

Agenda

Rangiora-Ashley Community Board

Wednesday 14 February 2024

7pm

Council Chamber
215 High Street
Rangiora

Members:

Jim Gerard QSO (Chairperson)

Kirstyn Barnett (Deputy Chairperson)

Robbie Brine

Ivan Campbell

Murray Clarke

Monique Fleming

Jason Goldsworthy

Liz McClure

Bruce McLaren

Joan Ward

Steve Wilkinson

Paul Williams

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AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 14 FEBRUARY 2024 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

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1.	<u>APOLOGIES</u>	
2.	<u>CONFLICTS OF INTEREST</u>	
3.	<u>CONFIRMATION OF MINUTES</u>	
3.1.	<u>Minutes of the Rangiora-Ashley Community Board – 13 December 2023</u>	8-19
	<i>RECOMMENDATION</i>	
	THAT the Rangiora-Ashley Community Board:	
	(a) Confirms , as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 13 December 2023.	
3.2.	<u>Matters Arising (From Minutes)</u>	
3.3.	<u>Notes of the Rangiora-Ashley Community Board Workshop – 13 December 2023</u>	20
	<i>RECOMMENDATION</i>	
	THAT the Rangiora-Ashley Community Board:	
	(a) Receives the circulated Notes of the Rangiora-Ashley Community Board workshop, held on 13 December 2023.	
4.	<u>DEPUTATIONS AND PRESENTATIONS</u>	
	Nil.	
5.	<u>ADJOURNED BUSINESS</u>	
	Nil.	

6. **REPORTS**

6.1. **Approval to Install No Stopping Restrictions associated with Pedestrian Refuge Islands – Kieran Straw (Civil Projects Team Leader) and Joanne McBride (Roading and Transportation Manager)**

21-30

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 231124188939.

AND

THAT the Rangiora Ashley Community Board recommends:

THAT the Utilities and Roading Committee:

- (b) **Approves** the installation of no-stopping restrictions at the following locations:

i. Outside No. 48 West Belt (approximately 20m long).

ii. Outside No. 55 West Belt (approximately 20m long).

iii. Outside No. 34 Ivory Street (approximately 30m long).

iv. Outside No. 29 and 35 Ivory Street (approximately 40m long).

- (c) **Notes** that there is a pedestrian refuge island planned for Ivory Street, immediately north of the Doggett Place intersection, however there is already no-stopping restriction through this length, and therefore no changes to the parking is required at this location.

6.2. **Naming of the new Rangiora North of High Street Laneway at 11 Blake Street – Heike Downie (Senior Advisor – Business and Strategy) and Scott Morrow (Rates Officer (Property Specialist))**

31-42

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 240110002417.

- (b) **Approves** the following name for the new North of High Street laneway located between 202 and 190 High Street:

i. Koromiko Lane

OR

ii. Hunnibell Lane

OR

iii. Langley Lane

OR

iv. Ox Lane

OR

v. John Manning Lane

OR

vi. Manning Lane

OR

vii. Helmores Lane

OR

viii. Helmore Lane

- (c) **Notes** that the Rangiora Ashley Community Board may replace any proposed name with another name on the pre-approved road naming list for the Rangiora Ashley ward (attachment ii, 240111002861).

6.3. **Application to the Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

43-57

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240117006124.
(b) **Approves** a grant of \$..... to Muscular Dystrophy South Island toward the catering costs at support group meetings.

OR

- (c) **Declines** the application from Muscular Dystrophy South Island.

6.4. **Approval of the Rangiora-Ashley Community Board Plan 2024/25 – Thea Kunkel (Governance Team Leader)**

58-84

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240112003410.
(b) **Approves** the Rangiora-Ashley Community Board Plan 2022-25 (Trim 230209016874).
(c) **Authorises** the Chairperson to approve the final version of the Rangiora-Ashley Community Board Plan 2023 update, if any further minor editorial corrections are required.

7. **CORRESPONDENCE**

Nil.

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for December 2023 and January 2024**

85

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240207016749.

9. **MATTERS FOR INFORMATION**

- 9.1. **Woodend-Sefton Community Board Meeting Minutes 4 December 2023.**
- 9.2. **Oxford-Ohoka Community Board Meeting Minutes 6 December 2023.**
- 9.3. **Kaiapoi-Tuahiwi Community Board Meeting Minutes 11 December 2023.**
- 9.4. **Mandeville Resurgence and Channel Diversion Upgrade Project – Report to Council Long Term Plan Budget Meeting 30 January 2024 – Circulates to the Oxford-Ohoka Community Board.**
- 9.5. **Draft 2024 Utilities and Roading Management Plans – Report to Council Long Term Plan Budget Meeting 30 January 2024 – Circulated to all Boards.**

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) Receives the information in Items.9.1 to 9.5.

Note:

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

10. **MEMBERS' INFORMATION EXCHANGE**

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

11. **CONSULTATION PROJECTS**

11.1. **Community Development**

Consultation closes Friday 16 February 2024.

<https://letstalk.waimakariri.govt.nz/community-development>

11.2. **Oxford Off-Leash Dog Exercise Area**

Consultation closes Sunday 18 February 2024.

<https://letstalk.waimakariri.govt.nz/oxford-off-leash-dog-exercise-area>

11.3. **Northern Pegasus Bay Bylaw**

<https://letstalk.waimakariri.govt.nz/northern-pegasus-bay-bylaw>

11.4. **Pegasus Bay Beach Users Survey 2023/24**

<https://letstalk.waimakariri.govt.nz/pegasus-bay-beach-users-survey-2023-24>

12. **BOARD FUNDING UPDATE**

12.1. **Board Discretionary Grant**

Balance as at 31 January 2024: \$8,290.

12.2. **General Landscaping Fund**

Balance as at 31 January 2024: \$27,370.

13. **MEDIA ITEMS**

14. **QUESTIONS UNDER STANDING ORDERS**

15. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 13 March 2024.

Workshop

- *Members Forum*

MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 13 DECEMBER 2023 AT 7PM.

PRESENT

J Gerard (Chairperson), K Barnett (Deputy Chairperson), I Campbell, M Clarke, M Fleming, J Goldsworthy (from 7.40pm), L McClure, B McLaren, J Ward, S Wilkinson and P Williams.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), S Nichols (Governance Manager), G Stephens (Design and Planning Team Leader), H Downie (Senior Advisor – Strategy and Programme), A Childs (Property Acquisitions and Disposals Officer), D Lewis (Land Drainage Engineer), J Recker (Stormwater and Waterways Manager), and E Stubbs (Governance Support Officer).

There were four members of the public present.

1. APOLOGIES

Moved: P Williams Seconded: M Clarke

An apology was received and sustained from J Goldsworthy for lateness (arrived at 7.40pm). R Brine was absent.

CARRIED

2. CONFLICTS OF INTEREST

There were no reported conflicts of interest.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 8 November 2023

Moved: B McLaren Seconded: I Campbell

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 8 November 2023.

CARRIED

3.2. Matters Arising (From Minutes)

Following on from his deputation in November, J Gerard advised that Sam Fisher had run a highly successful Opportunity Shop fashion parade in Good Street laneway raising \$1,400.

4. DEPUTATIONS AND PRESENTATIONS

There were no deputations.

5. ADJOURNED BUSINESS

There was no adjourned business.

6. **REPORTS**

6.1. **New North of High Laneway and Adjacent Car Parking – H Downie (Senior Advisor – Strategy and Programme), G Stephens (Design and Planning Team Leader) and A Childs (Property Acquisitions and Disposals Officer)**

H Downie spoke to the report noting that the purpose was to seek approval of the Rangiora North of High Street Laneway Concept Plan for a new public laneway located between the ASB business on High Street, Rangiora (202 High Street) and the new development currently underway by Wenborn Holdings Ltd (WHL). The plan also included formation of new public carparking at 11 Blake Street.

The new laneway and public car parking supply would be within the property at 11 Blake Street, which the Council was in the final stages of acquiring. The timing of Council's acquisition of this property and WHL developing 190 High Street provided an opportunity to create a vibrant, safe, pedestrian friendly laneway complimenting the success of Conway Lane and Good Street Lane. Laneways played an important role in town centres enhancing vibrancy, safety and had economic spinoffs.

H Downie advised that the Concept had sought stakeholder input including the developer, property owners, tenants, and the Waimakariri Access Group. All stakeholders had been supportive and their suggested minor tweaks had been addressed in the concept plan.

H Downie advised that budget for the project was available this current financial year and therefore there were no budget implications on the Long Term Plan (LTP) or future rates.

In December 2022 Council approved to set aside land for public access and enable construction of a pedestrian footpath, they also supported staff to work with WHL on the final design of the laneway to 'activate' the laneway with verandas and windows etc rather than a concrete block wall. WHL agreed to surrender the Right of Way easement along the laneway at no cost to Council, otherwise this would have cost Council approximately \$150,000 based on land value.

H Downie advised that depending on the outcome of this report next steps would be a report to the Council in February regarding budget allocation and tendering of the physical works. They would come back to the Board in February/ March regarding a possible lane name. Subject to Council decisions it was anticipated work would occur April/May, ahead of tenancy occupation in mid- 2024.

H Downie corrected an error in the report in Table 2, the approximate budget in the first line should read \$616,000 rather than \$161,000.

G Stephens noted that he had raised the project with the Waimakariri Access Group following the Board workshop and they had positive feedback and were appreciated consideration of accessibility from the outset of the project. The group had raised the importance of contrasting colour for the planned pots and to ensure the pots were not able to be tipped over. Discussion with the operations team had requested a tap to ensure laneway plants were easily watered.

P Williams expressed his disappointment that the project was not being brought back to the Council to update Councillors as had been requested. He was concerned that the co-funding was more beneficial to the developers than to the Council. H Downie noted that the developers had surrendered the easement as part of an agreement a number of years ago to allow the public access. P Williams then asked why that agreement should be incorporated at this stage. S Hart explained that there had been no confirmation of the easement surrender in the past and there was always a risk there would not be an agreed solution. Following the Council briefing it had been agreed to have a conversation with the developer and bring that back to Council; staff had met those obligations.

P Willaims then asked why it had come here to the Community Board before Council. S Hart explained there was a combined delegation to approve the laneway. The developer was aware that the Council needed to make the decision to progress.

P Williams asked about the budget available and asked what High Street project would miss out because of this development. S Hart advised that there were two options to fund the balance cost of \$60,000, either the streetscape budget or Blake Street Carpark extension. There were no implications on future budgets. In terms of the parking budget, there was sufficient remaining to look at further car parking supply. Regarding the town centre streetscape budget there was a range of upgrades that could apply, for example kerb and channel improvement.

S Wilkinson referred to the \$600,000 budget for the project and asked about flexibility – were projects normally stipulated in the LTP? S Hart commented that the three budgets involved were not especially flexible. Aside from the streetscape budget there was the Rangiora Town Centre Car Parking Property Acquisition and Blake Street Carpark Extension budgets. Funding the proposed public parking at 11 Blake Street out of the Blake Street Carpark Extension budget appeared to be a good fit as public carparks would be generated.

Moved: B McLaren

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 231109180522.
- (b) **Approves** the Rangiora North of High Street Laneway Concept Plan (Attachment i: 231128190543).

AND

THAT the Rangiora Ashley Community Board recommends:

THAT the Council:

- (c) **Notes** that the Rangiora Ashley Community Board has endorsed the Rangiora North of High Street Laneway Concept Plan (Attachment i, 231128190543).
- (d) **Notes** that the total project cost to implement the Rangiora North of High Street Laneway Concept Plan is estimated to be approximately \$777,000, which is made up of a combination of project components as shown in recommendation (d), the costs of some of which are part of the wider project of acquiring 11 Blake Street on which Council has made previous decisions (\$221,000), and the costs of some of which are new costs for which this report seeks approval to use budget (\$556,000).
- (e) **Approves** the use of the budgets proposed to meet project component 4. as shown in the following table, and 5. as shown in the following table, choosing to fund the balance cost of project component 5 through either option a) OR option b).

Project component	Approx. cost	Budget proposed to be met through	Budget decision status
1. New Blake St ROW construction	\$141,000	RTC Car Parking Property Acquisition: full cost (100742)	Part of wider costs of acquiring 11 Blake St, previously approved by Council
2. Parking rear 202 & 210 High St reconfiguration	\$50,000	RTC Car Parking Property Acquisition: full cost (100742)	Part of wider costs of acquiring 11 Blake St, previously approved by Council
3. Residual legalisation for acquisition of 11 Blake St	\$30,000	RTC Car Parking Property Acquisition: full cost (100742)	Part of wider costs of acquiring 11 Blake St, previously approved by Council

<i>Subtotal of costs subject to previously approved budget use</i>	\$221,000		
4. 11 Blake St parking formation	\$101,000	Blake St Carpark Extension: full cost (101777.000.5135 and/or 101782.000.5133)	Report seeks approval to use existing available budget for project component
5. Laneway construction	\$455,000	RTC Car Parking Property Acquisition: partial cost of \$395,000 (100742)	Report seeks approval to use existing available budget for project component
		Options to fund balance cost of \$60,000: a) High St 'core' streetscape (100359.000.5134) b) Blake St Carpark Extension (101777.000.5135 and/or 101782.000.5133)	Report seeks approval to use budget, either: a) bring forward from 2024/25 budget for project component b) use existing available budget for project component
<i>Subtotal of costs this report is seeking approval to use budget</i>	\$556,000		
TOTAL	\$777,000		

- (f) **Notes** that targeted engagement on a draft Concept Plan has been undertaken over recent months with adjacent property owners and some tenants, as well as with the Rangiora Ashley Community Board and the Waimakariri Access Group, and the Concept Plan has been updated to reflect any relevant feedback.
- (g) **Delegates** authority to the General Manager, Strategy, Engagement and Economic Development to approve any minor adjustments to the final Rangiora North of High Street Laneway Concept Plan (as required) to support the physical works stage.
- (h) **Supports** staff to develop a concept plan in 2024/25 that provides a potential option for reconfiguring the wider at-grade Blake Street off-street public car parking area, in order to enhance this facility and generate an overall net gain in parking spaces, should that be required as an interim measure following any potential changes to other town centre public parking supply.
- (i) **Notes** that the Council's draft Integrated Transport Strategy signals an implementation project that sees the development a Parking Management Plan, which would, among other things, provide further direction for the future of town centre parking supply and management, including the necessity or otherwise for a car parking building as is currently indicated and budgeted by Council within the North of High Street precinct.

- (j) **Notes** that physical works associated with implementing the Rangiora North of High Street Laneway Concept Plan (Attachment i: 231128190543) will be staged, in that it is anticipated that construction of the laneway, private rear parking for 202 and 210 High Street and public parking at 11 Blake Street will occur in April/May 2024, but that the formation of the Right of Way from Blake Street and any other improvements to the wider car park (subject to outcomes of recommendation g) would occur at a later date.

CARRIED

P Williams Against

B McLaren was pleased to see the project going ahead and the Board's recommendation from the workshop had been picked up on.

K Barnett agreed she was happy to see development with the area tidied up and that the difficulty with parking and access to the Post Shop would be improved.

P Williams supported the concept however could not support the motion as he believed it had not followed the request of the Council, noting that the Council did not like to overturn projects recommended from a Community Board. The discussion around finances had not yet been completed and he felt the item should be laid on the table until the Council had addressed those questions.

J Ward believed it was a complex situation and staff had done a great job which had resulted in a good conclusion to benefit the area. There was some give and take in a situation like this. It would be good to get on with the project.

It was noted that matters would be considered by the Council at its February meeting.

6.2. **Tree Removal Along No 7 Drain – Flaxton Road – D Lewis (Land Drainage Engineer) and J Recker (Stormwater and Waterways Manager)**

D Lewis advised that the drainage team wished to remove willow trees spanning approximately 700m along Flaxton Road from Southbrook through to the Cust River. Due to the scale and public nature of the removal, the drainage team had brought the report to the Community Board for information. Staff would retain the mature trees at the historic cemetery site. D Lewis advised that following removal of the trees the area would be replanted with riparian species such as carex secta and flax to reestablish ground cover.

D Lewis noted that since the agenda had been distributed concerns had been raised regarding the environmental impact of the work with the suggestion the removal be completed in stages, however, given the closeness of the trees, scale of the work, impact on the landowner and traffic management costs it was not practical to stage the work.

Since completion of the report staff had met with a representative of the cemetery, and while the feedback was supportive of the project the cemetery board had to formally meet to discuss, so staff were awaiting their formal approval for the proposal.

As Flaxton Road was the boundary between the Kaiapoi-Tuahiwi Community Board and the Rangiora-Ashley Community Board areas the report had been presented to both Community Boards. At the Kaiapoi-Tuahiwi meeting on 11 December an additional recommendation was asked to be considered by the Rangiora-Ashley Community Board.

THAT the Rangiora-Ashley Community Board:

- (e) **Considers** requesting staff to work with Keep Rangiora Beautiful and the landowner to continue the line of Oaks already on the boundary of the property to establish an avenue effect as part of the replanting of the area.

D Lewis advised that staff did not believe this was a viable option as oaks planted so close to the drain bank would cause a similar problem as the willows in years to come.

P Williams asked if it were not more of an environmental problem to retain the trees and cause flooding. D Lewis agreed that over the last decade work had been carried out 2-3 times to increase the capacity of the stream and prevent overtopping in a rain event. In terms of biodiversity, trees would remain at the cemetery site and there were oaks and shelter belts present. Replanting would provide shade in the future.

B McLaren requested confirmation that staff did not believe planting oaks was a viable option and D Lewis affirmed that, particularly close to the bank.

B McLaren asked how staff would prevent the willows growing back and D Lewis advised the stumps would be poisoned, but would stay in situ.

J Ward asked if staff believed the willow removal would assist in allowing water to flow more efficiently in heavy rain and D Lewis agreed that the project was about restoring full capacity to the drain.

I Campbell asked if it were the root structure the impeded drain size or the overgrowth. D Lewis advised it was a combination, in autumn 2023 work on the drain had been carried out including hedge trimming to remove low branches, digging out roots and improving the banks to increase capacity.

I Campbell asked if the oak trees could be planted further back from the drain to continue the avenue effect. D Lewis commented it was possible but would require landowner support.

K Barnett asked what environmental assessment had been completed to look at the effect of creatures living in the water. D Lewis advised that a specific assessment had not been completed. The stumps were remaining and there would be no earthworks in the drain. The removal of shade would be mitigated by replanting.

K Barnett asked why the project could not be staged to allow regeneration. D Lewis explained that given the size of the project, a contractor with large machinery would be engaged and would require access through a number of private farm paddocks. Staging the removal would cause multiple disruptions to the landowner and from a practical perspective it was better to complete the project at one time.

It was clarified that the Community Board did not have delegation over tree removal for this situation where the trees were adjacent to a drain.

M Fleming asked if staff would object to replanting the area with oak trees. D Lewis commented that staff would object if oaks were planted close to the drain. If the trees were planted further back, the benefit may outweigh the negative until many years down the track when the trees were large.

I Campbell asked if the landowners had been consulted and D Lewis advised they had and they were supportive of the work.

K Barnett asked about stability of the bank once the willows had been removed and D Lewis advised that the planned replanting would stabilise the area in-conjunction with the old willow stumps remaining. The real erosion problem was on the opposite road side of the drain.

Moved: P Williams

Seconded: J Ward

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 231129191679.
- (b) **Notes** work is planned to remove willow trees growing along Flaxton Road.
- (c) **Notes** staff propose to off-set some loss of habitat with native riparian planting.
- (d) **Notes** no works will be undertaken from within the cemetery without consent of the Anglican Parish of Kaiapoi.

CARRIED

P Williams noted the drainage problem the willows created. In terms of oak trees staff could discuss with the landowner however they had no control over planting trees on private land. The work was being carried out at no cost to ratepayers as it was being completed with 'Better-off Funding'. If the work was not completed the district would lose the benefit of the funding. P Williams supported the motion as it was important to mitigate flooding.

J Ward fully supported the motion as the willows impeded the flow of water and as a low-lying area it was important that the drain was clear and clean such that water was able to flow to maximum capacity in the event of heavy rain. Re-planting would help prevent any bank erosion.

K Barnett was torn by the recommendation as she agreed the willows needed to go. It was how they went, that was her concern. The willows had been a problem for years – why did they need to all be removed in February in a scorched earth approach where the area would look terrible for years (in her opinion) and remove all diversity. What was the effect on creatures that lived in that stream and would downstream flooding effect Silverstream and Kaiapoi? She requested that a more holistic approach be taken in the future including speaking to the Runanga and looking at the environmental effects, such as potentially creating Tui corridors. She was opposed to the planting of oaks and noted that the Council had policies in place regarding native planting to improve biodiversity.

P Williams noted that part of completing the work in one lot was so that ratepayers would not be required to pay – it would come from 'Better Off' funding. His understanding was the downstream effects were mitigated and he was confident in the native planting.

J Goldsworthy arrived at 7.40pm.

6.3. **Potential New Road Name for addition to the Pre-Approved Rangiora-Ashley Road and Reserve Name List** – T Kunkel (Governance Team Leader)

S Nichols advised that there had been a request for the Board to consider approving the name Elizabeth McCombs in the Rangiora-Ashley Pre-Approved Road and Reserves Name List. She raised item 4.3.2 in the report which noted that Elizabeth McCombs did not have any known association with the Waimakariri District, however had a strong and long association with the Lyttelton area. It was clarified that Elizabeth McCombs was not born in Kaiapoi which had been the understanding of the Youth Council when they had requested the name to be added to the road naming list.

The Chair noted that the road naming policy objective was to 'ensure roads... reflect local identity'.

M Fleming asked if it were possible to include names from outside of the Board area and S Nichols replied that was a decision for the Board.

K Barnett asked how often the road name list was reviewed and S Nichols commented it was generally reviewed once or twice a term or when the Board requested.

Moved: I Campbell Seconded: J Ward

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 231113181763.
- (b) **Declines** the inclusion of Elizabeth McCombs in the Rangiora-Ashley Pre-Approved Road and Reserves Name List.
- (c) **Request** staff inform the Waimakariri Youth Council of the outcome of the Community Board decision.

CARRIED

I Campbell believed there were enough prominent people in the district whom it would be more appropriate to consider for road naming.

J Ward commented on her ancestors, the Crawfords, who had property in the Woodend-Sefton area and whom she thought would be more appropriate to name a road after as they should be encouraging names of people who had been influential in the area.

6.4. **Application to the Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Fund – T Kunkel (Governance Team Leader)**

S Nichols introduced the report noting that Sefton School was not in the Ward area, however residents of the Board area may attend or utilise the school facilities. There was \$8,957 remaining in the fund until the end of June.

Moved: K Barnett Seconded: P Williams

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 231106177512.
- (b) **Declines** the application from the Shiva Tara Aroha Sanctuary.

CARRIED

K Barnett noted that while it was a wonderful cause, she had lived in Cust for many years and had not heard of the Shiva Tara Aroha Sanctuary, as such she believed the Board needed to see more proof of the benefit to the Ward before they could approve a grant to the Sanctuary.

M Fleming was not sure that the application of the Sanctuary met grant requirements as it was of benefit to animals not residents, and she noted that it was in Eyrewell, outside of the Ward area.

P Williams asked if the school had applied to the Woodend-Sefton Community Board as they were in that community. It was advised they had not at the time of writing the report.

Moved: P Williams Seconded: I Campbell

- (c) **Declines** the application from the Sefton School and recommend that they apply to the Woodend Sefton Community Board.

CARRIED

Moved: P Williams Seconded: B McLaren

- (d) **Approves** a grant of \$667 to Northern Phoenix Paddling Club towards the purchasing of Go Pro cameras and holders.

CARRIED

J Gerard commented on the popularity of paddling and that he believed \$667 was an appropriate amount as it was 40% of the amount requested and 40% of those benefitting were from the Rangiora-Ashley Ward.

7. **CORRESPONDENCE**

There was no correspondence.

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for November 2023**

Moved: J Gerard Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 231207196790.

CARRIED

9. **MATTERS FOR INFORMATION**

- 9.1. Kaiapoi-Tuahiwi Community Board Meeting Minutes 16 October 2023.
- 9.2. Oxford-Ohoka Community Board Meeting Minutes 8 November 2023.
- 9.3. Commissioner Recommendation Private Plan Change 31 – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 9.4. Northern Pegasus Bay Bylaw Review Seeking Approval for Consultation – Report to Council Meeting 7 November 2023 – Circulates to the Kaiapoi-Tuahiwi Community Board, Rangiora-Ashley Community Board and Oxford-Ohoka Community Board.
- 9.5. Adoption of Road Reserve Management Policy – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 9.6. Adoption of Waimakariri District Community Outcomes – Report to Council Meeting 7 November 2023 - Circulates to all Boards.
- 9.7. Adoption of Waimakariri District Strategic Priorities – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 9.8. Waimakariri Economic Development Strategy for Adoption – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 9.9. Health, Safety and Wellbeing Report October 2023 – Report to Council Meeting 7 November 2023 – Circulates to all Boards.
- 9.10. Annual Report for Enterprise North Canterbury for the year ending 30 June 2023 – Report to Audit and Risk Committee Meeting 14 November 2023 – Circulates to all Boards.
- 9.11. Enterprise North Canterbury (ENC) Strategic Plan Update – Report to Audit and Risk Committee Meeting 14 November 2023 – Circulates to all Boards.
- 9.12. Annual Report for Te Kohaka o Tuhaitara Trust for the year ended 30 June 2023 – Report to Audit and Risk Committee Meeting 14 November 2023 – Circulates to all Boards.
- 9.13. Cam River Enhancement Fund Proposed Projects and Update – Report to Utilities and Roding Committee Meeting 21 November 2023 – Circulates to the Rangiora-Ashley Community Board and Kaiapoi-Tuahiwi Community Board.
- 9.14. Rangiora Stormwater Management Plan 2025-40 Work Programme – Report to Utilities and Roding Committee Meeting 21 November 2023 – Circulates to the Rangiora-Ashley Community Board.
- 9.15. Water Quality and Compliance Annual Report 2022-23 – Report to Utilities and Roding Committee Meeting 21 November 2023 – Circulates to all Boards.
- 9.16. Cam River / Ruataniwha Report – Report to Utilities and Roding Committee Meeting 17 October 2023 – Circulates to all Boards.
- 9.17. July 2023 Flood Recovery Progress Update – Report to Utilities and Roding Committee Meeting 21 November 2023 – Circulates to all Boards.
- 9.18. Roding and Transport Activity Update – Report to Utilities and Roding Committee Meeting 21 November 2023 – Circulates to all Boards.

PUBLIC EXCLUDED

- 9.19. Contract 23/24 Central Rangiora Gravity Capacity Sewer Upgrade Stage 8 – Report to Council Meeting 7 November 2023 – Circulates to the Rangiora-Ashley Community Board.

Moved: L McClure Carried: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) Receives the information in Items 9.1 to 9.18.
- (b) Receives the separately circulated public excluded information in item 9.19.

CARRIED

10. **MEMBERS' INFORMATION EXCHANGE**

S Wilkinson

- Attended Next Steps with Government zoom meeting.
- Assisted with Fire Brigade fundraising and commented people were spending less.
- Attended Rangiora Networking forum.
- Attended All Boards Meeting.
- Attended LGNZ National Community Board Hui.
- Commented on central government with emerging threats including the money necessary to unwind policies of the previous government including 3 Waters.

J Goldsworthy

- Advised RT12 had achieved accreditation. Noted volunteer numbers were up which was a positive for weather events reminding people of what needed to be done in the community.
- In the regulation space, there were a strong number of consents going through the system and push for houses to be completed pre-Christmas.
- A lot of work was going into the LTP in preparation for end January budget meetings.
- Had the privilege of attending the Youth in Emergency Management graduation.

L McClure

- Attended the Rangiora Santa Parade and commented it was a great event.
- Confirmed as Rangiora Area Coordinator for the Pink Ribbon Appeal that the event had raised \$6,661 across the district.
- Attended LGNZ National Community Board Hui.
- Attended Environmental Volunteer Showcase.
- Attended Dudley Park Revamp celebration.

J Ward

- Commented the Southbrook Working Group was going well.
- Attended the Audit and Risk Committee Meeting where quarterly reports were presented. Bankcorp had attended to present on loans and forward planning, WDC was in good shape.
- A large increase in Official Information requests was costing ratepayers a lot of money, and staff resourcing.
- Noted discussion around parking at Clarkville Hall and School.
- Attended Citizenship ceremony.
- Attended several LTP meetings, there was a lot of pressure from staff to get budgets together before Christmas. Consultation period would be from mid-March to mid-April. Staff had done a good job reducing costs in an inflationary environment.
- Attended Ashley-Rakahuri Liaison meeting to which ECan also attended to discuss stopbanks that were budgeted for in their next LTP to mitigate 200-year flood risk. The stopbanks was planned on or near the airfield and the planned economic development of the airfield was raised.
- Attended the special meeting of LGNZ regarding the Future for Local Government feedback proposals to the new government.
- Noted upcoming visit to Tyler Court in Durham Street all Board members were invited.

M Fleming

- Attended InCommon Share Kai event.
- Attended North Canterbury Neighbourhood Support meeting.
- Attended Public Arts Trust exhibition.
- Attended ECan biodiversity summit and range of different local groups attended.
- Assisted with Toot for Tucker and commented on the generosity of the community.

B McLaren

- Attended North Canterbury Neighbourhood Support meeting and AGM.
- Attended Restorative Justice South Island Hui.
- Attended Dudley Park Revamp celebration.
- Attended the Fabulous Rangiora OpShop Fashion Show.
- Attended Rangiora Santa Parade.
- Assisted with Toot for Tucker.
- Attended Family Violence Rainbow Training and commented North Canterbury was recognised as a district leader in NZ in preventing family violence.
- Assisted Rangiora Community Patrol and noted an attack on Christmas Tree outside Council building on High Street.

K Barnett

- Attended Year 11 prizegiving at Rangiora High School and acknowledged the young people of the district.
- Attended Youth Council mural opening.
- Attended the Fabulous Rangiora OpShop Fashion Show.
- Assisted with Toot for Tucker.
- Attended the All Boards meeting.

M Clarke

- Assisted with supplying free firewood for residents in need.
- Attended Greypower meeting.
- Put in Service Request for overgrown vegetation on Ivory Street.
- Attended the Fair at the end of Church Street. Raised \$4,000 for charity.
- Commented on complaints about noisy vehicles at the Sanda Parade.

P Williams

- Attended Hurunui Water Liaison Group meeting.
- Attended Cones Road Drainage meeting.
- Attended Long Term Plan Workshops.
- Attended Property Portfolio Working Group meeting.
- Attended Drainage Advisory group meeting and noted over \$200,000 of damage had been caused in the October wind event.
- Attended Ashley Rakahuri meeting regarding ECan flood mitigation.
- Attended tender openings, prices appeared to be easing.
- Awaiting a Central Government announcement on speed restrictions.
- Commented on problems with Rangiora High Street lights.

S Hart advised that Council staff were speaking to Mainpower regarding the lights.

I Campbell

- Attended Kaiapoi RSA Christmas function.
- Attended Hurunui Water Liaison Group meeting.
- Attended All Boards.
- Attended Rangiora Santa Parade.

11. CONSULTATION PROJECTS

There were no consultation projects.

12. BOARD FUNDING UPDATE**12.1. Board Discretionary Grant**

Balance as at 30 November 2023: \$8,957.

12.2. General Landscaping Fund

Balance as at 30 November 2023: \$27,370.

13. MEDIA ITEMS

Nil.

14. QUESTIONS UNDER STANDING ORDERS

Nil.

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 14 February 2023.

Workshop
<ul style="list-style-type: none"> • <i>Rangiora-Ashley Community Board Plan 2024/25 – Thea Kunkel (Governance Team Leader) 30mins</i> • <i>Members Forum</i>

- *Rangiora-Ashley Community Board Plan 2024/25 – Thea Kunkel (Governance Team Leader) 30mins*
- *Members Forum*

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8.40pm.

CONFIRMED

Chairperson

Date

NOTES OF THE WORKSHOP OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 13 DECEMBER 2023, AT 8.40 PM.

PRESENT

J Gerard (Chairperson), K Barnett (Deputy Chairperson), I Campbell, M Clarke, M Fleming, J Goldsworthy, L McClure, B McLaren, J Ward, S Wilkinson and P Williams.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), S Nichols (Governance Manager) and E Stubbs (Governance Support Officer).

1. APOLOGIES

There were no apologies.

1. Rangiora-Ashley Community Board Plan – S Nichols (Governance Manager).

Key Points:

- Noted that the Board Plan had been circulated for comment and a hard copy was provided for further feedback to be provided by next Wednesday. It was anticipated the Plan would be signed off in February 2024.

Questions/ Issues/ Observations:

- *Requested that the wording around supporting local business was amended.*

2. General Forum

Questions/ Issues/ Observations:

- Concern raised regarding a potential pedestrian island on Ivory Street. Suggested it should be moved further away from Rangiora Produce Market as that was a very busy area.
- Clarification requested on status of school speed management consultation with potential Central Government announcement on speed management plans.

Consultation had closed and hearings were planned for mid-February. However due to Government indicated changes, staff were awaiting official confirmation from the Ministry which would then provide greater clarity for the next steps and information would be provided to elected members once available.

- It was suggested Board members should start considering priorities for the Long Term Plan consultation next year. There were several items unresolved on the Board's requests to staff, for example Northbrook Studio improvements and camera installation.

It was advised there would be an All Boards workshop in February to provide an update on decisions made at the Council budget meeting and prepare members with information ahead of the LTP consultation. There was currently major work occurring behind the scenes in preparation of the budget meetings.

THERE BEING NO FURTHER BUSINESS, THE WORKSHOP CONCLUDED AT 8.50PM.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: RDG-32-16-07 / 231124188939

REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 14 February 2024

AUTHOR(S): Kieran Straw – Civil Projects Team Leader
Joanne McBride – Roothing and Transportation Manager

SUBJECT: Approval to Install No Stopping Restrictions associated with Pedestrian Refuge Islands

ENDORSED BY:
(for Reports to Council, Committees or Boards)


 General Manager


 Chief Executive

1. SUMMARY

- 1.1. This report seeks a Board recommendation to the Utilities and Roothing Committee for approval to install no-stopping restrictions associated with pedestrian refuge islands at the following locations:
 - 1.1.1. West Belt, mid-block, between Milesbrook Cl and Harrod Pl.
 - 1.1.2. Ivory Street, immediately north of Thorne Place (outside Bainswood retirement home)
- 1.2. A further Pedestrian Refuge Island on Ivory Street is planned north of Doggett Place; however this crossing location will have no impact to the on-street car parking as there is already no-stopping installed at this location.
- 1.3. Pedestrian Refuge Islands are important to our community as they provide a safe crossing location, which is particularly important on busy roads such as West Belt and Ivory Street that have an average daily traffic count of 4,700 and 13,000 respectively. Pedestrian refuges allow pedestrians to cross the road in a staged approach, and provide an area to wait as they cross.
- 1.4. The need to remove on-street parking is due to the refuge island being in the centre of the road, which results in the traffic lane moving towards the parking lane, and also to ensure that there are clear sight lines for pedestrians to determine that the road is clear before proceeding to cross the street.
- 1.5. The Ivory Street pedestrian refuge islands are included within the Minor Improvement Programme, approved by Utilities and Roothing in June 2023. The West Belt pedestrian refuge island is proposed to be added into the programme as a result of a service request submitted following an incident where a mobility scooter tipped over while negotiating a vehicle crossing cut-down, due to a lack of crossing facilities in West Belt.

Attachments:

- i. West Belt Plan (Trim No. 240131013810)
- ii. Ivory Street (Bainswood Retirement Home) Plan (Trim No. 240131013811)
- iii. Ivory Street (north of Doggett Place) Plan (Trim No. 240131013831)
- iv. Parking Observations at No. 48 West Belt (Trim No. 240119007025)

2. **RECOMMENDATION**

THAT the Rangiora Ashley Community Board:

- (a) **Receives** Report No. 231124188939.

AND

THAT the Rangiora Ashley Community Board recommends:

THAT the Utilities and Roading Committee:

- (a) **Approves** the installation of no-stopping restrictions at the following locations:

- i. Outside No. 48 West Belt (approximately 20m long).
- ii. Outside No. 55 West Belt (approximately 20m long).
- iii. Outside No. 34 Ivory Street (approximately 30m long).
- iv. Outside No. 29 and 35 Ivory Street (approximately 40m long).

- (b) **Notes** that there is a pedestrian refuge island planned for Ivory Street, immediately north of the Doggett Place intersection, however there is already no-stopping restriction through this length, and therefore no changes to the parking is required at this location.

3. **BACKGROUND**

- 3.1. West Belt is a Primary Collector that carries 4,700 vehicles per day. There are currently no formal pedestrian refuge crossing locations between Johns Road and High Street. This distance is over 800m.
- 3.2. Service Request RD2101824 was received following an incident where a mobility scooter user fell off his scooter on West Belt. This fall was attributed to lack of available crossing locations, which had resulted in the mobility scooter user negotiating a vehicle crossing cut-down that was not suitable for the purpose.
- 3.3. Ivory Street is an arterial road that carries 13,000 vehicles per day. The Bainswood retirement home is located on the western side of Ivory Street, and the rest home residents often walk to the Countdown supermarket located on the eastern side of Ivory Street.
- 3.4. In March 2023 a pedestrian was fatality struck on Ivory Street at the Queen Street intersection while crossing Ivory Street.
- 3.5. In June 2023 the Utilities and Roading Committee approved the Minor Improvement Programme which included provision to install pedestrian refuge facilities in Ivory Street, Rangiora.

4. **ISSUES AND OPTIONS**

- 4.1. When identifying locations for pedestrian refuge islands, staff consider the volume of both motor vehicles and pedestrians, pedestrian safety and desire lines, destinations, proximity to bends and intersections, proximity to vehicle entrances, and location of existing crossing locations.

- 4.2. West Belt:

The recommend location of the proposed West Belt refuge island is ideally located approximately half-way between the two existing crossing locations at the intersection of High St (to the north) and Johns Rd (to the south). The introduction of this refuge will reduce the spacing to approximately 400m between refuge islands. In addition to this, the refuge is located adjacent to the walkway to the Acacia Ave reserve, which is a destination for pedestrians.

West Belt has several large land parcel properties, and therefore there are multiple locations that can physically fit the proposed refuge island without obstructing adjacent vehicle entrances.

However, to the north of the recommended location, alternative locations are undesirable due to the location of street trees in the berms that clash with the locations of pedestrian cut-downs, and another site would result in a drainage sump within the pedestrian cut-down.

To the south of the recommended location, there is approximately three alternative locations all considered to be suitable. None of these however have the benefit of locating the refuge directly under a street light, and are all away from the desire line to the Acacia Ave reserve.

- 4.3. Ivory Street is adjacent to the Rangiora Town Centre and has the Bainswood retirement home to the south. It has a much higher number of pedestrians and vehicles using the road, and therefore requires more frequent pedestrian crossing locations to allow for safe crossing.

The location of the proposed pedestrian refuge outside the Bainswood retirement home is 100m south of an existing crossing location, however, provides good connectivity for the residents of Bainswood, and provides an additional option for residents to the south of Ivory Street.

The location of the proposed pedestrian refuge to the north of Doggett Place is to be located as far north as possible to minimise the impact on right turn stacking from Ivory Street into Queen Street. However, the driveways to KFC and the vegetable shop have also been considered.

Tracking curves have been used to check the location of the crossing, and all turning manoeuvres remain unimpeded. The KFC exit is left turn out only and as such the location does not impact the exit.

- 4.4. Staff have carried out targeted consultation as noted under section 5 below.
- 4.5. The Rangiora Community Board have the following options available to them.

4.5.1. Option One (Approve)

Approve the recommendations of this report, allowing the installation of the three proposed pedestrian refuge islands to be installed as shown in the attachments of this report.

This is the recommended option.

4.5.2. Option Two (Amend proposed refuge locations)

Decline the recommendations of this report and instruct staff to investigate alternative locations along West Belt and Ivory Street to further improve the crossing spacing from existing crossing locations.

This is not the recommended option as staff have reviewed the full length of Ivory Street and determined there is few alternative locations available that do not impact on existing vehicle entrances.

There are alternative locations available on West Belt, however they offer no advantages over the site chosen, and with the expected traffic volumes, the proposed 400m between crossing locations is considered acceptable.

4.5.3. Option Three (Status Quo)

Decline the recommendations of this report to retain all on-street car parking.

This option is not recommended as providing safe crossing locations is important for all pedestrians, but especially vulnerable members of our community. Safe crossing points also encourage people to participate in active transport modes.

4.6. Implications for Community Wellbeing.

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

The installation of the pedestrian refuge islands (and subsequent no-stopping restrictions) improves road safety for our most vulnerable members of our community by provide them with safe crossing locations on two of our busy urban streets.

4.7. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

The Bainswood rest home residents have in the past made several requests for additional crossing locations along the length of Ivory Street.

A letter drop has been carried out to all properties that are in proximity to all three proposed crossings. This includes all the affected residents of the Bainswood residential units. The information included mention of the no stopping lines.

In addition, KFC, the Produce Shop, and other nearby businesses have been directly spoken to, and they support the proposal.

The Rest home has been sent information on the proposed refuge island and subsequent parking removal. They have not provided feedback in response to this consultation.

Staff have met with the residents at 34 and 35 Ivory St, and at 48 and 55 West Belt, who are will have the refuges located directly outside their properties. They had the following comments:

- No. 34 Ivory Street: Concerns raised about loss of parking, however there was an acceptance that the refuge was beneficial for the wider community.
- No. 35 Ivory Street: No concerns raised.
- No 29 Ivory St: This is a small block of units with internal parking – these units were approached as part of the letter drop.
- No. 48 West Belt: Concerns raised about loss of parking and questions the benefit of installing refuge islands. The owner claims that no one crosses the road here, and that the adjacent walkway to Acacia Reserve is rarely used.
- No. 55 West Belt: This property is currently vacant following the passing of the owner.

Due to the concerns raised by the owner of No. 48 West Belt, staff have considered alternative locations as discussed in section 4.2 of this report.

As detailed, no other sites had any advantages, and they had increasing disadvantages due to increasing distance from the Acacia Drive walkway.

It is also worth noting that all alternative sites are outside two properties (one on each side of the road) that may raise concerns. With the recommended site, this is reduced to one property as the other is vacant, and so any new owner will already have the no stopping in place.

In addition, parking observations have been carried out at various times to determine the parking demand outside this location. These observations are included as attachment iv, and demonstrate a very low on-street parking demand.

The Waimakariri Access Group has an interest in improving the footpaths throughout the district and improving accessibility for the aging and mobility and / or vision impaired. They have not specifically been consulted on these pedestrian refuge islands.

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

Residents and businesses immediate adjacent to, and / or impacted by parking loss have received notification of these refuge islands. No feedback has been received in opposition of these proposed changes.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are not financial implications of the decisions sought by this report.

This budget associated with the delivery of the minor Improvement Programme is included in the Annual Plan and is independent of the installation of the required no stopping lines.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts.

Improving pedestrian facilities encourages more sustainable travel mode choices, such as walking.

6.3 **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

The installation of no-stopping lines reduces the space available for on-street car parking. All impacted residents have been informed of the proposal, and there has been no adverse feedback received.

6.3 **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

Installation of pedestrian refuge islands are important to improve pedestrian safety to minimise the likelihood of incidents such as the fatality on Ivory Street in March 2023, and the prior incident in West Belt where a mobility scooter tipper over, injuring the rider.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Section 2 of the *Land Transport Rule: Traffic Control Devices 2004* requires a Road Controlling Authority to "authorise and, as appropriate, install or operate traffic control devices".

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

There is a safe environment for all:

- Harm to people from natural and man-made hazards is minimised.
- Crime, injury and harm from road crashes, gambling, and alcohol abuse are minimised.

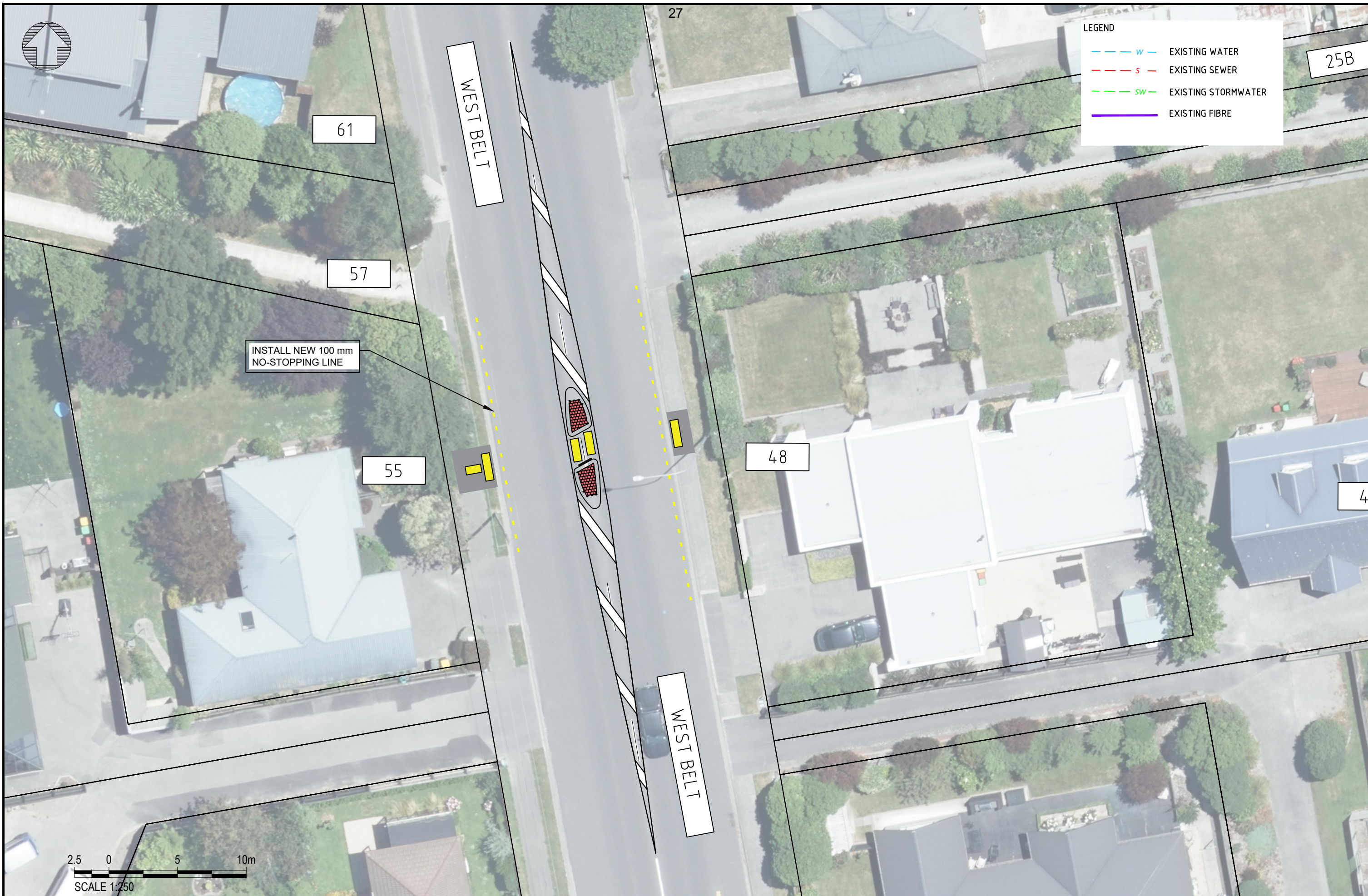
Transport is accessible, convenient, reliable and sustainable:

- The standard of our District's roads is keeping pace with increasing traffic numbers.
- Communities in our District are well linked with each other, and Christchurch is readily accessible by a range of transport modes.

7.4. **Authorising Delegations**

As per Part 3 of the WDC *Delegations Manual*, the Community Board has the delegated authority to approve traffic control and constraint measures on streets within its ward area.

The Utilities and Roading Committee is responsible for roading and transportation activities, including road safety, multimodal transportation, and traffic controls.



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	TENDER DRAWINGS	SS	KS	KS	20/10/2023

SURVEYED	---	---/---/2020	PROJECT No	PD001990
DRAWN	SS	20/10/2023	CON No	CON202346
DRAWING CHKD	---	---/---/2020	SCALE (A3)	1:250
DESIGNED	SS	20/10/2023	DATUM ORIGIN	
DESIGNED CHKD	KS	20/10/2023	HORIZONTAL	NZTM GD2000
APPROVED	KS	20/10/2023	VERTICAL	NZVD 2016



PROJECT
KERB AND CHANNEL RENEWALS 2023/2024

SHEET TITLE
**WEST BELT
 PEDETRIAN REFUGE ISLAND**

FOR APPROVAL
 NOT FOR CONSTRUCTION
 DRAWING **4422**
 SHEET 1 REVISION A



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	IVORY STREET PEDESTRIAN REFUGE	KG	---	---	16/02/2022
B	TENDER DRAWINGS	KG	DM	JM	15/11/2023
C	FOR CONSTRUCTION	SS	KS	JM	12/01/2024
D	REDUCTION OF NO-STOPPING LINES	SS	KS	KS	17/01/2024

SURVEYED	---	---/---/2020	PROJECT No	PD001990
DRAWN	KG	16/02/2022	CON No	CON202346
DRAWING CHKD	DM	15/11/2023	SCALE (A3)	1:250
DESIGNED	KG	16/02/2022	DATUM ORIGIN	
DESIGNED CHKD	DM	15/11/2023	HORIZONTAL	NZTM GD2000
APPROVED	JM	---/---/2020	VERTICAL	



PROJECT
KERB AND CHANNEL RENEWALS 2023/2024

SHEET TITLE
IVORY STREET REFUGE ISLAND

FOR APPROVAL
 NOT FOR CONSTRUCTION
 DRAWING **4272**
 SHEET 1 REVISION D



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	TENDER ISSUE	SS	KS	---	29/11/2023

SURVEYED	---	---/---/2020	PROJECT No	PD001696
DRAWN	SS	24/11/2023	CON No	CON202346
DRAWING CHKD	KS	29/11/2023	SCALE (A3)	1:200
DESIGNED	SS	24/11/2023	DATUM ORIGIN	
DESIGNED CHKD	KS	29/11/2023	HORIZONTAL	NZTM GD2000
APPROVED	JM	---/---/2020	VERTICAL	



PROJECT	PEDESTRIAN REFUGE ISLAND
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SHEET TITLE	IVORY STREET OPPOSITE KFC RANGIORA EXTENT OF WORKS
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FOR TENDER NOT FOR CONSTRUCTION	
DRAWING	4436
SHEET	REVISION
A	1

Location	Spaces Available	Friday 19th January	Monday 22nd January	Tuesday 23rd January		Wednesday 24th January	Thursday 25th January		Saturday 26th January	Sunday 27th January
		7:15	20:30	6:45	17:30	23:30	7:30	20:30	20:00	21:00
55 West Belt	4	0	0	0	0	0	0	0	0	0
48 West Belt	3	1	0	0	0	0	0	0	2	0

Note:

Count figures are no. of vehicles parked, not number of available spaces

Parking space based on District Plan and 1m clearance from vehicle entrances

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: BAC-03-26 / 240110002417

REPORT TO: RANGIORA ASHLEY COMMUNITY BOARD

DATE OF MEETING: 14 February 2024

AUTHOR(S): Heike Downie, Senior Advisor – Strategy and Programme
Scott Morrow, Rates Officer – Property Specialist

SUBJECT: Naming of the new Rangiora North of High Street Laneway at 11 Blake Street

ENDORSED BY:
(for Reports to Council, Committees or Boards)


 General Manager


 Chief Executive

1. SUMMARY

- 1.1. The purpose of the report is to seek that the Rangiora Ashley Community Board names the new laneway located in the Rangiora North of High Street precinct area, between 202 and 190 High Street. The new laneway forms part of the property that is 11 Blake Street, which the Council is in the final stages of acquiring ownership over, and extends the full length of the neighbouring site of 190 High Street.

Attachments:

- i. Waimakariri District Council Naming Policy (230321039443)
- ii. Pre-approved Road Naming List for Rangiora Ashley (240111002861)
- iii. Approved Rangiora North of High Street Laneway Concept Plan (231128190543)

2. RECOMMENDATION

THAT the Rangiora - Ashley Community Board:

- (a) **Receives** Report No. 240110002417.
- (b) **Approves** the following name for the new North of High Street laneway located between 202 and 190 High Street:
 - i. Koromiko Lane
OR
 - ii. Hunnibell Lane
OR
 - iii. Langley Lane
OR
 - iv. Ox Lane
OR
 - v. John Manning Lane
OR
 - vi. Manning Lane

OR

vii. Helmores Lane

OR

viii. Helmore Lane

- (c) **Notes** that the Rangiora Ashley Community Board may replace any proposed name with another name on the pre-approved road naming list for the Rangiora Ashley ward (attachment ii, 240111002861).

3. **BACKGROUND**

- 3.1 In December 2023, the Rangiora Ashley Community Board approved the Rangiora North of High Street Laneway Concept Plan (attachment iii, 231128190543) and recommended that the Council approves the use of budgets to meet project costs, with the Council considering this report on 7 February 2024 (see report 231109180522 for further details).
- 3.2 The Rangiora North of High Street Laneway Concept Plan includes a new pedestrian laneway between 202 and 190 High Street, which forms part of the property at 11 Blake Street that the Council is in the final stages of acquiring. The location of this laneway is shown in Figure 1 below (marked in orange colour). It is intended that the underlying status of the new laneway is made into public reserve or similar, consistent with that of Conway Lane.

Figure 1: Location of new North of High Street laneway



- 3.3 This report seeks that the Rangiora Ashley Community Board names the new laneway, and a number of suggestions are contained in this report under 4. The Australian/New Zealand Standard – Rural and urban addressing (AS/NZS 4819:2011) stipulates that “all formed roads, including private roads, that are generally open to the public or to services shall be named”. This includes “pedestrian only roads, such as malls or steps”.
- 3.4 The Naming Policy is triggered (attachment i) which sets out how the Council allocates names to new roads, streets, parks, reserves and Council owned assets. In accordance

with this, the Rangiora Ashley Community Board has the delegated authority to name new streets, roads, reserves and parks in the Rangiora Ashley Ward.

4. **ISSUES AND OPTIONS**

- 4.1. The Naming Policy stipulates that the overall policy objective is to ensure roads, streets, parks, reserves and Council assets or facilities naming procedures reflect local identity. It further outlines that when naming roads, streets, parks, reserves and facilities, options should be considered that: tell the story of Waimakariri and reflect the District's natural and cultural heritage; do not cause confusion with existing names in the District or neighbouring districts; pay homage to the historical significance of particular locations; acknowledge the cultural significance of the area to Te Ngāi Tūāhuriri; and reflect local flora, fauna, and topographical features of the District.
- 4.2. Staff reviewed the 'Pre-approved Road Naming List for Rangiora-Ashley' (attachment ii) and identified a selection of options that have some clear historical reference to the Rangiora town centre or local businesses, as well as a te reo option that reflects local flora. These are listed in Table 1 below, along with some additional options, including those suggested by key adjacent stakeholders.

Table 1: Name Options for new Rangiora North of High Street Laneway

	Name	On pre-approved list for RACB?	History / context other information
1	Koromiko Lane	Yes	Native plant that grows in the District (Hebe).
2	Hunnibell Lane	Yes	Early local bootmaker; Luke Hunnibell owned town centre land from 1870 and a built two-storey shop and dwelling, now 'Landmarks' Hunnibell's building at 257 High St. Oldest commercial building in High St, Historic Place Category II.
3	Langley Lane	Yes	Businesswoman who ran a well-known dairy and had many years' service to photographic and early records societies. There is a 'Langley Place' in Belfast, Christchurch.
4	Ox Lane	No	Historic use of lane was to move ox and cart. There isn't an existing street or reserve of that name.
5 6	John Manning Lane <i>or</i> Manning Lane	No	At the request of Sarah Manning, who is the property owner of 202 High Street directly west of the laneway. John Manning, Sarah's great uncle (generations removed) established a brewery, called Burton Brewery, on the Northbrook Stream, and was a member of the Rangiora Borough Council between 1884 and 1891. There is a Manning Place in Woolston, Christchurch.

7 8	Helmores Lane (1 st preference) or Helmore Lane	No	At the request of Helmore Stewart Lawyers, who will occupy the top floor of 190 High Street. George Helmore opened his own law office in Rangiora in 1884, and was very involved in the local community, occupying key roles in sporting and community organisations / groups. In February 2024, the business will change its name to Helmores. There is an existing Helmore Street in Rangiora, therefore this option does not meet the Council's Naming Policy but has been included for consideration by request.
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- 4.3. Option 1 above aligns well with the intent of the Naming Policy (attachment i) in that it reflects the District's natural and cultural heritage, acknowledges the cultural significance of the area to Te Ngāi Tūāhuriri, and reflects local flora. It also aligns well with actions in the Council's draft Natural Environment Strategy which among other things, once adopted, seeks to 'Prioritise Nature' through actions such as 'Promoting the use of indigenous flora, fauna and cultural icons on urban structures such as... street/reserve names'. Options 2 and 3 align with the intent of the Naming Policy (attachment i) in that they pay homage to the historical significance of particular locations, and tell the story of Waimakariri. Options 5 to 8 have been included at the request of key adjacent stakeholders, and, reflecting names of local historic people, also tell the story of Waimakariri.
- 4.4. However, Options 7 and 8 do not meet the intent of the Naming Policy (attachment i), because there is already a Helmore Street in Rangiora. As referenced in 4.1 above, suitable options should not cause confusion with existing names, which could be problematic for emergency services if required to attend an incident. However the names have been included in this report for consideration because they have been put forward by the stakeholders listed in 4.2.
- 4.5. Whilst this report contains a list of suggested names for the new laneway, the Rangiora Ashley Community Board has the option to approve a name suggested within this report, or to choose an alternative name from the pre-approved road naming list for the Rangiora Ashley Ward (attachment ii).

Implications for Community Wellbeing

There are no implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.6. The Management Team has reviewed this report and supports the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report. However, as referenced in 4.3 above, Option 1 (Koromiko Lane) in particular provides the opportunity to reflect the District's natural and cultural heritage.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. Invitations were provided to the property owners adjacent to the laneway to provide any suggestions for potential names for the new laneway, for the Community Board's consideration. These have been included in Table 1 – Helmore Stewart Lawyers' suggestions were included as the developer of 190 High Street (WHL) extended the invitation made by Council officers.

5.3. Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report. However it should be noted that the Community Board's decision has the potential to provide local unique reference to the new laneway.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are no direct financial implications and risks associated with naming the new North of High Street laneway.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4. Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Local Government Act 2002

The Australian/New Zealand Standard – Rural and urban addressing (AS/NZS 4819:2011) stipulates that “all formed roads, including private roads, that are generally open to the public or to services shall be named”. This includes “pedestrian only roads, such as malls or steps”.

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report, particularly:

- Public spaces and facilities are plentiful, accessible and high quality, and reflect cultural identity
- The distinctive character of our takiwā - towns, villages and rural areas is maintained, developed and celebrated

7.4. Authorising Delegations

In accordance with the Council's Naming Policy (Attachment i), the Rangiora Ashley Community Board has the delegated authority for the naming of new streets and roads, and parks and reserves.

Naming Policy

1. Introduction

This policy describes how the Council allocates names to new roads, streets, parks, reserves and Council owned assets.

2. Purpose

The purpose of the policy is to provide Council staff and the public with information about how the Council manages the naming and renaming of its various assets and facilities within its boundaries.

3. Scope

3.1. The scope of the policy covers naming procedures and criteria for the following types of infrastructure within the district:

- Naming of roads and streets
- Naming of parks and reserves
- Naming of Council assets, including open spaces, facilities, swimming pools, and Council owned buildings and properties (excluding utilities).

3.2. When undertaking its processes to name Council owned or managed infrastructure or assets, the policy includes Council's obligations under the Treaty of Waitangi and recognises the importance of the Memorandum of Understanding with our Treaty partner, Te Ngāi Tūāhuriri Rūnanga.

4. Policy objectives

- 4.1. The overall policy objective is to ensure roads, streets, parks, reserves and Council assets or facilities naming procedures reflect local identity.
- 4.2. The policy provides direction to the public or Council staff about how to apply for approval to name, rename or dedicate Council property, buildings, or park elements.
- 4.3. The policy will provide clarity and consistency in the naming of all Council assets.

5. Policy statement

5.1. Overview approach

When naming all roads, streets, parks, reserves and facilities, the Council and its representatives will seek to work with Te Ngāi Tūāhuriri Rūnanga to select suitable options, which:

- Tell the story of Waimakariri and reflect the district's natural and cultural heritage
- Do not cause confusion with existing names in the Waimakariri District or neighbouring districts
- Pay homage to the historical significance of particular locations

- Acknowledge the cultural significance of the area to Te Ngāi Tūāhuriri
- Reflect local flora, fauna, and topographical features of the district.

6. Naming of roads and streets

- 6.1. The Council's four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.
- 6.2. Re-naming of existing streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.
- 6.3. Where a street is named for the first time, or a street name is altered, then the District Land Registrar, the Chief Surveyor, Fire and Emergency New Zealand, Chorus, MainPower, valuation service provider, NZ Police, Civil Defense, and the Canterbury Regional Council shall be informed of the new name or change.
- 6.4. Where an existing street is extended, the street extension will be the same name as that of the existing street.
- 6.5. All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant's expense, and relevant road signs shall be suitably annotated "Private Road" as per the Engineering Code of Practice.
- 6.6. All private roads that are to be named are to have a minimum of four lots with access from the private road.
- 6.7. **Council's 'List of Approved but Unallocated Road Names':**
 - 6.7.1. The list of unallocated potential road names for the Waimakariri District is maintained by the Governance Department. Names approved for addition to the List of Approved but Unallocated Road Names will remain there until they are either allocated to a road or removed as the result of a review of the list.
 - 6.7.2. From time to time a road name may no longer need to be used as two or more roads may be joined into one road, or a road may be permanently closed. In both cases, the road name(s) may be put back on the list for potential reallocation, usually for a new or renamed road in the same general area.
 - 6.7.3. The review of the list will be undertaken every six years in line with the approach set out in clause 5.1 above.
- 6.8. **Naming of Streets in New Subdivisions:**

The rights of the subdivision developer to promote preferred road names for the subdivision will be taken into consideration, but the decision regarding road names will be made by the Community Boards by applying the clauses of this policy.
- 6.9. **Road Type:**

The road type should be one that most accurately reflects the type of roadway that is being named. Selection of Road Name from AS/NZS 4819:2011 should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011 (see Appendix 1).

7. Naming of parks and reserves

- 7.1. The Council's four Community Boards have the delegated authority for the naming of parks and reserves within their respective wards.
- 7.2. The Community Boards shall take the following factors into consideration when approving names for parks and reserves:
 - It is desirable for small neighbourhood reserves to be named after the main street they are located on to enable them to be easily located

- Names of rural neighbourhood reserves with community catchments should have some relationship to the community they are located within to enable them to be located and to signify their connection to the community
- Reserves should only be named after the person/family subdividing the land if the chosen name fits into one of the categories listed under clause 5.1.

8. Naming of Council assets

8.1. Naming where there is no sponsorship:

- 8.1.1. Where there is no sponsorship, the decision on naming will be made by the relevant committee of Council according to the current delegations.
- 8.1.2. Selection of a name will be made in accordance with clause 5.1.

8.2. Naming where there is sponsorship:

- 8.2.1. The final decision for naming of corporate assets will rest with the Council, including naming opportunities as a result of gifts or sponsorships.
- 8.2.2. Where the naming opportunity is as a result of sponsorship or gift, the following factors must be considered alongside Clause 5.1 above:
 - The significance of the contribution made relative to the construction and operating costs of the item being named
 - The cost of establishing the naming option
 - A sunset clause associated with the length of time that the name will be used. Naming agreements may be renewed if the appropriate gift or sponsorship is received
 - The degree of exclusivity requested by the sponsor and the corresponding restrictions regarding advertising or use of competitors' brands
 - Names of tobacco companies or alcohol companies and products will not be used.
- 8.2.3. Applications for naming rights from major donors shall be submitted in writing to the Chief Executive for consideration of the Council. The written request shall include the following:
 - Biographical information if named after an individual or organisation
 - Documentation providing the detail of the terms and quantum of payment being proposed and the consideration required from the Council
 - The Chief Executive will report to relevant committee of Council which may make a recommendation to Council, to be considered in committee.
- 8.2.4. Existing names will not be changed without consideration of the historical significance of the existing name, the impact on the individual or organisation previously named and the cost and impact of changing existing signage, rebuilding community recognition, and updating records. Each application will be considered on a case-by-case basis.

9. Responsibilities

- 9.1. The naming of roads and streets will be administered by the Roading and Transport Unit of the Council.
- 9.2. The naming of parks and reserves or other Council assets or facilities will be administered by the Community and Recreation Department of Council.

10. Questions

- 10.1. Any questions regarding the naming of roads and streets should be directed to the Roading and Transport Manager in the first instance.
- 10.2. Any questions regarding the naming of parks or reserves or other Council assets should be directed to the Community and Recreation Manager in the first instance.

11. Relevant documents and legislation

- AS/NZS 4819:2011 Geographic Information – Rural and Urban addressing (for naming of roads and streets)
- Local Government Act 1974 S317 - S319 (j) naming of roads and streets
- Parks and Recreation, Recreation and Reserves Management, Reserve Naming (QS-R015) (for naming parks and reserves)
- Reserves Act 1977 s16(10) (for naming roads and reserves)
- Memorandum of Understanding with Te Ngāi Tūāhuriri Rūnanga.

12. Effective date

2 May 2023

13. Review date

2 May 2029

14. Policy owned by

General Manager, Strategy, Engagement and Economic Development

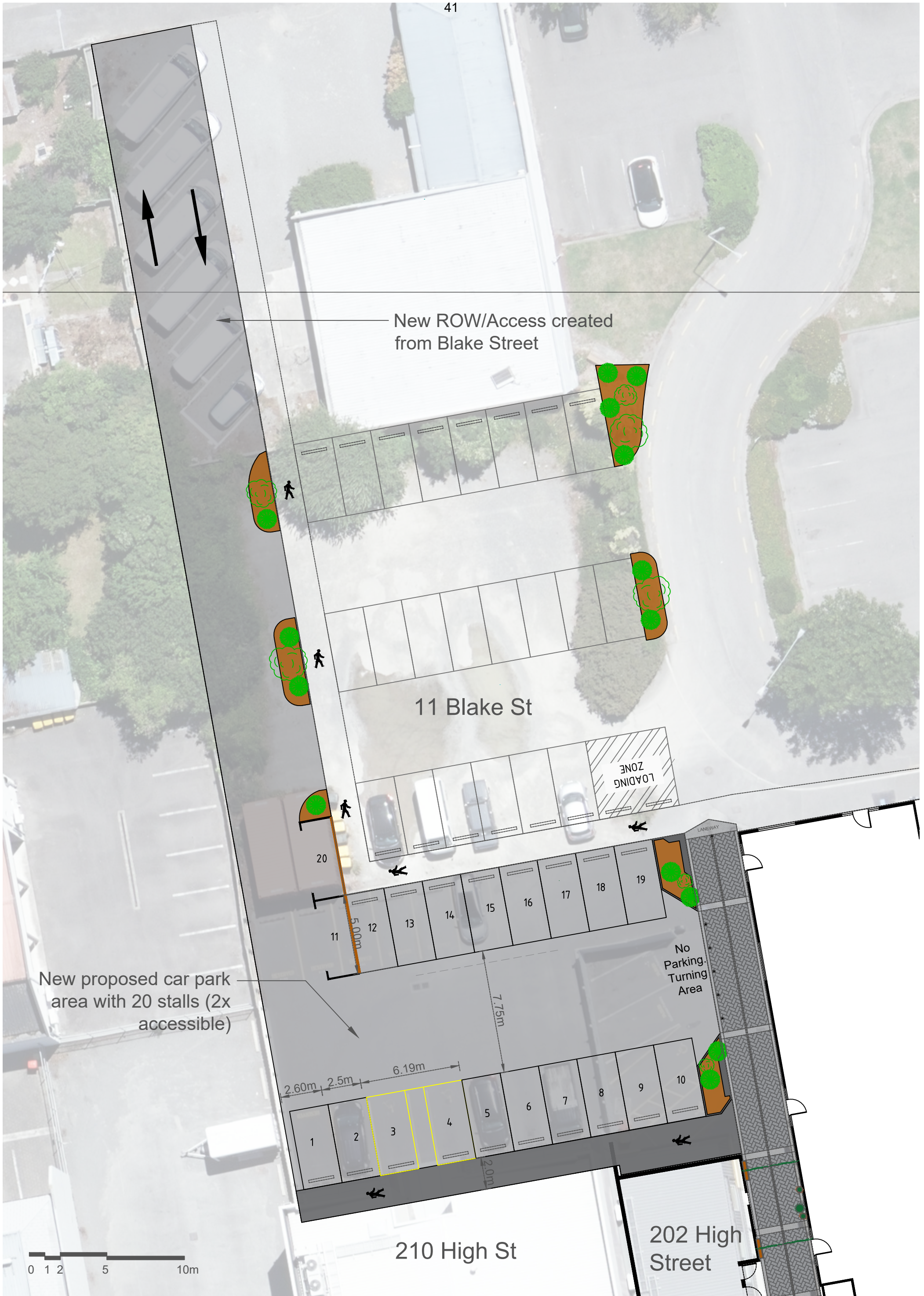
15. Approval

Adopted by Waimakariri District Council on 2 May 2023

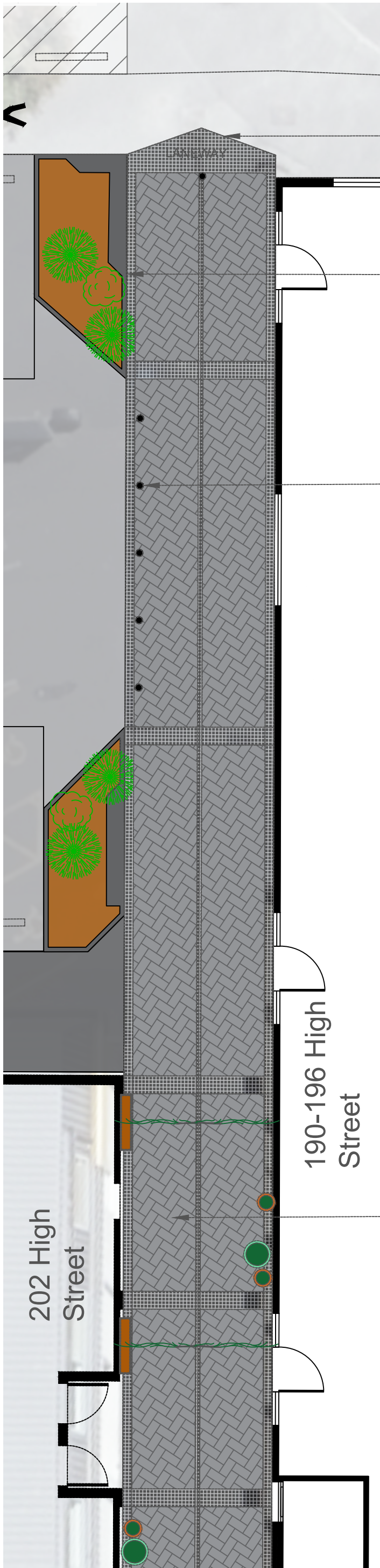
Attachment ii to report 240110002417

**PRE-APPROVED NEW ROAD NAME LISTS FOR RANGIORA ASHLEY COMMUNITY BOARD
(last updated June 2023)**

HISTORIC NAME	REFERENCE
Blundell	Associations with Strong family Devon-locality
Borrell	Prominent in netball and one of the first two women councillors (full name Win Borrell)
Breach	Early farmers in south Rangiora
Duffell	Family had owned land in various parts of the District from 1850 and had a long association with Rangiora
Galloway	John Galloway, teacher at Rangiora High School 1930's to 1960's and local golf identity
Gilsenan	Gilsenan family resided in the northers West Belt area
Horoeka	Native Plant (Lancewood)
Horton	Husband prominent in Salvation Army and wife Ivy (nee Geddes) centenarian
Hunnibell	Early local bootmaker
James Seed	Ran falx mill and general store in Southbrook and was the local ropemaker
Koromiko	Native plant that grows in district (Hebe)
Laird	Coalman
Lane (Frederick)	Mayor in 1921
Langley (Doris)	Business women who ran a well known dairy and had many years service to photographic and early records societies
Les Farr	Mayor 1961-1971
Loffhagen	Long time residents of the ward
Pulley	Resident request
Phyllis Hollow	Senior Mistress of RHS when Nursery school established in 1938
Relph	Mayor 1905-08
Rowland (Colin)	Long time resident with involvement in sport and community groups (do not use with street to avoid addition of as s)
Sansom	Rangiora Borough Councillor from 1888-1914 and Maor three times (1892-94, 1901-2 and 1912-14)
Schluter	Local farming family who gifted Hagen Reserve
Sheehan	Returned Service Association involvement
Skilling	Early local blacksmith and later engineers



Plan: Northern End



Moveable pots with narrow native plants

Bluestone paving brought out across threshold. Laneway name engraved to match other lanes

Pavers ramped to enable access to doors.

Raised planter with in built seating option. Strip lights along bottom edge to create wash over the ground surface

Timber seating

Removable bollards to prevent vehicle entry unless required.

Ox and Cart mural on brick wall creates focal point. Up-lit at night from below

100 x 100 diamond rubbed bluestone sets create visual lines through the space

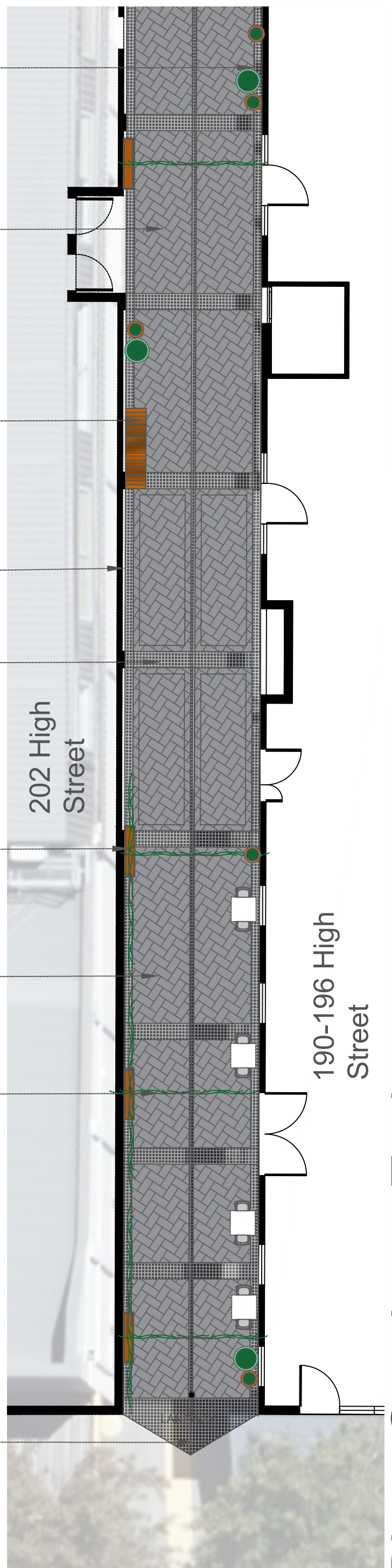
Narrow raised garden beds with espalier plants to green the space and prevent graffiti. low ground strip lights along bottom

Strip drain down the centre of the laneway for stormwater runoff.

Wires strung between buildings with climbing plant trained across. Could hang other elements potentially also.

200 x 400 Bluestone pavers to match other laneways in Rangiora

Bluestone paving brought out across threshold. Laneway name engraved to match other lanes



202 High Street

190-196 High Street

Plan: Southern End

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: Gov-26-11-06 / 240117006124

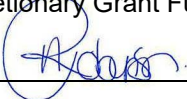
REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 14 February 2024


AUTHOR(S): Thea Kunkel (Governance Team Leader)

SUBJECT: Application to the Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Fund

ENDORSED BY:
(for Reports to Council, Committees or Boards)



General Manager



Chief Executive

1. SUMMARY

1.1. The purpose of this report is to consider the following funding application:

Name of Organisation	Purpose	Amount requested
Muscular Dystrophy South Island	Towards catering costs at support group meetings	\$700
Total:		\$700

Attachments:

- i. Application from Muscular Dystrophy South Island (240117005981).
- ii. Spreadsheet showing previous two years' grants.
- iii. Board funding criteria for the 2023/24 financial year (Trim Ref: 210603089776).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240117006124.
- (b) **Approves** a grant of \$..... to Muscular Dystrophy South Island toward the catering costs at support group meetings.

OR

- (c) **Declines** the application from Muscular Dystrophy South Island.

3. BACKGROUND

3.1 ***Muscular Dystrophy South Island*** requests funding for the catering costs at support group meetings.

3.2 The current balance of the Board's 2023/24 Discretionary Grant fund is \$8,290.

4. **ISSUES AND OPTIONS**

Muscular Dystrophy South Island (MDASI)

- 4.1 MDASI is a member-led organisation established by New Zealanders with lived experience of neuromuscular conditions. They began in the late 1950s as a support group for families affected by Muscular Dystrophy. Since then, they have broadened the scope to include many other neuromuscular conditions and have become a leading source of information and support to the community.
- 4.2 MDASI recently amalgamated two South Island branches due to the inability to get sufficient volunteers on the governance committees. MDASI runs peer-to-peer group sessions across the South Island, and these groups are an opportunity for members to gather and contribute ideas in a safe, non-judgmental environment. Hosting these free group sessions enables struggling members to attend and gain the valuable socialisation they desperately need. Feedback from the groups indicated a significant reduction in mental health problems and social isolation.
- 4.3 The requested funding will be used towards catering costs for the Rangiora group, which meets monthly at the Rangiora RSA. Most of the members are from the Rangiora-Ashley Ward and currently number approximately 105 members. The monthly group session allows the members to interact with others facing the same challenges, gives them a sense of belonging and self-worth, and allows them to develop friendships. Also, as the members live in the district, it fosters confidence in people to participate in their local communities and have a voice, raising awareness of rare conditions.
- 4.4 If this application is unsuccessful, the group will continue to meet. However, it would increase the burden on funding the broader operational expenses, such as wages and funding directly supporting people affected by rare conditions, especially in these difficult financial times. Therefore, MDASI will continue applying for funding from other organisations. MDASI received a \$500 grant from the Board in May 2022 for catering at their group meetings. The required Accountability Form was received in August 2023.
- 4.5 The Board may approve or decline grants as per the grant guidelines.
- 4.6 **Implications for Community Wellbeing**
There are no social and cultural implications; however, hosting these free group sessions enables struggling members to attend and gain the valuable socialisation they desperately need, thus contributing to community wellbeing.
- 4.7 The Management Team has reviewed this report.

5. **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

Other groups or organisations are not affected by or interested in this report's subject matter.

5.3 **Wider Community**

The wider community are likely to be affected by or interested in the report's subject matter as family and friends of those who suffer from Muscular Dystrophy will be directly affected by the improved well-being of their family members.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

6.1.1 The 2023/24 Annual Plan includes a budget provision of \$10,160 for the Rangiora-Ashley Community Board to approve grants to community groups. A balance of \$8,566 was carried forward from the 2022/23 financial year, resulting in a total of \$18,726 being available for this financial year.

6.1.2 The current balance of the Rangiora-Ashley Community Board's Discretionary Grant Fund for 2023/24 is \$8,290, and if the application is approved, the balance would be \$7,590.

6.1.3 The application criteria specify that grants are generally limited to \$1,000 in any financial year (July to June); however, groups can apply twice a year, provided it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board-resolved values.

6.1.4 The Board may consider granting more than \$1,000 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided.

6.3 **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts.

6.4 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.5 **Health and Safety**

All health and safety-related issues will fall under the auspices of Muscular Dystrophy South Island.

7. **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.



Muscular Dystrophy
New Zealand

South Island
Te Waipounamu

Waimakariri District Council
Private Bag
RANGIORA 7440

17th January 2024

Dear Rangiora-Ashley Community Board Members

RE: RANGIORA NEUROMUSCULAR CONDITIONS SUPPORT GROUP

Muscular Dystrophy South Island | Te Waipounamu wish to apply to your community board fund for a contribution towards our neuromuscular support group in the Rangiora District. We seek a contribution of \$700.00 towards the costs to enable us to continue delivering this essential group. We run this support group on the last Wednesday of the month at the Rangiora RSA, and we fully subsidise these groups. The costs are the refreshments, we are not seeking support with staff wages.

We use XERO for our accounting treatments and tag regional funding accordingly.

We run groups across the South Island, these peer-to-peer groups are an opportunity for members to socialise, gather and contribute ideas in a safe non-judgemental environment. We also hold a number of social events throughout the year. Offering these groups at no cost enables members who are struggling financially, the ability to attend and gain the valuable socialisation they desperately require. Our feedback has told us these groups contribute to reductions in mental health problems and social isolation. With increased confidence and self-esteem members are more likely to participate in wider community events.

More information about the services we offer can be found on www.mda.org.nz, please do not hesitate to contact me if you require further information. My mob is 027 436 2166 or email southern@mda.org.nz.

We look forward to hearing from you soon.

Nga mihi nui

Vivienne Fitzgerald
Branch Manager

The South Island (Te Waipounamu) Branch of the Muscular Dystrophy Association of NZ Inc.

PO Box 80025, Riccarton, Christchurch 8440

0800 800 337 | southern@mda.org.nz | Charity Number CC20105

Groups applying for Board Discretionary Grants ⁴⁷ 2023/2024Name of group: Muscular Dystrophy Spouth Island | Te WaipounamuAddress: [REDACTED]Contact person within organisation: [REDACTED]Position within organisation: South Island Branch ManagerContact phone number: [REDACTED]Email: [REDACTED]**Describe what the project is and what the grant funding will be used for?** (Use additional pages if needed)

We run a valuable support group in Rangiora for people affected by neuromuscular conditions to enable them to socialise and feel like a valued member of their local community. Our support groups are nicknamed 'Coffee Groups' to remove the stigma attached to old fashioned support groups, to encourage younger members to come along and join in. These groups help reduce social isolation and improve the mental health of our members who are experiencing many challenges in life. This group meets on the last Wednesday of the month at the RSA in Rangiora, last year we held 10 meetings, reached 105 members at a cost of \$894.50. We fully fund the meetings, refreshments and wages. We only seek the cost of the refreshments from this grant. We do not anticipate any COVID disruptions in 2024.

What is the timeframe of the project/event date? 28.02.24-27.11.24Overall cost of project: 900.00Amount requested: 700.00How many people will directly benefit from this project? 105

Who are the range of people benefiting from this project? (You can tick more than one box)

 People with disabilities (mental or physical) Cultural/ethnic minorities District Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 2 % Rangiora-Ashley 90 % Woodend-Sefton 2 % Kaiapoi-Tuahiwi 6 %

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

Members get to socialise in a safe environment with others experiencing similar challenges. We see reduced isolation (especially for our more rural members), improved mental health, more social engagement and participation in wider MDA events. Anecdotal evidence of wider local community engagement through conversation and peer support. The group is run by member volunteers and managed by MDA.

What is the benefit(s) to your organisation?

48

This funding will reduce the financial burden on the branch by enabling us to use donations and other income streams for wages which are our biggest expense. This funding will also secure the group going forward.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

This group provides support for people living in this ward with neuromuscular conditions and provides them with tools to improve their quality of life. The flow on effect is seeing them intergrate in local community initiatives and events through increased self esteem and confidence. Social isolation is a huge problem in the disabled community.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for, including applications to other Community Boards.

No other funding in this region for support groups.
We are planning some sausage sizzles at Bunnings during the year and hold an annual appeal in September.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

2022 approved \$500.00. We had many COVID disruptions that year and had to cancel some support group meetings.

Enclosed Financial Balance Sheet and Income & Expenditure Statement
(compulsory – your application cannot be processed without financial statements)

 Supporting costs/quotes Other supporting information I am authorised to sign on behalf of the group/organisation making this application. I declare that all details contained in this application form are true and correct to the best of my knowledge. I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report. I accept that information provided in this application may be used in an official Council report available to the public.

Please note: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: _____

Date: 17.01.2024



Muscular Dystrophy
New Zealand

South Island
Te Waipounamu

Waimakariri District Council
Community Funding

Rangiora-Ashley Community Board

Budget

Approx average number of attendees	11 (number range from 8 to 17 per meeting)
Approx average cost per attendees	\$8.50
Number of meetings per year	10
Total cost	\$935.00

The RSA offer us excellent service and very competitive pricing. The building is fully accessible for our wheelchair users.

Balance Sheet

The South Island I Te Wai Pounamu Branch of the Muscular Dystrophy Association of NZ Inc As at 31 December 2023

31 DEC 2023

Assets

Bank

Kevin Page - Coffee Group	66.40
MDA South Island (Te Waipounamu) 00 Account	265,911.26
Nelson Coffee Group - Kevin Page	150.00
Rangiora Coffee Group - Bruce Dodd	150.00
Riccarton Coffee Group - Kim Russell	200.00
Total Bank	266,477.66

Current Assets

Accounts Receivable	86.25
Total Current Assets	86.25

Fixed Assets

Computer Equipment	10,251.34
less Accumulated Depreciation Motor Vehicles	(17,626.24)
Less Accumulated Depreciation on Computer Equipment	(16,102.95)
Less Accumulated Depreciation on Office Equipment	(63,159.24)
Motor Vehicles	21,187.17
Office Equipment	79,245.30
Total Fixed Assets	13,795.38

Total Assets

280,359.29

Liabilities

Current Liabilities

Accounts Payable	14,842.12
Accruals	(760.81)
Grants in Advance	48,222.34
GST	(154,583.30)
GST Refunds	153,178.95
J Hazlett - Mastercard	704.02
L Mora - Mastercard	949.50
Rounding	(6.20)
V Fitzgerald - Mastercard	250.14
Total Current Liabilities	62,796.76

Total Liabilities

62,796.76

Net Assets

217,562.53

Equity

Current Year Earnings	18,455.49
Retained Earnings	42,575.51

31 DEC 2023

Retained Earnings adjust	156,531.53
Total Equity	217,562.53

Profit and Loss

The South Island I Te Wai Pounamu Branch of the Muscular Dystrophy Association of NZ Inc For the year ended 31 December 2023

2023

Trading Income

A & R Edgar Charitable Trust - South Canterbury Trusts	1,000.00
Blogg Charitable Trust	1,000.00
COGS Aoraki Region	1,000.00
COGS Canterbury Rural	1,500.00
Dunedin City Council	3,700.00
Four Winds Foundation	4,000.00
Guy Anson Waddel Charitable Trust	4,000.00
Healthcare Otago Charitable Trust	9,000.00
Kiwi Gaming - CERT	10,000.00
Lion Foundation Grant	10,000.00
Lotteries Grant	45,000.00
Mainland Foundation	4,730.00
Ministry of Social Development	20,000.00
Pub Charity Ltd	15,000.00
Rata Foundation Grant	30,000.00
Redwood Trust	(182.79)
The Rehabilitation Welfare Trust	1,500.00
The Trusts Community Foundation Grant	5,000.00
Total Trading Income	166,247.21

Gross Profit 166,247.21

Other Income

Donations	14,765.45
Interest Income	4,141.85
Sales	8.70
Te Whatu Ora - Health New Zealand DIAS Payments	11,848.27
Total Mobility Services Income	915.87
Total Other Income	31,680.14

Operating Expenses

ACC	470.09
Bank Fees	260.00
Client Welfare	7,793.55
Consulting & Accounting	2,619.69
Environment Canterbury Expenses	86.96
Fund Raising Expense	202.51
General Expenses	1,883.36
Grants Refund	9,808.42
Light, Power, Heating	80.00
Meeting Expenses	15.51

2023

Minor Assets & Equipment	2,430.00
Motor Vehicle Expenses	5,725.94
Office Expenses	8.65
Postage	1,044.08
Printing & Stationery	1,837.63
Rent	3,825.11
Salaries with GST	135,439.28
Subscriptions	570.88
Telephone & Internet	1,893.25
Travel - National	3,476.95
Total Operating Expenses	179,471.86
Net Profit	18,455.49

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2023/24 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
		carry forwards \$8066 = Returned funds \$500 =				\$ 18,726.00
12-Jul	North Canterbury Athletics Club	Information Booklet Printing		\$495	\$495	\$ 18,231.00
12-Jul	North Canterbury Pony Club	Towards the cost of a new cross country course	11.10.2023	\$500	\$1,000	\$ 17,231.00
9-Aug-23	Coastguard North Canterbury	towards upgrading the swift water rescue vessel		\$500	\$500	\$ 16,731.00
9-Aug	The Hope Community Trust	towards a two day cooking class	28-Sep-23	\$323	\$234	\$ 16,497.00
9-Aug	The Rangiora and Districts Early Records Society Inc	towards a replacement computer		\$1,800	\$1,000	\$ 15,497.00
9-Aug	Big Brothers Big Sisters	towards office printer	1.11.2023	\$1,000	\$1,000	\$ 14,497.00
9-Aug	North Canterbury Scouts Group	Cost of attending the 23rd New Zealand Jamboree		\$500	\$500	\$ 13,997.00
13-Sep	North Canterbury Classics Leisure Marchers Inc	towards registration for attending the National Leisure Marching event		\$400	\$400	\$ 13,597.00
13-Sep	Southbrook Cricket Club Inc	Towards purchasing 3 tablets		\$500	\$500	\$ 13,097.00
13-Sep	Waimakariri Access Group	Towards running an Inclusive Sports Event		\$750	\$500	\$ 12,597.00
13-Sep	Rachel's House Trust	towards community music event		\$435	\$435	\$ 12,162.00
13-Sep	Waimak Touch Incorporated	Gear bags,ball and cones		\$1,000	\$1,000	\$ 11,162.00
11-Oct	Cust and Districts Historical Records Society Inc	Flag and Spike base	7.11.2023	\$500	\$500	\$ 10,662.00
11-Oct	Tihiraki North Loburn School	towards the purchase of EPro8 equipment		\$910	\$910	\$ 9,752.00
11-Oct	North Canterbury Swim Club	towards time ribbons		\$795	\$795	\$ 8,957.00
13-Dec	Shiva Tara Aroha Sanctuary	towards the purchase of mealworms	Declined	\$745	\$0	\$ 8,957.00
13-Dec	Sefton School	Towards replacment of pool cover	Declined	\$1,000	\$0	\$ 8,957.00
13-Dec	Northern Phoenix paddling club	Go pro cameras for coaching tool		\$ 1,666.75	\$667	\$8,290.00
14-Feb	Muscular Dystrophy South Island	Towards hosting support group		\$700		

Rangiora-Ashley
Community Board
10.137.100.2410

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2022/23 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
		2022/23 = \$10,160 + Carry forwards \$7,909 = Total \$18,067				\$ 18,069.00
14-Dec	The Lions Club of Rangiora NZ Inc	Dog agility stations at Milton Reserve		\$500	\$500	\$ 17,569.00
14-Dec	Cust Bowling Club	Paint for fences and buildings		\$452	Declined	\$ 17,569.00
15-Feb	Loburn Home and School Association	2023 William Pike Challenge Programme	22.08.2023	\$665	\$665	\$ 16,904.00
15-Feb	Rangiora Community Patrol	Wide brim sunhats for patrollers to wear at community events	15.06.2023	\$439	\$440	\$ 16,464.00
15-Feb	North Canterbury Pride	Picnic in the Park	31/12/2023	\$275	\$275	\$ 16,189.00
15-Feb	Clarkville Playcentre	First Aid Courses		\$387	Declined	\$ 16,189.00
8-Mar	Relay for Life event	Costs of hosting	7.06.2023	\$500	\$4,000	\$ 12,189.00
12-Apr	Rangiora and Districts Early Records Society Inc	Purchasing folding chairs and a teardrop flag	19.07.2023	\$800	\$800	\$ 11,389.00
12-Apr	Rangiora Cricket Club	Maintenance and repair of cricket wickets	24.04.23	\$500	\$500	\$ 10,889.00
12-Apr	Kaiapoi Food Forest	rangiora residents sponsorship to attend course	23-Aug-23	\$180	\$180	\$ 10,709.00
10-May	North Canterbury Adventure Club Home School Club	first aid kit and supplies and a swimming tube	21-Aug-23	\$1,000	\$500	\$ 10,209.00
10-May	Rangiora Dramatic Society (Rangiora Players)	copier/printer/scanner	22-Aug-23	\$400	\$500	\$ 9,709.00
10-May	Rangiora Volunteer Fire Brigade	Dishwasher		\$5,000	\$1,000	\$ 8,709.00
16-Jun	Southbrook Netball Club	Hall hire and storage space	23-Aug-23	\$500	\$643	\$ 8,066.00

GOVERNANCE

Rangiora-Ashley Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. Staff cannot process your application without financial information.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

Criteria for application

- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- Applications will only be accepted from community-based project groups, not for profit organisations, registered charities or incorporated societies.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered provided there is proof that the activity is not funded by the Ministry of Education. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred i.e retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited up to \$1,000 in any financial year (July to June), but a group can apply twice a year, providing it is for different projects. The Board will consider granting more than \$1,000 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit relevant financial information to prove they can deliver the project. Applications will only be processed once the financial information is received. The Community Board reserves the right to request additional financial information on any application if deemed necessary.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government.
- Applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board, including information on applications to other Community Boards.
- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates so they can be processed in time.
- An Accountability Form must be provided to the Council within 20 working days after the event, completion of the project or when the funds were spent outlining how the funds were applied. Relevant proof of purchase such as receipts, banks statements or invoices must be included with the Accountability Form and photos of the event or purchase is encouraged.
- Where possible Boards request permission to utilise these photos on its Facebook page, the Council website or other social media, to encourage other community groups' participation.
- In the event that funds are not spent on the project or activity applied for within 12 months of the date of the event/project, the recipient will be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place or if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06 / 240112003410

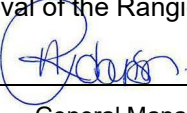
REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 14 February 2024

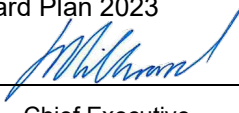
FROM: Thea Kunkel, Governance Team Leader

SUBJECT: Approval of the Rangiora-Ashley Community Board Plan 2023

SIGNED BY:
(for Reports to Council,
Committees or Boards)



General Manager



Chief Executive

1 SUMMARY

This report seeks the Rangiora-Ashley Community Board's (the Board) approval of the Rangiora-Ashley Community Board Plan 2023 update. A new Community Board Plan is compiled for each new term and updated annually to ensure it reflects the Board's work within the community.

Attachments:

- i. Rangiora-Ashley Community Board Plan 2022-25 (Trim 230209016874).

2 RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 240112003410.
- (b) **Approves** the Rangiora-Ashley Community Board Plan 2022-25 (Trim 230209016874).
- (c) **Authorises** the Chairperson to approve the final version of the Rangiora-Ashley Community Board Plan 2023 update, if any further minor editorial corrections are required.

3 BACKGROUND

3.1 This Community Plan (the Plan) for the Rangiora-Ashley Ward was developed by reviewing the previous Board Plan during a workshop held in February 2023 and through emailed suggestions and amendments.

3.2 The Plan is reviewed annually to ensure the content stays current so that the Board can assess how it is progressing with its objectives, and it could include any feedback from the community. The Chairperson reports back to the Council annually on the Board's progress.

4 ISSUES AND OPTIONS

4.1 The Draft Plan was developed with input from Board members who communicate with local residents, community leaders and community organisations on a regular basis and are, therefore, in the best position to advocate for the interests of their communities.

- 4.2 The Plan sets out the objectives and goals and includes any current projects the Board has for the Rangiora-Ashley Ward. The importance of the Plan should not be underestimated, as the Plan is a vehicle by which the Board can inform the community about its purpose and performance expectations. It also ensures that the community's needs are presented to the Council in a consistent and planned manner and conveyed through Annual and Long Term Plans.
- 4.3 Furthermore, the Plan includes information on the Board's key achievements and general information about the Board's discretionary and youth development grants, landscape budget and Board meetings. It will, therefore, assist the community in understanding that their concerns are being heard and that they have a voice in local government decisions.
- 4.4 The Plan will also be a promotional document for the Board and will be freely available from public libraries, Council Service Centres, and the Council website.
- 4.5 The Plan has been updated to include the Board's achievements during 2023 and projects progress. The information in the Plan regarding the Board's Discretionary Grant, the Youth Development Fund, the Board's Landscaping Budget and Board meeting dates have also been updated in line with the 2023/24 financial year's information.
- 4.6 If any further minor editorial corrections are needed, staff request that the Board resolves that the Chairperson approves the final amended document on its behalf.
- 4.7 **Implications for Community Wellbeing**
The Rangiora-Ashley Community Board Plan includes various projects, such as the development of the Townsend Road Reserve, the mural in Dudley Park, support for food security, and the development of cycleways that connect people and contribute to community wellbeing.
- 4.7 The Management Team has reviewed this report.

5. COMMUNITY VIEWS

5.1 Mana Whenua

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2 Groups and Organisations

Community Groups and Organisations benefit positively from the Board's contribution to the community. They may wish to apply for funding from the Board or lobby for the Board's support for various community projects. Also, the Plan was developed with input from Board members who communicate with local residents, community leaders and community organisations on a regular basis.

5.2 Wider Community

The wider community is not likely to be affected by or have an interest in the subject matter of this report. However, the Plan highlights the objectives of the Board and progress towards these. It includes meeting dates and information regarding local services and elected members.

6 IMPLICATIONS AND RISKS

6.1 Financial Implications

There are no financial implications of the decisions sought by this report as the printing costs Board expenditure will be covered by operational Governance budgets.

6.2 **Sustainability and Climate Change Impacts**

The Plan includes information on several projects underway in the Rangiora-Ashley Ward that could have sustainability and climate change impacts, such as alternative transport, recycling, and food security.

6.3 **Risk Management**

There are no risks arising from adopting the recommendations in this report.

6.4 **Health and Safety**

No health and safety matters will arise from adopting the recommendations in this report.

7 **CONTEXT**

7.1 **Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Local Government Act 2002 Clause 52.
Delegation to Community Boards, Part 3, S-DM 1041, Issue 10, as of 25 October 2016.

7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

The Council requires the Board to prepare and adopt a Community Board Plan highlighting the key issues, priorities, and actions the Board proposes to advance during the year.



Rangiora-Ashley Community Board

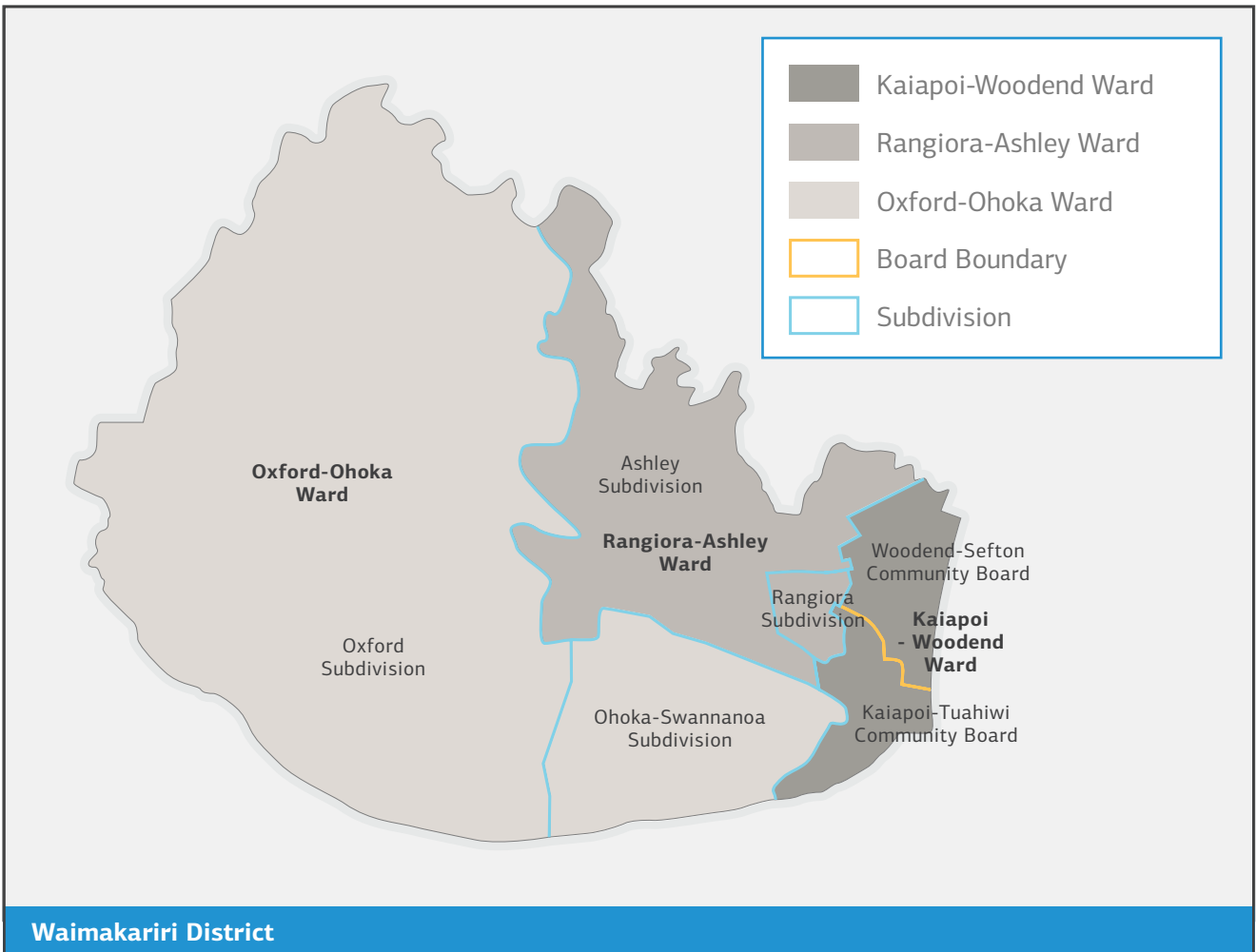
Community Plan 2022-2025





Ward	Population
Rangiora-Ashley Ward	26,900
Oxford-Ohoka Ward	13,200
Kaiapoi-Woodend Ward	26,100
Subdivision	Population
Rangiora Subdivision	19,450
Ashley Subdivision	7,500

* Representation statistics: 2021 population estimates



- Kaiapoi-Woodend Ward
- Rangiora-Ashley Ward
- Oxford-Ohoka Ward
- Board Boundary
- Subdivision

Chairperson's Message

Dear Residents

The Rangiora-Ashley Community Board area represents a mix of urban and rural properties with diverse populations and interests. Rangiora is the main centre. The Ward boundaries extend west to include Fernside and Cust, and north over the Ashley River to include Ashley township, Loburn, North Loburn, Okuku, and west as far as the Garry River.

To ensure we elect Board members that reflect the needs of our diverse area, our Ward is divided into two subdivisions for Board elections. As a result, six members were elected from the Rangiora subdivision and two from the Ashley subdivision. Four Councillors, elected from across the Ward, are also appointed to the Board. The subdivision areas are determined on a population basis.

The Rangiora-Ashley Community Board fully supports the many local community groups across our Ward that do so much to ensure the needs and aspirations of our communities are met. We welcome them to attend any of our meetings to share their experiences, roles, and requirements. In addition, the Board has a limited discretionary grant fund available, some of which may assist groups with community projects. We meet on the second Wednesday of each month.

Much of the Board's recent focus has been on the continued development and improvements required in our Ward. To achieve good outcomes, we are involved with the Council and its Committees dealing with such things as reserves, cycleways, water scheme improvements, and road improvements. The Board also makes submissions on the Council's Annual and Long-Term Plans.

Some of our priorities are the continuation of the beautification of the town entrances, the promotion of road safety, including cycling, speed limit management in school zones and the provision of sufficient parking in Rangiora. The Board is pleased to see the completion of the Good Street development, an essential upgrade to the Rangiora Town Centre. This will become, over time, a significant attraction.

The Board supports the development of the new Rangiora Medical Centre by Te Whatu Ora and also believes a police presence in central Rangiora is essential.

A Community Board's primary role is to look after issues within our Ward, working with the Council and community for the betterment of the District. The Council seeks guidance and the Board's views on most issues affecting our Ward. In addition, the Board has representatives on many community organisations, especially those owned or managed by the Council.

The Board welcomes your views, as they are important to us. Do not hesitate to contact any Board member, the Council's Governance Team, or myself.

Jim Gerard QSO
Chairman

Rangiora-Ashley Community Board



About the Rangiora-Ashley Community Board

The Waimakariri District is divided into three Wards, with the Rangiora-Ashley Ward covering predominantly the north-eastern and central areas of the Waimakariri District.

From the south of the Ashley River/Rakahuri in the west along Bowicks Road, Ashley Road, Summerhill Road, Reids Road, Tippings Road, Howsons Road, Springbank Road, Tallotts Road, Oxford Road, Boundary Road, the Main Drain, Flaxton Road, Fernside Road, Lineside Road and Youngs Road.

Follow the Cam River to Boys Road, then Northbrook Road and along the boundary between Lot 2 DP80275 and Lot 2 DP306045 to Rangiora Woodend Road, along Rangiora Woodend Road to Smarts Road to the Ashley River/Rakahuri.

North of the Ashley River/Rakahuri in the west, the Rangiora-Ashley Ward commences on the northern boundary at the Okuku River; thence across Mt Thomas to the Garry River at the boundary of mesh block 2438500 and to the confluence of the Ashley River/Rakahuri and the Garry River.

The eastern boundary to the north of the Ashley River/Rakahuri follows between MB 2440301 and 2440302 to the Lower Sefton Road, Beatties Road, Upper Sefton Road, Bairds Road and Rangiora Leithfield Road to the District boundary.

What is a Community Board?

The Local Government Act (2002) states that the role of a Community Board is to represent and advocate for the interests of its community. The Waimakariri District is currently divided into three Wards and four Community Boards, with the Rangiora-Ashley Community Board providing feedback, leadership, and support to residents within its community area.

The Rangiora-Ashley Community Board was elected for the first time in the October 2010 Local Body elections. The Board comprises six elected members from the urban area and two elected members from the rural areas, plus four appointed Councillors of the Waimakariri District Council, giving it a total of twelve members.

The Community Board is not the Council, nor is it a committee of the Council. Instead, the Board works collectively with the Council to achieve community goals. The Board is also responsible for any areas delegated to it by the Council.

How does the Community Board do this?

- Taking an overview of the Council's services and projects affecting the Ward area, including water supply, sewerage, stormwater drainage, parks, recreational facilities, roading and traffic management projects
- Engaging with residents, community organisations, and groups in developing local solutions, keeping the public informed, and being visible and accessible
- By encouraging community participation in Community Board and Council decision-making
- Advocating to the Council on key issues and priorities for the community area, especially through the Annual and Long-Term planning and budgeting process
- Granting of leases or licences on reserves
- Working collaboratively with other Community Boards to promote an understanding of the work being done in the District as a whole
- By maintaining positive working relationships with key Council staff and management.

If you are a resident or part of a local community group who wishes to raise any concerns or issues, please do not hesitate to contact a member of the Community Board for advice and help (see contact details provided on pages 8 to 9).

Performance Expectations 2022-2025

The Rangiora-Ashley Community Board comprises of people who are passionate about the wellbeing of their community and believe in working together to bring positive change. The Board has therefore outlined the following expectations:

- Develop and promote the Community Board as a vehicle for residents to seek assistance and advocacy in accessing Council services and consultation processes
- Develop positive working relationships with key Council staff and management. Develop closer links and relationships with key groups in the Rangiora-Ashley Ward area and significant District-wide organisations
- Develop strategies for increased involvement with the community
- Develop strategies for the Board to become a compelling, cohesive voice representing the community viewpoint at meetings and policy hearings
- Actively participate in Council business and the annual budget process to ensure equitable spending across the District whilst being mindful of rates' affordability
- Advocate for public transport that better serves both urban and rural communities
- Advocate to ensure the Ward has attractive streetscapes that enhance the community's visual profile
- Advocate in support of community initiatives that create safe, connected, and resilient communities
- Advocate in support of after-hours medical care at the Rangiora Medical Centre to ensure the community's mental and physical health and wellbeing
- Advocate for a New Zealand Police presence in the Rangiora Town Centre



Loburn Domain



Cust Community Centre



Ashley War Memorial

What's happening now and looking forward?

There are several projects underway in the Rangiora-Ashley Ward area. This section outlines those projects.



Millton Reserve

Millton Reserve

In 2021, the Board approved a master plan for developing the wider Millton Reserve. This plan included an arboretum, expansion to the dog park, an area for the future North Canterbury Model Railway Club, and the extension of the croquet lawns and public toilets.

The Board has worked with Council staff to implement the plan. Thus far, the existing pines have been made safe, and the ground has been re-contoured to tidy the area for public use. Last year, the Soroptimists planted 15 specimen trees on site for their 100-year celebrations in 2023. Rangiora Rotary donated \$2,000 for trees which have been planted, and the Rangiora Lions Club fundraised and built several shelters in the dog park. The new fences for the dog park have been installed, and once the vegetation has been embedded, the area should become a significant future attraction and recreational area.

Townsend Road Reserve

The Townsend Road Reserve is in Townsend Fields, in West Rangiora, and it will be a space for children to learn, play, and connect, as well as provide a fun community space for people of all ages.

The Townsend Road Reserve Upgrade contract for physical works has been awarded, and the work is anticipated to be completed in early 2024.



Townsend Road Reserve

Dudley Park

The Board is proud of the youth-led initiatives to create a more vibrant and safer environment for young people in Dudley Park. As a result, the Board supported installing a deck and mural near the Dudley Skate Park initiated by the Waimakariri Youth Council.

The Board also granted permission for a local artist, Mel Eaton, to design and paint a mural on the public toilet block at Dudley Park as part of the park's beautification. The mural depicts a Blue Duck/ Whio, which is endemic to New Zealand and classed as endangered with a population of under 3000. Whio are taonga (treasured) to Māori and share a strong historical connection.



Dudley Skate Park

BNZ Corner development

Council acquired 70 and 74 High Street to enable the Red Lion Corner road re-alignment undertaken as part of the previous Rangiora Town Centre Strategy's implementation works, which occurred a few years after the Canterbury Earthquakes.

The location of these properties provides a focal point of two main roads in Rangiora which is considered of strategic significance in the context of the Rangiora Town Centre Strategy as they represent a crucial entry point to the central retail heart of the town.

As such, the board supports and looks forward to the successful divestment and development of this site in keeping with the town centre's unique character and quality commercial offerings.

Loburn Domain

The Community Board has long supported the development of a War Memorial at the Loburn Domain.

It is essential to have a permanent commemorative structure where the local community can gather for Anzac Day and similar services. Such occasions are significant in bringing local history to the fore.

It is envisaged that the proposed memorial would be located on the northern part of the Domain, north of the upper car park, between the pottery shed and Loburn Whiterock Road. This area is currently open grass with some specimen trees.

Council staff, the Community Board representative and the War Memorial Committee collaborated on the design for the War Memorial, which the Council took out on tender in 2022.



Loburn Domain

Unfortunately, the costs quoted were significantly higher than the available budget. Therefore, the design had to be reconsidered to align with the current budget. The Council, Community Board and the Loburn Domain Advisory Group are working on developing a new design for the memorial.

Beautify town entrances

The Board has a programme in mind with its General Landscaping Funds to continually improve and beautify the town entrances, including Oxford Road and Kippenberger Avenue.

Our town entrances provide a means of identifying and accessing our District towns for residents and visitors while presenting an opportunity for the Council to enhance our towns' attractiveness and welcome visitors to the region. The Board are therefore working closely with the Council on implementing the Town Entrances Strategy and Implementation Plan to ensure town entrances across the Ward will undergo some roading and aesthetic improvements.

Local roading projects

The Board is committed to all local roading projects within its Ward, such as

- Waka Kotahi funding**
 The Board is disappointed that Waka Kotahi chose not to fund all of the Council projects submitted through the National Land Transport Programme (NLTP), leaving the Council and the community to find the extra funding required to maintain a safe roading network. The Board is also troubled that the Council had to cut capital and maintenance expenditures on roading projects.
- Southbrook Road safety improvements**
 Every day, 26,000 vehicles move up and down Southbrook Road and share this traffic space with residents, schools, and businesses. In early 2023, traffic signals were installed at the intersection of Southbrook Road and Torlesse Street, which improved safety and encouraged active movements within the area. However, traffic congestion is still a significant concern in this area, so the Board strongly supports the development of the eastern bypass.

The Board will advocate for sufficient attention to the conductivity and safety of certain

sections of Ward's roading network, such as the Townsend Road culvert (Rangiora), the Flaxton Road Roundabout (Rangiora) and the Stoneyflat/Chapel Roads intersection (Loburn).



Gravel Roads

- **Gravel roads**

The Board has concerns regarding the state of rural shingle and gravel roads in the District and will continue to advocate that more provisions be made for road maintenance in the Council's 2024/34 Long Term Plan.

- **River Road upgrade**

River Road currently has a semi-rural feel, being on the edge of Rangiora. The development of the wider area, including the redevelopment of the Millton Reserve, has increased in people using the area. This area also has high recreational demand for people walking and cycling.

The Board, therefore, supports the Council's proposed staged upgrade of River Road that will allow for the upgrading of the southern side of River Road, between Riverview Road and No. 61 River Road. This would address considerable drainage and maintenance issues, which are more frequent in this section of River Road and

significantly impact pedestrians and cyclists. The proposed upgrade also includes providing five car parking spaces fitted along the length where width allows.

- **New North of High laneway and adjacent car parking**

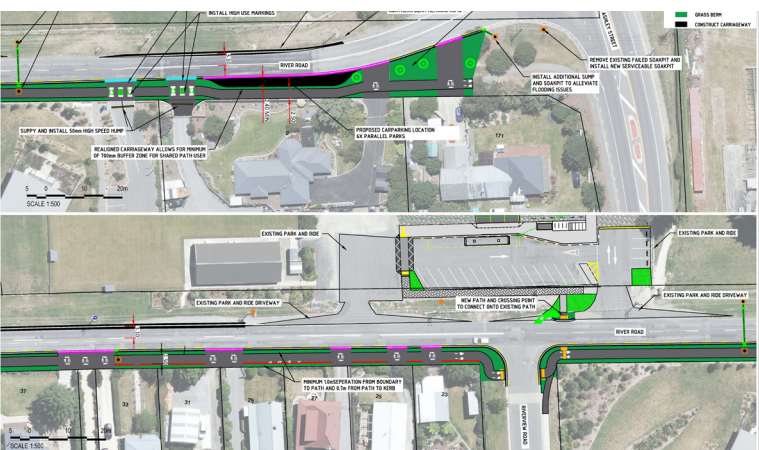
Over 60% of Waimakariri residents view Rangiora as their primary destination for shopping and services. People place a greater emphasis on town centre experiences, which means providing a mix of activities, well-designed public spaces, and an attractive environment are increasingly important. Hence, the Board supports the proposed development of the new laneway, which will create a pleasant pedestrian environment and provide a safe pedestrian connection to parking in the Rangiora Town Centre.

- **Skew Bridge replacement**

The Board considers this bridge dangerous, well past its use-by date, and needs replacing with a wide bridge that aligns Skewbridge Road on either side. The Board supports the Council's requests to Waka Kotahi to co-fund the replacement of this bridge, which can be built. In contrast, the existing bridge remains open, ensuring minimal disruption to the public.

- **Multi-use cycleways/walkways**

The Board shares the Council's commitment to improving multi-modal transport options throughout the District. The intention is to provide safe and accessible facilities that encourage community participation. The Rangiora-Ashley Community Board, therefore, supported the development of the Council's Walking and Cycling Network Plan.



Proposed River Road upgrade



Rangiora Woodend Path

The Board shares the Council's commitment to improving multi-modal transport options throughout the District. The intention is to provide safe and accessible facilities that encourage community participation.

The Board believes walking positively impacts people's mental and physical health and alertness. However, multi-use paths are badly lacking in the rural areas of the District. Therefore, the Board will actively advocate for the development of multi-use paths in new subdivisions in rural areas and near rural schools. Allowing children to walk or cycle to school helps promote their independence and opens up their community for them to access. Although many urban school children have the option to walk to school, rural school children do not due to the lack of safe walkways and/or cycleways. The Board believes that it is essential that children grow up knowing that there are alternatives to just using cars.



Recycling

Recycling

The Board supports all interventions to reduce household, business, and school waste. Not only are the costs of collecting materials for landfills saved when material is recycled, but also the costs associated with landfills in the long run. Recycling extends the life of current landfills and will save the Council the cost of land acquisition and setup of new landfills. The Board, therefore, supports the Council's programme of quality assurance audits of kerbside recycling bins by EcoEducate.

The Board also supports the upgrade of Southbrook Resource Recovery Park and the Council's ongoing Recycling Educational Programme and other recycling initiatives.

Rangiora Airfield upgrades

The Board supports the upgrades to the airfield, especially given that most of the work is required for compliance and safety reasons. In addition, this facility is essential to the town of Rangiora and the District. By encouraging the use of the airfield, the town will benefit economically and promote the area, enabling further commercial activity both in the town and at the airfield itself, providing employment opportunities for local people.



Rangiora Airfield

Supporting local business

The Board will continue to support activities fostering business and employment activities in our Ward and wider Districts, including initiatives by promotion groups such as ENC and Rangiora Promotions. The Board is concerned, however, about the lack of funding for promotions in the current economic climate and will continue to advocate to the Council for sustainable economic development.



High Street, Rangiora

Safer communities

The Board is aware that increased growth also brings increased challenges that our local communities and businesses face, such as increased crime. The Board, therefore, believe that there should be a New Zealand Police presence in the Rangiora Town Centre.

The Board also supports local organisations committed to improving safety, including the Rangiora Volunteer Fire Brigade, the St John Ambulance Services, Neighbourhood Support North Canterbury, and Rangiora Community Patrol. Any crimes should be reported to the police.

Food security

Food is an essential part of our daily lives and integral to New Zealand society. Having reliable access to affordable, nutritious, and safe food is fundamental to the health and wellbeing of the community. Evidence suggests that increasing the local availability of food, especially fruit and vegetables, is a vital strategy to improve healthy eating and avoid chronic disease. Support for a local food source can also assist in building a more sustainable local economy and social support networks.

Urban food security is an increasingly urgent priority in the face of climate change, rising food prices and growing urban populations. The Community Board, therefore, supports community-driven initiatives to improve access to food, such as community gardens, food forests, farmers markets and garden-to-table school programmes.



Organisations improving safety

Board submissions

The Board presented detailed submissions on the Environment Canterbury and the Council's Long Term, Annual and Proposed District Plans.

Discretionary grants

The Board will continue to support a wide range of local community groups through the Board's discretionary funding grants.

Youth development grant

The Board believes that Waimakariri's future should be guided by those who will inherit it. Our youth should have a significant voice in the decisions we make today that will impact their future. Therefore, the Board will continue to support the Waimakariri Youth Council and the Youth Development Grant, which is aimed at young people aged between 12 and 24 living in the District.



Food security

Rangiora-Ashley Community Board members		
Member and contact details		Other responsibilities
	<p>Jim Gerard, QSO Chair</p> <p>Mobile: 027 726 8555 Email: jim.gerard@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Southbrook Reference Group • Southbrook Road Improvements Working Group • Southbrook School Travel Plan Working Group • Youth Development Grant Committee • District Licensing Commissioner
	<p>Kirstyn Barnett Deputy Chair</p> <p>Mobile: 021 312 230 Email: kirstyn.barnett@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Cust Community Centre Advisory Group • Cust Domain Advisory Group
	<p>Ivan Campbell</p> <p>Mobile: 027 451 2727 Email: ivan.campbell@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Loburn Domain Advisory Group • Water Races Advisory Group
	<p>Murray Clarke JP</p> <p>Mobile: 027 513 7678 Email: murray.clarke@wmk.govt.nz</p>	<ul style="list-style-type: none"> • GreyPower North Canterbury • Friends of the Rangiora Town Hall
	<p>Monique Fleming</p> <p>Mobile: 027 716 9380 Email: monique.fleming@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Waimakariri Access Group • Keep Rangiora Beautiful
	<p>Liz McClure</p> <p>Mobile: 027 628 9984 Email: liz.mcClure@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Waimakariri Health Advisory Group • Southbrook School Travel Plan Working Group • Fernside Hall Advisory Group

Rangiora-Ashley Community Board members		
Member and contact details		Other responsibilities
	<p>Bruce McLaren</p> <p>Mobile: 027 313 6563 Email: bruce.mclaren@wmk.govt.nz</p>	<ul style="list-style-type: none"> • North Canterbury Neighbourhood Support • Rangiora and Districts Early Records Society
	<p>Steve Wilkinson</p> <p>Mobile: 021 334 203 Email: steve.wilkinson@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Southbrook Sports Club • Central Rural Drainage Advisory Group
	<p>Cr Robbie Brine</p> <p>Mobile: 021 027 74188 Email: robbie.brine@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Canterbury Waste Joint Committee • Canterbury Regional Landfill Joint Committee • Solid and Hazardous Waste Working Party • Southbrook Sports Club
	<p>Cr Jason Goldsworthy</p> <p>Mobile: 027 232 2726 Email: jason.goldsworthy@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Rangiora Promotions Management Board • Waimakariri Youth Council • Waimakariri Age-Friendly Advisory Group. • Waimakariri Walking and Cycling Reference Group • Central Rural Drainage Advisory Group
	<p>Cr Joan Ward</p> <p>Mobile: 021 221 7021 Email: joan.ward@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Southbrook Road Improvements Working Group • Southbrook Road Reference Group • Rangiora Airfield Advisory Group • North Canterbury Sport and Recreation Trust • Canterbury Museum Standing Committee
	<p>Cr Paul Williams</p> <p>Mobile: 021 022 21364 Email: paul.williams@wmk.govt.nz</p>	<ul style="list-style-type: none"> • District Licensing Commissioner • Property Portfolio Working Group • Rangiora Airfield Advisory Group • Hurunui District Council – Ashley Rural Water Scheme Management Committee

Rangiora-Ashley Community Board Discretionary Grant

Each financial year (July to June), the Rangiora-Ashley Community Board is allocated funds to distribute, by application, to community-based organisations within their Ward area.

For the 2023/24 financial year, the Rangiora-Ashley Community Board has \$18,069 available for grants to non-profit based organisations.

Applications will only be accepted from non-profit community-based organisations, registered charities, or incorporated societies.

- Grant funding is limited to projects within the Board area or primarily benefiting the residents of the Rangiora-Ashley Ward
- The application should clearly state the purpose for which the money will be used
- Grants are generally limited to \$1,000 in any financial year (July to June), but a group can apply twice a year, providing it is for different projects. The Board will consider granting more than \$1,000 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided
- The application should include relevant financial information to prove the organisation can deliver the project on any application if deemed necessary
- Where possible or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board, including information on applications to other Community Boards
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be financed by the Central Government
- Grant applications will be considered at each meeting by the Rangiora-Ashley Community Board
- An Accountability Form must be provided to the Council within 20 working days after the event, completion of the project or when the funds were spent outlining how the funds were applied
- Examples of what is not funded are available on the application documents
- In the event that funds are not spent on the project or activity applied for within 12 months of the date of the event/project, the recipient will be required to return the grant funding to the Council.

For example, the following grants have been made by the Rangiora-Ashley Community Board in the 2023/24 financial year:

Group	Project	Amount
North Canterbury Athletics Club	Towards the printing of an Information Booklet	\$495
North Canterbury Pony Club	Towards the cost of a new cross-country course	\$1,000
Coastguard North Canterbury	Towards the cost of purchasing a new swift water rescue vessel	\$439
The Hope Community Trust	Towards the cost of hosting a two-day cooking class	\$234
The Rangiora and Districts Early Records Society Inc	Towards the cost of replacing their computer	\$1,000
Big Brothers Big Sisters	Towards the cost of purchasing an office printer	\$1,000
North Canterbury Scouts Group	Towards the cost of attending the 23rd New Zealand Jamboree	\$500
North Canterbury Classics Leisure Marchers Inc	Towards registration fees to attend the National Leisure Marching event	\$400
Southbrook Cricket Club Inc	Towards purchasing three tablets	\$500
Waimakariri Access Group	Towards the costs of hosting an Inclusive Sports Event	\$500
Rachel's House Trust	Towards the costs of hosting a community music event	\$435
Waimak Touch Incorporated	Towards the cost of purchasing sports gear	\$1,000
Cust and Districts Historical Records Society Inc	Towards the cost of purchasing a teardrop flag and base	\$500
Tihiraki North Loburn School	Towards the cost of purchase of EPro8 equipment	\$910
North Canterbury Swim Club	Towards the cost of purchase of ribbons for their Annual Time event	\$795

Application process

Application forms can be collected at any of the Council's Service Centres.

Alternatively, an application form can be printed, downloaded, or completed online from the Council's website at www.waimakariri.govt.nz/council/funding-and-grants/board-grants-and-funding

The completed application should be:

posted to:

Governance Team
C/- Waimakariri District Council,
Private Bag 1005 Rangiora 7440

or emailed to: com.board@wmk.govt.nz

or dropped into your local Council Service Centre.

Process by Governance Team

Once the application has been received, the Governance Team will assess the application, write a report and present it to the following Community Board meeting for a decision.

The Governance Team will notify you following the meeting of the Board's decision.



North Canterbury Coastguard



Rachel's House



North Canterbury Pony Club

Board's General Landscaping Budget

Each financial year (July to June), the Rangiora-Ashley Community Board is allocated a discretionary sum that the Board may allocate towards landscape projects which enhance and beautify the community. Community Boards often identify community landscaping enhancement projects for which this budget can be used. Equally, local community members often suggest minor landscaping improvements, such as additional seating, paving, signage, or something similar.

The 2023/24 General Landscaping Budget as of 1 July 2023 was \$26,190, and an unspent amount of \$5,501 was carried forward from the 2023/24 financial year, thereby bringing the total of the 2023/24 Landscape Budget to \$31,691. Note that budgets are estimated, and any underspending will be used to mitigate any overspending on other projects. The Board's current projects are highlighted below.

Group/Project	Status	Amount
Loburn Domain Memorial	In progress	\$53,850
Canterbury Street Reserve	In progress	\$14,000
Passchendaele Walkway benches and planting	In progress	\$3,100



Loburn Domain



Passchendaele Walkway

Waimakariri Youth Development Grant

Purpose of the grant

In 2018, the Waimakariri Community Boards' established the Waimakariri Youth Development Grant to support one or more young people seeking:

- To enhance young people's skills and strengths, especially self-worth, decision-making, good relationships, resilience, positive mental health, life skills, and leadership
- To provide opportunities for young people to connect positively with their community in meaningful, practical ways
- To help and benefit others.

General overview

Available to young people in the Waimakariri District aged between 12 and 24 at the time of application.

An annual grant of up to \$4,000 is available for allocation to suitable applicants in any one year. The Youth Development Grant Committee may award more than one grant up to a combined maximum of \$4,000 in a financial year (1 July 2023 to 30 June 2024).

Application process

Applications must be fully completed and supported by two references. For example, teachers, school principals, employers, faith leaders, youth workers or community group leaders. One reference may be permitted from a member of the applicant's wider family. The next round of applications will be opening in September 2024. Information will be available on the Council website at waimakariri.govt.nz/community/funding-and-grants/youth-development-grant.

Selection process

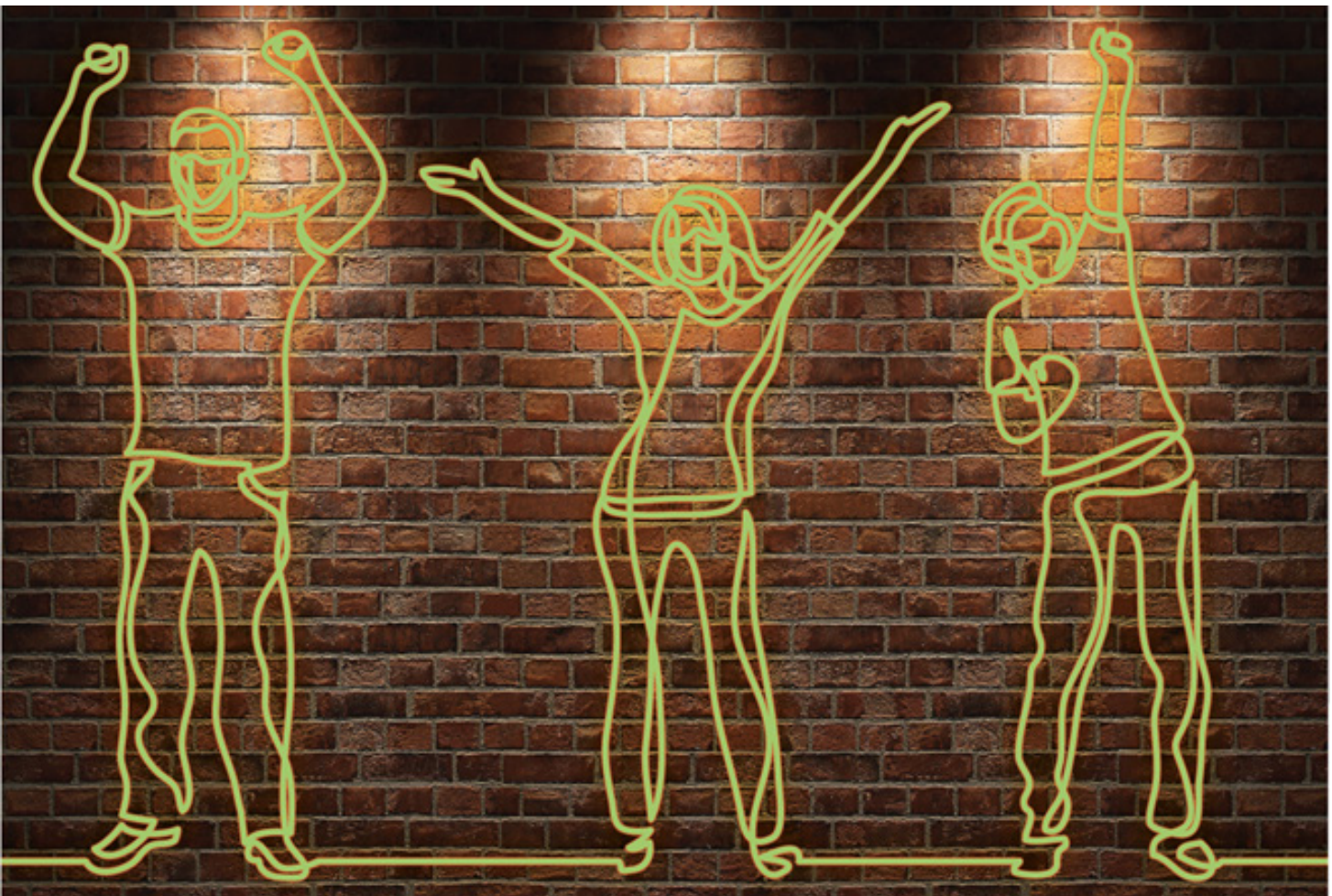
The Youth Development Grant Committee includes the four Community Board Chairpersons and an appointee of the Waimakariri Youth Council.

Short-listed applicants will be expected to present their application to the Committee in person, with their support person, and to answer any questions that the Committee may have. Applicants will be expected to provide an overview of their proposed project/activity to the Committee, and they may choose how to do this.

The Council staff will work with the successful applicant to formalise an agreement on how the grant will be paid to them. This is important as the Committee needs to be sure that the funding is spent on the project/activities the applicant has told them about and also to provide additional guidance to our youth.

Previous grants included:

Group	Project	Amount
Waimakariri Student Volunteer Army	Towards the costs of purchasing high visibility vests, work gloves, a first aid kit and spades to do volunteer work within the community.	\$1,733
J Reyello, L Price and E Stokes	Towards attending the 2020 24-7 YouthWork National Training held in Wellington.	\$2,000
Abby Fraser	Towards establishing a weekly Breakfast Club for young people attending Rangiora High School without breakfast.	\$4,000
Lee Pockson	Towards hosting Theatresport workshops for young people.	\$1,000
Ruby Wilson	Towards hosting two Leadership Breakfasts for young leaders in the Waimakariri District.	\$3,000



Youth Development Grant Application

Where and When are Meetings Held?

Meetings are usually held on the second Wednesday of the month, in the Council Chamber, Rangiora Service Centre, 215 High Street, Rangiora, commencing at 7pm

The Rangiora–Ashley Community Board fully supports the many local community groups across our ward that do so much to ensure the needs and aspirations of our communities are met.

Members of the public, groups and organisations can bring matters to the attention of the Community Board by bringing a deputation to a Board meeting.

Deputations can be arranged by contacting the Governance Team and will be approved by the Chairperson.

Residents are also always welcome to contact Community Board members directly to discuss Council and community related matters.

Agendas are available

At Council Service Centres and on the Council website two working days before a meeting:

waimakariri.govt.nz/your-council/meetings/minutes-and-agendas

Governance Team contact details

Phone: 0800 965 468 (0800 WMK GOV)

Email: com.board@wmk.govt.nz

Post: 215 High Street, Private Bag 1005, Rangiora 7440

Rangiora-Ashley Community Board meetings are open to the public and the following meetings have been scheduled for 2024:

Wednesday, 14 February 2024

Wednesday, 13 March 2024

Wednesday, 10 April 2024

Wednesday, 8 May 2024

Wednesday, 12 June 2024

Wednesday, 10 July 2024

Wednesday, 14 August 2024

Wednesday, 11 September 2024

Wednesday, 9 October 2024

Wednesday, 13 November 2024

Wednesday, 11 December 2024

Council Facilities and Contact Details



Service Centres

waimakiriri.govt.nz

Rangiora Service Centre

215 High Street, Rangiora

Phone: 0800 965 468

Fax: 03 313 4432

Email: office@wmk.govt.nz

Opening hours

Monday to Friday: 8.30am-5pm

Ruataniwha Kaiapoi Civic Centre

176 Williams Street, Kaiapoi

Phone: 03 375 5009

Fax: 03 327 8752

Email: kaiapoi@wmk.govt.nz

Opening hours

Monday to Friday: 9am-5pm

Oxford Service Centre

34 Main Street, Oxford

Phone: 03 311 9005

Fax: 03 312 4833

Email: oxford@wmk.govt.nz

Opening hours

Monday to Friday: 9am-5pm

Saturday: 10am-12 noon

(Limited services on Saturday)

Community Centres

Online booking:

waimakariri.govt.nz/leisure-and-recreation/facilities/halls-and-meeting-venues

Woodend Community Centre

6 School Road, Woodend.

Pegasus Community Centre

Cnr Pegasus Main Street and Tahuna Street, Pegasus



Libraries

waimakaririlibraries.com

Rangiora Library

Trevor Inch Memorial Library

141 Percival Street, Rangiora

Phone: 03 311 8901

Fax: 03 313 4650

Email: library@wmk.govt.nz

Opening hours

Monday to Thursday: 9am-5pm

Friday: 9am-7pm

Saturday: 10am-2pm

Sunday: 1pm-4pm

Kaiapoi Library

176 Williams Street, Kaiapoi

Phone: 03 375 5009

Fax: 03 327 8752

Email: library@wmk.govt.nz

Opening hours

Monday to Wednesday and Friday: 9am-5pm

Thursday: 9am-7pm

Saturday: 10am-2pm

Sunday: 1pm-4pm

Oxford Library

34 Main Street, Oxford

Phone: 03 311 9006

Fax: 03 312 4833

Email: library@wmk.govt.nz

Opening hours

Monday to Friday: 9am-5pm

Saturday: 10am-12 noon



Aquatic Centres

waimakariri.govt.nz/aquatic-facility

Dudley Park Aquatic Centre

47 Church Street, Rangiora

Phone: 03 311 8905

Opening hours

Monday to Friday: 6am-9pm
Saturday & Sunday: 7.30am-7pm
Public Holidays: 10am-7pm
Christmas Day: Closed

Kaiapoi Aquatic Centre

9 Cass Street, Kaiapoi

Phone: 03 375 5041

Opening hours

Monday to Friday: 6am-3.30pm & 6pm-9pm
Saturday & Sunday: 7.30am-7pm
Public Holidays: 10am-7pm
Christmas Day: Closed

Oxford Community Aquatic Centre

9 Burnett Street, Oxford

Phone: 03 311 8921

Opening hours

Summer only from late November
Monday to Friday: 8.30am-6.30pm
Saturday & Sunday: 10am-7pm
Public Holidays: 10am-7pm
Christmas Day: Closed



Transfer Stations

Southbrook Resource Recovery Park

284 Flaxton Road, Rangiora

Phone: 03 313 5499

Resale Store: 03 313 5798

Opening hours

Monday to Sunday: 8.30am-4.30pm
Public Holidays: Closed

Oxford Transfer Station

46 High Street, Oxford

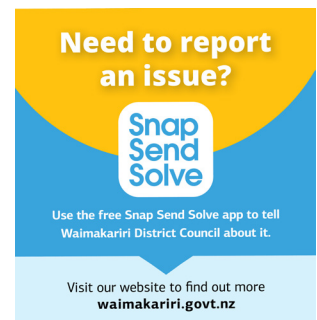
Opening hours

Friday: 12.30pm-4.30pm
Sunday: 12 noon-4.30pm
Public Holidays: Closed

Snap Send Solve

You can report an issue instantly from your mobile if you spot something like a damaged footpath, litter or pothole.

Report an issue via
waimakariri.govt.nz/snapsendsolve.com



The Council has a number of other facilities and venues which can be found on the websites as provided below:

Halls and Meeting Venues:

waimakariri.govt.nz/leisure-and-recreation/facilities/halls-and-meeting-venues

Sports Grounds:

waimakariri.govt.nz/leisure-and-recreation/facilities/sports-grounds

If you are new to the District you

may like to visit our website which provides information on a number of Council services:

waimakariri.govt.nz/community/new-to-the-District

Request a Service

The following service requests can be lodged online with the Council. The location of the request is required.

*Please contact Council directly on **0800 965 468** regarding urgent requests such as excessive noise, flooding or public toilet issues.*

Online Service requests

- Cemeteries
- Dog complaints
- Drains
- Footpaths
- Litter/rubbish
- Parks
- Public water supplies
- Roads and streets
- Rubbish/recycling collections
- Sewer
- Signs
- Trees
- Vandalism/graffiti
- Water races

go to waimakariri.govt.nz/services/online-services



Cust Village



Ashley Hotel



Rangiora War Memorial



Ashley Historical Church



Canterbury Street Reserve



Cust Museum



215 High Street
Private Bag 1005
Rangiora 7440, New Zealand
Phone 0800 965 468
waimakariri.govt.nz

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CHAIRPERSON'S REPORT

For December 2023 and January 2024

CHAIRPERSON'S DIARY	
<i>Date</i>	<i>Events attended</i>
Thursday 7 December	Attended Community Morning Tea.
	Mayor and Board Chairs/Vice-Chairs meeting.
	Attended All Boards' Session.
Friday 8 December	Attended Christmas in the Park.
Sunday 10 December	Took part in the Rangiora Christmas Parade.
Monday 11 December	RACB pre-board meeting with staff to discuss agenda.
Tuesday 12 December	Attended Council Christmas Function.
Wednesday 13 December	Rangiora-Ashley Community Board meeting.
Thursday 14 December	Inspected Tyler Court Refurbishments.
Tuesday 19 December	Meeting with staff regarding Rangiora-Ashley Community Board matters.
Thursday 28 December	Meals on Wheels
Thursday 4 January	Attended Myra McNeil's Funeral
Thursday 18 January	Meals on Wheels
Monday 22 January	Discussions with the Mayor, staff and Rotary regarding the Loburn fires

Jim Gerard
 Chairperson
Rangiora-Ashley Community Board