

# Woodend-Sefton Community Board

## Agenda

**Monday 12 August 2019**

**7.00pm**

***Pegasus Community Centre  
Main Street  
Pegasus***

***Members:***

Shona Powell (Chair)  
Andrew Thompson (Deputy Chair)  
Andrea Allen  
John Archer  
Al Blackie  
Rhonda Mather  
John Meyer

**AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD IN THE PEGASUS COMMUNITY CENTRE, MAIN STREET, PEGASUS ON MONDAY 12 AUGUST 2019 AT 7PM.**

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RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS  
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

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	<b><u>BUSINESS</u></b>	PAGES
1	<b><u>APOLOGIES</u></b>	
2	<b><u>CONFLICTS OF INTEREST</u></b>	
3	<b><u>CONFIRMATION MINUTES</u></b>	
3.1	<b><u>Minutes of the Woodend-Sefton Community Board – 8 July 2019</u></b>	7-13
	<i>RECOMMENDATION</i>	
	<b>THAT</b> the Woodend-Sefton Community Board:	
	(a) <b>Confirms</b> the circulated minutes of the Woodend-Sefton Community Board meeting, held 8 July 2019, as a true and accurate record.	
4	<b><u>MATTERS ARISING</u></b>	
5	<b><u>DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY</u></b>	
6	<b><u>ADJOURNED BUSINESS</u></b>	
7	<b><u>REPORTS</u></b>	
7.1	<b><u>Hurunui Reserve Concept Plan, Pegasus Development – Tori Stableford (Green Space Community Engagement Officer)</u></b>	14-30
	<i>RECOMMENDATION</i>	
	<b>THAT</b> the Woodend-Sefton Community Board:	
	(a) <b>Receives</b> report Trim No. 190731107028	
	(b) <b>Notes</b> that Council has allocated \$75,000 for the development of Hurunui Reserve.	
	(c) <b>Approves</b> the implementation of <i>Hurunui Reserve Master Plan</i> (Trim 190628091492).	

7.2 **Road Naming – Ravenswood Stage 2 – Scott Morrow (Rates Officer Land Information)**

31-41

*RECOMMENDATION*

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 190731107162.
- (b) **Approves** the following proposed road names for the new roads as marked as Roads #1 to #5 on the attached plan.
  - 1. Quinn Crescent
  - 2. Brockenhurst Road
  - 3. Crossley Avenue
  - 4. Croydon Street
  - 5. Oakleigh Street
- (c) Notes the Community Board may replace any proposed names with a name of its choice.

7.3 **Application to the Woodend-Sefton Community Board's 2019/20 Discretionary Grant Fund – Kay Rabe (Governance Adviser)**

42-78

*RECOMMENDATION*

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 190701092272.
- (b) **Approves** a grant of \$..... to the Pegasus Bay School PTA towards the costs of hosting the Pegasus Bay Art Show.  
**OR**
- (c) **Declines** the application from the Pegasus Bay School PTA.
- (d) **Approves** a grant of \$..... to the Woodend Playcentre towards the cost of a new vacuum cleaner and three vices for the carpentry table.  
**OR**
- (e) **Declines** the application from the Woodend Playcentre.
- (f) **Approves** a grant of \$..... to the Sefton Community Group towards the cost of running the annual Carols in the Domain event.  
**OR**
- (g) **Declines** the application from the Sefton Community Group.
- (h) **Approves** a grant of \$..... to the Reflections Community Trust towards the advertising costs for the 2019 Waimakariri Light Party.  
**OR**
- (i) **Declines** the application from the Reflections Community Trust.

7.4 **Ratification of the Board's Submission to the Waimakariri District Council's Dog Control Bylaw – Kay Rabe (Governance Adviser)**

79-84

*RECOMMENDATION*

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 190726105010.
- (b) **Retrospectively ratifies** the Board's submission to the Waimakariri District Council's Dog Control Bylaw Review (Trim No. 190723103184).

**8 CORRESPONDENCE**

85-94

*RECOMMENDATION*

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the letter in response to the Draft Annual Plan 2019-20 submission (Trim No. 190624088691).
- (b) **Receives** the memo regarding Service Requests as at 30 June 2019 (Trim No. 190731107404).

**9 CHAIRPERSON'S REPORT**

9.1 **Chairpersons Report for July 2019**

95-96

*RECOMMENDATION*

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 190805108678.

**10 MATTERS FOR INFORMATION**

10.1 **Oxford-Ohoka Community Board meeting minutes – 4 July 2019** (Trim No. 190705094928).

10.2 **Rangiora-Ashley Community Board meeting minutes – 8 July 2019** (Trim No 190702093219).

10.3 **Kaiapoi-Tuahiwi Community Board meeting minutes – 15 July 2019** (Trim No 190709096349)

10.4 **Youth Council meeting minutes – 30 April 2019.**

10.5 **Youth Council meeting minutes – 28 May 2019**

10.6 **District Regeneration – Progress Report to June 2019 – Report to Regeneration Steering Group 5 August 2019** (Trim No 190725104710).

*RECOMMENDATION*

**THAT** the Woodend-Sefton Community Board receives the information in items 10.1-10.06.

*Note: Matters for Information were circulated to members separately.*

11 **MEMBERS' INFORMATION EXCHANGE**

11.1 **July Diary for J Archer and R Mather** (Trim No. 190805108683)

97-99

12 **CONSULTATION PROJECTS**

**Proposed Plan Change 7 to the Land and Water Regional Plan (Environment Canterbury)**

Consultation closes 13 September 2019.

<https://www.ecan.govt.nz/your-region/plans-strategies-and-bylaws/canterbury-land-and-water-regional-plan/change-7/>

**Making State Highway 1 North Canterbury Safer (NZTA)**

Consultation closes 6 September 2019.

<https://nzta.govt.nz/media-releases/making-state-highway-1-north-canterbury-safer-public-feedback-invited/>

**Road to Zero – Consultation on the 2020-2030 Road Safety Strategy (NZ Government)**

Consultation closes 14 August 2019.

<https://www.transport.govt.nz/assets/Import/Uploads/Our-Work/Documents/e97c3b3d0d/Road-to-Zero-consultation-document-July2019.pdf>

**Let's Talk about a Cycle Connection to Christchurch**

Consultation closes 12 August 2019.

<https://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/lets-talk-about-a-cycle-connection-to-christchurch>

13 **FOSTERING COMMUNITIES**

14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**

Balance as at 6 July 2019: \$3,640.

14.2 **General Landscaping Fund**

Balance as at 6 July 2019: \$12,430.

15 **MEDIA ITEMS**

16 **QUESTIONS UNDER STANDING ORDERS**

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

### **NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 9 September 2019 at the Woodend Community Centre.

#### **Workshop**

- *Tuahiwi to Ashley River Speed Limit Review – Bill Rice (Senior Transport Engineer)*
- *Submission NZTA Safety Improvements Woodend*
- *Members Forum*

**MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD  
HELD IN THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON  
MONDAY 8 JULY 2019 AT 7.00PM.**

**PRESENT**

S Powell (Chairperson), J Archer, A Blackie, R Mather and J Meyer.

**IN ATTENDANCE**

S Nichols (Governance Manager), J McBride (Roading and Transport Manager), D Gordon (Councillor), N Harrison (Manager Regulation), K Rabe (Governance Advisor) and E Stubbs (Governance Support Officer).

**1 APOLOGIES**

*Moved J Archer seconded R Mather*

Apologies were received and sustained from A Thompson and A Allen for absence.

**CARRIED**

**2 CONFLICTS OF INTEREST**

Item 7.3 – R Mather as a member of the Pegasus Residents Group.

**3 CONFIRMATION MINUTES**

**3.1 Minutes of the Woodend-Sefton Community Board – 10 June 2019**

*Moved J Archer seconded R Mather*

**THAT** the Woodend-Sefton Community Board:

- (a) **Confirms** the circulated Minutes of the Woodend-Sefton Community Board meeting, held 10 June 2019, as a true and accurate record.

**CARRIED**

**4 MATTERS ARISING**

There were no matters arising.

**5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY**

There were no deputations.

**6 ADJOURNED BUSINESS**

There was no adjourned business.

## 7 REPORTS

### 7.1 Proposed Roothing Capital Works Programme for 2019/2020 – J McBride (Roothing and Transport Manager)

J McBride noted the report was annually submitted to Community Boards to invite feedback on the proposed Roothing Capital Works Programme. She advised that the budget was a general allocation for renewal projects and was based on a condition rating process. These ratings were then presented to the Community Boards. The program also provided for minor improvements from service requests and the deficiency database. The new Footpath Programme had been through a prioritisation process.

J Archer enquired if the gap in the footpath between the old Woodend Hotel site to Judsons Road in Woodend was included in the programme. J McBride advised that the work on this section of the footpath would be included with the work being done by the New Zealand Transport Agency (NZTA) at the southern end of Woodend. This would form part of a wider pedestrian and cycle link. It would however also depend on the intersection configuration. J McBride confirmed that there was a separate budget for this project.

S Powell noted the scope of work still to be completed by NZTA in Woodend. This would cause significant delays in the work on the footpath. She asked if an interim solution could be found to form a solid surface to make it easier for users. J McBride agreed to investigate the matter further.

R Mather enquired if the inclusion of the intersection improvements in Pegasus were as a result of issues with visibility. J McBride advised that there was an 'avenue effect' at some intersections which drew the human eye through the intersection. There were however options, such as signage, to improve safety at intersections as well as to increase visibility and awareness.

R Mather asked about work on the rumble strips in Pegasus. J McBride advised the work would begin in the next six to eight weeks.

S Powell requested an update on the 'Five Crossroads' intersection. In response, J McBride advised that right turn bays would be installed as an interim option to create a safe space for waiting cars. The road widening required undergrounding of power lines. A more permanent solution would take more time and consultation, however the power lines would be moved far enough away to allow for any future intersection improvements. The interim improvements would be undertaken during the 2019/20 financial year. There was \$500 - \$750,000 in the budget which would cover the initial improvements and progress the next more permanent steps.

A Blackie referred to a letter, written to the Northern Outlook, regarding complaints about the quality of roading work at Ravenswood. The response from the Council was that the contractor would not be paid until the issues were remedied. J McBride noted the challenges with the project and that the Development Team were managing the project. It had been a challenging process with opportunities to do better in future projects.

*Moved A Blackie seconded R Mather*

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 190627091241;
- (b) **Notes** that feedback can be provided to the Roothing and Transport Manager at the Board meeting.

**CARRIED**

7.2 **Woodend-Sefton Community Board's Discretionary Grant Fund 2019/2020 and General Landscaping Fund 2019/2020 – K Rabe (Governance Advisor)**

K Rabe spoke briefly to the report. She advised that Recommendation (c) should not include the amount being carried forward from the previous financial year, as the amount was not confirmed.

With regard to the General Landscaping Fund, K Rabe reported that the final budget would be confirmed at the upcoming General Landscaping Fund workshop.

In response to questions, K Rabe noted the Discretionary Grant/Accountability forms could be revamped if requested.

*Moved S Powell seconded J Archer*

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 190612082628.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2019/20 is \$12,430 with a carry forward from 2018/19 still to be determined.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2019/20 is \$4,090 with a carry forward from 2018/19 still to be determined.
- (d) **Approves** the Board's 2019/20 Discretionary Grant Fund Application Criteria and Application Form (Trim No. 190621087519).
- (e) **Approves** the Board's 2019/20 Discretionary Grant Accountability Form (Trim No. 190621087554).
- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting for the 2019/20 financial year (July 2019 to June 2020).

**CARRIED**

S Powell was happy with the current format of the forms.

*Having expressed a conflict of interest R Mather left the room at 7:23 pm prior to the consideration of Item 7.3.*

7.3 **Application to the Woodend-Sefton Community Board's 2019/2020 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting that the application was to send three (3) Resident Group Committee members to attend a training workshop on 'working with the community'. The Pegasus Residents' Group did not request the entire cost of the workshop as the three (3) members would be paying a portion of the workshop fees themselves.

K Rabe confirmed that accountability forms for previous funding were returned promptly.

A Blackie referred to the accomplishments of the group and asked whether they need further training.

*Moved J Meyer seconded S Powell*

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 190620086973.
- (b) **Approves** a grant of \$450 to Pegasus Residents' Group Incorporated towards the cost of a training course for members.

**CARRIED**

J Meyer suggested the Pegasus Residents' Group could be used as a model in the future.

S Powell commented that the Group made a good contribution and the skills learnt could enhance the group further.

*R Mather returned to the table at 7:29pm following the consideration of Item 7.3.*

7.4 **Elected Member Code of Conduct Refresh – S Nichols (Governance Manager)**

S Nichols spoke to the report commenting that it was similar to the report taken to the Council in May 2019. At the beginning of every term a Code of Conduct was in place. In November 2016 the Community Boards and the Council opted to keep the 2013 version but had requested a review later in the term. A review was therefor completed in April 2019 and the Council had adopted the proposed version in the Agenda in May 2019.

S Nichols noted paragraph 4.5 outlined the objectives of the Code which were based on Local Government New Zealand (LGNZ) Guidelines. Paragraph 4.4 advised of 'tweaks' in the code for law changes.

S Nichols apologised for some sections in the guidelines still referring to 'Councillors' which should have been amended to 'elected members'. This was so that the Council and Community Boards would adopt the same Code of Conduct for consistency.

S Nichols commented it was comforting that the Code had not been enacted since 2002. In the first instance, if a complaint was made, the matter would be addressed through a low-level resolution discussion. If this method was however unsuccessful, the Code outlined the steps to be taken to attain resolution.

S Nichols noted that the Oxford-Ohoka Community Board had adopted the 2019 Elected Member Code of Conduct the previous week.

S Powell referred to Section 5.2, Relationships with Staff, and queried the use of the word 'familiar'. She suggested removal of the word as it was open to interpretation. S Nichols advised the word 'sexual' was to be removed from the next paragraph so that it would read 'avoid any form of bullying or harassment'.

*Moved S Powell seconded A Blackie*

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 190625089232.
- (b) **Adopts** the 2019 Elected Member Code of Conduct, effective from 31 July 2019. (Trim 190625089193) subject to 'Councillors' being amended to 'Elected Members'.

**CARRIED**

**8 CORRESPONDENCE**

The response from A Petrie (Roading Compliance Engineer) to a query from R Mather regarding road closures for events in Pegasus (Trim 190702093291) was tabled. This response was previously circulated to Board members via email.

R Mather commented that they were in a 'wait and see' phase for the upcoming season of events. She noted the response had not covered how the previous year's incidents had occurred.

S Powell commented that Pegasus was different to other townships. Closing roads for three events in a fortnight had an adverse impact on the community.

J Meyer asked where the breakdown in communication occurred. R Mather stated that it was unclear, but hoped that Council staff were now more aware of the issues.

S Nichols advised that Traffic Management Plans were reviewed and approved by Council staff. The breakdown in communication could also occur from event organisers to their marshals.

## **9 CHAIRPERSON'S REPORT**

### **9.1 Chairpersons Report for June 2019**

*Moved A Blackie seconded J Meyer*

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 190701092428.

**CARRIED**

## **10 MATTERS FOR INFORMATION**

### **10.1 Oxford-Ohoka Community Board meeting minutes – 6 June 2019 (Trim No. 190530076796)**

### **10.2 Kaiapoi-Tuahiwi Community Board meeting minutes – 17 June 2019 (Trim No. 190612082938)**

### **10.3 Rangiora-Ashley Community Board meeting minutes 12 June 2019 (Trim No. 190606079618)**

*Moved J Meyer seconded R Mather*

**THAT** the Woodend-Sefton Community Board receives the information in Items 10.1-10.03.

**CARRIED**

*Note: Matters for Information were circulated to members separately.*

## **11 MEMBERS' INFORMATION EXCHANGE**

### **June Diary for J Archer, R Mather, A Thompson, A Allen** (Trim No. 190626089778)

#### **11.1 J Meyer**

- Referred to the new Gladstone Pathway and asked for feedback on its use. R Mather noted the lampposts in the middle of the path that required some form of highlighting for safety reasons. A Blackie urged for consistency as the proposed location of another path had been required to be moved due to lampposts being in the middle of the path.
- Noted the District Plan process was going well.

#### **11.2 A Blackie**

- Advised dredging at the Kaiapoi River Marine Precinct had been scheduled to start that day. It was required to be finished by the end of August 2019.
- Waikuku Beach Camp – progress was being made on decision making.
- Noted opening of magnificent mural in the Council Chambers.

### 11.3 **R Mather**

- Update on Pegasus Community Centre - at this stage the process had come to a halt, however, there is a meeting scheduled with Council staff on 11 July,.
- Invited members to a presentation from Sam Huo of the Pegasus Golf Club to the Pegasus Residents Group.

### 11.4 **J Archer**

- Pricing a stage for the Woodend Community Centre. The Community Association would raise the funds. He was looking at a compact set that would assist with storage.

## 12 **CONSULTATION PROJECTS**

S Powell noted the two public consultations underway – the Dog Control Bylaw and Policy Review, (consultation closes Friday 26 July 2019) and Natural Hazards, (consultation closes Friday 26 July 2019).

It was noted that the Dog Control Bylaw was currently topical. Issues with dog control around Pegasus were raised and would be followed-up by N Harrison (Manager Regulation). The Greenspace team would update the Schedule shortly to include parks and reserves in the Pegasus area which should mitigate problems. There was a brief general discussion on the effectiveness of enforcement of bylaws in general. It was noted that there had already been an indication from two residents that they wished to speak at the hearing on the Dog Control Bylaw review.

S Powell noted the dissatisfaction from Waikuku Beach residents about a local venue not being included in public consultation calendar for the Natural Hazard Review.

S Powell noted the ECan Bus Service 'review of review'. She noted that ECan had taken the feedback from the Community Boards and the Youth Council on board and were amending the previously proposed routes. They would provide information on commuter numbers to the Boards as some of the new routes would be on the basis of 'use it or lose it'.

There was general agreement that the Board wished to submit on both the Dog Control Bylaw and Bus Service Review. K Rabe was requested to coordinate a meeting.

## 13 **FOSTERING COMMUNITIES**

### 14 **BOARD FUNDING UPDATE**

#### 14.1 **Board Discretionary Grant**

Balance as at 2 July 2019: \$4,090.

#### 14.2 **General Landscaping Fund**

Balance as at 2 July 2019: \$12,430.

## 15 **MEDIA ITEMS**

There were no media items.

## 16 **QUESTIONS UNDER STANDING ORDERS**

There were no questions.

**17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

There were no urgent general business.

**NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 12 August 2019 at the Pegasus Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 7.51pm.

CONFIRMED

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

**Workshop**

- *Nuisance Bylaw – Nick Harrison (Manager Regulation)*
- *Members Forum – Bus Review*

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** GOV-26-09-06 / 190731107028

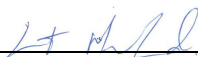
**REPORT TO:** Woodend – Sefton Community Board

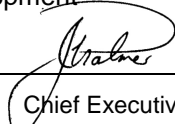
**DATE OF MEETING:** 12 August 2019

**FROM:** Tori Stableford

**SUBJECT:** Hurunui Reserve Concept Plan, Pegasus Development

**SIGNED BY:**  
(for Reports to Council,  
Committees or Boards)

  
\_\_\_\_\_  
Department Manager

  
\_\_\_\_\_  
Chief Executive

**1. SUMMARY**

- 1.1 Hurunui Reserve is a small Neighbourhood Reserve in the North Western area of Pegasus, and is now due for development.
- 1.2 Following approval by the Woodend – Sefton Community Board in May to carry out consultation on a concept plan, Let's Talk flyers were delivered to residents within a 500m radius of Hurunui Reserve, and information posted on the Council website and Facebook page including a link to post feedback. The intention of the consultation was to give the community an opportunity for input into the design of the Reserve, and to gain feedback on the proposed Concept Plan (Attachment iii), *Let's Talk Consultation Flyer*.
- 1.3 In total 12 responses were received, with 9 responses received from Let's Talk flyers, and 3 responses from Councils website. Staff have collated and made comment to each response. In general, the majority of responses were supportive of the concept, with some minor changes suggested. These changes included spreading the location of shade trees across the reserve, and changing the location and/or orientation of the football goal to reduce risk of balls being kicked on to the road. While Greenspace staff saw this as low risk, it is good feedback from the community and Greenspace staff have amended the Concept Plan to accommodate this request, shown in (Attachment i), *Hurunui Reserve Master Plan*.
- 1.4 Council has \$75,000 available for the development of Hurunui Reserve. The entirety of this budget would be spent were the Master Plan approved (Attachment i), *Hurunui Reserve Master Plan*.

**Attachments:**

- i. Hurunui Reserve Master Plan (Trim 190628091492)
- ii. North Western Reserves Development Opportunities Plan (Trim 190502062561)
- iii. Let's Talk Consultation Flyer (TRIM 190527074193)
- v. Hurunui Reserve Concept Consultation Feedback and Summary (TRIM 190628091488)

**2. RECOMMENDATION**

**THAT** the Woodend - Sefton Community Board:

- (a) **Receives** report Trim No. 190731107028
- (b) **Notes** that Council has allocated \$75,000 for the development of Hurunui Reserve.
- (c) **Approves the** implementation of Attachment i, *Hurunui Reserve Master Plan* (Trim 190628091492).

### 3. **BACKGROUND**

- 3.1 Hurunui Reserve is a small Neighbourhood reserve in the North Western area of Pegasus Township, and is surrounded by Residential properties. Hurunui Reserve has Local Reserve catchment, but in addition to this reserve there are two other reserves within walking distance which form a network of reserves in the North Western area of Pegasus. Hurunui Reserve is currently maintained as grass space with no other assets.
- 3.2 As part of the development plans for Pegasus Township a Concept Plan was prepared in 2006 by the developer for Hurunui Reserve which included a small playground. The Concept Plan was not implemented and the reserve was left as a maintained grass space.
- 3.3 Council staff later met with a group of neighbouring residents to Hurunui Reserve, to show them the developers Concept Plan and listen to their preferences and ideas for development. The feedback received from residents was mixed, with some residents wanting to see the reserve developed, while others did not want to see anything placed on the reserve at all, or at most, minimal planting. At that time there was no funding allocated by Council for the development of Hurunui Reserve and development wasn't taken any further.
- 3.1. Since the design of the 2006 Concept Plan for Hurunui Reserve, a Neighbourhood Reserve playground has been developed on the Pegasus lakefront, later named the Karen Eastwood Memorial Park. The location of this playground is approximately 800m from Hurunui Reserve and includes equipment for all age groups with a community catchment area. Due to the close proximity and size of the Karen Eastwood Memorial Park playground, staff identified that there may be other options for the development of Hurunui reserve which better suits the community's needs.
- 3.4 In addition to this there are two other Local Reserves in close proximity to Hurunui Reserve, these reserves include Maunga Tere Reserve (upper and lower) and Poutini Reserve. These reserves are less than 500m distance from each other and apart from some tree planting and bench seats they have been left undeveloped.
- 3.5 Staff undertook the process of creating the North Western Reserves Development Plan (*Attachment v*) to consider potential future development opportunities for the three reserves in this area, and to determine the most appropriate direction for the development of Hurunui Reserve. In doing so, the intention was to create a network of activities across the reserves given the proximity of each. Staff did not request approval to carry out consultation on this wider plan as there is no current funding allocated to develop these reserves and staff did not want to generate public expectations.
- 3.6 Staff were then able to develop the Hurunui Reserve Concept Plan shown in the Let's Talk Consultation Flyer (*Attachment iii*). The Concept Plan primarily focussed on including a small football goal as a unique feature to Hurunui Reserve, maintaining an existing use and the open grass space that surrounding residents expressed a desire to retain during earlier consultation.
- 3.7 The Concept Plan included an associated picnic area with natural play elements surrounding it for young children, and a footpath to formalise an existing pedestrian route

through the reserve. Several large deciduous shade trees were also included in the Concept Plan, providing shade and amenity to reserve users. At the request of residents through previous consultation, street trees were proposed along Kawari Drive which is along the Eastern boundary of Hurunui Reserve, and low planting proposed around an existing pump station on Kawari Drive.

- 3.8 At the 13 May 2019 Woodend – Sefton Community Board meeting the Board approved the Hurunui Reserve Concept Plan to be consulted on with the community, this is shown in (*Attachment iii*) Let's Talk Consultation Flyer.
- 3.9 Council Let's Talk Flyers were hand delivered to residents within a 500m radius of the reserve requesting feedback, which included a brief explanation of the concept and the approved Concept Plan. The information was also posted on the Council website and Facebook page, including a link to post feedback. The consultation period was for three weeks, closing on Friday 21st June 2019.

#### **4. ISSUES AND OPTIONS**

- 4.1. In total, 9 Let's Talk flyers were returned to Council with feedback, and 3 comments were received through the online link on Councils website. This made a total of 12 feedback responses received, which are included and in (*Attachment v*), *Hurunui Reserve Concept Consultation Feedback and Summary*. Staff then collated this feedback and have provided comments on the responses.
- 4.2. Out of the responses received the majority were supportive of the Concept Plan. Of those residents that had suggestions for change, the main concern was over the orientation of the football goal towards Arahura Road and the risk of children running on to street to retrieve balls. Residents suggested changing the orientation of the football goal to back on to Kawari Drive which is a quieter street, and placing planting behind it to capture balls. Staff prefer to set the additional planting back from the football goal area, to the south east corner of the reserve, with the thought that this would reduce risk of children running on to Arahura Drive which is a busier street.
- 4.3. Residents also requested that more trees be planted towards the Aroha street boundary of Hurunui Reserve. Due to the relocation of the football goal, the shade trees associated with it cannot remain in the location shown on the Concept Plan and were they to move with the football goal they would be too close to residential properties adjoining the reserve. Staff have considered this and updated the Concept Plan to spread some of these trees further towards the Aroha Street as requested. These changes can be see in (*Attachment i*) *Hurunui Reserve Master Plan*.
- 4.4. There were some requests for additional facilities to be included in the Concept Plan, which staff have considered and given response to in (*Attachment v*). *Hurunui Reserve Concept Consultation Feedback and Summary*. The additional facilities requested include a basketball area/hoop, water and sand play, and play equipment. Feedback received through the Council website also discussed that additional facilities such as toilets and car parking should have been considered.
- 4.5. Due to the size of Hurunui Reserve, predominantly requests from residents during earlier consultation for the development were to include planting only and to retain the existing use of kicking balls around. Staff have since considered development opportunities for Hurunui Reserve in combination with opportunities for Maunga Tere Reserve (upper and lower) and Poutini Reserve, to establish a network of reserves for residents. The proposed Master Plan has a small footprint and would not be a significant change in activity use. Staff considered more active play options such as play equipment and a flying fox at Maunga Tere Reserve (upper and lower) and Poutini Reserve within Attachment v, *North*

*Western Reserves Development Opportunities Plan*, and the existing playground at Karen Eastwood Memorial Reserve.

- 4.6. Council has allocated \$75,000 for the development of Hurunui Reserve which the Concept Plan has been designed to meet. Additional facilities at Hurunui Reserve outside of the Concept Plan would not be achievable within this budget.
- 4.7. Hurunui Reserve is a small Neighbourhood Reserve which does not have the space or the level of use requiring facilities such as toilets or car parking. Neighbourhood Reserves such as Hurunui Reserve are intended for use by residents within walking distance. The intention of the proposed picnic area in the Concept Plan is for surrounding residents and families to gather and meet while using the football goal.
- 4.8. A request was made to fence the play area to stop children running on to the road. The natural play area in the Concept Plan is not intended as a formal play area, and it is set back within the reserve from surrounding street boundaries. For accessibility and amenity Greenspace staff prefer not to fence playgrounds unless there is high risk associated.
- 4.9. Additional street trees along both sides of Arahura Drive have been requested. Greenspace staff have met with the resident who made this request and explained the risk that trees would not survive in this location due to the storm water swale formation of the roadside berms. Staff have requested investigation by Asplundh staff in to a tree species that would survive in this location. Staff will continue to work through this process with the resident who made the request.
- 4.10. Greenspace staff have developed the Hurunui Reserve Concept Plan to accommodate the requested changes where possible. The final master plan is shown in (Attachment i), the *Hurunui Reserve Master Plan*.
- 4.11. The Management Team have reviewed this report and support the recommendations.

## 5. **COMMUNITY VIEWS**

### 5.1. **Groups and Organisations**

- 5.1. In 2006 a concept plan was created for Hurunui Reserve by the developer of Pegasus which included a playground.
- 5.2. In response to community requests, in 2016 the Pegasus Residents Group contacted Council Staff to enquire about the development of Hurunui Reserve with concerns over its current state. No consultation has been out with any specific groups or organisations.
- 5.3. A small amount of consultation was later carried out for Hurunui Reserve. However this was in the form of staff meeting briefly with a small group of neighbouring residents in 2016 to listen to preferences for development of the reserve.
- 5.4. In May 2019 the Hurunui Reserve Concept Plan was shown to the Woodend-Sefton Community Board requesting approval to consult on it with the community. Consultation included posting the concept on Councils website, where feedback was received from The Pegasus Residents Association Inc.

### 5.5. **Wider Community**

- 5.5.1. The Neighbourhood Reserve Management Plan provides policy in regards to public consultation that Council will consult prior to implementing any development

or change that significantly increases the type, scale or intensity of activities within the reserve.

- 5.5.2. Staff believe that this policy applies in this case. The nature of the reserve has remained as grass space for some time, and development will be a significant change for surrounding residents. Furthermore, there have been previous indications from the community that some residents would like the reserve to remain as it is. Let's Talk flyers were dropped to residents within a 500m radius of Hurunui Reserve, and 9 responses were received from this. The consultation material was also placed on Councils website where 3 responses were received. These responses are attached to the report in Attachment v. *Hurunui Reserve Concept Consultation Feedback and Summary*.

## **6. IMPLICATIONS AND RISKS**

### **6.1. Financial Implications**

- 6.2. Council has \$75,000 available for the development of Hurunui Reserve. The entirety of this budget would be spent were the Master Plan approved.

- 6.3. There is no current funding allocated for the development of the North Western Reserves Development Opportunities Plan.

### **6.4. Community Implications**

- 6.4.1. The Council provides recreation facilities to meet the needs of the community. It is hoped that developing Hurunui Reserve in a manner which provides facilities that are unique and work harmoniously with the development of other nearby reserves will help bring members of the community together. This promotes social interactions which is beneficial for the development of the community. There is no current funding allocated for the development of the other reserves shown in the North Western Reserves Development Opportunities Plan.

### **6.5. Risk Management**

- 6.5.1. There is risk that Council may not wish to allocate future funding towards the development of Maunga Tere Reserve (upper and lower) and Poutini Reserve, which could accommodate some of the facilities requested during this consultation.

- 6.5.2. If this report is approved staff will tender the works in accordance with Councils procurement policy ensuring that the preferred contractor meets all Health and Safety and contractual obligations.

### **6.6. Health and Safety**

- 6.6.1. The concept plan for Hurunui Reserve has been designed in accordance with Health and Safety legislation, including accessibility.

## **7. CONTEXT**

### **7.1. Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### **7.2. Legislation**

7.2.1. The Neighbourhood Reserves Management Plan provides policy in relation to the appropriate use of Hurunui Reserve. This proposal is in line with the policies contained within the Management Plan.

### 7.3. **Community Outcomes**

- ***The community's cultures, arts and heritage are conserved and celebrated***

*There are wide-ranging opportunities to participate in arts and cultural active ties.*

- ***Public spaces and facilities are plentiful, accessible and high quality***

*There is a wide variety of public places and spaces to meet people's needs.*

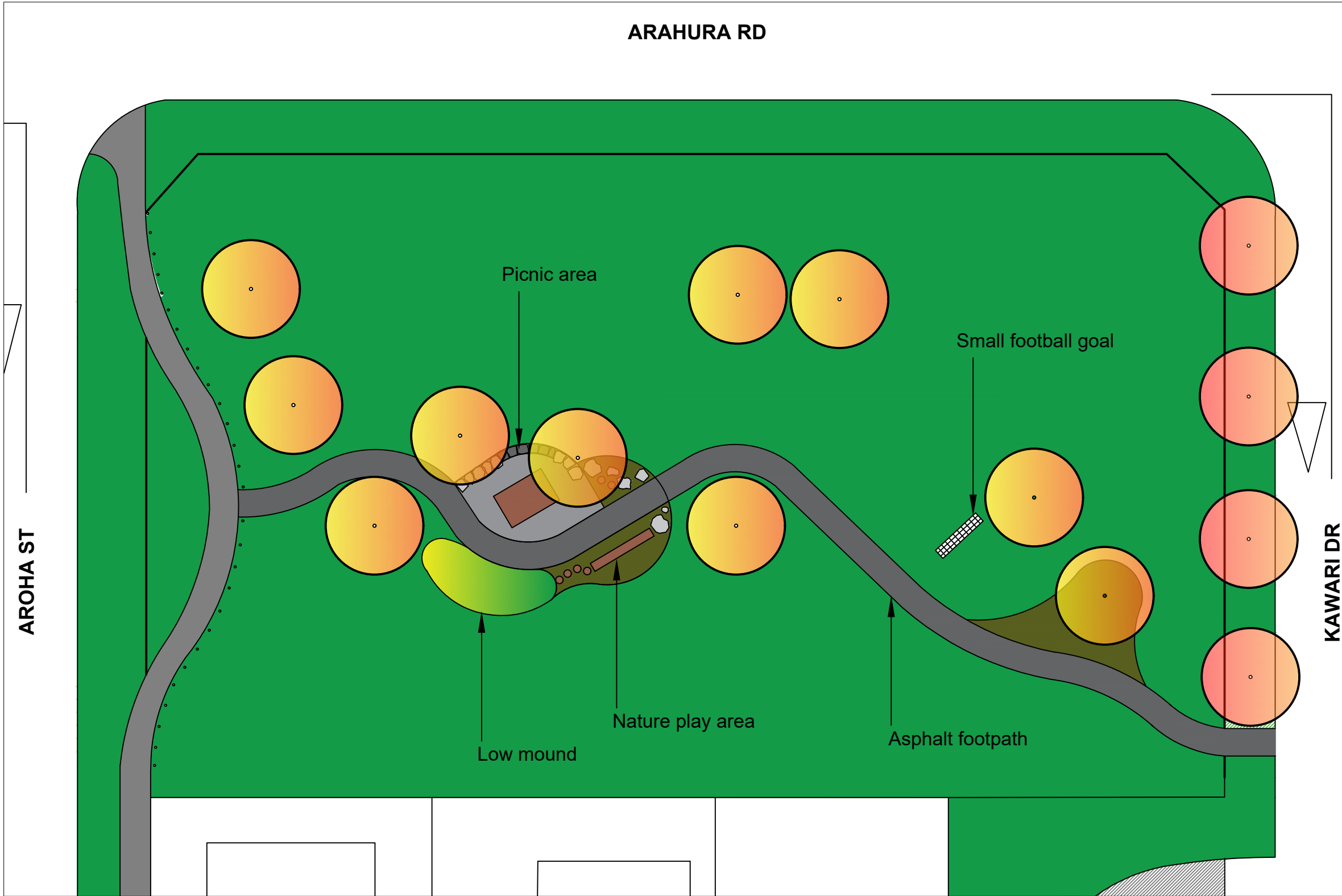
*There are wide-ranging opportunities for people to enjoy the outdoors.*

- ***People are friendly and caring, creating a strong sense of community in our District***




*There are wide-ranging opportunities for people of different ages, abilities and cultures to participate in community life and recreational activities.*

### 7.4. **Delegations**

7.4.1. The Woodend – Sefton Community Board has the delegated authority to approve the recommendations of this report.



**KEY**

-  Proposed street tree (Deciduous)
-  Proposed shade tree in Hurunui Reserve (Deciduous)
-  Low planting

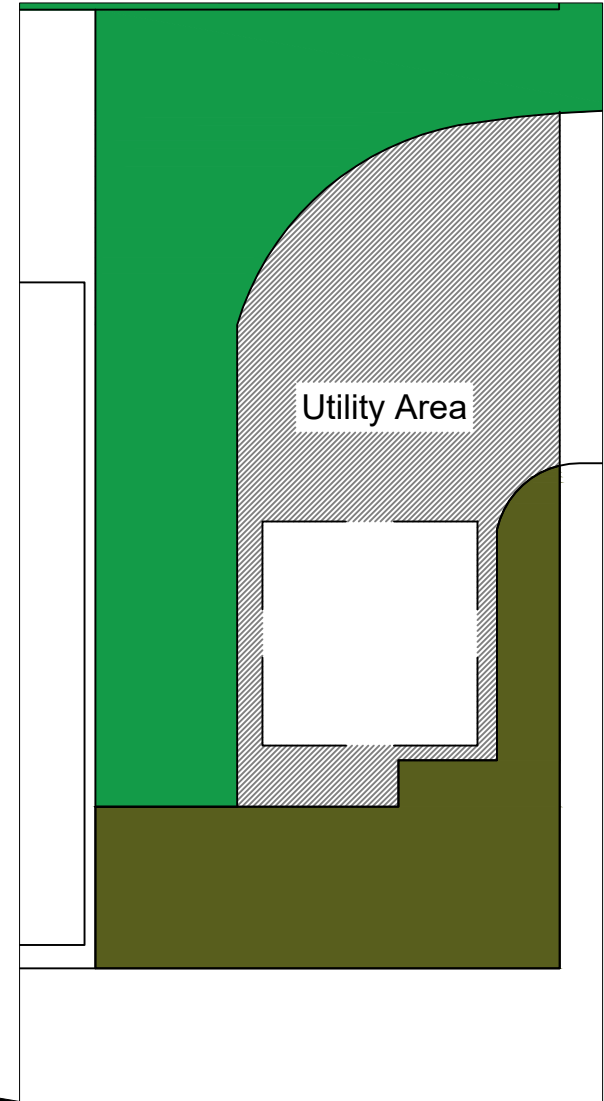
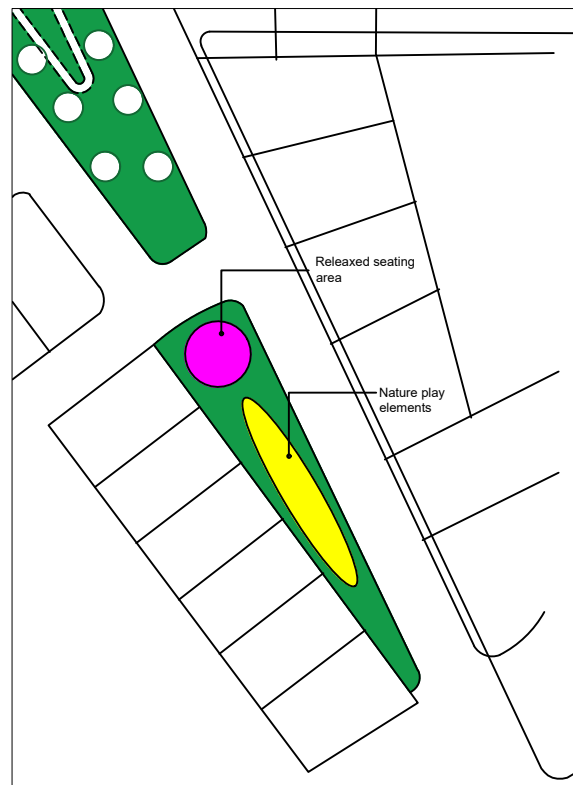
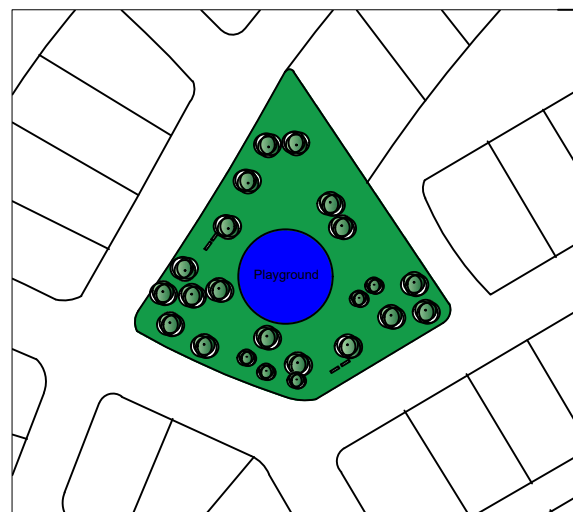


Image 2 - Kawari Drive Pump station



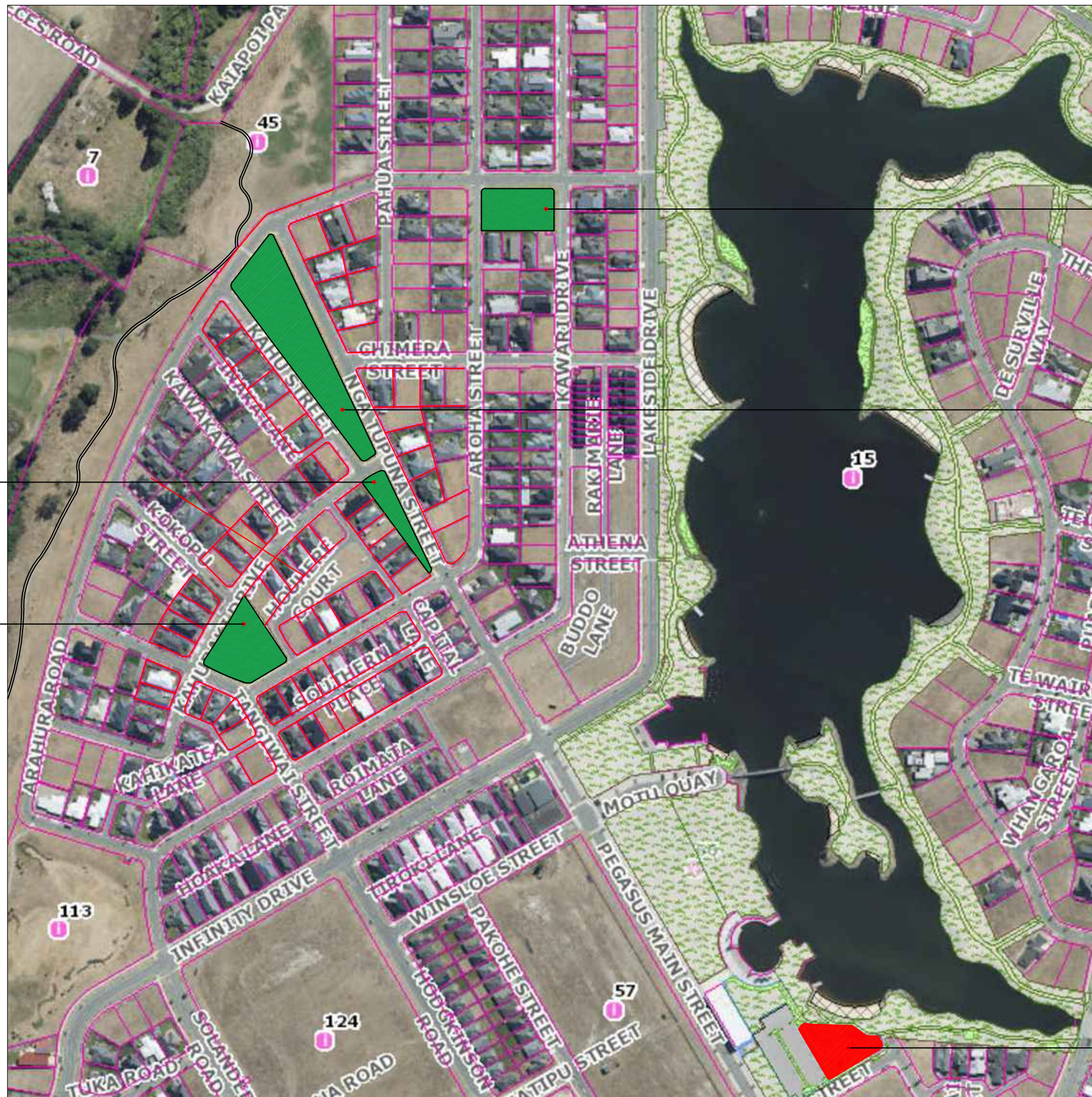
Maunga Tere Reserve (Lower) :

- 'Natural Play' area
- Seating and passive recreation

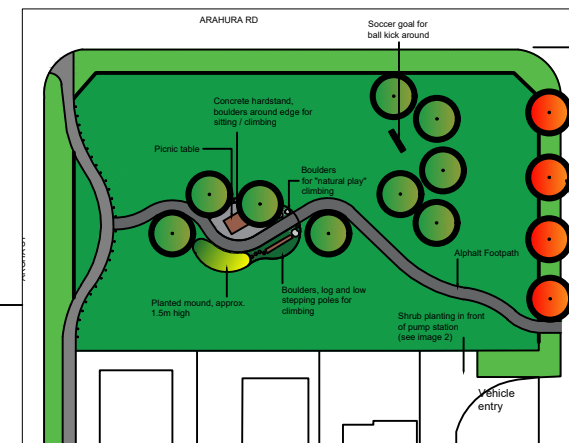


Poutini Reserve :

- Potential for 2-3 pieces of play equipment utilising mounds in the existing topography



Hurunui Reserve



Hurunui Reserve :

- Ball kick around area
- Grass space
- Picnic area
- Natural / informal play e.g rocks to climb over



Maunga Tere Reserve (Upper) :

- Connection to wider walkways
- Directive area, signage / wayfinding
- Connection to natural areas
- Flying fox
- Scooter / cycle path loop /runing track

Karen Eastwood Memorial Park Playground

# LET'S TALK

# ABOUT RESERVE DEVELOPMENT

Hurunui Reserve is due for development. The Council have put together a proposed concept plan and we want to hear your thoughts. Your feedback will be taken on board to establish a final concept for development later this year.

### *About the concept plan*

The concept for Hurunui Reserve focusses on providing a small football goal. The football goal is not intended for a full game, but as a fun community facility for young children and families to meet and kick a ball around. A picnic area is also included in the concept. This would be a shaded space to meet and relax, surrounded by natural play elements for young children to climb and explore.

Council would like to see a network of different activities across the reserves in this area of Pegasus, providing a range of recreation opportunities for the community. These reserves include the existing playground at Karen Eastwood Memorial Reserve, and two undeveloped reserves, Maunga Tere Reserve and Poutini Reserve. Council staff have identified possible future development opportunities for the undeveloped reserves, and considered these when designing Hurunui Reserve. Consultation on other reserves will be undertaken should funding become available in the future.

### *Find out more*

If you would like to know more about the concept or the ideas for other nearby reserves, please email [tori.stableford@wmk.govt.nz](mailto:tori.stableford@wmk.govt.nz) or phone 0800 965 468 (0800 WMK GOV).

You can tell us what you think on the form provided or at [waimakariri.govt.nz/letstalk](http://waimakariri.govt.nz/letstalk)

**Make sure your feedback reaches us by 5pm, Friday 21 June 2019.**

Find out more at [waimakariri.govt.nz/letstalk](http://waimakariri.govt.nz/letstalk)



Attention: Tori Stableford, Green Space Community Engagement Officer  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440

Fold along line

Please seal on all sides with tape.

Fold along line

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

Please write your ideas for Development of Hurunui Reserve here:

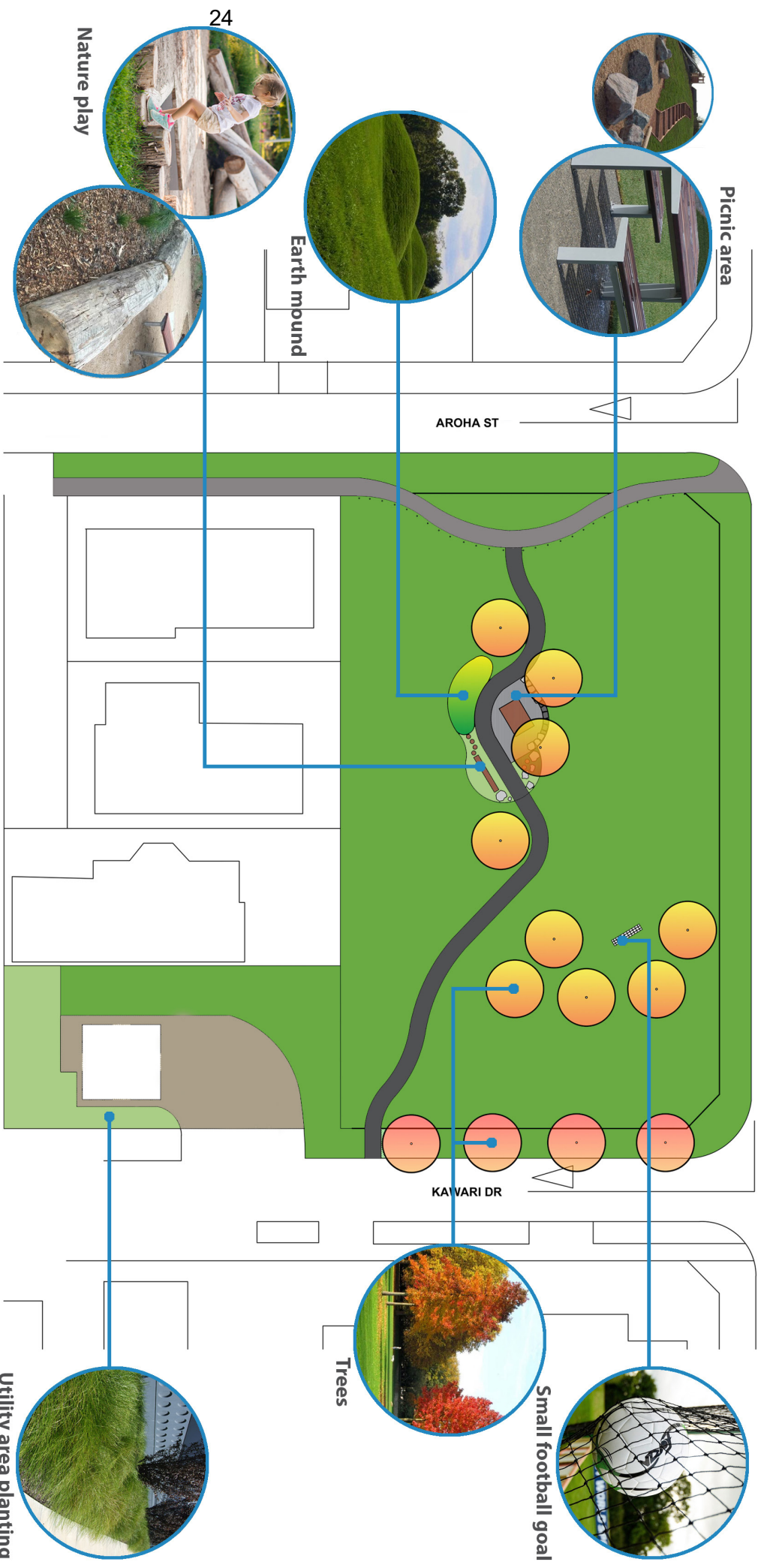
**Comments:**

**If you have any comments or questions regarding Development of Hurunui Reserve please contact us by Friday 21 June 2019:**

Tori Stableford, Green Space  
Community Engagement Officer  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440

Email: [tori.stableford@wmk.govt.nz](mailto:tori.stableford@wmk.govt.nz)  
Phone: 0800 965 468

Or return this feedback form  
(no stamp required) back to Tori  
Stableford by Friday 21 June 2019



Picnic area



Earth mound



Nature play



Picnic area

An informal space for families and groups of parents with children to gather. The area includes a picnic table on a concrete hardstand, with rocks around the edge to sit and climb on.

Utility area planting

Mixed native planting in front of the utility area to improve visual amenity.

Trees

Deciduous trees with autumn colour, providing summer shade and reserve amenity.

Nature play area

Low planting with rocks, stepping poles and logs to climb. A natural play space for young children to explore.

Football goal

A small football goal that children and families can use to kick a ball around and develop coordination skills.



Small football goal



Trees



Utility area planting

## Hurunui Reserve Concept Consultation Feedback and Feedback Summary

TRIM: 190628091488

	DATE	NAME	COMMENT	METHOD	TRIM NUMBER	WDC RESPONSE
1	05.06.19	Resident A	I love the nature play idea. Anything young children can jump over, off and along would be great. If possible, a water or sand activity would be great too. My daughter loves playing in the sand and water area at Margaret Mahy playground in town. The ones that you turn the handle and the water comes out fascinates her. Having space for kids to run around is ...(rest of comments cut off by records)	Flyer return	190605078774/RES-28	Unfortunately due to the high cost of water and sand play, it is not possible to include water play within the project budget. Also, due to space, and by carrying out the Pegasus north western reserves development opportunities plan, staff identified that Hurunui Reserve is better suited to formalisation of existing reserve activity use.
2	06.06.19	Resident B	Great ideas forwarded with plan. Be good to have a basketball hoop/back board etc in area on the north side with the picnic area. Will the utility area planting include the south side between neighbours fence line?	Flyer return	190627090969/RES-29	The project budget does not allow for a basketball hoop and associated hardspace, estimated at \$15,000 - \$20,000. Hurunui Reserve does not have the space for such activities, and residents have previously requested little to be developed at Hurunui reserve. The southern property boundaries adjoining the reserve have existing plantings that residents have planted themselves
3	06.06.19	Resident C	As a parent to two preschool aged boys I think is a fantastic idea! I feel that the local play areas lack fencing and even a low fence barrier would be beneficial to deter kids running on to the nearby road.	Flyer return	190606079666/RES-28	The play area has been set back within the reserve to avoid children running on to the road. The natural play area is intended as a few elements for very young children to climb on when their parents are using the space so children would be supervised.

4	06.06.19	Resident D	The plan appears to be well thought out and appropriate for the area. I agree with what has been proposed.	Flyer return	190606079667/RES-28	Support of the concept plan is noted.
5	06.06.19	Resident E	There are lot's of kids in this area of pegasus so I think more play equipment would be better and give us a place to hang out with our friends. (Slide, swings, fort/climbing frame, scooter track, netball/ basketball hoop).	Flyer return	190606079668/RES-28	Due to the close proximity of a large playground at Karen Eastwood Memorial Reserve, the ideas raised in the north western reserves development opportunities plan, and result of previous consultation, playground equipment was not considered to be the best development for Hurunui Reserve.
6	07.06.19	Resident F	Proposed plan looks good, would only add a few trees on the Arahura Boundary of the Reserve. Also request consideration be given to at least one tree per property from Lakeside Drive to Aroha Rd. On Arahura Rd - right handside of the road - from lakeside/Arahura corner.	Flyer return	190607080396 / RES-28	Staff have met with the resident and explained that Council are considering trees which may be able to survive in the swale systems of the roadside berms of Arahura drive. Staff will continue to work through this to find a solution.
7	10.06.19	Resident G	Spread the trees out as far as Aroha st corner. Grasses around the football goal to stop the ball going onto the street. It would be good to have an onsite meeting with you.	Flyer return	190610081109/ RES-28	Staff have updated the Concept Plan to include additonal / relocate trees towards the Aroha street boundary the reserve. The Concept plan has also been updated to locate the football goal in a different orientation, and to include plantings behind it to capture balls.

8	19.06.19	Resident H	We do feel that this reserve is too small to support activities but would certainly like to see trees planted. Perhaps two more planted corner Aroha / Arahura. Thank you	Flyer return	190619085974 / RES-28	The Concept Plan has been updated to include additional trees towards the Aroha street boundary of the reserve. The footprint and nature of the activities proposed have been kept as minimal as possible, formalising the existing use of the reserve.
9	19.06.19	Resident I	The plan shows the small goal having its opening to the south west. It would be safer if its position was moved more to the south towards the path with its opening to the north west. This way mis-directed kicks would mean the ball probably going in to Kawari Drive rather than Arahura Road. (Kawari Drive) Having less traffic and slow moving cars.	Flyer return	190617084631 / RES - 28	In response to feedback, the orientation of the football goal has been changed in the Concept Plan. Low planting is also proposed behind the goal to capture balls.

10	31.05.19	Resident J	<p>Hi there, thanks for the information posted. We are a few houses down on Aroha St. As a parent of two preschoolers I think this is a wonderful proposal. Pegasus is lacking in young toddler playgrounds. Karen Eastwood park is very much aimed at older children, and some parts are not suitable to young, adventurous young toddlers. I would love to see a toddler friendly park in one of reserves. There is a need for a play zone around Stage 10. I love the idea of a relaxed picnic space with a small goal. The natural play elements sound appealing &amp; well suited to nature loving kids. We were recently in Hobsonville Point Playground (Auckland) and there were some fabulous nature play zones there (swinging bridge walk &amp; up down logs I can see replicated in Hurunui Reserve). Additionally in Pegasus I think a toddler pool, similar to the Waikuku Play Pool would be a real asset. The lake is usually off limits in the summer &amp; a safer designed toddler pool would be fantastic. A multi-use court, with a hoop, would also be a good addition for some of the older children. Pegasus is growing fast with lots of new buildings, but the infrastructure &amp; council spaces on offer are developing more slowly. I do think more needs to be done to keep up the interest &amp; support the multitude of families here so that we don't want to spend any time anywhere else!</p>	Online		<p>Support of the concept plan is noted. The suggested additional facilities are also noted, however through carrying out previous consultation, and establishing the Pegasus North Western Development Opportunities Plan, it was identified that Hurunui Reserve would be the best location for such activities.</p>
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11	06.06.19	Resident K	<p>There appears to be no provision for parking and therefore if you assume the intent is that families will walk there to use the picnic area, you can also assume they will arrive with picnic paraphernalia (chillies, chairs, blankets etc.) therefore people will not be able to pack-up and travel to find child friendly services. Consequently there is also a need to consider the provision of Refuse collection and Toilet facilities; falling to do so will either restrict use, or more likely result in undesirable behaviours. Additionally as a matter of Process for such requests for any Public Submissions, better context needs to be provided, as in this case, there is an assumption by the writers that everyone will know where the Huranui Reserve is (Amberley?). Additionally there is no context around other services in the area that compliment this facility, nor who the target users are. e.g. is this a destination facility or a local amenity.</p>	Online		<p>The request for Reserves to be shown in wider context during consultation is noted. Hurunui Reserve is a small neighbourhood Reserve which does not have the space or level of use to require facilities such as toilets and carparking.</p>
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12	17.06.19	Resident L	<p>The Pegasus Residents' Group are pleased to see the concept plan for Hurunui Reserve and feel that development of this neighbourhood reserve is long overdue. With regard to feedback on the concept plan, we believe that those in close proximity should have the greater say, though we would hope that neighbours will be considerate and reasonable in their responses. We are pleased to see paving, a space to gather and a space for play, though we do have some reservations about encouraging the kicking of balls in such a small reserve (our concerns relate directly to the likelihood of balls being kicked out of the park and into traffic or pedestrians). We are also very pleased to see plans to have planting around the utility space and hope this is maximised as much as possible, while still retaining safe levels of visibility. Thank you for allowing us to provide feedback. We look forward to seeing work commencing on this project in the near future.</p>	Online		<p>In response to feedback, the orientation of the football goal has been changed in the Concept Plan to reduce risk of balls going on to the road. Low planting is also proposed behind the goal to capture balls at the request of residents. The planting around the utility area will be kept low and away from pedestrian pathways to maintain safety and visibility.</p>
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**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** RDG-26/GOV-26-09-06/ 190731107162

**REPORT TO:** Woodend-Sefton Community Board

**DATE OF MEETING:** 12 August 2019

**FROM:** Scott Morrow, Rates Officer Land Information

**SUBJECT:** Road Naming – Ravenswood Stage 2

**SIGNED BY:**  
(for Reports to Council,  
Committees or Boards)

\_\_\_\_\_  
Department Manager

  
\_\_\_\_\_  
Chief Executive

**1. SUMMARY**

- 1.1 The purpose of this report is to consider the naming of new roads as part of Stage 2 of the Ravenswood subdivision in Woodend known as 174 Rangiora Woodend Road.
- 1.2 The land parcel being developed is Lot 9000 DP 525248
- 1.2 The names have been provided by the developer.

**Attachments:**

- i. Plan of subdivision showing the new roads to be named. (Trim 190730106351)
- ii. Pre-approved Woodend-Sefton Road Naming List. (Trim 190321037831)
- ii. Policy for the Naming of Roads in the District. (Trim 120712043907)

**2. RECOMMENDATION**

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 190731107162.
- (b) **Approves** the following proposed road names for the new roads as marked as Roads #1 to #5 on the attached plan.
  - 1 Quinn Crescent
  - 2 Brockenhurst Road
  - 3 Crossley Avenue
  - 4 Croydon Street
  - 5 Oakleigh Street
- (c) **Notes** the Community Board may replace any proposed names with a name of its choice.

**3. BACKGROUND**

- 3.1 Ravenswood Developments Limited is undertaking further development of their residential subdivision as part of Stage 2. There will be approximately 139 new land parcels created in this stage and as a result five new road names are required to be approved.

## **ISSUES AND OPTIONS**

- 3.1. The developer has provided five road names, one for each of the new roads and all of these have been taken from the pre-approved Woodend Sefton Road Name list.
- 3.2. Of the names proposed by the developer, none of them are the same or similar to existing roads in the District.
- 3.3. Most of the specified road types are consistent with the addressing standards for the use of the road with the exception of Brockenhurst Road which would normally relate to a rural development. In this instance however the road type Street would be a more appropriate designation.
- 3.4. The Management Team have reviewed this report and support the recommendations.

## **4. COMMUNITY VIEWS**

### **4.1. Groups and Organisations**

Not applicable.

### **4.2. Wider Community**

Not applicable.

## **5. IMPLICATIONS AND RISKS**

### **5.1. Financial Implications**

The developer will meet the costs of the new road name blades.

### **5.2. Community Implications**

There will be approximately 139 new land parcels created as part of this subdivision under stage 2 which will be serviced from the new roads. As with stage 1, the development is zoned Residential 6, and will enable a variety of housing environments of differing densities, from single storey detached dwellings on spacious sections to higher density living within close proximity to the community and commercial facilities.

### **5.3. Risk Management**

### **5.4. Health and Safety**

## **6. CONTEXT**

### **6.1. Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### **6.2. Legislation**

Local Government Act 1974 sec 319 (1) (j)

The Council shall have power in respect of roads to: name and to alter the name of any road and to place on any building or erection on or abutting on any road a plate bearing the name of the road.

6.3. **Community Outcomes**

Not applicable.

6.4. **Delegations**

The Woodend-Sefton Community Board has the delegated power on behalf of the Council to approve the naming of new roads.

A handwritten signature in blue ink, appearing to read 'Scott Morrow', is positioned above the printed name.

Scott Morrow

Rates Officer Land Information Officer

<b>Suggested street names for Stage 2 Ravenswood - 2nd draft - 24 July 2019</b>			
	<b>Road</b>	<b>Proposed name</b>	<b>Reason</b>
1.	<b>Crescent running parallel to Bob Robertson Drive</b>	Quinn Crescent	John Alex <b>Quinn</b> owned and farmed part of Ravenswood
2.	<b>1st street at right angles to Bob Robertson Drive</b>	Brockenhurst Road	The name of the farm where Ravenswood is located
3.	<b>Avenue running parallel to farmland near north boundary</b>	Crossley Avenue	John (Dampier-Crossley) - Farmer of Brockenhurst Estate
4.	<b>Street running parallel to Bob Robertson Drive</b>	Croydon Street	Name of town where John Raven was born
5.	<b>2nd street at right angles to Bob Robertson Drive</b>	Oakleigh Street	Name of pastoral run acquired by John Raven



Stage 2  
Printed November 2018

**RAVENSWOOD**  
NORTH CANTERBURY

Phone 03 375 0010 | Email [live@ravenswood.co.nz](mailto:live@ravenswood.co.nz)  
[www.ravenswood.co.nz](http://www.ravenswood.co.nz)

Subject to final approval of the Waimakariri District Council and the developer, subject to survey. Dimensions, details and timing of the development are all subject to change. Prices and availability are subject to change at any time.

Landscape detail is conceptual and design.  
Trees (approximate only)  
Road provision  
Development area

ALLOTMENT SIZE	NO. LOTS
310m <sup>2</sup> - 349m <sup>2</sup>	12
350m <sup>2</sup> - 399m <sup>2</sup>	19
400m <sup>2</sup> - 449m <sup>2</sup>	61
450m <sup>2</sup> - 499m <sup>2</sup>	25
500m <sup>2</sup> - 599m <sup>2</sup>	18
600m <sup>2</sup> - 699m <sup>2</sup>	4
700m <sup>2</sup> +	-
<b>Total lots</b>	<b>139</b>

OLD  
CONDITIONAL



## Master List of Pre-approved Woodend-Sefton Road Names

**21 March 2019**

Aitkin	Early Settlers in the area.
Antill	William Antill - A stock dealer and butcher, Woodend.
Archer	Nathaniel Archer - Flower Miller, Ravenswood Roller Flour Mill. <b>Note:</b> name to be used in conjunction with full name as Archer Place in use in Rangiora.
Barnett	Walter John Lawry Barnett - Manager of the Woodend Creamery.
Borland	Robert J Borland - Early settler, Woodend.
Brockenhurst	The name of the farm where Ravenswood is located.
Chambers	Fred Chambers -Farmer, butcher, Woodend.
Cleaver	Henry Cleaver - Early settler, Woodend.
Corlett	Alfred Corlett - Early settler, Woodend.
Cousins	Richard Cousins - Farmer Waikuku.
Counsell	James Counsell - Stock dealer and butcher, Woodend.
Crawford	James Crawford - Farmer, Pegasus.
Crossley	John (Dampier-Crossley) - Farmer of Brockenhurst Estate.
Croydon	Name of town where John Raven was born.
Curtis	Alfred Curtis - Miller, Ravenswood.
Cutler	Thomas Cutler - Headmaster, Woodend.
Dellow	Rev John Dellow - Methodist minister, Woodend
Derbridge	Charles Derbridge - Born in Herefordshire in England, farmed property in Woodend.
Edlin	George Edlin - Early settler, Woodend.
Eldridge	Thomas Eldridge - Sawmiller, Woodend.
Ellmers	Fred Ellmers - Early settler, Woodend.
Flutey	Charles Flutey - Born in Okains Bay but farmed land in Woodend.
Gossett	C H Gossett - Vicar, Woodend, 1885.
Griffiths	Thomas Griffiths - Farmer Waikuku, was one of first elected members of the local school committee.
Grimwood	Robert Grimwood - Miller, Ravenswood.
Haslam	Rev J H Haslam - Methodist minister, Woodend.
Henshaw	Joshua Henshaw - Wool manager.
Herridge	Fred Herridge - Farmer, clergyman, Ravenswood
Higgins	Early settler, Woodend.
Joughin	Rev Thomas Alfred Joughin - Wesleyan Methodist minister.
Jury	Arthur Jury - A miller, Ravenswood.
Kotua	Rau Kotua - An early Resident of Woodend.
Ligget	Robert Ligget - Farmer of "Tullyhue" Waikuku.
Lorimer	James Lorimer - A ploughman, Woodend.
Luisetti	Early Woodend family. (also on Rangiora Road Naming list)
McQuillan	Robert McQuillan - Farmer Waikuku, Woodend.
Merhtens	Henrich Merhtens - Farmer, Woodend.

Oakleigh	Name of pastoral run acquired by John Raven.
Pateman	Edward C Pateman - Farmer of Beaconsfield Farm, Woodend.
Quinn	John A Quinn. Farmer at Ravenswood.
Rhodes	Owned sheep station next to John Raven.
Rudd	John Rudd - A farmer, Woodend.
Salkeld	John Salkeld - A carpenter and undertaker, Woodend.
Sills	Robert Sills - Contractor, Woodend.
Skevington	Charles Skevington - Born in Bedfordshire farmer, Waikuku.
Stackwood	Daniel Stackwood - An early Resident.
Standage	Rev C H Standage - A Methodist minister.
Steadman	Thomas Miller Steadman - Woodend.
Stonyer	William Stonyer - Built the Ravenswood Mill.
Te Pakiaka	Name of farm in Woodend, run by Frederick Horrell.
Thirlwall	William Thirlwall - A gardener at 'Wairoa'.
Tinkler	Walter Tinkler - Wool classer.
Weaver	Thomas Weaver - A farmer, Woodend.
Wilkin	Owned sheep station next to John Raven.
Witte	Bernard P H Witte - A brick maker, Woodend.
Woodford	Pioneer of flour milling in Woodend.

Disclaimer: All names submitted to the Woodend-Sefton Community Board for consideration are received in good faith. The Board does not check spelling or history details. Errors will be accepted and corrected where possible.

## **POLICY**

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### ***Roads and Streets***

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## **NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY**

### **1 Introduction**

The Waimakariri District Council is responsible for naming (and renaming) roads within its boundaries. Roads are named to reflect the identity of the local area and to ensure ease of identification for the Council, the public and key public and private services such as emergency, postal and courier services.

### **2 Policy Context**

This policy applies where proposed roads and other vehicular accesses are being created either through subdivision development or the formation of existing unformed legal roads and to the naming of existing unnamed roads/vehicular accesses both public and private. This policy should form part of any subdivision design and approval process reference material.

### **3 Policy Objective**

This policy specifies Council's requirements for the naming of roads and vehicle accesses throughout the District to provide a consistent and comprehensive approach to naming of roads in the District.

The Waimakariri District Council is responsible for the naming of roads by the *Local Government Act 1974* section 319(j).

### **4 Policy Statement**

- 4.1 The Council's four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.
- 4.2 Re-naming of streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.
- 4.3 Where a street is named for the first time or a street name is altered then the District Land Registrar, the Chief Surveyor, NZ Fire Service, Telecom, MainPower, valuation service provider, NZ Police, Civil Defence, and the Canterbury Regional Council shall be informed of the new name or change.
- 4.4 Where an existing street is extended, the street extension will be the same name as that of the existing street.
- 4.5 All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant's expense, and relevant road signs shall be suitably annotated "*Private Road*".  
  
All private roads that are to be named, are to have a minimum of four lots with access from the private road.
- 4.6 A new street or road shall not be named the same or similar to a street or road already in existence in the District.
- 4.7 Council's 'List of Approved but Unallocated Road Names'

The list of unallocated potential road names for the Waimakariri District is maintained by Customer Services. Names approved for addition to the List of Approved but Unallocated

## **POLICY**

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### ***Roads and Streets***

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#### **NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY**

Road Names will remain there until they are either allocated to a road or removed as the result of a review of the list.

From time to time a road name may no longer need to be used as two or more roads may be jointed into one road or a road may be permanently closed. In both of these cases, the road name(s) may be put back on the list for potential reallocation, usually for a new or renamed road in the same general area.

The list of Approved but Unallocated Road Names will be reviewed by the Community Boards every six years.

#### **4.8 Naming of streets in new subdivisions:**

The rights of the subdivision developer to promote preferred road names for the subdivision will be taken into consideration, but the decision regarding road names will be made by the Community Boards by applying the clauses of this policy.

#### **4.9 Approval Criteria and Weighting**

The following factors shall be taken into account when selecting street, road or private road names in the Waimakariri District:

- (a) The proposed name has local historical, cultural, environmental or geographical significance - e.g. Torlesse, Boys, Ashley, Cam.
- (b) Maori names of local significance chosen in conjunction with local iwi representatives to ensure appropriateness of meaning and correct spelling.
- (c) Significant and well known or previously well known names of farms, properties or run holdings – e.g. Coldstream, Carleton.
- (d) Names of local residents who have achieved prominence in their chosen fields such as arts, sport, commerce, science, politics, local government, military, etc (e.g. Kippenberger, Kirk), or who have been long term residents.

**POLICY**

**Roads and Streets**

**NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY**

4.10 Road Type

The road type should be one that most accurately reflects the type of roadway that is being named. The list below should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011.

*Road Type	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Alley	Aly	Usually narrow roadway in a city or town.	√	√	
Arcade	Arc	Covered walkway with shops along the sides.			√
Avenue	Ave	Broad roadway, usually planted on each side with trees.	√		
Boulevard	Blvd	Wide roadway, well paved, usually ornamented with trees and grass plots.	√		
Circle	Cir	Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle.		√	
Close	Cl	Short enclosed roadway.		√	
Court	Crt	Short enclosed roadway, usually surrounded by buildings.		√	
Crescent	Cres	Crescent shaped roadway, especially where both ends join the same thoroughfare.	√		
Drive	Dr	Wide main roadway without many cross-streets	√		
Esplanade	Esp	Level roadway along the seaside, lake, or a river.	√		
Glade	Gld	Roadway usually in a valley of trees.	√	√	
Green	Grn	Roadway often leading to a grassed public recreation area		√	
Grove	Grv	Roadway that features a group of trees standing together.		√	
Highway	Hwy	Main thoroughfare between major destinations.	√		
Lane	Lane	Narrow roadway between walls, buildings or a narrow country roadway.	√	√	√
Loop	Loop	Roadway that diverges from and rejoins the main thoroughfare.	√		
Mall	Mall	Wide walkway, usually with shops along the sides.			√
Mews	Mews	Roadway in a group of houses.		√	
Parade	Pde	Public roadway or promenade that has good pedestrian facilities along the side.	√		
Place	Pl	Short, sometimes narrow, enclosed roadway.		√	
Promenade	Prom	Wide, flat walkway, usually along the water's edge.			√
Quay	Qy	Roadway alongside or projecting into water.	√	√	
Rise	Rise	Roadway going to a higher place or position.	√	√	
Road	Rd	Open roadway primarily for vehicles.	√		
Square	Sq	Roadway which generally forms a square shape, or an area of roadway bounded by four sides.	√	√	
Steps	Stps	Walkway consisting mainly of steps.			√
Street	St	Public roadway in an urban area, especially where paved and with footpaths and buildings along one or both sides.	√		
Terrace	Tce	Roadway on a hilly area that is mainly flat.	√	√	

**POLICY**

**Roads and Streets**

**NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY**

Road Type Cont...	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Track	Trk	Walkway in natural setting.			√
Walk	Walk	Thoroughfare for pedestrians.			√
Way	Way	Short enclosed roadway.		√	√
Wharf	Whrf	A roadway on a wharf or pier.	√	√	√

*\*AS/NZS 4819:2011 Appendix B, Road Types – New Zealand*

**5 Links to other policies and community outcomes**

This policy should be read in conjunction with:

- 5.1 *Local Government Act 1974 s319(j).*
- 5.2 AS/NZS 4819:2011 Geographic information – Rural and urban addressing.
- 5.3 Community Outcome:

*There are wide ranging opportunities for people to contribute to the decision-making by public organisations that affects our District.*

- *Public organisations make information about their plans and activities readily available*
- *Public organisations make every effort to accommodate the views of people who contribute to consultations*

- 5.4 Waimakariri District Council, District Plan, Chapter 38, Road Names.

**6 Adopted by and date**

This Policy was approved by the Council's Resource Management and Regulation Committee and subsequently adopted by the Council on 2 April 2013.

**7 Review**

Review every six years or sooner on request.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** GOV-26-09-06 / 190701092272


**REPORT TO:** Woodend-Sefton Community Board

**DATE OF MEETING:** 12 August 2019

**FROM:** Kay Rabe, Governance Adviser

**SUBJECT:** Application to the Woodend-Sefton Community Board's 2019/20 Discretionary Grant Fund

**SIGNED BY:**  
(for Reports to Council,  
Committees or Boards)

  
Department Manager

  
Chief Executive

**1. SUMMARY**

1.1 The purpose of this report is to consider four applications for funding received from:

Name of Organisation	Purpose	Amount requested
Pegasus Bay School PTA	Towards the cost of hosting the Pegasus Bay Art Show	\$500
Woodend Playcentre	Towards the cost of a new vacuum cleaner and three vices for the carpentry table.	\$485
Sefton Community Centre	Towards the cost of running the annual 'Carols in the Domain' event	\$400
Reflections Community Trust	Towards advertising costs for the 2019 Waimakariri Light Party	\$230
		<b>Total: \$1,615</b>

**Attachments:**

- i. Application from Pegasus Bay School PTA (Trim Ref: 190627091284)
- ii. Application from Woodend Playcentre (Trim Ref: 190627091038)
- iii. Application from Sefton Community Group (Trim Ref: 190709096320)
- iv. Application from Reflections Community Trust (Trim Ref: 1907314107225)
- v. Spreadsheet showing previous two years grants.
- vi. Board funding criteria 2019/20 (Trim Ref: 190621087519)

**2. RECOMMENDATION**

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 190701092272.

- (b) **Approves** a grant of \$..... to the Pegasus Bay School PTA towards the costs of hosting the Pegasus Bay Art Show.
- OR**
- (c) **Declines** the application from the Pegasus Bay School PTA.
- (d) **Approves** a grant of \$..... to the Woodend Playcentre towards the cost of a new vacuum cleaner and three vices for the carpentry table.
- OR**
- (e) **Declines** the application from the Woodend Playcentre.
- (f) **Approves** a grant of \$..... to the Sefton Community Group towards the cost of running the annual Carols in the Domain event.
- OR**
- (g) **Declines** the application from the Sefton Community Group.
- (h) **Approves** a grant of \$..... to the Reflections Community Trust towards the advertising costs for the 2019 Waimakariri Light Party.
- OR**
- (i) **Declines** the application from the Reflections Community Trust.

### 3. **BACKGROUND**

- 3.1 ***Pegasus Bay School PTA*** has hosted the Pegasus Bay Art Show for the last three years and is requesting funding towards the hosting of this event for the fourth year from the 20<sup>th</sup> to the 22<sup>nd</sup> September 2019.
- 3.2 ***Woodend Playcentre*** is requesting funding towards the purchasing of a new vacuum cleaner to deal with sand from the sandpit being brought into the classroom and causing problems for babies who are still crawling. They would also like to supply three vices to the carpentry table to assist with the advancement of sawing and hammering skills.
- 3.3 ***Sefton Community Group*** is requesting funding, at the Boards suggestion, towards the cost of running the annual 'Carols in the Domain' event to be held on the Monday before Christmas, 23 December 2019.
- 3.4 ***Reflections Community Trust*** will be hosting the 15<sup>th</sup> Waimakariri Light Party and is seeking funding towards advertising costs.
- 3.5 The current balance in the 2019/20 Discretionary Grant Fund is \$4,806.

### 4. **ISSUES AND OPTIONS**

- 4.1. ***Pegasus Bay School PTA (the Group)*** will again be hosting the Pegasus Bay Art Show which has gained a reputation for being a high quality, well run exhibition, bringing visitors and artists from the wider Canterbury area to Pegasus. This is an event which includes the involvement of students from the school and also raises funds for the school's art programme.
- 4.2. This event will directly benefit the Pegasus Bay School students who will be assisting in organising the event as well as the wider community who will attend and enjoy the event.

It is estimated that 60% of people will be from the Woodend-Sefton area with the rest being made up of the other wards of the district and some from Christchurch.

- 4.3. The benefit to the students will not only be limited organising but also in exhibiting their own art work. The students' display last year generated fantastic feedback with visitors impressed with the quality of work on display. As mentioned previously, funds raised by this show will be used in the School's art programme and could be encouraging the next generation of artists in the district.
- 4.4. The event gives the Waimakariri district the opportunity to engage with art from local artists from the greater Canterbury region. Several artists will be onsite for the duration of the show giving art enthusiasts the opportunity to speak with the artists and learn more about their art practices. In 2018 the Art Workshops were also included and were well received and which the Group hope to expand on this year.
- 4.5. As with previous years, the Group is approaching local businesses for sponsorship and is fortunate that many of the same sponsors from the previous Pegasus Bay Art Shows will be involved. It is anticipated that the overall cost of the event will be in the vicinity of \$13,100. To date the Group has been able to secured \$5,450 committed funding.
- 4.6. The Group wish to utilise the funding requested from the Board for increasing the advertising of the event, especially in the Christchurch central area. The event will proceed if this application is not successful, however the advertising budget would need to be reviewed.
- 4.7. The Group applied for Board funding in February 2019 towards costs in running its Easter Event and all accountabilities have been received.
- 4.8. **Woodend Playcentre** (the Centre) is requesting funding to replace its vacuum cleaner and also to purchase three vices for its carpentry table.
- 4.9. The Centre is having issues in its "nursery" area with toddlers who play in the sand pit bringing sand into the classroom. This causes health and safety risks for the babies still crawling. Even after the purchase of special dirt trapping mats placed at the doors, sand is still getting into the carpets. The Centre therefore wish to upgrade its vacuum cleaner to deal with this daily problem.
- 4.10. The second request is for three vices to secure materials onto the carpentry table. This will enable pieces of wood to be held firmly and safely for children to practice their hammering and sawing skills.
- 4.11. It is estimated that 50 plus people will benefit from the funds with 85% being from the Woodend-Sefton area. The benefit will be having clean floors which assists with the health and safety of the children and assisting in the improvement of children's carpentry skills.
- 4.12. The vacuum cleaner will also assist in keeping the building tidy and presentable for all users of this Council owned building. This building is also used by other community groups as well as the Woodend before and after school programme.
- 4.13. If this application is not successful the vices would not be purchased and the type and size of the vacuum cleaner would have to be reassessed.
- 4.14. This group has not requested funding before.
- 4.15. **Sefton Community Group (the Group)** requested funding in March 2019 towards the costs of running the ANZAC Service at the end of March and the Carols event in December

2019. During the Board's consideration on that request, and taking into account the wonderful work done by this group for many years, the Board decided to allocate \$400 towards the ANZAC Service and recommended that the Group reapply for further funding for the Carols event after July 2019.

- 4.16. In previous years the NCMS singing group performed/led a carol service. As well as this, the Group also runs a free sausage sizzle, games and competitions. All the children go home with a bag of popcorn, a drink and as many lollies as they can eat. Santa also pays a visit and Christmas cake is passed round for everyone.
- 4.17. Up to now this event has been funded personally by the committee of the Sefton Community Group and supported by the local community, Community Board members and others from nearby areas or extended family of residents. A gold coin donation was previously requested for the evening's entertainment and last year they received \$90. The event is estimated to cost \$400 with approximately 150 people attending. Of those 95% would be from the Sefton area with possibly 5% from the surrounding areas. If this application is declined the event will still proceed.
- 4.18. The benefit of this type of event is to build a strong cohesive community and encourage residents to meet and mingle and get to know each other better. This is a fun event to start the Christmas season and a chance for the community to celebrate together. There is no benefit to the organisation other than to enjoy seeing the community enjoying a pleasant evening and a chance to join in the festivities.
- 4.19. As stated previously the Board assisted with funding the ANZAC Service earlier in the year, and all accountability forms relating to this event have been received.
- 4.20. **Reflections Community Trust's** concept of the Light Party is a 'nation-wide' alternative to Halloween. The Trust aims to provide a fun night for children and youth by providing safe, family entertainment. The Light Party effectively keeps children from 'trick or treating', which can be intimidating, especially for the elderly. Not only is there a financial burden to provide the demanded lollies, but there is also the potential 'threat' of a trick should they not provide the lollies requested.
- 4.21. The event is hosted at Wylie Park, Kaiapoi (this being the most suitable venue in the Waimakariri area given the nature and size of the event). The Light Party is truly a Waimakariri wide event with participants attending from Kaiapoi (48%), Rangiora (28%), other areas in the Waimakariri District (13%) and Christchurch (11%).
- 4.22. Starting in 2004 with around 350 attendees, the event has grown to in-excess of 5,000 pre-schoolers, children, youth and families attending. The Trust relies on the generous support and donation of time from volunteers to manage the event eg face painting, set-up and breakdown of the event collection of rubbish etc.
- 4.23. Originally this was a free event but in 2015 the Trust introduced a gold coin donation entry charge. This year there will be \$2 donation entry charge which helps enable the Trust to provide a high-quality event that is still very affordable for families.
- 4.24. Community events bring many benefits to the community. Besides being fun they offer a host of economic and social benefits to the community as well as instilling a sense of community pride. Events foster stronger relationships within the community as we build connections through volunteers, residents, business, community groups and likeminded people.
- 4.25. The Trust is requesting a grant of \$230 which would be used for advertising. The event will continue even if this application is unsuccessful, however the advertising budget would need to be reviewed.

- 4.26. The Board funded this event last year (\$273) to cover the cost of a 'Sponsor Board'. All accountability forms have been received. The Trust is also applying to the Kaiapoi-Tuahiw Community Board for funding to cover the cost of a bouncy castle.
- 4.27. The Management Team has reviewed this report.

## **5. COMMUNITY VIEWS**

- 5.1 The Pegasus Bay Art Show is an event that brings many visitors to the district, promoting the area and encouraging income to businesses in the area.
- 5.2 This is a health and safety matter for the Centre in keeping the school classroom(s) clean and maintaining a tidy facility for all user groups.
- 5.3 Events organised by the Sefton Community Group are well received and appreciated by the community. The events are well run and well attended.
- 5.4 The Light Party will benefit all sectors of the community, encouraging participation in outdoor activities and socialising.

## **6. IMPLICATIONS AND RISKS**

### **6.1. Financial Implications**

The Annual Plan for 2019/20 includes budget provision for the Woodend-Sefton Community Board of \$4,806. The requested grants for consideration in July 2019 total \$1,615.

The current balance of the grant fund is \$4,806.

The application criteria specify that grants are normally limited to a maximum of \$500 any one financial year (July to June) but the group can apply up to twice in that year providing it is for different projects.

GST is paid to appropriately registered groups where applicable above the Board resolved values.

### **6.2. Risk Management**

There are no risks to the Council.

### **6.3. Health and Safety**

There is no health and safety risk.

## **7. CONTEXT**

### **7.1. Policy**

This matter is not a matter of significance in terms of the Council's Significance Policy.

### **7.2. Legislation**

Not applicable.

### **7.3. Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide ranging opportunities for people of different ages to participate in community and recreational activities.

Participation in community-based support and services is acknowledged and encouraged.

### **7.4. Delegations**

Community Boards have delegated authority to approve such grants.

Kay Rabe  
Governance Adviser

**Groups Applying for Board Discretionary Grants 2018/2019**

Name of Group: Pegasus Bay School PTA

Address: 5 Solander Road, Pegasus

Contact Person within Organisation: Paula Van Meer

Position within Organisation: PTA member and Art Show administrator

Contact phone number: 021847847 Email: paulavanmeer@hotmail.com

**Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)**

This will be the 4th year of the Pegasus Bay Art Show which is gaining a reputation for being a high quality, well run art exhibition, bringing artists from throughout the wider Canterbury area to Pegasus, North Canterbury, while also raising some funds for Pegasus Bay School.

We would like to increase our advertising in Christchurch for 2019. We are getting a good number of visitors from the Waimakariri district to the show, we would love to encourage more visitors from Christchurch to visit our district and attend the art show.

What is the timeframe of the project/event date? 20 - 22 September 2019

Overall Cost of Project: \$ 13,100 budget Amount Requesting: \$ 500

How many people will directly benefit from this project? 500

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)       Cultural/ethnic minorities       District  
 Preschool       School/youth       Older adults       Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Woodend-Sefton 60 %      Rangiora-Ashley 10 %      Oxford-Ohoka 5 %      Kaiapoi-Tuahiwi 5 %

Other (please specify): 20% of Christchurch residents who exhibit and attend the weekend show

If this application is declined will this event/project still occur?  Yes  No

If No – what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

Lots of involvement. The artists get to showcase their art, while the school hosts a worthwhile community event which also has the school children involved.

What is the benefit(s) to your organisation?

It raises some funds for Pegasus Bay School with a dedicated portion going towards an arts program with the children, encouraging the next generation of artists. The children create art which is displayed on panels. The feedback last year was fantastic with lots of visitors impressed with the quality of work on display.

What are the benefit(s) to the Woodend-Sefton community or wider district?

Our event gives the Waimakariri Community the opportunity to engage with arts from local artists and artists from the greater Canterbury region. Several of the artists are onsite for the duration of the show giving arts enthusiasts, both young and old, the opportunity to speak with these artists and learn more about their art practice. In 2018 Art Workshops were also included and were well received which is something we hope to continue and expand on. Offering low cost, hands on experiences.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)  Yes  No

If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

As per previous years we are approaching local businesses for sponsorship. We have been very fortunate to retain many of the same sponsors from the initial Pegasus Bay Art Shows. These sponsors provide \$5450. We will also look at applying for another grant to assist with advertising costs. \$500 is set aside from the profit of the 2018 PBAS to pay for panels for displaying the childrens artworks

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No

If yes, please supply details:

\$500 for the Easter Fun Day community event

- Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)
- Supporting costs/quotes
- Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

**PLEASE NOTE** - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed:



Date:

25-6-19

**Cash Summary**  
**Pegasus Bay School Parent Teacher Association**  
**For the period 15th May to 11th June 2019**  
**Excluding GST**

<b>Income</b>	
Art Show Fundraiser	\$2,745.00 <i>Art Show</i>
Interest Income	\$2.67
Kids Event Sales	-\$519.20 <i>Disco Photobooth</i>
Kids Event Sales	-\$221.75 <i>Disco Lollies</i>
<b>Total Income</b>	<b>\$2,006.72</b>
<hr/>	
<b>Less Operating Expenses</b>	
Bank Fees	\$0.88
Peg Bay School - Marquee	\$1,587.00
Peg Bay School - Junior Shed	\$2,200.00
Peg Bay School - Yr 5/6 Winter Games from Wishlist	\$500.00
<b>Total Operating Expenses</b>	<b>\$4,287.88</b>
<hr/>	
<b>Operating Surplus (Deficit)</b>	<b>-\$2,281.16</b>
<hr/>	
<b>GST Movements</b>	
GST Inputs	\$0.00
GST Outputs	\$0.00
<b>Net GST Movements</b>	<b>\$0.00</b>
<hr/>	
<b>Net Cash Movement</b>	<b>-\$2,281.16</b>
<hr/>	
<b>Summary</b>	
Opening Balance	\$25,870.87
Plus Net Cash Movement	-\$2,281.16
Closing Balance	\$23,589.71

Bank Statement	Closing B/L at 11th June 2019
Cheque A/C	4,313.67
Savings A/C	19,276.04
Total	<u>\$ 23,589.71</u>
<b>Less Funding on Hold</b>	
Quiz profits for school wish list remainder	\$ 320.46
Sports Gazebo	\$ 913.00
Musical Instruments	\$ 1,500.00
Art Show 2019	\$ 3,415.00
Kids Art panels for 2019	\$ 500.00
2018 Art Show funds for kids 2019 programme	\$ 1,539.99
(\$7,699.95 x 20%)	<u>\$ 8,188.45</u>
<b>Remaining Balance</b>	<b>\$ 15,401.26</b>

## Proposed budget for 2019

Sponsorship		Panel hire for 35(70) artists panels 1(2) GA artist 9 kids (covered by \$500 set aside from previous year)	2941.70
platinum 1 x \$1000	1000	Advertising budget \$2000	2000
gold 3 x \$500	1500	Advertising budget from Grant fund \$2000	2000
silver 6 x \$250	1500	Musician on opening night	350
bronze 10 x \$100	1000	Cleaner 3hrs at \$30ph	90
peoples choice sponsor \$250	250	Bar Manager	100
Artists fees 80 x \$50	4000	Liquor licence	207
Opening night ticket sales(full price tickets at outlets and \$10 tickets to artists +1) (artists and other guests receive free tickets)	1000	Eftpos hire	115
Grants	2000	Liquorland/alcohol for opening night	500
		Non alcoholic drinks	100
PBAS18 profit for kids art panels	\$500	Catering – 200 x \$7pp	1400
Childrens entertainment sponsors	350	Childrens entertainment	350
		Prizes for sponsors and peoples choice	200
<b>TOTAL</b>	<b>13100</b>		
		Printing and graphic design budget 2500	2500
		Incidentals – postage, stamps, credit card fees, Velcro tabs,	246.30
		<b>TOTAL</b>	<b>13100</b>

WOODEND-SEFTON COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

Groups Applying for Board Discretionary Grants 2018/2019

Name of Group: WOODEND PLAYCENTRE

Address: SCHOOL ROAD, WOODEND

Contact Person within Organisation: KARLA MANAENA

Position within Organisation: GRANTS

Contact phone number: 02040397155 Email: karlaoulds@hotmail.com

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

1 WE ARE REVIEWING OUR UNDER 2yr OLD AREA & HAVE BEEN HAVING ISSUES WITH SAND/DIRT IN THE BUILDING, WHICH IS A HAZARD FOR OUR CRAWLING BABIES. WE HAVE PURCHASED NEW DIRT TRAPPING MATS FOR ENTRANCE WAYS HOW EVER WE ARE DESPERATE TO REPLACE OUR EXISTING VACUUM CLEANER.
2 WE WOULD LIKE TO UPGRADE OUR CARPENTRY TABLE FOR CHILDREN & WOULD LIKE TO PURCHASE 3 NEW VICES

WAIMAKARIRI DISTRICT COUNCIL RECEIVED: 27 JUN 2019 To: Kay

What is the timeframe of the project/event date? ASAP

Overall Cost of Project: \$

Amount Requesting: \$ 500 \$485

How many people will directly benefit from this project? 50+

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical) Cultural/ethnic minorities District Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Woodend-Sefton 85% Rangiora-Ashley 5% Oxford-Ohoka 5% Kaiapoi-Tuahiwi 5%

Other (please specify):

If this application is declined will this event/project still occur? Yes No

If No - what are the consequences to the community/organisation?

VACUUM WILL LIKELY BE PURCHASED (HEALTH & SAFETY) VICES WILL NOT

## WOODEND-SEFTON COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

What are the direct benefit(s) to the participants?

① CLEAN FLOORS (HEALTH & SAFETY)

② IMPROVES CHILDREN SKILLS (HAMMERING, SAWING ETC)

What is the benefit(s) to your organisation?

TIDY PRESENTABLE BUILDING FOR ALL USERS & HELPS TO MAINTAIN THE COUNCIL OWNED BUILDING TO A GOOD STANDARD

What are the benefit(s) to the Woodend-Sefton community or wider district?

CENTRE CAN BE USED BY OTHER COMMUNITY GROUPS

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)  Yes  No

If yes, name of parent group

What is the relationship between your group and the parent group?

WE ALSO HIRE BUILDING DAILY TO THE WOODEND BEFORE & AFTER SCHOOL PROGRAMME

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

N/A

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No

If yes, please supply details:

- Enclosed**
- Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)
  - Supporting costs/quotes
  - Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

**PLEASE NOTE** - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed:

*Dules*

Date:

26/6/19

# Cash Summary

---

## Woodend Playcentre For the 6 months ended 30 June 2019 Excluding GST

	Jun 2019
<b>Income</b>	
Donations from the Public	3,050
fundraising	891
Fundraising Receipts - Centre Hireage (incl SPACE Hireage)	120
Grant - Rata	2,500
Interest Income	11
Membership Fees	586
MoE ECE Funding Subsidy	5,876
Other Receipts	2,500
<b>Total Income</b>	<b>15,534</b>
<b>Less Operating Expenses</b>	
Affiliation Levies on MoE Funding	2,938
Centre Activities - Matariki Celebrations	64
Centre Activities - Other Expenses	15
Centre Admin - Postage	195
Centre Admin - Printing	366
Centre Admin - Stationery	100
Equipment - Collage supplies/materials	323
Equipment - Consumable Supplies for Children's Play (Flour, salt, etc)	52
Equipment - Other supplies/resources	100
Equipment - Painting supplies/materials	488
Fundraising expenses	559
Housekeeping - Biscuits/Coffee/Milo/Tea/etc	141
Housekeeping - Cleaning products	378
Housekeeping - Other supplies	55
Messy Play	44
Property/Maintenance - Carpet/Mats/Safety Surfacing	181
Property/Maintenance - General Repairs and Maintenance to the Building	801
Property/Maintenance - Project 1	2,307
Rent / Lease / MoE Occupancy Fee	138
Supervision - Wages for General Sessions	9,918
Utilities - Cleaning of Carpets / Polishing of Floors	1,035
Utilities - Electricity / Gas	975
Utilities - Lawn mowing/Gardening expenses	10
Utilities - Rubbish Collection	192
Suspense	(50)
<b>Total Operating Expenses</b>	<b>21,326</b>
<b>Operating Surplus (Deficit)</b>	<b>(5,793)</b>
<b>GST Movements</b>	
GST Inputs	-
GST Outputs	-

# Cash Summary

---

	<b>Jun 2019</b>
<b>Net GST Movements</b>	-
<b>Net Cash Movement</b>	<b>(5,793)</b>
<b>Summary</b>	
Opening Balance	27,229
Plus Net Cash Movement	(5,793)
Closing Balance	21,437

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56

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## PULLMAN PC4.0 COMMERCIAL VACUUM CLEANER

[Read reviews](#)

**\$349**

Availability: In stock

afterpay

[More info](#)

ADD RECOMMENDED PRODUCTS

Unifit 904 Pullman Vacuum Bags 5pk  
+ \$19.95

Qty:

1

ADD TO CART

[CHECK STORE STOCK](#)

FIND YOUR PERFECT  
VACUUM QUICKLY WITH  
OUR NEW VACFINDER!

GO

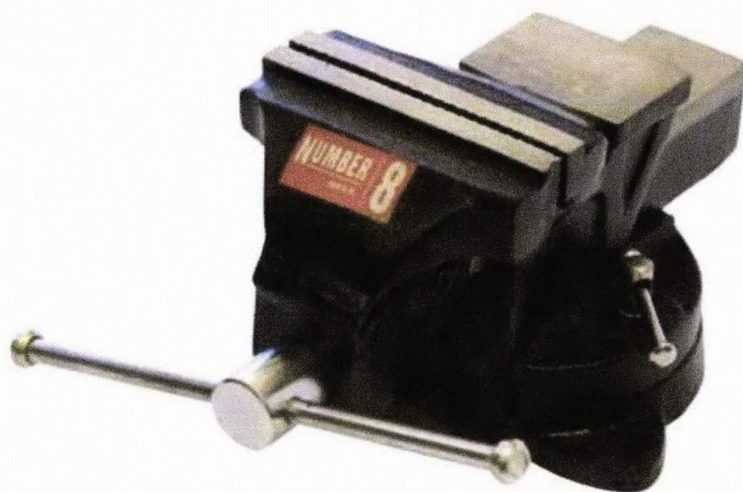


📍 Store finder (/store-locator) ★ Wishlist (/wishlist) 🛒 (0) (/cart)

I'm looking for

🔍 Search

🏠 (/) > Shop (/shop) > Handtools (/shop/handtools) > Vices & Clamps (/shop/handtools/vices-clamps/c/RS2041) > Vice & Anvils (/shop/handtools/vices-clamps/vice-anvils/c/RF5118)



We would like to purchase 3 please

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EXCLUSIVE

**Number 8**  
**Bench Vice 4 inch**

SKU: 235673 MODEL: N701-5100

★★★★★ [Write a review](#)

**\$44.98** each

A quality bench vice with a swivel base. Is finished in an epoxy coating for long life.

**Features and benefits**

- Cast Iron Steel Body.
- Polished jaws.
- Chrome plated screw.

**Buying options**

## WOODEND-SEFTON COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

**Groups Applying for Board Discretionary Grants 2019/2020**

Name of Group:

Address:

Contact Person within Organisation:

Position within Organisation:

Contact phone number:  Email:

**Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)**

At the recommendation of the community board we are applying for a grant to be used to fund our annual carols in the Domain held the Monday before Christmas. We have been lucky in having the NCMS singing group perform the carols for us. Along with the carols we also run a free sausage sizzle, games, competitions - each child goes home with a bag of popcorn, a drink and as many lollies as they can eat. Santa also pays a visit. Christmas cake is also passed around everyone. This has been funded personally by the committee of the Sefton Community Group and is well supported by the local community, community board members and others from nearby areas. We do ask for a gold coin donation towards the sausage sizzle, last year this raised \$90 but can vary each year. Generally approximately 150 people attend.

What is the timeframe of the project/event date?

Overall Cost of Project:

Amount Requesting:

How many people will directly benefit from this project?

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)
  Cultural/ethnic minorities
  District
  Preschool
  School/youth
  Older adults
  Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Woodend-Sefton  %    Rangiora-Ashley  %    Oxford-Ohoka  %    Kaiapoi-Tuahiwi  %

Other (please specify):

If this application is declined will this event/project still occur?  Yes  No

If No – what are the consequences to the community/organisation?

## WOODEND-SEFTON COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

What are the direct benefit(s) to the participants?

A fun evening to kick start the Christmas period, a chance to get together as a Community and celebrate the festive season

What is the benefit(s) to your organisation?

No benefit just something we do for the community

What are the benefit(s) to the Woodend-Sefton community or wider district?

A chance to join in festivities

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)  Yes  No

If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Nothing most costs are paid for by the community group personally

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No

If yes, please supply details:

Funding grant to hold our annual Anzac service

- Enclosed**
- Financial Balance Sheet and Income & Expenditure Statement (*compulsory – your application cannot be processed without financial statements*)
  - Supporting costs/quotes
  - Other supporting information

*I am authorised to sign on behalf of the group/organisation making this application.*

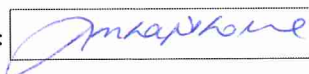
*I declare that all details contained in this application form are true and correct to the best of my knowledge.*

*I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.*

*I accept that information provided in this application may be used in an official Council report available to the public.*

**PLEASE NOTE** - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed:



Date:

08-07-19

Sefton Community Group  
Carols in the Domain

**Budget****Income**

Gold coin donation towards sausage sizzle 90

Total Income 90

**Expenses**

Donation to Music Society 30

Printing, Stationery and Advertising 45

Sausages, bread, sauc etc for sizzle 55

Popcorn and drinks for children 41.5

Prizes and cake for general distribution 155.04

326.54

**WOODEND-SEFTON COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION**

**Groups Applying for Board Discretionary Grants 2019/2020**

Name of Group: REFLECTIONS COMMUNITY TRUST.

Address: P.O. BOX 215, KAIAPOI, 7644

Contact Person within Organisation: TIANA WILLS

Position within Organisation: TRUST ADMINISTRATOR & EVENT ORGANISER.

Contact phone number: 022 4584 759 Email: tianawills@outlook.co.nz.

**Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)**

Please see documents attached.  
(Description of Project)

What is the timeframe of the project/event date? 31.10.2019. (4.30pm until 7.30pm)

Overall Cost of Project: \$ 37,193.94 Amount Requesting: \$ 230.00

How many people will directly benefit from this project?  The event is extended to all residents of the Waunakariri communities.

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Woodend-Sefton 7% Rangiora-Ashley 28% Oxford-Ohoka 6% Kaiapoi-Tuahiwi 48%

Other (please specify): christchurch.

If this application is declined will this event/project still occur?  Yes  No

If No – what are the consequences to the community/organisation?

N/A

WAIMAKARIRI DISTRICT COUNCIL  
RECEIVED: 31 JUL 2019  
To: Thea

**WOODEND-SEFTON COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION**

What are the direct benefit(s) to the participants?

The Waimakariri Light Party is a great option for parents who do not like the creepy side of Halloween but do not want their children to feel left out. The Light Party provides a safe, family fun entertaining evening. The Light Party effectively keeps children off the streets from Trick and Treating as they are in a safe environment.

What is the benefit(s) to your organisation?

The Benefit of the Waimakariri Light Party is the promotion and awareness of a safer alternative to Halloween, while fulfilling the aims of the Trust to provide hope for the next generation through caring for our children in our community.

What are the benefit(s) to the Woodend-Sefton community or wider district?

See document attached.  
(Benefit to Woodend-Sefton and wider community)

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)  Yes  No

If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Please see attached document (preliminary budget) our budget highlights where the funds are to be generated from.

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No

If yes, please supply details:

2018 NLP (KAIAPU COMMUNITY BOARD)	\$475.00	Entertainment
" " (Pangiora " " )	\$291.00	Advertising
" " (Woodend " " )	\$272.00	Stage

- Enclosed**
- Financial Balance Sheet and Income & Expenditure Statement (compulsory - your application cannot be processed without financial statements)
  - Supporting costs/quotes
  - Other supporting information

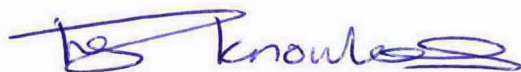
I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

**PLEASE NOTE** - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

  
TRUSTEE

30/07/19



Event organised by

P O Box 215, Kaiapoi

[reflections.trust@gmail.com](mailto:reflections.trust@gmail.com)

021 157 6914

### Motion to Apply for Funding

It was agreed at a meeting held on 27 July 2019 of the Reflections Community Trust to apply to the **Woodend-Sefton Community Board** for a donation of Two Hundred and Thirty Dollars (**\$230.00**) to cover the costs towards the following:

<b>Advertising- Thank you to our sponsors in the North Canterbury news</b>	<b>\$200.00</b>
	<b>Gst \$30.00</b>
	<b>Total \$230.00</b>

Funding for the event will be met with funding from various funders, sponsorship, donations and Trust contribution.

I certify that this is a true and correct record of a resolution passed at this meeting.

**Julie Knowles (Trustee)**  
**On behalf of Sue Edwards (Secretary)**  
**Reflections Community Trust**



Event organised by

P O Box 215, Kaiapoi  
[reflections.trust@gmail.com](mailto:reflections.trust@gmail.com)  
021 157 6914

27/7/2019

Community Board Advocate  
Woodend-Sefton Community Board  
C/- Waimakariri District council  
Private Bag 1005, Rangiora 7440

Dear Sir/Madam

**RE: APPLICATION FOR FUNDING – WAIMAKARIRI LIGHT PARTY 2018**

On behalf of the Trustees of the Reflections Community Trust (“the Trust”), I **attach** our completed Discretionary Grant Application, together with supporting documentation, for your attention.

The Trustees are requesting a grant from the Woodend-Sefton Community Board in the sum of \$ 230.00 to assist with advertising our Thank you to our sponsors in the North Canterbury newspaper at the 2019 Waimakariri Light Party.

The Waimakariri Light Party falls under the direction of the Reflections Community Trust, and is held annually on 31 October from 4.30pm to 7.30pm. It has become an iconic Waimakariri event for families.

The concept of the Light Party is a “nation-wide” non-scary alternative to Halloween. The Trust aims to provide a fun night for children and youth, by providing safe, family fun, non-scary entertainment. The Light Party effectively keeps children off the streets from trick and treating, an activity which can turn sour quite easily. Householders, particularly the elderly have expressed their relief that there have been much fewer children coming to their homes on the evening of the 31st of October. They often feel intimidated having to open their doors in the evening to children and teenagers in scary costumes asking for lollies. Not only is this often a financial burden to provide, but there is the potential 'threat' of a trick should they not have any lollies.

Although the event is held in Wylie Park, Kaiapoi (Wylie Park is the most suitable venue in the Waimakariri area for the nature and size of the event), the Light Party it is truly a Waimakariri wide event with participants attending from Kaiapoi (48)%, Rangiora (28%), other areas in the Waimakariri district (13%) and Christchurch (11%).

A grant from the Woodend-Sefton Community Board would directly benefit the many pre-schoolers, children, youth and families in the Waimakariri area who attend the Waimakariri Light Party and enable the Trust to continue to provide family fun non-scary entertainment.

I thank you in advance for considering our application and look forward to hearing from you in due course.

Yours faithfully

**Tiana Wills**

**Trust Administrator and Event Coordinator**

Tel: 022 4584 759

### Description of Project

The Reflections Community Trust requests financial assistance towards the 2019 Waimakariri Light Party in the sum of \$230.00. The requested funds will be used towards the cost of advertising with the North Canterbury Newspaper for our Thank you notice to all our sponsors. This enables the Trust to show its appreciation and thanks to all of the volunteers, donors and sponsors who help make the Waimakariri Light Party the successful event that it is.

The 2019 Waimakariri Light Party will be held on Thursday 31 October between 4.30pm – 7.30pm at Wylie Park, Kaiapoi.

The Waimakariri Light Party falls under the direction of the Reflections Community Trust.

The concept of the Light Party is a “nation-wide” non-scary alternative to Halloween and is a great option for parents who do not like the creepy side of the Halloween tradition but do not want their children to feel like they are missing out. The Trust aims to provide a fun night for children and youth (aged between 4 to 14 years old), by providing safe, family fun, non-scary entertainment. The Light Party effectively keeps children off the streets from trick or treating, an activity which can turn sour quite easily. Children and youth who attend have fun and receive sweets and lollies in a safe and positive environment. Householders, particularly the elderly have expressed their relief that there have been much fewer children coming to their homes on the evening of 31 October.

The Waimakariri Light Party is now in its 15th year, having provided to the community a safe alternative to Halloween since 2004. Starting from extremely humble beginnings of around 350 attendees – the event has grown to in-excess of 5,000 pre-schoolers, children, youth and families attending the event.

The Light Party has become an iconic Waimakariri event for families and although based in Kaiapoi, is truly a Waimakariri wide event with participants attending from Kaiapoi (48%), Rangiora (28%), other areas in the Waimakariri district (13%) and also with 11% attending from Christchurch.

Survey results show that participants reach our target market; Pre-schooler (25%), 5 – 8 years (28%), 9 – 11 years (25%), 12 – 14 years (8%), 15-18 years (3%), Older (11%). This older bracket included mums, dads, grandparents and older siblings in charge of their younger brothers and sisters.

Local Waimakariri MP, Matt Dooney, will officially open the event at 4.30pm. The fun at the Waimakariri Light Party, will kick-off with a multitude of entertainment such as bungees, bouncy castles (with the return of the much loved Titanic bouncy castle), horses and carriage rides, climbing walls, mini jeeps, immunity quest game and Pedalmania crazy bikes. A highlight of the night will be a non-scary fancy dress competition, followed by a fancy-dress parade. Additional entertainment will include a dog agility display by the Waimakariri Dog Training Club, children’s entertainment duo – the natural magic pirates, face painting, Local school Kaiapoi High School will perform on stage. Clowns, a magician, and a balloon artist will be roaming around the event interacting with attendees.

Food will be available to purchase during the event from many community group food stalls. This is an opportunity for local groups, schools and churches to raise funds as well as promote themselves and be active in the community.

The Waimakariri Light Party will also host local community information stands including the Police, Neighbourhood Support, and St Johns. NZ Fire Service and the Coastguard will also be in attendance.

The Waimakariri Light Party relies on the generous support and donation of time from volunteers to manage the event, from the Committee to event marshals, activity participation, i.e. face painting, set-up and breakdown of the event, collection of rubbish... the jobs are endless.

The Trust aims to ensure the Waimakariri Light Party remains accessible for all families to attend regardless of their financial situation. To date, this has been achieved with the generous support of funding organisations, local Churches, service organisations and local businesses who provide funding, sponsored goods and voluntary hours to the event.

The Waimakariri Light Party was a free event until 2015, when the Trust reluctantly made the decision to introduce a gold coin donation entry charge. (This year it is a \$2.00 donation entry charge). The donation entry charge was introduced to enable the Trust to continue to provide a high-quality event that is still very affordable for families and participants. In an ideal world, it would be fantastic to continue to have a totally free event, however, organisers are committed to the longevity of the event, so to achieve this they felt the time had come to request a small voluntary entry fee from participants.

The organisers of the Waimakariri Light Party, the Reflections Community Trust, aim to serve the children and their families in our community, by providing early intervention through quality effective and educational community based programmes, projects and events that are accessible to all people in our community along with providing hope in the next generation.

### **Benefits to the Woodend-Sefton Community or Wider Districts**

Community events bring **BIG** benefits to the community. Besides being fun, the well-organised Waimakariri Light Party event will offer a host of economic and social benefits to the community. Events bring a community together and instil a sense of community pride.

The social benefits of local events are less visible than the economic benefit, but are just as, if not more important. Fun-day events provided by community organisation foster community pride, teach people new things and strengthen relationships. The economic benefit of providing local events is the growth of local tourism and economic benefit to local businesses in the district.

Local events also provide free marketing for local business as visitors talk about their fun, positive experiences – Waimakariri businesses have suffered greatly over the past few years' post-earthquake, as closures and infrastructure repairs have taken their toll on struggling businesses. Many of our local businesses are locally owned so their struggles are felt by the whole community.

Events foster community pride as it involves many members of the community. The Waimakariri Light Party event will be held at Wylie Park and will promote community pride by celebrating ALL the things that make the Waimakariri wide community special and evoke good feelings.

The Waimakariri Light Party fosters stronger relationships within the community as we build connections with suppliers, volunteers, interested residents, business, community groups and likeminded people. These connections are the 'glue' that hold the district together – this is our social capital that makes for healthy communities.



Reflections Community Trust

17<sup>th</sup> July 2019

Dear Tiana

Thanks for your enquiry to advertise the Waimakariri Light Party , thank you notice to donors, sponsors and volunteers

For a 10x4 ( 10 centimetres down by 13 centimetres across ) would cost \$200 plus gst

Any queries please don't hesiatate to call me,

Regards  
Amanda Keys  
North Canterbury News  
Phone 313 2840  
amanda.keys@ncnews.co.nz



**Thursday 31 October 2019**

**4.30pm to 7.30pm**

**Wylie Park, Kaiapoi**



The Waimakariri Light Party falls under the direction of the Reflections Community Trust, a charitable trust set up in 2002 and based in Kaiapoi.

The concept of the Light Party is a “nation-wide” non-scary alternative to Halloween and is a great option for parents who may not like the creepy side of the Halloween tradition, but at the same time, do not want their children to feel like they are missing out. The Trust aims to bring the local community together and put on a fun night for children and youth (aged between 4 to 14 years old), by providing family orientated, non-scary entertainment in a safe and positive environment. The Light Party effectively keeps children off the streets from trick or treating, an activity which can turn sour quite easily. Local householders, particularly the elderly have expressed their relief that there have been fewer children coming to their homes trick or treating on the evening of 31 October.

The Waimakariri Light Party is now in its 15th year, having provided to the community a safe alternative to Halloween since 2004. Starting from extremely humble beginnings of around 350 attendees – the event has now grown to more than 5,000 preschoolers, children, youth and families attending each year. The Light Party has become an iconic Waimakariri event for families, and although based in Kaiapoi, (Wylie Park is the most suitable venue in the Waimakariri area for the nature and size of the event) it is truly a Waimakariri wide event with participants attending from Kaiapoi (48%), Rangiora (28%), other areas in the Waimakariri district (13%), and with 11% attending from various Christchurch suburbs. *(Figures taken from 2018 survey of event.)*

Local Waimakariri MP, Matt Doocoy, will officially open the event at 4.30pm. The fun at the Waimakariri Light Party, will kick-off with a multitude of entertainment including bungees, bouncy castles, (with the return of the Titanic bouncy castle) soft archery, horses and carriage rides, climbing walls, mini jeeps, Immunity quest game and Pedalmania crazy bikes. A highlight of the night will be a non-scary fancy dress competition. Additional entertainment will include a dog agility display by the Waimakariri Dog Training Club, and stage performances by the Natural Magic Pirates. Clowns (Silly Billy Clown and Lieutenant Lou), and magician, Josh Grimaldi, will be roaming around the event interacting with attendees.

Food will be available to purchase during the event from commercial food vendors as well as community group food stalls. This is an opportunity for local groups, schools and churches to raise funds as well as promote themselves and be active in the community. The Light Party will also host local community information stands including NZ Fire Service, North Canterbury Neighbourhood Support, St John, and Eco Educate.

The Waimakariri Light Party relies on the generous support and donation of time from volunteers to manage the event, from the Committee to event marshals, set-up and breakdown of the event, collection of rubbish, ... the jobs are endless. The Trust aims to ensure the Waimakariri Light Party remains accessible for all families to attend regardless of their financial situation. To date this has been achieved with the generous support of funding organisations, local Churches, and local businesses who provide funding, sponsored goods and voluntary hours to the event. In 2015, the Reflections Community Trust reluctantly made the decision to introduce a \$2.00 donation to enter the Light Party, to enable the Trust to continue to provide a high-quality event that is still very affordable for families and participants.

The Reflections Community Trust aims to serve the children and their families in our community, by providing early intervention through quality effective and educational community-based programmes, projects and events that are

Organised by: n our community to provide hope in the next gener

P O Box 215, Kaiapoi, Tel: 021 157 6914

[reflections.trust@gmail.com](mailto:reflections.trust@gmail.com)

Website: [www.waimaklightparty.org](http://www.waimaklightparty.org)

Facebook: “waimaklightparty”



## 2018 Waimakariri Light Party Survey Results

43 surveys were completed with a total of 75 participants recording details.

### How did you hear about the Waimakariri Light Party?

Website	Newspaper	School	Posters / Signs	Friends	Facebook	Known/other
2	4	5	5	21	16	23
3%	5%	6%	6%	28%	21%	31%

\* Including previously attended event, found out from family, church

### What Age bracket are your children?

Pre-schooler	5 – 8 years	9 – 11 years	12 – 14 years	15 – 18 years	Older	Male	Female
19	21	19	6	2	8	30	45
25%	28%	25%	8%	3%	11%	40%	60%

\* Caregivers, Parents, Grandparents, Older Siblings

### Where do you normally live?

Kaiapoi	Rangiora	Woodend	Pegasus	Christchurch	Other
36	21	4	0	8	6
48%	28%	5%	0%	11%	8%

\* Haswell, New Brighton \*\* Tuahiwi, Lincoln, Waikuku, Swananoa

### Ethnicity

NZ European	Maori	Pacific	Asian	British	Other
44	14	6	3	8	0
58%	19%	8%	4%	11%	

### How much would you be prepared to pay to attend the Waimakariri Light Party?

\$2.00 per person entry	\$5.00 per person entry	A charge per family*
39	11	25
52%	15%	33%*

Cap at \$10 for 2 adults and 2 children most common reply  
\$5.00 per child, adults free

### Additional Comments

- Loved the horse and carriage rides
- Mini jeeps were great.
- Doing a great job.
- Need more stuff for under 5's
- There were less rides than last year
- Loved the Pedalmania bikes
- Great community event
- Gets better every year
- Would like to have seen Facepainting
- Loved the free lollies
- Enjoyed the balloon animals
- Friendly staff and well organised
- Need more rubbish bins and toilets
- We love the bouncy castles
- Would like to see free food at the Light Party
- Get rid of the fancy dress competition
- Enjoyed the entertainers and songs
- More bouncy castles for pre-schoolers
- More food
- Queues too long for some rides
- Enjoyed the Pirate Show
- More singing, more music
- Loved the Bungy!
- Enjoyed the candy floss
- Parking needs to be better advertised
- How about a Maze?
- Need cheaper drinks
- Loved the atmosphere
- The dog agility display was great
- A very well put together event
- You guys do a great job!
- Need a petting zoo/farmyard
- More roaming entertainers to entertain people in queues
- Loved the food selection this year

Multiple comments that children loved the bouncy castles, enjoyed the Gypsy Divine horses, where was the Mickey Train,

10<sup>th</sup> June 2018

The treasurer  
Reflections Community Trust

Dear Jannene

I have reviewed the books for the Reflections Community Trust for the year ended 31<sup>st</sup> March 2018 with the information provided and have found everything to be correct.

As in past years, excellent records have been kept.

The results summary is as follows:

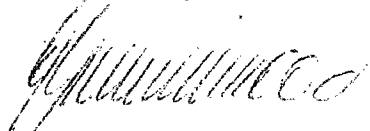
RCT General	Profit	\$4563.00
Light Party	Profit	\$3947.00
Christmas Meal	Loss	2491.00
Childrens Day	Loss	1560.00
Overall	Profit	4459.00

Assets

Westpac Cheque Account	Opening balance 1/4/17	\$11419.93
	Overall profit	\$ 4459.43
	Closing balance 31/3/18	\$15879.36

Also attached is a breakdown of the donations and grants as requested.

Yours faithfully,



Glenda Greenwood  
27 Cam Road  
Kaiapoi

## Board Discretionary Grants July 2018 - June 2019

Meeting considered	Group	Project	Amount Requested	Amount Granted	
			<b>\$ 4,750</b>		
	Sept	Reflections Community Trust	Waimakariri Light Party	\$ 273	\$ 273
	Sept	Coastguard	Boat	\$ 500	\$ 500
	Oct	Pegasus Residents Group	Towards the Christmas on the Lake event 2018	\$ 500	\$ 600
	Feb	Pegasus Bay School PTA	Towards candy floss machine and bouncy castle	\$ 445	\$ 445
<b>Woodend-Sefton Community Board 10.138.100.2410</b>	March	The Lions Club of Pegasus Town	Towards the cost of running a Charity Fun Mud Run	\$ 500	\$ 500
	March	Waimakariri Arts Trust - Kaiapoi Arts Expo	Towards the costs of running the Expo in particular advertising in local papers	\$ 500	\$ 500
	March	Sefton Community Group	Towards the cost of running ANZAC Day service and Christmas carols in the domain	\$ 500	\$ 400
	April	Presbyterian Support	Towards costs of running An Expo of Ideas to Live Well and Give Well	\$ 250	\$ -
	April	Northside Boardriders Club Inc	For rescue boards	\$ 500	\$ 500
	May	Woodend School	Towards lighting costs for concert	\$ 500	\$ 500
					<b>\$ 4,218</b>
				<b>\$ 11,513</b>	
		July	North Canterbury Model Railway Club Inc.	Towards the cost of signage to promote the club's Rangiora Sunday Markets	\$410
	August	All About Bees	Towards the costs of hall hire, advertising, website promotion of the Bee Expo 2 September 2018	\$500	\$0
	Sept	Reflections Community Trust	Waimakariri Light Party	\$292	\$292
	Sept	NC Citizens advice	Anniversary celebration	\$500	\$500

<b>Rangiora-Ashley Community Board 10.137.100.2410</b>	Sept	Coast guard	Replacement vessel	\$500	\$500
	Sept	International Day of Older Persons	Concert and afternoon tea	\$500	\$500
	Oct	McAlpines North Canterbury Pipe Band	Towards the costs of a piper attendign the RNZ Pipe Bands Association Summer School	\$395	\$395
	Nov	Rangiora Croquet Club	Installation of electricity supply and air compressor	\$500	\$400
	Nov	Community Wellbeing North Canterbury Trust	Cost of booklet guides Whanau care course	\$480	\$480
	Nov	Cust Tennis Club	Balls for junior teams	\$500	\$500
	Nov	Rangiora High School Nursery School	Sensory equipment	\$500	\$500
	Nov	Rangiora Toy Library	New bike and trike	\$500	\$500
	Dec	Waimakariri Timebank	Promotional material	\$500	\$500
	Dec	North Loburn School	Storage shed	\$499	\$500
	Feb	Presbyterian Support	An Expo of Ideas to Live Well and Give Well	\$750	\$500
	March	North Canterbury Musical Society	Towards the costs of replacement signage for the club and building	\$500	\$500
	March	Waimakariri Arts Trust - Kaiapoi Arts Expo	Towards cost of advertisings in the Northern Outlook Arts Expo etc	\$500	\$500
	April	Cust Netball Club	Towards the cost of uniforms for Year 7/8 teams	\$500	\$500
	May	Rangiora Gymnastics Club	Towards cost of 2 sets of panel mats	\$500	\$500
	May	North Canterbury Athletic Club	Towards cost of crop tops	\$432	\$432
	May	Thrive Church	Towards venue and equipment hire	\$500	\$500
	May	Ashley Playcentre	Towards arts and craft resources	\$500	\$500
June	Salvation Army - Just Brass	Cost of music stands for school programme	\$450	\$450	

	June	Soroptimist North Canterbury	Cost of advertising for annual fair	\$500	\$350
	June	North Loburn Home and School Association	Cost of materials for building a pergola	\$500	\$350
	June	Loburn School Board of Trustees	Towards cost of signage	\$500	\$500
					<b>\$ 11,559</b>
<b>Kaiapoi-Tuahiwi Community Board 10.136.100.2410</b>					<b>\$ 7,600</b>
	August	Reflections Community Trust	Toward costs of hiring bouncy castles for Waimakariri Light Party	\$475	\$475
	August	Pines and Kaiaraki Beach Association	Towards the cost of promotional material advertising and signage for the new hall	\$477	\$477
	Sept	Kaiapoi North School Raupo Team	Outdoor play equipment	\$500	\$0
	Sept	Coastguard North Canterbury	Replacement rescue vessel	\$500	\$500
	Sept	Tuahiwi School	Tuahiwi Ka Matakura O Ruataniwha 2018 event	\$500	\$500
	Nov	KPA	Float for Kaiapoi North School	\$ 500	\$ 435
	Dec	You Me We Us	Towards Waitangi Day 2019 event	\$ 500	\$ 500
	Feb	Karanga Mai Early Learning Centre	Towards the purchase of a washing line and wireless speaker	\$ 415	\$ 415
	Feb	Kaiapoi Baptist Church	Upgrade of PA system	\$ 500	\$ 500
	March	Waimakariri Arts Trust - Kaiapoi Arts Expo	Running costs of the Kaiapoi Art Expo	\$ 500	\$ 500
	April	Clarkville Playcentre	Double seated tricycle & three balance bikes	\$ 420	\$ 420
	April	Presbyterian Support	Towards cost of running the event An Expo of Ideas to Live Well and Give Well	\$ 500	\$ -
	June	Kaiapoi Toy Library	Towards the cost of new toys	\$ 500	\$ 500
	June	Person to Person Trust	Towards resources for interactive sessions	\$ 500	\$ 500

	June	Community Patrols of New Zealand	Towards first aid courses	\$ 500	\$ 800
	June	All Stars Marching Team	Towards the cost of a training camp	\$ 500	\$ 500
					<b>\$ 7,022</b>
<b>Oxford-Ohoka Community Board 10.139.100.2410</b>					<b>\$ 6,520</b>
	July	Ohoka Netball Club	New playing uniforms	\$ 500	\$ 500
	Sept	Ohoka School	150th celebrations	\$ 500	\$ 500
	Oct	Oxford Community Mens Shed	Spring into Oxford event	\$ 500	\$ 500
	Oct	Oxford Community Garden	Potting mix and other gardening necessities	\$ 343	\$ 343
	Oct	Waimakariri Gorge Golf Club	UV water purification system	\$ 500	\$ 500
	Oct	Oxford Playcentre	New vacuum cleaner	\$ 500	\$ 500
	Oct	Coastguard North Canterbury	New rescue vessel	\$ 500	\$ 500
	Nov	Eyreton Pony Club	Planting of trees	\$ 450	\$ 450
	Nov	Clarkville Playcentre	Puzzles	\$ 500	\$ 500
	Nov	Oxford Community Trust	Holiday Programme trip to Quail Island	\$ 500	\$ 500
	Feb	Aimtru Archers Club Incorporated	Towards the cost of equipment (arrows) to introduce new programmes for people with disabilities	\$ 500	\$ 500
	Feb	Oxford Promotions	Signage Oxford Winter Lights festival	\$ 500	\$ 500
	March	Waimakariri Arts Trust - Kaiapoi Arts Expo	Towards advertising	\$ 500	approved for 2019/20
	June	Ohoka Women's Institute	Towards purchase of park bench	\$ 500	\$ 727
					<b>\$ 6,520</b>

## Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

### Examples (but not limited to) of what the Board cannot fund:

- ✗ Wages
- ✗ Debt servicing
- ✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)
- ✗ Stock or capital market investment
- ✗ Gambling or prize money
- ✗ Funding of individuals (only non-profit organisations)
- ✗ Payment of any legal expenditure or associated costs
- ✗ Purchase of land and buildings
- ✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests
- ✗ Payment of fines, court costs or mediation costs, IRD penalties

### Examples (but not limited to) of what the Board can fund:

- ✓ New equipment
- ✓ Toys/educational aids
- ✓ Sporting equipment
- ✓ Safety equipment
- ✓ Costs associated with events
- ✓ Community training

## Criteria for application

- Grant applications will be considered every month by the Woodend-Sefton Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Generally funding grants will be a maximum of \$500 in any one financial year (July 2019 to June 2020) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- The group should have strong links with the Woodend-Sefton community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Woodend-Sefton Community Board.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An accountability form must be provided to the Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to: receipts, bank statements and invoices. In the event that funds are not spent on the project or activity applied for the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

### What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Governance Team

Waimakariri District Council

Private Bag 1005

Rangiora 7440

Email: records@wmk.govt.nz

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford

- Rangiora Service Centre, 215 High Street, Rangiora

- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

### What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** GOV-26-09-06 / 190726105010

**REPORT TO:** Woodend-Sefton Community Board

**DATE OF MEETING:** 12 August 2019

**FROM:** Kay Rabe, Governance Adviser

**SUBJECT:** Ratification of the Board's Submission to the Waimakariri District Council's Dog Control Bylaw

**SIGNED BY:**

 <hr style="width: 100%; border: 0.5px solid black;"/> Department Manager	 <hr style="width: 100%; border: 0.5px solid black;"/> Chief Executive
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**1. SUMMARY**

1.1 The purpose of this report is to retrospectively ratify the Board's submission to the Council in relation to the Waimakariri District Council Dog Control Bylaw Review.

1.2 Attachments:

- i. The Woodend-Sefton Community Board Submission to the Waimakariri District Council Dog Control Bylaw Review (Trim 190723103184).

**2. RECOMMENDATION**

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 190726105010.
- (b) **Retrospectively ratifies** the Board's submission to the Waimakariri District Council's Dog Control Bylaw Review (Trim No. 190723103184).

**3. BACKGROUND**

3.1 Public consultation on the Waimakariri District Council's Dog Control Bylaw review took place during July and closed on Friday 26 July 2019.

3.2 Board members met at a workshop on Thursday 18 July 2019 to discuss the content of their submission.

3.3 A first draft was circulated on 24 July 2019 for additional comment and feedback by 26 July 2019 which was incorporated into a final draft and recirculated.

3.4 The finalised submission was approved by the Chair and submitted to the Council on 26 July 2019.

**4. ISSUES AND OPTIONS**

4.1. The Board is now asked to retrospectively ratify the attached submission.

4.2. The Management Team have reviewed this report.

## **5. COMMUNITY VIEWS**

### **5.1. Groups and Organisations**

A major publicity campaign has been put in place by the Council including Drop In sessions which board members have also attended.

### **5.2. Wider Community**

As for 5.1.

## **6. IMPLICATIONS AND RISKS**

### **6.1. Financial Implications**

Not applicable.

### **6.2. Community Implications**

The Dog Control Bylaw Review was subjected to formal and extensive public consultation and engagement.

### **6.3. Risk Management**

Not applicable.

### **6.4. Health and Safety**

Not applicable.

## **7. CONTEXT**

### **7.1. Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### **7.2. Legislation**

Not applicable.

### **7.3. Community Outcomes**

- Opportunities for people to contribute to decision making.
- People have wide ranging opportunities for being informed.
- Public spaces and facilities are plentiful, accessible and high quality.

### **7.4. Delegations**

Not applicable.

Kay Rabe  
Governance Adviser

26 July 2019

To: Waimakariri District Council

Subject: Dog Control Bylaw Review

From: Woodend-Sefton Community Board  
Shona Powell, Chairperson

Contact: Kay Rabe, Governance Adviser ([kay.rabe@wmk.govt.nz](mailto:kay.rabe@wmk.govt.nz))  
C/- Waimakariri District Council, Private Bag 1005, Rangiora 7440

The Woodend-Sefton Community Board (the Board) would like to thank you for the opportunity to comment on the Waimakariri District Council Dog Control Bylaw Review.

### General

1. The Board acknowledges that this document has had several reviews over time, and this is evident in the inconsistent phraseology and terminology that have developed over time. The Board would respectfully request that this Bylaw be looked at in its entirety so as to rectify this issue. For example in 4. Interpretation, the owner is classified as anyone who has possession of the dog at any given time. Yet in the document 6.1 refers to 'the owner or his agent'. In the interests of clarity and given that the interpretation of owner in 4.1 should cover all situations then only the designation 'owner' should be used throughout the bylaw.

There is also the use of gender in a few places in the document e.g. 'his' which should be changed to ensure the document is all encompassing.

There appears to be a number of different additions to 'under control' throughout the bylaw. e.g. 6.1, 7.1, 7.3 "...under continuous and effective control..." 6.2 "...kept under proper control". The definition of 'under control' is given in 4.12 and perhaps the definition needs to be expanded to include the words "under continuous and effective control" and only use the phrase "under control" throughout the rest of the bylaw.

2. The Board requests that the Bylaw should, in addition to specifying that the owner have bags (receptacles for dog defecation) in 7.11, that they should also have **a leash** in their possession at all times when with a dog in a public place.
3. The Board would also request that the definition of a leash be changed as required to short leash. The reason for this request is that dogs on extended leashes may be deemed to be under control in a park etc but if on a cycleway or near retail outlets this is not sufficient as the dog could be 5 metres away. In the case of cycleways this could potentially be dangerous for both cyclist and dog.

4. The Board would also suggest that when referring to a leash that it must be secured i.e. that someone is holding the leash at the time. One example is when dogs are left to roam with a lead trailing and when the owner is spoken to they point out that the bylaw states the dog is to be on a leash. Which technically it was but is was no control gained by the leash. Perhaps it could be included in the definition of 'Under Control'.
5. The Board requests that the term 'voice control' be replaced with control in all instances as the definition of control is covered in the Interpretation in 4.12.

### Specifics

1. *Sports fields* – 4.11 states "...dogs are not allowed on the playing area of the sports fields while organised sport practice is undertaken." In the First Schedule most sports fields listed show that dogs are prohibited. This seems to be an inconsistency.

The Board supports the view that dogs be prohibited from all sports fields at all times due to health and safety issues.

2. *Working dogs (4.13 (a))* – replace 'any guide dog, hearing ear dog or companion dog' with 'disability assist dog'. This is the definition in the Dog Control Act and the bylaw should be consistent. The Board feels that the wording companion dog is confusing as most pets would be classified as companion dogs.
3. *Control of Dogs – 7.2 Dogs around horses.* The majority of the Board are adamant that dogs around horses (or any livestock) should be on a leash at all times. Voice control is of little use if the dog is distracted by any unexpected behaviour/circumstance in the environment and the owner may not react fast enough to stop an unfortunate accident to either the horse/livestock or the dog itself. This situation arises on the beaches where horses are being exercised and will obviously apply around other parts of the district where horses are commonly ridden

7.5 Dogs around swimming pools. As in General (1) above, the use of 'owner' covers this situation and this should perhaps be reworded to "No owner shall take any dog into any public swimming pools or other bathing places, except on authorised occasions."

The same with 7.6 Dogs around schools. This could be reworded to "No owner shall take any dog into or have on any land or premises used as a public school, kindergarten or play centre, except on authorised occasions." 7.6 wording is overly clumsy and could be more concise.

4. *In season or diseased dogs in public areas* – the Board requests that the list of diseases be updated with advice from a vet on whether other diseases should be included.
5. *Release from Pound* – the Board support the inclusion of a fee for microchipping the dog if it has not previously been done. In addition the Board suggests that a new 8.3 should be included which says that if a dog has not previously been microchipped this will be undertaken by (whoever)

before the dog is released. This would then cover the actual microchipping, rather than just the fee.

## 15 First Schedule

Board members found the layout of the Schedule confusing and suggest that because in all other public places not listed dogs should be under control that perhaps this comes first and foremost and the only listings should be the areas where the dogs should be on leashes and prohibited areas.

1. *Waikuku Beach* – The Board would suggest that Taranaki Reserve goes into ‘Leash Control’ due to birdlife in the area. And that other ecological significant areas be considered as well.
2. *Pegasus Town* – The Board has attempted to find out when Pegasus reserves are due to be classified by Greenspace but haven’t received an answer to date. The Board suggest that this classification happens before the bylaw is passed as waiting another year to get these included is not in the best interests of the community as there is much debate around the community as to the status of areas.

The Board requests that the following be added to the schedule:

Leash control	<ul style="list-style-type: none"> <li>• Town centre – specifically Pegasus Main Street from Infinity Drive to Tahuna Street (commercial areas)</li> <li>• Lake perimeter</li> <li>• Wetlands due to birdlife (although this is Te Kōhaka o Tūhaitara Trust responsibility)</li> <li>• All cycleways – dogs should be on leash either all the time or when a cyclist is in view.</li> <li>• Karen Eastwood Reserve (playground prohibited)</li> </ul>
Prohibited Areas	<ul style="list-style-type: none"> <li>• All playgrounds (x3, but hopefully will be 4 with Hurunui Reserve as consultation has happened on what the community would like there in the way of equipment.</li> <li>• Gladstone Park Sports fields</li> </ul>

3. *Ravenswood* – The new playground in Ravenswood should have dogs prohibited

The Board suggests that all towns enforce leash control near any retail outlets, this includes Woodend and Pegasus. This is for the safety of dogs as traffic can be heavier and with manoeuvring into/out of parks, safety for pedestrians, and for health reasons for retailers.

Thank you once again for the opportunity to comment.

Shona Powell  
Chairperson  
Woodend-Sefton Community Board



Ref: 190624088691

22 July 2019

Ms Powell  
 Woodend-Sefton Community Board  
 Waimakariri District Council  
 Private Bag 1005  
 Rangiora 7440

Dear Shona,

### **Draft Annual Plan 2019-20**

Thank you for taking the time to prepare your submission on the Draft Annual Plan 2019/2020. The Council appreciates your contribution to the annual planning decision-making process and values the opportunity it had to hear submissions from those who attended the hearings.

This letter is to advise you of the Council's decisions in relation to the submission point(s) raised.

#### **Submission Point:** Ultra-violet Treatment of Water Supplies

**Summary of submission: I prefer option A.** The Board acknowledges that safe drinking water is a key responsibility of the Council. Some schemes are too small for residents concerned to be expected to pay for the scheme in its entirety as well as covering the previous costs they have faced around water supply and storage. The Board is of the opinion that a shared cost for the supply of water is only fair and right.

**Council Decision:** The Council acknowledges the points you have raised in support of the sharing of the costs of UV treatment across the Council's public water supplies. Ultimately after considering the points raised both in favour of and against the proposal to aggregate UV rating costs, Council decided to proceed with the proposal to aggregate these UV treatment costs into a uniform rate (Option A).

#### **Submission Point:** Biodiversity

**Summary of submission:** The Board supports Option A with reservations - "This is for Council to play a co-ordination role, on top of educator and adviser".

**Council Decision:** Notes the support for the Council's aim to care for our freshwater resources and indigenous biodiversity, while balancing cost to the ratepayer – as presented by Option A in the draft Annual Plan consultation document for the Zone Implementation Programme Addendum. The Council has adopted Option A for the Waimakariri Water Zone Implementation.



### **Submission Point:** Tennis Court Development

**Summary of submission:** The Board is adamant in its opinion that this project not go ahead at this time. The Board feels that the money could be better spent elsewhere on other projects that are pending.

The question was also raised whether tennis courts are the best use of the space given the low participation rates. The Board would like to see some investigation into what is the best use of the land and whether other growth sports need outdoor space. The Board would like to remind Council that there are plenty of tennis courts already in the area i.e. local schools, Kaiapoi and Woodend/Pegasus. Given that the present two tennis clubs are struggling for members this should also indicate that the land could be used to better advantage than providing further courts. The Board would also like to highlight the positive social interaction that occurs when clubs visit the various communities in the local competitions and uses all existing local facilities.

**Council Decision:** The Council received 87 submissions in total regarding the proposed development of a ten court tennis centre proposed for the Coldstream Road sport and recreation area in Rangiora. The Council spent some time considering all of the submissions.

After careful deliberation the Council resolved to allocated up to \$1m over two financial years as a contribution towards the development. This contribution is subject to the two tennis clubs involved in the development being able to show the Council that they have enough funding to ensure the development is achievable. This means that before the development can proceed the two tennis clubs will have to secure at least an additional \$1m to match the funding allocated by the Council.

The Council will now look to develop a formal agreement with the tennis clubs which identifies their responsibilities both financially and operationally. Subject to this agreement being reached and the funding from the tennis clubs being secured the tennis centre development would proceed, subject to the necessary resource consents, with construction starting around October 2020.

### **Submission Point:** Regional Public Transport Plan

**Summary of submission:** The Board would like to remind Council that there are already Park and Ride facilities and there needs to be some form of easily accessible, reliable public transport to connect communities in the district. The Board strongly urges the Council to put pressure on ECan to provide public transport that services the district effectively. Public transport is urgently needed to connect Woodend, Pegasus, Waikuku, outlying areas in Kaiapoi and Rangiora. If ECan is unable or unwilling to respond to this request the Council should investigate providing a shuttle type service for residents to get to established bus routes. The Board is in support of encouraging residents to consider public transport when commuting to alleviate traffic congestion, parking problems in the city, reduce pollution and making a saving on cost and time for the average commuter.

**Council Decision:** A lot of work has been carried out by the Greater Christchurch Partners on the most efficient use of the Northern Corridor and maximising people moving capacity

within the corridor. To help achieve this objective a managed lane is proposed on the northern corridor with a focus on improving car sharing and public transport. To support this objective it is important that Park and Ride facilities are strategically placed within the district. As such investigation to confirm suitable locations and determine the potential staging of facilities needs to be undertaken.

Park and Ride is required to support car sharing and public transport and investigation is required to determine suitable locations and potential future staging of facilities which will allow for more effective planning.

### **Submission Point:** Sustainability

**Summary of submission:** The Board believes that it would be beneficial for the Council to take a lead on sustainable practices and lead by example. Two projects were discussed as examples:

- that best practices be developed in the matter of waste disposal from building and construction sites with separation of material so that waste is reused or disposed of correctly rather than everything going into a skip and taken to the landfill. Council could set an example with the Indoor Stadium project with waste minimisation being included in the building contract.
- investigating how our district can be encouraged to use sustainable packaging such as going back to the use of glass/reusable bottles rather than plastic and even to 'going back in time' in offering an incentive to return bottles/containers to business for reuse. This could be in partnership with commercial entities and business.

Support for Council becoming a local leader and look to operate in more sustainable ways.

**Council Decision:** Your feedback about Council becoming a local leader in Sustainability to anticipate how to position local government in the transition to a low emissions economy is appreciated.

Council is in the process of developing a draft Corporate Sustainability Strategy. Council employees have been engaged through "right track" workshops which have indicated overwhelming staff support for Council to adopt sustainable practices. Some 17 "sustainability champions" from the ranks of Council employees have been enlisted, and several information/education workshops have been delivered on sustainability topics including waste streams, electric vehicles, and Council's emissions profile. A report on Council's carbon footprint has been received which will form the basis of a 2018 calendar year base-line to measure Council's emissions reduction over time. The draft Corporate Sustainability Strategy is being built around 5 themes. These themes are Sustainability Culture, Mobility and Travel, Health and Well-being, Procurement, and Electricity Generation and Consumption.

The Council's Sustainability Strategy is currently being developed and will be adopted by December 2019.

### **Submission Point:** Pegasus Community Centre

**Summary of submission:** The Board is supportive of the proposed increased space being allocated, as a temporary measure, for the current Pegasus Community Centre and recommends that a budget be established for a purpose built facility in the near future. In the meantime, the Board requests that staff investigate the best possible location for the future facility.

**Council Decision:** The Council has recently entered into a lease of a building space adjacent to the Pegasus Community Centre which will more than double the available community space.

Funding has been identified in the 2027/28 financial year for a community facility in the Pegasus North Woodend area and as the population in this area grows staff will report back to Council with further recommendations about where the facility should go and what it should look like.

While funding for a facility currently sits in the 2027/28 financial year this could be changed during a Long Term Plan process and will be guided by population growth and areas of development.

Staff are currently working with the Pegasus Residents Group on the fit out of the new space with allocated Council funding.

#### **Submission Point:** Fees and Charges

**Summary of submission:** If the facilities available at the Pegasus Community Centre are not improved in the short-term, the Board has a concern that an increase of \$5 an hour will reduce usage. Across the wider community the Board would submit that community facilities should not be regarded as commercial ventures, they are there to provide a place for communities to use and connect. The usage of community facilities will in likelihood drop with a further large increase.

**Council Decision:** Council currently has a working group set up to review the fees and charges policy. As part of the annual plan deliberations Council agreed to put a freeze on the planned increase to fees and charges for the 2019-20 financial year. This will give the working group time to review the policy and provide a recommendation to Council. This means that fees and charges for the Pegasus Community Centre will remain unchanged for the 2019/20 financial year.

#### **Submission Point:** Carparking in Tiritiri Moana Drive

**Summary of submission:** At present carparking is on the verge alongside the road and is haphazard and can be dangerous when the road is busy and there are cyclists and walkers around. Vehicles also often block the walking/cycling track along Tiritiri Moana Drive.

**Council Decision:** The Board requested staff to investigate the possibility of car parking along Tiri Tiri Moana Drive with the intension that the Boards general landscaping budget might be able to fund the development. The Board identified that cars are currently parking on the road verge. Parking is for access to the walking and cycling trail that links Pegasus and Waikuku and is part of the Tutaipatu Trail.

Staff have had discussions with Greg Byrnes the general manager of the Te Kohaka O Tuhaitara Trust regarding the use of some trust land for the car park. While formal permission was not granted Greg did suggest that the trust would be happy to consider the proposal.

Preliminary cost estimates have been undertaken which identify the car park would cost approximately \$35,000. This would be for a gravel car park and would include some bollard and cable fencing.

The popularity of the track and surrounding trust land and the ongoing population increase in the Pegasus Township mean that a car park would be a suitable asset to develop to ensure safe use of people getting in and out of cars and also reduce damage to the road verge in a natural area.

Council has approved a budget of \$35,000 towards the formation of a gravel car park to service the Tutapatu Trail entrance on Tiri Tiri Moana Drive.

#### **Submission Point:** Woodend Community Centre

**Summary of submission:** The Woodend Community Centre has a shortage of storage space that needs to be addressed with some urgency and a portable stage (as utilised by Swannanoa School) should be considered by Council whilst being mindful what community facilities will be made available in Ravenswood in the future.

**Council Decision:** Staff have on many occasions considered the need for and logistics of providing a stage for the Woodend Community Centre. Currently there is little storage remaining in the building. The building is very well used with many groups have permanent storage onsite. Staff have worked hard over the last few years to try and rationalise what is being stored and provide better more structured storing options which has reduced some of the conflict.

Unfortunately there is not enough storage in the building to be able to have a stage. While a stage would be used on occasion by some users it is common practice for stages to be hired for events. This means that storage is not required onsite and stages can be hired that meet exact requirements.

The request from the Woodend Sefton Community Board for additional storage space and a stage for the Woodend Community Centre is declined, noting that should users require a stage there are many hire options available.

#### **Submission Point:** Gladstone Park

**Summary of submission:** The redevelopment of Gladstone Park has been very well received by residents. There are two issues which have become apparent with the increasing use of the park, lighting is needed along the new path across Gladstone Park for safety reasons.

**Council Decision:** The Council has recently completed a \$900,000 development of Gladstone Park which included the formation of a dog park. Council acknowledges that there is the potential for further enhancement of the dog park but thinks that this would be best

undertaken by the local community. Staff will discuss with the Woodend-Sefton Community Board the potential for forming a Friends of the Park group similar to that which is operating very successfully at the Millton Park Dog Park in Rangiora. That group is currently sourcing agility equipment for dogs to utilise.

It is not proposed to install lighting on the path as the path and the upgrade to the Park was designed in accordance with Crime Prevention through Environmental Design (CPTED) principles. Lighting on paths through parks creates CPTED issues but Staff would be happy to investigate if there is an opportunity to overcome these issues and install an appropriate level of lighting and report back to the Woodend Sefton Community Board.

**Submission Point:** Woodend Corridor

**Summary of submission:** With the Woodend Corridor Safety Improvements Project (NZTA) due to provide feedback on possible safety improvements that can be made the Board would like the Council to ensure that funding is included for improvements and connections that are Council's responsibility.

**Council Decision:** Staff have been working with NZTA Woodend Safety Improvements team and the NZTA Safer Journeys team to ensure that a holistic view is taken around Woodend to achieve the best outcome for the community.

Walking and cycling are being carefully considered to ensure these provide safe links to existing facilities including Jill Creamer Trail to the south as well as Pegasus and Ravenswood to the north.

**Submission Point:** Zone Implementation Programme Addendum Costs

**Summary of submission:** Support Council's preference to play a co-ordination role, on top of educator and advisor.

**Council Decision:** Notes the concern regarding the increase in rates and staff resourcing to implement recommendations of the Zone Implementation Programme Addendum (ZIPA). The Council considers these concerns, as well as the aim to care for our freshwater resources and indigenous biodiversity when deciding funding allocation.

The proposed cost of staff resourcing for the Biodiversity Officer role was unclear in the draft Annual Plan consultation document. It should have indicated that funding allocation was partially for project costs, with \$110,000 earmarked for the Biodiversity Officer role, composed of a salary and organisational overheads.

The Biodiversity Officer role will also examine implementing the New Zealand Biodiversity Strategy, when finalised.

The Council has adopted Option A for the Waimakariri Water Zone.

**Submission Point:** Environment Canterbury Relationship

**Summary of submission:** Support Council's preference to play a co-ordination role, on top of educator and advisor.

**Council Decision:** Council is working closely with Environment Canterbury to clarify roles and responsibilities to implement recommendations in the Zone Implementation Programme Addendum (ZIPA). This is to ensure the best outcomes for our freshwater resources and indigenous biodiversity, through identification of gaps and ensuring an equitable increase in resources.

Copies of the adopted Annual Plan are available at the Rangiora, Kaiapoi and Oxford service centres and libraries and on the Waimakariri District Council website.

Once again, thank you for your interest and contribution to the development of our District's Annual Plan.

Yours sincerely

A handwritten signature in black ink, appearing to read 'D. Ayers', written in a cursive style.

David Ayers  
Mayor

**WAIMAKARIRI DISTRICT COUNCIL****MEMO**

**FILE NO AND TRIM NO:** CUS-03-04 / 190731107404  
**DATE:** 30 July 2019  
**MEMO TO:** The Woodend-Sefton Community Board  
**FROM:** Maree Harris, Customer Services Manager  
**SUBJECT:** Service Request Reports to 30 June 2019

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Service request graphs for the final quarter of 2018/2019 (March to June) are attached for the Board's information.

The increase in recycling requests was due to new bins being ordered and bin size swaps. The introduction of the bin service for rubbish and organics resulted in additional orders for recycling bins from people who did not previously have one, and requests to change the size of recycling bins (generally upsizing).

The first column on the left is the new kerbside bin orders received between April and June, after the initial orders were complete.

The second graph shows the total request activity for the year and shows requests completed within and outside the target timeframes. The kerbside bin requests were entered in the last week of June for completion during July. This is a much higher level of activity than "business as usual" so the standard timeframes were not expected to be met.

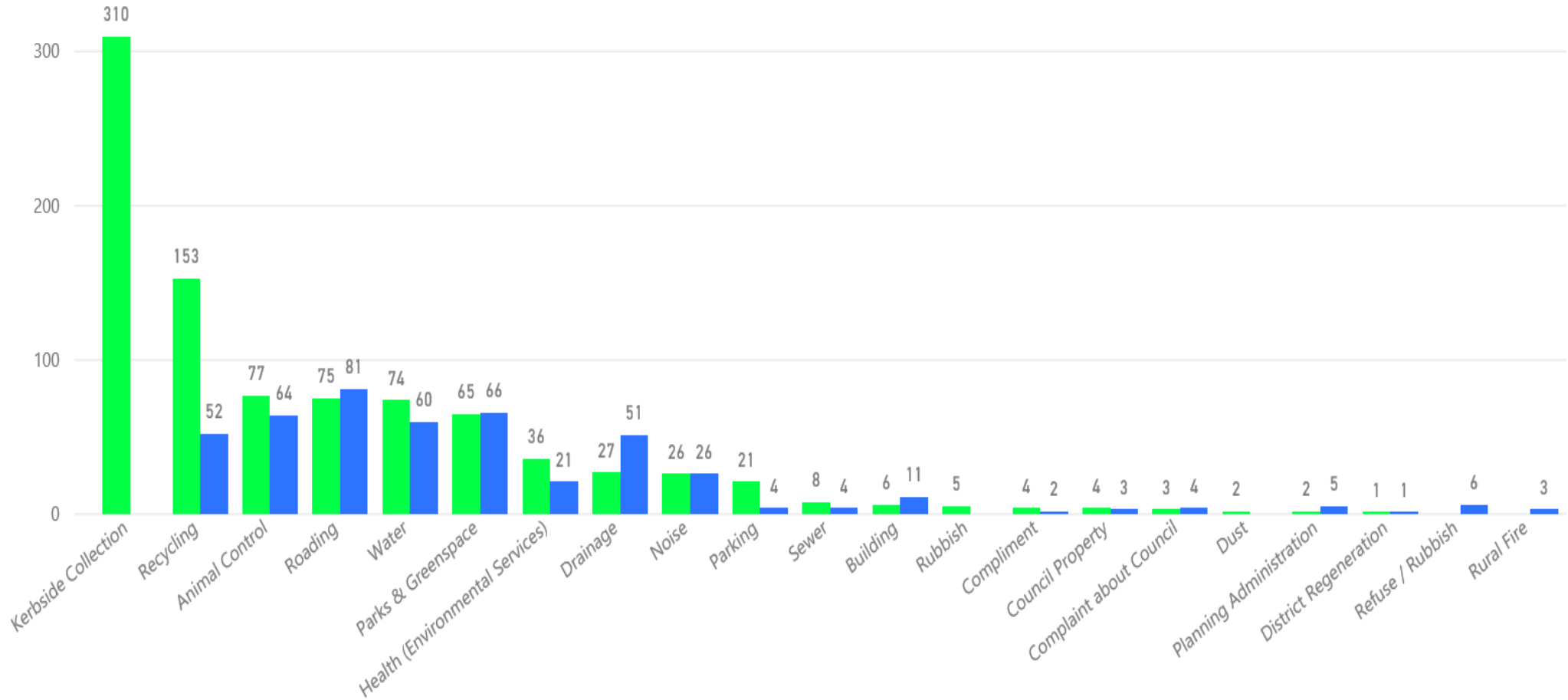
If Board members have any specific questions regarding the graphs, or service request issues to follow up, please contact me.

Maree Harris  
Customer Services Manager  
maree.harris@wmk.govt.nz

Woodend-Sefton 2018/2019 Quarter 4

Service Requests Received

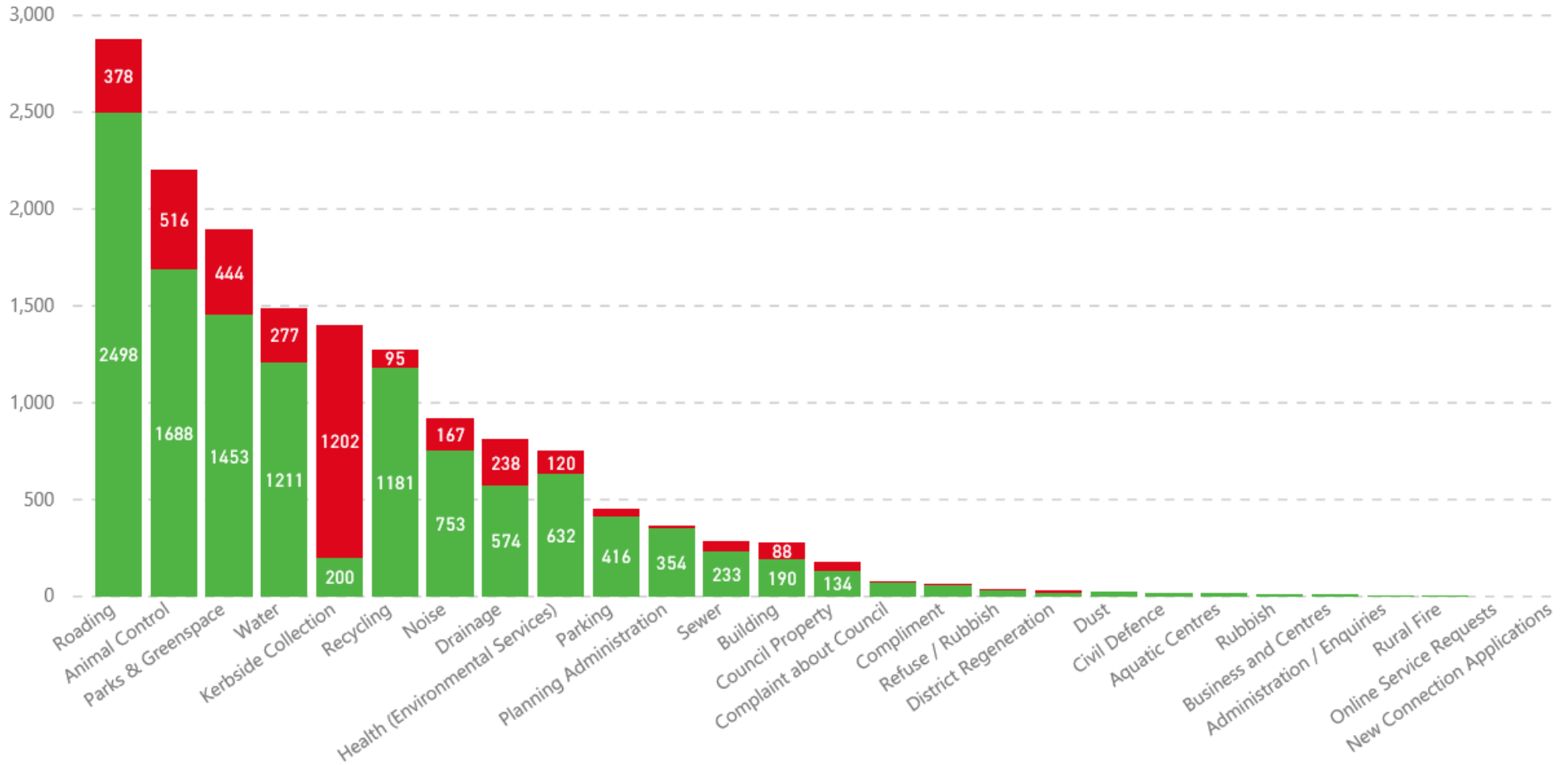
Selected Quarter Same Quarter Last Year



## 2018/19 Service Requests – Total completed

In progress & Completed Service Requests By Date Received

SR Target ● Inside Target ● Outside Target



**WAIMAKARIRI DISTRICT COUNCIL****REPORT**

**FILE NO and TRIM NO:** GOV-26-09-06 / 190805108678

**REPORT TO:** Woodend-Sefton Community Board

**DATE OF MEETING:** 12 August 2019

**FROM:** Shona Powell, Chair, Woodend-Sefton Community Board

**SUBJECT:** Chair's Report for July 2019

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**Chair's Report – June 2019**

4 July	Youth Space Stakeholders Forum, Woodend Community Centre	Good to hear from the Youth Council members and get their perspective.
5 July	Board meeting pre-briefing with Governance Advisor	Run through the agenda
5 July	Youth Development Grant 2018 recipient	Community Board Chairs' catch up with Student Volunteer Army, Kaiapoi High School on progress and future plans
8 July	Woodend-Sefton Community Board meeting	Regular monthly meeting
9 July	Waimakariri Access Group	Regular monthly meeting
9 July	Presentation from Pegasus Golf Club	Heard about the proposed hotel and conference centre in Pegasus. Resource consent now open for submissions
10 July	Coastal Forestry Harvest Project Control Group Meeting	Forestry harvest along the coast between Pegasus and Waikuku extended until the end of August. Pupils from Pegasus Bay School visited the harvest site to find out more about forestry operations. They also planted 400 totara seedlings, donated by Laurie Forestry Limited, along the coastal track
12 July	Opening of Kaiapoi Art Expo	Well attended evening
16 July	Pegasus Community Cuppa	A good turnout to this regular monthly event.
18 July	WSCB Workshop on two current consultations	Worked on submissions to ECan bus service review updated proposal and WDC draft Dog Control Bylaw
23 July	Community Service Awards	Award ceremony held at Rangiora Town Hall
24 July	Meeting with Governance Team Leader	Discuss ongoing projects for incoming Board
25 July	Public drop-in with ECan staff regarding updated Bus Service Review proposals	Held at Kaiapoi Library. A couple of residents from Waikuku Beach present and large group from Sovereign Palms
27 July	Public drop-in with ECan staff regarding updated Bus Service Review proposals	Held at Silverstream Café. Mainly Silverstream residents dropped in with questions

2 August	Public meeting in Waikuku Beach called by MP Matt Doocey with ECan Public Transport staff present	Waikuku Beach residents outlined why the bus service is important to them and why ECan shouldn't drop it completely. Valuable to get feedback which was incorporated into the WSCB submission.
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Shona Powell  
Chair  
Woodend-Sefton Community Board

4 August 2019

### **RECOMMENDATION**

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 190805108678.

**WAIMAKARIRI DISTRICT COUNCIL****MEMO**

**FILE NO AND TRIM NO:** GOV-26-09-06 / 190805108683

**DATE:** 12 August 2019

**MEMO TO:** Woodend-Sefton Community Board

**FROM:** Board members John Archer, Rhonda Mather

**SUBJECT:** Members' Information Exchange July 2019

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**Rhonda Mather**

- 9 July – PRGI Committee meeting (see below)
- 16 July – PRGI Committee meeting (see below)
- 17 July – Ronel's community cuppa for July saw more newcomers being welcomed by the Pegasus community. Dan Gordon and Shona Powell were also present, with Shona giving a regular and appreciated update on Board meetings.
- 12 July – Had a catch up meeting with WSCB Chair
- 12 July – Make SH1 Safer Committee meeting with Matt Doocey
- 12 July – Kaiapoi Art Expo opening. It has been a privilege during my time on the Board to be invited to the Kaiapoi Art Expo openings
- 16 July – Attended Community and Recreation committee meeting – Good presentation from Grant McLeod during workshop on current Greenspace projects, but a shame he was cut short due to a lack of time
- 18 July – WSCB Workshop re dog bylaw and revised bus route submissions
- 23 July – Attended ECan drop-in at Flat White Café
- 27 July – Attended ECan drop-in at Urban Revival Café
- 2 August – Attended Waikuku ECan meeting at Waikuku Beach Hall; a good crowd of passionate residents.
- 5 August – Woodend Community Association meeting
- 6 August – PRGI deputation to Council meeting
- 7 August – SIIG meeting
- 9 & 10 August – Safe Roads drop in info sessions

**Pegasus Residents' Group**

- Compiled 'Pegasus Page' for August Woodpecker.
- Revision of the *Pegasus, Woodend & Waikuku Community Directory* is well underway, with a good response from businesses again this year. The WSCB have been added to the directory (with Sarah's approval). The directory is expected to be published in September and distributed to all households in Woodend and Pegasus by mid-October. In excess of 150 businesses and organisations from the Pegasus, Woodend and Waikuku area are listed in the directory, making it a great source of information for local residents.

- PRGI made submissions on the dog control bylaw and revised bus routes.
- July – PRGI
  - 9 July PRGI Committee meeting held at Woodend Community Centre due to PCC expansion being at a standstill.
    - The NZTA Safe Roads team gave a presentation on their ideas for the Woodend corridor safety improvements. PRGI will be submitting during the consultation period.
    - Sam Huo and Aiden Berry from Pegasus Golf & Sports Club gave a presentation explaining their long and short term plans for the Golf course. WSCB members were also invited to this meeting, which was also attended by Matt Doocey.
  - 16 July PRGI Committee meeting held at WCC (as above).
    - The Funding subcommittee are applying for funding for Ronel’s Community Cuppa for 12 months.
    - An application to CERT for \$1,000 for the running of the community watch vehicle has been approved.
- 22 July – PRGI (Roger, Rhonda, Ronel) met with Gerard Cleary to receive an update on Lake Pegasus prior to meeting with Todd Property
- 25 July – PRGI (Roger, Rhonda, Ronel) met with David Martin, General Manager, Marketing & Sales for Todd Property. A good exchange of information took place over 1 ½ hours. David updated PRGI on matters such as the Lake, the Lake reserve, what comes next with Pegasus development and more.

### **Pegasus Community Centre**

The PCC subcommittee had a meeting with Chris Brown and Grant McLeod on 11 July. The PCC subcommittee were less than pleased with some of the information they received at the meeting. PRGI have a deputation due to attend the Council meeting on 6 August where the Council will discuss the proposed budget for the PCC expansion. PRGI have been disappointed with the delays to date (to put it mildly). Having had an initial understanding that the expansion would open in July, the booking coordinator found themselves having to scramble to find alternative meeting spaces for ECan, Todd Property and the PRGI Committee as bookings had been taken and the space had not even begun to be prepared for use.

The PCC subcommittee were requested to draft up a new management contract that takes into account how they want to see the PCC run. This has been done and forwarded to WDC staff.

### **John Archer**

- Attended Woodend Community Association Meeting
- 13<sup>th</sup> July - Attended Natural Hazards workshop at the Rangiora Town Hall.
- 8<sup>th</sup> July - Attended Woodend-Sefton Community Board Meeting in Woodend Community Centre.
- 17<sup>th</sup> July - Site meeting with Forestry Harvest Site meeting regarding harvest extension proposal and to ensure myself there would be no impact on the dune system with the proposed extension.
- 18<sup>th</sup> July - Met to discuss Dog By-Law.
- 23<sup>rd</sup> July - Meet at Pegasus Community Centre to Discuss Bus Service review etc. Had to leave early.
- 25<sup>th</sup> July - Attended a Meeting at Woodend School with the Safer Roads delegation. It would seem, apart from some infrastructure concepts nothing is about to change in the near future. This has been a long drawn out procedure and there is quite a bit of frustration with this.

- An ongoing issue I have been pursuing has been researching systems and organising quotations for a stage system for the Woodend Community Centre. Also preparing a design for storage cage in the limited space at the Community Centre. Having now obtained two quotations and submitted ideas for storage space requirements to Chris Brown for deliberation it looks like we may have reached a solution at last!!!!