MINUTES OF THE MEETING OF THE WAIMKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON TUESDAY 1 OCTOBER 2019 COMMENCING AT 1PM

PRESENT

Mayor D Ayers, Deputy Mayor K Felstead, Councillors N Atkinson, K Barnett, A Blackie, R Brine, W Doody, D Gordon, J Meyer, S Stewart and P Williams.

IN ATTTENDANCE

J Palmer (Chief Executive), C Roxburgh (Water Asset Manager), M O'Connell (Senior Policy Analyst), K Waghorn (Solid Waste Asset Manager), T Ellis (Development Planning Manager), G Meadows (Policy Manager), J Pascoe (Minute taker).

The meeting adjourned at 3.10pm and reconvened at 3.27pm.

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

No conflicts of interest were recorded.

3. ACKNOWLEDGEMENTS

Mayor Ayers acknowledged the recent passing of Mr John Blakely and Mr David Blackwell, both of Kaiapoi. Mayor Ayers commented on the extensive community activities and contribution of both Mr Blakely and Mr Blackwell to the Kaiapoi community.

4. CONFIRMATION OF MINUTES

4.1. Minutes of a meeting of the Waimakariri District Council held on 3 September 2019

Moved: Councillor Barnett seconded: Councillor Meyer

THAT the Council:

(a) **Confirms** as a true and correct record the circulated minutes, plus minor adjustments from Councillor Barnett, of a meeting of the Waimakariri District Council held on Tuesday 3 September 2019.

CARRIED

4.2. Public Excluded Minutes of a meeting of the Waimakariri District Council held on 3 September 2019

This matter was considered in the public excluded section of the meeting.

MATTERS ARISING

There were no matters arising.

5. DEPUTATIONS AND PRESENTATIONS

5.1. Belfast to Kaiapoi Cycleway

The following were present to speak on this proposed Cycleway:
Heather Warwick – Enterprise North Canterbury (ENC)
Martin Pinkham – Kaiapoi Promotion Association (KPA)
Andrew Blackwell was unable to be present however provided a written submission supporting the stop bank cycleway option.

Heather Warwick
H Warwick spoke to her presentation and outlined plans for a two and a half day cycle trail starting in Christchurch City and finishing in Waipara with the first nights accommodation available in Kaiapoi. Enterprise North Canterbury (ENC) are supportive of the project and had applied for funding but was not successful with the application. Funding is available for a business case that will include cultural and economic impact information and will note climate change and environmental sustainability as key emerging concerns with an aim of attracting new tourists and encouraging visitors to stay longer. H Warwick noted that the cycleway is noted in the ENC and the Canterbury Regional Economic Development Strategy (CREDS).

H Warwick said that this cycle trail could connect with other trails and will support businesses along the trail such as cafes and could create jobs. The proposed cycle route is 59km in length and also passes through Waikuku, Leithfield and Amberley before finishing in Waipara. Estimated cost is $3.2 million with an estimate of 153,000 users by 2023. A Memorandum of Understanding would be put in place with existing landowners. She noted that there are currently no funds available from the Provincial Growth Fund.

Councillor Atkinson asked if any Hapu land is on the cycleway route. H Warwick replied that none is on the land ownership list however the Marae is interested in accommodating organised groups of cyclists.

Councillor Barnett asked what accommodation is available on the proposed route and where the funding of $3.8 million for the route would come from. H Warwick noted that accommodation is available at a number of venues including the Woodend Beach Holiday Park and Blue Skies. The Provincial Growth Fund has declined funding but that discussions will continue with the Council and Environment Canterbury (Ecan).

Martin Pinkham
M Pinkham presented information on the Belfast to Kaiapoi Cycleway and believed that the river trail using the stop bank is a better option than the Main North Road route that is favoured by NZTA. Ecan also supports the stop bank route and has offered in-kind work towards constructing work. Travel times are very similar. He suggested that it is important to have a recreational trail to link to the commuter trail and noted that this trail would enable the extension of other trails. A 30 November finish date is recommended so as to link to other summer activities.

Councillor Atkinson asked if any discussions had taken place with NZTA about the future of the Ashley Bridge. J Palmer advised that no replacement has been suggested currently and this could be some time away.

Mayor Ayers thanked H Warwick and M Pinkham for their comprehensive presentation.

6. MATTERS REFERRED FROM COMMITTEES AND COMMUNITY BOARDS

6.1. Belfast to Kaiapoi Cycleway Phase 1 Consultation Feedback – G Cleary (Manager Utilities and Roading), J McBride (Transport and Roading Manager) and K Straw (Civil Projects Team Leader

(referred to report no. 190806109321 to the Kaiapoi-Tuahiwi Community Board meeting of 16 September and minutes of this meeting – Item 12.4 on this agenda).

G Cleary advised that the motorway project will deliver a cycleway from the City into the Waimakariri District using a 'clip-on' on the Waimakariri Bridge and that direction from the Council is needed as to the route to be supported. Information has been received from NZTA as to the route they wish to implement and this would include an allowance for a connection with the stop bank cycle route. He noted that the Doubledays Road route may not attract NZTA funding but that this would be pursued. He recommended that the Kaiapoi Promotion Association and the Rangiora Promotion Association be invited to join the steering group and that business groups be consulted with.

G Cleary noted that he did not support a proposed route using Vickery and Peraki Streets as recommended in Mr Blackwell's submission.

J McBride advised that if the cycleway crossed Williams Street this would introduce more crossing points and more way-finding signage would be needed.

Councillor Gordon asked if any funds have been set aside for a cycleway or is a bid to the Annual Plan process needed or could this project be loan funded over a number of years. G Cleary explained that the Council will consider funding as part of the Annual Plan process. J Palmer advised that if Annual Plan funding is not possible then loan funding could be considered.

Councillor Blackie asked about the difference in funding between the Main Road Route of $800,000 and the Doubledays Road route of $1.7 million. G Cleary replied that allowance has been made for a stock underpass to be installed on Doubledays Road and that land would need to be purchased for this.

Councillor Barnett noted the Walking and Cycling Strategy and the inclusion of a connection between Woodend and Kaiapoi in this document. G Cleary advised that this is not a commuter route and the installation of a commuter link would be challenging. A recreational link is available between Kaiapoi and Woodend. The intention of this report is to endorse the installation of a commuter route between Belfast and Kaiapoi.

Councillor Barnett enquired whether the community could do work on a Woodend to Kaiapoi route to lessen costs. G Cleary believed this could be done.

Councillor Williams asked if the stop bank proposal needed an underpass to be constructed. G Cleary said that no underpass is needed on the stop bank but that it would be a challenge to convert this route to a commuter route.

Moved: Councillor Meyer seconded: Councillor Brine

THAT the Council:

(a) **Receives** report No 190806109321.

(b) **Approves** development of design options for a cycleway route along the west side of Main North Road and along Vickery Street and Peraki Street, as per Option One (Section 6.1.5 of this report);

(c) **Approves** engagement with the adjacent property owners residents, and businesses along Main North Road, Vickery Street and Peraki Street to develop and assess design options for the Main North Road route;

(d) Instructs staff to prepare a request for funding for a recreational cycle facility to follow the stop bank at an estimated cost of $250,000, for consideration by Council as part of the 2020/21 Annual Plan noting that this will be an unsubsidised budget;

(e) **Notes** that staff are updating the priorities in the Action Plan from the Walking & Cycling Strategy and that the Walking & Cycling Reference Group will be consulted as part of this process;

(f) **Notes** that a representative from ENC, from the Kaiapoi Promotion Association and from the Rangiora Promotion Association will be invited to join the Walking & Cycling Reference Group to provide business and recreational input into the process.

(g) **Notes** that funding has been approved by NZTA and is available for a shared cycleway along Main North Road;

(h) **Notes** that a speed limit review would be undertaken for Main North Road and Tram Road, in conjunction with this project;

(i) **Notes** that minor improvements on Main North Road (near Hellers and Clemence Drilling) are proposed to be designed and built in conjunction with this project, with funding from the Minor Improvements budget;

(j) **Notes** that staff are working to have the cycleway completed by June 2020 to coincide with the opening of the CNC cycleway;

(k) **Notes** that NZTA will fund and construct the cycleway between the Waimakariri Motorway Bridge and Tram Road, and that they are considering options to minimise the number of commercial entranceways that the cycleway would cross;

(l) **Notes** that a safety review by an independent Road Safety Engineer will be carried out at the conclusion of the scheme design (prior to reporting back to the Community Board), detailed design and post construction stages;

(m) **Notes** that staff will seek further approval from Council prior to developing the detailed design following this second stage of consultation, and the planned workshop with the Kaiapoi Tuahiwi Community Board;

(n) **Notes** that Council staff are investigating options to locate a “Park & Ride” facility at the southern end of Kaiapoi. Sites along Main North Road corridor are being considered;

(o) **Notes** that NZTA require Council to confirm the route by mid-October in order to meet their construction programme;

(p) **Circulates** this report to all Boards for their information.

CARRIED

Councillor Meyer commented that the proposed cycleway from Christchurch will be good for the district and acknowledged the challenges in budgeting for this. Every effort will be made to make this commuter section as safe as possible.

Councillor Brine noted the use of bicycles in Europe and that this is the way of the future. He agreed with the consideration of loan funding in the future if needed.

Councillor Atkinson opposed the route along the Main Road and applauded staff for the planning of the new route, highlighting the need for this to be safe. He recommended removing the cycleway from the side of the road to remove the need for road crossings and to bring out the cycleway onto the stop bank to eliminate traffic

problems removing cyclists from the road. He noted that using the Old Waimakariri Bridge is the quickest route.

Councillor Barnett agreed with the need for a cycling link around Kaiapoi but not with adding recreational debt to the next Annual Plan. With no external funding available the cost will fall back on Council and ratepayers and staff should not spend time on this. Councillor Barnett remarked about looking at the whole district for walking and cycling strategies and that she believes transportation is being confused with recreation.

Councillor Doody recommended putting this project on hold until the walking and cycling reference group reported back.

Moved: Councillor Barnett seconded: Councillor Doody

That the paragraph (d) be removed from the resolution.

LOST

Mayor Ayers opposed the amendment noting that it would not take a great deal of staff time to prepare a case for funding and this would then be discussed in the January budget discussions for possible inclusion in the draft Annual Plan. He recommended the original recommendation as the better process.

Councillor Brine agreed with Mayor Ayers for this project to be dealt with during the Annual Plan process.

Councillor Blackie had some concerns with the embankment route but noted that staff would work on this. He also noted a concern that the route does not go through the centre of Kaiapoi.

Mayor Ayers noted that many country areas have beside road cycle trails and that the future recreation and commuter use may be quite different. He suggested that the public will continue to use the Main North Road route and that the use of roundabouts would solve concerns about the number of intersections. Cyclists moving on or off the NZTA cycleway will use the Main North Road but Peraki Street is the best route to access Rangiora.

Councillor Gordon agreed, remarking that he has inspected the options presented. He celebrated the new link on the motorway bridge to make safer for cyclists. He supported the resolution and said that the cost is for the future Council to consider. He congratulated ENC and noted that tourism is the way of the future and that the cycle link is part of the wider picture. While he supported linkages into retail areas he felt cyclists would make their own way there.

Councillor Williams endorsed Councillor Atkinson's comments and noted that retail will benefit and that everyone wants a safe route.

Councillor Barnett had no concerns over the safety of the route and had wanted a crossing across the motorway for some time to link Christchurch with Waimakariri. She believed also that good bike parking will be needed in central Kaiapoi.

Councillor Felstead supported the resolution as the priority is commuter routes and that recreational routes can be debated at a later time.

Councillor Meyer noted a number of challenges such as moving of embankments and the tightness of the Bull Farm corner. He felt the road crossing moves were positive and that the cycleway will be excellent for the future.

7. ADJOURNED BUSINESS

Nil.

8. REPORTS

8.1. Request for Budget to Demolish House at 11 Pentecost Road, Rangiora – C Roxburgh (Water Asset Manager)

C Roxburgh advised that the house is not occupied and that the land had originally been purchased for future use to provide an area for a bund. There are safety concerns regarding the state of the house and neighbours have expressed concern. The bund will provide a site for soil from the construction of the reservoir and the area will be planted for screening. The house contains asbestos meaning a more costly demolition.

Councillor Atkinson noted that he had seen three tenders for demolitions at less cost and felt that the cost of $55,000 is $25,000 above market value. C Roxburgh reported that three costs had been obtained from Council approved contractors who do demolition work and that the land beneath the house will also need to be remediated due to the asbestos in the house and this is included in the cost.

C Roxburgh also advised that the purpose of the report is to gain approval to demolish the house and for a budget to do this. He will test the market for the work and get the best value possible and would welcome information on suitable contractors.

Moved: Councillor Brine seconded: Councillor Barnett

THAT the Council:

(a) **Receives** report No. 190823118096.

(b) **Notes** that the condition of the Council owned house at 11 Pentecost Road is poor and there would be considerable cost to bring it up to new tenanting requirements.

(c) **Notes** that the house is currently detracting from the amenity value of the wider area and has been a concern for neighbouring residents in its current state.

(d) **Approves** a new maintenance budget to the Rangiora water supply scheme account of $55,000 to allow for the demolition of the house.

(e) **Circulates** this report to the Rangiora-Ashley Community Board for their information.

CARRIED

8.2. Council Submission to Proposed Priority Products and Priority Product Stewardship Scheme Guidelines – M O'Connell (Senior Policy Analyst) and K Waghorn (Solid Waste Asset Manager)

M O'Connell advised that waste disposal is an issue for any Council and noted new ministerial guidelines for six priority products such as tyres. This signals a shift from voluntary to regulatory stewardship.

Councillor Blackie asked if this included agricultural products and garden products. K Waghorn replied that the guidelines apply to industrial and farming quantities not domestic.

Councillor Barnett noted that the Government is also considering investigating imported waste materials.

Moved: Councillor Barnett seconded: Councillor Blackie

THAT the Council:

(a) **Receives** report No. 190916129008.

(b) **Approves** the Draft Council Submission to the Ministry for the Environment on the Proposed Priority Products and Priority Product Stewardship Scheme Guidelines (No. 190916129291).

CARRIED

8.3. **Draft Submission on the discussion document for the proposed National Policy Statement for Urban Development – T Ellis (Development Planning Manager)**

T Ellis noted that the key objectives and policies to be achieved are contained in the report and provide for development in a sequenced manner including housing density and car parks.

Moved: Councillor Atkinson seconded: Councillor Felstead

THAT the Council:

(a) **Receives** report No 190924133360.

(b) **Approves** the attached submission on the discussion document for a proposed National Policy Statement on Urban Development (NPS –UD).

CARRIED

Councillor Felstead acknowledged that this was a good submission.

8.4. **Draft Submission on proposed National Policy Statement for Highly Productive Land – G Meadows (Policy Manager)**

G Meadows presented this draft submission and noted that when land is mapped as Highly Productive by the Regional Council there is an obligation for District Councils to consider this in their planning.

T Ellis advised of an amendment to page 1 of the submission to include the words "In this regard, the NPS-HPL should recognise those areas that have been through the Future Development Strategy (FDS) process and are identified in an adopted FDS should be excluded from the scope of the NPS-HPL. This would require changes to the relevant draft objectives and policies and the draft definition of 'highly productive land". He noted that the definition of highly productive land does not include land identified as future development areas in the District Plan.

Councillor Brine asked if Selwyn District Council are doing a similar amendment and T Ellis advised that it was.

Moved: Councillor Atkinson seconded: Councillor Gordon

THAT the Council:

(a) **Receives** report No.190919131210;

(b) **Approves** the submission to the Ministry for Primary Industries on the proposed National Policy Statement for Highly Productive Land (TRIM No 190919131198) with the addition of the words "In this regard, the NPS-HPL

should recognise those areas that have been through the Future Development Strategy (FDS) process and are identified in an adopted FDS should be excluded from the scope of the NPS-HPL. This would require changes to the relevant draft objectives and policies and the draft definition of 'highly productive land" to the introduction.

CARRIED

8.5. **Draft Submission on proposed Essential Freshwater package *Action for Healthy Waterways* - G Meadows (Policy Manager)**

G Meadows advised that this National Policy Statement (NPS) was released on 5 September giving insufficient time for consideration and the final drafting of a submission. He asked that Council authorise the Chief Executive and the Mayor to sign off the final submission on the 10 October 2019.

Councillor Barnett asked if some areas of Canterbury would be exempt from the regulations. G Meadows advised that the schedule in Freshwater Standards of Priority Catchments recognises the work done in Canterbury and advice from Ecan is that Plan Change 7 of the RMA process will continue to proceed.

Councillor Barnett enquired whether Canterbury is trying to achieve the ZIPA standards. G Meadows advised that Canterbury is and that the NFE have exempted Canterbury because of this.

Councillor Stewart suggested that the new DIN attribute of 1 mg Nitrogen per litre may be difficult to achieve. G Meadows said that there will be a need to look carefully at the implications on the national bottom line objectives and they may not be the best way of improving ecosystem health and achieve objectives. It is difficult to propose alternatives and he warned that the drafters of the NPS should be careful about including standards that are difficult to achieve.

Moved: Councillor Blackie seconded: Councillor Gordon

THAT the Council:

(a) **Receives** report No.190923132680;

(b) **Approves** the main elements of a submission to the Ministry for the Environment on the proposed amendments to the National Policy Statement for Freshwater Management (NPS-FM), proposed National Environmental Standards for Freshwater (NES), and draft Stock Exclusion Section 360 Regulations as contained in this report;

(c) **Authorises** the Chief Executive and the Mayor to approve the final submission before 11 October 2019.

CARRIED
Councillor Stewart Abstained

Councillor Blackie stated that he did not like unachievable targets and noted that this is covered in the submission.

Councillor Stewart advised that it is difficult to support the submission as the purpose of the NPS and PC 7 is to achieve the national bottom line in the degraded streams that are resulting in 20% of aquatic life unable to be supported and this is the reason for her abstention. However she is in support of a number of points in the submission.

The meeting adjourned at 3.10pm and reconvened at 3.27pm.

8.6. **Chairpersons Report for the period January 2019 to October 2019 Oxford-Ohoka Community Board – D Nicholl (Chairperson)**

8.7. **Chairpersons Report for the period January 2019 to October 2019 Woodend-Sefton Community Board – S Powell (Chairperson)**

8.8. **Chairpersons Report for the period January 2019 to October 2019 Rangiora-Ashley Community Board – J Gerard QSO (Chairperson)**

8.9. **Chairpersons Report for the period January 2019 to October 2019 Kaiapoi-Tuahiwi Community Board – J Watson (Chairperson)**

Moved: Councillor Barnett seconded: Councillor Atkinson

THAT the Council:

(a) **Receives** reports No. 190826118804, 190808110848, 190826119023 and 190808110748.

(b) **Circulates** a copy of these reports to all the Community Boards.

CARRIED

8.10. **Heritage, Biodiversity and Ecological Fund Allocations – recommendations of Hearing Panel (Councillors S Stewart (Chairperson), A Blackie, J Meyer and W Doody**

G Meadows recommended the allocation of this fund as detailed in the report recommendations.

Councillor Stewart noted that staff followed up with the applicants where insufficient information was supplied and recommended that staff approach these applicants again if the application has merit. She noted that it was disappointing to receive incomplete applications as more funds could have been allocated.

Moved: Councillor Felstead seconded: Councillor Blackie

THAT the Council:

(a) **Receives** report No. 190918130446.

(b) **Notes** the amount available in the Heritage, Biodiversity and Ecological Fund totals $156,599.

(c) **Notes** that successful applications will be subject to an accountability agreement between the applicant and Council**.**

(d) **Approves** the recommendations from The Panel totalling $53,195 leaving a total fund of $103,404, based on the schedule provided:

Applicant		Project	Hearing Panel Deliberations	Funding Recommendation
R & T Smith	George Street, Rangiora	replace the buildings veranda	Recommend the funding this project	$4,225.00
K & M Powell	Summerhill Road, Cust	clear area of weed species and gain advice from a project manager	Recommend declining this application and encouraged staff to work with the applicant with a view of reapplying at a later date	NA
A & R Low	Mill Road, Kaiapoi	reinstate decorative gable ends and barge boards	Recommend declining this application due to insufficient information received	NA
Glen Eyre Dairy Ltd	Carleton Rd, Eyreton	enhance areas of Kanuka	Recommend declining this application due to insufficient information received	NA
H Palmer	Mounseys Road, Oxford	remove weeds and repair/replace fencing	Recommend the funding this project	$3,373.00
H Driessen	South Eyre Road, Eyrewell	repaint the church of St Thomas in Eyreton	Recommend the funding this project	$13,623.00
H Driessen	Cass Street, Kaiapoi	trim a protected Oak tree in order to protect St Bartholomew's church	Recommend the funding this project	$405.00
L Munro-Anderson	Yaxleys Road, Loburn	remediate wetlands, plant native trees to encourage native bird life	Recommend declining this application but encourage staff to work with the applicant and her neighbours to facilitate the best outcome for both the applicant(s) and the area.	NA
M Giller	Loburn-Whiterock Road, Loburn	fence the area from livestock and strategic weed control for 91 ha	Recommend the funding this project	$9,301.00
M Miles	Mount Thomas Road, Cust	control weeds in Native bush	Recommend the funding this project	$575.00
J Lundy	Mountain Road, View Hill	fence the area	Recommend the funding this project	$4,759.00

R Brown	Church Street, Rangiora	replace rotten boards, replace rotten windows and repaint	Recommend declining this application due to insufficient information received	NA
R & J King	Loburn Terrace Road, Loburn	fence area from stock	Recommend declining this application due to insufficient information received	NA
T & R Sheffield	Loburn Kowai Road, Loburn	spray gorse and purchase plants	Recommend declining this application due to insufficient information received	NA
S Robertson	Pesters Road, Eyrewell	enable re-forestation of a Kanuka regeneration block	Recommend declining this application as it is part of an existing condition of the applicant's resource consent	NA
M Brown	Carrs Road, Loburn	assist with pest eradication in the native bush	Recommend declining this application as the Waimakariri District Council will not fund ammunition	NA
R Blank	Queen Street, Rangiora	supply barge boards on front porch, paint porch and supply lounge window	Recommend declining this application as it does not meet the funding criteria	NA
B Frost	Summerhill Road, Cust	retain existing garden, develop Apothecary garden and underfloor insulation	Recommend declining this application as it does not meet the funding criteria	NA
Z Van T Veen	Seddon Street, Rangiora	re-paint, re-roof and re-gutter	Recommend the funding this project subject to proof and photographs of the completed project	$16,934.00

(e) **Notes** that regular advertising and publicity will be undertaken for this fund on an ongoing basis as the fund moves from a triannual funding process.

CARRIED

9. HEALTH AND SAFETY

9.1. Health and Safety Report to Council September 2019 – J Palmer (Chief Executive)

J Palmer noted one injury and one near miss in the report.

Moved: Councillor Felstead seconded: Councillor Meyer

THAT the Council:

(a) **Receives** report No 190916129324.

(b) **Notes** that there are no significant Health and Safety issues at this time, and that WDC is, so far as is reasonably practicable, compliant with the PCBU duties of the Health and Safety at Work Act 2015.

CARRIED

10. MATTERS REFERRED FROM COMMITTEES AND COMMUNITY BOARDS

10.1. Belfast to Kaiapoi Cycleway Phase 1 Consultation Feedback – G Cleary (Manager Utilities and Roading), J McBride (Transport and Roading Manager) and K Straw (Civil Projects Team Leader

Matter dealt with earlier in the meeting.

10.2. Community Facilities Fees and Charges Policy Review – L Beckingsale (Policy Analyst) & C Brown (Manager Community and Recreation) on behalf of Community Facilities Fees and Charges Working Party

(referred to report.no 190821116943 from *the Community and Recreation Committee meeting of 17 September).*

C Brown advised that it is recommended that a new fees and charges policy be adopted. Fees and charges have been separated into an appendix and will be re-examined each year as part of the Annual Plan process. The current fees and charges will remain for this financial year. A grant will be made to community groups to offset their booking charges and this will give information on how much of these charges are being waived. Bonds have not been charged for some time as the cost of administering these is larger than the bond taken.

Moved: Councillor Doody seconded: Councillor Barnett

THAT the Council:

(c) **Receives** report No. 190821116943.

(d) **Adopts** the Community Facilities Fees and Charges Policy.

(e) **Notes** Communication with current groups and organisations using Council facilities will be a priority on adoption of the Policy. The fee guidelines, waiver system and processes will form part of this consultation.

(f) **Notes** that fees will remain at current levels for the current financial year.

(g) **Notes** that the implementation of the new fee waiving system will commence in the new financial year at which time staff will prepare a further report requesting members for the formation of a Fee Waiving Subcommittee.

CARRIED

Councillor Doody noted an excellent report and supported the grant system for community groups and asked for the cost of this to be reported on.

Councillor Barnett said that accounting will be simpler and that some groups need the reduced hiring rate.

Councillor Gordon acknowledged that this was a significant amount of work for staff.

10.3. **Report to Community and Recreation Committee - Requesting Approval to Reallocate Funds – G Kempton (Project Engineer)**
(referred to report.no 190903123350 from the Community and Recreation Committee meeting of 17 September).

G Kempton advised that this request comes from the Community and Recreation Committee and has been brought to the Council for a decision as some funding is coming from the roading budget.

Councillor Doody asked if the quality of the Christmas decorations is better than that of flags. G Cleary replied that the decorations are more robust than some signage but that they may need minor repairs from year to year and should last longer than flags.

Moved: Councillor Gordon seconded: Councillor Williams

THAT the Council

(a) **Receives** report No. 190903123350.

(b) **Approves** the reallocation of funds as shown in the tables below. These tables can also be found within section 6.2 and 6.3.

Account	Budget
Maintenance Con Rangiora (10.446.679.2500)	$ 12,500.00
maintenance Con Kaiapoi (10.447.679.2500)	$ 12,500.00
Operations – Roading (10.287.100.2465)	$ 25,000.00
Total	***$ 50,000.00***

Table 1: Current Budget Allocation Summary

Proposed Expenditure	Proposed Budget Allocation
Kaiapoi Christmas Decorations	$ 20,000.00
Conway Lane Festoon Lights	$ 6,500.00
Lighting designer	$ 23,500.00
Total	***$ 50,000.00***

Table 2: Budget Reallocation Summary

(c) **Notes** that the reason for the above changes is the positive benefits each community will receive from the enhancement of the town centres.

(d) **Notes** that a lighting designer is still desired to be procured for a long term lighting plan.

(e) **Approves** the Town Centre Feature Lighting Group making minor amendments to the budget allocations to align with actual costs.

(f) **Circulates** this report to the Utilities and Roading Committee for their information.

CARRIED

Councillor Gordon thanked staff for their work on this and asked how the budget would be allocated. He noted that Kaiapoi needed more investment into decorations and that a local designer was responsible for the designs. Advice is being sought on decorations for the bridge. He also noted that budget has been allocated to replace and extend the lighting in Conway Lane. Councillor Gordon also recommended engaging a lighting designer for Rangiora be budgeted for and a brief be prepared.

10.4. Memorandum of Understanding for ZIPA Implementation between Environment Canterbury – WDC - S Allen (Water Environment Advisor)

(Referred to report.no 190903122953 from *the Land and Water Working Group meeting of 26 September).*

G Cleary advised that the purpose of this report is to note the work done with Ecan to ensure staff are working together and that there are no duplications or gaps.

Moved: Councillor Stewart seconded: Councillor Meyer

THAT the Council:

(h) **Receives** report No. 190903122953.

(i) **Notes** the intention of Environment Canterbury and Waimakariri District Council Chief Executives to sign a Memorandum of Understanding for the Zone Implementation Programme Addendum, to provide clarity of roles, responsibilities, and priorities for implementation.

CARRIED

Councillor Stewart stated that this is a significant milestone to define roles between the Council and Ecan and also noted the requirements for reporting back and producing an annual report. The move into the environmental space is a significant step forward.

Councillor Barnett remarked that the community needs to be informed of this so that people know who to deal with.

Councillor Stewart commented that the Quarterly Report will expand on the work and will give a contact person for both organisations.

10.5. Rangiora Woodend Road Safety Improvements at Boys Road Intersection – K Straw (Civil Projects Team Leader) and J McBride (Roading and Transport Manager)

(Referred to report.no 190909125545 from the Utilities and Roading Committee meeting of 24 September).

J McBride advised that the Utilities and Roading Committee has approved the scheme design for a right hand turning bay and that a long term solution will take some time due to multiple land ownership. It is requested that the budget for this work be brought forward as a NZTA subsidy is available.

Councillor Gordon asked how much discussion had been held with Te Ngāi Tūāhuriri. G Cleary advised that options have been discussed over some time and a clear direction given by the Iwi that no land is to be used for roading and this message was reinforced last month.

J Palmer noted that this issue was raised at the last Runanga meeting and that the roading width will need to be addressed if further development is to occur through MR873. J Palmer asked if there have been any discussion about the closing of the

end of Harris Road. J McBride replied that this could be discussed but that closure would make accessing the Rangiora-Woodend Road more difficult.

Councillor Doody asked if flashing stop signs would help at the Tuahiwi and Boys Road intersection. G Cleary advised that the problem is the unusual angle of the intersection.

Moved: Councillor Brine seconded: Councillor Atkinson

THAT the Council:

(j) **Approves** bringing forward funding of $400,000 from the 2020/2021 and 2021/22 years into the 2019/20 budget (PJ 101034.000.5133), to allow this work to be undertaken;

(k) **Notes** that the current 2019 / 2020 budget is $200,000, meaning the overall project budget for this financial year will increase to $600,000 (based on recommendation c being approved);

(l) **Notes** that if $40,000 savings in other Low Cost/Low Risk projects can be found, then this will be used for engaging a consultant for the purposes of investigating the alternative long term solutions, and that if savings cannot be found by December 2019, that a request for an additional $40,000 will be requested in the draft Annual Plan;

(m) **Notes** that the project has an NZTA subsidy of 51%;

(n) **Circulates** this report to all Community Boards for their information.

CARRIED

Division

For: Mayor Ayers, Councillors Felstead, Atkinson, Barnett, Doody, Brine, Gordon, Meyer and Stewart.

Against: Councillors Blackie and Williams.

9:2 Carried

Councillor Brine noted the comparable discussions at the Utilities and Roading Committee meeting and said that failure to give way is an issue and that this solution is the best available. A turning lane into Harris Road could make the intersection look busier and motorists will take more care. Slowing the traffic has helped the situation.

Councillor Barnett recommended a conversation about the options and to improve Tuahiwi Road as visibility at the intersection is considered to be poor. Growth in the area will create more need for right turns onto Boys Road and increase possibilities of more near misses due to increased traffic. Councillor Barnett believed this is a band-aid solution and not a long term fix.

Councillor Gordon agreed with comments and noted that the Rangiora-Ashley Community Board favoured a roundabout and this would need to be discussed with the Runanga which ideally should occur before funds are spent. He agreed that growth will contribute to congestion.

Councillor Williams had reservations about removing the overhead services as no car versus power pole accidents have been recorded. He agreed with the installation of the right hand turn lane.

Councillor Blackie stated he does not support the expenditure of $400,000 on a band-aid solution and that a permanent solution is needed.

Mayor Ayers stated that this solution is a step in the right direction and that the right hand turn lane is needed. He noted the difficulties in obtaining additional land at this corner for a roundabout but believed that this is the best solution and the overall situation will take time to resolve.

Councillor Brine expressed dissatisfaction with the solution but added that doing nothing is not an option.

11. REPORT FOR INFORMATION FROM THE LAND AND WATER WORKING GROUP MEETING OF 26 SEPTEMBER 2019

11.1. Zone Implementation Programme Addendum Capital Works Programme – 2019-20 – S Allen (Water Environment Advisor)

Moved: Councillor Barnett seconded: Councillor Stewart

(a) **THAT** item 10.1 be received for information.

CARRIED

12. COMMITTEE MINUTES FOR INFORMATION

12.1. Minutes of a meeting of the Waimakariri Youth Council held on 30 July 2019

12.2. Minutes of a meeting of the Waimakariri Youth Council held on 27 August 2019

12.3. Minutes of a meeting of the Regeneration Steering Group held on 5 August 2019

Moved: Councillor Blackie seconded: Mayor Ayers

THAT the information in items 12.1 to 12.3 be received.

CARRIED

13. COMMUNITY BOARD MINUTES FOR INFORMATION

13.1. Minutes of a meeting of the Oxford-Ohoka Community Board held on 5 September 2019
13.2. Minutes of a meeting of the Woodend-Sefton Community Board held on 9 September 2019
13.3. Minutes of a meeting of the Rangiora-Ashley Community Board held on 11 September 2019
13.4. Minutes of a meeting of the Kaiapoi-Tuahiwi Community Board held on 16 September 2019

Moved: Councillor Atkinson seconded: Councillor Felstead

THAT the information in items 13.1 to 13.4 be received.

CARRIED

14. CORRESPONDENCE

There was no correspondence.

15. MAYOR'S DIARY

15.1. Mayor's Diary 27 August – 23 September 2019

Moved: Councillor Atkinson seconded: Councillor Felstead

THAT the Council:

(a) Receives report no. 190923132989.

CARRIED

16. COUNCIL PORTFOLIO UPDATES

16.1. Iwi Relationships – Mayor Ayers

It was advised that the Council were awaiting progress on the Runanga nomination to the Mahi Tahi Joint Development Committee and this appointment will be made after the Local Body elections.

16.2. Canterbury Water Management Strategy – Councillor Stewart

It was advised that one meeting had been held since the last Council meeting. The exemption for conflicts of interest has been cancelled by the Minister but this does not affect PC7 or the ZIPA.

Ecan is finalising the first braided river plan for Rakahuri.

Submissions to PC7 have closed with a large number received. Panel members have been announced and are investigating how to handle late submissions. Planning hearings will be held next year.

It was noted that Ecan control of minimum flows in the Waimakariri River is complicated and irrigation is still occurring at low flow levels.

The Drainage Advisory Group have noted that the appointment of an additional staff member will mean a more timely response to queries and a better service.

16.3. International Relationships – Deputy Mayor Felstead

No matters to report.

16.4. Regeneration (Kaiapoi) – Councillor Blackie

The last Regeneration Kaiapoi meeting was held on 30 September and the work has been handed over to the Kaiapoi-Tuahiwi Community Board to manage in the new term. Pontoons have been installed and an advisory vetting committee will be put in place to assess applications for boats to moor to the pontoons.

Discussions were being held with the Runanga over high level aspirations for the land on Courtenay Drive.

Councillor Blackie acknowledged the work done by the Kaiapoi-Tuahiwi Community Board and thanked them for their work.

17. QUESTIONS

Nil.

18. URGENT GENERAL BUSINESS

Retiring members, Councillor Meyer and Mayor Ayers each gave a valedictory speech.

Councillor Meyer reflected on his time as a Councillor and noted the reduction in the number of Councillors over his time. He reflected on time spent as chair of a Community Board in earlier years and how he had enjoyed the past nine years on the Council. Councillor Meyer wished the Council all the best for the future.

Mayor Ayers expressed strong gratitude to the Rangiora-Ashley Community Board and said that his previous experience in academic life assisted in his roles both as a Councillor and as

Mayor. He noted that he had promoted giving Councillors experience at chairing committees. Another achievement was the enhancement of library services in the district. However all achievements are collective and made with the assistance of Councillors, staff and the community. He acknowledged the Council's Governance staff over his time and thanked all Councillors from 2010 onwards.

19. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved: Councillor Atkinson Seconded: Councillor Felstead

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No	Minutes/Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
18.1	Minutes Public Excluded Portion of Council meeting held on 3 September 2019	Confirmation of Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
18.2	Report of Kelly LaValley (Project Delivery Manager)	Development Contributions – Update on Major Subdivisions and Developments	Good reason to withhold exists under Section 7	Section 48(1)(a)
18.3	Report of Daniel Thompson (Special Projects) and Gavin Hutchison (Wastewater Asset Manager)	Contract 19/34 Rangiora Sewer Upgrade – Stage 4 – Tender Evaluation and Contract Award Report	Good reason to withhold exists under Section 7	Section 48(1)(a)
18.4	Report of Simon Hart (Business and Centres Manager)	132 and 136 Percival Street Property Exchange Funding	Good reason to withhold exists under Section 7	Section 48(1)(a)
18.5	Report of Raymond Qu (Property Assets Advisor), Rob Hawthorne (Property Manager) and Jeff Millward (Manager Finance and Business Support	Disposal Plan for Council Affordable Housing	Good reason to withhold exists under Section 7	Section 48(1)(a)
18.6	Report of Grant McLeod (Community and Green Space Manager)	Airfield Advisory Group Membership	Good reason to withhold exists under Section 7	Section 48(1)(a)
18.7	Jim Palmer (Chief Executive)	Reappointment of Trustee to Enterprise North Canterbury Board	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item Nº	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
18.1 – 18.6	Protection of privacy of natural persons. To carry out commercial activities without prejudice	A2(a) A2(b)ii

CARRIED

CLOSED MEETING

The Public Excluded portion of the meeting occurred from 5.18pm to 6.00pm.

OPEN MEETING

The open meeting resumed and the following resolutions made in the public excluded meeting were made public.

18.2 Development Contributions – Update on Major Subdivisions and Developments – K LaValley (Project Delivery Manager)

Moved Councillor Gordon Seconded Councillor Williams

THAT the Council

(a) **Receives** report No. 190919131025.

(b) **Notes** that all payments have been received for development contributions from the Arlington, Highgate, and Daniel Smith developments in Rangiora.

(c) **Notes** that the new arterial road development contribution from the Silverstream development is subject to a wash-up payment as per the Private Developer Agreement once final costs are known. Currently, the amount owed is $1,750,696 excluding GST. There are still some costs to come on the new arterial road before the wash-up payment will be due from the developer.

(d) **Notes** that the Technology One development contributions process has been fully implemented and process mapped.

CARRIED

18.4 132 and 136 Percival Street Property Exchange Funding – S Hart (Business and Centres Manager)

Moved Councillor Barnett Seconded Councillor Brine

THAT the Council:

(a) **Receives** report No.190918130739.

(b) **Notes** the funding options and implications contained within this report.

(c) **Approves** the allocation of up to $70,000 split evenly across the Neighbourhood and Land Purchase Budget (PJ 100290.000.5005), and the Council Performed Works Budget (PJ 100361.000.5133), for the land exchange and subsequent pedestrian access way development as described in the attached report (Trim 190826119074) supported by Council on the 3rd September.

CARRIED

18.5 Disposal Plan for Council Affordable Housing – R Qu (Property Assets Advisor), R Hawthorne, (Property Manager), J Millward (Manager Finance and Business Support)

Moved Councillor Atkinson Seconded Councillor Doody

THAT the Council:

(a) **Receives** report No. 190710097453 /CPR-5-49.

(b) **Notes** that Council approved to discontinue the affordable housing scheme as per report CPR-04-12-02/190122006066.

(c) **Approves** a sale price of no less than 5% below the lower parameter of the independent valuation advice for each property, but with no upper limit.

(d) **Delegates** to the Chief Executive and Property Manager authority to sell the properties.

(e) **Notes** that the properties will be marketed and sold through a real estate agent, with some potential for later sales to be conducted by private sale.

(f) **Notes** that sale proceeds will be used to payback remaining debt and the balance held for housing purposes.

(g) **Notes** that Council is currently conducting a Request for Proposal for a Housing Needs Assessment for the District. This will be used to inform the District Plan Review but will also inform the future re-investment in a Housing initiative by Council of proceed funds from the sale of the properties being divested.

CARRIED

18.6 Airfield Advisory Group Membership – G MacLeod (Community and Green Space Manager)

Moved Councillor Williams Seconded Councillor Gordon

THAT the Council:

(a) **Receives** report No. 190919131767.

(b) **Approves** the appointment of two new members from the nominations received.

(c) **Retains** Rob Kittow as a current standing member.

(d) **Approves** the recommendation from the sub group to appoint David Harnett, Buzz Harvey and reconfirm Rob Kittow.

CARRIED

18.7 Reappointment of Trustee to Enterprise North Canterbury Board – J Palmer (Chief Executive

Moved Mayor Ayers Seconded Councillor Atkinson

THAT the Council:

(a) **Receives** report No. 190926135020.

(b) **Approves** the reappointment of Craig Patterson to the Board of Enterprise North Canterbury for a period of three years.

CARRIED

20. NEXT MEETING

The next scheduled meeting of the Council is at 4pm on Tuesday 8 October 2019 in the Council Chambers. The purpose of this meeting is to adopt the 2018/19 Annual Report.

CONFIRMED

_____
Chairperson

_____
Date