



## **7. COVID-19 RECOVERY PLANNING / SHOVEL READY PROJECTS**

*Refer Public Excluded Agenda Item 19.3.*

## **8. REPORTS**

### **8.1. Waka Kotahi Low Cost Risk Programme Funding Endorsement 2021-24 NLTP – J McBride (Roading and Transport Manager) and G Cleary (Manager Utilities and Roading)**

J McBride presented this report providing an update to the Council on the 2021-2024 National Land Transport Programme (NLTP) with regard to the Low Cost Low Risk (LCLR) Programme and funding endorsed by Waka Kotahi. The Council's bid to Waka Kotahi had not been fully endorsed, with only \$6.2million of projects being approved, which was \$6.6million less than the project funding sought. After taking into account the Council's share in these projects, there was a funding shortfall of \$3.3million. At this point it was planned to proceed with some projects and continue to advocate to Waka Kotahi for additional funding for other projects. There was also a top up of the 50% endorsement which allows the Council to select one or two small projects to progress and staff had suggested the Tuahiwi footpath and the Townsend Road culvert extension project. It was also proposed to continue with the design stages of some projects, as there may be other opportunities to apply for further funding that may become available.

Following questions from members, the meeting adjourned at 1.21pm to allow the Mayor to seek advice from staff on this matter and the meeting reconvened at 1.36pm.

Mayor Gordon sought the approval of the Councillors for Item 8.1 and Item 8.2 to lay on the table to allow for a workshop to be held in November.

Moved: Councillor Atkinson

Seconded: Councillor Williams

**That** the Council lay items 8.1 and 8.2 on the table, to allow time to consider matters in a Council workshop and the reports to return to the December 2021 Council meeting.

**CARRIED**

### **8.2. NLTP 2021-24 Maintenance, Operations and Renewals Budget Update – J McBride (Roading and Transport Manager) and G Cleary (Manager Utilities and Roading)**

Refer to recommendation under Item 8.1 above. This matter lay on the table to allow time for the Council to consider this matter in a workshop, before the report returns to the Council at its December meeting.

### **8.3. Predicted Budget Carry-overs for 2021/22 Capital Works – G Cleary (Manager Utilities and Roading)**

K Simpson and K LaValley presented this report, advising that it was predicted that a number of 3Waters and Solid Waste projects would not be fully delivered in the 2021/22 financial year, therefore signalling a budget carryover. These projects were set out in recommendation (b) of the report. K Simpson advised that staff resources were no longer available to work on these projects. There was also a number of Drainage and Solid Waste capital works projects which would be progressed this financial year, however they were unlikely to be completed and would therefore also be carryovers to the 2022/23 financial year (as listed in recommendation (c)).

Since the adoption of the 2021/31 Long Term Plan and the budget for capital works projects to be carried out in the 2021/22 year, there had been a number of matters that had affected this programme, including a loss of a number of key Project Delivery Unit staff. Other factors that impacted on the delivery of these projects was the flooding events in May and June, Covid restrictions, and limited availability of consultants to assist the Council, due to the amount of work currently in the market-place. To assist Council staff, a number of projects had been put out to tender and awarded as separate Reticulation Professional Services contracts. This included design work and construction monitoring for three projects. Although it is the intention to still deliver some of the projects, it would be dependent on successful staff recruitment which is currently underway.

As part of the Annual Plan commentaries, staff would be covering this as part of the 2022/23 Capital Works Programme to ensure that they were in a position to deliver on next year's Capital Works Programme.

Councillor Williams enquired about the Septage Disposal Facility. K Simpson advised that it was anticipated that the facility would provide income to the Council, after the initial seven year cost recovery period. It was anticipated that progress would be made in securing the unit in this financial year, however there would not be sufficient time for the installation of the unit in this financial year. K Simpson noted that staff had been investigating at other Septage Disposal Facilities around the country and there was no other installations in New Zealand of the staffs preferred device. Staff were undertaking due diligence to ensure that the device being committed to was the best solution.

Moved: Councillor Redmond

Seconded: Councillor Brine

**THAT** the Council:

- (a) **Receives** Report No. 211019169106.
- (b) **Acknowledges** that budget carry-overs are now predicted for the following Drainage and Wastewater capital works projects from the 2021/22 financial year to the 2022/23 financial year:
  - i. Ashley St Pipe Upgrades
  - ii. School Road Drainage Upgrade
  - iii. Box Drain Improvements
  - iv. Wastewater Septage Facility
- (c) **Acknowledges** that budget carry-overs are at risk of occurring for the following Drainage and Solid Waste capital works projects from the 2021/22 financial year to the 2022/23 financial year:
  - i. Southbrook Pond C Access
  - ii. Beswick Stormwater Pump Station Modifications
  - iii. Cones Road Drain Upgrade
  - iv. Southbrook RRP Disposal Pit Upgrade
  - v. Southbrook RRP Minor Improvements
  - vi. Oxford Transfer Station Pit Wall alterations.
- (d) Requests that staff fully inform the Council of the implication on this decision as part of the Annual Plan deliberations, including ensuring that future capital works programmes can be delivered.
- (e) Notes that if the situation for a particular project changes such that it can be fully or partially delivered in 2021/22, that this will be updated through to the Council as part of the quarterly capital works progress reporting.
- (f) Notes that some project Drainage and Wastewater work is planned to be procured externally by consultants in order to deliver as much of the capital works programme as possible.

**CARRIED**

Councillor Redmond supported this motion, noting that it was disappointing that some projects had to be carried over. It was acknowledged that this was possibly as a result of resourcing issues and appreciated the pressure that staff were under to complete projects.

#### 8.4. **Representation Review Arrangements – S Nichols (Governance Manager)**

S Nichols presented this report for the Council to consider the final proposal for the representation arrangements affecting the October 2022 Local Body Election. Two minor administration changes to the recommendations were highlighted. One reflected the only change to the current representation, which changed the Rangiora-Ashley Ward Subdivisions, to be six members from the Rangiora Subdivision and two members from the Ashley Subdivision (this is currently five members from the Rangiora Subdivision and three from the Ashley Subdivision). This change reflected the fair representation of the population across the Rangiora-Ashley Ward.

Following this meeting, an advertisement would be placed in the local paper and The Press notifying the public of the Councils decision. The changes was open for appeal for a month, and any appeals would be submitted to the Local Government Commission. Any appeals would be heard by the Commission prior to 10 April 2022, which would finalise arrangements for the Local Government elections held in October 2022.

There were no questions.

Moved: Mayor Gordon

Seconded: Councillor Barnett

**THAT** the Council:

- (a) **Receives** Report No. 211022170978.
- (b) **Notes** Local Electoral Act 2001, Section 19K(1) whereby every resolution specified must include or be accompanied by a description of each proposed ward, constituency, community or subdivision, and its proposed boundaries, so as to make each proposed ward, constituency, community or subdivision readily identifiable to the public AND Section 19K(2). If any resolution under Sections 19H and 19J proposes any change to the basis of election, membership, or ward, constituency, community or subdivision boundaries which applied at the last triennial general election of members of the territorial authority or community board, that resolution must include an explanation of the reasons for the proposed change.
- (c) **Resolves** that in accordance with section 19H of the Local Electoral Act 2001, Waimakariri District is divided into three (3) wards for the purposes of the 2022 triennial local government election with the boundaries being:

*i. Kaiapoi-Woodend Ward*

To the district's northern boundary the Kaiapoi-Woodend Ward follows the Rangiora Leithfield Road, to Bairds Road, Upper Sefton Road, Beatties Road, Lower Sefton Road and between MB 2440301 and 2440302 to the Ashley River/Rakahuri. To the south of the Ashley River/Rakahuri the Kaiapoi-Woodend Ward follows Smarts Road, Rangiora Woodend Road, the boundary between Lot 2 DP80275 and Lot 2 DP306045 to Northbrook Road, Boys Road to the Cam River. It then follows the Cam River to Youngs Road, Lineside Road to Fernside Road, and along Flaxton Road, Skewbridge Road, Island Road, (incorporating MB2454800), Butchers Road, part MB2456302 along the Kaiapoi River and Gardiners Road (part MB2456302) to Burgess Road, South Eyre Road and Harpers Road to the Waimakariri River.

*ii. Rangiora-Ashley Ward*

From the south of the Ashley River/Rakahuri in the west along Bowicks Road, Ashley Road, Summerhill Road, Reids Road, Tippings Road, Howsons Road, Springbank Road, Tallotts Road, Oxford Road, Boundary Road, the Main Drain, Flaxton Road, Fernside Road, Lineside Road and Youngs Road. Follow the Cam River to Boys Road then Northbrook Road and along the boundary between Lot 2 DP80275 and Lot 2 DP306045 to Rangiora Woodend Road, and along Rangiora Woodend Road to Smarts Road to the Ashley River/Rakahuri. North of the Ashley River/Rakahuri in the west the Rangiora-Ashley Ward commences on the northern boundary at the Okuku River; thence across Mt Thomas to the Garry River at the boundary of mesh block 2438500 and to the confluence of the Ashley River/Rakahuri and the Garry River. The eastern boundary to the north of the Ashley River/Rakahuri follows between MB 2440301 and 2440302 to the Lower Sefton Road, Beatties Road, Upper Sefton Road, Bairds Road and Rangiora Leithfield Road to the district boundary.

*iii. Oxford-Ohoka Ward*

North of the Ashley River/Rakahuri in the east the Oxford-Ohoka Ward commences on the northern boundary at the Okuku River; thence across Mt Thomas to the Garry River at the boundary of mesh block 2438500 and to the confluence of the Ashley River/Rakahuri and the Garry River. In the south-east from the Waimakariri River the Oxford-Ohoka Ward follows Harpers Road, Burgess Road to Gardiners Road, part MB2456302 along the Kaiapoi River, Butchers Road, Island Road, Skewbridge Road, the Main Drain, Boundary Road, Oxford Road, Tallotts Road, Springbank Road, Howsons Road, Tippings Road, Reids Road, Summerhill Road, Ashley Road and Bowicks Road to the Ashley River/Rakahuri. From this point to the confluence with the Garry River the Ashley River/Rakahuri forms the boundary between the Oxford-Ohoka Ward and the Rangiora-Ashley Ward. The Waimakariri River provides the southern boundary for the Oxford-Ohoka Ward and the District Boundary the western and northwestern boundary of this ward.

- (d) **Retains** in accordance with section 19H(d) of the Local Electoral Act 2001, three (3) ward names of:
- i. Kaiapoi-Woodend Ward (eastern area) as delineated on LGC-059-2016-W2 Map.
  - ii. Rangiora-Ashley Ward (central area) as delineated on LGC-059-2016-W3 Map.
  - iii. Oxford-Ohoka Ward (western area) as delineated on LGC-059-2016-W4 Map.
- (e) **Retains** the Council comprising of ten (10) Councillors, elected from three (3) wards and one Mayor elected at large for the triennial local government elections to be held on 8 October 2022 being the following:
- i. The Mayor shall be elected by the electors of the Waimakariri District.
  - ii. Four Councillors shall be elected by the electors of the Kaiapoi-Woodend Ward.
  - iii. Four Councillors shall be elected by the electors of Rangiora-Ashley Ward.

- iv. Two Councillors shall be elected by the electors of the Oxford-Ohoka Ward.
- (f) **Retains** four Community Boards to be:
- i. Rangiora-Ashley Community Board located in the Rangiora-Ashley Ward.
  - ii. Oxford-Ohoka Community Board located in the Oxford-Ohoka Ward.
  - iii. Kaiapoi-Tuahivi Community Board located in the southern area of the Kaiapoi-Woodend Ward.
  - iv. Woodend-Sefton Community Board located in the northern area of the Kaiapoi-Woodend Ward.
- (g) **Retains** subdivisions of the Rangiora-Ashley and Oxford-Ohoka wards being:
- i. Rangiora-Ashley Ward subdivision boundary being the north side of the Ashley River to the ward boundaries then south on Lehmans Road, Fernside Road to the junction of Flaxton Road with Rangiora being the urban development strategy boundary as named:
    - a. Rangiora subdivision for the urban area of Rangiora of the Rangiora-Ashley ward subdivision boundary (as delineated on LGC-059-2016-1 Map).
    - b. Ashley subdivision for the rural area of the Rangiora-Ashley ward subdivision boundary (as delineated on LGC-059-2016-S-2 Map).
  - ii. Oxford Subdivision to the west of the subdivision line and Ohoka-Swannanoa Subdivision to the east of the subdivision line in Oxford-Ohoka Ward north to south from the Rangiora-Ashley ward boundary; Earlys Road and Downs Road to the Waimakariri River as named:
    - a. Oxford subdivision for the area north of the Oxford-Ohoka ward subdivision boundary (as delineated on LGC-059-2016-S3 Map).
    - b. Ohoka-Swannanoa subdivision for the area south of the Oxford-Ohoka ward subdivision boundary (as delineated on LGC-059-2016-S4 Map).
- (h) **Retains** the areas of community for the Kaiapoi-Woodend Ward area for the purposes of community board membership at the following road boundaries,
- i. Kaiapoi-Woodend Ward subdivision boundary being east to west; Rangiora-Woodend Road, Main North Road (SH1), Fullers Road, Jeffs Road, Lees Road to the coast.
    - a. Woodend-Sefton Community Board area of community to the north of the Rangiora-Woodend Road, Main North Road (SH1), Fullers Road, Jeffs Road, Lees Road to the coast (as delineated on LGC-059-2016-Com1 Map).
    - b. Kaiapoi-Tuahivi Community Board area of community to the south of the Rangiora-Woodend Road, Main North Road (SH1), Fullers Road, Jeffs Road, Lees Road to the coast (as delineated on LGC-059-2016-Com2 Map).

- (i) **Retains** the membership of the community board for each community as follows:
- i. The Kaiapoi-Tuahivi Community Board comprises of five elected members and two members of the Council representing the Kaiapoi-Woodend Ward and appointed to the community board by the Council;
  - ii. The Woodend-Sefton Community Board comprises of five elected members and two members of the Council representing the Kaiapoi-Woodend Ward and appointed to the community board by the Council.
  - iii. The Oxford-Ohoka Community Board comprises of six elected members (being three from the Oxford Subdivision and three members from the Ohoka-Swannanoa Subdivision) and two members of the Council representing the Oxford-Ohoka Ward and appointed to the community board by the Council.
- (j) **Resolves** that the Rangiora-Ashley Community Board comprises of eight elected members (being six members from the Rangiora Subdivision and two members from the Ashley Subdivision) and four members of the Council representing the Rangiora-Ashley Ward and appointed to the community board by the Council; for reasons of fair representation across the Rangiora-Ashley Ward.
- (k) **Notes** the objection and appeal process open to submitters through the Local Government Commission as stipulated in the Local Electoral Act 2001 section 19O and 19P. The Objection period will occur from 8 November to 8 December 2021.
- (l) **Circulates** a copy of this report and subsequent resolutions to all four Community Boards.

**CARRIED**

Mayor Gordon commended on the work undertaken with this review and commended the work of staff and members of the working party in this process.

Councillor Barnett acknowledged that although the urban population of the district was growing, it was still important that the Community Board members were aware of the needs of the rural residents.

8.5. **Deed of Amendment and Restatement of Te Kohaka O Tuhaitara Trust – S Markham (Manager Strategic Projects)**

The report was taken as read and there were no questions.

Moved: Councillor Blackie

Seconded: Councillor Williams

**THAT** the Council:

- (a) **Receives** Report No. 211013165821.
- (b) **Adopts** the Deed of Amendment and Restatement of Te Kōhaka o Tūhaitara Trust Deed dated 19 November 2020. (211013165830).
- (c) **Notes** three WDC sealed/signed copies of the Deed for Te Rūnanga o Ngāi Tahu and Te Kōhaka o Tūhaitara Trustees to sign will be made available.

**CARRIED**

Councillor Blackie stated that this was a procedural matter as the amendment had already been approved by the Council and the Runanga. This would allow Te Kōhaka o Tūhaitara Trust to investigate the financial advantages of the land that it owns.

9. **MATTERS REFERRED FROM COMMITTEES/COMMUNITY BOARDS**

Nil.

10. **WELLBEING, HEALTH AND SAFETY**

10.1. **Wellbeing, Health and Safety Report October 2021 – J Harland (Chief Executive)**

J Harland presented the report, noting the key point being that there were no notifiable incidences during this period.

Councillor Williams enquired if incidents involving Council contractors would be reported on in future. Reference was made to a recent accident involving a Sicon truck. J Harland advised that it is intended to bring this information to Council in future and staff are working on a system to provide this information.

Moved: Councillor Williams                      Seconded: Councillor Atkinson

**THAT** the Council:

- (a) **Receives** Report No. EXC-34-20/211022170884.
- (b) **Notes that** there were no notifiable event this month. WDC is, so far as is reasonably practicable, compliant with the Person Conducting a Business or Undertaking (PCBU) duties of the Health and Safety at Work Act 2015.

**CARRIED**

11. **COMMITTEE MINUTES FOR INFORMATION**

11.1. **Minutes of a meeting of the Utilities and Roading Committee of 21 September 2021**

11.2. **Minutes of a meeting of the District Planning and Regulation Committee of 19 October 2021**

Moved: Councillor Redmond                      Seconded: Councillor Brine

**THAT** Items 11.1 and 11.2 be received information.

**CARRIED**

12. **COMMUNITY BOARD MINUTES FOR INFORMATION**

12.1. **Minutes of a meeting of the Oxford-Ohoka Community Board meeting of 6 October 2021**

12.2. **Minutes of a meeting of the Woodend-Sefton Community Board meeting of 11 October 2021**

12.3. **Minutes of a meeting of the Rangiora-Ashley Community Board meeting of 13 October 2021**



12.4. Minutes of a meeting of the Kaiapoi-Tuahiwi Community Board meeting of 18 October 2021

Moved: Councillor Mealings

Seconded: Councillor Ward

**THAT** Items 12.1– 12.4 be received for information.

**CARRIED**

13. **CORRESPONDENCE**

Nil.

14. **MAYOR'S DIARY**

14.1. **Mayor's Diary 29 September – 26 October 2021**

Moved: Councillor Atkinson

Seconded: Councillor Ward

**THAT** the Council:

- (a) **Receives** report no 211027172485.

**CARRIED**

15. **COUNCIL PORTFOLIO UPDATES**

15.1. **Iwi Relationships – Mayor Dan Gordon**

A Mahi Tahi Committee workshop had been recently held, where the main item discussed was the Three Waters Reform.

15.2. **Greater Christchurch Partnership Update – Mayor Dan Gordon**

A workshop had recently been held at Lincoln which all members were invited to attend. This workshop considered spatial planning and draft of maps indicating where development should go. There will be an opportunity for members to input into this, as work continues over the next 12 months. The Greater Christchurch 20/50 document is currently being finalised. The last meeting of the Partnership was the agreement on the Urban Growth Partnership which will bring in two Cabinet Ministers (Local Government and Housing) to the process and they are anticipated to join the next meeting. There is a workshop next week to discuss the implications of the National Policy Statement on Urban Growth.

15.3. **Canterbury Water Management Strategy – Councillor Sandra Stewart**

Plan Change 7 will be considered at an extraordinary meeting of Environment Canterbury on 17 November. This has significance for the farming community in Waimakariri.

Councillor Stewart noted disappointed that this Council did not submit on the National Wetlands on the definition and provisions for Ministry for the Environment, which is part of the clarification from NPS Fresh Water from 2020. Environment Canterbury and Ngai Tahu had both submitted. This aspect is of major significance to protecting the wetlands in this district. Mayor Gordon commented that the Council should submit on such matters and the Chief Executive will follow up with staff.

Councillor Stewart tabled a copy of the Ashley River/Rakahuri current and planned projects (including a Rangiora Reach Master Plan) which was presented at last night's Zone Committee meeting by Ecan staff and endorsed concerns of fellow Zone Committee members as they had not seen this before.

Councillor Stewart recently attended the Ashley/Rakakuri Rating District meeting as the Council representative where there was discussion related to the May/June flooding event and concerns raised regarding the current capacity of the stop banks. Ecan staff are undertaking a review on what the level of risk is that the community is willing to work with in a flood event. Councillor Stewart said it is important that this Council is involved in these discussions. Mayor Gordon advised that he and J Harland have had initial conversation regarding this issue with Ecan, and there will be a briefing to Council in the near future.

**15.4. International Relationships – Deputy Mayor Neville Atkinson**

Councillor Atkinson had nothing new to report.

**15.5. Regeneration (Kaiapoi) – Councillor Al Blackie**

Councillor Blackie advised there has been four applicants who have approached the Council to discuss purchasing land in the Regeneration area and staff are working through this currently. The WOW Aqua Park on Courtney Lake is progressing and it is aimed to have this open on 25 November. The resource consents have been granted by both Ecan and WDC and the licence to occupy is being finalised by Council staff.

**15.6. Climate Change and Sustainability – Councillor Niki Mealings**

The Annual Report 2021 on the Organisational Sustainability Plan Implementation will be presented to the Audit and Risk Committee meeting in November. The Regional Climate Change Risk Assessment document is currently being finalised. Progressing some work on some climate change scenarios in the district and establishing a district level emission climate profile.

**15.7. Business, Promotion and Town Centres – Councillor Joan Ward**

The Covid pandemic has had a major impact on events that were planned for the next few months in the district and many events have been cancelled, including both the Rangiora and Kaiapoi Christmas Santa Parades. Members noted disappointment with this advice.

The six month E-Scooter trial has commenced in the district and will go until the end of April 2022, when this will come back to the Council for further consideration.

EV charging stations are up and running in both Kaiapoi and Rangiora town Centres. Planning for the implementation of the charging stations in Oxford and Woodend is well underway and should occur in the coming two months.

The NZ Motor Home Association has been granted resource consent for the proposed Caravan Park in the east Kaiapoi regeneration area. Covid lock downs has impacted on the timeframe of this project but it is planned to have contractors onsite prior to Christmas and will be ready to receive guests by the end of March. The site will be able to have up to 150 caravans/mobile homes at any one time.

Councillor Ward advised that staff will update the Council on the Kaiapoi South Mixed Use Business Area project with a report coming back to Council in August/September 2022. A public communications plan is being worked on with a proposal ready next week.

staff are continuing to prepare information for the upcoming Annual Plan in relation to the Rangiora Town Centre Parking.

An update will be provided at the upcoming November Council Briefing regarding the BNZ High Street, Rangiora site.

Local Economic Development Strategy Review is coming up and budget funding of \$50,000 has been set aside in this financial year for briefing and scope of this review.

**16. QUESTIONS**

*(under Standing Orders)*

There were no questions.

**17. URGENT GENERAL BUSINESS**

*(under Standing Orders)*

There was no urgent general business.

**18. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

*Section 48, Local Government Official Information and Meetings Act 1987.*

Moved Councillor Atkinson

Seconded Councillor Ward

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<b>Item No</b>	<b>Minutes/Report of</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
18.1	Minutes of public excluded portion of Council meeting of 5 October 2021	Confirmation of minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
<b>REPORTS</b>				
18.2	Report of G MacLeod (Community Greenspace Manager)	Cust Anglican Cemetery	Good reason to withhold exists under Section 7	Section 48(1)(a)
18.3	Report of R Kerr (Delivery Manager)	Kaiapoi Stormwater and Flooding Improvements	Good reason to withhold exists under Section 7	Section 48(1)(a)
18.4	Report of R Hawthorne (Property Manager)	Land Purchase Durham Street	Good reason to withhold exists under Section 7	Section 48(1)(a)
18.5	Report of R Hawthorne (Property Manager)	Satellite Office Accommodation Planning	Good reason to withhold exists under Section 7	Section 48(1)(a)
18.6	Report of J Harland (Chief Executive)	Appointment of Trustees to Board of Enterprise North Canterbury	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	LGOIMA Part 1, Section 7
18.1 – 18.6	Protection of privacy of natural persons; To carry out commercial activities without prejudice; Maintain legal professional privilege; Enable Council to continue with (commercial) negotiation without prejudice or disadvantage Prevent the disclose of information for improper gain or advantage	Section 7 2(a) Section 7 2(b)ii Section 7 (g) Section 7 2(i)  Section 7 (j)

**CARRIED**

**CLOSED MEETING**

The public excluded portion of the meeting occurred from 2.16pm until 3.13pm.

***Resolution to resume in Open Meeting***

Moved Councillor Blackie

Councillor Redmond

**THAT** the Council

**18.1 Confirmation of the Minutes of the Public Excluded portion of the Council meeting of Tuesday 5 October 2021**

Resolves that the minutes remain public excluded.

**18.2 Cust Anglican Cemetery –G MacLeod (Community Greenspace Manager)**

Resolves that the report and recommendation be made public once the Agreement for Sale and Purchase of Property has been signed by all parties.

**18.3 Kaipoi Stormwater and Flooding Improvements – R Kerr (Delivery Manager)**

Resolves that the report, discussion and resolutions remain public excluded to allow Council to carry out commercial activities without prejudice until all purchase agreements are finalised.

**18.4 Land Purchase, Rangiora – R Hawthorne (Property Manager)  
S Hart (Business and Centres Manager)**

Resolves that the report and discussion remain public excluded to enable the Council to conduct commercial activities and for the protection of privacy of natural persons and the resolutions be made public once the purchase of the land has been concluded.

**18.5 Satellite Office Accommodation Planning – R Hawthorne (Property Manager)**

Resolves that the report remain public excluded for the protection of privacy of natural persons and for the Council to carry out commercial activities without prejudice, resolutions (a), (b), (f), (g), be made public and resolutions (c), (d), and (e) to remain public excluded until lease negotiations have been concluded.

18.6 **Appointment of Trustees to the Board of Enterprise North Canterbury – J Harland (Chief Executive)**

Resolves that the report and resolutions be made public, once the Board appointments have been confirmed, including by Hurunui District Council and the people involved have been advised of the Councils decisions. The appointments will apply from the date of the next Board meeting on 24 November 2021.

**CARRIED**

**OPEN MEETING**

18.5 **Satellite Office Accommodation Planning – R Hawthorne (Property Manager)**

**THAT** the Council

- (a) **Receives** report No. 210920151268
- (b) **Notes** that the refurbishment of the Rangiora Service Centre building is now practically complete and that all parts of the building are now fully occupied and operational.
- (f) **Agrees** to a detailed investigation into the cost and benefits of retaining the portacabins in their current location for ongoing community and Council uses, selling or relocation.
- (g) Instructs staff to prepare a proposal on the future use of the portacabins including the process for engaging with stakeholders and interested parties.

**CARRIED**

19. **NEXT MEETING**

The next scheduled ordinary meeting of the Council will occur on Tuesday 7 December, Waimakariri District Council Chambers, Rangiora Service Centre, 215 High Street, Rangiora.

There being no further business, the meeting closed at 3.13pm.

CONFIRMED



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Chairperson  
Mayor Dan Gordon

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7 December 2021