MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN
THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON TUESDAY 6 AUGUST
2019 COMMENCING AT 1PM

PRESENT:

Mayor D Ayers, Deputy Mayor K Felstead, Councillors K Barnett, A Blackie, R Brine,

IN ATTENDANCE:

J Palmer (Chief Executive), J Millward (Manager Finance and Business Support), C Brown
(Manager Community and Recreation), G Cleary (Manager Utilities and Roading),
S Markham (Manager Strategy and Engagement), K Simpson (3 Waters Manager),
J McBride (Roading and Transport Manager), G Meadows (Policy Manager), T Ellis
(Development Planning Manager), C Roxburgh (Water Asset Manager), L Beckingsale
(Policy Analyst), M Harris (Customer Services Manager), K Waghorn (Solid Waste Asset
Manager), G MacLeod (Community Greenspace Manager), B Rice (Senior Transportation
Engineer), A Smith (Governance Coordinator).

1. APOLOGIES

Moved Mayor Ayers  seconded Councillor Barnett

THAT an apology for absence be received and sustained from Councillor N Atkinson.

CARRIED

2. CONFLICTS OF INTEREST

No conflicts of interest were recorded.

3. ACKNOWLEDGEMENTS

Dirk Cordoen – Mayor of Zonnebeke 2003 - 2015

It was noted with sadness the passing of the former Mayor of Zonnebeke Dirk Cordoen.
D Cordoen had visited New Zealand 11 years ago with the delegation from Zonnebeke
and Mayor Ayers and Councillors had met him when visiting Zonnebeke for the opening
of the extension of the Memorial Museum Passchendaele. D Cordoen was a good
friend of this district and condolences had been passed onto family and friends in
Belgium, advised Mayor Ayers.

COMMUNITY SERVICE AWARD PRESENTATIONS

Clare Williams

Mayor and Mayoress Ayers and CE Jim Palmer visited the Runanga meeting at the
Tuahiwi Marae to present the Community Service Award to Clare Williams on Sunday
4 July. Due to her health, C Williams was unfortunately unable to attend and her
award was accepted on her behalf by Joan Bergman. There was quite a large
 gathering at this Runanga meeting and Mayor Ayers commented that although
C Williams was unable to attend, it was appropriate for all those present to hear the
reading of her citation.

Gavin Reed

Mr and Mrs Reed were present and Deputy Mayor Felstead read the citation for
Mr Reed, noting his long involvement with Waimakariri Irrigation Ltd and many other
organisations and sporting groups in the Oxford area. Mayor Ayers presented the
Community Service Award for services to the District.
4. CONFIRMATION OF MINUTES

4.1. Minutes of a meeting of the Waimakariri District Council held on 2 July 2019

Moved Councillor Blackie  Seconded Councillor Felstead

THAT the Council:

(a) **Confirms** as a true and correct record the circulated minutes of a meeting of the Waimakariri District Council held on Tuesday 2 July 2019 with the inclusion of Councillor Brine as being in attendance.

CARRIED

MATTERS ARISING

There were no matters arising.

5. DEPUTATIONS AND PRESENTATIONS

5.1. **Pegasus Community Centre Subcommittee (Roger Rule, Ronel Stephens and Rhonda Mather)**

R Rule introduced the presentation and thanked Council for the opportunity for the group to speak. R Mather spoke to a PowerPoint presentation, which provided some background information, with the original discussions between the community and Council starting in November 2015. The opening date of the current community centre was June 2017. There is a Management Agreement between Pegasus Residents Group Inc (PRGI) and the Council which is due to expire in May 2020. This agreement states that booking income is to be used “for consumables and enhancement of the Community Centre equipment”. PRGI is responsible for community Centre bookings and keeps income identified separately in the PRGI accounts.

The original proposal for a Community Centre was to be a Council portacom to be located beside the lake swing bridge. This was to include an office space for the Residents Group. Unfortunately this site was not acceptable to Todd Properties, who owned the land and the alternative option was pursued to lease the former pharmacy space from Todd Properties.

The role of the PRGI at the Pegasus Community Centre was highlighted, which includes taking bookings and issuing keys, invoicing users, and providing a monthly report to the Council. There are many regular meetings and events held which, without the community centre wouldn’t be able to be held. Information on the details of monthly hours the community centre has been used, separated into free of charge and hours charged for was also provided. The total income since opening of $18,028.30, and expenditure of $5,480.57 was advised. The funds from the community centre bookings currently were held in the bank by the PRGI is $12,663.76.

PRGI expressed concern with the delays since April this year when the Council had given approval for lease of premises to enable expansion of the Community Centre. It was advised that some bookings have been lost due to not having smaller rooms available. A vision of the expansion was shown to the Council and the PRGI encouraged the approval of the budget to cover the expansion fit-out.

It was agreed that the PowerPoint presentation would be circulated to all Councillors.

The Mayor thanked the group for their presentation.

6. ADJOURNED BUSINESS

Nil.
7. **REGENERATION REPORTS**

Nil.

8. **REPORTS**

8.1. **Pegasus Community Centre – G MacLeod (Community Greenspace Manager)**

G MacLeod and C Brown presented this report to ratify the $10,000 that the Council has previously agreed to spend on the community centre. This will allow work on the extension to the community centre to commence. The report showed the proposed work to be undertaken and the Council will be working alongside the supporters of the community centre from Pegasus to achieve the agreed outcome for the space.

Question from Councillor Gordon, on the budget figures in the report, G MacLeod said this was created jointly with staff and representatives from the Community Centre supporters. The estimated cost showing is $24,994, and with the budget of $10,000 from the Council and just under $13,000 from the PRGI; there will be a shortfall. G MacLeod advised that looking at equipment and where it is sourced from could reduce the costs and also noting that there will also be funds from future bookings.

Councillor Barnett asked with the amount of community support for this facility, is there any way to save some money in this project. G MacLeod said this would be possible, referring to groups such as the Kaiapoi Menz Shed who could potentially be involved. The Council would need to identify any work that volunteers did and noted there is still work that would need to have a Sitewise contractor to undertake.

The stop work notice was put in place on the site, as the Council could not continue any works until the lease had been signed. G MacLeod confirmed that the lease had now been signed.

There was discussion on the funds that the PRGI were holding from bookings of the community centre to date and G MacLeod said these funds would be included in the budget for all the works to enable the expansion to proceed.

Moved Councillor Gordon Seconded Councillor Blackie

**THAT** the Council:

(a) **Receives** report No. 190725104368.

(b) **Approves** that staff engage with a contractor to enable the list of works as identified in attachment i Trim 190725104368 to proceed.

(c) **Notes** that this list is to be agreed with lessor prior to any work being undertaken.

(d) **Notes** that the list of works exceeds the $10,000, however, this is a contribution from Council to enable the works to happen. The Pegasus Residents Group also currently holds funding received from previous bookings to assist with this building fit out.

(e) **Circulates** this report to the Woodend Sefton Community Board.

CARRIED
Councillor Gordon thanked the representatives for their earlier presentation and acknowledged the support of other members of the Pegasus community who were also in attendance.

Councillor Gordon supported the Council building a future facility in Pegasus. There is a clear need for a meeting space and it is fortunate that this space has been available for immediate use with some improvements for the extension, he said. If there is a need to extend the budget slightly, Councillor Gordon supported this and looked forward to seeing this facility opened. Hopefully this project will keep on track and Councillor Gordon would like to see the aspirations of the community achieved.

Councillor Blackie reiterated Councillor Gordon’s comments.

Councillor Meyer congratulated the team in Pegasus are doing are good job and their enthusiasm with this project.

Councillor Barnett congratulated the Pegasus Residents Group for the hard work they have done on this facility and for bringing the community together. It is important to build a good community that looks after its residents she remarked. Comments from Councillor Gordon were acknowledged on the interim need for a community centre, before a more permanent facility is available in the future. Councillor Barnett remarked she would have preferred to see this as a $25,000 budget, for accounting purposes, but with the enthusiasm and passion of the community group, these budgets are likely to come down.

Councillor Williams stated he was in support of the Pegasus Residents Group and offered apologies for the delay in the process to date, and thought the project was well ahead of this current position.

8.2 Waimakariri Public Arts Trust – C Brown (Manager Community and Recreation)

C Brown presented this report which sought approval of the Council to establish a Public Art Advisory Trust and potential funding for art in public spaces. This would include seeking expressions of interest from the public to become Trustees. There will be a minimum of five, and a maximum of seven trustees, including two Councillors appointed as Council Trustees.

This matter went out for public consultation in 2018 as part of the Long Term Plan process and C Brown extended apologies for the delay in this report coming back to the Council.

If this recommendation is approved by the Council it is planned to advertise for members of the public interested in being Trustees during August and September, and a further report coming to the Council in the new term, seeking ratification of those interested in these positions and also selecting two Councillors to the roles of Trustees.

Councillor Gordon asked if there were any projects pending while awaiting for the formation of this Public Art Advisory Trust and what process could be put in place so any projects were not delayed. C Brown noted that there have been projects that would have been extremely useful to have the Public Arts Trust consider. Primarily these projects have been going back to the Community Boards to consider during this time (ie mentioned the painting of the Oxford Public Toilets).

It is hoped to have this Public Arts Trust in place prior to the end of this year.

Mayor Ayers asked if there was an inventory of artworks that are in public places currently available that could come under a Waimakariri Public Arts Trust.
C Brown said there is such an inventory of artwork, but did mention that memorials and memorial trees were not listed at present.

Moved Councillor Doody    Seconded Councillor Barnett

**THAT** the Council:

(a) **Receives** report No. 190724103838.

(b) **Notes** that the Community was consulted on the establishment of a Public Arts Trust as part of the 2018 LTP.

(c) **Approves** the Waimakariri Public Arts Trust Deed (Trim 190730106137).

(d) **Approves** the formation of a Public Arts Trust.

(e) **Approves** staff calling for expressions of interest from the Community for Trustees.

(f) **Notes** that a report will be prepared for the new Council to consider the appointment of Trustees and legally forming the Trust.

(g) **Circulates** this report to the Community Boards.

**CARRIED**

Councillors Doody and Barnett both supported the forming of this Trust.

Councillor Gordon supports this matter progressing and believes that having public art is very important for the community.

**8.3. Smith Street Well 5 – Rangiora Water Supply – C Roxburgh (Water Asset Manager)**

C Roxburgh and K Simpson presented this report. C Roxburgh advised that the purpose of this well is a backup well to the current four wells that are required to supply water for Rangiora. If any of these wells fail for any reason, this well is the intended back up. Water was found at 190 metres, it is fully compliant with the chemical requirements of the Drinking Water Standards, but the manganese levels are close to the guidelines.

Moved Councillor Williams   Seconded Councillor Doody

**THAT** the Council:

(a) **Receives** report No. 190701092611.

(b) **Notes** that the 5th bore drilled at Smith Street in Kaiapoi for the Rangiora water supply was successful in finding a water supply source of sufficient quality to meet the DWSNZ, but that the manganese levels were close to the guideline value which warrant further consideration.

(c) **Notes** that the operation of the well can be managed to minimise the risk of any aesthetic issues resulting from this source, while still ensuring it provides its primary intended function of providing for growth on the Rangiora scheme while still having the required level of resilience.

(d) **Notes** that it is estimated that a further $200,000 will be required to complete the project, which is allowed for within existing budgets.
(e) **Approves** staff proceeding with the final stages of physical works for the project, which is budgeted and programmed for completion in the current financial year.

(f) **Circulates** this report to the Rangiora-Ashely Community Board and the Kaiapoi-Tuahiwi Community Board for their information.

Councillor Barnett noted that manganese is not a risk to health and is something that the Woodend water supply users have been dealing with for quite some time.

8.4. **Tuahiwi to Ashley River Speed Limit Review Approval to Consult – B Rice (Senior Transportation Engineer) and N Rochford (Graduate Engineer)**

J McBride and B Rice were present for consideration of this report. J McBride advised that it had originally been planned for the Council to go out to consultation in November this year on speed limits in the wider Tuahiwi area. With NZTA now going out to public consultation on the Highway speed limits, it is considered beneficial for the Council to go out to consultation with the community at the same time on this eastern district area. Staff have carried out some preliminary work reviewing speed limits and this report requests approval to go out to consult on these. The consultation period is proposed from 7 August to 9 September 2019.

Corrections noted in the report (and recommendation), in Table 1, the proposed speed limited for Pegasus Boulevard from SH1 to the Infinity Drive Roundabout should read 60kph (not 80kph). Also in the report Table 2 NZTA Proposed Speed limits, the Northern end of Waikuku to Ashley River Bridge speed limit to remain at 100kph.

Following a question from Councillor Gordon, J McBride confirmed that this matter would normally have been taken to the Community Boards prior to going out to consultation. But with consulting concurrently with the NZTA, this has meant that there has not been time to allow for the item to be taken to the Community Board meetings.

Councillor Barnett asked previously there had been discussion on having the consultations work together with NZTA, with one set of documents, so people do not have to be submit twice. J McBride does not believe it is realistic to have a one submission platform. The two different organisations have different approval processes but it was advised that there would be links on each organisations websites to make sure that people can easily access the information for both organisations. There is also process in place should a submission be directed to the wrong organisation.

Councillor Barnett asked the reasons for wanting to consult on a 40kph speed limit through Tuahiwi Village, as there is no other rural towns currently with this speed limit in the district. B Rice responded that 40kph is the new speed limit recommended for most urban areas. Tuahiwi is the first village being considered with this new speed limit. There will be some traffic calming measures required in Tuahiwi before this speed limit is introduced. J McBride confirmed there is $50,000 in the Minor Improvements Budget to allow for such work to be undertaken.

Moved Councillor Meyer  
Seconded Councillor Gordon

**THAT** the Council:

(a) **Receives** report No. 190723103362.
(b) Approves consultation being carried out on the proposed speed limit changes summarised below

*Table 1: Recommended Speed Limits, Rangiora to Waikuku*

<table>
<thead>
<tr>
<th>Location</th>
<th>Current (km/h)</th>
<th>Proposed (km/h)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coldstream Road, from the end of the existing 50km/h limit to the eastern end of the Multi-Use Sports Facility.</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Coldstream Road from the eastern end of the Multi-Use Sports Facility to Smarts Road.</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Golf links Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Marchmont Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Smarts Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Tulls Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Wards Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Pegasus Boulevard from SH1 to the Infinity Drive Roundabout</td>
<td>70</td>
<td>60</td>
</tr>
<tr>
<td>Preeces Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Kaiapoi Pa Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
</tbody>
</table>

*Table 2: Recommended Speed Limits, Tuahiwi Area*

<table>
<thead>
<tr>
<th>Location</th>
<th>Current (km/h)</th>
<th>Proposed (km/h)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuahiwi Road from Boys Road to a point 100m north west of Turiwhaia Road</td>
<td>80</td>
<td>80</td>
</tr>
<tr>
<td>Tuahiwi Road from a point 100m north west of Turiwhaia Road for a length of 500 m</td>
<td>80</td>
<td>60</td>
</tr>
<tr>
<td>Tuahiwi Road from a point 130m South of Greens Road to a point 100m North of Bramleys Road.</td>
<td>50</td>
<td>40</td>
</tr>
<tr>
<td>Okaihau Road entire length</td>
<td>80</td>
<td>80</td>
</tr>
<tr>
<td>Waikoruru Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Marsh Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Camside Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Youngs Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Turiwhaia Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Topito Road entire length</td>
<td>80</td>
<td>80</td>
</tr>
<tr>
<td>Greens Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Te Pouapatuki Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Church Bush Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Pa Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Cox Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Power Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Bramleys Road entire length</td>
<td>100</td>
<td>80</td>
</tr>
</tbody>
</table>
(c) **Notes** the consultation on this proposal will be carried out between 7 August and 9 September 2019.

(d) **Notes** that this report will be presented to the Community Boards at their August meetings.

(e) **Notes** that the results of the consultation, and the final speed limit proposals will be presented to the Community Boards prior to coming to Council for approval.

(f) **Notes** that any submissions on the proposal will be taken into account before the final speed limit change proposals are presented to the Council for approval.

CARRIED

Councillor Meyer supported the matter going to consultation in conjunction with the NZTA consultation and believes it will be successful for the community.

Councillor Gordon noted that he would normally support such matters going to the Community Boards for consultation first, but believes in this instance it is timely to follow NZTA’s process.

Councillor Doody offered congratulations to Graduate Engineer N Rochford for his work on this project.

Councillor Blackie commented on several different speed limits suggested by NZTA on the Main North Road between Lineside Road and Waikuku.

Councillor Barnett noted that this is a proposal at present, to go out for consultation and not a Council recommendation.

Councillor Meyer suggested that it is only a matter of time before speed limits in townships in this district are reduced to 30kph.

8.5 **Regional Policy Statement Change – T Ellis (Development Planning Manager)**

T Ellis presented this report for the Council to receive and consider comments under Schedule 1 clause 3 of the RMA 1991 on pre-notification draft changes to Chapter 6 of the Canterbury Regional Policy Statement. A summary was provided of the targeted changes. The Council would have until 16 August to make any specific comments.

T Ellis also highlighted the process to progress possible changes to Chapter 6 – these have been discussed at the Greater Christchurch Partnership level and also the Chief Executives Advisory Group level with the current preferred option being a streamlined planning process.

Moved Councillor Gordon Seconded Councillor Felstead

THAT the Council:

(a) **Receives** report No. 190729105732.

(b) **Supports** draft changes to the CRPS as set out in Attachments (i) and (ii).
(c) **Supports** application to the Minister for the Environment to agree to use of the Streamlined Planning Process to make these amendments to the CRPS.

(d) **Delegates** to the Mayor and Chief Executive to provide any specific comments on the pre-notification draft changes to the RPS by Friday 16 August 2019.

**CARRIED**

Councillor Gordon acknowledged all the work by staff that has gone into this process so far, and the work of the Council representative, Councillor Atkinson. Also acknowledged were Mayor Ayers and Councillor Felstead as Council representatives on the Greater Christchurch Partnership.

Councillor Felstead noted that this is the next stage in the process.

Mayor Ayers spoke briefly on a recent presentation by the Ministry for the Environment and a possibility of a review of the Resource Management Act and the implications to all Councils throughout the country.

8.6 **Silverstream Subdivision – Floor Level Issue Outcome – G Cleary (Manager Utilities and Roading)**

G Cleary provided a brief summary of this issue from 2016, when a survey error was discovered in the Silverstream subdivision relating to the benchmarks that had been used to set out the floor levels. Following this, Council staff physically surveyed all houses in the subdivision that had been constructed or were under construction and found that 138 houses did not have the full freeboard that is a requirement for the consents for these houses. It was noted that none of these houses were below the 50 year flood level. The developer’s insurer then had some comprehensive modelling undertaken of the development which included an accurate ground level survey and lidar of the area. This gave a much better land geometry level for the flood modelling and included the as built levels. This new modelling had not been included in the original hydrology which was used when the building consent and subdivision consent were carried out. The Council then undertook this modelling work, engaged Opus to carry out the modelling work and Beca to do a peer review on it. That modelling came out showing lower flood levels, which is what staff had anticipated. As a result staff are now confident that the purpose of the building consent has been achieved for all properties in Silverstream.

Letters have been sent out to all 138 affected property owners advising them of this and a copy of this letter will sit on each of these property files. This information will be available for purchasers when obtaining a LIM then these properties are put on the market to sell.

There are still 40 houses which need a further process to be undertaken and staff are confident that this can be brought to completion. This is a consent notice which is based on the old levels. The process will involve getting a revised resource consent to vary that level and then normalising that on their title through registering that after that process. Staff are confident that there is a way forward to bring this matter to completion and this report puts on the record the two modelling reports and provides an update to the Council.

Councillor Gordon asked about the owners of the 40 houses, and G Cleary advised that a specific letter will be going out to these owners, advising there is slightly more involved in their response, with the need to seek approval of each owner. The Council will also be communicating with Davis Ogilvie, seeking a response on behalf of the community.
Councillor Gordon suggested there was still some concerns with the remainder of Silverstream residents and G Cleary confirmed that every property owner in Silverstream should now have a letter, which shows that they comply with their building consent or an earlier letter which has informed them the issue does not apply to them. The Council will be putting out general communication on this matter and there has been some information put on the Council website already.

Councillor Doody asked if there had been any property sales rejected because of this situation. G Cleary noted that there have been house sales but whether there has been any impact on the price, would be speculation. G Cleary is aware of some property owners putting their house plans on hold.

Councillor Barnett asked if there could be some other form of communication with the 40 property owners, suggesting a drop in session, where owners can meet face to face. G Cleary said further forms of communication were being considered, apart from sending letters and staff would be following up with this.

Moved Councillor Gordon  Seconded Councillor Blackie

THAT the Council:

(a) Receives report No. 190726104786.

(b) Notes that the purpose of the building consents has been achieved in relation to floor levels for all properties in the Silverstream subdivision.

(c) Notes that all affected property owners have been advised of the outcome of this issue.

(d) Notes that staff will continue to work to amend the consent notices for the 40 properties that have floor levels lower than the current consent notice. When this has been completed Staff will report this to Council.

(e) Circulates a copy of this report to the Kaiapoi-Tuahiwi Community Board.

CARRIED

Councillor Gordon stated he was pleased to see this issue coming to an end, with what has been a concerning time for the residents of this particular subdivision that have been affected. Staff who have represented the Council at the public meetings were commended for the way they conducted these meetings and acknowledged both Jim Palmer and Gerard Cleary. It really has been the responsibility of the surveyor Davis Ogilvie to step up and take responsibility, which appears not to be the case, and is itself concerning. Both the Council and the residents have a right to recover costs and the offer to the residents will help in their form of closure. It will never be known for certain if this matter has had an impact on property values.

Councillor Blackie acknowledged the work of the Council staff who conducted the public meeting with property owners and the way that this meeting was held. He believed this is a good outcome.

Councillor Barnett suggested that a face to face meeting is important, and also important to keep the communication lines open and an opportunity for any questions to be answered.

Councillor Stewart also extended congratulations for a good resolution to an extraordinary event. Councillor Stewart commented that there could possibly be some more explanation and clarification on the difference between consent notice, building consent and subdivision consent.
In reply, Council Gordon extended thanks to G Cleary for making himself available to speak directly with any of the property owners who had concerns or questions on this matter.

Mayor Ayers also thanked staff for their work and the significant amount of time that has been put into resolving this matter.

8.7 Clarification of “One-Up” approval to Procurement and Contract Management Policy – J Millward (Manager Finance and Business Support)

J Millward presented this report and provided a brief explanation of the “one-up approval”, which is an amendment to the Procurement and Contract Management Policy which the Council adopted in February.

Moved Councillor Barnett Seconded Councillor Meyer

THAT the Council:

(a) Receives report No. 190710097054.

(b) Approves the following clause to be included in the Procurement and Contract Management Policy (Trim 190516069552).

Our Procurement practices should demonstrate objectivity and integrity in the sourcing and approval of goods or services. One up approval is also taken to include one sideways - that is as long as the approver has appropriate Delegated Financial Authority, has adequate knowledge of the transaction, and is not the initiator then they can approve the award of the provision for goods or services and also approve acceptance of the price. They do not need to be the next level up in terms of the staff structure.

(c) Notes that the Policy will undertake a further post review and submitted to the Council by February 2020, once the Policy has been in operation for this time.

CARRIED

8.8 Draft submission in response to the Productivity Commission’s Draft Report on Local Government Funding and Financing – G Meadows (Policy Manager)

G Meadows presented this report to seek the Council’s approval to submit the draft response to the Productivity Commission’s Draft Report on Local Government Funding and Financing. This report follows on from discussion at the recent Council briefing. The Council’s submission does not respond to all the recommendations in the Report.

Councillor Barnett suggested there could be a challenge to the statistic figures used being averages for household income vs rate rises. The Council could indicate its concern that the affordability in some areas may not be the same as in others. Councillor Barnett would like this to be included in the submission.

Moved Councillor Felstead Seconded Councillor Barnett

THAT the Council:

(a) Receives report No.190723103023;

(b) Approves the draft submission in response to the Productivity Commission’s Draft Report on Local Government Funding and Financing;
(c) Circulates the submission to Community Boards for their information.

CARRIED

Councillor Felstead supports this submission and also the inclusion of the suggestion from Councillor Barnett.

Councillor Barnett commented that variations in day to day living situations are not being taken into account in this Productivity Commission report. It was also noted that “one size does not fit all” and for some areas, affordability is an issue.

Mayor Ayers commented on the way local government is funded and considered that this report from the Productivity Commission does not go far enough looking at this issue. Mayor Ayers noted his support for the Council’s submission to this report.

8.9 Glyphosate – Review of Council practices – G MacLeod (Greenspace Manager) and S Allen (Water Environment Advisor)

G MacLeod and K Simpson spoke to this report which presents recommendations on where further improvements to current glyphosate practices could be made. There have been concerns raised by the community on the Council’s use of glyphosate. G MacLeod advised it is intended that there be improvements in communication with the public, which would include having an online map showing where there is scheduled spraying. The exception to this would be if there was any unscheduled spraying undertaken.

G MacLeod advised that there are some alternatives to using glyphosate but that these would come at a cost. Though a three-yearly review of alternative options is indicated in the report, staff will be keeping informed of any new products as they come onto the market.

K Simpson noted that concerns had been raised about the personal protection equipment (PPE) used by contractors while spraying glyphosate, and so there has been a thorough review undertaken on this by staff to make sure that contractors are all using their correct (PPE).

Councillor Gordon noted a previous deputation to the Council from a resident who had health issues from the residue of Glyphosate. He asked what work is being done to make sure that Contractors are putting out the appropriate signage and that the Council is monitoring that they are actually doing it. G MacLeod advised that Council staff have spoken with contractors about improving best practice and they are aware of the standards that the Council expect them to be upholding.

Following a question from Councillor Gordon on mechanical cleaning of streams and the possible damage to biodiversity, K Simpson advised that the Council is always looking at improving the best practices for use of glyphosate for drain maintenance and does use some mechanical cleaning as well. There is a range of tools available to reduce use of glyphosate, and the Council is open to using any of these tools and making sure it has the right approach.

Following a question from Councillor Blackie, G MacLeod noted that if there were any property owners who did not want to have any spraying near their properties (a “no spray zone”); there would need to be alternatives in place for control of weeds. If property owners take this option, there would need to be some form of cost recovery, and if they choose to opt out of having Council spraying undertaken, they would then need to take control and ownership of that area in the clearing of the vegetation. There will have to be work on how this was going to look.
THAT the Council:

(a) **Receives** report No. 190702093110.

(b) **Notes** that WDC staff will scope the creation of an online herbicide usage map for the general public to view information of where, and when, herbicide is used in public areas.

(c) **Notes** that the online herbicide map creation, if progressed, will be prioritised by the Geospatial Team.

(d) **Notes** that signage requirements are based on the manufacturer’s instructions regarding the withholding period.

(e) **Notes** that all Council departments will use a joint ‘No Spray’ register, where private landowners who sign up do not receive spray in the close vicinity of their property.

(f) **Notes** that specific Health and Safety spray audits are to be carried out by contractors, with external auditing by Council staff, for signage and Personal Protective Equipment usage with glyphosate and other herbicide spraying.

(g) **Notes** that WDC staff intend to include conditions in Service Contracts for required use by contractors of the online herbicide usage map (if progressed), and the ‘No Spray’ register.

(h) **Notes** that WDC staff will continue to carefully consider options for reduction of the use of glyphosate, as a precautionary principle.

(i) **Notes** the update on glyphosate alternatives and feasibility of their use.

(j) **Circulates** this report to the Community Boards, Drainage Advisory Groups and the Waimakariri Water Zone Committee for their information.

(k) **Notes** that staff will scope the cost recovery and implementation of the ‘No spray’ register and signage and bring that back as a further report to Council.

CARRIER

Councillor Blackie fully supports this recommendation. The cost factor is important in this, and currently there is no viable alternative option for spraying. The situation needs to continue to be assessed.

Councillor Williams noted this was a positive response to concerns raised by members of the community.

Councillor Stewart welcomed this report but has concerns that there is still spraying undertaken around children’s playgrounds and school entrances. Councillor Stewart said when glyphosate is sprayed around waterways, this depletes oxygen levels in the water and encouraged less use of it in and around waterways.

Regarding the “No Spray” register, Councillor Barnett noted that it is important to involve the Community Boards as they can be the eyes and ears of the wider community. There needs to be a balance of using different methods of control and the extra cost of this and this needs to be taken to the community. There is
a trade-off of protecting land and people and suggests this will be an ongoing debate.

Councillor Meyer noted that Councils have been criticized at times for taking small steps, but feels a sense of pride that this Council has listened to people and taken this big step to protect the environment. This needs to be headline news and to let people know that there can be alternatives to spraying.

Councillor Gordon noted that environmental issues such as this are now mainstream in people’s thoughts. Council needs to work with its contractors to be more responsible and to be looking at options into the future.

Councillor Blackie commented that the Council will be making these suggested changes, but the public will also have to stop using it on private properties, if the Council is going to stop using glyphosate on roadsides.

The meeting adjourned at 3.15pm and reconvened at 3.35pm.

8.10. Mayor Forum decision on the Canterbury Water Management Strategy (CWMS) Fit for the Future Project – G Meadows (Policy Manager)

G Meadows presented this report, noting the changes to the legislation which will be required in October for the Fit for the Future.

Councillor Stewart noted that there are a number of targets from 2015 that have not been met, and so queried what confidence does the general public involved (including herself) in the recommendations actually being achieved.

Mayor Ayers noted that, the matter was not recently discussed at the Mayoral Forum. J Palmer added that this is a recommendation to “Note” the approval of the Mayor Forum, but there is no doubt that there is still significant challenges. Probably some of these objectives and goals will need to be revisited again, and all of this work will have resource implications.

Councillor Stewart asked who is advancing the work noted in recommendation (b) – developing the Regional Work Programme. J Palmer suggested that this has yet to be discussed and still to be developed.

Moved Mayor Ayers Seconded Councillor Felstead

THAT the Council:

(a) Receives report No.190724103611;

(b) Notes the recommendations of Canterbury Mayoral Forum resolved on 24 May 2019 on the CWMS Fit for Future Project, in particular to:

1. note that the Canterbury Mayoral Forum has approved CWMS goals for 2025 and 2030;

2. note that the Canterbury Mayoral Forum has asked Environment Canterbury to work with territorial authorities, Ngāi Tahu, industry and community partners to develop a Regional Work Programme, with an implementation plan and monitoring framework to deliver the goals;

3. note that implementation to deliver the goals will have resource implications that Councils will need to consider in adopting Annual Plans for 2020/21 and Long Term Plans for 2021–31.
(c) Circulates this report to Community Boards for their information.

CARRIED


L Beckingsale and J Millward spoke to this report which presents three Policies that have been reviewed and seeks adoption of these updated Policies by the Council.

Regarding the Vandalism Intelligence Reward, Councillor Barnett asked how the public get to know that there is a reward available. It was advised this would be put on the Council website.

Councillor Blackie suggested there be a change of name to the Vandalism Intelligence Reward Policy to Vandalism Information Policy. There was general agreement to this suggestion.

Moved Councillor Brine Seconded Councillor Doody

THAT the Council:

(a) Receives report No 190515068678.

(b) Adopts the reviewed policies:

- S-CP 5505 Vandalism Information Policy
- S-CP 1040 Council Director/Trustee/Representation, Appointment and Remuneration Policy
- S-CP 4460 Political Hoardings on Council owned or administered Land and Buildings Policy

(c) Notes the amended policies become Council policy on adoption.

CARRIED

Councillor Brine spoke on the historical reason for the $100 reward in the original Vandalism Policy. This reward is available to Community Watch staff.

8.12 **Solid Waste Contracts Implementation – K Waghorn (Solid Waste Asset Manager)**

K Waghorn and G Cleary presented this report. K Waghorn provided an update on the progress with the introduction of the three bin system. Transfer stations have not been impacted by the change of the system. There have been concerns and issues raised by private collectors on the impact on their service.

There was discussion on the issue of people who start with a bin service and then decide to opt out and that the bin collection rate is not refunded for the current year. M Harris confirmed that Council are unable to change rates once they have been set at the start of the year.

Regarding bin cancellations, K Waghorn advised that most of these are people who have changed their minds, having previously ordered the bins, they now do not want to use them anymore. There have been 20 of these cancellations in the last month, involving 21 bins. These bins can be forwarded on to other users, if they are in good condition.
Councillor Williams questioned the tonnage figures and has concerns that there is still uncertainty about these figures. It was noted that previously there had been assurance given of these figures. K Waghorn responded that one of the issues is with it being winter, the figures are low, but with spring ahead, there will be an increase in green waste and organics coming in and generally an increase in rubbish over the warmer months. There could be more confidence in tonnage figures six months into the contract. There has always been a level of uncertainty, the Council has used a national average but it is an optional service with different sizes, so there is always a little uncertainty.

Councillor Williams sought information on the tonnage figures, to give some indication if there would need to be adjustments to budget figures. G Cleary said this information could be provided at a Utilities and Roading Committee meeting and by later in the year, the figures will be scrutinized by the Management Team. It was confirmed that there will be an update provided at each Utilities and Roading Committee meeting for the rest of this financial year.

Moved Councillor Brine  
Seconded Councillor Gordon

THAT the Council:

(a) Receives report No. 190724104090.

(b) Notes that around 10,660 rubbish bins and 8,400 organics bins have been delivered as part of the initial bin roll-out.

(c) Notes that 1,500 bins (8% of the 19,060 bins delivered) were requested between 1 March and 30 June 2019.

(d) Notes that a further 520 bins have been requested for 325 properties between 1 and 23 July, which are subject to a delivery charge of $65 including GST.

(e) Notes that bin cancellations will not incur a removal fee provided they are cancelled by 30 September 2019, as approved by the Council during the Annual Plan approval process.

(f) Approves staff waiving the $65 bin cancellation fee from 1 October 2019 to 30 June 2020.

(g) Notes that the subject of bin cancellation fees will be brought to the Council as part of the 2020/21 Annual Plan budgets.

(h) Notes that when the bin service is cancelled the bin collection rate is not refunded for the current year, and the bin collection rate will not be charged from 1 July in the following year.

(i) Notes that the 3 month “free” bin swap timeframe for requests is still in place from 1 July to 30 September 2019, but the contractor will be in a position to begin swapping bins from early August rather than the initially signalled starting date of October 2019.

(j) Approves staff continuing to charge existing approved commercial collection customers the ‘high user’ discount gate fee of $231.90/tonne including GST until 30 June 2020.

(k) Circulates report No. 190724104090 to the Community Boards.

CARRIED
Councillor Brine noted the work that has been required by staff for this project, including the Customer Service Staff. With a project this size it is understandable that there will be some hiccups but with an uptake of nearly 20,000 bins, this is great for the district.

Councillor Gordon endorsed the comments from Councillor Brine. There has been praise extended to the Council Customer Service staff for their handling of queries regarding the bin collection, or where people have changed their mind. Councillor Gordon acknowledged the impact on the private contractors and the adjustments required for their business, but the Council ultimately has to look after the best interests of the ratepayers.

8.13 **Local Government Excellence Programme (LGEP) – Second Assessment – S Markham (Manager Strategy and Engagement)**

S Markham spoke to the report, which is an invitation from LGNZ to the Council to take part in a second round of assessments by the Local Government Excellence Programme CouncilMARK. This would involve a reasonably substantial commitment by our Council but it is always good to get a second “pair of eyes” over the Council. There were 31 Councils nationally who took part in the March 2017 assessment, and this Council is first equal of these 31 Councils. S Markham suggests that there will be more of the 76 Councils across the country who wish to take part in this second assessment.

There was discussion on the recommended areas for improvement from 2017 and how much of these recommendations have been acted on. S Markham suggested that progress overall is good, but some areas require ongoing work.

Councillor Williams questioned the spending of $18,000 for taking part in this assessment, noting that the Council is behind in financial decision making and transparency from the recommended areas of improvement from 2017. S Markham acknowledged that it was up to Council whether they saw this as good value for money at this time. The Management Team consider it to be a worthwhile undertaking to participate in to get the external perspective.

Moved Councillor Gordon Seconded Councillor Brine

**THAT** the Council:

(a) **Receives** report No. 190725104186.

(b) **Notes** the work that has been progressed in relation to the recommended areas for improvement, intended to be substantially completed by March 2020.

(c) **Advises** LGNZ it is recommending to the incoming Council that it take part in a second assessment in March 2020.

**CARRIED**

Councillor Gordon supports this recommendation. The Council is attracting really good staff which he believes could be partly attributed to the rating that the Council achieved at the last assessment. Ultimately this will be decided by the incoming Council, which may have a different view.

Mayor Ayers noted that this is for the next Council to be part of, this is not about us being compared to other Councils, but actually looking at the whole organisation. Mayor Ayers suggested that this is offered to the sector and believes the Council should participate in this assessment.
9. **HEALTH AND SAFETY**


Moved Councillor Blackie Seconded Councillor Felstead

**THAT** the Council:

(a) **Receives** report No 190723102734.

(b) **Notes** that there are no significant Health and Safety issues at this time, and that WDC is, so far as is reasonably practicable, compliant with the PCBU duties of the Health and Safety at Work Act 2015.

**CARRIED**

10. **MATTERS REFERRED FROM COMMITTEES AND COMMUNITY BOARDS**

Nil.

11. **REPORTS FOR INFORMATION**

11.1. **Review of the Gambling Venue and Board Venue Policies – L Beckingsale (Policy Analyst) and N Harrison (Manager Planning and Regulation)**

(referred to report no. 190606080102 of the District Planning and Regulation Committee meeting of 18 June 2019).

Moved Mayor Ayers Seconded Councillor Doody

(a) **THAT** the information in Item 11.1 be received.

**CARRIED**


(referred to report no. 190531077619).

Moved Councillor Brine Seconded Councillor Felstead

**THAT** the Council

(a) **Receives** for information, the approved Statement of Intent beginning 1 July 2019, Approved Enterprise North Canterbury’s Business Plan and Promotion of Waimakariri District Business Plan for 2910/20.

**CARRIED**
12. COMMITTEE MINUTES FOR INFORMATION

12.1. Minutes of meeting of the Utilities and Roading Committee held on 18 June 2019

12.2. Minutes of a meeting of the Waimakariri Youth Council held on 2 July 2019

   Moved Councillor Meyer    Seconded Councillor Doody

   THAT the information in items 12.1 to 12.2 be received.

   CARRIED

13. COMMUNITY BOARD MINUTES FOR INFORMATION

   Minutes of a meeting of the Oxford-Ohoka Community Board held on 4 July 2019

   13.1. Minutes of a meeting of the Woodend-Sefton Community Board held on 7 July 2019

   13.2. Minutes of a meeting of the Rangiora-Ashley Community Board held on 10 July 2019

   13.3. Minutes of a meeting of the Kaiapoi-Tuahiwi Community Board held on 15 July 2019

   Moved Councillor Blackie    Seconded Councillor Williams

   THAT the information in items 13.1 to 13.4 be received.

   CARRIED

14. CORRESPONDENCE

   Nil.

15. MAYOR’S DIARY

   15.1. Mayor’s Diary 25 June – 29 July 2019

   Moved Councillor Felstead    Seconded Councillor Brine

   THAT the Council:

   (a) Receives report no. 190619086528.

   CARRIED

16. COUNCIL PORTFOLIO UPDATES

   16.1. Iwi Relationships – Mayor Ayers

       The Runanga is still to confirm its representatives on the Mahi Tahi Joint Development Committee.
16.2. **Canterbury Water Management Strategy – Councillor Stewart**

The next meeting of the committee will be held on Monday 12 August, which will be the first meeting since May. Two new community members have been appointed to the Zone Committee following the refresh process, who will be attending their first meeting.

There has been an informal gathering of some members of the committee where concerns were raised that nine months after the ZIPA was approved, there is concern that nothing has come forward from ECAn on the Catchment Management Plans which are the basis for work on the ground.

The WDC Land and Water Working Party had its inaugural meeting on 25 July and a further briefing on Plan Change 7 will be held on August 22. This briefing will be open to all Council and the Community Boards, as this is a significant piece of legislation.

16.3. **International Relationships – Deputy Mayor Felstead**

The next meeting of the Enshi Advising Group is being held tomorrow, 7 August. The main focus is the Enshi Sister City Youth Art exhibition on Thursday August 15, which is being held in Kaiapoi.

The Waimakariri - Passchendaele Advisory Group will be meeting next week on Wednesday 14 August.

16.4. **Regeneration (Kaiapoi) – Councillor Blackie**

Nothing to report for this month.

17. **QUESTIONS**

There were no questions.

18. **URGENT GENERAL BUSINESS**

There was no urgent general business.

19. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987

Moved Mayor Ayers  Seconded Councillor Felstead

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
</table>
19.1 Minutes Public Excluded Portion of Council meeting of 2 July 2019
Confimation of Minutes  Good reason to withhold exists under Section 7  Section 48(1)(a)

19.2 Minutes Public Excluded Portion of Council meeting of 16 July 2019
Confimation of Minutes  Good reason to withhold exists under Section 7  Section 48(1)(a)

19.2 Minutes Public Excluded Portion of Utilities and Roading Committee meeting 18 June 2019
Minutes received for information  Good reason to withhold exists under Section 7  Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>19.1 – 19.3</td>
<td>Protection of privacy of natural persons. To carry out commercial activities without prejudice</td>
<td>A2(a) A2(b)ii</td>
</tr>
</tbody>
</table>

CARRIED

CLOSED MEETING

Resolution to resume in Open Meeting

Moved Mayor Ayers  seconded Councillor Felstead

THAT  open meeting resumes and the business discussed with the public excluded remains public excluded.

CARRIED

OPEN MEETING

20. NEXT MEETING

The next scheduled ordinary meeting of the Council is at 1.00pm on Tuesday 3 September 2019 in the Council Chambers.

There being no further business, the meeting closed at 4.40pm.

CONFIRMED

__________________________________________
Chairperson

__________________________________________
Date