



WAIMAKARIRI
DISTRICT COUNCIL

Council Agenda

Tuesday 2 February 2021

Commencing at 1.00pm

**Function Room
Rangiora Town Hall
303 High Street
Rangiora**

Members:

Mayor Dan Gordon
Councillor Neville Atkinson
Councillor Kirstyn Barnett
Councillor Al Blackie
Councillor Robbie Brine
Councillor Wendy Doody
Councillor Niki Mealings
Councillor Philip Redmond
Councillor Sandra Stewart
Councillor Joan Ward
Councillor Paul Williams

The Mayor and Councillors
WAIMAKARIRI DISTRICT COUNCIL

A meeting of the **WAIMAKARIRI DISTRICT COUNCIL** will be held in the **FUNCTION ROOM, RANGIORA TOWN HALL, 303 HIGH STREET, RANGIORA**, on **TUESDAY 2 FEBRUARY 2021** commencing at **1PM**.

Sarah Nichols
 GOVERNANCE MANAGER

**Recommendations in reports are not to be construed as
 Council policy until adopted by the Council**

BUSINESS

Page No

1. **APOLOGIES**

2. **CONFLICTS OF INTEREST**

Conflicts of interest (if any) to be reported for minuting.

3. **ACKNOWLEDGEMENTS**

John Price, District Commander, NZ Police.

4. **MEMBERS REGISTER OF INTEREST, AS AT 4 DECEMBER 2020**

11 - 13

5. **CONFIRMATION OF MINUTES**

5.1. **Minutes of a meeting of the Waimakariri District Council held on 21 December 2020**

14 - 18

RECOMMENDATION

THAT the Council:

- (a) **Confirms** as a true and correct record the circulated minutes of a meeting of the Waimakariri District Council held on 21 December 2020.

5.2. **Minutes of the public excluded portion of a meeting of the Waimakariri District Council held on 1 December 2020**

(Refer to public excluded agenda)

5.3. **Minutes of the public excluded meeting of the Waimakariri District Council held on 21 December 2020**

(Refer to public excluded agenda)

MATTERS ARISING

6. DEPUTATIONS AND PRESENTATIONS

- 6.1. Buckleys Road Residents Traffic concerns—Maryanne Rouse will be present to speak about residents' concerns with the traffic on Buckleys Road. Previous information provided is attached.

19 - 27

7. ADJOURNED BUSINESS

Nil.

8. COVID-19 RECOVERY PLANNING / SHOVEL READY PROJECTS

Nil.

9. REPORTS

- 9.1. Proposed Road Stopping High and Ivory Streets, Rangiora – D Rowland (Property Assets Advisor – Leasing and Facilities) and R Hawthorne (Property Manager)

28 - 31

RECOMMENDATION

THAT the Council,

- (a) **Receives** report No. 201224178631.
- (b) **Approves** the proposal to stop that area of legal road located on the corner of High and Ivory Streets Rangiora shown as Lot 1 on DP 51741 having an area of 4 m² under the provisions of Section 116 of the Public Works Act 1981.
- (c) Notes that when the road is formally stopped it be disposed of to the adjoining land owner at Nil consideration.
- (d) **Delegates** the Chief Executive and Property Manager authority to finalise the necessary legislative actions necessary to stop the road then complete the transaction.

- 9.2. Woodend-Sefton Community Board Chairperson's Report for the period November 2019 – December 2020 – S Powell

32 - 35

RECOMMENDATION

THAT the Council,

- (a) **Receives** report No. 201001130759.
- (b) **Circulates** a copy of this report to all the Community Boards.

9.3. **Kaiapoi-Tuahiwi Community Board Chairperson's Report for the period November 2019 – December 2020 – C Greengrass** 36 - 40

RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 210118005588.
- (b) **Circulates** the report to all the Community Boards.

9.4. **Oxford-Ohoka Community Board Chairperson's Report for the period November 2019 – December 2020 – D Nicholl** 41 - 45

RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 210113003363.
- (b) **Circulates** the report to all the Community Boards.

9.5. **Rangiora-Ashley Community Board Chairperson's Report for the period November 2019 – December 2020 – J Gerard** 46 - 50

RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 210113003354.
- (b) **Circulates** a copy of this report to all the Community Boards.

9.6. **Proposed Change 1 to Chapter 6 of the Canterbury Regional Policy Statement 2013 – Trevor Ellis (Development Planning Manager)** 51 - 54

RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 210127012617.
- (b) **Authorises** the Mayor to review any submission and lodge with Environment Canterbury (ECan).
- (c) **Circulates** this report to the Kaiapoi-Tuahiwi Community and the Rangiora-Ashley Community Board for information.

10. **MATTERS REFERRED FROM COMMITTEES AND COMMUNITY BOARDS**

10.1. **Recommendations for Speed Limit Changes South of Kaiapoi – J McBride (Roading and Transport Manager) and A Mace-Cochrane (Graduate Engineer)**

(refer to report no. 201117154409 to the Oxford-Ohoka Community Board meeting of 2 December 2020 and the Kaiapoi-Tuahiwi Community Board meeting of 14 December 2020. The OOCB supported the speed limits as listed below in recommendation (a).

55 - 86

RECOMMENDATION

THAT the Council:

- (a) **Approves** the following speed limits listed below in Table 2;

Table 1. Proposed speed limit changes.

Road	Proposed Speed Limit (km/h)
Main North Road , from the Old Waimakariri Bridge to the Neeves Road intersection	60
Main North Road , from the Neeves Road intersection to the Kaiapoi urban limits (current speed change location)	60
Tram Road , from the Main North Road intersection to 180 m past the eastern most intersection with Greigs Road	60
Doubledays Road , entire length	60
Neeves Road , entire length	60
Wrights Road , entire length	60

- (b) **Notes** that the register of speed limits will be updated to include the changed speed limits;
- (c) **Notes** that the Speed Limit Bylaw 2009 allows a speed limit to be changed by Council resolution, provided consultation has occurred. Consultation is required to adhere to the Land Transport Rule: Setting of Speed Limits (Rule 54001/2017);
- (d) **Notes** that the operating speeds on these roads will be surveyed within six months of implementing the new speed limits;
- (e) **Notes** that Te Ngāi Tūāhuriri Rūnanga does not approve of these speed limit changes based on feelings that the Council has not prioritised speed limits through Tuahiwi. This will be the Rūnanga's stance on any proposed speed limit change until the speed limit changes in Tuahiwi are progressed;
- (f) **Notes** that the proposed speed limit for the section of Main North Road between Neeves Road and the Kaiapoi urban limits has remained at 60km/h due to recommendations by the New Zealand Police. This speed limit ensures consistency for all motorists using the

Marshlands Road-Main North Road corridor. It also enhances safety for members of the public using the new cycleway/shared path which is currently under construction. The Christchurch City Council's Traffic operations Team also highlighted consistency of the speed limit along the route as a priority.

11. **HEALTH & SAFETY**

11.1. **Health and Safety Report February 2021– J Palmer, (Chief Executive)**

87 - 98

RECOMMENDATION

THAT the Council:

- (a) **Receives** report No 210115004749
- (b) **Notes** that there are no significant Health and Safety issues at this time, and that WDC is, so far as is reasonably practicable, compliant with the Person Conducting a Business or Undertaking (PCBU) duties of the Health and Safety at Work Act 2015.
- (c) **Notes** that phase 2 of the Rangiora Service Centre upgrade is progressing well.

12. **COMMITTEE MINUTES FOR INFORMATION**

12.1. **Minutes of a meeting of the Waimakariri Water Zone Committee held on 7 December 2020**

99 - 104

12.2. **Minutes of a meeting of the Mahi Tahi Joint Development Committee held on 8 December 2020**

105 - 108

12.3. **Minutes of a meeting of the Community and Recreation Committee meeting of 15 December 2020**

109 - 124

12.4. **Minutes of a meeting of the District Planning and Regulation Committee meeting of 15 December 2020**

125 - 127

12.5. **Minutes of a meeting of the Utilities and Roading Committee meeting of 18 December 2020**

128 - 140

RECOMMENDATION

THAT Items 12.1 – 12.5 be received for information.

13. **COMMUNITY BOARD MINUTES FOR INFORMATION**

- 13.1. **Minutes of a meeting of the Kaiapoi-Tuahiwi Community Board meeting of 16 November 2020** 141 - 151
- 13.2. **Minutes of a meeting of the Oxford-Ohoka Community Board meeting of 2 December 2020** 152 - 160
- 13.3. **Minutes of a meeting of the Woodend-Sefton Community Board meeting of 7 December 2020** 161 - 165
- 13.4. **Minutes of a meeting of the Rangiora-Ashley Community Board meeting of 9 December 2020** 166 - 173
- 13.5. **Minutes of a meeting of the Kaiapoi-Tuahiwi Community Board meeting of 14 December 2020** 174 - 187

RECOMMENDATION

THAT Items 13.1 – 13.5 be received for information.

14. **REPORTS FOR INFORMATION**

15. **CORRESPONDENCE**

16. **MAYOR'S DIARY**

- 16.1. **Mayor's Diary 25 November 2020 – 26 January 2021** 188 - 192

RECOMMENDATION

THAT the Council:

- (a) **Receives** report no. 210126011992.

17. **COUNCIL PORTFOLIO UPDATES**

- 17.1. **Iwi Relationships – Mayor Dan Gordon**
- 17.2. **Canterbury Water Management Strategy – Councillor Sandra Stewart**
- 17.3. **International Relationships – Deputy Mayor Neville Atkinson**
- 17.4. **Regeneration (Kaiapoi) – Councillor Al Blackie**
- 17.5. **Climate Change and Sustainability – Councillor Niki Mealings**
- 17.6. **Business, Promotion and Town Centres – Councillor Joan Ward**

18. **QUESTIONS**

(under Standing Orders)

19. URGENT GENERAL BUSINESS*(under Standing Orders)***20. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED***Section 48, Local Government Official Information and Meetings Act 1987***RECOMMENDATION**

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No	Minutes/Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
20.1	Minutes of Council public excluded portion of Council meeting of 1 December 2020	Confirmation of minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
20.2	Minutes of Council public excluded meeting of 21 December 2020	Confirmation of minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
20.3	Report of M Bacon (Planning Manager) and G Stevenson	RC165198 A Cameron 90 East Belt Rangiora Subdivision Development Contributions	Good reason to withhold exists under Section 7	Section 48(1)(a)
20.4	Report of D Rowland (Property Assets Advisor – Leasing and Facilities) and R Hawthorne (Property Manager)	Waikuku Beach Campground Lease	Good reason to withhold exists under Section 7	Section 48(1)(a)
20.5	Report of D Rowland (Property Assets Advisor – Leasing and Facilities) and R Hawthorne (Property Manager)	Woodend Beach Campground Lease	Good reason to withhold exists under Section 7	Section 48(1)(a)
20.6	Report of D Rowland (Property Assets Advisor – Leasing and Facilities) and R Hawthorne (Property Manager)	Kairaki Beach Campground Lease	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
20.1 – 20.6	Protection of privacy of natural persons. To carry out commercial activities without prejudice	A2(a) A2(b)ii

CLOSED MEETING

See Public Excluded Agenda

OPEN MEETING

21. **NEXT MEETING**

The next scheduled meeting of the Council is on Tuesday 23 February 2021 at 10am to approve the draft Long Term Plan for consultation. This will be held in the Function Room, Rangiora Town Hall, 303 High Street, Rangiora.

The next ordinary monthly Council meeting is scheduled to be held on Tuesday 2 March 2021 at 1pm.

Waimakariri District Council

Register of Interests – as at 4 December 2020 - Mayor and Councillors

Elected Member	Date of Update from Member	Member Declared Interest (Business/Patron/Club/Partnership)	Council Appointments	Spouse/Partner Declared Interest	OAG approval status
Mayor Dan Gordon	2 November 2020	Trustee – Rotary Club of Rangiora Charitable Trust Member – Rotary Club of Rangiora Chair – Waimakariri Arts Trust Committee Member – Waimakariri Community Arts Council Committee Member – Friends of Rangiora Town Hall Member - Rangiora Museum Patron – North Canterbury Musicals	Deputy Chair Waitaha Primary Health Organisation Trustee – Enterprise North Canterbury	Nil.	n/a
Councillor Neville Atkinson	30 June 2020	Kaiapoi Community Care and Employment Trust (KCC&ET)(Tag Busters) Kaiapoi Railway Station Trust (Chair)		Nil.	Approved (KCC&ET) June 2020
Councillor Kirstyn Barnett	17 November 2020	2 nd Vice President Rangiora Lions Club	Member Cust Community Centre Advisory Group	Nil.	n/a

Elected Member	Date of Update from Member	Member Declared Interest (Business/Patron/Club/Partnership)	Council Appointments	Spouse/Partner Declared Interest	OAG approval status
Councillor Alistair Blackie	3 December 2019	Nothing to declare	Trustee – Te Kohaka O Tuhaitara Trust Waimakariri Art Collection Trust Trustee - Waimakariri Public Arts Trust	Nil.	n/a
Councillor Robbie Brine	3 December 2019	Serving NZ Police Officer	Canterbury Regional Landfill Joint Committee	Nil.	n/a
Councillor Wendy Doody	3 December 2019	Nothing to declare	Trustee - North Canterbury Sport and Recreation Trust	Nil.	n/a
Councillor Niki Mealings	5 November 2019	Nothing to declare		Nil.	n/a
Councillor Philip Redmond	6 November 2019	Rotary Club of Rangiora including Charitable Trust Patron of Coastguard North Canterbury and Life Member Kaiapoi Promotions Assoc Life Member Trustee Kaiapoi Maritime Heritage Trust Trustee Big Brothers Big Sisters of North Canterbury	Trustee - North Canterbury Sport & Recreation Trust Waimakariri Health Advisory Group	Nil.	n/a

Elected Member	Date of Update from Member	Member Declared Interest (Business/Patron/Club/Partnership)	Council Appointments	Spouse/Partner Declared Interest	OAG approval status
Councillor Sandra Stewart	5 November 2019	Self-employed journalist, owner four hectare property Springbank (near Cust)		Nil.	n/a
Councillor Joan Ward	8 November 2019	Nothing to declare	Canterbury Museum Trust Board Standing Committee	Nil.	n/a
Councillor Paul Williams	5 November 2019	Nothing to declare		Nil.	n/a

This document was last reviewed at the Council meeting of 1 December 2020.

This document supersedes the previous documents Trim 201120156893 Dated 19 November 2020, 191024149079 Dated 3 December 2019, 190624088464 Dated June 2019, Trim 190311031245 Dated 11 March 2019 and Trim 181205143166 Dated 5 December 2018.

MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL, HELD IN THE FUNCTION ROOM, RANGIORA TOWN HALL, 303 HIGH STREET, RANGIORA, ON MONDAY 21 DECEMBER 2020 COMMENCING AT 1.30pm.

This meeting was audio-streamed on the Council website due to Covid-19 Government directive.

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors K Barnett, A Blackie, R Brine, N Mealings, P Redmond, S Stewart, J Ward and P Williams.

IN ATTENDANCE:

J Palmer (Chief Executive), G Cleary (Manager Utilities and Roading), J McBride (Roading and Transport Manager), R Hawthorne (Property Manager), R Qu (Property Assets Advisor – Assets Planning, Acquisitions and Disposals), D Young (Senior Engineering Advisor), M Barnes (Construction Management Engineer), M Bacon (Planning Manager), D Huisman (Communications Advisor- Media and Visual), K Lindsay-Lees (Communications and Engagement Advisor – Communications and Engagement) and A Smith (Governance Co-ordinator).

1. **APOLOGIES**

Moved Councillor Atkinson Seconded Councillor Blackie

THAT an apology for absence be received and sustained from Councillor Doody.

CARRIED

2. **CONFLICTS OF INTEREST**

There were no conflicts of interest.

3. **CONFIRMATION OF MINUTES**

3.1. **Minutes of a meeting of the Waimakariri District Council held on 1 December 2020**

Moved Councillor Barnett Seconded Councillor Williams

THAT the Council:

- (a) **Confirms** as a true and correct record the circulated minutes of a meeting of the Waimakariri District Council held on 1 December 2020.

CARRIED

MATTERS ARISING

There were no matters arising.

RESOLUTION TO INCLUDE ADDITIONAL AGENDA ITEM

Moved Mayor Gordon Seconded Councillor Blackie

- (a) **THAT** the Council agrees to consider an additional report: Item 5.3, Delegation Manager Regulation at today's meeting.

CARRIED

4. REPORTS

4.1. Report Seeking Endorsement of the PT Futures Foundations and Rest of Network Business Case - J McBride (Roading and Transport Manager)

This report was presented by J McBride who provided a summary and sought endorsement of the strategic approach of the combined Foundations and Rest of Network business case. This has been prepared by the Greater Christchurch Partnership. This is the culmination of several months of work and aligns with previous briefings provided by Barry Main from Waka Kotahi NZ Transport Agency (NZTA). The recommended package of work includes increased expenditure on bus shelter and operational costs. As noted in the recommendation, there is a requirement for increased annual investment by the Council over the next ten years, and this will be for the Council to consider as part of the Long Term Plan process.

Councillor Barnett commented on the installation of shelters at bus stops, noting that the report indicates that there would be a shelter at every bus stop. J McBride said the increased level of service is to encourage people to use the bus service. It will take time to get to that stage and current funding would allow for half of the bus stops to have shelters installed over the ten years.

Councillor Williams asked who will manage the spending of this funding. Staff responded that 51% of funding will be from NZTA via Ecan as this is public transport. Decisions on priority of bus stop locations with shelters would be based on bus patronage.

Moved Councillor Barnett Seconded Councillor Brine

THAT the Council,

- (a) **Receives** report No. 201203164449;
- (b) **Endorses** the strategic approach to public transport outlined in the combined business case;
- (c) **Considers** making provision of an annual budget of \$255,000 per annum, balanced against other priorities, for the recommended investment programme in the Waimakariri District Council draft Long Term Plan 2021;
- (d) **Notes** that this is an annual investment increase from \$51,000 to \$255,000 (an increase of \$204,000 per annum) over the next ten years, as well as \$84,000 per annum for operating costs over both the 2021/22 and 2022/23 years;
- (e) **Notes** that the current allocation included in the draft Long Term Plan is \$105,000 for bus shelter infrastructure, however this will be considered further as part of the Long Term Plan process;
- (f) **Circulates** the report to the Community Boards for information.

CARRIED

Mayor Gordon commented that this money needs to be invested to encourage people to use public transport and improve the level of service, which is also in line with what the Council partners are doing.

5. **MATTERS REFERRED FROM COMMITTEES AND COMMUNITY BOARDS**

5.1. **Adderley Terrace – Proposed Partial Stopping – R Qu, (Property Assets Advisor – Assets Planning, Acquisitions and Disposals) and R Hawthorne (Property Manager)**

(Refer to copy of report no. 201211169694 to the Utilities and Roading Committee meeting of 18 December 2020)

R Qu and R Hawthorne presented this report, which follows receipt of the road stopping application from Lime Developments Ltd to stop part of Adderley Terrace. Following the road stopping, the land would be offered for sale to the adjoining property owners.

Councillor Williams asked how the land to be sold would be valued. R Hawthorne advised that there will be a land value assessment sought, taking into account the capacity of that to be utilised for the current zoning.

Councillor Blackie asked on what grounds can people object to this road stopping, and if so, what is the process for this. R Qu responded that adjoining property owners can lodge an objection to the application but they must have a valid reason for this objection. Any objections would be assessed internally and if an objection was upheld it would need to go through the Environment Court.

Councillor Atkinson asked about the remainder of the road and what it would be named. J McBride responded that there will be a further report back to the Council in due course.

Moved Councillor Williams

Seconded Councillor Redmond

THAT the Council

- (a) **Approves** to stop Adderley Terrace as per the proposal received under the provisions of Section 342 and the 10th Schedule of the Local Government Act 1974.
- (b) **Notes** the applicant has yet to supply a legal survey plan. This is understood to be imminent, but may not be obtained before the Council's approval to stop the road.
- (c) **Authorises** the Chief Executive and Property Manager to finalise the necessary legislative and process actions necessary to stop the road under the 10th Schedule of the Local Government Act 1974 then complete the transaction.
- (d) **Notes** that should no objections be received, the Council would by public notice declare that the portion of the Adderley Terrace is stopped and thereafter cease to be road.
- (e) **Notes** that when the road is formally stopped, it will be disposed of to the adjoining landowner at market value.
- (f) **Notes** the staging of further works is still to be confirmed.
- (g) **Acknowledges** that the stopping is subject to the public objection. If necessary, staff would refer the matter back to the Council to determine.

CARRIED

Councillor Redmond commented that he supports the road stopping being undertaken under the Local Government Act legislation as this allows for a transparent process.

5.2. **Peraki and Vickery Street Cycleway – Report Seeking approval to proceed with the Design and Construction – M Barnes (Construction Management Engineer) and D Young (Senior Engineering Advisor)**

(refer to report No. 201127161720 to the Kaiapoi-Tuahiwi Community Board meeting of 14 December 2020)

M Barnes and D Young presented this report seeking approval of the construction of the cycleway in Vickery and Peraki Streets in Kaiapoi.

M Barnes provided a summary of the work that has been undertaken in the last few months relating to this project. This included initially the public meeting in August, followed by letters sent to all residents and the establishment of a Working Group which included membership from the community. A survey was then circulated to residents who had indicated that their concerns had not been listened to. The design was then refined to mitigate issues raised by residents and staff had developed a design that was considered safe and addressed the concerns of residents with lost parking spaces. Currently there was a reasonable consensus of the working group on the design and staff felt that there had been a good level of engagement with this work.

It was pointed out that if the Council does not go ahead with this design, it would not be meeting obligations with wider Christchurch and the Christchurch Northern Corridor resulting in no link through Kaiapoi. The link would stop at the southern edge of Kaiapoi, and at the Passchendaele Path, with people being left to navigate their own way through Kaiapoi. It is felt that the design will benefit not only Kaiapoi but the wider Waimakariri community as well. Following the results of the survey with the wider residents and the refined design there was a very low level of residents who were against the project.

Councillor Barnett asked if there was any increase in cost with the modifications that residents asked for. M Barnes responded that one of the major concerns of residents was the single lane speed humps, and the installation of planters to enhance these, which reduced the on-street parking. These have been replaced with asphalt speed humps, so this has removed the issue with loss of parking and a cost saving of six speed humps.

Moved Mayor Gordon Seconded Councillor Blackie

THAT the Council,

- (a) **Approves** the construction of the cycleway in Vickery Street and Peraki Street.
- (b) **Notes** that staff are preparing a separate report seeking approval to consult on speed limits, particularly around the town fringes and high risk areas. It is proposed to bring this to the Community Board in February 2021 and this will include a proposal to reduce the speed on Vickery Street, Peraki Street and a short section of Raven Quay to 30km/h to reinforce the Neighbourhood Greenways slow speed environment.
- (c) **Notes** that Staff will advise Peraki Street and Vickery Street residents of the Councils resolution.

CARRIED

Mayor Gordon acknowledged the significant work by staff that has been undertaken to address the concerns of the community and the process that has been followed. This is an important link with the significant investment of NZTA and Mayor Gordon said there is a real excitement with the new cycleway along the northern corridor. Mayor Gordon acknowledged that there has not been unanimous support for this cycleway, but this recommendation has come through from the Kaiapoi-Tuahiwi Community Board and he was prepared to support it.

Councillor Barnett said there has been a very good job done by staff to get this project to this point. There is an issue with boy racers in Peraki Street and

Councillor Barnett believes some of the measures proposed for the cycleway, will also assist with this.

Councillor Stewart congratulated staff on the dedication to get the recommendation before the Council. It was suggested that there be a report to come back to Council, on what went well with this process, and to have a template on what should be done for future consultation, to address similar issues experienced. D Young advised that there will be debrief with staff and information will be brought back to the Kaiapoi-Tuahiwi Community Board.

Councillor Redmond noted that the concerns of residents should take priority and that it is important the Council is transparent with processes. While not all residents are in agreement with the project, there has been significant progress in receiving support of a number of residents therefore he was supportive of the recommendation.

In his right of reply Mayor Gordon believed cycleways are good for the district and this will provide a safe link with the Christchurch Northern Corridor cycleway.

5.3. Delegation Manager Regulation – J Palmer (Chief Executive)

This report is required with the pending retirement of the current staff member in this role, N Harrison, on 24 December 2020 and the new appointment, T Tierney not commencing until mid-February. It is important to have a delegated authority to a regulatory officer to exercise the powers duties and functions should the case arise for the intervening period, 24 December 2020 until 15 February 2021.

Moved Councillor Atkinson

Seconded Councillor Barnett

THAT the Council

- (a) **Receives** report no. 201221175543.
- (b) **Delegates** authority to Matt Bacon, Planning Implementation Unit Manager, to exercise the delegations of the Manager Regulation from 24 December 2020 to 15 February 2021, as outlined in Trim 180112002388, being Attachment 1 of the accompanying report.

CARRIED

6. NEXT MEETING

The next scheduled ordinary meeting of the Council is on Tuesday 2 February 2021 at 1pm, to be held in the Function Room, Rangiora Town Hall, 303 High Street, Rangiora.

Prior to this, the Council will be meeting on January 26 – 28 January 2021, commencing at 9am to 6pm each day, to consider the Long Term Plan budget. .

There being no further business the meeting closed at 2pm.

CONFIRMED

Mayor Dan Gordon
Chairperson

Date

BUCKLEYS ROAD, RANGIORA

MAJOR ISSUES

- Speed
- Traffic Volumes
- Used as a Diversion Road

GENERAL OVERVIEW

- Buckleys Road runs from South Belt at the northern end to Coronation Street at the Southern end – which in turn links to Southbrook Road in Southbrook.
- Our properties are in approximately the middle section of Buckleys Road
- As an owner/occupier of 35 Buckleys Road having googled the NZ Police website and the Crime stoppers site it is apparent that the requirements for the online logging of a report are the make and registration of a vehicle. At the speed that vehicles move down the street it would be impossible to get this information
- Buckleys Road is a multi-generational area – from retirees to young families
- There are no road signs showing speed limits or physical restrictions in this street to slow traffic down other than Give Way signs at either end
- Schools – Rangiora New Life School, Southbrook Primary School, Day care centre on Southbrook Road and a Day Care Centre on South Belt (total 4)

SPEED

- At certain times of the day (particularly after dark) and weekends there is a propensity for vehicles to treat this street as a racetrack. Our properties are located approximately half-way along Buckleys Road and drivers have managed to achieve seriously high and dangerous speeds. Particularly on weekend evenings it is not uncommon for vehicles to exceed the 50kmph limit – we have no way of calibrating the speed these vehicles move down the street but given the engine noise it would not be impossible for this to be between 80-100+kmph.
- There are young families living on this street and although most of the speeding appears to occur at night however, it is not unknown for vehicles to speed down the street during daylight hours.

INCREASED VOLUME OF TRAFFIC

- After the installation of the traffic lights at South Belt/Southbrook Road and Pak N Save/Southbrook Road intersections the “cut through” route of Buckleys Road has increased significantly. It can only be presumed that drivers see the line of traffic being

held up at the South Belt lights and utilise Coronation Street/Buckleys Road as their alternative route. This, in-itself, is not an issue however Waimakariri District Council and NZTA and NZ Police should be proactive in responding to resident’s concerns. We would like noted that this is the only alternative route from Southbrook Road to South Belt once a vehicle has crossed through the southern-most lights.

- There are multiple schools and day care facilities in the area the number of parked vehicles picking up children in Buckleys Road has also increased from just “normal resident” parking. Pearson Lane is used as a walk through by some families to drop off and pick up children from the schools.

DIVERSION ROAD

- Due to the 2 sets of traffic lights on the Main Road Coronation Street/Buckleys Road is the only cut through alternative other than waiting in the lights.
- Additionally, at 8.45am and 3pm the school crossing patrol further congests the traffic flow on Southbrook Road increasing the use of Buckleys Road.

As residents of Buckleys Road we are not opposed to traffic utilising Buckleys Road, however we are very cognisant of the increased volume of traffic but more specifically the speed vehicles use whilst travelling along it.

As long-term residents we have watched the speed levels increase particularly in the evenings and want the relevant authorities to acknowledge that there are issues that should be addressed. It is not irresponsible of us as residents to bring these issues to the notice of the authorities in fact it is our civic duty to do so. We do not want Buckleys Road to be a residential street that has to meet the “Crash/Death” criteria before effective action is taken.

It is our intention to submit the signed forms to the Waimakariri District Council Mayor for discussion and remedial action to be taken by the Council in a manner that we also see as a fit and reasonable outcome to the issues canvased.

Maryanne Rouse

.....

Grant & Marg McAlpine

.....

.....

**PETITION AND QUESTIONNAIRE
SPEEDING RESTRICTION ISSUES ON BUCKLEYS ROAD, RANGIORA**

Please Circle your answers

YES NO

Are you concerned about the volume of traffic on this street

YES NO

Are you concerned about the speed of some vehicles on this street

YES NO

Do you agree that WDC/NZ Police and/or LTSA should investigate creating physical speed restrictions on this street

YES NO

Is a 4 WEEK period sufficient for an investigation by WDC/NZ Police/LTSA

Other issues relating to this Questionnaire/Petition you would like to raise

We, the undersigned residents and/or home owners at the address below have freely participated in this questionnaire as we are aware of the issues outlined in the accompanying Overview Document

NAME

--

SIGNATURE

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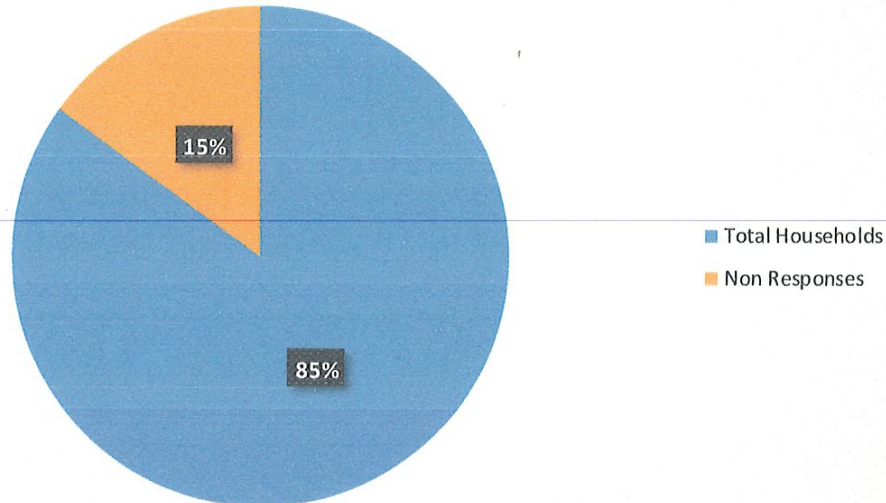
Address

Contact Maryanne Rouse - 0274 315 158
Marg McAlpine - 021 050 8555

**COLLECTION BY 12 NOVEMBER 2020
OR TO 35 OR 44 BUCKLEYS RD LETTERBOXES**

BUCKLEYS ROAD QUESTIONNAIRE AND PETITION DATA

TOTAL NAMES ON PETITION



From a total of 40 Households we have had an overwhelming response.

Of the 6 properties that did not choose to participate one of these is an empty house. Several of the others are back sections where they do not see the necessity to participate.

A total of 50 signatures were achieved coming from 34 home-owners/occupiers, many of whom are parents of young families.

Two properties included in the Questionnaire and Petition both have garages which egress onto Buckleys Road and therefore, we believed, should be entitled to participate.

The owners of the one business on Buckleys Road were approached and although they expressed concern regarding the lack of street markings for parking did not provide signatures nor did their staff.

Without exception all those who have chosen to participate were very thankful and genuinely pleased that we were taking the time to hear their issues and to present this information to the Waimakariri District Council as a collective.

In canvassing for this information we have verified that the residents of this street are very much a mixture of young families through to elderly residents and no matter which end of the spectrum of age, all are genuinely concerned for their safety and property protection.

As the organisers of this petition we are not, nor have we, at any stage purported ourselves as traffic management experts however we wish to state very clearly that there is a truly significant concern by almost all residents in the street with regard to speeding vehicles and traffic volume increases.

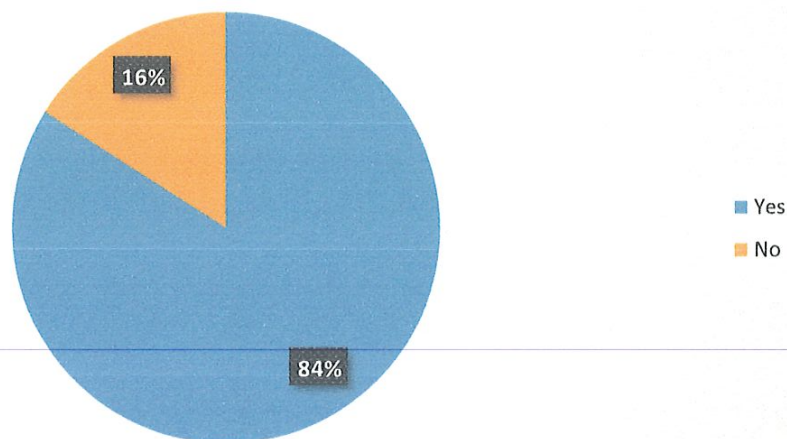
Buckleys Road residents do not wish to see their street being required to meet a “crash/fatality criteria” and would urge the Mayor and Councillors to give due consideration and work proactively towards a suitable resolution to the issues attached.

We are proud to be residents in one of the most beautiful tree lined streets in Rangiora. We wish to retain this beauty without compromising the safety of our neighbours and their families.

SOLUTIONS/SUGGESTIONS

- **Placement of speed bumps down the length of the street – potentially 3 so that cars can not gain speed**
- **Pedestrian Crossing at the designated position crossing over from its position just north of the Highfield Lane to of Pearson Lane intersection**
- **Chicanes to narrow the traffic flow to single lane at points along the street**
- **Stop Signs to replace the Give way signs**
- **Formal written update on future potential changes that the WDC might propose**
- **Written response from WDC Mayor following this meeting so that we may keep the other residents in Buckleys Road up to date**

Concerned About Traffic Volume

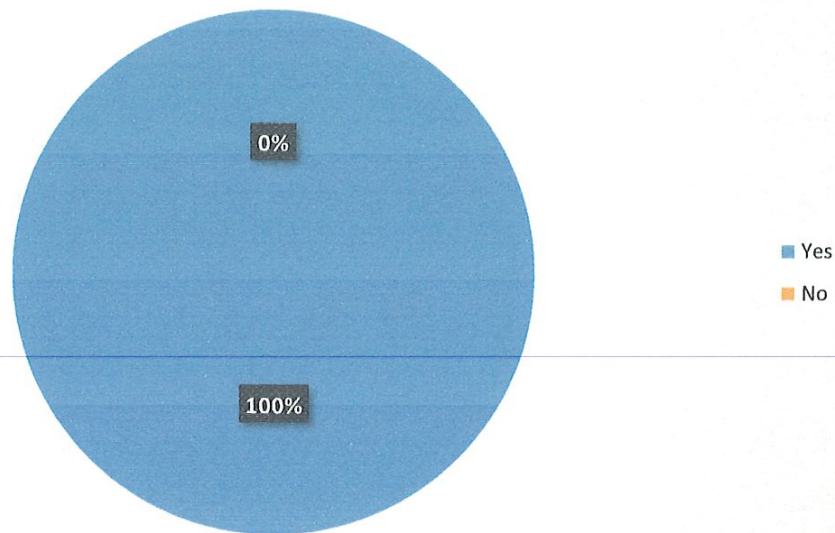


The majority of participants in the Questionnaire are obviously concerned regarding the increased volume of traffic on Buckleys Road

Issues highlighted by participants include:

- Large Truck and Trailer units utilising the Street
- Incomplete Road Markings on Buckleys Road – recent works have obliterated the markings such as yellow lines for no parking and centre markings down the whole street
- The number of vehicles parked outside Fabric of Society and not utilising the parking area
- Outside Fabric of Society extend the No Parking Zone areas
- Fabric of Society Owner is concerned that the Yellow Lines have not been repainted
- Potential for parking on one side of the street only

Concerned About Speed of Vehicles

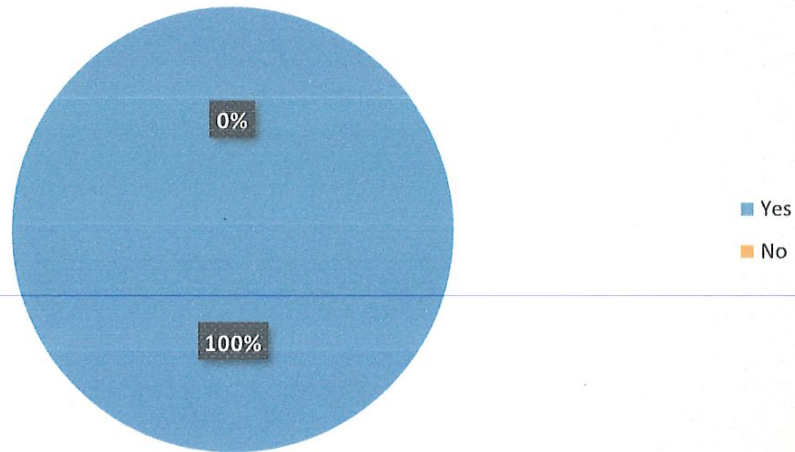


Clearly there are major concerns by all residents who participated

Other points raised included the following comments

- Childrens Safety on the street
- Pedestrian Safety
- Entry and Exit from your own property
- Lowering the speed limit on the street – potentially to 30km per hour
- A 27m Skid mark outside one property
- Incomplete road markings on the street
- Speeding occurs between 4pm to 6.30pm weekdays
- Night time speeding – All hours
- Speeds estimated between 80 to 100 kph on some vehicles
Complaints to NZ Police and Waimakariri District Council have proven fruitless, confusing (by being told to contact WDC by NZP or vice versa) and leave complainants angry and frustrated and very concerned

WDC/NZP/LTSA Investigation into Physical Speed Restrictions



As there have been multiple complaints laid over the years as traffic volumes have increased on Buckleys Road since the installation of the traffic lights on Southbrook/Pak N Save and Southbrook Road/Southbelt corners the residents are all in agreement that an indepth survey of the street is carried out with the intention of providing some form of physical speeding restriction on the street

This investigation should not be limited to a Police car hovering around at random intervals to stop speeding vehicles or a volume strip to count cars. This speeding issue is far more entrenched than these minimal checks will show.

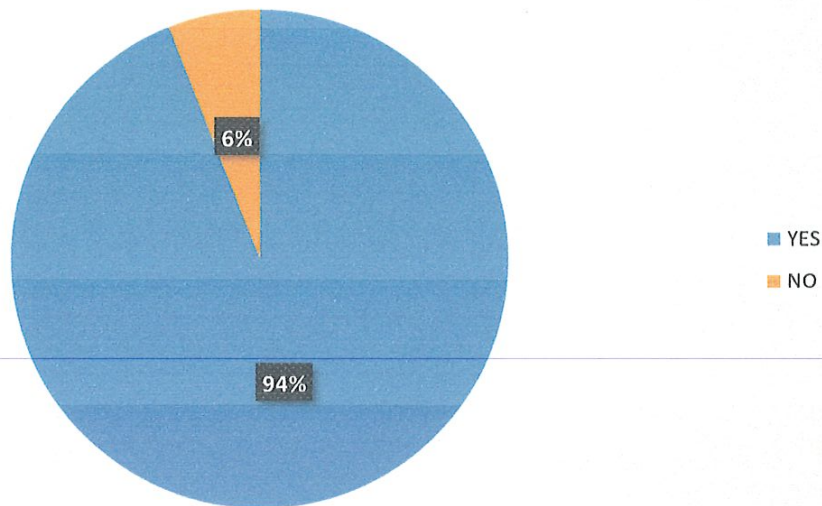
As Buckleys Road is the only "cut through" street for vehicles to avoid the lights at the intersections mentioned above the residents believe it is imperative that the WDC, NZ Police and potentially LTSA take a far more proactive attitude to this issue.

All residents understand that there will always be vehicles moving through the street for various reasons and none are against this however Safety for themselves and their families are paramount.

With 2 schools and 2 childcare facilities in the immediate area there is serious potential for a serious accident or fatality to occur.

It would also appear that there is an issue with the left turn signal on the lights at Southbelt (there is no left arrow) and vehicles may, at peak times, sit through upto 3-4 changes of lights before they are able to turn safely.

Minimum of 4 Week Period of Investigation



A clear majority of residents agree that far more than a cursory investigation is needed to isolate and minimise the problem of speeding vehicles.

Other comments from residents include the following:

- The focus of the investigation should not be carried out over the school holiday period
- Families use Buckleys Road as a drop off street for children to walk down Pearson Lane to use the School Crossing Zone on Southbrook Road
- Potentially a STOP signs at either end of Buckleys Road rather than a GIVEWAY sign
- Better road markings along the whole street

Again, the complaints made to WDC and NZ Police are a major cause for concern as there has been no change in the behaviour of speeding drivers and in the mean while the traffic volume continues to grow

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: RDG-07-02-81 Trim # 201224178631

REPORT TO: COUNCIL

DATE OF MEETING: 2 February 2021

FROM: David Rowland, Property Assets Advisor – Leasing and Facilities
Rob Hawthorne – Property Manager

SUBJECT: Proposed Road Stopping High and Ivory Streets Rangiora

SIGNED BY:
(for Reports to Council,
Committees or Boards)



Department Manager



Chief Executive

1. SUMMARY

- 1.1 The purpose of this report is to obtain the consent of the Council to stop a small area of legal road on the corner of High and Ivory Street Rangiora under the Public Works Act 1981.
- 1.2 The Council has the ability to formally stop areas of legal road under either the 10th Schedule of the Local Government Act 1974 or under Section 116 of the Public Works Act 1981
- 1.3 Councils where it is considered that to stop any area of legal road that may be contentious, subject to some local discussion and also to ensure that the stopping and any impacts are widely known or the reason for the stopping are disseminated into the wider community use the provisions of the Local Government Act 1974.
- 1.4 The use of the Public Works Act 1981 is commonly used to stop legal road where there is no impact beyond the immediate or close proximity of the proposed stopping and is a process that is not complicated. Adequate road access to land adjoining is required and the owners of adjoining land are required to consent in writing to the stopping.
- 1.5 In this instance the adjoining owner is the only party affected and they are the applicant.
- 1.6 Council does not have a Road Stopping Policy on how any application to stop road should be considered or applied and each case when it is proposed then requires to be considered independently and approved by the Council.

Attachments:

1. Copy of DP 51741 defining the area of land proposed to be stopped. Trim # 201224178632

2. **RECOMMENDATION**

THAT the Council

- (a) **Receives** report No. 201224178631.
- (b) **Approves** the proposal to stop that area of legal road located on the corner of High and Ivory Streets Rangiora shown as Lot 1 on DP 51741 having an area of 4 m² under the provisions of Section 116 of the Public Works Act 1981.
- (c) Notes that when the road is formally stopped it be disposed of to the adjoining land owner at Nil consideration.
- (d) **Delegates** the Chief Executive and Property Manager authority to finalise the necessary legislative actions necessary to stop the road then complete the transaction.

3. **BACKGROUND**

- 3.1 When the development for the new commercial and apartment complex on the corner of High and Ivory Streets was submitted to Council for both Resource and Building Consent it was observed that the apartments on the first and second floors encroached over the air space associated with the legal road. The ground floor level was as part of the architectural design actually set back to the legal boundaries of the site.
- 3.2 Options considered to overcome this design feature that could effectively create ongoing "Title" issues where discussed, this also included granting a long term lease over the air space. It was agreed that a pragmatic approach should be taken by stopping a small area of legal road on the corner that effectively onsite would remain as part of the pedestrian passageway on the corner.
- 3.3 The site previously was the Red Lion Hotel for many years however in 1987 an area of 4 m² was acquired and dedicated for road widening. It is the same area of road that is the subject of this report, a reversal of that dedication as road.
- 3.4 There are no Council services in the area of road proposed to be stopped.
- 3.5 An agreement for sale and purchase has been entered into with the current owners of the adjoining land and that agreement is however subject a number of special conditions, they are:
 - The transaction is subject to the consent of the Council in its sole and absolute discretion to stop the area of legal road under section 116 of the Public Works Act 1981.
 - That the transaction be at Nil consideration.
 - The site is purchased "as is, where is".
 - The purchaser agrees to pay the Councils costs in carrying out the road stopping.
 - The purchaser is liable for all survey fees associated with the transaction along with his own legal fees.

4. **ISSUES AND OPTIONS**

- 4.1 There are no issues and options as an outcome from adopting the recommendations in this report as physical works have now been completed and this process will enable the transaction to be completed.

5. **COMMUNITY VIEWS**

Groups and Organisations/Wider Community

- 5.1 The views of the business owners occupying the buildings adjoining this or in the immediate area have not been sought given that the adjoining owner is the proposed purchaser of the legal road.
- 5.2 There are no effects beyond the immediate boundaries of the adjoining sites.

6. **IMPLICATIONS AND RISKS**

Financial Implications

- 6.1 There are no financial implications by adopting the recommendation in this report given that the purchaser has contracted to cover all costs except for the Council staff time and effort to enable the transaction to be completed.

Risk Management

- 6.2 Staff consider that there are no risks associated with the stopping of this area of legal road as detailed in the Council report.

Health and Safety

- 6.3 There are no Health & Safety related risks associated with the adoption of this report

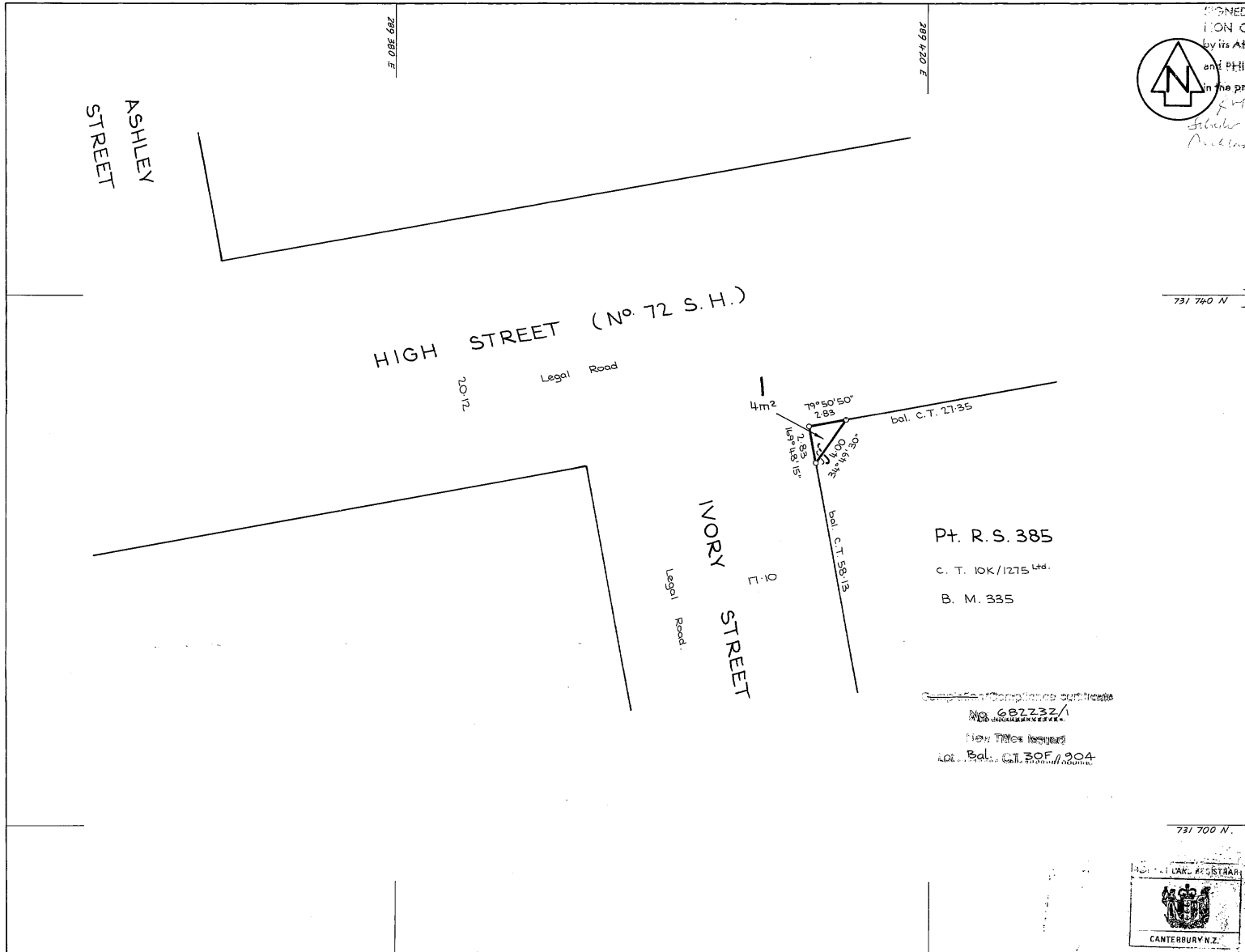
7 **CONTEXT**

Policy

- 7.1 This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

Delegations

- 7.2 Authority is sought for the Chief Executive and Property Manager to finalise the necessary legislative actions necessary to stop the road then complete the transaction.



SIGNED by Approvals LION CORPORATION LIMITED
 LION CORPORATION LIMITED by its Attorneys
 by its Attorneys ERIC VICTOR JARVIS and PHILIP MICHAEL SMITH
 in the presence of Registered Proprietor
 Pursuant to a resolution under Section 305 Local Government Act 1974 dated 28th day of February 1987 the Rangiora Borough Council has approved this plan of subdivision and certifies that the plan is in accordance with the requirements and provisions of the Operative District Scheme. The common seal of the Rangiora Borough Council was affixed hereto in the presence of
 Mayor: [Signature] Town Clerk: [Signature]

Total Area 4 m²
 Comprised in C.T. 10K/1275 Ltd.
 I, John Lloyd Williams of Christchurch Registered Surveyor and holder of an annual practising certificate for who may act as a registered surveyor pursuant to the proviso to section 33(2) of the Surveyors Act 1966 hereby certify that this plan has been made from surveys executed by me or under my directions, that both plan and survey are correct and have been made in accordance with the Survey Regulations 1972.
 Dated at Christchurch this 20th day of May 1987. Signature [Signature]
 Field Book p. Traverse Book p.
 Reference Plans D.P.s. 5580, 21950, 30662, 44597 & L.T. 3492
 Examined [Signature] Correct -
 Approved as to Survey R. Meullo
 10/6/87 Deputy Chief Surveyor
 Deposited this 11th day of December 1987
 District Land Registrar [Signature]

LAND DISTRICT Canterbury
 SURVEY BLK. & DIST. VI Rangiora
 NZMS 261 SHT M.35 RECORD MAP No

Lot 1 being subdivision of PT. R. S. 385

TERRITORIAL AUTHORITY Rangiora Borough
 Surveyed by Middleton Williams & Co
 Scale 1:200 Date Aug. 1985 5607

File Reception 25-5-87
 Instructions DP51741

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: GOV-26-09-06 / 201001130759

REPORT TO: Council


DATE OF MEETING: 2 February 2021

FROM: Shona Powell – Chairperson Woodend-Sefton Community Board

SUBJECT: Chairperson’s Report for the Period November 2019 – December 2020

SIGNED BY: _____

Department Manager


Chief Executive

1. SUMMARY

The purpose of this report is to inform the Council of the Woodend-Sefton Community Board’s activities for the period 1 September 2019 to 30 December 2020 in accordance with the Board’s Terms of Reference.

2. RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 201001130759.
- (b) **Circulates** a copy of this report to all the Community Boards.

3. BACKGROUND

3.1 It is customary for Community Board Chairpersons to report their Board’s progress and achievements to Council. The final reports for the previous term were presented to the Council at the meeting held 1 October 2019.

4. ISSUES AND OPTIONS

- 4.1. The Board has seven members consisting of two Ward Councillors and five elected Board members, who took their oath of office at the Board’s Inaugural meeting held on 31 October 2019.
- 4.2. Ordinary meetings were usually scheduled for the second Monday of the month. Meetings were held around the Board’s area which included the Pegasus Community Centre, the Woodend Community Centre and the Sefton Public Hall. The Board held 11 meetings between November 2019 and December 2020; there being no meetings scheduled in January 2020 and due to the Covid 19 lockdown no meetings were held in April and May 2020. Two members attended all the meetings held in during this time while five members submitted apologies for meetings they were unable to attend.
- 4.3. A total of 40 reports were referred to the Board for consideration during this period.
- 4.4. The Board also attended numerous workshops and briefings which considered a range of matters including:
 - Waikuku and Woodend Water Matters
 - Board Plan
 - Sustainability Strategy
 - Rangiora West Route

- Youth Facility Consultation
 - Woodend Safety Improvements
 - Recycling Audits
 - Cemetery Policy
 - NZTA Road improvements in Woodend
 - Capital Programme
 - LTP discussions
 - Private Plan Change 30 discussion
 - WDC's and Environment Canterbury's Annual Plans
 - Pegasus Lake update.
- 4.5. The Board made nine submissions during the period in relation to:
- Signage Bylaw Review
 - Parking Bylaw Review
 - Draft Property Maintenance Bylaw
 - Waimakariri Direct Commuter Bus Service – ECan
 - Draft Annual Plan
 - Draft Annual Plan – ECan
 - Accessibility Streets
 - Objection to the Liquor Off-licence Application by Te Tino Enterprises Ltd
 - Plan Change 30 - Ravenswood.
- 4.6. Nine deputations were heard and progressed, in relation to:
- Pegasus Radio Sailing Club
 - Pegasus Menz Shed
 - Rangiora Keep NZ Beautiful
 - Pump Track for Waikuku
 - Woodend Community Association re cycle/walkway route to Kaiapoi
 - Proposal for naming of reserve in Ravenswood
 - Sefton Hall Update
 - Te Tino Enterprises
 - Signage for Surf Lifesaving hours.
- 4.7. There were a number of significant issues for the Board including.
- Advocating to NZTA for safety improvements on SH1 from the Ashley/Rakahuri River to Pineacres
 - Community Facilities for Pegasus and Ravenswood
 - Speed limit review on SH1
 - Advocating for the Woodend Bypass
 - Connecting cycle/walkways and providing safe connections between the townships
 - Pegasus Lake – conditions of consent not being met regarding toxic algae blooms, suitability for secondary contact recreation, and persistent seasonal stratification leading to oxygen depletion
 - Provision of something for the youth of the Woodend/Pegasus area
 - Planning for ongoing and rapid population growth.
- 4.8. The Board approved a range of grants to community organisations. In summary the Board received 13 applications for funding, during the period November 2019 to December 2020, of which two were declined.

Year	Amount Allocated	Approved	Declined	Balance Remaining	Balance Outcomes
2019/20	\$4,800 (as at 1 November 2019)	\$4,800	1	Nil	
2020/21	5,700	\$3,840	1	\$1,860	Ongoing until 30 June 2021

- 4.9. The 2019/20 Woodend-Sefton Community Board General Landscaping Budget was \$13,327. This was made up of the 2019/20 financial year's allocation of \$12,430 and a further \$897 which was carried over from the previous financial year.

	\$
Allocation for 2019/20 financial year	12,430
Carry Forward budget from 2018/19 financial year	897
TOTAL FOR ALLOCATION IN 2019/20	\$13,327

- 4.11 The previous Woodend-Sefton Community Board chose not to use any of the money from 2019/20 Woodend-Sefton Community Board General Landscaping Budget prior to the Local Government Election held in October 2019.

2020/21 Landscape Budget

- 4.12 After feedback from all the Community Boards, the Council made a decision to forgo the Community Board's General Landscaping Budget for the 2020/21 financial year, as this would contribute to the wider Council savings to reduce rates across the district post Covid-19. The Board had an amount of \$13,327 in the 2019/20 financial year that was unspent and therefore carried forward to allow the projects below to be undertaken during the 2020/21 year for its area.

	\$
Carry Forward budget from 2018/19 financial year	13,327
Woodend Beach entrance sign	5,327
Te Kōhaka o Tūhaitara Trust wetland seating	2,800
Dog 'Poo-pod' and bag dispenser - Pegasus	2,000
TOTAL FOR ALLOCATION FOR THE REMAINDER OF 2020/21	\$3,200

- 4.13. Board members attended a number of public meetings and Drop In's which included:

Sefton Public Hall future and feasibility study, Annual Plan, Waimakariri Commuter Bus Service review(ESCan), SH1 safety public rally, Community Team neighbourhood BBQ, Plan Change 30- Ravenswood, Community meeting with Pegasus developer, Rangiora Woodend Path extension, Pegasus Residents' Foup AGM, Woodend Community Assoc AGM.

- 4.14. The Board's performance expectations link directly into the Council's Community Outcomes. The four key performance expectations are:

- 1) Develop and promote the Community Board as a vehicle for local residents to seek assistance and advocacy in accessing council services and consultation processes.
- 2) Develop closer links and relationships with key settlements and groups in the Woodend-Sefton Ward, as well as with significant district wide organisations.
- 3) Develop strategies for the Board to become an effective, cohesive voice in representing the community viewpoint at meetings and policy hearings.
- 4) To actively participate in council business and the annual budget process to ensure equitable spending across the District whilst being mindful of rates affordability.

- 4.15. By reviewing the staff reports and decisions against the above listed community outcomes we believe the following table fairly represents the performance outcomes:

Performance Expectations	(1)	(2)	(3)	(4)
Number of Reports	24	37	11	22

A total of 40 reports were referred to the Board for consideration between November 2019 and December 2020.

Chair's comment:

- 4.16. Planning for the future growth of our communities has and continues to be a key issue for the Board. This includes the need for, and importance of, planning for future community facilities, safety improvements needed on SH1 and the Woodend Bypass, public transport needs, and town planning.

This period has been rewarding with progress on some safety improvements on SH1 by NZTA, including work starting on the installation of a signalised pedestrian crossing in Woodend and speed limit reductions on SH1. However, the work will continue on getting further safety improvements in place and the ongoing push for the Woodend Bypass.

Lockdown for Covid-19 did change the way the Board worked with the community but through technology we were able to catch up and continue progress on some projects. The impact of Covid-19 on people, families and communities will continue to be felt for some time and the Board does not underestimate this.

The Board looks forward to continuing the work started on projects like youth facilities and ensuring a plan is enacted for the management of Pegasus Lake to enable consent conditions to be met. This would see the Lake as a year-round recreational asset for the District. I would like to acknowledge the Board for their work and the positive way in which they have worked together for our communities, with the support of Council staff.

- 4.17. The Management Team has reviewed this report.

5. COMMUNITY VIEWS**5.1. Groups and Organisations**

Board members are formally appointed to a variety of groups and organisations and also attend a range of meetings and community activities.

5.2. Wider Community

Community views are sought from members on matters of concern for residents of the Woodend-Sefton Community Board's community area. Board members regularly attend community meetings and events and take opportunities to gather feedback during these opportunities.

6. IMPLICATIONS AND RISKS

- 6.1. Not applicable.

7. CONTEXT**7.1. Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Legislation

Not applicable

7.3. Community Outcomes

There are wide ranging opportunities for people to contribute to the decision making that affects our District.

People have wide ranging opportunities for being informed.

7.4. Delegations

Not applicable.

Shona Powell
Chairperson
Woodend-Sefton Community Board

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: GOV-26-08-06 / 210118005588

REPORT TO: Council

DATE OF MEETING: 2 February 2021


FROM: Chris Greengrass – Chairperson Kaiapoi-Tuahiwi Community Board

SUBJECT: Chairperson's Report for the period October 2019 to December 2020

SIGNED BY: _____

(for Reports to Council,
Committees or Boards)

Department Manager


Chief Executive

1 SUMMARY

The purpose of this report is to inform the Council of the Kaiapoi-Tuahiwi Community Board's (The Board) activities for the period October 2019 to December 2020 in accordance with the Board's Terms of Reference.

2 RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 210118005588.
- (b) **Circulates** the report to all the Community Boards.

3 BACKGROUND

3.1 It is customary for Community Board Chairpersons to report their Board's progress and achievements to Council. The final reports for the previous term were presented to the Council at the meeting held 1 October 2019.

4 ISSUES AND OPTIONS

- 4.1 The Board has seven members consisting of two Ward Councillors and five elected Board members, who took their oath of office at the Board's Inaugural meeting held on 31 October 2019. However, all four Kaiapoi-Woodend Ward Councillors were active members of the Board by contributing to the discussion at Board meetings, but only those Councillors specifically appointed by the Council to the Board were allowed to vote on matters before the Board.
- 4.2 Three members were present for all the ordinary Board meetings, with three members tendering apologies for one meeting each within this period. One member was unable to attend three ordinary meetings. The scheduled ordinary Board meetings for April and May 2020 were cancelled due to the Covid-19 lockdown, and the Board therefore had 11 ordinary meetings and one extra ordinary meeting. However, the Board continued its work on behalf of the community during the Covid-19 lockdown and held various workshops and briefings via Zoom. Six All Boards Briefings were also held during the period under review.
- 4.3 The ordinary meetings were held on the third Monday of each month at the Ruataniwha Kaiapoi Civic Centre.

- 4.4 The Board also attended numerous workshops and considered a range of matters that included:
- Belfast to Kaiapoi Cycleway.
 - Sustainability Strategy.
 - Bus Stops in Kaiapoi.
 - Rethink Recycling Campaign.
 - Draft Cemetery Policy.
 - Kaiapoi Community Hub.
 - Kaiapoi Stormwater and Flooding improvements.
- 4.5 During the period under review, the Board was briefed on the following seven matters:
- Kaiapoi Croquet and Community Hub Development.
 - Park and Ride Facilities.
 - Development Project Proposal in Kaiapoi.
 - Briefing and discussion on the Belfast to Kaiapoi Cycleway.
 - Kaiapoi Residential Structure Plan.
 - WHoW Aquatic Sports Park Development.
 - The General Landscaping Budget.
- 4.6 The Board also made a submission in relation to the Waimakariri District Council's 2020/21 Draft Annual Plan.
- 4.7 From November 2019 to December 2020, the Board heard the following deputations:
- Pines Beach Roundabout.
 - WHoW Aquatic Sports Park Development.
 - Ohoka Road and Island Road Intersection.
 - Heritage and Mahinga Kai Area.
 - Walking and cycling proposal as part of the Wheels to Waipara.
 - 360 Degree Walking Track around Kaiapoi.
 - Potential Street Names for Silverstream Subdivision.
 - Kaiapoi Flood Protection – McIntoshes Bend Rock Works.
 - Peraki Street Cycleway.
- 4.8 There were a number of significant issues the Board considered including:
- Pines Beach Roundabout.
 - Establishment of Bookings Advisory Group Marine Precinct.
 - Kaiapoi Town Centre North – Car Parking Assessment.
 - Belfast to Kaiapoi Cycleway.
 - Kaiapoi Community Hub.
 - Kaiapoi River Marine Precinct.
 - Park and Ride and Direct Bus Services.
 - Kaiapoi Stopbank Artwork and Obelisk Reinstatement.
 - Peraki Street portion of Belfast to Kaiapoi Cycleway.
 - New bus stop locations for new bus services.
 - Recommendations for Speed Limit Changes South of Kaiapoi.
 - Tuahiwi to Ashley Speed Limit Review.
- 4.9 The Board also approved a range of grants to community organisations.

In summary the Board received 16 applications for funding, during the period November 2019 to December 2020. As indicated below, the total funding allocated for the period was: \$6,690.

Year	Amount Allocated	Carry over	Approved	Declined	Balance Remaining	Balance Outcomes
2019/20	\$3,530 (As at 1 Nov 2019)	-	\$2,920	\$1,500	\$610	-
2020/21	\$6,130	\$610	\$3,770 (As at 31 Dec 20)	-	\$2,970	Until July 2021

4.10 The Board also supported general landscaping.

2019/20 Financial Year

The 2019/20 Kaiapoi-Tuahiwi Community Board General Landscaping Budget as at 1 November 2019 was \$66,380.

2020/21 Financial Year

After feedback from all the Community Boards, the Council made a decision to forgo the Community Board's General Landscaping Budget for the 2020/21 financial year, as this would contribute to the wider Council savings to reduce rates across the district post Covid-19. The Board had an amount of \$66,380 in the 2019/20 financial year that was unspent and therefore carried forward to allow the projects below to be undertaken during the 2020/21 year for its area.

	\$
Carry Forward budget from 2019/20 financial year	66,380
- Patchina's Walkway between Williams Street and the Library Carpark	6,000
- Replacement ships wheel at Trousselot Park	500
- Extension of the pathway at Pines Beach Hall	1,500
- Landscaping at Tuahiwi Reserve	25,000
- Picnic table to be installed at the Recovery Zone	2,000
TOTAL FOR ALLOCATION FOR THE REMAINDER OF 2020/21	\$31,380

4.11 Board members attended a number of public meetings and Drop In Sessions which included:

- Annual Plan Drop-in Session.
- Natural Hazards Drop-in Session.
- Age Friendly Public Briefing
- Sustainability Public Briefing
- Peraki Street Cycleway meetings.
- Community Service Awards.

4.12 The Board's performance expectations link directly into the Council's Community Outcomes. The four key performance expectations are:

- (1) Develop and promote the Community Board as a vehicle for local residents to seek assistance and advocacy in accessing council services and consultation processes.
- (2) Develop closer links and relationships with key settlements and groups in the Kaiapoi-Woodend Ward, as well as with significant district wide organisations.
- (3) Develop strategies for the Board to become an effective, cohesive voice in representing the community viewpoint at meetings and policy hearings.
- (4) To actively participate in council business and the annual budget process to ensure equitable spending across the District whilst being mindful of rates affordability.

4.13 By reviewing the 73 staff reports and decisions during the period of October 2019 to December 2020 against the above listed community outcomes we believe the following table represents the performance outcomes:

Performance Expectations	(1)	(2)	(3)	(4)
Number of Reports (73)	22	24	18	19

4.14 Chairperson's Comments

The Board has focused on the regeneration plans and rebuilding of key infrastructure in the Kaiapoi community, hence its support for the Kaiapoi Residential Structure Plan, the creation of additional parking in Kaiapoi North, various developments in the Kaiapoi River Marine Precinct and many other initiatives. Planning for a change in the use of the former red zone is also making steady progress with the proposed development of the Kaiapoi Community Hub, the WHoW Aquatic Sports Park development and the development of a Heritage and Mahinga Kai area.

The Board endeavoured to build good relationships with its communities by responding to the needs of the residents, demonstrated through the approved Park and Ride facilities in Kaiapoi, the Port and Eagle Licence to Occupy and various speed limit changes in the Board area.

The Belfast to Kaiapoi Cycleway appeared to have dominated the Board agenda during the period under review, especially the Peraki and Vickery Streets portion of the cycleway. The Board's decision in December 2020 brought to a close twelve months of consultation and engagement that the Council and the Board had carried out with the Peraki Street residents. Board members actively participated in the Peraki and Vickery Streets Working Group which consisted of residents, community members, stakeholders and Board members. The Working Group meetings assisted in resolving many of the issues and gaining a better understanding of matters. The Board believed that the recommended design would be a win-win for the residents of Peraki Street and the Kaiapoi community as a whole.

The Board supports the Council's dedication to sustainability and therefore attended workshops on the Council's Sustainability Strategy and its Rethinking Recycling Campaign. The Board also appointed members to the Council's Sustainability Steering Group and Walking and Cycling Steering Group.

The Board wishes to express its support for the Council's leadership during this time of uncertainty after the Covid-19 epidemic and wishes to thank the Council staff for the critical work being done to support communities in need. The period under review has been filled with many challenges and Board members stepped-in to assist their community on numerous occasions.

I believe that in the past months the Board has demonstrated its commitment to the community by not necessarily making the popular decisions, but by making the best decisions for the community as a whole. I wish to thank the Board members for their time, support and dedication over the last 14 months.

4.15 The Management Team has reviewed this report.

5 COMMUNITY VIEWS

5.1 Groups and Organisations

Board members are formally appointed to a variety of groups and organisations and also attend a range of meetings and community activities.

5.2 Wider Community

Community views are sought from members on matters of concern for residents of the Kaiapoi-Tuahivi Community Board's community area. Board members regularly attend community meetings and events and take opportunities to gather feedback during these opportunities.

6 FINANCIAL IMPLICATIONS AND RISKS

6.1 Financial Implications

Not applicable.

6.2 Risk Management

There are no risks to the Council.

6.3 Health and Safety

Not applicable.

7 CONTEXT

7.1 Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Legislation

Not applicable.

7.3 Community Outcomes

There are wide ranging opportunities for people to contribute to the decision making that affects our District.

People have wide ranging opportunities for being informed.

7.4 Delegations

Not applicable.

Chris Greengrass
Chairperson
Kaiapoi-Tuahiwi Community Board

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: GOV-26-10-06 / 210113003363

REPORT TO: Council


DATE OF MEETING: 2 February 2021

FROM: Doug Nicholl – Chairperson Oxford-Ohoka Community Board

SUBJECT: Chairperson's Report for the period October 2019 to December 2020

SIGNED BY: _____

Department Manager


Chief Executive

1 SUMMARY

The purpose of this report is to inform the Council of the Oxford-Ohoka Community Board's (The Board) activities for the period October 2019 to December 2020 in accordance with the Board's Terms of Reference.

2 RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 210113003363.
- (b) **Circulates** the report to all the Community Boards.

3 BACKGROUND

- 3.1 It is customary for Community Board Chairpersons to report their Board's progress and achievements to Council. The final reports for the previous term were presented to the Council at the meeting held 1 October 2019.

4 ISSUES AND OPTIONS

- 4.1 The Board has eight members consisting of two Ward Councillors and six elected Board members, who took their oath of office at the Board's Inaugural meeting held on 31 October 2019.
- 4.2 There were 13 scheduled ordinary Board meetings for the period October 2019 to December 2020. No meetings were held in January and due to Covid-19 meetings in April and May 2020 were cancelled. The Board therefore had 11 ordinary meetings. The Board continued its work on behalf of the community during the Covid-19 lockdown and held various workshops and briefings via Zoom. Two members were present for all the ordinary Board meetings with six members tendering apologies for one meeting each within this period. Six All Boards Briefings during the period under review.
- 4.3 The ordinary meetings were usually scheduled for the first Wednesday after the Council meeting was held. The venue for meetings rotated around the Ward at the Ohoka Hall, the Mandeville Sports Centre and the Oxford Town Hall.

4.4 On 31 October 2019, the Board resolved to hold public forums as part of its meetings. Five public forum sessions were held since November 2019, where submissions were made:

Meeting	Presenter	Organisations	Issue
6 November 2019	R Rouse	Eyre District Environmental Association Incorporated and the Mandeville Residents Association	Various fire safety concerns at the Canterbury Landscape Supplies site on Diversion Road.
	G Rouse	Eyre District Environmental Association Incorporated	Safety concerns at the Canterbury Landscape Supplies.
	J Ensor	Mandeville Residents Association	Picnic tables to be installed at the Mandeville Reserve.
4 December 2019	T Dring	Oxford resident and member of Waimakariri Access Group	Re-evaluation of the speed limit on Main Street, Oxford.
	G Bennett	Oxford resident	Re-evaluation of the speed limit on Main Street, Oxford.
5 February 2020	A Wick	Ohoka resident	Speed of traffic on Mill Road, Ohoka.
5 August 2020	P Campbell	Oxford Community Night Patrol	Funding of the work being done by the Oxford Community Night Patrol.

4.5 The Board also attended numerous workshops which considered a range of matters that included:

- The General Landscape Budget
- The Council's Sustainability Strategy
- The Council's Rethinking the Recycling Campaign
- Oxford Speed Limits
- The Council's draft Cemetery Policy
- Capital projects for the Council's 2021/31 Long Term Plan.

4.6 During the period under discussion, the Board was briefed on the following two matters:

- Potential locations for a dog park in Oxford
- Capital projects to be included in the Council's 2021/31 Long Term Plan.

4.7 The Board also made two submissions during the period under review in relation to:

- Waimakariri District Council's 2020/21 Draft Annual Plan
- Environment Canterbury's Draft Annual Plan 2020-21.

4.8 In December 2020 the Board heard a deputation from the New Zealand Police regarding speed limit enforcement in Oxford Township.

4.9 There were a number of significant issues the Board considered including:

- Mandeville Village car parking
- Leasing and Licence Management Strategy for Rural Land.
- Proposed Oxford Men's Shed extension and request for Licence of Occupation.
- Potential locations for a dog park in Oxford.
- Proposed closure of Stockwater Race R3K-2A
- Instillation of cycle stands and street furniture in the Oxford Business Centre.
- Picnic Tables at Mandeville Village Reserve.

4.9 The Board also approved a range of grants to community organisations.

In summary the Board received 13 applications for funding, during the period November 2019 to December 2020, and approved 11. The total funding allocated for the period was: \$5,204.

Year	Amount Allocated	Carry over	Approved	Declined	Balance Remaining	Balance Outcomes
2019/20	\$5,670 (As at 1 Nov 2019)	-	\$2,267	\$500	\$3,403	-
2020/21	\$6,170	\$3,403	\$1,937 (As at 31 Dec 20)	\$500	\$8,136	Until July 2021

4.10 The Board also supported general landscaping.

2019/20 Financial Year

The 2019/20 Oxford-Ohoka Community Board General Landscaping Budget as at 1 November 2019 was \$22,690. Of this, \$9,200 had previously been allocated to The Oaks Reserve development, leaving \$13,490 to be allocated by the Board.

	\$
Allocation as at 1 November 2019	\$22,690
The Oaks Reserve Development (<i>funds already allocated</i>)	9,200
TOTAL FOR ALLOCATION IN 2019/20	\$13,490

2020/21 Financial Year

After feedback from all the Community Boards, the Council made a decision to forgo the Community Board's General Landscaping Budget for the 2020/21 financial year, as this would contribute to the wider Council savings to reduce rates across the district post Covid-19. The Board had an amount of \$13,490 in the 2019/20 financial year that was unspent and therefore carried forward to allow the projects below to be undertaken during the 2020/21 year for its area.

	\$
Carry Forward budget from 2019/20 financial year	13,490
- The installation of three bike stands in the Oxford business area	2,000
- Landscaping within Oak Reserve West Eyreton	5,000
- Purchase and installation of a seat in the Oxford business area	2,600
TOTAL FOR ALLOCATION FOR THE REMAINDER OF 2020/21	\$3,890

4.11 Board members attended a number of public meetings and Drop In Sessions which included:

- Annual Plan Drop-in Session
- Natural Hazards Drop-in Session.
- Age Friendly Public Briefing
- Sustainability Public Briefing
- Oxford Promotions Action Committee Inc. meetings
- Community Service Awards.

4.12 The Board's performance expectations link directly into the Council's Community Outcomes. The four key performance expectations are:

- (1) Develop and promote the Community Board as a vehicle for local residents to seek assistance and advocacy in accessing council services and consultation processes.
- (2) Develop closer links and relationships with key settlements and groups in the Oxford Ward, as well as with significant district wide organisations.
- (3) Develop strategies for the Board to become an effective, cohesive voice in representing the community viewpoint at meetings and policy hearings.
- (4) To actively participate in council business and the annual budget process to ensure equitable spending across the District whilst being mindful of rates affordability.

4.13 By reviewing 39 staff reports and decisions for the period of October 2019 to December 2020, against the above listed community outcomes we believe the following table fairly represents the performance outcomes:

Performance Expectations	(1)	(2)	(3)	(4)
Number of Reports (39)	9	11	14	7

4.14 Chairperson's comments

The Board strived to build and maintain good relationships with its community by responding to the needs of the community, hence the approval of the Oxford Men's Shed extension and the Licence of Occupation, the installation of cycle stands and street furniture in the Oxford Business District and the development of car parking in the Mandeville Village Reserve.

The Board submitted detailed submissions on the Environmental Canterbury and Council Draft 2020-21 Annual Plans, which included among others, rural traffic safety, provision of footpaths and the development of multi-use footpaths/cycleways. The development of a dog park in Oxford has been a priority of the Board since 2010, during the period under review the Board has made great strides in preparing a submission to the Council's 2021/31 Long Term Plan process to secure funding for this project.

The Mandeville Village Reserve redevelopment was completed by creating a shingle access from Mandeville Road into a natural setting with grass rather than hard surface. A car park was created by placing bollards and a shingle drive way into the area. Two picnic tables donated by the Mandeville Residents Association were also installed in the reserve. The redevelopment of the reserve addressed numerous community concerns regarding safe parking at the Mandeville Village Shopping Centre.

The Board supports the Council's dedication to sustainability and therefore attended workshops on the Council's Sustainability Strategy and its Rethinking Recycling Campaign. The Board also appointed members to the Council's Sustainability Steering Group and Walking and Cycling Steering Group.

During the past months the Board continued to support local community groups through Community Board Grant Funding with Board members actively promoting the funds that are available.

The Board would like to acknowledge the work done by the Council in leading the community's recovery after the Covid-19 pandemic. The period under review has been eventful and Board members had to learn to adjust to the challenges brought by the Covid-19 lockdown. I believe that the Board has handled this situation in a professional manner.

I wish to thank the Board members for their dedication over the last 14 months. I know that the Board will build on its successes of the past months.

4.15 The Management Team has reviewed this report.

5 COMMUNITY VIEWS

5.1 Groups and Organisations

Board members are formally appointed to a variety of groups and organisations and also attend a range of meetings and community activities.

5.2 Wider Community

Community views are sought from members on matters of concern for residents of the Oxford-Ohoka Community Board's community area. Board members regularly attend community meetings and events and take opportunities to gather feedback during these opportunities.

6 FINANCIAL IMPLICATIONS AND RISKS

6.1 Financial Implications

Not applicable.

6.2 Risk Management

There are no risks to the Council.

6.3 **Health and Safety**

All Health and Safety matters fall under groups receiving grant funding.

7 **CONTEXT**

7.1 **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Legislation**

Not applicable.

7.3 **Community Outcomes**

There are wide ranging opportunities for people to contribute to the decision making that affects our District.

People have wide ranging opportunities for being informed.

7.4 **Delegations**

Not applicable.

Doug Nicholl
Chairperson
Oxford-Ohoka Community Board

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: GOV-26-09-06 / 210113003354

REPORT TO: Council


DATE OF MEETING: 2 February 2021

FROM: Jim Gerard – Chairperson Rangiora-Ashley Community Board

SUBJECT: Chairperson's Report for the Period November 2019 – December 2020

SIGNED BY: _____

Department Manager


Chief Executive

1. SUMMARY

The purpose of this report is to inform the Council of the Rangiora-Ashley Community Board's activities for the period October 2019 to December 2020 in accordance with the Board's Terms of Reference.

2. RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 210113003354.
- (b) **Circulates** a copy of this report to all the Community Boards.

3. BACKGROUND

3.1 It is customary for Community Board Chairpersons to report the Board's progress and achievements to Council. The previous Chairperson's report for the period January to 1 September 2019 was presented to the 1 October 2019 Council meeting.

4. ISSUES AND OPTIONS

- 4.1. The Board has twelve members consisting of four Ward Councillors and eight elected Board members who were sworn to office on 30 October 2019.
- 4.2. Meetings were usually scheduled for the second Wednesday of the month. All meetings were held in either the Council Chamber or the Function Room, Rangiora Town Hall. The Board held 11 meetings between November 2019 and December 2020; there being no meetings scheduled in January and due to the Covid-19 lockdown, no meeting were held in April and May of 2020. Four members attended all the meetings held in during this time while eight members submitted apologies for meetings they were unable to attend.
- 4.3. A total of 46 reports were referred to the Board for consideration during this period.
- 4.4. The Board also attended numerous workshops and briefings which considered a range of matters including:
 - The Park and Ride initiative(s).
 - Rangiora West Route.
 - Ivory Street Upgrade.
 - Rangiora Town Centre.
 - Landscape Budget.

- Board Plan.
- Cust headworks.
- Southbrook Road improvements.
- Council's Sustainability Strategy.
- Innovating Streets for People - Pilot Fund.
- Cones Road consultation.
- Waste Management Recycling.
- Milton Reserve.
- Cemetery Policy.
- Rangiora Residential Structure Plans.
- Capital Projects for Upcoming Long Term Plan.
- Long Term Plan.
- Funding for Schools from Discretionary Grant Fund.
- Good Street Upgrade.
- Innovative Streets.

4.5. The Board made three submissions during the period in relation to:

- WDC's 2020 Draft Annual Plan.
- ECan's 2020 Draft Annual Plan.
- Taggarts application to quarry at the Rangiora Racecourse.

4.6. Eleven deputations were heard and progressed, in relation to:

- Cust Community Centre.
- Youth Council projects.
- Rangiora Lions storage options.
- Cust Rural Recycling Facility.
- Proposed quarrying at Rangiora Racecourse.
- Milton Avenue Reserve.
- Milton Avenue Reserve Garden proposal.
- Keep Rangiora Beautiful.
- Community Development Facilitator Introduction.
- Dudley Park Re-development.
- Cust Community Centre Update.

4.7. There were a number of significant issues for the Board including:

- Flaxton Road upgrade.
- Rangiora entrances beautification.
- Ivory Street Upgrade.
- Southbrook Road safety improvements.
- Quarrying at Rangiora Racecourse.

4.8. The Board approved a range of grants to community organisations. In summary the Board has received 22 applications for funding, during the period November 2019 to December 2020, of which two were declined and three were withdrawn as events/projects were unable to be held due to the Covid 19 lockdown.

4.9. The financial year runs from 1 July to 30 June.

Year	Amount Allocated	Approved	Declined/ Withdrawn	Balance Remaining	Balance Outcomes
2019/20	\$10,630 (as at Nov 2019)	\$5,588	3	\$5,042	
2020/21	\$15,630	\$3,908	2	\$11,722	Ongoing until 30 June 2021

4.10. The 2019/20 Rangiora-Ashley Community Board General Landscaping Budget as at 1 July 2019 was \$24,860. The funds remaining from the previous financial year was \$31,201 making a total budget of \$53,061 for use by the Board before 30 June 2019.

	\$
Allocation for 2019/20 financial year	24,860
Carry Forward budget from 2018/19 financial year	31,201
TOTAL FOR ALLOCATION IN 2019/20	\$56,061

- 4.11. The previous Rangiora-Ashley Community Board chose not to use any of the money from 2019/20 Rangiora-Ashley Community Board General Landscaping Budget prior to the Local Government Election held in October 2019.

2020/21 Landscape Budget

- 4.12. After feedback from all the Community Boards, the Council made a decision to forgo the Community Board's General Landscaping Budget allocation for the 2020/21 financial year, as this would contribute to the wider Council savings to reduce rates across the district post Covid-19. The Board had an amount of \$56,061 in the 2019/20 financial year that was unspent and therefore carried forward to allow the projects below to be undertaken during the 2020/21 year for its area.

	\$
Carry Forward budget from 2018/19 financial year	56,061
Completion on Rangiora Town Entrance at Lineside Road	7,500
Cust Community Centre car park beautification	6,000
Koura Reserve 'Poo-pod' and bag dispenser	2,000
Millton Reserve development	35,000
Arlington Shopping Centre Seating	2,000
	52,500
TOTAL FOR ALLOCATION FOR THE REMAINDER OF 2020/21	\$3,561

- 4.13. Board members attended a number of public meetings and Drop In's which included Sustainability Public Briefing, Ravenswood Development Briefing, Rangiora West Route Assessment, Age Friendly Public Briefing, River Road Public Meeting (regarding park and ride), Flaxton/Fernside Wetlands Park Meeting, Southbrook Park and Ride Public Meeting, Taggarts Quarry Open Day and various public meetings regarding the proposed quarrying, Natural Hazards Drop-in Session, Annual Plan Drop-in Session, Community Forum, Wellbeing AGM, and Cust Water Supply public meeting.
- 4.14. The Board's performance expectations link directly into the Council's Community Outcomes. The four key performance expectations are:
- 1) Develop and promote the Community Board as a vehicle for local residents to seek assistance and advocacy in accessing council services and consultation processes.
 - 2) Develop closer links and relationships with key settlements and groups in the Rangiora-Ashley Ward, as well as with significant district wide organisations.
 - 3) Develop strategies for the Board to become an effective, cohesive voice in representing the community viewpoint at meetings and policy hearings.
 - 4) To actively participate in council business and the annual budget process to ensure equitable spending across the District whilst being mindful of rates affordability.
- 4.15. By reviewing the 46 staff reports and decisions against the above listed community outcomes for the period of November 2019 to December 2020 we believe the following table fairly represents the performance outcomes:

Performance Expectations	(1)	(2)	(3)	(4)
Number of Reports (46)	24	38	16	35

Chair's comment

- 4.16. The period since the last Local Government elections has been a busy one for the Board. The Board has four new members, and one new Councillor who have all settled in and contributing well to the Boards activities.

In our rural areas the key issues have been around our water schemes, upgrades to meet the drinking water standards, and our sewerage schemes, with emphasis on upgrades, and linking to the Districts ocean outfall. This includes some of the areas north of the Ashley River. There have been a series of public meetings for all affected areas.

Traffic flow, particularly in Rangiora, and solutions to that, whether it is for the Southbrook Schools, Southbrook congestion, or growth has been a priority. We are pleased the roundabout on Flaxton/Fernside Roads is commencing shortly, and look forward to the western portions of Flaxton/Townsend Roads being upgraded to provide better, safer access for West Rangiora. In Cust, the Hall is getting a much needed upgrade.

We continue with grants to community groups, and encourage them to see if they may qualify for some assistance with their activities.

A major concern for the Board, and one it is active in, is the Rangiora Trotting Club's business partnership with Taggarts to operate a quarry on the Rangiora Racecourse. The Board is unanimously opposed, as too is a substantial portion of the Community.

The Board acknowledges the help, assistance, and good working relationship with the Council Staff and Mayor.

- 4.17. The Management Team has reviewed this report.

5. COMMUNITY VIEWS

5.1. Groups and Organisations

Board members are formally appointed to a variety of groups and organisations and also attend a range of meetings and community activities.

5.2. Wider Community

Community views are sought from members on matters of concern for residents of the Rangiora-Ashley Community Board's community area. Board members regularly attend community meetings and events and take opportunities to gather feedback during these opportunities.

6. IMPLICATIONS AND RISKS

- 6.1. Not applicable.

7. CONTEXT

7.1. Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Legislation

Not applicable.

7.3. **Community Outcomes**

There are wide ranging opportunities for people to contribute to the decision making that affects our District.

People have wide ranging opportunities for being informed.

7.4. **Delegations**

Not applicable.

Jim Gerard
Chairperson
Rangiora-Ashley Community Board

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION / DECISION**

FILE NO and TRIM NO: DDS-06-10-02-07-02 / 210127012617

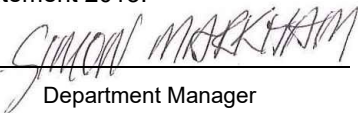
REPORT TO: Council


DATE OF MEETING: 2 February 2021

FROM: Trevor Ellis, Development Planning Manager

SUBJECT: Proposed Change 1 to Chapter 6 of the Canterbury Regional Policy Statement 2013.

SIGNED BY:
(for Reports to Council, Committees or Boards)


Department Manager


Chief Executive

1. SUMMARY

- 1.1 This report recommends that Council make a supportive submission on Proposed Change 1 to Chapter 6 of the Canterbury Regional Policy Statement 2013. This change provides for Future Urban Development Areas (FUDAs) in the Waimakariri and Selwyn Districts. For the Waimakariri, these are areas located within the existing Infrastructure Boundary of Kaiapoi and Rangiora.
- 1.2 The scope of the submission is outlined in paragraph 3.6 below and is intended to provide useful information for the decision makers on the Change, noting the streamlined process that ECan are following. It is recommended that the Mayor approves the submission before it is lodged with ECan.

2. RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 210127012617.
- (b) **Authorises** the Mayor to review any submission and lodge with Environment Canterbury (ECan).
- (c) **Circulates** this report to the Kaiapoi-Tuahiwi Community and the Rangiora-Ashley Community Board for information.

3. BACKGROUND

- 3.1 In early 2020 Environment Canterbury applied to the Minister for the Environment to utilise the Streamlined Planning Process (SPP) to make provision in the Canterbury Regional Policy Statement (CRPS) for identified Future Urban Development Areas (FUDAs) in the Waimakariri and Selwyn Districts. This application followed the adoption of the Greater Christchurch 'Our Space' document.
- 3.2 In broad terms, Council gave its support to the Minister early last year for the CRPS Change proceeding as expeditiously as possible. This was to enable the Council, with certainty, to notify the revised District Plan that incorporates FUDAs to provide for reasonably foreseeable housing needs over the life of that Plan.

- 3.3 The identified housing need in the FDS has been the subject of considerable attention by Waimakariri District Council together with its Greater Christchurch Strategic Partners working collaboratively to progress preparation of a FDS under the framework provided by the National Policy Statement – Urban Development Capacity.
- 3.4 The FDS provides the evidence and the mandate justifying the CRPS Change. The FDS was subject to extensive evidential enquiry and a robust consultation and submission hearing process with the ability of anyone within Greater Christchurch to make submissions and to have them heard in front of a Hearings Panel.
- 3.5 The Minister’s statement of expectations sought policy direction for the FUDAs providing for higher density living environments including mixed use developments and a greater range of housing types. The outcomes sought by this policy direction accords with the Council’s thinking as it progresses the detailed structure planning of these FUDAs (underway) through District Planning processes designed to give effect to the broad direction that will be set through the CRPS Change.
- 3.6 To assist the decision makers on the CRPS change, it is recommended that Council lodge a submission on the CRPS Change indicating its broad support for the Change and outline relevant information that would be beneficial to indicate Council’s progress in key areas relative to the Change. This would include:
- confirming that Council have collaboratively reviewed densities and have endorsed a position of achieving higher densities,
 - set out the density changes under consideration within the DPR (compared to the Operative Plan),
 - confirm where Council is at with structure planning and that we are working with the Runanga and other stakeholders,
 - outline the findings of the Waimakariri specific housing needs assessment report and subsequent steps taken,
 - outline the findings of the Abley downstream traffic modelling undertaken to assess the impacts of development within the FUDAs.
- 3.7 The purpose of the submission would effectively be for information, noting that a hearing is not proposed as part of the Minister’s direction on process.

4. **ISSUES AND OPTIONS**

- 4.1. The Council may chose not to not make a submission on the CRPS Change.
- 4.2. For information, these are the indicative dates that ECan are working to, to meet the Minister’s timeframes for the process:

Task	Date
Submissions close	15 February 2021
All submissions to be available on website	22 February (5 working days from close of submissions)
Step 3 compliance report sent to Minister	1 March (10 working days from close of submissions)
Preparation of reports and documents required by clause 83(1) of the Schedule 1 of the RMA, for the Minister’s consideration	15 February – 28 March

Reports and documents submitted to Minister	29 March (30 working days from close of submissions)
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4.3. It is recommended that the Mayor approves any submission for lodging ahead of the submissions closing date.

4.4. The Chief Executive has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Groups and Organisations**

Not sought as part of this report.

The Chief Executive has indicated to CEAG that Council will likely make a supportive submission to the CRPS change.

5.2. **Wider Community**

Not sought as part of this report. Public and stakeholders submissions can be made to ECan on the Change.

6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**

None identified.

6.2. **Community Implication**

None identified.

6.3. **Risk Management**

None identified.

6.4. **Health and Safety**

None identified.

7. **CONTEXT**

7.1. **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Legislation**

Resource Management Act 1991 and in particular the Minister's direction on the Streamlined Planning process to ECan.

7.3. **Community Outcomes**

There are wide ranging opportunities for people to contribute to the decision making that effects our District

- The Council makes information about its plans and activities readily available.

- The Council takes account of the views across the community including mana whenua.
- The Council makes known its views on significant proposals by others affecting the District's wellbeing.
- Opportunities for collaboration and partnerships are actively pursued.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** RDG-31-20 / 201117154409**REPORT TO:** Oxford-Ohoka Community Board
Kaiapoi-Tuahiwi Community Board**DATE OF MEETINGS:** 2 December 2020
14 December 2020**FROM:** Joanne McBride – Roading & Transport Manager
Allie Mace-Cochrane – Graduate Engineer**SUBJECT:** Recommendations for Speed Limit Changes South of Kaiapoi**SIGNED BY:**
(for Reports to Council,
Committees or Boards)

Department Manager

Chief Executive**1. SUMMARY**

- 1.1 The purpose of this report is to update and obtain approval from the Community Boards to change the speed limit on sections of Main North Road, Tram Road, Doubledays Road, and other associated side streets off Main North Road, south of Kaiapoi.
- 1.2 A speed limit of 60 km/h is currently proposed on all of these roads. The length of Main North Road south of Kaiapoi, Neeves Road, and Wrights Road are currently 80 km/h. The posted speed limit on Tram Road and Doubledays Road is 100 km/h.
- 1.3 In June 2020, the Kaiapoi-Tuahiwi Community Board approved a request to go out for consultation on these proposed speed limit changes.
- 1.4 Public consultation was carried out from the 12th October 2020 to the 6th November 2020 and returned the results shown below in Table 1. In total, 47 responses were received from the general public.

Table 1. Summary of the obtained public consultation results.

Road	Road Section	Agree	Disagree	No Comment
Main North Road	Old Waimakariri Bridge to the Neeves Road	51%	43%	6%
Main North Road	Neeves Road to the Kaiapoi urban limits	43%	51%	6%
Tram Road	Main North Road to 180 m past the eastern most intersection with Greigs Road	55%	45%	Nil
Doubledays Road	Entire length	51%	36%	13%

- 1.3. A summary of the proposed speed limits and technical assessment is included as Attachment i. Waka Kotahi's (NZTA) Speed Management Guide (2016) was used to assess the safe and appropriate speeds for these roads.
- 1.4. Feedback was sought from the key stakeholders' listed below:
- Te Ngāi Tūāhuriri Rūnanga
 - New Zealand Police
 - Waka Kotahi
 - New Zealand Automobile Association
 - New Zealand Road Transport Association
 - Christchurch City Council (Traffic Operations Team)
- 1.5. The New Zealand Police, Waka Kotahi (NZTA), and Christchurch City Council's Traffic Operations Team support all of the proposed speed limits.
- 1.6. The New Zealand Road Transport Association indicated that the change of speed limits on these roads was a low cost option to a larger problem and will unlikely solve the issues with the road reserve alignment at specified locations.
- 1.7. Te Ngāi Tūāhuriri Rūnanga do not support the proposed speed limit changes due to the unchanged speed limits in Tuahiwi and will continue this stance until the Tuahiwi speed limits are changed.
- 1.8. No response was received from the New Zealand Automobile Association.
- 1.9. Based on feedback received from the general public and key stakeholders, it is recommended that all of the specified road sections have a posted speed limit of 60 km/h.

Attachments:

- i. Summary of the Technical Assessment (TRIM No. 201117154388)
- ii. Te Ngāi Tūāhuriri Rūnanga (TRIM No. 201020140734)
- iii. New Zealand Police Response (TRIM No. 201112153432 & 201112153433)
- iv. New Zealand Road Transport Association Response (TRIM No. 201027143137)
- v. Christchurch City Council – Traffic Operations Team Response (TRIM No. 201019139386)
- vi. Waka Kotahi Consultation Response (TRIM No. 201112153429)
- vii. Summary of Public Consultation Results (TRIM No. 201109150674)

viii. Map of Speed Limit Changes (TRIM No. 201117154405)

2. **RECOMMENDATION**

THAT the Kaiapoi-Tuahiwi and Oxford-Ohoka Community Boards:

(a) **Receives** report No. 201117154409;

RECOMMEND THAT the Council:

(b) **Approves** the following speed limits listed below in Table 2;

Table 2. Proposed speed limit changes.

Road	Proposed Speed Limit (km/h)
Main North Road , from the Old Waimakariri Bridge to the Neeves Road intersection	60
Main North Road , from the Neeves Road intersection to the Kaiapoi urban limits (current speed change location)	60
Tram Road , from the Main North Road intersection to 180 m past the eastern most intersection with Greigs Road	60
Doubledays Road , entire length	60
Neeves Road , entire length	60
Wrights Road , entire length	60

- (c) **Notes** that the register of speed limits will be updated to include the changed speed limits;
- (d) **Notes** that the Speed Limit Bylaw 2009 allows a speed limit to be changed by Council resolution, provided consultation has occurred. Consultation is required to adhere to the Land Transport Rule: Setting of Speed Limits (Rule 54001/2017);
- (e) **Notes** that the operating speeds on these roads will be surveyed within six months of implementing the new speed limits;
- (f) **Notes** that Te Ngāi Tūāhuriri Rūnanga does not approve of these speed limit changes based on feelings that the Council has not prioritised speed limits through Tuahiwi. This will be the rūnanga's stance on any proposed speed limit change until the speed limit changes in Tuahiwi are progressed;
- (g) **Notes** that the proposed speed limit for the section of Main North Road between Neeves Road and the Kaiapoi urban limits has remained at 60 km/h due to recommendations by the New Zealand Police. This speed limit ensures consistency for all motorists using the Marshlands Road-Main North Road corridor. It also enhances safety for members of the public using the new cycleway/shared path which is currently under construction. The Christchurch City Council's Traffic operations Team also highlighted consistency of the speed limit along the route as a priority.

3. **BACKGROUND**

- 3.1 Due to changes occurring on both Main North Road and the Tram Road overbridge, consultation was sought to consider reducing the speed limits in this area.
- 3.2 These changes include the addition of a cycle/shared path facility on the western side of Main North Road (starting at the Tram Road intersection), and a park and ride site on the Wrights Road corner. Furthermore, traffic signals are to be added at the Tram Road intersection with the on-ramp and a High Occupancy Vehicle (HOV)/T2 lane will stretch from the Main North Road intersection onto State Highway 1 and south along the new Northern Corridor.
- 3.3 There are other proposed changes to this area in the future, including a potential commercial land development between Neeves Road and the Kaiapoi urban limits, and intersection upgrades proposed at the Main North Road and Wrights Road intersection.
- 3.4 The land associated with Main North Road, from the Old Waimakakiri Bridge to Neeves Road, is zoned industrial, with the remaining section, up to the Kaiapoi urban limits, is zoned rural residential. Similarly, the land zone on Doubledays Road is rural residential. The Tram Road section is zoned industrial/rural.
- 3.5 In conjunction with Waka Kotahi, consultation was also performed for speed limit changes on the on-ramp and off-ramp intersecting with Tram Road.
- 3.6 The Land Transport Rule: Setting of Speed Limits 2017 (Rule 54001/2017) mandates the use of the Speed Management Guide (2016) when proposing changes to speed limits on any local authority road.
- 3.7 Waka Kotahi's Speed Management Guide (2016) sets out a framework to assess safe and appropriate speed limits for different road environments. It also utilises the Infrastructure Risk Rating (IRR) Manual (2016) to assess hazards based on all components of the road corridor, including but not limited to, traffic volume, carriageway alignment, and lane widths.

4. **ISSUES AND OPTIONS**

- 4.1. The Community Boards and the Council have the following options available to them:

4.2. Option 1: Adopt the Recommended Speed Limit Changes

This option involves approval of this report, and authorising Council Staff to update the register of speed limits and install physical speed limit signs portraying the updated speed limit in these areas.

The implementation of these proposed speed limits is intended to increase driver safety, whilst also enhance safety for members of the public who use the cycleway/shared path, and park and ride facilities. The proposed changes have received mixed feedback through the consultation process.

Furthermore, the implementation of a 60 km/h speed limit along Main North Road will ensure consistency for motorists who travel this route, including those travelling to and from Christchurch. The Christchurch City Council has recently approved a speed limit change to the last section of Marshland Road, from 70 km/h to 60 km/h, meaning the entire route is now 60 km/h.

This is the recommended option.

4.3. Option 2: Change the speed limits from Wrights Rd to Neeves Rd to 60km/h and retaining 80km/h from Neeves Rd to Southern edge of Kaiapoi

This option would involve changing the speed limit from Wrights Rd to just north of Neeves Rd to 60 km/h (including Tram Rd), but still retaining a section from north of Neeves Rd to the edge of Kaiapoi at 80 km/h.

This is not the recommended option because this would not provide consistency along the route and would result in a short section of 80km/h speed limit, approximately 650m long. The Land Transport Rule – Safe Setting of Speed Limits 2017 required a minimum length of 800 m for an 80 km/h speed limit and as such this would not comply. Therefore, this is not a recommended option.

4.4. Option 3: Leave the Current Speed Limits in Place

The Community Boards and Council may wish to decline the approval of this report and retain the existing speed limits on the specified roads.

This is not the recommended option because this will prevent safer speeds being implemented in an area which is undergoing significant infrastructure developments within the road reserve. This will negatively impact both driver safety and facility users.

4.5. The Management Team have reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. **Groups and Organisations**

5.1.1. All responses from the consulted key stakeholders have been summarised. For the full response, refer to the appropriate attachment to this report (Attachments ii to vi).

5.1.2. Te Ngāi Tūāhuriri Rūnanga responded with disapproval of these proposed speed limit changes on the basis that Council has not prioritised the speed limit changes in Tuahiwi. The rūnanga further stated that they will not approve of any further speed limit changes undertaken in the District, until the speed limit changes in Tuahiwi are progressed.

5.1.3. Acting Inspector Greg Cottam, on behalf of the New Zealand Police, responded with support of the proposed speed limit changes on all of the roads. They stated that consistency of speed limits along the entire Main North Road and Marshland Road (Christchurch City Council jurisdiction) route is the most sensible approach for road users, and will allow for consistent prevention and enforcement by Police. Furthermore, attention was drawn to the high crash area of merging traffic travelling west and vehicles exiting the motorway on Tram Road, hence, a lower speed will reduce the severity of this issue. The Police are interested in doing a combined media campaign accompanied by an educational campaign with Council prior to these speed limits being implemented if they are approved.

5.1.4. John Bond, on behalf of the New Zealand Road Transport Association, personally responded with support of three of the four proposed changes (recommendations were made to leave the length of Main North Road, between Neeves Road and the Kaiapoi urban limits, at 80 km/h). Responses obtained from Steve Murphy Limited suggested support for these road safety changes, however, alongside Christchurch Ready Mix, highlighted issues with the layout of the Tram Road overbridge, the likely lack of uptake of users on the cycleway/shared facility, and reduced efficiency of the road network with the implementation of these lower speeds.

5.1.5. Wayne Gallot, on behalf of the Christchurch City Council's Traffic Operations Team, responded with support of the proposed speed limit changes on all of the roads. They stated that continuing consistency along the Main North Road-Marshland Road (Christchurch City Council jurisdiction) corridor would be the best approach for road users. Alongside this, the Christchurch City Council's approach to speed limits on its local road network adjoining the Main North Road-Marshland Road corridor aligns with the proposed speed on Doubledays Road, Neeves Road, and Wrights Road.

5.1.6. Glenn Bunting, on behalf of Waka Kotahi, responded with support of the proposed speed limit changes on all of the roads. It was highlighted that Clauses 3.3(3), the location of speed limit change, and 4.4(2)(c), the operating speed achieved must be within 10% of the posted speed limit, must be met.

5.1.7. No response was received from the New Zealand Automobile Association.

5.2. **Wider Community**

5.2.1. The wider community was consulted with over a four week period during October and November 2020. The consultation included a letter drop to all directly affected residents within the proposed area of change, a stall at the Ohoka Market, advertisement in the Kaiapoi Advocate, and an online survey provided on 'Bang the Table'. The consultation was also publicised on social media.

5.2.2. A total of 47 responses were received from the public. The collated responses are shown in Attachment vii.

5.2.3. There was general support for lower speeds on three of the four roads consulted on.

6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**

6.1.1. The cost associated with changes to the speed limit is aligned with signage. This includes replacing existing signs and the addition of more signs where required. It is estimated that this will cost approximately \$6,000 and will be funded through existing budgets.

6.1.2. There is also likely to be cost associated with the implementation of the joint campaign with the New Zealand Police, however, this has not been confirmed to date. Funding will be able to be met through existing budgets.

6.2. **Community Implication**

6.2.1. The community has been consulted with, therefore, views on the proposed speed limits have been obtained.

6.3. **Risk Management**

6.3.1. The adverse risks associated with the implementation of these speed limits is low. The change is expected to provide a safer road reserve for all users by reducing the risk of fatal and serious injury crashes.

6.3.2. There is potential risk that motorists will not obey the speed limit, therefore, increasing the risk of fatal or serious injury crashes to other users. This will be managed by increased Police presence in the area if the proposed speed limits are approved. Furthermore, a joint campaign by the New Zealand Police and the Council is proposed to occur before the speed limit changes are implemented. This campaign will focus specifically on driver behaviour.

6.4. **Health and Safety**

- 6.4.1. There are no direct health and safety concerns to contractors installing the new signage.

7. CONTEXT

7.1. **Policy**

- 7.1.1. This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Legislation**

- 7.2.1. The Local Government Act (2002), Land Transport Rule: Setting of Speed Limits 2017 (Rule 54001/2017) and the Speed Limits Bylaw (2009) are relevant to this project.
- 7.2.2. Section 145 of the Local Government Act (2002) enables the Council to create a bylaw for its district, in order to protect, promote, and maintain public health and safety.
- 7.2.3. The Land Transport Rule: Setting of Speed Limits 2017 (Rule 54001/2017) requires permanent speed limits to be set by a bylaw.
- 7.2.4. The Speed Limits Bylaw (2009) enables the Council to set speed limits by Council resolution on roads which are within Council jurisdiction.

7.3. **Community Outcomes**

- 7.3.1. There is a safe environment for all
- Harm to people from natural and man-made hazards is minimised.
 - Crime, injury and harm from road crashes, gambling, and alcohol abuse are minimised.
- 7.3.2. Transport is accessible, convenient, reliable and sustainable
- The standard of our District's roads is keeping pace with increasing traffic numbers.

7.4. **Delegations**

- 7.4.1. The Community Boards are responsible for considering any matters of interest or concern to the Community Board.
- 7.4.2. The Speed Limits Bylaw 2009 enables the Council to set speed limits by Council resolution for any road which is under Council jurisdiction.

Attachment i

Road	Current Speed Limit (km/h)	Current Mean Operating Speed (km/h)	Assessed Safe and Appropriate Operating Speed (km/h)	Speed Limit for Consultation	Support (%)	Recommended Speed Limit
Main North Road , from the Old Waimakariri Bridge to the Neeves Road intersection	80	65 – 69	60	60	51	60
Main North Road , from the Neeves Road intersection to the Kaiapoi urban limits (current 50 km/h speed change)	80	70 – 74	80	60	43	60
Tram Road , from the Main North Road intersection to 180 m past the eastern most intersection with Greigs Road	100	85 – 89	60	60	55	60
Doubledays Road , entire length	100	45 49	60	60	51	60
Neeves Road , entire length	80	< 30				60
Wrights Road , entire length	80	< 30				60

From: [Jason Eden](#)
To: [Allie Mace-Cochrane](#)
Subject: RE: Consultation for Speed Limit Reviews on Main North Road
Date: Tuesday, 20 October 2020 3:14:55 PM
Attachments: [image001.jpg](#)
[0.png](#)



Kia ora Allie,

Thanks for the below.

I've spoken to the runanga and their feedback is that they do not support the proposal, and would oppose these speed changes. The runanga expressed that they have been fighting for speed limit changes within Tuahiwi for a significant amount of time, and that until the speed changes requested through Tuahiwi are prioritised, they cannot support any other speed changes in the district.

Nga mihi,

Jason

From: Allie Mace-Cochrane <allie.mace-cochrane@wmk.govt.nz>
Sent: Thursday, 15 October 2020 10:51 a.m.
To: Mahaanui Admin <Mahaanui.Admin@ngaitahu.iwi.nz>
Subject: Consultation for Speed Limit Reviews on Main North Road

Tena koe,

This email is to deliver a letter for consultation purposes on our speed limit review. This is occurring on Main North Road, a portion of Tram Road, and the on/off-ramps from State Highway 1. Further details are outlined in the letter.

It would be appreciated if someone could be nominated to respond to this letter by the **6th November 2020**, before we take the decision to council.

Looking forward to hearing from you soon!

Nga mihi,

Allie Mace-Cochrane | Graduate Engineer

Project Delivery Unit
Phone: 0800 965 468 (0800 WMK GOV)



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From: [COTTAM, Greg](#)
To: [Allie Mace-Cochrane](#)
Subject: Proposed speed limit changes - Main North Road and Tram Road
Date: Monday, 2 November 2020 7:24:15 AM
Attachments: [0.png](#)



Kia ora Allie.

In reply to your letter dated 15 October 2020 reference RDG-31-20 / 201013136694 I can advise that NZ Police support the proposed speed limit changes.

We agree that matching the current Christchurch City Council speed limits on Old Main North road is the most sensible and practical approach creating consistency for road users and allows for consistent prevention and enforcement by Police.

Continuing this over the Tram Road overpass to the eastern most intersection of Greigs Road is also sensible as this is a high crash area with the merging of traffic travelling west and that coming off the motorway off-ramp.

As per email below if you are seeking further comments re speed changes, a map attached to the letter is far easier than trying to interpret a letter and we request this in the future.

Can you advise when and if the speed changes will be made.

I am keen to work with Council to do a combined media campaign accompanied by an education campaign by Police prior to beginning enforcement as this is the best way to modify behaviour rather than just change signs and start enforcing so can we please be advised when this is happening so we can work together.

Can you please acknowledge receipt of this email, as I had no reply to my previous one.

Nga mihi, Greg

Acting Inspector Greg Cottam

Road Policing Manager
Canterbury District Headquarters |
Te Omeka – 40 Lichfield Street | ☒ WX10057 | Christchurch |
☎ 021 191 1545 | ☒ greg.cottam@police.govt.nz

From: COTTAM, Greg
Sent: Wednesday, 21 October 2020 11:18 AM
To: 'allie.mace-cochrane@wmk.govt.nz' <allie.mace-cochrane@wmk.govt.nz>
Subject: Proposed speed limit changes - Main North Road and Tram Road

Kia ora Allie, thank you for your letter re the above.

I am seeking input from the North Canterbury Road policing team before I reply, however on the

face of it am supportive of most of the proposed changes.

I and a lot of my colleagues are visual so am wondering if you have a map of the areas proposed including proposed cycle ways for easy reference.

I look forward to hearing from you.

Nga mihi, Greg

Acting Inspector Greg Cottam

Road Policing Manager

Canterbury District Headquarters |

Te Omeke – 40 Lichfield Street | ☒ WX10057 | Christchurch |

☎ 021 191 1545 | ☒ greg.cottam@police.govt.nz

=====

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Also note, the views expressed in this message may not necessarily reflect those of the New Zealand Police. If you have received this message in error, please email or telephone the sender immediately

From: [COTTAM, Greg](#)
To: [Allie Mace-Cochrane](#)
Subject: RE: [EXTERNAL] FW: Proposed speed limit changes - Main North Road and Tram Road
Date: Monday, 2 November 2020 9:26:43 AM
Attachments: [image002.jpg](#)
[image004.jpg](#)
[image005.png](#)
[0.png](#)



Kia ora Allie, yes that one arrived, many thanks, the maps certainly help.

I look forward to the results and changes.

Nga mihi, Greg

Acting Inspector Greg Cottam

Road Policing Manager
 Canterbury District Headquarters |
 Te Omeka – 40 Lichfield Street | ☎ WX10057 | Christchurch I
 ☎ 021 191 1545 | ✉ greg.cottam@police.govt.nz

From: Allie Mace-Cochrane <allie.mace-cochrane@wmk.govt.nz>
Sent: Monday, 2 November 2020 8:32 AM
To: COTTAM, Greg <Greg.Cottam@police.govt.nz>
Subject: [EXTERNAL] FW: Proposed speed limit changes - Main North Road and Tram Road

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Kia ora Greg,

I sent the email below in response to your previous email on the 22nd October 2020, with the attached maps. Sincerest of apologies if this did not make it into your inbox. Can you please acknowledge the receipt of this email to ensure this is getting through to you. I will speak with IT if it is not.

Thank you for providing the formal stance from the NZ Police on this matter.

Thanks for the feedback on the way we deliver this content to our formal stakeholders. I will include a map in future reviews, alongside the letter for easier interpretation.

The intention is to take the proposed changes to Council on the 19th November 2020. If accepted, this will then go through to the community boards, at which stage this information will be passed onto you (hopefully early/mid. December).

The combined media campaign would be welcomed by the council, as driver behaviour has been a consistent complaint so far during this consultation. I will discuss this in our meeting and pass on the formal details of who will be involved, if not myself.

Hoping to hear from you soon.

Nga mihi,

Allie

Allie Mace-Cochrane | Graduate Engineer

Project Delivery Unit
 Phone: 0800 965 468 (0800 WMK GOV)



From: Allie Mace-Cochrane
Sent: Thursday, 22 October 2020 8:13 AM
To: COTTAM, Greg <Greg.Cottam@police.govt.nz>
Subject: RE: Proposed speed limit changes - Main North Road and Tram Road

Kia ora Greg,

Thank you for obtaining input from the North Canterbury Road police and for your current stance on the matter.

I have attached a map, which I hope makes referencing easier! The 60 km/h stretch on the on and off-ramp are approximations, as these are Waka Kotahi's jurisdiction, which they have only given us a range for. I have also attached our letter which was sent to affected residents, as this details the locational splits which we are consulting on.

I look forward to hearing your responses in the future.

Nga mihi,

Allie

Allie Mace-Cochrane | Graduate Engineer

Project Delivery Unit
 Phone: 0800 965 468 (0800 WMK GOV)



From: COTTAM, Greg <Greg.Cottam@police.govt.nz>
Sent: Wednesday, 21 October 2020 11:18 AM
To: Allie Mace-Cochrane <allie.mace-cochrane@wmk.govt.nz>
Subject: Proposed speed limit changes - Main North Road and Tram Road



Kia ora Allie, thank you for your letter re the above.

I am seeking input from the North Canterbury Road policing team before I reply, however on the face of it am supportive of most of the proposed changes.

I and a lot of my colleagues are visual so am wondering if you have a map of the areas proposed including proposed cycle ways for easy reference.

I look forward to hearing from you.

Nga mihi, Greg

Acting Inspector Greg Cottam
Road Policing Manager
Canterbury District Headquarters |
Te Ormeka – 40 Lichfield Street | ☒ WX10057 | Christchurch |
☎ 021 191 1545 | ✉ greg.cottam@police.govt.nz

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Also note, the views expressed in this message may not necessarily reflect those of the New Zealand Police. If you have received this message in error, please email or telephone the sender immediately

From: [John Bond](#)
To: [Allie Mace-Cochrane](#)
Subject: RE: Consultation for Speed Limit Reviews on Main North Road
Date: Friday, 23 October 2020 10:01:30 AM
Attachments: [image001.jpg](#)
[image002.png](#)
[image003.jpg](#)
[0.png](#)



Good Morning Allie.

I have had two lots of feedback the first was from Steve Murphy Ltd, Main North Road, who has advised that they are supportive of your road safety changes however they are of a similar view to Christchurch Ready Mix. I have tried to summarise below their point of concern and suggestions you may wish to consider.

Their feedback is as follows:

- Each Company supports road safety improvements, in this instance they believe that there are safety improvement alternatives, that also maintain a higher level of transport network efficiency.
- In this instance the SH1 off ramp entering Tram Rd is where the safety improvement is required and as with other intersections of this nature a merging lane is required as an alternative to a 60km/hr zone, this could prevent an additional 1.2km of 60km/hr zone up Tram Rd which is what is proposed. Also lights for vehicles turning right from the off ramp are required. They do not see why a 1.2km lead in would be required if these two improvements were made as alternatives. is required. If site distance is the issue, then improve the site distance.
- The proposed speed reduction is simply a low-cost minimisation of a larger problem, if we look to the other off ramps, they generally have long demarcated merging lanes. Motorists are not going to exit SH1 and slow to 60km/hr in the short off ramp distance they have which to them means that there will be a large imbalance of speed, between those on Tram Rd and those that are joining.
- The extension of the two 60km/hr zones through to Kaiapoi and up Tram Rd (to 160m short of the Island Rd) will prevent the Companies from getting onto SH1 in a time efficient manner, there are only two routes which allow access and both routes reducing in speed will impact their efficiency.
- The 60km/hr zone extension through from the Old Waimakariri Bridge to Kaiapoi will be good for the new cycle way, clearly however, from previous experience the cycle way is expected to get very little use and ultimately it will be a reduction in the efficiency of the roading network. This extension would be supported by both Companies, if it was a built up area but at present it is not, suggest an alternative to extend the 60km/hr zone from the Old Waimakariri Bridge through to include the Tram Rd intersection and then return to current posted speed limits, until such point in time that the area is developed to the North West.

These two companies are the biggest ones in this surrounding area and have utilised these roads for some time now. Their knowledge is important, and they are concerned that their safety may be put at risk with some of these changes.

Personally, is a pity that both an off and on ramp was not build on the Northern side of the Tram Road Bridge giving access to the Northern Motorway. That would take a huge number of trucks away from the Main North Road off ramp the Chaney's Corner.

I hope this give you some ideas to consider.

Have a great long weekend

Regards

John Bond

Area Executive, Road Transport Association

From: Allie Mace-Cochrane <allie.mace-cochrane@wmk.govt.nz>
Sent: Thursday, 15 October 2020 1:22 PM
To: John Bond <JBond@rtanz.co.nz>
Subject: RE: Consultation for Speed Limit Reviews on Main North Road

Good afternoon John,

Thank you for sending this to your members and also your response!

Enjoy your weekend.

Regards,

Allie Mace-Cochrane | Graduate Engineer
 Project Delivery Unit
 Phone: 0800 965 468 (0800 WMK GOV)



From: John Bond <JBond@rtanz.co.nz>
Sent: Thursday, 15 October 2020 11:27 AM
To: Allie Mace-Cochrane <allie.mace-cochrane@wmk.govt.nz>
Subject: RE: Consultation for Speed Limit Reviews on Main North Road



Good morning Allie

Thank you for your email.

I will send this out to our members for their input and comments .

Once I have received these within the next couple of days, I will advise you of their thoughts.

Personally, the only one area I think needs no change is from Neeves Road to the 50km/h sign in Kaiapoi.

That stretch is already at 80/km/h and is perceived as an open road. I do not see a lot of danger in that stretch since the speed was dropped from 100km/h to 80km/h sometime back.

Anyway, I will await for the teams responses, and come back to you

Have a great week and weekend

Regards

John Bond

Area Executive, Road Transport Association

From: Allie Mace-Cochrane <allie.mace-cochrane@wmk.govt.nz>

Sent: Thursday, 15 October 2020 10:58 AM

To: John Bond <JBond@rtanz.co.nz>

Subject: Consultation for Speed Limit Reviews on Main North Road

Hi John,

The council has recently begun consultation for a speed limit review occurring on Main North Road, a portion of Tram Road, the on/off-ramps from SH1, and associated side roads of Main North Road. Further details are outlined in the attached letter.

It would be appreciated if you could take the time to read over the letter and respond by the **6th November 2020**, before we take the decision to council.

Look forward to hearing from you soon!

Kind regards,

Allie Mace-Cochrane | Graduate Engineer

Project Delivery Unit
Phone: 0800 965 468 (0800 WMK GOV)



From: [Gallot, Wayne](#)
To: [Allie Mace-Cochrane](#)
Subject: RE: Speed Limit Review on Main North Road
Date: Thursday, 15 October 2020 2:04:18 PM
Attachments: [image001.jpg](#)
[image002.png](#)
[image003.jpg](#)
[image004.png](#)
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[image006.png](#)
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[image012.jpg](#)
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Hi Allie

I've discussed this briefly with my team leader and manager, and we agree that (at this stage) it's probably most appropriate to provide feedback at a staff level rather than formally on behalf of Council.

On that basis, CCC Traffic Operations staff fully support the proposed 60 km/h speed limit on all road sections included in this project scope. The 60 km/h speed limit proposed for Main North Road, as well as the underlying reasons and improved road safety objectives being sought, is entirely consistent with recent decisions made by Christchurch City Council in relation to speed limits on the Main North Road – Marshland Road corridor within its jurisdiction. Continuation of this speed limit between the Waimakariri River and the existing urban speed limit area of Kaiapoi, will provide continuity and consistency for all road users. The proposed reduction in speed limit to 60 km/h on Doubledays Rd and Neeves Road is also entirely consistent with the Christchurch City Council approach to set the same 60 km/h speed limit on its local road network adjoining the Main North Road – Marshland Road corridor.

One minor point we would like to bring to your attention is that the information on your project webpage suggests that the length of Tram Road under review is 1.8km, however the reference points given (Main North Road to a point 180m beyond the eastern Greigs Road intersection) suggest a length of only around 700m.

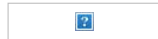
Regards

Wayne Gallot

Senior Transportation Engineer
 Traffic Operations Team



03 941 5924 027 560 9635
Wayne.Gallot@ccc.govt.nz
 Te Hononga Civic Offices, 53 Hereford Street, Christchurch
 PO Box 73014, Christchurch 8154
ccc.govt.nz



From: Allie Mace-Cochrane <allie.mace-cochrane@wmk.govt.nz>
Sent: Thursday, 15 October 2020 1:20 p.m.
To: Gallot, Wayne <Wayne.Gallot@ccc.govt.nz>
Subject: RE: Speed Limit Review on Main North Road

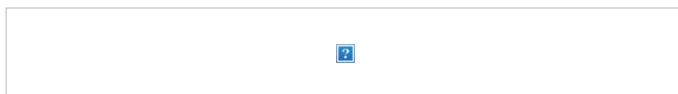
Hi Wayne,

Thanks for your response!

Thanks for providing that information because that will assist with the consistency approach we are looking at taking to council, especially for that final section of Main North Road before Kaiapoi.

Regards,

Allie Mace-Cochrane | Graduate Engineer
 Project Delivery Unit
 Phone: 0800 965 468 (0800 WMK GOV)



From: Gallot, Wayne <Wayne.Gallot@ccc.govt.nz>
Sent: Thursday, 15 October 2020 11:57 AM
To: Allie Mace-Cochrane <allie.mace-cochrane@wmk.govt.nz>
Cc: Wright, Stephen <Stephen.Wright@ccc.govt.nz>; Thomas, Steffan <Steffan.Thomas@ccc.govt.nz>; Anisy, Wayne <Wayne.Anisy@ccc.govt.nz>
Subject: RE: Speed Limit Review on Main North Road



Hi Allie

Thanks for your email. I've just taken a look at your project webpage, and note the cut-off date of 6 Nov for feedback. I'll make some enquiries internally as to whether CCC will make a formal submission and, if so, at what level (ie full Council, committee or staff).

You may (or may not) be also aware that our Council last Thursday resolved to approve a 60km/h speed limit on the remaining middle section of Marshland Road (Prestons Rd – railway) that was previously deferred. Staff are now working on making the necessary signage changes that will result in a consistent speed limit of 60km/h on the entire Marshland-Main Nth corridor from QE II Dr north to the CCC/WMK boundary at the Waimakariri River.

Regards

Wayne Gallot
Senior Transportation Engineer
Traffic Operations Team

-  03 941 5924 027 560 9635
-  Wayne.Gallot@ccc.govt.nz
-  Te Hononga Civic Offices, 53 Hereford Street, Christchurch
-  PO Box 73014, Christchurch 8154
-  ccc.govt.nz



From: Allie Mace-Cochrane <allie.mace-cochrane@wmk.govt.nz>
Sent: Thursday, 15 October 2020 11:11 a.m.
To: Gallot, Wayne <Wayne.Gallot@ccc.govt.nz>
Subject: Speed Limit Review on Main North Road

Hi Wayne,

This email is just to inform you that WDC is out for consultation on a speed limit review on Main North Road (from the Old Waimakariri River Bridge to the Kaiapoi urban limits, Tram Road (from Main North Road to 180 m past the eastern most intersection with Greigs Road), Doubledays Road, Whites Road, and Neeves Road. Furthermore, on behalf of Waka Kotahi we are consulting on the on-ramp and off-ramp (50 – 100 m from the Tram Road intersection). The proposal is for all of these roads to be decreased to 60 km/h.

Please get in contact if you require any more information!

Kind regards,

Allie Mace-Cochrane | Graduate Engineer
Project Delivery Unit
Phone: 0800 965 468 (0800 WMK GOV)



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<http://www.ccc.govt.nz>

From: [Glenn Bunting](#)
To: [Allie Mace-Cochrane](#)
Subject: RE: Consultation for a Speed Limit Review - Main North Road
Date: Thursday, 12 November 2020 11:37:24 AM
Attachments: [image002.png](#)
[image003.jpg](#)
[image004.png](#)
[image005.jpg](#)
[0.png](#)



Hi Allie - nothing more was intended. The comments on the two clauses was made as:

- 3.3(3) - there were no clear start and finish points for some of the proposals, particularly on the side roads, and
- 4.4(2)(c) - the requirement on Council to aim to achieve mean travel speeds no more than 10% higher than the speed limit posted, noting a consistent 60km/h limit is proposed along Main North Road and the reliance on a cycle path to manage speeds down, which may not be enough - I mentioned to Bill Rice when he ran this past me earlier that perhaps a wide centreline should be considered to narrow the travel lanes if you were going to run with the 60 rather than a 60/80 arrangement (which he acknowledged would be considered) - that detail is not appropriate in the formal regulatory response however.

Otherwise the proposals align with the Rule and the intent of the Guide.

Hope that helps.

Cheers, Glenn

Glenn Bunting / Manager Network Safety
 Safety, Health and Environment
 Te Roopu Waeture-Regulatory Services
 DDI +64 4 894 5025 / M +64 21 962 829



From: Allie Mace-Cochrane <allie.mace-cochrane@wmk.govt.nz>
Sent: Thursday, 12 November 2020 11:17 AM
To: Glenn Bunting <Glenn.Bunting@nzta.govt.nz>
Subject: RE: Consultation for a Speed Limit Review - Main North Road

Hi Glenn,

Just a follow up to the prior email: there appears to be confusion among us as to Waka Kotahi's formal response regarding the proposed speed limits? The included attachment was the letter I sent, so just wanted to check if this or something else was meant to be attached to the email before I write my recommendations to Council.

Kind regards,

Allie Mace-Cochrane | Graduate Engineer
 Project Delivery Unit
 Phone: 0800 965 468 (0800 WMK GOV)



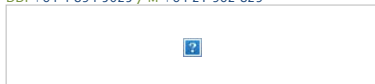
From: Glenn Bunting <Glenn.Bunting@nzta.govt.nz>
Sent: Wednesday, 4 November 2020 9:37 AM
To: Allie Mace-Cochrane <allie.mace-cochrane@wmk.govt.nz>
Cc: Michael Aitken <Michael.Aitken@nzta.govt.nz>; Mark Yaxley <Mark.Yaxley@nzta.govt.nz>; Jodi Enright <Jodi.Enright@nzta.govt.nz>; David Scarlet <David.Scarlet@nzta.govt.nz>
Subject: FW: Consultation for a Speed Limit Review - Main North Road



Hi Allie - this email is Waka Kotahi's formal response to the Waimakariri District Council's consultation for a Speed Limit Review for Main North Road.

Waka Kotahi agrees the proposals align with the intent of the Speed Management Guide and the requirements of the Land Transport Rule: Setting of Speed Limits (2017), provided the requirements of clauses 3.3(3) and 4.4(2)(c) are met.

Glenn Bunting / Manager Network Safety
 Safety, Health and Environment
 Te Roopu Waeture-Regulatory Services
 DDI +64 4 894 5025 / M +64 21 962 829



From: Allie Mace-Cochrane <allie.mace-cochrane@wmk.govt.nz>

Sent: Thursday, 15 October 2020 11:03 AM
To: Glenn Bunting <Glenn.Bunting@nzta.govt.nz>
Cc: Steven.Parry@nzta.govt.nz; Mark Yaxley <Mark.Yaxley@nzta.govt.nz>
Subject: Consultation for a Speed Limit Review - Main North Road

Hi all,

The council has recently begun consultation for a speed limit review occurring on Main North Road, a portion of Tram Road, the on/off-ramps from SH1, and associated side roads of Main North Road. Further details are outlined in the attached letter.

It would be appreciated if you could take the time to read over the letter and respond by the **6th November 2020**, before we take the decision to council.

Look forward to hearing from you soon!

Kind regards,

Allie Mace-Cochrane | Graduate Engineer
Project Delivery Unit
Phone: 0800 965 468 (0800 WMK GOV)



Project Report

21 February 2020 - 08 November 2020

Let's Talk Waimakariri Speed Limit Review South of Kaiapoi



Visitors Summary

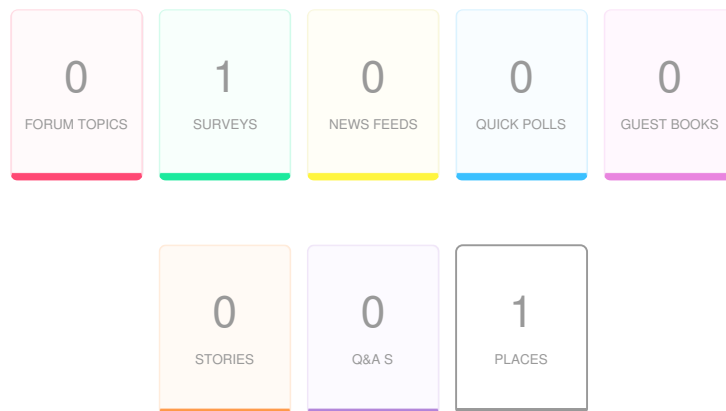


Highlights



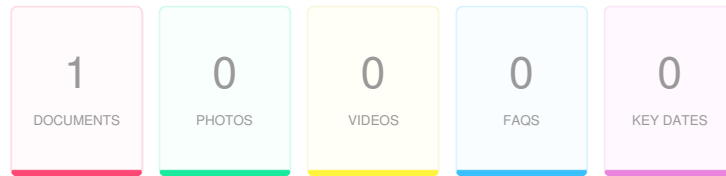
Aware Participants	388	Engaged Participants	34		
Aware Actions Performed	Participants	Engaged Actions Performed	Registered	Unverified	Anonymous
Visited a Project or Tool Page	388				
Informed Participants	277	Contributed on Forums	0	0	0
Informed Actions Performed	Participants	Participated in Surveys	24	0	0
Viewed a video	0	Contributed to Newsfeeds	0	0	0
Viewed a photo	0	Participated in Quick Polls	0	0	0
Downloaded a document	32	Posted on Guestbooks	0	0	0
Visited the Key Dates page	14	Contributed to Stories	0	0	0
Visited an FAQ list Page	0	Asked Questions	0	0	0
Visited Instagram Page	0	Placed Pins on Places	13	0	0
Visited Multiple Project Pages	233	Contributed to Ideas	0	0	0
Contributed to a tool (engaged)	34				

ENGAGEMENT TOOLS SUMMARY



Tool Type	Engagement Tool Name	Tool Status	Visitors	Contributors		
				Registered	Unverified	Anonymous
Place	Roads under review	Published	178	13	0	0
Survey Tool	South of Kaiapoi Speed Limit Review Survey	Published	81	24	0	0

INFORMATION WIDGET SUMMARY



Widget Type	Engagement Tool Name	Visitors	Views/Downloads
Document	WDC LetsTalk A3 Speed Limits South of Kaiapoi Feedback Form Booklet...	32	37
Key Dates	Key Date	14	15

ENGAGEMENT TOOL: PLACE

Roads under review

Visitors 178	Contributors 13	CONTRIBUTIONS 17
<p>2020-10-01 12:02:15 +1300</p> <p>webmaster</p> <p>CATEGORY</p> <p>RY</p> <p>Addition</p>	<p>Location of new traffic lights at intersection of Main North Road and Tram Road Address: 31b Main North Road, Kaiapoi, Kaiapoi 7691, New Zealand</p> <p>http://letstalk.waimakariri.govt.nz/speed-limit-review-south-of-kaiapoi/maps/roads-under-review?reporting=true#marker-75078</p>	
<p>2020-10-01 12:02:50 +1300</p> <p>webmaster</p> <p>Information</p> <p>CATEGORY</p> <p>RY</p> <p>Addition</p>	<p>Location of new traffic lights on Tram Road near the on-ramp Address: 25 Tram Road, Kaiapoi, Kaiapoi 7691, New Zealand</p> <p>http://letstalk.waimakariri.govt.nz/speed-limit-review-south-of-kaiapoi/maps/roads-under-review?reporting=true#marker-75079</p>	
<p>2020-10-01 12:03:27 +1300</p> <p>webmaster</p> <p>Information</p> <p>CATEGORY</p> <p>RY</p> <p>Addition</p>	<p>Location of new Park & Ride facility on Wrights Road Address: Hays Road, Kaiapoi, Kaiapoi 7691, New Zealand</p> <p>http://letstalk.waimakariri.govt.nz/speed-limit-review-south-of-kaiapoi/maps/roads-under-review?reporting=true#marker-75080</p>	
<p>2020-10-16 07:20:15 +1300</p> <p>silviam</p> <p>Information</p> <p>CATEGORY</p> <p>RY</p> <p>Addition</p>	<p>Great idea, reducing speed at the off ramp. Could a consideration be made for the left turn onto Tram Road to be a 'Give Way' or have an extended merging lane similar to the Ohoka Road turn off? Address: 37 Tram Road, Bennetts-Clarkville, Kaiapoi 7691, New Zealand</p> <p>http://letstalk.waimakariri.govt.nz/speed-limit-review-south-of-kaiapoi/maps/roads-under-review?reporting=true#marker-75774</p>	
<p>2020-10-16 17:26:50 +1300</p> <p>Kowhai</p> <p>Information</p> <p>CATEGORY</p> <p>RY</p> <p>Addition</p> <p>Additional Information</p>	<p>I support the speed limit being 60kph here. Please also consider that this intersection is very dangerous, both to traffic heading off the off-ramp and turning west onto Tram Rd and traffic crossing the overbridge heading west for the following reasons: Traffic crossing the overbridge has 100kph speed limit (when no road works). There is no sign warning these drivers about traffic merging with them from the offramp. They tend to pass the intersection fast, expecting cars from the offramp to give way. Drivers approaching the intersection from the off ramp have poor visibility to the right because of the angle of view over the driver's shoulder and because of vegetation on the overbridge. There is hardly any merging lane. All of the above makes it necessary for them to stop or almost stop and treat the intersection as a give way rather than a merge. However vehicles following behind them are often unprepared for this and expect the car in front to keep going and merge. There is not enough of a merging lane to enable them to do this safely. There have been many accidents and close calls and we are worried for our young people driving through. Please consider rebuilding this intersection or perhaps installing traffic lights here also, or else a proper merging lane and better signage and visibility. Many other locals are concerned about this particular intersection. Address: 34 Tram Road, Bennetts-Clarkville, Kaiapoi 7691, New Zealand</p> <p>http://letstalk.waimakariri.govt.nz/speed-limit-review-south-of-kaiapoi/maps/roads-under-review?reporting=true#marker-75817</p>	

ENGAGEMENT TOOL: PLACE

Roads under review

<p>2020-10-16 22:47:55 +1300</p> <p>Kmf</p> <p>CATEGORY</p> <p>RY</p> <p>Addition</p> <p>al</p> <p>informat</p> <p>ion</p>	<p>How to improve the Tram Rd offramp intersection: 1. 50km speed limit over the bridge , with big bold signs reminding the fact. 2. Left turn (West) onto Tram to be a give-way , not a merge. 3. widen bridge to 2 lanes East (1 for turning onto mway). Remove 1 fo otpath to do so. Traffic already tries to do 2 lanes East in the morning. 4. traffic lights at top of offramp would help 5. new exit for eastbound, after the bridge, that loops bac k round to Tram Rd from the north. These last 3 are probably too expensive but the fir st 2 would be a good start.</p> <p>Address: 37 Tram Road, Bennetts-Clarkville, Kaiapoi 7691, New Zealand</p> <p>http://letstalk.waimakariri.govt.nz/speed-limit-review-south-of-kaiapoi/maps/roads-und er-review?reporting=true#marker-75830</p>
<p>2020-10-19 14:29:07 +1300</p> <p>Anna</p> <p>CATEGORY</p> <p>RY</p> <p>Addition</p> <p>al</p> <p>informat</p> <p>ion</p>	<p>I support the reduced speed limit. I do however wish to raise the problem of left turnin g traffic from the Tram Road off ramp onto Tram Road. A merging lane is required to en sure safety when entering Tram road, as its difficult to see behind you. Also to ensur e a decent length merge, the lampost should be moved back to ensure no car hits it w hile looking backwards.</p> <p>Address: 8 Greigs Road, Clarkville, Kaiapoi 7691, New Zealand</p> <p>http://letstalk.waimakariri.govt.nz/speed-limit-review-south-of-kaiapoi/maps/roads-und er-review?reporting=true#marker-75891</p>
<p>2020-10-21 08:15:45 +1300</p> <p>Whoopensocker</p> <p>CATEGORY</p> <p>RY</p> <p>Addition</p> <p>al</p> <p>informat</p> <p>ion</p>	<p>Visibility is the number one concern turning right off the off ramp. It's not just the veget ation, but the fence too. I have a new concept : "soft" lights. Sensors on the far side of the bridge detect traffic coming from the east, and near the Greigs Rd intersection fro m the west. If either sensor is triggered, a light at the top of the off ramp turns red for 5 seconds, then orange for 5, before returning to green.</p> <p>Address: 37 Tram Road, Bennetts-Clarkville, Kaiapoi 7691, New Zealand</p> <p>http://letstalk.waimakariri.govt.nz/speed-limit-review-south-of-kaiapoi/maps/roads-und er-review?reporting=true#marker-76149</p>
<p>2020-10-21 09:58:32 +1300</p> <p>Mandyleec</p> <p>CATEGORY</p> <p>RY</p> <p>Addition</p> <p>al</p> <p>informat</p> <p>ion</p>	<p>I believe we need traffic lights here and the merge lane extended. Just the same as th e off ramp near where placemakers was. It's alot safer. Rangiora and ohoka/Swannaona has grown so so so much over the last few years and especially af ter the quakes. And these old roads that used to be fine are not able to cope with the amount of cars we are seeing these days. The rangiora one needed changing for a lo ng time and now it works great! We need to same now for the tram road motorway exi t. Remove that bloody lamp post to the left extend the merge lane and put some traffic lights up for the people coming off and save some lives by doing it. Everyone that use s this off and over ramp is worried every day about having to use it and hoping they ar en't the next one on the list. Please please please fix this.</p> <p>Address: Christchurch Northern Motorway, Bennetts-Clarkville, Kaiapoi 7691, New Z ealand</p> <p>http://letstalk.waimakariri.govt.nz/speed-limit-review-south-of-kaiapoi/maps/roads-und er-review?reporting=true#marker-76153</p>
<p>2020-10-21 10:03:04 +1300</p> <p>Mandyleec</p> <p>CATEGORY</p> <p>RY</p> <p>Addition</p> <p>al</p> <p>informat</p> <p>ion</p>	<p>The hand rail is right in the way of viewing if there is traffic here. Surely there can be a better designed hand rail here. What about even a glass screen so you can see thr ough it? Visibility is the issues here. You have to pull far to far forward (touching or ov er the white line) to get a good view to go. The vegetation removal would definitely en courage the use of it more as a give way which is not what we want. If no lights go in here to actually make people stop then possibly look at the hand rail not being at the s ame height as the drivers eye view</p> <p>Address: Christchurch Northern Motorway, Bennetts-Clarkville, Kaiapoi 7691, New Z ealand</p> <p>http://letstalk.waimakariri.govt.nz/speed-limit-review-south-of-kaiapoi/maps/roads-und er-review?reporting=true#marker-76155</p>
<p>2020-10-21 10:04:46 +1300</p> <p>Mandyleec</p>	<p>These lights would be handy in the mornings for sure. But no where near as necessary as they would be being used on the off and on ramp instead.</p> <p>Address: 31b Main North Road, Saltwater Creek-Waimakariri R, Kaiapoi 7691, New Z ealand</p> <p>http://letstalk.waimakariri.govt.nz/speed-limit-review-south-of-kaiapoi/maps/roads-und er-review?reporting=true#marker-76155</p>

ENGAGEMENT TOOL: PLACE

Roads under review

<p>2020-10-21 12:50:47 +1300</p> <p>Jacqui23</p> <p>CATEGORY</p> <p>RY</p> <p>Addition</p> <p>al</p>	<p>I strongly endorse the reducing of the speed limit from and to Tram Road where it intersects with SH1. My life and that of other road users is significantly at risk every day when turning left from SH1 onto Tram Road - 50 km max in this stretch and 80km on Tram Road up until just past Swannanoa School would be a massive improvement AND save lives. Thank you, Jacqui Lyttle</p> <p>Address: Christchurch Northern Motorway, Clarkville, Kaiapoi 7691, New Zealand</p> <p>http://letstalk.waimakariri.govt.nz/speed-limit-review-south-of-kaiapoi/maps/roads-under-review?reporting=true#marker-76162</p>
<p>2020-10-22 10:34:39 +1300</p> <p>Penny</p> <p>CATEGORY</p> <p>RY</p> <p>Addition</p> <p>al</p> <p>information</p>	<p>We have been turning off from SH1 onto Tram Rd for 6 years and been so close to being written on numerous occasions. We are expected to turn off SH1 @ 100kmph and meet traffic coming over the bridge - they often end up giving way out of courtesy causing confusion. The turn off has been lengthened slightly. Please change the turn off to be more like the next turn off onto Rangiora - Lineside Road for everyone's safety.</p> <p>Address: 10 Greigs Road, Bennetts-Clarkville, Kaiapoi 7691, New Zealand</p> <p>http://letstalk.waimakariri.govt.nz/speed-limit-review-south-of-kaiapoi/maps/roads-under-review?reporting=true#marker-76311</p>
<p>2020-10-29 20:34:54 +1300</p> <p>BGA</p> <p>CATEGORY</p> <p>RY</p> <p>Addition</p> <p>al</p> <p>information</p>	<p>Please leave the Tram Road speed limit at 100km per hour. I travel this daily as part of my commute and am comfortable with the current speed limit. Reducing it will needlessly increase the time taken to travel through the area. People vary rarely travel anywhere near the speed limit in the area anyway. The best thing that could be done for traffic safety in the area would be to offer people lessons on how to merge into traffic, which contrary to behaviour observed daily involves accelerating to an appropriate speed to merge with the vehicles already in the lane, not coming to a dead stop and then diving into a lane at slow speed while other vehicles are banked up behind you. There is plenty of room to undertake safe merging on both the Tram Road off and on ramps but most drivers don't use the merging lane and try and enter the traffic stream far too early and while travelling too slowly which creates a hazard..</p> <p>Address: Christchurch Northern Motorway, Clarkville, Kaiapoi 7691, New Zealand</p> <p>http://letstalk.waimakariri.govt.nz/speed-limit-review-south-of-kaiapoi/maps/roads-under-review?reporting=true#marker-76860</p>
<p>2020-11-01 20:38:37 +1300</p> <p>gjs8805-17</p> <p>CATEGORY</p> <p>RY</p> <p>Addition</p> <p>al</p> <p>information</p>	<p>I have used this intersection for more than 40 years. I support the speed limit change as shown on the map, but no further west on Tram Road than shown as there is no justification for it to go further. In my experience the main problem at the over-bridge is not being addressed in this proposal. The problem is the poor visibility to the East on Tram Road for vehicles leaving the motorway. The problems at the on-ramp are relatively simple and only require separation of right-turning and straight through traffic on Tram Road. At the Off Ramp intersections there is lack of good visibility of traffic coming across the over-bridge. Reduction in the speed limit will provide only a minimal improvement in this issue, which applies to traffic from the motorway heading towards both Clarkville and Kaiapoi; the problem is caused by the combination of the concave and convex vertical curves in the bridge and on the road to the East of the bridge. I submit that the safest and most enduring solution to the problems at the over-bridge is to: (1) Relocate the proposed traffic signals from the on-ramp to the off ramp-right turn intersection. (2) Provide a second lane on the off ramp allowing separation of left turning and right turning traffic, with the left turning remaining under, at the most, give-way control. (3) Extension of the short Tram Road "acceleration shoulder" to full lane width and appropriate length for HGV acceleration and merging to the new speed limit. [This might require alteration of the Greigs Rd east-intersection.] (4) Separation of right-turning and straight through traffic at the on-ramp intersection, where signals are currently proposed, with the right-turn controlled by Give Way.</p> <p>Address: 34 Tram Road, Bennetts-Clarkville, Kaiapoi 7691, New Zealand</p> <p>http://letstalk.waimakariri.govt.nz/speed-limit-review-south-of-kaiapoi/maps/roads-under-review?reporting=true#marker-77050</p>

ENGAGEMENT TOOL: PLACE

Roads under review

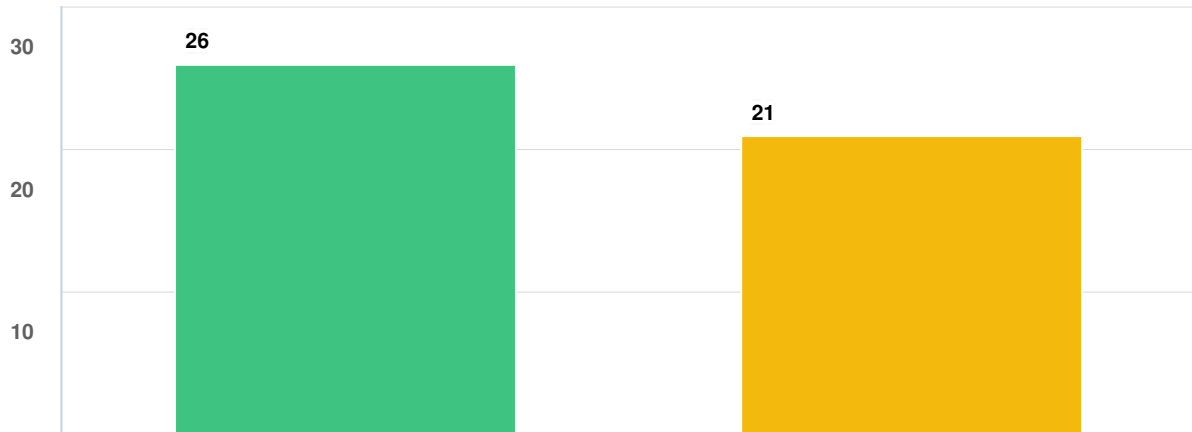
<p>2020-11-02 19:56:52 +1300</p> <p>jdub</p>	<p>I support the proposed reduction in speed limit. I also think other measures (extension of merging lane, or traffic lights/roundabout) should be considered for the Tram Rd off ramp. I have used the off ramp regularly to join Tram Rd heading west for the last 20 years. I've had a number of near misses here. Visibility of traffic coming over the bridge is poor and the merge lane is too short. Merging here requires observing for traffic coming over the bridge, traffic stopped on the merge lane (due to aborted merges) and traffic coming up behind that are not watching your speed. Oh, and remember that over-the-shoulder check for the car you didn't notice that's exactly matching your speed on Tram Rd. And all this on a super short merge lane.</p> <p>Address: 37 Tram Road, Bennetts-Clarkville, Kaiapoi 7691, New Zealand</p> <p>http://letstalk.waimakariri.govt.nz/speed-limit-review-south-of-kaiapoi/maps/roads-under-review?reporting=true#marker-77189</p>
<p>2020-11-06 18:13:21 +1300</p> <p>zarkhana</p>	<p>I feel that the new speed limit should go further down Tram Road, at least well past the Clarkville School. The speed those big trucks travel at is seriously dangerous. The road needs to be resealed to cut out some of the noise and vibrations. It is a hazard when mowing the verge lawns, they speed past and one small mistake by the truck driver and I would not survive. Tram Road is not a Main Highway so why is the speed 100 km, there is no valid reason for it being that fast. It scares me.</p> <p>Address: 75 Tram Road, Bennetts-Clarkville, Kaiapoi 7691, New Zealand</p> <p>http://letstalk.waimakariri.govt.nz/speed-limit-review-south-of-kaiapoi/maps/roads-under-review?reporting=true#marker-77353</p>

ENGAGEMENT TOOL: SURVEY TOOL

South of Kaiapoi Speed Limit Review Survey

Visitors 81	Contributors 24	CONTRIBUTIONS 48
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Should the speed limit be reduced to 60km/h on Main North Road, between the Old Waimakariri River Bridge and Neeves Road in...



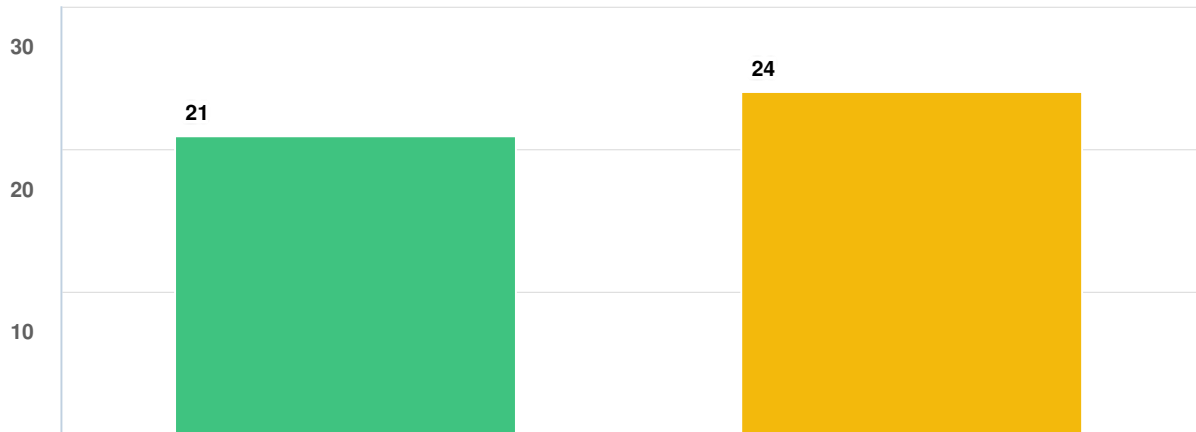
Question options

- Agree Disagree

Optional question (46 response(s), 2 skipped)

Question type: Checkbox Question

Should the speed limit be reduced to 60km/h on Main North Road, between Neeves Road intersection and Kaiapoi, at the existi...



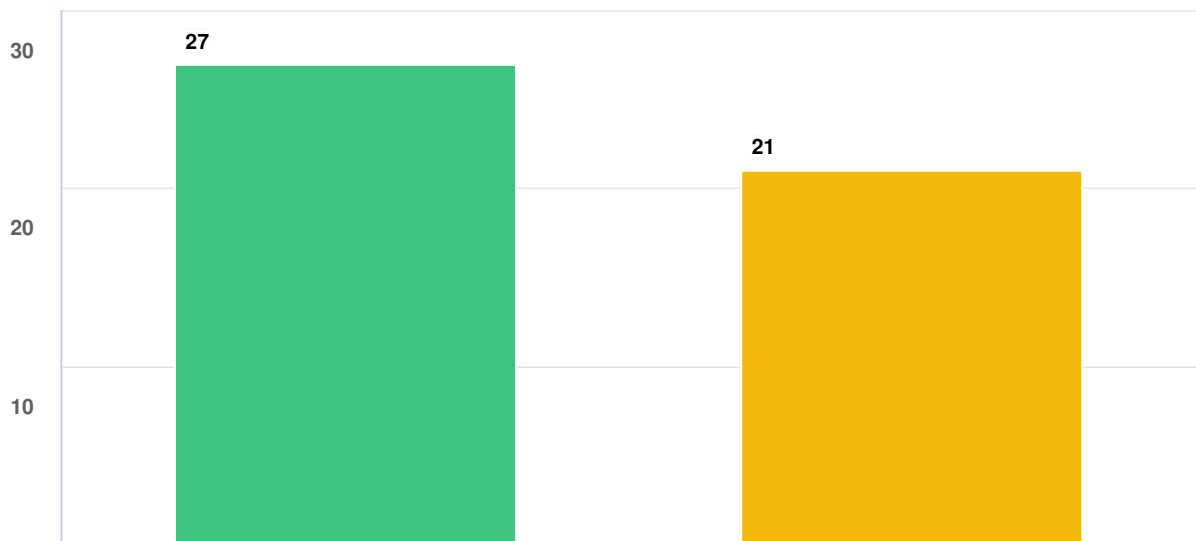
Question options

- Agree Disagree

Optional question (45 response(s), 3 skipped)

Question type: Checkbox Question

Should the speed limit be reduced to 60km/h on Tram Road, between Main North Road and 180m past the eastern entrance of Gre...

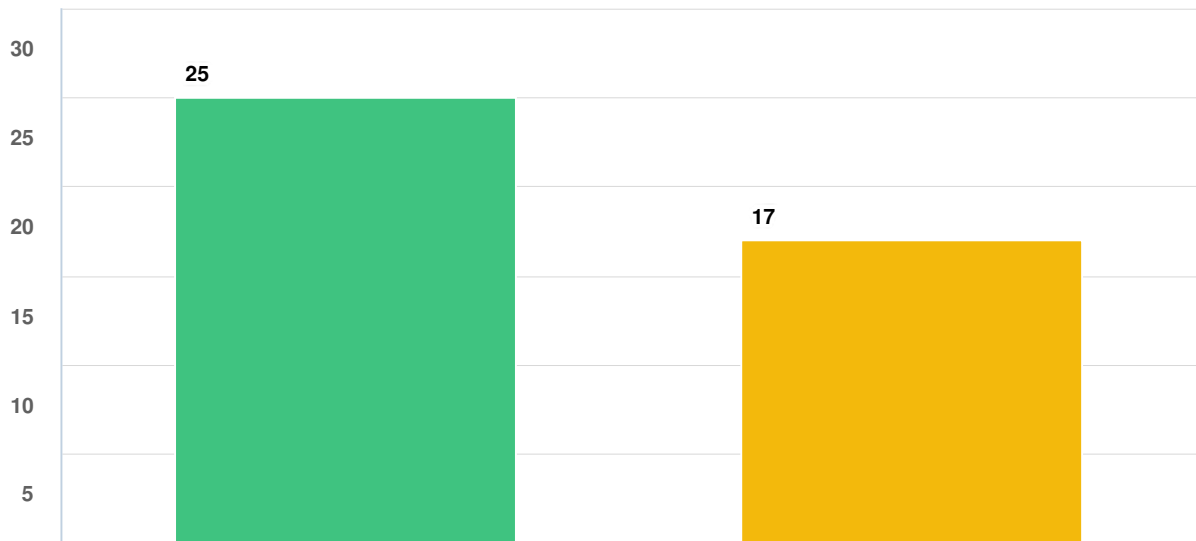


Question options

Agree Disagree

Optional question (48 response(s), 0 skipped)

Question type: Checkbox Question


Should the speed limit be reduced to 60km/h on Doubledays Road?**Question options**

Agree Disagree

Optional question (42 response(s), 6 skipped)

Question type: Checkbox Question



LEGEND
 PROPOSED
 60 KM/H

REV	REVISION DETAILS	DRN	CHK	APP	DATE
A					

SURVEYED			PROJECT No	PD001172
DRAWN	AMC	22/10/2020	CON No	
DRAWING CHKD			SCALE (A3) NOT TO SCALE	
DESIGNED			DATUM ORIGIN	
DESIGNED CHKD			HORIZONTAL NZTM GD2000	
APPROVED			VERTICAL LYTH11937	



PROJECT
 SPEED LIMIT REVIEWS

SHEET TITLE
 MAIN NORTH ROAD
 PROPOSED SPEED LIMIT

FOR INFORMATION
 NOT FOR CONSTRUCTION

SHEET	REVISION
01	

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: EXC-34-20 / 210115004749

REPORT TO: Council

DATE OF MEETING: 02 February 2021

FROM: Jim Palmer, Chief Executive

SUBJECT: Health and Safety Report to Council February 2021

SIGNED BY:
(for Reports to Council,
Committees or Boards)

Department Manager



Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to update the Council on Health and Safety matters for the month of December 2020. This report is trending from December 2019 to December 2020.
- 1.2. The overall safety management of the Refurbishment Project is going well and communication between contractors and WDC staff is good. No incidents to report this month.
- 1.3. An asbestos pipe was identified not sealed at the Water Unit during December. This was removed and appropriately disposed of.
- 1.4. Discussions continue with the Business and Technology Solutions team for CiAnywhere to ensure we are able to capture the right data and leading indicators to understand and strengthen our safety performance.
- 1.5. Workplace Walkarounds were completed during December with no significant new risks identified.

Attachments:

- i. Discharging Officer Health and Safety Duties
- ii. December 2020 Health and Safety Dashboard Report

2. RECOMMENDATION

THAT the Council:

- (a) **Receives** report No 210115004749
- (b) **Notes** that there are no significant Health and Safety issues at this time, and that WDC is, so far as is reasonably practicable, compliant with the Person Conducting a Business or Undertaking (PCBU) duties of the Health and Safety at Work Act 2015.
- (c) **Notes** that phase 2 of the Rangiora Service Centre upgrade is progressing well.

3. **BACKGROUND**

- 3.1. The Health and Safety at Work Act 2015 requires that Officers must exercise due diligence to make sure that the organisation complies with its health and safety duties. Discharging Officer Health and Safety Duties for WDC is outlined in Appendix 1.
- 3.2. An officer under the Health and Safety at Work Act 2015 is a person who occupies a specified position or who occupies a position that allows them to exercise a significant influence over the management of the business or undertaking. Councillors and Chief Executive are considered to be the Officers of WDC.

4. **ISSUES AND OPTIONS**

- 4.1. There were 14 new work-related incidents during November and December. This included seven motor vehicle incidents of varying severity and nature, one report of machinery reversing into a building, and the remainder all minor events. One of the motor vehicle incident resulted in two days lost time.

Date	Occurrence	Event description	Response
03/11/2020	Adverse Interaction	While entering a right of way another car was exiting the property. As the WDC vehicle pulled to the left of the entrance to allow the other car out, they pulled into a culvert due to poor visibility because of long grass. The WDC car was tipped at an angle due to the drop of about 500mm. The car was towed out of the culvert by a contractor on site and there is no damage to the car nor the individual.	Awareness of narrow areas especially when pulling to the side was discussed at the team meeting.
10/11/2020	Injury	A box was lifted from a shelf one handed not realising the weight and sprained their wrist.	Discussed the need to lift boxes with two hands and appropriate manual handling techniques. Boxes in future will be turned around when placed on the top shelf so they are easier to bring down.
23/11/2020	Injury	While turning the trench rammer in a small space, pulled a muscle in their lower back	In progress
25/11/2020	Injury	A vehicle pulled out in front of the WDC vehicle causing damage and injury to the employee which required two days off work.	Road conditions were good and driving behaviour was appropriate by WDC employee. It has been noted anti-skid training is worthwhile.
10/12/2020	Adverse Interaction	A near miss was witness between a WDC vehicle and a cyclist. The cyclist took immediate action and went up onto the footpath to avoid impact.	Follow up with the WDC driver was completed who did not see the cyclist. No further action required.

Further Updates

4.2. Corporate Accommodation project

Phase 2 is nearing completion with the first floor being upgraded. Most teams have relocated into their space with the Information Management team to move early January. Ergonomic information for workstation/workplace setup is currently being provided to all.

Phase 2 Affected Teams

Who	Current	To
Policy (6)	Ground floor	First floor
Finance (8)	Chambers	First floor
Property (7)	Chambers	First floor
Information Management	Ground floor	First floor
Customer services, Rates and Lims	Ground floor	Chambers
BU inspectors (4)	Ground floor	First floor – ESU area
Creative admin (3)	Ground floor	First floor – ESU area

4.3 No significant health and safety issues have arisen from the refurbishment work.

4.4 The Health and Safety Coordinator is working with the refurbishment team and contractor Safety Manager to ensure that best safety practices are implemented. This includes activities such as site meetings, regular communication and ad hoc inspections.

4.5 Asbestos Identified

A broken asbestos pipe which had been part of a repair was located unbagged at the Water Unit yard during December. Upon discovery, the pipe was appropriately double bagged and disposed of in accordance with WDC procedures. The issue was raised at the next team meeting where it was discussed and the process enforced for handling asbestos, the need for double bagging and disposing of this in the allocated area. A review was done to ensure the appropriate type of training had been carried out which it had been.

4.6 CiAnywhere Software

Upgrade of the Health and Safety reporting system into the new TechOne 'CiAnywhere' interface is ongoing with preparatory work identifying the data issues and starting to plan the new integration pieces. Discussions continue with the Business Technology Team to ensure consideration is given to capturing the right information to allow us to look at trends, future potential risks and learning from incidents that occur. A further meeting has been scheduled for early February.

4.7 Workplace Walkarounds

Workplace walkarounds were completed during December by Health and Safety Representatives. This involved an inspection of each area ensuring existing identified hazards still had appropriate controls in place to mitigate harm and identifying any areas of new risk. From the 16 inspections that were scheduled 14 have been completed with no significant new risks or actions identified. Follow up will occur with the two outstanding walkarounds.

COMMUNITY VIEWS

4.8.1 Groups and Organisations

4.2.1. The above reporting is shared with Management Team and the Health and Safety Committee in particular, for their review and comment.

4.3. **Wider Community**

4.3.1. The community has not been consulted with in regard to this matter, as this is internal compliance reporting relating to Health and Safety at Work.

5. IMPLICATIONS AND RISKS

5.1. **Financial Implications**

5.1.1. All financial implications for the upcoming year's health and safety activities have been accounted for within approved project costs (such as Promapp implementation), or via departmental budgets already allocated to health and safety.

5.2. **Community Implications**

5.2.1. Community implications have not been included in this report as this is internal compliance reporting, relating to Health and Safety at Work.

5.3. **Risk Management**

5.3.1. Risk Management is one of the key performance requirements of a functioning Health and Safety system, therefore an updated version of the Health and Safety Register is submitted to Management Team and the Audit and Risk Committee on a 6-monthly basis.

5.4. **Health and Safety**

5.4.1. Continuous improvement, monitoring, and reporting of Health and Safety activities are a key focus of the health and safety management system. Attachment 2 indicates the health and safety monitoring and improvement activities that are in progress at WDC.

6. CONTEXT

6.1. **Policy**

6.1.1. This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

6.2. **Legislation**

6.2.1. The key legislation is the Health and Safety at Work Act 2015.

6.2.2. The Council has a number of Human Resources policies, including those related to Health and Safety at Work.

6.2.3. The Council has an obligation under the Local Government Act to be a good employer.

6.3. **Community Outcomes**

6.3.1. There is a safe environment for all

The Health, Safety and Wellbeing of the organisation, its employees and volunteers ensures that Community Outcomes are delivered in a manner which is legislatively compliant and culturally aligned to our organisational principles: ta mātou mauri.

6.4. **Delegations**

- 6.4.1. An officer under the Health and Safety at Work Act 2015 is a person who occupies a specified position or who occupies a position that allows them to exercise a significant influence over the management of the business or undertaking. Councillors and Chief Executive are considered to be the Officers of WDC.

Discharging Officer Health and Safety Duties

OFFICER DUTIES	EXAMPLES OF ACTIVITIES TO SUPPORT DISCHARGE OF DUTIES	FREQUENCY
<p style="text-align: center;">KNOW</p> <p>(To acquire, and keep up to date, knowledge of work health and safety matters)</p>	<ul style="list-style-type: none"> • Updates on new activities/major contracts • Council reports to include Health and Safety advice as relevant • Audit Committee to receive minutes of Health and Safety Committee meetings • Update on legislation and best practice changes to Audit Committee 	<p>Various Committee reports Monthly, as required</p> <p>Quarterly</p> <p>As required</p>
<p style="text-align: center;">UNDERSTAND</p> <p>(To gain an understanding of the nature of the operations of the business or undertaking of the PCBU and generally of the hazards and risks associated with those operations)</p>	<ul style="list-style-type: none"> • Induction of new Council through tour of District and ongoing site visits. • H&S Risk register to Audit Committee • Training on H&S legislation and best practices updates • CCO activities reported to the Audit Committee 	<p>Start of each new term and as required</p> <p>Six monthly, or where major change</p> <p>At least annually</p> <p>At least annually</p>
<p style="text-align: center;">RESOURCES</p> <p>(To ensure that the PCBU has available for use, and uses, appropriate resources and processes to eliminate or minimise risks to health and safety from work carried out as part of the conduct of the business or undertaking)</p>	<ul style="list-style-type: none"> • LTP or Annual Plan to have a specific report on H&S resources • Reports to Committees will outline H&S issues and resourcing, as appropriate 	<p>Annually</p> <p>As required</p>
<p style="text-align: center;">MONITOR</p> <p>(To ensure that the PCBU has appropriate processes for receiving and considering information regarding incidents, hazards, and risks and for responding in a timely way to that information)</p>	<ul style="list-style-type: none"> • Report to every Council meeting – standing agenda item to include Dashboard Update and any major developments • Risk register review by Audit Committee 	<p>Monthly</p> <p>Six monthly, or where major change</p>
<p style="text-align: center;">COMPLY</p> <p>(To ensure that the PCBU has, and implements, processes for complying with any duty or obligation of the PCBU under this Act)</p>	<ul style="list-style-type: none"> • Programme of H&S internal work received by Audit Committee • Internal Audit reports to Audit Committee • Incident Investigations reported Audit Committee • Worksafe review of incidents/ accidents reported to Audit Committee 	<p>Annually</p> <p>As completed</p> <p>As required</p> <p>As required</p>
<p style="text-align: center;">VERIFY</p> <p>(To verify the provision and use of the resources and processes)</p>	<ul style="list-style-type: none"> • Receive any external audit results and remedial actions (if any) reported to Audit Committee • Worksafe audits, if undertaken • Self-assessment against Canterbury Safety Charter and/or SafePlus reported to the Audit Committee 	<p>Two yearly</p> <p>As completed</p> <p>As completed</p>

Progress against 2020/21 Workplan (*as at 20 nd November 2020)			
Objectives	2020/21 Projects	Current Progress	Comment
<p>Objective 1: To ensure that health and safety risks are identified and evaluated at least annually (if not more frequently, depending upon the nature of the risk) and implement suitable control measures to prevent work-related injury or illness.</p>	<p>Action 1: Embed the use of the Promapp Risk and Compliance Module for the identification, assessment and monitoring of health and safety risks.</p> <p>Action 2: Review of Top 10 Health and Safety risks to determine gaps in current control measures, and prioritise actions going forward.</p>		<p>Project has commenced with the transfer of Health and Safety Risk Register into Promapp. Next Risk Register review is scheduled for September, at which point the top 10 risks will be reassessed and identified, with a subsequent gap-analysis of control measures.</p> <p>Risk assessment review has been completed and report presented at Audit and Risk Committee November 2020.</p>
	<p>Action 3: H&S participation, advice and guidance in Corporate Accommodation working group and/or project team to ensure that the following are considered throughout the project:</p> <ul style="list-style-type: none"> - Worker wellbeing - Safety in Design - Site security considerations - Risk management - Contractor health and safety management - Site health and safety management 		<p>Project has commenced. Health and Safety Coordinator has been assigned to the Corporate Accommodation project to provide advice and guidance regarding worker wellbeing, safety in design site security considerations, risk management, contractor health and safety management and site health and safety management.</p> <p>Phase one is due to be completed at the start of December</p> <p>Construction has commenced and phase 2 meetings commenced 23 October 2020. All teams have been briefed and prepared for relocation.</p> <p>Ergonomic information for correct workstation setup will be provided in early January.</p>
<p>Objective 2: To ensure that health and safety policies, processes and systems of work are developed, and review them to ensure their on-going effectiveness.</p> <p>Objective 3: To ensure that Workers have clear understanding and</p>	<p>Action 4: Provide Health and Safety support and guidance to field workers, to increase the health and safety capability through the organisation, and review the effectiveness of current contract management and field work processes.</p>		<p>Project has commenced. The Health and Safety Coordinator has completed an audit of field worker protocols to initiate the project. Results of the audit were presented to Audit and Risk in September. Results have also been presented and circulated to the associated Unit Managers for completion of actions and consideration of recommendations.</p>

awareness of health and safety requirements (including policies, processes and safe systems of work) that are relevant to their role.			
Objective 4: To develop and implement effective methods to consult and engage with Workers (and where appropriate, the relevant Unions) regarding health and safety matters in the workplace.	Action 5: Develop a programme of Health, Safety and Wellbeing leadership initiatives for Managers, to improve the visibility and proactivity of Health, Safety and Wellbeing leadership throughout the organisation. Action 6: Monitor and analyse progress against Wellbeing Strategy and determine future actions.		Wellbeing activity has been focused on Covid impacts and Line Managers have been encouraged to work with individuals to support them through these times. Working from home options are being considered as part of this. Not yet commenced.
Objective 5: To ensure that incidents (including workplace injuries, illness, property damage, and near misses) are reported, investigated and analysed, and that appropriate measures are put in place to prevent recurrence of harm. Objective 6: To facilitate the safe return to work of Workers who have been injured in the workplace.	Action 7: Develop and implement CiAnywhere hazard and incident management software systems to improve corrective action workflows, corporate reporting and staff communication of health and safety hazards and incidents.		Project has commenced (carry over from 2019/20). Health and Safety Team is working with Business and Technology Solutions to determine requirements and implement the CiAnywhere hazard and incident system. Project is ongoing with rescoping of WDC requirement being undertaken for the system to provide the necessary data for learning from events and identifying potential risk areas.
Objective 7: To put in place methods to assess and continually improve the systems for implementing all of the above.	Action 8: Complete an internal Health and Safety Management System gap analysis against ISO 45001:2018 Standard, to understand what actions are required to achieve compliance with international best-practice standards.		Not yet commenced. Due to scope in early 2021.

Legend

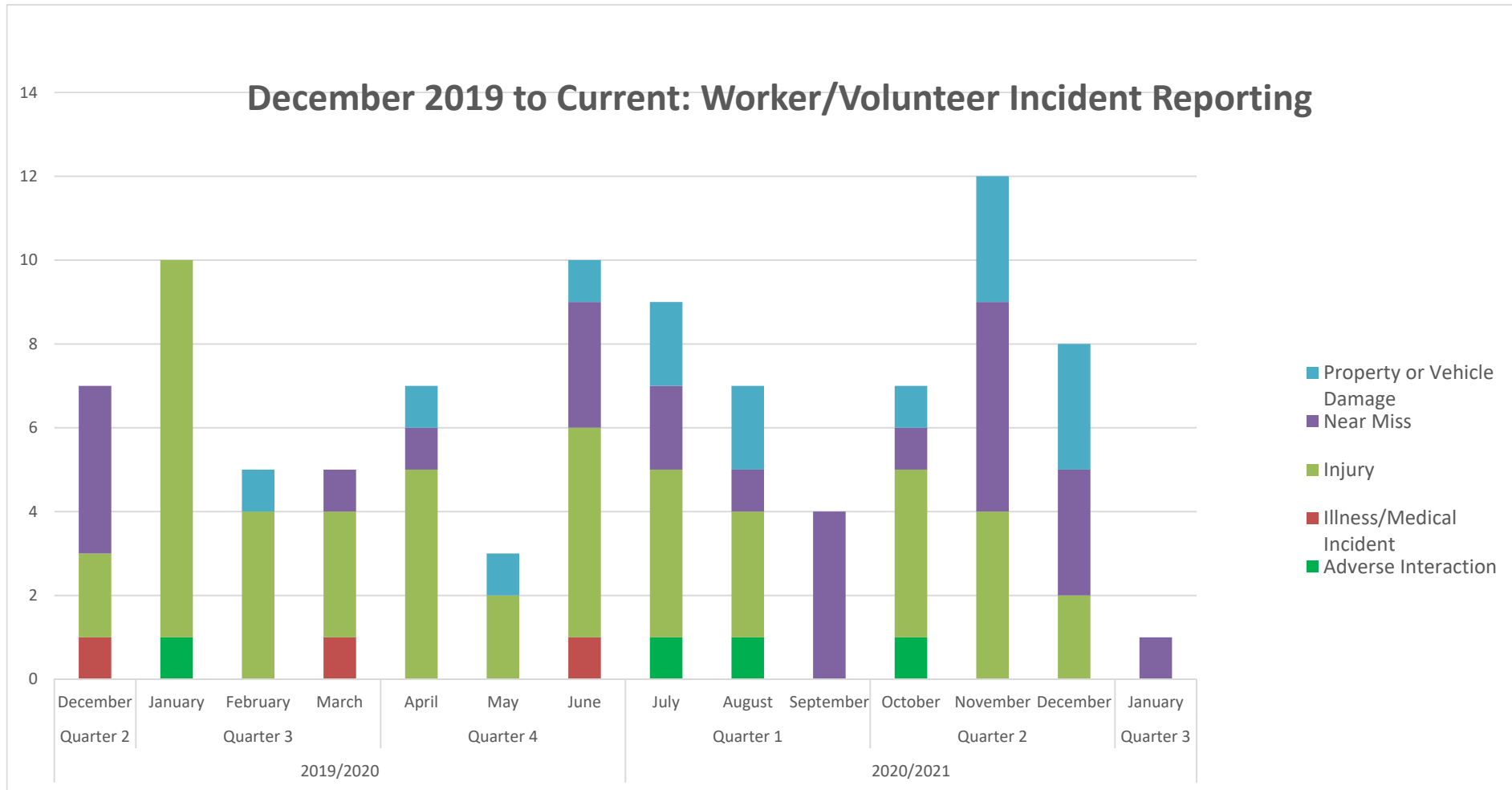


On track

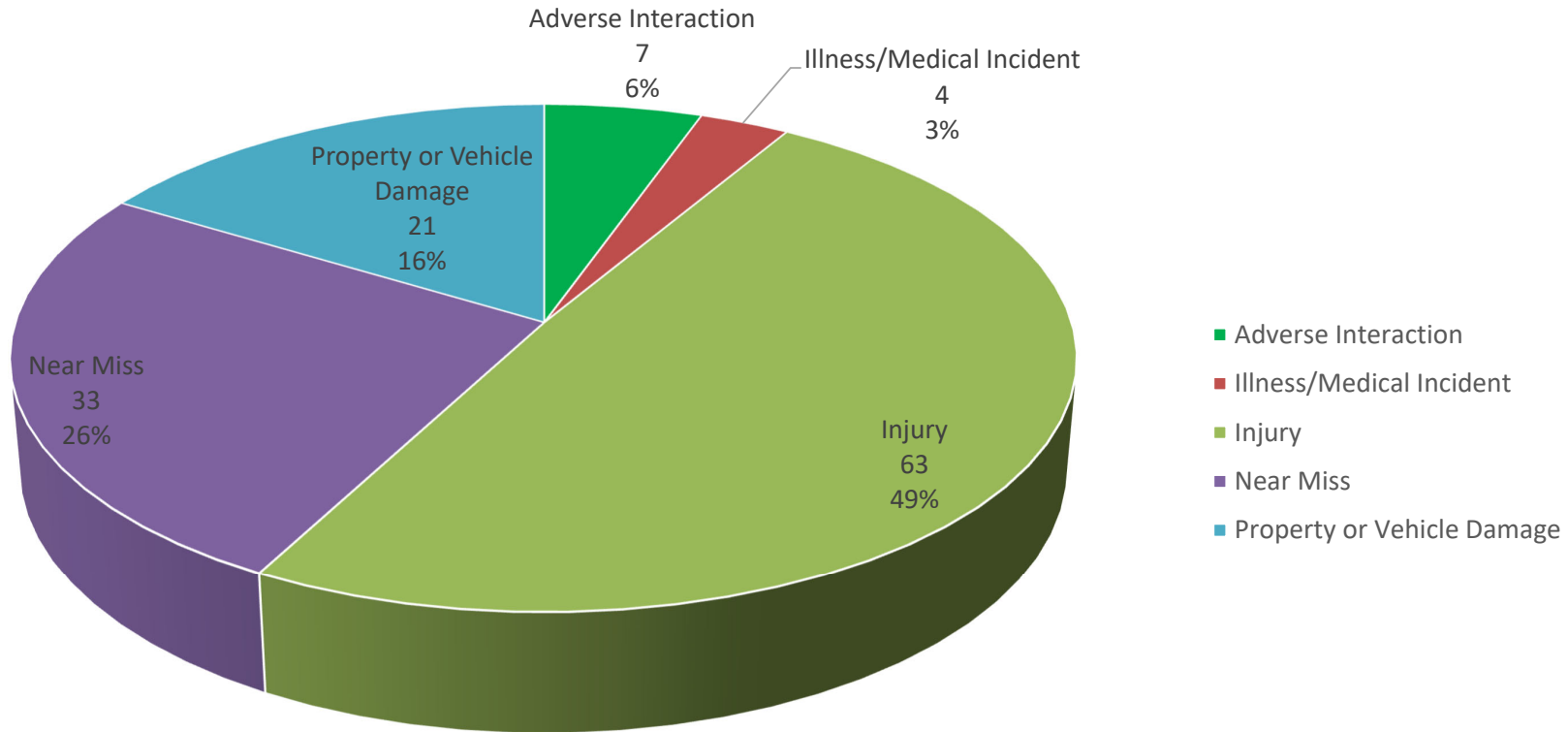
Slightly behind schedule (less than one month)

Behind schedule (greater than one month)

Incidents/Injuries – December 2020 (as at 15 January 2021)



December 2019 to Current: Worker/Volunteer Incident Reporting



Contractor Database (drawn from SiteWise Database)

CONTRACTOR PIPELINE

Health and Safety ▾

ALERTS



CONTRACTOR ASSESSMENT SCORES

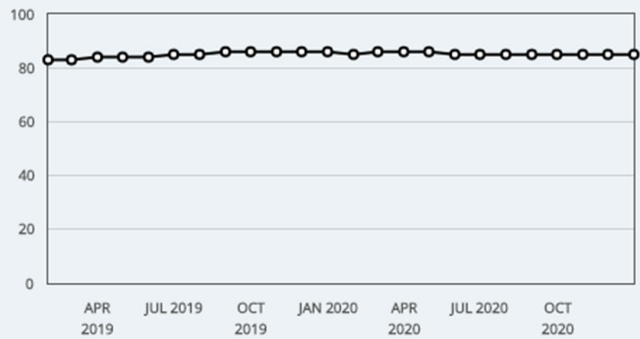
YOUR CONTRACTORS

NUMBER OF YOUR PREFERRED CONTRACTORS AT EACH STAGE



YOUR PREFERRED CONTRACTORS AVG. SCORE

85%



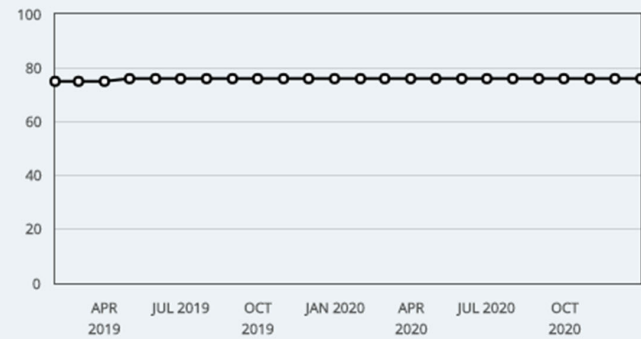
ALL CONTRACTORS

NUMBER OF CONTRACTORS AT EACH STAGE IN SITEWISE



ALL CONTRACTORS AVG. SCORE

76%



Lost Time Injuries:	2017/18	4 Injuries - total 340.5 hours
	2018/19	3 Injuries - total 2232 hours (to date)
	2019/20	2 Injuries – total of 18 hours
	2020/21	1 Injury – total of 16 hours

LEAD INDICATORS

Safety Inspections Completed (Workplace Walkarounds)	Q4 2021	Next round of Workplace Walkarounds due in June 2021
Training Delivered	2018/19	People Trained: 467
Training Delivered	2019/20	People Trained: 32
Training Delivered	2020/21	People Trained: 16

to adhere too and which were monitored by ECan. A Arp however undertook to raise M Bate's concerns with the service provider.

M Bate also showed photos taken of various rivers in the Waimakariri district, and again raised a concern about the lack of aquatic weeds in the waterways that formed the habitat for indigenous species. He also brought the CWMS Waimakariri Zone Committee's attention to the lack of waterfowl along the waterways. M Bate still believed that absence of aquatic life was being caused by chemicals being released into the waterways. In conclusion, M Bate expressed his discontent that ECan had not been able to resolve this matter since he brought it to the CWMS Waimakariri Zone Committee attention two years ago.

In response to questions, T Davie noted ECan's distress about the lack of aquatic life in the waterways. ECan was working with Climate, Freshwater and Ocean Science (NIWA) in a bid to better understand the reasons for these aquatic systems' collapse, as it seemed to be happening in other districts as well.

A Meredith acknowledged the problems with aquatic life in the waterways, but noted that ECan was struggling to find any evidence of chemicals being released into the waterways. Hence the need to collaborate with NIWA, who was in the process of drafting a brief position paper on this matter. NIWA had indicated that the following three reasons may be blamed for this phenomena:

- Excessive amounts of fine sediments smothering the aquatic plants and benthic invertebrates.
- Too much organic material collecting in the sediments, turning the sediments toxic.
- Toxic herbicides leaking into the waterways.

In conclusion, A Meredith stated that ECan was persisting in working with other organisations, including the University of Otago, to find solutions to the problem, which they were dedicated to solving. A Meredith confirmed that the position paper from NIWA was expected by 11 December 2020.

M Blackwell expressed the CWMS Waimakariri Zone Committee's appreciation for the continued campaigning done by M Bate in an effort to better the health of the waterways in the Waimakariri district.

Arapata Reuben joined the meeting at 4.06pm.

3 WAIMAKARIRI THREE WATERS PROGRAMME UPDATE – S ALLEN (WDC WATER ENVIRONMENT ADVISOR)

S Allen reported ownership of the creek at the Beachgrove Subdivision in Kaiapoi now vested with the Council and the Council had taken over the management. Hence the reasons for the improvement in the health of the waterway. She also reported that the Council's Avian Botulism Management Plan had been reviewed in preparation of the 2020/21 season. The ecological contractors commenced inspections in the first week of December 2020, to date the Council had received no reports of any dead waterfowl.

S Allen advised that the Council proposed to installed oxygen monitoring probes in the Kaiapoi Lakes during the summer. However due to one of the probes malfunctioning, the Council was only able to install one probe at this time. It was hoped that the second probe would be repaired soon so that it could be installed. It was envisaged that the probes would enable the Council to monitor oxygen levels and temperature on the surface and below during the summer, thereby establishing if aeration might be a suitable solution for the Kaiapoi Lakes.

In response to a question from J Roper-Lindsay, S Allen explained that the Council had decided to exclude works in wetlands and their-100 meter buffer areas from Maintenance

and Minor Works in Waterways consent application. The Council would deal with applications on a case to case basis.

S Maclaren advised that the Council had been awarded Central Government shovel-ready funding to reduce the impact of flooding on urban and rural properties in Kaiapoi. The funding would enable the construction of several pump stations, stormwater management areas and associated infrastructure. She highlighted the following:

- Brief outline and summary of the project.
- Site investigations.
- The purpose of the project
- Proposed scheme designs for the McIntosh Drain Two-Stage Channel.
- Work Programme, timeframe and funding.
- Proposed consultation process with stakeholders.

J Roper-Lindsay stated that it was essential to try keep drains open, if possible. S Maclaren agreed and advised that it was envisaged that the flood pump station would only be used in the event of extreme flooding.

J Roper-Lindsay enquired if the proposed stormwater and flooding improvements were only meant to deal with surface flooding. If so, was the Council going to put measures in place to mitigate against flooding from tide waves and rivers breaching stopbanks. S Maclaren advised due to the too high water table and the topography of the area, measures to prevent tide waves and rivers flooding might be redundant. The Council would however be considering implementing further preventative measures in future.

M Blackwell stated that the quality of water being collected in the district's drainage network was substandard. He therefore suggested that the water in the drainage network should be filtered by increasing wetlands in the network, before the water flowed in the districts' waterways.

M Blackwell asked if the local Rūnanga had been consulted regarding the project. A Reuben confirmed that the Te Ngāi Tūāhuriri Rūnanga had not been consulted.

Moved: J Cooke

Seconded: E Harvie

THAT the CWMS Waimakariri Zone Committee:

- (a) **Receives** the update on the Waimakariri Three Waters Programme Update.

CARRIED

4 COMMITTEE UPDATES – M GRIFFIN (ECAN)

4.1 Proposed Plan Change 7 (Waimakariri)

In response to questions from Councillor Stewart, M Griffin advised that the report from the Hearing Panel would be available after 26 February 2021.

4.2 CWMS Regional Committee

C Latham advised that an update on ECan's evolving approach to implementing consultation around Te Mana o Te Wai would be provided at the next CWMS Regional Committee meeting to be held on 8 December 2020. She believed that the CWMS Regional Committee was unlikely to continue in its current form, but the CWMS Regional Committee's future still needed to be debated by the ECan Council.

4.3. CWMS Zone Committee Review

C Latham questioned why a youth representative on the CWMS Waimakariri Zone Committee could only be appointed from certain organisations. T Davie advised that the proposed new Terms of Reference of the CWMS Waimakariri Zone Committee stated that expressions of interest for youth representatives would be drawn from ECan's Youth Rōpū and Youth Councils. However, this did not necessarily mean that only members of ECan's Youth Rōpū and/or Youth Councils would be eligible, as these organisations could recommend any person that they may deem suitable.

M Griffin reported that the ECan Council had resolved that the Christchurch City Council would not become a member of the CWMS Waimakariri Water Zone Committee, but would rather remain a member of the Water Zone Committees they were currently on.

4.4 Zone Committee Working Groups

- Landcare Working Group

No discussion emanated from this point. M Griffin advised that C Henderson would be providing an update to members via email.

- Biodiversity Working Group

J Roper-Lindsay highlighted the following:

- Nick Ledgard was presented with a Waimakariri District Community Award, primarily for his work with the Ashley/Rakahuri Rivercare Group.
- The Biodiversity Team Leader, CCC, Antony Shadbolt, spoke about the Styx and other river/stream restoration work done.
- Developing the idea of the "Community Biodiversity Trust".

With regard to the Working Group's proposed partnership with Te Ngāi Tūāhuriri Rūnanga, A Reuben noted that two representatives from the Te Ngāi Tūāhuriri Rūnanga were already serving on the Working Group. He suggested that the matter of the Trust be discussed with J Cooke.

- Coastal Catchments Working Group

C Latham advised that the Working Group would be going on another field trip at the end of January 2021 that would focus on plants that were suitable for a saline environment.

4.5 Communications and Engagement

- Zone Committee 2020 Annual Report - M Griffin confirmed that the draft Annual Report would be made available to CWMS Waimakariri Zone Committee via email.
- Waimakariri Wetlands Flier – Z Ploeg explained that the wording of the flier was being finalised, but it was close to completion.
- Next Mahinga Kai Shed Talk - M Griffin noted that the next Mahinga Kai Shed Talk was scheduled for February 2021.

4.6 Land Air Water Aotearoa (LAWA) Website – Waimakariri and Kaiapoi/Silverstream data

Councillor Stewart stated she found the information on the LAWA Website inadequate. There seemed to be discrepancies with the water quality and ecological data being recorded at sample points, and the data was 12 months out of date. A Meredith explained where the data captured on the LAWA Website was sourced

from. He noted that sample points were purposely chosen to collect specific data, hence not all sites might be suitable to measure water quality and eco system health.

T Davie noted that the LAWA Website was designed to show state and trend over a period of time (mostly 5 years), and not to provide 'live data', with the exception of the swimming site. The data on the LAWA Website was updated on an annual basis. However, the latest water quality and ecological data was available, on request, from ECan.

Councillor Stewart believed that the water quality and ecological data available to the CWMS Waimakariri Zone Committee was not sufficient for the Committee to make informed decisions about the districts waterways. She therefore suggested that the parameters of the data being gathered by ECan should be reviewed.

Subsequent to discussion, M Blackwell requested that the CWMS Waimakariri Zone Committee be provided with updated water quality and ecological data for the Waimakariri district on a quarterly basis.

4.7 Action points from the previous Zone Committee Meeting – November 2020

Z Ploeg updated the CWMS Waimakariri Zone Committee on proposed future Immediate Steps Funding projects.

Moved: J Roper-Lindsay

Seconded: Councillor M Hands

THAT the CWMS Waimakariri Zone Committee:

- (a) **Receives** these updates for its information, and with reference to the Committee's 2020 Work Programme and Community Engagement priorities.

CARRIED

5 REPORT FOR INFORMATION

5.1 Cam River Floodgate Automation – Response from Ngai Tūāhuriri Kaitiaki – S Allen (WDC, Water Environment Advisor)

M Griffin advised that this report was referred, by the Council's Utilities and Roading Committee, to the CWMS Waimakariri Zone Committee for information

Moved: Councillor S Stewart

Seconded: C Latham

THAT the CWMS Waimakariri Zone Committee:

- (a) **Receives** the report on the Cam River Floodgate Automation – Response from Ngai Tūāhuriri Kaitiaki for information.

CARRIED

6 CONFIRMATION OF MINUTES

6.1 Minutes of the Canterbury Water Management Strategy Waimakariri Zone Committee meeting – 2 November 2020

Moved: D Ashby

Seconded: W Main

THAT the CWMS Waimakariri Zone Committee:

- (a) **Confirms** the Minutes of the Canterbury Water Management Strategy Waimakariri Zone Committee meeting, held on 2 November 2020, as a true and accurate record.

CARRIED

6.2 Matters Arising

None

7 GENERAL BUSINESS

M Blackwell thanked the members of the CWMS Waimakariri Water Zone Committee for their time and efforts during a very trying year.

KARAKIA

A Reuben provided the karakia to close the meeting.

NEXT MEETING

The next meeting of the CWMS Waimakariri Water Zone Committee was scheduled for the 1 February 2021 at 3:30pm.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 5.32PM.

CONFIRMED

Chairperson

Date

MINUTES OF A MEETING OF THE MAHI TAHI JOINT DEVELOPMENT COMMITTEE HELD IN THE FUNCTION ROOM, RANGIORA TOWN HALL, 303 HIGH STREET, RANGIORA ON TUESDAY 8 DECEMBER 2020 COMMENCING AT 11.15AM.

PRESENT

Tania Wati (Co-Chair), Mayor Dan Gordon (Co-Chair), Dr Te Maire Tau, (Upoko, Te Ngāi Tūāhuriri) and Deputy Mayor Neville Atkinson

IN ATTENDANCE

Councillors P Redmond, S Stewart and K Barnett
J Palmer (Chief Executive), T Ellis (Development Planning Manager), A Matheson (Planning consultant), A Gray (Communications and Engagement Manager) J Davidson (Communications and Engagement Advisor), N Rykers (Locality Ltd, Consultant, contracted to Mahaanui Kurataiao Ltd), A Smith (Governance Coordinator)

Mayor Gordon Chaired the meeting, noting that S Markham (Manager Strategy and Engagement) was unable to attend today's meeting.

KARAKIA

Te Maire Tau provided a karakia.

1 APOLOGIES

Moved Mayor Gordon Seconded Councillor Atkinson

THAT an apology for absence be received and sustained from Councillor Blackie.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest noted.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the Mahi Tahī Joint Development Committee meeting held on 18 August 2020

Moved Tania Wati Seconded Te Maire Tau

THAT the Mahi Tahī Joint Development Committee:

- (a) **Confirms** as a true and correct record the circulated minutes of a meeting of the Mahi Tahī Joint Development Committee held on 18 August 2020.

CARRIED

MATTERS ARISING

T Wati enquired on an update on the WHoW Trust. This group are considering a water park proposal in the east Kaiapoi area which was referred to in the minutes. J Palmer said the Trust is still developing a feasibility study. T Ellis added there has been discussion with Tony Joseph and there will be further discussion to be had with

staff and how this will translate into the District Plan. The Council has seen the pre-feasibility study and Mayor Gordon noted that the Council has granted a lease of up to two years to advance the proposal, but it was pointed out that there are a series of conditions with this. It was agreed that S Markham will provide a briefing on this matter at the next meeting of the Mahi Tahī committee and if necessary some members of the WHow Trust could also be invited to attend. T Wati noted that their questions related to water intake and water discharge.

4 **REPORTS**

4.1 **Mahi Tahī Joint Development Meeting dates for 2021 – Simon Markham (Manager Strategy and Engagement)**

J Palmer spoke to this report on the proposed dates for committee meetings for 2021. At this stage, the Council will host all meetings, but there is the opportunity to alternate meeting locations with the Marae, if that is the wish of the committee members.

Moved Councillor Atkinson Seconded T Wati

THAT the Mahi Tahī Joint Development Committee:

- (a) **Receives** report No. 201006133083 for information.
- (b) **Agrees** the meeting dates of the Mahi Tahī Committee for 2021 as proposed in this report.

CARRIED

4.2 **Proposed District Plan Provisions - MR 873 and other Māori reserve areas – Trevor Ellis (Development Planning Manager)**

T Ellis, A Matheson (Planning Consultant), and N Ryker (Planner contracted to MKT) were present for consideration of this report. This report is about working towards a revised set of provisions for the District Plan review for MR873 and other reserve areas in the district. The District Plan is going out for public notification in the first half of 2021 and T Ellis said it is important for the district for these provisions to be included in this document. Council staff have been working with A Matheson and N Ryker to get to this current position. The report takes into account the report received from Mahaanui Kurataiao Ltd in 2018.

J Palmer acknowledged the work of Mahaanui Kurataiao in helping to get to this point with the District Plan. This will make a substantial difference for land owners within the reserve and enable them to achieve the rights conferred under Kems Deed. J Palmer also noted highlighted recommendation (g).

To date engagement regarding the district plan has been through Mahaanui and through this committee. J Palmer said looking ahead, Council staff would like advice on how to engage more broadly and to help landowners understand the rules, what opportunities this can create and what the next steps are. T Wati said the Rūnanga wanted to make sure the information was correct before it was discussed with the landowners. J Palmer said that Council also wanted to ensure that the landowners are enabled to be part of the process.

T Ellis provided information on the timeframe for when the District Plan is notified. When landowners can start to build is not until after the District Plan process has been undertaken. N Rykers suggested the District Plan process can take up to two years but did point out that the Council can prioritise in what order the Chapters are heard. It could chose to hear this Chapter before it hears others, but this would need to be discussed with the Hearing Panel.

Administratively it is a long term process. The levels of engagement with communities to date is one of the matters that is required.

At this time, the meeting was adjourned and went into briefing

Moved T Wati Seconded Mayor Gordon

THAT the meeting be adjourned to go into briefing for further discussion.

CARRIED

The meeting was reconvened at 12.08pm

Moved Mayor Gordon Seconded Te Maire Tau

THAT the Mahi Tahī Joint Development Committee:

- (a) **Receives** report No. 201021141244.
- (b) **Recommends** the attached provisions to Council and to Te Ngāi Tūāhuriri Rūnanga for inclusion in the Proposed District Plan.
- (c) **Notes** specific matters remaining to be completed by staff, as set out in paragraph 4.19, including agreement on roading setbacks.
- (d) **Circulates** this report to all Community Boards for information.
- (e) **Notes** that as part of pre-notification Proposed District Plan engagement, the proposed provisions will be shared with the Greater Christchurch Strategic Partners.
- (f) **Considers** the necessity and nature of further consultation with landowners subject to the changed zoning provisions.
- (g) **Notes** that a separate report will be prepared for the consideration of the Committee in regard to s33 (transfer of powers).

CARRIED

T Wati thanked the Council staff for the open mindedness around this issue and hopes this will be the same from the wider community.

Mayor Gordon also thanked staff for the work undertaken with this in partnership with others involved.

Councillor Atkinson supports this information being shared with the wider community and looks forward to the consultation with the community.

Mayor Gordon provided an update on the recent meeting on Tuahiwi speed limits and advised that following this, there was a deputation from Tuahiwi residents D & K Hamilton and D Carroll to the 1 December Council meeting. There was a staff report to this Council meeting also and the lowered speed limits through Tuahiwi were approved. A further report will come back to the Council on speed limits on the unsealed roads.

T Wati spoke on the pou at the entrance to Pegasus Township and that there had been an approach made to the Runanga from the Council to undertake maintenance work on these, including painting. There was discussion on who was responsible for this area of reserve land and who owns these pou. T Wati noted it is unclear in the Trust deed who is responsible for them. A quote of \$25,000 for the cost of

maintenance on the pou from the original carver has been obtained and Mayor Gordon asked for this to be forwarded to him. Council will follow up with this.

NEXT MEETING

The next meeting of the Mahi Tahī Joint Development Committee is scheduled to be held on Tuesday 9 February 2021.

KARAKIA

Te Maire Tau provided a karakia to close the meeting.

There being no further information, the meeting closed at 12.18pm.

CONFIRMED

Co-Chairman

Date

WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY AND RECREATION COMMITTEE HELD IN THE FUNCTION ROOM AT THE RANGIORA TOWN HALL, 303 HIGH STREET, RANGIORA ON TUESDAY 15 DECEMBER 2020 COMMENCING AT 4.00 pm

PRESENT

Councillors A Blackie (Chairperson), Mayor D Gordon (until 5:50 pm), R Brine (until 6:10 pm), W Doody, N Mealings, and P Redmond.

IN ATTENDANCE

Councillors K Barnett (until 5:50 pm) and S Stewart.

J Palmer (Chief Executive), M Greenwood (Aquatic Facilities Manager), P Eskett (District Libraries Manager), G Macleod, (Manager Greenspace), T Sturley (Community Team Manager), M Harris (Customer Services Manager), D Roxborough (District Regeneration-Implementation Project Manager), G Reburn (Parks and Recreation Operations Team Leader), M Flanagan (District Regeneration – Landscape Planner), G Stephens (Greenspace Community Engagement Officer), R Thornton (Community Development Facilitator), R O’Loughlin (Greenspace Asset and Capital Project Advisor), S Redman (Youth Development Facilitator), M Burdon (Age-Friendly Facilitator), L Beckingsale (Policy Analyst), N Croft (Youth Development Intern), and T Kunkel (Governance Team Leader).

Sixteen members of the public attended the meeting.

1. APOLOGIES

Moved: Councillor W Doody

Seconded: Councillor N Mealings

Apologies for early departure were received and sustained from Mayor Gordon and Councillor Brine who needed to both depart at 6:00 pm.

CARRIED

2. CONFLICTS OF INTEREST

No conflicts of interest were declared.

3. CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the Community and Recreation Committee held on Tuesday 20 October 2020

Moved: Councillor W Doody

Seconded: Councillor A Blackie

THAT the Community and Recreation Committee:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the Community and Recreation Committee meeting, held on 2 November 2020.

CARRIED

4. MATTERS ARISING

Nil.

5. DEPUTATIONS

5.1 Representatives from the Kaiapoi Menz Shed, Food Secure North Canterbury and the Kaiapoi Croquet Club on the proposed Kaiapoi Community Hub Project

- Kaiapoi Menz Shed (the Shed)

The Secretary of the Shed, William Titulaer, explained that the Shed provided a community space for mostly retired men to work on practical tasks, share skills, and socialise with others. He provided a brief history of the Shed which started in a shed donated by the Canterbury Earthquake Recovery Authority and erected at the rear of the Sutton Tools site in Dale Street. W Titulaer highlighted some of the projects that the Shed had been involved with, which included, amongst others, the daffodils on Kaiapoi River Bridge; crosses for the Royal New Zealand Returned and Services Association (RSA); toy boxes etc.

W Titulaer noted that the Shed's current facility was now at capacity, with no potential for expansion. The Shed was therefore committed to relocate to the Kaiapoi Community Hub as it would allow them to purpose-build a permanent facility which would enable them to grow their membership and expand opportunities for members.

- Kaiapoi Croquet Club (the Club)

A member of the Club, Brian White advised that the Club had been located at Murphy Park for over a hundred years. The Club's amenities suffered significant damage in the Canterbury earthquakes which had only been partly repaired. The Club had also outgrown its current amenities and given its location, were affected by persistent flooding. It was therefore not considered feasible for the Club to remain at Murphy Park in the long-term. The proposed site in the Hub was an excellent Greenfield site for the Club's re-development, as the site was well located, well drained and close to amenities. It was agreed that the site would ultimately provide good playing greens and would allow the Club to expand over time. B White further advised that the Club's main responsibility would be the development of the Club buildings on the new site. It was envisaged that the clubhouse would be developed in a residential style and would be large enough to cater for future growth. It was envisaged that the Club would undertake various fundraising activities to fund the development, with any shortfall being covered by loan funding.

The President of the Club, Jan Chisnel elaborated about the social importance of the Club and the benefits of playing croquet.

Councillor Doody enquired if the Club had liaised with the Rangiora Croquet Club regarding the relocating of the Club's playing green and possible fundraising. J Chisnel confirmed that the Club had been communicating with the Rangiora Croquet Club and would continue to do so in future.

Councillor Barnett asked if the Club had any concerns regarding noise that might emanate from the Menz Shed proposed to be developed next to the Club. J Chisnel noted that the Club had no concerns regarding the location of the Shed.

- Satisfy Food Rescue Trust (the Trust)

Stef van Meer highlighted the work being done by the Trust, which was currently rescuing food from supermarkets across North Canterbury. Surplus food from donors were collected weekly, sorted, vetted and distributed to recipient organisations. Since the Covid lockdown the Trust had been rescuing approximately 12 tonnes of food per month. The funding received from the Ministry of Social Development through their Food Secure Communities Fund, had enabled the Trust

to lease a warehouse for the next two years, which would enable the Trust to deal with the increase in demand. She noted that the Trust would be a good fit with the proposed Hub, as it would enable all the stakeholders in Food Secure North Canterbury to work together to meet the needs of the community. The Trust would also be able to develop a fit-for-purpose facility at the Hub to cater for any future growth.

Councillor Doody enquired if the Trust rescued and delivered food from the Oxford area. S van Meer explained that the Trust collaborated with the Oxford Community Trust on food security in the Oxford area.

5.2 **Update to the Sports Facilities Plan – Recreation Sport Leisure Consulting (R Lindsay).**

R Lindsay from Recreation Sport Leisure Consulting (RSL) stated that the Waimakariri District was well served with sports and recreation facilities. It was therefore recommended that the Council should concentrate on maintaining its current level of service and optimising the use of its facilities. Sports Clubs had reported that their memberships had been relatively stable. However, there seemed to be a national trend of decreasing memberships of clubs and clubs would therefore need to find ways to sustain their membership. This was important to the Council as clubs were the primary users of the Council's sports and recreational facilities.

R Lindsay reported that people seemed to prefer more informal recreation such as cycling and walking. The active inclusion of informal recreation within the Council's Sports Facilities Plan was therefore important. He stated that the Council should also take into consideration the ageing population when redeveloping or optimising recreation facilities.

Concerning Mainpower Stadium, R Lindsay suggested that the Council should budget for any potential modifications which might be needed after it opened. It was also suggested that the court use at the stadium be strictly monitored as there would be several sport clubs looking to utilise the indoor space.

Councillor Barnett asked how the Council could guard against popular sporting codes dominating the use of the courts at the stadium and thereby blocking out minority sports that needed to be re-established in the district. R Lindsay noted that the district had a network of indoor facilities that could be used. Also, specific court timeslots at the stadium could be allocated to minority sports. However, this was a management issue that would be dealt with by the North Canterbury Sport and Recreation Trust.

Councillor Brine noted that funding had been identified to provide lights at the Mandeville Domain. He queried whether the clubs that could not be accommodated at Mandeville could be relocated to Kendall Park, which already had lights. G MacLeod advised that staff were investigating ways to attract other sports and competitions to utilise Kendall Park such as rugby. However, this had not gained much traction as the clubs primary concern was the playability of the artificial turf surface. The Council was also continuing its work with Waimak United Football who had been unable to pay the required user fees.

R Lindsay advised that there had been a rapid growth in the population in the Ravenswood/Pegasus area. It was anticipated that the area would have a population of approximately 10,000 by 2040. It was therefore recommended that provision be made, in the Long Term Plan, for the development of a community facility, with a size of approximately 385m², in Pegasus. Current estimates placed costs at \$1,800,000 for the land purchase, and \$2,122,700 for the construction of such a facility. It was also recommended that provision be made for the future development of a community facility of up to 800m² in the Ravenswood/North

Woodend area that would include library services at an estimated cost of \$6,000,000.

6. REPORTS

6.1 Kaiapoi Community Hub – Project Budget for 2021-2031 Long Term Plan M Flanagan (Landscape Planner, District Regeneration) and R Thornton – (Community Development Facilitator)

M Flanagan advised that the Committee's support was sought for the inclusion of \$435,000 in funding in the Long Term Plan for the development of the Kaiapoi Community Hub. She reported that staff had undertaken some early consultation with the neighbouring residents near the proposed hub at the end of November 2020. The Council delivered a consultation flyer to the residential properties in the immediate area and posted the same flyer to absentee owners. This flyer introduced the hub project and requested feedback by 18 December 2020, and also indicated that Council staff would be available at the Kaiapoi Christmas Carnival to discuss the project. To date, the Council had received feedback from two residents. One in support of the hub project and one in opposition. The resident in opposition, would prefer to see the area redeveloped for residential land uses which would assist with the housing shortage and bring in additional rates for the Council. From the interaction at the carnival, it was clear that residents' critical areas of concerns were traffic and parking; security and lack of residential character of proposed buildings.

M Flanagan explained that residents' concerns would be addressed through the development of a draft Master Plan and User Obligations which Council staff would be presenting to the Committee early in the new year.

In response to questions, M Flanagan confirmed that the \$435,000 for the Community Hub was included in the draft 2021-2031 Long term Plan, and the inclusion of this funding was expected to have a \$1.53 and 0.05% rating impact per property.

Moved: Mayor D Gordon

Seconded: Councillor R Brine

THAT the Community and Recreation Committee:

- (a) **Receives** report No. 201130162088.

THAT the Community and Recreation Committee recommends:

THAT the Council:

- (b) **Consider** the inclusion of \$435,000 in the 2021-2031 Long Term Plan in the 2021-2022 year for the establishment of the Kaiapoi Community Hub.
- (c) **Notes** that the \$435,000 funding has been included in the draft Long Term Plan budgets.
- (d) **Notes** that the \$435,000 funding sought would have a \$1.53 and 0.05% rating impact per property.
- (e) **Notes** that should the inclusion of the funding be approved this would be split between the Earthquake Recovery Loan and the Recreation Loan.
- (f) **Notes** that initial consultation with the adjacent residential neighbourhood is currently underway and a verbal update on the outcomes of the consultation

CARRIED

Mayor Gordon commended the District Regeneration Team on the community-driven model used for the development of proposed hub. He stated that the community organisations which would be benefiting from the development was well deserved, and their relocation to the hub would provide them with opportunities to grow.

Councillor Brine supported the recommendation to consider the inclusion of funding in the Long Term Plan for the establishment of the hub, as it would create community wellbeing.

Councillor Redmond also supported the development of the hub as these community organisations provided opportunities for community members to come together and work on joint projects and to fight social isolation.

6.2 **Youth Development Report – Youth Friendly Communities – S Redman (Youth Development Facilitator)**

E Croft provided an overview of the process followed in compiling the reports on Youth Activities and Youth Spaces. He explained the next steps would be as follows:

- The development of a Youth Centre/s.
- Establishment of a network of youth-friendly places.
- Provision of transport for young people.
- Initiatives that develop young people's skills and experience.
- Providing a place for young people to belong and feel safe.

S Redman highlighted the proposed concept of youth-friendly communities, which included a network of official youth-friendly spaces across the district endorsed by 'Waimakariri Youth Spaces' such as skate parks, coffee shops, parks etc. It was also envisaged that there would be satellite youth centres in each town. Shared events would be organised at the official youth-friendly spaces, with transport being provided between the centres and events. The aims of the Youth Activities and Youth Spaces initiative were to connect the young people of the district through a network of spaces, places and events.

Councillor Doody advised that she was contacted by a parent of a visually impaired young person to enquire how to assist her daughter to access youth spaces and events. S Redman noted that although there were many youth organisations and groups in the community, there were unfortunately still many young people who were socially isolated; hence the need for a Youth Directory to get information about youth groups and events out in the community.

Moved: Mayor D Gordon

Seconded: Councillor W Doody

THAT the Community and Recreation Committee:

- (a) **Receives** report No. 201203164181.
- (b) **Notes** that staff present the Community and Recreation Committee an overview of the findings of the attached reports and that the reports be submitted to the Waimakariri Youth Council for information
- (c) **Notes** the comprehensive engagement process associated with this work.
- (d) **Notes** that this preliminary work will culminate in the creation of a Youth-Friendly Communities Plan with tangible objectives, drawing on critical learnings, to address identified needs and issues.

CARRIED

Mayor Gordon requested that the reports on Youth Activities and Youth Spaces be submitted to the Waimakariri Youth Council for information. Mayor Gordon also thanked Sam Redman, and the Youth Development interns for all the work they had been doing with the youth in Waimakariri, especially with the Waimakariri Youth Council. Councillors Doody and Mealings concurred.

6.3 **Age-Friendly Community Plan Report – T Sturley (Community Team Manager)**

T Sturley elaborated on the work being done in terms of the Age-friendly Waimakariri Plan. The report for this period covered key age-friendly priority areas which included, community support and health services; respect and social inclusion; communication and information and social participation. She requested the Committee to note the work being done by the Age-Friendly Facilitator, M Burdon and the Age-Friendly Advisory Group, especially with regards to the distribution of Covid-19 information to older people.

Councillor Mealings noted that the Mature Driver Refresher Training was cancelled due to Covid, and enquired when this would be resuming. M Burdon advised that the Staying Safe Driving Course for seniors was run by Age Concern Canterbury and it was anticipated that the next course would commence early next year.

Moved: Councillor W Doody

Seconded: Councillor N Mealings

THAT the Community and Recreation Committee:

- (a) **Receives** report No. 201202164045.
- (b) **Notes** the role of the Age-friendly Facilitator and Advisory Group in overseeing, collating and supporting the delivery of the Age-friendly Plan by the various networks and service providers across the District; and the various Teams of Council.
- (c) **Notes** the role that the Age-friendly Advisory Group plays in advocating for positive outcomes for local older people.
- (d) **Notes** the role of the Age-friendly Advisory Group and its partners in the COVID-19 response and social recovery planning.

CARRIED

Councillor Doody thanked the Age-friendly Facilitator and Advisory Group for the work they had been doing in making the community aware of the needs of older people. She noted the work done by Yvonne Palmer, who previously coordinated the Mature Driver Refresher Training, but who had to resign last year due to illness. To her knowledge, Age Concern Canterbury had appointed a new Staying Safe Driving Programme Facilitator; and the programme should recommence shortly.

Councillor Mealings also thanked the Community Team for the work they had been doing.

6.4 **Library Update to 2 December 2020 – P Eskett (District Libraries Manager)**

P Eskett advised that self-service kiosks had mostly replaced the traditional library service desk model where library staff issued items. The Waimakariri Libraries' self-issue kiosks were currently running on a cut down version of Windows 7, which was now unsupported by Microsoft, with no future security patches or updates able to be applied. The current kiosk hardware was also old in technology terms and becoming increasingly more difficult and expensive to source. With these kiosks having turned

into a security and support issue for both the I.T. and Libraries Teams as well as Library users; it had become necessary to upgrade.

P Eskett further noted that the planned extension of the Rangiora Library had been understandably deferred due to the current uncertain economic environment. However, for the Library to maintain and meet community expectations until the planned extension, it was recommended that the existing Library floor space be reconfigured, in conjunction with shelving improvements. The Library's existing shelving was nearly 30 years old and was not compliant with current earthquake bracing standards. The support of the Committee was therefore sought to recommend to the Council to consider the funding of the Library re-shelving project as part of the Long Term Plan.

Councillor Redmond enquired whether the main priority was the replacing of the kiosks or the re-shelving project. P Eskett explained that the Library Team's main priority would be to have fine-free library borrowing for children and young adults. As per its current policy, any Waimakariri library user under 18 years of age with more than \$4.00 owing in outstanding overdue library fines, was barred from using any library items. This policy meant that approximately 1,000 children and young people within the Waimakariri District were currently unable to access their local library resources.

In response to questions, P Eskett advised that SMART shelves would use the same amount of space as regular library shelving. The difference was that SMART shelves were enabled with radio frequency identification technology (RFID). The installation of these shelves would therefore reduce the number of times an item was handled from being returned to being re-shelved. SMART shelves were becoming the norm in most libraries.

Moved: Councillor W Doody

Seconded: Councillor A Blackie

THAT the Community and Recreation Committee:

- (a) **Receives** report No 201203164831.
- (b) **Notes** the suggestions to address the end of life status of Waimakariri Libraries self-issue kiosks.
- (c) **Notes** potential solutions identified to address space issues at Rangiora Library that support business continuity until the library extension now planned for 2028/29.
- (d) **Notes** a further report will be prepared for Council that includes background information into reasons and contributing factors into the Rangiora Library extension.
- (e)
- (f) **Circulates** the report to the Community Boards for their information.

CARRIED

Councillor Doody and Mayor Gordon expressed their appreciation for work being done to at the Waimakariri Libraries staff. It had been a difficult year and the Library Team had raised to the all the challenges and had excelled.

With the consent of the Community and Recreation Committee Item 6.9 was considered next.

6.9 **Report on the Pegasus Ravenswood Community Facilities Needs and Options Report for the 2021/2031 Long Term Plan – G MacLeod (Community Greenspace Manager)**

G MacLeod noted that the Community Facilities Needs and Options Report carried out by RSL had found that there was a need for the development of a community facility in the Pegasus area. It was therefore recommend that provision be made in the Long Term Plan for the development of a purpose-built facility within Pegasus' central commercial area near the lake. It was proposed that the community facility be constructed in years two and three of the Long Term Plan, but the land purchase was proposed in year one. The development of a purpose-built facility was supported by the Pegasus Residents Group and the Woodend-Sefton Community Board.

G MacLeod pointed out that the Pegasus Residents Group would prefer the community facility to be built at 70 Motu Quay, which was located near the Pegasus Lake Bridge and would be large enough for the development of a combined community centre and youth activity area. It was unlikely that the entire parcel of land would be required and the full amount of \$1,800,000 for land purchase may therefore not be needed.

With regards to Ravenswood, staff believed that there would be a need for a community facility in future. It was, therefore recommending the purchasing of land in the area to be considered in terms of the Long Term Plan to enable the Council to meet future needs.

Moved: Mayor D Gordon

Seconded: Councillor W Doody

THAT the Community and Recreation Committee:

- (a) **Receives** report No 201202164046.

THAT the Community and Recreation Committee recommends:

THAT the Council:

- (b) **Considers** the inclusion of up to \$1,800,000 for land purchase in year 2021/2022 at Pegasus for a community centre.
- (c) **Notes** that the skate project for Pegasus should be considered for placement next to the future community facility if the land is purchased.
- (d) **Considers** the inclusion of a budget for the building of a community centre in Pegasus of \$2,700,000 in year 2022/2023.
- (e) **Considers** the inclusion of \$1,800,000 for land purchase in year 2021/2022 at Ravenswood for a community centre.
- (f) **Considers** shifting the \$4,800,000 in year 2027/2028 to 2029/2030 to focus on Ravenswood for the purpose of building a community facility and library. Noting this was originally to cover Pegasus as well.
- (g) **Notes** that staff will circulate the report to the Woodend-Sefton Community Board.

CARRIED

Mayor Gordon stated that it was important that the Council consider the securing of land in various areas as part of the Long Term Plan process, as the Council needed to be able to meet the future needs of communities.

Councillor Doody supported the recommendation to the Council to consider the purchasing of land in Pegasus and Ravenswood as part of its long term planning, as both were growing areas.

Councillor Barnett believed that Pegasus and Woodend needed more community facilities, however in light of the limited budget due to Covid-19, it was unclear when the Council would be able to develop these facilities. She did however agree that the Council should consider the purchase of land in these areas as part of the Long Term process. Councillor Brine concurred as he believed in land banking for the future.

Mayor D Gordon and Councillor K Barnett left the meeting at 5:50 pm.

6.5 **Aquatic Facilities Strategy and Long Term Plan Preparations – M Greenwood (Aquatic Facilities Manager)**

M Greenwood updated the Committee on the updated Aquatic Asset Management and Capital replacement scheduling, ahead of Long Term Plan deliberations. He highlighted that the Council's Aquatics Strategy was developed to assess the current aquatic operations and inform its long term planning. The strategy identified several opportunities to maximise the Council's aquatic operation within its current network and defined the community need for possible further development.

M Greenwood advised that to ensure the Council was able to continue to meet the community demand within the next ten years the strategy recommended several projects including an expansion of the Kaiapoi Aquatic facility and the possible construction of a new facility in the northeast. However, considering the current economic environment, staff recommendation was to push the majority of the work out beyond the current Long Term Plan period, except for the purchase of land and investigation into the possible re-development at the Kaiapoi Aquatic facility.

In conclusion, M Greenwood advised that a survey had been conducted in which staff compared historic maintenance cost and useful life data with the original Operation and Maintenance manuals and recent contractor quotes to compile a more accurate picture of the Council's aquatic plant systems. The Recreation Budget currently contains \$579,000 for plant maintenance and capital renewals over the next ten year period. However, the survey had identified the need to increase the budget by an additional \$1.66 million over a ten year just to maintain current levels of service. While this work did require the commitment of additional budget, this work would be loan funded decreasing rating requirement and ensuring that if future condition assessments of the equipment did not require replacement, this work could be deferred with no impact.

Councillor R Brine enquired how much money had been spent on the heat pump at the Kaiapoi Aquatic facility. M Greenwood confirmed that approximately \$220,000 had been spent over the last three years on the maintenance of the heat pump, compressors etc. However, it was envisaged that the heat pump at the Kaiapoi Aquatic facility would be replaced as part of the abovementioned work to be done.

Moved: Councillor R Brine

Seconded: Councillor A Blackie

THAT the Community and Recreation Committee:

(a) **Receives** report No. 201130162105.

THAT the Community and Recreation Committee recommends:

THAT the Council:

- (b) **Considers** the inclusion of \$2.5 million in the Long Term Plan for land purchase in the 24/25 year for the future development of a Swimming Pool in the North East of the District,
- (c) **Considers** the inclusion of \$50,000 in the 29/30 year of Councils Long Term Plan to fund the investigation into options for the expansion of Kaiapoi Aquatic Centre,
- (d) **Supports** the Aquatics approach to capital asset renewals requiring a further \$1.66million over the 10-year Long Term Plan period, which will be loan funded,
- (e) **Notes** that the above recommendations have been included in the draft Long Term Plan for Council deliberation,
- (f) **Notes** that the District Aquatic Strategy as prepared by R.S.L. Consultancy evidences the community need for the investigation and delivery of a new facility in the District's North East however, as identified in issue 4.1 staff recommend that this work is pushed out beyond the current Long Term Plan period to 2035-2040,
- (g) **Notes** that the District Aquatic Strategy identifies the community need for the redevelopment of the Kaiapoi Aquatic Centre however, as identified in issue 4.1 staff recommend that this work is pushed out beyond the current Long Term Plan period to 2030-2035,
- (h) **Notes** that the District Aquatic Strategy identifies the community need for further investigation into the redevelopment Dudley Park Aquatic Centre however, as identified in issue 4.1 staff recommend that this work is pushed out beyond the current Long Term Plan period to 2040-2045,
- (i) **Circulates** the report to the Community Boards for their information.

CARRIED

6.6 **Draft Cemetery Policy – L Beckingsale (Policy Analyst), M Harris (Customer Services Manager) and G MacLeod (Community Greenspace Manager)**

L Beckingsale confirmed that the draft Cemetery Policy had been amended as per the recommendation of the Council and was now ready for public consultation. It was proposed that public consultation take place from 15 January to 15 February 2021, with hearings and deliberations scheduled for 3 and 4 March 2021.

Moved: Councillor N Mealings

Seconded: Councillor R Brine

THAT the Community and Recreation Committee:

- (a) **Receives** report No. 201109150780.
- (b) **Approves** the Draft Cemetery Policy (Trim: 200916122776) for public consultation,
- (c) **Appoints** Councillors W Doody; Councillor R Brine and Councillor P Redmond to the Hearing Panel.

CARRIED

Councillor R Brine left the meeting at 6:10 pm.

6.7 **Report on the update to the Sports Facilities Plan for the 2021/2031 Long Term Plan – G MacLeod (Community Greenspace Manager)**

G MacLeod reported that due to the previous capital investment the community was well served, in the short term, and this would translated to a proposed saving in the first three years of the 2021-2031 Long Term Plan, hence the proposed budget of only \$265,000. However, the artificial turf surface at Kendall Park had a lifespan of 15-years and it was therefore anticipated that it would need replacing in 2028/29 at an estimated cost of \$750,000.

In response to a question by Councillor Doody, G MacLeod reported that it was envisaged that the four netball courts at Mainpower Stadium would open in March 2021. He also confirmed that plates would be inserted at the stadium for large gymnastics events.

Moved: Councillor W Doody

Seconded: Councillor P Redmond

THAT the Community and Recreation Committee:

- (a) **Receives** report No 201204164995.

THAT the Community and Recreation Committee recommends:

THAT the Council:

- (b) **Receives** the updated Sports Facilities Plan prepared by R.S.L,
- (c) **Notes** that the current existing Long Term Plan has identified approximately \$400,000 every second year for the provision and upgrade of sports facilities,
- (d) **Considers** as part of the Long Term Plan a change to the current budget of \$400,000 every second year to the following:

Year	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Budget proposed		265,000		440,000		400,000		750,000		750,000

- (e) **Notes** the split of the proposed funding identified below:

Project	2021-23	2024-26	2027-32
Coldstream Road Sports Facility Capital Enhancement	\$100,000	\$40,000	
Loburn Domain Irrigation	\$75,000		
Southbrook Park Field Upgrade	\$30,000 (looking to get external funding for this)	\$100,000	\$100,000
Maria Andrews irrigation investigation and field upgrade	\$5,000	\$100,000	
Kaiapoi Park Field Upgrade		\$100,000	
Kendal Park Drainage	\$5,000	\$100,000	
Dudley Park Drainage			\$100,000
Mandeville Domain Lights and Drainage Upgrade	\$50,000		\$100,000
Pearson Park Drainage Upgrade			\$100,000

Artificial turfs (Coldstream and Kendall)			\$1,500,000 (notes that a significant portion of this is offset through cost recovery).
Total	\$265,000	\$440,000	\$1,900,000

CARRIED

Councillor Doody thanked the Greenspace Team for the comprehensive report, which assisted the Committee to understand what would be needed over the next ten years.

Councillor Redmond requested that the Greenspace Team investigate the possibility of other uses of the artificial turf surface at Kendall Park.

6.8 **Community Facilities Renewal Works Program Long Term Plan 2021/2031 – G MacLeod (Community Greenspace Manager) and S Kong (Community Facilities Coordinator)**

G MacLeod advised that the Council currently had a Renewal Budget for Community Facilities of \$50,000 per annum inclusive of sundry budgets for furniture replacements. The Greenspace Team had done an audit of the work that would be need at community facilities over the next ten years. It was clear that the current budget would not be sufficient.

R O'Loughlin explained that funding for the Renewals Program would come from the Community Facilities Depreciation Fund which was already calculated in rates. The portion of the budget requested was not the quantum of the depreciation fund and only accounts for a portion of the fund to renew the facilities fabric and fixtures. The remaining portion of the fund was set aside for the renewal of whole built structures.

Moved: Councillor A Blackie

Seconded: Councillor P Redmond

THAT the Community and Recreation Committee:

- (a) **Receives** report No. 201204164943.

THAT the Community and Recreation Committee recommends:

THAT the Council:

- (b) **Considers** the inclusion of a budget for the Community Facilities Renewal Work Program of \$3,000,000 over 10 years from the Facilities Depreciation Fund.
- (c) **Notes** that the previous funding for community facilities renewals was set at \$50,000 per annum.
- (d) **Notes** staff propose the \$3,000,000 to be spread over the 10 years as shown below:

Year	1	2	3	4	5	6	7	8	9	10
\$000's	\$150	\$300	\$300	\$300	\$300	\$300	\$300	\$350	\$350	\$350

CARRIED

6.10 **Sefton Community Hall Committee proposed grant in Long Term Plan and proposed move to Sefton Domain – G MacLeod (Community Greenspace Manager)**

G MacLeod advised that the Committee's support was sought for the inclusion of a grant into the Long Term Plan to assist the Sefton Community Hall Committee who wished to relocate the Sefton Community Hall to the Sefton Domain. The hall was a non-Council owned facility, located on Trust land. A grant from the Council would serve as seed funding and would enable the Sefton Community Hall Committee to raise the remainder of the funding. It was anticipated that the Committee would need to raise approximately \$600,000 to \$800,000 to build the new community hall.

Councillor Doody enquired whether the sale of the former Sefton library land was imminent. Councillor Redmond advised that the court had appointed living people as trustees for the library. The Trust was almost ready to file with the court for permission to sell the library land. The proceeds of the sale would be used towards the building of a new hall.

J Palmer raised a concern that the estimated cost of \$1,377,500 for the anticipated building of a 443m² hall seemed low when compared to building costs (cost per m²) elsewhere in the district. He suggested that the Council and the Committee should seek clarity on the items to be excluded from the capital cost.

Moved: Councillor P Redmond

Seconded: Councillor A Blackie

THAT the Community and Recreation Committee:

- (a) **Receives** report No. 201202163707.

THAT the Community and Recreation Committee recommends:

THAT the Council:

- (b) **Considers** the inclusion of a grant of \$200,000.00 in the 2023/2024 year of the Long Term Plan for the Sefton Community Hall Committee as a contribution towards the cost of a new Community hall, with a proposed location on the Sefton Domain.
- (c) **Notes** that at this stage no formal decision has been made by Council or the Community Board regarding the use of the Sefton Domain for the Sefton Community Hall.
- (d) **Notes** that the Sefton Hall Committee has undertaken significant engagement with the community in the preparation of a feasibility study and as a result decided to move to Sefton Domain. Staff will, however, be required to engage with the Domain Users and wider community before presenting a report to the Woodend Sefton Community Board for consideration.

CARRIED

Councillor Redmond supported the recommendation and noted that the Sefton Hall Committee had undertaken significant work and consultation over the last five years to facilitate the redevelopment of the hall.

7. REPORT FOR INFORMATION FROM THE KAIAPOI-TUAHIWI COMMUNITY BOARD

7.1 Kaiapoi Stopbank Access Stairs for Long Term Plan – G MacLeod (Community Greenspace Manager)

(Item 7.1 went to the Kaiapoi-Tuahiwi Community Board meeting of 14 December 2020).

Moved: Councillor A Blackie

Seconded: Councillor W Doody

THAT the Community and Recreation Committee:

- (a) **Receive** the report on the Kaiapoi Stopbank Access Stairs for Long Term Plan (Trim No. 201202163707) for information.

CARRIED

8. CORRESPONDENCE

Moved: Councillor A Blackie

Seconded: Councillor W Doody

THAT the Community and Recreation Committee:

- (a) **Receives** for information Correspondence from the Rangiora Early Records Society

CARRIED

9. PORTFOLIO UPDATES

9.1 Greenspace (Parks, Reserves and Sports Grounds) – Councillor R Brine

Councillor Brine provided updates on the following:

- Christmas Trees had been erected in Rangiora and Kaiapoi, wrap at Kaiapoi Library had to be taken down due to wind damage, so the Council would be investigating an alternative for next year.
- Flags would be installed in Rangiora and Kaiapoi in the new year. The new Flagtrax system would be installed in January 2021 which would make changing the flags much easier and cost effective.
- ECan supplied trees for planting at the Rangiora Airfield Access Road – Over 1,200 trees had been planted with help from volunteers at the airfield.
- Norman Kirk Park changing rooms - Final works had been completed, and the softball diamonds were expected to be opened early in the new year.
- The installation of seats at Arlington Shopping Complex was planned for prior to Christmas 2020.
- Redevelopment of Milton Memorial Park was out for public consultation and an updated plan would be submitted to the Rangiora-Ashley Community Board for consideration in the new year.
- A stand of Lombardy poplars had been removed in the Ashley Camp Ground, as they posed a health and safety risk.
- Kaiapoi BMX track maintenance was due to be completed in the week of the 14-19 December – This was the first treatment the track had had since its opening, the track was being well used so the work was being managed for a quieter time of the week and prior to school holidays.
- Pearson Park Pavilion's damaged storage door was being replaced.

- It had been a successful events season with a variety of events occurring across the parks network, no incidents were reported other than a few complaints following fireworks, but this was being worked through with the relevant rate payers association.
- Greenspace had been part of a nationwide campaign to get young people into the parks industry. Three staff members therefore filmed short interviews with Parks Managers Forum in Matawai Park.
- Work on Mandeville and Tirikatene Toilets were continuing and were expected to be completed by Christmas.
- Hurunui Reserve development was nearing completion and would be open to the public by Christmas. This work included a small sports goal, planting and the instillation of some balance items.
- Owen Stalker Park design was being finalised and was expected to go to tender in January 2021, the community and the Woodend-Sefton Community Board supported the concept plan.
- Renewals of playground surfacing and equipment were continuing.
- Loburn irrigation project was progressing, the club had proposed a solution and was looking to lead the works.
- Initial design was underway for Good Street redevelopment and a workshop was held with the Rangiora-Ashley Community Board on 9 December 2020.
- Final work was completed on the Kaiapoi Stopbank Artwork project – decking and seats had been installed around the ships crane.
- Cust Community Centre Shovel Ready Project - Painting had been completed and the design was currently in progress for the roading aspect.

9.2 **Community Facilities (including Aquatic Centres, Multi-use Sports Stadium, Libraries/Service Centres, Town Halls, Museums and Community Housing) – Councillor W Doody**

Councillor Doody elaborated on the following:

- Numerous community organisations and groups had applied for exemption from paying fees for the use of community facilities. The Community and Recreation Fee Exemption Sub-committee would therefore need to relook at the process for considering these applications.
- The Age-Friendly Community Steering Group was continuing their work with older people in the community.
- A site meeting was held at the Multisport Centre in November 2020, photos detailing the progress of the development had been forwarded to Councillors. She was pleased with the progress being made.
- The Ashley Gorge Advisory Group were proceeding well with the walking tracks that they were developing.
- The Council-owned pensioner flats in Kaiapoi and Oxford had been renovated.
- The Board of the Mandeville Sports Club would be launching their new Strategic Plan at a meeting that evening.
- The Cust Community Hall Committee had requested clarity as to why the hall was classed as a 'neighbourhood reserve'.

9.3 **Community Development and Wellbeing – Councillor W Doody and Councillor N Atkinson**

Refer to 7.2 above.

10. QUESTIONS

Nil.

11. URGENT GENERAL BUSINESS

Nil.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6:35 pm.

CONFIRMED

Chairperson

Date

MINUTES OF THE MEETING OF THE DISTRICT PLANNING AND REGULATION COMMITTEE HELD IN THE FUNCTION ROOM, RANGIORA TOWN HALL, 303 HIGH STREET, RANGIORA, ON TUESDAY 15 DECEMBER 2020 AT 1.00PM.

PRESENT

Councillor K Barnett (Chairperson), Mayor D Gordon, Councillor N Atkinson, Councillor W Doody, Councillor N Mealings and Councillor P Redmond.

IN ATTENDANCE

Councillor A Blackie, Councillor S Stewart.
J Palmer, (Chief Executive), N Harrison (Manager Regulation), M Bacon (Planning Manager), S Kealey (Resource Management Planner) and K Rabe (Governance Adviser).

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

No conflicts of interest were declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the District Planning and Regulation Committee held on 20 October 2020

Councillor Doody noted that she was at the meeting and requested that the Minutes be amended to reflect this.

Moved: Councillor N Atkinson Seconded: Councillor N Mealings

THAT the District Planning and Regulation Committee:

- (a) **Confirms**, as a true and accurate record, the amended Minutes of the meeting of the District Planning and Regulation Committee, held on 20 October 2020.

CARRIED

4 MATTERS ARISING

Nil.

5 DEPUTATIONS

Nil.

6 REPORTS

6.1 Adopt Council Plan Change 29 (Summerset Retirement Villages Ltd) – S Kealey (Resource Management Planner) and M Bacon (Planning Manager)

S Kealey took the report as read noting the correction to 2(c) should read 16 January 2021 and not 2020.

Councillor Barnett enquired what changes had been made to the conditions, to which S Kealey replied that there were changes to the wording of the conditions so as to provide more clarity.

Moved: Councillor N Mealings Seconded: Councillor N Atkinson

THAT the District Planning and Regulation Committee:

- (a) **Receives** report No. 201125159741.
- (b) **Adopts** Private Plan Change 29 – Somerset Villages (Rangiora) Ltd into the Waimakariri District Plan.
- (c) **Determines** that the operative date of the provisions proposed to be inserted into the Waimakariri District Plan under Plan Change 29 Somerset Villages (Rangiora) Ltd shall be 16 January 2021.
- (d) **Circulates** this report to all Community Boards for information.

CARRIED

Councillor Mealings noted that Plan Change 29 had been dealt with in a very professional manner. She stated that this facility was needed in the area and it would provide employment opportunities for the district.

7 PORTFOLIO UPDATES

7.1 District Planning Development - Councillor K Barnett (lead) and N Mealings (support)

Councillor Barnett thanked the Development Planning Unit for their work on the District Plan during the year. She was looking forward to working on the adoption of the draft District Plan and it being notified in 2021.

7.2 Regulation and Civil Defence – Councillor P Redmond

Councillor Redmond provided the following information:

Planning

- Ravenswood Plan Change was notified with 70 submissions received. Hearing would be scheduled after March 2021.
- Somerset Retirement Villages dealt with earlier had just been made operative.
- Taggart Quarrying application received 405 submissions which were being processed. A Hearing date would likely be set for well into 2021.
- There had been a proposal for a 70 villa development between Pentecost and Townsend Roads in Rangiora intended for people who are retired or those who were close to retirement.
- Lime Living application was close to completion.

Building Control

- Building activities increased with figures close to pre-Covid levels at 580 new dwellings.

Building Consent Authorities (BCA) Accreditation

- An audit was being conducted in February 2021 prior to accreditation in June 2021.

Environmental Services Unit – Dog Control

- Eighty-eight infringement notices were issued for unregistered dogs.

Environmental Services Unit – Alcohol

- Woodend Bottle Shop Hearing had been delayed due to an outstanding report from the Medical Officer of Health. Delays

incurred due to reporting times being extended due to Covid. The Hearing would be set no earlier than March 2021.

- Big Daddys, Rangiora's application still to be set for a Hearing.

Civil Defence

- Cadet awards ceremony was being held on Tuesday 15 December 2020 at 6.15pm.
- Awards for long service to civil defence were presented to H Thomas for 40 years service and D Lundy for 30 years service.
- AF8 presentation in Oxford was well attended.

7.3 Business, Promotion and Town Centres – Councillor Joan Ward

This update would be provided to the following Council meeting.

8 QUESTIONS

Nil.

9 URGENT GENERAL BUSINESS

Councillor Barnett noted that N Harrison, was retiring at the end of the month and thanked him for his assistance and advice during his years of service at the Waimakariri District Council.

Mayor Gordon also acknowledged N Harrison's service and thanked him not only for the work in his present role as Manager Regulation but also for the other areas of service including to Civil Defence.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 1.15PM.

BRIEFING

At the conclusion of the meeting will be the following items;

- *Land ownership options for Northeast Rangiora Residential Structure Plan Area – Heike Downie (Principal Strategy Analyst – District Development) and Cameron Wood (Principal Policy Analyst)*
- *District Plan Pegasus Golf Resort Zone – Mark Buckley (Principal Policy Planner)*

WAIMAKARIRI DISTRICT COUNCIL**MINUTES OF THE MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE FUNCTION ROOM, RANGIORA TOWN HALL, 303 HIGH STREET, RANGIORA ON FRIDAY 18 DECEMBER 2020 COMMENCING AT 9AM**

The meeting was audio livestreamed as per the Covid-19 government directive.

PRESENT

Councillor P Williams (Chairperson), Mayor D Gordon, Councillors A Blackie, S Stewart and J Ward.

IN ATTENDANCE

Councillors K Barnett, W Doody, P Redmond

G Cleary (Manager Utilities and Roading), K Simpson (3 Waters Manager), C Roxburgh (Water Asset Manager), C Freeman (Water Engineer), R Hawthorne (Property Manager), R Qu (Property Assets Advisor – Assets Planning, Acquisitions and Disposals), K Graham (Road Safety Coordinator) and A Smith (Governance Coordinator)

1 APOLOGIES

Moved Councillor Williams Seconded Councillor Blackie

THAT an apology be received and sustained from Councillor Brine.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interested noted.

3 CONFIRMATION OF MINUTES**3.1 Minutes of a meeting of the Utilities and Roading Committee held on Tuesday 17 November 2020**

Moved Mayor Gordon Seconded Councillor Blackie

THAT the Utilities and Roading Committee:

- (a) **Confirms** the circulated minutes of a meeting of the Utilities and Roading Committee held on 17 November 2020, as a true and accurate record.

CARRIED

3.2 Matters arising

There were no matters arising.

4 DEPUTATION/PRESENTATIONS

There were no deputations or presentations.

5 REPORTS

5.1 Drinking Water Quality and Compliance Annual Report 2019-2020 – C Roxburgh (Water Asset Manager) and C Freeman (Water Engineer)

C Roxburgh and C Freeman were present for presentation of this report, which provided an update on the compliance of the Council's public drinking water supplies for the 2019-20 period, of water quality trends over this period, and of complaints to water supply during this period.

C Roxburgh provided a summary of the compliance that is required to be achieved. All the Council's public drinking water supplies met the obligations under the Health Act (1956). It was pointed out that Water Safety Plans were submitted during this period for Woodend-Pegasus and Waikuku Beach but these were not approved and have since expired. Getting approval of these plans is proving challenging and with new requirements taking significantly longer to obtain than previously.

Bacterial compliance requires a certain number of samples to be taken and these have to be absent of ecoli. These samples are monitored at each treatment plant and within each distribution zone. One planned sample at the Mandeville plant was not taken, which meant the maximum days between samples was not met and bacterial compliance was not met. C Roxburgh advised that there are better systems in place now to avoid repeats of this happening again.

Protozoa compliance was achieved in nine out of the 12 schemes the Council operates. Mandeville didn't comply one day as the primary well pump failed and back up wells needed to be used, which don't have protozoa treatment. There are projects in the Long Term Plan to address issues with this system, which includes new storage in 2021 and a second well planned in future years). To achieve protozoa compliance schemes must be operating for the entire 12 month period and this was not the case for Garrymere upgraded scheme, and the Poyntz Road scheme is not upgraded yet.

A summary on the water quality trends was provided and it was advised that there may be specialist consultants engaged to undertake detailed assessments of reservoirs. A further report would come back to Council requesting funding for this.

Councillor Redmond asked what the nature of complaints for Mandeville-Fernside or Kaiapoi schemes was. Detailed information on this was not available on what these complaints were, but it was agreed this will be sourced and made available to Councillors.

Councillor Blackie sought confirmation that the recent alert on illnesses with residents at Waikuku Beach and it was confirmed that there was no correlation between this and the water supply there. There had been several consecutive days of sampling taken, including the weekend prior to the issue arising and as a precaution additional samples were also taken on the Tuesday night.

Councillor Barnett asked about water outage and the reporting of these. It was confirmed that these are now included in the complaints data under loss of supply or pressure.

Councillor Williams asked if there was confidence that the required samples required will be undertaken, avoiding human error. C Roxburgh confirmed there is an improved system in place and staff were confident of future sampling being undertaken as required.

Moved Councillor Blackie

Seconded Councillor Ward

THAT the Utilities and Roding Committee:

- (a) **Receives** report No. 201109150435.
- (b) **Notes** that as a drinking-water supplier, Council has met its monitoring and management obligations under the Health Act for all of its public supplies during the 2019/20 compliance period.
- (c) **Notes** that at the treatment plants, 11 of the 12 of the Council's drinking-water supplies met the bacterial requirements of the Drinking-water Standards for New Zealand (DWSNZ), with the exception being Mandeville with a planned sample not being taken due to human error. A greater degree of automation with alerting has been put in place to minimise the risk of this occurring in the future.
- (d) **Notes** that all of Council's 12 drinking-water supplies met the bacterial requirements of the DWSNZ for their distribution zones.
- (e) **Notes** that 9 out of Council's 12 drinking-water supplies met the protozoal requirements of the DWSNZ for the full compliance period, one met the requirements on all but one day (Mandeville), one had an upgrade completed at the end of the compliance period (Garrymere), and one further capital upgrade is still required to be completed (Poyntz Road).
- (f) **Notes** that all 12 of Council's drinking-water supplies met the chemical requirements of the DWSNZ for the 2019/20 compliance period.
- (g) **Notes** that no E. coli was detected on any of Council's 12 drinking-water supplies during the 2019/20 compliance period.
- (h) **Notes** that the rate of total coliforms being detected in the 2019/20 period was 2.0% which is lower than the long term average rate of 3.2%.
- (i) **Notes** that the Chinnerys Road plant in Woodend had higher total coliforms incidence rates than other plants, and as this was not resolved by reservoir cleaning, further investigations are required. Staff will report back to Council on the cost implications of these further investigations and any subsequent remediation works.
- (j) **Notes** that Water Safety Plans were submitted for two water supplies, however neither of these were approved during the 2019/20 period, and that implementation visits which were planned were not completed, due to COVID-19 related delays.
- (k) **Circulates** this report to Council and all Community Boards for their information.

CARRIED

Councillor Redmond noted that this report shows that it is important to keep regular monitoring of the water systems in the district.

The Chair thanked staff for the level of reporting provided noting that the district has good water supplies.

5.2 **Pegasus WTP Biological Filter Sand Replacement – C Roxburgh (Water Asset Manager) and G Boot (Senior Engineering Advisor)**

C Roxburgh presented this report which provided a report reviewing the current performance of the biological manganese removal filters at the Pegasus Water Treatment Plant (WTP). This report was based on a summary of findings of staff member Gary Boot. There has recently been maintenance undertaken that has successfully improved the performance of the filters in the short term. In addition to these improvements over the short term, there is also a longer term improvement needed with increased demand and the report also seeks the support of the committee to recommend to Council to include \$120,000 in year 3 of the 2021-2031 Long Term Plan. C Roxburgh pointed out that this work is allowed for in the development contributions in Ravenswood, a growth component, and will be cost neutral.

At this time G Cleary took the opportunity to acknowledge the work of staff member Gary Boot and his very comprehensive report. For the record of these minutes, Gary was diagnosed with motor neuron disease several years ago but has continued to provide the Council with expert advice and knowledge during the intervening years. Gary is a lead expert in New Zealand on biological treatment on water supplies for manganese removal. Gary designed and managed the conversion of the Woodend Treatment Plant previously and for this work, won an award for Paper of the Year at the IPWEA conference at that time (Institute of Public Works Engineering Australasia). Gary was very involved with the design of the Pegasus water treatment plant and his input into the design enabled it to be converted to a biological process which is now providing much better quality water. Gary has also worked with and mentored engineering staff member and is continuing to provide the Council with exceptional work to date. Gary wrote this report using eye gaze software which requires him to type by looking at individual letters and writing. His report writing is pushing the limits of this software which is more commonly used for much shorter one word responses.

Moved Mayor Gordon Seconded Councillor Williams

THAT the Utilities and Roding Committee:

- (a) **Receives** report No. 201203164834 and the attached report No. 200831113906 [v2].
- (b) **Notes** that the Woodend and Pegasus water supplies were combined in 2019, with both schemes being supplied treated water from the biological manganese removal filter at the Pegasus Water Treatment Plant.
- (c) **Notes** that the Pegasus WTP was found to be under-performing during the 2019/20 peak summer flows, and that the filter sand in Filter 2 was topped up under maintenance works in October this year, which appears to have rectified the immediate problem.
- (d) **Notes** a full sand replacement with coarser filter sand is required to bring the Pegasus WTP up to optimum performance levels and provide capacity for the next 30-35 years of predicted growth on the scheme.
- (e) **Recommends** that the Council allows provision of \$120,000 in the Woodend-Pegasus component of the Draft 2021-31 Long Term Plan, in year 3 (2023/24), for a full sand replacement of both Pegasus filters with a coarser sand that is more optimal for biological filtration.

- (f) **Notes** that as this project is required to accommodate growth, its cost will be offset by the development contribution paid as part of the Ravenswood development for additional treatment capacity, and as such it will not have an impact on rates.
- (g) **Acknowledge** the exceptional contribution of Gary Boot as a senior Engineering Advisor.
- (h) **Circulates** this report to the Woodend-Sefton Community Board for their information.

CARRIED

Mayor Gordon spoke on the significant contribution that Gary Boot has made to the district, noting that he had recently received a Community Service Award for this.

Councillor Williams endorsed the comments of the Mayor regarding Gary Boot and also commented that it is important for the Council to keep monitoring and upgrading all the water supplies.

5.3 Utilities and Roding Activity Management Plans 2021 – G Cleary (Manager Utilities and Roding) and S Collin (Infrastructure Strategy Manager)

G Cleary and S Collin presented this report, highlighting the significant amount of information that is included in each of the Activity Management Plans, these summarise a lot of the work of schemes and a good source of information on schemes. S Collin added that these Plans are available for Councillors to refer to in the Resource Centre. Two challenges that are showing up in all these plans are climate change and the Water Reform which is a major challenge coming up for the 3 Waters area. These Plans are reviewed and updated every three years. The draft AMPs will come back to Council in February 2021 for final approval and the finalised documents will come to Council in June 2021 as part of the adoption of the Long Term Plan.

There were no questions.

Moved Councillor Williams

Seconded Mayor Gordon

THAT the Utilities and Roding Committee:

- (a) **Receives** report No. 201127161314
- (b) **Notes** the draft 2021 Activity Management Plans for Roding, Water, Wastewater, Drainage, and Solid Waste in italics in the tables below have been sent to be peer reviewed. The remainder are still being finalised with completion programmed before the February LTP meeting.
 - i. Introduction Chapter TRIM 200716088682*
 - ii. Transport AMP**

2. Scheme / Document Reference	TRIM Number
<i>Section 1 Executive Summary Waimakariri Transport AMP 2021</i>	201208166991
<i>Section 2 Introduction Waimakariri Transport AMP 2021</i>	201208166992
<i>Section 3 Levels Of Service Waimakariri Transport AMP 2021</i>	201208166993
<i>Section 4 Future Demand Waimakariri Transport AMP 2021</i>	201208166995
<i>Section 5 Risk Management Waimakariri Transport AMP 2021</i>	201208167107

<i>Section 6 Life Cycle Management Plan Waimakariri Transport AMP 2021</i>	201208166996
<i>Section 7 Financial Summary Waimakariri Transport AMP 2021</i>	201208166997
<i>Section 8 Asset Management Practices Waimakariri Transport AMP 2021</i>	201208166998
<i>Section 9 Plan Improvement And Monitoring Waimakariri Transport AMP 2021</i>	201208166999
<i>Appendix A Glossary of Terms Waimakariri Transport AMP 2021</i>	201208167000
<i>Appendix B 2020 Strategic Business Case</i>	201208167001
<i>Appendix C Level Of Services Waimakariri Transport AMP 2020</i>	201208167002
<i>Appendix D Waimakariri Transport AMP 2020</i>	201208167003
<i>Appendix E Risk Management Waimakariri Transport AMP 2021 Road Valuation Report</i>	201208167003

i. Water Supply AMPs

Scheme / Document Reference	TRIM Number
<i>Water Supply AMP Overview Document 2021</i>	200120006283
<i>Rangiora Water Supply Scheme AMP 2021</i>	200120006291
<i>Kaiapoi Water supply AMP 2021</i>	200120006318
<i>Woodend/ Pegasus Water Supply Scheme AMP 2021</i>	200120006288
<i>Oxford Urban and Oxford Rural No 2 Water Supply Scheme AMP 2021</i>	200120006286
<i>Oxford Rural No. 1 Water Supply Scheme AMP 2021</i>	200120006298
<i>Waikuku Beach Water Supply Scheme AMP 2021</i>	200120006307
<i>Cust Water Supply Scheme AMP 2021</i>	200120006305
<i>Mandeville/Fernside Water Supply Scheme AMP 2021</i>	200120006303
<i>Summerhill – West Eyreton Water Supply Scheme AMP 2021</i>	200120006309
<i>Ohoka Water Supply Scheme AMP 2021</i>	200120006311
<i>Poyntz Road Water Supply Scheme AMP 2021</i>	200120006292
<i>Garrymere Water Supply Scheme AMP 2021</i>	200120006317

ii. Wastewater AMPs

Scheme / Document Reference	TRIM Number
<i>Wastewater AMP Overview Document 2021</i>	200120006527
<i>Rangiora (including Fernside) Wastewater Scheme AMP 2021</i>	200120006521
<i>Oxford Wastewater Scheme AMP 2021</i>	200120006513
<i>Kaiapoi Wastewater Scheme AMP 2021</i>	200120006504
<i>Woodend Wastewater Scheme AMP 2021</i>	200120006520
<i>Pegasus Wastewater Scheme AMP 2021</i>	200120006515
<i>Waikuku Beach Wastewater Scheme AMP 2021</i>	200120006524

Mandeville Wastewater Scheme AMP 2021	200120006508
Pines/Kairaki Wastewater Scheme AMP 2021	200120006516
Tuahiwi Wastewater Scheme AMP 2021	200120006523
Woodend Beach Wastewater Scheme AMP 2021	200120006518
Loburn Lea Wastewater Scheme AMP 2021	200120006506
Eastern District's Wastewater Scheme AMP 2021	200120006525

iii. Drainage AMPs

Scheme / Document Reference	TRIM Number
<i>Drainage AMP Overview Document 2021</i>	200120006602
<i>Rangiora Urban Drainage Scheme AMP 2021</i>	200120006574
<i>Ohoka Rural Drainage Scheme AMP 2021</i>	200120006593
Coastal Urban Drainage Scheme AMP 2021	200120006582
Pegasus Urban Drainage Scheme AMP 2021	200120006578
Oxford Urban Drainage Scheme AMP 2021	200120006576
Kaiapoi Urban Drainage Scheme AMP 2021	200120006577
Loburn Lea Rural Drainage Scheme AMP 2021	200120006590
Coastal Rural Drainage Scheme AMP 2021	200120006585
Clarkville Rural Drainage Scheme AMP 2021	200120006586
Oxford Rural Drainage Scheme AMP 2021	200120006595
Cust Rural Drainage Scheme AMP 2021	200120006587
Central Rural Drainage Scheme AMP 2021	200120006583

iv. Stockwater AMP

Scheme / Document Reference	TRIM Number
Stock Water Race AMP 2021	200819107116

v. Solid Waste AMP

Scheme / Document Reference	TRIM Number
<i>Solid Waste AMP 2021</i>	201016139173

- (c) **Notes** that the levels of service provided for are reflected in the draft budgets for the Long Term Plan (LTP), and that the 3 Waters levels of service were approved by Council (TRIM 200406043184).
- (d) **Notes** that the final suite of draft Utilities and Roading Activity Management Plans will be reported to Council at the February 2021 Council meeting for adoption
- (e) **Circulates** a copy of this report to all boards for their information.

CARRIED

5.4 **Adderley Terrace – Proposed Partial Stopping – R Qu (Property Assets Advisor – Assets Planning, Acquisitions and Disposals) and R Hawthorne (Property Manager)**

G Cleary spoke to this report, which seeks endorsement of the Committee for a road stopping application received from LIME Developments Limited to stop part of Adderley Terrace. This is a procedural motion to be referred to Council to initiate this legislative compliance process to allow this to progress. This road stopping will be undertaken under the Local Government Act which means that the road stopping will be publically advertised and surrounding property owners will receive letters. Members of the public have 40 days in which to object if they wish to.

There was discussion on concerns of some residents on the naming of the remainder of the road, and staff agreed to follow up with a response to this.

Moved Mayor Gordon

Seconded Councillor Ward

THAT the Utilities and Roading Committee:

- (a) **Receives** report No. 201207166327
- (b) **Receives** the Road Stop application from LIME Developments Ltd.

Recommends that the Council

- (c) **Approves** to stop Adderley Terrace as per the proposal received under the provisions of Section 342 and the 10th Schedule of the Local Government Act 1974.
- (d) **Notes** the applicant has yet to supply a legal survey plan. This is understood to be imminent, but may not be obtained before the Council's approval to stop the road.
- (e) **Authorises** the Chief Executive and Property Manager to finalise the necessary legislative and process actions necessary to stop the road under the 10th Schedule of the Local Government Act 1974 then complete the transaction.
- (f) **Notes** that should no objections be received, the Council would by public notice declare that the portion of the Adderley Terrace is stopped and thereafter cease to be road.
- (g) **Notes** that when the road is formally stopped, it will be disposed of to the adjoining landowner at market value.
- (h) **Notes** the staging of further works is still to be confirmed.

- (i) **Acknowledges** that the stopping is subject to the public objection. If necessary, staff would refer the matter back to the Council to determine.

CARRIED

6 PORTFOLIO UPDATES

6.1 Roading – Councillor Paul Williams

Councillor Williams commented briefly on the favourable tenders received for the Flaxton Road improvements contract

6.2 Drainage and Stockwater – Councillor Sandra Stewart

The long awaited Waimakariri Maintenance and Minor Works consent for drainage and stormwater works has been granted. Because of the National Policy Statement Freshwater this comes with some extra conditions. For clarification, K Simpson added that there are some notifications that are needed to be provided in advance of any spraying works that are being done in particular locations. This also enables the instream work to go ahead on the Cam River but because of the delay in getting this consent, the programme will need to be redone for this.

Pond C, the stormwater treatment pond on the Flaxton/Fernside corner is in breach of its consent, Council staff are working with Ecan on this issue. By way of update K Simpson advised that the non-compliance relates to reporting to the Regional Council of inspection results. Staff are working with the Regional Council on collating the information and submitting this. K Simpson also mentioned that currently Pond C is included in the Rangiora discharge consent, noting that there are a significant number of conditions and it is preferred that it remain under this consent, rather than have a separate consent, which has been suggested by the Regional Council. There will be work undertaken on more regular reporting. Staff have been undertaking some work on improving the water discolouration and K Simpson said there is trialling of different planting being undertaken in the pond to address this issue. Staff are also working with land owners in the upstream catchments, making sure their onsite practices are robust.

Following question from Councillor Blackie on requirements on notification of instream work, K Simpson said this would only be for any significant works, for example, where the bed is going to be disturbed.

There was discussion on the bird life in Pond C and K Simpson said the design and operation of the pond is important so that any birdlife that is in there is not going to stir up any silt and minimise effects of them coming into the area.

Because of the NPS Freshwater, and implications on the drainage network, Councillor Stewart has suggested that there be a combined Rural Drainage Groups meeting arranged early in 2021 to explain the requirements of this and to talk about the Council's work needed to meet these requirements. It is suggested that all members of this committee be included in the invite to this meeting. These are significant changes and there may be push back from landowners on the requirements.

6.3 Utilities (Water Supplies and Sewer) – Councillor Paul Williams

Councillor Williams thanked the staff for their quick and effective response following the reported instances of illness in Waikuku earlier in the week. The

pro active response and extra testing confirmed it was not related to the water supply.

Councillor Williams spoke on the recent meeting relating to the Poyntz Road Water supply. K Simpson added that as this upgrade is part of the Stimulus funding package, it will be included in the Council LTP budget meeting. There will be communication with the 12 19-unit landowners asking them to reduce down to at least eight or less units. The right to the units is proposed to be grandfathered, so if they do develop their properties, they will be entitled to their units without having to pay development contributions. This right only applies to the existing property owner and will cease when a property is sold. The outcome of this will be reported back to the committee.

6.4 **Solid Waste– Councillor Robbie Brine**

Councillor Brine was absent but the Chair provided an update on his behalf. It was noted that though there has been some negative response to the bin audits, these are having a positive impact on the recycling bin audits that have been undertaken. There have been some bins rejected and this matter is being monitored.

6.5 **Transport – Mayor Dan Gordon**

Attending the opening of the Northern Corridor on Saturday afternoon.

Had some discussion with the Minister of Transport and said it is clear that the governments priority is around de-carbonisation, so any roading plan that is put forward needs to meet that criteria.

As part of the Mayoral Forum, in February there is to be a visit to the ports, airport and Timaru to see how these transport functions operate and the Minister has been invited to attend this also.

Mayor Gordon advised that there has been positive engagement with NZ Rail and a further meeting is planned for the new year.

Mayor Gordon acknowledged Councillor Williams as Portfolio holder for Roothing and the regular meetings with staff to discuss any issues. The high workload in the roading department was also acknowledged and Mayor Gordon asked for compliments to be passed on to the Roothing staff on their work. Mayor Gordon raised his concern with the number of road fatalities in the district.

Regarding Public transport, Councillor Barnett asked about bus shelters and if there were plans for more introduced. K Graham responded that there is plans to install more of these noting the need to prioritise where they will go. It was suggested that having a bus shelter installed at Charles Upham retirement village is a priority. G Cleary added that there will be more specific information provided in the Roothing LTP budget. Council will have an opportunity at that time to consider if the level of funding is in line with the expectations of Councillors.

6.6 **Manager Utilities and Roothing – Gerard Cleary**

G Cleary took this opportunity to comment on the exceptional and unprecedented year that 2020 has been and acknowledged and thanked the support of the Utilities and Roothing committee to staff, also the broader Council.

G Cleary also acknowledged the work of staff in Utilities and Roding and the following additional work that has been undertaken during the year:

- Established Trades Services Panel
- Worked so productively during the Covid-19 lockdown
- Managed contracts successfully – being proactive with contractors and variations managed
- Kept essential services going – including Solid Waste Service contract and the level of communication around this
- Contamination issue with solid waste
- On track to deliver \$10m roading capital works programme, on time and on budget.
- Secured \$9m of government funding of shovel ready project for the community and a programme is in place to deliver that
- Subdivision workload has seen an increase recently
- Several iterations of the annual plan budget – responding to the economic impacts of Covid-19, and not a lot of work on the LTP budgets
- Activity Management Plans review – a one in three year cycle
- An \$8m water stimulus funding from the Government. The design and management of this is being carried out in house, on top of normal workload.
- Equitable funding allocation for the stimulus funding to be acceptable to the community
- Information requests of 3 Waters – involves 67 worksheets with over 1000 questions – our Council has been identified by LGNZ yesterday as one of a small number of Councils to be “star performers” in terms of progress and quality and comprehensiveness of data entered.
- Retaining the Council’s double AA rating
- Successful tendered and awarding of the Road Maintenance Contract.
- On programme to deliver the upgrade to the last water supply upgrade in the district to bring all supplies up to the Drinking Water Standard of New Zealand.

Mayor Gordon also acknowledged the significant work of all the team and the leadership of the team by G Cleary.

Chair Williams also endorsed the support of staff keeping him informed and kept up to date (often after hours). Councillor Stewart also acknowledged the support of the excellent staff and the work that they undertake.

Councillor Ward also commented on the significant workload that has been undertaken by the Utilities and Roding staff. There was specific mention the recent improvements to road surfaces in Ivory Street and West Belt Rangiora.

Councillor Barnett commented on the positive improvement with communications to both the committee and the public at meetings.

Councillor Doody also acknowledged the approach of staff at public meetings with community members, which has resulted in positive outcomes.

7 QUESTIONS UNDER STANDING ORDERS

There were no questions.

8 URGENT GENERAL BUSINESS

There was no urgent general business.

9 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987

Moved Councillor Ward Seconded Councillor Blackie

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item N°	Minutes/Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
9.1	Report of A Kibblewhite (PDU Project Engineer) and J McBride (Roading and Transport Manager) to Management Team	Contract 20/50 Flaxton Road Upgrade Tender evaluation and award. Report to be received for information.	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
9.1	Protection of privacy of natural persons To carry out commercial activities without prejudice	A2(a) A2(b)ii

CARRIED

CLOSED MEETING

The closed meeting went from 10.15am to 10.25am.

Recommendation to resume open meeting

Moved Mayor Gordon Seconded Councillor Blackie

THAT open meeting resumes and the business discussed with the public excluded remains public excluded.

CARRIED

OPEN MEETING

NEXT MEETING

The next meeting of the Utilities and Roading Committee is scheduled for 3.30pm, on Tuesday 16 February 2021, to be held in the Function Room, Rangiora Town Hall.

There being no further business, the meeting closed at 10.25am

CONFIRMED

Councillor P Williams
Chairperson

Date

Briefing

At the conclusion of the meeting, K Graham (Road Safety Co-ordinator/Journey Planner) provided an update on the Innovating Streets project.

MINUTES FOR A MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 16 NOVEMBER 2020 AT 5PM.

PRESENT

J Watson (Acting Chairperson), N Atkinson, A Blackie, B Cairns, J Meyer and M Pinkham.

IN ATTENDANCE

P Redmond (Kaiapoi-Woodend Ward Councillor), C Brown (Manager Community and Recreation), K Simpson (3 Waters Manager), G Stephens (Greenspace Community Engagement Officer), T Kunkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

1 APOLOGIES

Moved: A Blackie

Seconded: J Meyer

That apologies for absence be received and sustained for C Greengrass and S Stewart.

CARRIED

2 CONFLICTS OF INTEREST

No conflicts of interest were declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahwi Community Board – 19 October 2020

Moved: J Watson

Seconded: B Cairns

THAT the Kaiapoi-Tuahwi Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Kaiapoi-Tuahwi Community Board meeting, held 19 October 2020

CARRIED

3.2 Matters Arising

Nil.

4 DEPUTATIONS AND PRESENTATIONS

4.1 Fred Brooks (Waimakariri Area Engineer, Environment Canterbury)

F Brooks spoke to the Board about Environment Canterbury’s (ECan) Flood Protection and Drainage Bylaw. He noted that the bylaw protected all of ECan’s flood protection assets throughout Canterbury in relation to structural integrity. He explained ECan needed to be consulted on anything that was erected in/on the stopbanks in Kaiapoi, as they needed to ensure that no failure points were created to guard against potential flooding. ECan had an interest in any proposed development within seven and half meters from the stopbank as anything outside of that was deemed to be far enough away not to have a negative impact on the

stopbank. F Brooks noted that ECan's most recent projects on Kaiapoi's stopbanks were related to the removal of dead trees and safety improvements.

N Atkinson enquired if the trees, located in the middle of Kaiapoi, would also be removed by digger, which seemed to be standard practice. F Brooks advised that there were a couple of dead Willows upstream of Williams Street which were deemed unsafe and would therefore be cut down at ground level and then the stump poisoned. Ecan did not want to open the river bank with a digger if it could be avoided.

M Pinkham questioned what the process would be if private owners wanted to develop on their property within seven and half meters of the stopbank. F Brooks explained that the Flood Protection and Drainage Bylaw stated that private owners would need to obtain authority from ECan prior to proceeding with development. The necessary permission could be gained by completing the required forms on the ECan website.

B Cairns asked if ECan would replace the trees which were removed and if ECan's planting would fit in with Mahinga Kai or any foraging that may happen in the future. F Brooks confirmed that the clearing of the area upstream of Williams Street had been done over two years ago, and the trees to be removed now had died since the completion of the initial work. ECan was not expecting there to be much disruption and were working with Council staff on suitable replacement planting.

N Atkinson enquired if it was possible to ensure that rubble was removed when work was being done near the stopbanks, as in the past, rubble had been left to float down the Kaiapoi River and the debris had got caught on the moorings and pontoons. F Brooks stated that it was his understanding, that the rubble from the clearing done along the left bank of the Kaiapoi River, had been removed. ECan normally had someone in a boat clearing all the loose branches that had fallen into the river.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 General Landscaping Budget – G Stephens (Green Space Community Engagement Officer)

G Stephens noted that in June 2020 the Board identified five projects for possible funding from its Landscaping Budget. These projects were the development of Patchina's Walkway (between Williams Street and the Library carpark), a new ships wheel at Trousselot Park, an extension to the path at Pines Beach Hall, landscaping at Tuahiwi Reserve and a picnic table in the storm water management area of the recovery zone.

B Cairns enquired if the Council would consider entering into an arrangement with Tuahiwi School, so as they manage the proposed planting project at Tuahiwi Reserve as opposed to the Council. G Stephens explained that it was envisaged that the Council would work with the school, the Rununga, and the wider community to determine what landscaping they wanted to undertake at the Tuahiwi Reserve and how the project should be implemented. It was too early in the project to determine what arrangements might be entered be into.

In light of the history of the Tuahiwi Reserve, N Atkinson enquired if the Council had liaised with the Trustees of the remaining land regarding the proposed project. C Brown noted that currently only Tuahiwi School had been approached, and the Council would do a lot more consultation to ensure buy-in from all interested parties prior to the project starting.

P Redmond questioned if the proposed landscaping at the Tuahiwi Reserve was in response to a suggestion from the Tuahiwi community. G Stephens confirmed that proposed project was initiated by the Board and not the Tuahiwi community.

B Cairns commented that every weekend families were picnicking at the BMX Track and/or the northern side of the BMX Track. He therefore asked if the picnic table to be installed in the management area, at the dog park could rather be installed on the northern side of the BMX Track. G Stephens advised that alternative locations for the picnic table in the storm water management area within the recovery zone could be investigated.

J Meyer sought clarity on why the Landscape Architect recommended the picnic table be installed at the dog park. G Stephens commented that it was his understanding that when the zone was designed, areas for planting were created but also wider open areas where people could practice recreational activities. The recommended location of the picnic table was in an open area where people would enjoy sitting and looking out over the storm water area.

Moved: A Blackie

Seconded: J Meyer

THAT the Kaiapoi - Tuahiwi Community Board:

- (a) Receives report No.201102146320.
- (b) Notes the Board currently has \$66,380 available to allocate to general landscape projects within the Kaiapoi -Tuahiwi Ward.
- (c) Approves the allocation of \$6,000 towards the temporary development of Patchina's Walkway between Williams Street and the Library Carpark.
- (d) Approves the allocation of \$500 towards a replacement ships wheel at Trousselot Park.
- (e) Approves the allocation of \$1,500 towards the extension of the pathway at Pines Beach Hall so that it reaches Chichester Street.
- (f) Approves the allocation of \$25,000 towards landscaping at Tuahiwi Reserve, and staff undertaking consultation with the school and surrounding community to determine the scope of this landscaping work.
- (g) Approves the allocation of \$2,000 towards a picnic table sourced from the Kaiapoi Menz Shed to be installed at the location indicated in this report in the Stormwater Management Area of the Recovery Zone.
- (h) Notes this will leave the Board a balance of \$31,380 to allocate toward other general landscape projects within the Kaiapoi-Tuahiwi area and approve this being carried forward into the 21/22 financial year.

J Meyer supported the proposed projects but noted his concern that getting agreement on the proposed landscaping at the Tuahiwi Reserve may be challenging.

N Atkinson believed the proposed landscaping at the Tuahiwi Reserve would not be challenging provided that the Council ensured that all the necessary parties had

been consulted. He supported the investigation of alternative locations for the picnic table within the storm water management area.

B Cairns proposed the following amendment.

Moved: B Cairns

Seconded: M Pinkham

THAT the Kaiapoi - Tuahiwi Community Board:

- (g) Approves the allocation of \$2,000 towards a picnic table sourced from the Kaiapoi Menz Shed to be installed in the Stormwater Management Area of the Recovery Zone.

The motion then became substantive.

THAT the Kaiapoi - Tuahiwi Community Board:

- (a) **Receives** report No.201102146320.
- (b) **Notes** the Board currently has \$66,380 available to allocate to general landscape projects within the Kaiapoi -Tuahiwi Ward.
- (c) **Approves** the allocation of \$6,000 towards the temporary development of Patchina's Walkway between Williams Street and the Library Carpark.
- (d) **Approves** the allocation of \$500 towards a replacement ships wheel at Trousselot Park.
- (e) **Approves** the allocation of \$1,500 towards the extension of the pathway at Pines Beach Hall so that it reaches Chichester Street.
- (f) **Approves** the allocation of \$25,000 towards landscaping at Tuahiwi Reserve, and staff undertaking consultation with the school and surrounding community to determine the scope of this landscaping work.
- (g) **Approves** the allocation of \$2,000 towards a picnic table sourced from the Kaiapoi Menz Shed to be installed in the Stormwater Management Area of the Recovery Zone.
- (h) **Notes** this will leave the Board a balance of \$31,380 to allocate toward other general landscape projects within the Kaiapoi-Tuahiwi area and approve this being carried forward into the 21/22 financial year.

CARRIED

6.2 **Road Names in Stage 5 of the Silverstream East Subdivision in Kaiapoi – T Kunkel (Governance Team Leader)**

T Kunkel explained that at the Board meeting held on 21 September 2020, the Director of Lime Developments Ltd, Fred Rahme, addressed the Board on the importance of the names Maggie Way and Lime Avenue to the company. Mr Rahme requested the Board to reconsider their previous decision, and the Board had subsequently requested this report.

M Pinkham noted that he was disappointed that this matter had come back to the Board, as the matter had already been considered. C Brown explained that the Chairperson of the Board made the decision based on the information provided by the developer when he addressed the Board in June 2020, that there was sufficient additional information to bring the report to the Board for consideration.

Moved: J Meyer

Seconded: J Watson

THAT the Kaiapoi - Tuahiwi Community Board:

- (a) **Receives** report No. 201007133680.
- (b) **Revokes** its decision taken on 15 June 2020 regarding "Road naming – Lime Developments Limited" (Item 8.5) and accepts the following proposed road names for Roads #1 and 2 provided by the Developer as shown on the plan (Trim 200604065858).
 - (1) Maggie Way
 - (2) Lime Avenue

LOST

A division was called:

For: B Cairns, J Meyer and J Watson (3)

Against: N Atkinson, A Blackie and M Pinkham (3)

3:3

The motion was lost, and the original decision taken by the Board on 15 June 2020 therefore stands.

J Meyer commented that this was an important development in Kaiapoi, and although the road names had been extensively discussed in the past, the matter warranted further consideration.

J Watson noted that street names were meant to reflect historic people who had made a contribution to an area. She believed that the developer's reasoning for requesting the two names were sound as they would have historic significance in time.

N Atkinson stated that he understood the developer's reasoning for requesting Maggie's Way, however he did not agree with Lime Avenue. The developer maintained that it would be an appropriate name for the proposed continuation of the existing Silverstream Boulevard, because it was adjacent to the later living facility being developed by Lime Living. However, the later living facility would be named The Sterling. There was already a road in the Silverstream East Subdivision named Rahme Crescent which had been named in honour of the developer. N Atkinson believed that the name Lime Avenue would be for commercial purposes only, and this was not in line with the Council's Naming of Roads and Streets Policy.

M Pinkham expressed a concern regarding the cost to Council if the Board revoked or altered its previous decision regarding the road names, as it would entail taking down street signs that had already been put up, the reallocation of street address to a number of sections. The Board's previous decision had also already been communicated to various groups and organisations, such as the Chief Surveyor, New Zealand Fire Service, Telecom, MainPower, and Civil Defence.

6.3 **Application to the Kaiapoi-Tuahiwi Community Board's Discretionary Grant Fund 2020/21 – T Kunkel (Governance Team Leader)**

T Kunkel advised that Arts Canterbury Inc. was hosting an exhibition at the Brick Mill Gallery in Waikuku. They had also requested funding towards the hiring of panels to hang artwork on and spotlights to highlight the work on display. They had applied to the Board for funding because some of the artist that would be taking part in the exhibition would be from the Kaiapoi area. Also it was anticipated that most of the viewing public would be from the Woodend-Sefton and Kaiapoi-Tuahiwi Wards. T Kunkel confirmed that that Arts Canterbury Inc. also applied to the Woodend-Sefton Community Board for funding.

In response to questions, J Watson commented that every year the Kaiapoi Arts Expo received funding from all four Community Boards because the event was seen as a district wide event.

P Redmond noted that at its last meeting the Woodend-Sefton Community Board had approved a grant of \$250 to Arts Canterbury Inc., since most of the people attending the exhibition were expected to be from the Woodend-Sefton and Kaiapoi-Tuahwi Wards.

Moved: N Atkinson

Seconded: A Blackie

THAT the Kaiapoi - Tuahwi Community Board:

- (a) **Receives** report No. 201023142830.
- (b) **Approves** a grant of \$250 to Arts Canterbury Inc. towards the cost of hiring panels and spotlights.

CARRIED

Moved: M Pinkham

Seconded: N Atkinson

THAT the Kaiapoi - Tuahwi Community Board:

- (c) **Approves** a grant of \$120 to SeniorNet North Canterbury towards the hosting of an Internet Banking seminar.

CARRIED

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 Chairpersons Report for October/November

Moved: J Watson

Seconded: A Blackie

THAT the Kaiapoi-Tuahwi Community Board:

- (a) **Receives** report No 201111152053.

CARRIED

9 MATTERS REFERRED FOR INFORMATION

9.1 **Rangiora-Ashley Community Board meeting Minutes 14 October 2020 (Trim 201015138133).**

9.2 **Woodend-Sefton Community Board meeting Minutes 12 October 2020 (Trim 201015138502).**

9.3 **Kaipoi-Tuahwi Community Board meeting Minutes 19 October 2020 (Trim 201028143890).**

9.4 **Oxford-Ohoka Community Board meeting Minutes 7 October 2020 (Trim 200930130151).**

9.5 **Kaipoi Stormwater and Flood improvements – Shovel Ready Funding; Approval of Due Diligence information and Delivery Strategy – report to**

Council 6 October 2020 (Trim 200918124114) – Circulate to Kaiapoi-Tuahiwi Community Board.

- 9.6 **Capital Projects Annual Report year to date ended 30 June 2020 – report to Council 6 October 2020 (Trim 200916122892) – Circulate to all Boards.**
- 9.7 **Customer Satisfaction Survey 2019 – report to Council 6 October 2020 (Trim 200811102789) – Circulate to all Boards.**
- 9.8 **Kaiapoi River water quality and management – report to Land and Water Committee 8 October 2020 (Trim 200918124023) – Circulate to Kaiapoi-Tuahiwi Community Board.**
- 9.9 **Aquatic Facilities Update – report to Community and Recreation Committee 20 October 2020 (Trim 200925128402) – Circulate to all Boards.**
- 9.10 **Community Team Year in Review Report 2019/2020 – report to Community and Recreation Committee 20 October 2020 (Trim 201008134426) – Circulate to all Boards.**
- 9.11 **Library Update to 8 October 2020 – report to Community and Recreation Committee 20 October 2020 (Trim 201008134493) – Circulate to all Boards.**
- 9.12 **Proposed Property Maintenance Bylaw 2020 – report to District Planning and Regulation Committee 20 October 2020 (Trim 200825110229) – Circulate to all Boards.**

Public Excluded Report

- 9.13 **Contract 19/43 District Road and Drainage Maintenance 2020-2023 Tender Evaluation and Contract Award report - report to Council 1 September 2020 (Trim 200814104571) – Circulates resolutions to all Boards**

Moved: J Meyer

Seconded: M Pinkham

THAT the Kaiapoi-Tuahiwi Community Board receives the information in Items 9.1 to 9.13.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

M Pinkham

- Attended
 - Peraki Street meeting – staff prepared a survey of design options.
 - KTCB Special Briefing.

P Redmond

- Creative New Zealand assessments allocated \$30,000 last month.
- Attended
 - Passchendaele Service.
 - Mixed Use Business Area Property Assessments.
 - Property Acquisition and Disposals Working Group Meeting.
 - Zone 5 and 6 Conference in Ashburton.
 - Art on the Quay – Pottery exhibition.
 - Rata Annual Function.
 - Civil Defense update.
 - North Canterbury Sport and Recreation Trust.
 - Kidz Can fundraiser.

- Armistice Day Memorial Service.
- Community Service Awards.

J Meyer

- Attended
 - Peraki Street meeting.
 - KTCB Special Briefing.

A Blackie

- Had been assigned a new portfolio – Indigenous Reserves.
- The Public Arts Trust was up and running.
- Attended
 - Te Kohaka Trust Meeting.
 - Joint Meeting with Selwyn District Council.

N Atkinson

- Had been assigned a new portfolio – Communications.
- Highlighted the importance of the Greater Christchurch Partnership 2050 consultation.
- The non-slip boards had been installed at the Port and Eagle Pub.
- Complaints had already been received regarding the Marshlands Road 60km/h speed limit change.
- Attended
 - Passchendaele Ceremony.
 - Armistice Day Service.
 - All American Day.
 - Light Party in Kaiapoi.

J Watson

- Attended
 - Kaiapoi Spring Party in the Park.
 - Pines Kairaki Residents Association meeting.
 - KTCB Special Briefing.
 - Community Service Awards.
 - Satisfy Food Rescue Opening.
 - All Together Kaiapoi AGM.
 - Kaiapoi Community Garden Open Day.

B Cairns

- New businesses - Mark Larsen has bought a new business and was getting ready to move into old Carpet Court site on Williams Street.
- Food Secure North Canterbury - Ministry of Social Development representative visited to meet the group and discuss the process.
- Kaiapoi Food Forest
 - Strawberry Fair a Zero Waste event on 13 December 2020.
 - Presented to 130 students from Kaiapoi North School regarding sustainable growing of food. Kaiapoi North School's own food forest was developing well.
 - Also held multiple workshops over the last month on edible weeds, kumara growing, and food forest design.
 - Rangiora High School groups had visited twice during month, with more planned.

- The Mayor was invited to present to International Japanese students thank you certificates.
- Attended
 - GreyPower meeting - St John presented on emergency alarms along with Ecan explaining new bus routes.
 - Collaboration workshop - Various groups from the community attended the workshop to see how they could work better together.
 - All Together Kaiapoi - AGM, there were a small group of attendees, to hear how this group makes living in Kaiapoi great. Party in the park was another well attended successful event. "Amazing Race" to happen this coming Sunday.
 - Scout group - Gray Raven Group were invited to present what the difference was between local and central government.
 - Port and Eagle new beer launch - Was invited to attend launch of new beer, Collaboration between brewer and apiarist.
 - North Canterbury Neighbourhood Support - After AGM, new vision and focus to grow communities.

11 **CONSULTATION PROJECTS**

11.1 **Draft Climate Change Policy**

<https://letstalk.waimakariri.govt.nz/climate-change>

Consultation closes: Friday 13 November

12 **REGENERATION PROJECTS**

12.1 **Town Centre, Kaiapoi**

Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:

<http://www.waimakariri.govt.nz/your-council/district-development/kaiapoi-town-centre>

13 **BOARD FUNDING UPDATE**

13.1 **Board Discretionary Grant**

Balance as at 31 October 2020: \$4,040.

13.2 **General Landscaping Budget**

Balance as at 31 October 2020: \$66,380.

14 **MEDIA ITEMS**

Nil.

15 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED*Section 48, Local Government Official Information and Meetings Act 1987*

Moved: J Watson

Seconded: A Blackie

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of the matter to be considered while the public was excluded, the reason for passing this resolution in relation to the matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, was as follows:

Item N°	Minutes / Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
15.1	Minutes of the Public Excluded portion of the Kaiapoi-Tuahiwi Community Board meeting 19 October 2020	Confirmation of Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution was made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of the Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public were as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
15.1	To carry out commercial activities without prejudice	A2(b)ii

CLOSE MEETING*See Public Excluded Agenda (blue papers).***OPEN MEETING****16 QUESTIONS UNDER STANDING ORDERS**

Nil.

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

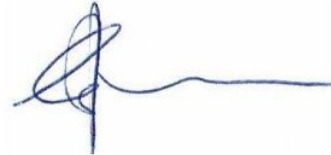
Nil.

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board would be held at the Ruataniwha Kaiapoi Civic Centre on Monday 14 December 2020 at 5pm.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.17pm.

CONFIRMED



Chairperson

14 December 2020
Date

Workshop (6:20pm to 6:50pm)

- *Kaiapoi Stormwater and Flooding improvements- Project Overview and Update – K Simpson (3 Waters Manager).*
- *Long Term Plan Discussion – Chairperson.*
- *Members Forum.*

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE OHOKA COMMUNITY HALL, MILL ROAD, OHOKA ON WEDNESDAY 2 DECEMBER 2020 AT 7PM.

PRESENT

D Nicholl (Chairperson), T Robson (Deputy Chairperson), S Barkle, M Brown, W Doody, S Farrell, R Harpur and N Mealings.

IN ATTENDANCE

Mayor D Gordon and Constable M Alatalo.

N Harrison (Manager, Regulation), J McBride (Roading and Transport Manager), A Mace-Cochrane (Graduate Engineer), T Kunkel (Governance Team Leader) and E Stubbs (Governance Support Officer).

1 APOLOGIES

There were no apologies.

2 PUBLIC FORUM

There were no members of the public in attendance for the public forum.

3 CONFLICTS OF INTEREST

Item 7.2 - S Barkle declared a conflict of interest as a parent of a child attending Swannanoa Preschool.

4 CONFIRMATION OF MINUTES

4.1 Minutes of the Oxford-Ohoka Community Board – 4 November 2020

Moved: N Mealings

Seconded: T Robson

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 4 November 2020.

CARRIED

4.2 Matters Arising

Nil.

5 DEPUTATIONS AND PRESENTATIONS

5.1 New Zealand Police – Regarding Speed Limits in Oxford.

Constable Mitchel Alatalo introduced himself as a member of the New Zealand Police stationed in Oxford. He advised that he and colleagues were often approached by residents concerned about the speed of heavy vehicles travelling through Oxford. They therefore regularly monitored the traffic on Main Street, Oxford as part of their policing role. It was however found that in general, there were not

many vehicles that exceeded the speed limit. He acknowledged that the heavy vehicles travelling along Main Street could be intimidating to children wishing to cross the road. He therefore recommended that children be accompanied by an adult when crossing the street.

W Doody questioned if a visit by the New Zealand Trucking Association's Road Safety truck might benefit the pupils at Oxford School. Constable Alatalo believed that it would be beneficial and suggested that the police's Commercial Vehicle Safety Officers could also provide support. W Doody undertook to raise the matter at the next Road Safety Committee meeting.

S Farrell noted that as a member of various community groups, including the Waimakariri Access Group, she was aware that many elderly and vulnerable people also had concerns regarding the speed of heavy vehicles travelling through Oxford. She asked Constable Alatalo if he believed lowering the speed limit on Main Street would make people feel safer. Constable Alatalo coincided that it might make a difference in high pedestrian areas such as near the Oxford Police Station.

J McBride advised that previous speed counts undertaken on Main Street showed that there was generally good compliance with the 50km/hr speed limit. There however seemed to be unverified perceptions that heavy vehicles were speeding. The Council was currently investigating the possibility of launching a Pace Car Project for Oxford.

T Robson thanked Constable Alatalo for attending, and asked if he believed that a 50km/hr speed limit was appropriate through Oxford. Constable Alatalo explained that commercial traffic travelling through Oxford preferred to travel at 50km/hr, however he was aware that the residents of Oxford would prefer a lower speed limit. He however believed that 50km/hr was appropriate, as people often tended to drive slower through town.

N Mealings enquired that if the speed limit was lowered, what methods could be used to improve compliance. J McBride advised that traffic calming options would need to be designed, budgeted for, and implemented. In response to questions, she noted that speed bumps would not be appropriate on Main Street due to the high number of heavy vehicles travelling on the road. She commented that the other vehicle activity around the town centre also slowed traffic.

T Robson enquired about the option of installing Dragons Teeth Road Markings on Main Street. J McBride however advised that these zig-zag painted lines were usually used in schools zones, to create a feeling of narrowed lanes, thereby slowing traffic.

S Farrell mentioned the Central Government's initiative to decrease speed limits across New Zealand in a bid to decrease carbon emissions. J McBride commented that currently the determination of the speed limit on Main Street fell on the Council.

D Nicholl stated that Bay Road, Oxford should be considered a 'school road' and therefore have a 40km/hr speed limit. J McBride noted that over the next 10-years the speed limits outside all schools would be reviewed as part of the Ministry of Transport's Road to Zero Strategy. A report would be submitted to the Board on this matter shortly.

M Brown noted that the silence of electric vehicles had created a safety challenge for visually impaired people who relied on vehicle noise to sense danger. J McBride agreed and advised that a concern had also been raised by the Waimakariri Access Group, and would need to be considered.

In conclusion, Constable Alatalo updated the Board on general policing in the Oxford area. He reported that there had been a reduction in serious and drugs related

crimes and the police were therefore called to deal with crimes which had less impact on the wider community, such as neighbour disputes. There had also been a general decrease in dishonesty crime as people seemed to be more aware of the need for better security, particularly on farms. As part of the police crime prevention strategy there would be an increase on road policing during the holiday session.

D Nicholl thanked Constable Alatalo for taking the time to come and speak to the Board. He expressed the Board's appreciation for the work being done by the New Zealand Police.

6 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 Recommendations for Speed Limit Changes South of Kaiapoi – J McBride (Roading and Transport Manager) and A Mace-Cochrane (Graduate Engineer)

J McBride provided an update on the public consultation process undertaken about the proposed speed limit changes on Main North Road to the south of Kaiapoi. The wider community was consulted between 12 October and 6 November 2020. The consultation included a letter drop to all directly affected residents within the proposed area of change, a stall at the Ohoka Market, advertisement in the local newspaper, an online survey and publicised on social media.

J McBride noted that the proposed change that the community seemed to be the most opposed to was the section of Main North Road from the Neeves Road intersection to the Kaiapoi urban limits. This area included the new cycleway/share path from the Christchurch Northern Corridor.

J McBride further advised that there had however been supportive feedback from key stakeholders including the New Zealand Police, New Zealand Road Transport Association and Christchurch City Council. Te Ngāi Tūāhuriri Rūnanga did not support the proposed speed limit changes on the basis that the Council had not prioritised the speed limit changes in Tuahiwi.

In response to questions, J McBride explained that the speed limit on the section of Main North Road from the Neeves Road intersection to the Kaiapoi urban limits, could not be lowered to 80km/hr. As the minimum length required for an 80km/hr stretch was 800 meters whereas the section was only 650 meters. In addition, having a speed limit of 80km/hr would create inconsistency along Main North Road.

S Barkle asked if there would be a need for driver education around the new speed limits. J McBride commented that there would be a step change in speed limits to manage people's expectations.

R Harpur questioned the reasons for the public opposition to the proposed speed limits. J McBride explained the area currently felt rural and people therefor seemed to have the expectation of higher speed limit. However, the new cycleway would change the rural perception of the road. Due to current rural atmosphere, slightly lower compliance might be expected.

T Robson enquired as to how the Council could improve compliance. J McBride noted the cycleway would narrow the road and therefore assist with speed reduction. Also the option of creating a flush median could be investigated.

Moved: M Brown

Seconded: T Robson

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 201117154409.
- (b) **Advise** the Council that the Board supports the speed limits listed below:

Road	Proposed Speed Limit (km/h)
Main North Road , from the Old Waimakariri Bridge to the Neeves Road intersection	60
Main North Road , from the Neeves Road intersection to the Kaiapoi urban limits (current speed change location)	60
Tram Road , from the Main North Road intersection to 180 m past the eastern most intersection with Greigs Road	60
Doubledays Road , entire length	60
Neeves Road , entire length	60
Wrights Road , entire length	60

- (c) **Notes** that the register of speed limits will be updated to include the changed speed limits.
- (d) **Notes** that the Speed Limit Bylaw 2009 allows a speed limit to be changed by Council resolution, provided consultation has occurred. Consultation is required to adhere to the Land Transport Rule: Setting of Speed Limits (Rule 54001/2017).
- (e) **Notes** that the operating speeds on these roads will be surveyed within six months of implementing the new speed limits.
- (f) **Notes** that Te Ngāi Tūāhuriri Rūnanga does not approve of these speed limit changes based on feelings that the Council has not prioritised speed limits through Tuahiwi. This will be the rūnanga's stance on any proposed speed limit change until the speed limit changes in Tuahiwi are progressed.
- (g) **Notes** that the proposed speed limit for the section of Main North Road between Neeves Road and the Kaiapoi urban limits has remained at 60 km/h due to recommendations by the New Zealand Police. This speed limit ensures consistency for all motorists using the Marshlands Road-Main North Road corridor. It also enhances safety for members of the public using the new cycleway/shared path which is currently under construction. The Christchurch City Council's Traffic operations Team also highlighted consistency of the speed limit along the route as a priority.

CARRIED

7.2 **Application to the Oxford-Ohoka Community Board's Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

Moved: N Mealings

Seconded: M Brown

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 201118155446.
- (b) **Approves** a grant of \$500 to the Swannanoa Preschool towards the cost of purchasing a new vacuum cleaner.

CARRIED
S Barkle abstain.

N Mealings supported the application as she believed that the preschool would make great use of a new vacuum cleaner.

8 CORRESPONDENCE

W Doody advised that she had been liaising with the Greenspace, Drainage and Roothing teams regarding the concerns raised by Dave Taylor and the recreation area of Baxter Place was now tidier. T Robson noted that the Board had previously applied to the Annual Plan for a light in this area.

T Kunkel undertook to follow-up with the Greenspace, Drainage and Roothing teams and draft a response to D Taylor's correspondence.

Moved: M Brown

Seconded: W Doody

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the letter from Dave Taylor reading the maintenance of the recreation area of Baxter Place (Trim 201112153345).

CARRIED

9 CHAIRPERSON'S REPORT

- Attended:
 - 9 November 2020 – Cust Community Network AGM.
 - 6 November 2020 – Workshop for North Canterbury Neighbourhood Support to plan activities for following year.
 - 10 November 2020 - Community Awards Ceremony.
 - 23 November 2020 – meeting with the S Farrell, G Stephens, and T Kunkel regarding the Oaks Reserve in Oxford.
 - 23 November 2020 –All Boards Briefing.
 - 23 November 2020 – Ohoka Residents Association AGM.
 - 1 December 2020 – Alpine Fault 8 presentation.

D Nicholl acknowledged and thanked N Harrison for his assistance and dedication over his time with the Council and in particular for the advice given to the Board over the last year as the Management Representative to the Board.

Moved: S Barkle

Seconded: M Brown

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the Chairperson's verbal report.

CARRIED

10 MATTERS FOR INFORMATION

- 10.1 Rangiora-Ashley Community Board meeting Minutes 11 November 2020 (Trim 201118155284).
- 10.2 Woodend-Sefton Community Board meeting Minutes 9 November 2020 (Trim 201117154622).
- 10.3 Oxford-Ohoka Community Board meeting Minutes 4 November 2020 (Trim 201029144813).
- 10.4 Proposed District Plan Provisions - MR 873 and other Māori reserve areas – report to Mahi Tahī Joint Development Committee 3 November 2020 (Trim 201021141244) – Circulate to all Boards.
- 10.5 Funding of Projects Receiving Government Stimulus Funding – report to Council 3 November 2020 (Trim 201021141501) – Circulate to all Boards.
- 10.6 Draft Annual Report and unaudited accounts for Enterprise North Canterbury for the Year Ended 30 June 2020 and Promotion of Waimakariri District Business Plan Report to June 2020 (Trim 201009135413) – Report to Audit and Risk Committee 17 November 2020 – Circulates to all Boards.
- 10.7 LED Lighting Colours (Trim 200212018096) – Report to Utilities and Rooding Committee 17 November 2020 – Circulates to all Boards.
- 10.8 Tram Road Improvements – Endorse Scheme Route Assessment and Prioritisation Plan (Trim 201021141367) – Report to Utilities and Rooding Committee 17 November 2020 – Circulates to all Boards.

With regard to Item 10.6, S Farrell noted she had previously raised a concern around the Waimakariri Visitor Marketing Strategy and the promotion of the Waimakariri district by Enterprise North Canterbury (ENC). Mayor Gordon advised that various Community Board members had raised concerns. A workshop had therefore been arranged with ENC in February 2021 to which Community Board members would be invited to air their concerns in an open forum.

Moved: M Brown

Seconded: T Robson

THAT the Oxford-Ohoka Community Board receives the information in Items 10.1 to 10.8.

CARRIED

11 MEMBERS' INFORMATION EXCHANGE

T Robson

- Assisting with the Oxford Community Trust Christmas Wonderland from 6 to 24 December 2020.
- Attended:
 - Pearson Park Advisory Group meeting.
 - Ashley Gorge Advisory Group meeting – Majority of Lombardy poplars had been removed and the group were looking at replacements.

R Harpur

- Attended:
 - 23 November 2020 – All Boards Briefing.
 - Grey Power Christmas function – Discussion around homecare cost cutting still continued.

S Farrell

- Advised there was an upcoming meeting regarding Canterbury Landscaping Supplies. It seemed that improvements had been made including planting.
- Attended:
 - 10 November 2020 - Waimakariri Access Group meeting.
 - Pearson Park Advisory Group meeting – the stage needed a roof.
 - 23 November 2020 – All Boards Briefing
 - 23 November 2020 – Meeting with S Farrell, G Stephens, and T Kunkel regarding the Oaks Reserve in Oxford. She suggested that as part of preparing for the Board's Long Term Plan submission, the Board needed to consider retaining the two areas earmarked as "leasehold land for lease" on the west side of the Oaks Reserve as part of the cemetery area

T Kunkel advised that it might be better if the Board discuss the matter at its meeting in February 2021 at which time the Board would have an opportunity to consider the plan for the development of The Oaks Reserve.

S Farrell noted that she had been advised against submitting a Notice of Motion on this issue, and therefore asked how the Board's recommendation could be progressed. N Harrison reinforced the comment made by T Kunkel and suggested the Board request the Greenspace Team to include the recommendation in the staff report.

D Nichols, requested Board members to indicate if they supported the abovementioned suggestion made by S Farrell. Subsequent to discussion, all the Board members agreed that the two areas should be retained as part of the cemetery.

D Nichols therefore requested T Kunkel to advise the Greenspace Team that the Board had agreed that as part of preparing for the Board's Long Term Plan submission, it be recommended that the two areas earmarked as "leasehold land for lease" on the west side of the Oaks Reserve in Oxford be retained as part of the cemetery area until a future use can be determined by the Board.

M Brown

- The Mandeville Sports Centre had signed off on the Strategic Plan 2020 – 2040 which was a milestone. M Brown provided a brief overview of the strategy which would now be converted into action plans that would allow further engagement with funders, stakeholders and the Council.
- Attended
 - Poyntzs Road Water Supply Scheme meeting – with the Council and West Eyreton/ Summerhill Advisory Group. The Council had approved the proposal which was a good outcome.

S Barkle

- Attended
 - 23 November 2020 – All Boards Briefing.
 - Met with the Principal of Swannanoa School to discuss presentation to the Council's Long Term Plan. The school were keen to put in a proposal regarding their vision around safe travel to school.
 - The Waimakariri Health Advisory Group meeting had been cancelled.

N Mealings

- Attended
 - 6 November 2020 - Greater Christchurch Partnership. Discussed MRT, the Greater Christchurch 2050 survey and affordable housing in Greater Christchurch.
 - 9 November 2020 – District Plan Briefing.
 - 10 November 2020 – Council briefing – Long Term Plan focus.
 - 10 November 2020 – Community Service Awards.
 - 11 November 2020 - Drug and Alcohol Harm Reduction Steering Group meeting - Discussed possible updated ways to reach youth, holiday messaging and 2021 Stakeholder Forum.
 - 11 November 2020 – Climate Change Coordination Group - Discussed climate change adaption and mitigation efforts.
 - 17 November 2020 – District Plan briefing
 - 17 November 2020 – Waimakariri Lifestyle Block Group meeting - Discussion around natural waterways, drains and stockwater races.
 - 23 November 2020 - Ohoka Residents Association AGM.
 - 24 November 2020 – Council briefing.
 - 24 November 2020 - Waimakariri Youth Council - New WaiYouth website was being developed, Dudley Park planning was still a work in progress.
 - 25 November 2020 - Greater Christchurch 2050 Stakeholder Workshop focused on what economy might look like in 2050.
 - 26 November 2020 - Staff Sustainability Champions Working Group meeting.
 - 1 December 2020 – District Plan Briefing
 - 1 December 2020 – Council Meeting – Poyntzs Road Water Scheme was approved.
 - 1 December 2020 – AF8 Public meeting – well attended.

W Doody

- Third week of Recycling Bin Audit completed in Oxford - It was important to promote the message of how much contaminated bins were costing ratepayers.
- The Multi sports facility was progressing well, it was on target and would hopefully be completed by end of July 2021, followed by the fit out. The Council was currently sourcing sponsors. Mainpower was granted naming rights and were supporting the solar technology at the facility. Mitre 10 was also a major sponsor.
- Attended
 - Weekly briefing with Community and Recreation team.
 - A large number of Council meetings and briefings.

12 CONSULTATION PROJECTS

12.1 Loburn Lea Wastewater Upgrade

<https://letstalk.waimakariri.govt.nz/loburn-lea-wastewater-upgrade>

12.2 Fernside Wastewater Upgrade

<https://letstalk.waimakariri.govt.nz/fernside-wastewater-upgrade>

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant

Balance as at 30 November 2020: \$8,636.

13.2 **General Landscaping Fund**

Balance as at 30 November 2020: \$3,390.

14 **MEDIA ITEMS**

Nil.

15 **QUESTIONS UNDER STANDING ORDERS**

Nil.

16 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board was scheduled for Wednesday 3 February 2021, commencing at 7.00pm at the Oxford Town Hall.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8:42pm.

CONFIRMED

Chairperson

Date

MINUTES FOR A MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD IN THE TODD ROOM, PEGASUS COMMUNITY CENTRE, MAIN STREET, PEGASUS ON MONDAY 7 DECEMBER 2020 AT 6.00PM.

PRESENT

S Powell (Chairperson), A Thompson (Deputy Chairperson), J Archer, A Allen, M Paterson and P Redmond.

IN ATTENDANCE

Mayor D Gordon, S Nichols (Governance Manager), G MacLeod (Community Greenspace Manager), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

1 APOLOGIES

Moved: A Allen

Seconded: J Archer

That an apology for absence be received and sustained from S Stewart.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board – 9 November 2020

Moved: A Allen

Seconded: J Archer

THAT the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Woodend-Sefton Community Board meeting held on 9 November 2020.

CARRIED

3.2 Matters Arising

K Rabe noted that she had spoken with James Ensor and clarified that the proposed sign to be located on Pegasus Boulevard, would be permanent and would be replaced by a Welcome to Pegasus sign when lifeguard patrols had finished for the season. This meant there would be a 'Welcome to Pegasus' sign on each side of the road. However, he was still working with the Council to gain permission to erect a sign in the road reserve but was hoping to get it done before January 2021.

A Allen asked what was causing the delay, to which K Rabe replied that apparently the reason the original Welcome sign being located on the right side of the road was because the road turned sharply left into the roundabout and there were concerns regarding visibility and sight lines.

P Redmond commented, that in the long term, it would be better to have a permanent sign with the ability to change the messaging. S Powell agreed as there were a number of event signs being erected illegally in the road reserve, which might benefit having a formal sign at their disposal.

A Allen noted her concern that the sign would not be up in time for the summer season. S Powell noted that J Ensor had an alternate site to place the sign if the current location was disallowed but acknowledged it was not an ideal site. There had also been a suggestion that the life guard sign should be located on the road down to the beach, however J Ensor did not believe this to be the best location.

The Board requested that K Rabe follow-up with the Roding Team to try and facilitate a decision prior to the commencement of the holiday season.

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

Nil.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Pegasus Menz Shed – Gladstone Park – Licence to Occupy – G Stephens (Greenspace Community Engagement Officer)

G MacLeod noted that earlier in the year, members of the Pegasus MenzShed had spoken to the Board regarding finding a location to set up a base for the MenzShed. During the discussion, Gladstone Park had been suggested as a possible location and staff had therefore worked with the MenzShed to progress the matter further.

To enable the MenzShed to secure seed funding for their group, they had to prove that they had a viable location to carry out its projects. The MenzShed were a highly active group which provided many social benefits including male companionship and dealing with all aspects of the community when working on community projects. While much of the information in a Licences to Occupy were consistent for all licences a Reference Schedule and a Special Condition Section was specific to each group. The Board was now requested to approve the licence to occupy and the wording of the Reference Schedule and the Special Conditions along with any other recommended special conditions the Board might wish to include.

J Archer enquired if the Special Condition stipulating that power tools may not be used after 8.30pm was necessary. He noted that the property to be occupied was quite a distance from the nearest residential area and therefore there was no valid reason for power tools not to be used later in the evening. G MacLeod explained that the MenzShed did not operate at night and it was a standard condition for hired facilities. He also advised that the members of MenzShed had agreed to the stipulated conditions, however there was provision for the conditions to be amended should it become necessary.

S Powell noted that one of the conditions stated that there was a preference for the MenzShed to fence the boundary of the land they were to occupy and asked what was meant by the term 'preference'. G MacLeod explained that it was to allow the Group some time before having to erect the fence as this was quite an expensive task. The fence was required for health and safety reasons so members of the public did not have the ability to access the machinery and other hazards on site. S Powell asked if the MenzShed would be using the public toilets at Gladstone Park, to which G MacLeod replied in the affirmative.

P Redmond enquired if other users of the park had been consulted on the proposed License to Occupy. G MacLeod explained that no formal

consultation had been undertaken as the site was not obvious as it was well screened by plantings and some distance from the other activities held on the reserve. He had liaised with the other clubs using Gladstone Park and had received no negative feedback. He also noted that having the MenzShed at the park during the weekdays would be a benefit for the general security of the park.

Moved: M Paterson

Seconded: J Archer

THAT the Woodend Sefton Community Board:

- (a) **Receives** report No. 201126160796.
- (b) **Notes** following a verbal indication of support from the Board in 2019, staff had worked with the Pegasus MenzShed to identify a suitable location for its activity within Gladstone Park and developed a Draft Master Plan and Licence to Occupy for the approval of the Board.
- (c) **Notes** all responses from the Gladstone Park Advisory Group had been very supportive of this development.
- (d) **Approves** the Pegasus Menz Shed Draft Master Plan - Gladstone Park (Trim: 201126160792).
- (e) **Approves** staff finalising a Licence to Occupy with the Pegasus Menz Shed Trust based on the Council's standard terms and conditions, the attached Draft Master Plan and the reference schedule and special conditions listed within this report.
- (f) **Notes** staff could include any further special conditions requested by the Board.

CARRIED

P Redmond noted that he was in support of the motion, and believed that this was a good outcome for the Menz Shed and the park.

S Powell commented that she was very supportive of the work the Menz Shed achieved in the community and thought that Gladstone Park was a good location which would benefit both the communities of Woodend and Pegasus.

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 Chairpersons Report for November 2020

S Powell noted that Roger Rule, the current president of the Pegasus Residents Group, was stepping down at the end of the year, and Matt James would be the acting president until a new president could be elected at the next AGM.

A Thompson commented on the Board workshop regarding the Pegasus Lake. He noted that there was an agricultural business he was currently working with who had suggestions for improving the water quality in the lake. He had passed on details to G Cleary (Manager Utilities and Roading) to enable further discussions to occur. The firm was sure there was a relatively simple solution to get the lake water to the required standard to enable limited recreation opportunities on the lake. S Powell noted that the Templeton Group had engaged a contractor to do some maintenance including removing the weeds around the fringes of the lake.

Moved: S Powell

Seconded: J Archer

THAT the Woodend Sefton Community Board:

(a) **Receives** report No. 201130161806.

CARRIED

9 MATTERS FOR INFORMATION

- 9.1 **Rangiora-Ashley Community Board meeting Minutes 11 November 2020 (Trim 201015138133).**
- 9.2 **Kaiapoi-Tuahiwi Community Board meeting Minutes 16 November 2020 (Trim 201028143890).**
- 9.3 **Oxford-Ohoka Community Board meeting Minutes 4 November 2020 (Trim 201029144813).**
- 9.4 **Proposed District Plan Provisions - MR 873 and other Māori reserve areas – report to Mahi Tahī Joint Development Committee 3 November 2020 (Trim 201021141244) – Circulate to all Boards.**
- 9.5 **Funding of Projects Receiving Government Stimulus Funding – report to Council 3 November 2020 (Trim 201021141501) – Circulate to all Boards.**
- 9.6 **Draft Annual Report and unaudited accounts for Enterprise North Canterbury for the Year Ended 30 June 2020 and Promotion of Waimakariri District Business Plan Report to June 2020 (Trim 201009135413) – Report to Audit and Risk Committee 17 November 2020 – Circulates to all Boards.**
- 9.7 **LED Lighting Colours (Trim 200212018096) – Report to Utilities and Roading Committee 17 November 2020 – Circulates to all Boards.**
- 9.8 **Tram Road Improvements – Endorse Scheme Route Assessment and Prioritisation Plan (Trim 201021141367) – Report to Utilities and Roading Committee 17 November 2020 – Circulates to all Boards.**

Moved: A Thompson

Seconded: M Paterson

THAT the Woodend-Sefton Community Board receives the information in Items 9.1 to 9.8.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

M Paterson

- Woodend Community Association BBQ for the Woodend School, sponsored by New World.

A Thompson

- Northern Pegasus Bay Advisory Group meeting.

A Allen

- North Canterbury Neighbourhood Support – hiring a full time manager.
- Visitors Strategy.
- Waimakariri Health Advisory Group.

The Mayor, Dan Gordon, thanked the Board for its work during the year and congratulated them on their advocacy on behalf of the community in particular on the safety concerns relating to SH1. The Mayor also thanked the staff for their work during the year.

11 CONSULTATION PROJECTS**11.1 Loburn Lea Wastewater Upgrade**

<https://letstalk.waimakariri.govt.nz/loburn-lea-wastewater-upgrade>

11.2 Fernside Wastewater Upgrade

<https://letstalk.waimakariri.govt.nz/fernside-wastewater-upgrade>

12 BOARD FUNDING UPDATE**12.1 Board Discretionary Grant**

Balance as at 30 November 2020: \$3,840.

12.2 General Landscaping Fund

Balance as at 30 November 2020: \$13,327.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

The Chairperson thanked the Board for their support during the year and wished them all a restful festive season. She also thanked the support staff for their support during year.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 6pm, Tuesday 9 February 2021 at the Waikuku Beach Community Hall.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6.33pm.

CONFIRMED

Chairperson

Date

A brief workshop occurred from 6.34pm – 6.43pm on the suitability of the Todd Room, Pegasus Community Centre as a Board meeting venue.

**MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE FUNCTION ROOM, RANGIORA TOWN HALL, 303 HIGH STREET,
RANGIORA ON WEDNESDAY 9 DECEMBER 2020 AT 7PM.**

PRESENT

J Gerard QSO (Chairman), D Lundy (Deputy Chairman), R Brine, M Clarke, M Fleming, J Goldsworthy, M Harris, and P Williams.

IN ATTENDANCE

L Smith (Manager Organisational Development and Human Resources), Joanne McBride (Roading and Transport Manager), Grant Stephens (Greenspace Community Engagement Officer), K Rabe (Governance Adviser) and E Stubbs (Governance Support Officer).

1 APOLOGIES

Moved: R Brine

Seconded: M Fleming

Apologies were received and sustained from K Barnett, S Lewis, A Wells and J Ward for absence and R Brine and P Williams for early departure (at 7.22pm).

CARRIED

2 CONFLICTS OF INTEREST

No conflicts of interest were declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Rangiora-Ashley Community Board – 11 November 2020

Moved: P Williams

Seconded: M Harris

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 11 November 2020.

CARRIED

3.2 Matters Arising

There were no matters arising.

Note Item 6.1 was taken at this time. The items have been presented as circulated in the agenda.

4 DEPUTATIONS AND PRESENTATIONS

4.1 Cust Community Centre Update – Simon Kong

S Kong, Community Facilities Coordinator, briefed the Board on the upgrading of the Cust Community Center and the work being carried out on the car park in conjunction with the Cust Community Centre Advisory Group. The

refurbishment and the compliance work had been completed, and the next step in the process was to upgrade the parking area.

S Kong detailed the work to be done on the carpark which would entail the renewal and extension the chip seal and formalising the current informal parking. Planting would be added to the carpark islands with funding supplied from the Board's Landscaping Budget. The current chip-seal path would be extended to the front of the building and pavers would be laid out to the gravel turning circle near the entrance of the building.

S Kong noted that the Advisory Group wanted to keep the Board informed of the ongoing work. The next goal was to extend the carpark to the tennis courts. This funding would be sought through a submission to the Long Term Plan.

J Gerard asked if there had been any issues with flooding since the refurbishment, noting that the building seemed to smell damp and musty. S Kong explained the refurbishment had addressed compliance issues and acknowledged that the building had a historic problem with under floor dampness, however the flooring issues were not included in the scope of the current upgrade. Additional budget would therefore be required to resolve the issue, but structurally the floor was sound.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Planting of Trees on Lineside Road adjacent to Morrison's Cars – G MacLeod (Community Greenspace Manager)

G MacLeod noted that this report followed a previous briefing to the Board regarding the proposed planting of street trees in the road reserve adjacent to Lineside Road. Staff had been in discussion with the owners of Morrisons Cars who were opposed to having trees planted in front of their premises, as Resource Consent had been granted to Morrison Cars for the installation of a large electronic billboard, on its road frontage.

G MacLeod advised that Morrison Cars employed a number of people from the district. The owners were aware that the Board had signed off on a planting plan which included the planting of trees along the street frontage of the business. He noted that the recommendation before the Board provided a compromise, as it recommended the planting of lower growing amenity trees which would not obstruct the sight line to the billboard, instead of the oaks previously agreed to.

R Brine enquired if G MacLeod believed that suggesting a different tree species would make a difference to the owners of Morrison Cars' position. G MacLeod commented that Morrison Cars had advised staff that they would not consider the planting of trees but would possibly discuss other planting such as shrubs or grassing the area.

P Williams enquired how long ago had the Resource Consent been granted. G MacLeod noted the resource consent had already been enacted and the billboard installed. The original decision to decline the resource consent application had been overturned by a Commissioner.

In answer to questions regarding the consistency of tree height along that stretch of road, and G MacLeod explained that due to the powerlines on the other side of the road the trees had been trimmed to variable heights.

M Fleming queried if it was possible to consider smaller trees on both sides of the road, which would give consistency and accommodate the presence of the powerlines. G MacLeod commented that, at present there was no reason to remove the trees as they were still viable. A decision regarding replacement tree species would be made when the trees needed to be replaced.

D Lundy questioned if it was desirable to have both sides of the road the same. G MacLeod commented that currently there was no uniformity as the planting was varied in that area.

M Fleming enquired about the growth rates of oaks versus kowhai trees and the longevity of the sign. G MacLeod advised that the sign was in perpetuity as the resource consent had been enacted, and noted that it was easier to control the form of a kowhai tree to that of an oak.

Moved: R Brine

Seconded: M Clarke

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 201126160644.
- (b) **Notes** that the owners of Morrison Cars Rangiora were granted a Resource Consent for the installation of an electronic billboard which had now been installed.
- (c) **Notes** that the owners of Morrison Cars Rangiora had requested that the Stage 2 Lineside Road Town Entrance Enhancement Plan be modified to remove the planting of trees to ensure unobstructed views of the recently installed electronic billboard.
- (d) **Approves** staff continuing with the implementation of Stage 2 of the Lineside Road Town Entrance Enhancement with the modification of the original oak tree species to a lower growing amenity tree.
- (e) **Delegates** to the Chairperson of the Rangiora-Ashley Community Board and the Community Greenspace Manager the decision regarding the exact tree species to be installed.
- (f) **Notes** that any planting will not be undertaken until autumn 2021.

CARRIED

R Brine stated that the landscaping plan the Board had originally approved should be retained as the Board had already spent \$50,000 on plantings and work in the area. He acknowledged that the owners of Morrison Cars were a local employer, but the Board had listened to Morrison Car's concerns and was willing to offer a compromise. This was the busiest entrance into Rangiora and it was important to have the best entrance to the town as possible.

M Clarke agreed with R Brine, and noted that he was pleased to let the Board Chairperson and staff decide on the best species to plant.

J Gerard noted that he also reluctantly supported the motion, as smaller trees would detract from the beautification the oaks would have brought to the entrance to Rangiora. He noted that the other business owners in Lineside Road had agreed to the plan. Morrison Cars had been advised of the concept plan during the establishment of the business, and this conflict had put the Board in an awkward position. D Lundy also reluctantly supported the motion, and hoped that the Board was not put in this position again in the future.

P Williams agreed it was a difficult position. Morrison Cars had been aware of the tree planting plan. Lineside Road was the main entrance to Rangiora with the most traffic and he would therefore have liked to have achieved the 'wow factor' the Board was hoping to achieve. He agreed that there needed to be a compromise and believed that those delegated with the responsibility would come up with the best option.

Note Item 4.1 was taken at this time. Items have been presented in the minutes as circulated in the agenda.

R Brine and P Williams left at 7.22pm following Item 6.1.

6.2 **Good Street Development Update – V Thompson (Business and Centres Advisor)**

V Thompson provided a brief update on the Good Street Development project and the proposed timeline, with physical works planned to be undertaken in 2021.

Moved: J Goldsworthy

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 201123157952.
- (b) **Notes** the proposed project timeline and the process for further engagement with the Rangiora-Ashley Community Board, including the intention of staff to undertake a workshop with the Board in December 2020 to support the formation of the concept design draft for Good Street.
- (c) **Notes** that further targeted consultation with the direct stakeholders was scheduled for late January 2021, and with the wider community during April-May 2021.
- (d) **Notes** that following wider public consultation the concept design draft would be amended to reflect community feedback before being submitted to Council in June or July 2021 for formal approval.
- (e) **Notes** that the physical upgrades to the street were intended to be completed in the second half of 2021.
- (f) **Notes** that a \$50,000 budget for the concept design and engagement phase had been included in the current financial year and \$585,000 had been included in the 2021-22 financial year to support the physical works.
- (g) **Notes** that a more comprehensive report detailing the background and current issues/options related to the Good Street development would accompany the submission of the concept design draft for the 10 February Rangiora-Ashley Community Board meeting.

CARRIED

6.3 **Application to the Rangiora-Ashley Community Board's 2020/21 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe noted that the financial statement for the North Canterbury Athletics Club had previously been circulated to members. The Club had received funding in the past for singlets but there had been an increase in young people joining the club which required more resources.

Moved: J Goldsworthy

Seconded: M Clarke

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 201102146125.
- (b) **Approves** a grant of \$500 to the North Canterbury Athletic Club towards the purchasing of Club singlets.

CARRIED

Moved: M Harris

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

- (c) **Approves** a grant of \$300 to the Southbrook Netball Club towards the cost of room hire and equipment storage.

CARRIED

6.4 **Ratification of Submission for Resource Consent Application (RC205104) to Quarry at 181 Lehmans Road, Rangiora – K Rabe (Governance Advisor)**

J Gerard thanked M Harris and J Goldsworthy for their assistance with the preparation of the Board's submission. The Working Group had received good guidance from the independent advisor on the submission who would be presenting the submission on behalf of the Board in conjunction with the Chairperson. Four hundred and five submissions had been received with the vast majority opposed, 64 submitters had asked to be heard.

Moved: M Clarke

Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 201126160516.
 (b) **Retrospectively ratifies** the Board's submission in opposition to the granting of the Resource Consent application (RC205104) to quarry at Lehmans Road, Rangiora.

CARRIED

D Lundy believed it was a comprehensive and knowledgeable submission.

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 **Chair's Diary for November 2020**

Moved: D Lundy

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 201125159914.

CARRIED

9 MATTERS FOR INFORMATION

9.1 **Oxford-Ohoka Community Board meeting Minutes 11 November 2020 (Trim 201029144813).**

9.2 **Woodend-Sefton Community Board meeting Minutes 9 November 2020 (Trim 201015138502).**

9.3 **Kaiapoi-Tuahiwi Community Board meeting Minutes 16 November 2020 (Trim 201028143890).**

9.4 **Oxford-Ohoka Community Board meeting Minutes 4 November 2020 (Trim 201029144813).**

- 9.5 **Proposed District Plan Provisions - MR 873 and other Māori reserve areas – report to Mahi Tahī Joint Development Committee 3 November 2020 (Trim 201021141244) – Circulate to all Boards.**
- 9.6 **Funding of Projects Receiving Government Stimulus Funding – report to Council 3 November 2020 (Trim 201021141501) – Circulate to all Boards.**
- 9.7 **Budget Considerations for Kaiapoi Park and Ride – report to Council 3 November 2020 (Trim 201014137860) – Circulate to Kaiapoi-Tuahīwi and Rangiora-Ashley Community Boards.**
- 9.8 **Draft Annual Report and unaudited accounts for Enterprise North Canterbury for the Year Ended 30 June 2020 and Promotion of Waimakariri District Business Plan Report to June 2020 (Trim 201009135413) – Report to Audit and Risk Committee 17 November 2020 – Circulates to all Boards.**
- 9.9 **LED Lighting Colours (Trim 200212018096) – Report to Utilities and Roading Committee 17 November 2020 – Circulates to all Boards.**
- 9.10 **Tram Road Improvements – Endorse Scheme Route Assessment and Prioritisation Plan (Trim 201021141367) – Report to Utilities and Roading Committee 17 November 2020 – Circulates to all Boards.**

Moved: J Goldsworthy

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board receives the information in Items 9.1 to 9.10.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

J Goldsworthy

- Attended the Rotary dinner.
- Commented that the Cust Community Centre Advisory Group was very passionate with a big vision. The refurbishment was a big improvement and the centre was being well utilised.

D Lundy

Duncan Lundy was acknowledged for receiving a Ministerial Award for over 30 years of service to Civil Defence.

- Attended the Loburn Lea Wastewater Upgrade meeting, which was a successful meeting where residents were informed that eventually rates would go down alongside a better service.
- Noted stimulus funding awarded to Fernside Wastewater upgrade.
- Attended the Loburn Reserve meeting.
- Attended the Cust Water Supply Upgrade meeting.

M Clarke

- Commented on public concern regarding the Park and Ride facility in Southbrook. He believed the situation would be improved once the road works had been completed.

M Fleming

- Waimakariri Access Group meeting – concerns were raised regarding accessibility within business premises. She had offered to create a flyer for shops outlining how to make accessibility easier.

M Harris

- Attended meetings regarding the submission for Resource Consent Application (RC205104) to Quarry at 181 Lehmans Road.
- Attended the meeting regarding Fernside Wastewater upgrade. Noted that staff communication had been clear, succinct and ensured the community was well informed.

11 CONSULTATION PROJECTS

Nil.

12 BOARD FUNDING UPDATE**12.1 Board Discretionary Grant**

Balance as at 30 November 2020: \$12,522.

12.2 General Landscaping Fund

Balance as at 30 November 2020: \$48,561

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

This concluded the formal section of the meeting which closed at 7.50pm.

Workshop
(7.50pm – 8.37pm)

- *Members Forum*
- *Good Street – G MacLeod (Community Greenspace Manager) and T Stableford (Greenspace Community Engagement Officer)*
- *Innovative Streets – K Graham (Journey Planner/Road Safety Co-ordinator) and J Dhakal (Project Engineer)*

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday 10 February 2021 in the Function Room at the Rangiora Town Hall.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8.35PM.

Chairperson

Date

Unconfirmed Minutes

MINUTES FOR A MEETING OF THE KAIAPOI-TUahiwi COMMUNITY BOARD HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 14 DECEMBER 2020 AT 5PM.

PRESENT

C Greengrass (Chairperson), J Watson (Deputy Chairperson), N Atkinson, A Blackie, B Cairns, J Meyer and M Pinkham (arrived 5:07pm).

IN ATTENDANCE

S Stewart (Kaiapoi-Woodend Ward Councillor), P Redmond (Kaiapoi-Woodend Ward Councillor), J Palmer (Chief Executive), J McBride (Manager Roding and Transport), G MacLeod (Manager Community Greenspace), K Straw (Civil Projects Team Leader), K Dwyer (Landscape Architect), K Graham (Journey Planner/Road Safety Co-ordinator), D Young (Senior Engineering Advisor), F Scales (Senior Project Engineer), M Barnes (Construction Management Engineer), K Lindsay-Lees (Communications and Engagement Advisor), D Huisman (Communications Advisor – Media and Visual), A Mace-Cochrane (Graduate Engineer), T Kunkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

Three members of the public attended.

1 APOLOGIES

Moved: A Blackie

Seconded: B Cairns

That an apology for lateness be received and sustained from M Pinkham.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 16 November 2020

Moved: J Meyer

Seconded: J Watson

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 16 November 2020.

CARRIED

3.2 Matters Arising

Nil.

4 DEPUTATIONS AND PRESENTATIONS

Nil.

5 ADJOURNED BUSINESS

Nil.

6 RESOLUTION TO INCLUDE AN ADDITIONAL AGENDA ITEM

Moved: C Greengrass

Seconded: N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Agrees** to consider the following additional report (as previously circulated to members) being:

- Item 7.6 - Recommendations for Speed Limit changes south of Kaiapoi – Joanne McBride (Roading and Transport Manager) and Allie Mace-Cochrane (Graduate Engineer)

CARRIED

7 REPORTS

With permission from the Board Item 7.2 was considered first.

7.2 Askeaton Reserve Boat Ramp and Coastguard Car and Boat Trailer Parking Options – D Roxborough (Implementation Manager – District Regeneration) and G MacLeod (Community Greenspace Manager)

G MacLeod advised that budget provision had currently been made for the repair and upgrade of the Askeaton boat ramp area and also the boat-trailer parking at the Coastguard boat ramp area. Council staff reviewed the work to be done at the boat ramps, and it was determined that the Council would only be able to do an interim fix with the available budget. He noted that the Askeaton boat ramp was still a relatively popular site and there also seemed to be some demand for the boat ramp at the Coastguard.

In light of the budget cuts due to Covid, N Atkinson questioned if it would make a fundamental difference if the \$285,000 for the development of a gravel surfaced car and boat trailer parking area adjacent to the Coastguard building was deferred to the 2023/24 financial year. G MacLeod noted that from a community perspective it would save some money in the short-term, and he did not believe that it would have a negative impact on the people currently using the boat ramp.

P Redmond enquired if Coastguard New Zealand had been consulted about a possible one way road crossing the slipway and exiting on the east side of the Coastguard property. He noted that this had been mentioned in the past and it could affect the location and the layout of the proposed gravel carpark. G MacLeod explained that there had been some initial consultation with Coastguard New Zealand, but it had not formed part of the conceptual thinking around traffic flow in the proposed carpark.

M Pinkham joined the meeting at 5.07pm.

Moved: N Atkinson

Seconded: A Blackie

THAT the Kaiapoi - Tuahiwi Community Board:

(a) **Receives** report No. 201130162568.

THAT the Kaiapoi-Tuahiwi Community Board recommends:

THAT the Council:

- (b) **Considers** the inclusion of \$285,000 budget in the District Regeneration Activity for the 2023/24 year within the 2021/31 Long Term Plan for development of a gravel surfaced car and boat trailer parking area adjacent to the Coastguard building to serve the Kaiapoi Marine precinct, based on a nominal provision of 15 parking spaces (option 1 in this report); and that this is included within the draft LTP budget and had a rating impact of \$1.00 (inc GST) or 0.03% per property.
- (c) **Considers** the retention of the existing \$61,320 budget in the Recreation Activity budget in the 2021/22 year, for the purposes of undertaking minor repairs to the Askeaton reserve boat launching facility manoeuvring area (option 1 in this report); and that this is included within the draft LTP budget and had a rating impact of \$0.22 inc GST or 0.01% per property.
- (d) **Notes** that the car and boat trailer parking project was identified in the Kaiapoi Regeneration Areas Reserves Master Plan and previously budgeted for \$153,450 in previous Long Term Plans based on initial high level budgeting estimates.
- (e) **Notes** that future works could also include consideration of the addition of security access gate and public toilets to Askeaton reserve, and further increases to levels of service of the proposed new Coastguard boat ramp trailer parking area.
- (f) **Notes** that staff propose to develop in future a 'River use plan' to consider longer term options relating to the future retention or decommissioning of the Askeaton boat launching facilities, and will workshop this with Kaiapoi-Tuahiwi Community Board.

CARRIED

N Atkinson noted that there were still some unresolved issues, which may have a bearing on the proposed redevelopment at the boat ramps. He had some reservations regarding the proposed repairs to the Askeaton boat ramp, as the ramp seemed to still be sinking.

A Blackie echoed N Atkinson's comments, and was unsure if a carpark would encourage people to use the boat ramp at the Coastguard. He therefore supported the deferral of the development of a gravel surfaced parking area adjacent to the Coastguard building to the 2023/24 financial year. J Meyer agreed with the previous two speakers.

P Redmond supported some minor repairs to the Askeaton boat ramp as it appeared to be the most popular ramp in the area for boat launching and he found it more user friendly, it would however need quite significant improvements in future.

B Cairns also supported the deferral of the development of the parking area adjacent to the Coastguard building to the 2023/24 financial year. Looking at the development of the Kaiapoi River and Kaiapoi itself, he had concerns that more boats launching at the Coastguard boat ramp could potentially impact negatively, noise wise, on the Central Business District.

In his right of reply N Atkinson questioned the possible substantial increase in noise emanating from the Coastguard boat ramp, because all boats had the right to come up the river near the Central Business District. He pointed out that it was interesting

that people were still using the Coastguard boat ramp to launch their boats as there was a clear sign on Jones Street directing them away from the boat ramp.

7.1 **Peraki and Vickery Street Cycleway – Report Seeking approval to proceed with the Design and Construction – M Barnes (Construction Management Engineer) and D Young (Senior Engineering Advisor)**

M Barnes provided an update on the work that had been undertaken on the Peraki and Vickery Streets Cycleway Project since the last briefing to the Board. This report brought to a close twelve months of consultation and engagement the Council had carried out with residents. Staff acknowledged that there had been some robust engagement with residents, but it had been done in a respectful; and constructive manner.

M Barnes provided a brief synopsis of the work done by the working group which consisted of residents, community members, stakeholders and Board Members. The working group met three times, at which Council staff listened to the concerns of residents' and tried to address their concerns by including various safety elements in the design. Although Council staff and residents did not always agree on every aspect, the working group meetings assisted in resolving many of the issues and gaining a better understanding of matters. M Barnes highlighted the advantages and disadvantages of continuing with the development of the Peraki and Vickery Streets neighbourhood greenway.

N Atkinson sought clarity as to why a proposed textured surface would be installed to provide a buffer between street parking and cyclists, if the existing footpath was to be upgraded to a 2.5 metre shared path. He expressed a concern about cyclists being routed along the back of angled car parking. M Barnes explained that subsequent to liaising with the Methodist Church and St Patricks School it was agreed to widen the existing footpath between the church and the school from 1.2 metres to 2.5 metres to allow pedestrians wider accessibility, and also to support the school entrance location. The footpath would however not be designated as a cycle path or marked as a shared path. He acknowledged that the angled parking in front of the church might be challenging for cyclists, but the church was unwilling to agree to parallel parking.

N Atkinson queried how far away from the back of a car would the cyclists be passing. M Barnes noted that there would be least 1.5 metres from the back of the car park (end of lines) to where the cyclist could be. N Atkinson also asked that in light of the angled parking, why the 2.5 metres path could not be used as a shared path. M Barnes advised that during engagement with the church, it was advised that the church was mostly frequented by the elderly and they had serious concerns about the safety of their parishioners if the footpath was to be upgraded to a shared path.

Moved: M Pinkham

Seconded: J Meyer

THAT the Kaiapoi - Tuahiwi Community Board:

- (a) **Receives** report No. 201127161720.

THAT the Kaiapoi-Tuahiwi Community Board recommends:

THAT the Council:

- (b) **Approves** the construction of the cycleway in Vickery Street and Peraki Street.

- (c) **Notes** that staff are preparing a separate report seeking approval to consult on speed limits, particularly around the town fringes and high risk areas. It is proposed to bring this to the Community Board in February 2021 and this will include a proposal to reduce the speed on Vickery Street, Peraki Street and a short section of Raven Quay to 30km/h to reinforce the Neighbourhood Greenways slow speed environment.
- (d) **Notes** that Staff will advise Peraki Street and Vickery Street residents of the Councils resolution.

CARRIED

M Pinkham reiterated that he was never in favour of this route, but having made the decision that it should go along Vickery and Peraki Streets, the Council had an obligation to do its very best to facilitate this project. One of the lessons learned from this process was that before the Council consult with communities, it had to be a very clear as to the intent of the project. There was a lot of confusion among the residents of Peraki Street about the Council's proposal and the Council could not assume that the residents were well informed about a project. He suggested that the Council should to provide clear information packages to people who were going to be directly affected by a project. M Pinkham noted that the working group process worked very well and he found it to be a useful mechanism that could be used for similar situations in the future. He believed that the recommended design would be a win-win for the residents of Peraki Street and the Kaiapoi community as a whole. He further believed that in 18 months to two years' time the residents of Peraki and Vickery Streets would see that it was the best solution.

J Meyer agreed with the previous speaker and commented that people were already cycling down Peraki Street and the Council's proposal would make it as safe as possible for residents as well as cyclists. He thanked the Council staff for their dedication and hard work on this project.

N Atkinson also concurred with M Pinkham's comments, noting that he objected to the cycleway in principle. However, he did believe that the proposed improvements along Peraki and Vickery Streets would make these streets safer for motorists and residents. He again noted his concerns about the cycleways going behind the angled car parking at the Methodist Church, as this meant that cars would be backing out of the parking and crossing into the cycleway.

J Watson thanked M Pinkham and J Meyer for the work they had done as the Board's representatives on the working group. She also thanked Council staff for the time and effort they had put into the project. She thought that Peraki Street was the right place for a neighbourhood greenway.

S Stewart congratulated everyone who had been involved in the project. She was confident that this was a good and safe outcome. She recommended that a comprehensive debrief be done to establish what was done well during the consultation, and what could be improved because going forward there would be more projects to retrofit cycleways and walkways.

P Redmond remarked that he was happy with the process that had been followed, and Council staff had been very transparent and worked very well with the residents.

7.3 Kaiapoi Stopbank Access Stairs for Long Term Plan – G MacLeod (Community Greenspace Manager)

G MacLeod advised that endorsement was being sought from the Board to recommend to the Council to consider the inclusion of a \$50,000 budget to install a set of stairs on the Kaiapoi stopbank. The stairs would offer people access from the

car park by the public toilets in the marine precinct and would be similar to the ones previously installed in Trousselot Park.

B Cairns questioned if the timber stairs installed by the owner of the Port and Eagle further along the stopbank complied with the building code. G MacLeod noted that he would have to take advice from the Building Unit on this matter, but it was unlikely that the Council would copy this stair design.

B Cairns further asked, how the possible future relocation of the Paris for the Weekend Café would impact on the location of the proposed stairs. G MacLeod explained there was currently no date set for the relocation of the Café and the Council could not wait for the building to be moved before making budgetary provision for the stairs.

J Meyer queried why the Council had not considered installing an access ramp rather than stairs. G MacLeod explained that if the Council were to install a mobility ramp over the stopbank that complied with universal design standards it would need to consider increasing the proposed budget, as \$50,000 would not cover all the associated costs.

N Atkinson noted that there were already two mobility ramps on the stop bank, one in front of the public toilets to the top of the stopbank by Paris for the Weekend Café and another in front of the Port and Eagle. He questioned if the two mobility ramps complied with the universal design standards and the building code. G MacLeod commented that the ramp at the Port and Eagle complied, and the one in front of the public toilets complied at the time it was installed, however if it was to be built brand new it would need some modifications.

C Greengrass asked what modifications would be needed to bring the mobility ramp at the public toilet up to current code. G MacLeod noted that staff would have to evaluate the mobility ramp to determine what work would be needed.

N Atkinson enquired if there was currently budget to make the mobility ramp compliant and by when would the work need to be completed. G MacLeod explained that the mobility ramp was compliant at the time it was installed, thus there were existing use rights on the ramp.

B Cairns noted that the carpark behind the Port and Eagle was not up to standard as it was very rough for people to walk through that area. He believed that a lot of work still needed to be done to try and get people safely on the stopbank. He therefore questioned if \$50,000 would be enough to achieve a satisfactory outcome. G MacLeod confirmed that that the \$50,000 was only for the installation of the set of stairs.

Moved: N Atkinson

Seconded: B Cairns

THAT the Kaiapoi - Tuahiwi Community Board:

- (a) **Receives** report No number. 201203164503.
- (b) **Recommends** that Council investigate the possibility of the mobility ramp access from the car park by the public toilets being brought up to code.

CARRIED

N Atkinson commented that people were walking up and down the river bank and the Council could not provide access to the stopbank to meet everyone's convenience. He noted that, after the earthquake, the Council invested in the

mobility ramp at the public toilets. Thus there was access for all even if they had to walk a few metres to get there.

P Redmond indicated that he did not believe that an investigation was necessary as there was no problem with the compliance of the existing mobility ramp. G MacLeod had indicated that the mobility ramp was compliant at the time it was built and there was thus no need to make any changes to it.

N Atkinson in his right of reply commented that it was clear, there was no need for the stairs, as people with disabilities could not access the stairs so it made no difference in having them.

7.4 **The Pines Beach Entrance Reserve and Reid Memorial Reserve Landscape Development – K Dwyer (Landscape Architect, District Regeneration)**

K Dwyer explained that the Waimakariri Residential Red Zone Recovery Plan included a broad outline for the redevelopment and enhancement of The Pines Beach Entrance Reserve including opportunities for a more attractive entrance, paths, seating and environmental enhancement. The Board's approval was being sought of the draft concept plan for The Pines Beach entrance and for the Council to proceed with the detailed design procurement for implementation. He advised that following feedback from the Board a refined concept plan would be developed for further consultation with The Pines Beach community by means of a letterbox drop and to the wider community through the Council website and Facebook page. The consultation would allow further feedback to the Council for consideration during the detailed design.

K Dwyer further advised that the Council was also developing a concept plan for the enhancement of the Reid Memorial Reserve east of Dunns Avenue. The reserve was not part of the district regeneration project, but it made sense to consider the design of both reserves together. He noted that currently there was no allocated budget for enhancement of the Reid Memorial Reserve.

S Stewart noted that The Pines Beach community had previously complained about the roundabout at the entrance to The Pines Beach. She enquired if there would be enough funding to relook at the location of the roundabout. K Dwyer confirmed that the current project did not include any work to be done to the access road into The Pines Beach.

Moved: A Blackie

Seconded: N Atkinson

THAT the Kaiapoi - Tuahiwi Community Board:

- (a) **Receives** report No. 200923126895.
- (b) **Approves** The Pines Beach Entrance Reserve concept design and for staff to proceed with detailed design and procurement for implementation.
- (c) **Notes** that prior consultation has taken place with the Pines and Kairaki Beaches Association and the Te Kōhaka o Tūhaitara Trust.
- (d) **Notes** that a draft concept plan for the adjacent Reid Memorial Reserve has been developed (attachment iii) in context with The Pines Beach Entrance Reserve proposal, however this is not part of the District Regeneration project and currently has no allocated budget to implement.

- (e) **Approves** staff communicating the draft proposal to the local community by means of a letterbox drop and to the wider community via the Council website and Facebook page.
- (f) **Notes** that the whole project cost estimate is within the allocated budget for this project of \$117,000.

CARRIED

A Blackie noted that this was a concept design and there would be sufficient time to adjust the design prior to approval, once public feedback had been received. He commented that this project had been in planning for the last five years and was pleased to see it proceeding.

B Cairns noted that the signage and entrance at The Pines Beach was lacking and it would be lovely to get it tidied up.

7.5 Application to the Kaiapoi-Tuahiwi Community Board's Discretionary Grant Fund 2020/21 – T Kunkel (Governance Team Leader)

Moved: B Cairns

Seconded: A Blackie

THAT the Kaiapoi - Tuahiwi Community Board:

- (a) **Receives** report No. 201201162906.
- (b) **Approves** a grant of \$200 to the Karanga Mai Early Learning Centre towards the cost of purchasing high visibility vests.

CARRIED

B Cairns stated that if the Karanga Mai Early Learning Centre did not print on the back of the vests they would be able to afford more high visibility vests.

Moved: C Greengrass

Seconded: A Blackie

THAT the Kaiapoi - Tuahiwi Community Board:

- (c) **Approves** a grant of \$500 to the Oxford Community Trust towards the cost of hosting a Wellbeing Networking Retreat.

CARRIED

J Watson and M Pinkham left the meeting at 6:15pm.

7.6 Recommendations for Speed Limit Changes South of Kaiapoi – J McBride (Roading and Transport Manager) and A Mace-Cochrane (Graduate Engineer)

J McBride provided an update on the public consultation process undertaken about the proposed speed limit changes on Main North Road to the south of Kaiapoi. The wider community was consulted between 12 October and 6 November 2020. The consultation included a letter drop to all directly affected residents within the proposed area of change, a stall at the Ohoka Market, advertisement in the local newspaper, an online survey and publicised on social media.

P Redmond noted that the Council assessed that a safe operating speed from the Main North Road from Neeves Road east to the Kaiapoi urban limits was 80km/h, why then was 60km/h being recommended.

J McBride explained that the Council was aiming for a consistent speed limit for the corridor as a whole, and also the area from the old Waimakariri Bride was quite busy.

As the minimum length required for an 80km/hr stretch was 800 metres whereas the section was only 650 metres.

Moved: N Atkinson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 201117154409.

RECOMMEND THAT the Council:

- (b) **Approves** the following speed limits listed below in the Table:

Road	Proposed Speed Limit (km/h)
Main North Road , from the Old Waimakariri Bridge to the Neeves Road intersection	60
Main North Road , from the Neeves Road intersection to the Kaiapoi urban limits (current speed change location)	60
Tram Road , from the Main North Road intersection to 180 m past the eastern most intersection with Greigs Road	60
Doubledays Road , entire length	60
Neeves Road , east of the motorway	60
Wrights Road , entire length	60

- (c) **Notes** that the register of speed limits will be updated to include the changed speed limits.
- (d) **Notes** that the Speed Limit Bylaw 2009 allows a speed limit to be changed by Council resolution, provided consultation has occurred. Consultation is required to adhere to the Land Transport Rule: Setting of Speed Limits (Rule 54001/2017).
- (e) **Notes** that the operating speeds on these roads will be surveyed within six months of implementing the new speed limits.
- (f) **Notes** that Te Ngāi Tūāhuriri Rūnanga does not approve of these speed limit changes based on feelings that the Council has not prioritised speed limits through Tuahiwi. This will be the rūnanga's stance on any proposed speed limit change until the speed limit changes in Tuahiwi are progressed.
- (g) **Notes** that the proposed speed limit for the section of Main North Road between Neeves Road and the Kaiapoi urban limits has remained at 60 km/h due to recommendations by the New Zealand Police. This speed limit ensures consistency for all motorists using the Marshlands Road-Main North Road corridor. It also enhances safety for members of the public using the new cycleway/shared path which is currently under construction. The Christchurch City Council's Traffic operations Team also highlighted consistency of the speed limit along the route as a priority.

CARRIED

N Atkinson commented that the proposed cycleway on Main North Road would need further safety measures as it was right next to the road. He believed that the speed limit would have had to be changed in future for the safety of the cyclists.

A Blackie noted that he had some prior misgivings about the reduction of the speed limits on Main North Road, especially from Neeves Road to the Kaiapoi urban limits, but he worked out the difference in travel time was minimal

C Greengrass suggested that the Board should adjourn to go into a briefing to discuss the WHow Aqua Sports Park, as developers had been waiting for a while.

Moved: C Greengrass Seconded: N Atkinson

- (a) **THAT** the Kaiapoi-Tuahiwi Community Board adjourn to go into a briefing to discuss the WHow Aqua Sports Park.

CARRIED

The Kaiapoi-Tuahiwi Community Board meeting was adjourned from 6:38pm and reconvened at 7:00pm.

Moved: C Greengrass Seconded: N Atkinson

- (a) **THAT** the Kaiapoi-Tuahiwi Community Board reconvene its meeting.

CARRIED

8 CORRESPONDENCE

Moved: C Greengrass Seconded: N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the letter from Kaiapoi Borough School (Trim 201203164176).

9 CHAIRPERSON'S REPORT

9.1 Chairpersons Report for November/December

Moved: C Greengrass Seconded: J Meyer

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No 201209167903.

10 MATTERS REFERRED FOR INFORMATION

- 10.1 Rangiora-Ashley Community Board meeting Minutes 11 November 2020 (Trim 201015138133).
- 10.2 Woodend-Sefton Community Board meeting Minutes 9 November 2020 (Trim 201015138502).
- 10.3 Oxford-Ohoka Community Board meeting Minutes 4 November 2020 (Trim 201029144813).
- 10.4 Proposed District Plan Provisions - MR 873 and other Māori reserve areas – report to Mahi Tahī Joint Development Committee 3 November 2020 (Trim 201021141244) – Circulate to all Boards.

- 10.5 Funding of Projects Receiving Government Stimulus Funding – report to Council 3 November 2020 (Trim 201021141501) – Circulate to all Boards.
- 10.6 Kaiapoi Stormwater and Flooding Improvements – Shovel Ready Funding Approach and Budget Changes – report to Council 3 November 2020 (Trim 201022141878) – Circulate to Kaiapoi-Tuahiwi Community Board.
- 10.7 Budget Considerations for Kaiapoi Park and Ride – report to Council 3 November 2020 (Trim 201014137860) – Circulate to Kaiapoi-Tuahiwi and Rangiora-Ashley Community Boards.
- 10.8 Draft Annual Report and unaudited accounts for Enterprise North Canterbury for the Year Ended 30 June 2020 and Promotion of Waimakariri District Business Plan Report to June 2020 (Trim 201009135413) – Report to Audit and Risk Committee 17 November 2020 – Circulates to all Boards.
- 10.9 Amendment to the Rooding Capital Works Programme (Trim 201105149159) – Report to Utilities and Rooding Committee 17 November 2020 – Circulates to the Kaiapoi-Tuahiwi Community Board.
- 10.10 LED Lighting Colours (Trim 200212018096) – Report to Utilities and Rooding Committee 17 November 2020 – Circulates to all Boards.
- 10.11 Cam River Floodgate Automation – Response from Ngāi Tūāhuriri Kaitiaki (Trim 201021141292) – Report to Utilities and Rooding Committee 17 November 2020 – Circulates to Kaiapoi-Tuahiwi Community Board.
- 10.12 Tram Road Improvements – Endorse Scheme Route Assessment and Prioritisation Plan (Trim 201021141367) – Report to Utilities and Rooding Committee 17 November 2020 – Circulates to all Boards.

Moved: C Greengrass

Seconded: J Meyer

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the information in Items 10.1 to 10.12.

11 MEMBERS' INFORMATION EXCHANGE

N Atkinson

- Community Service Awards – Presented an award to Glenn Scott of the Kaiapoi Bulldogs at the last Council meeting.
- Met with the Kaiapoi Bulldogs and discussed bettering the Club.
- Attended:
 - The Greater Christchurch Partnership 2050 workshop.
 - Kaiapoi and Rangiora Christmas Parades.
 - The presentation for Nick Harrison for his work in Civil Defense.
 - Property Acquisition and Disposal Working Group meeting.
 - Land and Water Committee meeting.
 - Mayor's morning tea.
- The recruiting of a new Chief Executive's was proceeding well.
- New motorway opening was very well attended.

A Blackie

- Waimakariri Public Arts Trust – update.
- Croquet Club – update.

B Cairns

- Food Secure North Canterbury - Planning was been done for Food Security Forum to be held in February 2021.
- Kaiapoi Christmas Carnival - Well attended and well run event.
- All Boards Briefing - Interested to learn more about how land zoning changes would impact on property rights for those affected.
- Kaiapoi Food Forest - NZ Gardener of the Year competition winner. The Strawberry Fair was held on 13 December 2020. The Trust would increase to six events per year and hold/host multiple workshops in 2021 with grafting and aerial layering the first in January 2021.
- New businesses – A fruit and vegetable store from Woodend had opened along with local beauty business that had gone from operating from home too taking up space on Williams Street.
- Attended:
 - Audit and Risk meeting - Wanted to hear the presentation regarding Visitor Strategy, which he believe needed to be reviewed to include measurable targets.
 - Christmas Morning tea with Mayor.
 - Darnley Christmas gathering - This organisations provided a wonderful level of care for the elderly in the community.
 - Kaiapoi Borough School volunteer thank you - Many residents in the community support this well run school.
 - All Together Kaiapoi - Attended Amazing Race and Christmas meeting. Another well run event involving many local businesses, groups and residents.
 - North Canterbury Neighborhood Support - New vision and focus to grow communities.

J Meyer

- Waimakariri Access Group – update.

P Redmond

- Fee Waiver Committee - Aiming for a 50% reduction for community groups rather than 100% then review next year.
- Attended:
 - Community Service Awards at Rangiora Town Hall - read the citation for Liz Duke, a Pegasus resident he knew, for services to Riding for the Disabled. Other recipients were David Ayers, Gary Boot, Brian Hoult, Marilyn Ayres, Bob Bolanos, Clay Griffin, Judith Hoult, Nick Ledgard, Tim Reynolds, Glen Scott, Armin Svoboda and John Ward.
 - North Canterbury Convertible Car Tour - Held within Waimakariri District, and focused on Loburn and Rangiora. Finished with a display at Sparks Museum.
 - Property Acquisition and Disposals Working Group - Policy and Strategy finalised. Expect progress with disposals next year.
 - Kaiapoi Promotions Association meeting at Wellbeing North Canterbury, Kaiapoi - Police family team members spoke on mental health and family violence. Very prevalent post covid but low attendance.
 - Mainpower Rangiora Christmas Celebration Night.
 - Greater Christchurch 2050 Workshop - Well attended by business and special interest groups, e.g. Spokes, Airport Planners, New Zealand Transport Agency, and some elected members. Also attended the environmental and economic sessions on 23 and 25 November 2020.
 - Fernside School/Community Pool Reopening - Children's murals funded by Creative Communities Waimakariri and supervised by Larsen's Signs and local businesses helped with the pool refurbishment.

- Silverstream Christmas Picnic - Well supported by locals, children's activities, food stalls, Father Christmas etc.

S Stewart

- Plan Change 7 hearings had closed.
- Update Land and Water Environmental Programs would be included in the Long Term Plan.
- Significant Wetland Forestdale – update.

12 CONSULTATION PROJECTS

12.1 Millton Memorial Park Development

<https://letstalk.waimakariri.govt.nz/millton-memorial-park-development>

Consultation closes: Friday 8 January 2021

13 REGENERATION PROJECTS

13.1 Town Centre, Kaiapoi

Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:

<http://www.waimakariri.govt.nz/your-council/district-development/kaiapoi-town-centre>

14 BOARD FUNDING UPDATE

14.1 Board Discretionary Grant

Balance as at 30 November 2020: \$3,670.

14.2 General Landscaping Budget

Balance as at 30 November 2020: \$66,380.

15 MEDIA ITEMS

The Board agreed that the letter of appreciation from the Kaiapoi Borough School should be displayed on the Council website. It was also agreed that the proposed work to be done at the Askeaton and Coastguard Boat ramps and the Peraki and Vickery Streets Cycleway should be mentioned in the media release.

16 QUESTIONS UNDER STANDING ORDERS

Nil.

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board would be held at the Ruataniwha Kaiapoi Civic Centre on Monday 15 February 2021 at 5pm.

Briefing (Public Excluded)

- *Representatives from WHow on the aquatic sports park.*

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 7:27pm.

CONFIRMED

Chairperson

Date

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO: GOV-18 / 210126011992
REPORT TO: Council
DATE OF MEETING: 2 February 2021
FROM: Dan Gordon, Mayor
SUBJECT: Mayor's Diary
 Wednesday 25 November 2020 – Tuesday 26 January 2021

1. SUMMARY

Attend regular meetings with the Chief Executive, Management Team and staff.

Wednesday 25 November	<p>Meetings: With developer and staff re Plan Change 30; Waitaha Primary Health Finance and Risk Committee; Feedback on the Local Government Excellence Programme CouncilMARK assessment; Enterprise North Canterbury Board; Loburn Lea Wastewater Upgrade project (public meeting)</p> <p>Attended: Staff Annual Long-Service Presentations; White Ribbon event at Kaiapoi High School; Rangiora Promotions' Last Wednesday Club</p> <p>Speech: Salvation Army's Community Driver Mentor Programme Celebration Ceremony</p>
Thursday 26 November	<p>Speech: Kaiapoi Breakfast Forum</p> <p>Interview: Compass FM</p> <p>Meetings: Stadium Waimakariri Project Steering Group; Regional Transport Committee; Canterbury Mayoral Forum working dinner; Councillors Stewart and Blackie re portfolios; Councillor Barnett, Chief Executive and staff re Plan Change 30 Ravenswood; With residents re 1) Buckleys Road speed limit; 2) art work for Council Chamber; 3) welfare assistance</p>
Friday 27 November	<p>Interview: David Hill, North Canterbury News</p> <p>Meetings: Canterbury Mayoral Forum; Civil Defence Emergency Management Joint Committee; Greater Christchurch Public Transport Joint Committee</p> <p>Attended: Mayoral Forum lunch with local Members of Parliament; Art Showcase Opening Night at Charles Upham Retirement Village; Arts Canterbury Juried Exhibition at The Mill, Waikuku</p>
Saturday 28 November	<p>Meetings: Dame Aroha Reriti-Croft; residents re property matter</p> <p>Visited: No.88 Squadron training day</p> <p>Speech: Opening of the Summer Show - Arts in Oxford</p>

Sunday 29 November	<p>Speeches: Emergency Management Cadets' Camp, plus presentation of long-service awards to adult volunteers; Migrants and Newcomers 'Explore the Netherlands' event</p> <p>Meeting: With residents re road safety concerns</p>
Monday 30 November	<p>Attended: Science Roadshow at Oxford Area School</p> <p>Meetings: Fire and Emergency re Oxford fire siren; Fernside Wastewater Upgrade Project (public meeting)</p>
Tuesday 1 December	<p>Interview: Compass FM</p> <p>Meetings: Strategic Pay; Pre-Council agenda run-through; District Plan Briefing; Council meeting</p> <p>Hosted: Lunch for Community Service Award recipient Glenn Scott</p>
Wednesday 2 December	<p>Meetings: Waitaha Primary Health Board; Oxford-Ohoka Community Board</p> <p>Attended: Te Kōhaka ō Tuhaitara Trust end of year function; Loburn School William Pike Awards</p>
Thursday 3 December	<p>Meetings: Zoom call with Silverstream developers; Roading and Transport portfolio holders, with staff; with two young women raising awareness for rural mental health ('Making Waves, Riding Bikes')</p> <p>Attended: Waitaha Primary Health Board Christmas function Funeral for Mr Robin Frahm; Hope Trust monthly community dinner as a volunteer helper</p>
Friday 4 December	<p>Meetings: District Plan briefing; with residents re 1) logging of Douglas Fir; 2) noise concerns</p> <p>Attended: Satisfy Food Rescue quiz night</p> <p>Speech: Supporters' Group at Coldstream Road</p>
Saturday 5 December	<p>Attended: Pōwhiri and celebration of appointment of Dame Aroha Reriti-Croft as a Dame Companion of the New Zealand Order of Merit; Cust Volunteer Fire Brigade Christmas function; Council Social Club Christmas function</p> <p>Judged: Kaiapoi Christmas Parade floats</p> <p>Participated in Kaiapoi Christmas Parade with Councillors and Community Board Members</p>
Sunday 6 December	<p>Meeting: Kaiapoi Art Expo Committee</p> <p>Attended: Council Social Club Family Fun Day; Kaiapoi RSA Christmas function; 'Arthurstone' Centenary afternoon tea; Councillors and Management Team Christmas function</p>
Monday 7 December	<p>Meetings: Three-Sixty Consulting re CEO Appointment; Management Team; with residents re welfare concern; with representatives of Kaiapoi Croquet Club and Council staff; Woodend-Sefton Community Board followed by their Christmas function</p>
Tuesday 8 December	<p>Interview: Compass FM</p> <p>Meetings: Mahi Tahī Joint Development Committee; Council briefing</p> <p>Attended: Karanga Mai Young Parents' College Prizegiving; Rangiora High School Year 13 Prizegiving</p>

Wednesday 9 December	Meeting: Chief Executive Appointment Committee interviews for Chief Executive Attended: St Patrick's School Prizegiving
Thursday 10 December	Interview: David Hill, North Canterbury News Speech: Community Morning Tea Attended: Council's Waiata Group end of year function; Rangiora Borough School Junior Prizegiving; Rangiora High School Years 9-12 Prizegiving
Friday 11 December	Meetings: Greater Christchurch Partnership (GCP) Committee and Sub-Group; GCP 2050 Leadership Workshop; with residents re housing Attended: Farewell to Council's Civil Defence Controller; Opening of Mosque Exhibition at Canterbury Museum; Waimakariri Youth Council Christmas function
Saturday 12 December	Attended: Opening Day of Christchurch Northern Corridor; Rangiora-Ashley Community Board Christmas function
Sunday 13 December	Judged Rangiora Christmas Parade floats Participated in Rangiora Christmas Parade with Councillors and Community Board Members Attended: Kaiapoi Food Forest Strawberry Fair; NZRT-12 Christmas function; Party in the Park, announcing the winners of the float competition; Decorated Christmas tree for Oxford Christmas Wonderland Represented by Councillor Blackie at Seafarers' Service/Neptune Service at Christchurch Transitional Cathedral
Monday 14 December	Meeting: With resident and Council staff re proposed cycleway; Management Team; Board of Citizens' Advice Bureau; Councillor Ward and staff re Good Street property; with developer and Chief Executive; Three-Sixty Consulting re CEO Appointment Attended: Libraries' Christmas function; Woodend School Senior Prizegiving
Tuesday 15 December	Interview: Compass FM Meetings: With staff and resident re planning concern; CEO of Enterprise North Canterbury and resident re business proposition; Audit and Risk Committee; District Planning and Regulation Committee; Community and Recreation Committee Attended: Civil Defence Emergency Management Cadets' Dinner and Awards' evening; St Joseph's School Leavers' Liturgy
Wednesday 16 December	Meetings: Transport Portfolio holders and staff; Joint Te Ngāi Tūāhuriri Rūnanga and Council Interviews: Candidates for position of Chief Executive Attended: Ohoka School Prizegiving; Southbrook School Prizegiving
Thursday 17 December	Meetings: Resident re local matters; Federated Farmers; Councillors Stewart and Blackie Attended: No.88 Squadron end of year parade and prizegiving
Friday 18 December	Meeting: Utilities and Roading Committee; Long Term Plan Project Control Group

	Presented: Certificates to Civil Defence Emergency Management (CDEM) Cadets Attended: St Joseph's School Prizegiving Drew raffle for the Citizens' Advice Bureau
Sunday 20 December	Meeting: Resident re property concern Attended: Rangiora Christmas Festival Participated in Oxford Lions' Christmas Parade, with Councillors and Community Board
Monday 21 December	Meetings: Management Team; Council, plus Extraordinary Council; with resident re Wolffs Road Suspension Bridge; residents re property development
Tuesday 22 December	Meetings: With residents re 1) state of cemetery; 2) Wolffs Road Suspension Bridge; Enterprise North Canterbury and business owners Presented: Certificates to CDEM Cadets
Thursday 24 December	Attended: Council staff end of year function
Christmas Day	Attended and assisted at the Community Christmas Lunch in Kaiapoi
Sunday 3 January	Deputy Mayor Neville Atkinson welcomed those attending the opening of the Country Cricket South Island Primary Tournament
Wednesday 6 January	Accompanied Nick Ledgard (Ashley-Rakahuri Rivercare Group; BRaid) on a ramble along the river
Friday 8 January	Acknowledged work of departing staff member with a farewell coffee
Monday 11 January	Travelled to and from the city on the first day of Express Bus services, along with Councillors, Council and Environment Canterbury staff Hosted an afternoon tea for Aya Al-Umari and her parents, with Deputy Mayor Neville Atkinson
Tuesday 12 January	Interview: Compass FM Meeting: S&P Global Attended: Funeral of Alan Sutton
Saturday 16 January	Speech: and ribbon cutting at official opening of the North Canterbury BMX Track and commencement of the South Island BMX Titles Event
Sunday 17 January	Awarded prizes at the conclusion of the South Island BMX Titles Event
Monday 18 January	Meeting: Management Team Interview: 'Stuff' Journalist
Tuesday 19 January	Interview: Compass FM; 'Stuff' Journalist Meeting: Accommodation/Refurbishment Project Steering Group; with residents re property proposal; with representatives of Pegasus residents re Long Term Plan

Wednesday 20 January	Meetings: Representation Review Working Party; Long Term Plan Project Steering Group Attended: Funeral of Valmai Thompson
Thursday 21 January	Meetings: Chair, North Canterbury Sport & Recreation Trust; representative of North Canterbury Motorhome Association re upcoming event; Tuahiwi Water consultations; Tania Wati, co-chair of the Mahi Tahī Joint Development Committee Presented prizes at the conclusion of the Libraries' Summer Reading Challenge (Kaiapoi Library)
Friday 22 January	Member of panel interviewing candidate for position of Chair, Greater Christchurch Partnership Meetings: Upoko of Te Ngāi Tūāhuriri Rūnanga; descendant of Robert McDougall; resident and staff re roading concerns
Saturday 23 January	Attended: Muscle Car Madness
Sunday 24 January	Attended: Oxford Lions' Wings & Wheels event
Monday 25 January	Member of panel interviewing candidate for position of Chair, Greater Christchurch Partnership Meetings: Management Team; Agenda planning for Regional Road Safety Working Group; Tuahiwi Wastewater consultation #3 Attended: Afternoon tea with residents of Bupa Ballarat
Tuesday 26 January	Meeting: Council Long Term Plan Budget discussion – Day 1 of 3; with resident re quarry proposal

THAT the Council:

- a) **Receives** report N°. 210126011992

Dan Gordon
MAYOR