

Waimakariri District Council

Agenda

Tuesday 1 July 2025

9.00am

Council Chamber
215 High Street
Rangiora

Members:

Mayor Dan Gordon

Cr Neville Atkinson

Cr Al Blackie

Cr Robbie Brine

Cr Brent Cairns

Cr Tim Fulton

Cr Jason Goldsworthy

Cr Niki Mealings

Cr Philip Redmond

Cr Joan Ward

Cr Paul Williams



WAIMAKARIRI
DISTRICT COUNCIL

<u>AGENDA CONTENTS – COUNCIL MEETING 1 JULY 2025</u>		
<u>Item Number</u>	<u>Item Topic</u>	<u>Pages</u>
3.1	Confirmation of Minutes – Council meeting 3 June 2025	
3.2	Confirmation of Minutes – Council meeting 14 June 2025	
Deputations		
Nil.		
Staff Reports		
6.1	May 2025 Flood Event Response and Recovery – Expenditure and Funding Sources	8 – 20
6.2	Adoption of Alcohol Control Bylaw 2025	21 – 66
6.3	Recommended Appointment as Civil Defence Emergency Management Controller	67 – 71
Health, Safety and Wellbeing		
7.1	Health, Safety and Wellbeing Report May 2025 to Current	72 – 82
Minutes for Information		
8.1	Utilities and Roothing Committee meeting 17 June 2025	83 – 94
9.1	Oxford-Ohoka Community Board meeting 4 June 2025	95 – 102
9.2	Woodend-Sefton Community Board meeting of 9 June 2025	103 - 110
9.3	Kaiapoi-Tuahiwi Community Board meeting of 16 June 2025	111 – 118



An ordinary meeting of the Waimakariri District Council will be held in the Council Chamber, Rangiora Service Centre, 215 High Street, Rangiora, on **Tuesday 1 July 2025** commencing at 9am.

Sarah Nichols
GOVERNANCE MANAGER

**Recommendations in reports are not to be construed as
Council policy until adopted by the Council.**

BUSINESS

Page No

1. APOLOGIES

2. CONFLICTS OF INTEREST

Conflicts of interest (if any) to be reported for minuting.

3. CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday 3 June 2025

RECOMMENDATION

13 – 23

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the Waimakariri District Council meeting held on Tuesday, 3 June 2025.
(circulated separately)

3.2 Minutes of a meeting of the Waimakariri District Council held on Tuesday 17 2025

RECOMMENDATION

13 – 23

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the Waimakariri District Council meeting held on Tuesday, 17 June 2025.
(circulated separately)

MATTERS ARISING (from Minutes)

4. DEPUTATIONS AND PRESENTATIONS

Nil.

5. ADJOURNED BUSINESS

Nil.

6. **REPORTS**

6.1 **May 2025 Flood Event Response and Recovery – Expenditure and Funding Sources**

– Gerard Cleary (General Manager Utilities and Roding), Kalley Simpson (3 Waters Manager), Joanne McBride (Roding and Transport Manager) and Melanie Liu (Infrastructure Resiliene Manager)

RECOMMENDATION

8 – 20

THAT the Council:

- (a) **Receives** Report No. 250618110281.
- (b) **Notes** that the forecast costs for the 2025/26 financial year in responding to the flood event and recovery from the flood damage has been revised to \$972,953.29, of which \$474,080.93 will be funded from existing budgets, leaving \$498,872.36 of unbudgeted operational expenditure.
- (c) **Approves** additional operational budget of \$498,872.36 for recovery from the flood damage and implementing immediate improvement works, with preliminary funding sources as follows:

Table 1 Estimated Flood Event Expenditure

Asset Area	Total Estimate	Indicative Breakdown				Possible Co-funding through NZTA
		Initial Response	Immediate Recovery Works	To be funded by existing Budgets	Additional Funding Required (Estimate)	
Roding	\$603,669.10	\$74,657.02	\$529,012.08	\$168,686.25	\$434,982.85	\$221,841.25
Stormwater	\$98,259.51	\$78,259.51	\$20,000.00	\$34,370.00	\$63,889.51	-
Land Drainage	\$15,000.00	-	\$15,000.00	\$15,000.00	-	-
Rivers	\$7,500.00	-	\$7,500.00	\$7,500.00	-	-
Wastewater	\$148,524.68	\$108,524.68	\$40,000	\$148,524.68	-	-
Flood Response Investigations	\$100,000.00	-	\$100,000.00	\$100,000.00		-
TOTAL	\$972,953.29	\$261,441.21	\$711,512.08	\$474,080.93	\$498,872.36	\$221,841.25

- (d) **Notes** that co-funding by NZ Transport Agency is estimated at \$221,841.25 (subject to approval) with the Funding Assistance Rate anticipated to be 51% for Emergency Works. This is subject to approval.
- (e) **Agrees** the flood response work be debt funded in 2025/26 and then loan funded with the repayment charges being on the 2026/27 rate onwards.
- (f) **Notes** that the total additional rates required is approximately \$3.11 per property / per year, to service these loans and the rating impact from this additional budget (excluding the NZ Transport Agency co-funding), is as follows:

Table 2 Rating Implication

Rating Area	Average Rating Implication (per property)
Roding	Increase by approximately \$0.54 or 0.1%.
Coastal Urban	Increase by approximately \$2.57 or 0.1%.

- (g) **Notes** that staff are continuing to work with NZ Transport Agency, insurers and other external parties to secure funding for the works where available.

- (h) **Notes** that some improvement works will be completed in the financial year 2025/26, either as immediate works or as part of the existing capital works projects, while others will be included in future Annual Plan and Long Term Plan process for consideration by Council.
- (i) **Circulates** this report to all Community Boards for information.

6.2 **Adoption of Alcohol Control Bylaw 2025** – Nadeesha Thenuwara (Policy Analyst)

RECOMMENDATION

21 – 66

THAT the Council:

- (a) **Receives** Report No. TRIM 250610103774.
- (b) **Receives** all the submissions on the Draft Alcohol Control Bylaw 2025 (TRIM 250611105921).
- (c) **Adopts** the Alcohol Control Bylaw 2025 (TRIM 250611105890).
- (d) **Notes** that the Council approved the Draft Alcohol Control Bylaw 2025, the Statement of Proposal, and the Section 155 Report for public consultation through the special consultative procedure on 4 March 2025. Formal public consultation on the Draft Alcohol Control Bylaw 2025 took place from 1 May to 30 May 2025.
- (e) **Notes** that the hearing panel appointed for the Bylaw review was not convened as planned, as none of the submitters wished to be heard.
- (f) **Notes** that none of the submitters proposed changes to the Draft Bylaw 2025. Therefore, the Draft Bylaw that was consulted will remain unchanged (*Attachment i Trim 250611105890*).
- (g) **Notes** that if the Alcohol Control Bylaw 2025 is adopted on 1 July 2025, it will come into force on 10 July 2025 at 10:00 a.m. As the Council must treat the Alcohol Control Bylaw 2025 as a new bylaw, it should be reviewed before 1 July 2030.
- (h) **Revokes** the Alcohol Control Bylaw 2018 on 10 July 2025 at 10.00am., which is the date on which the Alcohol Control Bylaw 2025 comes into force.
- (i) **Notes** that following the adoption of the Alcohol Control Bylaw 2025, the Council is required to give public notice of its making, stating the date on which it will come into effect. The adopted bylaw will be publicly available on the Council's website, with copies available at the service centre.
- (j) **Circulates** this report to the Community Boards for their information.

6.3 **Recommended Appointment as Civil Defence Emergency Management Controller** – Simon Hart (General Manager Strategy, Engagement and Economic Development)

RECOMMENDATION

67 – 71

THAT the Council:

- (a) **Receives** report 250522091441.
- (b) **Appoints** Aaron Haymes as a CDEM Controller.
- (c) **Notes** the appointment of CDEM Controllers must subsequently be ratified by the Canterbury CDEM Group Joint Committee, which is the statutory forum of all Mayors of the Canterbury Region, as required by Section 13(4) of the CDEM Act 2002.
- (d) **Notes** that with the Appointment of Aaron Haymes as per recommendation (b), the Council will have a total of seven appointed CDEM Controllers.

7. **HEALTH, SAFETY AND WELLBEING**

7.1 **Health, Safety and Wellbeing Report May 2025 to Current** - J Millward (Chief Executive)

RECOMMENDATION

72 – 82

THAT the Council:

- (a) **Receives** Report No 250617109852
- (b) **Notes** that there were no notifiable incidents this month. The organisation is, so far as is reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at work Act 2015.
- (c) **Circulates** this report to the Community Boards for their information.

8. **COMMITTEE MINUTES FOR INFORMATION**

8.1 **Minutes of the Utilities and Roading Committee meeting 17 June 2025**

RECOMMENDATION

83 – 94

- (a) **THAT** Item 8.1 be received for information.

9. **COMMUNITY BOARD MINUTES FOR INFORMATION**

9.1 **Minutes of the Oxford-Ohoka Community Board meeting 4 June 2025**

9.2 **Minutes of the Woodend-Sefton Community Board meeting of 9 June 2025**

9.3 **Minutes of the Kaiapoi-Tuahiwi Community Board meeting of 16 June 2025**

RECOMMENDATION

95 – 118

- (a) **THAT** Items 9.1 to 9.3 be received for information.

10. **COUNCIL PORTFOLIO UPDATES**

10.1 **Iwi Relationships** – Mayor Dan Gordon

10.2 **Greater Christchurch Partnership Update** – Mayor Dan Gordon

10.3 **Government Reforms** – Mayor Dan Gordon

10.4 **Canterbury Water Management Strategy** – Councillor Tim Fulton

10.5 **Climate Change and Sustainability** – Councillor Niki Mealings

10.6 **International Relationships** – Deputy Mayor Neville Atkinson

10.7 **Property and Housing** – Deputy Mayor Neville Atkinson

11. **QUESTIONS**

(under Standing Orders)

12. **URGENT GENERAL BUSINESS**

(under Standing Orders)

13. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

That the public is excluded from the following parts of the proceedings of this meeting.

- 13.1 Confirmation of Public Excluded Minutes of Council meeting of 3 June 2025
- 13.2 Contract 24/42 Ayers Street WTP to East Belt Supply Main Tender Evaluation and Contract Award Report
- 13.3 Acquisition of 54 Durham Street, Rangiora

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
MINUTES			
13.1	Confirmation of Public Excluded Minutes of Council meeting of 3 June 2025	Good reason to withhold exists under section 7	To protect the privacy of a natural person, including that of deceased natural persons, and to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). LGOIMA Sections 7(2) (a) and (i).
REPORTS			
13.2	Contract 24/42 Ayers Street WTP to East Belt Supply Main Tender Evaluation and Contract Award Report	Good reason to withhold exists under section 7	To protect the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege. LGOIMA Section 7 (2)(a), (g) and (i).
13.3	Acquisition of 54 Durham Street, Rangiora	Good reason to withhold exists under section 7	To enable the local authority to carry out, without prejudice or disadvantage, commercial activities and enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) as per LGOIMA Section 7(2)(h) and (i).

CLOSED MEETING

Refer to Public Excluded Agenda (separate document).

OPEN MEETING

15. **NEXT MEETING**

The next ordinary meeting of the Council is scheduled for Tuesday 5 August 2025, commencing at 9am to be held in the Council Chamber, 215 High Street, Rangiora.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: IRT-02, DRA-16-06, RDG-22-06 / 250618110281

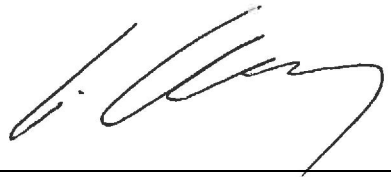
REPORT TO: COUNCIL

DATE OF MEETING: 1 July 2025

AUTHOR(S): Gerard Cleary, General Manager Utilities & Roading
 Kalley Simpson, 3 Waters Manager
 Joanne McBride, Roading & Transport Manager
 Melanie Liu, Infrastructure Resilience Manager

SUBJECT: May 2025 Flood Event Response & Recovery – Expenditure and Funding Sources

ENDORSED BY:
 (for Reports to Council,
 Committees or Boards)



Department Manager



Chief Executive

1 SUMMARY

- 1.1 The purpose of this report is to provide an update on the forecast costs for the May 2025 flood event, which have been revised to \$972,953.29, and to request budget approval for completing these works, as well as advise of the rating impact. Approximately half of this expenditure (\$474,080.93) is covered by existing budgets.
- 1.2 The additional budget requested is a total of \$498,827.36. The majority of this funding is for roading expenditure (\$434,982.85). It is anticipated that \$221,841.25 of this additional budget will be covered by NZ Transport Agency funding.
- 1.3 The cost is anticipated to be \$3.11 per property / per year, to service these loans and the rating impact from this additional budget (excluding the NZ Transport Agency co-funding), is as follows:

Rating Area	Average Rating Implication (per property)
Roading	Increase by approximately \$0.54 or 0.1%.
Coastal Urban	Increase by approximately \$2.57 or 0.1%.

- 1.4 In June 2025, Council considered a report on the May 2025 flood event and was advised of initial un-budgeted expenditure with an anticipated forecast cost for the emergency response and immediate recovery works to repair damaged infrastructure and recovery Council's services.
- 1.5 The rainfall events which occurred over 29th April to 2nd May 2025, caused damage to Roading and 3 Waters infrastructure in the district. Work has been underway since the flood event to identify issues in the network and restore infrastructure. This has included repairing underground services, roads, bridges, culverts, slips and washouts from overland

flow. In some areas, the work required to repair infrastructure is reasonably substantial and as such is ongoing.

- 1.6 A total of 181 service requests were received relating to the May 2025 flood event. They have been collated, triaged and categorised. 49 investigations and 80 maintenance tasks have been identified to address the issues raised in the service requests. The new Infrastructure Resilience Team will undertake the investigations and maintenance checks and coordinate any maintenance works with the Roading and 3 Waters operations teams
- 1.7 It is anticipated that additional improvement projects will be identified from the 49 investigations. These projects will be prioritised together with the existing proposed projects for Infrastructure Resilience Fund 2025/26 financial year, to develop an updated list of projects to be designed and constructed in the 2025/26. This list will be reported to Utilities and Roading Committee once the 49 investigations and 80 maintenance checks have been completed over the coming months.
- 1.8 The estimate to complete the emergency response and immediate recovery works has been revised to \$972,953.29, of which \$474,080.93 can be funded from existing budgets. This report seeks the approval of \$498,872.36 of additional budget and the table within the main body of the report sets out staff's recommendations as to how this is funded. Generally, the principles for allocation of funding are related to the source of flood waters, and so costs are recovered:
 - 1.8.1 Against the urban or rural drainage scheme where the source of flood water is from the drainage scheme area
 - 1.8.2 Through District Drainage scheme, which is funded district-wide, where flood waters are derived from non-rated drainage catchments or are spread across all schemes (such as investigation costs), and
 - 1.8.3 District Wide Roading following assistance from the National Land Transport Fund (NLTF) based on the funding assistance rate (FAR) that applies to emergency works.
- 1.9 It is recommended that the flood response work be debt funded in 2025/26 year and then loan funded with the charge being on the 2026/27 rate.

Attachments:

- i. May 2025 Flood Event Emergency Response and Immediate Works Expenditure and Funding – 3 Waters
- ii. May 2025 Flood Event Emergency Works, Expenditure and Funding – Roading (TRIM No. 250618110507)

2 **RECOMMENDATION**

THAT the Council:

- (a) **Receives** Report No. 250618110281.
- (b) **Notes** that the forecast costs for the 2025/26 financial year in responding to the flood event and recovery from the flood damage has been revised to \$972,953.29, of which \$474,080.93 will be funded from existing budgets, leaving \$498,872.36 of unbudgeted operational expenditure.
- (c) **Approves** additional operational budget of \$498,872.36 for recovery from the flood damage and implementing immediate improvement works, with preliminary funding sources as follows:

Table 1 Estimated Flood Event Expenditure

Asset Area	Total Estimate	Indicative Breakdown				Possible Co-funding through NZTA
		Initial Response	Immediate Recovery Works	To be funded by existing Budgets	Additional Funding Required (Estimate)	
Roading	\$603,669.10	\$74,657.02	\$529,012.08	\$168,686.25	\$434,982.85	\$221,841.25
Stormwater	\$98,259.51	\$78,259.51	\$20,000.00	\$34,370.00	\$63,889.51	-
Land Drainage	\$15,000.00	-	\$15,000.00	\$15,000.00	-	-
Rivers	\$7,500.00	-	\$7,500.00	\$7,500.00	-	-
Wastewater	\$148,524.68	\$108,524.68	\$40,000	\$148,524.68	-	-
Flood Response Investigations	\$100,000.00	-	\$100,000.00	\$100,000.00		-
TOTAL	\$972,953.29	\$261,441.21	\$711,512.08	\$474,080.93	\$498,872.36	\$221,841.25

- (d) **Notes** that co-funding by NZ Transport Agency is estimated at \$221,841.25 (subject to approval) with the Funding Assistance Rate anticipated to be 51% for Emergency Works. This is subject to approval.
- (e) **Agrees** the flood response work be debt funded in 2025/26 and then loan funded with the repayment charges being on the 2026/27 rate onwards.
- (f) **Notes** that the total additional rates required is approximately \$3.11 per property / per year, to service these loans and the rating impact from this additional budget (excluding the NZ Transport Agency co-funding), is as follows:

Table 2 Rating Implication

Rating Area	Average Rating Implication (per property)
Roading	Increase by approximately \$0.54 or 0.1%.
Coastal Urban	Increase by approximately \$2.57 or 0.1%.

- (g) **Notes** that staff are continuing to work with NZ Transport Agency, insurers and other external parties to secure funding for the works where available.
- (h) **Note** that some improvement works will be completed in the financial year 2025/26, either as immediate works or as part of the existing capital works projects, while others will be included in future Annual Plan and Long Term Plan process for consideration by Council.
- (i) **Circulates** this report to all Community Boards for information.

3 **BACKGROUND**

- 3.1 The district experienced a large amount of rainfall over 29th April to 2nd May 2025 which generated 130mm rainfall in Rangiora from Tuesday morning until Thursday midnight. The event was estimated to range from a 17-year event for Woodend to a 2.7-year event in Oxford. Further background on the May 2025 flood event can be found in the previous report to Council (TRIM No. 250523091929).
- 3.2 The event required a response from our maintenance contractors, with sucker trucks being deployed to Kaiapoi, Kairaki, Woodend Beach, Woodend and Waikuku Beach, and temporary pumps being deployed to Kaiapoi and Waikuku Beach. There has been some

damage to Roding and 3 Waters infrastructure in the district. Additionally, there has been 181 flooding related service requests which will result in additional improvement works.

- 3.3 A total of 181 service requests were received relating to the May 2025 flood event. They have been collated, triaged and categorised. 49 investigations and 80 maintenance tasks have been identified to address the issues raised in the service requests. Multiple service requests have been grouped into one maintenance task or investigation depending on the cause of the issues. The new Infrastructure Resilience Team will undertake the investigations and maintenance checks and coordinate any maintenance works with the Roding and 3 Waters operations teams.

Table 3 Classification of Service Requests

Classification	No. Service Requests	Investigations	Maintenance Tasks
Investigation	74	49	-
Maintenance	90	-	80
Customer Advised	7	-	-
Not-flooding Related	10	-	-
TOTAL¹	181	49	80

¹ Note that the total number of service requests is greater than the number of investigations and maintenance tasks as an investigation or maintenance task can have multiple service requests associated with the work.

- 3.4 The Infrastructure Resilience Team are undertaking the investigations and maintenance checks and coordinating any maintenance works with the Roding and 3 Waters operations teams. Any immediate improvement works required, as identified by the investigation work, will be prioritised and funded from the existing Infrastructure Resilience Fund or if necessary additional future Drainage Capital Budget sought as part of the 2026/27 Annual Plan.
- 3.5 A Project Control Group has been set up, comprised of relevant managers from the Utilities & Roding department to oversee the progress of the work. Progress reports will be presented to the Utilities and Roding Committee regularly throughout the year.

4 **ISSUES AND OPTIONS**

Roding

- 4.1 The total cost of our Roding response has been developed further and the initial estimate has been confirmed to be \$603,669.10.
- 4.2 Included within this estimate is the following:
- Initial flood responses for all events - \$74,657.02
 - Lees Valley slip and drainage repairs, to address water table scour & culvert scour - \$57,150
 - Slip clearance on Cones Road & Glentui Bush Road - \$10,000
 - Repair of damaged & road scour, and remetalling of unsealed roads - \$147,655.00
 - Repair of damaged on sealed roads - \$33,312.83
 - Reinstatement of river fords (to be carried out) - \$30,000
 - Post flood bridge inspections, removal or debris and scour repairs - \$250,894.25

- 4.3 Of the total anticipated spend, \$168,686.25 is to be funded from existing budgets and as such the new budget requested for roading related emergency response is \$434,982.85.
- 4.4 Scour repairs, grading and some remetalling of the most urgent roads has been continuing.
- 4.5 The request for Emergency Works funding was submitted to NZ Transport Agency on 13 June 2025.

Urban Stormwater

- 4.6 The total cost of our emergency response and immediate recovery works in urban stormwater areas is estimated to be \$98,259.51, of which \$78,259.61 is for the emergency response work in urban areas, i.e., the deployment of temporary pumps to Kaiapoi and Waikuku Beach.
- 4.7 It is estimated that additional unbudgeted operational expenditure in the order of \$20,000 will be required for CCTV inspection work in Kaiapoi, Rangiora and Woodend. This is over and above existing budgets for the planned CCTV work.
- 4.8 The expenditure of \$34,370 of the \$98,259.51 can be funded by existing budgets, leaving the remaining \$63,889.51 of unbudgeted operational expenditure to be funded from the coastal urban drainage account.

Rural Land Drainage

- 4.9 Surface flooding was experienced at a number of locations across rural parts of the district.
- 4.10 There are a number of locations where it is challenging to improve the drainage, such as at Threlkelds Road, however Council staff are looking at all potential options to make improvements.
- 4.11 An estimated budget of \$15,000 has been set aside for repair of the bank erosion on Cones Road drain. These works will be funded from existing operational budgets. It is too early to scope any improvement works required until the investigation work is progressed, however any additional improvement works are expected to be funded from the Infrastructure Resilience Fund.

Rivers

- 4.12 Council staff worked closely with Environment Canterbury flood controllers and river engineers in advance of and during the May 2025 event. In particular, the Ashley River, Cust River and Eyre River were closely monitored during the event.
- 4.13 The Okuku River reached a flow of approximately 110 m³/s, which tested the river training works previously undertaken by Environment Canterbury and co-funded by WDC. The works have since been inspected by Environment Canterbury staff and further remedial works are required. A budget of \$7,500 has been set aside for WDC to co-fund this work.

Wastewater

- 4.14 The costs for the emergency response work (i.e., the deployment of sucker trucks), totalled \$108,524.68 of operational expenditure, which will be funded from existing operational budgets.

- 4.15 It is estimated that additional operational expenditure in the order of \$20,000 will be required for CCTV inspection work in Kaiapoi, Woodend and Waikuku Beach and another \$20,000 for connectivity inspections.
- 4.16 The total cost of our emergency response and immediate works on the sewer system is estimated to be \$148,524.68. These works will be funded from the Eastern Districts Sewer Scheme account.
- 4.17 Specific catchment assessments are planned to be undertaken at the sites where sucker trucks were deployed to assess system improvements required at these locations. These locations include Ohoka Road, Cridland Street West, Alexandra Lane and Sneyd Street in Kaiapoi; Feathersone Ave in Kairaki; Pankhurst Drive, Woodend; Stalkers Road in Woodend Beach; and Kings Ave in Waikuku Beach. These assessment works will be funded from existing budgets under the Eastern Districts Sewer Scheme account. It is noted that there is a budget of \$19.8 million under the Kaiapoi Sewer account to undertake networks improvements works. One of the first projects to commence is the upgrading of the Cridland Street West network, which is currently in the investigation and options assessment phase.
- 4.18 Investigation work will also be undertaken on the wastewater treatment plant holding ponds across the district. The ponds at Oxford, Rangiora and Woodend, reached their capacity during the May 2025 event and there was an overflow from the Rangiora Wastewater Treatment Pond that was reported to Environment Canterbury.

Infrastructure Resilience Team

- 4.19 The Infrastructure Resilience Team was officially established in October 2024. The Team has been working on immediate drainage improvement projects that are funded by both the 2024/25 Infrastructure Resilience Fund and drainage capital budget.
- 4.20 There is a total operations budget of \$311,728 in 2025/26 for the Infrastructure Resilience Team to undertake investigations for the improvement projects and team general costs (e.g., training and process revision).
- 4.21 Following the May 2025 flood event, the total cost of the Infrastructure Resilience Team to investigation and respond to all the service requests identified has been estimated to be \$100,000. This will be funded from operations budget for the Infrastructure Resilience Team, however, depending on the workload some of the design and construction monitoring of improvement works may need to be undertaken by the Project Delivery Unit. This may result in the operations budget being overspent in the 2025/26 financial year as the time charged against capital works projects would have decreased and the time charged to the operations code would have increased. At this stage it is anticipated that this work can be managed within existing budgets.
- 4.22 It is anticipated that some investigations will identify additional improvement work that is able to be completed in the financial year 2025/26 while others will be included in future Annual Plan and Long Term Plan process. Some investigations are complementary to existing capital works projects and are being incorporated into this work programme where appropriate.
- 4.23 Where there are specific decisions which require Council input or for a decision to be made, this will be reported through to Council.

Implications for Community Wellbeing

- 4.24 There are implications on community wellbeing in the issues and options that are the subject matter of this report.
- 4.25 Safe and reliable Roding and 3 Waters infrastructure is critical for wellbeing. 3 Waters infrastructure includes adequate wastewater and drainage services to provide a safe environment for all and Roding infrastructure is required to provide safe egress and enable residents to access goods and services within the community.
- 4.26 The Management Team has reviewed this report and support the recommendations.

5 COMMUNITY VIEWS

5.1 Mana whenua

Te Ngāi Tūāhuriri hapū are likely to be affected by or have an interest in the subject matter of this report as it relates to impacts on drainage systems, waterways and rivers, as well as transportation routes. Staff will update the Runanga at the executive meetings and where relevant on specific projects or consents engage with Whitiara Centre Ltd.

5.2 Groups and Organisations

Some of the issues in this report cross over with Environment Canterbury in terms of consenting, or in relation to rivers and natural waterways assets and services they maintain. Staff from Environment Canterbury and WDC are working to proactively coordinate where necessary.

There are some drainage related issues that also relate to water races and irrigation races. Where this is the case staff are coordinating with Waimakariri Irrigation Limited.

5.3 Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report, as the wider community has been impacted by the recent flood event.

Areas impacted by this event may require engagement with residents and the local community. Communication with the residents and the wider community is an important part of the scope of this work. Staff will work to ensure ongoing and proactive communication.

6 OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

- 6.2 There are financial implications of this report. The updated cost estimate for the works associated with recovery from the flood is summarised below with the preliminary assessment of the funding source.

Table 4 Flood event expenditure

Asset Area	Total Estimate	Indicative Breakdown				Possible Co-funding through NZTA
		Initial Response	Immediate Recovery Works	To be funded by existing Budgets	Additional Funding Required (Estimate)	
Roding	\$603,669.10	\$74,657.02	\$529,012.08	\$168,686.25	\$434,982.85	\$221,841.25

Stormwater	\$98,259.51	\$78,259.51	\$20,000.00	\$34,370.00	\$63,889.51	-
Land Drainage	\$15,000.00	-	\$15,000.00	\$15,000.00	-	-
Rivers	\$7,500.00	-	\$7,500.00	\$7,500.00	-	-
Wastewater	\$148,524.68	\$108,524.68	\$40,000	\$148,524.68	-	-
Flood Response Investigations	\$100,000.00	-	\$100,000.00	\$100,000.00		-
TOTAL	\$972,953.29	\$261,441.21	\$711,512.08	\$474,080.93	\$498,782.36	\$221,841.25

6.3 Roading assets attract NZ Transport Agency co-funding for Emergency Flood events. Work category 141 enables funding from the National Land Transport Fund (NLTF) in response to a defined, major, short-duration natural event (a qualifying event) that has reduced or will reduce customer levels of transport service significantly below those that existed prior to the event and results in unforeseen, significant expenditure.

6.4 Events that qualify for NLTF funding as emergency works will:

- be of unusually large magnitude or severity for the particular area in which they occur (as a guide, they would be expected to have an annual return period greater than 1 in 10 years)
- originate from natural, short duration triggering events, including very high intensity rainfall, severe wind, severe drought in government declared drought areas or seismic events
- have reduced, or will reduce within a 12-month period, levels of transport service significantly below those that existed prior to the event
- involve a total cost of \$100,000 or more per event per approved organisation or NZ Transport Agency (state highways) region
- be clearly defined, named and described, with a separate funding application required for each event.

6.5 The usual funding assistance rate (FAR) that applies to emergency works for qualifying events within each financial year is:

- the approved organisation's normal FAR. This covers cumulative claims for total costs of emergency works **up to 10%** of the approved organisation's total cost of its maintenance programme for the year (as approved when the National Land Transport Programme (NLTP) was adopted), or
- the approved organisation's normal FAR plus 20% to a maximum of 95%. This is for the part of the cumulative claims of total costs of emergency works that **exceeds 10%** of the approved organisation's total cost of its approved maintenance programme for the year.

6.6 This has been taken into account when calculating co-funding from NZ Transport Agency in the table above. Initial discussions on the claim have been undertaken with the NZ Transport Agency Investment Advisor to advise that an application will be made under the Emergency Works Funding Activity.

6.7 The flood response associated works to date have been undertaken. It is likely that these will be able to be claimed in the 2025/26 year. Co-funding by NZ Transport Agency is estimated at \$221,841.25 (subject to approval) and the Funding Assistance Rate is anticipated to be 51% for Emergency Works.

6.8 The unbudgeted portion of the flood response work, including operational response, will be debt funded in 2025/26 and then loan funded with the charge being recognised on the rates from 2026/27 onwards. The rating impact from this additional budget, less the

estimated NZ Transport Agency co-funding, is shown in the table below. This does not include the residual book value of any assets which needs to be written off due to replacement or renewal.

Table 5 Indicative Rating Implications

Rating Area	Average Rating Implication (per property)
Roading	Increase by approximately \$0.54 or 0.1%.
Coastal Urban	Increase by approximately \$2.57 or 0.1%.

- 6.9 The investigation work that is still ongoing may identify further improvement work, which if not required to be undertaken immediately, will be included in the draft Long Term Plan process. The 2026/27 maintenance budgets will be reviewed in light of the additional information and may need to be revised.

6.10 Sustainability and Climate Change Impacts

The recommendations in this report have sustainability and/or climate change impacts.

The frequency and severity of flood events is likely to increase due to the impacts of climate change.

6.11 Risk Management

There are risks arising from the adoption/implementation of the recommendations in this report.

A risk-based approach has needed to be adopted around the management of repairs to infrastructure damage. The best whole of life cost needs to be considered when agreeing the extent of repair and there is a residual risk of ongoing repairs being required due to further rainfall events.

6.12 Health and Safety

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

Physical works will be undertaken to repair flood damage and as per standard process for any physical works, the contractor will be required to provide a Site-Specific Health & Safety Plan for approval prior to work commencing on site.

7 CONTEXT

7.1 Consistency with Policy

This matter is likely to be a matter of significance in terms of the Council's Significance and Engagement Policy. Due to the emergency nature of the work it is not possible to consult

with the Community, however the investigations will result in projects and work programmes that will be the subject of consultation in future Annual and Long Term Plans.

7.2 Authorising Legislation

The Land Transport Management Act is the relevant legislation in relation to Roothing activities.

7.3 Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

This report considers the following outcomes:

Social:

A place where everyone can have a sense of belonging...

- Our community has equitable access to the essential infrastructure and services required to support community wellbeing.

Environmental:

...that values and restores our environment...

- Our district is resilient and able to quickly respond to and recover from natural disasters and the effects of climate change.
- Our district transitions towards a reduced carbon and waste district.
- The natural and built environment in which people live is clean, healthy and safe.

Economic:

...and is supported by a resilient and innovative economy.

- Infrastructure and services are sustainable, resilient, and affordable.

7.4 Authorising Delegations

Council has the authority to receive this report and make a decision in relation to this matter.

Relevant staff have delegation to authorise unbudgeted emergency works where needed. These delegations have been exercised during these the response to, recovery from and immediate works in association with these flood events.

Attachment 1 - May 2025 Flood Event, Emergency Response and Recovery Immediate Works, Expenditure and Funding - 3 Waters

Asset Area	Project	Estimate of Expenditure	Additional Budget Requested	Funding Source	Rating Implications
Water	Nil	\$0	\$0	-	Nil
Wastewater	Sucker trucks - deployed to Ohoka Road, Cridland Street West, Alexandra Lane and Sneyd Street in Kaiapoi; Feathersone Ave in Kairaki; Pankhurst Drive, Woodend; Stalkers Road in Woodend Beach; and Kings Ave in Waikuku Beach.	\$100,000	\$0	Eastern Districts Sewer Scheme	Nil - funded from existing operational budgets. However future rainfall events in the 2024/25 financial year will likely mean that operational budgets are exceeded for the financial year.
	CCTV Inspections - still to be scoped but are planned in areas of the network that experienced unexpected issues, such as Rata Street, Rangiora and Main North Road, Woodend - as well as known issues in Percival Street, Rangiora and Ohoka Road, Kaiapoi.	\$20,000	\$0	Eastern Districts Sewer Scheme	Nil - funded from existing operational budgets. However future rainfall events in the 2024/25 financial year will likely mean that operational budgets are exceeded for the financial year.
	Connectivity Inspections - still to be scoped but are planned in areas of the network that experienced high inflow, such as Featherstone Ave, Kairaki Creek.	\$20,000	\$0	Eastern Districts Sewer Scheme	Nil - funded from existing operational budgets. However future rainfall events in the 2024/25 financial year will likely mean that operational budgets are exceeded for the financial year.
Urban Stormwater	Temporary pumps - reactively deployed to Cam Road, Cridland Street West, Kaiapoi;	\$19,370	\$0	Kaiapoi Urban Drainage	Operational expenditure to be funded from existing budgets.
	CCTV Inspection - Kaiapoi	\$10,000	\$0	Kaiapoi Urban Drainage	Nil - funded from existing operational budgets. There is currently adequate maintenance budget available to cover this additional expenditure, however future significant rainfall events in the 2024/25 financial year may mean that operational budgets are exceeded for the financial year.
	Temporary pumps - proactively deployed to Swindells Road, Waikuku Beach and Waikuku Beach Campground, and reactively deployed to Taranaki Stream floodgate (large capacity pump), Waikuku Beach Campground (additional locations) and Leggitts Drain floodgate.	\$58,889.51	\$58,889.51	Coastal Urban Drainage	Operational expenditure to be funded from existing budgets. Budgets will be overspent in 2024/25, which will increase the rate by approximately \$2.36 or 0.9% from 2025/26 (assuming the overspend is loan funded over 10 years).
	CCTV Inspection - Woodend	\$5,000	\$5,000	Coastal Urban Drainage	Operational expenditure to be funded from existing budgets. Budgets will be overspent in 2024/25, which will increase the rate by approximately \$0.21 or 0.1% from 2025/26 (assuming the overspend is loan funded over 10 years).
	CCTV Inspection - Rangiora	\$5,000	\$0	Rangiora Urban Drainage	Nil - funded from existing operational budgets.
	Improvement Works – TBC	-	-	District Drainage	Funded from the Infrastructure Resilience Fund.
Rural Land Drainage	Cones Road Drain - bank slump remedial works	\$15,000	\$0	District Drainage	Nil - funded from existing operational budgets.
	Improvement Works – TBC	-	-	District Drainage	Funded from the Infrastructure Resilience Fund.
Rivers	Okuku River - Inglis Road / Riverside Road river training works (WDC contribution to ECan works)	\$7,500	\$0	District Drainage	Nil - funded from existing operational budgets.
	Improvement Works – TBC	-	-	District Drainage	Funded from the Infrastructure Resilience Fund.
Flood Response Investigations	49 flood investigations and 80 maintenance checks	\$100,000	\$0	District Drainage	Operational expenditure to be funded from existing budgets

Roading Flood response Forecast - Event 30 April & 1 May			
Description / Road	Estimate	Comments	Funding Source
GENERAL ITEMS			
Initial Response	\$ 3,428.75	Pre event checks, critical sump clearance	Emergency
Initial Response	\$ 71,228.27	Corde Event Response - TM patrolling during event checks, flood signage, sump and grill clearing during event,	Emergency
BRIDGES			
Bridge debris clearing	\$ 173.00		Emergency
Various Bridges Debris Works Repairs (11 bridges)	\$ 70,000.00	Lower Okuku Pass Bridge , Ashley Gorge Bridge, Ashworths Bridge, Bullock Creek Bridge, Ashley Bridge, Glentui Bridge, Sauleys Bridge, Grey bridge, Stony Creek Bridge, Threlkelds Road Bridge, Coopers Creek Bridge	Bridge Maintenance
Bridge Road (Footbridge)	\$ 3,000.00	Bridge Debris Clearance	Emergency
Raven Quay (Mafeking Footbridge)	\$ 8,000.00	Bridge Debris Clearance	Emergency
Harewood Road (Eyre River Bridge - Wells)	\$ 19,035.00	Bridge Debris Clearance & Scour repair	Emergency
South Eyre Road (Eyre Diversion Bridge)	\$ 16,000.00	Bridge Debris Clearance	Emergency
Swamp Rd (No. 25 Bridge)	\$ 10,000.00	Bridge Scour Repair & Undermining of Abutment	Emergency
Depot Road (Eyre River Bridge)	\$ 8,000.00	Bridge Debris Clearance	Emergency
Dixons Road (Makerikeri River Bridge)	\$ 30,000.00	Bridge Scour Protection	Bridge Maintenance
Swamp Road / Tippings Road / Patersons Road	\$ 5,919.25	Bridge Debris Clearance	Bridge Maintenance
Swannanoa Road (Cust River Bridge)	\$ 13,000.00	Bridge Debris Clearance	Emergency
Poyntzs Road Bridge	\$ 42,767.00	Bridge Scour Repair	Bridge Maintenance
Bald Hills Road	\$ 5,000.00	Bridge scour repairs - completed under maintenance	Bridge Maintenance
Birch Hill Road (Okuku River Bridge)	\$ 15,000.00	Bridge Scour Protection	Bridge Maintenance
Skewbridge Road (Skew Bridge)	\$ 5,000.00	Bridge Debris Clearance	Emergency
SEALED ROADS - FLOOD REPAIRS			
Inspections and pothole repairs	\$ 33,312.83	Sealed road repairs after the event, incl. additional resource for the week following	Emergency
Cones Road	\$ 5,000.00	Slip Clearance	Emergency
Glentui Bush Road	\$ 5,000.00	Slip Clearance	Emergency
UNSEALED ROADS - FLOOD REPAIRS & FLOOD METALLING			
Inspections, additional grading, spot metalling	\$ 20,000.00	Unsealed road repairs after the event	Emergency
Various Fords on Eyre River	\$ 25,000.00	Eyre River Ford repairs	Emergency
Perhams Road	\$ 5,000.00	Ford Repair	Emergency
Lees Valley Road	\$ 57,150.00	Slip, Scour Repair Works and Isolated Patch Metalling	Emergency
Amesbury Road	\$ 11,901.93	flood metalling	Emergency
Bay Road	\$ 3,482.57	flood metalling	Emergency
Browns Road Okuku	\$ 721.75	flood metalling	Emergency
Bush Road	\$ 6,341.30	flood metalling	Emergency
Carleton Road	\$ 13,905.00	flood metalling	Emergency
Campions Road	\$ 10,599.12	flood metalling	Emergency
Chapmans Boundary Road	\$ 914.81	flood metalling	Emergency
Curles Road	\$ 4,542.48	flood metalling	Emergency
Denby Road	\$ 595.57	flood metalling	Emergency
Factory Road	\$ 8,517.15	flood metalling	Emergency
Haylands Road	\$ 18,296.10	flood metalling	Emergency
Horns Road	\$ 1,059.90	flood metalling	Emergency
Kennedys Road	\$ 3,136.83	flood metalling	Emergency
Lewis Road	\$ 4,345.64	flood metalling	Emergency
Mairaki Road	\$ 6,143.96	flood metalling	Emergency
Makerikeri Road	\$ 10,089.35	flood metalling	Emergency
McGraths Road	\$ 3,168.38	flood metalling	Emergency
Mountain Road, Okuku	\$ 4,037.76	flood metalling	Emergency
Rangiora Leithfield Road	\$ 6,056.64	flood metalling	Emergency
Sales Road	\$ 1,238.08	flood metalling	Emergency
Starvation Hill Road	\$ 716.83	flood metalling	Emergency
Trig Road	\$ 7,843.85	flood metalling	Emergency
TOTAL	\$ 603,669.10		

Summary	\$ 168,686.25	Existing Bridge Maintenance Budget	
	\$ 434,982.85	New budget	

Clearing surface flooding during / directly after event, incl. clearing sumps by hand and/or sweeper truck	\$ 36,437.24
Drainage inspections and supervision during and after event	\$ 2,467.50
TM response to flooding, incl. patrol trucks out overnight during event, supervision, monitoring and removal	\$ 32,323.53
	\$ 71,228.27

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO: BYL-71/ 250610103774

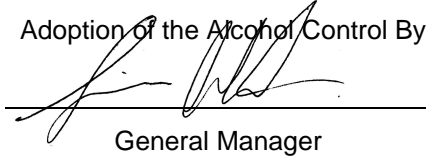
REPORT TO: COUNCIL

DATE OF MEETING: 1 July 2025

AUTHOR(S): Nadeesha Thenuwara, Policy Analyst

SUBJECT: Adoption of the Alcohol Control Bylaw 2025

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. This report seeks the Council's adoption of the Alcohol Control Bylaw 2025.
- 1.2. The Council approved the Draft Alcohol Control Bylaw 2025 (Draft Bylaw), the Statement of Proposal and the Section 155 Report for public consultation through the special consultative procedure on 4 March 2025.
- 1.3. Formal public consultation on the Draft Alcohol Control Bylaw 2025 took place from 1 May to 30 May 2025.
- 1.4. A total of seven submissions were received during the formal public consultation period, with none of the submitters requesting to be heard by the hearing panel. All submissions expressed support for the Draft Bylaw, and no submitters proposed any changes. As a result, the version of the Draft Bylaw presented for public consultation will remain unchanged (Attachment i). This outcome was communicated to Governance and the appointed hearing panel, after which the decision was made not to convene the hearing panel as planned.
- 1.5. The content of the Draft Alcohol Control Bylaw 2025 will be the same as that of the expiring Alcohol Control Bylaw 2018. All the changes proposed for the Draft Bylaw are minor, meaning that they do not impact the existing rights, interests, titles, immunities, duties, status, or capacity of any person to whom the bylaw applies (Please refer to Attachment iii).
- 1.6. If the Alcohol Control Bylaw 2025 is adopted on 1 July 2025, it will come into force on 10 July 2025 at 10:00 a.m. This will allow the Council to complete the public notification process before the bylaw comes into force, as required by Section 157 of the Local Government Act 2002 (LGA).
- 1.7. The review of the Alcohol Control Bylaw 2018 was originally due by 3 September 2023, to meet the requirements of the *Local Government Act 2002*, but was conducted in 2024. Therefore, the Alcohol Control Bylaw 2025 adopted after the review should be treated as a new bylaw. Consequently, the review of the new Alcohol Control Bylaw 2025 must be completed before 1 July 2030.
- 1.8. The Alcohol Control Bylaw 2018 (current bylaw) will be revoked when the Alcohol Control Bylaw 2025 comes into force.

Attachments:

- i. Draft Alcohol Control Bylaw 2025 (TRIM 250611105890)
- ii. Public Consultation All Submissions Received (TRIM 250611105921)
- iii. Alcohol Control Bylaw 2018 with track changes (TRIM 250212022345)

2. **RECOMMENDATION**

THAT the Council:

- (a) **Receives** Report No. TRIM 250610103774.
- (b) **Receives** all the submissions on the Draft Alcohol Control Bylaw 2025 (TRIM 250611105921).
- (c) **Adopts** the Alcohol Control Bylaw 2025 (TRIM 250611105890).
- (d) **Notes** that the Council approved the Draft Alcohol Control Bylaw 2025, the Statement of Proposal, and the Section 155 Report for public consultation through the special consultative procedure on 4 March 2025. Formal public consultation on the Draft Alcohol Control Bylaw 2025 took place from 1 May to 30 May 2025.
- (e) **Notes** that the hearing panel appointed for the Bylaw review was not convened as planned, as none of the submitters wished to be heard.
- (f) **Notes** that none of the submitters proposed changes to the Draft Bylaw 2025. Therefore, the Draft Bylaw that was consulted will remain unchanged (Attachment i).
- (g) **Notes** that if the Alcohol Control Bylaw 2025 is adopted on 1 July 2025, it will come into force on 10 July 2025 at 10:00 a.m. As the Council must treat the Alcohol Control Bylaw 2025 as a new bylaw, it should be reviewed before 1 July 2030.
- (h) **Revokes** the Alcohol Control Bylaw 2018 on 10 July 2025 at 10.00am., which is the date on which the Alcohol Control Bylaw 2025 comes into force.
- (i) **Notes** that following the adoption of the Alcohol Control Bylaw 2025, the Council is required to give public notice of its making, stating the date on which it will come into effect. The adopted bylaw will be publicly available on the Council's website, with copies available at the service centre.
- (j) **Circulates** this report to Community Boards for their information.

3. **BACKGROUND**

- 3.1. The Waimakariri District Council Alcohol Control Bylaw (previously the Liquor Ban Bylaw) has been in effect since 2004, enabling the Council to address alcohol-related crimes¹ in public places². It allows the Council to prohibit or regulate the bringing, possession, and

¹ According to the Section 5 of Sale and Supply of Alcohol Act 2012, alcohol-related crimes can be defined as the harm caused by the excessive or inappropriate consumption of alcohol, and it includes:

(i) any crime, damage, death, disorderly behaviour, or injury, directly or indirectly caused, or directly or indirectly contributed to in public places, by the excessive or inappropriate consumption of alcohol; and
(ii) any harm to society generally or the community, directly or indirectly caused, or directly or indirectly contributed to, by any crime, damage, death, disorderly behaviour, or injury of a kind described in subparagraph (i).

² Public place has the same meaning provided in section 147 of the Local Government Act 2002, that is:

(a) a place that is open to or is being used by the public, whether free or on payment of a charge, and whether any owner or occupier of the place is lawfully entitled to exclude or eject any person from it; but
(b) does not include licensed premises.

For the avoidance of doubt this definition includes, but is not limited to, roads, footpaths, berms, parks, beaches and riverbanks.

consumption of alcohol in public places. The New Zealand Police have the authority to enforce the Alcohol Control Bylaw on behalf of the Council under the provisions of Section 169 of the LGA 2002.

- 3.2. The Strategy and Business Unit (SBU) and Environmental Services Unit (ESU) handle different aspects of the Alcohol Control Bylaw administration process. The SBU is responsible for reviewing the Bylaw. The ESU operates the Bylaw and provides advisory services during the review, as they are directly involved in alcohol-related regulatory services offered by the Council.
- 3.3. The Alcohol Control Bylaw 2018 was adopted for a five-year period (2018–2023), with its statutory review due by 3 September 2023. However, the review was completed in 2024, outside the five-year timeframe.
- 3.4. Section 160A of the Local Government Act 2002 (LGA) states that a bylaw not reviewed within the five-year timeframe, unless revoked earlier by the local authority, will be automatically revoked two years after the last date by which it should have been reviewed. Therefore, the current bylaw remains operationally valid until 3 September 2025.
- 3.5. Since the Bylaw review was completed outside the five-year timeframe in 2024, any bylaw adopted following this review (Draft Alcohol Control Bylaw 2025) must be treated as a new bylaw and reviewed no later than five years after the date on which the bylaw was made.
- 3.6. The review findings indicated that alcohol-related crimes occur to varying degrees in different public places within Waimakariri. The Alcohol Control Bylaw 2018 has effectively contributed to the reduction of these crimes, particularly in areas where alcohol is prohibited.
- 3.7. The Section 155 report prepared by staff confirmed, with supporting evidence, that a bylaw is the most appropriate way to address alcohol-related crimes in Waimakariri's public areas.
- 3.8. Review results suggested minor administrative changes to the content of the Alcohol Control Bylaw 2018 to improve clarity and enhance the feasibility of enforcement. Accordingly, staff prepared the Draft Alcohol Control Bylaw 2025, which has substantially the same effect as the current bylaw (Alcohol Control Bylaw 2018).
- 3.9. The Council approved the Draft Alcohol Control Bylaw 2025, the Statement of Proposal, and the Section 155 Report for public consultation through the special consultative procedure on 4 March 2025. At the same Council meeting, Councillors Brent Cairns, Robbie Brine, and Jason Goldsworthy were appointed to the hearing panel to review submissions.
- 3.10. As required by Section 86 of the LGA, the Council conducted a formal public consultation on the Draft Alcohol Control Bylaw 2025 from 1 May to 30 May 2025.

4. ISSUES AND OPTIONS

Formal Public Consultation

- 4.1. A total of seven submissions were received during the formal public consultation period, with none of the submitters requesting to be heard by the hearing panel. All submissions expressed support for the Draft Bylaw 2025, and no submitters proposed any changes. As a result, the version of the Draft Bylaw presented for public consultation will remain unchanged. This outcome was communicated to Governance and the appointed hearing panel, after which the decision was made not to convene the hearing panel as planned.

- 4.3 Accordingly, the District will continue to have the existing seven alcohol ban areas. Details regarding restricted areas and restricted time periods are shown in Table 1. Alcohol bans in Kaiapoi, Rangiora, Woodend and Oxford towns apply to selected public places, including town centres.

Table 1: Alcohol ban areas in Waimakariri District

Area	Days and Times
Ashley Gorge	7.00 pm 31 December to 3.00 am 1 January
Beach settlements	7.00 pm 31 December to 3.00 am 1 January
Kaiapoi Town	24 hours, 365 days a year
Rangiora Town	24 hours, 365 days a year
Woodend Town	24 hours, 365 days a year
Oxford Town	24 hours, 365 days a year
Murphy Park Reserve	24 hours, from 1 st April to 1 st September

- 4.4 The engagement statistics for the public consultation are as follows:

There were 164 visitors to the consultation page.

Five completed the online survey.

Two submitted their feedback via email.

One submitter, who had completed the online survey, later emailed their written submission.

- 4.5 The seven submitters included three organizations: New Zealand Police, the National Public Health Service (NPHS), and Alcohol Healthwatch as well as four individuals.

- 4.6 The analysis of submissions is summarised in the table below:

Consultation question	% of 'Yes' responses	% of 'No' responses
1. Do you agree with continuing alcohol ban areas as they are currently?	100% (7)	-
2. Do you agree with keeping alcohol ban days and times as they are currently?	100% (7)	-
3. Would you like to be heard by the hearing panel regarding your submission?	-	100% (7)

Consultation question: 4. Do you have any overall concerns or feedback you would like to share regarding the Draft Alcohol Control Bylaw 2025?

Only three respondents answered this question. Their verbatim responses are as follows:

Respondent	Verbatim responses
New Zealand Police	Police have no further submissions in respect of the matter and support the proposed review results as current.
NPHS	We support the bylaw and have no further feedback.

Alcohol Healthwatch	The proposed Alcohol Control Bylaw 2025 is reasonable, appropriate and proportionate and reinforces the purpose of the bylaw.
----------------------------	---

Options available for the Council to regulate alcohol related crimes in public places

4.7 The Council has the option to revoke the Alcohol Control Bylaw 2018 and adopt the Draft Alcohol Control Bylaw 2025, which would have substantially the same effect as the expiring bylaw, based on the results of the submissions received. Adopting the new bylaw would provide the Council with a regulatory tool to manage the possession and consumption of alcohol in public places, alongside non-regulatory measures such as education and existing police power. This is the recommended option.

4.8 Alternatively, the Council could allow the Alcohol Control Bylaw 2018 to lapse on 3 September 2025 without adopting the Draft Alcohol Control Bylaw 2025. If the existing bylaw lapses, the Council would have to rely on general laws and police powers to regulate alcohol-related incidents in public spaces.

Currently, there are no general laws that explicitly prohibit alcohol consumption and possession in public places. This suggests that existing laws related to alcohol are insufficient to address crimes specific to the district's community. If the Council decides not to adopt the Draft Bylaw, it must follow a special consultative procedure, as this decision is likely to have a significant impact on the community. Given these considerations, this option is not recommended.

4.9 If the Alcohol Control Bylaw 2025 is adopted on 1 July 2025, it will come into force on 10 July 2025 at 10:00 a.m. As the Council must treat the Alcohol Control Bylaw 2025 as a new bylaw, it should be reviewed before 1 July 2030.

4.10 Once the Alcohol Control Bylaw 2025 is adopted, the Council must issue a public notice stating the date it will come into effect, as required by Section 157 of LGA. The adopted Bylaw will be publicly available on the Council's website, with copies accessible at the service centre.

4.11 The Alcohol Control Bylaw 2018 (current bylaw) will be revoked at the same time that the Alcohol Control Bylaw 2025 comes into force.

Implications for Community Wellbeing

4.12 There are implications on community wellbeing by the issues and options that are the subject matter of this report. The Bylaw enables the Council to designate alcohol ban areas in the district to regulate alcohol related crimes in public places. It helps minimise crimes or anti-social behaviour link with alcohol consumption, and ultimately to protect, promote and maintain public health and safety.

4.13 The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are likely to have an interest in the subject matter of this report but they are not likely to be affected by the Bylaw, as the proposed changes to the Bylaw are administrative in nature. Te Ngāi Tūāhuriri hapū were consulted during the stakeholder consultation. However, no feedback was received, and they did not participate in the formal public consultation.

5.2 **Groups and Organisations**

There are groups and organizations (e.g., New Zealand Police) likely to be affected by, or to have an interest in the subject matter of this report. Stakeholder consultation aimed to give these groups and organizations an opportunity to share their views with the staff before drafting the Alcohol Control Bylaw 2025. These groups and organizations had an additional opportunity to provide feedback on the Draft Alcohol Control Bylaw 2025 during the formal consultation.

A total of three organisations: New Zealand Police, NPHS and Alcohol Healthwatch provided feedback in support of the Draft Bylaw 2025. Their verbatim responses are shown in clause 4.4.

5.3 **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. This primarily includes residents and members of the general public who may have concerns about the restricted and prohibited activities outlined in the Draft Bylaw. Enforcing this bylaw plays a crucial role in regulating the use of public spaces, reducing disorderly behaviour, and fostering a safer environment for everyone.

Formal public consultation on the Draft Alcohol Bylaw 2025 provided the community with an opportunity to share their concerns and feedback with the staff. Only four individuals provided feedback on the Draft Bylaw 2025, all of whom expressed their support.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are no financial implications of the decisions sought by this report. All expenditures associated with the bylaw review are included within the Long-Term Plan budget. Costs associated with bylaw and policy reviews are part of the Strategy and Business Unit's operational budgets.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do have minor sustainability and/or climate change impacts. Implementing an alcohol control bylaw will result in a reduction in litter in public places, particularly disposable alcohol containers, thereby creating a cleaner environment.

6.3 **Risk Management**

There are not risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Local Government Act 2002

Local Government (Alcohol Ban Breaches) Regulations 2013

Sale and Supply of Alcohol Act 2012

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report. The Draft Bylaw supports the Council's commitment to promoting health and wellbeing and minimising the risk of social harm to its communities, aligning with the community outcome related to social wellbeing.

7.4. **Authorising Delegations**

The District Planning and Regulation Committee is responsible for administering bylaws, except those clearly under the jurisdiction of another standing committee. However, due to its significance to the district, the full Council rather than this Committee has traditionally been involved in reviewing and preparing the Alcohol Control Bylaws.

DRAFT WAIMAKARIRI DISTRICT ALCOHOL CONTROL BYLAW 2025

This Alcohol Control Bylaw 2025
was adopted at a Council meeting held on
[Date Month 2025]

Chief Executive

Governance Manager

July 2025

WAIMAKARIRI DISTRICT COUNCIL

TABLE OF CONTENTS

1. Introduction.....	1
2. Purpose of the Bylaw.....	1
3. Definitions.....	1
4. Relevant Legislations and Council Documents.....	3
5. Designated Alcohol Bans.....	4
6. Murphy Park Reserve Specified Periods	4
7. Amendment to Bylaw.....	5
8. Designation of Specified Events and Periods	5
9. Alcohol Consumption and Possession in Vehicles in Public Places	5
10. Exceptions.....	5
11. Offences and Penalties	6
12. Enforcement Powers of New Zealand Police	6
13. Signage	7
14. Revocation	7
15. Review of Bylaw	7
Schedule 1: Alcohol Ban Areas and Maps	8

Draft Waimakariri District Alcohol Control Bylaw 2025

1. Introduction

- 1.1 This Bylaw is the Waimakariri District Alcohol Control Bylaw 2025.
- 1.2 The initial resolution adopting a statement of proposal for this Bylaw was passed by the Waimakariri District Council at an ordinary meeting of the Council held on 4 March 2025 and, following consideration of submissions received during the special consultative procedure, this Bylaw was made by a resolution at a subsequent Council meeting on 1st July 2025.
- 1.3 This Bylaw comes into force on 10 July 2025.
- 1.4 This bylaw applies to selected public places in the Waimakariri District, as specified in clause 5.
- 1.5 Before making this Bylaw, the Council was satisfied that those matters listed in Section 147A(3) of the Local Government Act 2002 apply.

2. Purpose of the Bylaw

The purpose of this Bylaw is to prohibit, control or regulate:

- the consumption of alcohol in public places,
- the bringing of alcohol into public places, and
- the possession of alcohol in public places

for restricted periods and events. These regulations aim to:

- (a) minimise alcohol related crimes or disorder in public places.
- (b) protect the public from nuisance.
- (c) protect, promote and maintain public health and safety.

3. Definitions

For the purposes of this Bylaw the following definitions shall apply:

Alcohol has the meaning given in Section 5(1) of the Sale and Supply of Alcohol Act 2012 that is:

alcohol means a substance—

(a) that—

is or contains a fermented, distilled, or spirituous liquor; and
at 20°C is found on analysis to contain 1.15% or more ethanol by volume; or

(b) that—

(i) is a frozen liquid, or a mixture of a frozen liquid and another substance or substances;

and

(ii) is alcohol (within the meaning of paragraph (a)) when completely thawed to 20°C; or

(c) that, whatever its form, is found on analysis to contain 1.15% or more ethanol by weight in a form that can be assimilated by people

Alcohol ban means those restrictions outlined in clause 5.1 of this Bylaw, which may be amended by clauses 6 and 7 of this Bylaw, which specify those public places and time periods in which the consumption and possession of alcohol is restricted or banned, as well as any additional restrictions that may be imposed by the Council in accordance with clause 8.1 of this Bylaw.

Alcohol-related crimes or disorder public places has a similar meaning to alcohol related harm, as defined in Section 5 of the Sale and Supply of Alcohol Act 2012.

Alcohol related crime or disorder means:

(a) the harm caused by the excessive or inappropriate consumption of alcohol; and

(b) includes—

(i) any crime, damage, death, disorderly behaviour, or injury, directly or indirectly caused, or directly or indirectly contributed to in public places, by the excessive or inappropriate consumption of alcohol; and

(ii) any harm to society generally or the community, directly or indirectly caused, or directly or indirectly contributed to, by any crime, damage, death, disorderly behaviour, or injury of a kind described in subparagraph (i)

Council means the Waimakariri District Council.

Licensed premises has the meaning given in Section 5(1) of the Sale and Supply of Alcohol Act 2012.

Licensed premises means to any premises for which a licence is held.

Public notice has the meaning given in Section 5 of the Local Government Act 2002. A notice given by the Council that:

(a) is made publicly available, until any opportunity for review or appeal in relation to the matter notified has lapsed, on the local authority's Internet site; and

(b) is published in at least—

(i) 1 daily newspaper circulating in the region or district of the local authority; or

(ii) 1 or more other newspapers that have a combined circulation in that region or district at least equivalent to that of a daily newspaper circulating in that region or district

Public place has the same meaning provided in Section 147 of the Local Government Act 2002, that is:

- a) a place that is open to or is being used by the public, whether free or on payment of a charge, and whether any owner or occupier of the place is lawfully entitled to exclude or eject any person from it; but
- b) does not include licensed premises.

For the avoidance of doubt this definition includes, but is not limited to, roads, footpaths, berms, parks, beaches and riverbanks.

Restricted public place is a public place specified in this Bylaw under clause 5.1, and as may be amended by the Council in accordance with clauses 6 and 7 of this Bylaw, or in a Council resolution passed in accordance with clause 8 of this Bylaw, and in respect of which an alcohol ban is imposed.

Restricted period is a time period designated in this Bylaw at clause 5.1, and as may be amended by the Council in accordance with clauses 6 and 7 of this Bylaw, or in a Council resolution passed in accordance with clause 8 of this Bylaw, and in respect of which an alcohol ban is imposed.

Time period is a period of time, which may include days and specific dates and/or times of the day.

Ashley Gorge is as described in Schedule 1 of this Bylaw and outlined in the accompanying map of the area.

Beach Settlements is as described in Schedule 1 of this Bylaw and outlined in the accompanying map of the area.

Kaiapoi town is as described in Schedule 1 of this Bylaw and outlined in the accompanying map of the area.

Rangiora town is as described in Schedule 1 of this Bylaw and outlined in the accompanying map of the area.

Woodend town is as described in Schedule 1 of this Bylaw and outlined in the accompanying map of the area.

Oxford is as described in Schedule 1 of this Bylaw and outlined in the accompanying map of the area.

Murphy Park Reserve is as described in Schedule 1 of this Bylaw and outlined in the accompanying map of the area.

4. Relevant Legislations and Council Documents

Legislations:

- Local Government Act 2002
- Sale and Supply of Alcohol Act 2012
- Local Government (Alcohol Ban Breaches) Regulations 2013

Waimakariri District Council Bylaws

- Signage Bylaw

Other Council Documents:

- Community Outcomes
- Strategic Priorities

5. Designated Alcohol Bans

- 5.1 Alcohol bans specified in this Bylaw: No person shall possess or consume in, or bring alcohol into, the restricted public places and during the restricted time periods, as follows:

Area	Days and times
Ashley Gorge	7.00 pm 31 December to 3.00 am 1 January
Beach settlements	7.00 pm 31 December to 3.00 am 1 January
Kaiapoi town	24 hours, 365 days a year
Rangiora town	24 hours, 365 days a year
Woodend town	24 hours, 365 days a year
Oxford town	24 hours, 365 days a year
Murphy Park Reserve	1 hours, from 1 st April to 1 st September

- 5.2 Alcohol bans in Kaiapoi, Rangiora, Woodend and Oxford towns apply to selected public places, including town centres.

6. Murphy Park Reserve Specified Periods

- 6.1 Council may amend, alter or remove the specified period in relation to the Murphy Park Reserve by resolution in accordance with sections 147B and 151 of the Local Government Act, and in consideration of the dates of the current year's Rugby and Rugby League season.
- 6.2 Any resolution made in accordance with clause 6.1 above will be publicly notified.

7. Amendment to Bylaw

- 7.1 Council may remove, add to, or alter any of the listed restricted public places and may amend the restricted periods outlined at clause 5.1 of this Bylaw in accordance with section 156 of the Local Government Act 2002.

8. Designation of Specified Events and Periods

- 8.1 In addition to those restrictions imposed in clause 5.1 of this Bylaw, Council may, by resolution in accordance with sections 147B and 151 of the Local Government Act 2002, restrict the bringing, consumption and possession of alcohol:

- in a public place and during a time period; and
- for a public event, function or gathering in a public place.

- 8.2 Any resolution made in accordance with clause 8.1 of this Bylaw, will be notified by public notice.

9. Alcohol Consumption and Possession in Vehicles in Public Places

- 9.1 No person may consume or possess alcohol in any vehicle while in any restricted public place and during any restricted time period as designated under clause 5.1 of this Bylaw or by resolution under clause 8.1 of this Bylaw, save for those exceptions outlined at clause 10 of this Bylaw.

10. Exceptions

- 10.1 This Bylaw does not prohibit, regulate or control, in the case of alcohol in an unopened bottle or other unopened container:

- (a) the transport of the alcohol from licensed premises next to a public place, if -
 - (i) it was lawfully bought on those premises for consumption off those premises; and
 - (ii) it is promptly removed from the public place; or
- (b) the transport of the alcohol from outside a public place for delivery to licensed premises next to the public place; or
- (c) the transport of the alcohol from outside a public place to premises next to a public place by, or for delivery to, a resident of the premises or his or her bona fide visitors; or
- (d) the transport of the alcohol from premises next to a public place to a place outside the public place if -
 - (i) the transport is undertaken by a resident of those premises; and
 - (ii) the alcohol is promptly removed from the public place.

- 10.2 This Bylaw does not apply to those registered campsites at the Beach Settlements and those registered camp sites at Ashley Gorge.

11. Offences and Penalties

- 11.1 A person who commits a breach of this Bylaw commits an infringement offence under section 239A of the Local Government Act 2002 and may be liable for an infringement fee.
- 11.2 As specified in Section 4 of the Local Government (Alcohol Ban Breaches) Regulation 2013 the infringement fee for breaching an alcohol ban is \$250.

12. Enforcement Powers of New Zealand Police

- 12.1 Under the section 169 of the LGA 2002, New Zealand police have the power to enforce this bylaw on behalf of the Council.
- 12.2 In accordance with section 169 of the LGA 2002, a constable of the New Zealand Police may, without warrant, for the purpose of ascertaining whether alcohol is present, search a container in the possession of a person who is in, or entering a restricted public place and during a restricted period, or a vehicle that is in, or entering, a restricted public place and during a restricted period.
- 12.3 A constable may without warrant also:
 - 12.3.1 Seize and remove any alcohol, and its container, that is in breach of an alcohol ban;
 - 12.3.2 Arrest any person whom the constable finds committing an offence under this Bylaw;
 - 12.3.3 Arrest any person who has refused to comply with a request by a constable -
 - (i) To leave a restricted public place;
 - (ii) To surrender to a constable any alcohol that, in breach of an alcohol ban, is in the person's possession.
- 12.4 Before exercising such power outlined at clauses 12.2 and 12.3 of this Bylaw, the member of the New Zealand Police must -
 - a) inform the person in possession of the container or the vehicle, as the case may be, that he or she has the opportunity of removing the container or the vehicle from the restricted public place;
 - b) provide the person with a reasonable opportunity to remove the container or the vehicle as the case may be, from the restricted public place.

13. Signage

- 13.1 Where reasonable, signage will be erected within the restricted public places to provide information to the public on the alcohol bans.
- 13.2 To avoid any doubt, the absence of any signage in a restricted public place does not authorize breach of this Bylaw.

14. Revocation

The Waimakariri District Alcohol Control Bylaw 2018 is revoked.

15. Review of Bylaw

- 15.1 This Bylaw shall be reviewed by 1 July 2030.
- 15.2 This Bylaw can be reviewed at any other time before that date at the discretion of the Council. If this bylaw is not reviewed before 1 July 2030, it will automatically revoke by 1 July 2032.

Schedule 1: Alcohol Ban Areas and Maps

ASHLEY GORGE means the public area known as the Ashley Gorge Reserve including the picnic area and camping ground from its entrance on Ashley Gorge Road and including the banks and waterways of the Ashley River/Rakahuri which adjoins the picnic area and including all roadways within the Reserve but excludes camp sites and such buildings as may be designated by the camping ground caretaker.

BEACH SETTLEMENTS means the public areas (parks, reserves, etc.) plantations, beaches, lagoons and roadways bounded by the Waimakariri River in the south, the Ashley River/Rakahuri in the north, the low water mark on all the beach frontage between those points and east from the intersection of Waikuku Beach Road with Kings Avenue and Preeces Road, Waikuku, extending in a straight line to the corner of Woodend Beach Road where it intersects with Stalkers Road, Woodend Beach, and intersections of Beach Road, Featherstone Avenue and Dunns Avenue at Pines Kairaki and continuing in a straight line from there to the Waimakariri River.

The ban applies to all roadways within the motor camps of Waikuku, Woodend Beach and Pines Kairaki, but excludes the registered campsites

KAIAPOI TOWN means Kaiapoi town centre from the intersection of Courtenay Drive and Williams St., north to the intersection of Williams St and Sewell St. Charles St river bank from the Mandeville Bridge east to Jones St., including Trousselot Park Reserve, Scott Rose Garden, Morgan Williams Reserve, Tom Ayers Reserve and that part of Corcoran Reserve that contains the skateboard park. Raven Quay from Black St east including the Kaiapoi Memorial Reserve and across Williams St. to the east end of the Cure Boating Club. Black St from Raven Quay to Hilton St. The public car park between Raven Quay and Hilton St east of Williams St.

Ohoka Rd from Williams St east to Stone St. Stone St. Courtenay Drive from Williams St to Kaikanui St. Kaikanui St. Carew St from Williams St to Hills St.

OXFORD means Main St from High St to Mill Rd. High St from Main St to Church St. Transport Lane. Church St. Bay Rd from Church St to Main St. Dohrmans Rd. Showgate Drive. Meyer Place. Pearson Park. Oxford Pool car park. Oxford Town Hall car park. Oxford Pavilion, Oxford Jaycee Hall, and Oxford Museum car parks. Oxford Service Centre car park. Burnett St Reserve. Reids Lane Reserve. Thornton Estate Reserve. Rimu Place Reserve. Matai Place Reserve. Oxford Skate Park. Meyer Place Gardens, Barracks Road Reserve, West Oxford Reserve and Oxford Cemetery Reserve.

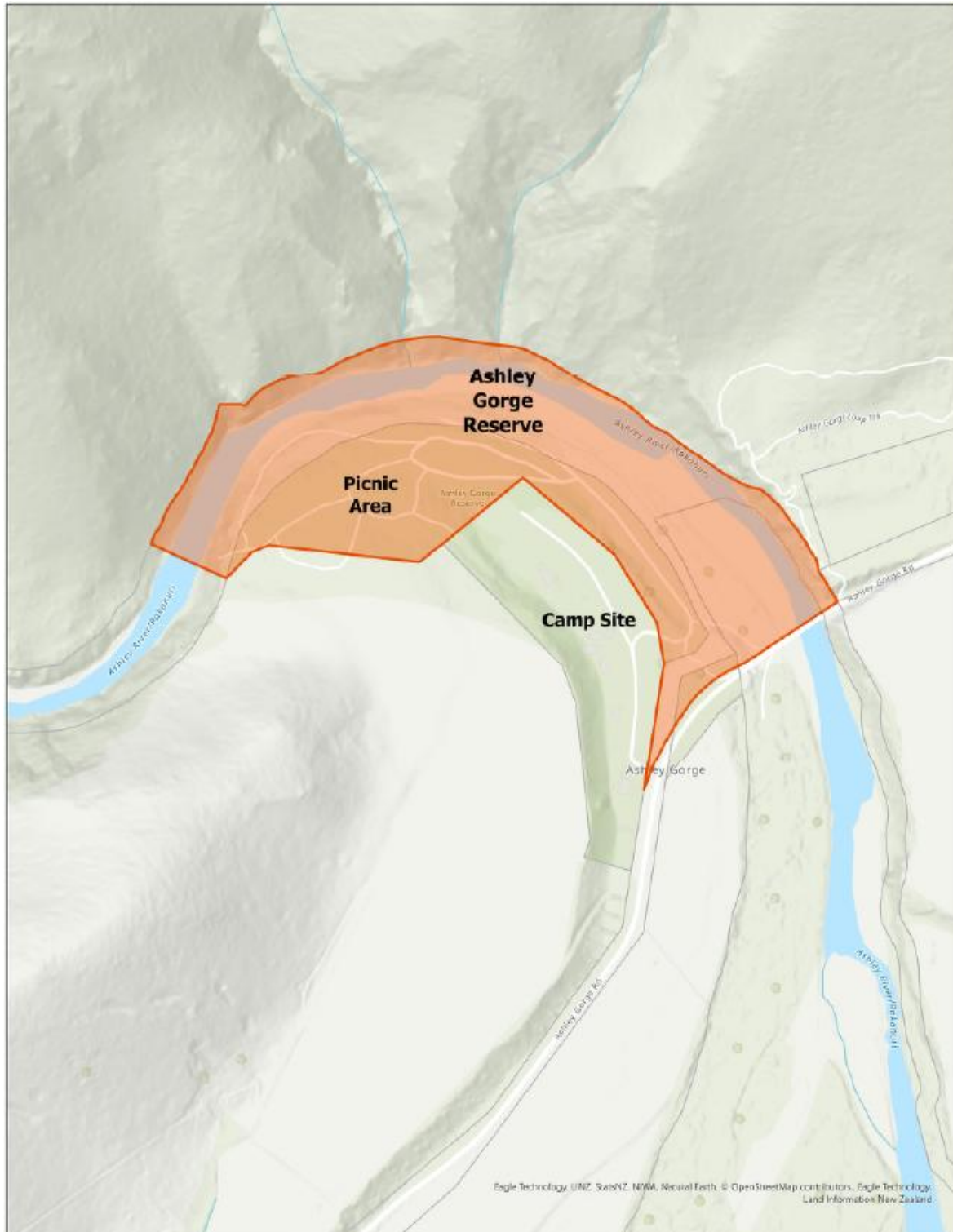
RANGIORA TOWN means Rangiora town centre from the intersection of High Street and Church Street east to the railway line, Ivory Street from High Street to Cone Street, Cone Street Alfred Street from Ivory Street to Percival Street, Victoria Street from Queen to High Street, Percival Street from Queen Street to High Street, King Street from Queen Street to Blackett Street, Church Street from Dudley Pool to High School, the car parking area behind the library and Rangiora Service Centre, Durham Street from High Street to Blackett Street, Blake Street, the Blake Street public car park. Good Street to Blackett Street to High Street, the service lane behind New World supermarket and the public carpark to the east of New World, Ashley Street from High Street to Blackett Street, Blackett Street from Ashley Street to Durham Street, Burt Street, Albert Street from High Street to Burt Street. Allen Reserve, Ashley Picnic Area, Ashgoove Park, Ballarat Reserve, Bells Siding, Bridget Lane Reserve, Bush St Reserve, Chelsea Court Reserve, Dudley Park, Elephant Park, Elm St Reserve, Good St Reserve, Green St Walkway, Grove Place Reserve, Hazeldean Reserve, Janelle Place Reserve, Kowhai Ave Reserve, Kippenberger War

Memorial Reserve, Lilybrook Reserve, Manchester Place Reserve, Maria Andrews Park, Matawai Park, Neil Aitken Reserve, Newnham St Reserve, Northbrook Wetlands Reserve, Oak Tree Reserve, Oxford Line Reserve, Parkhouse Reserve, Rangiora Recreation Ground, Regent Park, Rickton Place Reserve, River Rd Reserve, Southbrook Park, Town Hall Reserve, Town Hall car park, Victoria Park, Ward Park.

WOODEND TOWN means Main North Rd from the junction with Te Pouapatuki Rd north to Chinnerys Rd. Rangiora Woodend Rd from the Main North Rd to School Rd. School Rd. Owen Stalker Park and the Recreation Ground. The Community Centre grounds. Grange View Reserve.

MURPHY PARK RESERVE means the area of reserve bounded to the north by the Kaiapoi River and west by Raven Quay and up to but not including the area southeast of the reserve that contains the Kaiapoi Croquet Club and the Kaiapoi Boat Club Reserve.

Ashley Gorge Alcohol Ban Area



Alcohol Ban Areas: : Ashley Gorge

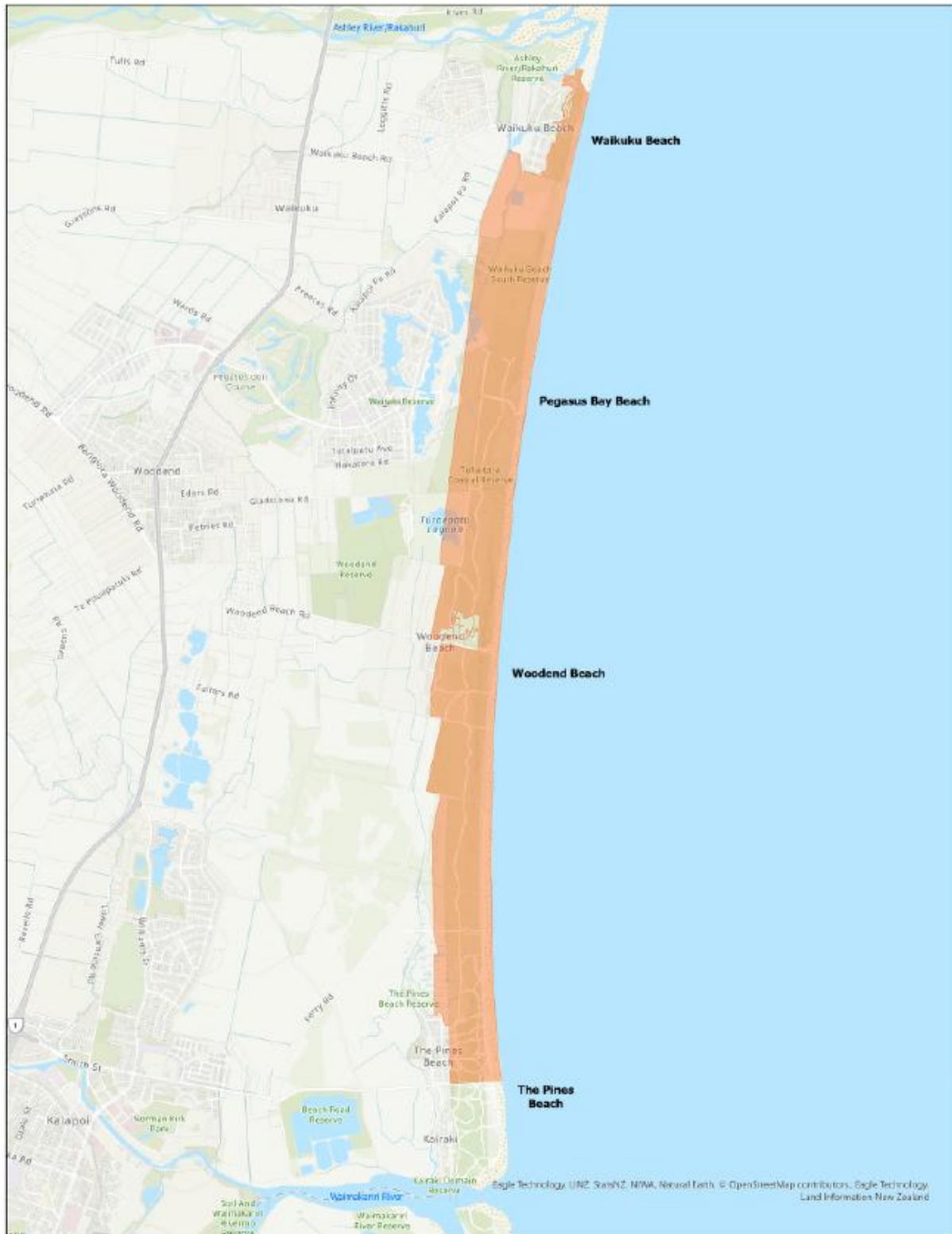
Date: 4/29/2025

Original Size: A3



DISCLAIMER
Boundary information is derived under license from LINZ Digital Cadastral Database (Crown Copyright Reserved). The Waimakariri District Council does not give and expressly disclaims any warranty as to the accuracy or completeness of the information or its fitness for any purpose. Information on this map may not be used for the purposes of any legal dispute. The user checks independently verify the accuracy of any information before taking any action in reliance upon it. Land and property information is based on includes LINZ's data which is licensed by Land Information New Zealand (LINZ) for re-use under the Creative Commons Attribution 3.0 New Zealand license.

Beach Settlements Alcohol Ban Area



Alcohol Ban Areas: : Beach Settlements

Date: 7/01/2025

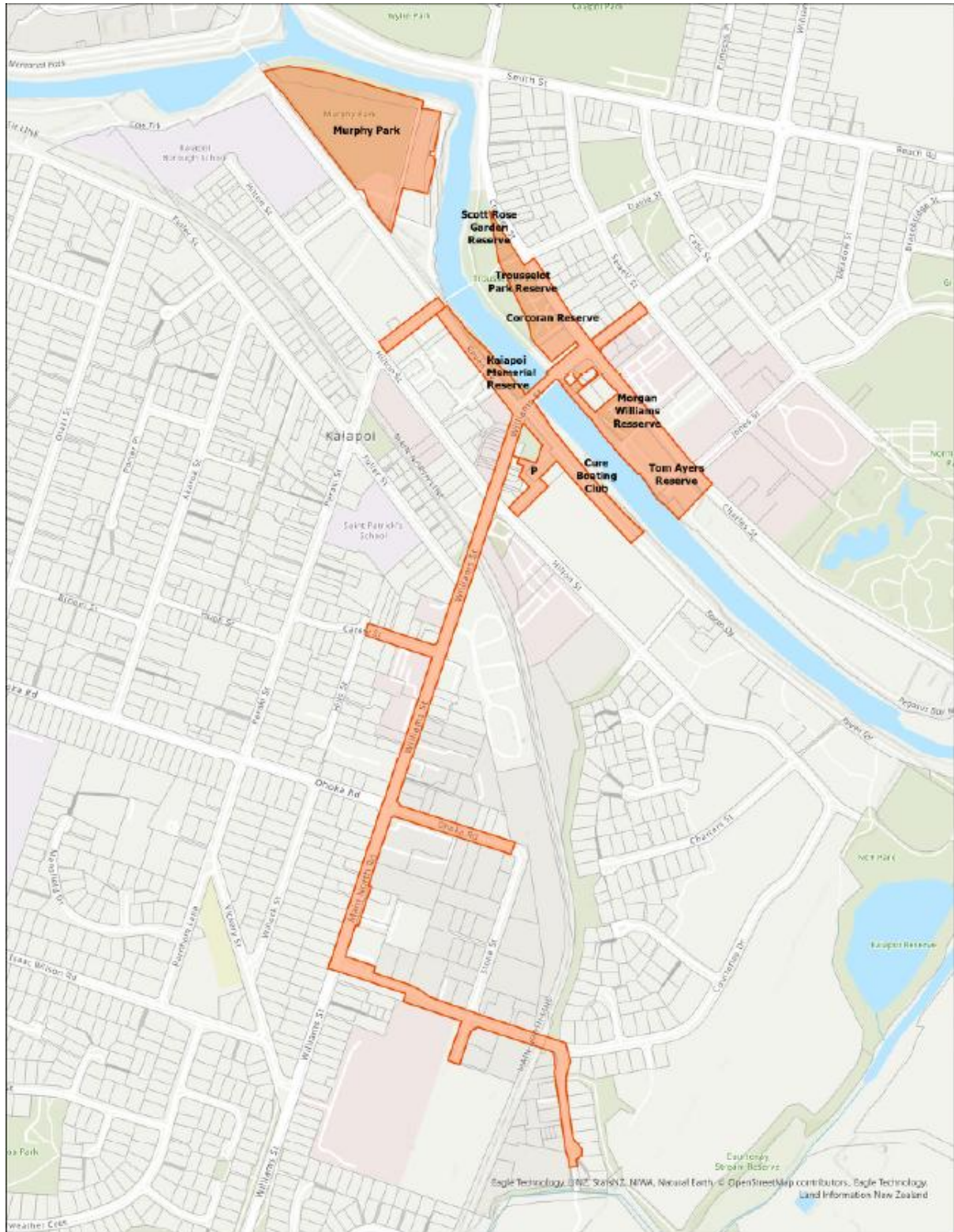
Original Size: A3



DISCLAIMER

Boundary information is derived under license from LINZ Digital Cadastral Database (Crown Copyright Reserved). The Waimakariri District Council does not give and expressly disclaims any warranty as to the accuracy or completeness of the information or its fitness for any purpose. Information on this map may not be used for the purposes of any legal dispute. The user should independently verify the accuracy of any information before taking any action in reliance upon it. Land and property information is based on/derived from LINZ's data which is licensed by Land Information New Zealand (LINZ) for use under the Creative Commons Attribution 3.0 New Zealand license.

Kaiapoi Alcohol Ban Area



Alcohol Ban Areas: : Kaiapoi

Date: 9/01/2025

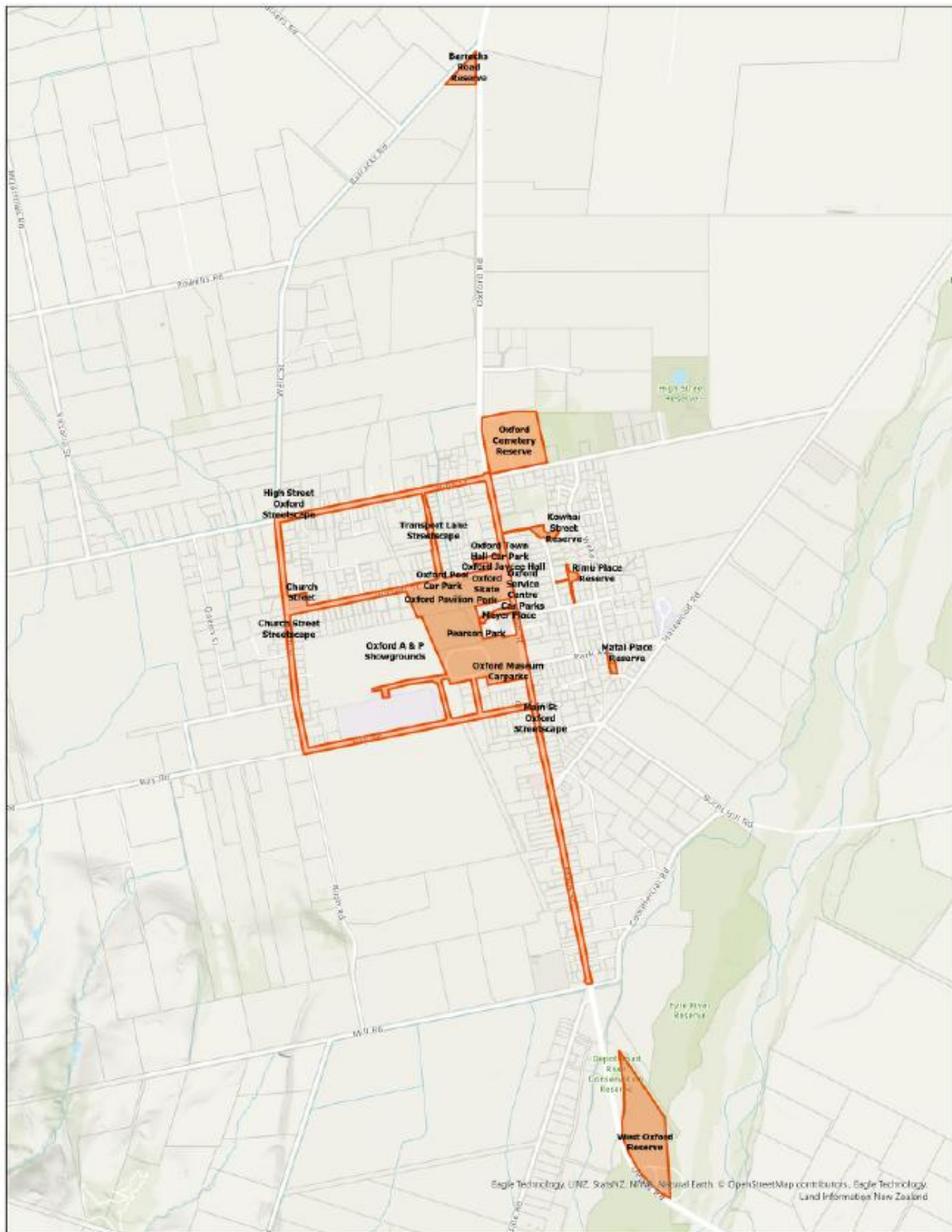
Original Size: A3



DISCLAIMER

Boundary information is derived under licence from LINZ Digital Cadastral Database (Crown Copyright Reserved). The Waimakariri District Council does not give and expressly disclaims any warranty as to the accuracy or completeness of the information or its fitness for any purpose. Information on this map may not be used for the purposes of any legal disputes. The user checks independently verify the accuracy of any information before taking any action in reliance upon it. Land and property information is based on the LINZ's data which is licensed by Land Information New Zealand (LINZ) for re-use under the Creative Commons Attribution 3.0 New Zealand license.

Oxford Alcohol Ban Area



Alcohol Ban Areas: : Oxford

Date: 7/01/2025

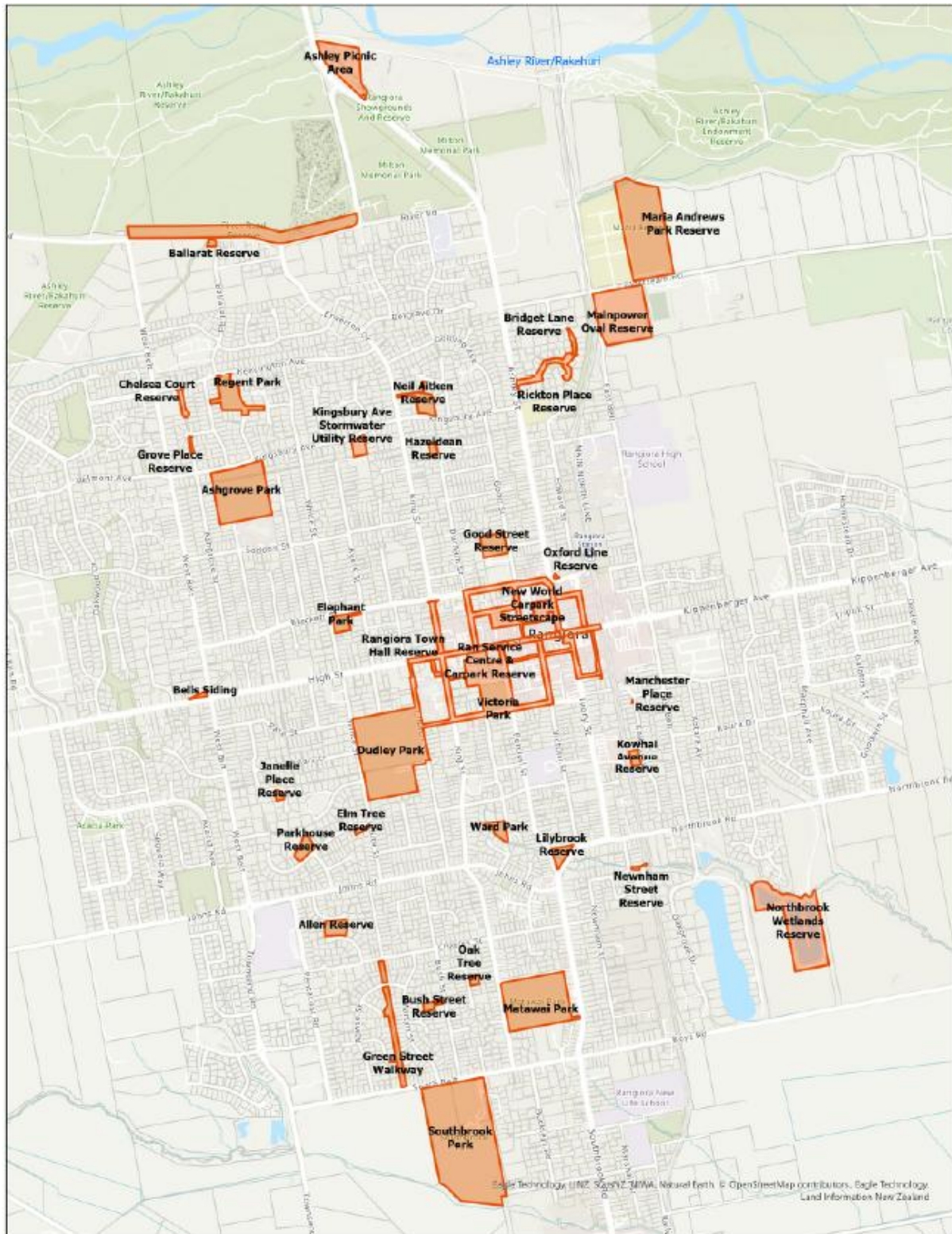
DISCLAIMER

Boundary information is derived under license from LINZ Digital Cadastral Database (Crown Copyright Reserved). The Waimakariri District Council does not give and expressly disclaims any warranty as to the accuracy or completeness of the information or its fitness for any purpose. Information on this map may not be used for the purposes of any legal dispute. The user should independently verify the accuracy of any information before taking any action in reliance upon it. Land and property information is based on/includes LINZ's data which is licensed by Land Information New Zealand (LINZ) for re-use under the Creative Commons Attribution 3.0 New Zealand license.

Original Size: A3



Rangiora Alcohol Ban Area



Alcohol Ban Areas: : Rangiora

Date: 17/12/2024

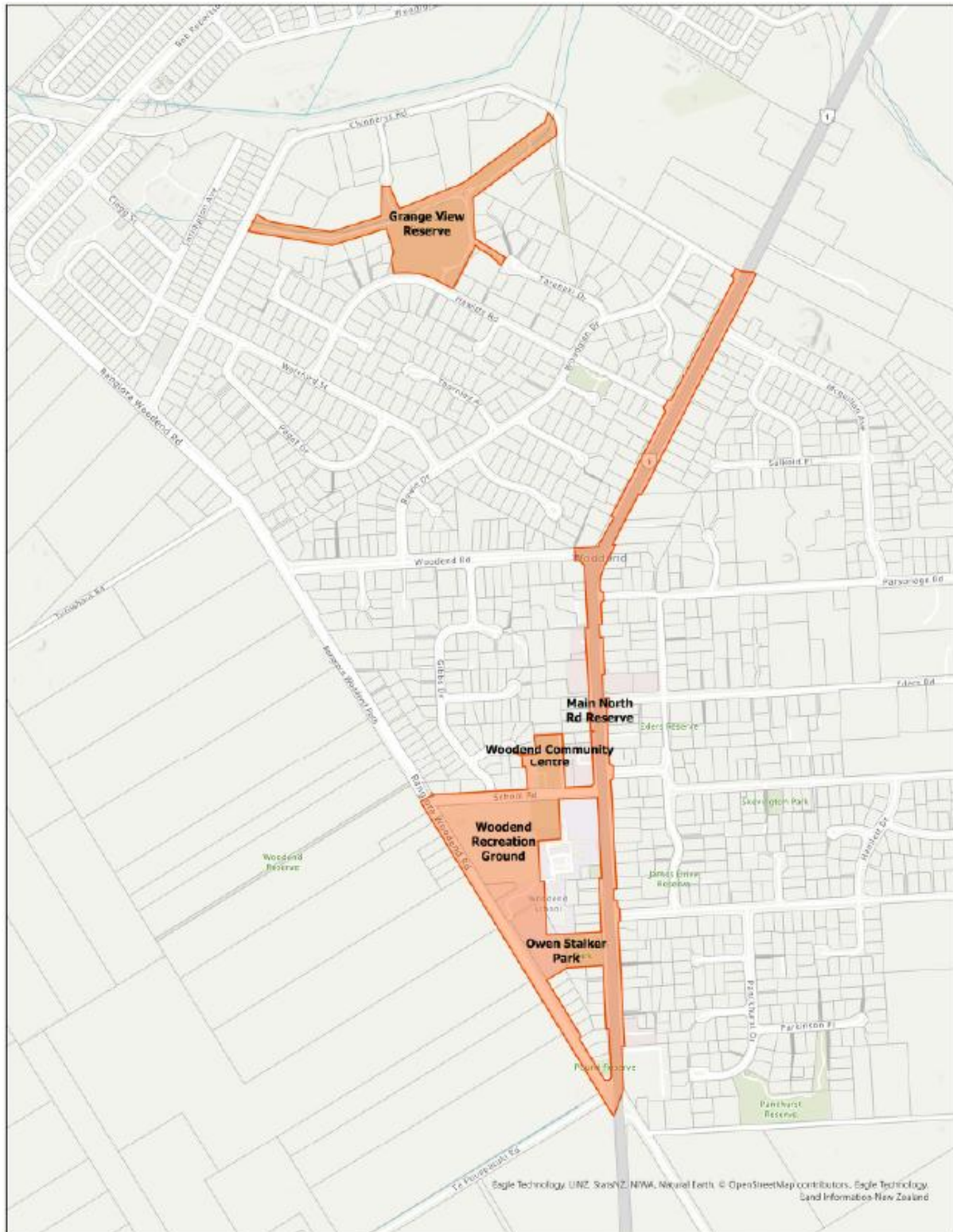
DISCLAIMER

Boundary information is derived under license from LINZ Digital Cadastral Database (Crown Copyright Reserved). The Waimakariri District Council does not give and expressly disclaims any warranty as to the accuracy or completeness of the information or its fitness for any purpose. Information on this map may not be used for the purposes of any legal dispute. The user should independently verify the accuracy of any information before taking any action in reliance upon it. Land and property information is based on/includes LINZ's data which is licensed by Land Information New Zealand (LINZ) for use under the Creative Commons Attribution 3.0 New Zealand license.

Original Size: A3



Woodend Alcohol Ban Area



Alcohol Ban Areas: : Woodend

Date: 9/01/2025

DISCLAIMER

Boundary information is derived under license from LINZ Digital Cadastral Database (Crown Copyright Reserved). The Waimakariri District Council does not give and expressly disclaims any warranty as to the accuracy or completeness of the information or its fitness for any purpose. Information on this map may not be used for the purposes of any legal dispute. The user should independently verify the accuracy of any information before taking any action in reliance upon it. Land and property information is based on/derived from LINZ's data which is licensed by Land Information New Zealand (LINZ) for re-use under the Creative Commons Attribution 3.0 New Zealand license.

Original Size: A3



Murphy Park Alcohol Ban Area



Alcohol Ban Areas: : Murphy Park

Date: 16/12/2024

Original Size: A3



DISCLAIMER

Boundary information is derived under license from LINZ Digital Cadastral Database (Crown Copyright Reserved). The Waimakariri District Council does not give and expressly disclaims any warranty as to the accuracy or completeness of the information or its fitness for any purpose. Information on this map may not be used for the purposes of any legal disputes. The user should independently verify the accuracy of any information before taking any action in reliance upon it. Land and property information is based on/includes LINZ's data which is licensed by Land Information New Zealand (LINZ) for re-use under the Creative Commons Attribution 3.0 New Zealand license.

Submissions on Draft Alcohol Control Bylaw 2025

- Consultation period: 1 May to 30 May 2025.
- A total of 160 visitors accessed the project by 30 May 2025. Five completed the online survey, and two submitted feedback via email.
- Online engagement rate is approximately 3% and overall engagement rate is 4.4%.
- List of submitters: Three organizations (New Zealand Police, National Public Health Service (NPHS) and Alcohol Healthwatch), and four individuals.

Submission of New Zealand Police (Email submission)

Question No	Consultation Question	Response
1	Do you agree with continuing alcohol ban areas as they are currently?	Yes
	Please feel free to provide a reason for your answer	-
2	Do you agree with keeping alcohol ban days and times as they are currently?	Yes
	Please feel free to provide a reason for your answer	-
3	Would you like to be heard by the hearing panel regarding your submission?	No
4	Do you have any overall concerns or feedback you would like to share regarding the Draft Alcohol Control Bylaw 2025?	Police have no further submissions in respect of the matter and support the proposed review results as current.

Submission of National Public Health Service (Email submission)

Question No	Consultation Question	Response
1	Do you agree with continuing alcohol ban areas as they are currently?	Yes
	Please feel free to provide a reason for your answer	-
2	Do you agree with keeping alcohol ban days and times as they are currently?	Yes
	Please feel free to provide a reason for your answer	-
3	Would you like to be heard by the hearing panel regarding your submission?	No
4	Do you have any overall concerns or feedback you would like to share regarding the Draft Alcohol Control Bylaw 2025?	We support the bylaw and have no further feedback.

Submission of Alcohol Healthwatch (Email and Online submission)

Question No	Consultation Question	Response
1	Do you agree with continuing alcohol ban areas as they are currently?	Yes
	Please feel free to provide a reason for your answer	-
2	Do you agree with keeping alcohol ban days and times as they are currently?	Yes
	Please feel free to provide a reason for your answer	-
3	Would you like to be heard by the hearing panel regarding your submission?	No
4	Do you have any overall concerns or feedback you would like to share regarding the Draft Alcohol Control Bylaw 2025?	The proposed Alcohol Control Bylaw 2025 is reasonable, appropriate and proportionate and reinforces the purpose of the bylaw.

Respondent ID 6233155

Question No	Consultation Question	Response
1	Do you agree with continuing alcohol ban areas as they are currently?	Yes
	Please feel free to provide a reason for your answer	-
2	Do you agree with keeping alcohol ban days and times as they are currently?	Yes
	Please feel free to provide a reason for your answer	-
3	Would you like to be heard by the hearing panel regarding your submission?	No
4	Do you have any overall concerns or feedback you would like to share regarding the Draft Alcohol Control Bylaw 2025?	-

Respondent ID 6238390

Question No	Consultation Question	Response
1	Do you agree with continuing alcohol ban areas as they are currently?	Yes
	Please feel free to provide a reason for your answer	-

2	Do you agree with keeping alcohol ban days and times as they are currently?	Yes
	Please feel free to provide a reason for your answer	-
3	Would you like to be heard by the hearing panel regarding your submission?	No
4	Do you have any overall concerns or feedback you would like to share regarding the Draft Alcohol Control Bylaw 2025?	-

Respondent ID 6248741

Question No	Consultation Question	Response
1	Do you agree with continuing alcohol ban areas as they are currently?	Yes
	Please feel free to provide a reason for your answer	-
2	Do you agree with keeping alcohol ban days and times as they are currently?	Yes
	Please feel free to provide a reason for your answer	-
3	Would you like to be heard by the hearing panel regarding your submission?	No
4	Do you have any overall concerns or feedback you would like to share regarding the Draft Alcohol Control Bylaw 2025?	-

Respondent ID 6253096

Question No	Consultation Question	Response
1	Do you agree with continuing alcohol ban areas as they are currently?	Yes
	Please feel free to provide a reason for your answer	-
2	Do you agree with keeping alcohol ban days and times as they are currently?	Yes
	Please feel free to provide a reason for your answer	-
3	Would you like to be heard by the hearing panel regarding your submission?	No

4	Do you have any overall concerns or feedback you would like to share regarding the Draft Alcohol Control Bylaw 2025?	-
---	--	---

**DRAFT WAIMAKARIRI DISTRICT ALCOHOL
CONTROL BYLAW ~~2018~~2025**

This Alcohol Control Bylaw ~~2018-2025~~
was adopted at a Council meeting held on
Date Month 2025

Chief Executive

Governance Manager

July 2025

WAIMAKARIRI DISTRICT COUNCIL

Waimakariri District Alcohol Control Bylaw ~~2018~~2025

~~1 General~~

~~1.1 Introduction~~ 1. Introduction

~~1.1.1~~ 1.1 This Bylaw ~~may be cited as~~ the Waimakariri District Alcohol Control Bylaw ~~2018~~ 2025.

~~1.2~~ This Bylaw is made by the Waimakariri District Council in exercise of the powers and authority vested in the Council by section 147 of the Local Government Act 2002. The initial resolution adopting a statement of proposal for this Bylaw was passed by the Waimakariri District Council at an ordinary meeting of the Council held on [date] and, following consideration of submissions received during the special consultative procedure, this Bylaw was made by a resolution at a subsequent meeting of the Council on [date].

~~1.1.21.3~~ This Bylaw ~~supersedes the Waimakariri District Alcohol Control Bylaw 2018 and~~ comes into force on [date].

1.4 This bylaw applies to selected public places in Waimakariri District as specified in the Section 5.

~~This Bylaw is made by the Waimakariri District Council in exercise of the powers and authority vested in the Council by section 147 of the Local Government Act 2002.~~

~~1.1.4~~ This Bylaw ~~supersedes the Waimakariri District Alcohol Control Bylaw 2018 and comes into force on~~ Date Month Year.

~~The purpose of this Bylaw is to enhance safety and public enjoyment of public places by providing for alcohol controls in restricted public places, and for restricted periods and events.~~

~~1.5~~ 1.1.5 Before making this Bylaw, Council was satisfied that those matters listed in section 147A(3) of the Local Government Act 2002 apply.

~~1.2 Objectives~~ 2. Purpose of the Bylaw

~~The objective of the Bylaw is to prohibit the possession and/or consumption of alcohol in restricted areas, thereby:~~

- ~~(a) protecting the public from nuisance in public places~~
- ~~(b) protecting, promoting and maintaining public health and safety in public places~~
- ~~(c) minimising the potential for offensive behaviour in public places~~
- ~~(d) minimising alcohol related harm.~~

The purpose of the Bylaw is to prohibit, control or regulate:

- the consumption of alcohol in (selected/certain) public places

BYL-71/ 250220027814

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Tab stops: 12.21 cm, Left + Not at 9.21 cm

- the bringing of alcohol into (selected/certain) public places
- the possession of alcohol in (selected/certain) public places

for restricted periods and events. These regulations aim to:

- (a) minimise alcohol related crimes or disorder in public places.
- (b) Protect the public from nuisance.
- (c) protect, promote and maintain public health and safety.

4.3.3. Definitions

For the purposes of this Bylaw the following definitions shall apply:

Alcohol has the meaning given by section 5(1) of the Sale and Supply of Alcohol Act 2012 that is:

alcohol means a substance—

(a) that—

is or contains a fermented, distilled, or spirituous liquor; and

at 20°C is found on analysis to contain 1.15% or more ethanol by volume; or

(b) that—

(i) is a frozen liquid, or a mixture of a frozen liquid and another substance or substances; and

(ii) is alcohol (within the meaning of paragraph (a)) when completely thawed to 20°C; or

(c) that, whatever its form, is found on analysis to contain 1.15% or more ethanol by weight in a form that can be assimilated by people

Alcohol ban means those restrictions outlined ~~at~~ in clauses ~~2.45.1~~ of this Bylaw, and as may be amended by clauses ~~2.26~~ and ~~2.37~~ of this Bylaw, which specify those public places and time periods whereby the consumption and possession of alcohol is restricted or banned, as well as those restrictions which may be imposed by Council in accordance with clause ~~3.48.1~~ of this Bylaw.

Alcohol-related crimes or disorder in public places has a similar meaning to alcohol related harm, which is defined in the Section 5 of Sale and Supply of Alcohol Act 2012.

Alcohol related crime or disorder means:

(a) the harm caused by the excessive or inappropriate consumption of alcohol; and

(b) includes—

(i) any crime, damage, death, disorderly behaviour, or injury, directly or indirectly caused, or directly or indirectly contributed to in public places, by the excessive or inappropriate consumption of alcohol; and

(ii) any harm to society generally or the community, directly or indirectly caused, or directly or

BYL-71/ 250220027814

Formatted: Font: Not Bold

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Tab stops: 12.21 cm, Left + Not at 9.21 cm

indirectly contributed to, by any crime, damage, death, disorderly behaviour, or injury of a kind described in subparagraph (i)

Council means the Waimakariri District Council.

Licensed premises has the meaning given by the section 5(1) of the Sale and Supply of Alcohol Act 2012.

Licence premises means any premises for which a licence is held.

Public notice has the meaning given in section 5 of the Local Government Act 2002.

Public notice, in relation to a notice given by a local authority, means one that—

(a) is made publicly available, until any opportunity for review or appeal in relation to the matter notified has lapsed, on the local authority's Internet site; and

(b) is published in at least—

(i) 1 daily newspaper circulating in the region or district of the local authority; or

(ii) 1 or more other newspapers that have a combined circulation in that region or district at least equivalent to that of a daily newspaper circulating in that region or district

Public place has the same meaning provided in section 147 of the Local Government Act 2002, that is:

- (a) a place that is open to or is being used by the public, whether free or on payment of a charge, and whether any owner or occupier of the place is lawfully entitled to exclude or eject any person from it; but
- (b) does not include licensed premises.

For the avoidance of doubt this definition includes, but is not limited to, roads, footpaths, berms, parks, beaches and riverbanks.

Restricted public place is a public place Specified in this Bylaw at under clause 2-15.1, and as may be amended by the Council in accordance with clauses 2-26 and 2-37 of this Bylaw, or in a Council resolution passed in accordance with clause 3-8 of this Bylaw, and in respect of which an alcohol ban is imposed.

Restricted period is a time period designated in this Bylaw at clause 2-15.1, and as may be amended by the Council in accordance with clauses 2-26 and 2-37 of this Bylaw, or in a Council resolution passed in accordance with clause 3-8 of this Bylaw, and in respect of which an alcohol ban is imposed.

Time period is a period of time, which may include days and specific dates and/or times of the day.

Ashley Gorge is as described in Schedule 1 of this Bylaw and outlined in the accompanying map of the area and marked [insert reference].

Beach Settlements is as described in Schedule 1 of this Bylaw and outlined in the accompanying map of the area and marked [insert reference].

Kaiapoi town is as described in Schedule 1 of this Bylaw and outlined in the accompanying map of the area and marked [insert reference].

BYL-71/ 250220027814

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Tab stops: 12.21 cm, Left + Not at 9.21 cm

Rangiora town is as described in Schedule 1 of this Bylaw and outlined in the accompanying map of the area ~~and marked [insert reference]~~.

Woodend town is as described in Schedule 1 of this Bylaw and outlined in the accompanying map of the area ~~and marked [insert reference]~~.

Oxford is as described in Schedule 1 of this Bylaw and outlined in the accompanying map of the area ~~and marked [insert reference]~~.

Murphy Park Reserve is as described in Schedule 1 of this Bylaw and outlined in the accompanying map of the area and marked [insert reference].

4. Relevant Legislations and Council Documents

Legislations:

- Local Government Act 2002
- Sale and Supply of Alcohol Act 2012
- Local Government (Alcohol Ban Breaches) Regulations 2013

Waimakariri District Council Bylaws

- Signage Bylaw

Other Council documents:

- Community Outcomes
- Strategic Priorities

Formatted: No bullets or numbering

5. Designated ~~alcohol~~ Alcohol bans

5.1 Alcohol bans specified in this Bylaw:

No person shall possess or consume in, or bring alcohol into, the restricted public places and during the restricted time periods, as follows:

Area	Days and times
Ashley Gorge	7.00 pm 31 December to 3.00 am 1 January
Beach settlements	7.00 pm 31 December to 3.00 am 1 January
Kaiapoi town	24 hours, 365 days a year
Rangiora town	24 hours, 365 days a year
Woodend town	24 hours, 365 days a year
Oxford town	24 hours, 365 days a year

BYL-71/ 250220027814

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Tab stops: 12.21 cm, Left + Not at 9.21 cm

Murphy Park Reserve	hours, from 1st April to 1st September
----------------------------	--

5.2 Alcohol bans in Kaiapoi, Rangiora, Woodend and Oxford towns apply to selected public places, including town centres.

6. Murphy Park Reserve ~~specified~~ Specified periodsPeriods

~~2.2.4~~ 6.1 Council may amend, alter or remove the specified period in relation to the Murphy Park Reserve by resolution in accordance with sections 147B and 151 of the Local Government Act 2002, and in consideration of the dates of the current year's Rugby and Rugby League season.

6.2 Any resolution made in accordance with clause ~~2.2.4~~ 6.1 above will be publicly notified.

7. Amendment to Bylaw

7.1 Council may remove, add to, or alter any of the listed restricted public places and may amend the restricted periods outlined at clause ~~2.45.1~~ of this Bylaw in accordance with section 156 of the Local Government Act 2002.

8. Designation of ~~specified~~ Specified events Events and ~~periods~~ Periods

~~3.18.1~~ 8.1 In addition to those restrictions imposed in clause ~~2.45.1~~ of this Bylaw, Council may, by resolution in accordance with sections 147B and 151 of the Local Government Act 2002, restrict the bringing, consumption and possession of alcohol

~~3.1.1~~ 8.1.1 - _____ in a public place and during a time period; and

~~3.1.2~~ 8.1.2 - _____ for a public event, function or gathering in a public place.

~~3.28.2~~ 8.2 Any resolution made in accordance with clause ~~3.18.1~~ of this Bylaw, will be notified by public notice.

Formatted: Indent: Left: 0 cm, Hanging: 1.27 cm

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Tab stops: 12.21 cm, Left + Not at 9.21 cm

9. Alcohol Consumption and Possession in Vehicles in Public Places

~~4.49.1~~ No person may consume or possess alcohol in any vehicle while in any restricted public place and during any restricted time period as designated under clause ~~2.45.1~~ of this Bylaw or by resolution under clause ~~3.48.1~~ of this Bylaw, save for those exceptions outlined at clause ~~6-10~~ of this Bylaw.

~~6.10~~ Exceptions

~~6.10.1~~ This Bylaw does not prohibit, regulate or control, in the case of alcohol in an unopened bottle or other unopened container:

- ~~(a) the transport of the alcohol from licensed premises next to a public place, if -~~
 - ~~(i) it was lawfully bought on those premises for consumption off those premises; and~~
 - ~~(ii) it is promptly removed from the public place; or~~
- ~~(b) the transport of the alcohol from outside a public place for delivery to licensed premises next to the public place; or~~
- ~~(c) the transport of the alcohol from outside a public place to premises next to a public place by, or for delivery to, a resident of the premises or his or her bona fide visitors; or~~
- ~~(d) the transport of the alcohol from premises next to a public place to a place outside the public place if -~~
 - ~~(i) the transport is undertaken by a resident of those premises; and~~
 - ~~(ii) the alcohol is promptly removed from the public place.~~

~~6.10.2~~ This Bylaw does not apply to those registered campsites at the Beach Settlements and those registered camp sites at Ashley Gorge.

5.11 Offences and ~~penalties~~Penalties

~~11.1~~ A person who commits a breach of this Bylaw commits an infringement offence under section 239A of the Local Government Act 2002 and may be liable for an infringement fee.

~~11.2~~ As specified in Section 4 of the Local Government (Alcohol Ban Breaches) Regulation 2013 the infringement fee for breaching an alcohol ban is \$250.

~~6~~ Exceptions

~~6.1~~ This Bylaw does not prohibit, regulate or control, in the case of alcohol in an unopened bottle or other unopened container:

- ~~(a) the transport of the alcohol from licensed premises next to a public place, if -~~
 - ~~(i) it was lawfully bought on those premises for consumption off those premises; and~~

BYL-71/ 250212022345

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Font: 8 pt

~~(ii) it is promptly removed from the public place; or~~

~~(b) the transport of the alcohol from outside a public place for delivery to licensed premises next to the public place; or~~

~~(c) the transport of the alcohol from outside a public place to premises next to a public place by, or for delivery to, a resident of the premises or his or her bona fide visitors; or~~

~~(d) the transport of the alcohol from premises next to a public place to a place outside the public place if -~~

~~(i) the transport is undertaken by a resident of those premises; and~~

~~(ii) the alcohol is promptly removed from the public place.~~

~~6.2 This Bylaw does not apply to those registered campsites at the Beach Settlements and those registered camp sites at Ashley Gorge.~~

7-12. Enforcement Powers of New Zealand Police

12.1 Under the section 169 of the LGA 2002, New Zealand police have the power to enforce this bylaw on behalf of the Council.

7-12.42 In accordance with section 169 of the Local Government Act, a constable of the New Zealand Police may, without warrant, for the purpose of ascertaining whether alcohol is present, search a container in the possession of a person who is in, or entering a restricted public place and during a restricted period, or a vehicle that is in, or entering, a restricted public place and during a restricted period.

7-212.3 A constable may without warrant also:

7-2-412.3.1 Seize and remove any alcohol, and its container, that is in breach of an alcohol ban;

12.3.2 Arrest any person whom the constable finds committing an offence under this Bylaw;

7-2-312.3.3 Arrest any person who has refused to comply with a request by a constable -

(i) To leave a restricted public place;

(ii) To surrender to a constable any alcohol that, in breach of an alcohol ban, is in the person's possession.

7-312.4 Before exercising such power outlined at clauses **7-212.2** and **7-312.3** of this Bylaw, the member of the New Zealand Police must -

7-3-4(a) inform the person in possession of the container or the vehicle, as the case may be, that he or she has the opportunity of removing the container or the vehicle from the restricted public place;

7-3-2(b) provide the person with a reasonable opportunity to remove the container or the vehicle as the case may be, from the restricted public place.

8-13. Signage

813.1 Where reasonable, signage will be erected within the restricted public places to provide information to the public on the alcohol bans.

813.2 To avoid any doubt, the absence of any signage in a restricted public place does not authorize breach of this Bylaw.

9-14. Revocation

The ~~following Bylaw is hereby revoked:~~ Waimakariri District Alcohol Control Bylaw 2018 is revoked.

40-15. Review of Bylaw

This Bylaw shall be reviewed by [Date Month 2030].

This Bylaw can be reviewed at any other time before that date at the discretion of the Council. If this bylaw is not reviewed before [Date Month 2032], it will automatically revoke by [month 2032].

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Formatted: Font: 8 pt

Schedule 1: Alcohol Ban Areas and Maps

ASHLEY GORGE means the public area known as the Ashley Gorge Reserve including the picnic area and camping ground from its entrance on Ashley Gorge Road and including the banks and waterways of the Ashley River/Rakahuri which adjoins the picnic area and including all roadways within the Reserve, but excludes camp sites and such buildings as may be designated by the camping ground caretaker.

BEACH SETTLEMENTS means the public areas (parks, reserves, etc) plantations, beaches, lagoons and roadways bounded by the Waimakariri River in the south, the Ashley River/Rakahuri in the north, the low water mark on all the beach frontage between those points and east from the intersection of Waikuku Beach Road with Kings Avenue and Preeces Road, Waikuku, extending in a straight line to the corner of Woodend Beach Road where it intersects with Stalkers Road, Woodend Beach, and intersections of Beach Road, Featherstone Avenue and Dunns Avenue at Pines Kairaki and continuing in a straight line from there to the Waimakariri River.

The ban applies to all roadways within the motor camps of Waikuku, Woodend Beach and Pines Kairaki, but excludes the registered campsites

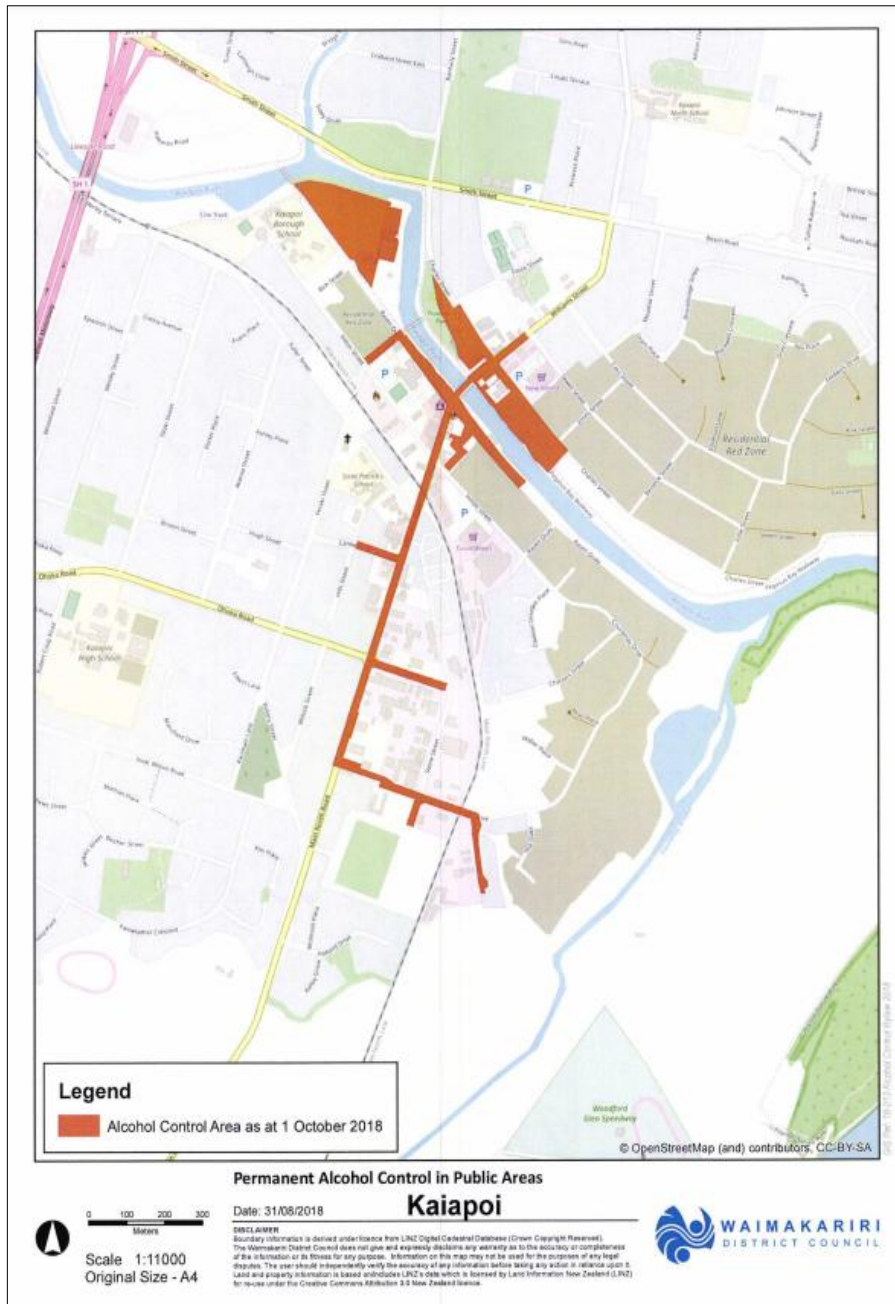
KAIAPOI TOWN means Kaiapoi town centre from the intersection of Courtenay Drive and Williams St., north to the intersection of Williams St and Sewell St. Charles St [riverbank](#) from the Mandeville Bridge east to Jones St., including Trousselot Park Reserve, [Scott Rose Garden](#), Morgan Williams Reserve, Tom Ayers Reserve and that part of Corcoran Reserve that contains the skateboard park. Raven Quay from Black St east including the [Kaiapoi](#) Memorial Reserve and across Williams St. to the east end of the Cure Boating Club. Black St from Raven Quay to Hilton St. The public car park between Raven Quay and Hilton St east of Williams St. Ohoka Rd from Williams St east to Stone St. Stone St. Courtenay Drive from Williams St to Kaikanui St. Kaikanui St. Carew St from Williams St to Hills St.

OXFORD means Main St from High St to Mill Rd. High St from Main St to Church St. Transport Lane. Church St. Bay Rd from Church St to Main St. Dohrmans Rd. Showgate Drive. Meyer Place. Pearson Park. Oxford Pool car park. Oxford Town Hall car park. Oxford Pavilion, Oxford Jaycee Hall, and Oxford Museum car parks. Oxford Service Centre car park. Burnett St Reserve. Reids Lane Reserve. Thornton Estate Reserve. Rimu Place Reserve. Matai Place Reserve. Oxford Skate Park. Meyer Place Gardens, Barracks Road Reserve, West Oxford Reserve and Oxford Cemetery Reserve.

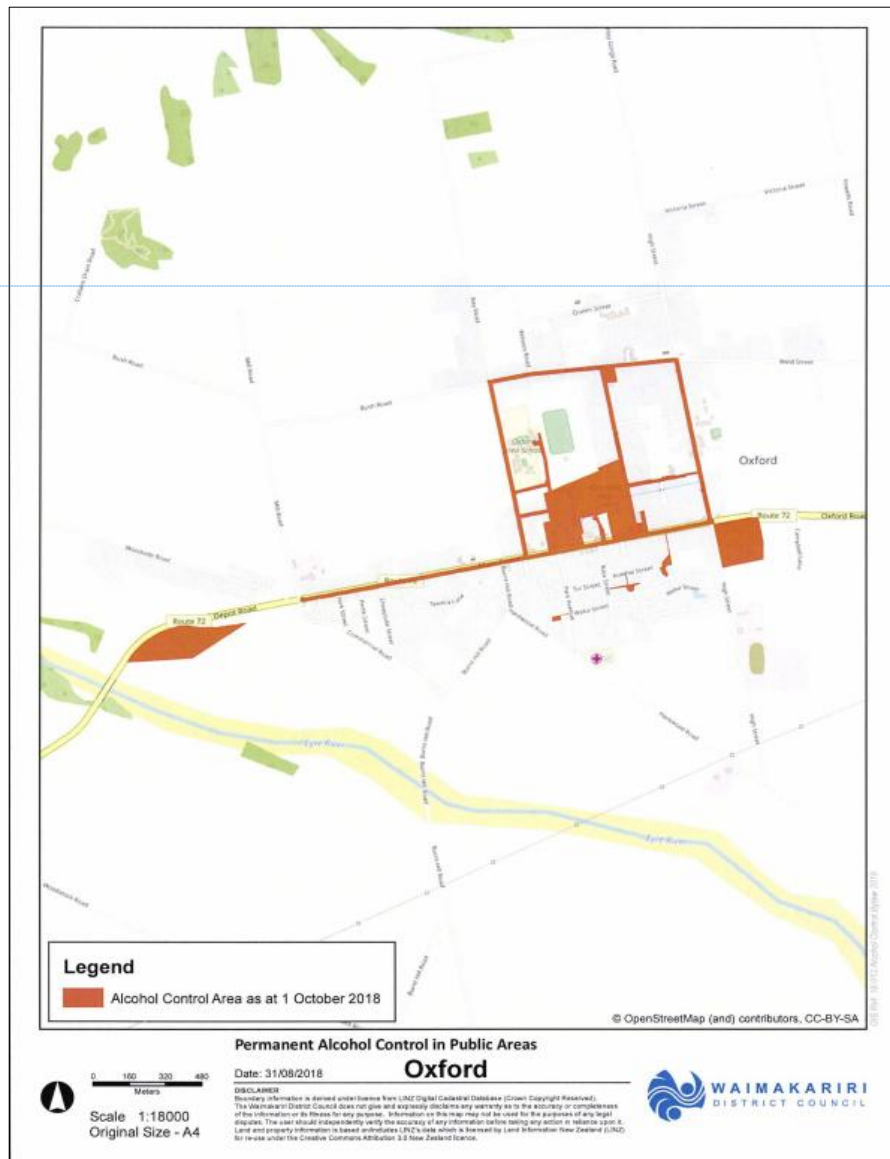
RANGIORA TOWN means Rangiora town centre from the intersection of High Street and Church Street east to the railway line, Ivory Street from High Street to Cone Street, Cone Street Alfred Street from Ivory Street to Percival Street, Victoria Street from Queen to High Street, Percival Street from Queen Street to High Street, King Street from Queen Street to Blackett Street, Church Street from Dudley Pool to High School, the car parking area behind the library and Rangiora Service Centre, Durham Street from High Street to Blackett Street, Blake Street, the Blake Street public car park. Good Street to Blackett Street to High Street, the service lane behind New World supermarket and the public carpark to the east of New World, Ashley Street from High Street to Blackett Street, Blackett Street from Ashley Street to Durham Street, Burt Street, Albert Street from High Street to Burt Street. Allen Reserve, Ashley Picnic Area, Ashgove Park, Ballarat Reserve, Bells Siding, Bridget Lane Reserve, Bush St Reserve, Chelsea Court Reserve, Dudley Park, Elephant Park, Elm St Reserve, Good St Reserve, Green St Walkway, Grove Place Reserve, Hazeldean Reserve, Janelle Place Reserve, Kowhai Ave Reserve, Kippenberger War Memorial Reserve, Lilybrook Reserve, Manchester Place Reserve, Maria Andrews Park, Matawai Park, Neil Aitken Reserve, Newnham St Reserve, Northbrook Wetlands Reserve, Oak Tree Reserve, Oxford Line Reserve, Parkhouse Reserve, Rangiora Recreation Ground, Regent Park, Rickton Place Reserve, River Rd Reserve, Southbrook Park, Town Hall Reserve, Town Hall car park, Victoria Park, Ward Park.

WOODEND TOWN means Main North Rd from the junction with Te Pouapatuki Rd north to Chinnerys Rd. Rangiora Woodend Rd from the Main North Rd to School Rd. School Rd. Owen Stalker Park and the Recreation Ground. The Community Centre grounds. Grange View Reserve.

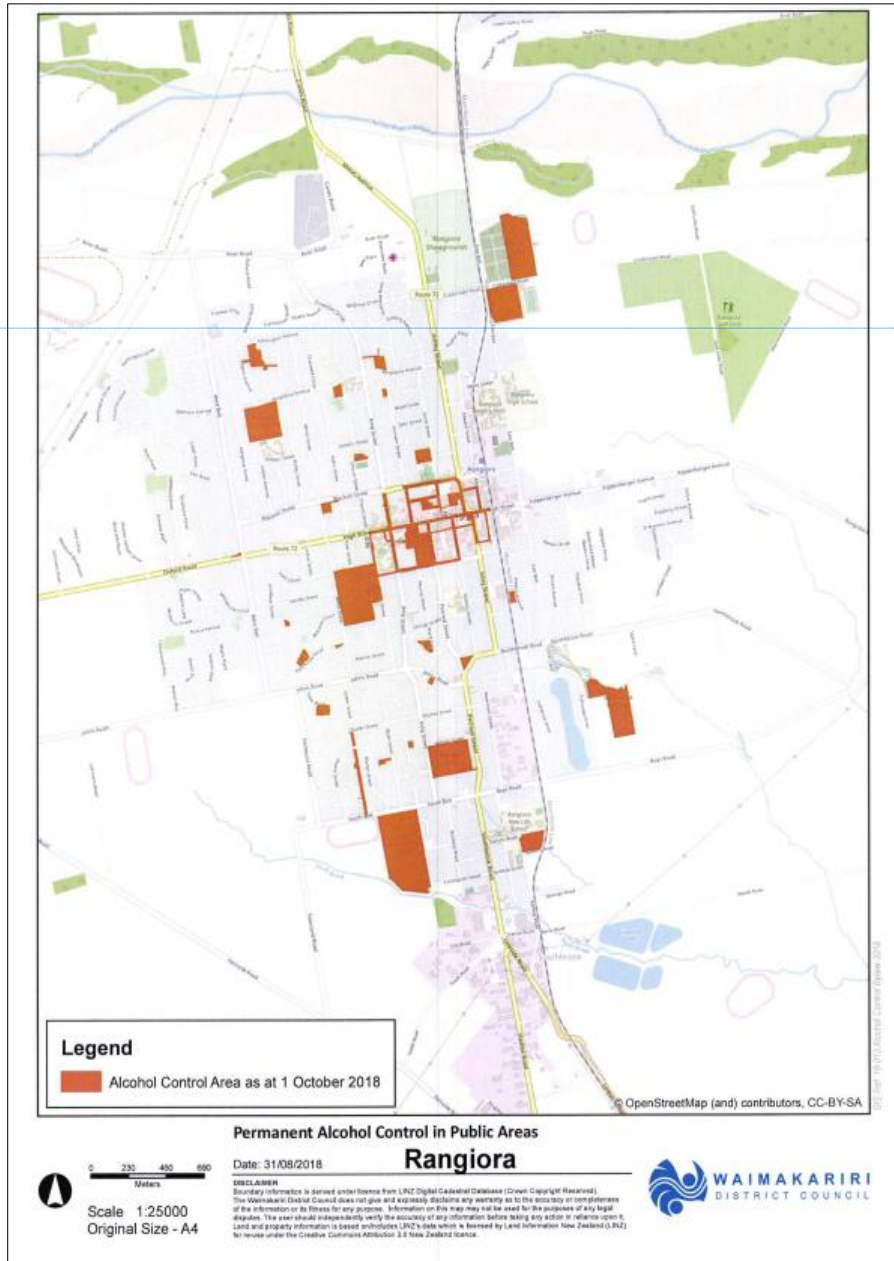
MURPHY PARK RESERVE means the area of reserve bounded to the north by the Kaiapoi River and west by Raven Quay and up to but not including the area southeast of the reserve that contains the Kaiapoi Croquet Club and the Kaiapoi Boat Club Reserve.



Commented [NT1]: The updated map has been attached to the Draft Alcohol Bylaw 2025, which is included in the statement of proposal.



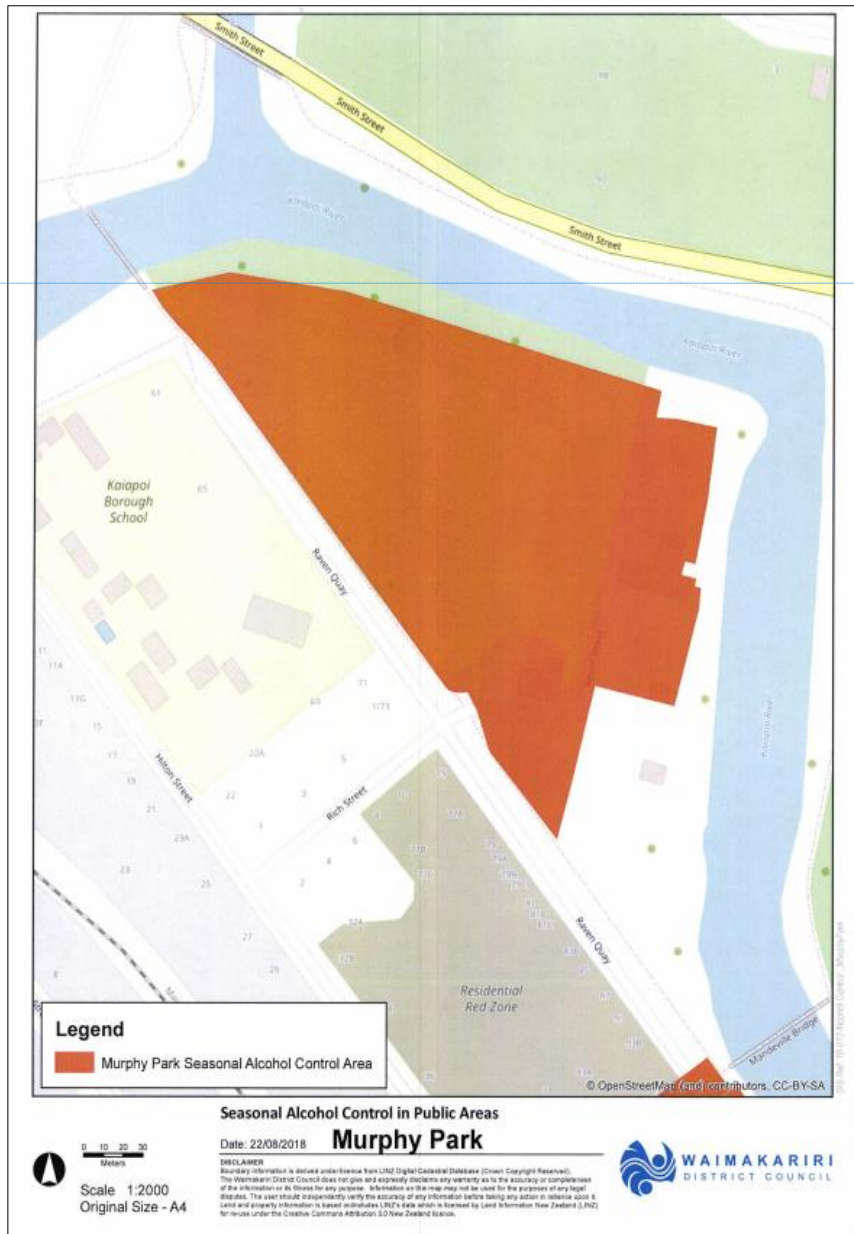
Commented [NT2]: The updated map has been attached to the Draft Alcohol Bylaw 2025, which is included in the statement of proposal.



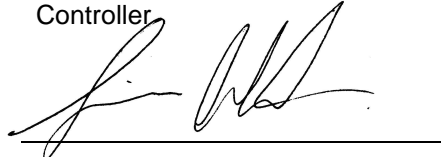
Commented [NT3]: The updated map has been attached to the Draft Alcohol Bylaw 2025, which is included in the statement of proposal.



Commented [NT4]: The updated map has been attached to the Draft Alcohol Bylaw 2025, which is included in the statement of proposal.



Commented [NT5]: The updated map has been attached to the Draft Alcohol Bylaw 2025, which is included in the statement of proposal.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** CDE-21/250522091441**REPORT TO:** COUNCIL**DATE OF MEETING:** 1 July 2025**AUTHOR(S):** Simon Hart, General Manager, Strategy, Engagement and Economic Development**SUBJECT:** Recommended Appointment as Civil Defence Emergency Management Controller**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)

 General Manager


 Chief Executive
1. SUMMARY

- 1.1. The purpose of this report is to seek Council appointment of an additional Civil Defence Emergency Management (CDEM) Controller. Over the past year the Council's number of controllers has reduced by three people due to a variety of circumstances.
- 1.2. The Council's Management Team support the appointment of Aaron Haymes as a CDEM Controller. Aaron has recently joined the Council as the Building Unit Manager, and if approved, will bring the Council's total number of CDEM Controllers to eight, with two Recovery Managers also still in place.
- 1.3. This level of Emergency Management leadership provides good depth to the two statutory roles of CDEM Controller and Recovery Manager and strengthens our ability to maintain critical leadership and oversight during protracted civil defence emergencies.
- 1.4. Following the Council's approval of the additional CDEM Controller, ratification of this appointment will be sought from the Canterbury CDEM Group Joint Committee.

2. RECOMMENDATION**THAT** the Council:

- (a) **Receives** report 250522091441.
- (b) **Appoints** Aaron Haymes as a CDEM Controller.
- (c) **Notes** the appointment of CDEM Controllers must subsequently be ratified by the Canterbury CDEM Group Joint Committee, which is the statutory forum of all Mayors of the Canterbury Region, as required by Section 13(4) of the CDEM Act 2002.
- (d) **Notes** that with the Appointment of Aaron Haymes as per recommendation (b), the Council will have a total of seven appointed CDEM Controllers.

3. BACKGROUND

- 3.1. In June 2023 the Council appointed six new Controllers under the CDEM Act 2002, bringing the total to ten. Over the last 12 months this number has reduced to six.

- 3.2. The Emergency Operations Centre (EOC) Management Team agreed that they should enhance the EOC leadership and management by having two Controllers on duty in most shifts: one to fill the role of Controller and the other to fill the role of Response Manager, which reports directly to the Controller and can step in for the Controller when the Controller is otherwise engaged in response activities, meetings, etc. To achieve these outcomes, it is necessary to recruit, appoint and train a sufficient number of appropriately qualified staff to be appointed as Controllers across the current rostered shifts.
- 3.3. These enhancements to response leadership positions also reflect some of the learnings from the North Island Serve Weather Events (NISWE) from January to April 2023 in Auckland and Hawkes Bay regions. In both regions the use of two Controllers on duty at the same time enhanced the leadership and management of their respective EOCs.
- 3.4. Advantages included enabling the principal Controller to maintain strategic oversight of the event and regularly engage with elected officials, Central Government officials, media and the community. The second Controller (Response Manager) focused on directing specific emergency response operations under the principal Controller's guidance. This approach also enables the principal Controller to regularly engage with the Recovery Manager to jointly plan for transition out of the response and into longer-term recovery quickly.
- 3.5. The six currently appointed CDEM Controllers for Council include Kelly LaValley (Lead Controller), Matthew Bacon, Don Young, Mark Buckley, Sam Salthouse, and Mark Maxwell. The Appointment of Aaron Haymes as per the recommendations in this report will result in seven appointed CDEM Controllers for Council, all of which hold senior level Council officer positions as their substantive 'day time' roles.

4. ISSUES AND OPTIONS

- 4.1. During an emergency, Controllers often need to engage with their mayor, elected officials, visiting ministers, members of the Council's management team, media, affected members of the community, and the regional CDEM Group Controller to whom they have statutory reporting lines. These liaisons can create a significant amount of work, and cause distractions from the business of managing the disaster, making significant decisions, and giving clear direction to other response staff and stakeholders.
- 4.2. In addition, the increasing frequency and intensity of weather-related events, along with the ever-present risk of significant events such as the Alpine Fault (AF8) and Hikurangi Subduction Zone are sufficient and genuine triggers for enhancing Council's emergency response arrangements.
- 4.3. Maintaining immediate emergency response activities and being able to interpret critical information within short timeframes to enable early decision-making is a significant challenge during an emergency event. Having an appropriate number of sufficiently qualified response leadership staff provides greater confidence that future disasters will be well managed, and that senior staff can be rotated, rested, and returned back to business-as-usual activities in an appropriate manner.
- 4.4. The level of responsibility and potential stress rests on the shoulders of the CDEM Controller was highlighted during the local flood events of May 2021 and July 2022, and further examined through the following event debriefing sessions.
- 4.5. During key shifts of the May 2025 flooding event, two controllers were on shift with one taking on the role of Response Manager. This reduced the number of specific tasks and pressure placed on the principal controller and allowed them to focus on the strategic decisions that needed to be made. The Response Manager assisted the Controller in the management of tasks, the operation of the EOC and advancing the direction and objectives set by the principal controller.

- 4.6. During an activation of the EOC, Council will likely be responsible for the delivery of a wide variety of emergency response, including the resourcing and overseeing of critical field team activities, while at the same time continuing to deliver Council's critical normal business activities through the implementation of Business Continuity Plans (BCP). Each of these contexts has its own management structure to meet the peculiar needs of the respective context. Sometimes this requires consideration of hybrid management structures to meet the competing and simultaneous needs of different contexts. This requires the development of depth in identified leadership positions, including that of CDEM Controller.
- 4.7. The management team considers the early selection of appropriately qualified people, and the relevant training and development of these people, to be important to the achievement of Council's leadership objectives. This report seeks to support Council's CDEM leadership resourcing needs through the appointment of another qualified CDEM Controller.

Controller Candidate

- 4.8. Aaron Haymes recently joined the Council as the Building Unit Manager.

Relevant qualifications: Aaron has undertaken the Controller Training and was appointed a Local Controller in the Grey District. While at the Grey District Council Aaron was a Member of the West Coast Regional CDEM multi agency coordination group. Working at the Christchurch City Council Aaron became a member of the Canterbury C10 Team, he is Coordinated Incident Management System (CIMS 4) trained and has participated in multiple CDEM exercises. Due to his background in construction, Aaron is also a trained MBIE Tier One Rapid Building Assessor (RBA).

Relevant experience: Aaron has been the local Controller for multiple small scale severe weather event activations within the Grey District and deployed as part of the C10 team, in the role of Planning Manager for the Buller floods in 2021. During the Canterbury earthquakes Aaron undertook RBA Operations process and was the tasking lead during the 2010 earthquake, and a Logistics Manager and part of Operation Suburb undertaking RBA during the response for the 2011 earthquake. Aaron also undertook a CBD Red Zone recovery role managing demolitions. Aaron undertook engineering assessment coordination and tasking lead roles for the Kaikoura earthquake and was an Operations Manager during the COVID response for Christchurch City.

Options

- 4.9. **Option One – Council approves the appointment of Aaron Haymes to CDEM Controller.**
The management team believe Aaron to be an appropriate qualified and experienced member of staff for the position of CDEM Controller. The appointment of Aaron Haymes to this position further strengthens the Council's emergency response capabilities and supports the recently established five on-call teams roster system. Should Council support the recommendation in this report, staff will progress a further report to enable the ratification of Aaron Haymes as a CDEM Controller by the Canterbury CDEM Group Joint Committee as required under the CDEM Act 2002. This is the recommended option.
- 4.10. **Option Two – Council could decline the appointment of Aaron Hymes to CDEM Controller**
The Council could choose to decline the appointment of Aaron Hymes to CDEM Controller. This would result in no increase to the Council's 'pool of Controllers' and not increase the Council's emergency response capabilities. Therefore, this is not the recommended option.

IMPLICATIONS FOR COMMUNITY WELLBEING

- 4.11. There are implications on community wellbeing by the issues and options that are the subject matter of this report. The appointment of appropriately qualified and experienced emergency response leaders within Council enables effective and appropriate responses to emergency events, reducing the potential harm to communities, properties and infrastructure.
- 4.12. The Management Team has reviewed this report and supports the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are no groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are no significant financial implications for the decisions sought by this report.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report. However, in the event of a natural disaster there is significant risk to human life and wellbeing. There is also substantial risk to the built environment and essential infrastructure, the natural environment, and wider community wellbeing.

Council's Corporate Risk Register includes two specific risks related to emergency events. One related to the scale and impact of responding to and recovering from a major adverse event, and the other specifically related to the ability to maintain a sustained emergency response during an emergency event. These risks and their associated controls and treatments are reviewed regularly by the Council's Management Team.

6.4. Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

CDEM Act 2002.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

- Council commits to promoting health and wellbeing and minimizing the risk of social harm to its communities.
- Our district is resilient and able to quickly respond to and recover from natural disasters and the effects of climate change.

7.4. **Authorising Delegations**

The District Plan and Regulatory Committee has delegation to consider CDEM matters.

Council has delegated authority to approve the appointment local CDEM Controllers.

Canterbury CDEM Group Joint Committee must ratify the appointment of CDEM Controllers under Section 13(4) of the CDEM Act 2002.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION****FILE NO and TRIM NO:** EXC-57 / 250617109852**REPORT TO:** COUNCIL**DATE OF MEETING:** 1st July 2025**AUTHOR(S):** Jeff Millward – Chief Executive**SUBJECT:** Health, Safety and Wellbeing Report – May 2025 to current**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)_____
Department Manager
Chief Executive**1. Summary**

- 1.1. This report provides an update to the Council on Health, Safety and Wellbeing (HS&W) matters between May 2025 and June 2025. The dashboard reporting in the appendices cover trends between May 2024 and June 2025.
- 1.2. There were 8 incidents which occurred from mid-May 2025 and mid-June 2025 which resulted in 8 hours lost time to the organisation. There were no Flamingo Scooter or Rangiora Airfield (CAA) incidents reported within this period.
- 1.3. Section 4 of the report provides details on the following areas:
 - 4.1 Incidents, Accidents & Hazards
 - 4.2 Assura Software
 - 4.3 Airfield Update

Attachments:

- i. Appendix A: Incidents, Accidents and Near-misses
- ii. Appendix B: Health, Safety and Wellbeing Dashboard Reports.
- iii. Appendix C: Contractor Health and Safety Capability Pre-qualification Assessment (drawn from the Site Wise database)

2. Recommendation**THAT** the Council:

- (a) **Receives** Report No 250617109852
- (b) **Notes** that there were no notifiable incidents this month. The organisation is, so far as is reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at work Act 2015.
- (c) **Circulates** this report to the Community Boards for their information.

3. **Background**

- 3.1. The Health and Safety at Work Act 2015 requires that Officers must exercise due diligence to make sure that the organisation complies with its health and safety duties.
- 3.2. An officer under the Health and Safety at Work Act 2015 is a person who occupies a specified position or who occupies a position that allows them to exercise a significant influence over the management of the business or undertaking. Councillors and the Chief Executive are considered to be Officers of the Waimakariri District Council.

4. **Issues and Options**

4.1. **Incidents, Accidents & Hazards**

- 4.1.1. Mid-May 2025 to mid- June 2025 shows themes in adverse interactions, minor accidents and vehicle damage.
- 4.1.2. The injuries are comprised of day-to-day tasks/activities, where staff have either strained or obtained minor injuries from task based activities and a higher awareness of surroundings is needed. The previous reporting month was similar.
- 4.1.3. The Property and vehicle damage incident reported in this period was due to contractor error. Incident investigations have been shared and learnings have been undertaken.
- 4.1.4. Adverse Interactions have consisted of threatening behaviour from members of the public via phone call and face to face interactions. These have been notified to the police.
- 4.1.5. All incidents are either closed with mitigations or currently under investigation. Key learnings have been shared with teams. Reporting of all incident occurrences has been consistent with staff and incident information has been thorough.

4.2. **Assura Software**

- 4.2.1. The new HS&W tool (Assura) is now live, allowing staff to report incidents, near misses, hazards and Take 5's instantly with Waimakariri District Council (WDC) mobile access.
- 4.2.2. The Health, Safety & Wellbeing Team (HS&W) Continue to support departments to ensure all staff are comfortable using the tool.
- 4.2.3. The dashboard and tables in Appendix B reflect the staff input since go live on 9th June. As we progress the trends start to build a better understanding of lead indicators.
- 4.2.4. All previous information is available in accordance with the Retention and Disposal Schedule (RDS) and within the previous Council Enterprise System.

4.3. Airfield Update

4.3.1. The following Incidents are not something where the controls, mitigations, or outcomes are in the control of the Waimakariri District Council. CAANZ has jurisdiction and will investigate as per their processes. WDC monitor and report on airfield incidents but these particular incidents are managed through CAA, the airfield risks and work programme are recorded and updated at the airport advisory group meetings.

4.3.2. Annually, Wanaka Helicopters, which operates NZ's largest helicopter flight school, locates to Canterbury (Rangiora Airfield) for a week with three helicopters during the winter months to teach helicopter students night flying as part of their Commercial Helicopter Pilots Licence.

On the evening of Monday 16th June 2025 while performing circuits at Rangiora Airport, two of their helicopters were targeted with a powerful white spot light while on short final approach to the runway. The spotlight lit up the helicopters cabin and windshield to the point that the pilots were temporarily unable to clearly see the airport and runway ahead. Operations were subsequently ceased as a result. The spotlight beam appears to have come from a residential property.

CAANZ has advised Wanaka Helicopters that should the event happen again; they are to notify the Police on 111 immediately.

4.3.3. A fixed wing aircraft joined from the West in the wrong direction for runway 25 with two other aircraft already in the right-hand circuit. The aircraft joined overhead the airfield and made a radio call joining for runway 22, but Flight Radar data shows the aircraft turned left and circuted for runway 25 instead, after over heading the airfield in the opposing direction to that required for RWY 25.

Two helicopters were established in the runway 25 right hand circuit and both helicopter pilots communicated acknowledging the presence of the aircraft in conflict with the established circuit. The pilot of the fixed wing aircraft was advised by one of the helicopter pilots that they were flying in the wrong direction, however the pilot continued with the left-hand circuit and landed on runway 25. CAANZ has been notified of the incident.

4.3.4. Two aircraft were observed by an airfield user (A Category Instructor) in very close proximity after take-off on runway 25. The instructor thought that the aircraft were flying in formation, but he observed sudden departure from track headings for each aircraft and manoeuvres indicating that the pilots were likely taking avoiding action. The instructor advised one of the pilots to report the event to CAANZ. The event is being followed up by the Airfield Manager and Safety Officer.

5. Implications for Community Wellbeing

- 5.1.1. There are no implications for community wellbeing by the issues and options that are the subject matter of this report.
- 5.1.2. The Management Team has reviewed this report and support the recommendations.

6. Community Views

- 6.1. Mana whenua
Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.
- 6.2. Groups and Organisations
There are no external groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.
- 6.3. Wider Community
The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

7. Other Implications and Risk Management

- 7.1. Financial Implications
There are no financial implications of the decisions sought by this report.
- 7.2. Sustainability and Climate Change Impacts
The recommendations in this report do not have sustainability and/or climate change impacts.
- 7.3. Risk Management
The organisation has reviewed its health and safety risk and developed an action plan. Failure to address these risks could result in incidents, accidents or other physical or psychological harm to staff or the public.

The regular review of risks is an essential part of good safety leadership.
- 7.4. Health and Safety
There are health and safety risks arising from the adoption/implementation of the recommendations in this report. Continuous improvement, monitoring, and reporting of Health and Safety activities are a key focus of the health and safety management system.

8. **Context**

8.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

8.2. Authorising Legislation

The key legislation is the Health and Safety at Work Act 2015.

The Council has a number of Human Resources policies, including those related to Health and Safety at Work.

The Council has an obligation under the Local Government Act to be a good employer.

8.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

- There is a safe environment for all.
- Harm to people from natural and man-made hazards is minimised.
- Our District has the capacity and resilience to quickly recover from natural disasters and adapt to the effects of climate change.

The Health, Safety and Wellbeing of the organisation, its employees and volunteers ensures that Community Outcomes are delivered in a manner which is legislatively compliant and culturally aligned to our organisational principles.

8.4. Authorising Delegations

An officer under the Health and Safety at Work Act 2015 is a person who occupies a specified position or who occupies a position that allows them to exercise a significant influence over the management of the business or undertaking. Councillors and Chief Executive are considered to be the Officers of WDC.

Appendix A
WDC Incident Reports

Date	Event Description	Incident Type	Person Type	Outcome & Response
22/05/2025	A staff member fell and hit their shin on a book trolley when trying to move it as the locking bar was not locked.	Injury	Employee/Volunteer	No first aid required. Staff reminded to lock the trolley to prevent it from collapsing forward.
23/05/2025	A staff member was verbally abused by a contractor while doing a site inspection.	Adverse Interaction	Employee/Volunteer	A second team member will accompany for the next inspection on that site.
27/05/2025	A staff member was threatened with physical harm and a dog attack while inspecting a site, by a member of the public.	Adverse Interaction	Employee/Volunteer	Police notified and member of the public asked to leave the public area.
29/05/2025	A contractor was backing into a WDC worksite in their truck and trailer Unit, when they hit the back reflector and mount of the WDC trailer	Property/Vehicle Damage	Employee/Volunteer	Investigations by WDC and Contractor underway.
5/06/2025	Cars not stopping at pedestrian crossing. One vehicle failed to give way. Didn't cross until it was safe to do so.	Near Miss	Employee/Volunteer	Staff have been reporting numerous instances where public are not stopping at the pedestrian crossings on High Street. A reminder to look both ways and wait.
10/06/2025	A staff member was attending a service request for dumped rubbish. When removing the rubbish with gloves on they felt something prick their finger.	Injury	Employee/Volunteer	The staff member received a tetanus injection and further blood testing in time.
12/06/2025	Staff member twisted their ankle when getting out of a truck	Injury	Employee/Volunteer	Staff member is receiving physio and has returned to work. 8 hours lost time.
14/06/2025	A staff member received a threat from member of the public	Adverse Interaction	Employee/Volunteer	Trespass has been issued and Police notified.

Airfield Incident Reports	Nil on ground to report. CAANZ reported incidents included in the Airfield Update
Aqualand	Nil to report
Flamingo Scooter Incident Reports	Nil to report

Lost Time Injuries	<ul style="list-style-type: none"> 8 Hours
Safety Inspections Completed (Workplace Walkarounds)	<ul style="list-style-type: none"> Workplace Walkarounds in progress for June 2025 First Aid Kits checks due July 2025
Training Delivered	<ul style="list-style-type: none"> First Aid training 4 June 2025 (15 staff)
Scheduled Training	<ul style="list-style-type: none"> Staff H&S training records uploaded to Assura software to form basis of training analysis and forecasting Asbestos Awareness seminar 2 September 2025 (up to 12 staff)

Appendix B

Incidents by Type - 12 Months to Selected Period

● Incident ● Near Miss



Incidents by Type - 12 Months to Selected Period

Type	Selected Month	12 Mth Avg	Trend
Near Miss	1	0	↑
Incident	10	2	↑
Total	11	2	↑

Injuries by Type - 12 Months to Selected Period

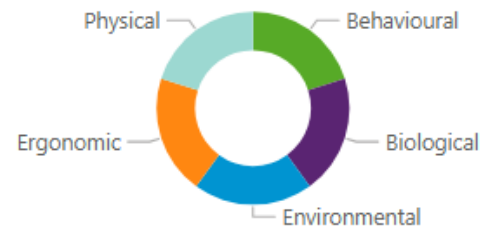
● First Aid Injury ● Medical Treatment Injury ● Not Classified



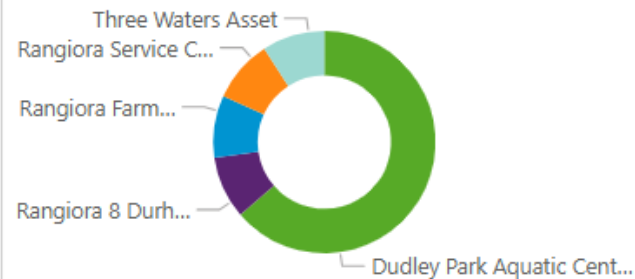
Injuries by Type - 12 Months to Selected Period

Classification	Selected Month	12 Mth Avg	Trend
First Aid Injury	1	1	↑
Medical Treatment Injury	0	0	↓
Not Classified	5	1	↑
Total	6	1	↑

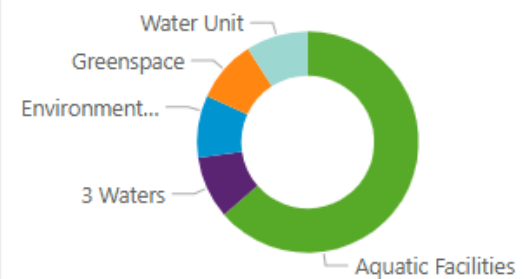
Incidents by Causal Factor - Selected Period



Incidents by Location - Selected Period



Incidents by Business Unit - Selected Period



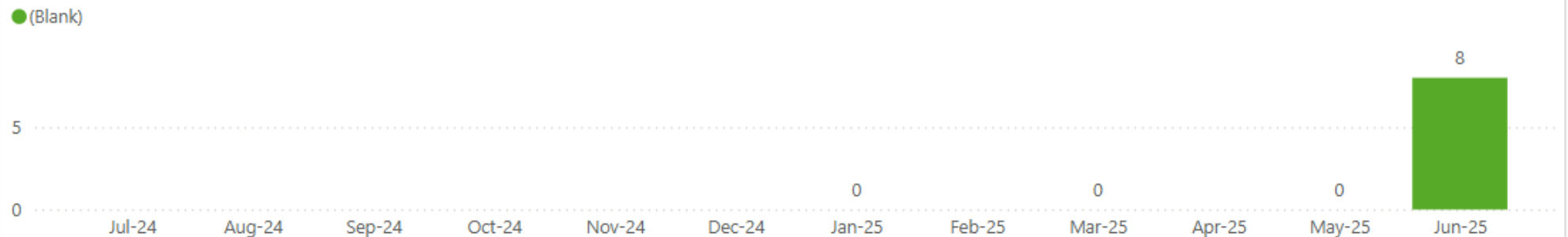
Hazards in 12 Months to Selected Period

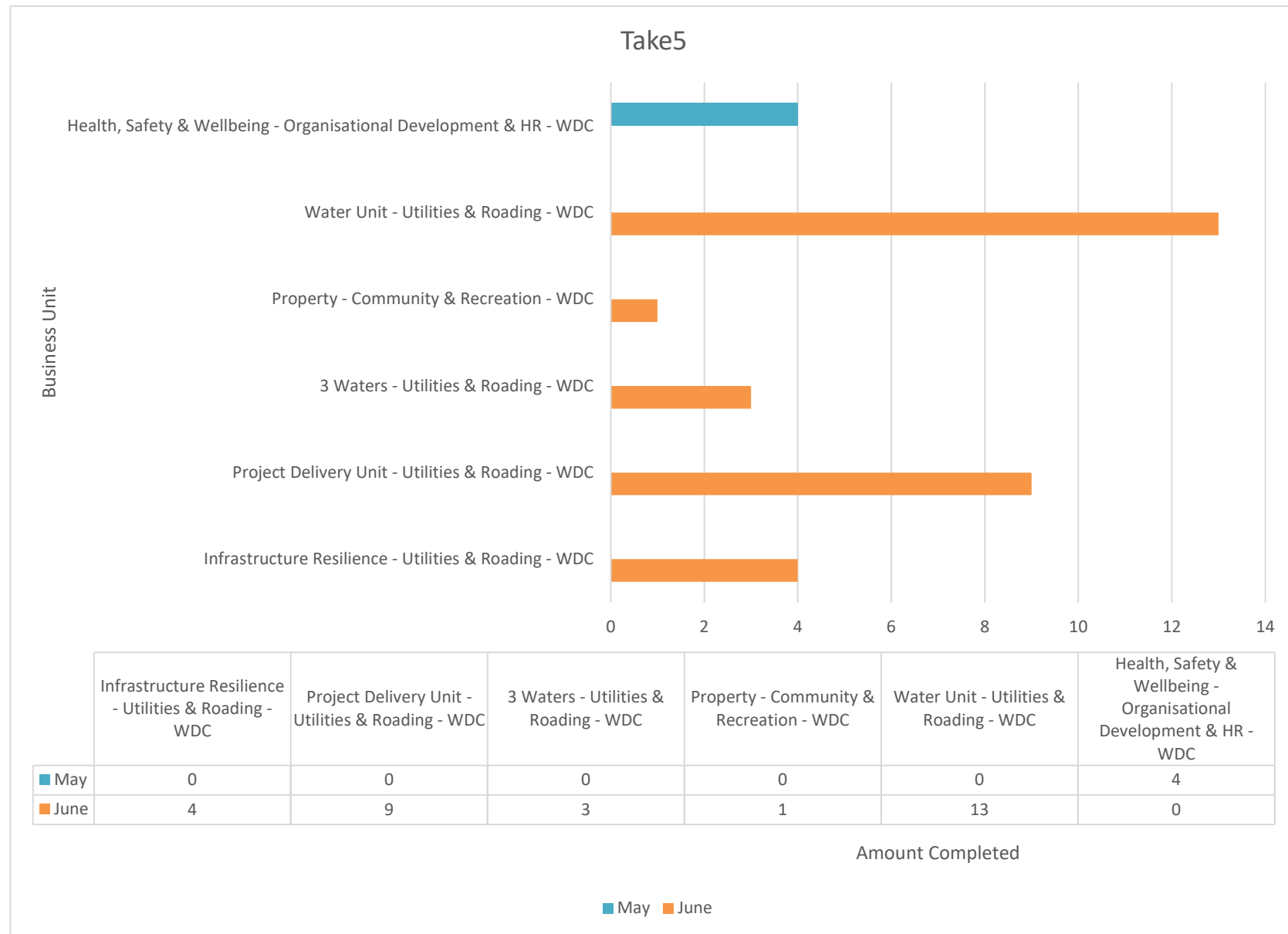


Take5 in 12 Months to Selected Period

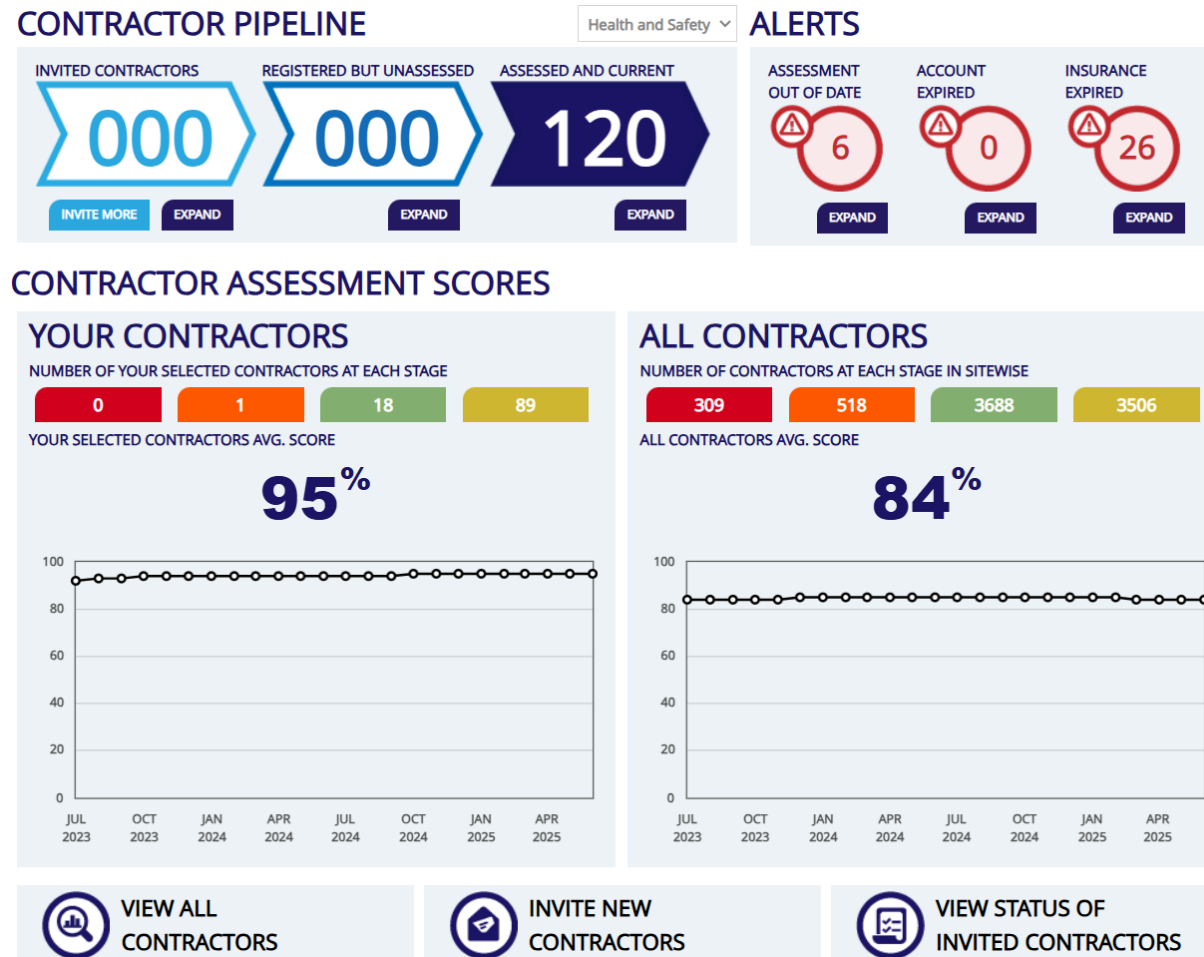


Lost Hours in 12 Months to Selected Period





Appendix C



Above is the current status of our preferred contractor database held within SiteWise.

Alerts are the contractors currently out of assessment date, expired and their insurance has expired. We do not engage these contractors until they are reassessed by SiteWise.

SiteWise issue reminders as well as the HS&W team once a month until they have updated them.

“YOUR CONTRACTORS” is referring to our preferred contractor list. “ALL CONTRACTORS” is referring to the full contractor list.

“INVITED CONTRACTORS” is referring to the number of new contractors we have invited and as preferred this past month. “REGISTERED BUT UNASSESSED” is referring to the contractors that have applied to Sitewise but have not submitted documentation for assessment yet.

WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF A MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY 17 JUNE 2025 AT 9 AM.

PRESENT

Councillor J Ward (Chairperson), Mayor D Gordon, Councillors R Brine, N Mealings, P Redmond and P Williams.

IN ATTENDANCE

Councillors B Cairns, T Fulton and Deputy Mayor Atkinson (arrived at 10.32am).

J Millward (Chief Executive), G Cleary (General Manager Utilities and Roding), S Hart (General Manager Strategy, Engagement and Economic Development), K Simpson (Three Waters Manager), J McBride (Roding and Transport Manager), M Liu (Infrastructure Resilience Manager), H Downie (Strategy and Centres Team Leader), V Thompson (Senior Advisor Business and Centres), and K Rabe (Governance Advisor).

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

There were no conflicts declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the Utilities and Roding Committee held on Tuesday, 15 April 2025.

Moved: Councillor Williams

Seconded: Councillor Redmond

THAT the Utilities and Roding Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the Utilities and Roding Committee held on 15 April 2025 as a true and accurate record.

CARRIED

3.2 Matters Arising (From Minutes)

There were no matters arising.

4 DEPUTATION/PRESENTATIONS

Nil.

5 **REPORTS**

5.1 **190 High Street Bin Storage Issues and Options – V Thompson (Senior Advisor Business and Centres), G Maxwell (Business and Project Advisor) and H Downie (Strategy and Centres Team Leader)**

H Downie and V Thompson presented the report, which sought support for the owner and landlord of 190 High Street, Rangiora, to be responsible for providing a storage solution for tenants' waste bins within the building footprint. H Downie noted that this matter had been discussed with the building owner several times, both during the planning and construction of the development, and that it was a condition of the resource consent that waste storage and removal were the responsibility of the landlord. It was again raised when it became known that Postie Plus would be a tenant, as this business had a history of issues with waste storage and disposal. The Waste Minimisation Officer had previously worked with the business, coaching it on how to manage and minimise its waste. Staff believed that providing space on Council-owned land for waste storage would set a precedent and create an expectation that the Council should provide Council-owned land for other businesses in High Street and other town centres to store waste.

Mayor Gordon acknowledged that this was a very comprehensive report. He thanked staff for the work that had gone into its preparation, as well as for their efforts in working with business owners to resolve the issues. However, he believed that this was a problem with far-reaching impacts throughout the district. Mayor Gordon suggested that the report lie on the table until a workshop could be arranged to discuss the matter of business-generated waste storage and disposal to ensure Councillors had a complete understanding of the issues facing business owners and how this could impact the Council.

J Millward noted that there was concern that if storage were offered to the building owner, it would open the door to every building owner along High Street expecting the Council to manage waste storage and disposal. Mayor Gordon acknowledged the Chief Executive's position; however, he believed that a broader understanding of the problems should be considered before a decision was made.

In response to a question regarding precedent-setting in relation to 188 High Street, Rangiora, S Hart advised that in the matter of Conway Lane, the Council had been a partner in the development and, as such, had provided space during phase one of the development for waste storage. The partnership in this development had since been dissolved; however, the Council's obligation under the agreement for waste storage was still binding, given that phases two and three were not realised.

Councillor Williams asked if the Council was receiving compensation for leasing the land for storage and was informed that the lease was rolled over every 12 months and carried a nominal rental. Once the redevelopment of the Blake Street car park began, the lease would be forfeited, as the need for car parking took precedence. S Hart also stated that once the car park was redesigned, a possible solution would be investigated for Conway Lane; however, until that time, the Council was obligated to provide space on the current car park. If any changes to the current lease were considered, they would be brought to the Council for a decision.

Councillor Mealings inquired about how other building owners and tenants managed waste storage and was informed that this was managed within the building's footprint. In response to a question regarding the value of car parking, V Thompson noted that a car park was currently valued at between \$500 and \$1,000 per annum. S Hart reminded the Committee that the Council had recently purchased land to assist with the provision of parking for the town centre.

Councillor Redmond asked if discussions had been held with the landlord regarding his failure to fulfil his agreement to provide storage for waste. H Downie stated that staff had spoken to the landlord several times regarding this matter.

Councillor Williams asked what staff could do given the non-compliance with the resource consent and was told that it was not a requirement of the consent per se; however, the consent was granted with the agreement that waste storage would be managed within the building footprint.

Mayor Gordon stated that he would support the recommendation if an additional recommendation were included as (c), which requested that a workshop be arranged to discuss the implications of waste storage options for businesses in the future, ensuring that Councillors had a broader understanding of the matter.

Moved: Mayor Gordon

Seconded: Councillor Redmond

THAT the Utilities and Roothing Committee:

- (b) **Receives** Report No. 250603098646.
- (c) **Adopts** Option 1 where the owner of 190 High Street (the landlord) is responsible for providing a storage solution for their tenants' bins, whether onsite within the existing building footprint or private land boundary at 190 High Street, or by other means.
- (d) **Requests** a workshop to look at the boarder issues of waste storage in the Blake Street carpark.
- (e) **Notes** the background context as set out in this report including previous conversations had with the developer of 190 High Street regarding the necessity to make provision for tenants' bin storage including as part of the building consent application process.
- (f) **Notes** that some tenancies of 190 High Street have in recent months reached out to Council seeking a resolution to their rubbish storage issues.
- (g) **Notes** that the rubbish collection rates currently being applied to 190 High Street are below the minimum requirement due to the number of tenancies currently rated for as detailed in 4.13 of this report, meaning the developer has had a discount on this portion of their rates since July 2024 (approx.) – staff are working to resolve this so that the full rates are charged in due course
- (h) **Notes** that within the design plans for 190 High Street, some areas already allow for staff kitchen facilities and/or general storage which could be used to support bin storage; three 80L kerbside collection bins would take up approximately 0.75sqm in floor space for each tenancy.
- (i) **Notes** that the current rubbish compound within the public Blake Street carpark which houses bins for 188 High Street (within Conway Lane) was enabled through a License to Occupy arrangement because at the time of construction, dedicated rubbish and servicing areas were to be provided as part of Stage 2 of the North of High Street development plan, as discussed in paragraph 4.17 of this report.
- (j) **Notes** that staff considered a range of options in formulating this report, including options that could see a new or extended existing rubbish compound located on Council land, and that if such an option was deemed preferable, it would require the removal of at least three public carparks to accommodate this; the cost would be recovered from the property owner by way of an annual market rate rent for the use of land.

- (k) **Notes** the range of implications, including the risk of setting a precedent, for the Council in seeking to resolve rubbish storage matters for developers or property owners on public land as detailed in this report.
- (l) **Circulates** this report to the Community Boards for their information.

CARRIED

Mayor Gordon thanked the staff for their work on this matter and, while he sympathised with the landlord and tenants, he also understood the concern about setting a precedent, hence his request for a workshop on this topic. There was a need for a broader understanding and discussions on future waste options developments. He noted that he had been involved in negotiations for car parking with business owners and looked forward to the redevelopment of the Blake Street car park, which should alleviate the pressure on parking.

Councillor Redmond stated that this was a clear and comprehensive report, which outlined clear options while taking into account the landlords' and broader issues under consideration.

Councillor Ward thanked staff for their work and hoped that a better understanding and solutions could be achieved.

5.2 Infrastructure Resilience Fund Proposed Projects for 2025/26 and Work Planning following the May 2025 Flood Event – M Liu (Infrastructure Resilience Manager) and K Simpson (Three Waters Manager)

M Liu and K Simpson presented the report, which informed the Committee on the proposed projects under the Infrastructure Resilience Fund for the 2025/26 financial year, as well as the work planned in response to the May 2025 flood events.

A total of 181 service requests were received relating to the May 2025 flood event, which had been collated, triaged and categorised. Forty-nine investigations and 90 maintenance tasks had been identified to address the issues raised in the service requests.

Councillor Fulton inquired about the measures being taken in the known flood areas, and G Cleary replied that each rain event was unique, highlighting different areas of concern. These were important as they provided an opportunity to collect data and insights for future events. Many of these issues could be addressed through maintenance, while others require investigation and intervention to prevent future flooding. However, for areas of known concern, it was often not a matter of an immediate fix but a series of interventions and maintenance to achieve a workable solution.

Councillor Mealings queried the work to be carried out in Mill Road, Ohoka, and M Liu replied that the culverts in this area would be upgraded. Councillor Mealings noted that the resident at 547 Mill Road had experienced flooding on several occasions, and M Liu stated that she would follow up on this matter.

Councillor Williams acknowledged that the May rain event had been managed well, however, noted that the undercurrents had not been running due to a dry summer. Councillor Williams queried whether the district would experience a further rain event in the next few months, and if so, whether there would be a sufficient budget to cover the required work. K Simpson replied that all the catchment areas were now saturated, given the rain experienced in the last week. Therefore, there would potentially be a greater impact if another event were to occur. A report was scheduled to be presented at the July 2025 Council meeting regarding this matter and a possible request for an increased budget. However, staff believed that currently there was sufficient funding available until

the end of this financial year, with a new allocation for the 2025/26 financial year soon to be available.

Councillor Cairns noted that there were significantly high-priority projects that were not reflected on the list provided. K Simpson replied that the Kaiapoi projects, now using sucker trucks as a short-term solution, were in the process of addressing several factors that supported flooding mediation. He reiterated that drainage and flooding were not a one-item solution, but rather a comprehensive approach involving several different streams of work, including sewerage, pumps, and stormwater, to achieve the required outcome.

In response to a question by Councillor Fulton regarding the allocation of budgets, K Simpson replied that the funds currently shown had not been allocated to different streams and were held in one sum to be used when and where required in the event of a rain event.

Moved: Mayor Gordon

Seconded: Councillor Williams

THAT the Utilities and Roothing Committee:

- (a) **Receives** Report No. 250502076463.
- (b) **Notes** that the current budget of \$1,500,000 has been approved for the Infrastructure Resilience Fund for 2025/26.
- (c) **Notes** the 2025/26 proposed projects for the Infrastructure Resilience Fund. The projects are listed as follows:
 - Church Bush Road, Tuahiwi
 - Waikuku Beach Road, Waikuku
 - Threlkelds Road, Ohoka
 - MacDonalds Lane, Waikuku
 - Power Road, Flaxton
 - Park Terrace, Waikuku Beach
 - Mairaki Road, Fernside
 - Mill Road, Ohoka
 - Tram Road, Whites Road and Edmunds Road, Ohoka
 - Island Road, Kaiapoi
 - Queens Avenue, Waikuku Beach
- (d) **Notes** that it is expected there will be additional projects identified from the investigations underway as a result of the May 2025 flood event. The proposed projects and the additional projects will be re-prioritised to form an updated list of proposed projects in the financial year 2025/26.
- (e) **Notes** that any changes to the list of proposed projects for the 2025/26 financial year will be reported to the Utilities and Roothing Committee for approval.
- (f) **Notes** that further updates on the May 2025 flood event and progress with 49 investigations and 90 maintenance checks will be reported to the Utilities and Roothing over the coming months.
- (g) **Notes** that a report providing the progress of the projects under Infrastructure Resilience Fund for 2024/25 financial year will be submitted to the Utilities and Roothing Committee in August 2025.
- (h) **Circulates** this report to the Community Boards for information.

CARRIED

Mayor Gordon noted that good questions had been raised; however, he was proud of the work done by staff, both in the recent weather event and in the proactive efforts of other local authorities, which enabled a positive outcome in the wake of the May 2025 rain event. He had every confidence in the team's identification and verification of projects that required work, as well as the resilience this provided to the district in times of natural disasters. Mayor Gordon believed it was not possible to budget nature; however, the strategy followed by staff had served the Council well.

Councillor Williams acknowledged the work done by staff and contractors to achieve the excellent outcome of the May 2025 rain event. He also noted that the district's Drainage Advisory Groups had been positive on the work done and the results achieved over the previous few years.

Councillor Mealings stated that she was proud of the collaborative approach taken by the Council and its staff in working with residents and contractors to mitigate flooding issues in the district.

Councillor Ward thanked the staff for their proactive approach to resilience and mitigating flooding in the district.

Mayor Gordon noted that the Minister had complimented the Waimakariri District on its handling of the May 2025 weather event and acknowledged the Chief Executive's initiative to ensure sufficient resourcing for civil defence during such events.

6 PORTFOLIO UPDATES

6.1 Roading – Councillor Philip Redmond

Focus areas for staff:

- Post-flood response continued following the event from 30 April to 2 May 2025. This had included clearing water tables, removing debris from around bridges, pavement repairs and remetalling. An application for emergency funding had now been submitted to the New Zealand Transport Authority (NZTA) for consideration.
- Drainage works were underway. This included the installation of box culverts on Mill Road, Ohoka and new culverts / upsizing culverts on Lees Valley Road.
- Pre-winter pavement repairs had been continuing, including a large repair at the intersection of Rangiora Woodend Road / Boys Road / Tuahiwi Road intersection. Asphalt repairs had also been carried out to address joint issues on Williams Street, Kaiapoi.
- The annual programme for remetalling of unsealed roads was underway.
- Bridge maintenance and component replacement. The Mandeville Bridge had to be closed due to concerns about its structural integrity, following the discovery of timber rot in the bearers beneath the bridge deck. Staff were working closely with WSP (Structural Engineers) to determine repairs. These would be actioned as soon as possible, and a timeframe would be provided to the community once determined.
- Routine road marking had been continuing.

Capital:

- The Kerb and Renewal work on Edward Street was nearing completion.
- The first section of kerb and channel on Kippenberger Avenue near Lamb and Heyward was nearing completion, with the topsoiling/line marking and planting still to be done. Pidgeon Contracting had now moved down to the urban limit to complete the last section of kerb and channel.
- The Rangiora Town Hall carpark construction was continuing. EDR Contracting had been installing all the new kerbs and was now focused on building the new pavements. Planned to lay surfacing in the next week to ten days.

- The Charles Street Kerb and Channel Replacement project was progressing well. The kerb and channel had been poured, and footpath works were progressing well.
- The East Belt's new kerb and footpath were progressing slowly. Kerb had been poured, and the reinstatement of the footpath and shoulder was to follow.
- Lees Road Gritted Path had been constructed and was complete.

Other works:

- Raven Quay upgrade of the storm water, water and sewer pipelines was now completed, and the road had been sealed. Road marking was to be reinstated.
- KiwiRail would be upgrading the Wales Street level crossing from 15th - 18th June. Wales Street would be closed on either side of the rail crossing. Pedestrian access would be maintained.
- Bush Road, Oxford, would be closed between Mill Road and Bay Road for water main installation works.
- Remedial works to a sewer trench were being carried out on Johns Road this week, with the road closed to westbound traffic. This was expected to take two days.
- A northbound closure of Ivory Street was planned for 24 June 2025. Traffic heading north through Rangiora would be detoured via Victoria Street and Buckham Street. 25 June 2025, was a contingency day.

Road Safety:

- The next Kick Start Motorcycle event was planned for 14th September. This event was to be held at the Air Force Museum and was a combined event run in collaboration with both the Selwyn District Council and the Christchurch City Council.
- A "Girls Can Do Car Maintenance" event was being held on 1st July. The Council had teamed up with Rangiora Motor Group to provide this free event where women could learn more about car maintenance. This was the first session of its kind to be conducted. There were 40 places available, with 20 being booked in the first three days of advertising.
- A winter driving campaign had been run with ice scrapers and windscreen cloths being distributed to the service centres.

Events:

- Nothing in the next month.

New Road Cone Reporting Tool

- The new national Road Cone Online Reporting tool had just been launched. The tool was being managed by WorkSafe, with any reports logged being sent to the Road Controlling Authority (RCA) for investigation.

Councillor Ward noted that the "Girls Can Do Car Maintenance" initiative might be of interest to young women and suggested that the Youth Council may be interested in promoting it.

Councillor Mealings asked what work was being done to the rail crossing at Wale Street and was told that it was maintenance to the rails themselves. Councillor Mealings also asked if the Mill Road verge would be tidied up after the works were completed and J McBride agreed that this area would be topsoiled and regressed.

Councillor Cairns asked that the thanks of the Kaiapoi Saturday Market be passed on to the Contractor who was working on the Charles Street kerb and channel renewal. The Contractor had been very accommodating on Saturday to ensure there was no disruption to the market.

Mayor Gordon asked for further information on the following topics:

- The process of cleaning up loose chips after resealing could impact business owners in the vicinity.
- What the plan was to address road reseals, which had not taken well
- An update on the Waimakariri Gorge Bridge and its status.

Councillor Fulton requested information on the status of the land at the corner of Bennetts Road and the timeline for tidying the road verge once the business had relocated.

6.2 **Drainage, Stockwater and Three Waters (Drinking Water, Sewer and Stormwater) – Councillor Paul Williams**

Water

- Overall, the UV upgrades were progressing well:
 - The Rangiora UV plant at South Belt and West Eyreton UV plant had both been successfully commissioned and were now operational.
 - The Ohoka water treatment plant upgrade works was underway and was expected to be completed in September 2025.
- Garrymere well drilling works were underway.
- The Ayers Street Water Treatment Plant to East Belt water main project (which was a larger 300mm PE booster main) was currently out for tender and was expected to be awarded in July 2025.

Wastewater

- The septage disposal facility had been successfully commissioned. The facility was currently being trialled by a local contractor and was expected to be operational and ready to receive septage from the public in July 2025.

Drainage / Stockwater

- A meeting on the Mandeville Resurgence Channel was held last week at the Des Lines property on the corner of Tram Road and No. 10 Road. The discussions highlighted the need to investigate the channel capacity upstream of No. 10 Road as well as consider a diversion along No. 10 Road to the Eyre River Diversion. It was noted that the Stage 1 works, where the key pinch points exist, needed to occur before any upstream channel improvements.
- The final round of Drainage Advisory Groups for the year was underway.
- There was an All Drainage Groups meeting to be held on 16 July 2025 to acknowledge the efforts of group members over the last three years.

Mayor Gordon noted that Councillors had a conflict with the proposed All Drainage Groups meeting and requested that this date be amended, as Councillors would need to be present. G Cleary agreed that staff would reschedule the meeting.

Councillor Fulton acknowledged the work done on the West Eyreton UV Plant, noting that a tree limb had broken the fence, which had been temporarily repaired, and asked staff to ensure the fence was properly fixed and a tidy-up of the site carried out.

6.3 **Solid Waste– Councillor Robbie Brine**

- Concern that upgrades to Rangiora Transfer Station were pushed out in the 2025/26 Annual Plan; however, work is being done for an efficient and effective plan moving forward.
- Concern on wait times for entry and drop-off at the Rangiora Transfer Station; however, no easy solution given the growth rate of the district.

- Consideration to purchase land in the vicinity of the transfer station to allow for expansion in the future.
- Investigation for a new site for the Cust recycle depot. Locals would prefer to keep this facility in Cust.

6.4 **Transport – Mayor Dan Gordon**

Little to report other than the ongoing work on the business case for the Eastern Link. Briefed by NZTA on the progress made on the Woodend Bypass and consideration of whether this would be a toll road.

7 **REPORTS REFERRED FROM THE RANGIORA-ASHLEY COMMUNITY BOARD**

7.1 **Charles Upham Drive Safety Improvements – J McBride (Roeading and Transport Manager)**

J McBride was in attendance to present the report, which sought approval for the installation of a Stop control at the intersection on the main vehicle exit from the retirement village and the removal of one carpark on Charles Upham Drive immediately adjacent to the retirement village entrance. Staff had met with representatives of the retirement village to discuss safety concerns, which included residents using the crossing immediately outside the village, the speed of vehicles and visibility restrictions.

Moved: Mayor Gordon

Seconded: Councillor Ward

THAT the Utilities and Roeading Committee:

- (a) **Approves** the removal of one carpark, and the installation of 6m of No Stopping, on the north-east side of Charles Upham Drive and the Retirement Village entrance as shown in Figure 2 below.

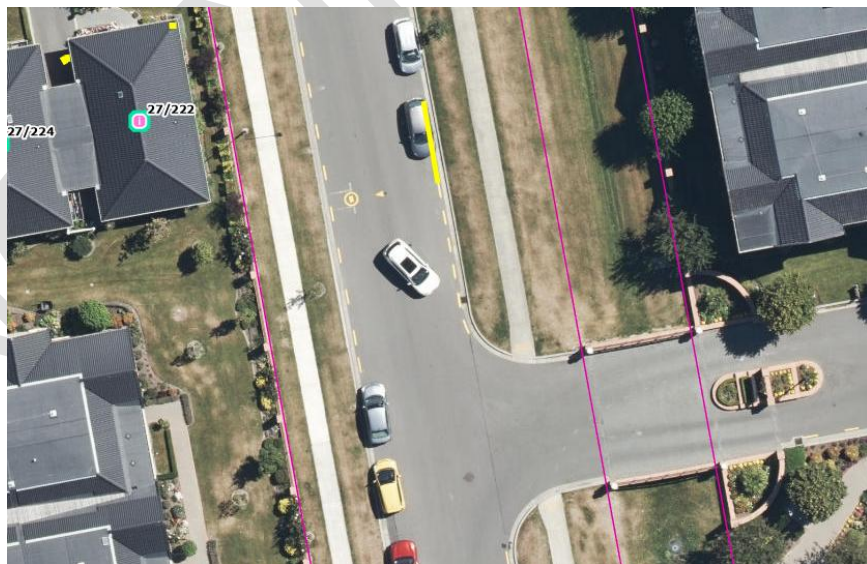


Figure Two – Removal of one carpark to the north of the retirement village (eastern side of road).

CARRIED

Mayor Gordon thanked the staff for their work on this matter and for attending several site visits with residents to understand the issues involved and to develop a compromise that worked for all stakeholders concerned.

Councillor Redmond noted that this was a good report, which had achieved a satisfactory solution for the residents of the village.

Councillor Mealings congratulated staff on collating all the information and achieving a good outcome to a difficult problem.

7.2 Approval of Proposed Adjustments to Rangiora New World Carpark – J McBride (Roading and Transport Manager) and A Kibblewhite (Senior Project Engineer)

J McBride was in attendance and presented the report, which sought approval to make changes to the Ashley Street carpark adjacent to the Rangiora New World to address safety issues. She noted that the Rangiora-Ashley Community Board had considered this report during its June meeting and had included a further recommendation that the Waimakariri Access Group be consulted prior to any decision being made. Staff had met with the Group for its feedback and had received a suggestion that the edges of the kerb be painted yellow to highlight the edge to make it more visible. J McBride also noted that Councillor Williams had raised the question about the difference in height between the wheel stops and the kerb, which she could now confirm was 10mm.

Councillor Fulton asked if staff could take the suggestion of painting kerb edges yellow to other carparks in the district. J McBride replied that staff could not enforce this; however, they could suggest to owners of private car parks that painting kerb edging would be encouraged to mitigate trip hazards.

Councillor Williams was unsure how a 10mm difference would mitigate a trip hazard, and J McBride noted that they had tried to make the wheel stops more visible by painting the sides.

Mayor Gordon requested that the motion showed that recommendation (e) had been accomplished prior to the Committee meeting.

Moved: Mayor Gordon

Seconded: Councillor Ward

THAT the Utilities and Roading Committee:

- (a) **Approves** the proposed plan to adjust and widen the existing concrete pedestrian footpaths and associated kerbs in order to remove the isolated wheel stops.
- (b) **Notes** that there is no change to the total number of parking spaces as a result of this work.
- (c) **Notes** that two wheel-stops will remain at the two southern-most mobility parking spaces as the kerb cannot be changed due to the proximity of the Mobility Parks.
- (d) **Notes** that this work has an estimated cost of \$52,000, which will be funded from the Town Centre Carpark (Ashley Street) Layout Changes Budgets (PJ 102427.000.5133 and PJ 102427.000.5135) with a combined budget of \$150,000.
- (e) **Notes** that staff had submitted the proposed plan to the Waimakariri Access Group and had received feedback regarding painting the edges of the kerb yellow.

CARRIED

Mayor Gordon stated that it was imperative that the Council ensured that it would do everything it could to mitigate health and safety risks within its carparks.

8 QUESTIONS UNDER STANDING ORDERS

Nil.

9 **URGENT GENERAL BUSINESS**

Nil.

10 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it was moved:

Moved: Councillor Mealings

Seconded: Councillor Redmond

That the public be excluded from the following parts of the proceedings of this meeting:

- 9.1 Confirmation of Public Excluded Minutes from 15 April 2025.
- 9.2 Approval of Procurement Planning for Townsend Road Culvert Replacement.
- 9.3 Contract 24/19 District Road Maintenance Contract – Approval of Registration of Interest Shortlist Scoring
- 9.4 Contract 25-34 Panel for Suction Trucks Tender Evaluation and Panel Appointment Report
- 9.5 Contract 25/30 Odour Control Unit Replacements 2024/25 Tender Evaluation and Contract Award Report

The general subject of each matter considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
9.1	Confirmation of Public Excluded Minutes from 15 April 2025	Good reason to withhold exists under Section 7	To prevent the disclosure or use of official information for improper gain or improper advantage and to enable the Council holding the information to carry out, without prejudice or disadvantage, commercial activities LGOIMA Sections 7 (2)(h) and (j).
9.2	Approval of Procurement Planning for Townsend Road Culvert Replacement – Kieran Straw	Good reason to withhold exists under Section 7	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities. LGOIMA Section 7(2)(h).
9.3	Contract 24/19 District Road Maintenance Contract – Approval of Registration of Interest Shortlist Scoring	Good reason to withhold exists under Section 7	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities. LGOIMA Section 7(2)(h).
9.4	Contract 25-34 Panel for Suction Trucks Tender Evaluation and Panel Appointment Report	Good reason to withhold exists under Section 7	To protect the privacy of natural persons and to enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege LGOIMA Section 7 (2) (i)
9.5	Contract 25/30 Odour Control Unit Replacements 2024/25 Tender Evaluation and Contract Award Report	Good reason to withhold exists under Section 7	To protect the privacy of natural persons and to enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege LGOIMA Section 7 (2)(a), (g) and (i)

CARRUED

CLOSED MEETING

The public excluded portion of the meeting commenced at 10.55am until 10.59am.

Resolution to resume in Open Meeting

Moved: Councillor Mealings

Seconded: Mayor Gordon

THAT open meeting resumes, and the business discussed with the public excluded remains public excluded unless otherwise resolved in the individual resolutions.

CARRIED

OPEN MEETING**NEXT MEETING**

The next meeting of the Utilities and Roading Committee would be held on Tuesday, 15 July 2025 at 9am.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 10.59AM.

CONFIRMED

Chairperson

Date

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE OXFORD TOWN HALL, 34 MAIN STREET, OXFORD ON WEDNESDAY 4 JUNE 2025 AT 6.30PM.

PRESENT

S Barkle (Chairperson), T Robson (Deputy Chairperson), M Brown, T Fulton, N Mealings, P Merrifield and M Wilson.

IN ATTENDANCE

G Cleary (General Manager Utilities and Roading) and K Rabe (Governance Advisor).

1. APOLOGIES

Moved: T Robson Seconded: M Wilson

THAT the Oxford-Ohoka Community Board:

- (a) **Receives and sustained** an application for leave of absence from R Harpur.

CARRIED

2. PUBLIC FORUM

There were no members of the public present for the public forum.

3. CONFLICTS OF INTEREST

There were no conflicts declared.

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Oxford-Ohoka Community Board Meeting –7 May 2025

Moved: T Fulton Seconded: T Robson

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 7 May 2025, as a true and accurate record.

CARRIED

4.2. Matters Arising (From Minutes)

There were no matters arising.

5. DEPUTATIONS AND PRESENTATIONS

5.1 Environment Canterbury (Ecan) – Councillor C McKay

Councillor McKay was in attendance to update the Board on the decisions taken during ECan's 2025/26 Annual Plan deliberations. She noted that the predicted rates rise was expected to be in the region of 9.9%; however, with staff assistance ECan Council had managed to reduce the rates to 5.8%.

Councillor McKay thanked the Board for its submission to ECan's 2025/26 Annual Plan and was pleased to advise that ECan's Council had heard the concerns raised about the lack of public transport in the Oxford-Ohoka Ward. She drew the Board's attention to the transportation options offered for Rolleston in the Selwyn District as a place to start discussions. Rolleston was being offered either a two or three trip option at an approximate cost of \$149 or \$278 per rate payer with a population base of around 2,500.

S Barkle asked if this was a return trip to Rangiora, why were only Oxford residents affected, as there was benefit to the Rangiora area as well. Councillor McKay acknowledged the question and noted that she had also asked this and was awaiting a reply from ECan staff. S Barkle enquired if the Council would be able to provide feedback prior to the consultation being open to the public on the possible routes and costs to residents, to ensure that both councils were on the same page. Councillor McKay advised that it would depend on the business case prepared by ECan and the overall timeline.

T Robson asked if it would be possible to have a hybrid version on the Timaru trial of 'My Way' rather than starting from scratch. Councillor McKay could not comment on this option.

T Fulton raised the option of using a back route via Darfield as he was aware many Oxford residents used this route. Councillor McKay explained that ECan staff were looking at service providers such as the Community Trust, Vehicle Trust or commercial companies and route options as part of the business case.

In relation to the Eyre River and the request for a district wide rate, Councillor McKay informed the Board that this was an option that the ECan Council would consider in the future.

G Cleary thanked Environment Canterbury for their proactive assistance during the rain event in May 2025 which had assisted in mitigating flooding in the Waimakariri District. He also thanked ECan staff for working collaboratively with Council staff to achieve a good overall outcome.

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1. Proposed Rooding Capital Works Programme for 2025/26 and Indicative Three-year Programme – K Straw (Civil Projects Team Leader) and J McBride (Rooding and Transportation Manager)

K Straw presented the report which sought endorsement of the proposed 2025/25 Rooding Capital Works Programme and took the report as read. Any feedback from the report would be presented to the Council's Utilities and Rooding Committee for consideration.

S Barkle reminded staff that the Board had requested in its 2025/26 Annual Plan submission that the safety improvements planned for the Two Chain /Tram Roads intersection in Swannanoa be replaced by safety improvements at the No 10 / Tram Roads intersection. The Board believed that this intersection was more dangerous and, therefore, in need of urgent attention to mitigate safety concerns, especially during school pick up and drop off times.

T Fulton asked if speed limits near the Mandeville roundabout in Ohoka would be reconsidered and was advised that no changes in speeds, other than round schools, would be adopted. Any further speed limit changes would be considered by the incoming Council after the Local Government Elections in October 2025.

M Brown believed that it was unnecessary for threshold treatments to be carried out on the southern and northern entrances to Oxford and believed that there was a perception that the speeds were higher than they really were.

T Fulton enquired whether any work had been carried out at the T-intersection at Church and Main Streets, Oxford as had previously been requested. The resident had installed tyres painted white to mitigate issues and all that intersection needed was a chevron board to improve safety. K Straw undertook to follow up and advise the Board accordingly.

S Barkle noted that the Tram/Bennets Roads intersection in Starvation Hill was in poor condition and questioned if any work was planned in this area as part of the proposed Rooding Capital Works Programme.

S Barkle requested a workshop to be held to update the Board on all the proposed safety upgrade planned for Tram Road as well as proposed timelines. However, safety improvements to the No 10 / Tram Roads intersection were essential and should be prioritised. The matter of improved street lighting at intersections was briefly discussed; however, there was no budget for this work currently.

S Barkle also suggested that the sign on West Eyreton Road warning of the change to shingle needed to be relocated as it was too far in advance of the change.

Moved: M Brown

Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 250505077283.
- (b) **Endorses** the 2025/26 DRAFT Proposed Rooding Capital Works Programme (Trim: 250505277435).
- (c) **Endorses** the indicative Rooding Capital Works Programme for the 2026/27, 2027/28 and 2028/29 years.
- (d) **Notes** that feedback from this report, and reports to the other Community Boards, will be taken by staff at the Board meetings and will be incorporated into the final report which is proposed to be taken to the Utilities and Rooding Committee in July 2025 for approval.

CARRIED

8. CORRESPONDENCE

Nil.

9. CHAIRPERSON'S REPORT

9.1. Chairperson's Report

- Met with local family to discuss their unique need for the Wolffs Road suspension bridge. Also met with staff to discuss and refine the memorandum of understanding with the Wolffs Road Footbridge Society Inc. and Council staff.
- Met with the Mayor and other Community Board Chairpersons. – Nominations for Community Service Awards discussed.

- Attended an Ohoka Mandeville Advisory Group meeting - Discussed how the system held up in latest weather event – all was well due to the water table being lower at the beginning of the event. Residents from Threkalds Road came to speak to the Group about the flooding they experienced and their fear of further water coming down the area. They were wanting some solutions on getting the water away from their properties.
- Swannanoa School - Met with a Swannanoa School representative to discuss its potential involvement in the community lead pathway project. The school was very keen to get involved with students helping with plantings, potentially growing plants and helping to promote community planting days.
- Woodstock Quarry Ltd (WQL)- Various meetings throughout the month re WQL. Filed not to enter into mediation along with WDC, ECan and Transwaste. The main reasoning for parties to not agree to mediation was to do with the complexities of the various consents and amendments to consents that the applicant had filed for. These amendments were to do with the quarrying activities however there was concern there could be overlap and/or add confusion as to what consent applied to what due to the cross-over of activities on the same site. The applicant had until June 12th to supply evidence to clarify this matter. Mediation could then take place after this if parties agreed however it was not necessary, and hearing dates had been set. The Board had until August 15th to supply further evidence. Court had set a hearing date for Monday 17th November. The Board now needed to decide what matters it wanted to supply evidence on. This evidence would have to be in the form of experts. The Board would need to see if there were any locals who may be able to supply any relevant information. This would be discussed after the board meeting.
- Mandeville Resurgence - had been taking note of resurgence after the last weather event. The southern channel seemed to be on the rise post rainfall event. It was running between Chapmans Boundary Road and East of Two Chain Road. It took a couple of weeks to reach No 10 Road. The Northern channel started flowing on the northern side of Tram Road on Sunday 25th at 11.30am. Both channels now have a consistent flow so future rain events may cause issues.
- Wards Road community project. Expecting a report to allocated funds from the Landscape budget in July. Load of mulch had been donated and the gorse sprayed and removed. Echo Warriors may be able to supply plants in the future.

Moved: M Wilson

Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the report provided by the Oxford-Ohoka Community Board Chairperson.

CARRIED

10. **MATTERS FOR INFORMATION**

- 10.1. Woodend-Sefton Community Board Meeting Minutes 12 May 2025.
- 10.2. Rangiora-Ashley Community Board Meeting Minutes 14 May 2025.
- 10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 19 May 2025.
- 10.4. Northern Pegasus Bay Bylaw 2024 Implementation Plan and Advisory Group Terms – Report to Council Meeting 6 May 2025 – Circulates to all Boards
- 10.5. Submission to Central Government Consultations April 2025 – Report to Council Meeting 6 May 2025 – Circulates to all Boards
- 10.6. Council Submissions Process and Delegation – Report to Council Meeting 6 May 2025 – Circulates to all Boards
- 10.7. Health, Safety and Wellbeing Report March 2025 to Current – Report to Council Meeting 6 May 2025 – Circulates to all Boards

- 10.8. Progress Update on Capital Work Renewals Programmes and Sports Ground Growth Programme for Greenspace – Report to Community and Recreation Committee Meeting 20 May 2025 – Circulates to all Boards.
- 10.9. Libraries Update to 8 May 2025 – Report to Community and Recreation Committee Meeting 20 May 2025 – Circulates to all Boards.
- 10.10. Aquatics May Report – Report to Community and Recreation Committee Meeting 20 May 2025 – Circulates to all Boards.
- 10.11. Draft Annual Plan 2025-2026 Special Consultative Procedure – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 10.12. Drainage Staff Submission to Annual Plan 2025/26 – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 10.13. Water Supply – Utilities and Roading Department Staff Submission to the Draft 2025/26 Annual Plan – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 10.14. Wastewater – Utilities and Roading Department Staff Submission to the Draft 2025 Annual Plan – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 10.15. Roading Staff Submission to the 2025/26 Annual Plan – Request Changes to the Roading Capital Works Budget – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 10.16. Greenspace and Strategic and Special Projects Staff Submission to the 2025/26 Annual Plan – Report to Council Meeting 27 May 2025 – Circulates to all Boards.

Moves: M Brown

Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in items.10.1 to 10.16.

11. **MEMBERS' INFORMATION EXCHANGE**

T Robson

- Ashley Gorge – proposal to build an information shelter and display area to include cultural history, tracks and also to house a small utility room and storage. Funded by the Gala Day and should be completed by November 2025.
- Pearsons Park – discussed proposed bike track location.
- Cameras for Community Trust
- Baxter Place site meeting and concerns moved onto drainage staff.
- Woodstock Quarry meetings and discussions.

T Fulton

- District Plan process meetings and communication on timelines.
- Wolffs Bridge working-bee was held with ECan's support to clear trees and vegetation. Found mounting plinth which was a good find.
- Oxford Drainage Advisory Group meeting – heard about Deep Creek flooding history and swampy vegetation.
- West Eyreton historical signage – final design. Waimakariri Libraries staff had been extremely helpful with this initiative.
- Looking at appropriate location for the Swannanoa Railway sign – probably on the corner of Two Chain Road and North Eyre Road.

M Brown

- The big tree has been cut down and provided firewood for community projects. The tree took down the fence which had since been repaired.

- Attended Oxford Promotions Action Committee (OPAC) which discussed the Oxford Lights event.
- Oxford Health Charity Ltd.'s (OHCL) offer for some land in Oxford had been accepted and was being worked through its due diligence on the conditions in the contract. OHCL would apply for a resource consent and had engaged a project manager to assist

N Meiling

- Attended Property Portfolio Working Group meeting.
- Attended Christchurch City Council's Coastal Hazards Working Group
- Attended Council workshop
- Arohatia te Awa Working Group - Ohoka Stream Loop- Planting started. Ecological work/ monitoring ongoing. Access to Department of Conservation (DOC) land being worked through. Discussion regarding access further around the back of Silverstream to create a larger loop trail by going under the Ohoka Road Bridge. Promising to be a good new community asset.
- Met with 2025 Youth Member of Parliament/Waimakariri Youth Council Co-chair. - Had a passion to empower youth by better transport options- particularly connecting rural areas and better town routes.
- Attended Community Wellbeing North Canterbury Trust
- Attended Community and Recreation and District Planning and Regulation Committee meetings.
- Attended Ohoka Rural Drainage Advisory Group meeting - Deputation from Threlkelds Road residents; Staff meeting with ECan river engineers to investigate Cust Main Drain River specifications and possible upgrades. Discussion at Mandeville Groundwater Resurgence. Maintenance update-Mill Road south side drain cleaning and improvements; Ohoka Stream south branch clean up.
- Mandeville All Clubs meeting - Health and Safety workshop was held with Health and Safety Systems consultant discussing Health and Safety responsibilities for clubs.
- Mandeville Sports Club Board meeting - The Board was looking for an independent trustee with governance skills and an interest in sports and recreation to join the Board who was not a member of the club to give an impartial outside view around the table. A local historian, Gerald Sandry had written a book on Mandeville which might be of interest to the community. (not yet published.).
- Canterbury Biodiversity Strategy Revitalization workshop - attended the second workshop for the Revitalization of the Canterbury Biodiversity Strategy attended by a diverse range of people from pest control groups, biodiversity trusts, QE2 Trust, ecologists, and local government, as well as those from DOC, KiwiRail, Lyttleton Port, Fed Farmers etc. Feedback from that would be incorporated and brought back to stakeholders as part of the revitalization of the Canterbury Regional Council's strategy.
- Attended Greater Christchurch Partnership Committee meeting.
- Dudley Park Youth Week event - attended the High School music event at Dudley Park as part of Youth Week celebrations. Well attended twilight event. Good fun!
- Mudfish Celebration evening - attended a nighttime event hosted by the Waimakariri Landcare Trust at the Bennetts Stream diversion celebrating our native taonga, the kowaro/ mudfish. Great to see the work being done to enhance habitat and protect this wee treasure!
- O'Kair Lagoon Planting Day - took part in the planting day organised by the Waimakariri Biodiversity Trust also attended by UC's Student Volunteer Army.
- Oxford Skate Jam - attended the Oxford Skate Jam at the Pearson Park skate park run by Cheapskates and the Waimakariri Community Team. Awesome to see so many young people out having fun, learning new tricks, and showing off their skills! Another great Youth Week event.
- Attended Community Wellbeing North Canterbury Trust Board meeting - Winter Food drive on through June: <https://www.wellbeingnc.org.nz/links/>

- Attended 2025/26 Annual Plan deliberations
- Attended Council meeting.
- Attended Waimakariri Youth Council meeting.
- Attended Solid Waste Working Party meeting - discussed location options for the Cust Rural Recycling facility. Staff to return with more detailed analysis.
- Youth Consultation Plan open for public consultation.

M Wilson

- Waimakariri Health Advisory Group - discussed extended hours medical hub. Promote that this was not a 24/7 service.
- Kaiapoi Laboratory closing down due to staffing issues.
- Attended Community Preparedness for disasters.
- Retrenchment of services causing uncertainty
- Harder for elderly to access services due to technology increased requirements.

P Merrifield

- Attended Oxford Museum AGM – no changes to the committee and concern regarding the container storage as Pearson Park Group against preferred location.
- Attended GreyPower meeting – new committee members. Percentage of over 65's is greater than the percentage of under 20's.
- Oxford Area Emergency Hub – uncertain of status and would check with the Communications and Engagement team.

12. CONSULTATION PROJECTS

12.1. Pegasus Youth Space

<https://letstalk.waimakariri.govt.nz/pegasus-youth-space-options>

Consultation would close on Friday 6 June 2025.

12.2. Volleyball Net Installation at Kaiapoi Domain

<https://letstalk.waimakariri.govt.nz/volleyball-net-installation-at-kaiapoi-domain>

Consultation would close on Friday 13 June 2025.

12.3. 2025 Environmental Awards

<https://letstalk.waimakariri.govt.nz/2025-environmental-awards>

Applications to close on Saturday 28 June 2025.

The Board noted the Consultation Projects.

13. BOARD FUNDING UPDATE

13.1. Board Discretionary Grant

Balance as at 31 May 2025: \$2.

13.2. General Landscaping Fund

Balance as at 31 May 2025: \$3,083.

The Board noted the Board funding updated.

14. MEDIA ITEMS

Nil

15. QUESTIONS UNDER STANDING ORDERS

Nil

16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board was scheduled for 6.30pm, Wednesday 2 July 2025 at the Oxford Town Hall.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8.41PM.

CONFIRMED

Chairperson

Date

Workshop
(8.42 – 9.28pm)

- *Members Forum - informal discussion on Woodstock Quarries Limited.*

MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 9 JUNE 2025 AT 5.30PM.

PRESENT

S Powell (Chairperson), M Paterson (Deputy Chairperson), B Cairns, R Mather, P Redmond and A Thompson.

IN ATTENDANCE

Mayor D Gordon

K LaValley (General Manager Planning, Regulation and Environment), G Cleary (General Manager Utilities and Roading), J McBride (Roading and Transport Manager), J Recker (Stormwater and Waterways Manager), G Stephens (Design and Planning Team Leader), J Mason (Greenspace Landscape Architect) and C Fowler-Jenkins (Governance Support Officer).

There were five members of the public present.

1 APOLOGIES

Moved: S Powell Seconded: B Cairns

THAT an apology or absence be received and sustained from I Fong.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts recorded.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 12 May 2025

Moved: R Mather Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated minutes of the Woodend-Sefton Community Board Meeting held on 12 May 2025.

CARRIED

3.2 Matters Arising (from minutes)

There were no matters arising.

3.3 Notes of the Woodend-Sefton Community Board Workshop– 12 May 2025

Moved: R Mather Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives**, the circulated Notes of the Woodend-Sefton Community Board workshop, held on 12 May 2025.

CARRIED

4 **DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY**

4.1 **John Vanderburg and Angela Bairati – Pegasus Youth Space**

J Vanderburg spoke to the Board noting that he and A Bairati wanted to have a say on what was going to happen with the Pegasus Youth space. He stated that they were not against the playground activities, however, they did have some suggestions about the location of the proposed activities. He commented it was good that the youth had their say in the survey and were happy that adults as the ratepayers would also get their say. They lived opposite the Maungatere Reserve and their preferred option was a centralised location regardless of the activities that would be entertained. They believed that the location at Karen Eastwood Park / Waikati Reserve was the best location for the following reasons:

- It was a central location within Pegasus, close to the existing playground.
- There was low impact on nearby residents compared with other sites.
- It was favoured by youth with proximity to the lake and key gathering areas.
- There was existing infrastructure such as parking, toilets and benches.
- It was close to local businesses, promoting community vitality and supporting local businesses.

J Vanderburg stated that he was opposed to the location of Maungatere Reserve, which was mentioned as options for the flying fox and gaga dodgeball. They were opposed for the following reasons:

- Isolated on Pegasus' fringe, fragmenting resources, and wasting the chance to enrich Pegasus' centre.
- It was located in a strictly residential zone.
- It already served as a valued green space for walking, jogging and dog walking.
- The environmental impact on the neighbourhood in terms of visual and noise pollution affecting privacy.
- The risk of becoming a night-time hangout.
- It lacked dedicated parking, paths, toilets and other amenities.
- It had close proximity to Hurunui Reserve (200 metres), which already had a playground.

B Cairns asked if the deputation had lobbied their neighbours in regard to their concerns. J Vanderburg noted they had spoken with one of their neighbours who had liaised with others so there was some support for these concerns.

The Chair thanked the presenters for their deputation.

4.2 **Tony Hall – Waikuku Beach Flooding**

T Hall spoke to the Board noting he was representing a group of property owners at Waikuku Beach who were concerned about the downstream effects of the Stokes development. He suggested that no new development should be at the expense of an existing community, which he believed it would be. The development would exacerbate further existing issues of flooding around Waikuku Beach brought on by additional flows of water into the Taranaki Stream as a result of both the Pegasus development and Ravenswood. T Hall was aware there had been times where the floodgates had not operated in the way that they should and had caused significant upset in Waikuku Beach.

He had read a Council report where the downstream effects were considered however it acknowledged that Stokes had not completed the plan for downstream effects. He also read the cultural report to the Stokes development, which was described as preliminary, nonspecific and non-exhaustive therefore it would be interesting when it got to detail how the development looked at the requirements for the Taranaki Stream given it was a valuable Mahinga Kai resource for Ngai Tahu. In some of the recommendations within the report it

mentioned that there would be a requirement for a larger culvert to cope with flooding. Residents' contention would be that it should not be enlarged, that was an acknowledgment that there would be more water flowing in the Taranaki Stream and if there was it should be held west of the Main Road and then released at a timely fashion. The environmental report for this said that the emissions of the development once completed would be close to ten times what the emissions were from a dairy farm. He thanked the Council for the proactive work they had done during the last floods and the work they were currently doing to mitigate flooding.

P Redmond asked how the Council could assist residents given the development was on the fast-track proposal. T Hall explained that they did not know what the status was, and if they were going to use the fast-track status.

P Redmond noted that T Hall had implied that a retention area west of State Highway One would be beneficial. T Hall noted that there were stormwater plans available for the development. Residents were raising concerns believing that development had got to a point where enough was enough. They were really concerned about Waikuku Beach, which was the jewel of the crown.

The Chair thanked T Hall for his deputation.

5 **ADJOURNED BUSINESS**

Nil.

6 **REPORTS**

6.1 **Proposed Roothing Capital Works Programme for 2025 / 26 and Indicative Three-year Programme – K Straw (Civil Projects Team Leader) and J McBride (Roothing and Transportation Manager)**

J McBride spoke to the report which sought the endorsement of the proposed 2025/26 roading capital works programme. This was for the general allocation of budget which included kerb and channel renewals, footpath renewals, minor safety programme, new footpath programme and bus shelter. The kerb and channel and footpath renewal programmes were generally driven by condition. The last condition rating was undertaken in early 2025. The minor safety programme was based on known safety issues that staff had in their deficiency database and could be a result of service requests. Staff had a prioritised programme for the bus shelter and the new footpath programmes. Bus shelters were largely based on boarding numbers.

A Thompson noted it was hard to find much going on in the Boards' area, and he wondered why that was. J McBride explained there were areas in Kaiapoi and Rangiora which were a bit older and had the older style of dish channels. Whereas areas in Woodend were a bit better because they were newer.

P Redmond asked where on the Woodend footpath the improvements were located. J McBride explained that the Board had previously raised concern regarding sections of footpaths on Main North Road, Woodend Road and Rangiora Woodend Road. There were areas where the power poles had been put in the middle of the footpath with no space for a wheelchair or pram to navigate around. There would be some isolated widening of the footpath done to remedy this.

B Cairns noted that there were issues on Solander Road in Pegasus, of tree roots causing trip hazards on the footpaths. He queried how that would be dealt with. J McBride noted that this covered footpath renewals where the Council did an entire length of a footpath. Uneven footpaths were covered by a footpath maintenance budget.

S Powell enquired what was happening with the five roads intersection. J McBride explained that it was included in the Council's Long Term Plan. The Council had the funding for design and then the construction beyond that. The New Zealand Transport Agency (NZTA) had agreed to co-fund the design during this three-year period. The Council would then apply for the construction costs in the next three-year period.

S Powell noted the rumble strips in the road on Pegasus Main Street which caused a lot of noise with the buses for the new houses being built. She asked where that would sit. J McBride noted that would come from the general pavement maintenance budget.

Moved: R Mather

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 250505077283.
- (b) **Endorses** the 2025/26 draft Proposed Rooding Capital Works Programme (Trim: 250411064435).
- (c) **Endorses** the indicative Rooding Capital Works Programme for the 2026/27, 2027/28 and 2028/29 Financial Years.
- (d) **Notes** that feedback from this report, and reports to the other Community Boards, will be taken by staff at the Board meetings and will be incorporated into the final report which is proposed to be taken to the Utilities and Rooding Committee in July 2025 for approval.

CARRIED

R Mather commented it was a good report.

6.2 **Revised Design for the Welcome to Woodend Entrance Sign – J Mason (Greenspace Landscape Architect)**

J Mason spoke to the report which sought the approval for the revised welcome to Woodend sign and the associated budget. Following the Board's decision in May 2024 to proceed with the sign on Rangiora Woodend Road, feedback had now been received from the Runanga's appointed representative and the Runanga had provided a revised design for the sign. She noted staff had since been advised that the Kowhaiwhai pattern was subject to further revision from the Runanga to ensure it accurately reflected the Woodend locality. The updated cost from the design had come in at \$6,500 plus gst.

B Cairns asked if this was for standard sized timber and if it was similar to the sign in Kaiapoi. J Mason noted that it was not similar to the sign in Kaiapoi. Originally, they were timber rounds however the signwriter was proposing squares on standard timber.

B Cairns queried if landscaping was included in the \$6,500 budget. J Mason explained that it was not, however staff could include some vegetation around the base.

R Mather enquired if, when installed, the sign would not be located too close to the hedge. J Mason noted that she would be working with the Rooding team to confirm the placement as there was a 6.5 metre line that was required from the edge of the road. the visibility was of primary concern however it also needed to meet rooding requirements.

P Redmond asked if staff were looking at coordinating these signs to be similar or were they being dealt with in isolation. J Mason stated that they were being treated as separate signs. The Runanga were not happy with the Woodend Beach sign however were supportive of the Woodend sign.

P Redmond queried what sort of cost was involved in getting the cultural input. G Stephens noted that it varied. He hoped with the Woodend Beach sign that some efficiencies could be made with the Woodend Beach development.

B Cairns asked if any cost savings could be made with the installation of both signs. G Stephens explained that there would not be as the locations were close but not close enough to achieve significant efficiencies. Most signs were created off site and installed in one go.

Moved: M Paterson

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 250508081191.
- (b) **Approves** the revised design for the Welcome to Woodend Sign.

- (c) **Approves** Staff undertaking procurement and installation of the approved Welcome to Woodend Sign at the previously approved location on Rangiora Woodend Road.
- (d) **Notes** the Board currently has \$12,810 allocated for Welcome to Woodend entrance signage from the General Landscaping Budget.
- (e) **Notes** the Board have agreed that no budget should be used for entrance signage to the South and North of Woodend on the Main North Road at this point due to the unknown impacts of the proposed future Woodened bypass.
- (f) **Notes** that the proposed design is replicable in the remaining two entrances in the future when these are able to be progressed.
- (g) **Notes** that staff have undergone consultation on the signs with the community and further refined the preferred designs to be more unique to the area and include cultural designs.
- (h) **Notes** Ngāi Tūāhuriri Runanga have an interest in these signs and have provided staff with a representative to revise/approve the proposed sign design who has provided feedback on appropriate wording as well as a modified design which includes a traditional Kowhaiwhai pattern.
- (i) **Notes** that the estimated cost of the implementation of this sign is \$6,500 which is within budget available.

CARRIED

The meeting was adjourned for a workshop on Waikuku Flooding from 6:15pm to 7pm.

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 Chairpersons Report for May 2025

Moved: S Powell

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (Trim: 250604099756).

CARRIED

9 MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 7 May 2025.
- 9.2. Rangiora-Ashley Community Board Meeting Minutes 14 May 2025.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 19 May 2025.
- 9.4. Northern Pegasus Bay Bylaw 2024 Implementation Plan and Advisory Group Terms – Report to Council Meeting 6 May 2025 – Circulates to all Boards
- 9.5. Submission to Central Government Consultations April 2025 – Report to Council Meeting 6 May 2025 – Circulates to all Boards
- 9.6. Council Submissions Process and Delegation – Report to Council Meeting 6 May 2025 – Circulates to all Boards
- 9.7. Health, Safety and Wellbeing Report March 2025 to Current – Report to Council Meeting 6 May 2025 – Circulates to all Boards

- 9.8. Progress Update on Capital Work Renewals Programmes and Sports Ground Growth Programme for Greenspace – Report to Community and Recreation Committee Meeting 20 May 2025 – Circulates to all Boards.
- 9.9. Libraries Update to 8 May 2025 – Report to Community and Recreation Committee Meeting 20 May 2025 – Circulates to all Boards.
- 9.10. Aquatics May Report – Report to Community and Recreation Committee Meeting 20 May 2025 – Circulates to all Boards.
- 9.11. Draft Annual Plan 2025-2026 Special Consultative Procedure – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 9.12. Drainage Staff Submission to Annual Plan 2025/26 – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 9.13. Water Supply – Utilities and Roading Department Staff Submission to the Draft 2025/26 Annual Plan – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 9.14. Wastewater – Utilities and Roading Department Staff Submission to the Draft 2025 Annual Plan – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 9.15. Roading Staff Submission to the 2025/26 Annual Plan – Request Changes to the Roading Capital Works Budget – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 9.16. Greenspace and Strategic and Special Projects Staff Submission to the 2025/26 Annual Plan – Report to Council Meeting 27 May 2025 – Circulates to all Boards.

Moved: R Mather

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.16.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

B Cairns

- Pegasus Residents Group Meeting.
 - Matariki Morning Tea at Pegasus School on 17 June 2025.
 - 20 June 2025 at 6pm they have a talk from Joseph Hullen and then a walk around the wetlands and return to the community centre for a BBQ.
 - 16 July 2025 Annual General Meeting.
 - The group were considering reinstating a community cuppa to fill the gap left by Ronels Cuppa.
- Youth Action plan had kicked off with various events around the district, at this stage 180 surveys had been completed, with schools like Kaiapoi High promising to have the entire school participate. Posters are to go up in various establishments to capture the 18-24 year old views as to what works and what doesn't work for youth in the district. So far the team had seen many of the youth not understanding what a Council does. The team had been very flexible in terms of how they were trying to capture as much information as possible from across the entire district with a demographic which mingled and talked a different language to what we were used too.
- Waimakariri Welcoming Communities first stake holder meeting took place last week, with loads of talk and enthusiasm. With more meetings planned, with an outcome of having action plans on how we can better welcome people to our community. The aim was to have an event in September 2025 which was welcoming communities' month.
- The promotion review had been delayed, with options to come before the new Council and the Long Term Plan.
- North Canterbury Food bank meals provided by the month, 29,191 in February, 33,241 in March and 38,871 meals handed out in April.
- Food Secure North Canterbury (FSNC) were to create videos hosted by Jo Seager to encourage people to grow and eat healthy food.

- In August, FSNC were looking at holding a food security forum in Hurunui and in 2026 looking at developing a bountiful backyards program to inspire people to grow their own food.
- On 24 June 2025 Council would learn about a proposed Housing Action Plan, as there was no transitional housing or emergency housing in the district and limited social housing. Otautahi Christchurch had the potential to come out to the Waimakariri.
- Woodend Pegasus strategy workshop would be held with the Council on the 24 June.

M Paterson

- Signs had been installed at Owen Stalker Park.

P Redmond

- Speed limit change on State Highway One – four schools supported the higher speed limit.

R Mather

- Appointed as a member of the Pegasus Community Centre Project Steering Group.

11 CONSULTATION PROJECTS

11.1 Volleyball Net Installation at Kaiapoi Domain

<https://letstalk.waimakariri.govt.nz/volleyball-net-installation-at-kaiapoi-domain>

Consultation closes Friday 13 June 2025.

11.2 Draft Community Development Strategy 2025-2035 – Whakawhānake Hapori o Waimakariri

<https://letstalk.waimakariri.govt.nz/draft-community-development-strategy-2025-2035-whakawhanake-hapori-o-waimakariri>

Consultation closes Sunday 22 June 2025.

11.3 Inclusive Waimakariri- Draft Accessibility Plan

<https://letstalk.waimakariri.govt.nz/inclusive-waimakariri-draft-accessibility-plan>

Consultation closes Sunday 22 June 2025.

11.4 2025 Environmental Awards

<https://letstalk.waimakariri.govt.nz/2025-environmental-awards>

Applications close Saturday 28 June 2025.

The Board noted the consultation projects.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 May 2025: \$2,375.

12.2 General Landscaping Budget

Balance as at 31 May 2025: \$14,326.

The Board noted the funding update.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 14 July 2025 at the Woodend Community Centre, School Road, Woodend.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 7:20PM.

CONFIRMED

Chairperson

Date

Workshop

- *Waikuku Rain Event – Jason Recker (Stormwater and Waterways Manager) – 20 minutes*
- *Members Forum*

MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 16 JUNE 2025 AT 4PM.

PRESENT

J Watson (Chairperson), S Stewart (Deputy Chairperson), N Atkinson, T Bartle, A Blackie, and R Keetley.

IN ATTENDANCE

B Cairns (Kaiapoi-Woodend Ward Councillor) and P Redmond (Kaiapoi-Woodend Ward Councillor).

C Brown (General Manager Community and Recreation), G Cleary (General Manager Utilities and Roding), J McBride (Roding and Transportation Manager), K Straw (Civil Projects Team Leader), K Rabe (Governance Advisor) and A Connor (Governance Support Officer).

There were five members of the public present.

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 19 May 2025

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 19 May 2025, as a true and accurate record.

CARRIED

3.2 Matters Arising (From Minutes)

There were no matters arising from the minutes.

4 DEPUTATIONS AND PRESENTATIONS

4.1 Management of Raupō Overgrowth in Kaiapoi Lakes – Dale Blackledge

D Blackledge stated the Sovereign Palms Lake was a hidden gem of Kaiapoi. Himself, other lakefront residents, the local anglers club and nearby business owners were concerned by the rapid and unchecked spread of raupō around the lake boardwalk over the past two to three years and its potential spread across the entire lake. The residents sought a meaningful solution that balanced raupō control with lake health, aquatic plant diversity and wildlife protection. He believed the time to implement an action plan was now before it reached a point where control was more difficult and costly.

D Blackledge noted his first key consideration was lake health. As the raupō rapidly spread it reduced the open water area resulting in the lake shallowing as there was also a build-up of decomposing plant material and the plant reduced water circulation raising the likelihood of harmful algal blooms and low-oxygen conditions. Light and oxygen levels were reduced under dense raupō strands causing a decline in submerged aquatic vegetation which was an essential food source for local birds. The second key consideration was habitat. Due to the raupō density, other wetland plants had less space to grow reducing the variety of bird nesting and feeding habitats. Pūkeko and Coots were limited to raupō edges and bush for nesting. The undeveloped southern area of the lake included marshland, bush and raupō. It served as a key nesting area and was signposted by the Council for protection and provided other natural areas for wildlife to relocate to. B Blackledge's final key consideration was community value. The boardwalk and structures were major developer contributions with expectations of ongoing maintenance and preservation. A large number of residents were calling for a meaningful targeted reduction and management plan to ensure further deterioration did not occur resulting in declining property values. He acknowledged that the Council had carried out selective trimming near platforms which was ineffective due to raupō's vigorously regrowth.

D Blackledge stated a possible solution was targeted mechanical removal which would remove rhizomes, increase water depth, which raupō were less likely to grow in, and supported long-term management. Another solution would be seasonal maintenance however this would be labour intensive and may not be practical if the raupō area increased further in size.

Following a question from A Blackie, D Blackledge noted he was not aware of the Runanga's raupō harvesting programme however would investigate this further.

N Atkinson queried if D Blackledge was aware that when the development was proposed the Community Board and Council were against the boardwalk being installed due to the likely growth of raupō. D Blackledge acknowledged the Council and Board's previous position and felt the issue could be resolved by deepening the area as raupō was less likely to grow in deeper water.

S Stewart queried if the lake was privately owned or vested to the Council. C Brown clarified the lake was vested to the Council.

P Redmond sought clarification on whether the area was a reserve and if there was a management plan. C Brown confirmed the area was a recreation reserve noting there was no specific management plan for the lake however it was included in the Combined Reserves Management Plan which did not go into detail regarding raupō management.

4.2 Kaipoi Lakes Raupō – Andre Hofenk and Maria Zaini

A Hofenk stated he supported comments made by D Blackledge. Himself and M Zaini were in the process of moving to a lakefront property in Sovereign Palms and had been attracted to the area by its beauty and vibrancy. As part of their due diligence, they raised the concern of raupō with the Council and the possible loss of beauty and view.

B Cairns questioned if the couple wanted all the raupō removed or just managed. A Hofenk commented their preference was for it to be removed to ensure there were no further issues moving forward.

S Stewart asked if there was any data on bird life and nesting in the raupō. C Brown confirmed staff could investigate and provide that information at the workshop scheduled on this matter after the July Board meeting.

The Chairperson thanked both deputations for their presentation and bringing this matter to the attention of the Board.

5 **ADJOURNED BUSINESS**

Nil.

6 **REPORTS**

6.1 **Roading Capital Works Programme for 2025/26 and Indicative Three Year Programme – J McBride (Roading and Transportation Manager) and K Straw (Civil Projects Team Leader)**

J McBride reported the programme covered kerb and channel renewals, footpath renewals, minor safety improvements, the new footpath programme and public transport infrastructure including new bus shelters and seats. The kerb and channel and footpath renewal programmes were driven by a condition rating which was completed in early 2025. The minor safety programme focused on low cost, high benefit safety improvements with input of Council and Community Boards being an important factor. The new footpath programme and public transport infrastructure went through a prioritisation process.

S Stewart sought the reason for large budgets carried over from the 2024/25 financial year. J McBride explained the confirmation of funding from New Zealand Transport Agency was received in September 2024 which impacted on the delivery of projects in the first year of the three year funding cycle. In the past this decision had been received earlier in the financial year.

N Atkinson questioned if the Cridland Street footpath renewal and kerb and channel could be brought forward from the 2028/29 financial year due to significant regular flooding issues. J McBride stated staff could further investigate and discuss with the Three Waters Team if this was a possibility. She suspected the works needed to be aligned with the three waters team as likely more than just the footpath renewal and kerb and channel work being completed.

A Blackie queried what works were planned for the Tram Road, Edmunds Road and Jacksons Road intersection. J McBride confirmed these would be low-cost safety improvements including new signage, road markings and splitter islands. It would not be a full intersection upgrade.

Following a question from T Bartle, J McBride explained the speed treatment budget was a placeholder for the 2028/29 financial year until specific projects were identified. Projects would come to the Board for approval once identified.

B Cairns asked if there was a programme planned for remediation of the road outside New World. J McBride replied that the project sat within the resurfacing, resealing and road rehabilitation and maintenance budget. She believed it was within the 2026/27 financial year.

Moved: R Keetley

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 250505077283.
- (b) **Endorses** the attached 2025/26 DRAFT Proposed Roothing Capital Works Programme.
- (c) **Endorses** the indicative Roothing Capital Works Programme for the 2026/27, 2027/28 and 2028/29 years.

- (d) **Notes** that feedback from this report, and reports to the other Community Boards, will be taken by staff at the Board meetings and will be incorporated into the final report which is proposed to be taken to the Utilities and Roading Committee in July 2025 for approval.

CARRIED

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 Chairperson's Report for May 2025

J Watson reported the Waimakariri Public Arts Trust had selected an artist to create the design for the Kaiapoi Bridge.

Moved: J Watson

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the verbal report from the Kaiapoi-Tuahiwi Community Board Chairperson.

CARRIED

9 MATTERS REFERRED FOR INFORMATION

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 7 May 2025.
- 9.2 Woodend-Sefton Community Board Meeting Minutes 12 May 2025.
- 9.3 Rangiora-Ashley Community Board Meeting Minutes 14 May 2025.
- 9.4 Northern Pegasus Bay Bylaw 2024 Implementation Plan and Advisory Group Terms – Report to Council Meeting 6 May 2025 – Circulates to all Boards
- 9.5 Submission to Central Government Consultations April 2025 – Report to Council Meeting 6 May 2025 – Circulates to all Boards
- 9.6 Council Submissions Process and Delegation – Report to Council Meeting 6 May 2025 – Circulates to all Boards
- 9.7 Health, Safety and Wellbeing Report March 2025 to Current – Report to Council Meeting 6 May 2025 – Circulates to all Boards
- 9.8 Progress Update on Capital Work Renewals Programmes and Sports Ground Growth Programme for Greenspace – Report to Community and Recreation Committee Meeting 20 May 2025 – Circulates to all Boards.
- 9.9 Libraries Update to 8 May 2025 – Report to Community and Recreation Committee Meeting 20 May 2025 – Circulates to all Boards.
- 9.10 Aquatics May Report – Report to Community and Recreation Committee Meeting 20 May 2025 – Circulates to all Boards.
- 9.11 Draft Annual Plan 2025-2026 Special Consultative Procedure – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 9.12 Drainage Staff Submission to Annual Plan 2025/26 – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 9.13 Water Supply – Utilities and Roading Department Staff Submission to the Draft 2025/26 Annual Plan – Report to Council Meeting 27 May 2025 – Circulates to all Boards.

- 9.14 Wastewater – Utilities and Roading Department Staff Submission to the Draft 2025 Annual Plan – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 9.15 Roading Staff Submission to the 2025/26 Annual Plan – Request Changes to the Roading Capital Works Budget – Report to Council Meeting 27 May 2025 – Circulates to all Boards.
- 9.16 Greenspace and Strategic and Special Projects Staff Submission to the 2025/26 Annual Plan – Report to Council Meeting 27 May 2025 – Circulates to all Boards.

Moved: J Watson

Seconded: N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board

- (a) Receives the information in Items.9.1 to 9.16.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

R Keetley:

- Attended the Waimakariri Biodiversity Trust meeting.
- Attended the RSA Executive meeting.
- Attended the Historical Society Annual General meeting.

S Stewart:

- Attended the Historical Society Annual General meeting.
- Attended a planting of O'kair Lagoon. The Student Volunteer Army had assisted with the planting. The project was one of several wetland restoration projects in the north Kaiapoi area.
- Keep Rangiora Beautiful were doing tree planting and several small projects in urban areas.
- Attended Matawai Park 50th anniversary. A trapping group had been started by the park neighbours to eliminate rates and possums. M Kwant and a Delta staff member gave a tour highlighting the emerging weed issues.
- Attended Greypower meeting. who were still struggling with resourcing for its committee.
- Attended Council Briefing on the Woodend Bypass.

B Cairns:

- Met with members of the Waimakariri United Football Club. They had 1000 members however they also had 450 first kicks players and 840 school children who played during terms one and four.
- A Matariki Event would be held in Pegasus with a talk from Joseph Hullen, a walk around the wetland and a barbeque at the Pegasus Community Centre.
- The Youth Action plan had started with various events around the district. 180 surveys had been completed with some school promising to have the entire school participate. Were capturing the views of 12 to 24 year olds on what did and didn't work in the district. So far the team had seen many youths not understand what a Council did. The team had been very flexible in terms of how they were trying to capture as much info as possible from across the entire district with a demographic which mingles and talks a different language to what we are used too.
- Waimakariri Welcoming Communities second stake holder meeting took place with a large amount of talk and enthusiasm. More meetings were planned, with an outcome of having action plans on how we can better welcome people to our community. The aim was to have an event in September which was welcoming communities month.
- The promotion review had been delayed with option to go to the new Council in the Long Term Plan.
- North Canterbury Food Bank meals provide by the month, 29191 in February, 33241 in March and 38871 meals handed out in April.
- Food Secure North Canterbury (FSNC) are to create videos hosted by Jo Seager to encourage people to grow and eat healthy food. In August they were looking at holding a

food security forum in Hurunui. Next year were looking at developing a bountiful backyards program to inspire people to grow their own food

- Council would be learning about a proposed Housing Action Plan s there wasn't any transitional housing or emergency housing in the district and limited social housing. Otautahi Christchurch had the potential to expand to Waimakariri.
- Due to the good work from the Community Team the Menzshed were closer to moving to the Community Hub site on Courtney drive, they have appointed a funding and admin person. Suttons had provided a time frame as to when they need to get off their current site.
- Driving Miss Daisy, a locally owned franchise is doing well with now nine vehicles serving the community. They were looking at selling off the Rangiora portion of the franchise as the Coastal part of the district is so busy.
- The Waimakariri Inclusive Sports Festival was planned for 4 July 2025 the third year of the event being held.
- A disability forum would be held on 30 August 2025 helping those transitioning from school to work.
- Libraries were going through Hapai accreditation which looked at the accessibility of facilities. There were only two businesses in North Canterbury that were accredited, Coffee Culture in Kaiapoi and Rangiora.
- Enterprise North Canterbury pie July marketing is starting to go out.
- Kaiapoi Promotions were looking at running a Kai in August, to lift the profile of foodies in the town. They were struggling to get people to attend their connection events.

P Redmond:

- Nothing to report.

T Blair:

- Nothing to report.

T Bartle:

- Attended Waimakariri Health Advisory Group meeting. The new Chair was settling in well.
- Attended Central Drainage and Coastal Drainage Advisory Group meetings. Were progressing well. During the last rain event they successfully worked alongside Environment Canterbury.
- Attended Council Woodend Bypass Briefing.

A Blackie:

- Te Kohaka o Tuhaitara Trust:
 - Chairs report for Te Kohaka o Tuhaitara Trust would be presented to Council.
 - Kaiapoi Pa Trust had contracted the Trust to do preparatory work before they began mowing.
 - New Zealand Transport Agency had to relocate lizards due to the Woodend Bypass construction and the Trust had expressed interest in relocating them to the park.
 - Were currently renovating the inside of the Trust building.
 - The Coastal Transec Project was coming to a satisfactory end.
 - Kaiapoi Adventure Race were hoping to use the Trust land for its event in October 2025.
 - The laminated wood of the waharoa in Huria Reserve had begun delaminating. There was a plan to repair the structure due to insurance issues.
 - The next planting day would be held in July 2025.
- Attended Silverstream Reserve planting day with 70 people in attendance.
- Council would be deciding on the District Plan in late June 2025.
- Working with the Harbour Master to identify a boat located at the mouth of Saltwater Creek.

N Atkinson:

- Working with the Harbour Master to identify a boat located at the mouth of Saltwater Creek. Cut out a portion of the gudgeon for dating purposes. It was likely to be of international interest due to the age of the ship. The archaeologist on site during the work thought there was at least four gudgeons making it the largest ship of its age in New Zealand.

P Redmond questioned if any steps had been taken to protect the site. N Atkinson noted they were not concerned with people trying to loot any part of the ship due to it being located in the tidal zone and largely buried under the sand.

11 CONSULTATION PROJECTS**11.1 Draft Community Development Strategy 2025-2035 – Whakawhānake Hapori o Waimakariri**

<https://letstalk.waimakariri.govt.nz/draft-community-development-strategy-2025-2035-whakawhanake-hapori-o-waimakariri>

Consultation closes Sunday 22 June 2025.

11.2 Inclusive Waimakariri- Draft Accessibility Plan

<https://letstalk.waimakariri.govt.nz/inclusive-waimakariri-draft-accessibility-plan>

Consultation closes Sunday 22 June 2025.

11.3 2025 Environmental Awards

<https://letstalk.waimakariri.govt.nz/2025-environmental-awards>

Applications close Saturday 28 June 2025.

12 BOARD FUNDING UPDATE**12.1 Board Discretionary Grant**

Balance as at 31 May 2025: \$759.

12.2 General Landscaping Budget

Balance as at 31 May 2025: \$45,650.

13 MEDIA ITEMS**14 QUESTIONS UNDER STANDING ORDERS****15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS****NEXT MEETING**

The next meeting of the Kaiapoi-Tuahiwi Community Board will be held at the Ruataniwha Kaiapoi Civic Centre on Monday 21 July 2025 at 4pm.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 4.59PM.

CONFIRMED

Chairperson

Date

Workshop (4.59pm to 5.34pm)

See Trim Ref: 250623112372

- *Silverstream Boulevard Traffic Calming – Joanne McBride (Roding and Transport Manager) and Gerard Cleary (General Manager Utilities and Roding)*
- *Members Forum*