

MINUTES FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY, 17 APRIL 2023 AT 4PM.

PRESENT

J Watson (Chairperson), S Stewart (Deputy Chairperson), A Blackie, N Atkinson, T Bartle, T Blair, and R Keetley.

IN ATTENDANCE

B Cairns (Kaiapoi-Woodend Ward Councillor) and P Redmond (Kaiapoi-Woodend Ward Councillor).

C Brown (Community and Recreation Manager), S Morrow (Rates Officer – Property Specialist), D Roxborough (Implementation Project Manager – District Regeneration), A Childs (Senior Engineering Advisor), H Belworthy (Intermediate Landscape Architect – District Regeneration), M McGregor (Senior Advisor Community and Recreation), T Kunkel (Governance Team Leader), and A Connor (Governance Support Officer).

There were six members of the public present.

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

No conflicts of interest were recorded.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 20 March 2023

Moved: J Watson Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 20 March 2023, as a true and accurate record.

CARRIED

3.2 Matters Arising (From Minutes)

There were no matters arising.

3.3 Notes of the Kaiapoi-Tuahiwi Community Board Workshop – 20 March 2023

Moved: J Watson Seconded: N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the notes of the Kaiapoi-Tuahiwi Community Board Workshop, held on 20 March 2023.

CARRIED

4 **DEPUTATIONS AND PRESENTATIONS**

4.1 **Community Hub Trust – K Lawrence and H Kelly**

H Kelly informed the Board that the Community Hub Trust was founded due to a need for community space in Kaiapoi. The proposed location was on the regeneration land on Charters Street and Courtenay Drive. The Trusts goal was to create a space by the community for the community.

One of the key stakeholders was Satisfy Food Rescue. They were in need of a purpose-built space that could support their needs as they expanded. The other key stakeholder was the MenzShed of Kaiapoi. K Lawrence was the representative for the MenzShed and noted they were having increased interest in membership and were running out of space at their current location.

H Kelly stated the estimated budget for car parking, landscaping and utilities to the site was \$1.6m which the Council had committed to completing for the Trust. The Trust's aim was for future proofed buildings that cost less to run and lowered the impact on the environment and proposed to fund the rest of the project through grants, donations and sponsorship.

J Watson questioned H Kelly's connection to the Trust and he replied that he was the community Trustee and had been living in the Kaiapoi community for seven years. He wanted to give back to the community with a project that resonated and he could be proud of achieving, however nothing had resonated with him until now.

B Cairns asked if there was a timeframe for the MenzShed to leave their current location. K Lawrence replied that their landlord was relocating and the site would be dismantled within 10 to 12 months. There was an indication that they would be able to stay on the site for a few years.

A Blackie queried how far they were with Geotech considerations and requirements. H Kelly noted the other community Trustee was an engineer by trade and was fairly confident they would not run into any unexpected issues. The majority of the site was classified TC2 with one small area TC3 however there was no building proposed to be done on the TC3 land. C Brown noted some designs had been changed to align with the Geotech reports and with the right foundations there should be no problem.

4.2 **Kaiapoi East Residents Association (KERA) – G Taylor and M Wilkinson**

M Wilkinson noted KERA's main focus was the Kaiapoi East red zone area. The Board previously gave permission for KERA to plant along the fence lines of the properties boarding the red zone. They had planted 1,500 plants and had an 80-90% success rate of plants surviving. M Wilkinson believed they had moved from being an infant association. G Taylor noted he loved getting out into nature and discovering native flora and fauna. He hoped that planting native plants in the red zone would bring native birds back.

J Watson questioned how big the area planted was. M Wilkinson noted it ran along the fence line of the red zone and out to the swale. She invited the Board to walk through the area with them.

C Brown questioned if KERA were looking at extending the identified area or were looking to further develop the existing area. M Wilkinson stated they were looking to further develop the identified area. C Brown noted the Council had expertise and would be able to assist if required.

5 **ADJOURNED BUSINESS**

Nil.

6 **REPORTS**

6.1 **Road Naming – Sovereign Palms, Kaiapoi – S Morrow (Rates Officer – Property Specialist)**

S Morrow spoke to the report which was to amend a previously approved road name to the correct spelling.

N Atkinson questioned if other publications of the Boat name were spelt correctly and if any research into that had been done. S Morrow noted from his research he had only seen it spelt the correct way as Wootton.

P Redmond asked if there had been any discussion with effected residents. S Morrow stated no consultation had been undertaken however that was an option that could be pursued.

Moved: N Atkinson Seconded: S Stewart

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 230406048713.
- (b) **Approves** the previously approved road name Wooten Place be changed to Wootton Place.

CARRIED

N Atkinson felt the name should be corrected to reflect historic appropriately. He understood the inconvenience to residents, however believed the correction was necessary.

S Stewart agreed with N Atkinson as the name was approved in error and it should be corrected.

P Redmond was not in favour of telling people the Board had changed the name of their street without any consultation or contact with them.

N Atkinson made it clear they were not changing the name of the street they were correcting the spelling.

6.2 **Applications to the Kaiapoi-Tuahiwi Community Board’s Discretionary Grant Fund 2022/23– K Rabe (Governance Advisor)**

T Kunkel noted the R13 Youth Development Trust had recently refurbished its centre in Kaiapoi by installing a new kitchen and re-painting. They had requested funding to purchase outdoor equipment to encourage young people to play outside as well as a hand mixer to assist young people with making meals. They would also like to replace their printer to provide a cheaper printing option.

Moved: J Watson Seconded: T Blair

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 230321038693.
- (b) **Approves** a grant of \$500 to the R13 Youth Development Trust to purchase sports equipment, kitchen equipment and a new printer.

CARRIED

T Kunkel stated the North Canterbury Adventure Club was a group of home school families that met primarily at outdoor locations weekly. They had requested funding for an inflatable shade tent and electric pump. It was anticipated to cost \$825 and the Club would be holding a sausage sizzle to try and raise some of the funds.

N Atkinson questioned where the Club was based. A Blackie responded it was mainly Oxford based.

Moved: J Watson Seconded: A Blackie

- (c) **Declines** the application from the North Canterbury Adventure Club.

CARRIED

J Watson a similar application from a school would be declined on the basis that the equipment should be purchased through school funds.

A Blackie agreed and stated it was the families choice to home school and to then ask the rate payers for funding was inappropriate.

T Kunkel noted the It Takes a Village Hub provided baby and toddler bundles for families in need. They were holding a sewing bee as they had run out of baby pants and t-shirts.

J Watson asked where the organisation were based as when she googled them it said they were based in New Brighton. T Kunkel replied that in their application they stated 30% off the families were in Kaiapoi and they distributed 45% of their bundles in the area however they worked all over north Canterbury.

Moved: N Atkinson Seconded: A Blackie

- (d) **That** the application from It Takes a Village Hub lie on the table until further information was available in regards to its location and the number of families who benefited from the baby bundles.

MOVED

6.3 **ANZAC Day Services 2023 – K Rabe (Governance Advisor)**

Moved: J Watson Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 230404047148.

- (b) **Appoints** Board members T Blair and T Bartle, to attend the Kaiapoi Dawn Service to be held at 6.30am on Tuesday, 25 April 2023, at the War Memorial at Raven Quay, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.
- (c) **Appoints** Board members J Watson and S Stewart, to attend the Kaiapoi Citizens' ANZAC Day Service to be held at 10am on Tuesday, 25 April 2023, Kaiapoi Cenotaph (Trousselot Park), and to lay a wreath.
- (d) **Appoints** Board member S Stewart, to attend the Tuahiwi ANZAC Day services to be held at 2pm on Tuesday, 25 April 2023, at the Tuahiwi Urupa, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.

The Board adjourned at 4.50pm to discuss the Public Excluded matters and reconvened at 5.10pm.

6.4 **Murphy Park Rowing Precinct – H Belworthy (Landscape Architect) and D Roxborough (Implementation Project Manager)**

H Belworthy spoke to the report, noting that the Board had previously indicated its preferred choice to construct a concrete ramp and to continue with the landscaping and earthworks. Since the Board indicated its preference, the shortfall had since gone up due to staff doing a more thorough investigation.

S Stewart questioned if taking the \$160,000 from the Kaiapoi Historic Railway Heritage precinct left \$200,500 in the 2025/2026 Long Term Plan. D Roxburgh clarified it would leave that money in the Kaiapoi Historic Railway Heritage precinct budget.

T Bartle enquired how much work the Clubs had done towards the precinct already and what costs had they contributed currently. D Roxburgh noted there had been no investigation into what they had previously spent. The Clubs that were currently based at Murphy Park had provided Letters of Intent that they would continue in that location. The Clubs were making a decent financial commitment to the area by redeveloping their sheds. This was also the reason for recommending they provide further funding to mitigate some of the risk involved.

T Bartle then questioned what the Board's public perception would be if it was seen to be providing facilities for out of district clubs. H Belworthy stated the Christchurch rowing facility was overpopulated and had no plans to expand in the near future. C Brown noted retaining the Clubs would add vitality to the area and would encourage more people to utilise the precinct.

P Redmond asked what public use of the ramp was envisaged. D Roxburgh noted the launching ramp was for hand launching only and was not designed for reversing a trailer on. It was envisaged the ramp could be used for small dinghies, kayaks and dragon boating.

B Cairns suggested the extra funding could be used to upgrade the Patchina's walkway.

N Atkinson was of the understanding there was already Dragon boats, the Tuhaitara Kayak Club, private clubs and members of the public using the current ramp. D Roxburgh believed N Atkinson was correct however there had been no formal investigation on the users of the ramp.

C Brown noted some of the remaining budget in the Railway Heritage fund could be allocated to other projects in the Kaiapoi area like Patchina's walkway.

Moved: A Blackie Seconded: N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 230329044003.

AND

THAT the Kaiapoi-Tuahiwi Community Board recommends:

THAT the Council:

- (b) **Notes** the combined current shortfall of the Murphy Park and Kaiapoi Riverbanks Rowing Precinct project was estimated to be \$210,000.
- (c) **Approves** the bringing forward to 2023/24 Annual Plan and reassignment of \$160,000 from Kaiapoi Railway Heritage Precinct (from 2024/25 year) for the purposes of the Murphy Park and Rowing Precinct project instead, with the condition that clubs to fundraise the additional \$50,000 to meet the budget shortfall.
- (d) **Notes** this report linked with Historic Kaiapoi Railway Station Building Relocation on Morgan Williams Reserve (TRIM 230328043433) for the reassignment of \$160,000.
- (e) **Notes** that if clubs were unsuccessful in their grant applications, the scope of the project would reduce and the additional budget of \$160,000 from the Council would not be available for use on this project. Work would still proceed without an upgraded rowing launch facility.
- (f) **Approves** that the Council combine the two budgets; Murphy Park and Kaiapoi Riverbanks Rowing Precinct to create one budget called Murphy Park Development.
- (g) **Notes** that the rowing precinct was a public facility. The general public and other groups would have use of the ramp and parts of the facility also. It was not fenced off to keep the public out.

CARRIED

A Blackie stated this was important for vitality of the area and it had been worked on for a long time. He felt the advantages outweighed the disadvantages. The clubs based there had been there for 12 years and were part of the community.

N Atkinson felt this was a project for the regeneration that had been talked about for many years. It was an area of Murphy Park that needed tidying up and was very well worthwhile.

7 CORRESPONDENCE

7.1 Memo regarding Waimakariri Integrated Transport Strategy Project

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the Correspondence regarding the Waimakariri Integrated Transport Strategy (Trim: 23032109242).

CARRIED

8 CHAIRPERSON'S REPORT

8.1 Chairperson's Report for March and April 2023

Attended Kaiapoi Community Garden Trustee meeting.

Attended Clarkville Playcentre 30th Birthday celebration.

Attended Waimakariri Public Arts Trust planning workshop.

Attended Arts Strategy Catch up.

Attended Waimakariri Arts Trust where they planned for the Kaiapoi Art expo. Creative Communities funding and 21 applications with 20 approved.

Attended Waimakariri Public Arts Trust meeting.

Attended All Together Kaiapoi Trust meeting where they accepted proposal for a Kaiapoi newspaper/magazine.

The Rivertown Voice, a new newspaper, would be in peoples mailboxes soon.

Moved: J Watson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the report from the Kaiapoi-Tuahiwi Community Board Chairperson.

CARRIED

9 MATTERS REFERRED FOR INFORMATION

9.1 Oxford-Ohoka Community Board Meeting Minutes 7 March 2023.

9.2 Rangiora-Ashley Community Board Meeting Minutes 8 March 2023.

9.3 Woodend-Sefton Community Board Meeting Minutes 13 March 2023.

9.4 Drainage and Stockwater Alternative Rating Structure – Report to Council meeting 7 March 2023 – Circulates to all Boards.

9.5 Submission on Proposals for the Smoked Tobacco Regulatory Regime – Report to Council meeting 7 March 2023 – Circulates to all Boards.

9.6 Pecuniary Interests Register – Report to Council Meeting 7 March 2023 – Circulates to all Boards.

9.7 Amendments to Standing Orders for Council, Committee, Sub-Committees and Hearing Panels – Report to Council meeting 7 March 2023 – Circulates to all Boards.

9.8 Health, Safety and Wellbeing Report February 2023 – Report to Council meeting 7 March 2023 – Circulates to all Boards.

9.9 Enterprise North Canterbury's Six Month progress and financial report to 31 December 2022, six month progress report on the promotion of the Waimakariri District to 31 December 2022 and Draft Statement of Intent for the Financial year beginning 1 July 2023 – Report to Audit and Risk Committee 14 March 2023 – Circulates to all Boards.

- 9.10 Waimakariri District Council Spraying and Chemical Usage – Waterways and Rooding Spraying Information – Report to CWMS Waimakariri Water Zone Committee meeting 6 March 2023 – Circulates to all Boards.
- 9.11 Regeneration Transfer of budget between projects – Report to Community and Recreation Committee meeting 21 March 2023 – Circulates to the Kaiapoi-Tuahiwi Community Board.
- 9.12 Library Update to 9 March 2023 – Report to Community and Recreation Committee meeting 21 March 2023 – Circulates to all Boards.
- 9.13 July 2022 Flood Response Update – Report to Utilities and Rooding Committee 21 March 2023 – Circulates to all Boards.

Moved: J Watson

Seconded: N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board

- a) **Receives** the information in Items 9.1 to 9.13.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

N Atkinson

- Greater Christchurch Partnership had its Mass Rapid Transport first tick of approval.
- First District Plan hearing was in May 2023.
- Passchendaele Trust was looking at getting a contingent together to travel to Passchendaele for Armistice day in 2024.
- Attend launch of Satisfy Food Rescue.
- Attended Citizenship Ceremony where 15 people received their Citizenship.
- Aa new boat was arriving on the river on Friday 21 April 2023.

T Bartle

- Attended North Canterbury Neighbourhood Support meeting.
- Attended Waimakariri Health Advisory Group meeting and were working through many issues. The Health Hub in Rangiora was progressing.

A Blackie

- Attended Mahinga Kai planting day which was poorly attended. Got 950 plants in the ground.
- Te Kohaka Trust General Manager role was out for recruitment.
- The River Carnival had to be cancelled due to heavy rain.

T Blair

Nothing to report.

P Redmond

- Attended Integrated Transport Strategy Workshop Drop-In session which was very well attended.
- Kate Valley Site Visit.
- Attended Extraordinary Council meeting.
- Attended Waka Kotahi meeting with James Caygill and discussed Woodend and Lineside Road wire and rope barriers.
- Waimakariri Health Advisory Group strategic terms of reference review.
- Attended Next Steps Website launch.

Brent Cairns

- Attended Back to Basics event. Many people were wanting to become more self-sufficient.
- Attended Kaiapoi Promotions Association meeting. Had a very exciting event coming up in June.
- The new market had 51 visitors for its first day.
- There was potential for an indoor market to take place on Sunday's at the Kaiapoi High School.
- In September an Accessibility Sports Day would take place in Mainpower Stadium. A first for the district.
- Mobility scooters could now be charged in the libraries.

S Stewart

- Attended Grey Power Annual General Meeting. They were having problems with scooters in the CBD. The membership was dropping, and majority of their members were still paying their membership in cash.
- Kaiapoi Promotions Association discussed its plans for the year. They would be hosting a Celebrity Quiz in early June 2023.
- Attended Mahinga Kai planting.

R Keetley

- Attended Historical Society and Museum meeting.

11 CONSULTATION PROJECTS

11.1 Draft Annual Plan 2023/24

<https://letstalk.waimakariri.govt.nz/draft-annual-plan-2023-24>

Consultation closes Monday 17 April 2023.

11.2 Wolffs Road Suspension Bridge

<https://letstalk.waimakariri.govt.nz/wolffs-road-suspension-bridge>

Consultation closes Monday 17 April 2023.

12 REGENERATION PROJECTS

12.1 Town Centre, Kaiapoi

Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:

<http://www.waimakariri.govt.nz/your-council/district-development/kaiapoi-town-centre>.

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant

Balance as at 31 March 2023: \$3,632.

13.2 General Landscaping Budget

Balance as at 31 March 2023: \$49,490.

14 **MEDIA ITEMS**

15 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: J Watson

Seconded: T Bartle

1. That the public be excluded from the following parts of the proceedings of this meeting:

Item 14.1 Historic Kaiapoi Railway Station Building Relocation on Morgan Williams Reserve

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Meeting Item No. and subject	Reason for excluding the public	Grounds for excluding the public-
14.1 Historic Kaiapoi Railway Station Building Relocation on Morgan Williams Reserve	Good reason to withhold exists under section 7	To enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) (s 7(2)(i)).

CARRIED

16 **QUESTIONS UNDER STANDING ORDERS**

There were no questions.

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

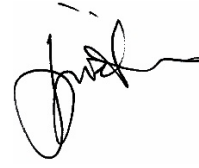
There was no urgent general business.

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board will be held at the Ruataniwha Kaiapoi Civic Centre on Monday 15 May 2023 at 4pm.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 5.50PM.

CONFIRMED

A handwritten signature in black ink, appearing to be 'John', written over a light grey rectangular background.

Chairperson

15 May 2023

Date