

6. REPORTS

- 6.1. **Approval to Consult on the 2023-2027 Waimakariri District Speed Management Plan (Rangiora-Ashley Ward Area)** – S Binder (Senior Transportation Engineer) and Allie Mace-Cochrane (Transportation Engineer)

J Gerard advised that the Item had been withdrawn to allow for a workshop with the Council and Community Boards to determine the best way forward and ensure consistent decision-making throughout the Waimakariri District.

- 6.2. **Proposed Roding Capital Works Programme for 2023/24** – J McBride (Roding and Transport Manager)

J McBride advised that the report sought the endorsement of the proposed 2023/24 Roding Capital Works Programme and noted the indicative three-year programme from 2024/25 to 2026/27 and recommendation to the Utilities and Roding Committee for the Roding Capital Works Programme for 2023/24. J McBride noted that road conditions drove budget allocations provided in the programme. The programme did not include major improvement projects, which were instead included in the Long-Term Plan. The programme did, however, include many kerb and channel and footpath renewals in Rangiora, which reflected the age of assets in this urban area.

L McClure asked what defined a 'minor project', and J McBride explained a project was considered minor if it was an insignificant change or the project cost was nominal. Projects included Kerb and channel and footpath renewal, minor improvements, and new bus shelters.

L McClure noted that some projects were scheduled for after the current Board's term and questioned if the Board was authorised to approve those projects. J McBride advised that latter years were included to inform the Board of future projects. The report was submitted to the Board annually, hence there was opportunity to change the program in future.

K Barnett noted that no work was scheduled in Cust and enquired if the footpaths in Cust, which were complained about repeatedly, were covered by another budget. J McBride confirmed that the gritted paths came under the Footpath Maintenance Budget, and she noted that the Cust footpaths were on the Roding Team's radar.

K Barnett further asked about the Fawcetts/ Cones Roads intersection improvements. J McBride reported that the parking area would be improved as part of a collaboration with the Drainage Team.

P Williams sought clarity about the A&P Showgrounds kerb and channel improvements. J McBride explained that a report had gone to the Council regarding that work, and the Council chose to leave funding out of the budget for the project. She undertook to forward the report and Council Minutes to P Williams for further information.

K Barnett noted a complaint from a resident regarding the lack of a footpath between Coldstream Road and Rangiora High School and questioned if it was part of the Council's level of service that there should be a footpath. She also asked if any other area in the Rangiora-Ashley Ward needed more pathways. J McBride advised that staff were investigating using the Transport Choices Funding to accelerate some of the work programmes where there were deficiencies. However, some roads, such as East Belt was difficult due to constraints such as the railway line and MainPower Oval. While it was not in the work programme, Roding staff were conscious of the lack of connection. It was suggested that it may be an area for the Board to consider, including in its Long-Term Plan submission.

Moved: K Barnett

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230525077047.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roading Committee:

- (b) **Approves** the attached 2023/24 Proposed Roading Capital Works Programme (TRIM No. 230306030136).
- (c) **Authorises** the Roading and Transport Manager to make minor changes to this programme as a result of consultation or technical issues that may arise during the detailed planning phase, provided the approved budgets and levels of service were met, and the changes included in Quarterly Financial reporting.
- (d) **Endorses** the indicative Roading Programme for the 2024/25, 2025/26 and 2026/27 years.

CARRIED

K Barnett commended the Roading Team for doing much work with little funding. She believed the programme budget was spread well within the district, which was essential to ensure a consistent level of service throughout the district. Board members would continue to bring the community's concerns to the attention of staff, however, she was mindful that there was never enough funding for roading.

6.3. **Road Naming – East West Developments Limited** – S Morrow
(Rates Officer)

S Morrow introduced the report which sought approval of new road names for a subdivision in Rangiora. The land being developed was Lot 1 DP 23059 which was known as 104 Kippenberger Avenue, Rangiora and would be subdivided into approximately 16 new lots.

P Williams questioned whether the names could be used for roads in other parts of the district. S Morrow advised that new road names were checked against the Council's database to ensure they were not similar or the same as already approved road names. However, before the amalgamation of the Councils in the district, there had been duplication, and the Council would keep these historical duplications the same.

Moved: L McClure

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230525076235
- (b) **Approves** the following proposed road names for the new roads marked as Roads 1 and 2 as shown on the attached plan.
1. Grey View Grove (Continuation)
 2. Livingstone Place (Pvt)
 - 3.
- (c) **Notes** that the Community Board may replace any proposed name with a name of its choice.

CARRIED

6.4. **Member for Representation Review Working Party** – S Nichols (Governance Manager)

T Kunkel noted that a representation review was completed during the previous term, which resulted in minimal change. However, the previous Council recommended that another review be completed during the current term to utilise census data. Therefore, on 2 May 2023, the Council approved the establishment of a Representation Review Working Party. The report requested all Community Boards to nominate members to the working party.

The Chairperson called for nominations for the Board's representative on the Representation Review Working Party.

Moved: I Campbell

Seconded: P Williams

- (a) **Nominated** Board member, S Wilkinson, as the Board's representative on the Representation Review Working Party.

Moved: M Clark

Seconded: J Gerard

- (a) **Nominated** Board member, K Barnett, as the Board's representative on the Representation Review Working Party.

As only one member was required for the Working Party, the Board voted by a show of hands. The result was as follows:

- K Barnett – Five votes
- S Wilkinson – Six votes

Moved: K Barnett

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 2305160709791.
- (b) **Appoints** Board member S Wilkinson, (non-Councillor) to the Representation Review Working Party.
- (c) **Notes** that one member (non-Councillor) from each of the Rangiora-Ashley, Kaiapoi-Tuahiwī, Woodend-Sefton and Oxford-Ohoka Community Boards would be appointed by their respective Boards to be members of the Representation Review Working Party.
- (d) **Notes** Councillors Goldsworthy, Mealings and Redmond had been appointed by the Council, alongside the Mayor to the membership of the Representation Review Working Party.
- (e) **Notes** the initial work of the group was to determine with further clarity the need to undertake a full Representation Review prior to the 2025 Local Body elections, and report back to the Council prior to December 2023.
- (f) **Notes** the working party meetings would most likely be held on Thursday mornings, on a regular basis once membership was fully established.

CARRIED

6.5. **Amendments to Standing Orders for the Rangiora-Ashley Community Board** – T Kunkel (Governance Team Leader)

T Kunkel noted the proposed amendments to the Standing Orders, which were primarily administrative and corrective. The only substantial change was to allow people on an audio-visual link to be counted as present for the quorum.

In response to a question from S Wilkinson, T Kunkel confirmed that all the proposed changes were noted in red on the attachment to the report.

M Fleming asked about the reference to the Marine Farming Act. T Kunkel advised that would have limited applicability to the Waimakariri District, however, it may apply to a Council such as the Marlborough District Council.

S Wilkinson asked about the reference to leaving the room during an item where a member had a conflict of interest and asked for clarification if it was necessary. J Gerard commented that leaving the room removed all doubt about a member's involvement in decision-making.

It was asked if a member could be forced to leave, and T Kunkel noted that it was a member's responsibility to declare a conflict of interest, and it was also a member's responsibility to remove themselves from the discussion, however, a member could not be forced to leave. Nonetheless, it should be noted that in terms of the Standing Orders, all rulings by the Chairperson were final, which meant that if a member was asked to leave by the Chair, they should. J Gerard and K Barnett commented that the action to leave was for the protection of the member and to maintain the integrity of decision-making.

S Wilkinson suggested that for clarity it be written into the Standing Orders that a member with a conflict of interest should leave the room.

Moved: S Wilkinson

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230601080872.
- (b) **Amends** the Standing Orders June 2023 to add that a member shall leave the room for an item for which they had a Conflict of Interest.
- (c) **Adopts**, with the amendment, the updated Community Boards Standing Orders June 2023 (Trim 230524076131), effective from 15 June 2023.

CARRIED

P Williams against

6.6. **Application to the Rangiora-Ashley Community Board's 2022/23 Discretionary Grant Fund** – T Kunkel (Governance Team Leader)

T Kunkel advised that the Southbrook Netball Club were seeking funding to assist in paying for storage and meeting space rental at the Southbrook Community Sports Club.

Moved: K Barnett

Seconded: J Gerard

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230510067113.

- (b) **Approves** a grant of \$642.75 to the Southbrook Netball Club towards the cost of room/hall hire and equipment storage.

CARRIED

K Barnett commented that Southbrook Netball Club had proven they needed the extra \$142 and it would help young people in the district.

7. CORRESPONDENCE

Nil.

8. CHAIRPERSON'S REPORT

8.1. Chair's Diary for May 2023

Moved: J Gerard

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230607083306.

CARRIED

9. MATTERS FOR INFORMATION

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 3 May 2023.**
- 9.2. **Woodend-Sefton Community Board Meeting Minutes 10 May 2023.**
- 9.3. **Kaiapoi-Tuahiwi Community Board Meeting Minutes 15 April 2023.**
- 9.4. **Spraying and Chemical Usage - Waterways and Roding Spraying Information – Report to Water Zone Committee meeting 6 March 2023 – Circulates to all Boards.**
- 9.5. **Waimakariri District Council Bylaw and Policy Review Programme– Report to Council meeting 2 May 2023 – Circulates to all Boards.**
- 9.6. **Three Waters Transition: Scope of Property Transfer– Report to Council meeting 2 May 2023 – Circulates to all Boards.**
- 9.7. **Voting Method and Representation Review for 2025 Election – Report to Council meeting 2 May 2023 – Circulates to all Boards.**
- 9.8. **Health, Safety and Wellbeing Report April 2023 – Report to Council meeting 2 May 2023 Circulates to all Boards.**
- 9.9. **Update of Standing Orders for Council, Cttees, Sub-Cttees Joint Cttees and Hearings– Report to Council Extraordinary meeting 16 May 2023 – Circulates to all Boards.**
- 9.10. **Aquatics May Update – Report to Community and Recreation Committee meeting 23 May 2023 – Circulates to all Boards.**
- 9.11. **Libraries update to May 11, 2023– Report to Community and Recreation Committee meeting 23 May 2023 – Circulates to all Boards.**
- 9.12. **Water Quality and Compliance Annual Report 2021-22 – Report to Utilities and Roding Committee meeting 23 May 2023 – Circulates to all Boards.**
- 9.13. **On-Demand UV Disinfection headworks site configurations – Report to Utilities and Roding Committee meeting 23 May 2023 – Circulates to all Boards.**

- 9.14. Health, Safety and Wellbeing Report – May 2023 – Report to Council meeting 6 June 2023 – Circulates to all Boards.
- 9.15. Submission: Electric Vehicle Charging Infrastructure Strategy– Report to Council meeting 6 June 2023 – Circulates to all Boards.
- 9.16. Customer Satisfaction Survey 2022– Report to Council meeting 6 June 2023 – Circulates to all Boards.
- 9.17. Establishment of a Promotions Associations Review Working Group – Report to Council meeting 6 June 2023 – Circulates to all Boards.
- 9.18. Draft Road Reserve Management Policy – Report to Council meeting 6 June 2023 – Circulates to all Boards.

Moved: J Gerard

Seconded: L McClure

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.18.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

B McLaren

- Fly crew for North Canterbury Musicals 'Grease' in April-May 2023.
- Attended meeting with Rangiora High School head student regarding recycling bin audit fail. EcoEducate would work with Blue Planet (a student led sustainability group).
- Attended Rangiora Community Patrol AGM.
- Attended Community Board refresher training.
- Attended Rangiora Early Records Society meeting.

M Fleming

- Attended two Waimakariri Access Group meeting, there was great feedback regarding the Pegasus viewing platform. Volunteers were needed for July Wheelchair Basketball tournament.
- Attended meeting with Greenspace staff regarding accessibility in Parks and Reserves.
- Attended Keep Rangiora Beautiful planting at Flaxton pond and Rangiora Hospital.
- Attended Good Street Relaunch event.
- Attended apple picking for Satisfy Food Rescue.

R Brine

- Attended Fee Waiver Sub-Committee meeting which looked at community groups requests for fee waivers for using Council facilities. Most community groups were now paying 50% of fees. However, some applications were declined as the community groups were ran as businesses. The Terms of Reference for this Sub-Committee had extended to include fee considerations for Building and Resource Consent applications from community groups to remove that decision making responsibility from staff. There were difficult decisions to be made.
- The Council remained busy.

J Goldsworthy

- Noted decision made by the Council at the 2023/24 Annual Plan deliberation meeting to increase funding for road maintenance to ensure continued maintenance of roads.
- He was approached by resident regarding registration of cats, the Regulation Team was investigating various options.

- Civil Defence had been busy and were going through a name change. He endorsed the Community Hub concept after seeing it in action at Cust and urged the Board to promote the concept.
- North Canterbury Neighbourhood Support (NCNS) had been approached regarding crime cameras in district.
- Attended Rangiora Promotions AGM.
- Attended Youth Council meeting and was impressed with the maturity in response to the Alcohol Control Bylaw.

J Gerard asked, with respect to cameras, had the Amberley system been investigated. J Goldsworthy noted that NCNS was aware of that system which had proven quite effective. However, cameras in public spaces had the potential to be controversial.

S Hart noted that staff were working on a Cat Registration Policy and were also working on a Council Security Policy which included use of security cameras. These would be brought to the Council and the Community Boards for input in the future. P Williams requested that the New Zealand Police be invited to any workshops regarding security cameras to clarify the Police responsibility in managing the cameras. S Hart commented on importance of all stakeholders and noted their importance during policy development rather than workshop stage.

S Wilkinson

- Attended All Boards Workshop.
- Attended Drainage Advisory Group meeting.

L McClure

- Noted the Board Facebook page was live, it had been a little slow in uptake, but she would continue to add items of interest and encouraged members to forward any items for addition.
- Attended meetings regarding a food forest /food security initiative. Rangiora High School were looking to be involved with students attending a 12-week horticulture course guided to create a food forest on a plot of land.
- Attended Rangiora Volunteer Fire Brigade Auckland Sky Tower Charity event with the 'RVFB' team raising \$10,000 for Child Cancer.
- Attended Board refresher Governance Training.
- Hosted a Pink Ribbon event for Breast Cancer – raised over \$2,500.
- Event attendance had been interrupted due to Covid.

J Gerard asked, with regard to the pop-up food gardens how they were off for funding. L McClure noted there was good enthusiasm for the concept, further detail would follow.

I Campbell

- Attended meeting with Ashley and Sefton residents regarding potential solar farm opposite Daiken Factory in Sefton. Forty residents had attended, and many were concerned with the effects on the environment. A representative from the group had attended a meeting with Mayor Gordon.
- Attended the Board refresher Governance Training.
- Attended tree planting at Millton Memorial Reserve.
- Attended Water Scheme Liaison Group with Hurunui representatives, there were no major issues to advise.

K Barnett

- Attended Good Street relaunch.
- Attended All Boards meeting.
- Attended Cust School PTA Casino fundraiser night.

- Noted recent retirement of Robert (Principal) and Annmaree (Teacher) Schuyt and Jennifer Thompson (School Secretary) who had a longstanding commitment to the school. It was agreed the Board send a letter to acknowledge their serviced to the area.
- Noted Civil Defence Sector posts were merging.
- Hope Trust required non-perishable food donations to meet community need.
- Noted upcoming events - Big Splash fundraiser on 23 June, Cust Community Network AGM and Rangiora Players show on 8 July.

M Clarke

- Congratulated staff on upgrade of Good Street.
- Had emailed staff regarding concerns around placement of bins on footpath and impact on pedestrians.
- Attended Church fair and noted funds were distributed to charities around the district.
- Noted Medical Corner Clinic had tidied up carpark gardens and it was believed the Health Hub opening was at least two years away.
- Had joined the Greypower Committee and was assisting with funding issues.
- Attended Sefton Drainage meeting.

P Williams

- Attended many Drainage Committee meetings.
- Attended Rangiora Airfield meeting.
- Attended Ashley Road/ Cones Road Drainage meeting.
- Attended Audit and Risk Committee meeting.
- Advised Councillors on Drainage and Stormwater Rating Working Group were investigating a universal rate.
- Attended meeting regarding te reo street names.
- Attended Council meeting with Te Waka Kotahi regarding Lineside Road and noted Te Waka Kotahi preference for a wire barrier and blocking of access to Mulcocks and Fernside Roads. Council opposed the proposal.

J Gerard provided further comment on Lineside Road noting the issue was the road was too narrow. With wire barriers there was not enough width for emergency vehicles to get past other vehicles. He commented there was evidence wire barriers saved lives. There was still a lot of thought on Lineside Road required.

11. CONSULTATION PROJECTS

There are currently no consultation projects.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 30 May 2023: \$8,709.

12.2. General Landscaping Fund

Balance as at 30 May 2023: \$0.

13. MEDIA ITEMS

Nil

14. **QUESTIONS UNDER STANDING ORDERS**

Nil

15. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 12 July 2023.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.05PM.

CONFIRMED



Chairperson

13 June 2023
