence and location of the toilets proposed in the concept plan. The residents' main concerns were over the safety of having toilets in the reserve and about the view towards these facilities from their properties. Residents requested that the toilets are either removed or moved to the fence line of the Reserve adjoining the water reservoir. Residents also noted that they were concerned about the number of people that may park on Goldie Drive to access the toilets, increasing what they view as an already congested street and raising concerns about the safety of their children who currently enjoy cycling and scootering on Goldie Drive.
- 4.7. Staff met with the group of concerned residents on the reserve to discuss their concerns further and agreed to come back to the group with a Master Plan when these issues had been considered.
- 4.8. Staff addressed the residents' concerns alongside the changes requested from the 'Lets Talk' flyers, and made the appropriate changes to the concept plan to create a Master Plan. Staff considered all requested changes against Councils Level of Service, costs, and good design practice.

- 4.9. As mentioned earlier in the report, the concept plan consulted on included a 2.4m wide cycle path running through the Reserve and connecting to the cycle network on Pentecost Road, but staff identified at that time that the exact location of the cycle path was still to be determined. Greenspace staff worked closely with councils Utilities & Roading department to determine the safest and best route for the path through Townsend Road Reserve and the safest connection point to Pentecost Road. The cycle route is shown on the Master Plan at close proximity to the boundary of Goldie Drive, from the Goldie Drive / Townsend Road roundabout to the future Pentecost Road roundabout.
- 4.10. The updated concept plan (Master Plan – Attachment i & ii) was presented back to the group of residents who has raised concern over the toilets, and asked for feedback. The group indicated that they were happy with the changes made and are therefore in support of the Master Plan.
- 4.11. The budget that funding would be allocated from to develop Townsend Road Reserve is from the Land Development Neighbourhood budget. Initial cost estimates to develop Townsend Road Reserve were estimated at approximately \$350,000, with a contingency of \$50,000. Across Council, staff are finding that the prices received for physical works are higher with a level of unpredictability, and therefore the estimated budget allocation is estimated to be approximately \$450,000 with a contingency of \$50,000. The budget was allowed for the 21/22 financial year however due to staff capacity the budget will be carried forward to the 22/23 financial year for implementation of the plan.
- 4.12. The Master Plan is largely similar to the concept plan presented to the community for consultation, however it has been updated to incorporate some key changes. The changes made in the master plan include:

Toilet location

- 4.13. Following concerns from residents' on Goldie Drive around the presence and location of the toilets in the reserve, staff investigated the suitability and costs of relocating the toilets. Staff worked with Councils Project Development Unit, to establish cost estimates of service connections were the toilets to be moved to the north eastern fenceline adjacent to the water reservoirs, as requested by residents. The costs of service connections was indicated to be around \$50,000 more than connections made in the area indicated on the concept plan, which staff believe to be prohibitive.
- 4.14. As with the other design elements included in the concept plan, the location of the toilet needs to meet CPTED guidelines and needs to be located so it has good visibility around it to ensure it is not creating any hidden spaces. Staff do not support the toilets being located in an area of the reserve that is not visible and easily accessed from the street.
- 4.15. With costs and CPTED in mind, the master plan shows the toilets located 20-30m further in to the reserve, where service connections can easily be made and the toilets are visible from the street. To mitigate the visual effects further staff have proposed a small area of planting on the Goldie Drive side of the toilet building. The proposed planting would be low in height but include tree species such as cabbage trees and lancewoods to break and soften resident's views towards the toilets.
- 4.16. In combination with relocating the proposed toilets, the master plan shows the main entrance to the reserve and access to the toilets as accessed from Townsend Road. The purpose of this is to reduce the risk of Goldie Drive becoming congested by people parking to access the toilets, following concerns raised by surrounding residents. The proposed main entry point has been identified halfway along Townsend Road away from the Goldie Drive / Townsend Road roundabout, to reduce the risk of traffic safety issues by people parking on the street. This playground is to serve the local community who live nearby

and are expected to travel by foot, bike or scooter. It is not a destination playground and therefore staff do not anticipated a large increase on existing traffic numbers.

More play / landscape items

- 4.17. During consultation residents requested more play and landscape items to be included in to the master plan. Although staff are unable to add more equipment to the design due to costs, the concept plan was assessed for areas where more play opportunities could be further created in the items already proposed in the concept plan.
- 4.18. The concept plan included a network of paths within the reserve which included paths that were identified to have the potential for a loop path for younger children to use with bikes and scooters. Feedback received from consultation with the community and the children at Te Matauru School, indicated that this was a popular design idea and therefore staff have formalised a loop path around the play space in the master plan. The cycle / scooter path was also amended to have more organic lines and corners for usability, making this path and more of a feature to the play space.
- 4.19. Several items of additional nature play focus were requested during community consultation, these being waterplay elements / a splash pad, larger natural / native area for hide and seek, hills for rolling down, swing bridge, a sandpit, and musical items in the sensory area. Due to costs staff are unable to create a larger area or add more play items to the nature play area. However, staff will ensure through the detailed design of the nature play area that it incorporates a variety of play opportunities, these will include balance via stepping logs, planks and bridges, imagination through a more organic and rambling path network, allowing games such as hide and seek and including a highly requested 'fairy house'. Water play has not been included in the master plan due to the high costs involved however the design retains a swale which offers 'messy' play.
- 4.20. The concept plan has been updated to include a small grass mound for rolling down within the play space designed for younger children. This item was requested by the community and staff agree that it is a play opportunity at a low cost meeting the natural play idea that children enjoy.
- 4.21. During community consultation a Liberty swing was requested, which is a swing designed specifically for children in wheelchairs. Greenspace staff are in support of every playground being accessible and inclusive for all children. Unfortunately the cost of Liberty swings is prohibitive, and they are not regularly used due to difficulty around use. Staff have endeavoured to make standard equipment included in the Master Plan, such as a nest swing, accessible through the use of rubber matting surface beneath it.
- 4.22. As discussed earlier in the report, due to the Neighbourhood Reserve level of service a half basketball court was included in the concept plan. The feedback received during consultation did not raise concern over the half basketball court, however residents did raise some safety concerns when staff met with them at the reserve to discuss the toilets. The purpose of the half basketball court is to provide an asset for older children / teenagers and therefore an alternative would need to be provided to meet this level of service. Feedback from community consultation and the children at Te Matauru School, indicated a desire for a pump/bmx track. Based on the requests for a pump track, concerns raised over the half basketball court and the knowledge that Te Matauru School has existing basketball facilities within walking distance of the reserve, the master Plan shows a replacement of the half basketball court with a small pump/bmx track. The location of the pump track is in a similar location to where the half basketball court was proposed in the

concept plan, separating what would be an active area from the quieter play area for younger children.

- 4.23. Additional formal equipment was also requested during community consultation, these items include; a rope climbing structure / climbing frame, a fort, monkey bars, exercise equipment, smaller fort, and a Tennis court. Although staff can see value in these items of equipment the costs cannot be met within budget. The play opportunities that this equipment is largely based on is climbing and the play space allows for climbing through the inclusion of the earth mound central to the design and climbing trees.

Improved accessibility

- 4.24. The Waimakariri Accessibility Group suggested rubber matting be used where possible for improved access to equipment. Although rubber matting cannot be used across the playground due to high costs the Master Plan includes rubber matting in areas of high use and where better access is required. These areas include the base of the large slide, the smaller slide, and beneath the nest swing. Placement of rubber matting in these locations provides access not only for disabled children to use equipment but also for parents who may be in wheelchairs to interact with their child using play equipment.
- 4.25. Staff noted in the previous report that the merits of a rubber matting surface on the central mound would be considered while developing the master plan, compared to a more natural surface of bark, grass, terraces, boulders and planting. The Master Plan includes both rubber matting and natural elements, locating these where they enhance circulation and play opportunities. The accessibility group also suggested an accessible (1:12m) ramp to the slide for wheelchairs. Although staff agree this would be beneficial the costs associated to achieve this cannot be met and the footprint required to create a ramp to meet the slide height would impede circulation in the play space. The concept plan has been amended to propose rubber matting in a localised section of the mound allowing users to climb back up the mound easily for re-use of the slide, and incorporates natural materials in to the remaining sides of the mound. Rock boulders would form a natural pathway up to the slide and the area around the small slide planted in native grasses.
- 4.26. The Waimakariri Accessibility Group, have suggested that picnic tables should be accessible to allow wheelchairs and that park benches should include arm rests to assist elderly people getting on and off seats. Staff will ensure that these details are included in the furniture chosen for the reserve, and also while designing the 'natural arts' table in the central space.
- 4.27. The proposed nature play area in the master plan retains the sensory garden which is designed with all age groups in mind. The Waimakariri Accessibility Group, have suggested that an area of this be raised for elderly people to be able to reach plants. The sensory garden has been updated to incorporate a raised garden bed with an edge wide enough for use as an informal seat. The intent is for the planting on the raised bed to be a combination of scented, tactile and picking plant varieties for enjoyment.

Traffic concerns

- 4.28. Along with the traffic concerns raised by residents during the on-site meeting regarding the toilets, a number of concerns were also raised through 'Let's Talk' submissions. These concerns are largely around the safety of children using the reserve and of cars parking on Townsend Road. The concerns / suggestions are as follows;
- Include a car park in the reserve,
 - Provide speed bumps on Townsend Road,

- Lower the speed of Townsend Road,
 - Create a pedestrian crossing on Townsend Road.
- 4.29. Greenspace staff have raised these concerns with Councils Utilities & Roading department for feedback. Staff from the Utilities & Roading department have advised that speed bumps and lowering the speed limit are not a consideration at this time however they will continue to monitor the road and respond if necessary. Utilities & Roading staff also noted that Townsend Road is of a width sufficient for on street parking, and that vehicles parking here may contribute to naturally lowering the speed of vehicles.
- 4.30. The project budget does not allow for a carpark within the reserve space and the level of service for a neighbourhood reserve, and staff would not normally expect vehicle numbers to require a carpark within the reserve.

The proposed metal slide being too hot during summer

- 4.31. As identified earlier in the report, a main feature of the central play space requested by children at Te Matauru School, was a large open slide. An earth mound has been proposed central to the play space to enable placement of the slide. While the community predominantly indicated support of the slide in the concept plan there was some concern raised over the slide becoming too hot during summer. Staff have considered the merits and options of the open metal slide against these concerns, keeping in mind that the slide was heavily requested. With this in mind, staff have retained the slide within the master plan but have tried to reduce the risk of the slide becoming too hot. The orientation of the slide has been amended to face the North East, meaning that it would only be directly facing the sun during the morning hours. The concept plan also includes a number of trees located to the north of the slide, with the purpose of shading the slide when established.

Implications for Community Wellbeing

- 4.32. There are implications on community wellbeing by the issues and options that are the subject matter of this report. There is a positive benefit to local children when play spaces are installed. Play is an important part of a child's development as it builds imagination and creativity, fosters cognitive growth (for healthy brain development), delivers well-being benefits (can help reduce anxiety and boost joy and self-esteem), improves literacy (socialising and by observing others), encourages greater independence and promotes physical fitness. The development of this space also allows a functional, inviting and safe space for parents and care-givers to utilise at the same time. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

- 5.2. Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report. As per our standard procedure, a project brief will be provided to the Rununga through Mahaanui Kurataiao as part of the consultation process.

5.3. Groups and Organisations

- 5.4. The local school community are likely to have an interest in the subject matter of this report. In November 2021, staff met with students from Te Matauru School. This school is the closest to the new Townsend Fields playground site. The students and Principal were very supportive of being involved in the development of this space and were also interested in helping with a celebration once construction is completed.

5.5. Other groups and organisations have been included in the key stakeholder list for this project and have had an opportunity to provide their feedback.

5.1. **Wider Community**

5.1. The wider community is likely to have an interest in the subject matter of this report, as there will be families with children or grandparents who look after children in the area, or those who want to use the space for other recreational purposes. It is expected that they will have an interest in how this space is developed for their needs.

5.2. No specific consultation has been undertaken with the wider community to date regarding the development of this plan and the recommendations would allow staff to understand their views and ideas on the current proposal through community consultation. It should be noted that the developer has the playground location on their website, so those who have purchased a section or who have an interest in purchasing sections will have an awareness of this project.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

As discussed in section 4.11 of this report, there was \$350,000 initially allocated to the development of Townsend playground, from the Land Development – Neighborhood budget. This budget comes from development contributions.

Following confirmation of a master plan staff determined an accurate cost estimate for the design. Although the Master Plan did not change significantly staff are aware that higher construction costs are currently being received with a high level of unpredictability and have therefore estimated the costs to be approximately \$450,000 with a \$50,000 contingency. Should the costs received during the tender process be above the project budget staff will be required to remove areas of the master plan and an update will be provided to the Board. Were this the case, the items removed from the concept plan could potentially be installed at a later date were budget to become available.

This project is funded through Development Contributions rather than through rates, so is not included in the Annual Plan/Long Term Plan.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report have minimal sustainability or climate change impacts. We have worked with local (NZ) play equipment suppliers, the equipment currently proposed is predominately manufactured in New Zealand rather than imported from other countries. Some components may not be available locally and is imported as part of the manufacturing process. Celebrating natural play is a great way to encourage children to use the things around them for play rather than relying on formal/designed elements which need materials and energy to create.

6.3 **Risk Management**

There is a risk that the current construction costs may result in the full master plan not being achieved. Were this to occur staff would update the Board and the items not included could be developed at a later time were funding to become available.

Health and Safety

There are health and safety risks arising from the implementation of the recommendations in this report. The implementation of this Master Plan will require work to be undertaken within Council reserves (and/or Road Reserve) and in particular holes being dug and the use of tools and machinery. If approved, staff would require any contractors to be Sitewise approved and to submit an appropriate health and safety plan (Site specific Safety Plan -

SSSP). This would need to be approved by the project manager prior to construction beginning on site.

7. CONTEXT

7.1. Consistency with Policy

This matter is a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

- Building Act (in relation to regulations around the development of this site)
- New Zealand Standards 5828.2015: Playground equipment and surfacing

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

- There is a wide variety of public places and spaces to meet people's needs.
- There are wide-ranging opportunities for people to enjoy the outdoors.
- The accessibility of community and recreation facilities meet the changing needs of our community.

7.4. Authorising Delegations

The Rangiora Ashley Community Board have the delegation to approve the recommendations within this report





A TOILET, Single bay

B MAIN ENTRY

C KIDS CYCLE TRACK, Asphalt surface

D SWALE, Shallow swale

E NATURE ART SPACE from nature, including large concrete art table

F NATURE PLAY AREA

G PICNIC AREA, Grass space with large shade trees and picnic tables

H CYCLE PATH 2.4m wide asphalt concrete path

I KIDS BMX TRACK

J KICK A BALL AREA



K SENSORY GARDEN



L SWINGS



M SLIDE ON MOUND



N ROCKERS



O SPINNER



P SMALL SLIDE



Q FLYING FOX



R NEST SWING


*Note: Playground equipment images indicative only



- TOILET
- EXISTING POWER STATION
- 2.5M WIDE CYCLE PATH
- FOOTPATH
- PLAYGROUND AND SENSORY GARDEN

FOOTPATH WITH AVENUE TREE PLANTING

KEY

 Shade tree



TOILET,
Single bay

MEETING SPACE,
Low planting, bench seats,
litter bin and a drinking
fountain

FOOTPATH,
1.8m wide asphalt
footpath

SWINGS,
Varied seat options
for all age groups

SWALE,
A shallow swale planted with
wetland plants and includes
rock boulders

NATURE ART SPACE,
Crusher dust surface,
with concrete
'Nature art table'

SENSORY GARDEN,
Seasonal planting in a
variety of colour, texture,
and form. Rambling
paths connect the space



HALF BASKETBALL COURT,
With associated low wall,
bench seat and planting

PICNIC AREA,
Grass space with large
shade trees and picnic
tables

CYCLE PATH,
2.5m wide asphalt cycle
path

PLAYGROUND EQUIPMENT,
• 2 x rockers
• Large slide on mound
• Small slide for pre-school aged children
• Spinner
• Nest swing
• Swings

NATURE PLAY AREA,
Informal play area of
natural materials

FLYING FOX

FOOTPATH,
1.8m wide concrete
footpath



Tori Stableford
Let's Talk - Townsend Road Reserve
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Fold along line

Please seal with tape.

Fold along line

Name: _____

Email: _____

Phone: _____

If you have any questions about the concept plan please contact:

Tori Stableford
Landscape Architect
0800 965 468 | tori.stableford@wmk.govt.nz

1. Do you support the draft concept plan for Townsend Road Reserve?

Yes No Mostly, but I have a few concerns (please explain below):

Comments: (Please feel free to add further pages inside if you wish)

2. Let us know any other feedback you have about the proposal:

Comments: (Please feel free to add further pages inside if you wish)

Your details: Submissions are public information. We will require your contact details as part of our submission - it also means we can keep you updated throughout the project. Your submission, name and address are given to the Rangiora-Ashley Community Board to help them make their decision. Submissions, with names only, go online when the decision meeting agenda is available on our website. If requested, submissions, names and contact details are made available to the public, as required by the Local Government Official Information and Meetings Act 1987. View the Waimakariri District Council's Privacy Statement. letstalk.waimakariri.govt.nz/privacy. If there are good reasons why your details and/or submission should be kept confidential, please contact our Engagement Manager on 0800 965 468.

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LET'S TALK ABOUT TOWNSEND ROAD RESERVE



WHAT DO YOU THINK?

We want to know what you think about our concept plan for Townsend Road Reserve in Rangiora.

Background

Townsend Road Reserve is located in Townsend Fields, a new subdivision in West Rangiora, which will be home to around 350 homes when completed.

The development is surrounded by recreational reserves, waterways and walkways, and a new playground is proposed for the Council reserve on the corner of Townsend Road and Goldie Drive. The reserve will be a space for children to learn, play and connect, as well as provide a fun community space for people of all ages.



The design of the reserve needs to ensure that children of many different ages and abilities can use and enjoy the space.

In November 2021, the Council's project team met with students at Te Matauru School to get their feedback on what they would like to see in a playground at the reserve.

The students ideas have been incorporated into the draft concept plan and the students will continue to be involved in the project as the reserve is developed.

What we're proposing:

The draft concept plan for the reserve includes a playground and has a focus on nature play. The following play opportunities are proposed in the concept plan:

- Large open slide
- Smaller slide for younger children
- Swing set and separate nest swing
- Spinner
- Rockers

- Nature play area
- Half basketball court
- Flying fox

The plan also features non-play items such as, a toilet, informal seating, picnic tables, pathways, and tree and shrub plantings.

Tell us what you think

We welcome your feedback on the reserve and playground to make sure we're on the right track before the concept plan is finalised.

Visit waimakariri.govt.nz/letstalk to share your feedback online, or complete the attached form to let us know your thoughts before Wednesday 25 May 2022.

Next steps

Once feedback closes staff will prepare a report for the Rangiora-Ashley Community Board that will be considered at their July meeting. The Board will determine at that time whether to support the reserve proposal.

TOWNSEND ROAD RESERVE AND PLAY SPACE CONCEPT PLAN

Reserve Concept Plan



TOILET,
Single bay

EXISTING POWER UNIT

CYCLE PATH,
2.5m wide sealed cycle path linking to wider cycle network

FOOTPATH,
Connecting to wider pedestrian network

PLAY SPACE
(See Page 2 for details)

PICNIC SPACE,
Picnic table and shade tree

FOOTPATH,
With avenue tree planting

KEY

- Shade tree
- Boundaries of the reserve

Play space Concept Plan



(A) TOILET, Single bay

(B) ENTRY SPACE,
Bench seats, litter bin and drinking fountain

(C) FOOTPATH

(D) SWALE,
Shallow swale planted with wetland plants and rock boulders

(E) NATURE ART SPACE,
Space for creating art from nature, including large art table

(F) NATURE PLAY AREA,
Informal play area of natural materials

(G) PICNIC AREA,
Grass space with large shade trees and picnic tables

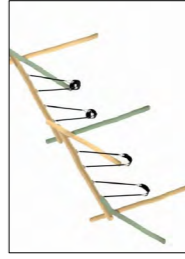
(H) CYCLE PATH,
2.5m wide cycle path

(I) HALF BASKETBALL COURT, with associated seat and garden

(J) KICK A BALL AREA



(K) SENSORY GARDEN



(L) SWINGS



(N) ROCKER



(P) SMALL SLIDE



(M) SLIDE ON MOUND



(O) SPINNER



(Q) FLYING FOX

(R) NEST SWING

Images are indicative of play equipment envisioned

TOWNSEND ROAD RESERVE - CONSULTATION SUMMARY

Produced by Tara King, WSP consultant

TRIM: GOV – 26 – 11 – 06 / TRIM 220729129483

1.1. Pre-engagement

In November 2021 the project team met with a group of students from Te Matauru School to seek their feedback on what they would like to see included in the playground for Townsend Road Reserve. These ideas were then incorporated into the draft concept plan that then went out for wider community feedback.

The project team returned to Te Matauru School in May 2022, to present the draft concept plan to the students, so they could understand how their feedback was incorporated and to encourage them to ask their families and friends to provide feedback on the draft concept plan when it went out for wider consultation.

1.2. Community Consultation

Consultation on the development of Townsend Road Reserve was undertaken from Wednesday 4 May to Wednesday 25 May 2022. The submission form asked submitters to indicate whether yes -they support the draft concept plan, no - they do not support the draft concept plan or whether they mostly support the draft concept plan but have some concerns. Submitters were also asked to explain what their concerns were and could include any other comments.

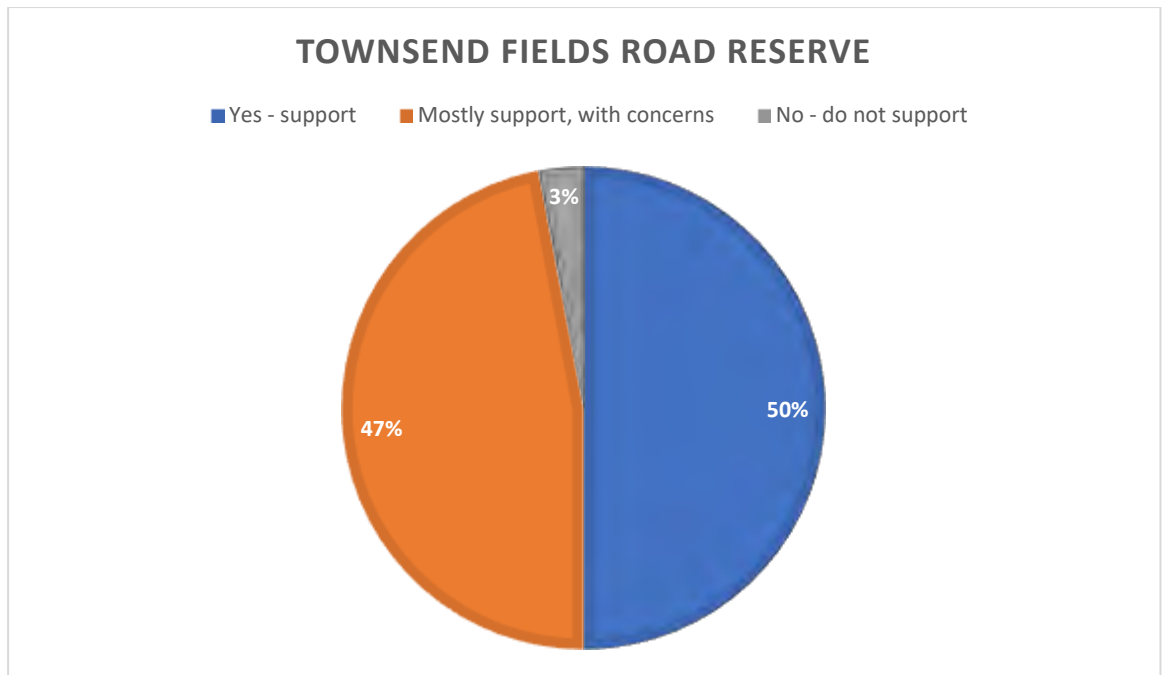
1.3. Approximately 570 consultation leaflets were hand delivered to properties surrounding Townsend Road Reserve during the engagement period, including 145 absentee land owners. Information on how to provide feedback on the project was also emailed to 23 key stakeholders. The project was also posted on the Council's "Let's talk" website Townsend Road Reserve | Let's Talk Waimakariri and Te Matauru School shared information on this project on their Facebook page.

1.4. On the 10 May 2022 a staff member and the Community Board Chair, met with some local residents who were concerned about the location of the toilet on the draft concept plan and the implications on parking, traffic and safety in the area. These concerns were noted by staff and the residents were encouraged to provide a submission raising their concerns, so it could be considered by staff and the Community Board before any decision was made on the project.

1.5. At the close of consultation 30 submissions were received with 15 submitters supporting the draft concept plan, 14 submitters mostly supporting the draft concept plan but with some concerns and one submitter who did not support the draft concept plan.

In summary, the general distribution of responses were:

Yes – support the draft concept plan	Mostly support the draft concept plan but with some concerns	No – do not support the draft concept plan	Total
15 (50%)	14 (47%)	1 (3%)	30 (100%)



1.6. **Community Views and Preferences**

1.7. For those who indicated that they supported the draft concept plan, the comments are summarised below:

Type of comment	Number of comments	Submitter ID #
Support the look of the design	9	7, 11, 13, 15, 21, 24, 25, 26, 30
Requests for more items (play and landscaping)	7	13, 15, 18, 20, 21, 24, 26
Support the flying fox	3	13, 15, 30
Concern over hot metal slide	2	7, 30
Support the basketball courts	2	26, 30
Wheelchair accessibility (entranceways and paths)	1	5

- 1.8. For those who indicated that they mostly support the draft concept plan but have some concerns, the comments are summarised below:

Type of comment	Number of comments	Submitter ID #
Requests for more items (play and landscaping)	6	1, 3, 9, 12, 14, 27
Traffic concerns – parking, speed, safety	6	4, 12, 16, 19, 27, 28
Do not support the location of the toilet	3	10, 27, 28
Requests for inclusive play items and accessibility	3	6, 29, 3
Support the basketball courts	2	12, 28
Concern over antisocial behaviour	2	10, 19
Safety concerns over the existing electrical box	2	12, 19
Concern over hot metal slide	2	6, 14
Support the flying fox	1	27
Do not support the flying fox	1	3
Support the sensory gardens	1	12
Support the art space / nature play area	1	27

- 1.9. For the one submitter who indicated that they do not support the draft concept plan, their comments are summarised below:

- Do not support the location of the toilet
- Traffic concerns – parking, speed and safety
- Rubbish dumping concerns
- Request for more consultation with those nearest to the development

1.10. **Overall themes from all community feedback**

- 1.11. The top themes that have come through via all of the feedback, regardless of whether submitters supported, mostly supported or did not support the draft concept plan are discussed in more detail below along with staff comments (where relevant).

1.12. **Request for more items**

- 1.13. There were 14 submitters, who requested additional items in the draft concept plan.

1.14. **Play items:**

Item	No. of comments	Project team response
Waterplay element / splash pad	5	The project budget does not allow for the inclusion of a splash pad, this would be more appropriate at a larger destination playground which can cater for larger visitor numbers and has other infrastructure such as a car park to support it. The swale provided in the master plan would allow for 'messy play'
Change the slide so it isn't metal which could be hot in summer	3	The wider slides are only available in metal. We have included larger shade trees in the concept plan to help shade the slide over the summer period and the slide has been oriented NE in the master plan to only receive direct morning sun.
Scooter track / pump track / bike track	2	A scooter / bike loop track has been incorporated in to the master plan. A pump track has replaced the half basketball court in the master plan.

Stepping logs	2	The nature play will include stepping logs.
Big rope climbing structure / climbing play items	2	We have attempted to avoid replicating play items nearby at other play spaces. There are a number of rope climbing play items at Te Matauru School. Other climbing options are to be included in the nature play area with rocks and logs.
Larger natural / native area for hide and seek	1	The budget does not allow for an increase in the size of this area however the path network in the nature play area has been designed to be meandering to allow for games such as this and exploration.
A fort	1	The project budget does not allow for the inclusion of a fort. This is an expensive play item and climbing as a play type has been encouraged through rocks, trees and boulders in the play space.
Swing bridge	1	The project budget does not allow for a swing bridge however bridges and walking planks over the swale are proposed.
Hills for rolling down	1	A low grass mound for this purpose has been incorporated in to the design.
Baby swing – prefer plastic / rubber front instead of chain	1	Swing seats will be provided for all age groups.
Monkey bars	1	The project budget does not allow for a monkey bars. Climbing opportunities have been provided for through natural materials.
Musical items in the sensory area	1	It is not anticipated that the project budget will allow for a musical play item, but this could be considered if there is sufficient budget.
Exercise equipment	1	The project budget does not allow for exercise equipment, these items may be more appropriate at a larger sports park.
Smaller fort, climbing frame, toddler swings and sandpit	1	The concept design looks to include play items for a wide range of ages, the small slide and rocker has been included for toddlers to use. Other play items can be used together with caregivers of toddlers. Sandpits can create health and safety issues with the risk of cat faeces.
Tennis courts	1	The project budget does not allow for a tennis court and it would take up lots of the budget and then not allow much funding for any other play items. We are unaware of any other demand from local children or neighbouring properties for tennis courts.

1.15. Landscaping items:

Item	No. of comments	Project team response
Fencing / separate toddler play area	4	Fencing of the playground is outside the scope and budget of this project. The cost to fence the playground would not leave sufficient budget for many play items to then be included inside the fenced area. We would prefer to utilise the budget for as many play options as possible instead. There is an existing fenced toddler playground at the Oakwood Park, off Oakwood Drive in Rangiora which is only a 4 minute drive or 7 minute bike ride from Townsend Road Reserve.
Dog tying up facilities	1	Under the Waimakariri District Council Dog Control Bylaw 2019 dogs are prohibited from playgrounds, so we would prefer that if you were visiting this playground any dogs remain at home. Including dog tying up facilities would give people the false impression that dogs are permitted at playgrounds.
Build an ice cream shop with a toilet next door	1	Building an ice cream shop is outside the scope of this project but a toilet has been included in the concept design.
Water fountain	1	A drinking fountain will be provided near the toilets.
Bike stands	1	Staff will install bike racks dependant on project costs.
Self-cleaning toilet	1	Staff to investigate if possible when prices are received for toilets.
Fruit trees	1	Fruit trees will be incorporated in to the planting plan.
Good tree coverage to encourage birds	1	The concept plan includes the planting of 23 new trees, which will provide good coverage.
Shade sails	1	Shade trees have been planted instead of a shade sail, as they have a much longer life span.
Lighting for night-time use	1	As per CPTED guidelines, we do not want to encourage night time use of the playground by lighting it, as it gives the false impression that this is a safe place to be at night. This is a space for day-time use by the local community.
CCTV cameras for antisocial behaviour	1	We prefer to work with CPTED guidelines to make the playground a safe place for everyone to use – such as ensuring the park has good natural surveillance and doesn't include any hidden spots. Installing a CCTV cameral would be a last resort and would require considerable funding if it was to be of a quality that was functional for Police to use.
Include seating in the sensory garden so people can sit and enjoy the space	1	Seating will be considered across all of the spaces.

1.16. Transport related items:

- 1.17. There were 7 submitters who requested additional transport related items be included in the draft concept plan.

Item	No. of comments	Project team response
Car park	3	There is no budget available to include a car park. This playground is to serve the local community who live nearby and are expected to travel by foot, bike or scooter. It is not a destination playground that is expected to attract users across the entire district.
Speed bumps	3	This is outside the scope of this project, but has been passed onto the Waimakariri District Council Transport team for consideration. Speed bumps are often not welcomed in neighbourhoods as you can instead have an increase in vehicle noise, as they slow and then accelerate over them.
Lower the speed	3	The Utilities and Roothing team will monitor the speed of Townsend road and any need to change.
Pedestrian crossing	1	This is outside the scope of this project, but has been passed onto the Utilities and Roothing team for consideration.
Signage to encourage lower speeds / make people aware of playground	1	This is outside the scope of this project, but has been passed onto the Utilities and Roothing team for consideration.

1.18. **Accessibility and inclusive play:**

- 1.19. There were 7 submitters, who made comments relating to the development including wheelchair accessibility and inclusive play items. This included a submission from the Waimakariri Access Group.

Item	No. of comments	Project team response
Make the accessways and pathways wheelchair accessible for all areas (wide enough and materials suitable for wheelchairs / strollers / walkers)	2	Agree and this will be included in the concept plan.
Include a liberty swing, as a heavy person is challenging to lift onto the nest swing	2	The project budget does allow for the inclusion of a liberty swing.
Change the spinner to an accessible one	2	Staff will assess costs when the project tender costs have been received.
Include ramp access to the slide	1	This is not achievable within budget and the physical footprint required is too large for the play space.
Include at least one raised planting bed, for easier reach	1	Agree and this can be included in the concept plan.
Include picnic tables that wheelchairs can fit under and they can be in the centre of the table	1	Agree and this can be included in the concept plan.
The toilet should be an accessible toilet	1	Yes
Bench seating with arm rests to assist getting on and off the seating	1	Agree and this can be included in the concept plan.

1.20. **The location of the toilet:**

- 1.21. There were 4 submitters neighbouring the reserve, who had concerns about the location of the toilet. This was due to the toilet being in their line of sight from their properties and their concerns that traffic would increase as people pulled over to use the facility.

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO: GOV-26-11-06 / 220622106325

REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD


DATE OF MEETING: 13 July 2022

AUTHOR(S): Kay Rabe - Governance Advisor

SUBJECT: Rangiora-Ashley Community Board's 2022/23 Discretionary Grant Fund and 2022/23 General Landscaping Fund

ENDORSED BY:
(for Reports to Council,
Committees or Boards)

_____ General Manager

_____  Acting Chief Executive

1. SUMMARY

- 1.1 This report provides information regarding the Rangiora-Ashley Community Board's (the Board) 2022/23 General Landscaping Budget and the 2022/23 Discretionary Grant Fund.
- 1.2 This report also requests the Board to consider for approval, the Discretionary Grant Criteria, as included in the Application Form, and the Accountability Form for the 2022/23 financial year. Note that no changes have been made to the Application and Accountability other than to reflect the change of dates.

Attachments:

- i. Draft Rangiora-Ashley Community Board 2022/23 Discretionary Grant Application Criteria and Application Form (Trim No. 210603089776).
- ii. Draft Rangiora-Ashley Community Board 2022/23 Discretionary Grant Accountability Form (Trim No. 21060308921).
- iii. Spreadsheet of current and proposed projects for the 2022/23 General Landscaping Budget.

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 220622106325.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2022/23 is \$26,190 with a carry forward for 2021/22 still to be determined due to outstanding invoices, being processed.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2022/23 is \$10,160 and that an amount of \$9,061 was carried forward from the 2021/22 budget, thereby bringing the Discretionary Grant Fund to a total of \$19,221 for current financial year.
- (d) **Approves** the Board's 2022/23 Discretionary Grant Fund Application Criteria and Application Form (Trim No. 210603089776).
- (e) **Approves** the Board's 2022/23 Discretionary Grant Accountability Form (Trim No. 21060308921).
- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2022/23 financial year (July 2022 to June 2023).

3. BACKGROUND

- 3.1 The Council allocates a General Landscaping Budget to each of the Community Boards to be expended on appropriate projects and initiatives in each Board's community area and the Council's Greenspace Team. This fund is not a contestable fund.
- 3.2 The Discretionary Grant Fund is a contestable fund enabling community groups and organisations, meeting the relevant criteria, to seek funding for various events, initiatives and projects.

4 ISSUES AND OPTIONS

- 4.1 The **General Landscaping Fund's** 2022/23 financial year allocation approved by the Council for the Rangiora-Ashley Community Board is \$26,190. However, the amount to be carried forward from the 2021/22 financial year is still to be determined as outstanding invoices are still being paid, will be submitted to the Board for confirmation at the Board's August 2022 meeting.
- 4.2 An initial workshop will be scheduled for August 2022 for the Board and the Council's Community Greenspace Manager to identify a range of potential projects for funding during the 2022/23 financial year or the Board may choose to allow the incoming Board to determine projects for the new term. If the Board chooses to allocate all or part of the 2022/23 Landscaping Fund, a report seeking the Board's formal approval for funding will then be presented to the November 2022 Board meeting.
- 4.3 The **2022/23 Discretionary Grant Fund** approved by the Council for the Board is \$10,160. An unspent amount of \$8,561 was carried forward from the 2021/22 financial year, thereby bringing the Discretionary Grant Fund to a total of \$19,721 for this financial year.
- 4.4 Not all eligible groups may be aware of the fund, so it is anticipated that Community Board members will continue to be pro-active in this regard, through networking and community groups they interact with. It is recommended that the Board regularly review the remaining balance of the fund to ensure that it is on track to be spent.
- 4.5 Staff will periodically advertise the Discretionary Grant through the Community Notice Board page in the Northern Outlook and The Chatter. Application forms are available on the Council website, from Service Centres or by contacting the Governance Support Team.
- 4.6 There are no significant implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.7 The Management Team has reviewed this report and support the recommendations.

5 COMMUNITY VIEWS

- 5.1 **Mana whenua**
Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report. However, they may wish to apply for funding for events and projects.
- 5.2 **Groups and Organisations**
Community groups and organisations are likely to be affected by, or to have an interest in the subject matter of this report, as the Board's Discretionary Grant fund could assist them to achieve community based programmes during the current financial year.
- 5.3 **Wider Community**
The wider community is not likely to be affected by, or to have an interest in the subject matter of this report. However it should be noted that the funding allocated to community groups and for beautification will increase the general feeling of wellbeing within the Board's community.

6 OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

There are financial implications of the decisions sought by this report. The Council has approved an allocation of \$26,190 to the Board's General Landscaping Fund of the 2022/23 financial year. The amount to be carried forward from the 2021/22 financial year will be determined once the outstanding invoices had been processed.

The 2022/23 Annual Plan includes budgetary provision for the Rangiora-Ashley Community Board to approve grants to community groups up to a total of \$10,160 in the 2022/23 financial year. An amount of \$8,561 was carried forward from the 2021/22 financial year, thereby bringing the Discretionary Grant Fund to a total of \$19,721 for current financial year.

The application criteria specify that grants are customarily limited to a maximum of \$500 in any one financial year (July to June), even though a group can apply up to twice in a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups, if decided benefits exceed Board resolved values.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are not risks arising from the adoption/implementation of the recommendations in this report.

6.4 Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7 CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Not applicable.

7.3 Consistency with Community Outcomes

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 Authorising Delegations

The Community Boards have delegated authority for both funds.

GOVERNANCE

Rangiora-Ashley Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

Continued over page

Criteria for application

- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Grant funding will not be allocated for events/projects that have already occurred.
- Generally funding grants will be a maximum of \$500 in any one financial year (July 2022 to June 2023) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- Priority is to be given to groups with strong links with the Rangiora-Ashley community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page summary balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An Accountability Form must be provided to the Council outlining how the funds were applied, within three months after the event or completion of the project, when funds are spent. A new application will not be accepted until the Council receives the Accountability Forms for previous funding granted. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for, the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Post to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

Email: records@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2022/2023

Name of Group: _____

Address: _____

Contact Person within Organisation: _____

Position within Organisation: _____

Contact phone number: _____ Email: _____

Describe what the project is and what the grant funding be used for? *(Use additional pages if needed)*

What is the timeframe of the project/event date? _____

Overall Cost of Project: _____ Amount Requested: _____

How many people will directly benefit from this project? _____

Who are the range of people benefiting from this project? *(You can tick more than one box)*

People with disabilities (mental or physical) Cultural/ethnic minorities District
Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

What is the benefit(s) to your organisation?

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

Enclosed Financial Balance Sheet and Income & Expenditure Statement
 (compulsory – your application cannot be processed without financial statements)
 Supporting costs/quotes
 Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: _____ Date: _____

GOVERNANCE

Rangiora-Ashley Community Board

Accountability Form for 2022/2023 Discretionary Grant Recipients

For funding provided during the period July 2022 – June 2023

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within three months after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publicly available.

Name of group: _____

Date: _____ Amount allocated: \$ _____

Purpose for grant: _____

Please give details of how money was spent:

_____	\$ _____
_____	\$ _____
_____	\$ _____

Describe the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

(Use additional pages if necessary)

Continued over page

Two authorised signatories to complete the details below:

Date: _____

Date: _____

First contact name: _____

Second contact: _____

Signature: _____

Signature: _____

Position: _____

Position: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Address: _____

Address: _____

Return to:

Governance Team

OR

com.board@wmk.govt.nz

Waimakariri District Council

Private Bag 1005 Rangiora 7440

Our Ref: LTC-03-18-02/220114003526

29 June 2022

Mr Gerard
Chair
Rangiora-Ashley Community Board
Waimakariri District Council
Private Bag 1005
Rangiora 7440
via email: com.board@wmk.govt.nz

Dear Jim

Waimakariri District Council Adopts Annual Plan

The Waimakariri District Council has adopted its Annual Plan at a special meeting on Tuesday 28 June 2022. The plan lays out a prudent and responsible budget which will allow council to continue to deliver a high level of service, while also keeping rates increases to a minimum.

Council has committed to a rates increase of 4.5 percent which is just 0.3 percent higher than was predicted in the Long Term Plan (LTP) last year.

Some of the key projects in the Annual Plan include:

- Upgrades to the drinking water plants
- A mixed use Community Hub in Kaiapoi
- Upgrades to Rangiora Airfield
- A commitment to protecting Significant Natural Areas
- Kaiapoi storm water and flooding improvements
- Upgrades to roading infrastructure to provide safer roads.

Mayor Dan Gordon says current indications are that the Waimakariri District is performing well, despite the impacts of Covid-19 and global economic uncertainty.

“We set really clear objectives in the LTP. We wanted to ensure that we were going to be able to deliver on everything that we planned and it not be a case of over promising and under delivering. I’m very confident that can provide the very high level of service that our rate payers expect, while ensuring that we are not overspending at this crucial time.”

Last year in its Long Term Plan (LTP) Council included climate change for the first time. The Annual Plan, which tracks Council’s progress as it moves into the first year of the LTP, is underpinned by a conscious effort to enhance wellbeing, the environment and sustainability for our ever growing and changing District.

Mayor Gordon says a lot of the feedback through the submission process was that council was on the right track.

“People told us they are happy with our advocacy around Three Waters and our commitment to balancing growth and optimism with economic uncertainty.

“We have brought climate change into the LTP for the first time last year and since then we have developed a portfolio to focus specifically on this. We know we have a lot of work to do and it will be a collaborative effort with other councils as these issues don’t stop at the boundary of the Waimakariri District. However, making climate change a focus is part of our commitment to our District today and into the future.”

If you raised specific points of submission, you will receive a letter addressing those points shortly.

Kind regards



Helene Street
Corporate Planner

Hi Paul

I am writing to say I at Rangiora Stirling Sports have really had enough of the amount of times I get robbed. It has gone from once every 3 or 4 months to fortnightly.

The last 2 where really bad for me

- I ended up with a black eye and am still waiting to hear from the police about them and I even gave the police both the robbers names etc and still nothing
- The last one hit me hard as it was a M Mob man and he got away with 680 worth of stock and the police never showed up at all

I rang them on 111 when he was here trying on clothes and they said how do you know. There was clothes missing from hangers as he was putting them all on and then confronted me when asked him to take them off I got abused verbally and physically and I had to shut the shop.

Again the police didn't show up and I got a call the next day 24 hours later to ask if I was going to file a report on line

Why and unless I catch them I suppose nothing is going to get done. What is it going to take to get something done they just keep coming back knowing that nothing is going to happen to them.

I can see it will take someone to get hurt really bad for something to happen.

I have had enough I am just a small store and family only run and I can't afford to see this happening here in Rangiora.

Can we please get help.

I thought getting beaten up and a black eye from the male robber would have been something ????

Thanks

Daryl Fane

Rangiora Stirling sports

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO: GOV-26-11-06 / 220701112202

REPORT TO: Rangiora-Ashley Community Board

DATE OF MEETING: 11 July 2022

FROM: Jim Gerard, Chairperson Rangiora-Ashley Community Board

SUBJECT: Chair's Diary for June 2022

1. SUMMARY

DATE	EVENT / MEETING
Wednesday 1 June	<ul style="list-style-type: none">• Site inspection with G McLeod re Trees
Thursday 2 June	<ul style="list-style-type: none">• Mayor/Board Chairs meeting• All Boards Briefing
Wednesday 8 June	<ul style="list-style-type: none">• Agenda meeting with J Millward• Rangiora-Ashley Community Board meeting
Tuesday 14 June	<ul style="list-style-type: none">• Council/Board Chairs Waka Kotahi Briefing
Wednesday 15 June	<ul style="list-style-type: none">• Rangiora Promotions AGM
Wednesday 22 June	<ul style="list-style-type: none">• All Boards Briefing
Friday 24 June	<ul style="list-style-type: none">• StoryWalk Northbrook Wetlands
Wednesday 28 June	<ul style="list-style-type: none">• Last Wednesday Club

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) Receives report No. 220701112202.

Jim Gerard QSO
Chairperson

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO: GOV-26-11-06 / 220729129399

REPORT TO: Rangiora-Ashley Community Board

DATE OF MEETING: 13 August 2022

FROM: Jim Gerard, Chairperson Rangiora-Ashley Community Board

SUBJECT: Chair's Diary for July 2022

1. SUMMARY

DATE	EVENT / MEETING
Friday 1 July	<ul style="list-style-type: none">• Rangiora Promotions Association "Big Splash"
Tuesday 5 July	<ul style="list-style-type: none">• Rangiora Promotions Association Board Meeting
Tuesday 12 July	<ul style="list-style-type: none">• Pre Rangiora-Ashley Community Board discussions re cancellation of meeting
Friday 15 July	<ul style="list-style-type: none">• District Licensing Committee Training• Visit property re trees
Monday 18 July	<ul style="list-style-type: none">• BNZ Site Development Panel
Tuesday 19 July	<ul style="list-style-type: none">• Ashley River Rakahuri Reach Advisory Committee• Rangiora Promotions Association Workshop
Thursday 21 July	<ul style="list-style-type: none">• Discussions re Townsend Reserve
Monday 25 July	<ul style="list-style-type: none">• Meeting with staff to discuss Townsend Road Reserve in the morning• On-site meeting with staff and local residents re Townsend Road Reserve in the afternoon.

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) Receives report No. 220729129399.