

# Council Agenda

Tuesday 22 June 2021

Commencing at 2.30pm

Function Room Rangiora Town Hall 303 High Street Rangiora

### Members:

Mayor Dan Gordon
Councillor Neville Atkinson
Councillor Kirstyn Barnett
Councillor Al Blackie
Councillor Robbie Brine
Councillor Wendy Doody
Councillor Niki Mealings
Councillor Philip Redmond
Councillor Sandra Stewart
Councillor Joan Ward
Councillor Paul Williams

## WAIMAKARIRI DISTRICT COUNCIL

A meeting of the <u>WAIMAKARIRI DISTRICT COUNCIL</u> will be held in the <u>UPSTAIRS FUNCTION</u> <u>ROOM, RANGIORA TOWN HALL, 303 HIGH STREET, RANGIORA on <u>TUESDAY 22 JUNE 2021</u> commencing at <u>2.30pm.</u></u>

Sarah Nichols GOVERNANCE MANAGER

Recommendations in reports are not to be construed as Council policy until adopted by the Council

### **BUSINESS**

Page No

### 1. APOLOGIES

### 2. CONFLICTS OF INTEREST

Conflicts of interest (if any) to be reported for minuting.

### 3. ACKNOWLEDGEMENTS

### **Queens Birthday Honours:**

<u>Dr Alastair Hartley Blackie, JP</u>, of Kaiapoi, for services to dentistry and local government.

Mr Gary Irving Lang, of Kaiapoi, for services to Special Olympics and the community.

### 4. **CONFIRMATION OF MINUTES**

## 4.1 <u>Minutes of a meeting of the Waimakariri District Council held on Tuesday</u> 25 May 2021

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RECOMMENDATION

THAT the Council:

(a) **Confirms** as a true and correct record the minutes of a meeting of the Waimakariri District Council held on Tuesday 25 May 2021.

## 5. MATTERS ARISING FROM THE MINUTES

### 6. REPORTS

## 6.1 <u>Submission on Ministry of Transport 'Green Paper' Transport Emissions –</u> M O'Connell (Senior Policy Analyst)

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#### RECOMMENDATION

### THAT the Council:

- (a) Receives report No. 210601087638.
- (b) **Notes** that because of the date when the submission is due (25 June), this report is being presented at an extraordinary (LTP) meeting rather than at the first Tuesday of the month.
- (c) **Approves** the submission to the Ministry of Transport: *Hīkina te Kohupara Kia mauri ora ai te iwi: Transport Emissions* consultation document (No. 210517078299).

## 6.2 <u>Final Utilities and Roading Activity Management Plans – G Cleary (Manager</u> Utilities and Roading) and S Collins (Infrastructure Strategy Manager)

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### RECOMMENDATION

- (a) Receives Report No. 210514077226
- (b) Approves the following final versions of the 2021 Activity Management Plans for Roading, Water, Wastewater, Drainage, Stockwater, and Solid Waste as supporting documents to the 2021-31 LTP
  - i) Introduction, IFR-02-01, TRIM 200716088682
  - ii) Roading AMP, IFR-02-02

Scheme / Document Reference	TRIM Number
Section 1 Executive Summary Waimakariri Transport AMP 2021	201208166991
Section 2 Introduction Waimakariri Transport AMP 2021	201208166992
Section 3 Levels Of Service Waimakariri Transport AMP 2021	201208166993
Section 4 Future Demand Waimakariri Transport AMP 2021	201208166995
Section 5 Risk Management Waimakariri Transport AMP 2021	201208167107
Section 6 Life Cycle Management Plan Waimakariri Transport AMP 2021	201208166996
Section 7 Financial Summary Waimakariri Transport AMP 2021	201208166997
Section 8 Asset Management Practices Waimakariri Transport AMP 2021	201208166998
Section 9 Plan Improvement And Monitoring Waimakariri Transport AMP 2021	201208166999
Appendix A Glossary of Terms Waimakariri Transport AMP 2021	201208167000
Appendix B 2020 Strategic Business Case	201208167001
Appendix C Level Of Services Waimakariri Transport AMP 2021	201208167002
Appendix D Roading Valuation Report Waimakariri Transport AMP 2021	201208167003
Appendix E Risk Management Waimakariri Transport AMP 2021	201215171784

## iii) Water Supply AMP, IFR-02-03

Scheme / Document Reference	TRIM Number
Water Supply AMP Overview Document 2021	200120006283
Rangiora Water Supply Scheme AMP 2021	200120006291
Kaiapoi Water supply AMP 2021	200120006318
Woodend/ Pegasus Water Supply Scheme AMP 2021	200120006288
Oxford Urban and Oxford Rural No 2 Water Supply Scheme AMP	200120006286
2021	
Oxford Rural No. 1 Water Supply Scheme AMP 2021	200120006298
Waikuku Beach Water Supply Scheme AMP 2021	200120006307
Cust Water Supply Scheme AMP 2021	200120006305
Mandeville/Fernside Water Supply Scheme AMP 2021	200120006303
Summerhill – West Eyreton Water Supply Scheme AMP 2021	200120006309
Ohoka Water Supply Scheme AMP 2021	200120006311
Poyntz Road Water Supply Scheme AMP 2021	200120006292
Garrymere Water Supply Scheme AMP 2021	200120006317

## iv) Wastewater AMP, IFR-02-04

Scheme / Document Reference	TRIM Number
Wastewater AMP Overview Document 2021	200120006527
Rangiora (including Fernside) Wastewater Scheme AMP 2021	200120006521
Oxford Wastewater Scheme AMP 2021	200120006513
Kaiapoi Wastewater Scheme AMP 2021	200120006504
Woodend Wastewater Scheme AMP 2021	200120006520
Pegasus Wastewater Scheme AMP 2021	200120006515
Waikuku Beach Wastewater Scheme AMP 2021	200120006524
Mandeville Wastewater Scheme AMP 2021	200120006508
Pines/Kairaki Wastewater Scheme AMP 2021	200120006516
Tuahiwi Wastewater Scheme AMP 2021	200120006523
Woodend Beach Wastewater Scheme AMP 2021	200120006518
Loburn Lea Wastewater Scheme AMP 2021	200120006506
Ocean Outfall Wastewater Scheme AMP 2021	200120006525

## v) Drainage AMP, IFR-02-05

Scheme / Document Reference	TRIM Number
Drainage AMP Overview Document 2021	200120006602
Rangiora Urban Drainage Scheme AMP 2021	200120006574
Ohoka Rural Drainage Scheme AMP 2021	200120006593
Coastal Urban Drainage Scheme AMP 2021	200120006582
Pegasus Urban Drainage Scheme AMP 2021	200120006578
Oxford Urban Drainage Scheme AMP 2021	200120006576
Kaiapoi Urban Drainage Scheme AMP 2021	200120006577
Loburn Lea Rural Drainage Scheme AMP 2021	200120006590
Coastal Rural Drainage Scheme AMP 2021	200120006585
Clarkville Rural Drainage Scheme AMP 2021	200120006586
Oxford Rural Drainage Scheme AMP 2021	200120006595
Cust Rural Drainage Scheme AMP 2021	200120006587
Central Rural Drainage Scheme AMP 2021	200120006583

## vi) Stockwater AMP, IFR-02-06

Scheme / Document Reference	TRIM Number
Stockwater Race AMP 2021	200819107116

## vii) Solid Waste AMP, IFR-02-07

Scheme / Document Reference	TRIM Number
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- (c) Notes that progress on the AMP Improvement programme will be reported to the Utilities & Roading Committee annually
- (d) **Circulates** a copy of this report to all boards for their information.

## 6.3 <u>Final 2021/22 Development Contributions Schedule – K LaValley (Project Delivery Manager)</u>

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#### RECOMMENDATION

### **THAT** the Council:

- (a) Receives Report No. 210526084904.
- (b) **Approves** the 2021/22 Development Contribution schedules (TRIM 210526084944), to be effective on 1 July 2021 at the start of the new financial year.
- (c) **Notes** that consent and connection applications receipted prior to 1 July 2021 will include the 2020/21 Development Contribution rate.
- (d) **Notes** that there are no proposed changes to the Development Contributions Policy following the 2021/31 Long Term Plan consultation and the changes to the schedules are as follows:
  - Water Mandeville \$1,236
  - Water Woodend \$7.145
  - Water Woodend-Tuahiwi \$2,533

## 6.4 Adoption of the Long Term Plan (LTP) 2021 - 2031 - J Harland (Chief Executive)

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### RECOMMENDATION

- (a) Receives report N° 210604090386
- (b) **Adopts** the 2021 2031 Long Term Plan (*Trim document 210419062984*) commencing 1 July 2021;
- (c) **Notes** the Audit Opinion provided by audit New Zealand is an unmodified opinion;
- (d) **Authorises** the Chief Executive and the Manager Finance and Business Support to make necessary minor edits and corrections to the 2021-2031 Long Term Plan prior to printing.

#### RECOMMENDATION

### THAT the Council:

- (a) Receives report No.210602088562
- (b) Resolves to set and assess the following rates under the Local Government (Rating) Act 2002 and in accordance with the relevant provisions of the Long Term Plan 2021/2031 and Funding Impact Statement for the 2021/2022 year, on rating units in the Waimakariri District for the financial year commencing on 1 July 2021 and ending on 30 June 2022.

Rates are inclusive of the Goods and Services Tax (GST).

All section references are to the Local Government (Rating) Act 2002.

### 1. GENERAL RATES

- (a) a general rate set under Section 13 as a rate in the dollar on the rateable capital value for all rateable land; and
- (b) a uniform annual general charge set under Section 15 as a fixed amount per rateable rating unit.

Uniform annual general charge per rateable rating unit	\$135.00
General rate in the dollar on rateable capital value	\$0.000498

#### 2. EARTHQUAKE RECOVERY RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District.

Fixed amount per rateable rating unit	\$104.45

### 3. ROADING RATES

Targeted rates set under Section 16-18 comprising a fixed amount per rateable rating unit in the District; and a rate in the dollar on the rateable capital value for all rateable land in the District.

Fixed amount per rateable rating unit	\$107.99
Roading rate in the dollar on rateable capital value	\$0.000664

#### 4. NORTH EYRE ROAD & BROWNS ROAD SEAL EXTENSION LOAN RATE

A targeted rate set under section 16-18 as a fixed amount per rateable rating unit the North Eyre Road and Browns Road Seal Extension rating area where a lump sum contribution has not been previously been paid.

The boundary of the North Eyre Road & Browns Road seal extension rating area is Shown on Rating Policy Map 52.

Fixed amount per rateable rating unit	\$1,206.91
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## 5. THONGCASTER ROAD & BROWNS ROCK ROAD SEAL EXTENSION LOAN RATE

A targeted rate set under sections 16-18 as a fixed amount per rateable rating unit in the Thongcaster Road & Browns Rock Road Seal Extension rating area where a lump sum contribution has not previously been paid.

The boundary of the Thongcaster Road & Browns Rock Road Seal Extension rating area is shown on Rating Policy Map 47.

Fixed amount per rateable rating unit \$354.39
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### 6. BARKERS ROAD SEAL EXTENSION LOAN RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the Barkers Road Seal Extension rating area where a lump sum contribution has not previously been paid

The boundary of the Barkers Road Seal Extension rating area is shown on Rating Policy Map 51

Fixed amount per rateable rating unit	\$232.19
Timed difficult per rateable rating and	Ψ=0=0

## 7. COMMUNITY PARKS AND RESERVES, BUILDINGS AND GRANTS RATES

Targeted rates set under Sections 16-18 on a differential basis according to where the land is situated and the use to which the land is put, and targeted to each rateable rating unit or separately used or inhabited part of a rateable rating unit as follows:

Fixed amount per separately used or inhabited part of a rateable rating unit in the Town Residential category	\$534.80
Fixed amount per rateable rating unit in the Town Commercial category	\$534.80
Fixed amount per rateable rating unit in the Town Vacant category	\$85.00
Fixed amount per separately used or inhabited part of a rateable rating unit in the Rural Residential category	\$449.80
Fixed amount per rateable rating unit in the Rural Commercial category	\$449.80

Town boundaries for Rangiora, Kaiapoi, Woodend, Oxford and Pegasus are shown on the Rating Policy Maps 1-4.

A full explanation of the differential categories is contained in the Funding Impact Statement.

### 8. COMMUNITY LIBRARY AND MUSEUMS RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and each separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$185.61
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$185.61

### 9. COMMUNITY SWIMMING POOLS RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$149.04
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$149.04

### 10. CANTERBURY MUSEUM OPERATIONAL LEVY RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business	\$30.40
purposes	ψ30. <del>4</del> 0
Fixed charge per separately used or inhabited part of a	\$30.40
rateable rating unit used for residential purposes	φ30.40

### 11. CANTERBURY MUSEUM REDEVELOPMENT LEVY RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$3.80
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$3.80

#### 12. PEGASUS SERVICES RATE

Targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit situated in the Pegasus Town boundary.

Fixed amount per rateable rating unit	\$72.72

The town boundary for Pegasus is shown on Rating Policy Map 1.

### 13. ANIMAL CONTROL (STOCK) RATE

A targeted rate set under Sections 16-18 as a rate in the dollar on the rateable capital value on rating units situated in the Residential 4A, Residential 4B and rural zones in the Waimakariri District Council District Plan.

Rate in the dollar on rateable capital value	\$0.000007
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### 14. COMMUNITY BOARD RATES

Targeted rates set Under Sections 16-18 as a fixed amount per rateable rating unit plus a rate in the dollar on the rateable capital value in each of the Community Board areas.

Rate in the dollar on rateable capital value on each rating unit situated in the Kaiapoi-Tuahiwi Community Board area	\$0.000010
Fixed amount per rateable rating unit situated in the Kaiapoi-Tuahiwi Community Board area	\$20.98
Rate in the dollar on rateable capital value on each rating unit situated in the Rangiora-Ashley Community Board area	\$0.00008
Fixed amount per rateable rating unit situated in the Rangiora-Ashley Community Board area	\$19.44
Rate in the dollar on rateable capital value on each rating unit situated in the Woodend-Sefton Community Board area	\$0.000015
Fixed amount on per rateable rating unit situated in the Woodend-Sefton Community Board area	\$29.56
Rate in the dollar on rateable capital value on each rating unit situated in the Oxford-Ohoka Community Board area	\$0.00007
Fixed amount per rateable rating unit situated in the Oxford-Ohoka Community Board area	\$26.28

Community Board boundaries are those in place at 1 July 2021 and are illustrated on Rating Policy Map 11.

### 15. PROMOTION AND ECONOMIC DEVELOPMENT RATE

A targeted rate set under Sections 16-18 as a rate in the dollar on rateable capital value on each rating unit that is used primarily for business purposes.

Rate in the dollar on rateable capital value	\$0.00019
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### 16. RANGIORA CBD AREA MAINTENANCE AND STREET WORKS RATE

A targeted rate set under Sections 16-18 as a rate in the dollar on rateable capital value on rating units situated in the Rangiora Central Business District rating area that are used for business purposes.

Rate in the dollar on rateable capital value	\$0.0001383

The boundary of the Rangiora CBD rating area is shown on Rating Policy Map 12.

## 17. KAIAPOI CBD AREA MAINTENANCE AND STREET WORKS RATE

A targeted rate set under Sections 16-18 as a rate in the dollar on rateable capital value on rating units in the Kaiapoi Central Business District rating area that are used for business purposes.

Rate in the dollar on rateable capital value	\$0.0002356

The boundary of the Kaiapoi CBD rating area is shown on Rating Policy Map 13.

### 18. KERBSIDE RUBBISH AND RECYCLING COLLECTION RATE

A targeted rate set under Sections 16-18 as a fixed amount per separately used or inhabited part of a rating unit within the Kerbside Collection Contract areas excluding the Ohoka Kerbside recycling area to which the rubbish and recycling service is available.

Fixed charge per separately used or inhabited parts of a	
rating unit to which the Kerbside Rubbish and Recycling	\$105.00
Collection service is available	

The Kerbside Collection Contract areas are shown on Rating Policy Maps 34-40, and 42-44.

### 19. OHOKA KERBSIDE RECYCLING COLLECTION RATE

A targeted rate set under Sections 16-18 as a fixed amount on each separately used or inhabited part of a rating unit in the Ohoka Kerbside Recycling Area.

Fixed charge per separately used or inhabited parts of a	
rating unit in the Ohoka Kerbside Recycling Area	\$95.00

The Ohoka Kerbside Recycling Area is shown on Rating Policy Map 41 & 41A.

## 20. KERBSIDE BIN RUBBISH COLLECTION

A targeted rate set under Sections 16-18 as a fixed amount per rubbish wheelie bin provided to rating units within the Kerbside Collection Contract areas including the Ohoka Kerbside Recycling Area.

Fixed charge per 80 litre rubbish wheelie bin	\$99.62
Fixed charge per 140 litre rubbish wheelie bin	\$131.37

### 21. KERBSIDE ORGANICS BIN COLLECTION

A targeted rate set under Sections 16-18 as a fixed amount per organics wheelie bin provided to rating units within the Kerbside Collection Contract areas (excluding the Ohoka Kerbside Recycling Area).

Fixed charge per 80 litre organics wheelie bin	\$84.00
Fixed charge per 140 litre organics wheelie bin	\$114.00
Fixed charge per 240 litre organics wheelie bin	\$164.00

Kerbside Collection Contract areas are shown on Rating Policy Maps 34- 40 and 42-44.

### 22. WATER RATES

Targeted rates for water supply set under Sections 16-19

On a differential basis according to the provision or availability of the service, a fixed amount per separately used or inhabited part of a rating unit that is provided with an unrestricted connection to the Cust, Rangiora, Kaiapoi, Waikuku Beach, Woodend-Tuahiwi-Pegasus, Oxford Township water supplies. A fixed amount (40% of the rate for an unrestricted connection) for each unit of water supplied is set on rating units provided with a restricted connection to the above named water supplies.

A fixed amount per rating unit connected to the Summerhill, West Eyreton, Poyntzs Road, Garrymere and Ohoka restricted water supplies together with a fixed amount for each unit of water supplied.

A fixed amount per unit of water supplied from Oxford Rural No. 1, Oxford Rural No. 2 and Mandeville (including the Fernside extension) water supplies.

(1 unit of water = 1,000 litres/day)

Targeted rate for Water UV Treatment set as a fixed amount per rating unit on all rating units connected to a Waimakariri water supply.

Targeted loan rates set under Sections 16-18 on a differential basis according to the provision or availability of a service, on rating units in the Tuahiwi residential area that are serviced by the Woodend Tuahiwi-Pegasus Water Supply, where a lump sum contribution has not been paid. Loan rates are set as a fixed amount on each rating unit that is connected to the Woodend-Tuahiwi-Pegasus Water Supply, with a reduced amount payable on rating units that are not connected (pipeline share). The lower differential reflects the cost of installing the main pipeline and does not include the cost of property connections.

Targeted loan rate set as a fixed amount per rating unit in the rural land adjacent to the Tuahiwi residential area that have a restricted connection to the Woodend-Tuahiwi-Pegasus Water supply, where a lump sum contribution has not been paid.

Targeted loan rate set as a fixed amount per unit of water in the Fernside Water Loan area.

Cust	\$1,101.40
Cust – restricted supply per unit of water	\$440.56
Summerhill – per unit of water	\$102.70
Summerhill – per rating unit	\$929.60
Fernside Loan Rate per unit of water	\$78.60
Rangiora	\$330.70
Rangiora – restricted supply per unit of water	\$132.28
Kaiapoi	\$253.70
Kaiapoi – restricted supply per unit of water	\$101.48
Waikuku Beach	\$449.60
Waikuku Beach – restricted supply per unit of water	\$179.84
Woodend-Tuahiwi-Pegasus	\$414.70
Woodend-Tuahiwi– Pegasus restricted supply per unit of	\$165.88
water	
Tuahiwi rural water loan rate	\$778.30
Tuahiwi residential area water connection loan rate	\$667.11
Tuahiwi residential area water pipeline loan rate	\$489.22
West Eyreton—per unit of water	\$70.00
West Eyreton—per rating unit	\$735.70
Oxford Township	\$515.00
Oxford Township – restricted supply per unit of water	\$206.00
Oxford Rural Water No 1 per unit of water	\$433.90
Oxford Rural Water No 2 per unit of water	\$388.10
Water UV Treatment rate – per rating unit	\$6.64
Mandeville – per unit of water	\$260.90
Ohoka – per unit of water	\$23.22
Ohoka – per rating unit	\$1,194.37
Poyntzs Road – per unit of water	\$46.00
Poyntzs Road – per rating unit	\$718.00
Garrymere – per unit of water	\$34.31
Garrymere – per rating unit	\$1,368.83

Ashley Rural Water- per unit of water	\$876.24
1 Northey March Valer per artic of Water	Ψ010.2-

Tuahiwi residential area (water supply) is shown on Rating Policy Map 45
Tuahiwi rural restricted water supply area is shown on Rating Policy Map 46
Fernside Water Loan area is shown on Rating Policy Map 49
Mandeville Water Supply area (including Fernside extension) is shown on Rating Policy Map 50

### 23. WAIMAKARIRI WATER RACE RATES

Targeted rates set under Sections 16-18 as a fixed amount per rateable rating unit where the Waimakariri water race system is available assessed on a differential basis according to the area of land within each rating unit; together with a targeted rate per hectare of land area.

Small holdings for which special arrangements have been made to pipe water from this scheme are charged the special fixed charge only.

Area Rate (per Hectare)	\$7.90
Fixed amount per rateable rating unit (properties of over	\$126.00
.4046 ha land area)	
Fixed amount per rateable rating unit (properties less	\$121.00
than or equal to .4046 ha)	
Special fixed amount per rateable rating unit for piped	\$126.00
supply	

### 24. SEWER RATES

A targeted rate under Sections 16-18 per water closet or urinal within a rating unit connected to the Eastern Districts Sewer in Rangiora, Waikuku Beach, Woodend, Woodend Beach, Pines Kairaki, Tuahiwi, Kaiapoi, Pegasus, Swannanoa, Mandeville, Ohoka, Loburn Lea and Fernside.

A targeted rate set under Sections 16-18 as a fixed charge per rateable rating unit in the Oxford sewer rating area.

Targeted loan rates set under Sections 16-18 as a fixed amount per rateable rating unit and as a rate per hectare of land area in each rating unit located in the Southbrook Services (Sewer) Extension Stage 1 area where a lump sum contribution has not been paid.

Targeted loan rates set under Sections 16-18 as a fixed amount per rateable rating unit located in the Ohoka Utilities Connection Loan area and the Fernside Sewer Loan rating area and the Loburn Lea Sewer loan rating area.

Eastern Districts (Rangiora, Waikuku Beach, Woodend, Woodend Beach, Pines Kairaki, Tuahiwi, Kaiapoi, Pegasus, Swannanoa, Mandeville, Ohoka, Fernside, Loburn Lea) per WC or urinal.	\$525.50
Ohoka Utilities Sewer Connection Loan Rate fixed amount per rateable rating unit	\$335.24
Loburn Lea Sewer Loan Rate fixed amount per rateable rating unit	\$1,113.87
Oxford Sewer Operating Rate fixed amount per rateable rating unit	\$1,033.50
Fernside Sewer Loan Rate fixed amount per rateable rating unit	\$942.78
Southbrook Services Extension Stage 1 loan rate	\$453.30

fixed amount per rateable rating unit		
Southbrook Services Extension Stage 1 loan rate	\$2,970.41	
rate per hectare of land area	Ψ2,310.41	

Oxford sewer rating boundary is shown on Rating Policy Map 32

Fernside sewer loan rating boundary is shown on Rating Policy Map 30

Loburn Lea sewer loan rating boundary is shown on Rating Policy Map 31

Southbrook Services Stage 1 Extension boundary is shown on Rating Policy Map 33

Ohoka Utilities Connection Loan rating area is shown on Rating Policy Map 48

### 25. URBAN STORMWATER DRAINAGE RATES

Targeted rates set under Sections 16-18 as a rate in the dollar on the rateable land value on each rating unit situated in the Rangiora, Oxford, Pegasus and Coastal Urban (Woodend, Waikuku and Pines/Kairaki) urban drainage rating areas.

Targeted rate set under Sections 16-18 as a rate in the dollar on the rateable land value on each rating unit situated in the Kaiapoi urban drainage rating area on a differential basis according to where the land is situated.

A targeted rate set under Sections 16-18 as a fixed amount per rating unit on the properties in Alexander Lane that benefit directly from the private stormwater pump, to be charged in addition to the Kaiapoi urban drainage rate.

Rate in the dollar on rateable land value in the Kaiapoi urban drainage rating area excluding the Island Road rural extension	\$0.001829
Fixed amount per rating unit in the Alexander Lane Drainage Rating area	\$120.00
Rate in the dollar on rateable land value in the Kaiapoi urban drainage rating area Island Road rural extension	\$0.000915
Rate in the dollar on rateable land value in Rangiora urban drainage rating area	\$0.0013669
Rate in the dollar on rateable land value in Coastal Urban (Woodend, Waikuku and Pines/Kairaki) urban drainage rating areas	\$0.0010610
Rate in the dollar on rateable land value in the Oxford urban drainage rating area	\$0.0008064
Rate in the dollar on rateable land value in the Pegasus urban drainage rating area	\$0.0014970

Rangiora Urban Drainage Rating Area is shown on Rating Policy Map 14 Kaiapoi Urban Drainage Rating Area, including the Island Road extension is shown on Rating Policy Map 15

Pegasus Urban Drainage Rating Area is shown on Rating Policy Map 16 Coastal Urban Drainage Rating Area is shown on Rating Policy Maps 17 (Waikuku and Waikuku Beach), 18 (The Pines Beach and Kairaki) and 19 (Woodend) Oxford Urban Drainage Rating Area is shown on Rating Policy Map 21 Alexander Lane Drainage Rating Area is shown on Rating Policy Map 22

### 26. RURAL LAND DRAINAGE RATES

Targeted rates for Rural drainage set under Sections 16-18 on all rating units situated within the separate rural drainage targeted rating areas:

Waimakariri Coastal	20% collected as a fixed amount per rateable rating
Rural	unit and 80% by a rate per hectare of land

Cust	Rate per hectare of land
Clarkville	50% collected as a fixed amount per rateable rating
	unit and 50% as a rate per hectare of land
Oxford, Ohoka &	20% collected as a fixed amount per rateable rating
Waimakariri Central	unit and 80% as a rate in the dollar on the rateable
Rural	land value
Loburn Lea	Rate in the dollar on rateable land value

Ohoka fixed amount per rateable rating unit	\$59.00
Ohoka rate in the dollar on rateable land value	0.0005957
Loburn Lea rate in the dollar on rateable land value	0.0025289
Oxford fixed amount per rateable rating unit \$33	
Oxford rate in the dollar on rateable land value	0.0001987
Clarkville fixed amount per rateable rating unit	\$157.00
Clarkville rate on land area (per hectare)	\$40.74
Waimakariri Coastal Rural fixed amount per rateable rating unit	\$55.00
Waimakariri Coastal Rural rate on land area (per hectare)	\$32.60
Waimakariri Central Rural fixed amount per rateable rating unit	\$41.00
Waimakariri Central Rural rate in the dollar on rateable land value	0.0002905
Cust rate on land area (per hectare)	\$42.90

Ohoka Rural Drainage rating area is shown on Rating Policy Map 23

Oxford Rural Drainage rating area is shown on Rating Policy Map 28 (West) and Rating Policy Map 29 (East)

Clarkville Rural Drainage rating area is shown on Rating Policy Map 24

Waimakariri Coastal Rural Drainage rating area is shown on Rating Policy Map 27

Waimakariri Central Rural Drainage rating area is shown on Rating Policy Map 26

Cust Rural Drainage rating area is shown on Rating Policy Map 25

Loburn Lea Rural Residential Drainage Rating Area is shown on Rating Policy Map 20

(c) **Resolves** that rates are due and payable by four equal instalments on the dates listed below and resolves pursuant to Sections 57 and 58 that a penalty amounting to 10% of the amount unpaid will be added to any amount of the current instalment remaining unpaid seven days after the due date of that instalment. No penalty will be applied where a ratepayer has entered into an arrangement by way of a direct debit authority and honours that arrangement so that all current years rates will be paid in full by 30th June in that rating year or such other date agreed to by the Council.

Instalment	Due Date	Penalty Charge Applies
1	20 August 2021	27 August 2021
2	20 November 2021	27 November 2021
3	20 February 2022	27 February 2022
4	20 May 2022	27 May 2022

(d) **Resolves** pursuant to Sections 57 and 58 a penalty charge amounting to 10% of the amount of unpaid rates from previous financial years, remaining unpaid at 1 July 2021 will be added on 2nd July 2021 and a further penalty charge of 10% will be added on 5th January 2022 to rates for previous years still remaining unpaid as at 2 January 2022.

- (e) Resolves pursuant to Section 55 and the Discount for the Early Payment of Rates Policy, a discount amounting to 4% of the General Rate, Uniform Annual General Charge, Roading Rates, Community Parks and Reserves, Buildings and Grants rate, Community Library & Museums Rate, Community Swimming Pools Rate, Pegasus Services Rate, Canterbury Museum Operational Levy rate and Canterbury Museum Redevelopment Levy Rate, will be allowed if the total year's rates and charges assessed, including those rates collected on behalf of the Canterbury Regional Council are paid in full by 27 August 2021.
- (f) **Resolves** that rates shall be payable by cash or eftpos (debit card) at any of the following places during office opening hours:

Rangiora Service Centre, 215 High Street, Rangiora Kaiapoi Service Centre, 176 Williams Street, Kaiapoi Oxford Service Centre, 34 Main Street, Oxford

Or online at waimakariri.govt.nz, by a direct debit facility established by the Council, internet or phone banking or direct credit.

(g) **Resolves** to set the following Lump Sum Contributions for the early repayment of loans.

## 1. SOUTHBROOK SERVICES (SEWER) EXTENSION STAGE 1 LUMP SUM CONTRIBUTIONS

Lump sum contributions towards the early repayment of the Southbrook Services Extension Loans on all rating units in the Southbrook Services (Sewer) Extension Stage 1 rating area where an election has been made to pay a lump sum contribution in accordance with Section 117H and the Capital Project Funding Plan.

Fixed Lump Sum Contribution fixed amount per rating unit	\$3,420.77
Variable Lump Sum Contribution rate per hectare of land	\$22,417.71
area	ΨΖΖ,417.71

Southbrook Services (Sewer) Stage 1 Extension boundary is shown on Rating Policy Map 33

## 6.6 <u>Long Term Plan – Changes to Fees and Charges Schedule – M Harris (Customer</u> Services Manager)

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RECOMMENDATION

THAT the Council:

- (a) **Receives** Report No. 210601088466.
- (b) **Approves** the updated changes to the fees and charges schedule to be included in the Long Term Plan 2021-2031.

### 7. QUESTIONS

## 8. <u>URGENT GENERAL BUSINESS</u>

### 9. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

### RECOMMENDATION

**THAT** the public be excluded from the following parts of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No	Minutes/Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
9.1	Minutes of Public Excluded portion of Council meeting of 25 May 2021	Confirmation of Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
9.2	Report of T Ellis (Development Planning Manager)	District Plan	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
9.1 – 9.2	Protection of privacy of natural persons.  To carry out commercial activities without prejudice	A2(a) A2(b)ii

### **CLOSED MEETING**

See Public Excluded Agenda.

## **OPEN MEETING**

## 10. <u>NEXT MEETING</u>

The next scheduled ordinary meeting of the Council is on Tuesday 6 July 2021 commencing at 1.00pm, to be held in the Rangiora Town Hall.

MINUTES OF A MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE FUNCTION ROOM, RANGIORA TOWN HALL, 303 STREET, RANGIORA ON TUESDAY 25 MAY, COMMENCING AT 9AM, FOR THE PURPOSES OF DELIBERATING THE DRAFT LONG TERM PLAN 2021-2031

### **PRESENT**

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors K Barnett, A Blackie, W Doody R Brine, N Mealings, P Redmond, S Stewart, J Ward and P Williams.

#### IN ATTENDANCE:

J Harland (Chief Executive), J Millward (Manager Finance and Business Support), C Brown (Manager Community and Recreation), S Markham (Manager Strategic Projects), G Cleary (Manager Utilities and Roading), T Tierney (Manager Planning and Regulation), G MacLeod (Community Greenspace Manager), M Greenwood (Aquatic Facilities Manager), K Simpson (Three Waters Manager), K Waghorn (Solid Waste Asset Manager), C Roxburgh (Water Asset Manager), K LaValley (Project Delivery Manager), D Roxborough (Implementation Project Manager – District Regeneration), S Hart (Business and Centres Manager) S Allen (Water Environment Advisor), G Reburn (Parks and Recreation Operations Team Leader), H Street (Corporate Planner), T Kunkel (Governance Team Leader), A Smith (Governance Coordinator), K Rabe (Governance Advisor), and E Stubbs (Governance Support Officer).

### **Meeting Adjournments:**

The meeting adjourned for refreshments at 10.43am and reconvened at 11.01am.

The meeting adjourned for lunch at 12.48pm and reconvened at 1.30pm.

The meeting adjourned at 2.32pm to consider a public excluded item and reconvened at 2.52pm.

The meeting adjourned for refreshments at 2.58pm and reconvened at 3.10pm.

The meeting adjourned for refreshments at 4.10pm and reconvened at 4.20pm.

### 1. APOLOGIES

There were no apologies received.

### 2. CONFLICTS OF INTEREST

Submission 1.27.3 - Mayor Gordon declared he was a Trustee of the Waimakariri Arts Trust.

### 3. CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Waimakariri District Council held on 5, 6 and 7 May 2021 to hear submissions to the Draft Long Term Plan 2021-2031

Moved: Councillor Atkinson Seconded: Councillor Redmond

THAT the Council:

(a) **Confirms** as a true and correct record the Minutes of a meeting of the Waimakariri District Council held on 5, 6 and 7 May 2021.

CARRIED

### 4. MATTERS ARISING FROM THE MINUTES

Nil.

### RECOMMENDATION TO CONSIDER LATE AGEND ITEM

Moved: Councillor Blackie Seconded: Councillor Redmond

**THAT** the Council

(a) **Approves** consideration of an additional report (Trim 210506072976), being Item 6.21, as circulated in the Supplementary Agenda, being a matter referred from the Kaiapoi-Tuahiwi Community Board related to the Kaiapoi Community Hub – Consultation Outcomes.

**CARRIED** 

### 5. OVERVIEW

J Harland provided a general overview on the work that had gone into the preparation of the Long Term Plan and commended staff on their commitment to achieving the best possible outcomes.

J Millward provided an overview of the financial aspects related to the Long Term Plan (Trim ref: 210525083792).

### 6. REPORTS

## 6.1 <u>Draft 2021-2031 Long Term Plan - Special Consultative Procedure – H Street (Corporate Planner)</u>

H Street provided a brief overview of the special consultative procedure related to the Long Term Plan (LTP) consultation and took the report as read.

Councillor Barnett enquired what the comparison of submitter numbers was for the previous LTP. H Street replied that the previous LTP had resulted in approximately 800 submissions, however these were attributed to the high interest in the proposed development of the multipurpose stadium.

Moved: Councillor Ward Seconded: Councillor Barnett

THAT the Council:

- (a) **Receives** report LTC-03-17-04 / 210513076527.
- (b) **Receives** all 162 submissions and associated submission points raised by submitters, which are included in the 'Deliberations Pack' previously distributed to Councillors.

**CARRIED** 

Councillors Ward and Barnett thanked staff for keeping elected members involved and informed throughout the process.

Mayor Gordon also thanked the staff and especially the Management Team for their work and congratulated them on the successful engagement of both elected members and the public.

## 6.2 Aquatic Centres Staff submission to Draft Long Term Plan 2021/31 – M Greenwood (Aquatic Facilities Manager)

M Greenwood took the report as read noting that the request to bring the replacement of the main heat pump unit at the Kaiapoi Aquatic Centre from the 2025/26 financial year forward to the 2022/23 financial year would make no change to the rates, as the cost would be spread over a number of years.

Moved: Councillor Doody Seconded: Councillor Atkinson

### THAT the Council:

- (a) Receives report No.210422065313.
- (b) Notes Kaiapoi's main heat pump unit was close to the end of its asset life.
- (c) Notes repairs to this unit had already cost close to \$100,000 over the last seven years.
- (d) Approves the movement of \$240,000 from 2025/26 to the 2022/23 in the Aquatics Long Term Plan budgets to enable the full replacement of Kaiapoi Aquatic Centre main heat pump unit.
- (e) **Notes** no impact on rates as funding would be spread over a number of years as originally budgeted.
- (f) **Circulates** the report to the Community and Recreation Committee and Community Boards for their information.

CARRIED

## 6.3 Community Greenspace – Staff Submission to the Draft Long Term Plan 2021 – 2031 on Security Cameras – G Reburn (Parks and Recreation Operations Team Leader)

G MacLeod requested that the existing 2020/21 budget of \$31,000 for cameras be carried forward to the 2021/22 financial year. This budget would assist the identification of possible locations for mobile cameras and to investigate software and maintenance costs of the proposed cameras. There was also a request for a budget of \$55,000 to be spread over three years towards the maintenance, cleaning, Wi-Fi and malware of the current cameras throughout the district.

Councillor Brine suggested that in addition to the Community Patrol, Citizens Advice may also be able to assist with monitoring the proposed camera network. G MacLeod acknowledged the suggestion as a viable option.

Councillor Barnett reminded staff to include Cust in consideration of possible sites for cameras due to the escalation of petty crime in the rural area round the township. G MacLeod explained that the intention was to create a 'corridor of cameras' from Oxford to Woodend and Kaiapoi to enable the Police to track possible suspects on one system rather than having to use multiple systems.

Moved: Councillor Barnett Seconded: Councillor Doody

### THAT the Council:

(a) Receives report No. 210506072821.

- (b) **Notes** that an existing 2020/21 capital budget of \$31,000 for cameras in Oxford was currently unspent however the work in Oxford had been completed.
- (c) **Approves** the carry-over of \$31,000 from the current 2020/2021 financial year to the 2021/22 financial year for capital camera network additions.
- (d) Notes that staff would be working with the NZ police and community watch on the creation of a network plan to identify possible locations for future cameras, including options on mobile cameras if appropriate.
- (e) Notes that currently the community and Police had identified a need for cameras in Pegasus, Kaiapoi Community Centre, Cust, Mandeville Village, the Rangiora Airfield and Gladstone Park.
- (f) Notes that staff would come back to the Community Board and the Council as part of the next Long Term Plan to discuss the network plan and any financial implications noting that software as a service where contractors own and maintain the capital assets was currently under investigation.
- (g) **Notes** that Council staff will work with the Rangiora Community Patrol to provide a community facility to enable location for Community Patrol Volunteers before the end of the current calendar year.
- (h) Approves additional operational budget of \$55,000 for the Oxford, Woodend and Pegasus camera repairs, camera cleaning, wifi and malware of crime cameras throughout the district.
- (i) **Notes** that ongoing operational budgets would be reviewed alongside the investigation into software as a service.
- (j) Circulates the report to the Community Boards for information.

**CARRIED** 

Councillor Barnett supported working in partnership with the Police and supported the expenditure on mobile cameras to reduce crime in the District, especially in rural areas.

Councillor Doody agreed with colleagues' comments and thought the idea of one system would be beneficial.

Mayor Gordon also supported the motion and noted the positive partnership with Rangiora Community Watch. He was pleased that the proposed mobile cameras would allow better coverage especially in the rural areas.

# 6.4 Providing Community Facilities at Pegasus and Woodend (Ravenswood) – G MacLeod (Community Greenspace Manager) and C Brown (Manager Community and Recreation)

G MacLeod took the report as read noting that the majority of submitters were in favour of Option A which was the Council's preferred option. Most of the other submitters favoured Option C, which indicated that most of the community acknowledged the need for two separate facilities at Pegasus and Ravenswood.

Mayor Gordon clarified that the current recommendation did not preclude other options being considered should the need arise during the investigation of possible sites and discussions with developers.

Councillor Barnett queried the difference in floor size of the current temporary facility and the new proposed facility at Pegasus. G MacLeod replied that there was very little difference in the proposed size, however it would be designed as a 'fit for purpose' community facility rather than the current facility which had been designed as doctors rooms resulting in a number of small rooms.

Councillor Redmond requested justification of the provision of two new facilities within such close proximity to each other. G MacLeod commented that if Ravenswood residents utilised the current temporary facility, the current users would be displaced. He also noted that the Woodend Community Centre was fully utilised and therefore a further facility would be needed in the area in the future with the most obvious option suggested being in Ravenswood.

In a supplementary question Councillor Redmond enquired if community facilities in such close proximity would not set a precedent with other towns in the district, such as Kaiapoi requiring further facilities. G MacLeod advised that the Council was not the only provider of community space in Kaiapoi and that with the Kaiapoi Library Civic Centre and now the proposed Kaiapoi Community Hub, Kaiapoi would be well served with community space/facilities.

Councillor Atkinson enquired why some communities were expected to travel to reach community facilities in their area whereas the Pegasus community were not. He noted that State Highway 1 (SH1) was judged by some to be a barrier, however in his opinion this was not so, as this issue could be resolved by an underpass or some other option to allow people to easily access Ravenswood. G MacLeod advised that both the Sue Sutherland and the RSL report recommended that Pegasus retain a community facility and that many people in the township walked and biked to the facility which was the hub of the community and that by moving the facility to Ravenswood it would potentially seriously erode the strong community spirit displayed in Pegasus.

Councillor Redmond commented that if the proposed Pegasus Community Centre was only to be a satellite facility to Ravenswood, could it not continue as it was in the leased building. C Brown noted that the centre was not set up to be a community facility as the rooms were too small to adequately serve the community effectively and also noted that there was no available land if a youth facility was developed in conjunction with the facility. Whereas the Council now had the opportunity to investigate the purchase of land that could accommodate a community centre as well as a complimentary youth facility if required in the future.

Moved: Mayor Gordon Seconded: Councillor Brine

- (a) Receives Report No. 210507073372.
- (b) Notes that 74 people submitted as part of the Long Term Plan in relation to community facilities at Pegasus and North Woodend.
- (c) **Notes** the majority of feedback received was in favour of Council's preferred option as per the Long Term Plan engagement document Option A.
- (d) Notes that based on submission responses received, staff were recommending that Council's preferred option as per the Long Term Plan engagement document, remains as is.

(e) **Recommendation** approves the budgets as per Option A of the Long Term Plan for Pegasus and Ravenswood, remaining unchanged as per the draft Long Term Plan.

#### **CARRIED**

Mayor Gordon remarked that the Council had an obligation to listen to the community who had indicated the need for two separate facilities. He also noted that the Ravenswood facility was not scheduled to be built until 2029/30. The current recommendation was for the Council to secure land for future use.

Councillor Brine was in support of the proposal to purchase land for future use, urging the Council to look to the future and possible need at a later stage citing the land at Coldstream Road used for the multi-purpose stadium as an example.

Councillor Barnett reflected that the community had indicated that facilities were an important factor and noted that the building of the Woodend Community Centre had been compromised due of the earthquake and the size reduced to accommodate a smaller budget. Councillor Barnett hoped that the Council would not continue to build smaller centres but concentrate on providing large fit for purpose multi-use facilities in the future.

Councillor Williams raised the concern that by building two facilities the Council would be increasing overheads and maintenance costs. Councillor Atkinson agreed with Councillor Williams stating that overheads on two buildings in such close proximity was uneconomical.

Councillor Doody remarked that the Oxford area had several community halls and facilities which were fully utilised and believed that the Ravenswood/Pegasus area with a similar current population would require more than just one facility in the future.

Councillor Redmond was in support of purchasing land for the future however in his opinion, believed further work would need to be done to investigate other options.

Councillor Stewart stated she would reluctantly support the motion on the proviso that further investigation be done into options to mitigate the need for two separate facilities.

Councillor Mealings noted all the points raised and reminded the Council that the option before them was to purchase land for future need and was not necessarily required to decide on the building of facilities at this time, which could be discussed after further investigation and conversations with developers had occurred.

Councillor Ward was in support of purchasing land for the future.

Mayor Gordon thanked the Councillors for the good debate and the points raised during the discussion. He noted that the decision today would not bind the Council to building two facilities which could only be decided after further conversations with developers and investigation of other options had been accomplished.

### 6.5 <u>Cust Community Centre Upgrade – C Brown (Manager Community and Recreation)</u>

G MacLeod requested that the Council approve a budget of \$105,000 for year 11 of the Long Term Plan to create a formalised carpark at the Cust Community Centre and for \$20,000 in the 2021/22 financial year towards a feasibility study to determine exact costs associated with the possible relocation of the West Eyreton Rifle Club, or the option of developing a new dedicated range in the district.

Councillor Blackie queried why the Council was paying for a feasibility study for the Rifle Club. G MacLeod noted that the Club had contributed to the building of the original Cust Community Centre and that there were currently only 14 members of the Club. If the Council did not pay for the feasibility study the Club would be forced to request a grant to enable the study to be done. Mayor Gordon acknowledged the situation and believed that the Council had an obligation to assist the Club as the members had little capacity to achieve a positive outcome on their own.

Councillor Doody enquired if the \$20,000 could be utilised to strengthen the Pearson Park building to enable the Rifle Club to relocate there. G MacLeod noted that this option would require architects and builder input which could not be covered by the \$20,000 budget and also commented that the Pearson Park option would have the same negative outcome for lead content issues. In his opinion the most suitable long term option would be a purpose built facility.

Councillor Barnett queried the current need for additional parking at the Cust Community Centre and requested why this budget was set so far in advance. G MacLeod advised that the need for increased parking had not been monitored by the Council and as more pressing work was required on the interior it was agreed that monitoring of the parking would be done during that time. Councillor Barnett stated that the Cust Community Centre Advisory Group had offered to assist with fundraising for the formalising of a gravel parking area and did not see the necessity of the delay proposed. C Brown stated that there would be costs associated with the provision of the carpark with staff time and maintenance in the future and believed the parking shortage was not urgent as it was only an issue on a few days a year at present. He did, however, acknowledge the increase in users due to the upgrade of the facility which would have a roll-on effect on parking availability at the centre.

Moved: Mayor Gordon Seconded: Councillor Redmond

- (a) Receives report No 210507073497.
- (b) **Approves** budget of \$105,000 being allocated in year 11 of the Long Term Plan towards the formalisation of the car park at Cust noting that staff would undertake monitoring in the next financial year to determine usage and demand of parking with a report back to the Community Board and the Council prior to the annual plan next year.
- (c) Notes that the Council may choose, based on the request from the Community Centre Advisory Group, to allocate funding within later years of the Long Term Plan to signal support of the community's wishes. This funding would be subject, if in outer years, to further long term plan deliberations and additional staff investigations into ongoing usage trends of the parking capacity.
- (d) **Notes** that staff would seek approval from the Rangiora-Ashley Community Board for the installation of the shelter for the Cust Tennis and Netball Courts.
- (e) **Approves** the allocation of \$157,000 from the Depreciation Renewal Fund to increase the Community Facilities Renewal Works Programme Budget in Year 1 to cover the costs of the work remaining to the building at Cust Community Centre.
- (f) Approves, in principle, the relocation of the West Eyreton Rifle Range from Cust Community Centre and staff to work with the club to identify the best option going forward.

- (g) Approves the allocation of \$20,000 towards a feasibility study to identify the exact costs associated to the Oxford Rifle Range or a new dedicated range with a report taken to the Community and Recreation Committee outlining the best way forward noting at that point, any budget required can be brought before the Council for consideration.
- (h) **Circulates** this report to the Community and Recreation Committee, Rangiora-Ashley Community Board and the Cust Community Centre Advisory Group.

**CARRIED** 

Mayor Gordon agreed with Councillor Barnett's comments regarding the need for additional carparking and noted that the budget for this project could be brought forward if required. He remarked that although the building upgrade had brought the building up to code there was still further work to be done on the interior of the building. He noted the issues that the Rifle Club faced and felt that the Council had an obligation to assist the Club to find a suitable solution.

Councillor Redmond commented on the musty smell in the Centre due to issues with the flooring, however he was impressed by the improvement the upgrade had made to the building. He remarked on being impressed by the Club's LTP submission and their willingness to relocate to Oxford, however he would be more comfortable with the proposed \$20,000 being used towards a more practical solution than on a feasibility study.

Councillor Barnett noted that the residents in Cust were generally an aging population who required close convenient parking, especially in wet weather. Councillor Barnett stated that since the upgrade of the Centre, usage had increased putting further pressure on parking. She also remarked that the area round the netball courts was very boggy in wet weather which made parking in the area treacherous. Councillor Barnett advised that the Advisory Group was not keen on a tarred surface on the carpark but would prefer gravel which would assist with drainage issues. In relation to the West Eyreton Rifle Club this was a small but strong club which should be considered a district wide club who happened to be currently located at Cust remarked Councillor Barnett.

Mayor Gordon noted that the proposed upgrade to the parking area was a holding budget which could be brought forward if required especially if the Council was working in partnership with community fundraising.

6.6 Kaiapoi River Marine Precinct – Swimming Facility budget Staff Submission to Draft
Long Term Plan 2021–2031 – G MacLeod (Community Greenspace Manager) and
D Roxborough (Implementation Project Manager – District Regeneration)

G MacLeod advised of the conflict between the youth and the business sector in regard to the wharf and pontoons on the Kaiapoi River. This report was requesting \$30,000 to be utilised to investigate options and find a suitable solution to resolve the conflict and achieve a safe outcome for the future.

Councillor Barnett queried the water quality and the implications for children getting seriously ill from swimming in the river. G MacLeod stated that water quality fell under the auspice of Environment Canterbury (ECan) and when discussed with ECan was told that children would swim there no matter the water quality and that by mitigating the dangers posed by boats, the Council was achieving a positive outcome. Councillor Barnett then enquired what the District Health Board's stance was on the water quality. Staff advised the District Health Board had referred the matter back to ECan stating that it was their responsibility to ensure the public were advised of the risks in swimming in contaminated water.

Councillor Williams remarked that swimming and boats were not compatible pastimes and enquired if there was any way the Council could cordon off a designated area for swimming, acknowledging, however, that children would jump and swim in the area they preferred. G MacLeod advised that an option was to provide a pontoon in an area that the boats would expect children to be swimming thereby keeping the risk minimal, and if required the pontoon could be moved if the river was being used to host a boating event.

Councillor Ward enquired if an area could be roped off with the use of buoys to designate a swimming area. G MacLeod replied that the river was not very wide and there was little space to enable the boats, rowers and swimmers to have separate areas.

Moved: Councillor Blackie Seconded: Councillor Atkinson

### THAT the Council:

- (a) Receives report No. 210506072491.
- (b) Notes that staff had been working with key stakeholders around the Kaiapoi Riverbanks and Marine Precinct since November 2020 regarding public swimming and shared public usage of the marine precinct facilities, including resolution of some conflicts between users.
- (c) **Approves** a budget provision of \$30,000 for the purpose of further investigation and notional implementation of improved public swimming facility in the Kaiapoi River, to be funded from the Recreation Loan.
- (d) **Notes** that following the resolutions of the Council meeting of 4 May 2021; the existing provision of \$30,000 in the draft Long Term Plan in the 2021/22 year for the removal of the dredging dewatering ponds is no longer required, and therefore the addition of the budget proposed in this report for a swimming facility effectively had no net change effect on previously indicated rates movements for 2021/22 year.
- (e) **Notes** that the final configuration of any swimming facility in the Kaiapoi River would be subject to further investigation and options review with Kaiapoi-Tuahiwi Community Board, and specific public consultation.
- (f) **Circulates** this report to the Kaiapoi-Tuahiwi Community Board.

CARRIED

Councillor Blackie supported the motion as it was not feasible for swimming on the library side of the river due to the lack of depth, which would require dredging and strengthening of the wall which would be too expensive.

Councillor Atkinson supported the motion but did not support the provision of a floating pontoon as, in his opinion, this would be too dangerous with skiffs rowing backwards and not having visibility of people in the water.

Councillor Barnett did not support the motion remarking that if the Council provided support or swimming facilities in the river the Council then became responsible for any accidents or illness resulting in recreational activity, other than boating, in the river. She acknowledged that children had been jumping off the Kaiapoi Bridge for years but noted situations change and the river was now a commercial area and the river was no longer suitable for swimming.

Councillor Williams noted Councillor Barnett's comments and reiterated that swimming near boats was unsafe especially in such a confined area, however he supported the motion as this situation needed further investigation of options and an attempt to find a resolution.

Mayor Gordon supported the motion as well as supporting Councillor Barnett's position of risk to the Council and safety of children which staff would need to take into account when trying to find a solution. He also acknowledged that the Council was working with ECan to improve the water quality in the Kaiapoi River.

Councillor Blackie noted that children had been swimming in the river daily for the last few months and none of them had become ill to his knowledge so felt the water quality was a lesser issue at this time. The main concern was the movements of the River Queen and the potential increase in boat traffic in the future.

At this time, supplementary Item 8.5 was taken. The Minutes have been recorded in the order of the Agenda.

### 6.7 Biodiversity education budget staff submission - K Steel (Ecologist - Biodiversity)

C Brown spoke to the report, explaining that a Section 17A Review had been completed around education. This report had identified existing budget from unallocated stormwater and roading education budgets with the addition of \$5,000 to enable biodiversity and wildlife protection to be added to the enviro-school's curriculum. The additional funding would increase the number of schools that could be reached through the enviro-schools program.

Moved: Councillor Stewart Seconded: Councillor Atkinson

#### THAT the Council:

- (a) Receives report No. 210505071923.
- (b) **Approves** an additional \$5,000 per annum budget in each year of the 2021 2031 Long Term Plan, for the inclusion of biodiversity education into the Enviroschools Programme for the district.
- (c) **Notes** the recommendations from the Section 17A Review of Whole of Council Community and School Education Programmes including the direction to staff to investigate expanding the Enviroschools Programme.
- (d) **Notes** the allocation of \$10,000 per annum from an existing unallocated stormwater community education budget and \$5,000 per annum from an existing unallocated sustainable transport education budget to the Enviroschools Programme.
- (e) Notes the recommended funding would enable Enviroschools to employ a dedicated district facilitator (at least 0.8FTE role) to add additional schools and increase hours for existing schools through the district.
- (f) Notes the recommended funding would enable Enviroschools to be offered to all interested schools in the district, with new schools recruited over a period of 3-4 years.

**CARRIED** 

Councillor Stewart supported the recommendation. She noted the importance of environmental education programmes for adults and looked forward to report on that.

### 6.8 Christmas Events Funding – S Markham (Manager Strategic Projects)

S Markham noted that the Council annually provided funding towards the costs incurred by the three promotions associations for the hosting of Christmas parades in each of the town centres of Rangiora, Kaiapoi and Oxford. The Oxford Promotions Action Committee (OPAC) had expressed a concern that the Council grant of \$5,770 was not sufficient in light of the high cost of traffic management.

Councillor Doody enquired if it would be possible to increase the grant from the Council to OPAC to cover the additional cost of traffic management. S Markham explained that the funding provided by the Council did not cover the cost of the Christmas parades and the promotions associations were therefore expected to fundraise to cover the additional expenses. OPAC only allocated part of the Council's grant to the Oxford Lions Club to organise the Christmas Parade, as \$1,200 was retained for the Carols in the Park event. He therefore suggested that the cost of traffic management should be a discussion between OPAC and the Oxford Lions Club.

Councillor Doody questioned if the Carols in the Park event did not have the same merit than the Christmas parades. S Markham noted that he did not dispute the importance of the Carols in the Park event, however, the Council grant was earmarked to fund the Christmas parades.

In response to a question from Councillor Redmond, S Markham confirmed that it was unlikely that OPAC would be able to fund both events from the Council grant, as OPAC were already struggling to host the Christmas parade.

Moved: Mayor Gordon Seconded: Councillor Atkinson

### THAT the Council

- (a) **Receives** report No. 210506072619.
- (b) **Notes** that the Rangiora and Kaiapoi Promotions Associations made in 2020 a small profit from their Christmas celebration events.
- (c) **Notes** the Oxford Promotions Action Committee passed 79% of the Christmas event monies provided to it by the Council to the Oxford Lions for the Christmas parade.
- (d) **Requests** staff work with OPAC and the Oxford Lions to find a satisfactory way to deliver the Oxford Christmas Parade.

**CARRIED** 

Mayor Gordon agreed that the cost of traffic management should be resolved between OPAC and the Oxford Lions Club.

At this time, the Public Excluded Item 10.1 was taken. The Minutes have been recorded in the order of the Agenda.

The meeting adjourned at 2.32pm to consider a public excluded item and reconvened at 2.52pm.

## 6.9 Resourcing for Preparing for Water Reform Staff Submission to Draft Long Term Plan 2021 – 2031 – G Cleary (Manager Utilities and Roading)

G Cleary explained that the requested funding would be used for additional resources to assist in preparing the Council for the upcoming discussions, consultation and decisions relating to the Three Waters Reforms. It was anticipated that the Council would have a short timeframe to advise the Department of Internal Affairs (DIA) of its position. In order to achieve this, the Council required dedicated resources.

Councillor Atkinson questioned if the proposed funding would be sufficient. G Cleary acknowledged that the proposed funding was based on a conservative estimate, however, it would be sufficient to cover the costs until the end of the 2021/22 financial year.

Councillor Barnett enquired that as the funding would be used mainly for consultation if the DIA had been approached for funding. G Cleary advised that the Council could not relay on any funding being provided by the DIA and a clearer understanding on what funding could potentially be available from the DIA would become clearer after July 2021 following additional information being supplied to them.

Councillor Barnett further enquired if there may be synergy to be gained in working with Hurunui District Council. G Cleary undertook to investigate the matter.

Moved: Councillor Atkinson Seconded: Councillor Williams

#### THAT the Council:

- (a) Receives report No. 210428067849.
- (b) **Approves** a ten year loan for \$240,000 against the Water Investigations account to be spent on preparing, discussing, consulting on and resolving a response to the Department of Internal Affairs (DIA) proposal on 3 Waters Reform.
- (c) **Notes** that further expenditure beyond December 2021 may be requested later this financial year.
- (d) Notes that staff will pursue this loan being transferred to any new water entity established.
- (e) Circulates this report to the Utilities and Roading Committee.

**CARRIED** 

Mayor Gordon and Councillor Atkinson agreed that that this was a very prudent approach and therefore the best action to take.

Councillor Ward remarked that it was important to place the Council in a position to secure the best possible outcome.

## 6.10 Three Waters Staff Submission to Long Term Plan 2021 – 2031 – K Simpson (3 Waters Manager) and G Cleary (Manager Utilities and Roading)

K Simpson provided a brief overview on the changes requested to the Three Waters Services Management Budgets which was contained in the Draft 2021/31 Long Term Plan. With changes expected to be introduced by the new water regulator Taumata Arowai a series of additional asset management projects had been identified that needed to be undertaken in preparation for these changes.

Councillor Barnett questioned the \$50,000 allocated for private water supplies. K Simpson explained that the funds would be used for a water and sanitary services assessment (stocktake) of private wells in the district. Under the Water Services Bill, once enacted, the Council would be obliged to identify private supplies within the district, and advise Taumata Arowai on them. He further noted that under obligations of the Local Government Act 2002 the Council was responsible for sanitary assessments of private and public water supplies.

Councillor Stewart sought clarity of the proposed water metering investigations. K Simpson advised that \$5,000 had been allocated for assessing extra ordinary users (large volume water users). The \$30,000 would be used for a universal Water Metering Assessment to ascertain what it would cost to implement universal water metering across the district and what the benefits would be.

In response to a question from Councillor Blackie, K Simpson explained that backflow prevention was a key part of the Council's Water Safety Plans and that \$50,000 would be utilised for the upfront surveys of properties.

Moved: Councillor Williams Seconded: Councillor Ward

- (a) Receives report No. 210506072276.
- (b) **Approves** the carryover of \$120,000 of unspent operational budget under the Three Waters (Water and Wastewater) asset management GL (10.260.668.2533) from 2020/21 to 2021/22 to give a revised budget of \$285,960.
- (c) Notes that the total annual budget for Three Waters asset management across all schemes is currently \$950,000 and will increase to \$1,070,000 with the carryover of this budget.
- (d) **Notes** that the 2021/22 programme of asset management projects includes the projects outlined in the following table:

Project	Budget Allocation
Modelling Updates and Investigations	\$55,000
Nomad Loggers	\$13,000
Flowmeter Calibration	\$20,000
Water / Wastewater Data Analysis	\$4,000
Climate Network Data	\$7,000
Beforeudig	\$21,000
Water NZ NPR Survey	\$6,500
Water Safety Plans	\$32,000
Water Metering Investigations	\$5,000
Universal Water Metering Assessment	\$30,000
Backflow Prevention	\$50,000
AMP Improvement Programme	\$12,500
Lifelines (Disaster Resilience)	\$24,000
Generator Strategy	\$15,000
Climate Change Asset Risk Assessment	\$50,000
Climate Change Treatment Plants	\$30,000
As-built Data Definition	\$10,000

Project	Budget Allocation
Health and Safety Assessments	\$50,000
Renewals Programme	\$15,000
InfoAsset Data Upload	\$50,000
Water Data Management System	\$50,000
Resource Consent Management System	\$20,000
Mobile Capability	\$30,000
Chlorination Assessment	\$200,000
Source Water Risk Management Plans	\$150,000
Reservoir Assessments	\$70,000
Private Water Supplies (Water and Sanitary Services	
Assessment)	\$50,000
Total	\$1,070,000

- (e) **Notes** that the rating impact of this change will be neutral as no additional budget is requested.
- (f) Circulates this report to the Community Boards, for their information.

**CARRIED** 

Councillor Williams noted that the Council had no choice in undertaking the majority of the work and therefore needed to make provision for it.

## 6.11 <u>Water Supply Staff Submission to Draft Long Term Plan 2021 – 2031 – C Roxburgh</u> (Water Asset Manager)

C Roxburgh briefly highlighted the proposed changes to the Water Supply Budgets for the 2021/31 Long Term Plan.

In response to a question form J Hartland, C Roxburgh confirmed that the Council had the capacity to deliver the updated programme.

Moved: Councillor Doody Seconded: Councillor Williams

- (a) Receives report No. 210420063358.
- (b) **Approves** the following changes to capital budgets, for the reasons noted within this report:

Budget Name	Draft 2021-31 LTP (2021/22)	Proposed Revised Budget (2021/22)	Difference	Notes
Cust UV Treatment Implementation	\$ 110,000	\$ 10,000	-\$100,000	Stimulus funding reduced District Water funded portion
Cust Headworks Renewal	\$ 200,000	\$ 100,000	-\$100,000	Stimulus funding reduced Cust scheme funded portion.
Mandeville Water Renewals	\$ 70,000	\$ 90,000	\$20,000	Design completed and cost estimate revised

Budget Name	Draft 2021-31 LTP (2021/22)	Proposed Revised Budget (2021/22)	Difference	Notes
Oxford Rural No.2 Water Renewals	\$ 50,000	\$ 70,000	\$20,000	Design completed and cost estimate revised
Mandeville Pump Upgrade – Renewal	\$ 10,000	\$ 20,000	\$10,000	Concept design completed and cost
Mandeville Pump Upgrade – Growth	\$ 40,000	\$ 60,000	\$20,000	estimate revised
Mandeville Storage Upgrade (Partially Growth)	\$ 280,000	\$ 500,000	\$220,000	Early concept design completed and cost estimate revised.
Waikuku Beach Campground UV	\$ 220,000	\$ 295,000	\$75,000	Concept design completed and cost estimate revised
Total	\$ 980,000	\$ 1,145,000	\$165,000	

- (c) **Notes** that the nett effect of the proposed changes outlined above is an increase to total capital budget for 2021/22 of \$165,000, and that this represents a 4% increase in the planned capital budget for water supply for the 2021/22 year.
- (d) Notes that it has been calculated that there will be an increase to the Mandeville water supply development contribution from \$1,052 per unit as per the Draft 2021-31 Long Term Plan to \$1,236, based on the proposed changes to growth budgets, and that this will be formally reported to Council for approval by the Project Delivery Unit Manager, as part of covering all development contributions.
- (e) **Approves** an increase the Pipeline Cleaning and Flushing budget for the Woodend water supply in 2021/22 from \$20,670 to \$60,670, and reduction in the budget in 2022/23 from \$62,250 to \$22,250, to allow for air scouring of the pipes.
- (f) Notes that as the proposed budget changes above predominantly are renewal funded from existing renewals funds, or growth funded affecting development contributions, the rating impact as a result of these is minimal, with the most significant being the Mandeville water rate which is forecast to increase by approximately \$7 per unit of water per year.
- (g) **Notes** that it is expected that the Water Services Bill will be enacted this year, the new regulator (Taumata Arowai) will come into force, and new drinking water standards will be released, which may trigger a need for further expenditure and/or changes to budgets, however at this stage there is insufficient detail and certainty to recommend budget changes in anticipation of this.
- (h) **Circulates** this report to the Community Boards for their information.

**CARRIED** 

Councillor Doody commended C Roxburgh and this team for the excellent work that they had been doing.

## 6.12 <u>Drainage Staff Submission to Draft Long Term Plan 2021 – 2031 – K Simpson (Three Waters Manager) and G Cleary (Manager Utilities and Roading)</u>

K Simpson provided a short explanation of the proposed changes to the Drainage budgets for the 2021/31 Long Term Plan, which included; Pentecost Stormwater Management Area (SMA) Planting, Kowhai Avenue Retaining Wall, North Brook Janelle Place to White Street Culvert, Norton Place, Mill Road SMA.

There were no questions from Councillors.

Moved: Mayor Gordon Seconded: Councillor Brine

#### THAT the Council:

- (a) Receives report No. 210506072970.
- (b) **Approves** a new budget of \$40,000 under the Rangiora drainage account in 2021/22 for Pentecost SMA Planting.
- (c) Approves an additional budget of \$120,000 under the Rangiora drainage account in 2021/22 for Three Brooks Enhancement Work – Kowhai Ave, to give a revised budget of \$540,000 in 2021/22.
- (d) Approves an additional budget of \$80,000 under the Rangiora drainage account in 2021/22 for North Brook Janelle to White, to give a revised budget of \$350,000 in 2021/22.
- (e) **Notes** that the above budget changes, totalling an additional \$240,000, increase the Rangiora drainage rate by \$1.80 or 0.7% from 2022/23.
- (f) **Approves** the deferral of \$230,000 of the existing \$265,000 for the Norton Place Drainage Upgrade from 2021/22 to 2022/23 under the Coastal Urban drainage account, to give a revised budget of \$35,000 in 2021/22 for design works.
- (g) Approves an additional budget of \$40,000 for Norton Place Drainage Upgrade under the Coastal Urban drainage account in 2022/23, which combined with the \$230,000 of budget deferred from 2021/22 will give a revised budget of \$270,000 in 2022/23 for construction works.
- (h) **Notes** that the above budget change of \$40,000, will increase the Coastal Urban drainage rate by \$1.12 or 0.6% from 2023/24.
- (i) **Notes** that consultation on the Norton Place Drainage Upgrade project will be undertaken with the Greenspace team, community board and the community in 2021/22 as part of the design works.
- Notes that staff will work to refine the Mill Road SMA design such that it can be constructed within the remaining budget of \$365,000 in 2021/22.
- (k) **Circulates** this report to the Community Boards, for their information.

**CARRIED** 

Mayor Gordon thanked K Simpson and this team for the excellent work that they had been doing.

## 6.13 <u>Wastewater Staff Submission to Draft Long Term Plan 2021 – 2031 – K Simpson (Three</u> Waters Manager) and G Cleary (Manager Utilities and Roading

K Simpson provided a brief overview of the proposed changes to the Wastewater Budgets for the 2021/31 Long Term Plan. He elaborated on the proposed harvest of mature trees at the Kaiapoi Waste Water Treatment Plant which were creating wind shading on the ponds and wetlands at the plant. It was proposed to replace the trees with native plantings.

Council Atkinson expressed a concern that the owners of the adjoining properties on Ferry and Beach Roads may complain about the proposed removal of the trees. He questioned if all the trees would be harvested before new trees were planted. K Simpson advised that the Council would be engaging a forestry consultant to assist them with the harvesting of the trees. A report on the proposed harvesting process would be submitted to the Utilities and Roading Committee for consideration.

Councillor Mealings enquired what the anticipated rate of return on the trees were. K Simpson explained that it depended on the quality of the trees. The preliminary advice that the Council had received was some of the trees would generate a good rate of return. However, there were trees on the eastern boundary of the Kaiapoi Waste Water Treatment Plant that were of a lower quality and therefore near worth less.

Moved: Councillor Mealings Seconded: Councillor Ward

#### THAT the Council:

- (a) Receives report No. 210506072766.
- (b) **Approves** the removal of the \$40,000 for Ocean Outfall Renewals in 2021/22 as this budget is no longer required.
- (c) Approves bringing forward \$50,000 from 2022/23 and \$500,000 from 2023/24, plus an additional new budget of \$300,000, to give a revised budget of \$850,000 in 2021/22 for the Chapman Place wastewater rising main replacement under the Kaiapoi wastewater account.
- (d) **Notes** that the above changes will leave \$200,000 in 2023/24 for the replacement of the Raven Quay rising main under the Kaiapoi wastewater account.
- (e) **Notes** that the changes to the renewals budget will not have a direct impact on the Eastern Districts sewer rate as there is adequate provisions within the Eastern Districts renewals fund to pay for these works.
- (f) **Approves** a new budget of \$50,000 in 2022/23 for landscape planting at the Kaiapoi WWTP under the Kaiapoi wastewater account.
- (g) **Notes** that the new budget for the landscape planting at the Kaiapoi WWTP increases the Eastern Districts sewer rate by \$0.15 or 0.03% from 2023/24.
- (h) Notes that further budgets will be required for subsequent planting stages but these will be addressed as part of the next 2022/23 Annual Plan.
- (i) **Circulates** this report to the Community Boards, for their information.

**CARRIED** 

Councillors Williams and Atkinson agreed that the Council should endeavour to replace the existing trees before they harvest the mature trees, to protect the adjoining neighbours against any pungent odours.

Councillor Mealings concurred and suggested the planting of fast growing species to protect the adjoining neighbouring properties.

### 6.14 <u>Water and Sanitary Services Assessment – Proposed Water Services Act 202X</u> <u>Amendment to Local Government Act 2002 – S Allen (Water Environment Advisor)</u>

K Simpson reported that the Council would be conducting Phase 1 of the Water and Sanitary Services Assessment in 2021/22 'in-house', with GIS staff and temporary Three Waters staff.

There were no questions from Councillors.

Moved: Councillor Atkinson Seconded: Councillor Blackie

#### THAT the Council:

- (a) **Receives** report No. 210503069511.
- (b) **Notes** the requirement for assessment of drinking water services under Section 125, and for an assessment of wastewater services under Section 128 of the Local Government Act 2002, as proposed to be amended by the Water Services Bill 202X in mid-2021.
- (c) Approves Option 2 as the preferred approach to identify private drinking water suppliers and wastewater schemes (excluding septic tanks) in the district, and inform the Waimakariri community about Water Services Bill requirements and 'acceptable solutions' proposed by Taumata Arowai.
- (d) **Notes** that the cost of Option 2 (\$50,000) has been allowed for the in the 3 Waters (Water and Wastewater) asset management GL (10.260.668.2533) as set out in the 3 Waters staff submission refer TRIM 210506072276.
- (e) **Notes** the distribution and development of information by the Council to support private water suppliers, domestic self-suppliers and private wastewater scheme operators. This role will be carried out by temporary in-house contracted staff, as proposed by Option 2.
- (f) **Circulates** this report to the Waimakariri Water Zone Committee and Community Boards for information.

**CARRIED** 

## 6.15 <u>Solid Waste Staff Submission to Long Term Plan 2021 – 2031 – K Waghorn (Solid Waste Asset Manager)</u>

K Waghorn took the report on the amendments to the Solid Waste Budgets and some Fees and Charges that related to Solid Waste as read.

There were no questions from Councillors.

Moved: Councillor Brine Seconded: Councillor Barnett

- (a) Receives report No. 210427066352.
- (b) **Approves** the Final Fees and Charges for Solid Waste Services in *Attachment i* (210427066528), which includes the following amendments and additions to the Fees and Charges that were approved for the draft Annual Plan:
  - i) Minimum Load of Refuse at Oxford transfer station increase from \$5.00 to \$6.00 per load
  - ii) Single Wheelie Bin of Refuse at Oxford transfer station reduce from \$11.00 to \$9.00 per load.
  - iii) Car Boot/Rear Hatch of Refuse at Oxford transfer station reduce from \$27.00 to \$22.00 per load.
  - iv) Small Utes/Small 1-axle Trailers with low sides of Refuse at Oxford transfer station increase from \$42.00 to \$53.00 per load
  - v) Vans/Utes/Std 1-axle Trailers with low sides of Refuse at Oxford transfer station increase from \$75.00 to \$95.00 per load or by volume
  - vi) Large Trailer: high-sided 1-axle, tandem axle, or extra-large trailer of Refuse at Oxford transfer station increase from \$44.00 to \$56.00 per m<sup>3</sup>
  - vii) Compactor Truck of Refuse at Oxford transfer station decrease from \$130.00 to \$89.00 per m<sup>3</sup>
  - viii) Commercial Comingled Recycling by weight at Southbrook resource recovery park decrease from \$195.50 to \$172.50 per tonne.
  - ix) Minimum Charge by Weight for Commercial Comingled Recycling at Southbrook resource recovery park decrease from \$4.00 to \$3.50.
  - x) Loader Tyre X-Large amend from \$105.00/tonne to \$105.00/tyre.
  - xi) Cleanfill (natural materials) by own-cartage to Council cleanfill pit increase from \$30.00/m³ to \$36.00/m³
  - xii) Hardfill by own-cartage to Council cleanfill pit increase from \$40.35/m³ to \$46.35/m³
  - xiii) A new item to be added for "Return of Confiscated Bin", with a fee of \$132.25 per
  - (c) Notes that all Fees and Charges include GST.
  - (d) **Notes** that the gate charges at Oxford transfer station are proportional to the gate charges at Southbrook Resource Recovery Park to ensure equity for residents in disposing of waste materials at all Council facilities.
  - (e) Notes that the gate charges for loads received at Oxford transfer station have been calculated using the conversion factors in Schedule 2 of the Waste Minimisation (Information Requirements) Regulations 2021.
  - (f) **Approves** the following changes to Collection Account budgets:

Description	Draft LTP 21/22 budget (\$,000)	Proposed LTP 21/22 budget (\$,000)	Difference (\$,000)		
Revenue					
Recycling Bin Rate	1,803.4	1,693.4	-109.9		
Refuse Collection Rates	1,365.6	1,422.0	56.4		
Organics Collection Rates	1,037.3	1,122.6	85.2		
Refuse Bag Revenue	460.6	456.1	-4.5		
Wheelie Bin Fees	81.1	75.3	-5.8		
Operational Expenditure					
Kerbside Collection management and promotions	138.0	151.3	13.2		
Collection	684.9	686.2	1.4		
Disposal Charges Refuse	1,092.8	1,125.2	32.4		
Disposal Charges Organics	504.9	555.4	50.6		
Landfill Levy	98.6	101.6	2.9		
Contract Payments – Refuse Collection	449.1	452.2	3.1		
Contract Payments Recycling	558.4	565.8	7.4		
Contract Payment Organics	577.5	618.1	40.6		

- (g) **Notes** that staff do not propose to change the individual targeted rates for Recycling, Refuse and Organics collection services or the refuse bag charges from the figures presented in the draft Long Term Plan 2021-31.
- (h) **Notes** that the changes to income are as a result of updated bin numbers and the changes to expenditure result from the continuation of bin audits, and a decrease in recycling processing charges.
- (i) **Approves** the following changes to Disposal Account budgets:

Description	Draft LTP 21/22 budget (\$,000)	Proposed LTP 21/22 budget (\$,000)	Difference (\$,000)
Revenue			
Gate sales	2,892.5	2,824.9	-67.7
Hardfill Pit	59.3	59.9	0.5
Refuse Collection Charges	1,092.8	1,125.2	32.4
Recyclables	77.4	73.3	-4.2
Operational Expenditure			
Recycling	338.9	318.1	-20.8
Refuse to Landfill	1,793.3	1,782.4	-10.9
Greenwaste	237.9	225.8	-12.2
Transportation	588.9	582.9	-6.0

Description	Draft LTP 21/22 budget (\$,000)	Proposed LTP 21/22 budget (\$,000)	Difference (\$,000)
Computer Costs	43.3	43.5	+0.2
Depreciation	127.6	128.6	+1.0

- (j) **Notes** that the changes to income and expenditure are as a result of the impact of updated kerbside bin numbers which alter waste flows into the transfer station facilities, amended Fees and Charges, and a decrease in recycling processing charges.
- (k) **Approves** the deferral of the budget for Rangiora Closed Landfill flood protection works until 23/24, and new budgets to design and install a stormwater management system to ensure ongoing consent compliance at Southbrook RRP as per 2(I).
- (I) Approves the following changes to Disposal Account capital works budget for 21/22:

Description	Draft LTP 21/22 budget (\$,000)	Proposed LTP 21/22 budget (\$,000)	Difference (\$,000)
Capital Expenditure			
New Works	385.1	327.6	-57.5
<ul> <li>Southbrook – Disposal Pit Upgrade and Road Realignment</li> <li>Minor Upgrades</li> <li>Closed Landfill flood protection</li> </ul>	146.1 40.0 150.0	154.6 124.0 0.0	+8.5 +84.0 -150.0

- (m) **Approves** continuing to provide the Cust rural recycling drop-off facility for the benefit of rural residents from the greater Cust area.
- (n) Approves the following changes to Waste Minimisation Account budgets:

Description	Draft LTP 21/22 budget (\$,000)	Proposed LTP 21/22 budget (\$,000)	Difference (\$,000)
Direct Expenditure			
Waste Minimisation Implementation	114.7	120.1	+5.4
Capital Expenditure			
Southbrook – Resource and Recovery Area Upgrades	138.0	380.0	+242.0

(o) **Notes** that the increase in the Waste Minimisation Implementation budget is the result of updated tonnage figures owing to increased use of the Cust rural recycling drop-off facility, which is partially offset by reduced recycling processing charges.

- (p) **Notes** that the design and consenting costs for the Southbrook Resource and Recovery Area Upgrades project has been increased owing an overall increase in the site footprint which will increase total project costs.
- (q) Notes that staff propose to finalise the Southbrook RRP site development plans in consultation with the Solid and Hazardous Waste Working Party, and will provide further information to Council about the extent and cost of the proposed upgrades prior to their inclusion in the 22/23 Annual Plan Budgets for public consultation.

# 6.16 Ravenswood Park and Ride Land Purchase Staff Submission to Long Term Plan 2021 – 2031 – J McBride (Roading and Transport Manager)

J McBride explained the need for \$400,000 for the Ravenswood Park and Ride budget to be moved out from the 2021/22 financial year to 2022/23 financial year, as there was still some work to be done prior to purchasing land for this facility.

Councillor Barnett noted that the stages of the Ravenswood development was being release faster than anticipated. She enquired if this would have an impact to the Council's ability to secure land for the development of the proposed Park and Ride facility. J McBride advised that there would not be any negative impact as the Council had already been liaising with the developer on possible options. The Council was also investigating possible options in the wider area.

Moved: Councillor Barnett Seconded: Councillor Ward

#### **THAT** the Council

- (a) **Receives** report No. 210504070413.
- (b) **Approves** moving the Ravenswood Park and Ride budget of \$400,000 from 2021/22 to 2022/23.
- (c) **Notes** that this will decrease the rates in 2022/23 by 0.2%.
- (d) **Notes** that if the project progresses quicker than anticipated, staff may report separately to the Council requesting the budget be brought forward.
- (e) **Circulates** this report to the Utilities and Roading Committee and the Woodend-Sefton Community Board.

**CARRIED** 

# 6.17 <u>Bellgrove Development Outer East Rangiora Development Area Special Consultative Procedure for Roading Capital Budgets – J McBride (Roading and Transport Manager) and K LaValley (Project Delivery Manager)</u>

K LaValley noted that the new proposed budgets were a result of on-going discussions with the developers of the Bellgrove development on servicing the development area. These discussions were not well progressed at the time of the draft LTP and therefore provisions for these projects were not included.

Councillor Barnett questioned why the report was not submitted to the Rangiora-Ashley Community Board for consideration prior to its submission to the Council. G Cleary explained that the report dealt specifically with development contributions; normally Community Boards were normally not consulted on development contributions as it did not fall within their delegations.

Moved: Councillor Ward Seconded: Councillor Barnett

#### **THAT** the Council:

- (a) Receives report No. 210504071101.
- (b) Approves the commencement of a Special Consultative Procedure in relation to a proposed amendment to the Long Term Plan and Development Contribution schedules that would enable funding provision to be made and development contributions levied for the north/south collector road project, the roundabout at Kippenberger Avenue/MacPhail Avenue project, and the shared path project in the Outer East Rangiora Development area.
- (c) Notes that the Special Consultative Procedure will run in the second half of 2021 with a detailed timeline to be developed in consultation with the Policy and Strategy Unit and the Governance Manager.
- (d) **Notes** that the proposed budgets are primarily growth funded through development contributions (District Roading and Outer East Rangiora Development Contributions).
- (e) Circulates this report to the Rangiora-Ashley Community Board.

**CARRIED** 

Councillor Ward commented that she used Kippenberger Avenue regularly and was pleased to see the construction of the proposed roundabout at Kippenberger/MacPhail Avenues progressing.

Councillor Barnett agreed with the comments made by Councillor Ward.

# 6.18 <u>Greater Christchurch Partnership – Funding for Spatial Planning – T Ellis (Development Planning Manager)</u>

T Ellis and T Tierney were present for consideration of this report to consider the recommendations of the Greater Christchurch Partnership (GCP) Chief Executives Advisory Group (CEAG) regarding the development of a Greater Christchurch (GC) Spatial Plan. This will require an additional staff member to contribute to the GC Spatial Planning project and the report also sought funding for this. T Ellis outlined three key funding areas for these projects. There has been a lot of sizing work done on the scope of the projects and out of this it has been determined that the Council will need to provide two staff over the next two years to cover this. It is suggested that the additional staff resource is for a fixed term contract.

Councillor Barnett suggested that having this position as a fixed term role would restrict the potential applicants for the position.

There were no further questions.

Moved: Councillor Atkinson Seconded: Councillor Mealings

**THAT** the Council

(a) Receives report No. 210506072217.

(b) **Notes** the recommendations from the Greater Christchurch Partnership (GCP) Chief Executives Advisory Group (CEAG) meeting of 27 April 2021, as they relate to Spatial Planning, as follows:

CEAG recommend that the GCP Committee:

- Notes the alignment of the GC Spatial Plan with the priorities of the GCP, local councils and central government;
- b. Notes the centrality of spatial planning to the Greater Christchurch Partnership's reset of its relationship with central government, and the Partnership's ability to engage in discussions and advocate for Greater Christchurch in the future;
- c. Approves the proposed work programme for the Greater Christchurch Spatial Plan, noting that the proposed work programme is subject to final agreement by HUD and other central government agencies, and that it is anticipated that the final spatial plan will be adopted in mid-2023;
- d. Notes the overall external resourcing envelope is up to \$1.450m for the two-year work programme, which is additional to in-kind partner contributions;
- e. Notes that a contribution to the funding of this project of \$400k can be met through funding from the existing GC 2050 budget of up to \$200k; and funding from the GCP project budget of up to \$100k per annum for 2021/22 and 2022/23 financial years;
- f. Noting financial recommendation either that the funds will be found from within existing budget or sets out the process for securing funds.
- (c) **Notes** that funding is available within existing budgets to contribute to the Spatial Planning project over the years 2021-2022 to 2022-2023, as set out from paragraph 4.12.
- (d) **Requests** staff to investigate potential future GCP related funding contributions and ongoing staff need and consider funding options ahead of the 2022-2023 Annual Plan, taking into account legislative reform and actions/tasks stemming from GC 2050.
- (e) Approves budget for an additional full-time fixed term salaried staff member in order to enable Council to contribute to the GC Spatial Planning project and that additional funding will be required to provide for this resource over the period 2021-2022 to 2022-2023.

**CARRIED** 

# 6.19 <u>Election Budgetary Effects Related to District Health Board – S Nichols (Governance Manager/Deputy Electoral Officer)</u>

J Millward presented this report which advised the budgetary effect of the Government's reorganisation of the District Health Boards (DHB), which includes no future election of DHB Board members. The next election for DHB's was due in October 2022.

There were no questions from Councillors.

Moved: Councillor Atkinson Seconded: Councillor Barnett

**THAT** the Council

(a) Receives report No. 210506072968.

- (b) Approves the budgetary allocation to GL 10.135.719.2465 of an additional \$75,000 in the 2022/23, 2025/26 and 2028/29 financial years being a total of \$316,470, \$332,530 and \$355,290 respectively for the additional non-recovery costs associated with no longer managing the Canterbury District Health Board elections.
- (c) **Notes** the net effect is a rates impact of \$75,000.

**CARRIED** 

# 6.20 <u>Budgeted Carryovers from 2020-21 to 2021-22 Financial Year – P Christensen (Finance Manager)</u>

J Millward presented this report, which contained a list of projects and capital works which have either not commenced or will not be completed this financial year. Approval is required to include these projects into the 2021-22 budget (first year of the 2021-31 Long Term Plan).

There were no questions from Councillors.

Moved: Councillor Blackie Seconded: Councillor Brine

THAT the Council:

- (a) Receives report No. 210429068462.
- (b) Adopts the carryovers as listed (210429068435) for inclusion in the 2021-22 budget.
- (c) **Notes** the rate effect of the carryovers is 0.10% between years. This is adjusted by effectively "smoothing" the rate effect between these years.

**CARRIED** 

# 6.21 <u>Kaiapoi Community Hub – Consultation Outcomes – R Thornton (Community Development Facilitator – Vibrant Communities) and D Roxborough (Implementation Project Manager – District Regeneration)</u>

D Roxborough briefed the Council on the recent public consultation on the Kaiapoi Community Hub. The Council received 15 submissions in support of the proposal, three against and one further submission that was neutral. There had been an on-site meeting with local residents and good feedback was provided through the sessions. Workshops were also held in March 2021 including a presentation of a three dimensional model to allow the community to understand an appreciation of what the community hub would be like. Approval was now sought for the development of the proposed Community Hub at 38 Charters Street (between Charters Street, Courtenay Drive and Wyber Place).

Councillor Williams asked about ramifications if the Council remedied the land and it was then sold, D Roxborough explained the proposal for the Hub site was for the Council to own the land and maintain open space on the land.

Moved: Councillor Blackie Seconded: Councillor Ward

#### THAT the Council

- (a) Notes that there was a mixture of concerns and support voiced by local residents from the meetings and workshops held, and via the wider public submissions to the draft Long Term Plan 2021-2031; and based on the submissions and feedback received staff are recommending the \$435,000 budget be approved.
- (b) **Approves** the location of the Kaiapoi Community Hub at 38 Charters Street (between Charters Street, Courtenay Drive and Wyber Place).
- (c) Approves the \$435,000 budget in the Long Term Plan 2021-2031 to establish the Kaiapoi Community Hub and ready the site for hub group buildings.
- (d) **Notes** that should the recommendations in this report be adopted, staff will proceed to development of a final concept plan and resource consent application; and the land at 38 Charters Street would be developed for a Community Hub.
- (e) Notes that a future report on a 'final draft' concept plan will be presented to the Kaiapoi-Tuahiwi Community Board seeking approval to proceed to further community consultation on the concept plan. The outcomes of this consultation will be reported to the Community Board and final approval to proceed to detailed design and construction sought.
- (f) **Notes** that any resource consent application will be publicly notified.
- (g) Notes that the full response and reasoning to the Long Term Plan submissions is covered separately.

**CARRIED** 

Councillor Ward expressed her support for the Kaiapoi Community Hub.

Mayor Gordon also supported the motion as a lot of work had been carried out by staff, including extensive consultation. A number of concerns had been raised by residents, some which had been addressed by further consultation including display of the three dimensional model. He believed the Resource Consent process would be an independent process and would consider the effects on the community. Vehicle movements had been raised as a specific concern however it was not expected there be a large number of movements. The Hub was well supported in the broader community. He acknowledged and thanked the staff for their work.

Councillor Atkinson noted vehicle movements appeared to be the major concern. As debated at the Community Board level, if the land had been returned to residential the vehicle movements would be significantly higher than that expected from the Hub. The debate around commercial vehicle access had been held previously. The information in the community was that there would be cyclone fences and barbwire at the Hub, which was not the intention. Councillor Atkinson raised concern that while the community wanted a higher level of service they did not want those services near them. He believed there was a need for the Council to address how services such as the Hub were introduced to the Community as a concept.

# 7. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved Mayor Gordon

Seconded Councillor Barnett

**THAT** the public be excluded from the following parts of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No	Minutes/Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
10.1	Report of S Hart (Business and Centres Manager)	Kaiapoi South Mixed Use Business Area Update	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
10.1	Protection of privacy of natural persons. To carry out commercial activities without prejudice	A2(a) A2(b)ii

**CARRIED** 

# **CLOSED MEETING**

The public excluded meeting occurred from 2.32pm to 2.52pm.

#### Resolution to resume in Open Meeting

Moved: Mayor Gordon Seconded: Councillor Doody

Item 10.1 Kaiapoi South Mixed Use Business Area Development Proposals – Update and Further Resourcing

**THAT** the Council resolved that the business discussed, the report and resolution with the public excluded remains public excluded for reasons of commercial sensitivity, noting that further reporting to the Council will occur.

**CARRIED** 

# **OPEN MEETING**

# 8. CONSIDERATION OF SUBMISSIONS TO THE DRAFT LONG TERM PLAN 2021-2031

Moved: Councillor Blackie Seconded: Councillor Doody

#### THAT the Council:

- (a) Consider all public submissions received, proforma, noting the decisions would be finalised at the end of the meeting.
- (b) **Authorise** the Mayor and Chief Executive to approve any editorial amendments and the final versions of the responses to submitters.

**CARRIED** 

# 1 COMMUNITY AND RECREATION

# 1.1 Greenspace and Community Facilities

LTP2021.25 by Mr Alistair Gray

# THAT the Council:

- a) Receives the submission.
- b) **Notes** that reserve provision and development in new subdivisions is in line with national framework standards and bench-marking (as per our Activity Management Plan).
- c) Notes that any increase in Levels of Service would have a direct impact on rates.
- d) **Approves** staff contacting the submitter to discuss in detail the Council's current plan for subdivision development and Levels of Service.

**CARRIED** 

# Councillors' Comments:

Councillor Stewart asked for clarification on the contributions up to 7.5%. C Brown explained that 7.5% was the maximum for reserves contributions; if there was an increase to the level of service then the additional funding would need to be found.

# 1.2 Providing Community Facilities at Pegasus and Woodend (Ravenswood)

LTP2021.80 by Canterbury District Health Board LTP2021.141 by Miss Fiona Bennetts

# THAT the Council:

- a) **Receives** the submission.
- b) Notes the submissions are in support of the Council to install community facilities in the Pegasus and Woodend area.
- c) Notes that staff will make sure that accessible standards and environmentally friendly options are incorporated in our project scope template and considered in the planning for any future community facility development.

# 1.3 Community Facilities at Pegasus and Woodend (Ravenswood)

1.3.1 Providing Community Facilities at Pegasus and Woodend (Ravenswood) - I prefer option A

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LTP2021.4 by Miss Louisa Inglis
LTP2021.5 by Ms Tonva Bristow
LTP2021.6 by Mrs Ronel Stephens
LTP2021.7 by Mrs Sheryn Duell
LTP2021.9 by Mr John Stowell
LTP2021.10 by Mr Neil Wilkinson
LTP2021.14 by Mrs Kay Mills
LTP2021.18 by Mr Chris Manuel
LTP2021.19 by Mrs Christine Johnston
LTP2021.20 by Ms Nicola Mills
LTP2021.22 by Life Education Trust Canterbury
LTP2021.23 by Mrs Martina Princen
LTP2021.25 by Mr Alistair Gray
LTP2021.27 by Mr Martin Brooks
LTP2021.29 by Mrs Fiona Roberts
LTP2021.32 by Miss Sally Murphy
LTP2021.34 by Mr Alan Spencer
LTP2021.43 by Mrs Rae Wakefield-Jones
LTP2021.45 by Mr Laurie McArthur
LTP2021.56 by Pegasus Residents Group Inc.
LTP2021.63 by Mr Anthony and Stefanie and Mrs Van Meer
LTP2021.69 by Ms Mary Sparrow
LTP2021.75 by Mr David Hill
LTP2021.78 by Mrs Amanda Beukes
LTP2021.82 by Mr John and Heather and Mrs Mather
LTP2021.83 by Templeton Pegasus Limited
LTP2021.84 by Mr Z and A and Mrs Evans
LTP2021.89 by Woodend Sefton Community Board
LTP2021.91 by Mr George JasonSmith
LTP2021.105 by Dr Joy Marshall
LTP2021.106 by Mrs Ngaire Wilkinson
LTP2021.111 by Dr Judith Roper-Lindsay
LTP2021.149 by Mrs Collette Macgregor
LTP2021.119 by Kaiapoi Tuahiwi Community Board
LTP2021.156 by Mr Ian and Rosemary and Mrs Bywater
LTP2021.146 by Ms Heidi Wood
LTP2021.139 by Mr Donald MacGregor
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#### THAT the Council:

a) Receives Report No. 210507073372.

LTP2021.124 by Pegasus Community Centre Team LTP2021.126 by Mrs Beverly Shepherd Wright

- b) **Notes** that 74 people submitted as part of the Long Term Plan in relation to community facilities at Pegasus and North Woodend.
- c) **Notes** the majority of feedback received was in favour of Councils preferred option as per the Long Term Plan engagement document Option A.

- d) Notes that based on submission responses received, staff are recommending that Councils preferred option as per the Long Term Plan engagement document, remains as is.
- e) **Recommendation** approves the budgets as per Option A of the Long Term Plan for Pegasus and Ravenswood, remaining unchanged as per the draft Long Term Plan.

# 1.3.2 Providing Community Facilities at Pegasus and Woodend (Ravenswood) - I prefer option B

LTP2021.24 by Ms Christine Lambie LTP2021.64 by Mrs Michelle Tocker LTP2021.116 by Oxford-Ohoka Community Board LTP2021.147 by Mrs T Jolly LTP2021.138 by Mrs Madeleine Burdon

# THAT the Council:

- a) Receives Report No. 210507073372.
- b) **Notes** that 74 people submitted as part of the Long Term Plan in relation to community facilities at Pegasus and North Woodend.
- c) **Notes** the majority of feedback received was in favour of Councils preferred option as per the Long Term Plan engagement document Option A.
- d) Notes that based on submission responses received, staff are recommending that Councils preferred option as per the Long Term Plan engagement document, remains as is.
- e) **Recommendation** approves the budgets as per Option A of the Long Term Plan for Pegasus and Ravenswood, remaining unchanged as per the draft LTP.

**CARRIED** 

# 1.3.3 Providing Community Facilities at Pegasus and Woodend (Ravenswood) - I prefer option C

LTP2021.12 by Ms Shirley Goodwin

LTP2021.16 by Ms Michelle Phillips

LTP2021.17 by Mr John Stapley

LTP2021.30 by Mrs Lynn Barr

LTP2021.36 by Mr Ken and Mrs Cecily Wheeler

LTP2021.37 by Mr Lachlan Keating

LTP2021.42 by Mrs Trudy Diggs LTP2021.49 by Mrs Maria Huria

LTP2021.49 by Mrs Jill Friend

LTP2021.37 by Mrs Karolyn Fisher

LTP2021.79 by Mrs Vicki Attrill

LTP2021.97 by Mr Nick and Mrs Cilla Taylor

LTP2021.100 by Mr Jonathan Stagg

LTP2021.101 by Mrs Heather Walls

LTP2021.107 by Mrs Caryn Hardy

LTP2021.115 by Rangiora Ashley Community Board

LTP2021.161 by Mrs Karen Lindsay-Lees

LTP2021.160 by Mr Daniel Huisman

LTP2021.141 by Miss Fiona Bennetts

LTP2021.136 by Mrs Heather Thomas

LTP2021.135 by Mrs Nicola Hunt

LTP2021.133 by Mr Paul McKeefry

# THAT the Council:

- a) Receives Report No. 210507073372.
- b) Notes that 74 people submitted as part of the Long Term Plan in relation to community facilities at Pegasus and North Woodend.
- c) **Notes** the majority of feedback received was in favour of Councils preferred option as per the Long Term Plan engagement document Option A.
- d) Notes that based on submission responses received, staff are recommending that Councils preferred option as per the Long Term Plan engagement document, remains as is.
- e) **Recommendation** approves the budgets as per Option A of the Long Term Plan for Pegasus and Ravenswood, remaining unchanged as per the draft LTP.

**CARRIED** 

# 1.3.4 <u>Providing Community Facilities at Pegasus and Woodend (Ravenswood) - Predetermined Land Purchase</u>

LTP2021.150 by Mr Craig Sintes

# THAT the Council:

- a) Receives the submission.
- b) **Notes** that subject to confirmation of funding through the Long Term Plan for land purchase for community facilities in Pegasus and Ravenswood, Council staff will start the process of investigation into appropriate land parcels. This will be done alongside the Woodend-Sefton Community Board.
- c) **Notes** that funding is available and staff are working with Surf Life Saving New Zealand to ensure a tower is installed at Pegasus Beach for the upcoming season.

**CARRIED** 

# 1.3.5 <u>Providing Community Facilities at Pegasus and Woodend (Ravenswood) - Do Not Support</u>

LTP2021.13 by Mr John Edwards LTP2021.38 by Ms Lee Leonard LTP2021.50 by Ms Linda Pocock LTP2021.68 by Mrs Joy Crofts LTP2021.88 by Ms Nancy Sutherland LTP2021.155 by Mr Henare Uru LTP2021.134 by Mr Martin Pinkham

# THAT the Council:

- a) Receives Report No. 210507073372.
- b) **Notes** that 74 people submitted as part of the Long Term Plan in relation to community facilities at Pegasus and North Woodend.
- c) **Notes** the majority of feedback received was in favour of Councils preferred option as per the Long Term Plan engagement document Option A.
- d) Notes that based on submission responses received, staff are recommending that Councils preferred option as per the Long Term Plan engagement document, remains as is.
- e) **Recommendation** approves the budgets as per Option A of the Long Term Plan for Pegasus and Ravenswood, remaining unchanged as per the draft Long Term Plan.

**CARRIED** 

# 1.4 Botanical Gardens

LTP2021.2 by Ms Patricia Newman

#### THAT the Council:

- a) Receives the submission.
- b) Notes that staff are working on strategies in the coming year that centre on the environment and part of this should look at a botanical collection or arboretum and how we can establish or enhance/consolidate current stock.
- c) Notes that the establishment of a stand-alone botanical gardens is currently unaffordable within our district. However WDC is committed to ensuring the protection of Significant Natural Areas and trees of significance through the District Plan and the work that the Greenspace team undertakes regularly.

**CARRIED** 

# 1.5 Accessibility and Signage - Council Facilities

LTP2021.37 by Mr Lachlan Keating

# THAT the Council:

- a) Receives the submission.
- b) Notes that staff are considering a scope for a piece of work that would look at multi lingual signage in suitable public spaces and this will include the official languages of New Zealand (English, Te Reo and Sign Language).
- c) Notes that staff currently consult with both the Waimakariri access group and Waimakariri age friendly advisory group. This ensures new builds or renewals are considerate and compliant with accessibility standards and usability.

# Councillors' Comments:

Councillor Doody asked how the roll out of signage was planned. G MacLeod explained that from a Community Facilities point of view there was an expectation that Te Reo would be integrated into new signage. This included bi-lingual signs for the new Stadium. This did not however include signlanguage or braille.

Councillor Blackie asked how sign-language or braille would be incorporated into signage and enquired what the budget for bi-lingual signage was. C Brown advised that sign-language was symbols and braille was raised. For new signage there was no additional cost for bi-lingual apart from the extra wording.

Retrofitting signage did have a significant cost and staff could work through the policy direction and come back to the Council with possible options. It was agreed that staff should be requested to submit a report to the Council on the retrofitting of old signage, and consideration should be given to the inclusion of braille.

# 1.6 Oxford - Dog Park

LTP2021.38 by Ms Lee Leonard LTP2021.116 by Oxford-Ohoka Community Board LTP2021.144 by Ms Gillian Krzanich

#### THAT the Council:

- a) Receives the submissions.
- b) **Approves** the addition of \$95,000 in year three of the Long Term Plan for the development of a dog park in Oxford as per the plan provided by Greenspace to the Community Board.

**CARRIED** 

#### Councillors' Comments:

It needed to be made clear to submitters that the project would only commence in year three of the Long Term Plan. However, the Council needed to ensure the ongoing maintenance of this area in the interim, with special sensitivity to the maintenance of the area near the cemetery area.

# 1.7 Film Studio

LTP2021.62 by Mrs Drucilla Kingi-Patterson

# THAT the Council:

- a) Receives the submission.
- b) **Notes** that the Council would be happy to have discussions about a film studio in the district with any potential providers or developers.
- Notes that currently the Council doesn't have funding or land availability to support the development of a film studio in the district

# 1.8 Trevor Inch Memorial Library and Rangiora Civic Centre

1.8.1 Expand and Upgrade the Trevor Inch Memorial Library and Rangiora Civic Building – I prefer option A

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LTP2021.4 by Miss Louisa Inglis
LTP2021.5 by Ms Tonva Bristow
LTP2021.6 by Mrs Ronel Stephens
LTP2021.7 by Mrs Sheryn Duell
LTP2021.9 by Mr John Stowell
LTP2021.15 by Mrs Briony Whitehead
LTP2021.17 by Mr John Stapley
LTP2021.18 by Mr Chris Manuel
LTP2021.19 by Mrs Christine Johnston
LTP2021.22 by Life Education Trust Canterbury
LTP2021.25 by Mr Alistair Gray
LTP2021.27 by Mr Martin Brooks
LTP2021.29 by Mrs Fiona Roberts
LTP2021.32 by Miss Sally Murphy
LTP2021.34 by Mr Alan Spencer
LTP2021.37 by Mr Lachlan Keating
LTP2021.42 by Mrs Trudy Diggs
LTP2021.43 by Mrs Rae Wakefield-Jones
LTP2021.49 by Mrs Maria Huria
LTP2021.56 by Pegasus Residents Group Inc.
LTP2021.63 by Mr Anthony and Stefanie and Mrs Van Meer
LTP2021.66 by Mr Peter Judkins
LTP2021.75 by Mr David Hill
LTP2021.78 by Mrs Amanda Beukes
LTP2021.82 by Mr John and Mrs Heather Mather
LTP2021.84 by Mr Z and A and Mrs Evans
LTP2021.89 by Woodend Sefton Community Board
LTP2021.91 by Mr George JasonSmith
LTP2021.101 by Mrs Heather Walls
LTP2021.106 by Mrs Ngaire Wilkinson
LTP2021.107 by Mrs Caryn Hardy
LTP2021.111 by Dr Judith Roper-Lindsay
LTP2021.115 by Rangiora Ashley Community Board
LTP2021.119 by Kaiapoi Tuahiwi Community Board
LTP2021.146 by Ms Heidi Wood
LTP2021.139 by Mr Donald MacGregor
LTP2021.125 by Flaxton Land Owners
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#### **THAT** the Council:

a) Receives the submissions.

LTP2021.135 by Mrs Nicola Hunt

- b) Notes the majority of feedback received by the community supports Council preferred option; to delay Rangiora Civic Precinct and Trevor Inch Memorial Library upgrade until 2028-2030.
- c) **Notes**, while the majority of feedback supported Council's preferred option, a significant amount of detailed, well researched and relevant feedback was received supporting the extension and upgrade of the Rangiora Library as a separate, standalone project.

- d) Notes, feedback within community submissions identifying the need to:
  - uncouple the Rangiora Library and Civic Precinct redevelopment project
  - include small group public meeting rooms and increased exhibition space within an extended
  - Rangiora Library include a museum in the Rangiora Library extension Rangiora Library is cramped, restricted, in need of more space
  - the need to include museum services and historical records storage facilities within in the Rangiora Library extension and upgrade
  - community concern for increased construction costs with delays to the library expansion and upgrade concerns of project costs escalating well outside of proposed budget and contingency with proposed delays request for this project to be re-scoped/revisited
  - request that extending and upgrading Rangiora Library be considered separately from Civic Precinct Project comments referring to any Civic Precinct redevelopment perceived as Council prestige project
  - support of Option C provided the library is a standalone project, and starting 2022.
- e) Approves, Option A currently included in the Draft Long Term Plan.

# 1.8.2 Expand and Upgrade the Trevor Inch Memorial Library and Rangiora Civic Building — I prefer option B

LTP2021.10 by Mr Neil Wilkinson

LTP2021.36 by Mr Ken and Mrs Cecily and Mrs Wheeler

LTP2021.64 by Mrs Michelle Tocker

LTP2021.69 by Ms Mary Sparrow

LTP2021.62 by Mrs Drucilla Kingi-Patterson

LTP2021.74 by Rangiora and Districts Early Records Society (Inc)

LTP2021.97 by Mr Nick and Cilla and Mrs Taylor

LTP2021.105 by Dr Joy Marshall

LTP2021.116 by Oxford-Ohoka Community Board

LTP2021.161 by Mrs Karen Lindsay-Lees

LTP2021.141 by Miss Fiona Bennetts

LTP2021.136 by Mrs Heather Thomas

LTP2021.138 by Mrs Madeleine Burdon

LTP2021.126 by Mrs Beverly Shepherd Wright

# THAT the Council:

- a) Receives the submissions.
- b) **Notes** the majority of feedback received by the community supports Council preferred option; to delay Rangiora Civic Precinct and Trevor Inch Memorial Library upgrade until 2028-2030.
- c) **Notes**, while the majority of feedback supported Council's preferred option, a significant amount of detailed, well researched and relevant feedback was received supporting the extension and upgrade of the Rangiora Library as a separate, standalone project.
- d) Notes, feedback within community submissions identifying the need to:
  - uncouple the Rangiora Library and Civic Precinct redevelopment project
  - include small group public meeting rooms and increased exhibition space within an extended

- Rangiora Library include a museum in the Rangiora Library extension Rangiora Library is cramped, restricted, in need of more space
- the need to include museum services and historical records storage facilities within in the Rangiora Library extension and upgrade
- community concern for increased construction costs with delays to the library expansion and upgrade concerns of project costs escalating well outside of proposed budget and contingency with proposed delays request for this project to be re-scoped/revisited
- request that extending and upgrading Rangiora Library be considered separately from Civic Precinct Project comments referring to any Civic Precinct redevelopment perceived as Council prestige project
- support of Option C provided the library is a standalone project, and starting 2022.
- e) Approves, Option A currently included in Draft Long Term Plan.

# 1.8.3 Expand and Upgrade the Trevor Inch Memorial Library and Rangiora Civic Building – I prefer option C

LTP2021.12 by Ms Shirley Goodwin

LTP2021.23 by Mrs Martina Princen

LTP2021.38 by Ms Lee Leonard

LTP2021.50 by Ms Linda Pocock

LTP2021.71 by Mrs Anne Anderson

LTP2021.73 by Mrs Karolyn Fisher

LTP2021.79 by Mrs Vicki Attrill

LTP2021.100 by Mr Jonathan Stage

LTD0004 447 b May T July

LTP2021.147 by Mrs T Jolly

LTP2021.160 by Mr Daniel Huisman

LTP2021.156 by Mr Ian and Rosemary and Mrs Bywater

LTP2021.155 by Mr Henare Uru

LTP2021.133 by Mr Paul McKeefry

# THAT the Council:

- a) Receives the submissions.
- b) **Notes** the majority of feedback received by the community supports Council preferred option; to delay Rangiora Civic Precinct and Trevor Inch Memorial Library upgrade until 2028-2030.
- c) **Notes**, while the majority of feedback supported Council's preferred option, a significant amount of detailed, well researched and relevant feedback was received supporting the extension and upgrade of the Rangiora Library as a separate, standalone project.
- d) Notes, feedback within community submissions identifying the need to:
  - uncouple the Rangiora Library and Civic Precinct redevelopment project
  - include small group public meeting rooms and increased exhibition space within an extended
  - Rangiora Library include a museum in the Rangiora Library extension Rangiora Library is cramped, restricted, in need of more space
  - the need to include museum services and historical records storage facilities within in the Rangiora Library extension and upgrade

- community concern for increased construction costs with delays to the library expansion and upgrade concerns of project costs escalating well outside of proposed budget and contingency with proposed delays request for this project to be re-scoped/revisited
- request that extending and upgrading Rangiora Library be considered separately from Civic Precinct Project comments referring to any Civic Precinct redevelopment perceived as Council prestige project
- support of Option C provided the library is a standalone project, and starting 2022/23.
- e) **Approves**, Option A currently included in Draft Long Term Plan.

1.8.4 Expand and Upgrade the Trevor Inch Memorial Library and Rangiora Civic Building - Standalone Library

LTP2021.71 by Mrs Anne Anderson LTP2021.160 by Mr Daniel Huisman

#### THAT the Council:

- a) Receives the submissions.
- b) Notes the majority of feedback received by the community supports Council preferred option; to delay Rangiora Civic Precinct and Trevor Inch Memorial Library upgrade until 2028-2030.
- c) **Notes**, while the majority of feedback supported Council's preferred option, a significant amount of detailed, well researched and relevant feedback was received supporting the extension and upgrade of the Rangiora Library as a separate, standalone project.
- d) **Notes**, feedback within community submissions identifying the need to:
  - uncouple the Rangiora Library and Civic Precinct redevelopment project
  - include small group public meeting rooms and increased exhibition space within an extended
  - Rangiora Library include a museum in the Rangiora Library extension Rangiora Library is cramped, restricted, in need of more space
  - the need to include museum services and historical records storage facilities within in the Rangiora Library extension and upgrade
  - community concern for increased construction costs with delays to the library expansion and upgrade concerns of project costs escalating well outside of proposed budget and contingency with proposed delays request for this project to be re-scoped/revisited
  - request that extending and upgrading Rangiora Library be considered separately from Civic Precinct Project comments referring to any Civic Precinct redevelopment perceived as Council prestige project
  - support of Option C provided the library is a standalone project, and starting 2022/23.
- e) **Approves**, Option A currently included in Draft Long Term Plan.

# 1.8.5 Expand and Upgrade the Trevor Inch Memorial Library and Rangiora Civic Building - Do Not Support

LTP2021.13 by Mr John Edwards LTP2021.68 by Mrs Joy Crofts LTP2021.88 by Ms Nancy Sutherland

#### **THAT** the Council:

- a) Receives the submissions.
- b) Notes the majority of feedback received by the community supports Council preferred option; to delay Rangiora Civic Precinct and Trevor Inch Memorial Library upgrade until 2028-2030.
- c) **Notes**, while the majority of feedback supported Council's preferred option, a significant amount of detailed, well researched and relevant feedback was received supporting the extension and upgrade of the Rangiora Library as a separate, standalone project.
- d) **Notes**, feedback within community submissions identifying the need to:
  - uncouple the Rangiora Library and Civic Precinct redevelopment project
  - include small group public meeting rooms and increased exhibition space within an extended
  - Rangiora Library include a museum in the Rangiora Library extension Rangiora Library is cramped, restricted, in need of more space
  - the need to include museum services and historical records storage facilities within in the Rangiora Library extension and upgrade
  - community concern for increased construction costs with delays to the library expansion and upgrade concerns of project costs escalating well outside of proposed budget and contingency with proposed delays request for this project to be re-scoped/revisited
  - request that extending and upgrading Rangiora Library be considered separately from Civic Precinct Project comments referring to any Civic Precinct redevelopment perceived as Council prestige project
  - support of Option C provided the library is a standalone project, and starting 2022/23.
- e) **Approves**, Option A currently included in Draft Long Term Plan.

**CARRIED** 

# 1.9 Land Purchase - Pegasus

LTP2021.42 by Mrs Trudy Diggs LTP2021.54 by Mrs Jackie Hancock LTP2021.90 by Mr Paul Brouwers LTP2021.95 by Pegasus parkrun LTP2021.161 by Mrs Karen Lindsay-Lees

# THAT the Council:

- a) Receives the submissions.
- b) **Notes** that greenspace currently maintains the land in question.

- Notes that the parkrun can continue without specifically purchasing any land for this particular activity.
- d) Notes that Council will consider the Park Run and its use of space in Pegasus as part of any land purchase.

# 1.10 Sefton Hall Replacement

LTP2021.53 by Sefton Hall Committee LTP2021.89 by Woodend Sefton Community Board

#### THAT the Council:

- a) Receives the submissions.
- b) **Notes** that staff will continue to work with and support the Sefton Hall Committee in the planning and design and engagement of the hall relocation/rebuild.
- Approves the retention of the \$200,000 in the Long Term Plan for the Sefton Community Hall project.

**CARRIED** 

# Councillors' Comments:

Councillors requested that the Sefton Hall Committee be thanked and congratulated on the work that they had done on the project to date.

# 1.11 High Speed Internet/WiFi in Council Community Facilities

LTP2021.41 by West Eyreton Hall Advisory Group LTP2021.56 by Pegasus Residents Group Inc. LTP2021.89 by Woodend Sefton Community Board LTP2021.124 by Pegasus Community Centre Team

# THAT the Council:

- a) Receives the submissions.
- b) Notes that staff in Greenspace and IT are working on this project and the likely cost for installation and ongoing operational cost. Current plans would suggest that the capital cost will be covered within existing budgets while operational costs will be able to be included in the current software package provide by 2 Degrees.

**CARRIED** 

# Councillors' Comments:

It was noted that 2 Degrees did not have service in these areas, and staff were therefore requested to investigate other possible providers, acknowledging that the budget was set for 2 Degrees at this time.

# 1.12 Permanent Carpark at the Cust Community Centre

LTP2021.61 by Cust Community Centre Advisory Group

# THAT the Council:

- a) Receives the submission.
- b) Approves budget of \$105,000 being allocated in year 11 of the Long Term Plan towards the formalisation of the car park at Cust noting that staff will undertake monitoring in the next financial year to determine usage and demand of parking with a report back to the Community Board and Council prior to the annual plan next year Please refer to staff submission for full report.

**CARRIED** 

# 1.13 Park Development

LTP2021.72 by Rangiora Croquet Club Inc.

#### **THAT** the Council:

- a) Receives the submission.
- b) Notes that staff will continue to work with the Community Board and the Croquet club to look at options for the development of Millton Memorial Reserve.

**CARRIED** 

# 1.14 Sports Development

LTP2021.70 by Sport Canterbury

# THAT the Council:

- a) Receives the submission.
- b) **Notes** the submission from Sport Canterbury supports the intended actions of the Council in regards to its Sport Strategy and the funding it has set aside for achieving these actions.
- c) **Notes** that the submission is advocating for earlier spend on the Aquatics Strategy, this is not supported by staff due to the significant impact on rates for our districts community.
- d) **Notes** that \$50,000 is provided within the Long Term Plan for aquatic planning.

**CARRIED** 

# 1.15 Woodend and Waikuku Public Toilets

LTP2021.89 by Woodend Sefton Community Board LTP2021.94 by Woodend Beach Community Group

# THAT the Council:

a) Receives the submissions.

- b) **Approves** the moving of the Ashley Picnic Ground toilet (Rangiora next to BMX club) renewal being pushed out to 2023/24.
- c) Approves renewal funding for Woodend toilet and playground being brought forward to 2021/22 financial year.

# 1.16 Gladstone Dog Park

LTP2021.89 by Woodend Sefton Community Board

# **THAT** the Council:

- a) Receives the submission.
- b) Notes that due to the sand base and lack of irrigation grass is extremely difficult to grow in this location, however an all-weather path is provided within the park to allow people to access from and to Woodend.
- Notes a yellow way finding sign from the state highway also indicates that there is a dog park at Gladstone Park from central Woodend.
- d) Approves staff to undertake a cost analysis of installing irrigation and bringing soil into the park to increase grass coverage. This to be reported through the Woodend Sefton Community Board and to Council for consideration at next year's annual plan.

CARRIED

# Councillors' Comments:

It was agreed that a report should be submitted to the Woodend-Sefton Community Board regarding the possible development of a path from Gladstone Road to the dog park, and the possible installation of another gate using the Board's Landscaping Budget. The possible planting of trees for shade to also be included in the report.

# 1.17 Woodend Beach Playground

LTP2021.94 by Woodend Beach Community Group

# THAT the Council:

- a) Receives the submission.
- b) **Approves** the moving of the Ashley Picnic Ground toilet (Rangiora next to BMX club) and Kaiapoi Domain playground renewal being pushed out to 2023/24.
- c) **Approves** renewal funding for Woodend toilet and playground being brought forward to 2021/22 financial year.

# 1.18 Kaiapoi Community Centre - Security Cameras

LTP2021.112 by Wellbeing North Canterbury Community Trust

# THAT the Council:

- a) Receives the submission.
- Recommends that staff consider external cameras on the Kaiapoi Community Centre as part of a wider network plan.
- Notes that staff have prepared a separate report for Council's consideration for funding of cameras in the district.
- d) **Declines** the request from the Trust for two internal cameras. Noting that staff will work with the Trust on options and advice if they choose to pursue this.

**CARRIED** 

#### 1.19 Cemeteries - Kaiapoi Public Cemetery Memorial Wall

LTP2021.113.1 in Submission LTP2021.113 by Kaiapoi RSA

#### THAT the Council:

- a) Receives the submission.
- b) **Supports** staff working with the RSA to identify a location and then design for consideration by the Kaiapoi Tuahiwi Community Board.
- c) Notes that the cost associated with physical works would be the responsibility of the RSA.

CARRIED

# 1.20 Oxford Township - Lighting

LTP2021.116 by Oxford-Ohoka Community Board

# THAT the Council:

- a) Receives the submission.
- b) **Recommends** that staff continue to work with the Pearson Park Advisory Group to look at the priorities for Pearson Park and if this project is something they see value in supporting through their annual grant.

**CARRIED** 

# Councillors' Comments:

It was noted that the Pearson Advisor Group had a budget of \$40,000 available, that could be allocated for lighting and they therefore needed to prioritise urgent projects that needed to be done. Staff were requested to investigate the possible lighting options for the recently installed path from Main Street to the Three Peaks subdivision.

# 1.21 Oxford Ohoka Ward - BMX/Scooter/Skateboard area

LTP2021.116 by Oxford-Ohoka Community Board

# THAT the Council:

- a) Receives the submission.
- b) **Declines** the request noting that BMX/Pump tracks are available in Cust, Ohoka, and being developed in Mandeville as well as a skate/scooter park in Oxford.
- c) Notes that staff would be happy to work with the Community Board and wider Community if they wished to install a BMX/Pump track, noting that these assets are often built and maintained by volunteers.

**CARRIED** 

# 1.22 Oxford Skate Park

LTP2021.116 by Oxford-Ohoka Community Board

#### THAT the Council:

- a) Receives the submission.
- b) **Notes** that the service request has been resolved in regards to the light at the skate park and being re positioned.
- c) **Notes** that the Pearson Park skate park is within the current Levels of Service requirements and any extension would breach this.
- d) **Notes** that the Pearson Park Advisory Group has capital funds available should it deem the skate park necessary for expansion.

**CARRIED** 

# 1.23 Riparian Planting

LTP2021.116 by Oxford-Ohoka Community Board

# THAT the Council:

- a) Receives the submission.
- b) Notes that this idea would also sit well with Arohatia te Awa and that staff should inform and engage each of the community boards to inform them of a program of works approved by the working group in the coming financial year.

**CARRIED** 

# Councillors' Comments:

Staff were requested to submit a report on the adequacy of the Community Boards' current Landscape Budgets, especially the Oxford-Ohoka Community Board as they had a large area they covered.

# 1.24 West Eyreton Pit

LTP2021.116 by Oxford-Ohoka Community Board

#### THAT the Council:

- a) Receives the submission.
- b) **Recommends** that staff create a plan for both the Oaks Reserve and the West Eyreton Pit given the proximity of the two land parcels there is a clear relationship and both are important to the Community Board.
- c) Notes that once the plan is complete and assessment of disposal is finalised the Community Board at that time may be in a position to allocate its general landscaping fund for any works.
- d) **Notes** that the pit will form part of the acquisitions and disposal policy that the property team is currently working on.

**CARRIED** 

# 1.25 Fees and Charges - Community Facilities

LTP2021.116 by Oxford-Ohoka Community Board

#### THAT the Council:

- a) Receives the submission.
- b) **Declines** the request from the Oxford Ohoka Community Board, regarding the process for setting community facilities fees and charges and that it should not be reviewed at this time. The process has been worked on over the past two years with the outcome of a fees and charges waiver sub-committee now being established.

**CARRIED** 

# 1.26 Town Entrances Strategy and Implementation Plan

LTP2021.116 by Oxford-Ohoka Community Board LTP2021.134 by Mr Martin Pinkham

# THAT the Council:

- a) Receives the submissions.
- Notes that the town entrance strategy has been developed that has priorities for implementation.
- Notes that where the Council has roading projects near town entrances, these will be considered for inclusion at this time.
- d) Notes that should Community Board's wish to enhance town entrances they should consider this through the allocation of their general landscaping fund.

# 1.26.1 Kaiapoi - Town Entrances

LTP2021.119 by Kaiapoi Tuahiwi Community Board

Moved: Councillor Atkinson Seconded: Mayor Gordon

#### THAT the Council:

- a) Receives the submission.
- b) **Approves** the bringing forward of the Kaiapoi Lakes funding noting that one year would be for planning and the next for implementation.
- Notes that funding would then be approved for Year one of the Long Term Plan and Year two.
- d) Notes that staff will work with the community board to develop design plans for engagement on the drainage reserve opposite the Hellers site and that this is taken through Land and Water Committee for recommendation then to Council should budget be required.
- e) **Notes** that the Town Entrance Strategy has been developed that has priorities for implementation.
- f) Notes that where the Council has roading projects near town entrances that these will be considered for inclusion at this time.
- Requests a report with a review of town entrances including maintenance and capital spend.

**CARRIED** 

Councillor Doody against

# Councillors' Comments:

Councillor Atkinson requested a report with a review of town entrances including maintenance budget and capital spend, with indicative timelines. This should be considered in conjunction with the possible increase of the Community Board's Landscaping Budget which could assist with the beautification and maintenance of town entrances.

# 1.27 Request for Funding

1.27.1 Ashley Gorge Reserve - BBQ

LTP2021.116 by Oxford-Ohoka Community Board

# THAT the Council:

- a) Receives the submission.
- b) **Approves** a grant of \$17,000 to the Ashley Gorge Advisory Group to meet the funding that they have already generated for the installation of a BBQ.

# 1.27.2 Kaiapoi River Rehabilitation

LTP2021.119 by Kaiapoi Tuahiwi Community Board

#### **THAT** the Council:

- a) Receives the submission.
- b) Notes that the Kaiapoi-Tuahiwi Community Board is supportive of the Council's proposal to continue with Kaiapoi River rehabilitation works. Kaiapoi and Cam River rehabilitation works are proposed under the Zone Implementation Programme Addendum (ZIPA) budget; with \$20k Capex and \$10k Opex expenditure per annum in the draft Long Term Plan 2021-2031.

**CARRIED** 

# 1.27.3 Kaiapoi - Art Expo

LTP2021.119 by Kaiapoi-Tuahiwi Community Board

Having previously declared a conflict of interest, the Mayor vacated the chair and left the room during the discussion of this item. Deputy Mayor N Atkinson chaired the meeting during the discussion.

Moved: Councillor Barnett Seconded: Councillor Blackie

#### THAT the Council:

- a) Receives the submission.
- Grants \$2,000 to assist funding the Kaiapoi Art Expo and reduce the funding of the Discretionary Funding by \$500 per Community Board for the 2021/22 financial year.
- c) Circulate this recommendation to all the Community Boards.

**CARRIED** 

Councillor Doody Against

# Councillors' Comments:

It was agreed that the \$2,000 should be considered as the annual contribution, therefore the expectation was that no additional funding would be sought from the Community Boards by the Kaiapoi Art Expo, and that the Community Boards be notified accordingly.

On conclusion of discussion, the Mayor resumed the Chair.

# 1.27.4 Wolffs Road Suspension Bridge

LTP2021.121 by Cust and Districts Historical Records Society Inc LTP2021.129 by Mrs Shirley Farrell

# THAT the Council:

a) Receives the submissions.

- b) Notes that an evaluation report for the bridge has been undertaken recently by staff with options costed out for either repair or removal of the bridge.
- c) Notes that staff intend to report the findings of this report back to the Community Board and Council. Notes that the cost to disestablish the superstructure sits at \$195,000.
- d) **Notes** that full disestablishment of the structure sits at \$140,000.
- e) **Notes** that the cost to refurbish existing structure to reopen sits at \$590,000 with an ongoing annual operational cost of \$2,000-
- f) \$5,000.
- g) Notes that the cost to replace in whole is \$850,000 with ongoing operational cost of \$2,000-\$5,000.
- Recommends that staff create an engagement plan and take this through to the Community Board and Community and Recreation for approval prior to engaging with the Community.
- i) Notes that staff will work with Heritage NZ on requirements under the Act as well.

# 1.27.5 Silverstream - Landscaping

LTP2021.134 by Mr Martin Pinkham

THAT the Council:

- a) Receives the submission.
- b) **Notes** that staff will prepare a landscape plan for the consideration of the Community Board for the land at Island Road on the True right bank.
- Notes that the Community Board can consider this as part of its general landscaping fund.

**CARRIED** 

# 1.27.6 Eyrewell

LTP2021.76 by Mr Seamus Robertson

**THAT** the Council:

- a) Receives the submission.
- b) Notes that staff will pass fire station query onto FENZ so that they are aware of the submitters concerns.
- c) Notes that staff will make contact with the submitter to talk through the asset deficiency they have raised for the Eyrewell, noting that staff are not aware of such a deficiency.

# 1.27.7 Coopers Creek Carpark

LTP2021.91 by Mr George JasonSmith LTP2021.91 by Mr George JasonSmith

#### **THAT** the Council:

- a) Receives the submission.
- b) Notes that it has been identified that the toilet is provided by the DOC. Notes the Mayor has currently had a meeting with an adjacent resident and the DOC where it was agreed that an upgraded port a loo would be provided at this location and serviced more regularly.
- c) Notes the resident who lives adjacent has requested that the car park remain as it is in fear an upgrade would encourage significantly more usage and impact them.

**CARRIED** 

#### Councillors' Comments:

Mayor Gordon commented that the public did not seem to use the public toilets at this location. Staff were therefore requested to provide a report to the Oxford-Ohoka Community Board and the Council on the options for public toilets and include carparking, as this was a highly utilised area. It was suggested that more signage may be useful to encourage people to use the facilities.

# 1.27.8 Waimakariri Public Arts Trust

LTP2021.120 by Waimakariri Public Arts Trust

#### THAT the Council:

- a) Receives the submission.
- b) **Approves** a grant for the Waimakariri Public Arts Trust of \$10,000 per year for the first three years of the Long Term Plan.
- c) **Notes** that this grant is seed funding to provide the Waimakariri Public Arts Trust a better chance of seeking external funding.
- d) Notes that using this grant it is hoped that the Public Arts Trust can build a reputation in the community which will lead to a more sustainable external funding ability in the future.

**CARRIED** 

# 1.27.9 New Zealand Memorial Museum Trust - Le Quesnoy

LTP2021.44 by New Zealand Memorial Museum Trust - Le Quesnoy

#### THAT the Council:

a) Receives the submission.

 Notes that this submission be considered within a report to Council at a future date.

**CARRIED** 

#### 1.27.10 Mandeville Sports Club

LTP2021.51 by Mandeville Sports Club

#### THAT the Council:

- a) Receives the submission
- b) **Approves** the allocation of \$28,000 for a variable speed drive for irrigation and well infrastructure. This will ensure that less funding is likely to be required in the future and ensure water is available for several of the clubs at the domain.
- c) Approves the allocation of \$15,000 (\$5,000 each year for the next three years) for the installation of the perimeter track. This is one of the final pieces of the original concept plan to be installed.
- d) Notes that the funding for the rugby field lights is already available within the sports development program.
- Notes staff tree contractor will work with the club to look at the removal of two large macrocarpa trees.
- f) Notes staff will work with the club to understand the cost of the tree work along the north western boundary. This will be reported back to Council once understood.
- g) Declines funding request for basketball half court. Noting that this should be a longer term aspiration.
- h) Declines the funding request for the tractor/mower. A conversation is needed to look at options for funding, including the potential for a Council loan if other avenues are exhausted.
- i) **Declines** the funding request for \$5,000 per year for tree planting. Other options for this should be explored including if the current operating grant can be utilised for this.
- j) **Declines** the funding request for sealing the car park to the south of the clubhouse. Noting that this should be a longer term aspiration.
- k) Declines the request to help fund an indoor training facility. Not enough is known at this time about such a facility.

CARRIED

# Councillors' Comments:

Staff were requested to change the wording in recommendation c) to indicate that \$15,000 had been allocated (\$5,000 for a three year period).

# 1.27.11 ICE North Canterbury Gymsports

LTP2021.85 by ICE North Canterbury Gymsports

#### THAT the Council:

- a) Receives the submission.
- b) **Declines** the request from Ice Trampolining on the basis that the club has not been able to secure sufficient external or bank loan funding.
- Notes that Council staff will continue to work with Ice Trampolining on funding and accommodation options.

CARRIED

#### Councillors' Comments:

It was noted that the bank had requested an engineering report be provided on the building and had increased its requirement of a deposit. Staff were requested to submit a report to the Council on costings and other options to achieve the sale and transfer of the building from North Canterbury Sport and Recreation Trust to Ice North Canterbury Gymsports.

# 1.27.12 Southbrook Community Sports Club

LTP2021.159 by Southbrook Community Sports Club

# THAT the Council:

- a) **Receives** the submission.
- b) Supports this funding bid noting that the findings of the feasibility study will be presented back prior to next year's annual plan. This study will help identify ways that the club can be more sustainable and viable for the future. It will also recommend what Councils role will be with this club and its assets going forward.

**CARRIED** 

# Councillors' Comments:

It was reported that If Council took over the insurance of Southbrook Community Sports Club building that there would be savings. Staff requested to clarify the insurance component and report further on the cost to include earthquake cover. These options to be discussed with the Club and be reported back to Council noting support for a proposed \$26,000 grant from the Council.

# 1.27.13 Ashley Gorge Reserve Advisory Group

LTP2021.158 by Ashley Gorge Reserve Advisory Group

#### **THAT** the Council:

- a) Receives the submission.
- b) **Approves** a grant of \$17,000 to the Ashley Gorge Advisory Group to meet the funding that they have already generated for the installation of a BBQ.

# 1.27.14 Kaiapoi Promotions Association Ltd - Maps

LTP2021.140 by Kaiapoi Promotion Association Inc.

#### THAT the Council:

- a) Receives the submission.
- b) **Acknowledges** the work Kaiapoi Promotions Association Inc. has undertaken in the area of Walking and Cycling and commends them for this work.
- c) **Notes** that consideration is being given to regional mapping opportunities and this needs further investigation.
- d) **Declines** the request for a grant of \$15,000.

**CARRIED** 

# 1.27.15 Waikuku Surf Life Saving Club

LTP2021.131 by Mr John Ellerm LTP2021.132 by Waikuku Surf Llfe Saving Club

#### THAT the Council:

- a) Receives the submission.
- Decline any specific funding allocation towards any new clubhouse building at this time.
- c) Notes that staff are working with the Northside board riders club and would be interested in facilitating a conversation between the two clubs.
- d) Notes that staff would be interested to work with the Waikuku surf lifesaving club to understand in more detail the need for a replacement of the current building cost and timeframes.
- e) **Notes** staff would be willing to work with the club to link with funders and assist through this process.

CARRIED

# 1.27.16 Ashley Rugby Football Club

LTP2021.162 by Ashley Rugby Football Club

# THAT the Council:

a) Receives the submission.

b) Advises no change, the submission supports the intent of the Long Term Plan to set aside renewal funds for community buildings each financial year. Loburn is expected to be within the first two years of that funding. Notes that funding already exists for consideration of renewal works within the Loburn Domain Community Facility.

**CARRIED** 

# Councillors' Comments:

A concern was expressed that the Loburn Advisory Group knew nothing of the Ashley Rugby Clubs desire to upgrade the facilities. There needed to be a linked-up conversation with the Advisory Group and users on future plans.

# 1.27.17 Orana Wildlife Park

LTP2021.130 by Orana Wildlife Trust

# THAT the Council:

- a) Receives the submission.
- b) Notes that the impact on rate payers of the requested \$250,000 operation grant would be approximately \$10 per rateable unit or 2.26% on top of the recreation account.
- c) Declines the request from Orana Wildlife Trust for a \$250,000 contribution towards ongoing operational costs.

**CARRIED** 

# 1.27.18 Waimak United Football Club

LTP2021.164 by Waimakariri United Football Club

# THAT the Council:

- a) Receives the submission.
- Notes that no specific funds have been requested. Notes that staff will continue to work alongside the club to ensure viability and support for capacity building.
- c) **Notes** the club have some capital items they wish to see funded and staff will work with them to assist to connect them with funding organisations.

**CARRIED** 

# 1.27.19 Kaiapoi Promotions Association Ltd - Advertising

LTP2021.140 by Kaiapoi Promotion Association. Inc

## THAT the Council:

- a) Receives the submission
- b) Notes the work undertaken by Kaiapoi Promotions Association to promote Kaiapoi, connect businesses and coordinate local events.

- Notes the good will and support shown by local company PLC through their funding of a Kaiapoi 'jingle' to further promote the businesses of Kaiapoi
- d) **Supports** the current Long Term Plan operational grant and Christmas event funding inclusions for the three District Promotions Associations

# 1.27.20 West Eyreton Smallbore Rifle Club

LTP2021.165 by West Eyreton Smallbore Rifle Club

# THAT the Council:

- a) Receives the submission.
- b) **Approves** in principle the relocation of the West Eyreton Rifle Range from Cust Community Centre and staff working with the club to identify the best option for this.
- c) Approves the allocation of \$20,000 towards a feasibility study to identify the exact costs associated to the Oxford Rifle Range or a new dedicated range with a report taken to the Community and Recreation Committee outlining the best way forward noting at that point any budget required can be brought before Council for consideration.

**CARRIED** 

# 1.27.21 Heritage Buildings

LTP2021.166 by PLC Group

Moved: Mayor Gordon Seconded: Councillor Atkinson

(a) **THAT** the Council adjourn to go into a workshop to discuss the proposed Heritage

**CARRIED** 

The Council went into workshop from 1.42pm to 1.52pm.

Moved: Mayor Gordon Seconded: Councillor Atkinson

(b) THAT the Council reconvene its meeting.

**CARRIED** 

Moved: Mayor Gordon Seconded: Councillor Doody

# THAT the Council:

- a) Receives the submission.
- b) Notes the Kaiapoi BNZ Building is a heritage 1 category building, and the last of its type in Kaiapoi as a result of the 2010/11 Canterbury Earthquake sequence.

- c) Notes that the submitter has been successful in achieving a sum of \$250,000 for strengthening work from the 'Equip Fund', but a further applications to Heritage New Zealand for a further \$100,000 was unsuccessful.
- d) Approves an additional \$60,000 to the Heritage Fund for the 2021-22 year.

# Councillors' Comments:

Councillor Stewart enquired if the Councils Heritage, Biodiversity and Ecological Fund was still to be split into a Biodiversity and Ecological Fund and a Heritage Fund. G MacLeod confirmed that the Heritage, Biodiversity and Ecological Fund would be split into two separate funds as from 1 July 2021.

Following discussion during the workshop the recommendation was amended as above.

# 1.27.22 Oxford Arts Trust

LTP2021.142 by Oxford Arts Trust

THAT the Council:

- a) Receives the submission.
- b) **Declines** the request from Oxford Arts Trust, regarding operational costs and staff commitments to Arts in Oxford.

**CARRIED** 

# Councillors' Comments:

The Mayor noted that the Council already provided an annual grant to the Oxford Arts Trust.

# 1.27.23 Ohoka Domain Advisory Group

LTP2021.169 by Ohoka Domain Advisory Group LTP2021.169 by Ohoka Domain Advisory Group

#### THAT the Council:

- a) Receives the submission.
- b) Approves the continuation of the Ohoka Advisory Group receiving a grant of \$10,000 per annum. That this fund is utilised for works at Ohoka Bush, Ohoka Domain and to the building that has recently been placed on the domain by the group.

CARRIED

# 1.27.24 Life Education Trust Canterbury

LTP2021.22 by Life Education Trust Canterbury

# THAT the Council:

a) Receives the submission.

 Advises no change, Council currently makes a \$3,000 contribution to the trust annually.

**CARRIED** 

# 1.27.25 Surf Lifeguard Patrol

LTP2021.56 by Pegasus Residents Group Inc. LTP2021.89 by Woodend Sefton Community Board

#### THAT the Council:

- a) Receives the submission.
- b) Increase the base grant we pay for Surf Life Saving New Zealand services to \$110,000 (exact figure due this week) to acknowledge increases that need to be covered due to living wage outputs for life guards.
- c) Declines the request from the submitters noting the increase cost and report presented on the usage data that does not support an increase in service provision for the coming season.
- Notes that the data is collected each year with recommendations for the following season alongside SLSNZ.

**CARRIED** 

# 1.27.26 Public Safety and Crime Prevention

LTP2021.56 by Pegasus Residents Group Inc.

#### **THAT** the Council:

- a) Receives the submission.
- b) **Notes** staff are currently working on a staff submission to the Long Term Plan which will look to provide funding to additional crime cameras in the district.
- Notes that staff are actively engaged with the Police, Community Watch and Contractors on the development of a network plan.
- d) **Notes** that staff will consider Pegasus for future crime cameras in its discussion with NZ Police and Community Watch. Notes that CCTV should be considered for the youth facility/skate area and or community facility project if approved.

**CARRIED** 

# 1.27.27 Biodiversity

LTP2021.111 by Dr Judith Roper-Lindsay

#### THAT the Council:

a) Receives the submission.

- b) **Notes** that provision has been made to have a stand-alone Biodiversity contestable fund as well as other projects such as SNA's and Arohatia te Awa being made available and ongoing work at Silverstream reserve in particular.
- c) **Notes** the below projects which are working towards achieving a healthy and sustainable environment:
  - Environment strategy (working title)
  - Climate Control and Sustainability strategy (working title)
  - Arohatia te Awa
  - ZIPA implementation
  - Biodiversity Contestable fund (this being an increase and making standalone from heritage)
  - Land and Water Committee (chaired by Cr Stewart)
  - Ongoing planting and volunteer programs

# 1.28 Te Kohaka o Tuhaitara Trust

LTP2021.111 by Dr Judith Roper-Lindsay LTP2021.122 by Te Kohaka o Tuhaitara Trust

# **THAT** the Council:

- a) Receives the submission.
- b) **Advises** the Trust that the Council has no intention of reducing its various involvements with and support to the Trust.

**CARRIED** 

# 1.29 Youth Project

LTP2021.56 by Pegasus Residents Group Inc.

#### THAT the Council:

- a) Receives the submission.
- b) **Notes** that the intention is to design and develop the youth facility in line with the community facility and the current Long Term Plan provides funding to enable this.

**CARRIED** 

# 1.30 Recreational Paths - Waimakariri/Kaiapoi River Stopbanks

LTP2021.134 by Mr Martin Pinkham

#### THAT the Council:

- a) Receives the submission.
- b) **Approves** the retention of the funding as it is, noting that the pathway at the top of the stopbank is already formed and in useable condition. Staff should continue to work with ECan and report back to Council should joint funding be made available.

# 1.31 Recreations Cycle Route - Waimakariri Bridge to Central Kaiapoi

LTP2021.140 by Kaiapoi Promotion Association. Inc

THAT the Council:

- a) Receives the submission.
- b) **Approves** the retention of the funding as it is, noting that the pathway at the top of the stopbank is already formed and in useable condition. Staff should continue to work with ECan and report back to Council should joint funding be made available.

**CARRIED** 

# 1.32 Aquatic Centres

# 1.32.1 Expand Dudley Pool

LTP2021.5 by Ms Tonya Bristow LTP2021.15 by Mrs Briony Whitehead LTP2021.115 by Rangiora Ashley Community Board

# THAT the Council:

- a) Receives the submission.
- b) **Notes** support for further development of the Aquatic Centres in line with recommendations in the Districts Aquatic Strategy.
- c) **Notes** that further development of the Districts Aquatic Centres currently scheduled beyond the current Long Term Plan period.

**CARRIED** 

# 1.32.2 Aqua Play Park - Kaiapoi

LTP2021.75 by Mr David Hill LTP2021.163 by Mrs Julia Loman

# THAT the Council:

- a) Receives the submission.
- b) **Notes** that this is a matter to be managed under normal operational processes by the appropriate Council Unit and staff.

**CARRIED** 

# 1.32.3 Pines Beach Oval Splash Pad

LTP2021.109 by Pines and Kairaki Beaches Association

- a) Receives the submission.
- b) **Notes** the community support for a Splash Pad at Pines Beach oval and supports staff to work with the Pines Kairaki Beach Association to further investigate a proposal.

c) Request a report be submitted to subsequent meeting to Council setting out at the options and cost for the development of a splash pad.

**CARRIED** 

# **Councillor Comments:**

Councillor Barnett advised that the paddle pool at Pines Beach Oval had been damaged in the earthquake, and asked if the Council was working with the community to replace the paddle pool as promised. C Brown noted that the community had been requesting a splash pad for a number of years. The community had been advised that the Council would work with the community to investigate possible options where after they would report back to the Kaiapoi-Tuahiwi Community Board. However the community had been made aware that the Council would not develop a paddle pool at the Pines Beach Oval as the Council's Aquatic Strategy had not identified a need for a paddle pool in this community.

Councillor Atkinson explained that the Council decided not to replace the paddle pool at the Pines Beach Oval, due to the fact that the population in the area decreased after the earthquake. He requested that the possible development of a splash pad should be considered as a district wide asset, as an aquatic facility in such a small community would not be considered financially wise. M Greenwood confirmed that the cost of developing a splash pad was still being investigated.

Mayor Gordon requested that a report be submitted to the Council setting out at the options and cost for the development of a splash pad.

# 1.32.4 Oxford Community Aquatic Centre

LTP2021.116 by Oxford-Ohoka Community Board

# THAT the Council:

- a) Receives the submission.
- b) **Notes** the District Aquatic Strategy does not identify covering the pool at Oxford as a priority within the current Long Term Plan period.
- c) **Declines** the request from Oxford-Ohoka Community Board.
- d) **Notes** further investigation into enclosing this facility will occur in future updates of the District Aquatics Strategy.

**CARRIED** 

# 1.32.5 New Aquatics Facility in North Woodend - Support

LTP2021.8 by Mrs Kara Tapp

# THAT the Council:

- a) Receives the submission.
- b) **Notes** support for further development of Aquatic Facilities within the District.

# 1.32.6 Future Expansion of Aquatic Facilities

LTP2021.126 by Mrs Beverly Shepherd Wright

# THAT the Council:

- a) Receives the submission.
- b) Notes support for further development of the Districts Aquatic Centres.

**CARRIED** 

# 1.32.7 New Aquatics Facility in North Woodend

LTP2021.115 by Rangiora Ashley Community Board

# THAT the Council:

- a) Receives the submission.
- b) Notes support by submitter for the current Long Term Plan approach.

**CARRIED** 

# 1.33 Museums

# 1.33.1 Extend Kaiapoi Museum

LTP2021.3 by Kaiapoi District Historical Society (KDHS)

# THAT the Council:

- a) Receives the submission.
- b) **Declines** the extension proposal noting the significant capital cost that would be required to undertake this works and the priority of this work compared to other community infrastructure included in the LTP.

**CARRIED** 

# 1.33.2 Install Elevator in Kaiapoi Museum

LTP2021.3 by Kaiapoi District Historical Society (KDHS)

# THAT the Council:

- a) Receives the submission.
- b) **Declines** the request to install a second elevator at the museum noting that there are staff available to assist or contractors if need be with the moving of larger collection pieces. Noting that this should be on an infrequent basis.

# Councillors' Comments:

Councillor Redmond enquired if making the existing elevator accessible to the Museum had been investigated. G MacLeod advised that the existing elevator did not access the Museum's storage area.

Councillor Redmond further enquired if a bridge could be installed from the existing elevator area to the Museum's storage area. C Brown noted that a bridge could not be installed without significant changes to the Ruataniwha Kaiapoi Civic Centre's current structure. The Council has therefore made staff or contractors available to assist with the moving of larger collections.

## 1.33.3 Future of Rangiora Museum

LTP2021.52 by Mr Alisdair Leech LTP2021.74 by Rangiora and Districts Early Records Society Inc. LTP2021.115 by Rangiora Ashley Community Board

# THAT the Council:

- a) Receives the submission.
- b) **Approves** staff including the Rangiora Museum being put into the project brief for the civic precinct and library redevelopment project.

CARRIED

# 1.33.4 Museum and Art Storage

LTP2021.74 by Rangiora and Districts Early Records Society (Inc)

# THAT the Council:

- a) Receives the submission.
- b) **Supports** Greenspace staff proceeding as a priority with identification of short term and medium term solutions for Rangiora Museum storage.
- c) Acknowledges that Council staff have been working closely with Rangiora Museum regarding a number of operational improvements to the setting, however storage remains unresolved.

**CARRIED** 

# **Councillors' Comments:**

The Mayor requested that the Districts Early Records Society (Inc) be advised that staff would investigate options for alternative storage for the Rangiora Museum, and would report back to the Council on this matter.

# 1.34 Libraries

# 1.34.1 Library in Pegasus

LTP2021.56 by Pegasus Residents Group Inc.

# THAT the Council:

a) Receives the submission.

b) Notes that any significant library provision for the east of the district would be considered (as per community facilities report December 2020) for the Ravenswood area. Noting that outreach library service provision would be possible within the Pegasus community centre for which both land purchase and development funding is identified in the current LTP.

**CARRIED** 

#### Councillors' Comments:

Councillor Redmond questioned the need for a Library Bus to make the Library services available to the outlying areas. C Brown explained that there were various opinions about the necessity of a Library Bus. He believed that it would be sufficient to make a Librarian available on a weekly basis at the outlying Council facilities.

# 1.35 Accessibility

LTP2021.138 by Mrs Madeleine Burdon

THAT the Council:

- a) Receives the submission.
- b) **Notes** the intentional approach applied to ensuring that affect is given to the objectives of the Waimakariri Accessibility Strategy
- Notes the broad range of initiatives either under way or under development to facilitate digital inclusion.
- d) Notes that, in the medium term, it is necessary that paper and face to face engagement is continued to ensure that the voices of all residents are reflected in local planning and decision making

**CARRIED** 

# Councillors' Comments:

The Mayor requested that the submitter should be advised that the Council had established a Social Housing Working Group to investigate the Council's role in the provision of social housing.

# 1.36 Disc Golf Course

LTP2021.18 by Mr Chris Manuel

THAT the Council:

- a) Receives the submission.
- b) **Approves** staff investigating options and costings during the 2021/22 year, to be brought back to Council for consideration in 22/23 Annual Plan.

**CARRIED** 

## 1.37 Coastguard Boat Ramp

LTP2021.134 by Mr Martin Pinkham

# THAT the Council:

- a) Receives the submission.
- b) Notes the points raised by the submission, and that these were considered by the Kaiapoi-Tuahiwi Community Board and the Council during resolution to request budget for the car and boat trailer parking project.
- c) Approves the \$285,000 budget for the project per the resolutions made by Council during Draft Long Term Plan considerations.

**CARRIED** 

# 1.38 Ashkeaton Boat Ramp

LTP2021.134 by Mr Martin Pinkham

# THAT the Council:

- a) Receives the submission.
- b) **Notes** the submission in support of the repair works proposed at Askeaton Reserve boat ramp area.
- c) Notes that the submission refers also to the Coastguard boat ramp car and boat trailer parking project also, and that this is covered in more detail in a separate submission and response to the same submitter.

**CARRIED** 

# 1.39 Kaiapoi Community Hub

# 1.39.1 Kaiapoi Community Hub - Support

LTP2021.46 by Satisfy Food Rescue

LTP2021.47 by Mr Brian Thompson

LTP2021.58 by Ms Michelle Campbell

LTP2021.63 by Mr Anthony and Stefanie and Mrs Van Meer

LTP2021.75 by Mr David Hill

LTP2021.81 by Mrs Tracey Moore

LTP2021.92 by Reformed Churches, Soup Kitchen

LTP2021.103 by Ms Rohan Dobson

LTP2021.112 by Wellbeing North Canterbury Community Trust

LTP2021.115 by Rangiora Ashley Community Board

LTP2021.152 by Mr Cameron Crawley

LTP2021.157 by Ms Pauline Lynskey

LTP2021.154 by Kaiapoi Croquet Club Inc

LTP2021.119 by Kaiapoi Tuahiwi Community Board

LTP2021.143 by Delta Community Support Trust

- a) Receives the submission.
- b) Accepts all submissions in favour of the proposed Kaiapoi Community Hub.

c) **Supports** Kaiapoi Tuahiwi Community Board's recommendation to approve the current provision in the draft Long Term Plan of \$435K to progress the development of a Kaiapoi Community Hub.

**CARRIED** 

# 1.39.2 Kaiapoi Community Hub - Do Not Support - Harkerss

LTP2021.1 by Mr Brett and Tania and Mrs Harkerss

#### **THAT** the Council:

- a) Receives the submission.
- Notes that most of the concerns raised have been addressed in previous reports to Council.
- c) Notes that the project will require resource consent to proceed.
- d) Notes that robust user guidelines, agreements and charters are being developed to ensure the sustainability and appropriate governance and management of the hub project.
- e) **Supports** Kaiapoi Tuahiwi Community Board's recommendation to approve the current provision in the draft Long Term Plan for \$435K to progress the development of the Kaiapoi Community Hub.
- f) **Approves** the current provision in the draft Long Term Plan for \$435K to progress the development of the Kaiapoi Community Hub.

**CARRIED** 

# Councillors' Comments:

The Mayor requested that the submitters should be advised of the next steps to be taken.

# 1.39.3 Kaiapoi Community Hub - Do Not Support - Chapman

LTP2021.114 by Mr Kelly and Kim and Mrs Chapman

- a) **Receives** the submission.
- b) **Notes** that most of the concerns raised have been addressed in previous reports to Council as part of the Long Term Plan process.
- c) **Notes** that the project will require resource consent to proceed.
- d) Notes that robust User Guidelines, agreements and charters are being developed to ensure the sustainability and appropriate governance and management of the hub project.

- e) **Supports** Kaiapoi Tuahiwi Community Board's recommendation to approve the current provision in the draft Long Term Plan for \$435K to progress the development of the Kaiapoi Community Hub.
- a) Approves the current provision in the draft Long Term Plan for \$435K to progress the development of the Kaiapoi Community Hub

# 1.39.4 Kaiapoi Community Hub - Do Not Support - Pinkham

LTP2021.134 by Mr Martin Pinkham

#### THAT the Council:

- a) Receives the submission.
- b) Notes that most of the concerns raised have been addressed in previous reports to Council as part of the Long Term Plan process.
- c) Notes that the project will require resource consent to proceed.
- d) Notes that robust User Guidelines, agreements and charters are being developed to ensure the sustainability and appropriate governance and management of the hub project.
- e) Supports Kaiapoi Tuahiwi Community Boards recommendation to approve the current provision in the draft Long Term Plan for \$435K to progress the development of the Kaiapoi Community Hub.
- f) **Approves** the current provision in the draft Long Term Plan for \$435,000 to progress the development of the Kaiapoi Community Hub.

**CARRIED** 

# 1.39.5 Kaiapoi Community Hub - Kaiapoi Croquet Club Land Purchase

LTP2021.104 by Mr Michael de Hamel

# THAT the Council:

- a) Receives the submission.
- b) **Declines** the request as Council is working directly with the croquet club on the basis that it provides infrastructure in lieu of any land transaction.

**CARRIED** 

# Councillors' Comments:

It was noted that the Kaiapoi Croquet Club supported the development of the Community Hub and the agreement reached with the Council.

# 1.40 Silverstream Reserve

# 1.40.1 Silverstream Reserve - Staffing request

LTP2021.31 by Silverstream Reserve Volunteers

#### THAT the Council:

- a) Receives the submission.
- b) **Supports** the continued work with SBN and with the jobs for nature program that DOC is running. This program has helped the Silverstream development immensely.
- c) Notes that the Silverstream Volunteers are a resourceful and determined group who work well with staff and have harnessed local energy to create a jewel in our public space crown. We wish to support their efforts into the future and work alongside Noelene and her crew to create a great resource with Silverstream. In time a ranger resource will be a great addition to the work force, however with current austerity measures and competing interests across the district staff do not feel we can solely focus on this one asset for a staff resource.

CARRIED

# 1.40.2 Silverstream Reserve - Pest Control

LTP2021.31 by Silverstream Reserve Volunteers

# THAT the Council:

- a) Receives the submission.
- b) Approves the provision of an annual grant of \$3,000 to the Silverstream Advisory Group for ongoing pest control.

**CARRIED** 

#### Councillors' Comments:

Councillor Redmond advised that the Council needed to determine how successful ongoing pest control was, especially in light of the Silverstream Reserve's close proximity to residential properties. C Brown advised that continued pest control was required to ensure that area remained viable by allowing species to settle.

Councillor Barnett enquired how pest control was previously funded. C Brown confirmed that it was usually funded by external grants. Councillor Barnett raised a concern that the funding was being approved without a clear understanding of how the pest control was being done.

Subsequent to discussion the Councillors agreed that the Council needed to have a holistic view to pest control in the district, as there seemed to be many role-players within the district undertaking pest control and the Council needed to ensure that the approved funding was being optimised.

# 1.40.3 Silverstream Reserve - Ecological Assessment

LTP2021.31 by Silverstream Reserve Volunteers

# THAT the Council:

- a) Receives the submission.
- b) Recommends that staff work with either UC or Lincoln University to establish if a suitable post graduate student exists that might find this work of value to their thesis or field of study.
- c) Approves the allocation of up to \$4,000 towards an ecological assessment report for Silverstream reserve, noting that this money will only be used if required by the individual that conducts this work.

**CARRIED** 

# 1.40.4 Silverstream Reserve - Public Access

LTP2021.31 by Silverstream Reserve Volunteers

#### **THAT** the Council:

- a) **Receives** the submission.
- b) Notes that staff are continuing to work with the salmon hatchery and the DOC to try and ensure any opportunities that arise for connecting the east and west of the reserve are taken.

**CARRIED** 

# 1.40.5 Silverstream Reserve - External Funding

LTP2021.31 by Silverstream Reserve Volunteers

# THAT the Council:

- a) Receives the submission.
- b) **Declines** the request from the Silverstream Reserve Advisory Group for additional staff resource to assist with external funding applications.
- c) **Notes** that the current ranger service funded by central will be able to assist with external funding application in the short term. Council will be looking to apply for additional funds from central government to have this service extended.

#### 2 STRATEGIC PROJECTS

# 2.1 ECan - General

LTP2021.118 by ECan

#### THAT the Council:

- a) Receives the submission.
- b) Advises That ECan be advised in terms of the below comments.
  - · Canterbury Regional Forums:

We appreciate your continued commitment to working alongside your Mayoral Forum colleagues for the benefit of Canterbury and its communities, and we look forward to continuing to work with your Council as we implement the Canterbury Regional Forums' work programmes, particularly the Mayoral Forum's Plan for Canterbury, over the remainder of this local government term.

We would like to acknowledge the long-term commitment from your recently retired Chief Executive, Jim Palmer, to the regional forums, and as Chair of the Chief Executives Forum for over six years.

#### Climate Change:

We would like to acknowledge your leadership of this group, effectively advocating for climate change issues and supporting the work of the regional climate change working group. We also acknowledge and support your commitment to developing an Organisational Sustainability Strategy and Climate Change Response Strategy for the Waimakariri District.

· Canterbury Water Management Strategy and biodiversity:

We particularly support the Council's 'Arohatia te Awa (Cherish the river)' programme to enhance the habitat of waterways and care for lowland streams and rivers, and would like to note our support of Council's increased investment, including in staffing, in protecting and restoring indigenous biodiversity in the Waimakariri district. We acknowledge your involvement in and support of the Canterbury Biodiversity Champions group and look forward to working together to develop shared regional approaches to key biodiversity challenges for the region.

We acknowledge the Council's participation in, and support of, the Waimakariri Zone Committees and the contribution to implementing the Zone Committees' action plans, and thank the Council for your ongoing commitment to the Canterbury Water Management Strategy and your willingness to work collaboratively and share information with other councils.

• Greater Christchurch Partnership:

We wish to emphasise the value we place on the collaborative work undertaken through the Greater Christchurch Partnership to improve the wellbeing of our communities, and our appreciation of your continued involvement and investment in this work. • Public Transport Infrastructure:

Collaboration is key to the successful integration and delivery of public transport infrastructure and services in Greater Christchurch. We encourage the Council to commit through this Long-Term Plan to the investment programme agreed in the Public Transport Futures business case, both in terms of investment value and the timing of delivery.

**CARRIED** 

# 2.2 Key Assumptions and Risks

LTP2021.93 by Mr John Whittaker

THAT the Council:

- a) Receives the submission.
- b) **Recommends** that the submission be accepted in part and the climate change 'Likelihood' rating be changed to 'High' in the Key Assumptions and Risks table in the draft LTP. Until more information is known the other ratings remain appropriate.

**CARRIED** 

# 2.3 Community Outcomes

2.3.1 Community Outcomes - Climate Change

LTP2021.93 by Mr John Whittaker

THAT the Council:

- a) Receives the submission.
- b) **Recommends** the submitter's points are acknowledged. To back national direction, and pre-empting what the Climate Change Commission is likely to recommend around emissions reduction measures for local government, staff recommend the activity be amended to read: 'Low carbon, climate-resilient development in the district is promoted to be compatible with a 1.5 degree C national and global carbon budget'.

**CARRIED** 

# 2.3.2 Community Outcomes - Environment

LTP2021.142 by Oxford Arts Trust LTP2021.142 by Oxford Arts Trust

THAT the Council:

a) Receives the submission.

- b) Declines the change suggested by the Trust to the outcome 'There are areas of significant indigenous vegetation and habitats that support indigenous fauna' and replaces it with the following alternative that takes on board the issues raised by the Trust 'Indigenous flora and fauna, and their habitats, especially Significant Natural Areas, are protected and enhanced'.
- c) Adds the following additional activity under the 'There is a healthy and sustainable environment for all' community outcome 'People are actively encouraged to participate in improving the health and sustainability of our environment'. Note this is an amendment to that suggested by the Trust.
- d) Adds the following additional activity under the 'There is a healthy and sustainable environment for all' community outcome 'People are connected to the natural world within the built environment' as suggested by the Trust.

# 2.3.3 Community Outcomes - Transport

LTP2021.93 by Mr John Whittaker LTP2021.93 by Mr John Whittaker LTP2021.93 by Mr John Whittaker

#### THAT the Council:

- a) Receives the submission.
- b) **Notes** the views of the submitter.
- c) **Declines** the request to change the Transport Community Outcome which refers to "Increasing occupancy in commuter vehicles".
- d) **Agrees** with the request to update the Transport Community Outcome which refers to "The standard of Districts Roads" to instead refer to the Districts Transport System.
- e) **Notes** that an efficient and effective transport network is very important for the Waimakariri District.
- f) **Notes** that Waimakariri District Council continues to invest in multi-modal transport options including Park and Ride facilities and Cycleway.
- g) **Notes** that Waimakariri District Council with the Greater Christchurch partners continues to implement travel demand management measures to encourage behaviour change.
- h) Notes that the Waimakariri District Council is currently working to develop a Walking and Cycling Network Plan across the district which will allow for gaps to be identified and new infrastructure to be prioritised across the district.
- i) **Notes** that Waimakariri District Council with the Greater Christchurch partners is currently progressing work on Mass Rapid Transit and this will determine future needs.

# 2.3.4 Community Outcomes - Businesses

LTP2021.142 by Oxford Arts Trust

#### THAT the Council:

- a) Receives the submission.
- b) **Notes** the value the district receives from the arts, culture and voluntary sectors. Particularly in relation to making public spaces more attractive, vibrant and sustainable.
- c) Advises the request from the Oxford Arts Trust to include two additional activities under the Community Outcome relating to local business and organisations having a positive impact on community well-being is declined. Staff will consider whether this could be included into the review of the Local Economic Development Strategy.
- d) **Notes** the inclusion of the \$50,000 for a review of the Local Economic Development Strategy in the 2021/22 financial year of the draft Long Term Plan.
- e) Notes that whilst the Local Economic Development Plan may consider contribution and activities related to arts and culture, it is not likely to be the key mechanism for coordinated and focused development of the arts and culture sector.
- f) Declines to include further budget for the development of an Arts and Culture Strategy.

**CARRIED** 

# 2.3.5 Community Outcomes - Identity, Arts and Culture

LTP2021.142 by Oxford Arts Trust

- a) Receives the submission.
- b) Makes the following amendments to the community outcomes and associated activity statements:
  - 1. The new activity 'Maori cultural identity, values and aspirations are reflected in built and natural environments' is added to the outcome 'Effect is given to the principles of the Treaty of Waitangi' as suggested by the submitter.
  - The word 'developed' is added to the community outcome ' The community's cultures, arts and heritage are conserved, developed and celebrated' as suggested by the submitter.
  - 3. The following new activity is added to the above outcome (2) 'Public places and spaces provide opportunities for cultural expression and integrated arts'. Note this is an amendment to that suggested by the submitter.

- 4. The words 'and reflect cultural identity' are added to the outcome 'Public spaces and facilities are plentiful, accessible and high quality, and reflect cultural identity' as suggested by the submitter.
- 5. The following new activity is added to the above outcome (4) 'Public spaces express the unique visual identity of our District' as suggested by the submitter.
- 6. The words 'developed and celebrated' are added to the outcome 'The distinctive character of our takiwa towns, villages and rural areas is maintained, developed and celebrated' as suggested by the submitter.
- 7. The following new activity is added to the above outcome (6) 'Public spaces reflect the distinct narratives, character and cultural identity of our takiwa' as suggested by the submitter.
- 8. The words 'and cultural' is added to the activity 'There are wide-ranging opportunities for people of different ages, abilities and cultures to participate in community life, and recreational and cultural activities' under the community outcome 'People are friendly and caring, creating a strong sense of community within our District' as suggested by the submitter.
- 9. The words 'social and cultural wellbeing' are added to the activity 'There are wide-ranging opportunities to support people's physical health, social and cultural wellbeing' under the community outcome 'People's needs for mental and physical health and social services are met' as suggested by the submitter.
- 10. The words 'cultural centres' are added to the activity 'Our educational facilities, libraries and cultural centres are well resourced and have the capacity to manage and respond to changing demographics' under the community outcome 'People have wide-ranging opportunities for learning and being informed'. Note this is an amendment to that suggested by the submitter.
- c) **Declines** the following suggested amendments:
  - The two suggested activities under the community outcome 'Public spaces and facilities are plentiful, accessible, and high quality'
  - 'Art galleries and museums are enjoyed as cultural centres' and 'Arts public programmes for public spaces are developed (annually) and funded to attract more participation of public spaces and facilities'.
  - The request for the following activity under the community outcome 'The
    community's cultures, arts and heritage are conserved and celebrated' 'There are
    wide-ranging opportunities to participate in arts and cultural activities' to be
    amended to 'Wide-ranging opportunities are developed to facilitate participation
    in arts and cultural activities'.

## 2.3.6 Community Outcomes - Community

LTP2021.123 by North Canterbury Province of Federated Farmers of New Zealand

- a) Receives the submission.
- b) **Approves** the existing community outcome 'People are friendly and caring, creating a strong sense of community in our District' be replaced with 'There is a strong sense of community in our District' as recommended by the submitter.

## 2.4 Car Park Building

2.4.1 <u>Build a Car Park Building to service Rangiora Town Centre by 2028-2030 - I preferoption A</u>

LTP2021.5 by Ms Tonya Bristow

LTP2021.7 by Mrs Sheryn Duell

LTP2021.17 by Mr John Stapley

LTP2021.18 by Mr Chris Manuel

LTP2021.22 by Life Education Trust Canterbury

LTP2021.25 by Mr Alistair Gray

LTP2021.27 by Mr Martin Brooks

LTP2021.29 by Mrs Fiona Roberts

LTP2021.34 by Mr Alan Spencer

LTP2021.37 by Mr Lachlan Keating

LTP2021.43 by Mrs Rae Wakefield-Jones

LTP2021.56 by Pegasus Residents Group Inc.

LTP2021.64 by Mrs Michelle Tocker

LTP2021.65 by Miss Emma Anderson

LTP2021.69 by Ms Mary Sparrow

LTP2021.82 by Mr John and Heather and Mrs Mather

LTP2021.89 by Woodend Sefton Community Board

LTP2021.91 by Mr George JasonSmith

LTP2021.106 by Mrs Ngaire Wilkinson

LTP2021.115 by Rangiora Ashley Community Board

LTP2021.119 by Kaiapoi Tuahiwi Community Board

LTP2021.139 by Mr Donald MacGregor

# THAT the Council:

- a) Receives the submissions.
- b) **Notes** that current provisions in the draft Long Term Plan (Option A) are aligned with the transport work undertaken in the adopted Rangiora Town Centre Strategy.
- c) **Notes** that the provision of car parking is in part interlinked with district and commercial growth, and that Council staff will continue to monitor parking supply and demand to ensure the implementation of public parking related projects is appropriately timed.
- d) **Supports** the current provisions included in the draft Long Term Plan (Option A)

# 2.4.2 <u>Build a Car Park Building to service Rangiora Town Centre by 2028-2030 - I preferoption B</u>

LTP2021.4 by Miss Louisa Inglis

LTP2021.19 by Mrs Christine Johnston

LTP2021.32 by Miss Sally Murphy

LTP2021.36 by Mr Ken and Cecily and Mrs Wheeler

LTP2021.63 by Mr Anthony and Stefanie and Mrs Van Meer

LTP2021.147.3 in Submission LTP2021.147 by Mrs T Jolly

LTP2021.146.3 in Submission LTP2021.146 by Ms Heidi Wood

#### THAT the Council:

- a) Receives the submissions.
- b) **Notes** that current provisions in the draft Long Term Plan (Option A) are aligned with the transport work undertaken in the adopted Rangiora Town Centre Strategy.
- c) Notes that the provision of car parking is in part interlinked with district and commercial growth, and that Council staff will continue to monitor parking supply and demand to ensure the implementation of public parking related projects is appropriately timed.
- d) Supports the current provisions included in the draft Long Term Plan (Option A)

CARRIED

# 2.4.3 <u>Build a Car Park Building to service Rangiora Town Centre by 2028-2030 - I preferoption C</u>

LTP2021.6 by Mrs Ronel Stephens

LTP2021.9 by Mr John Stowell

LTP2021.10 by Mr Neil Wilkinson

LTP2021.12 by Ms Shirley Goodwin

LTP2021.15 by Mrs Briony Whitehead

LTP2021.20 by Ms Nicola Mills

LTP2021.23 by Mrs Martina Princen

LTP2021.33 by Mr Mitchell Davies

LTP2021.38 by Ms Lee Leonard

LTP2021.42 by Mrs Trudy Diggs

LTP2021.49 by Mrs Maria Huria

LTP2021.50 by Ms Linda Pocock

LTP2021.67 by Mrs Fiona van Petegem

LTP2021.65 by Miss Emma Anderson

LTP2021.73 by Mrs Karolyn Fisher

LTP2021.75 by Mr David Hill

LTP2021.78 by Mrs Amanda Beukes

LTP2021.79 by Mrs Vicki Attrill

LTP2021.88 by Ms Nancy Sutherland

LTP2021.97 by Mr Nick and Cilla Taylor

LTP2021.100 by Mr Jonathan Stagg

LTP2021.101 by Mrs Heather Walls

LTP2021.105 by Dr Joy Marshall

LTP2021.107 by Mrs Caryn Hardy

LTP2021.111 by Dr Judith Roper-Lindsay

LTP2021.116 by Oxford-Ohoka Community Board

LTP2021.161 by Mrs Karen Lindsay-Lees

LTP2021.160 by Mr Daniel Huisman

LTP2021.156 by Mr Ian and Rosemary Bywater

LTP2021.155 by Mr Henare Uru

LTP2021.141 by Miss Fiona Bennetts

LTP2021.138 by Mrs Madeleine Burdon

LTP2021.135 by Mrs Nicola Hunt

LTP2021.133 by Mr Paul McKeefry

## THAT the Council:

- a) Receives the submissions.
- b) **Notes** that current provisions in the draft Long Term Plan (Option A) are aligned with the transport work undertaken in the adopted Rangiora Town Centre Strategy.
- c) Notes that the provision of car parking is in part interlinked with district and commercial growth, and that Council staff will continue to monitor parking supply and demand to ensure the implementation of public parking related projects is appropriately timed.
- d) Supports the current provisions included in the draft Long Term Plan (Option A)

**CARRIED** 

# 2.4.4 <u>Build a Car Park Building to service Rangiora Town Centre by 2028-2030 - Do Not Support</u>

LTP2021.13 by Mr John Edwards LTP2021.68 by Mrs Joy Crofts LTP2021.134 by Mr Martin Pinkham

# THAT the Council:

- a) Receives the submission.
- b) **Notes** that current provisions in the draft Long Term Plan (Option A) are aligned with the transport work undertaken in the adopted Rangiora Town Centre Strategy.
- c) **Notes** that the provision of car parking is in part interlinked with district and commercial growth, and that Council staff will continue to monitor parking supply and demand to ensure the implementation of public parking related projects is appropriately timed.
- d) **Supports** the current provisions included in the draft Long Term Plan (Option A).

**CARRIED** 

# 2.5 Transport and Infrastructure

LTP2021.26 by Mr Alex Dyer LTP2021.67 by Mrs Fiona van Petegem LTP2021.98 by Mr Alistair Lennie

# THAT the Council:

a) Receives the submission.

- b) Notes the submitters make some good points in relation to the inter-twined issues of transport and infrastructure.
- c) Acknowledges there are important and growing issues regarding the use of private motor vehicles both within and outside of the District. WDC is working with its strategic partners in the Greater Christchurch Partnership investigating longer term options such as suburban rail.
- d) Notes within the Long Term Plan, this could include advancing projects that enable climate-friendly behaviour such as building the capacity of the cycleway network, providing additional Park and Ride facilities, installing more bike racks around town centres and Council facilities so as to encourage alternatives to single-occupant car trips.
- e) **Notes** regarding the proposed carpark building (should this project proceed), as a commercial building this should be built to this highest possible (Green Star 6) standard and should have better-than-current facilities incorporated e.g. for electric vehicles and hybrid vehicles.

# 2.6 Business Areas in Kaiapoi

LTP2021.126 by Mrs Beverly Shepherd Wright

THAT the Council:

- a) Receives the submission.
- b) Notes the need to ensure that development of the Kaiapoi mixed use area, as it develops, does not detract from the Williams Street and town centre business areas.

**CARRIED** 

# 2.7 Parking

# 2.7.1 Cycle Parking

Submission LTP2021.141 by Miss Fiona Bennetts

THAT the Council:

a) Receives the submission.

**CARRIED** 

# 2.7.2 Car Parking - General

LTP2021.126 by Mrs Beverly Shepherd Wright LTP2021.97 by Mr Nick and Cilla Taylor LTP2021.107 by Mrs Caryn Hardy

**THAT** the Council:

- a) Receives the submission.
- b) **Notes** the requests for additional parking space and more effective parking with the Rangiora Town centre, including future provision for a car parking building within the Long Term Plan period.

# 2.8 COVID-19

# 2.8.1 COVID-19 Economic Recovery

LTP2021.56 by Pegasus Residents Group Inc. Submission LTP2021.89 by Woodend Sefton Community Board LTP2021.115 by Rangiora Ashley Community Board LTP2021.116 by Oxford-Ohoka Community Board

## THAT the Council:

- a) Receives the submission.
- b) Notes the economic and social recovery environments continue to be monitored by staff, with updates being provided to Council on a regular basis.
- c) **Notes** that supported projects within the COVID-19 Recovery Plan are being implemented by Council Units and Enterprise North Canterbury.
- d) **Notes** that the vast majority of projects being implemented are issue or topic based, rather than related to a specific geographic location.
- e) Notes the Pegasus Residents Groups support of Plan Change 30.
- f) **Supports** inclusion of the \$50,000 currently allocated in the 2022/23 financial year of the draft Long Term Plan.

**CARRIED** 

# Councillors' Comments:

Subsequent to discussion it was agreed that \$50,000 be included in the 2022/23 financial year to review and refresh the current Woodend/Ravenswood - Pegasus Area Strategy be brought forward

# 2.8.2 Covid-19 - Business recovery

LTP2021.119 by Kaiapoi-Tuahiwi Community Board

# THAT the Council:

- a) Receives the submission.
- b) **Notes** the ongoing COVID-19 Recovery work being undertaken by Council staff, Enterprise North Canterbury, and the Economic Recovery Group.
- Notes the current level of investment Council is making into capital projects and social recovery.
- d) Supports Council decisions made in January to make provision for a further \$300,000 of Recovery funding in the current financial year for project facilitation and Aquatic Facilities operational income shortfalls.
- Note Council staff will continue to monitor the economic and social recovery environments, and report back to Council on any further funding recommendations as required.

**CARRIED** 

Councillor Atkinson Against

# 2.9 EV Charging Stations

Submission LTP2021.141 by Miss Fiona Bennetts

#### THAT the Council:

- a) Receives the submission.
- b) Notes the Business and Centres continued work on the implementation of EV Charging Stations, public 'Locky Docks' opportunities for E-Bikes, and preparation work for an E-Scooter trial potentially set for spring of 2021.
- c) **Supports** the continued work of staff on the above mentioned projects.

**CARRIED** 

# 2.9.1 Oxford EV Charging Stations

LTP2021.116 by Oxford-Ohoka Community Board

#### **THAT** the Council:

- a) Receives the submission.
- b) **Notes** the agreement between Meridian and Council will result in Public EV Charging Stations being installed in Rangiora, Oxford, Kaiapoi and Woodend.
- c) Notes the significant investment made by Meridian, through their use of the Low Emissions Contestable Fund (LEFC) for EV Charging Stations in the Waimakariri District.
- d) **Supports** the continued implementation process as agreed between Council and Meridian through the respective Land Lease Agreements in place.

**CARRIED** 

# Councillors' Comments:

The Council noted the Oxford-Ohoka Community Board's concern that the Board had not been consulted prior to the approval of the location of the EV Charging station in Oxford. S Hart noted that the decision to install the EV Charging station in the Town Hall carpark was based on the need to have the stations off-road, safe yet visible. Mayor Gordon requested staff to liaise with the Council's service provider on the possible relocation of the EV Charging station to the Board preferred location.

# 2.10 Climate Change and Sustainability

# 2.10.1 Responding to Climate Change and Sustainability

LTP2021.23 by Mrs Martina Princen

LTP2021.89 by Woodend Sefton Community Board

LTP2021.119 by Kaiapoi Tuahiwi Community Board

LTP2021.123 by North Canterbury Province of Federated Farmers of New Zealand

# THAT the Council:

a) Acknowledge the submitters' submission points and suggestions.

- b) Recommend that resourcing allocated in the Long-Term Plan be brought forward from Year 4 so that sustainability, and climate change-related, issues can be addressed in line with what is observed as a growing trend in similar-sized councils.
- c) Notes a useful starting point would be to give a more prominent profile to sustainability on the Council's website, with dedicated pages outlining strategic, policy and operational responses to these inter-related issues; and providing wider public communication about our sustainability education programme.

# 2.10.2 Climate Change Impacts

LTP2021.99 by Ms Kate Brown LTP2021.160 by Mr Daniel Huisman LTP2021.142 by Oxford Arts Trust

#### **THAT** the Council:

- a) Acknowledges the submitters' submission points and suggestions.
- b) **Notes** building on policy consultation in 2020, staff are in the process of developing a Climate Change Response Strategy with a consultation process expected in the second half of 2021. Any target setting within the strategy (for both climate mitigation and adaptation) will need to align with prescriptions within a National Adaptation Plan and Emissions Reduction Plan (expected later in 2021).
- c) Notes a consultation process is expected in the second half of 2021. Any target setting (for both climate mitigation and adaptation) will align with the national direction being recommended by the Climate Change Commission. Budget will need to be allocated in the Long Term Plan to allow for this work programme to proceed.

**CARRIED** 

# 2.10.3 Social and Cultural Sustainability

LTP2021.142 by Oxford Arts Trust

# THAT the Council:

- Acknowledges that the submitter makes some good points in relation to the social aspects of (community) sustainability.
- b) **Acknowledges** there are important and growing issues regarding the changing makeup of the District including growing changes to our cultural and ethnic diversity and how these may be reflected in a community-focused sustainability strategy.

# 3 UTILITIES AND ROADING

# 3.1 Roading

LTP2021.48 by Mr Martin Saunders

#### THAT the Council:

- a) Receives the submission
- b) **Notes** the views of the submitter
- c) Notes that growth is a key consideration in planning for the Districts Roading Activity and that a Capital Works programme has been designed for the next 10+ years to cater for growth in traffic along key corridors.

**CARRIED** 

# 3.1.1 Rail Service

LTP2021.15 by Mrs Briony Whitehead LTP2021.62 by Mrs Drucilla Kingi-Patterson LTP2021.76 by Mr Seamus Robertson

## THAT the Council:

- a) Receives the submission.
- b) **Notes** the views of the submitter.
- c) **Notes** that the Greater Christchurch Partnership is currently undertaking work which considers options for and viability of Mass Rapid Transport.
- d) **Notes** that the Waimakariri District Council will continue to work with the Greater Christchurch Partners to make joint decisions on passenger rail services which provide the best outcome for all parties within the partnership.
- e) **Notes** that the Greater Christchurch Partnership includes Christchurch City Council, Selwyn District Council, Environment Canterbury, Waka Kotahi (NZ Transport Agency) and Waimakariri District Council.

**CARRIED** 

# 3.1.2 <u>Travel Demand Management and Higher Occupancy Vehicles</u>

LTP2021.26 by Mr Alex Dyer

- a) Receives the submission.
- b) **Notes** the views of the submitter.
- Notes that an efficient and effective transport network is very important for the Waimakariri District.

- Notes that Waimakariri District Council continues to invest in multi-modal transport options.
- Notes that Waimakariri District Council with the Greater Christchurch partners continues to implement travel demand management measures to encourage behaviour change.

# 3.1.3 Woodend Bypass

LTP2021.48 by Mr Martin Saunders LTP2021.62 by Mrs Drucilla Kingi-Patterson LTP2021.73 by Mrs Karolyn Fisher

#### THAT the Council:

- a) Receives the submission.
- b) **Notes** that Waimakariri District Council considers the Woodend Bypass essential for resolving connectivity, congestion and safety issues within Woodend and is important from a regional transport perspective as well as allowing for growth within North Canterbury.
- c) **Notes** that Waimakariri District Council has and will continue to strongly advocate for the Woodend Bypass to Waka Kotahi (NZ Transport Agency).
- d) **Notes** that the signalising of the pedestrian crossing point outside Woodend School has been completed by Waka Kotahi (NZ Transport Agency) and that this is an important means of providing safe pedestrian access across the State Highway.
- e) **Notes** that staff are continuing to work with Waka Kotahi (NZ Transport Agency) to advocate further safety improvements within Woodend, including a walking and cycling connection to the north of Woodend.

**CARRIED** 

# Councillors' Comment:

It was noted that the Woodend Bypass was added to the Regional Land Transport Plan and that there had been advocacy to the Minister of Transport and a site visit with New Zealand Transport Agency officials.

# 3.1.4 SH1 Safety Improvements

LTP2021.56 by Pegasus Residents Group Inc. LTP2021.115 by Rangiora Ashley Community Board

#### **THAT** the Council:

- a) Receives the submission.
- b) **Notes** that Council will continue to work with Waka Kotahi (NZ Transport Agency) to progress further safety improvements along the State Highway corridor.

# 3.1.5 Park and Ride

LTP2021.56 by Pegasus Residents Group Inc. LTP2021.84 by Mr and Mrs Z and A Evans LTP2021.115 by Rangiora Ashley Community Board

#### THAT the Council:

- a) Receives the submission.
- b) **Notes** the views of the submitter.
- c) Notes that the implementation of Park and Ride facilities is being staged in a way as to meet anticipated demand, while allowing for growth in the future as and when demand increases.
- d) **Notes** that budget has been allocated in the Long Term Plan for new Park and Ride facilities in the Ravenswood / Woodend area with the location to be determined.
- e) Notes that there will be benefit for the wider community in the use and uptake of Park and Ride and all bus services, as more people in buses means fewer cars on the road and less congestion, and also recognising that over time congestion on the motorway will increase and longer delays will ensue.

**CARRIED** 

# Councillors' Comments:

Mayor Gordon requested that the figures of the Park and Ride usage be made available to the Council. Councillor Barnett suggested that the figures be released to the public via the media.

# 3.1.6 Active Transport Modes

LTP2021.80 by Canterbury District Health Board

# THAT the Council:

- a) Receives the submission.
- b) **Notes** the support for providing active mode choices to achieve better health outcomes for Communities.
- c) **Notes** that the Waimakariri District Council has a Walking and Cycling Strategy which promotes walking and cycling.
- d) **Notes** that the Waimakariri District Council is currently in the process of developing a Walking and Cycling Network Plan and has made provision within the Long Term Plan to continue to develop our network of infrastructure in this area.
- e) **Notes** that Waimakariri District Council with the Greater Christchurch Partners, is actively working to promote Travel Demand Management and multi-modal transport options.

# 3.1.7 Disabled Carparking and Access

LTP2021.62 by Mrs Drucilla Kingi-Patterson LTP2021.167 by Te Ngai Tuahuriri Runanga

#### **THAT** the Council:

- a) Receives the submission.
- b) **Notes** the views of the submitter.
- c) Notes that staff are currently working to develop a District Parking Strategy which will set a framework for how parking is managed within our town centres. This will include consideration of mobility parking needs.
- d) **Acknowledges** that we do have an ageing population in Waimakariri District and that provision of appropriate infrastructure is important.

**CARRIED** 

# 3.1.8 Pines-Kairaki Beach Roundabout

LTP2021.87 by Mr Simon Reeve LTP2021.109 by Pines and Kairaki Beaches Association

#### THAT the Council:

- a) Receive the submission.
- b) Notes the view of the submitter.
- c) **Notes** that this issue was considered by the Kaiapoi-Tuahiwi Community Board on the 18 November 2019 and subsequently the Utilities and Roading Committee on the 19 December 2019. The Utilities and Roading Committee did not support carrying out any further works at the intersection which is a low speed environment.

**CARRIED** 

# 3.1.9 Service Delivery - Roads and Footpaths

LTP2021.93 by Mr John Whittaker

- a) **Receives** the submission.
- b) Notes the views of the submitter.
- c) **Notes** that work is underway on the development of a wider Walking and Cycling Plan, identifying gaps in the network and prioritisation for delivery of new infrastructure.
- d) **Notes** that public transport has an important role to play in ensuring an efficient transport network in the future.

e) **Notes** that Waimakariri District Council with the Greater Christchurch partners continues to implement travel demand management measures to encourage behaviour change however it is likely to take time for travel habits to change.

**CARRIED** 

#### 3.1.10 Local Bus Service - Kaiapoi

LTP2021.134 by Mr Martin Pinkham

# THAT the Council:

- a) Receives the submission.
- b) **Notes** the views of the submitter.
- c) **Notes** that public transport has an important role to play in ensuring an efficient transport network and providing access to services within the community.
- d) Notes that Waimakariri District Council continues to advocate for improved services within the district.

**CARRIED** 

# 3.1.11 Cycleways and Walkways

LTP2021.96 by Mrs Julie Husband LTP2021.140 by Kaiapoi Promotion Association Inc. LTP2021.135 by Mrs Nicola Hunt

## THAT the Council:

- a) Receives the submission.
- b) **Notes** the support for providing walking and cycling facilities and active mode choices to achieve better health outcomes for Communities.
- Notes that the Waimakariri District Council has a Walking and Cycling Strategy which promotes walking and cycling.
- d) **Notes** that the Waimakariri District Council is currently in the process of developing a Walking and Cycling Network Plan and has made provision within the Long Term Plan to continue to develop our network of infrastructure in this area.
- e) **Notes** that it will be important to promote the importance and value of this infrastructure within our Communities.

**CARRIED** 

# 3.1.11.1 Cycleways and Walkways - Woodend

LTP2021.30 by Mrs Lynn Barr LTP2021.56 by Pegasus Residents Group Inc.

## THAT the Council:

a) Receives the submission.

- b) **Notes** that staff are work with Waka Kotahi (NZ Transport Agency) to progress further safety improvements within the State Highway corridor, including a walking and cycling connection to Ravenswood at the north of Woodend.
- c) **Notes** that work is underway on the development of a wider Walking and Cycling Plan, identifying gaps in the network and prioritisation for delivery of new infrastructure.

## 3.1.11.2 Cycleways and Walkways - Woodend to Kaiapoi

LTP2021.89 by Woodend Sefton Community Board LTP2021.110 by Mrs Penny McCracken

#### THAT the Council:

- a) Receives the submission.
- b) **Notes** the support for the development of walking and cycling infrastructure between Woodend and the High Schools.
- c) **Notes** that a Walking and Cycling Network Plan is being developed and this will help identify gaps and set priorities for new walking and cycling infrastructure.

**CARRIED** 

# 3.1.11.3 Cycleways and Walkways - Rangiora

LTP2021.67 by Mrs Fiona van Petegem

# THAT the Council:

- a) Receives the submission.
- b) Notes the support for improved urban design and improved walking and cycling infrastructure.
- c) **Notes** that Waimakariri District Council supports investment in Walking and Cycling infrastructure and provision of multi- modal transport options.

**CARRIED** 

# 3.1.11.4 Cycleways and Walkways - Ravenswood

LTP2021.23 by Mrs Martina Princen LTP2021.56 by Pegasus Residents Group Inc.

#### THAT the Council:

a) Receives the submission.

- b) Notes that staff are work with Waka Kotahi (NZ Transport Agency) to progress further safety improvements within the State Highway corridor, including a walking and cycling connection to Ravenswood at the north of Woodend and safety improvements at the Pegasus roundabout.
- c) **Notes** that work is underway on the development of a wider Walking and Cycling Plan, identifying gaps in the network and prioritisation for delivery of new infrastructure.

# 3.1.11.5 Cycleways and Walkways - Tram Road (between McHughs and No 10 Road)

LTP2021.107 by Mrs Caryn Hardy

# THAT the Council:

- a) Receives the submission.
- b) Notes the support for the development of a share path along Tram Road from McHughs Road to No. 10 Road.
- c) Notes that a Walking and Cycling Network Plan is being developed and this will help confirm gaps and set priorities for new walking and cycling infrastructure.
- d) **Notes** that connections to schools will be a key consideration.

**CARRIED** 

# Councillors' Comments:

The Council noted the concerns raised by the residents and the Oxford-Ohoka Community Board that multi-use paths were badly lacking in the western part of the district. The Council further agreed that it was a concern that although many urban school children had the option to walk to school, rural school children do not seem to have the same option due to the lack of safe walkways and/or cycleways. The Mayor therefore requested staff to explore options and to report back to the Council and the Board. It was suggested by Councillor Barnett that this could be a shared project with the community so that the Council did not have to fund the whole project.

# 3.1.11.6 Cycleways and Walkways - Oxford-Ohoka Ward area

LTP2021.116 by Oxford-Ohoka Community Board

# THAT the Council:

- a) Receives the submission.
- b) Notes the support for the development of walking and cycling infrastructure in the Oxford-Ohoka Ward.
- c) **Notes** that a Walking and Cycling Network Plan is being developed and this will help identify gaps and set priorities for new walking and cycling infrastructure.

#### 

LTP2021.141 by Miss Fiona Bennetts

#### **THAT** the Council:

- a) Receives the submission.
- b) Notes that a Walking and Cycling Network Plan is being developed and this will help identify gaps and set priorities for new walking and cycling infrastructure.

**CARRIED** 

# 3.1.11.8 Cycleways and Walkways - Spatial Plan

LTP2021.134 by Mr Martin Pinkham

#### **THAT** the Council:

- a) Receives the submission.
- Notes the support for the development of a network plan which connects our communities.
- c) **Notes** that a Walking and Cycling Network Plan is being developed and this will help identify gaps and set priorities for new walking and cycling infrastructure.

**CARRIED** 

# 3.1.11.9 Cycleways and Walkways - Kaiapoi

LTP2021.134 by Mr Martin Pinkham

# THAT the Council:

- a) Receives the submission.
- b) **Notes** the support for a higher level of service to support walking and cycling around the stormwater ponds behind Sovereign Palms.
- c) Notes that a Walking and Cycling Network Plan is being developed and this will help determine the route for the connection between Kaiapoi and Woodend and set the level of service required.

**CARRIED** 

# Councillors' Comments

It was suggested that the Walking and Cycling Network Plan should include Sefton to Woodend, as to cover both ends of the area.

# 3.1.12 Oxford - Foot paths

LTP2021.116 by Oxford-Ohoka Community Board

#### **THAT** the Council:

- a) Receives the submission.
- b) **Notes** the support for new footpath infrastructure in the Oxford-Ohoka Ward.
- c) **Notes** that included in the Long Term Plan is \$100,000 per year over the next 10 years for new footpaths in urban areas in major towns, including Oxford.
- d) Notes that the Roading Capital Projects programme will be presented to the Community Boards and a report taken to Council to approve the next three year programme, and that this programme includes some footpaths in Oxford.

CARRIED

# 3.1.13 Oxford - Street Lights

LTP2021.116 by Oxford-Ohoka Community Board

#### **THAT** the Council:

- a) Receives the submission.
- b) Notes the views of the submitter Declines the request to fund lighting for "Dark Skies" in Oxford.
- Notes that to establish a dark sky reserve in Oxford budget would need to be allocated to allow existing street lights to be changed to an Amber LED with the estimated cost being \$70,000;
- d) Notes that existing street lighting deficiencies will be addressed through the Minor Improvements Programme over a number of future years.
- e) **Notes** that the majority of the existing street lights in Oxford are already LED lights which could be removed and used in other parts of the district however there will be a costs to remove and reinstall the street lights and no budget has been allocated.
- f) **Notes** that co-funding for replacing the existing LED lights with Dark Skies lights is unlikely.

**CARRIED** 

# 3.1.14 Speed Limits - Oxford

LTP2021.128 by Senior Citizen, Oxford Blind Low Vision Group and Concerned Parents

# THAT the Council:

a) Receives the submission.

- b) **Notes** the support of the Senior Citizen, Oxford Blind Low Vision Group and Concerned Parents for lower speed limits in Oxford and commends them for their submission.
- Notes that Council is required to comply with the Setting of Speed Limits Rule when reviewing and setting speed limits.
- d) Notes that physical works would be required to be undertaken to achieve lower speeds through Main Street, prior to the speed limit being lowered.
- e) Notes that further investigation will be undertaken to determine the extent of work required to meet a lower speed limit, confirm likely costs and explore options for funding ahead of the next Annual Plan, for Council to further consider.

# Councillors' Comments:

Mayor Gordon advised that the Council had agreed to include Main Road in Oxford in the Council's Speed Limit Review.

# 3.1.15 Tuahiwi - Footpaths

LTP2021.167 by Te Ngai Tuahuriri Runanga

#### THAT the Council:

- a) Receives the submission.
- b) **Notes** the request from Te Ngai Tuahuriri Runanga for improved footpaths within the Tuahiwi Village and consideration of linkages to the wider Walking and Cycling Network.
- c) **Notes** that budget for a gritted footpath within Tuahiwi from Bramleys Road to the Urupa has been included in the Long Term Plan.
- d) Notes that work is underway on the development of a Walking and Cycling Network Plan which brings together facilities around the district, considers gaps in the network and how best to link the larger towns and settlements around the district. Once complete then a prioritisation process will be developed for the provision of new infrastructure.

**CARRIED** 

# 3.1.16 Tuahiwi - Street Lighting

LTP2021.167 by Te Ngai Tuahuriri Runanga

# THAT the Council:

- a) Receives the submission.
- b) **Notes** the request from Te Ngai Tuahuriri Runanga for improved street lighting within the Tuahiwi Village.
- c) **Notes** that further work will be undertaken to determine the extent of work required to upgrade the street lighting in Tuahiwi Township, confirm likely costs and explore options for funding ahead of the next Annual Plan.

# 3.1.17 Topito Road Improvements

LTP2021.167 by Te Ngai Tuahuriri Runanga

# THAT the Council:

- a) Receives the submission.
- b) Notes the support for upgrading of Topito Road.
- c) **Notes** that the upgrade work including widening to 5m and chipsealing is planned to be undertaken as development occurs and Roading Financial Contributions are paid.

**CARRIED** 

# 3.1.18 Local area traffic management plan - Tuahiwi

LTP2021.134 by Mr Martin Pinkham

#### THAT the Council:

- a) Receives the submission.
- b) **Notes** the views of the submitter.
- c) Notes that a speed limit review and consultation has been completed for the wider Tuahiwi area and this was approved by Council in 2020.
- d) **Notes** that this included a 40 km/h speed limit through the Tuahiwi Village (north of Bramleys Road to the Urupa) and will include a package of minor improvements to support a lower speed environment within Tuahiwi township area.
- Notes that the minor improvements and lower speed limit are programmed to be complete by the end of June 2021.
- f) **Notes** that further consultation is to be undertaken on the unsealed roads with the Tuahiwi area this year.

**CARRIED** 

# 3.1.19 Ohoka Road-Island Road Intersection

LTP2021.101 by Mrs Heather Walls

- a) Receives the submission.
- b) **Notes** the views of the submitter.
- Notes that at this stage the exact form of the intersection, whether this is a roundabout or traffic signals has not yet been determined.

d) Notes that there will be various constraints which need to be considered when determining the configuration and this includes consideration of the fact that Island Road and Cosgrove Road are part of the over dimension route for vehicles which cannot fit under the State Highway over-bridges. Therefore the design will need to be able to safely accommodate these larger load vehicles.

**CARRIED** 

#### 3.1.20 Southbrook Road enhancements

LTP2021.115 by Rangiora Ashley Community Board LTP2021.151 by Mrs Elsa Wright

#### THAT the Council:

- a) Receives the submission.
- b) **Notes** the views of the submitter.
- Notes that there is both short term and longer term planning underway to help address safety and access concerns within the Southbrook area.
- d) Notes that Waimakariri District Council has made provision within the Long Term Plan to signalise the Southbrook Road / Torlesse Street intersection to improve access to the schools.
- Notes that the work to implement the traffic signals will be carried out as quickly as possible.
- f) **Notes** that the businesses and schools within the area are high traffic generators and as such this demand will remain.
- g) Notes that walking and cycling access within the area is also being considered.

**CARRIED** 

# 3.1.21 Woodend Road enhancements

LTP2021.151 by Mrs Elsa Wright

- a) Receives the submission.
- b) **Notes** the support of further safety improvements in Woodend.
- c) **Notes** that the Waka Kotahi (NZ Transport Agency) has recently signalised the pedestrian crossing point outside Woodend School.
- d) Notes that staff are continuing to work with Waka Kotahi to progress further safety improvements within Woodend including a walking and cycling connection to the north of Woodend.

 Advises that Council budget for safety improvements within Woodend is for local road improvements including traffic calming and walking and cycling improvements on local roads (not controlled by NZ Transport Agency), to tie in with work planned on the State Highway.

**CARRIED** 

# 3.1.22 Tram Road Safety Improvements

LTP2021.116 by Oxford-Ohoka Community Board

# THAT the Council:

- a) Receives the submission.
- b) **Notes** the support for further improvements at the Tram Road / North Eyre Road Intersection.
- c) Notes the installation of flag lighting at the intersection has been included in the Minor Improvements Programme which will be taken to the Community Boards for feedback.

**CARRIED** 

## 3.1.23 Five Roads Intersection Mandeville

LTP2021.116 by Oxford-Ohoka Community Board

# THAT the Council:

- a) Receives the submission.
- b) **Notes** the views of the submitter.
- c) Notes that the works being undertaken at the McHughs Road / No. 10 Road / North Eyre Road in the 2020/21 year are being carried out under the Minor Improvements Programme, which is a set annual budget allocation for carrying out low cost safety related improvements.
- d) **Notes** that the budget for Minor Improvements is allocated to a number of areas such as minor lighting improvements, school safety improvements, roadside hazard removal, minor works and intersection improvements.
- e) **Notes** that safety improvements around the district are identified and prioritised according to need and that any future improvements would need to be considered and prioritised against other safety issues around the network, then funded accordingly.

**CARRIED** 

# 3.1.24 Rangiora - Eastern Link Road

LTP2021.117 by Mr Geoff Spark

# THAT the Council:

a) Receives the submission.

- b) **Notes** the views of the submitter.
- c) Notes that the Eastern Link Road currently sits outside of the Long Term Plan and will require significant capital investment when the road proceeds.
- d) Notes that the timing of the project has been set to cater for anticipated growth, however if growth occurs at a higher rate than consideration could be given in the future to bringing this project forward.

# 3.1.25 Local Bus Service in Rangiora

LTP2021.136 by Mrs Heather Thomas

# THAT the Council:

- a) Receives the submission.
- b) **Notes** the views of the submitter.
- c) Notes that public transport has an important role to play in ensuring an efficient transport network in the future.
- d) Notes that Waimakariri District Council with the Greater Christchurch partners continues to implement travel demand management measures to encourage behaviour change however it is likely to take time for travel habits to change.
- Notes that work is continuing on promotion and travel planning to support behaviour change.

**CARRIED** 

# Councillors' Comments:

Councillors asked if the Waimakariri district would be able to trial the "MyWay" bus service.

# 3.1.26 District Wide Public Transport

LTP2021.138 by Mrs Madeleine Burdon LTP2021.126 by Mrs Beverly Shepherd Wright

- a) Receives the submission.
- b) **Notes** the views of the submitter.
- c) Notes that public transport has an important role to play in ensuring an efficient transport network in the future, providing access and connectivity within the Community.
- d) Notes that Waimakariri District Council with the Greater Christchurch partners are continuing to develop the public transport network and implement travel demand management measures to encourage behaviour change however it is likely to take time for travel habits to change.

e) **Notes** that there is currently a trial of an "On-Demand" bus service in Timaru and if successful then this type of initiative may be considered in the future.

**CARRIED** 

#### 3.1.27 Carparking Mandeville Village

LTP2021.127 by Mandeville Residents' Association

#### THAT the Council:

- a) Receives the submission.
- b) Notes the concerns about parking at the Mandeville retail centre and surrounding area.
- c) Notes that an investigation will be carried out to assess safety issues on Mandeville Road near the entrance to the retail centre, bus stops on Tram Road and Park and Ride on Bradleys Road.

**CARRIED** 

#### 3.1.28 Roundabout at Lehmans and Oxford Road

LTP2021.97 by Mr Nick and Cilla and Mrs Taylor

#### **THAT** the Council:

- a) Receives the submission.
- b) **Notes** the views of the submitter.
- c) Notes that the need to provide access, cater for growth / increased demand and improve safety has been identified in the Roading AMP and this is referenced in the Future Demand section, specifically as the West Road Improvements.
- d) Notes that an investigation of the wider Fernside Road / Flaxton Road / Skewbridge Road Route has been undertaken to determine and prioritise deficiencies along this route.
- e) **Notes** that the installation of a roundabout at the Oxford Road / Lehmans Road intersection has been included in the Long Term Plan for design in 2025/26 and construction in 2026/27.

**CARRIED** 

#### 3.1.29 Traffic Management Plan - Ohoka Road overbridge and Williams Street

LTP2021.134 by Mr Martin Pinkham

#### THAT the Council:

- a) Receives the submission.
- b) **Notes** the views of the submitter.

- Notes that staff will be undertaking a review of the wider corridor considering connectivity, access and speed.
- d) **Notes** that safety improvements at the Ohoka Road / Robert Coup Drive intersection has been included in the Long Term Plan in 2028/29.
- e) **Notes** that development of the Walking and Cycling network plan is continuing and that connectivity to West Kaiapoi will be a key consideration.

**CARRIED** 

#### 3.1.30 Improvements to River Road

LTP2021.170 by Mr Brent Summerfield

THAT the Council:

- a) Receives the submission.
- b) **Notes** the views of the submitter.
- c) Notes that the upgrading of River Road (between Ashley Street and Cones Road) has been included in the Long Term Plan for consideration.

**CARRIED** 

#### 3.2 Three Waters

#### 3.2.1 Water Supply

LTP2021.15 by Mrs Briony Whitehead

**THAT** the Council:

- a) Receives the submission.
- b) **Notes** that staff are beginning work on residual disinfection exemption applications, and will report back with a timetable to produce the applications, and with draft applications for approval, prior to submission.

**CARRIED** 

## Councillors' Comments:

Mayor Gordon commented that the Council strongly submitted to the Water Services Bill.

#### 3.2.2 Water Quality

LTP2021.62 by Mrs Drucilla Kingi-Patterson

THAT the Council:

b) Notes that Three Waters staff have input to the decision making process to ensure that potential impacts to the water supply are understood and given appropriate weighting by decision makers with regard to the consent application referred to by the submitter.

**CARRIED** 

#### 3.2.3 Wastewater

LTP2021.15 by Mrs Briony Whitehead

#### THAT the Council:

- a) Receives the submission
- b) Acknowledges the support for the future investment in upgrades to the ponds at the Rangiora WWTP.

**CARRIED** 

#### 3.2.4 Oxford Sewer Rates

LTP2021.116 by Oxford-Ohoka Community Board

#### **THAT** the Council:

- a) Receives the submission
- b) Notes that the Oxford sewer rate is double that of the Eastern Districts sewer rate due to the different size of the schemes and the economies of scale achieved from a larger scheme.
- c) **Notes** that various investigations are underway as part of the Stimulus package of works to look at reducing the operating costs of the plant.

**CARRIED** 

#### Councillors' Comments:

It was pointed out that a District wide rating review is to be undertaken in 2022.

#### 3.2.5 <u>Lees Road Sewer Connection</u>

LTP2021.167 by Te Ngai Tuahuriri Runanga

## THAT the Council:

- a) Receives the submission.
- b) **Notes** that while this area is zoned rural and currently not serviced, there are potential options available to connect into the Council's wastewater system.
- c) **Notes** that any property to who wishes to connect to the wastewater system should fill out an application to connect available on the Council's website.

#### 3.2.6 Three Waters Upgrades

LTP2021.80 by Canterbury District Health Board

#### **THAT** the Council:

- a) Receives the submission.
- b) **Acknowledges** the support of the Canterbury District Health Board for the investment we are making in our 3 Waters assets.

**CARRIED** 

#### 3.2.7 Stormwater Drainage

#### 3.2.7.1 Stormwater Drainage - Flaxton

LTP2021.125 by Flaxton Land Owners

#### THAT the Council:

- a) Receives the submission.
- b) Notes that Environment Canterbury have been taking the lead on this matter and are engaging directly with the landowners.
- c) Notes that Environment Canterbury are awaiting on the final national guidance document on the definition of inland natural wetlands from a planning perspective before progressing further discussions with the landowners.
- d) **Notes** that the drainage team have recently undertaken some drain cleaning and have checked culverts in response to concerns raised by the residents.
- e) **Notes** that the area between Bramleys Road and Lineside Road is low lying and challenging to drain.

**CARRIED** 

## 3.2.7.2 <u>Stormwater Drainage - Mandeville</u>

LTP2021.127 by Mandeville Residents' Association

#### THAT the Council:

- a) Receives the submission.
- b) **Acknowledges** the support of the Mandeville Residents' Association for the drainage work completed to date and also for the proposed future works for the resurgence channel. Notes that the Long Term Plan includes a total budget of \$1.35 million for the diversion or upgrade of the resurgence flow through Mandeville.

#### 3.2.7.3 Stormwater Drainage - McIntosh Pump Station

LTP2021.167 by Te Ngai Tuahuriri Runanga

#### THAT the Council:

- a) Receives the submission.
- b) **Acknowledges** the support of Te Ngai Tuahuriri Runanga for the Shovel Ready Kaiapoi Stormwater and Flooding Improvements project.
- c) **Notes** that Council will take the opportunity to implement stormwater treatment to improvement the quality of the discharge where possible as part of these works.
- d) Notes that if treatment works proceed as part of the overall Shovel Ready works it will be completed by the end of 2022, however if this is not possible due to budget constraints then additional budget will be sought as part of the next LTP.

**CARRIED** 

#### 3.2.7.4 Stormwater Drainage - 158 Greens Road

LTP2021.35 by Mr Peter Manson and Mrs Karen Manson

#### THAT the Council:

- a) Receives the submission.
- Declines the request for Council to fund and install a new culvert to 158 Greens Road, Tuahiwi.
- c) **Notes** that the removal of the culverts by Council in 1996 was agreed by the landowner and they accepted they were responsible for reinstating the culvert.
- d) Notes that there is no wider benefit in Council paying for the installation of a new culvert.

**CARRIED** 

## Councillors' Comments:

Staff advised that the culvert was removed in 1996 because it was undersized. This is two neighbouring lots and the owners are looking at developing the second lot.

#### 3.2.7.5 Stormwater Drainage - 36 Williams Street

LTP2021.108 by Mr Gerard Phillips

#### THAT the Council:

- a) Receives the submission.
- b) Notes that the flood hazard information will be geospatially corrected to show the predicted flooding further to the west and more within the Williams Street road corridor.
- c) Notes that the proposed kerb and channel upgrade will not alter the flooding hazard in a 200 year event predicted for this property.

#### 3.2.7.6 Stormwater Drainage - Church Bush Road

LTP2021.167 by Te Ngai Tuahuriri Runanga

#### THAT the Council:

- a) Receives the submission.
- b) **Notes** that Council staff are not aware of any maintenance issues with the road drainage or Tuahiwi Stream, which may exacerbate flooding in the Church Bush Road area.
- c) Notes that Council staff will investigate to see if there are any deficiencies in the area.
- d) **Notes** that as Church Bush Road is a local road, placing cones when the road is flooded in larger storm events is an acceptable level of service.

**CARRIED** 

#### Councillors' Comments:

Councillor Atkinson suggested that the response to Te Ngai Tuahuriri Runanga be provided in Te Reo, which was supported by all the Council.

#### 3.3 Solid Waste

#### 3.3.1 Plastic Recycling Plant

LTP2021.50 by Ms Linda Pocock

#### THAT the Council:

- a) Receives the submission.
- b) **Supports** preparation of a proposal to develop a regional waste infrastructure investment plan to consider the options for investment into materials processing or recycling plants in the Canterbury region, to be put to the Canterbury Waste Joint Committee in the 21/22 financial year.
- c) **Notes** that consideration of any investment into processing or recycling infrastructure would include analysis of the whole-of- cycle process for dealing with the specific materials targeted in the investment plan.
- d) **Notes** that the Council could still consider investment into or support of the development of smaller scale recycling infrastructure in-district should the opportunity arise.

**CARRIED** 

#### 3.4 Three Waters Review

#### 3.4.1 Water Infrastructure Review - Pocock

LTP2021.50 by Ms Linda Pocock

#### THAT the Council:

- b) **Notes** that Council is yet to consider and make a decision on its position regarding the Government's proposed Three Waters Reforms.
- Notes that the Long Term Plan includes both investment in our water infrastructure as well as our libraries and civic centres.

**CARRIED** 

#### 3.4.2 Water Infrastructure Review - Pegasus Residents Group

LTP2021.56 by Pegasus Residents Group Inc.

**THAT** the Council:

- a) Receives the submission.
- b) Notes that Council is yet to consider and make a decision on its position regarding the Government's proposed Three Waters Reforms.

**CARRIED** 

#### 3.4.3 Water Infrastructure Review - RACB

LTP2021.115 by Rangiora Ashley Community Board

THAT the Council:

- a) Receives the submission.
- b) **Acknowledges** the support of the Rangiora Ashley Community Board for the investment in and management of water infrastructure. Notes that Council is yet to consider and make a decision on its position regarding the Government's proposed Three Waters Reforms.

**CARRIED** 

## 3.4.4 Water Infrastructure Review - OOCB

LTP2021.116 by Oxford-Ohoka Community Board

THAT the Council:

- a) Receives the submission.
- b) Notes that Council is yet to consider and make a decision on its position regarding the Government's proposed Three Waters Reforms.

**CARRIED** 

#### 3.4.5 Water Infrastructure Review - Federated Farmers

LTP2021.123 by North Canterbury Province of Federated Farmers of New Zealand

THAT the Council:

b) **Notes** that Council is yet to consider and make a decision on its position regarding the Government's proposed Three Waters Reforms.

**CARRIED** 

#### 3.4.6 Water Infrastructure Review - Pinkham

LTP2021.134 by Mr Martin Pinkham

**THAT** the Council:

- a) Receives the submission.
- b) **Notes** that Council is yet to consider and make a decision on its position regarding the Government's proposed Three Waters Reforms.

**CARRIED** 

#### 3.5 Development Contributions

LTP2021.102 by Summerset

THAT the Council:

- a) Receives the submission by Summerset Group Holdings Limited.
- b) **Requests** staff to consider provisions for retirement villages in the Development Contributions Policy as part of the 2022/23 Policy review.

**CARRIED** 

#### 3.6 Fresh Water

LTP2021.116 by Oxford-Ohoka Community Board

THAT the Council:

- a) Receives the submission.
- b) **Notes** that the Oxford Ohoka Community Board is supportive of the Council taking initiative to protect our waterways, and supporting Environment Canterbury with freshwater initiatives.

**CARRIED** 

#### 3.7 Algal Bloom

LTP2021.56 by Pegasus Residents Group Inc.

THAT the Council:

- b) Notes staff continue to work with Templeton Group, Environment Canterbury, and other relevant stakeholders on an approach to address the on-going issues with Pegasus Lake including non-compliance with the regional council resource consents and the seasonal algal blooms.
- a) Notes that a specific budget will be allocated for operation and maintenance of the lake once a mitigation option is agreed to and annual costs are understood, however no provision has been made at this point.
- b) Requests staff develop a strategy for vesting the lake to Council from the Templeton Group.

**CARRIED** 

#### 3.8 Vestment

LTP2021.89 by Woodend Sefton Community Board

#### THAT the Council:

- a) Receives the submission.
- b) Notes staff continue to work with Templeton Group, Environment Canterbury, and other relevant stakeholders on an approach to address the on-going issues with Pegasus Lake including non-compliance with the regional council resource consents and the seasonal algal blooms.
- c) Notes that a specific budget will be allocated for operation and maintenance of the lake once a mitigation option is agreed to and annual costs are understood, however no provision has been made at this point.
- d) Requests staff develop a strategy for vesting the lake to Council from the Templeton Group.

**CARRIED** 

## 4 REGULATION AND PLANNING

#### 4.1 District Development

LTP2021.12 by Ms Shirley Goodwin LTP2021.36 by Mr Ken and Cecily and Mrs Wheeler

#### THAT the Council:

- a) Receives the submission.
- Acknowledges growth within the district and that it continues to facilitate and provide for growth.

#### 4.2 District Plan

LTP2021.55 by Mr Ian Davies

LTP2021.59 by Mr Stewart Gilbert and Ms Phillipa Watkins

LTP2021.60 by Dr Paul Wanty

LTP2021.82 by Mr John and Mrs Heather Mather

LTP2021.116 by Oxford-Ohoka Community Board

LTP2021.138 by Mrs Madeleine Burdon

LTP2021.168 by Mr Gary Skerten

#### THAT the Council:

- a) Receives the submission.
- b) Notes that the submission points relate to the District Plan review and that the appropriate means to address requests for rezoning and matters to do with housing development in regards to an aging population is by submission to the reviewed District Plan, when publicly notified.
- Notes a request to carry out consultation with rural communities as to their desires in regards to future facility development and that this will be considered.

**CARRIED** 

#### 4.2.1 Rural Heritage

LTP2021.116 by Oxford-Ohoka Community Board

#### THAT the Council:

- a) Accept the submission from the Oxford Ohoka Community Board.
- b) **Notes** that the Council has statutory responsibilities under the Resource Management Act 1991 to protect historic heritage from inappropriate subdivision, use, and development.
- Notes that this responsibility is currently given effect to by way of provisions within the Waimakariri District Plan.

**CARRIED** 

#### 4.3 Eyrewell Development

LTP2021.76 by Mr Seamus Robertson

#### **THAT** the Council:

- a) Receives the submission.
- b) **Acknowledges** growth within the district and that it continues to facilitate and provide for growth.

#### 4.4 Woodend Pegasus Area Strategy

LTP2021.56 by Pegasus Residents Group Inc.

#### THAT the Council:

- a) Receives the submission.
- b) **Notes** the current inclusion of \$50,000 in the 2023/24 financial year, within the draft Long Term Plan, for the review of the Woodend-Pegasus Area Strategy.
- c) Notes further funding, or a re-prioritisation of projects would be required to bring the forward the review of this strategy. Supports the current draft Long Term Plan provision within the 2023.24 financial year.

**CARRIED** 

#### 4.5 Civil Defence and Emergency Management

LTP2021.134 by Mr Martin Pinkham

#### THAT the Council:

- a) Receives the submission.
- b) **Accept** the submission with the proviso that Council will consider a staff report that outlines a range of options for public signage including painted lines on roads.

CARRIED

#### 5 PEOPLE AND ENGAGEMENT

#### 5.1 Property Management

#### 5.1.1 Property Management - Social Housing

LTP2021.115 by Rangiora Ashley Community Board

LTP2021.138 by Mrs Madeleine Burdon

LTP2021.126 by Mrs Beverly Shepherd Wright

## THAT the Council:

- a) Receives the submission.
- b) Continues to provide the Housing for the Elderly Activity and consider a range of investment opportunities and involvement in the housing sector in response to identified needs.

**CARRIED** 

#### Councillors' Comment

Councillors noted that the Housing Social/Affordable Working Party was working on this matter.

#### 5.1.2 Property Management - Kaiapoi West site - Go Bus

LTP2021.134 by Mr Martin Pinkham

#### THAT the Council:

- a) Receives the submission.
- b) **Proceeds** with leasing a significant proportion of the Kaiapoi West Mixed Use Area to GoBus as their depot as previously approved, subject to finalising the lease and obtaining Resource Consent for the proposed activity.

**CARRIED** 

#### 5.2 Communications and Engagement

5.2.1 <u>Communications and Engagement - Website - promotion of community facilities</u>

LTP2021.124 by Pegasus Community Centre Team

#### THAT the Council:

a) **Receives** the comments for consideration by the Communications and Engagement Manager.

**CARRIED** 

#### 5.2.2 Communications and Engagement - Recognition of Pegasus-Woodend Area

LTP2021.124 by Pegasus Community Centre Team

#### THAT the Council:

a) **Receives** the comments for consideration by the Communications and Engagement Manager.

**CARRIED** 

#### 5.2.3 Communications and Engagement - Consultation Document

LTP2021.134 by Mr Martin Pinkham LTP2021.150 by Mr Craig Sintes

#### THAT the Council:

a) **Receives** the comments for consideration by the Communications Team Manager.

#### 6. FINANCE AND BUSINESS SUPPORT

#### 6.1.1 Governance

LTP2021.124 by Pegasus Community Centre Team

#### THAT the Council:

- a) Receives the submission.
- b) Notes the community of Pegasus is active in its interests of Council activity. By providing hard copy information of Council agendas, Woodend-Sefton Community Board agendas and consultation documentation specifically related to the area, the community whom not all may have electronic access to such information, are able to be kept informed in a timely manner and contribute their views to future decision making directly affecting their community area.

#### 6.1.2 Governance - Iwi Relationships

LTP2021.11 by Ms Chantal Tumahai LTP2021.11 by Ms Chantal Tumahai LTP2021.167 by Te Ngai Tuahuriri Runanga LTP2021.167 by Te Ngai Tuahuriri Runanga

#### **THAT** the Council:

- a) **Receives** the submission.
- b) Accept the submissions in large part and the intentions to address matters raised through the Mahi Tahi Joint Development Committee and the Rūnanga Liaison Group be noted.

**CARRIED** 

**CARRIED** 

#### Councillors' Comments:

It was requested that the Rūnanga Liaison Group be included.

#### 6.1.3 Governance - ECan Rates

LTP2021.56 by Pegasus Residents Group Inc. LTP2021.84 by Mr Z and A and Mrs Evans

#### THAT the Council:

- a) Receives the submission.
- b) **Accept** the submission points made and advise the submitter the actions it has taken in light of them.

#### 6.1.4 Discretionary Funding - WSCB

LTP2021.89 by Woodend Sefton Community Board

#### THAT the Council:

- a) Receives the submission.
- b) **Declines** the current request for more Discretionary Grant Funding to Community Boards, noting that the grants are CPI adjusted each year.
- c) Requests staff continue to monitor the discretionary grant fund of each Community Board and encourage elected members to promote the fund through their networks and community groups to ensure the fund is dispersed each year to groups that meet the discretionary grant criteria.

**CARRIED** 

#### 6.1.5 <u>Discretionary Funding - RACB</u>

LTP2021.115 by Rangiora Ashley Community Board

#### **THAT** the Council:

- a) **Receives** the submission.
- b) Advises it is not appropriate the Council to allocate operational grant funding to an independent organisation that is not directly assisting the Council in its Community Outcomes. The event of the Kaiapoi Arts Expo does not meet the Council objective or criteria for the community such as groups as Life Saving NZ. It is up to each individual Community Board to decide how much funding they should allocate to each applicant via its Discretionary Grant Fund and historically each Community Board has held differing views on the level of funding support provided to this particular event/organisation.

**CARRIED** 

#### 6.1.6 <u>Discretionary Funding - Roper-Lindsay</u>

LTP2021.111 by Dr Judith Roper-Lindsay

#### THAT the Council:

- a) Receives the submission.
- b) **Notes** staff understand that Environment Canterbury is proposing to halve the Immediate Steps biodiversity funding, that has been for each Water Zone Committee to recommend how it is spent (from \$100,000 to \$50,000 per year), however the Regional Council is yet to discuss this fully with the Waimakariri District Council.
- c) Notes Environment Canterbury propose a substantial increase in Canterbury-wide CWMS biodiversity funding (outside of Immediate Steps), but there is less clarity over how this will be allocated, or the role of Water Zone Committees. The details of what will qualify for the new funding pools has yet to be discussed in detail (except for Runanga-specific funding) such as whether co-funding is required, or whether territorial authorities (Councils) are able to apply.

d) Notes there is a Council contestable biodiversity fund which is only for landowners of Significant Natural Areas, and this is not available to Water Zone Committees. There is currently a ZIPA allocation of \$20,000 for a for a biodiversity organisation in the district to work with the community on biodiversity projects.

**CARRIED** 

#### Councillor's Comments

It was suggested that the Discretionary Funding be reviewed.

#### 6.2 Financial Management

6.2.1 Financial Management - Climate Change

LTP2021.93 by Mr John Whittaker

THAT the Council:

- a) Receives the submission.
- b) **Agrees** that Councils are likely to be required to report on its Response to Climate Change within its Annual Plans and Reports.

**CARRIED** 

#### 6.2.2 Financial Management - Debt Funding

LTP2021.160 by Mr Daniel Huisman

THAT the Council:

- a) Receives the submission.
- c) **Agrees** in principle points being made in the submission in relation to inter-generational equity.

**CARRIED** 

#### 6.2.3 Financial Management - Revenue and Financing

LTP2021.153 by Hospitality New Zealand

THAT the Council:

- a) Receives the submission.
- b) Advises that the Council's rating policy promotes rather than deters businesses being established within the district and that the rate increase for 2020/21 was 1.5% and 3.95% on average was proposed for 2021/22.

#### 6.3 Rates

#### 6.3.1 District Wide Drainage Rate

LTP2021.148 by Central Rural Drainage Advisory Group

#### THAT the Council:

- a) Receives the submission.
- b) **Advises** any change to the current rating system for 3 Waters activities be deferred until the outcome of the Government review of the future of 3 Waters Management is known.

**CARRIED** 

#### 5.2.4 Rates - General

LTP2021.12 by Ms Shirley Goodwin LTP2021.48 by Mr Martin Saunders LTP2021.68 by Mrs Joy Crofts LTP2021.73 by Mrs Karolyn Fisher

LTP2021.80 by Canterbury District Health Board

LTP2021.82 by Mr John and Mrs Heather Mather

LTP2021.123 by North Canterbury Province of Federated Farmers of New Zealand

#### **THAT** the Council:

- a) Receives the submission.
- b) Notes the comments of the community regarding the level of rates and continues to
  - promote the availability of the Government Rates Rebate Scheme to increase awareness
  - publicise alternative payment options such as direct debit where customers can chose a more regular payment frequency
  - demonstrate and communicate value for money of Council rates and the range of services funded
  - maximise the use of and regularly review alternative funding options (e.g. user fees).

**CARRIED** 

#### FINAL RECOMMENDATION

Moved Mayor Gordon

Seconded Councillor Atkinson

#### **THAT** the Council

- (a) Confirm the staff recommendations on submissions and recommended responses to submitters except where otherwise amended.
- **(b) Authorise** the Mayor and Chief Executive to approve any editorial amendments and the final versions of the responses to submitters.

## 9. NEXT MEETING

The Council will meet at 2.30pm on Tuesday 22 June 2021 in the Function Room of the Rangiora Town Hall for the primary purpose of adopting the 2021/2031 Long Term Plan.

There being no further business, the meeting closed at 5.15pm

CONFIRMED

Mayor D Gordon Chairperson

22 June 2021

#### WAIMAKARIRI DISTRICT COUNCIL

#### REPORT FOR DECISION

FILE NO and TRIM NO: EXT-30 / 210601087638

**REPORT TO:** Council

**DATE OF MEETING**: 22 June 2021

FROM: Mike O'Connell, Senior Policy Analyst

**SUBJECT:** Submission on Ministry of Transport 'Green Paper' *Transport Emissions* 

**SIGNED BY:** 

(for Reports to Council, Committees or Boards)

Department Manager

Chief Executive

#### 1. **SUMMARY**

- 1.1 The purpose of this report is to obtain Council approval of the submission to Ministry of Transport Green Paper *Transport Emissions: Pathways to Net Zero by 2050* consultation document.
- 1.2 On Friday 14 May 2021, the Minister of Transport released a Ministry of Transport Green Paper Hīkina te Kohupara Kia mauri ora ai te iwi: Transport Emissions: Pathways to Net Zero by 2050 which outlines potential policies and pathways to a net zero emissions by 2050. Consultation closes at 5:00 pm on Friday 25 June 2021.
- 1.3 Staff consider that the proposals outlined contribute to necessary steps forward in the country's combined efforts to reduce greenhouse gas emissions from the transport sector.
- 1.4 Councillors have received the document in advance (Diligent) for comment.

#### Attachments:

i. Draft submission to transport emissions 'Green Paper' document (No. 210517078299).

#### 2. RECOMMENDATION

#### **THAT** the Council:

- (a) **Receives** report No. 210601087638.
- (b) **Notes** that because of the date when the submission is due (25 June), this report is being presented at an extraordinary (LTP) meeting rather than at the first Tuesday of the month.
- (c) **Approves** the submission to the Ministry of Transport: *Hīkina te Kohupara Kia mauri ora ai te iwi: Transport Emissions* consultation document (No. 210517078299).

#### 3. BACKGROUND

- 3.1 The Ministry of Transport's Green Paper *Hīkina te Kohupara* outlines potential policies and pathways to shift the transport system onto a net zero emissions pathway by 2050.
- The Green Paper has dual purposes: to inform the Government's first Emissions Reduction Plan and support a 10-15 year transport emissions action plan.

- 3.3 The purpose of this consultation process has been to seek feedback from local government plus others stakeholders on GHG emission reduction opportunities across three themes:
  - a. Changing the way we travel (reducing dependence on private motorised vehicles);
  - b. Improving (decarbonising) our passenger vehicle fleet; and
  - c. Supporting a more efficient freight system.

#### 4. <u>ISSUES AND OPTIONS</u>

- 4.1. The transport sector accounts for 47 percent of the country's carbon dioxide emissions and 18 per cent of NZ's total greenhouse gas (GHG) emissions. The transport system is also a significant contributor to detrimental impacts on our national health and productivity, including air pollution and congestion.
- 4.2. In 2016, Aotearoa ratified the international Paris Agreement, agreeing to reduce GHG emissions to 30 percent below 2005 levels for the period 2021-2030. Additionally the *Climate Change Response (Zero Carbon) Act 2019* sets a domestic target for Aotearoa to reduce net emissions of all GHGs (except biogenic methane) to zero by 2050. Without largely decarbonising the national and regional transport system, it will not be possible to achieve this net zero carbon target.
- 4.3. The Green Paper sets out a strategic and phased set of potential pathways and approaches to phase out GHG emissions across the national transport system. While the pathways outlined in *Hīkina te Kohupara* are not Government policy, the Ministry wants to have a national conversation about the changes needed to be made across the country.
- 4.4. The Ministry has modelled four pathways for reducing emissions. These are aimed to provoke thinking and illustrate the scale of the changes required. These are focused on:

Pathway 1	Land-user changes; public transport improvements and pricing (including parking, congestion and distance-based pricing)	
Pathway 2	Phasing out the importation of internal combustion engine (ICE) light vehicles by 2035; banning the use of all ICE light vehicles in 2050; adoption of biofuels in light vehicles and buses and electrifying the public transport bus fleet by 2035	
Pathway 3	Energy saving and logistic improvements (such as freight routes optimisation; freight consolidation and improved last mile efficiency); mode-shift from road freight to rail and to coastal shipping; adoption of biofuels for road freight and accelerating uptake of electric medium trucks	
Pathway 4	Developed following the release of the Climate Change Commission's draft advice, it seeks to achieve the Commission's draft recommendation of a 47 percent reduction (relative to 2018) in transport emissions by 2035	

- 4.5. The main comments of the submission include:
  - 4.5.1. That there should be an additional Principle added which addresses emissions from the country's existing vehicle fleet and transition impacts from the recent EV announcement.

- 4.5.2. This council is under considerable financial pressure to reduce or keep rates at a sustainable level and will be required to increase investment from additional sources to decarbonise the local transport system
- 4.5.3. Support for enhancing and promoting the benefits of the public transport system and electric bikes, road pricing and parking pricing

#### **Considerations and implications for Council**

- 4.6. While many people in the District will benefit from the transition to zero emissions, the impacts of the shift will not be spread evenly. People who already experience social/economic disadvantages could be disproportionately affected if transport costs increase.
- 4.7. There are real challenges in effecting this transition across much of rural Canterbury because of its dispersed nature and populations. Practicalities in relation to transition of the farm vehicles fleet also need to be considered.
- 4.8. The Government will need to carefully consider the impacts of policies and (legislative) changes on communities in Aotearoa with an urban/rural mix such as Waimakariri where there are differing transportation requirements and accessibility to low emission mode alternatives to ensure (what the Ministry terms) is a 'Just Transition' to a low emissions future.
- 4.9. There are many opportunities to reduce GHG emissions locally while simultaneously improving well-being and the liveability of our towns. This will require difficult choices to be made by Local Government about how to prioritise investment and other action to move inter-connected sectors to low-carbon pathways.
- 4.10. This will include considering which (emission reduction and other) policies are to be developed and progressed, and assessing what regulatory, investment, economic and education tools will help deliver these choices. Alongside this will be the need to negotiate the choices, including understanding what trade-offs within transport and across sectors are made to achieve or implement chosen policies.
- 4.11. The proposed measures for the transport sector parallel measures being undertaken by the Government in other key sectors, e.g. Building & Construction, to reduce GHG emissions. Council has submitted on a number of these processes in the recent past.
- 4.12. Under the *Land Transport Management Act 2003*, local government is responsible for local roads, planning and contracting for public transport, and walking and cycling infrastructure and initiatives.
- 4.13. As an indication of where the Council must likely move to reduce emissions, the recently undertaken staff travel survey, (soon to be reported), has provided a number of key theme responses around the desire for better / increased access to public transport, car-pooling and cycling. Initial analysis shows that many staff have said they would cycle if there were better work facilities were provided and better cycleway infrastructure to get to work.
- 4.14. While WDC will continue with its own transport-sector emission reduction work programme, important gains will also need to be realised through work programmes within the Greater Christchurch Partnership (GCP). Recently a community survey undertaken by the GCP asking 'what's important in 2050? showed a key priority and concern to be having 'easy affordable access to public transport, walking and cycling'.
- 4.15. It is also relevant and timely to highlight the final report recommendations for transport from the Climate Change Commission's (CCC) *Draft advice for Consultation* document, a

final of which was tabled in Parliament on Wednesday 9 June<sup>1</sup>. (WDC made a submission in March 2021). The CCC recommendations closely align with the three themes in the Green Paper (refer to section 3.3).

- 4.16. Key recommendations in *Ināia tonu mei* include:
  - 4.16.1. Nearly all cars imported by 2035 must be electric vehicles (EVs) (fewer EVs are now expected to be in the fleet in early (5-year) budget periods than first projected)
  - 4.16.2. Road transport can be almost completely decarbonised by 2050
  - 4.16.3. By end of 2022 set targets to get more people walking/cycling/using public transport.
- 4.17. The Climate Change Commission (CCC) report shows meeting the climate targets are achievable and affordable with existing technology; delaying action will end up costing more. The Government has until the end of the year to produce its own Emissions Reduction Plan. There will quite possibly in turn be a requirement for an (at least) Canterbury regional emissions reduction plan – with considerable transport focus - to be produced.
- 4.18. WDC would need to consider how this can be reflected in its own 'emission budgets' and as it develops strategic approaches including the Infrastructure Strategy, the Stage 3 Sustainability Strategy and a Staff Travel Plan.
- In Council's submission on the CCC draft advice, we commented that the package of 4.19. actions in the transport sector is unclear about the future status of ICE vehicles in rural communities. As mentioned in Point 4.8, Waimakariri is a semi-rural district and there will need to be considerable thinking put towards how we reduce transport emissions in rural and peri-urban parts of the district while maintaining economic and social prosperity.
- 4.20. A WDC Organisational Travel Plan is proposed to investigate a range of low emission and active transport alternatives for staff in relation to commuting options, moving between Service Centres or getting to our customers.
- 4.21. The approach in the finalised CCC advice to Government aligns closely with elements contained within the Organisational Sustainability Strategy and Action Plan, in particular, the following transport-related Actions:
  - 4.21.1. Identify and promote sustainable travel options, or alternative meeting arrangements, for staff and elected members which can be used to influence individual travel choices. (Action UR1)
  - 4.21.2. Undertake a staff travel survey to establish a baseline to inform development of an Organisation Travel Plan. (Action UR2)
  - 4.21.3. Investigate the most appropriate and affordable electric and low emission vehicle supporting infrastructure for the District. (Action SE9)
  - 4.21.4. Investigate an employer electric bike plan purchase support scheme for staff and elected members. (Action SE10)
  - 4.21.5. Record fleet fuel usage to document savings associated with introduction of low emission vehicles into the fleet. (Action FB1)

TRIM 210511074597 Page 4 of 6 Management Team

<sup>&</sup>lt;sup>1</sup> Ināia tonu mei: a low emissions future for Aotearoa – advice to the New Zealand Government on its first three emissions budgets and direction for its emission reduction plan 2022-2025

#### 4.22. Implications on Community Wellbeing

There are implications for community wellbeing from the issues and options proposed in the consultation document. The Green Paper proposals changes will be communicated to the public and key stakeholders should the proposals be implemented.

Of parallel importance are the policy direction for transport recommendations (Chapter 14) promulgated made in the CCC advice to Government on 9 June 2021

4.23. The Management Team have reviewed this report and support the recommendations.

#### 5. **COMMUNITY VIEWS**

#### 5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are likely to be directly affected, or have an interest in the subject matter of this report. The proposals will be discussed at some future stage with the hapū. This may occur at an upcoming Mahi Tahi meeting.

#### 5.2. **Groups and Organisations**

No input is being sought at this stage from groups or organisations.

#### 5.3. **Wider Community**

This consultation document has been open for public submission. The Ministry is seeking feedback from interested stakeholders, including the general public.

#### 6. **IMPLICATIONS AND RISKS**

#### 6.1. **Financial Implications**

Costs are likely to be minimal at early stages. A better indication will become apparent when the national Emissions Reduction Plan is formalised at the end of 2021.

#### 6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not as yet have sustainability and/or climate impacts unless our recommendations in the submission were to be implemented. A better indication of impacts will become apparent when the national Emissions Reduction Plan is formalised at the end of 2021.

#### 6.3. **Risk Management**

There are no perceived risk management issues in making this submission.

#### 6.4. **Health and Safety**

There are no perceived health and safety issues in making this submission.

#### 7. **CONTEXT**

- 7.1. Consistency with Policy: This matter is not a matter of significance in terms of the Council's Significance & Engagement Policy.
- 7.2. Authorising Legislation: Land Transport Management Act 2003; Climate Change Response (Zero Carbon) Act 2019

#### 7.3. **Community Outcomes**

- There is a healthy and sustainable environment for all;
- Our community's needs for health and social services are met.

#### **Authorising Delegations** 7.4.

Full Council.

# In the Matter of Hīkina te Kohupara – Kia mauri ora ai te iwi - Transport Emissions: Pathways to Net Zero by 2050

Submission by Waimakariri District Council

25 June 2021

Person for Contact: Geoff Meadows (Policy Manager)



Our reference: TRIM 210517078299

#### 1. Introduction

The Waimakariri District Council welcomes the opportunity to submit on *Kia mauri ora ai te iwi - Transport Emissions: Pathways to Net Zero by 2050*.

This Council provides the following responses to each of the consultation questions, using the relevant chapter headings in the consultation document.

## 2. Responses to Questions 1-13

#### 1: Introduction

**Q 1:** do you support the principles in Hīkina te Kohupara? Are there any other considerations that should be reflected in the principles?

Yes, but more attention is we think required to addressing emissions from the existing fleet.

The just-released (June 9) Climate Change Commission advice to the Government is focused on the cars that come into the country - about 250,000 to 300,000 vehicle per annum (roughly five per cent of the fleet), as is its more recent announcements again in relation to incentivising EV uptake.

Of concern are the 5.5 million vehicles currently on our roads. Replacing 'like with like' (e.g. an electric vehicle for an internal combustion engine (ICE vehicle) will not allow us to meet targets. There needs to be a particular focus on how we maintain and transition the existing (and aging) fleet (e.g. undertaking wide-scale and regular emissions testing in conjunction with Warrant of Fitness) to progressively eliminate (via scrappage) older and high-emitting vehicles from the fleet.

This would allow the country to more effectively meet its transport targets. That said there are real challenges in effecting this transition across much of rural Canterbury and with its dispersed populations

We also think particular emphasis needs to be placed on Principle 7 that ultimately, whatever technology change and uptake occurs, this depends on people and the right mix of education and other means to best inform our urban and rural populations.

#### 3: The Government's role and levers for reducing transport emissions

**Q 2:** is the government's role in reducing transport emissions clear? Are there other levers the government could use to reduce transport emissions?

Yes this largely clear. However, more should be done to free up the constraints within the National Land Transport Fund and allow more funding to be truly allocated to upscale innovative public passenger transport services and more efficient freight services, recognising that in a large and dispersed region such as Canterbury, private vehicles will always be a key part of the transport system.

On page 25, there is reference to increased investment from local government. Like many local authorities, this council is under considerable financial pressure to reduce or keep rates at a sustainable level. As much as this council would like to consider a wider range of options for decarbonising the transport network – and make a meaningful contribution to reducing emissions in greater Christchurch – increased resourcing to do so is required from alternatives to current (primarily rates-supported) funding sources to allow this to happen.

#### Chapter 4: The role of innovation in the transport system

**Q 3:** what more should Government do to encourage and support transport innovation that supports emissions reductions?

Government needs to be an active enabler of electrification of the private vehicle fleet, noting that private vehicles will always be part of the transport system in Canterbury due to its dispersed nature.

The document states (pg. 48) that 'electric bikes are growing in popularity and have potential to improve efficiency, sustainability and wellbeing within Aotearoa's urban transport systems'. However, this is not reflected in the Climate Change Commission's advice (9 June) to Government. Surprisingly a multitude of benefits have as a result been overlooked, including reduced carbon use and improved health outcomes.

The evidence from both suppliers, users and (business) supporters of electric bikes (E-bikes) in greater Christchurch strongly suggests this mode of transport is an important and growing force in the efforts to get commuters out of ICE vehicles and into more active transport modes.

The Green Paper goes on to say (pg. 48) 'the key benefit of E-bikes is that they broaden the pool of people who would cycle if there was safe and connected infrastructure to do so ... creating networks of safe, separated cycleways is likely to be the best way to harness the potential of E-bikes in Aotearoa'.

Our Council's own recently undertaken staff travel survey (where approximately half our staff provided responses) reinforces this statement. The survey provided a number of key theme responses around the desire for better / increased access to cycling (as well as public transport (PT) and car-pooling). Our analysis shows that many staff have said they would cycle if there were better work facilities and cycleway infrastructure provided to get to work.

### Chapter 6: Theme 1 - Changing the way we travel

**Q 4:** Do you think we have listed the most important actions the government could take to better integrate transport, land use and urban development to reduce transport emissions? Which of these possible actions do you think should be prioritised?

We support integrated transport and urban planning and provision of all infrastructure. Having quality compact and mixed-use development in more dense urban areas is important. However we note that Canterbury is very dispersed and given advances in remote working and transport emissions reductions, there is no reason that technology cannot enable a modern workforce, lifestyle choice and a zero carbon future.

Despite all of the decarbonisation initiatives there will still need to be important corridor links including the overdue Woodend corridor that is important to support an important freight, tourist and commuter route to support planned and managed growth.

**Q 5:** Are there other travel options that should be considered to encourage people to use alternative modes of transport? If so, what?

Anecdotally, it is common to often hear people say that 'public transport is not for them'. They will offer a range of excuses as too why they will not use public transport such as 'the bus takes too long' or 'bus doesn't go across town to where I want to go to'.

To enhance and promote the benefits of PT, Government agencies need to work more closely with regional and district councils to have for example a promotion campaign showing the benefits of PT, giving out Metro cards at shopping malls and other spaces or events where large public numbers congregate, explaining the greater Christchurch journey planner (and App), the need to reduce our very high emissions and some stories (and pictures) of satisfied users.

There is a need to pitch (education) to the wider public the reality of how good the growing network can become in greater Christchurch (including express buses). The Government needs to set incentives at the right level to get commuters out of their cars and onto PT and other modes. This means increasing the reach and regularity of the network, progressively lowering fares, and building better infrastructure that enable buses to avoid congestion.

Advances in ridesharing and enabling technology that allows people to have choices should be supported. We should encourage adoption of semi-autonomous and autonomous low emission vehicles that will support movement about a dispersed area like Canterbury that is difficult to service.

**Q 6:** Pricing is sometimes viewed as being controversial. However, international literature and experiences demonstrate it can play a role in changing behaviour. Do you have any views on the role demand management, and more specifically pricing, could play to help Aotearoa reach net zero by 2050?

<u>Park pricing</u> for parking lots could be considered in inner-city Christchurch. It has been well documented that there is simply too much valuable land given over to, and given over long term, to (inner city) car parks.

Such land, land that is clearly being 'land banked', inhibits progressive urban and civic design development and could be subject to park pricing (pg. 62). We support that councils be given the ability to develop and implement parking pricing strategies.

This Council supports investigating the role of road pricing measures for other purposes. But it is cautious support - pricing as an enabler to allow for the cost of providing new infrastructure is one thing – but used as a punitive measure it can exacerbate the gap between those who have and those who don't and could lead to unintended social and economic outcomes

## Chapter 7: Theme 2 – Improving our passenger vehicles

**Q 7:** Improving our fleet and moving towards electric vehicles and the use of sustainable alternative fuels will be important for our transition. Are there other possible actions (**p 72**) that could help Aotearoa transition its light and heavy fleets more quickly, and which actions should be prioritised?

The actions listed on pg. 72 cover well the key aspects of decarbonising the light vehicle fleet. This council supports measures to decarbonise the existing fleet (p. 69) such as scrappage in harness with other policies such as implementing a potential rolling age ban for used vehicles to combat emissions from ICEs.

We note that the fleet will roll over naturally over time and that the social and economic impacts of accelerating the move moving to a carbon neutral fleet need to carefully considered. If the cost of electric vehicles comes down as rapidly as some predict this may happen due to market forces rather than requiring government intervention, but we are mindful of accompanying social and economic impacts of transition.

**Q 8:** do you support these possible actions (**pp 75-76**) to decarbonise the public transport fleet? Do you think we should consider any other actions?

Yes, we support the listed measures to decarbonise the public transport fleet. Electrified passenger rail may be an option that is many years off from becoming a reality in greater Christchurch,

This council consider creating a mandate for local government to procure only electric buses by 2025 to be an important action. In so doing there needs to be recognition of cost, and if the cost of public transport goes up disproportionally due to forced decarbonisation this may discourage the use of public transport and be counter proactive.

**Q 9:** do you support the possible actions (**p 79**) to reduce domestic aviation emissions? Do you think there are other actions we should consider?

Evidence demonstrates that global GHG emissions from air travel are set to rise three-fold from where they are now if effective mitigation measures are not taken. Enabling and encouraging the aviation industry to move to a lower emissions future will be important.

#### Chapter 8: Theme 3 – Supporting a more efficient freight system

**Q 10:** the freight supply chain is important to our domestic and international trade. Do you have any views on the feasibility of the possible actions in Aotearoa and which should be prioritised? (p 86)

This council will consider commenting separately on the National Freight Strategy when this is released for consultation. We note the importance of freight corridors from the farmgate to the market and key routes such as the Woodend bypass in providing uncongested freight routes from the regions to Christchurch, Lyttleton Port, and the Christchurch Airport.

**Q 11:** decarbonising our freight modes and fuels will be essential for our net zero future. Are there any actions you consider we have not included in the key actions (pp 95-96) for freight modes and fuels?

On pg. 75, the document states 'Most of the metro passenger rail networks in Auckland, Wellington and Christchurch are fully electric'. If that were true for Christchurch, then this would mean great steps that don't need to be undertaken.

This council supports the investigation into mass rapid transit routes in greater Christchurch (CBD to as far as Rangiora and Rolleston) but would like to see a comparative full life cycle analysis undertaken against existing modes to show the viability (or otherwise) of electric passenger rail in greater Christchurch.

#### **Chapter 9: Supporting a Just Transition**

**Q 12:** a Just Transition for all of Aotearoa will be important as we transition to net zero. Are there other impacts that we have not identified?

The main impacts have been identified. This council particularly supports broader interventions being considered to reduce transport disadvantages and transport poverty.

The council will also soon begin considerations around planned reforms to the Resource Management Act (and requirements within the National Policy Statement on Urban Development) to support quality compact and mixed use urban development.

# Chapter 10: Four potential pathways – What could it take to meet a zero carbon by 2050 target for transport?

**Q 13:** given the four potential pathways identified in Hīkina te Kohupara, each of which require many levers and policies to be achieved, which pathway to you think Aotearoa should follow to reduce transport emissions?

Pathway 4 meets the 2035 target set out by the CCC. From an infrastructure point of view, Pathway 4 is also likely the cheapest.

There are three other pathways so there will clearly be elements taken from them in the policy changes that will eventually arise. It is important to note the dispersed nature of Canterbury. Pathways 2 and 3 seek to achieve zero carbon while allowing for people to maintain independent transport choices. This is supportive of a just transition.

Making the necessary changes our towns and cities will not only reduce our emissions but also improve a host of other outcomes, such as liveability, well-being, health and small business viability.

## Chapter 11: What opportunities should the Government progress over the first three emissions budget periods?

**Q 14:** do you have any views on the policies that we propose should be considered for the first emissions budget?

We have no particular comments to make in response to this question.

The Waimakariri District Council thanks the Ministry for the opportunity to comment on this Green Paper

#### WAIMAKARIRI DISTRICT COUNCIL

#### **DECISION**

FILE NO and TRIM NO: IFR-02/210514077226

REPORT TO: COUNCIL

DATE OF MEETING: 22 June 2021

AUTHOR(S): Gerard Cleary, Manager Utilities and Roading

Simon Collin, Infrastructure Strategy Manager

SUBJECT: Final Utilities and Roading Activity Management Plans 2021

**ENDORSED BY:** (for Reports to Council, Committees or Boards)

Department Manager

#### **SUMMARY** 1.

- 1.1 This report presents the final 2021 Roading, Water Supply, Wastewater, Drainage, Stock Water and Solid Waste Activity Management Plans (AMPs) to Council for adoption.
- During 2020, in preparation for the 2021 Long term plan (LTP), the 3 Waters, Roading and 1.2 Solid Waste Activity Management Plans were reviewed and updated. This work formed the basis for the draft 2021-2031 LTP budgets.
- 1.3 Management of these activities is one of the most important undertakings that Councils carry out. For Waimakariri District the replacement cost of its roading assets is \$1.03 billion and the replacement cost of the 3 waters assets is \$0.79 billion. These assets underpin the levels of service that those that live and work in the district rely on every day.
- 1.4 The draft AMPs were presented to the Utilities and Roading Committee at its 18th December 2020 meeting, and subsequently reported to Council at its 23rd Feb 2021 meeting (TRIM 210203017791), at which they were approved for consultation for the purpose of the LTP
- Some changes to budgets have resulted from the consultation process. Reference to these 1.5 has been noted in the relevant scheme AMPs by way of an addendum where required.
- 1.6 The Audit NZ review of the Councils process in developing the Consultation Document for the draft LTP was reported to the Audit and Risk Committee on the 18th May (TRIM 210506072778). With respect to asset management the review concluded that "the asset management practices provide a reasonable basis for the information and strategies to be included in the draft CD and LTP".

#### Attachments:

- i. Council report February 23rd 2021 (TRIM 210203017791)
- ii. Audit and Risk Committee report 18th May 2021 (TRIM 210506072778)
- iii. Introductory Chapter for the Utilities and Roading Activity Management Plans (200716088682)

- iv. Utilities and Roading Activity Management Plans (available in electronic format in the folders shown)
  - Roading AMP, IFR-02-02
  - Water Supply AMP, IFR-02-03
  - Wastewater AMP, IFR-02-04
  - Drainage AMP, IFR-02-05
  - Stockwater AMP, IFR-02-06
  - Solid Waste AMP, IFR-02-07

#### 2. RECOMMENDATION

**THAT** the Council

- (a) Receives Report No. 210514077226
- (b) Approves the following final versions of the 2021 Activity Management Plans for Roading, Water, Wastewater, Drainage, Stockwater, and Solid Waste as supporting documents to the 2021-31 LTP
  - i. Introduction, IFR-02-01, TRIM 200716088682
  - ii. Roading AMP, IFR-02-02

Scheme / Document Reference	TRIM Number
Section 1 Executive Summary Waimakariri Transport AMP 2021	201208166991
Section 2 Introduction Waimakariri Transport AMP 2021	201208166992
Section 3 Levels Of Service Waimakariri Transport AMP 2021	201208166993
Section 4 Future Demand Waimakariri Transport AMP 2021	201208166995
Section 5 Risk Management Waimakariri Transport AMP 2021	201208167107
Section 6 Life Cycle Management Plan Waimakariri Transport AMP 2021	201208166996
Section 7 Financial Summary Waimakariri Transport AMP 2021	201208166997
Section 8 Asset Management Practices Waimakariri Transport AMP 2021	201208166998
Section 9 Plan Improvement And Monitoring Waimakariri Transport AMP 2021	201208166999
Appendix A Glossary of Terms Waimakariri Transport AMP 2021	201208167000
Appendix B 2020 Strategic Business Case	201208167001
Appendix C Level Of Services Waimakariri Transport AMP 2021	201208167002
Appendix D Roading Valuation Report Waimakariri Transport AMP 2021	201208167003
Appendix E Risk Management Waimakariri Transport AMP 2021	201215171784

## iii. Water Supply AMP, IFR-02-03

Scheme / Document Reference	TRIM Number
Water Supply AMP Overview Document 2021	200120006283
Rangiora Water Supply Scheme AMP 2021	200120006291
Kaiapoi Water supply AMP 2021	200120006318
Woodend/ Pegasus Water Supply Scheme AMP 2021	200120006288
Oxford Urban and Oxford Rural No 2 Water Supply Scheme AMP 2021	200120006286
Oxford Rural No. 1 Water Supply Scheme AMP 2021	200120006298
Waikuku Beach Water Supply Scheme AMP 2021	200120006307
Cust Water Supply Scheme AMP 2021	200120006305
Mandeville/Fernside Water Supply Scheme AMP 2021	200120006303
Summerhill – West Eyreton Water Supply Scheme AMP 2021	200120006309
Ohoka Water Supply Scheme AMP 2021	200120006311
Poyntz Road Water Supply Scheme AMP 2021	200120006292
Garrymere Water Supply Scheme AMP 2021	200120006317

## iv. Wastewater AMP, IFR-02-04

Scheme / Document Reference	TRIM Number
Wastewater AMP Overview Document 2021	200120006527
Rangiora (including Fernside) Wastewater Scheme AMP 2021	200120006521
Oxford Wastewater Scheme AMP 2021	200120006513
Kaiapoi Wastewater Scheme AMP 2021	200120006504
Woodend Wastewater Scheme AMP 2021	200120006520
Pegasus Wastewater Scheme AMP 2021	200120006515
Waikuku Beach Wastewater Scheme AMP 2021	200120006524
Mandeville Wastewater Scheme AMP 2021	200120006508
Pines/Kairaki Wastewater Scheme AMP 2021	200120006516
Tuahiwi Wastewater Scheme AMP 2021	200120006523
Woodend Beach Wastewater Scheme AMP 2021	200120006518
Loburn Lea Wastewater Scheme AMP 2021	200120006506
Ocean Outfall Wastewater Scheme AMP 2021	200120006525

## v. Drainage AMP, IFR-02-05

Scheme / Document Reference	TRIM Number
Drainage AMP Overview Document 2021	200120006602
Rangiora Urban Drainage Scheme AMP 2021	200120006574
Ohoka Rural Drainage Scheme AMP 2021	200120006593
Coastal Urban Drainage Scheme AMP 2021	200120006582
Pegasus Urban Drainage Scheme AMP 2021	200120006578
Oxford Urban Drainage Scheme AMP 2021	200120006576
Kaiapoi Urban Drainage Scheme AMP 2021	200120006577
Loburn Lea Rural Drainage Scheme AMP 2021	200120006590
Coastal Rural Drainage Scheme AMP 2021	200120006585
Clarkville Rural Drainage Scheme AMP 2021	200120006586
Oxford Rural Drainage Scheme AMP 2021	200120006595
Cust Rural Drainage Scheme AMP 2021	200120006587
Central Rural Drainage Scheme AMP 2021	200120006583

## vi. Stockwater AMP, IFR-02-06

Scheme / Document Reference	TRIM Number
Stockwater Race AMP 2021	200819107116

## vii. Solid Waste AMP, IFR-02-07

Scheme / Document Reference	TRIM Number
Solid Waste AMP November 2021	201016139173

- (c) Notes that progress on the AMP Improvement programme will be reported to the Utilities & Roading Committee annually
- (d) **Circulates** a copy of this report to all boards for their information.

#### 3. **BACKGROUND**

- 3.1. The Utilities and Roading Activity Management Plans cover the following activities:
  - Roading
  - Water Supply
  - Wastewater
  - Drainage
  - Stockwater
  - Solid Waste
- 3.2. Management of these activities is one of the most important undertakings that Councils carry out. For Waimakariri District the replacement cost of its roading assets is \$1.03 billion and the replacement cost of the 3 waters assets is \$0.79 billion. These assets underpin the levels of service that those that live and work in the district rely on every day.
- 3.3. Activity Management Plans (AMPs) are important documents that state how the Council will manage its assets and activities in the future and provide the supporting information for the LTP and 30 Year Infrastructure Strategy. The plans outline the significant issues associated with the activities and assets. They summarise the various components of the schemes and identify future funding requirements and upgrades to maintain levels of service, and manage growth and renewals.

#### 4. **ISSUES AND OPTIONS**

- 4.1. While the Local Government Act 2002 does not specifically require councils to produce Activity or Asset Management Plans, it does require councils to provide robust and well documented planning for their assets. Audit New Zealand specifically seeks this information as part of their audit of the LTP process.
- 4.2. To meet the requirements of sound asset management and of Audit NZ, there is no workable alternative than to produce Activity Management Plans.
- 4.3. Waimakariri District Council's AMPs have been developing and improving over a number of LTP cycles, and have been peer reviewed regularly since 2009. A considerable number of the improvements recommended in the 2018 peer review have been incorporated in the latest version of the AMP's, and a workshop has been held with the peer reviewer to discuss further potential improvements.
- 1.7 The Audit NZ review of the Councils process in developing the Consultation Document for the draft LTP was reported to the Audit and Risk Committee on the 18<sup>th</sup> May (TRIM 210506072778). With respect to asset management the review contained the following statements:
  - Based on the work completed, we are satisfied that the asset management practices, and planning for the core infrastructure activities (including three waters and transport), are sufficiently robust, and there is good knowledge of asset condition. As a result, we have concluded that the asset management practices provide a reasonable basis for the information and strategies to be included in the draft CD and LTP".

 The Council has modelled its infrastructure and developed a renewal programme that stretches over the next 150 years. The renewal profile and funding strategies have been developed simultaneously to ensure that planned asset renewal, and its funding, is carefully considered.

#### Implications for Community Wellbeing

There are no implications on community wellbeing by the issues and options that are the subject matter of this report.

4.4. The Management Team has reviewed this report and support the recommendations.

#### 5. COMMUNITY VIEWS

#### 5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report, that is the approval of the final versions of the suite of U&R Activity Management Plans.

#### 5.2. Groups and Organisations

There are not groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

#### 5.3. Wider Community

The wider community is not likely to be affected by the act of Council approving the final versions of the Activity Management Plans, but they may have an interest in the subject matter within the AMPs. An opportunity has been provided via the LTP Consultation Document for the Community to provide high level feedback on levels of service and how Council manages its assets.

#### 6. OTHER IMPLICATIONS AND RISK MANAGEMENT

#### 6.1. Financial Implications

There are no financial implications arising from the decisions sought by this report.

#### 6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts, but the AMP's themselves do note that responding to climate change is one of the key future challenges facing the management of utilities and roading assets.

#### 6.3 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

#### **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

#### 7. CONTEXT

#### 7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

#### 7.2. Authorising Legislation

7.3. Activity Management Plans are required for compliance with requirements of the Local Government Act 2002 Schedule 10.

## 7.4. Consistency with Community Outcomes

The Council's community outcomes are not relevant to the actions arising from recommendations in this report.

## 7.5. Authorising Delegations

7.6. Council approval is required for the adoption of the Utilities and Roading Activity Management Plans

#### ATTACHMENT i

#### WAIMAKARIRI DISTRICT COUNCIL

#### REPORT FOR DECISION

FILE NO and TRIM NO: IFR-02 /210203017791

**REPORT TO:** Council

**DATE OF MEETING:** 23 February 2021

FROM: Gerard Cleary, Manager Utilities and Roading

Simon Collin, Infrastructure Strategy Manager

SUBJECT: Final Utilities and Roading Activity Management Plans 2021

SIGNED BY:

(for Reports to Council,
Committees or Boards)

Department Manager

Chief Executive

#### 1. SUMMARY

- 1.1 This report presents the final 2021 Roading, Water Supply, Wastewater, Drainage, Stock Water and Solid Waste Activity Management Plans to Council for adoption.
- 1.2 During 2020, in preparation for the 2021 Long term plan (LTP), the 3 Waters, Roading and Solid Waste Activity Management Plans were reviewed and updated. This work formed the basis for the draft 2021-2031 LTP budgets.
- 1.3 Management of these activities is one of the most important undertakings that Councils carry out. For Waimakariri District the replacement cost of it's roading assets is \$1.03 billion and the replacement cost of the 3 waters assets is \$0.79 billion. These assets underpin the levels of service that those that live and work in Waimakariri rely on everyday.
- 1.4 Activity Management Plans (AMPs) are important documents that state how the Council will manage its assets and activities in the future and provide the supporting information for the LTP and 30 Year Infrastructure Strategy. The plans outline the significant issues associated with the activities and assets. They summarise the various components of the schemes and identify future funding requirements and upgrades to maintain levels of service, and manage growth and renewals.
- 1.5 The Council briefing of 10 Nov 2020 included a high level view of the Council's Activity Management Plans (AMPs), their purpose, and what they contain. The draft AMPs were presented to the Utilities and Roading Committee at its 18th December 2020 meeting, (TRIM 201127161314)
- 1.6 Any changes in the 3 Waters, Solid Waste and Roading budgets that have been made since the draft AMPs were presented to the Utilities and Roading Committee have been incorporated in the AMPs presented here.
- 1.7 The 3 Waters and Roading AMPs have been peer reviewed by David Jeffrey of Infrastructure Associates.
  - He has assessed the 3 Waters AMPs as achieving a score of 0.72 out of a maximum possible of 1.0. This is an improvement over the score for the 3 waters AMP's in 2018.

- The Roading AMP was assessed at 0.69, which shows a small improvement over the 2018 assessment
- This is the first peer review for the Solid Waste AMP, which was assessed at a score of 0.63.
- 1.8 The audit review of the Council's LTP process was underway when this report was written. Staff have been responding to requests for additional information and clarification as needed. The results of the audit review are expected to be available by the time of this meeting.

#### Attachments:

- i. Utilities and Roading Committee report December 2020 (201127161314)
- ii. Introductory Chapter for the Utilities and Roading Activity Management Plans (200716088682)
- iii. Utilities and Roading Activity Management Plans (available in electronic format in the folders shown)
  - Roading AMP, IFR-02-02
  - Water Supply AMP, IFR-02-03
  - Wastewater AMP, IFR-02-04
  - Drainage AMP, IFR-02-05
  - Stockwater AMP, IFR-02-06
  - Solid Waste AMP, IFR-02-07
- iv. Peer reviews by Infrastructure Associates for water supply, drainage, wastewater and solid waste asset management plans (respective TRIM no's: 210111001755, 210127012401 210125010560, 210127012402).

#### 2. RECOMMENDATION

#### **THAT** the Council:

- (a) Receives report No. 210203017791.
- (b) **Approves** the following completed draft 2021 Activity Management Plans for Roading, Water, Wastewater, Drainage, Stockwater, and Solid Waste, for consultation for the purpose of the LTP.
  - i. Introduction, IFR-02-01, TRIM 200716088682
  - ii. Roading AMP, IFR-02-02

Scheme / Document Reference	TRIM Number	
Section 1 Executive Summary Waimakariri Transport AMP 2021	201208166991	
Section 2 Introduction Waimakariri Transport AMP 2021	201208166992	
Section 3 Levels Of Service Waimakariri Transport AMP 2021	201208166993	
Section 4 Future Demand Waimakariri Transport AMP 2021	201208166995	
Section 5 Risk Management Waimakariri Transport AMP 2021	201208167107	

Section 6 Life Cycle Management Plan Waimakariri Transport AMP 2021	201208166996
Section 7 Financial Summary Waimakariri Transport AMP 2021	201208166997
Section 8 Asset Management Practices Waimakariri Transport AMP 2021	201208166998
Section 9 Plan Improvement And Monitoring Waimakariri Transport AMP 2021	201208166999
Appendix A Glossary of Terms Waimakariri Transport AMP 2021	201208167000
Appendix B 2020 Strategic Business Case	201208167001
Appendix C Level Of Services Waimakariri Transport AMP 2021	201208167002
Appendix D Roading Valuation Report Waimakariri Transport AMP 2021	201208167003
Appendix E Risk Management Waimakariri Transport AMP 2021	201215171784

# iii. Water Supply AMP, IFR-02-03

Scheme / Document Reference	TRIM Number
Water Supply AMP Overview Document 2021	200120006283
Rangiora Water Supply Scheme AMP 2021	200120006291
Kaiapoi Water supply AMP 2021	200120006318
Woodend/ Pegasus Water Supply Scheme AMP 2021	200120006288
Oxford Urban and Oxford Rural No 2 Water Supply Scheme AMP 2021	200120006286
Oxford Rural No. 1 Water Supply Scheme AMP 2021	200120006298
Waikuku Beach Water Supply Scheme AMP 2021	200120006307
Cust Water Supply Scheme AMP 2021	200120006305
Mandeville/Fernside Water Supply Scheme AMP 2021	200120006303
Summerhill – West Eyreton Water Supply Scheme AMP 2021	200120006309
Ohoka Water Supply Scheme AMP 2021	200120006311
Poyntz Road Water Supply Scheme AMP 2021	200120006292
Garrymere Water Supply Scheme AMP 2021	200120006317

# iv. Wastewater AMP, IFR-02-04

Scheme / Document Reference	TRIM Number	
Wastewater AMP Overview Document 2021	200120006527	
Rangiora (including Fernside) Wastewater Scheme AMP 2021	200120006521	
Oxford Wastewater Scheme AMP 2021	200120006513	
Kaiapoi Wastewater Scheme AMP 2021	200120006504	
Woodend Wastewater Scheme AMP 2021	200120006520	

Pegasus Wastewater Scheme AMP 2021	200120006515
Waikuku Beach Wastewater Scheme AMP 2021	200120006524
Mandeville Wastewater Scheme AMP 2021	200120006508
Pines/Kairaki Wastewater Scheme AMP 2021	200120006516
Tuahiwi Wastewater Scheme AMP 2021	200120006523
Woodend Beach Wastewater Scheme AMP 2021	200120006518
Loburn Lea Wastewater Scheme AMP 2021	200120006506
Ocean Outfall Wastewater Scheme AMP 2021	200120006525

# v. Drainage AMP, IFR-02-05

Scheme / Document Reference	TRIM Number
Drainage AMP Overview Document 2021	200120006602
Rangiora Urban Drainage Scheme AMP 2021	200120006574
Ohoka Rural Drainage Scheme AMP 2021	200120006593
Coastal Urban Drainage Scheme AMP 2021	200120006582
Pegasus Urban Drainage Scheme AMP 2021	200120006578
Oxford Urban Drainage Scheme AMP 2021	200120006576
Kaiapoi Urban Drainage Scheme AMP 2021	200120006577
Loburn Lea Rural Drainage Scheme AMP 2021	200120006590
Coastal Rural Drainage Scheme AMP 2021	200120006585
Clarkville Rural Drainage Scheme AMP 2021	200120006586
Oxford Rural Drainage Scheme AMP 2021	200120006595
Cust Rural Drainage Scheme AMP 2021	200120006587
Central Rural Drainage Scheme AMP 2021	200120006583

# vi. Stockwater AMP, IFR-02-06

Scheme / Document Reference	TRIM Number	
Stockwater Race AMP 2021	200819107116	

# vii. Solid Waste AMP, IFR-02-07

Scheme / Document Reference	TRIM Number	
Solid Waste AMP November 2021	201016139173	

- (c) Notes that the final suite of Utilities and Roading Activity Management Plans, adjusted for any changes made during the LTP consultation period, will be reported to Council at the 15 June 2021 Council meeting for adoption
- (d) **Circulates** a copy of this report to all boards for their information.

#### 3. BACKGROUND

- 3.1. The Utilities and Roading Activity Management Plans cover the following activities:
  - Roading
  - Water Supply
  - Wastewater
  - Drainage
  - Stockwater
  - Solid Waste
- 3.2. Management of these activities is one of the most important undertakings that Councils carry out. For Waimakariri District the replacement cost of it's roading assets is \$1.03 billion and the replacement cost of the 3 waters assets is \$0.79 billion. These assets underpin the levels of service that those that live and work in Waimakariri rely on everyday.
- 3.3. Activity Management Plans (AMPs) are important documents that state how the Council will manage its assets and activities in the future and provide the supporting information for the LTP and 30 Year Infrastructure Strategy. The plans outline the significant issues associated with the activities and assets. They summarise the various components of the schemes and identify future funding requirements and upgrades to maintain levels of service, and manage growth and renewals.

#### 4. ISSUES AND OPTIONS

- 4.1. While the Local Government Act 2002 does not specifically require councils to produce Activity or Asset Management Plans, it does require councils to provide robust and well documented planning for their assets. Audit New Zealand specifically seeks this information as part of their audit of the LTP process.
- 4.2. To meet the requirements of sound asset management and of Audit NZ, there is no workable alternative than to produce Activity Management Plans.
- 4.3. Waimakariri District Council's AMPs have been developing and improving over a number of LTP cycles, and have been peer reviewed regularly since 2009. A considerable number of the improvements recommended in the 2018 peer review have been incorporated in the latest version of the AMP's, and a workshop is programmed with the peer reviewer to discuss further potential improvements.
- 4.4. For the 2021 AMPs the overall "score" for a sample of all three suites of 3 Waters documents is now at 0.72 out of a maximum score of 1.00, and a recommended target of 0.7. This is an improvement from the 0.61, 0.62, and 0.63 for Water, Wastewater, and Drainage achieved for the 2018 AMPs.

- 4.5. Previous iterations of the Solid waste AMP had not previously been peer reviewed. The first time assessment by the peer reviewer for the Solid waste AMP was 0.63. The areas identified as being in the most need of improvement were links to other planning documents, asset systems and data, and risk management.
- 4.6. The Roading AMP peer review provided an overall assessment of 0.69 out of a total possible score of 1.0. This is a modest improvement over the 2018 assessment of 0.68. The three areas recommended as needing improvement were providing additional information about the process for the AMP development, asset systems and data, and optimised decision making.
- 4.7. The audit review of the Council's LTP process was underway when this report was written. Staff have been responding to requests for additional information and clarification as needed. The results of the audit review are expected to be available by the time of this meeting.
- 4.8. The Management Team have reviewed this report and support the recommendations.

#### 5. COMMUNITY VIEWS

#### 5.1. Groups and Organisations

Where levels of service are being changed for specific schemes targeted and specific consultation is carried out. An example would be upgrading a water supply scheme to meet drinking water standards. Typically, costs, benefits and risks associated with each option under consideration are presented to the affected community and their feedback taken into account in making a decision about which option to select.

#### 5.2. Wider Community

- 5.2.1. The level of service component of the Activity Management Plans was consulted upon comprehensively as part of the 2005 review. While a comprehensive public review has not been carried out since then, levels of service are tested with the public in the following ways:
  - i. The three yearly customer satisfaction survey, which is now able to be analysed to provide 3 Waters scheme specific feedback.
  - ii. Monitoring service requests.
  - iii. The LTP and Annual Plan process.
  - iv. Specific engagement when significant district wide LOS changes are proposed, e.g. kerbside collection services were exhaustively consulted upon prior to the expansion of the services in 2019.
  - v. As with 3 Waters, there has not been a significant review of LOS for Roading for a number of years, but there has been additional consultation with key users groups resulting in the Strategic Problem Statements which underpin roading forward works.

#### 6. <u>IMPLICATIONS AND RISKS</u>

#### 6.1. Financial Implications

There are no financial implications from adopting these AMP's. The financial implications contained therein are already incorporated in the 2021-31 LTP budgets

#### 6.2. Community Implication

Comprehensive Activity Management Plans are the foundation to ensuring that agreed levels of service continue to be provided to the community, both now and into the future as assets age, and that appropriate infrastructure is in place to meet the demands of growth

#### 6.3. Risk Management

- 6.3.1. An inappropriate level of activity management would have significant financial and risk implications for the Council.
- 6.3.2. Risk is managed by having a representative sample of the AMPs peer reviewed, and through the feedback received from Audit NZ as part of its LTP process review.

#### 6.4. Health and Safety

The AMPs consider the health and safety implications within each activity group, and allow for actions to be taken to reduce the risks associated with the activities.

#### 7. CONTEXT

#### 7.1. Policy

Approval of these draft AMPs is not a matter of significance in terms of the Council's Significance and Engagement Policy.

#### 7.2. Legislation

Local Government Act 2002 Schedule 10

#### 7.3. Community Outcomes

- 7.3.1. AMPs contribute to the following Community outcomes, taken from the draft 2021 LTP.
  - i. There is a safe environment for all
  - ii. Transport is accessible, convenient, reliable, and sustainable
  - iii. Core utility services are sustainable, resilient, affordable; and provided in a timely, manner

#### 7.4. **Delegations**

Council approval is required for the adoption of the U and R Activity Management Plans.

#### **ATTACHMENT ii**

#### WAIMAKARIRI DISTRICT COUNCIL

#### **REPORT FOR / DECISION**

FILE NO and TRIM NO: FIN-01 / 210506072778

REPORT TO: Audit and Risk Committee

DATE OF MEETING: 18 May 2021

FROM: Jeff Millward, Manager Finance & Business Support

SUBJECT: Audit New Zealand Management Report of the Consultation Document

(CD) for the proposed ten-year Long Term Plan (LTP) for the period

commencing 1 July 2021 to 30 June 2031.

SIGNED BY:

(for Reports to Council, Committees or Boards)

Department Manager

Chief Executive

#### 1. **SUMMARY**

- 1.1. The purpose of this report is to present Audit New Zealand's Management Report of the Consultation Document (CD) on the proposed ten-year Long Term Plan (LTP) for the period commencing 1 July 2021 to 30 June 2031.
- 1.2. The Council was issued with an unmodified opinion on the CD on 23 February. That effectively means it was a clean report and the CD provides an effective basis for public participation in the Council's decision-making process relating to the content of its draft LTP.
- 1.3. The Auditors we will also issue a report on the final LTP that is planned to be adopted on 22 June 2021, following the Council's consideration of public submissions and any changes to the documents as a result of submissions being made on the LTP.
- 1.4. The final audit is planned to take place from 8 June until 22 June 2021.

#### Attachments:

Audit New Zealand Management Report on the CD (TRIM 210506072852)

#### 2. **RECOMMENDATION**

THAT the Audit and Risk Committee:

- Receives report No. 210506072778 (a)
- (b) Receives Audit New Zealand's Management Report on the CD for the proposed ten-year Long Term Plan (LTP) for the period commencing 1 July 2021 to 30 June 2031 (TRIM 210506072852);
- Notes there are no significant matters arising from the management letter. Audit New (c) Zealand will audit the LTP and any changes made as a result of submissions between 8 June and 22 June 2021.

#### 3. **BACKGROUND**

- 3.1. The Local Government Act 2002, section 93C (4) requires the CD to contain a report from the Auditor-General. Audit New Zealand have been appointed the Auditors for the Waimakariri District Council by the Auditor-General.
- 3.2. Audit New Zealand are responsible for reporting on whether the LTP meets the statutory purpose and provides a reasonable basis for integrated decision making by the Council and accountability to the community. The audit undertaken by Audit New Zealand considered the quality of the underlying information and assumptions as part of the audit of the LTP CD and issued an unmodified Audit opinion that was published with the CD.
- 3.3. As part of the deliverables to the Council by Audit New Zealand, they issue a management letter outlining the work undertaken in relation to the engagement letter and findings.

#### 4. **ISSUES AND OPTIONS**

- Under section 94(1) of the Act, the LTP to be adopted is required to be audited before 1 4.1. July 2021 (section 93(3)). The Council is proposing to adopt the LTP, associated disclosures and other requirements on 22 June 2021.
- 4.2. The audit of LTP by Audit New Zealand will focus on how the deliberations/decisions from consultation have been reflected in the LTP. The Auditors will consider the effect of the decisions and gain assurance that appropriate, material, consequential changes and disclosures have been made.
- 4.3. There are no significant matters arising from the Audit New Zealand's Management Letter.
- 4.4. The matter contained within the Management letter have been discussed and agreed with Audit New Zealand.
- 4.5. As an option, the Audit & Risk Committee could request alternative or further action be taken on one or a number of items provided within the Auditors report.
- 4.6. The Management Team have reviewed this report and support the recommendations.

#### 5. **COMMUNITY VIEWS**

#### 5.1. **Groups and Organisations**

The Annual Report is a document that is often referenced and relied upon by investors, stakeholders, banks and financial institutions.

#### 6. **IMPLICATIONS AND RISKS**

#### 6.1. **Financial Implications**

The cost to the audit of the CD and LTP is \$86,000. This was presented within the engagement letter to the Audit & Risk Committee earlier in the year.

The Auditors have signalled that the delay in receiving a completed Transport Asset Management Plan may lead to the Auditors seeking an additional fee, however this will be determined after the audit of the LTP.

#### 6.2. **Community Implications**

The CD and LTP contains information on the functions and activities carried out by the Council and will be reporting the results and progress of the financial and non-financial performance measures within the Annual Report.

#### 6.3. **Risk Management**

The audits carried out by Audit New Zealand provides added assurance in respect of the accuracy of the Council's information being consulted and adopted LTP.

#### 6.4. **Health and Safety**

All of the work programmes identified within the LTP take into consideration and comply with the Health & Safety Act.

#### 7. **CONTEXT**

#### 7.1. **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy. Any significant matters were included within the CD and draft LTP.

#### 7.2. Legislation

Local Government Act 2002 sections 93 & 94 require Audit New Zealand to carry out and audit of the CD and LTP on behalf of the Controller and Auditor General.

#### 7.3. **Community Outcomes**

There are wide ranging opportunities for people to contribute to the decision making that effects our District

#### 7.4. **Delegations**

Delegation S-DM 1022 provides that the Audit and Risk Committee has the jurisdiction to:

- Liaise with and manage the Council's relationship and arrangements with the Council's external auditors; and
- Review corporate risk assessment and internal risk management practices.

Jeff Millward Manager Finance & Business Support

# AUDIT NEW ZEALAND

Mana Arotake Aotearoa

# Report to the Council on the audit of

Waimakariri District Council's Long-term Plan consultation document 2021-2031

# **Contents**

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# **Key messages**

We have completed the audit of Waimakariri District Council's (the Council's) consultation document (CD) for its proposed ten-year Long-term Plan (LTP) covering the period commencing 1 July 2021 to 30 June 2031. The Council will adopt its LTP in June 2021. This report sets out our findings and recommendations from the audit of the CD stage of the LTP.

#### **Audit report**

We issued an unmodified report on Council's CD on 23 February 2021. This means that in our opinion, the CD provides an effective basis for public participation in the Council's decision-making process relating to the content of its draft LTP.

We included an emphasis of matter paragraph in the audit report drawing attention to the disclosure in the CD outlining the Government's intention to make three waters reform decisions during 2021.

#### Areas of audit focus

#### Preparation of the CD and underlying information

The development of a CD together with the required underlying information is a large and complex task. We are pleased to report that there was a robust process for developing and preparing the associated underlying information for the proposed LTP. The process was well managed and generally went smoothly in accordance with the project timetable.

The key exception was the processes around the Transport Asset Management Plan. This was significantly delayed and when finally received, it was not complete and had not been through a sufficient quality assurance review. Due to the additional work required and the inefficiencies we plan to seek approval, from the Office of the Auditor-General, to negotiate an additional fee recovery. We will analyse our audit costs at completion of the final LTP audit and plan to liaise with the Council on the proposed fee recoveries. Refer to section 2 of this report for further details.

Overall, management worked well with Audit New Zealand to ensure that the CD provided an effective basis for public participation in the Council's decisions about the proposed LTP.

#### Audit of the final LTP

As well as the opinion issued on the CD, we will also issue a report on the final LTP that will be adopted before 1 July 2021, following the Council's consideration of public submissions. To ensure our audit of the final LTP is efficient, we expect the Council to prepare and provide us with a schedule of changes to the financial forecasts and other underlying information that were the basis for the CD.

# Thank you

We would like to thank the Council, management, and staff for their assistance during the audit.

Dereck Ollsson Appointed Auditor

25 March 2021

# 1 Our audit report

#### 1.1 We issued an unmodified audit report



We issued an unmodified audit report on 23 February 2021. This means we were satisfied that the CD meets the statutory purpose and provides an effective basis for public participation in the Council's decision-making about the proposed content of the 2021-2031 LTP. We also found the underlying information and assumptions used to prepare the CD are reasonable.

We included an 'emphasis of matter' paragraph in our audit report to draw the reader's attention to the disclosure in the CD outlining the Government's intention to make three waters reform decisions during 2021. The effect that the reforms may have on three waters services provided by the Council is currently uncertain because no decisions have been made. The CD was prepared as if these services will continue to be provided by the Council, but future decisions may result in significant changes, which would affect the information on which the CD has been based.

#### 1.2 Uncorrected misstatements

The prospective financial statements in the LTP are free from material misstatements, including omissions. During the audit, we have discussed with management any misstatements that we found, other than those which were clearly trivial. The misstatements that have not been corrected are listed below along with management's reasons for not adjusting these misstatements. We are satisfied that these misstatements are individually and collectively immaterial.

The Council is in negotiations with Hurunui District Council on collection of Ashley
Town rates on behalf of Hurunui. The forecasts currently do not illustrate the
rates revenue that will be collected, or the corresponding expenditure when it is
passed on to Hurunui. We understand that the Council will retain a base
commission for this, and any rates penalties collected.

We note that the Council has 1,568 properties connected to the Ashley Water Supply, consuming 1,674 units of water (1 unit = 1000 litres/day). Rates assessed in the 2020/21 year were \$1,403,632, making up 61% of the total Ashley Water Rates. The rate in the 2020/21 year is \$838.49 per rating unit and this was forecast in the 2018-2028 LTP to increase to \$876.24 per rating unit in the 2021/22 year.

Management did not adjust this on the basis that they did not have a signed agreement. The Council will update the misstatement in the final LTP.

 The Council has misstated the development contributions revenue by \$1.17 million over the ten-year period due to the incorrect number of additional units being used when compared to the growth assumption.

Management did not adjust this on the basis of materiality at the consultation stage and will reconsider at the final LTP stage.

#### **Control environment** 2



Our approach to the audit was to identify, confirm and assess the Council's key processes and controls over the underlying information and ultimate production of both the LTP CD and the LTP. The purpose of this assessment was to enable us to plan the most effective and efficient approach to the audit work needed to provide our two audit opinions.

We consider the asset management control environment to be sufficiently reliable for the purpose of supporting the LTP CD and LTP. We consider the Council's overall control environment sufficiently effective for the purpose of producing the LTP CD and LTP documents.

However, the key exception was the processes around the Transport Asset Management Plan. This was significantly delayed and when finally received was not complete and had not been through a sufficient quality assurance review. This added significant pressure on both the Council staff and the audit team to meet the agreed timeframes. This led to audit inefficiencies as "hot review dates" needed to be pushed out and additional resources brought on to help expedite the process so the Council could meet its adoption date.

Due to the additional work required and the inefficiencies noted above we plan to seek approval, from the Office of the Auditor-General, to negotiate an additional fee recovery for the additional unplanned time spent. We will analyse our audit costs at completion of the final LTP audit and plan to liaise with the Council on the proposed fee recoveries.

# 3 Areas of audit focus



During the planning stage of the audit, and our review of the content of the LTP CD, we identified the following key risks and issues which were areas of focus during our audit. In this section of the report, we comment on our findings on those matters.

#### 3.1 Covid-19

The impacts of the Covid-19 pandemic have created significant uncertainty for businesses, local and central government organisations, as well as communities and families.

The Council has included a "medium risk" assumption on Covid-19 in its LTP under the "Pandemic and or similar events" assumption. The Council assumes that the Covid-19 will be contained and there will not be another significant health event across the entire community in the next 10 years.

The ongoing impacts of Covid-19 have been considered as part of the LTP through:

- The population growth assumptions where historically an average of 500 additional dwellings per year has been used as the growth assumption. The population assumptions for this LTP considers a more appropriate figure to be 480 dwellings per year. This is lower than historically and considers the impacts of Covid-19. The Statistics NZ medium-high growth rate is 1.8% and the rate applied by WDC is 1.72%.
- The BERL inflation rate which already has updated economic scenarios since Covid-19.
- A provision of \$1 million in the LTP to be used for economic recovery initiatives due to the pandemic.

We accepted the Council's Covid-19 assumption as reasonable on the basis that the District has limited exposure to international travel, there are stringent border restrictions in place in the country, a vaccine will be widely available in the future and the Council has an economic recovery plan in place.

#### 3.2 Climate change

Waimakariri District is vulnerable to the impacts of climate change in common with other districts in New Zealand. These include erosion, rising sea levels and more frequent extreme whether events such as floods, fires and droughts. The Council has acknowledged reducing greenhouse gas emissions to the atmosphere and dealing with rising sea levels will become increasingly important matters for the Council over the next decade.

We reviewed the Council's assumptions around climate change and how these have been incorporated in to the LTP. The impact of climate change has been incorporated into the

infrastructure strategy as well as being an assumption in the LTP. We are satisfied that the Council assumptions are reasonable and supportable, with a stated 'medium' level of uncertainty. The Council has been taking steps in the right direction to identify and mitigate climate change. This has been clearly set out with the LTP, CD and the infrastructure strategy.

#### 3.3 Capital expenditure "do-ability"

In the past few years, the deliverability of the capital programme, specifically regarding growth capital expenditure, has been a challenge for the Council. In the previous LTP, the Council was reliant on development of subdivisions and increased demands for levels of service. As this growth did not occur at the rate anticipated, particularly in 2019/20 because of Covid-19, Council deemed it not necessary to deliver on these forecast capital projects.

The Council has appropriately disclosed a capital expenditure "do-ability" assumption in the LTP with an uncertainty risk of "High" based on their prior performance. We have assessed the annual level of the capital programme for each of the ten years and consider it reasonable compared to what the Council has been able to deliver in the last few years.

#### 3.4 Three waters reform

Council has assumed it will continue to own and directly operate the three waters networks and have indicated a high level of uncertainty around this assumption. The impact on its operations and finances have also been included.

The Council has disclosed information on the three waters reforms in the CD. We accept the Council assumptions as reasonable as they have assumed business as usual (BAU) for the full LTP period. We have confirmed BAU for the three waters through our discussions with management and review of the asset management plans, which we have also confirmed are correctly flowed through to the LTP. Due to the significant impact the three waters reform would have on the Council, we included an emphasis of matter paragraph in our audit report to draw attention to the disclosure made by the Council.

#### 3.5 Asset information to inform its renewals expenditure

Based on the work completed, we are satisfied that the asset management practices, and planning for the core infrastructure activities (including three waters and transport), are sufficiently robust, and there is good knowledge of asset condition. As a result, we have concluded that the asset management practices provide a reasonable basis for the information and strategies to be included in the draft CD and LTP.

The three water and transport asset management plans (AMP) have been peer reviewed by Infrastructure Associates Limited. We have raised with Council any high priority items we consider to be integral to the CD and LTP and these have been subsequently addressed in the AMP or through our audit work. We do not consider the outstanding recommendations to be significant to the 2021-2031 LTP process and will follow up in the 2024-2034 LTP process to ensure they have been considered.

The Council has modelled its infrastructure and developed a renewal programme that stretches over the next 150 years. The renewal profile and funding strategies have been developed simultaneously to ensure that planned asset renewal, and its funding, is carefully considered.

We have considered the condition and knowledge of assets in our review and have not identified any significant areas of concern. Overall, the Council's asset information provides a reasonable basis for the information and strategies to be included in the CD and LTP.

#### 3.6 Financial strategy

The financial strategy seeks to address anticipated pressures arising from increased demand for levels of service due to growth, as well as from the requirements of the national standards. These pressures will inevitably have an impact on rates. The Council plans to use debt to manage these pressures to ensure that the future ratepayers, who will use these services, pay an appropriate share of these significant costs.

The Council has placed constraints on its future forecast expenditure to ensure that rates increases are affordable to the average ratepayer. The District Council's actions to achieve this include:

- limit increases in operating expenditure to the forecast movement in the Local Government Cost Index, required or agreed improvements to levels of service, and growth;
- progressively fund the impact of the earthquakes over the Long-term Plan period;
- maintain debt while having sufficient headroom in the event of a natural disaster;
- maintain financial prudence while still providing a high-quality level of service.

The Council has included the key challenges and emerging issues, identified in the infrastructure strategy, in its financial strategy, as well as some key projects that are going to public consultation. The Council has forecast operating surpluses, so the balanced budget is achieved for each of the 10 years of the LTP.

We have confirmed that the strategy complies with the requirements of section 101A of the Local Government Act, 2002 and it meets the purpose outlined in subsection 2. We have reviewed the financial strategy's links to the financial model, asset management plans (AMPs) and infrastructure strategy. We are satisfied that these are appropriately aligned.

#### 3.7 Infrastructure strategy

We developed an understanding of the District's infrastructure strategy and evaluated the Council's compliance with the requirements of the Local Government Act 2002. We also gained an understanding on how it is funding renewals and its overall approach to managing the its infrastructure assets.

The infrastructure strategy clearly outlines that maintaining the infrastructure the Council owns is its first priority. A renewals programme has been developed for the whole of life of assets for the next 150 years. Revenue levels are set to ensure sufficient funds are available for when the renewal needs to occur. Council has given appropriate consideration to growth demands detailed in the AMPs, and the document is clear that the ageing and increasing population is going to have an impact on assets. There is a good section on how this might impact on transport, solid waste, walking and cycling facilities and housing stock.

We performed work to ensure that the:

- infrastructure strategy is aligned with the financial strategy;
- information in the financial model reconciles with the infrastructure strategy;
- infrastructure strategy supports accountability;
- correlation between depreciation and renewals is reasonable; and
- content of the infrastructure strategy document includes everything necessary to achieve its statutory purpose.

Overall, we are satisfied that the infrastructure strategy is fit for purpose and the supporting underlying information is considered reasonable. It fulfils the legislative purpose and meets our expectations of such a document and is consistent with our knowledge of asset management planning for the Council.

# 4 Other matters

#### 4.1 Growth assumption



The Council has assumed that the population will increase from 64,700 people in 2020 to 77,770 people in 2031. The assumption included in the Council's underlying information is in line with our expectations and has been allocated an appropriate level of uncertainty.

Our testing of the assumption included ensuring that it is applied consistently through the underlying information, including its application in the financial model. We are satisfied that the growth assumption is supported, reasonable, and consistently applied throughout the underlying information.

#### 4.2 Development contributions

We reviewed the development contribution policy and confirmed that it had been reviewed and approved in January 2020 and that there was consistency of application of assumptions between the policy and the financial model and other associated documents. We identified that the policy had not been updated for the changes to the Ocean Outfall calculation. This has been communicated to management and our expectation is that it will be updated for the final LTP. The impact on the CD is not material as the associated development contributions have been calculated correctly in the financial model.

#### 4.3 Other assumptions

We have also reviewed how the other significant assumptions are derived, including for inflation and interest. We are satisfied that the Council has an appropriate system to determine these assumptions and that they are reasonable and supportable and are appropriately applied in the financial forecasts.

# 5 Next steps for the Council

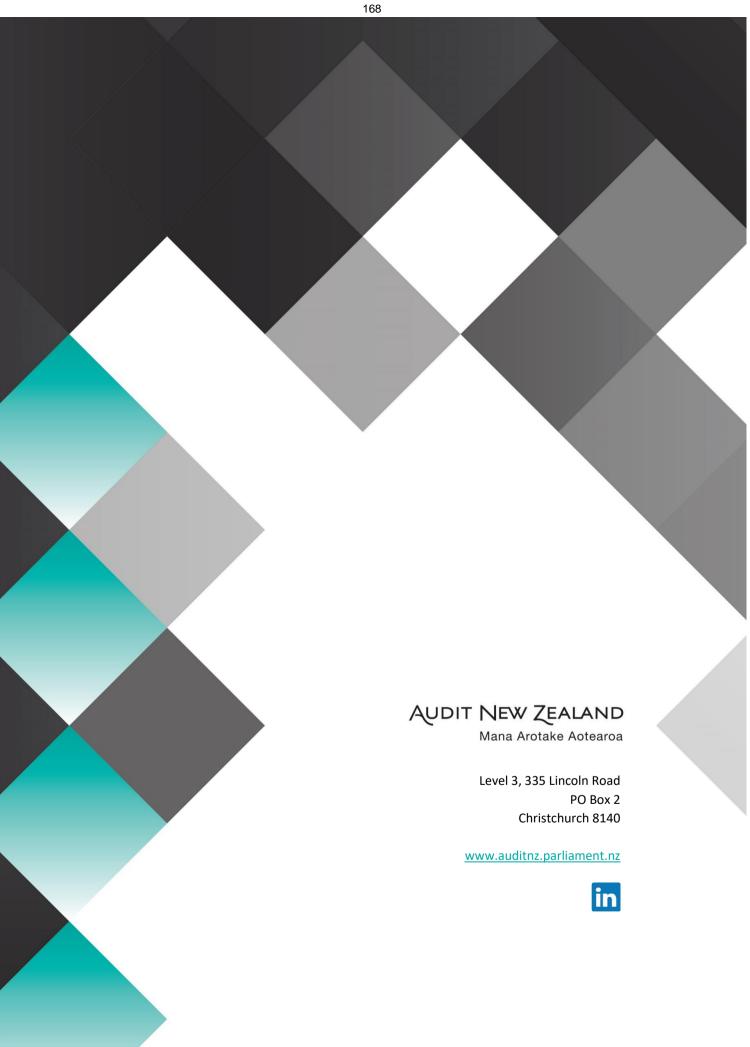
The next step in the LTP audit process will be the audit of the final LTP. To ensure our audit of the LTP is efficient we expect the Council to prepare a schedule of changes to the financial forecasts and other associated documents that were the basis of the LTP CD. This will enable us to assess the extent of changes as a result of community consultation and tailor our audit work accordingly.

Under section 94(1) of the Act, our audit report on the final LTP forms part of the LTP, which the Council is required to adopt before 1 July 2021 (section 93(3)). We are responsible for reporting on whether the LTP meets the statutory purpose and provides a reasonable basis for integrated decision making by the Council and accountability to the community. We considered the quality of the underlying information and assumptions as part of the audit of the LTP CD. On our next visit we will focus on how these are reflected in the LTP. We will consider the effect of the decisions from the consultation process and review the LTP to gain assurance that appropriate, material, consequential changes and disclosures have been made.

At the conclusion of the LTP audit, we will ask the Council to provide us with a signed management representation letter on the LTP. The audit team will provide the letter template during the LTP audit.

# **Appendix 1: Mandatory disclosures**

Area	Key messages
Our responsibilities in conducting the audit	We carried out this audit on behalf of the Controller and Auditor-General. We are responsible for expressing an independent opinion on the CD and reporting that opinion to you. This responsibility arises from section 93C(4) of the Local Government Act 2002.
	The audit of the CD does not relieve management or the Council of their responsibilities.
	Our Audit Engagement Letter dated 26 January 2021 contains a detailed explanation of the respective responsibilities of the auditor and the Council.
Auditing standards	We carry out our audit in accordance with the International Standard on Assurance Engagements (New Zealand) 3000 (Revised): Assurance Engagements Other Than Audits or Reviews of Historical Financial Information, the International Standard on Assurance Engagements 3400: The Examination of Prospective Financial Information, and the Auditor-General's auditing standards.
Auditor independence	We are independent of the Council in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: International Code of Ethics for Assurance Practitioners, issued by New Zealand Auditing and Assurance Standards Board.
	In addition to the audit of the CD we have carried out engagements in the areas of the annual report and carried out an engagement in respect of the Council's Debenture Trust Deed, which are compatible with those independence requirements. Other than the audit and these engagements, we have no relationship with or interests in the Council or any of its subsidiaries.
Fees	The audit fee for the year is \$86,800 (excl. GST), as detailed in our Audit Engagement Letter.
Other relationships	We are not aware of any situations where a spouse or close relative of a staff member involved in the audit occupies a position with the Council that is significant to the audit.
	We are not aware of any situations where a staff member of Audit New Zealand has accepted a position of employment with the Council during or since the end of the financial year.



# ATTACHMENT III



# Activity Management Plan 2021 Utilities & Roading Introductory Chapter

# 3 Waters | July 2021





Prepared by
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# Revision History:

Revision Nº	Description	TRIM	Date
А	Draft for Presentation to U and R Committee	200716088682	18/12/2020
В	Draft for presentation to Council	200716088682	23/02/2021
С	Final for presentation to Council	200716088682	

#### **Document Acceptance**

Action	Name		Signed	Date
Prepared by	Simon Collin	Infrastructure Strategy Manager	JCQ_	04/02/2021
Approved by	Gerard Cleary	Manager Utilities and Roading	gh	17/02/2021
Adopted by	Council			

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#### 1 INTRODUCTION

This is the introductory chapter to the Waimakariri district council Utilities & Roading (U&R) Activity Management Plans (AMPs). The council's activity management plans are key strategic documents that describe all aspects of the management of assets and services for an activity (including technical and financial) over the lifecycle of the asset in the most cost-effective manner to provide a specified level of service.

The specific activities covered by the U&R amps are:

- Roading
- Water
- Sewer
- Drainage
- Stockwater
- Solid Waste

The chapter provides an overview of the activities and asset management practices and processes that are common to all of the activities.

#### 2 DOCUMENT HEIRARCHY

The Transport, Solid Waste and Stockwater AMPs are stand-alone documents that (including appendices) provide a complete picture of the activity, its assets and how they are managed.

With the Council managing numerous different water and wastewater schemes, the AMPs have been structured so that two documents need to be referenced to get a complete picture for each scheme.

There are three Overview documents, one each for Water Supply, Wastewater and Drainage. They describe the processes and asset management practices that are common to all schemes, and include high level scheme descriptions, and a district wide view of levels of service, asset condition, risk, growth projections etc.

The individual scheme AMPs contain all the detail specific to each scheme, but need to read in conjunction with the Overview documents.

#### 3 DESCRIPTION OF ACTIVITIES

#### Roading

The Transport Activity Management Plan covers all of the roading and transport activities in the Waimakariri District. The assets include approximately 970. km of sealed roads, 586 km of unsealed roads, 357 km of footpaths, 9 km of off road cycle ways, 288 bridges, along with signs, streetlights, and passenger transport infrastructure to support the public passenger transport system.

The roading activity provides people with access to employment, services, education, and recreation, as well as providing for the movement of goods to support a thriving economy. The road corridor also provides access for critical services such as power, telecommunications, water supply and waste disposal. The Council considers that the provision of an effective and efficient roading and transportation system is a key component to meeting Waimakariri Community Outcomes, and in meeting the Council goal of providing high quality living and productive environments.

Key strategies driving this activity are Ministry of Transport Outcomes Framework, the Government Policy Statement on Transport, Road to Zero Strategy, the Regional Land Transport Plan, and the Greater Christchurch Partnership. The key pieces of legislation governing this activity are the Local Government Act, the Land Transport Management Act, and the Resource Management Act.

#### **Water Supply**

The water supply activity involves the management, operation and maintenance of the District's water supplies in a way that protects and enhances the health and well-being of the community and minimises the effect on the environment.

The Council considers the supply of potable water to the community to be an essential service. The Council elects to perform this function in order to ensure that the community receives an affordable, safe and reliable supply. This ensures the public health of the community is protected and the impacts on the environment are minimised.

The water supply activity includes the operation of seven on-demand, three semi-restricted and five fully restricted water supplies. Between them these schemes supply water to approximately 79% of the properties in the district.

The key pieces of legislation governing this activity are the Health (Drinking Water) Amendment Act, the Local Government Act, the Resource Management Act, and the Water Services Act.

#### Wastewater

The wastewater activity involves the management, operation and maintenance of the District's wastewater schemes so that sewage is collected, conveyed, treated, and disposed of in a way that protects and enhances the health and well-being of the community and minimises the effect on the environment.

The Council considers the provision of a public sewer system to the community to be an essential service. The Council elects to perform this function in order to ensure that the community receives an affordable, safe and reliable service. This ensures the public health of the community is protected and the impacts on the environment are minimised.

The wastewater activity includes the Eastern District Wastewater Scheme (serving 9 distinct communities) plus three smaller, separate schemes elsewhere in the district. The schemes collectively provide a wastewater service to 60% of the properties in the district.

The key pieces of legislation governing this activity are the Local Government Act, the Resource Management Act, and the Water Services Act.

#### Drainage

The drainage activity involves the management, operation and maintenance of the District's drainage schemes within urban and selected rural areas of the Waimakariri District. The level of service in rural areas is largely restricted to maintaining the network of open drains.

The Council considers the carrying out of this work to be an essential service. The Council elects to perform this function to provide public safety, protect property and drain excess water from roads, and minimise adverse effects on the receiving environment.

There are seven rural drainage areas and five urban areas, but only 10% of the District is covered by a drainage area.

Drainage activities have reference to a number Acts but principally are concerned with the Land Drainage Act, the Local Government Act and the Resource Management Act, and various Regional Council documents. Recent legislation that will influence this activity includes the Aotearoa NZ Biodiversity Strategy and the Freshwater National Policy Statement/National Environmental Standards

#### **Stock Water**

The stock water race activity involves the management, operation and maintenance of the network of water races that delivers stock drinking water to approximately 44,000 hectares of land. The area supplied lies between the Waimakariri and Ashley rivers, and east of Burnt Hill and Oxford and west of Rangiora and Eyreton.

The Council carries out this activity to enable livestock farming on dry land.

The Irrigation scheme is owned by Waimakariri Irrigation Limited (WIL), although the races are owned by WDC. Both the stock water as well as the irrigation water system is managed by WIL. WIL is officially appointed as the Council's Agent for the management of the stock water races.

No specific legislation relates to the stock water race activity

#### **Solid Waste**

The Solid Waste activity involves the collection, transport, treatment, and disposal of solid and hazardous waste in a way that protects and enhances the health and well-being of the community and minimises the effect on the environment.

The Council provides a refuse and recycling collection service, refuse disposal facilities and hazardous waste and recycling facilities to help maintain the quality of life in the district and protect the environment.

The activity includes collection services to approximately 77% of District properties, the operation of two waste transfer/drop off facilities, the operation of a cleanfill, closed landfill aftercare, and a range of waste minimisation and education activities.

Strategies driving the Solid Waste activity are outlined in the Waste Management & Minimisation Plan (2017), the New Zealand Waste Strategy, and the Canterbury Hazardous Waste Management Strategy.

The key pieces of legislation governing this activity are the Waste Minimisation Act, the Local Government Act, and the Resource Management Act.

#### 4 AMP PLANNING FRAMEWORK

The purpose of the Activity Management Plans (AMP) is to meet the required level of service, in the most cost effective manner, through the management of assets for present and future customers. Good asset management is about achieving best value through the right balance between cost, risk and performance.

There are a number of processes and documents that feed into the AMPs. The AMPs are critical documents that output as works and services via the LTP.

The strategic view for the infrastructural assets is provided via the Infrastructure Strategy, which considers the long term view (100+ yrs), and the amalgamated effect of the Utilities and Roading Activity Management Plans, as well from non-infrastructural assets such as the Council's property portfolio. It identifies significant infrastructure issues that will need addressing, and identifies the principal options for managing those issues and the implications of those options.

The Council has recently developed an Asset Management Policy (TRIM 170814087085), intended to provide clear direction as to the appropriate focus and level of asset management practice expected within the Waimakariri District Council. The Council has also convened an Asset Management Steering Group with the responsibility of overseeing the implementation of the policy. Terms of reference are detailed in TRIM 160816082392

Council's Significance and Engagement Policy (TRIM 200730096903) is also relevant to the AMPs. It sets out the thresholds for significant proposals and decisions and provides the framework for engagement with the community on significant issues, and needs to be followed for all significant infrastructure decisions

Council carried out section 17A (LGA 2002) reviews of the way it delivers its 3 Waters asset management planning, and its roading maintenance activities in 2015 and 2016 respectively. The relevant documents are TRIM 150515077665 and 160412032391. Roading maintenance continues to be contracted out with a contract that covers only the Waimakariri District. At the time the 3 Waters review concluded that the existing in-house arrangements for asset management were appropriate. The current Water Reform work being carried out by central government will likely supersede those conclusions.

With the need for Council's to start engaging with climate change issues becoming more pressing, Council has developed, and on 4 August 2020 adopted, a Climate Change Policy. Climate change is a major theme of the 2021 Infrastructure Strategy. TRIM 200615071872

The diagram below shows the various inputs and outputs for the Roading, Water, Wastewater, Drainage, Stock Water and Solid Waste activities.

Waimakariri District Council **Community Outcome Statements** Annual **Consultation Document** LTP **Annual Plan** Report Legislation **Financial Strategy National Strategies** & Policies **Regional Strategies** Infrastructure **Activity Management** & Plans Strategy Plans Bylaws **Specific Council Policies District Plan** District Development **Operational Plans** Strategy Council Strategic **Service Delivery** Plans & Policies Asset Management Policy Performance Quarterly Reports Monitoring Asset Management **Quality System** 

**Figure 1: Activity Management Planning Framework** 

#### 5 LINKS TO COMMUNITY OUTCOMES

The AMPs describe the assets and services that contribute to the community's outcomes. The outcomes are the aspirations of the District's communities that show the kind of environment and lifestyle which people are seeking in the future.

The outcomes were developed by residents of the Waimakariri District, for the people who live here, through a widespread consultation process that was facilitated by the Council. These are reviewed in conjunction with each LTP. Further information about the outcomes and about how the Council's services and activities contribute to these outcomes is detailed in the Council's Ten Year Plan 2021-2031.

Some of the key outcomes that the Council's services contribute to are noted as follows:

- There is a safe environment for all
- Transport is accessible, convenient, reliable, and sustainable
- There is a healthy and sustainable environment for all
- Core utility services are sustainable, low emissions, resilient, affordable and provided in a timely manner

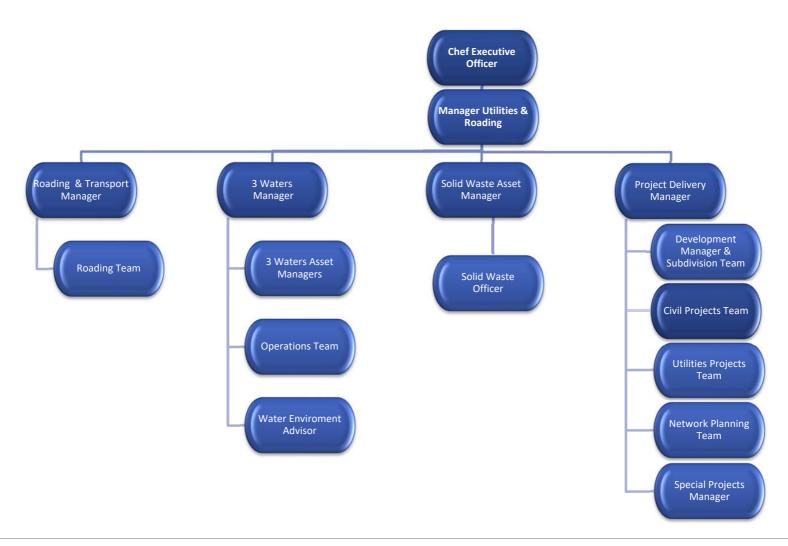
The Council's services progress the achievement of these outcomes by providing service levels that maintain community safety and public health, promote customer value for money and service efficiency, whilst protecting and enhancing the environment. These services provide the infrastructure that supports business development, population growth and healthy active lifestyles for residents.

#### **6 ORGANISATIONAL CONTEXT**

The Manager Utilities and Roading is responsible for developing, managing and maintaining Council infrastructural assets in accordance with sustainable asset management principals and plans.

The structure on the following page shows how the various responsibilities are delegated within the Utilities and Roading Department.

Figure 2: Utilities & Roading Organisational Chart



#### 7 ASSET MANAGEMENT MATURITY FOR UTILITIES AND ROADING

The purpose of this section is to outline the process to determine the appropriate level of asset management to be adopted for the U&R activities.

The Council is replacing the legacy activity level based AM complexity assessment with the more updated Asset Management Maturity Assessment.

The AM Maturity Assessment methodology was developed by the NZ Treasury and National Infrastructure Unit in 2011 to help asset owners identify current and appropriate (target) levels of AM practice.

The assessment recognises that appropriate levels of AM practice can differ between AM practice areas and activities within an organisation.

The structured methodology considers 17 elements of AM practice for each activity and requires an assessment of current Asset Management practices against 5 defined levels of maturity:

- Aware
- Minimum
- Core
- Intermediate
- Advanced

The methodology also requires consideration, for each of the 17 elements, as to what level of maturity it is appropriate to try and achieve.

An AM Maturity Assessment has been carried out for the 3 Waters and Roading activity areas. For Roading the maturity level descriptions, outcome of the assessment, and the targets, are shown in section 8 (Asset management Practices) of the Roading AMP. For 3 Waters the descriptions, outcomes, and targets are appended to the Overview documents for each activity.

Outputs from regular maturity assessments will be used to focus improvement plan actions and update the AM Policy.

The existing 3-level AM complexity assessments will remain valid for the Stockwater and Solid Waste activities until an AM Maturity Assessment has been completed. For both of these activities Core has been assessed as the appropriate level of complexity to target in the 2015 AMP updates.

The characteristics of Core asset management are:

- Takes a lifecycle approach
- Is based on the best current information
- Includes a simple risk assessment
- Adopts existing levels of service
- Contrasts existing management with opportunities for improvement.
- Prioritises capital works
- Produces long term budgets for maintenance, rehabilitation and replacement.
- Provides performance measures for monitoring implementation

#### 8 SUSTAINABILITY

The Council's approach to sustainability involves taking account of the needs of people and communities now, the reasonably foreseeable needs of future generations, and the need to maintain and enhance the quality of the environment.

This view, including the increasing public expectation for improving environmental outcomes is accommodated through the AMP and LTP review process. Budgets (long and short term) that estimate the costs of changing levels of service expectations are part of the AMP review process, and these are an input into the LTP budgets which then become available for public feedback.

Sustainability is by its nature an integral part of asset management. Its primary purpose is to maintain (and replace when necessary) infrastructural assets so as to ensure that a level of service that has been agreed with the community continues to be provided at least cost.

Economic sustainability is necessary for achieving intergenerational equity. By considering the whole lifecycle costs of assets and activities future costs and rates are projected. The value and life expectancy of all assets are determined and used to value annual depreciation. Depreciation is collected annually via rates which ensures that sufficient funding is available in the future to enable replacement of assets at the end of their useful lives. This mechanism ensures that current ratepayers are funding their portion of the use of an asset.

Details of the actions and approaches taken from a sustainability perspective for the different utility and roading activities, are set out in the Overview documents for water supply, wastewater and drainage, and in the individual AMPs, where appropriate, for roading, and solid waste.

#### Sustainability under the Treaty of Waitangi

The Council has a good working relationship with Te Ngai Tuahuriri Runanga which is sustained on a regular monthly basis with meetings with the Runanga at which any significant activities or issues are discussed.

The relationship between the Council and the Runanga is guided by a Memorandum of Understanding.

A good working relationship between the Council and the Runanga helps ensure that decisions of significance to Maori are made in a mutually agreed way following the principles of sustainability.

Meetings are held at staff level every two months with Ngai Tuahuriri, which allows the opportunity for either party to raise issues of interest or concern.

#### 9 HOW DO WE REACH OPTIMAL DECISIONS?

#### 9.1 Optimised Decision Making

This section outlines the Council's approach to optimised decision making, in particular relating to capital works expenditure. It outlines some of the processes the Council goes through to ensure that expenditure is optimised and discusses the different levels of optimisation that are applied to various projects.

For the purposes of this plan we have defined optimised decision making as a process to ensure efficiency and prioritise all potential solutions with consideration of financial viability, and meeting community outcomes.

The Council applies differing levels of optimisation to projects, depending on a number of factors, including the relative value (or effect on ratepayers) of a project, the risks, the degree of public interest, and when the works are planned.

The timing of a project is an important factor in selecting an appropriate level of optimisation. The reason for this being that as the length of time before the project is undertaken increases the likelihood of something changing increases substantially, such as the predicted growth, the project cost, or even the need for the solution.

For the reasons discussed above, the Council considers that developing a solution to a very high level of optimisation is generally only appropriate if that project is likely to be undertaken within the next three years (the life of an AMP version and the 10 Year Plan cycle).

To some extent, all works included in the Activity Management Plans have undergone a degree of optimisation. The reason for this being that the preparation of an Activity Management Plan is a structured and formal process involving consideration of levels of service, condition, risk, growth, performance and capacity. Therefore, it can generally be concluded that a project identified through the AMP process has undergone a robust assessment of the project need, which is one of the key steps in optimising a project. This has been reinforced more recently with the Council wide requirement to supply a Project Justification form for all projects of greater estimated value than \$250,000. This is in effect a mini BBC. Details of the components of the form are explained in the 3 Waters Overview documents.

For the Roading Activity, the optimisation (prioritisation) of projects is determined by Council strategies, plans and models, community consultation through the Long term Plan, and where appropriate NZTA requirements.

#### 9.2 An Optimisation Process

The following gives an example of a typical process that the Council would apply to a project requiring a high level of optimisation. The example used to demonstrate the process is that of developing a new source for a water supply:

- 1) Define problem
- 2) Identify options
- 3) Assess and evaluate options, including the following assessments:
  - (a) Current and desired level of service
  - (b) Legislative requirements
  - (c) Growth projections
  - (d) Disaster resilience
  - (e) Lifecycle cost
  - (f) Impact on rates (short and long term)
  - (g) Likely effectiveness of the solution
  - (h) Environmental impact
  - (i) Ease of consenting
  - (j) Risks (including reliability of costs)
  - (k) Political and Public considerations (including public consultation)

#### 4) Determine optimal solution

By including the political and public considerations in the optimised decision making process, it is acknowledged that there are both technical and non-technical drivers for an optimal solution.

It should also be noted that the process of assessing and evaluating the options against the criteria in (a)-(k) above, helps to ensure that the Council is implementing sustainable solutions.

The above example highlights the process the Council would typically follow when a solution required a high level of optimisation. However, it is important to acknowledge that some projects or solutions are developed to a much higher level of optimisation than others.

The Council aims to be transparent about the level of optimisation applied to different projects. For this reason, the Water and Sewer AMPs include an assessment of the level of optimisation any capital works project has been developed to. This can be found in the table of future works in Section 4 (Future Works and Financial Projections) of each of the individual scheme AMPs.

The level of optimisation can be High, Medium, or Low. The work required to achieve each of these levels, and the situations when they may be appropriate, are summarised in Figure 3 below

Figure 3: Tiered Approach to Optimised Decision Making

# Likely projects under \$50k Programmed beyond 3years Features Identified potential need to address a problem Largely judgement based, but options considered Documentation commensurate with cost and risk, but possibly no documention

Examples

Fire flow upgrades
PS electrical repairs
Under channel piping

# Likely Projects \$50 to \$250k

Limited public interest

#### Features

Project need clearly defined
Good documentation, especially costs
Technical input balanced with experienced judgement and knowledge

#### Examples

Sewer/water reticulation upgrades generated by robust modelling but beyond 3 year timeframe

Footpath renewals

Water supply renewals

# **Likely** Projects

#### over \$250k

construction within 1-3 years, High Public interest

#### Features

Project need fully defined, possibly BBC analysis

Complete process documented

Uses extensive technical tools (reliable modelling and high data confidence)

All options considered

Full decision making criteria applied eg MCA, NPV, criticality, risk

#### Examples

Bridge renewals e.g Skew Bridge

Rangiora Treatment Plant Upgrade

Gammans Creek back up water source

#### 10 PROJECT DEVELOPMENT AND APPROVAL

#### **Public Engagement**

Capital projects are developed in order to meet the needs of growth, renewal, or levels of service (LOS).

While LOS for each activity have not changed substantially since 2005, they are reviewed and updated as part of the three yearly AMP review process. Projects that are needed to ensure LOS are met are subsequently identified, and then included in long term capital and operational budgets. The key LOS and accompanying budgets form part of the LTP, which goes out for public consultation.

There is also a need to engage with the public on specific services and issues outside of the LTP process.

Examples include where upgrades have been undertaken for a number of water supplies, driven primarily by the need to meet the Drinking Water Standards for New Zealand. Where there have been options available to meet this requirement, with different costs and risks associated with each option, a specific detailed engagement programme is carried out to seek the views of those affected, with specific liaison groups being established. Recent examples of these consultative exercises include the Garrymere, Poyntzs Road, and Cust upgrade projects.

#### **Financial Approval**

The Council operates a thorough and robust approval process. The delegations from the Council to the Chief Executive are clearly defined in the Councils delegations Manual. These delegations also define the limits of authority for Department and Unit Managers.

Overall the Ten Year Plan (LTP) is the major vehicle for approval of expenditure. This document is revised and approved by Council every three years. Each other year the Annual Plan is the process whereby the Council approves the following year's expenditure.

Prior to inclusion in the Annual Plan or the Ten Year Plan, each substantial project will normally have been subject to approval by the Council's Utilities and Roading (U&R) Committee. The U&R committee will be briefed by Council staff on major issues and projects and they will make major decisions on these issues. Any projects that then require operational or capital expenditure will be recommended by the Utilities and Roading Committee for adoption by the Council in the next Annual Plan or Ten Year Plan.

#### **Major Project Consultation**

There are specific projects within each activity that have been or will be subject to major consultation and approval exercises. Examples of these, both short term and long term are:

- Upgrades to Southbrook Road
- Replacement of Skewbridge
- Confirming the need for the eastern arterial route
- Participation in Water Reform
- Management of rising coastal groundwater from sea level rise
- Kaiapoi wastewater network upgrade

#### 11 AMP REVIEW AND AUDIT PROCESS

Council has an Asset Management Policy to guide and provide consistency to its asset management planning. An Asset Management Steering Group has also been set up, with representatives from all relevant Council departments included. The Steering Group objectives are:

- To coordinate a more consistent approach to asset management practice across Council departments.
- To support the application of the Asset Management Policy.
- To support continuous improvement of asset management practice.

The 2018 Utilities and Roading AMPs were externally peer reviewed by Infrastructure Associates, but the timeframe to publishing was too short to enable incorporation of all suggested improvements. The recommendations from that peer review have been taken into account in the 2021 AMP review process.

For the water supply, wastewater, drainage, and stockwater AMPs, the documents have been updated by the respective activity Asset Managers, with support from the Council's Project Delivery Unit, and the Infrastructure Strategy Manager. The Roading Activity Management Plan was prepared by the Roading Asset Planning Engineer and reviewed by the Roading Manager. The Solid Waste Activity Management Plan was prepared by the Solid Waste Asset Manager. These documents were then reviewed by the Manager Utilities and Roading.

An overview of the Activity Management Plans was presented in a report to the Utilities and Roading Committee in December, which provided an opportunity for Councillors to understand the context of asset management planning and what it expects to achieve. Plans were formally presented in a report to Council for approval to use as part of the consultation process on 23<sup>rd</sup> Feb 2021. Any changes in the AMPs resulting from the LTP consultation process, have been addressed in AMP's by the addition of an addendum where appropriate.

The draft 2021 AMP's have again be peer reviewed by Infrastructure Associates. The Introductory Chapter, the 3 Waters Overview documents, the Roading AMP, Solid Waste AMP and a representative sampling of the 3 Waters AMP's have been peer reviewed. Where time permits, amendments in response to the peer review will be made prior to placement of the AMP's on Councils website in June 2021. Otherwise amendments will be made at the next AMP review.

The Roading valuations that were revised in 2020 were prepared by Stantec and externally peer reviewed By Brian Smith, and were then reviewed by the Roading Manager.

The other three yearly valuation of assets was carried out in 2020 and peer reviewed by WSP NZ Ltd. The construction rates used to derive the 2020 valuations of Council assets, are also used as the basis for the capital project estimates which form one of the more significant outputs from the AMP revision.

Under the Local Government Act 2002 Audit New Zealand are required to audit the Long Term Plan. This includes the underlying asset management plans. For this LTP Audit New Zealand took an overview level audit of the suite of 3 Waters Activity Management Plans, and the Roading AMP.

#### 12 EARTHQUAKES

Repairs to infrastructure damaged by the 2010/11 earthquake series are now complete. Any legacy issues which remain have been taken into account in the review of the AMP, and any projects identified to build resilience to any future earthquakes have been included in the revised AMPs as business-as-usual projects.

The overall planning for the infrastructure within the Kaiapoi Regeneration areas (formerly known as Residential Red Zone) is complete, and construction implementation has been underway for some time.

#### 13 LOOKING FORWARD

As for the 2018 documents, the 2021 suite of AMPs are part of a process of continuing effort to improve Utilities and Roading AMPs. A component of the AMP review process is to identify shortcomings in processes and practices and scope out projects that will help to fill the gaps. Improvement Plans are an integral part of asset management and have been produced for all of the 2021 Utilities and Roading AMPs. In the case of 3 waters AMPs one combined Improvement Plan has been developed that covers all of the individual AMPs, with projects that affect or are specific to individual AMP's covered in each scheme AMP. The overall programme can be found here - 2021 3 Waters Improvement Programme

For Roading, one chapter covers the proposed improvements. While previously improvements have been directly related to the AMP Sections, this year the Improvement Plan process follows the Road Efficiency Group Pillars approach, which is more focused on the activity through its lifecycle plus any supporting processes such as communication.

Progress has been steady on some of these projects, while for others progress has been slow.

For 3 Waters, in the last LTP period, phase 1 of implementing an asset management information system has been completed, which enables field recording of asset data direct into the asset register by Council's maintenance contractor. Phase 2, due for implementation in the coming LTP period, will permit facility maintenance scheduling to be managed through the system.

For Roading, considerable progress has been made on updating and correcting asset data. There will be more extensive reporting back on network and performance for the new physical works contracts. Greater use of spatial representation of data, both for coordination with other Utilities, such as 3 Waters, and for better analysis of influences on network condition has commenced and will be further utilised in the new AMP.

For Solid Waste, work will continue on identified shortcomings in the data, including asset valuation at component level, condition rating, criticality assessment, facility capacity and risk assessment. Current confidence is low, and will improve with this planned work.

# 14 APPENDIX A - List of AMP documents and their TRIM reference Numbers

# Roading

Section/Appendix	Scheme / Document Reference	TRIM Number
Section 1	Executive Summary Waimakariri Transport AMP 2021	201208166991
Section 2	Introduction Waimakariri Transport AMP 2021	201208166992
Section 3	Levels Of Service Waimakariri Transport AMP 2021	201208166993
Section 4	Future Demand Waimakariri Transport AMP 2021	201208166995
Section 5	Risk Management Waimakariri Transport AMP 2021	201208167107
Section 6	Life Cycle Management Plan Waimakariri Transport AMP 2021	201208166996
Section 7	Financial Summary Waimakariri Transport AMP 2021	201208166997
Section 8	Asset Management Practices Waimakariri Transport AMP 2021	201208166998
Section 9	Plan Improvement And Monitoring Waimakariri Transport AMP 2021	201208166999
Appendix A	Glossary of Terms Waimakariri Transport AMP 2021	201208167000
Appendix B	Strategic Business Case Waimakariri Transport AMP 2021	201208167001
Appendix C	Maintenance Contract Level Of Services Waimakariri Transport AMP 2021	201208167002
Appendix D	Roading Valuation Report Waimakariri Transport AMP 2021	201208167003
Appendix E	Risk Management Waimakariri Transport AMP 2021	201215171784

# **Water Supply**

Scheme / Document Reference	TRIM Number
Water Supply AMP Overview Document 2021	200120006283
Rangiora Water Supply Scheme AMP 2021	200120006291
Kaiapoi (including Pines/ Kairaki) AMP 2021	200120006318
Pegasus/Woodend Water Supply Scheme AMP 2021	200120006288
Oxford Urban & Oxford Rural No2 Scheme AMP 2021	200120006286
Oxford Rural No. 1 Water Supply Scheme AMP 2021	200120006298
Waikuku Beach Water Supply Scheme AMP 2021	200120006307
Cust Water Supply Scheme AMP 2021	200120006305
Mandeville/Fernside Water Supply Scheme AMP 2021	200120006303
Summerhill/West Eyreton Water Supply Scheme AMP 2021	200120006309
Ohoka Water Supply Scheme AMP 2021	200120006311
Poyntzs Road Water Supply Scheme AMP 2021	200120006292
Garrymere Water Supply Scheme AMP 2021	200120006317

# Wastewater

Scheme / Document Reference	TRIM Number
Wastewater AMP Overview Document 2021	200120006527
Eastern District's Wastewater Scheme AMP 2021	200120006525
Rangiora Wastewater Scheme AMP 2021	200120006521
Kaiapoi Wastewater Scheme AMP 2021	200120006504
Woodend Wastewater Scheme AMP 2021	200120006520
Pegasus Wastewater Scheme AMP 2021	200120006515
Waikuku Beach Wastewater Scheme AMP 2021	200120006524
Mandeville Wastewater Scheme AMP 2021	200120006508
Pines/Kairaki Wastewater Scheme AMP 2021	200120006516
Tuahiwi Wastewater Scheme AMP 2021	200120006523
Woodend Beach Wastewater Scheme AMP 2021	200120006518
Oxford Wastewater Scheme AMP 2021	200120006513
Loburn Lea Wastewater Scheme AMP 2021	200120006506

# Drainage

Scheme / Document Reference	TRIM Number
Drainage AMP Overview Document 2021	200120006602
Coastal Urban Drainage Scheme AMP 2021	200120006582
Pegasus Urban Drainage Scheme AMP 2021	200120006578
Oxford Rural Drainage Scheme AMP 2021	200120006595
Ohoka Rural Drainage Scheme AMP 2021	200120006593
Loburn Lea Rural Drainage Scheme AMP 2021	200120006590
Kaiapoi Urban Drainage Scheme AMP 2021	200120006577
Coastal Rural Drainage Scheme AMP 2021	200120006585
Clarkville Rural Drainage Scheme AMP 2021	200120006586
Oxford Urban Drainage Scheme AMP 2021	200120006576
Cust Rural Drainage Scheme AMP 2021	200120006587
Rangiora Urban Drainage Scheme AMP 2021	200120006574
Central Rural Drainage Scheme AMP 2021	200120006583

# **Stock Water**

Scheme / Document Reference	TRIM Number
Stock Water Race AMP 2021	200819107116

# **Solid Waste**

Scheme / Document Reference	TRIM Number
Solid Waste AMP 2021	201016139173

#### WAIMAKARIRI DISTRICT COUNCIL

#### REPORT FOR DECISION

FILE NO and TRIM NO: GOV-07-01 / 210526084904

REPORT TO: COUNCIL

**DATE OF MEETING**: 22 June 2021

AUTHOR(S): Kelly LaValley, Project Delivery Manager

SUBJECT: Final 2021/22 Development Contribution Schedule

**ENDORSED BY:** (for Reports to Council, Committees or Boards)

Department Manager

## 1. SUMMARY

1.1 This report seeks Council approval of the 2021/22 Development Contribution schedules.

Chief Executive

- 1.2 The draft 2020/21 Development Contribution schedules were included in the 2021/31 Long Term Plan (LTP) consultation document, as previously approved by Council.
- 1.3 As a result of changes to budgets through the LTP deliberations, some of the development contributions have changed from the Draft 2021/22 Development Contribution schedules that went out for consultation with the LTP.

#### Attachments:

- i. Final 2021/22 Development Contribution schedules (TRIM 210526084944)
- ii. Draft 2021/22 Development Contribution schedules report to Council (TRIM 201218174244)

#### 2. RECOMMENDATION

#### **THAT** the Council:

- (a) **Receives** Report No. 210526084904.
- (b) **Approves** the 2021/22 Development Contribution schedules (TRIM 210526084944), to be effective on 1 July 2021 at the start of the new financial year.
- (c) **Notes** that consent and connection applications receipted prior to 1 July 2021 will include the 2020/21 Development Contribution rate.
- (d) Notes that there are no proposed changes to the Development Contributions Policy following the 2021/31 Long Term Plan consultation and the changes to the schedules are as follows:
  - Water Mandeville \$1,236
  - Water Woodend \$7,145
  - Water Woodend-Tuahiwi \$2,533

#### 3. BACKGROUND

- 3.1. The Development Contributions Policy has a series of schedules that set out the basis for the various development contributions. Development contributions include those that relate to District-wide growth, scheme growth, and specific Development Contribution Areas (DCA). The location of any particular development will determine which development contributions apply.
- 3.2. Development Contributions (DCs) have two primary components, the growth rate anticipated for the scheme or development contribution area and the capital cost of the works required for servicing the new growth. The DCs are determined based on the projects and costs which are required to facilitate growth in the area divided by the expected number of properties to be developed in that area. These project costs include both past expenditures and anticipated future expenditures that need to be recovered by growth in the area that is serviced by the growth related projects.
- 3.3. Solely growth related projects (those required only to service new development) have capital costs spread as a development contribution over the anticipated number of new lots in the scheme/District.
- 3.4. Partially growth related projects (level of service improvements that also provide additional capacity for growth) typically have the growth component as the percentage of new lots in the scheme/District anticipated in the 10-year planning period.
- 3.5. DCA servicing requirements are identified through structure plans and investigations into the requirements to service specific growth areas. Through the structure plan process, infrastructure projects are subject to a cost benefit analysis. DCAs are typically solely growth related and therefore all of the costs are divided among the number of properties anticipated to develop in the area.
- 3.6. Development contributions are based on budgets set forth in the Long Term Plan and were consulted on with the 2021/31 Long Term Plan.

#### 4. <u>ISSUES AND OPTIONS</u>

- 4.1. The draft 2021/22 Development Contribution schedules were approved for consultation with the 2021/31 Long Term Plan on 26 January 2021.
- 4.2. As a result of budget changes approved during Long Term Plan deliberations, the 2021/22 Development Contribution schedules have changed to reflect the changes to the growth related budgets.
- 4.3. A summary of the changes to the schedules is presented in Table 1 below.

<u>Table 1 – Summary of Changes to the Draft 2021/22 Development Contributions following LTP Deliberations (All figures are inclusive of GST)</u>

	Adopted Annual Plan 2020/21	Draft Long Term Plan 2021/22	Final 2020/21 Long Term Plan	Change from Draft LTP	Comment
WATER					
Mandeville	1,141	1,052	1,236	184	Staff submission increase in budget for pump upgrade and new steel reservoir.
Woodend	5,265	6,217	7,145	928	Revision to growth projection
Woodend- Tuahiwi	1,863	2,274	2,533	259	Revision to growth projection

- 4.4. Development contributions not included in the above table have not changed from the draft Development Contribution schedules.
- 4.5. It is recommended that the Development Contribution schedules with the changes noted above be adopted with the Long Term Plan.

#### Implications for Community Wellbeing

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

4.6. The Management Team has reviewed this report and support the recommendations.

#### 5. COMMUNITY VIEWS

#### 5.1. Mana whenua

- 5.1.1. Te Ngāi Tūāhuriri hapū are likely to be affected by, or have an interest in the subject matter of this report.
- 5.1.2. Development contributions specifically relating to development within MR873 are being progressed through a separate process.

#### 5.2. Groups and Organisations

- 5.2.1. There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.
- 5.2.2. Community groups and organisations, including developers, have had an opportunity to review the Draft 2021/22 Development Contribution schedules as part of the LTP consultation process.
- 5.2.3. Specific issues relating to specific development areas are consulted on with developers and landowners in the area as required during the early stages of a development.
- 5.2.4. A submission with specific comments have been received as part of the LTP process from Summerset Group Holdings Limited in relation to the proposed development in Rangiora. A specific response to this submission has been prepared and approved by Council on 25 May 2021.

#### 5.3. Wider Community

- 5.3.1. The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.
- 5.3.2. The wider community have also had an opportunity to review the Draft 2021/22 Development Contribution schedules as part of the LTP consultation process.

#### 6. OTHER IMPLICATIONS AND RISK MANAGEMENT

#### 6.1. Financial Implications

- 6.1.1. There are financial implications of the decisions sought by this report.
- 6.1.2. The current funding policy, excluding ring fenced outline development areas, is to fund capital works until growth occurs. The development contribution amount is amended each year to reflect the costs of funds and any changes to the programme.
- 6.1.3. The ability of the Council to require development contributions from growth to pay for the infrastructure required to accommodate growth is critical to ensuring growth is self-funding. This means that the cost of the increased capacity in Council's infrastructure is the responsibility of those requiring the increased capacity and not carried by the people who occupy existing dwellings.
- 6.1.4. The legislation allows the Council to recover growth related expenditure for projects undertaken during the previous 10 years as well as future expenditure providing that future expenditure is scheduled in Council's Long Term Plan.
- 6.1.5. The recommended changes to the proposed 2021/22 Development Contribution schedules will have an impact on developments and that impact will vary depending on where growth occurs.
- 6.1.6. To provide an indication of the impact of the development contributions on various development areas within the District, the following examples have been prepared. The draft 2021/22 development contribution rate has also been included for comparison.

Table 2 – Summary of Draft 2021/22 Development Contributions for Example Development Areas (All figures are inclusive of GST)

	Water	Sewer	Drainage	Roading	Recreation	Draft	Draft	Final	Final
						Total (Excl. Standard DC)	Total (Incl. Standard DC)	Total (Excl. Standard DC)	Total (Incl. Standard DC)
Kaiapoi	1		1			100)	Ъ0)	100)	Б0)
Kaiapoi (Standard – No DCA)	1,600	8,141		8,405	12,750	30,896	30,896	30,896	30,896
DCAs p	oay the co	sts abov	e PLUS one	of the follow	ing depending	on the area	of developm	ent:	
West Kaiapoi	2,900	1,770	4,792	16,424		25,886	56,782	25,886	56,782
Oxford									
Oxford	7,847	4,459	-	8,405	12,750	33,461	33,461	33,461	33,461
Rangiora									
Rangiora (Standard – No DCA)	6,410	7,598	41	8,405	12,750	35,204	35,204	35,204	35,204
D	CAs pay	the costs	above PLUS	one of the	following depe	ending on the	e area of dev	elopment:	
Outer East Rangiora	1,213	3,292		2,753		7,258	42,462	7,258	42,462
North Rangiora	5,530	7,327	6,713			19,570	54,774	19,570	54,774
West Rangiora SPA	1,563	2,802	7,799	7,196		19,360	54,564	19,360	54,564

	Water	Sewer	Drainage	Roading	Recreation	Draft	Draft	Final	Final
						Total (Excl. Standard DC)	Total (Incl. Standard DC)	Total (Excl. Standard DC)	<b>Total</b> (Incl. Standard DC)
Southbrook (10,000 m <sup>2</sup> developmen									
t)	1,400	22,500	90,200	8,400		122,500	157,704	122,500	157,704

Woodend	Woodend											
Woodend	7,145	5,887	-	8,405	12,750	33,259	33,259	34,187	34,187			
D	DCAs pay the costs above PLUS one of the following depending on the area of development:											
East												
Woodend		7,802	9,846	7,022		24,670	57,929	24,670	58,857			
Woodend												
DCA			2,784			2,784	36,043	2,784	36,971			

Ohoka										
Ohoka	8,027	20,843	_	8,405	1,397	38,672	38,672	38,672	38,672	
DCAs pay the costs above PLUS one of the following depending on the area of development:										
Mill Road ODP			30,804			30,804	69,476	30,804	69,476	

Mandeville										
Mandeville	1,236	20,843	-	8,405	1,397	31,697	31,697	31,881	31,881	

#### 6.2. Sustainability and Climate Change Impacts

6.2.1. The recommendations in this report do not have sustainability and/or climate change impacts.

## 6.3 Risk Management

- 6.2.2. There are risks arising from the adoption/implementation of the recommendations in this report.
- 6.2.3. The key risk associated with development contributions is the timing of works completed to ensure that work is timed so as to not hold up development while also not being too far in advance of development such that interest costs are incurred ahead of income from development contributions.
- 6.2.4. This risk is managed through careful programming of work and collaboration with developers on timing of developments.

## **Health and Safety**

- 6.2.5. There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.
- 6.2.6. There will be individual project based Health and Safety Risks associated with the specific projects included in the development contributions. These risks will be assessed during the planning, design, and construction phases of each specific project.

## 7. CONTEXT

#### 7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

#### 7.2. Authorising Legislation

The Local Government Act 2002 (LGA2002) Subpart 5 Sections 197 through 211 relates to development contributions.

#### 7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

- 7.3.1. Transport is accessible, convenient, reliable and sustainable.
- 7.3.2. Core utility services are provided in a timely and sustainable manner.
- 7.3.3. There is a healthy and sustainable environment for all.
- 7.3.4. Public spaces and facilities are plentiful, accessible and high quality.
- 7.3.5. Businesses in the District are diverse, adaptable and growing.

#### 7.4. Authorising Delegations

- 7.4.1. Council has delegation to make any changes to the Development Contribution Policy including schedules.
- 7.4.2. Council staff may only apply development contributions in accordance with the Development Contributions Policy including the schedules.

## ATTACHMENT I

7,145

# **Development Contributions:**

Woodend

All contribution charges are shown inclusive of GST. Council's full Development Contribution Policy should be consulted when determining an assessment Annual Plan 2020-21 ADOPTED LTP 2021-22 WATER 4,182 7,085 Cust 1,365 1,434 **Fernside** 7,377 **Garrymere** 1,806 1,600 Kaiapoi 963 North East Kajapoi DCA 21 East North East Kaiapoi 2,900 3,626 West Kaiapoi DCA Mandeville 1,141 1,236 Ohoka 4.961 8,027 11,874 7,847 Oxford 5,129 7,826 Oxford 1 Oxford 2 7,474 6,113 2.080 2,293 **Poyntzs Road** 7,839 6,410 Rangiora 137 East Rangiora DCA 139 East Rangiora DCA - Kippenberger Ave 235 235 4,895 5,530 North Rangiora Outline Development Plan Area 1,126 1,563 West Rangiora 1,213 Outer East Rangiora 0.14 0.86 Southbrook (m2) 10,605 7,797 Summerhill Tuahiwi 12,986 12,990 Woodend - Tuahiwi water 1,863 2,533 504 523 Waikuku Beach 1,596 1,847 **West Eyreton** 

5,265

# Development Contributions: All contribution charges are shown inclusive of GST.

Council's full Development Contribution Policy should be con	Annual Plan 2020-21	ADOPTED LTP 2021-22
SEWER		
Eastern Districts	4,995	5,887
Kaiapoi	2,475	2,254
North East Kaiapoi	517	381
West Kaiapoi	2,368	1,770
East North East Kaiapoi Reticulation	932	932
Rangiora	2,105	1,711
Todds Rd Business Zone (per hectare)	166,095	166,095
Southbrook Stage 2 (m2)	2.25	2.25
East Rangiora DCA Other Properties	9,262	9,776
East Rangiora DCA (Gilberthorpes)	2,383	2,516
Outer East Rangiora Sewer		3,292
Inner West Rangiora DCA	1,990	2,024
West Rangiora DCA	2,527	2,802
North Rangiora DCA	7,220	7,327
<u>Fernside</u>	14,375	16,897
Tuahiwi	5,331	5,406
Mandeville, Ohoka, Swannanoa - new	14,638	14,956
<u>properties</u>		
Mandeville, Ohoka, Swannanoa - existing	1,676	1,712
properties wishing to connect		
Waikuku Beach		-
Woodend		-
East Woodend DCA	7,921	7,802
Oxford Sewer	2,250	4,459
<u>Loburn Lea Sewer</u>		17,734
DRAINAGE		
<u>Rangiora</u>	69	41
East Rangiora	9,575	8,450
South West Rangiora DCA	9,252	7,799
North Rangiora - Enverton Drive East	6,595	6,713
North Rangiora - Enverton Drive / Ballarat Rd	2,889	2,941
Southbrook (m2)	9.02	9.02
Todds Rd Business Zone (per hectare)	57,500	57,500
<u>Coastal Urban</u>		-
East Woodend DCA	9,846	9,846
Woodend DCA	2,784	2,784
Woodend DCA (Commercial) (m2)	8.65	8.65
<u>Kaiapoi</u>		-
North East Kaiapoi	782	-
North East Kaiapoi Commercial (m2)	0.94	-
East North East Kaiapoi		973
West Kaiapoi	6,325	4,792
Mill Road ODP	23,463	30,804

# **Development Contributions:**

All contribution charges are shown inclusive of GST. Council's full Development Contribution Policy should be consulted when determining an assessment ADOPTED LTP 2021-22 Annual Plan 2020-21 **ROADING** 6,065 8,405 District Southbrook (m2) 0.74 0.84 7,028 7,022 East Woodend 4,084 3,580 West Rangiora DCA 5,931 5,931 West Kaiapoi DCA West Kaiapoi DCA - new collector Rd 4,664 10,493 313 313 Kaiapoi North Kaiapoi South MUBA (m2) 44 7.50 Kaiapoi East MUBA (m2) 2,753 **Outer East Rangiora Roading** 8,518 7,196 South West Rangiora (West Belt Extension to Townsend Road) RESERVES 1,172 1,397 **Rural Zones** 12,750 12,750 **Residential Zones** 

#### ATTACHMENT II

#### WAIMAKARIRI DISTRICT COUNCIL

#### REPORT FOR DECISION

FILE NO and TRIM NO: GOV-07-01 / 201218174244

REPORT TO: Council

**DATE OF MEETING:** 26 January 2021

FROM: Kelly LaValley, Project Delivery Manager

SUBJECT: 2021/22 Development Contribution Schedules for Consultation with Draft

Long Term Plan

SIGNED BY:

(for Reports to Council, Committees or Boards)

Department Manager

 $\not {\mathbb C}$ hief Executive

#### 1. SUMMARY

- 1.1. The purpose of this report is to obtain Council approval of the Draft 2021/22 Development Contributions Schedules for consultation as part of the 2021-31 Long Term Plan (LTP).
- 1.2. The draft 2021/22 Development Contributions Schedules are based on the LTP budgets and growth projections.
- 1.3. As a result of changes to budgets and growth projections, many of the development contributions have changed from the 2020/21 Annual Plan schedule.
- 1.4. There are also new development contribution areas and correspondingly new development contribution maps.
- 1.5. The Development Contributions Schedules and maps will be included with the supporting information to the Draft 2021/22 Long Term Plan Consultation Document.

#### Attachments:

- i. 2021/22 Draft Development Contribution Schedules (201218174263)
- ii. Development Contribution Maps (201218174271)

## 2. RECOMMENDATION

#### **THAT** the Council:

- (a) **Receives** report No. 201218174244.
- (b) **Approves** the Draft 2021/22 Development Contributions Schedules as per Attachment i for consultation with the 2021-31 Long Term Plan (201218174263).
- (c) **Approves** the development contribution maps as per Attachment ii for consultation with the 2021-31 Long Term Plan (201218174271).
- (d) **Notes** that proposed updates to the Development Contribution Policy were presented in a separate report to Council 1 December 2020 (No. 201109150374[v2]).
- (e) Notes that the proposed policy updates do not affect the draft scheduled amounts.

#### 3. BACKGROUND

- 3.1. The cumulative effects of development on Council infrastructure is one of the principles to be taken into consideration when preparing a development contribution policy or requiring development contributions. All new developments, whether rural or urban, have an additional demand put on Council's roading infrastructure.
- 3.2. The Development Contributions Policy has a series of schedules that set out the basis for the various development contributions. Development Contributions include those that relate to District-wide growth, scheme growth, and specific Development Contribution Areas (DCA). The location of any particular development will determine which Development Contributions apply.
- 3.3. Development Contributions have two primary components: the growth rate anticipated for the scheme or development contribution area, and the capital cost of the works required for servicing the new growth. The DCs are determined based on the projects and costs which are required to facilitate growth in the area divided by the expected number of properties to be developed in that area. These project costs include both past expenditures and anticipated future expenditures that need to be recovered by growth in the area that is serviced by the growth related projects.
- 3.4. Solely growth related projects (those required only to service new development) have capital costs spread as a development contribution over the anticipated number of new lots in the scheme/District.
- 3.5. Partially growth related projects (level of service improvements that also provide additional capacity for growth) typically have the growth component as the percentage of new lots in the scheme/District anticipated in the 10-year planning period.
- 3.6. Development contributions are established based on catchments where each scheme (water, sewer, or drainage) has a development contribution. This approach is taken as a practical approach to group development areas by geographic area and type of land use.
- 3.7. DCA servicing requirements are identified through structure plans and investigations into the requirements to service specific growth areas. Through the structure plan process, infrastructure projects are subject to a cost benefit analysis. DCAs are typically solely growth related and therefore all of the costs are divided among the number of properties anticipated to develop in the area.
- 3.8. The District's Roading network is considered a single integrated network in the Development Contribution Policy, and the components of upgrades and additions represent improvements to strategic and arterial roads on the network designed to cater for growth. This network approach is in accordance with the principles of development contributions. The growth costs associated with strategic roading projects are all pooled together for the purposes of calculating the District Roading calculation. It is considered that this approach is fair given considerations of practicality and administrative efficiency.
- 3.9. The costs of projects that are included within the each development contribution are only those costs related to growth. Projects within the each development contribution have a percentage of the project cost allocated to growth and a percentage to levels of service and/or renewal. This percentage is based on benefit to each group.

#### 4. ISSUES AND OPTIONS

- 4.1. New growth areas within the District have necessitated the creation of new development contribution areas. These DCAs are listed below. New maps have been created for inclusion in the Development Contributions Policy and are attached.
  - 4.1.1. Outer East Rangiora new development area in the District Plan review. This area encompasses the former Inch land and the DCA includes water, sewer, and roading. Council staff are currently in discussion with the developer regarding servicing and development contributions for the area.
  - 4.1.2. East North East Kaiapoi modification to the existing DCA to include both water and drainage as new projects have been identified to serve growth in the area to the east of the Sovereign development.
  - 4.1.3. Fernside Sewer the Fernside sewer scheme area has been converted into a DCA to encompass the growth area that will be able to served by the new sewer main connection to Rangiora.
  - 4.1.4. Loburn Lea Sewer a new scheme development contribution to service the growth area that the new pump station and rising main (stimulus project) will service. Note that as this is a scheme development contribution a DCA map has not been created.
  - 4.1.5. Kaiapoi South MUBA the mixed use business area to the south of the Kaiapoi River. This area has been identified as growth with roading projects required to service the area.
  - 4.1.6. Kaiapoi East MUBA the mixed use business area in the east Regeneration area. This area has been identified as growth with roading projects required to service the area.
- 4.2. There have also been a significant number of new Roading projects required to cater for growth in the District. These projects are listed below with the percentage of the project relating to growth shown.
  - Ravenswood Park & Ride (50% growth)
  - Rangiora Woodend Road/Boys Road/Tuahiwi Road Intersection (50% growth)
  - Ohoka/Island Road Implementation (20% growth)
  - Robert Coup Dr/Ohoka Rd Implementation (20% growth)
  - Skewbridge Active Warning Safety Improvements (50% growth)
  - Skewbridge Replacement (50% growth)
  - Southbrook General Route Pre-implementation (50% growth)
  - Southbrook Rd/Torlese St/Coronation St Intersection Improvements (traffic signals) (50% growth)
  - Rangiora Woodend Road Traffic Calming (20% growth)
  - River Road Ashley to Enverton Associated with Park & Ride and includes shared path upgrade (50% growth)
  - Main North Rd/Wrights Rd Intersection (50% growth)
  - Charles Upham Dr/Oxford Rd Roundabout (50% growth)
  - Oxford Rd/Lehmans Rd Roundabout (50% growth)
  - North Eyre Rd/No. 10 Rd (20% growth)
  - Swannanoa Rd/Johns Rd (20% growth)
  - Ashley Gorge Rd/German Rd (20% growth)
  - Northbrook Rd/Ivory St Intersection (20% growth)
  - Marsh Rd/Waikoruru Rd (20% growth)

- Marsh Rd/Railway Rd Intersection (20% growth)
- Southbrook Rd Future Improvements (50% growth)
- North of High St New Road Link (25% growth)
- Land Blake Street Extension (25% growth)
- Durham Land Purchase for Carparking (25% growth)
- Keir Street Land Purchase for Road Extension (25% growth)
- 4.3. The growth proportion for the above projects was determined by consideration of a number of matters as recommended by the 2016 probity audit and the recent Draft 2020 Development Contributions Guide from DIA. For each project, consideration was given to the significance of the project capex related to the level of service for existing residents. The following guidelines have been applied to the District Roading projects to determine the growth proportion of each split.
  - 81-100% growth Project not primarily driven by LoS considerations. Minor enhancement or improvement to LoS dimensions for existing community will occur but this is incidental to the purpose of the project.
  - 61-80% growth Low to moderate enhancements or improvements in LoS for the existing community but LoS still not the predominant reason for undertaking the project.
  - 41-60% growth LoS considerations in undertaking the project about equal to other considerations. There are enhancements to both the number and extent of LoS dimensions for the existing community.
  - 21-40% growth Significant improvements and enhancements to LoS both in terms of the breadth of LoS dimensions improved and the extent of enhancement. LoS the principal driver for the project.
  - 0-20% growth The genesis for the project is almost exclusively LoS improvements and enhancements for existing community. There are major advances in the number of LoS dimensions and/or the extent of advancement.
- 4.4. It should be noted that the Eastern Rangiora Arterial Road project currently sits just outside of the 10-year LTP period (year 15) and is currently 100% allocated to growth. Further consideration of the growth allocation of this project is required to recognise existing user benefit and the growth proportion allocated to District growth and DCA growth. Based on growth splits for previous large roading projects, this may be:
  - 25% DCA growth (Outer East Rangiora)
  - 25% District growth
  - 50% Level of Service

Over the next year staff will consider the benefit allocation and whether this should be spread over a greater timeframe and, if so, propose modifications to the Development Contributions Policy accordingly.

- 4.5. A summary of the draft 2021/22 DCs based on the budgets and growth projections in the draft LTP are shown below. Commentary is provided when the DC has changed by more than 10% from the 2020/21 DC.
- 4.6. It should be noted that the amount payable per lot for Residential Reserves has not changed from that charged in previous years. This is because the calculated contribution value amount (i.e. the total growth related costs divided by the predicted additional lots) exceeds the allowable cap. As per Section 203(1) of the Local Government Act 2002; the maximum value for reserves must not exceed the greater of (a) 7.5% of the value of the additional

allotments created by a subdivision, and (b) the value equivalent of 20 square metres of land for each additional household unit or accommodation unit created by the development. The current residential reserves contribution is capped at 7.5% of the average value of residential allotments in the District, being \$170,000. While theoretically the chargeable amount is \$14,400 incl GST, the maximum capped amount is \$12,750 incl GST.

Table 1 – Summary of Draft 2021/22 Development Contributions with Commentary for changes

greater than 10% (All figures are inclusive of GST)						
	Adopted Annual Plan 2020-21	Draft LTP 2021-22	% Change	Commentary		
WATER						
				Increase due to:		
Cust*	4,182	7,085	69.42%	Addition of new solely growth project (Cust surface pump upgrade)		
Fernside*	1,365	1,434	5.05%			
Garrymere*	-	7,377		New DC for growth component of upgrade works		
_				Reduction due to:  Budget reduced for Darnley Square Source project Added new solely growth project (Darnley Square Source Supply Main Upgrade)		
Kaiapoi	1,806	1,600	-11.41%	<ul> <li>Increased growth projection</li> </ul>		
North East Kaiapoi DCA	963		-100.00%	Development contribution area fully built out and DC fully recovered so removed from schedule		
East North East Kaiapoi		21		New development contribution area		
West Kaiapoi DCA	3,626	2,900	-20.02%	Decrease due to:  • Growth number increase as per current development plans (from 375 to 383 household unit equivalents)		
Mandeville*	1,141	1,052	-7.80%			
Ohoka*	4,961	8,027	61.80%	Increase due to:  Reduction in growth numbers		
				Projects pushed out beyond 10-yr LTP period (Woodside Road Supply and Park Avenue Main Upgrade)     Added new solely growth project (Main Street Trunk Main Upgrade)		
Oxford	11,874	7,847	-33.91%	Increased growth projection  Increase due to:		
				New solely growth projects added     (Woodstock Road Main Upgrade and     Harmans Gorge Road Upgrade)		
Oxford 1*	5,129	7,826	52.58%	Increase in growth projection		
			40.6124	Reduction in project budgets (Ashley Gorge Trunk Main – Stage 1, Sales Rd/Powells Rd Main Upgrade, and Stubbs Road Booster Main Stage 1)     Added German Road Booster Main and Warren/Harewood Road Main Upgrade		
Oxford 2*	7,474	6,113	-18.21%	Increase in growth projection  Increase due to:		
Poyntzs Road*	2,080	2,293	10.24%	Decrease in growth projection		
Rangiora	7,839	6,410	-18.23%	Decrease due to:		

East Rangiora DCA	139	137	-1.44%	
East Rangiora DCA - Kippenberger Ave	235	235	0.00%	
North Rangiora				Increase due to:
Outline Development Plan Area	4,895	5,530	12.97%	Budget increase for new ring main project
West Pansiers	1.126	1,563	38.81%	Increase due to:  Budget increase for new link main project Increased growth project to reflect more growth in the ODP benefitting from projects
West Rangiora	1,120	1,565	30.01%	New development contribution area
Outer East Rangiora	-	1,213		·
Southbrook (m²)	0.14	0.86	514.29%	Increase due to:  Included projects in outer years (Southbrook Ring Main Stage 3) and spread over full growth area to ensure collect DC with growth
Southbrook (III )	0.14	0.00	314.2370	Decrease due to:
Summerhill*	10,605	7,797	-26.48%	Growth number increased
Tuahiwi	12,986	12,990	0.03%	
Woodend - Tuahiwi	, _,, _ ,	12,000	-	Increase due to:
water	1,863	2,274	22.06%	Decrease in growth projections
Waikuku Beach	504	523	3.77%	
West Eyreton*	1,596	1,847	15.73%	Increase due to:  • The growth budget required has increased overall by \$5k. The storage upgrade project has been removed with a value of \$25k, however a new project introduced to upgrade the surface pumps with a value of \$30k. This is spread over 29 units.
Woodend	5,265	6.217	18.08%	Increase due to:  New solely growth projects added (Woodend Ravenswood Eastern Link Main, Welsford Street, Pegasus Waikuku Link Main Stage 1, and Pegasus Surface Pump Upgrade)  Woodend Beach Road Ring Main pushed out to beyond LTP
SEWER	,			
Eastern Districts	4,995	5,887	17.86%	Increase due to:  New solely growth projects added (Rangiora EDS Pump Station 3 <sup>rd</sup> Pump)  Decreased growth projection
Kaiapoi	2.475	2.254	9 03%	
North East Kaiapoi	2,475 517	2,254 381	-8.93% -26.31%	Decrease due to:  Cost of funding (upfront payment of the interest that will be incurred) reduced
West Kaiapoi	2,368	1,770	-25.25%	One of the control of the contr
East North East	032	032	0.00%	
Kaiapoi Reticulation	932	932	0.00%	Decrease due to:
Rangiora Todds Rd Business	2,105	1,711	-18.70%	Growth number increased
Zone (per hectare)	166,095	166,095	0.00%	

	ı	ı	ı	
Southbrook Stage 2 (m²)	2.25	2.25	0.00%	
East Rangiora DCA Other Properties	9,262	9,776	5.55%	
East Rangiora DCA (Gilberthorpes)	2,383	2,516	5.58%	
Outer East Rangiora Sewer	,	3,292		New development contribution area
Inner West Rangiora	1,990	2,024	1.71%	
DOA	1,990	2,024	1.7 1 70	Increase due to:
				New growth projects added (West Rangiora E/O) for full growth area as the area develops to ensure costs are
West Rangiora DCA	2,527	2,802	10.88%	fully recovered through growth
North Rangiora DCA	7,220	7,327	1.48%	Increase due to:
Fernside	14,375	16.897	17.54%	Addition of the cost of funding (upfront payment of the interest that will be incurred @ 3.3% over 10 years) for the connection to Rangiora
Tuahiwi	5,331	5.406	1.41%	Connection to realigiona
Mandeville, Ohoka, Swannanoa - new				
properties  Mandeville, Ohoka,	14,638	14,956	2.17%	
Swannanoa - existing properties wishing to	4.676	4.740	0.450/	
connect	1,676	1,712	2.15%	
Waikuku Beach		-		
Woodend		-		
East Woodend DCA	7,921	7,802	-1.50%	
Oxford Sewer	2,250	4,459	98.18%	Increase due to:  • Decrease in growth projections
Loburn Lea Sewer		17,734		New development contribution area
DRAINAGE		,		
				Decrease due to:
Rangiora	69	41	-40.58%	Projects (West Belt piping and Railway Road) dropped off as greater than 10 years since completed
				Decrease due to:  Reduction in interest accumulated on past expenditure due to change in
East Rangiora	9,575	8,450	-11.75%	calculation methodology
South West Rangiora DCA	9,252	7,799	-15.70%	Decrease due to:  • SMA project completed under budget
North Rangiora - Enverton Drive East North Rangiora -	6,595	6,713	1.79%	
Enverton Drive / Ballarat Rd	2,889	2,941	1.80%	
Southbrook (m2)	9	9.02	0.00%	
Todds Rd Business Zone (per hectare)	57,500	57,500	0.00%	

Coastal Urban		-		
East Woodend DCA	9,846	9,846	0.00%	
Woodend DCA	2,784	2,784	0.00%	
Woodend DCA				
(Commercial) (m <sup>2</sup> )	8.65	8.65	0.00%	
Kaiapoi		-		
North East Kaiapoi	782	-	-100.00%	Decrease due to:     Development contribution area fully built out and DC fully recovered so removed from schedule
North East Kaiapoi Commercial (m2)	0.74	-	-100.00%	Decrease due to:     Development contribution area fully built out and DC fully recovered so removed from schedule
East North East Kaiapoi		973.00		New development contribution area
West Kaiapoi	6,325	4,792	-24.24%	Decrease due to:     Growth number increase as per current development plans (from 375 to 495 household unit equivalents)
Mill Road ODP  ROADING	23,463	30,804	31.29%	Increase due to:  • Budget increase for land purchase, subdivision, and construction of SMA
ROADING				Ingrange due to
District	6,065	8,405	38.58%	New projects added (reference paragraph 4.2 above)
Southbrook (m²)	0.74	0.84	13.51%	Increase due to:  • Budget increased
East Woodend	7,028	7,022	-0.09%	
West Rangiora DCA	4,084	3,580	-12.34%	Decrease due to:              All projects for growth area included and spread over full growth (increase in growth number)
West Kaiapoi DCA	5,931	5,931	0.00%	,
West Kaiapoi DCA - new collector Rd	4,664	10,493	124.98%	Increase due to:      Costs for Collector Road substantially higher than previous budget based on developer's actual costs and estimate
Kaiapoi North	313	313	0.00%	
Kaiapoi South MUBA (m²)		58	3.3070	New development contribution area
Kaiapoi East MUBA (m²)		10		New development contribution area
Outer East Rangiora Roading		2,753		New development contribution area
South West Rangiora (West Belt Extension to Townsend Road)	8,518	7,196	-15.52%	Decrease due to:
RESERVES				
Rural Zones	1,172	1,397	19.20%	Increase due to:  Increased budget for future sports ground development
Residential Zones	12,750	12,750	0.00%	

<sup>\*</sup> Denotes a restricted scheme where the DC is per unit with a minimum of 2 units per connection

4.7. The Management Team have reviewed this report and support the recommendations.

#### 5. **COMMUNITY VIEWS**

#### 5.1. **Groups and Organisations**

- 5.1.1. Community groups and organisations, including developers, have an opportunity to review the Draft 2021/22 Development Contribution Schedules as part of the LTP consultation process.
- Specific issues relating to specific development areas are also consulted on with 5.1.2. developers and landowners in the area as required during the early stages of a development.

#### 5.2. **Wider Community**

5.2.1. The wider community also have an opportunity to review the Draft 2021/22 Development Contributions Schedules as part of the LTP consultation process.

#### **IMPLICATIONS AND RISKS** 6.

#### 6.1. **Financial Implications**

- The current funding policy, excluding ring fenced outline development areas, is to fund capital works until growth occurs. The development contribution amount is amended each year to reflect the cost of funds and any changes to the programme.
- The ability of the Council to require development contributions from growth to pay 6.1.2. for the infrastructure required to accommodate growth is critical to ensuring growth is self-funding. This means that the cost of the increased capacity in Council's infrastructure is the responsibility of those requiring the increased capacity and not carried by the people who occupy existing dwellings.
- 6.1.3. The legislation allows the Council to recover growth related expenditure for projects in a manner that is generally consistent with the capacity life of the assets for which the development contributions are intended to be used.
- 6.1.1. In accordance with the above, Council's Policy allows for some larger infrastructure projects such as the Ocean Outfall and new water source projects to be recovered over a 35-year period. Development contributions for specific Development Contribution Areas are generally recovered until the development area is completely developed.

#### 6.2. **Community Implication**

- The recommended changes to the DCs for the 2021/22 financial year will have an impact on developments and that impact will vary depending on where growth occurs.
- To provide an indication of the impact of the development contributions on various development areas within the District, the following examples have been prepared. The 2020/21 development contribution rate has also been included for comparison.

Table 2 – Summary of Draft 2021/22 Development Contributions for Example Development Areas (All figures are inclusive of GST)

	Water	Sewer	Drainage	Roading	Recreation	Total (Excl. Standard DC)	Total (Incl. Standard DC)	2019/20 Total (Incl. Standard DC)
Kaiapoi								
Kaiapoi (Standard – No DCA)	1,600	8,141		8,405	12,750	30,896	30,896	28,091
DCAs pa	ay the cos	ts above P	LUS one of tl	he following d	epending on th	ne area of dev	/elopment:	
West Kaiapoi	2,900	1,770	4,792	16,424		25,886	56,782	51,928
Oxford								
Oxford	7,847	4,459	-	8,405	12,750	33,461	33,461	32,768
	,-						,	,
Rangiora								
Rangiora								
(Standard – No	6,410	7,598	41	8,405	12.750	35,204	35,204	33,652
DCA)	,	,		,	,	,	,	,
Outer East	ay the cos	is above P	LUS one or i	ine following o	depending on t	ne area or de	velopment	
Rangiora	1,213	3,292		2,753		7,258	42,462	N/A
North Rangiora	5,530	7,327	6,713			19,570	54,774	52,362
West Rangiora								
SPA Southbrook	1,563	2,802	7,799	7,196		19,360	54,564	55,075
(10,000 m <sup>2</sup>								
development)	1,400	22,500	90,200	8,400		122,500	157,704	155,152
Woodend								
Woodend	6,217	5,887	-	8,405	12,750	33,259	33,259	28,904
DCAs pa	ay the cos	ts above P	LUS one of t	the following	depending on t	he area of de	velopment:	
East Woodend		7,802	9,846	7,022		24,670	57,929	53,699
Woodend DCA		, , , ,	2,784	, -		2,784	36,043	31,688
			2,101			2,104	00,040	01,000
Ohoka								
	0.007	20.040		0.405	4 007	20.070	20.070	26.004
Ohoka	8,027	20,843	-	8,405	1,397	38,672	38,672	36,621
	ay the cos	ts above P		the following o	depending on t			
Mill Road ODP			30,804			30,804	69,476	N/A
Mandeville								
Mandeville	1,052	20,843	-	8,405	1,397	31,697	31,697	28,981

6.2.3. The overall financial implication of these changes is dependent on the number of lots that are created and the areas that these lots are created in.

#### 6.3. **Risk Management**

The key risk associated with development contributions is the timing of works completed to ensure that work is timed so as to not hold up development while

- also not be too far in advance of development such that excessive interest costs are incurred ahead of income from development contributions.
- 6.3.2. This risk is managed through careful programming of work and collaboration with developers on timing of developments.
- 6.3.3. There is also the risk that the development contributions are challenged by a developer. In recent years, developers have been more vocal about rising development contributions and the effects on the financial viability of developments.
- Risk of developer challenge to development contributions can be reduced through review of the development contributions policy and implementation of this Policy. A probity audit of the development contribution schedules was undertaken in September 2016. Recommendations from this report were implemented and carried through to development contribution schedules in subsequent years.

#### 6.4. **Health and Safety**

- There are no specific Health and Safety Risks associated with development contributions.
- 6.4.2. There will be individual project based Health and Safety Risks associated with the specific projects included in the development contributions. These risks will be assessed during the planning, design, and construction phases of each specific project.

#### 7. **CONTEXT**

#### 7.1. **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

#### 7.2. Legislation

The Local Government Act 2002 (LGA2002) Subpart 5 Sections 197 through 211 relates to development contributions.

#### 7.3. **Community Outcomes**

- 7.3.1. Transport is accessible, convenient, reliable and sustainable.
- 7.3.2. Core utility services are provided in a timely and sustainable manner.
- 7.3.3. There is a healthy and sustainable environment for all.
- 7.3.4. Public spaces and facilities are plentiful, accessible and high quality.
- 7.3.5. Businesses in the District are diverse, adaptable and growing

# 7.4. **Delegations**

- 7.4.1. Council has delegation to make any changes to the Development Contribution Policy including schedules.
- 7.4.2. Council staff may only apply development contributions in accordance with the Development Contributions Policy including the schedules.

Kelly LaValley

**Project Delivery Manager** 

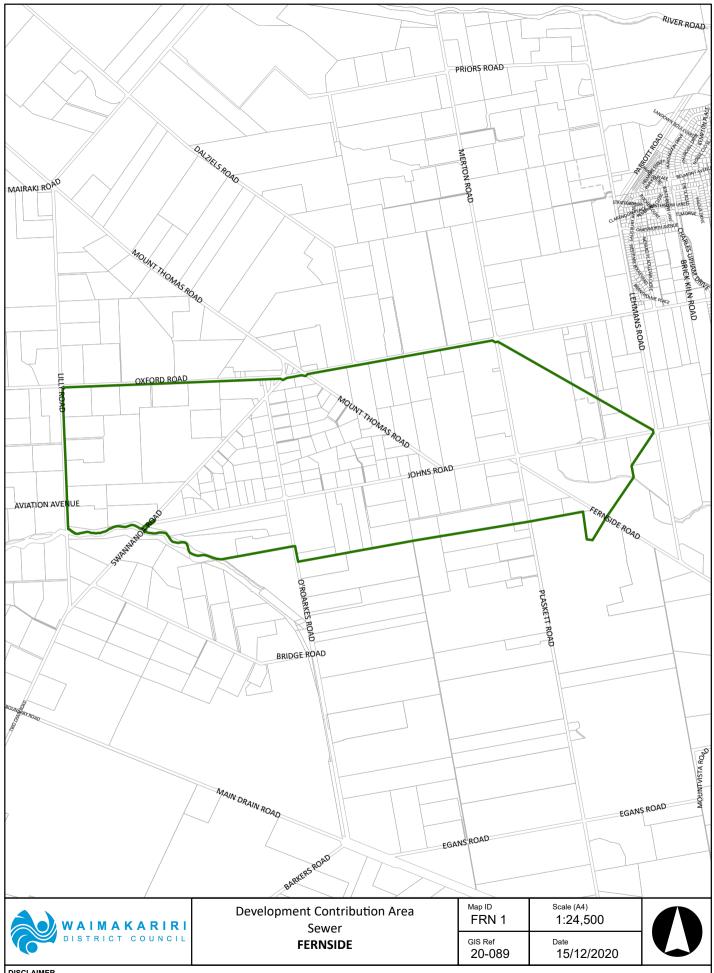
Kelly Favalley

# Development Contributions: All contribution charges are shown inclusive of GST.

Council's full Development Contribution Policy should be consi		
	Annual Plan 2020-21	DRAFT LTP 2021-22
WATER	<u>,                                    </u>	
Cust	4,182	7,107
<u>Fernside</u>	1,365	1,434
Garrymere	-	7,377
Kaiapoi	1,806	1,609
North East Kaiapoi DCA	963	
East North East Kaiapoi		21
West Kaiapoi DCA	3,626	3,025
Mandeville	1,141	1,074
<u>Ohoka</u>	4,961	8,185
Oxford	11,874	7,953
Oxford 1	5,129	7,841
Oxford 2	7,474	6,131
Poyntzs Road	2,080	2,303
Rangiora	7,839	6,631
East Rangiora DCA	139	145
East Rangiora DCA - Kippenberger Ave	235	235
North Rangiora Outline Development Plan Area	4,895	5,686
West Rangiora	1,126	1,564
	1,120	1,213
Outer East Rangiora Southbrook (m2)	0.14	0.86
Summerhill	10,605	8,015
Tuahiwi	12,986	13,511
Woodend - Tuahiwi water	1,863	2,305
Waikuku Beach	504	523
West Eyreton	1,596	1,848
Woodend	5,265	6,249
SEWER	3,233	3,2.0
Eastern Districts - Ocean Outfall	4,995	5,889
Kaiapoi	2,475	2,254
North East Kaiapoi	517	394
West Kaiapoi	2,368	1,843
East North East Kaiapoi Reticulation	932	932
Rangiora	2,105	1,712
Todds Rd Business Zone (per hectare)	166,095	166,095
Southbrook Stage 2 (m2)	2.25	2.25
East Rangiora DCA Other Properties	9,262	10,670
East Rangiora DCA (Gilberthorpes)	2,383	2,754
Outer East Rangiora Sewer	,	3,292
Inner West Rangiora DCA	1,990	2,165
West Rangiora DCA	2,527	2,831
North Rangiora DCA_	7,220	7,741
Fernside_	14,375	16,897
Tuahiwi	5,331	5,406
Mandeville, Ohoka, Swannanoa - new	14,638	15,769
properties_	,555	. 5,1 00

# **Development Contributions:**All contribution charges are shown inclusive of GST.

Council's full Development Contribution Policy should be con	Annual Plan 2020-21	DRAFT LTP 2021-22
Mandeville, Ohoka, Swannanoa - existing	1,676	1,804
properties wishing to connect	,	,
Waikuku Beach		-
Woodend		-
East Woodend DCA	7,921	8,407
Oxford Sewer	2,250	4,546
Loburn Lea Sewer	_,	17,734
DRAINAGE	1	,.
Rangiora	69	41
East Rangiora	9,575	9,137
South West Rangiora DCA	9,252	7,799
North Rangiora - Enverton Drive East	6,595	6,977
North Rangiora - Enverton Drive / Ballarat Rd	2,889	3,091
Co. thhorad (v.2)	9	0.00
Southbrook (m2)	•	9.02
Todds Rd Business Zone (per hectare)	57,500	57,500
<u>Coastal Urban</u>	0.040	- 0.007
East Woodend DCA	9,846	9,967
Woodend DCA	2,784	2,784
Woodend DCA (Commercial) (m2)	9	8.65
<u>Kaiapoi</u>		-
North East Kaiapoi	782	-
North East Kaiapoi Commercial (m2)	1	-
East North East Kaiapoi		973.00
West Kaiapoi	6,325	4,792
Mill Road ODP	23,463	30,804
ROADING		
District	6,065	8,441
Southbrook (m2)	0.74	0.84
East Woodend	7,028	7,022
West Rangiora DCA	4,084	3,580
West Kaiapoi DCA	5,931	5,931
West Kaiapoi DCA - new collector Rd	4,664	10,493
Kaiapoi North	313	313
Kaiapoi South MUBA (m2)		58
Kaiapoi East MUBA (m2)		10
Outer East Rangiora Roading		2,753
South West Rangiora (West Belt Extension to	8,518	7,196
Townsend Road)		
RESERVES	<u>'</u>	
Rural Zones	1,172	1,341
Residential Zones	12,750	12,750



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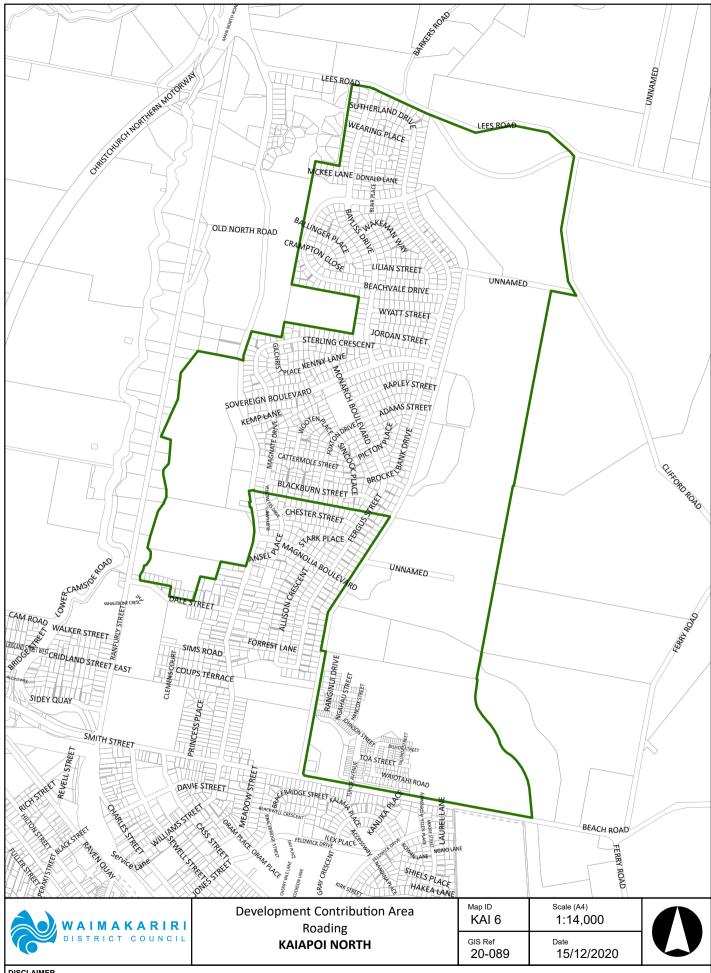


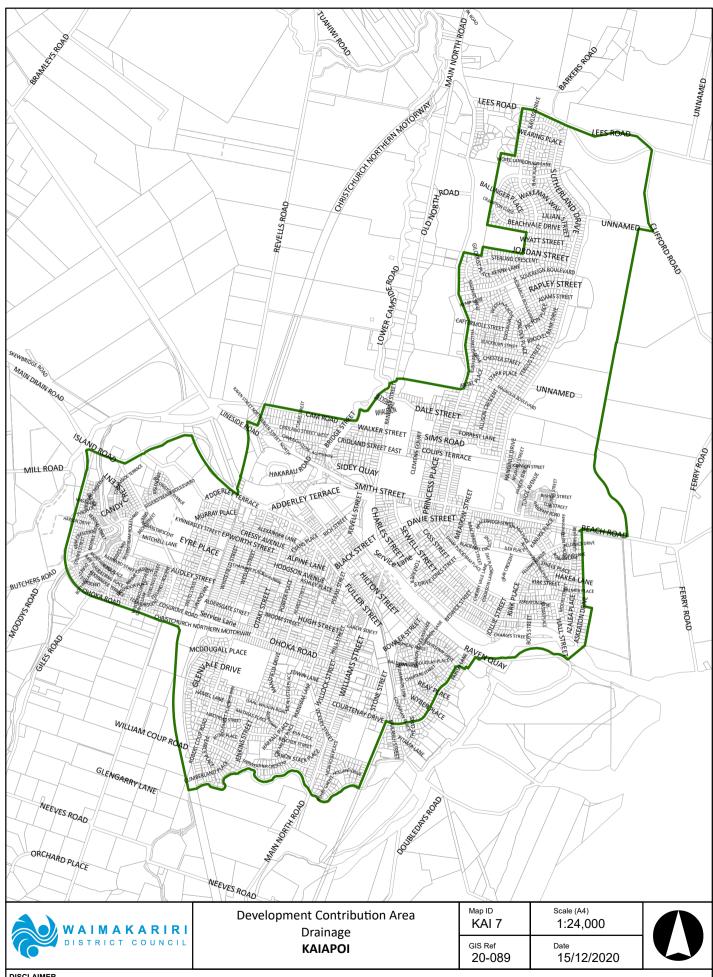
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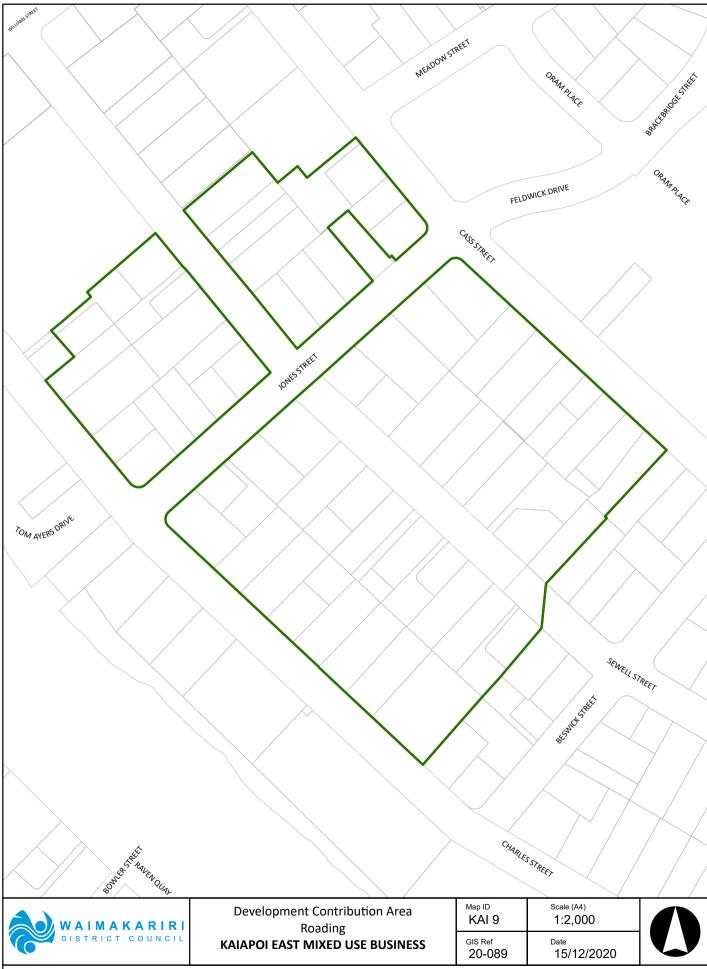


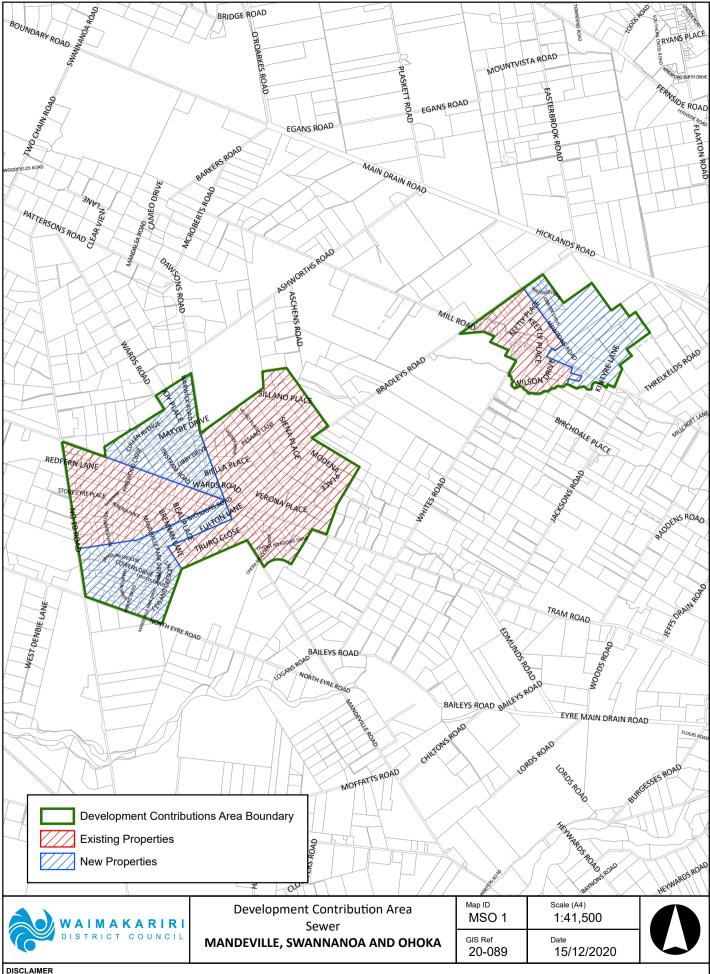


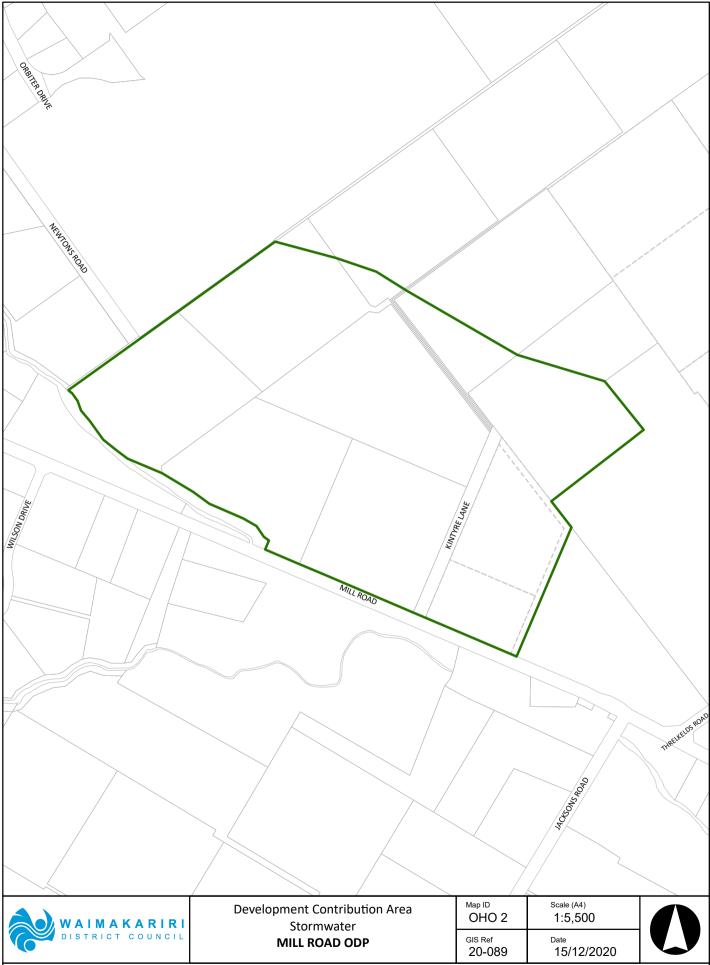


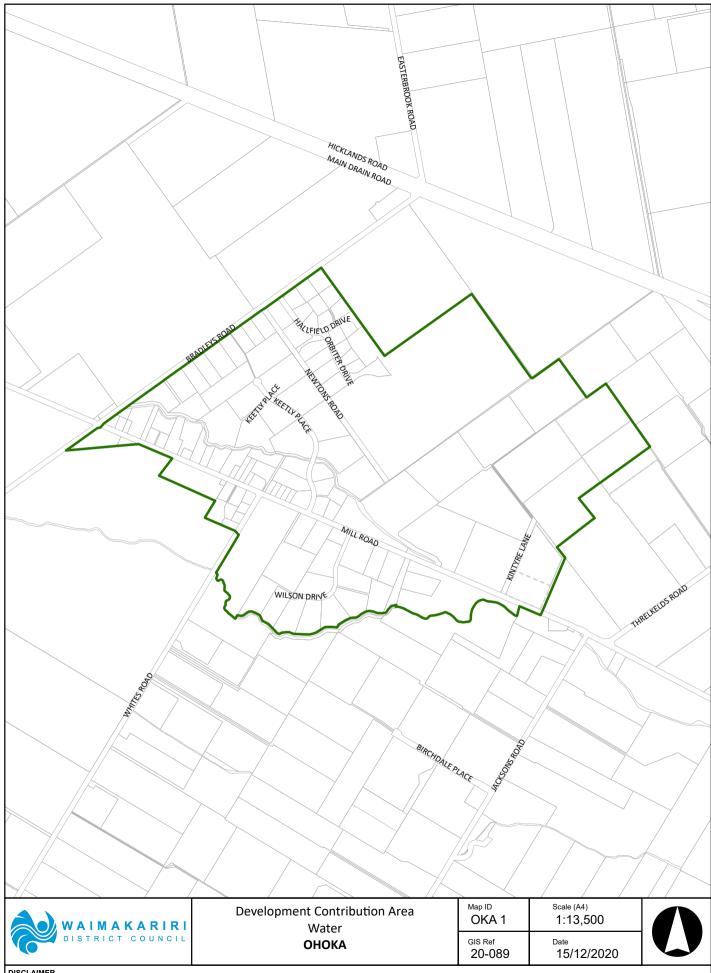


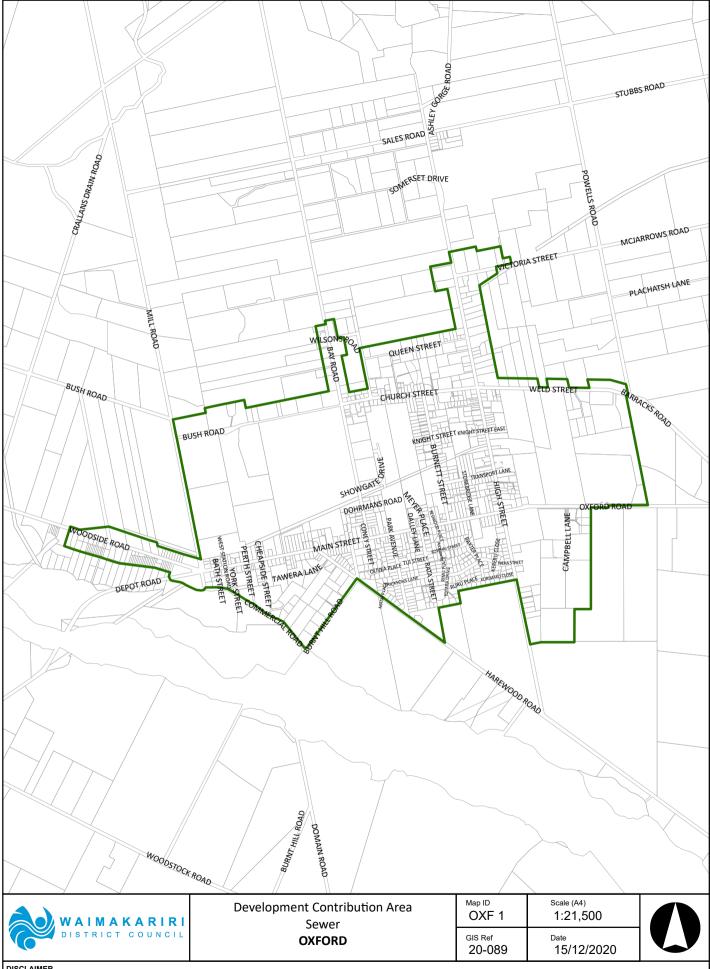


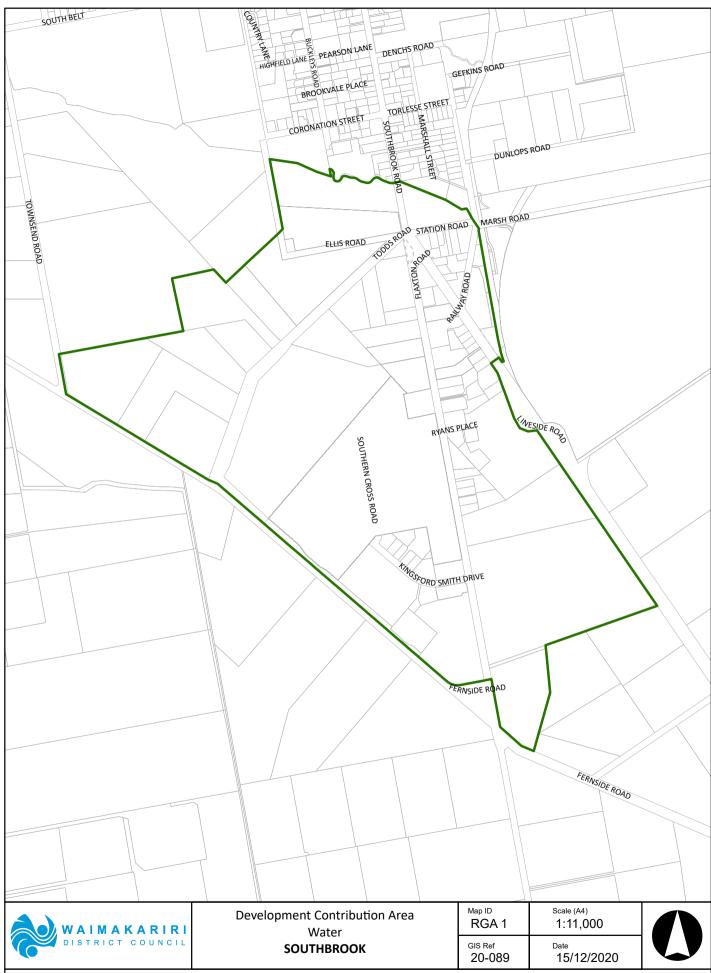




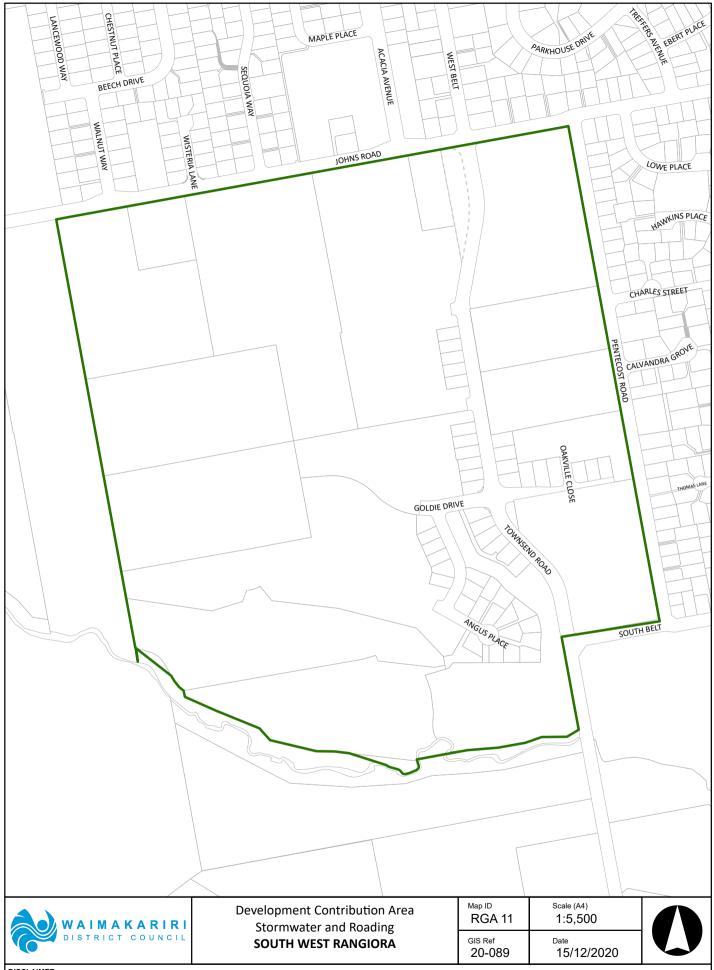


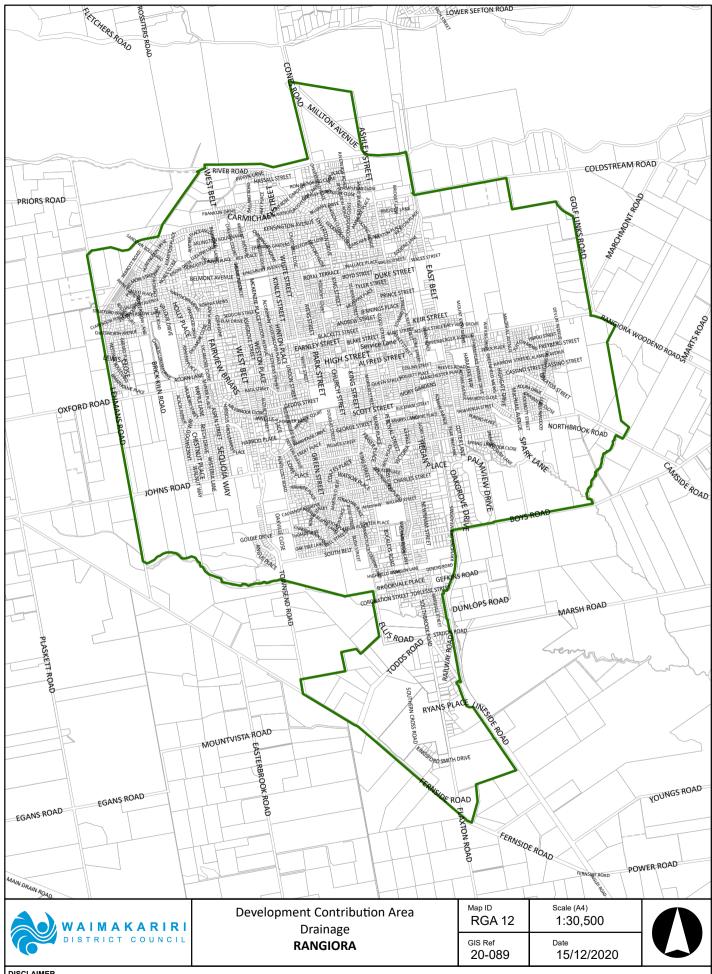


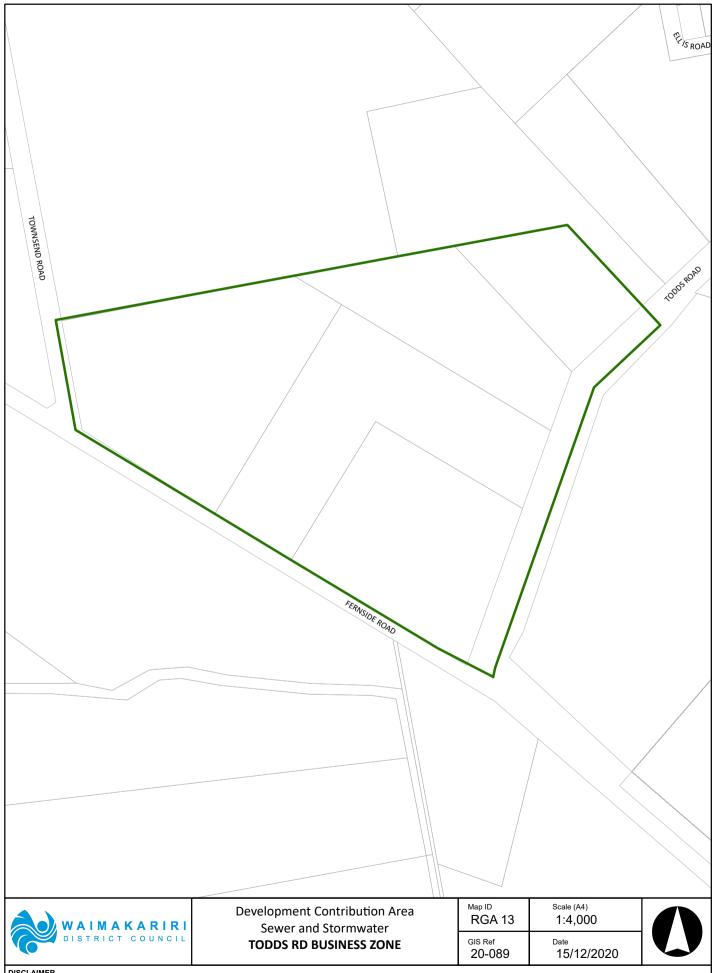




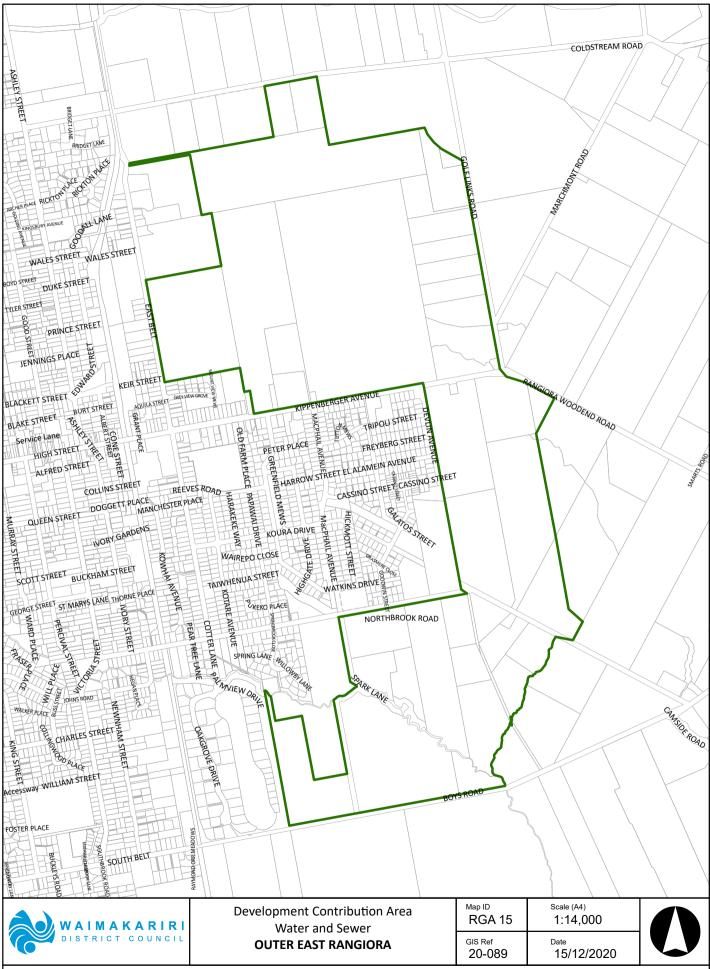






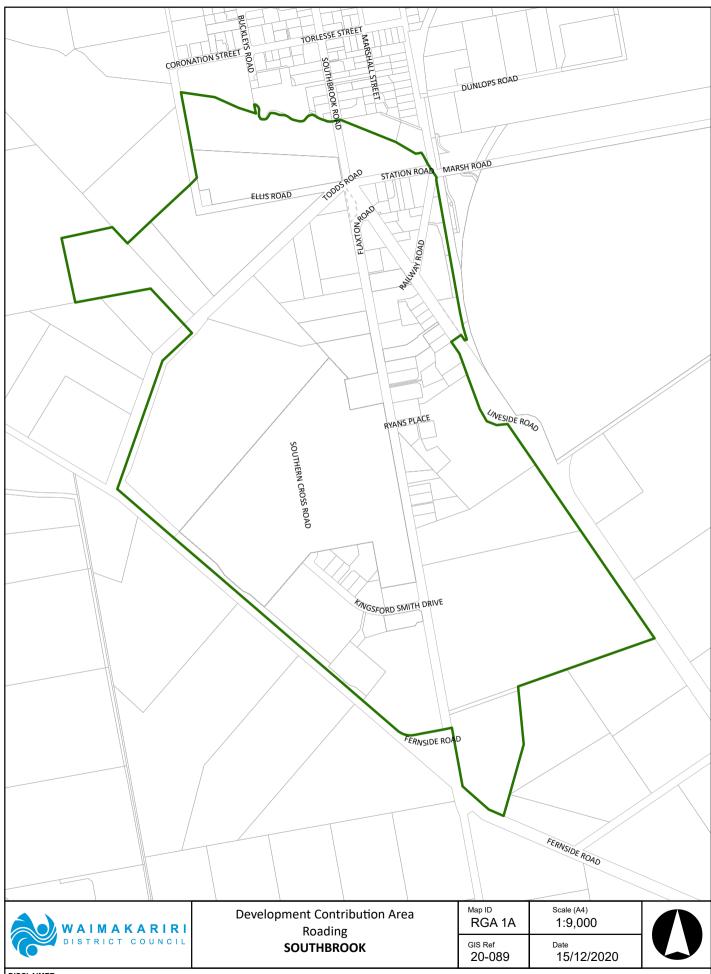


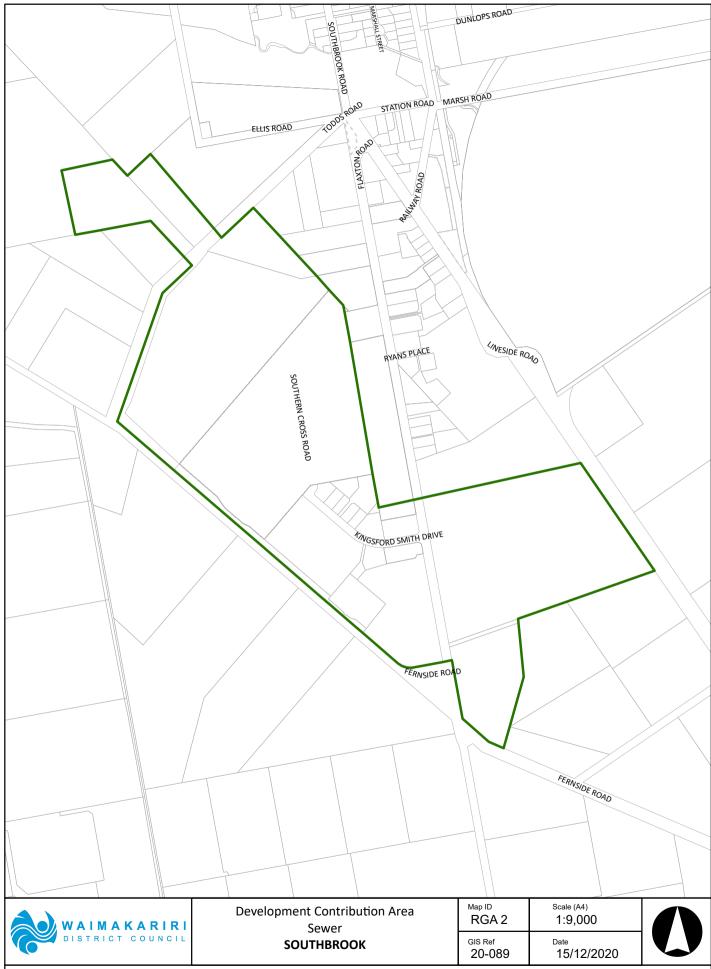


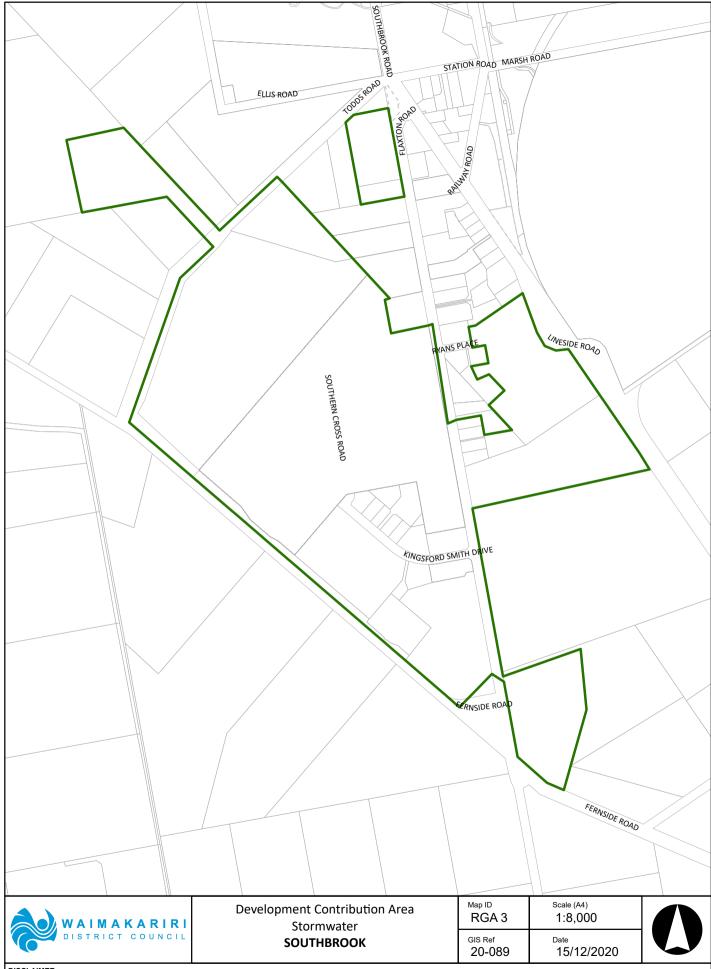


## DISCLAIMER

















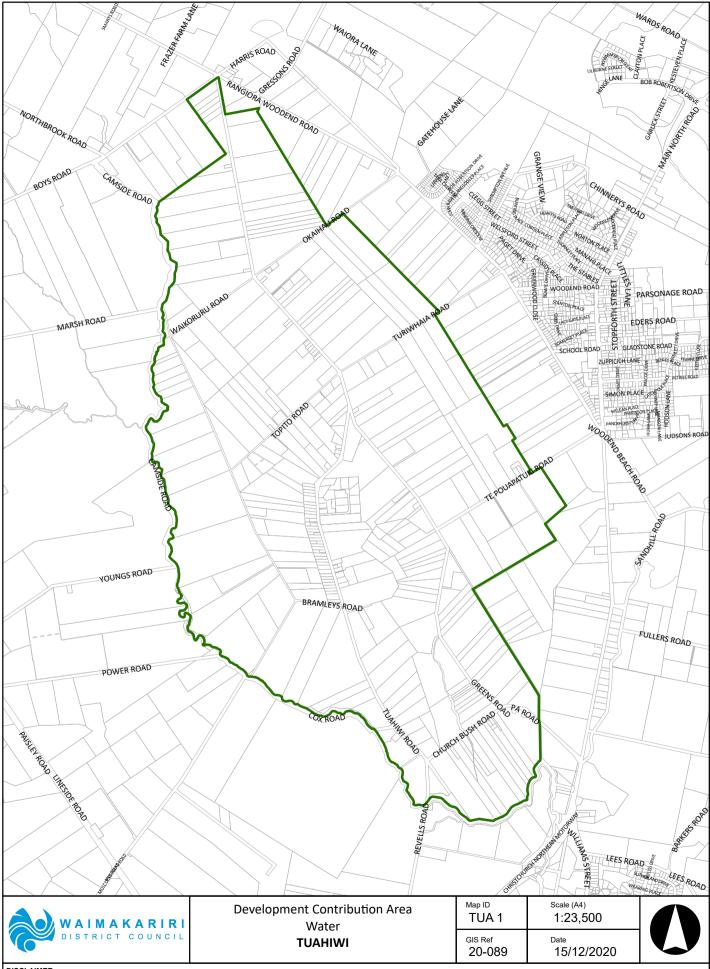


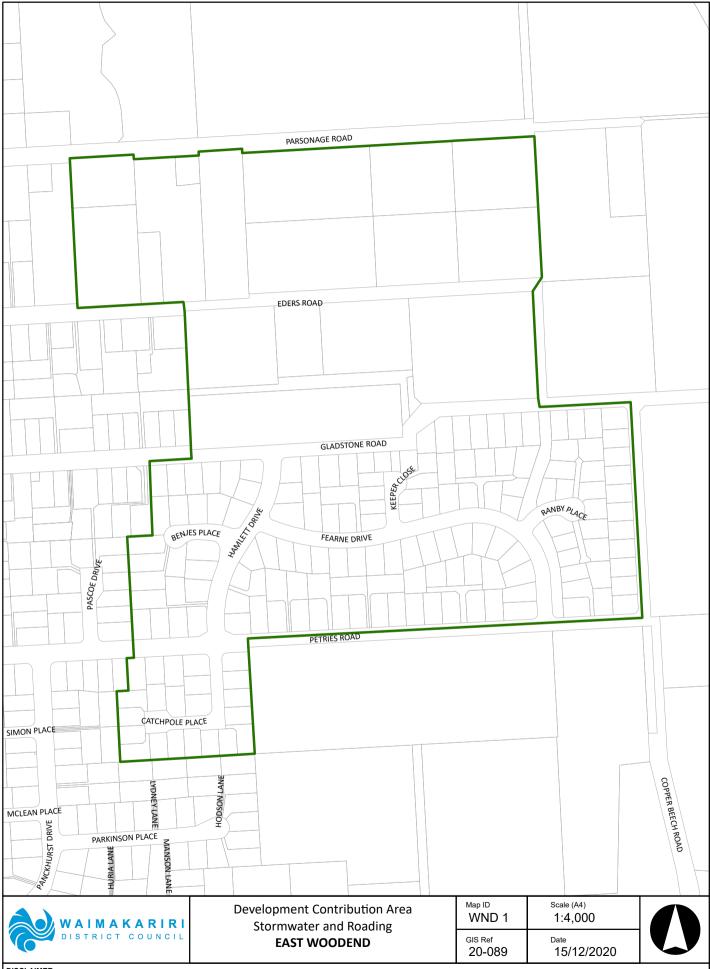
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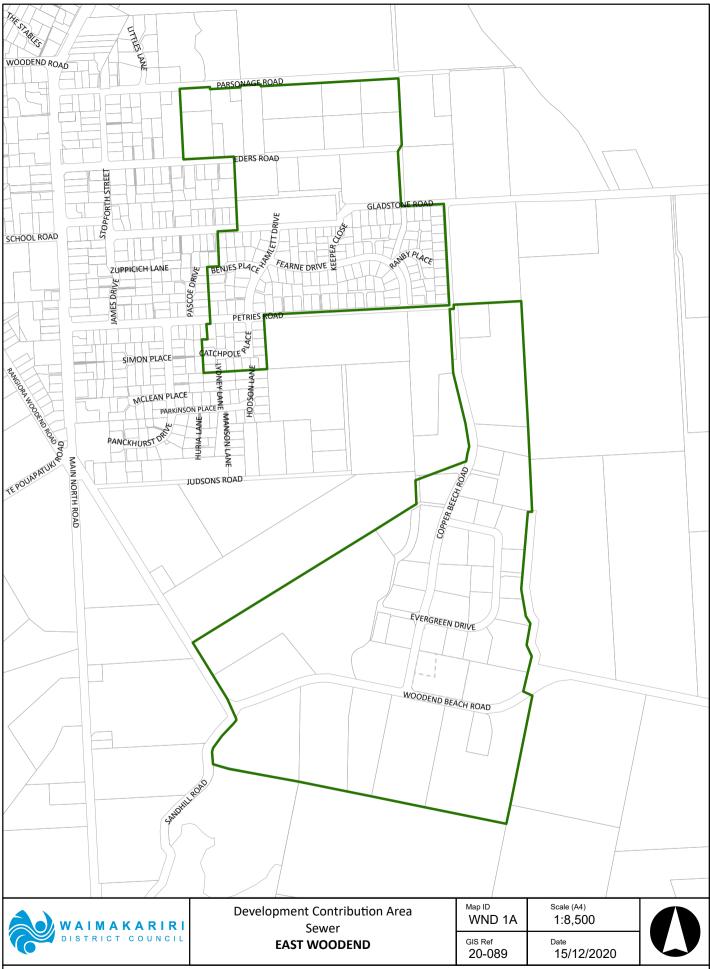


## DISCLAIMER

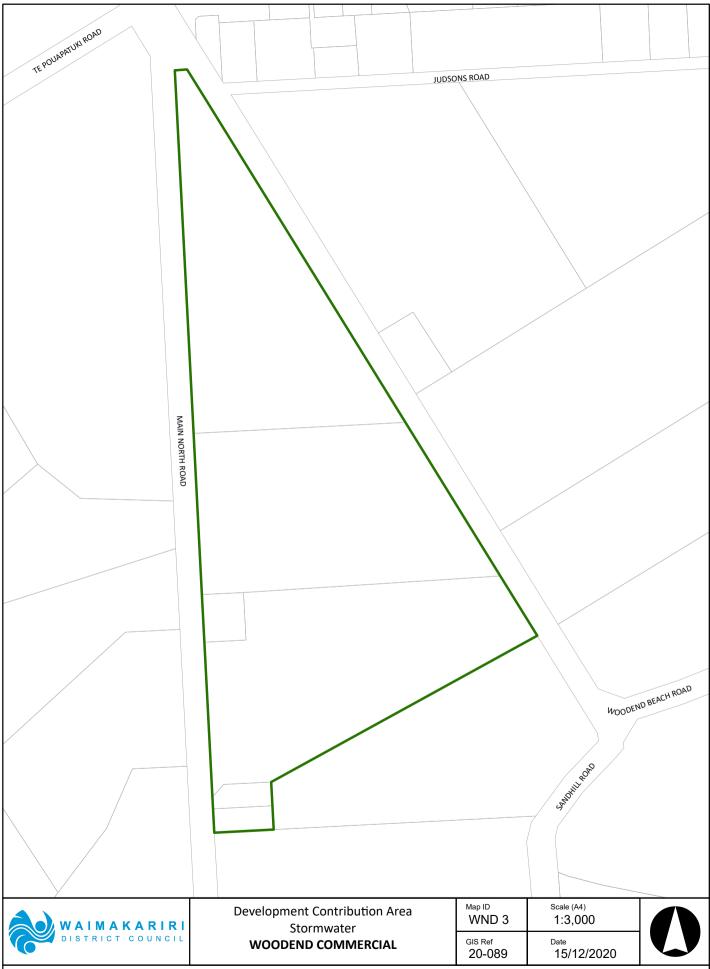












## WAIMAKARIRI DISTRICT COUNCIL

# REPORT FOR DECISION

FILE NO and TRIM NO: LTC-03-05 / 210604090386

REPORT TO: Council

DATE OF MEETING: 22 June 2021

Jim Harland, Chief Executive AUTHOR(S):

SUBJECT: Adoption, of the Long Term Plan (LTP) 2021-2031

**ENDORSED BY:** (for Reports to Council, Committees or Boards)

Department Manager

### 1. **SUMMARY**

The purpose of this report is to present the 2021-2031 Long Term Plan for adoption by the Council.

Chief Executive

## Attachments:

2021-2031 Long Term Plan (Trim document 210419062984 circulated separately)

## 2. RECOMMENDATION

**THAT** the Council:

- Receives report N° 210604090386 (a)
- (b) Adopts the 2021-2031 Long Term Plan (Trim document 210419062984) commencing 1 July 2021; which includes the Infrastructural and Financial Strategies.
- **Notes** the Audit Opinion provided by audit New Zealand is an unmodified opinion; (c)
- Authorises the Chief Executive and the Manager Finance and Business Support to make (d) necessary minor edits and corrections to the 2021-2031 Long Term Plan prior to printing.

### 3. **BACKGROUND**

- 3.1. The draft Long Term Plan (LTP) and Consultation Document (CD) was adopted for consultation on 23 February 2021. Public Consultation opened on Friday 5 March and closed Monday 12 April 2021. 162 submissions were received on the LTP (2018-28 LTP: 850). The Council heard 50 (2018-28: 62) submissions on 5 to 7 May 2021.
- 3.2. There were primarily three key proposals contained in the Draft LTP that we provided options for and asked the community feedback on, with the Council resolved the following:
  - Build community facilities in Pegasus in 2024/2025 and north Woodend 2029/2030 to serve these growing communities
  - Defer the upgrade of the Trevor Inch Memorial Library and Rangiora Civic Building to 2028 and revisit this proposal in the next Long Term Plan
  - Purchase land and build a parking building in the Rangiora town centre. This is aimed to be complete by 2030/2031.
- The Council considered the submissions and responses to submissions on 25 May 2021. 3.3.

- 3.4. As a result of the submissions the Council resolved to include a number of changes to the LTP. These decisions have been summarised on page 6 of the LTP, headed "Changes in the LTP as a result of submissions and Council deliberations".
- As with the CD, the final LTP is required under the Local Government Act to be audited by 3.5. Audit New Zealand who are contracted by the Office of the Auditor General to carry out the audit. The audit commenced on 8 June and scheduled to conclude on 21 June. A management report will be issued to Council which concludes Audit New Zealand's audits of the Council for 2021.
- The overall financial effect of the changes has added 0.35% to the average district-wide 3.6. rate of 3.95% for the 2021-22 financial year, resulting in an average district-wide rate movement of 4.3%. The outer years have remained approximately the same as consulted within the draft LTP.
- The effect of the increase on each individual property will differ depending on each 3.7. circumstance. That is, what services are provided and whether there has been a change in level of service provided. A sample of rate movements to an average property for each area is provided within the Rates and Charges section of the LTP.
- 3.8. The Council decided within the LTP, to use a rates "smoothing approach" so that the effects on rates and those costs particular from the larger projects, including red-zone regeneration and the multi-use sports facility are smoothed out across the ten years of the LTP. The effect of smoothing is provided within section 6.2.

### **ISSUES AND OPTIONS** 4.

The Council has the option of adopting the LTP or it may request that further changes be 4.1. made. Depending on the significance of the change, and if assessed as minor may be covered by the recommendations provided within this report. However if a change requested is significant, may require a special consultative procedure and a further audit of the LTP.

## 4.2. Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report. These have been considered throughout the consultation and within the final LTP for approval.

4.3. The Management Team has reviewed this report and support the recommendations.

## 5. **COMMUNITY VIEWS**

## 5.1. Mana whenua

Te Ngāi Tūāhuriri hapū were consulted and the annual Hui was held in Maahanui II, Tuahiwi Marae on the 8 April 2021 and their views that have been taken into consideration during the Council deliberations.

### 5.2. **Groups and Organisations**

The Council's Controlled Organisations (CCOs) and the measures contained within the Statement of Intent have been incorporated into the Long Term Plan. This includes Enterprise North Canterbury (ENC) and Te Kōhaka o Tūhaitara Trust (TKoT).

Audit New Zealand audited the draft 2021-31 LTP Consultation Document prior to the plan being adopted by Council for consultation. The final LTP and changes have also been audited by Audit New Zealand.

Audit New Zealand provided an unmodified opinion on the draft 2021-31 LTP Consultation Document and have provided clearance for an unmodified opinion to be issued for the LTP.

# Wider Community

The draft LTP 2021-2031 Consultation Document received 162 submissions, of which 50 were heard.

Some departments prepared submissions on the draft 2021-2031 LTP and were considered by the Council on the 25 May.

#### OTHER IMPLICATIONS AND RISK MANAGEMENT 6.

#### **Financial Implications** 6.1.

There are financial implications of the decisions sought by this report. The financial effects are summarised below.

Table 1: shows the comparison of the rate consulted on and the rate as a result of changes to the LTP

	Published Draft	Final LTP for	Change
	LTP CD 2021-31	Adoption 2021-31	
Rates for the average property	\$3,215	\$3,226	\$11
Percentage movement	3.95%	4.30%	0.35%

Table 2: shows a summary of the average rate movement for outer years:

	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31
Average \$ Rate LTP (\$)	3,361	3,502	3,648	3,800	3,958	4,105	4,253	4,402	4,556
% movement	4.3%	4.2%	4.2%	4.2%	4.2%	3.7%	3.6%	3.6%	3.5%

Note: the amounts above exclude the provision for the optional Collection services and include the Ashley Water rates.

The following graph shows the increase in rates over the ten years of the 2021-2031 Long Term Plan. Also shown are the Local Government Cost Index (LGCI) and the Consumer Price Index (CPI). The amount of the earthquake loan is about 0.7-1% of each rate movement per annum.

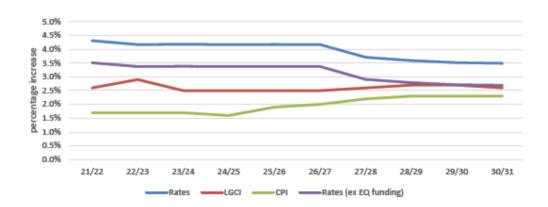


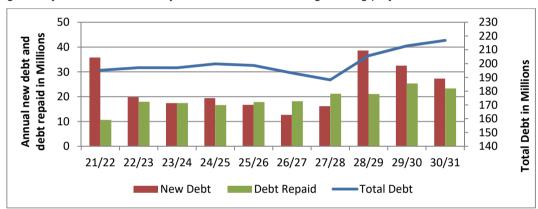
Table 3: shows the debt levels and how these compare to Council policy

Policy Limits	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31
Net Debt (\$million)	183	196	197	197	200	198	193	188	205	213	216
Total debt as a percentage of total assets will not											
exceed 15%	9.0	9.5	9.0	8.7	8.5	8.2	7.7	7.2	7.5	7.4	7.2

Gross interest paid will not exceed 15 % of gross operating revenue	6.5	5.3	5.9	5.8	5.5	5.4	5.2	4.8	4.6	4.6	4.6
Net cash inflow from operating activities exceeds gross interest expense by 2 times	5.3	7.8	6.2	6.2	7.4	7.5	8.0	8.9	9.5	9.7	9.4
Interest as a maximum of 25% of rates revenue (LGFA)	9.3	7.9	8.3	8.0	7.6	7.3	7.0	6.6	6.2	6.3	6.2
Net Debt as a % Operating revenue will not exceed 250% (LGFA											
covenant)	136	161	161	153	139	128	111	91	88	81	74

One of the key indices or limits used by the Local Government funding Agency is the measure "Interest as a percentage of rates revenue". Waimakariri's interest to rates revenue peaks during 2022-2023 at 8.3% compared to the limit of 25%.

The following graph shows total debt, new debt and provision for repayment of debt over the ten years of the 2018-2028 Long Term Plan. The higher debt from years 2028-31, generally relates to the Library, Civic Centre and Parking building projects.



#### 6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts. Sustainability and Climate Change Impacts have been considered in each of the Council activity statements.

#### 6.3 **Risk Management**

The audit of the LTP carried out by Audit New Zealand provides added assurance in respect of the accuracy of the Council's financial statements. Audit New Zealand has assessed the extent to which the forecast information and performance measures provide a framework for the meaningful assessment of the actual levels of service provision.

## **Health and Safety**

The underlying provisions of service delivery are undertaken with compliance to the requirements of the Health and Safety Act, other Acts and Regulations.

#### 7. CONTEXT

#### **Consistency with Policy** 7.1.

The matters contained within this report may be a matter of significance in terms of the Council's Significance and Engagement Policy, however the LTP and changes made are as a result of consultation carried out with the community.

Matters relating to the recent NZTA (Waka Kotahi) in relation to Roading programmes and the recent floods in late May / early June have also been assessed in terms of the Council's Significance and Engagement Policy.

### 7.2. Authorising Legislation

Legislation - As required under sections 93 of the Local Government Act 2002, the draft LTP 2021-2031 was subject to the special consultative procedure.

As required under sections 94 Audit New Zealand audited the draft 2021-2031 Long Term Plan and proposal prior to their being adopted for consultation. Audit New Zealand have also audited the changes to the LTP.

### 7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report. The consultation and audit process contributes to the community outcome that "Public organisations make information about their plans and activities readily available".

### 7.4. Authorising Delegations

The Council must adopt its Long Term Plan by 30 June 2021.

### **WAIMAKARIRI DISTRICT COUNCIL**

### **REPORT FOR DECISION**

FILE NO and TRIM NO: RAT-01-01, GOV-01-11 / 210602088562

**REPORT TO:** Council

**DATE OF MEETING:** 22<sup>nd</sup> June 2021

FROM: Lee Palmer, Credit Controller

SUBJECT: Rates Resolution 2021/2022

SIGNED BY:

(for Reports to Council, Committees or Boards)

Department Manager

## Chief Executive

#### 1. SUMMARY

- 1.1. The purpose of this report is to meet the requirements of Section 23 of the Local Government (Rating) Act 2002 which requires that rates must be set by a resolution of Council.
- 1.2. Section 24 of the Local Government (Rating) Act 2002 requires that the Council state the financial year to which the rates apply and the due dates for payment in its resolution setting the rates.

### 2. RECOMMENDATION

**THAT** the Council

- (a) Receives report No.210602088562
- (b) Resolves to set and assess the following rates under the Local Government (Rating) Act 2002 and in accordance with the relevant provisions of the Long Term Plan 2021/2031 and Funding Impact Statement for the 2021/2022 year, on rating units in the Waimakariri District for the financial year commencing on 1 July 2021 and ending on 30 June 2022.

Rates are inclusive of the Goods and Services Tax (GST).

All section references are to the Local Government (Rating) Act 2002.

### 1. GENERAL RATES

- (a) a general rate set under Section 13 as a rate in the dollar on the rateable capital value for all rateable land; and
- (b) a uniform annual general charge set under Section 15 as a fixed amount per rateable rating unit.

Uniform annual general charge per rateable rating unit	\$135.00
General rate in the dollar on rateable capital value	\$0.000498

#### 2. EARTHQUAKE RECOVERY RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District.

Fixed amount per rateable rating unit	\$104.45
Fixed amount per rateable rating unit	\$104.45

#### 3. ROADING RATES

Targeted rates set under Section 16-18 comprising a fixed amount per rateable rating unit in the District; and a rate in the dollar on the rateable capital value for all rateable land in the District.

Fixed amount per rateable rating unit	\$107.99
Roading rate in the dollar on rateable capital value	\$0.000664

#### 4. NORTH EYRE ROAD & BROWNS ROAD SEAL EXTENSION LOAN RATE

A targeted rate set under section 16-18 as a fixed amount per rateable rating unit the North Eyre Road and Browns Road Seal Extension rating area where a lump sum contribution has not been previously been paid.

The boundary of the North Eyre Road & Browns Road seal extension rating area is Shown on Rating Policy Map 52.

Fixed amount per rateable rating unit	\$1,206.91
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### 5. THONGCASTER ROAD & BROWNS ROCK ROAD SEAL EXTENSION LOAN RATE

A targeted rate set under sections 16-18 as a fixed amount per rateable rating unit in the Thongcaster Road & Browns Rock Road Seal Extension rating area where a lump sum contribution has not previously been paid.

The boundary of the Thongcaster Road & Browns Rock Road Seal Extension rating area is shown on Rating Policy Map 47.

Fixed amount per rateable rating unit	\$354.39
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#### 6. BARKERS ROAD SEAL EXTENSION LOAN RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the Barkers Road Seal Extension rating area where a lump sum contribution has not previously been paid

The boundary of the Barkers Road Seal Extension rating area is shown on Rating Policy Map 51

Fixed amount per rateable rating unit	\$232.19

### 7. COMMUNITY PARKS AND RESERVES, BUILDINGS AND GRANTS RATES

Targeted rates set under Sections 16-18 on a differential basis according to where the land is situated and the use to which the land is put, and targeted to each rateable rating unit or separately used or inhabited part of a rateable rating unit as follows:

Fixed amount per separately used or inhabited part of a rateable rating unit in the Town Residential category	\$534.80
Fixed amount per rateable rating unit in the Town Commercial category	\$534.80
Fixed amount per rateable rating unit in the Town Vacant category	\$85.00
Fixed amount per separately used or inhabited part of a rateable rating unit in the Rural Residential category	\$449.80
Fixed amount per rateable rating unit in the Rural Commercial category	\$449.80

Town boundaries for Rangiora, Kaiapoi, Woodend, Oxford and Pegasus are shown on the Rating Policy Maps 1-4.

A full explanation of the differential categories is contained in the Funding Impact Statement.

### 8. COMMUNITY LIBRARY AND MUSEUMS RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and each separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$185.61
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$185.61

### 9. COMMUNITY SWIMMING POOLS RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$149.04
Fixed charge per separately used or inhabited part of a	\$149.04
rateable rating unit used for residential purposes	Ψ1.10.01

#### 10. CANTERBURY MUSEUM OPERATIONAL LEVY RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$30.40
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$30.40

#### 11. CANTERBURY MUSEUM REDEVELOPMENT LEVY RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$3.80
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$3.80

#### 12. PEGASUS SERVICES RATE

Targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit situated in the Pegasus Town boundary.

Fixed amount per rateable rating unit	\$72.72
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The town boundary for Pegasus is shown on Rating Policy Map 1.

### 13. ANIMAL CONTROL (STOCK) RATE

A targeted rate set under Sections 16-18 as a rate in the dollar on the rateable capital value on rating units situated in the Residential 4A, Residential 4B and rural zones in the Waimakariri District Council District Plan.

Rate in the dollar on rateable capital value	\$0.000007
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#### 14. COMMUNITY BOARD RATES

Targeted rates set Under Sections 16-18 as a fixed amount per rateable rating unit plus a rate in the dollar on the rateable capital value in each of the Community Board areas.

Rate in the dollar on rateable capital value on each rating unit situated in the Kaiapoi-Tuahiwi Community Board area	\$0.000010
Fixed amount per rateable rating unit situated in the Kaiapoi- Tuahiwi Community Board area	\$20.98
Rate in the dollar on rateable capital value on each rating unit situated in the Rangiora-Ashley Community Board area	\$0.00008

Fixed amount per rateable rating unit situated in the Rangiora-Ashley Community Board area	\$19.44
Rate in the dollar on rateable capital value on each rating unit situated in the Woodend-Sefton Community Board area	\$0.000015
Fixed amount on per rateable rating unit situated in the Woodend-Sefton Community Board area	\$29.56
Rate in the dollar on rateable capital value on each rating unit situated in the Oxford-Ohoka Community Board area	\$0.000007
Fixed amount per rateable rating unit situated in the Oxford-Ohoka Community Board area	\$26.28

Community Board boundaries are those in place at 1 July 2021 and are illustrated on Rating Policy Map 11.

#### 15. PROMOTION AND ECONOMIC DEVELOPMENT RATE

A targeted rate set under Sections 16-18 as a rate in the dollar on rateable capital value on each rating unit that is used primarily for business purposes.

Rate in the dollar on rateable capital value	\$0.00019
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#### 16. RANGIORA CBD AREA MAINTENANCE AND STREET WORKS RATE

A targeted rate set under Sections 16-18 as a rate in the dollar on rateable capital value on rating units situated in the Rangiora Central Business District rating area that are used for business purposes.

Rate in the dollar on rateable capital value	\$0.0001383
	*

The boundary of the Rangiora CBD rating area is shown on Rating Policy Map 12.

#### 17. KAIAPOI CBD AREA MAINTENANCE AND STREET WORKS RATE

A targeted rate set under Sections 16-18 as a rate in the dollar on rateable capital value on rating units in the Kaiapoi Central Business District rating area that are used for business purposes.

Rate in the dollar on rateable capital value	\$0.0002356

The boundary of the Kaiapoi CBD rating area is shown on Rating Policy Map 13.

#### 18. KERBSIDE RUBBISH AND RECYCLING COLLECTION RATE

A targeted rate set under Sections 16-18 as a fixed amount per separately used or inhabited part of a rating unit within the Kerbside Collection Contract areas excluding the Ohoka Kerbside recycling area to which the rubbish and recycling service is available.

Fixed charge per separately used or inhabited parts of a	
rating unit to which the Kerbside Rubbish and Recycling	\$105.00
Collection service is available	

The Kerbside Collection Contract areas are shown on Rating Policy Maps 34-40, and 42-44.

#### 19. OHOKA KERBSIDE RECYCLING COLLECTION RATE

A targeted rate set under Sections 16-18 as a fixed amount on each separately used or inhabited part of a rating unit in the Ohoka Kerbside Recycling Area.

Fixed charge per separately used or inhabited parts of a	\$95.00
rating unit in the Ohoka Kerbside Recycling Area	φ95.00

The Ohoka Kerbside Recycling Area is shown on Rating Policy Map 41 & 41A.

#### 20. KERBSIDE BIN RUBBISH COLLECTION

A targeted rate set under Sections 16-18 as a fixed amount per rubbish wheelie bin provided to rating units within the Kerbside Collection Contract areas including the Ohoka Kerbside Recycling Area.

Fixed charge per 80 litre rubbish wheelie bin	\$99.62
Fixed charge per 140 litre rubbish wheelie bin	\$131.37

### 21. KERBSIDE ORGANICS BIN COLLECTION

A targeted rate set under Sections 16-18 as a fixed amount per organics wheelie bin provided to rating units within the Kerbside Collection Contract areas (excluding the Ohoka Kerbside Recycling Area).

Fixed charge per 80 litre organics wheelie bin	\$84.00
Fixed charge per 140 litre organics wheelie bin	\$114.00
Fixed charge per 240 litre organics wheelie bin	\$164.00

Kerbside Collection Contract areas are shown on Rating Policy Maps 34- 40 and 42-44.

#### 22. WATER RATES

Targeted rates for water supply set under Sections 16-19

On a differential basis according to the provision or availability of the service, a fixed amount per separately used or inhabited part of a rating unit that is provided with an unrestricted connection to the Cust, Rangiora, Kaiapoi, Waikuku Beach, Woodend-Tuahiwi-Pegasus, Oxford Township water supplies. A fixed amount (40% of the rate for an unrestricted connection) for each unit of water supplied is set on rating units provided with a restricted connection to the above named water supplies.

A fixed amount per rating unit connected to the Summerhill, West Eyreton, Poyntzs Road, Garrymere and Ohoka restricted water supplies together with a fixed amount for each unit of water supplied.

A fixed amount per unit of water supplied from Oxford Rural No. 1, Oxford Rural No. 2 and Mandeville (including the Fernside extension) water supplies.

(1 unit of water = 1,000 litres/day)

Targeted rate for Water UV Treatment set as a fixed amount per rating unit on all rating units connected to a Waimakariri water supply.

Targeted loan rates set under Sections 16-18 on a differential basis according to the provision or availability of a service, on rating units in the Tuahiwi residential area that are serviced by the Woodend Tuahiwi-Pegasus Water Supply, where a lump sum contribution has not been paid. Loan rates are set as a fixed amount on each rating unit that is connected to the Woodend-Tuahiwi-Pegasus Water Supply, with a reduced amount payable on rating units that are not connected (pipeline share). The lower differential reflects the cost of installing the main pipeline and does not include the cost of property connections.

Targeted loan rate set as a fixed amount per rating unit in the rural land adjacent to the Tuahiwi residential area that have a restricted connection to the Woodend-Tuahiwi-Pegasus Water supply, where a lump sum contribution has not been paid.

Targeted loan rate set as a fixed amount per unit of water in the Fernside Water Loan area.

Cust	\$1,101.40
Cust – restricted supply per unit of water	\$440.56
Summerhill – per unit of water	\$102.70
Summerhill – per rating unit	\$929.60
Fernside Loan Rate per unit of water	\$78.60
Rangiora	\$330.70
Rangiora – restricted supply per unit of water	\$132.28
Kaiapoi	\$253.70
Kaiapoi – restricted supply per unit of water	\$101.48
Waikuku Beach	\$449.60
Waikuku Beach – restricted supply per unit of water	\$179.84
Woodend-Tuahiwi-Pegasus	\$414.70
Woodend-Tuahiwi- Pegasus restricted supply per unit of water	\$165.88
Tuahiwi rural water loan rate	\$778.30
Tuahiwi residential area water connection loan rate	\$667.11
Tuahiwi residential area water pipeline loan rate	\$489.22
West Eyreton—per unit of water	\$70.00
West Eyreton—per rating unit	\$735.70
Oxford Township	\$515.00
Oxford Township – restricted supply per unit of water	\$206.00
Oxford Rural Water No 1 per unit of water	\$433.90
Oxford Rural Water No 2 per unit of water	\$388.10
Water UV Treatment rate – per rating unit	\$6.64
Mandeville – per unit of water	\$260.90
Ohoka – per unit of water	\$23.22
Ohoka – per rating unit	\$1,194.37

Poyntzs Road – per unit of water	\$46.00
Poyntzs Road – per rating unit	\$718.00
Garrymere – per unit of water	\$34.31
Garrymere – per rating unit	\$1,368.83
Ashley Rural Water- per unit of water	\$876.24

Tuahiwi residential area (water supply) is shown on Rating Policy Map 45
Tuahiwi rural restricted water supply area is shown on Rating Policy Map 46
Fernside Water Loan area is shown on Rating Policy Map 49
Mandeville Water Supply area (including Fernside extension) is shown on Rating Policy Map 50

#### 23. WAIMAKARIRI WATER RACE RATES

Targeted rates set under Sections 16-18 as a fixed amount per rateable rating unit where the Waimakariri water race system is available assessed on a differential basis according to the area of land within each rating unit; together with a targeted rate per hectare of land area.

Small holdings for which special arrangements have been made to pipe water from this scheme are charged the special fixed charge only.

Area Rate (per Hectare)	\$7.90
Fixed amount per rateable rating unit (properties of over	\$126.00
.4046 ha land area)	
Fixed amount per rateable rating unit (properties less than	\$121.00
or equal to .4046 ha)	
Special fixed amount per rateable rating unit for piped	\$126.00
supply	

#### 24. SEWER RATES

A targeted rate under Sections 16-18 per water closet or urinal within a rating unit connected to the Eastern Districts Sewer in Rangiora, Waikuku Beach, Woodend, Woodend Beach, Pines Kairaki, Tuahiwi, Kaiapoi, Pegasus, Swannanoa, Mandeville, Ohoka, Loburn Lea and Fernside.

A targeted rate set under Sections 16-18 as a fixed charge per rateable rating unit in the Oxford sewer rating area.

Targeted loan rates set under Sections 16-18 as a fixed amount per rateable rating unit and as a rate per hectare of land area in each rating unit located in the Southbrook Services (Sewer) Extension Stage 1 area where a lump sum contribution has not been paid.

Targeted loan rates set under Sections 16-18 as a fixed amount per rateable rating unit located in the Ohoka Utilities Connection Loan area and the Fernside Sewer Loan rating area and the Loburn Lea Sewer loan rating area.

Eastern Districts (Rangiora, Waikuku Beach, Woodend, Woodend Beach, Pines Kairaki, Tuahiwi, Kaiapoi, Pegasus, Swannanoa, Mandeville, Ohoka, Fernside, Loburn Lea) per WC or urinal.	\$525.50
Ohoka Utilities Sewer Connection Loan Rate fixed amount per rateable rating unit	\$335.24
Loburn Lea Sewer Loan Rate fixed amount per rateable rating unit	\$1,113.87
Oxford Sewer Operating Rate fixed amount per rateable rating unit	\$1,033.50
Fernside Sewer Loan Rate fixed amount per rateable rating unit	\$942.78
Southbrook Services Extension Stage 1 loan rate fixed amount per rateable rating unit	\$453.30
Southbrook Services Extension Stage 1 loan rate rate per hectare of land area	\$2,970.41

Oxford sewer rating boundary is shown on Rating Policy Map 32

Fernside sewer loan rating boundary is shown on Rating Policy Map 30

Loburn Lea sewer loan rating boundary is shown on Rating Policy Map 31

Southbrook Services Stage 1 Extension boundary is shown on Rating Policy Map 33

Ohoka Utilities Connection Loan rating area is shown on Rating Policy Map 48

### 25. URBAN STORMWATER DRAINAGE RATES

Targeted rates set under Sections 16-18 as a rate in the dollar on the rateable land value on each rating unit situated in the Rangiora, Oxford, Pegasus and Coastal Urban (Woodend, Waikuku and Pines/Kairaki) urban drainage rating areas.

Targeted rate set under Sections 16-18 as a rate in the dollar on the rateable land value on each rating unit situated in the Kaiapoi urban drainage rating area on a differential basis according to where the land is situated.

A targeted rate set under Sections 16-18 as a fixed amount per rating unit on the properties in Alexander Lane that benefit directly from the private stormwater pump, to be charged in addition to the Kaiapoi urban drainage rate.

Rate in the dollar on rateable land value in the Kaiapoi urban drainage rating area excluding the Island Road rural extension	\$0.001829
Fixed amount per rating unit in the Alexander Lane Drainage Rating area	\$120.00
Rate in the dollar on rateable land value in the Kaiapoi urban drainage rating area Island Road rural extension	\$0.000915
Rate in the dollar on rateable land value in Rangiora urban drainage rating area	\$0.0013669
Rate in the dollar on rateable land value in Coastal Urban (Woodend, Waikuku and Pines/Kairaki) urban drainage rating areas	\$0.0010610

Rate in the dollar on rateable land value in the Oxford urban drainage rating area	\$0.0008064
Rate in the dollar on rateable land value in the Pegasus urban drainage rating area	\$0.0014970

Rangiora Urban Drainage Rating Area is shown on Rating Policy Map 14

Kaiapoi Urban Drainage Rating Area, including the Island Road extension is shown on Rating Policy Map 15

Pegasus Urban Drainage Rating Area is shown on Rating Policy Map 16

Coastal Urban Drainage Rating Area is shown on Rating Policy Maps 17 (Waikuku and Waikuku Beach), 18 (The Pines Beach and Kairaki) and 19 (Woodend)

Oxford Urban Drainage Rating Area is shown on Rating Policy Map 21

Alexander Lane Drainage Rating Area is shown on Rating Policy Map 22

### 26. RURAL LAND DRAINAGE RATES

Targeted rates for Rural drainage set under Sections 16-18 on all rating units situated within the separate rural drainage targeted rating areas:

Waimakariri Coastal	20% collected as a fixed amount per rateable rating
Rural	unit and 80% by a rate per hectare of land
Cust	Rate per hectare of land
Clarkville	50% collected as a fixed amount per rateable rating
	unit and 50% as a rate per hectare of land
Oxford, Ohoka &	20% collected as a fixed amount per rateable rating
Waimakariri Central Rural	unit and 80% as a rate in the dollar on the rateable
	land value
Loburn Lea	Rate in the dollar on rateable land value

Ohoka fixed amount per rateable rating unit	\$59.00
Ohoka rate in the dollar on rateable land value	0.0005957
Loburn Lea rate in the dollar on rateable land value 0.002	
Oxford fixed amount per rateable rating unit \$32.00	
Oxford rate in the dollar on rateable land value 0.000198	
Clarkville fixed amount per rateable rating unit	\$157.00
Clarkville rate on land area (per hectare) \$40.74	
Waimakariri Coastal Rural fixed amount per rateable rating unit	\$55.00
Waimakariri Coastal Rural rate on land area (per hectare)	\$32.60
Waimakariri Central Rural fixed amount per rateable rating unit	\$41.00
Waimakariri Central Rural rate in the dollar on rateable land value	0.0002905
Cust rate on land area (per hectare)	\$42.90

Ohoka Rural Drainage rating area is shown on Rating Policy Map 23

Oxford Rural Drainage rating area is shown on Rating Policy Map 28 (West) and Rating Policy Map 29 (East)

Clarkville Rural Drainage rating area is shown on Rating Policy Map 24

Waimakariri Coastal Rural Drainage rating area is shown on Rating Policy Map 27 Waimakariri Central Rural Drainage rating area is shown on Rating Policy Map 26 Cust Rural Drainage rating area is shown on Rating Policy Map 25

Loburn Lea Rural Residential Drainage Rating Area is shown on Rating Policy Map 20

(c) **Resolves** that rates are due and payable by four equal instalments on the dates listed below and resolves pursuant to Sections 57 and 58 that a penalty amounting to 10% of the amount unpaid will be added to any amount of the current instalment remaining unpaid seven days after the due date of that instalment. No penalty will be applied where a ratepayer has entered into an arrangement by way of a direct debit authority and honours that arrangement so that all current years rates will be paid in full by 30th June in that rating year or such other date agreed to by the Council.

Instalment	Due Date	Penalty Charge Applies
1	20 August 2021	27 August 2021
2	20 November 2021	27 November 2021
3	20 February 2022	27 February 2022
4	20 May 2022	27 May 2022

- (d) **Resolves** pursuant to Sections 57 and 58 a penalty charge amounting to 10% of the amount of unpaid rates from previous financial years, remaining unpaid at 1 July 2021 will be added on 2nd July 2021 and a further penalty charge of 10% will be added on 5th January 2022 to rates for previous years still remaining unpaid as at 2 January 2022.
- (e) Resolves pursuant to Section 55 and the Discount for the Early Payment of Rates Policy, a discount amounting to 4% of the General Rate, Uniform Annual General Charge, Roading Rates, Community Parks and Reserves, Buildings and Grants rate, Community Library & Museums Rate, Community Swimming Pools Rate, Pegasus Services Rate, Canterbury Museum Operational Levy rate and Canterbury Museum Redevelopment Levy Rate, will be allowed if the total year's rates and charges assessed, including those rates collected on behalf of the Canterbury Regional Council are paid in full by 27 August 2021.
- (f) **Resolves** that rates shall be payable by cash or eftpos (debit card) at any of the following places during office opening hours:

Rangiora Service Centre, 215 High Street, Rangiora Kaiapoi Service Centre, 176 Williams Street, Kaiapoi Oxford Service Centre, 34 Main Street, Oxford

Or online at waimakariri.govt.nz, by a direct debit facility established by the Council, internet or phone banking or direct credit.

(g) **Resolves** to set the following Lump Sum Contributions for the early repayment of loans.

# 1. SOUTHBROOK SERVICES (SEWER) EXTENSION STAGE 1 LUMP SUM CONTRIBUTIONS

Lump sum contributions towards the early repayment of the Southbrook Services Extension Loans on all rating units in the Southbrook Services (Sewer) Extension Stage 1 rating area where an election has been made to pay a lump sum contribution in accordance with Section 117H and the Capital Project Funding Plan.

Fixed Lump Sum Contribution fixed amount per rating unit	\$3,420.77
Variable Lump Sum Contribution rate per hectare of land	\$22.417.71
area	φ22, <del>4</del> 17.71

Southbrook Services (Sewer) Stage 1 Extension boundary is shown on Rating Policy Map 33

### 3. BACKGROUND

3.1. The Council has been through the process of drafting, consulting and adopting the Long Term Plan 2021/2031 which includes its funding requirements for the 2021/2022 year. This resolution is required in terms of Sections 23 and 24 of the Local Government (Rating) Act 2002 and is the final step in setting the rates for the new financial year.

### 4. <u>ISSUES AND OPTIONS</u>

4.1. The Management Team has reviewed this report and supports the recommendations

#### 5. **COMMUNITY VIEWS**

N/A

### 6. <u>IMPLICATIONS AND RISKS</u>

- 6.1. Financial Implications: if the correct procedure is not followed, the Council may be challenged through the Courts as to the validity of its rates. The rates & values reflect the Long Term Plan.
- 6.2. **Community Implications**
- 6.3. **Risk Management** A Legal review of the rates resolution was carried out in 2021 during the 2021-2031 Long Term Plan process.
- 6.4. Health and Safety

N/A

### 7. CONTEXT

#### 7.1. **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

## 7.2. Legislation

Local Government (Rating) Act 2002, Section 23 requires that rates must be set by a resolution of Council, and Section 24 requires that details of the rating period and payment dates be included in the resolution.

## 7.3. Community Outcomes

L Rilmer

N/A

Lee Palmer

Credit Controller

### **WAIMAKARIRI DISTRICT COUNCIL**

### REPORT FOR DECISION

FILE NO and TRIM NO: CUS-03-06/210601088466

**REPORT TO:** Council

**DATE OF MEETING**: 22 June 2021

AUTHOR(S): Maree Harris, Customer Services Manager

SUBJECT: Long Term Plan Shaffges to Fees and Charges Schedule

**ENDORSED BY:** (for Reports to Council, Committees or Boards)

Department Manager

Chief Executive

### 1. SUMMARY

- 1.1 This report seeks Council approval to minor changes to the fees and charges schedule included in the draft Long Term Plan.
- 1.2 The changes are explained below and have been adjusted in the attached schedule.

#### Attachments:

i. Updated schedule of changes to fees and charges (extract from LTP document)

### 2. RECOMMENDATION

**THAT** the Council:

- (a) Receives Report No. 210601088466.
- (b) Approves the updated changes to the fees and charges schedule to be included in the Long Term Plan 2021-2031.

### 3. BACKGROUND

- 3.1 Minor changes have been made to the fees and charges that were included in the draft Long Term Plan. Each change is listed below with an explanation of the reason for changing the fee.
- 3.2 Section 3 Solid waste

Changes arising from report 210427066352 approved by Council on 25 May 2021. This report corrected minor errors and omissions and updated Oxford Transfer Station gate charges using the MfE conversion calculations (including a conversion factor for volume to weight calculations) that were gazetted after the draft Long Term Plan was prepared.

Waste Management have adjusted their bin replacement fees since the LTP deliberations. These are on a cost recovery basis so this opportunity is being taken to amend the schedule.

Replacement of a 240L bin increases from \$132.25 to \$135.00; a 140L bin increases from \$120.75 to \$123.00 and replacement of a 80L bin goes from \$109.25 to \$112.00.

3.3 Section 4 – Building Consents and Associated Charges

The fees for freestanding and inbuilt heating units were recalculated and reduced slightly after the draft LTP had been advertised. The free-standing unit fee for 2021/22 will reduce from the \$488.00 included in the LTP to \$440.00 and the inbuilt unit changes from \$549.00 to \$500.00.

#### Section 6 - Community Centres and Halls 3.4

A new line is added to the Woodend Community Centre with an hourly rate for full facility hire.

Oxford Town Hall and Rangiora Town Hall have the additional projection fees removed. These fees are separate to facility hire and are not proposed to increase in the coming

Correction of three typing errors in the draft LTP document. Studio Room (other users) \$23.37 changed to \$24.37; Green Room (other users) \$23.37 changed to \$24.37; Oxford Town Hall (other users) \$244.35 changed to \$254.35

#### 3.5 Section 7 – Animal Management

A Dangerous Dog fee of \$90.00, and penalty fee of \$45.00 are added to the schedule of changes. This fee is 1.5x the owner fee plus the neutered dog fee, both of which increased this year.

#### 3.6 Section 21 - Kaiapoi Marine Precinct

The Kaiapoi Marine Precinct Advisory Group has reviewed the mooring fees at the Marine Precinct.

Longer-term Berth Rental Fees change from \$42 per metre per month, to a fixed fee of \$2500.00 per annum, plus \$42 per metre for the length of berth in excess of 10 metres.

Power usage plus any other sundries are at the cost of the boat owner.

The Live Aboard Levy has changed from \$150 per person per month to \$150 per boat per month.

#### 4. **ISSUES AND OPTIONS**

- 4.1. The Solid Waste fees have already been approved by Council, and the Dangerous Dog fee is a combination of two other fees that have been increased and are included in the schedule. Their inclusion in this report is to record that a change is being made to the Long Term Plan schedule.
- 4.2. The new Building Unit solid fuel heater fees are less than was originally anticipated so there is a benefit to customers.
- 4.3. The change to the Community Facilities fees are minor and correct errors in the original document. The corrections maintain relativity with the other facilities fees in the schedule.
- 4.4. The wheelie bin replacement fees are based on cost recovery, the requested change matches the Council fees with the amounts charged by Waste Management.
- The Kaiapoi Marine Precinct Advisory Group review their fees annually. This will be timed 4.5. to coincide with Annual Plan preparation in the future.

#### Implications for Community Wellbeing

There are no implications on community wellbeing raised by the issues and options that are the subject matter of this report.

The Management Team has reviewed this report and support the recommendations. 4.6.

#### 5. **COMMUNITY VIEWS**

#### 5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

#### 5.2. **Groups and Organisations**

There are not groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. The correction to facilities fees would be the area of most interest to community groups, however there have been no questions or comments received on the fees in the Long Term Plan.

#### 5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

#### 6. OTHER IMPLICATIONS AND RISK MANAGEMENT

#### 6.1. **Financial Implications**

There are no financial implications of the decisions sought by this report. Changes to the Solid Waste fees and income were approved by Council at the Long Term Plan deliberations meeting on 25 May 2021. The impact on other fee income is very minor.

#### 6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

#### 6.3 **Risk Management**

There are not risks arising from the adoption/implementation of the recommendations in this report.

### **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

#### 7. **CONTEXT**

#### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

#### 7.2. **Authorising Legislation**

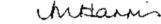
Local Government Act 2002

#### **Consistency with Community Outcomes** 7.3.

The Council's community outcomes are not relevant to the actions arising from recommendations in this report.

#### 7.4. **Authorising Delegations**

The Council has authority to set fees and charges. The changes should be approved before the LTP is adopted.



Maree Harris

**Customer Services Manager** 

# CHANGES TO FEES AND CHARGES SCHEDULE

Fees are shown inclusive of GST. Only fees that are intended to change or where the basis of charging has changed are shown.

(Note: The numbering in this section refers to the section numbers in the Council's Fees and Charges schedule).

## 3. Solid Waste - dumping charges

		Current 2020/2021	Proposed 2021/2022
		\$	\$
	s for refuse (rubbish) disposal includes ETS charges, \$20/t Landfill Le will be passed on to customers at the time these charges are impose		changes to Landfill
3.1	Refuse Gate Charges (includes \$20/t + GST landfill levy) Southbrook Transfer Station		
	Minimum Load (up to 2 x 60 litre bags) (0.12m³; net load approx. 20kg)	\$5.00/load	\$6.00/load
	All Vehicles By Weight	\$266.30/tonne	\$277.80/tonne
	Private Collector Waste (\$/tonne) 1≥2,000 tonnes per year	1) \$231.90/tonne	1) \$243.40/tonne
	Minimum Charge By Weight Equivalent weight: 20kg	\$5.00/load	\$6.00/load
3.2	Refuse Gate Charges - Oxford Transfer		
	Small Utes/Small 1-axle Trailers with low sides (approx. 0.9m³) 1-axle trailers less than 1.8m x 1.2m	\$42.00/load or by volume	\$53.00/load or by volume
	Vans/Utes/Std 1-axle Trailers with low sides (approx. 1.7m³) Std 1-axle trailer 1.8m x 1.2m to 2.5m x 1.2m charged by load or by volume	\$75.00/load	\$95.00/load
	Large Trailer: high-sided 1-axle, tandem axle, or extra large trailer (\$ per cubic metre rate) Std tandem axle trailer 2.5m x 1.2m up to 3.0m x 1.2m	\$44.00/m³	\$56.00/m³
	Minimum Load (approx. 0.12m³)	\$5.00/load	\$6.00/load
	Car boot/rear hatch (approx. 0.6m³)	\$27.00/load	\$22.00/load
	Truck or Skip (\$ per cubic metre)	\$55.00/m³	\$56.00/m <sup>3</sup>
	Compactor Truck (\$ per cubic metre)	\$130.00/m <sup>3</sup>	\$89.00/m³
	Single Wheelie Bin (approx. 0.24m³)	\$11.00/load	\$9.00/load
3.2	Tyre Gate Charges - Oxford Transfer Station and Southbrook Transfer Station		
	Ride on Mower/Pneumatic Forklift Tyre	NEW	\$10.00/tyre
	ATV Tyre	NEW	\$15.00/tyre
	Loader Tyre X-Large	NEW	\$105.00/tyre

### 3. Solid Waste - dumping charges (cont)

		Current 2020/2021	Proposed 2021/2022	
		\$	\$	
3.3	Commercial Comingled Recycling Gate Charges - Southbrook Transfer Station			
	All vehicles by weight	\$195.50/tonne	\$172.50/tonne	
	Minimum charge by weight (Equivalent weight 20kg)	\$4.00	\$3.50	
3.4	Clean fill gate charges - Southbrook Transfer Station			
	Minimum charge by Weight Equivalent weight 40kg	\$4.00	\$4.00	
	All other vehicles by weight includes (but not limited to): trailer, van, ute, trailer with canopy, truck, skip	\$94.00/tonne	\$100.00/tonne	
	Cleanfill (natural materials) (cleanfill by own cartage to Sutherlands or Garterys Pit)	\$30.00/m³	\$36.00/m³	
	Hardfill (non natural materials) (hardfill by own cartage to Sutherlands or Garterys Pit)	\$40.35/m³	\$46.35/m³	
3.5	Expanded Polystyrene Foam - Southbrook Transfer Station			
	Non-Recyclable Expanded Polystyrene Foam (EPS) For Landfill – for loads containing EPS only			
	All Other Vehicles by Weight Includes (but not limited to): large vans, high-sided 1-axle trailers, extra large 1-axle trailers, 2-axle trailers, 1-axle and 2-axle trailers with canopies, trucks, skips	\$6,737.00/tonne	\$6,748.50/tonne	
	Note:¹) requires separate contract with the Council			
	Note: only domestic quantities of non-recyclable EPS are accepted at Southbrook RRP (i.e. a maximum of 40kg in a load, or a double-axle trailer load piled to level of the sides of the trailer (excludes high-sided trailers and trailers with cages).			

## 4. Building Consents and associated charges

		Current 2020/2021	Proposed 2021/2022
		\$	\$
4.5	Minor Works Fixed Fee Applications (Deposit to be paid on application)		
	Single Free-Standing Heating Unit	390.00	440.00
	Single Inbuilt Heating Unit and Central Heating System (extra inspection)	450.00	500.00
	Where costs to assess the application exceed the deposit then additional and Multiple heating units on an application will incur additional fees. If the the fixed fee will increase by the value of the MBIE and BRANZ levies.	J	,
4.20	Processing Building Location Certificate	0.00	45.00

## 5. Cemetery fees

Ashes interment * S Child Interment  Stillbirth or Baby Interment 1	\$ 672.80 92.00 672.80	705.00 156.00 705.00
Interment Fee (single or double depth)  Ashes interment *  Child Interment  Stillbirth or Baby Interment	92.00 672.80	156.00
Ashes interment * Stillbirth or Baby Interment 1	92.00 672.80	156.00
Child Interment 6 Stillbirth or Baby Interment 1	672.80	
Stillbirth or Baby Interment		705.00
5		703.00
	138.00	200.00
5.2 Plot Purchase		
Burial Plot	517.50	620.00
Child's Plot (Kaiapoi Cemetery)	129.35	155.00
Ashes Plot	138.00	166.00
Services Cemetery Plot	No fee	No fee
Records Fee (for all burials to be paid at plot purchase)	40.90	45.00
Late fee for burials outside normal operating hours (to be paid in addition to Interment fee)	153.30	250.00
Additional interment fee where no funeral director is involved	0.00	250.00
5.6 Exhumation	At cost	At cost
5.7 Memorial Permit	0.00	65.00
5.8 Transfer Right of Burial or Amend Cemetery Deed	0.00	45.00
• Renurchase plots previously sold by WDC **	Half current retail price	Half current retail price

## 6. Community centres and halls

		Current	Proposed		Proposed
		2020/2021	2021/2022	2020/2021	2021/2022
		Commercial	Commercial	Other users	Other users
		(incl GST)	(incl GST)	(incl GST)	(incl GST)
		\$	\$	\$	\$
6.1	Rangiora Town Hall				
	Main Auditorium - Performance Day	1057.77	1096.90	381.97	396.10
	Main Auditorium - Pack In/Out, Rehearsal (maximum 14 days)	235.06	243.75	146.91	152.35/hour
	Main Auditorium - Pack In/ Out, Rehearsal (additional days)	293.83	304.70	176.30	182.82
	Small Theatre - per hour (minimum 2 hours)	117.53/hour	121.87/hour	58.77/hour	60.94/hour
	Small Theatre - day rate	705.18	731.27	352.59	365.63
	Function Room	58.77/hour 352.59/day	60.94/hour 365.63/day	58.77/hour 352.59/day	60.94/hour 365.63/day
	Studio Room	23.51	24.37	23.51	24.37
	Green Room	23.51	24.37	23.51	24.37
6.2	Oxford Town Hall				
	A & P Room	58.77/hour	60.94/hour	15.53/hour	16.10/hour
	Main Hall	58.77/hour	60.94/hour	25.55/hour	26.49/hour
	Entire venue - per hour	88.15/hour	91.41/hour	40.88/hour	42.39/hour
	Entire venue - day rate (six hour or more)	528.89	548.45	245.28	254.35
	Wedding rate (including 3 hours set up, full day hire and 2 hours cleaning)	NA	NA	204.40	211.96
	OB &I League for movies (x3 hours, incl WDC owned projection equipment, wi-fi and electricity)	NA	NA	46.00	47.70

## 6. Community centres and halls (cont)

		Current	Proposed	Current	Proposed
		2020/2021	2021/2022	2020/2021	2021/2022
		Commercial per	Commercial per	Other users per	Other users per
		hour (incl GST)	hour (incl GST)	hour (incl GST)	hour (incl GST)r
		\$	\$	\$	\$
6.3	Ruataniwha Civic Centre				
	Room One	29.38	30.47	20.44	21.19
	Room Two	20.44	21.19	20.44	21.19
	Combined Meeting Room	49.82	51.66	40.88	42.39
6.4	Pegasus Community Centre				
	The Big Room	29.38	30.47	10.22	10.60
	Infinity Room (Reception Area)	29.38	30.47	10.22	10.60
	Todd Room (Meeting Room)	29.38	30.47	10.22	10.60
	Southern Capital Room (Small Meeting Room)	29.38	30.47	5.11	5.30
	Whole Facility	81.76	84.79	25.55	26.50
	Whole Facility (Maximum Daily)	490.56	508.71	153.30	158.97
6.5	<b>Woodend Community Centre</b>				
	Sports Hall	29.38	30.47	10.22	10.60
	Meeting Room A or B	29.38	30.47	10.22	10.60
	Combined Meeting Rooms A & B	58.77	60.94	20.44	21.20
	Entire Complex (hourly rate)	88.14	91.40	30.66	31.80
	Entire Complex	423.11/day	438.77/day	183.96/day	190.77/day
6.6	All other venues				
	Excluding those listed separately	29.38	30.47	10.22	10.60
6.7	Pavilion				
	Cust Domain	10.22	10.60	5.11	5.30
	Ohoka Domain	10.22	10.60	5.11	5.30
	Sefton Domain	10.22	10.60	5.11	5.30
	View Hill	10.22	10.60	5.11	5.30
	Loburn Domain	25.00	25.93	25.00	25.93

## 6. Community centres and halls (cont)

		Current 2020/2021	Proposed 2021/2022
		\$	\$
6.8	Parks and Reserves		
	Trousselot Park Band Rotunda	26.11	27.08
	Victoria Park Band Rotunda	26.11	27.08
	Sports Grounds day rates	26.11	27.08
	Reserves	26.11	27.08
6.9	Other Facilities Related Charges		
	Lost Key	20.44	21.19
	Additional Bins - Per Bin Per Day	20.44	21.19
	Toilet Clean	30.66	31.79
	Special Clean per hour (full building etc)	76.65	79.49
	Security Guard Call Out (alarm activation)	76.65	79.49

## 7. Animal management

	Current 2020/2021	Proposed 2021/2022
	\$	\$
7.1 Dog Registration Fees		
Uniform owner/administration fee for each dog owner, except owners of disability assist dogs (including the National Dog Database levy) for registrations paid before 1 August.	37.00	38.00
Penalty fee for late registration (50% of owner fee)	18.50	19.00
7.4 Annual Fees		
Pet dog that has been de-sexed. For dogs neutered or spayed before 1 August in the current registration year	21.00	22.00
Penalty fee for late registration of each de-sexed pet dog (50% of fee)	10.50	11.00
7.6 Dangerous Dogs		
Annual fee for a dog classified as dangerous (including Owner/ administration fee)	87.00	90.00
Penalty fee for a dog classified as dangerous	43.50	45.00
7.9 Impounding Fees		
First offence	70.00	50.00
Second offence	90.00	150.00

## 9. Registration of premises and associated licences

		Current 2020/2021	Proposed 2021/2022
		\$	\$
	Registered Premises		
9.21	Hourly inspection and reporting rate	0.00	165.00
	Food Act		
9.3	Quality Assurance Accreditation per FCP or NCP	0.00	165.00
9.6	Issue of Improvement Notice by FSO fee plus hourly rate after 1 hour	0.00	150.00
9.7	Review of Improvement Notice by FSO per hour	0.00	165.00
	Property Maintenance Bylaw 2020		
	Recovery of reasonable costs in connection with inspection, mowing and removal of long grass, vegetation and other material (Clause 6.2)	0.00	At cost

## 10. Rubbish bags and office charges

		Current 2020/2021	Proposed 2021/2022
		\$	9
10.1	Plastic Bags		
	Single Bag Sales	3.20	3.30
	Bundles of 5	16.00	16.50
	Bundles of 10	32.00	33.00
	Pack of 25 (retail price)	77.50	80.00
	Wholesale price to supermarkets per bag	3.00	3.10
	Wholesale price to supermarkets per pack of 25 bags	75.00	77.50
0.3	Kerbside Wheelie Bins		
	Enhanced Organics Service (additional 240L organics bin by arrangement in areas other than Ohoka/Mandeville/Swannanoa)	162.00	164.00
	Enhanced Service (additional 140L rubbish bin for education centres only)	127.00	131.37
	Joining the Rubbish collection during the year		
	80L bin (fee pro rata during year)	97.00	99.62
	140L bin (fee pro rata during year)	127.00	131.37
	Joining the Organics Collection during the year		
	80L bin (fee pro rata during year)	82.00	84.00
	140L bin (fee pro rata during year)	112.00	114.00
	240L bin (fee pro rata during year)	162.00	164.00
	Wheelie Bin Replacement		
	Bin replacement 240L	\$132.25	\$135.00
	Bin replacement 140L	\$120.75	\$123.00
	Bin replacement 80L	\$109.25	\$112.00
	Bin Swap - Upsize		
	Upsize 80L to 140L rubbish bin	30.00	31.75
	Delivery or removal charges		
	Delivery charge per bin for any bin deliveries is added to the fees	17.50/bin	18.00/bir
	above. The charge is made once when a set of bins is delivered to a	(max of	(max of
	property at the same time.	\$35.00)	\$36.00
	Return of Confiscated Bin	0.00	132.35

Note: The delivery charge is waived where there is a change in the level of bin service within three months of possession date in a change of property ownership.

## 11. Library fees

	Current 2020/2021	Proposed 2021/2022
	\$	\$
Extended Loan Charges		
11.1 Children's books per day	0.10 Max \$5 per item	0.00

## 14. Swimming pools

		Current 2020/2021	Proposed 2021/2022
		\$	\$
14.1	General Admission		
	Adult	6.20	6.50
	Child	3.60	3.70
	Parent and Pre-schooler	3.60	4.50
	Adult - Community Services Card	4.60	4.70
	Family 1 Adult + 1 Child	7.70	7.80
	Family 1 Adult + 2 Children	10.30	10.50
	Family 2 Adults + 1 Child	12.80	13.10
	Family 2 Adults + 2 Children	15.40	15.70
	Additional Child with Family	2.60	2.70
	Shower only	3.10	3.20
14.2	Memberships		
	Standard - 3 months	169.10	172.50
	Standard - 6 months	292.10	297.90
	Standard - 12 months	502.30	512.30
	Community Services Card (CSC) - 3 months	133.30	136.00
	Community Services Card - 6 months	235.80	240.50
	Community Services Card - 12 months	420.30	428.70
	Platinum 3 months	251.10	256.10
	Platinum 6 months	404.90	413.00
	Platinum 12 months	681.60	695.20
	Platinum CSC 3 months	189.60	193.40
	Platinum CSC 6 months	307.50	313.60
	Platinum CSC 12 months	517.60	527.90

## 14. Swimming pools (cont)

		Current 2020/2021	Proposed 2021/2022
		\$	
147	Concession Cards	•	\$
14.5			
	10 Swim Child	32.80	33.50
	20 Swim Child	61.50	62.70
	50 Swim Child	143.50	146.40
	10 Swim Adult	56.40	59.10
	20 Swim Adult	105.60	110.70
	10 Swim Adult - CSC	42.00	42.80
	20 Swim Adult - CSC	79.40	81.00
	Family 1 Adult + 2 Children (10 swims)	97.40	99.30
	Family 2 Adults + 2 Children (10 swims)	133.30	136.00
	Family 1 Adult + 2 Children (20 swims)	174.30	177.80
	Family 2 Adults + 2 Children (20 swims)	246.00	250.90
14.4	Aquarobics		
	Aquarobics Casual Adult	9.20	9.40
	Aquarobics Casual CSC	6.70	6.80
	Aquarobics Adult 10	82.00	83.60
	Aquarobics Adult 20	148.60	151.60
	Aquarobics CSC 10	61.50	62.70
	Aquarobics CSC 20	105.60	107.70
14.5	Learn to Swim		
	Weekly - Adult	12.00	12.20
	Weekly - Preschool	12.00	12.20
	Weekly - School aged	12.00	12.20
	Weekly - Individual	24.00	24.50
	Weekly - Shared per child	15.00	15.30
	Weekly - Shared per lesson	30.00	30.60
	Weekly - Development Squad	9.50	9.70
	Weekly - Multi Squad	10.00	10.20
	Weekly - Multiple day Development Squad and Multi Squad	8.70	8.90
	Weekly - Jnr Masters	7.50	7.60
	Monthly - Mini Comp 3 days	79.00	80.60
	Monthly - Mini Comp 4 days	84.00	85.70
	Monthly - Mini Comp 5 days	89.00	90.80
	Monthly - Mini Comp Gold	100.00	102.00
	Monthly - Division Two	115.00	117.30
	Monthly - National Age Group	153.00	156.00

## 14. Swimming pools (cont)

	Current 2020/2021	Proposed 2021/2022
	\$	\$
14.6 Masters		
Adult	8.00	8.20
Adult - Community Services Card (CSC)	7.00	7.10
20 Swim Concession	120.00	122.40
20 Swim Concession CSC	100.00	102.00
Masters 3 months	183.70	187.40
Masters 6 months	367.50	374.85
Masters 12 months	735.00	749.70
Masters CSC 3 months	165.50	168.80
Masters CSC 6 months	330.50	337.10
Masters CSC 12 months	661.50	674.70
14.7 Hire		
Lane p/hr	20.50	20.90
Facility hire p/hr (Dudley)	256.30	261.40
Hire Togs	2.50	2.60
Hire Towel	1.00	1.10
Little Swimmers	3.00	3.10

## 15. Property information fees

	Current 2020/2021	Proposed 2021/2022
	\$	\$
Residential (electronic)	190.00	195.00
Residential (hard copy)	235.00	242.00
Commercial (electronic) up to 4 hours processing	280.00	288.00
Commercial (hard copy) up to 4 hours processing	318.00	324.00
Hourly rate (commercial more than 4 hours processing) per hour	61.00	63.00

## 16. Resource Management fees

		Current 2020/2021	Proposed 2021/2022
		\$	\$
16.3	Subdivision Application		
	For any non-notified subdivision application, undertaken in any zone, up to $\mbox{\it three}$ $\mbox{\it new lots}$ $\mbox{\it created}$	At cost \$3,000 deposit	At cost \$3,000 deposit
	For any non-notified subdivision application undertaken in any zone, greater than three new lots created $$	At cost \$5,000 deposit	At cost \$3,000 deposit
	Boundary adjustment	At cost \$3,000 deposit	At cost \$1,500 deposit
16.4	Combined Subdivision & Land Use Application		
	For any non-notified subdivision and land use consent application, relating to the same property, and lodged together	At cost \$3,000 - \$5,000 deposit	At cost \$3,500 deposit

## 18. Water, Stormwater and Sewer contributions and charges

		Current 2020/2021	Proposed 2021/2022
		\$	\$
18.3	Quick Fill of Private Water Tanks		
	Quick fill of private water tanks on Council restricted water supplies by removal of restrictor for 24 hours		
	Monday-Thursday (8am-3pm)	322.00	350.00
	Friday-Sunday (8am-3pm)	506.00	550.00
	Any time on a public holiday or a day that a public holiday is observed and after hours 3pm-8am on other days	690.00	550.00
18.4	Trade Waste Charges		
	Volume per cubic metre	0.60	0.75
	Biochemical Oxygen Demand (BOD) per kg	0.30	0.50
	Suspended Solids (TSS)	0.30	0.40
18.9	Rangiora Septage Facility		
	Disposing of domestic septage waste (per cubic metre)	0.00	44.00
	Application for approval to dispose of domestic septage waste at the Rangiora facility	0.00	250.00

## 21. Kaiapoi Marine Precinct

		Current 2020/2021	Proposed 2021/2022
		\$	\$
21.2	Longer-term Berth Rental Fees	\$42.00 per	\$2,500
21.2	Up to 10 metre berth	metre per month	per annum
	Plus charge per metre of length in excess of 10 metres	\$42.00 per	\$42.00 per
	Plus charge per metre of length in excess of To metres	metre per month	metre per month
21.7	Live Aboard Levy per month	\$150.00	\$150.00
21.3		per person	per boat
	(Power usage plus any other sundries at the cost of the boat owner)		

## 22. Rangiora Airfield

	Current 2020/2021	Proposed 2021/2022
	\$	\$
Ground rental for hangars per square metre  22.1 Applicable to rent reviews occurring from 1 July 2019 for leases entered into prior to that date	8.00	9.42
22.2 Members Canterbury Recreational Aircraft Club	\$7.50/day	\$10.00/day