WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY AND RECREATION COMMITTEE
HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBER, 215 HIGH STREET,
RANGIORA ON TUESDAY 17 SEPTEMBER 2019 COMMENCING AT 1.00PM

PRESENT

Councillors K Barnett (Chairperson), A Blackie, R Brine, W Doody, D Gordon,
Mayor D Ayers

IN ATTENDANCE

Councillors J Meyer, S Stewart, N Atkinson (from 1.36pm)

C Brown (Manager Community and Recreation), J Palmer (Chief Executive) (from 1.25pm),
M Greenwood (Aquatic Facilities Manager), G MacLeod (Greenspace Manager), T Sturley
(Community Team Manager), S Kong (Community Facilities Coordinator), G Kempton
(Project Engineer), A E Smith (Governance Coordinator)

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

There were no conflicts of interest noted.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Community and Recreation Committee held on Tuesday 16 July 2019

Moved Councillor Gordon    seconded Councillor Blackie

THAT the Community and Recreation Committee:

(a) Confirms the circulated minutes of a meeting of the Community and Recreation Committee, held on Tuesday 16 July 2019, as a true and accurate record.

CARRIED

4 MATTERS ARISING

There were no matters arising.

5 DEPUTATIONS

There were no deputations or presentations.
6 REPORTS

6.1 Report to Community and Recreation Committee - Requesting Approval to Reallocate Funds – Glenn Kempton (Project Engineer)

G Kempton (Project Engineer) presented this report seeking approval to reallocate $50,000 funds in the 2019/2020 budget. This was originally proposed for a lighting designer but it is proposed to be reallocated between Kaiapoi Christmas decorations, additional festoon lighting for Conway Lane in Rangiora and the remainder proposed to be allocated for a lighting designer. The Town Centre Feature Lighting Working Group have suggested there is benefit to this reallocation of the $50,000.

C Brown noted that it may be appropriate for this recommendation to be referred to the Council as this funding comes under the delegation of the Utilities and Roading Committee even though the activity sits within Community and Recreation.

Cr Gordon asked is this decision time conscious, with Christmas getting closer. C Brown said this is the case, in relation to a plan for the Kaiapoi Christmas decorations but having this recommendation go to the Council meeting of 1 October still allowed sufficient time.

Moved Councillor Gordon  Seconded Mayor Ayers

THAT the Community and Recreation Committee recommends

THAT the Council

(a) Receives report No. 190903123350.

(b) Approves the reallocation of funds as shown in the tables below. These tables can also be found within section 6.2 and 6.3.

<table>
<thead>
<tr>
<th>Account</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance Con Rangiora (10.446.679.2500)</td>
<td>$ 12,500.00</td>
</tr>
<tr>
<td>Maintenance Con Kaiapoi (10.447.679.2500)</td>
<td>$ 12,500.00</td>
</tr>
<tr>
<td>Operations – Roading (10.287.100.2465)</td>
<td>$ 25,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 50,000.00</strong></td>
</tr>
</tbody>
</table>

Table 1: Current Budget Allocation Summary

<table>
<thead>
<tr>
<th>Proposed Expenditure</th>
<th>Proposed Budget Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kaiapoi Christmas Decorations</td>
<td>$ 20,000.00</td>
</tr>
<tr>
<td>Conway Lane Festoon Lights</td>
<td>$ 6,500.00</td>
</tr>
<tr>
<td>Lighting designer</td>
<td>$ 23,500.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 50,000.00</strong></td>
</tr>
</tbody>
</table>

Table 2: Budget Reallocation Summary

(c) Notes that the reason for the above changes is the positive benefits each community will receive from the enhancement of the town centres.

(d) Notes that a lighting designer is still desired to be procured for a long term lighting plan.

(e) Approves the Town Centre Feature Lighting Group making minor amendments to the budget allocations to align with actual costs.
(f) Circulates this report to the Utilities and Roading Committee for their information.

**CARRIED**

Cr Gordon, as part of the Lighting Working Group, supports this move, and spoke on the work undertaken to date by this Group. Advice has been sought from a local designer who had made suggested enhancements for Christmas lighting in Kaiapoi, and also replacement and extending of the festoon lighting in Conway Lane Rangiora. It is hoped to get these lights in place prior to Christmas. Provision of some festive lighting in other smaller communities in the district were also discussed, namely Woodend, Pegasus, but as the funds under discussion in this report come from the Town Centre funding, there would need to be future discussions for these smaller towns.


C Brown spoke to this report noting the findings of the Community Facilities Fees and Charges Working Party, which had reviewed the Policy. This group consisted of representatives of this committee and staff who have met several times to look at changing the Policy to better reflect what the Council is currently doing and have a focus on a reduction in fees policy or procedure. Amendments recommended to the Fees and Charges Policy were highlighted. One of the major changes is that the Fees and Charges have been separated from the Policy as an Appendix which will allow these to be changed on an annual basis, as opposed to these only be updated every time the Policy is reviewed five yearly. Fees and charges have been linked to the Local Government Cost Index to make sure that they are moving in the right direction slowly. It is proposed to have a grant system which is contestable for groups, with the grant funding being paid into the on-line booking system and groups who are granted waivers, use these funds towards community facility booking.

Cr Brine asked about the bond system for people hiring any facilities for 21st birthday parties. C Brown noted that there is very few occasions now when community facilities are hired out for 21st birthday parties, partly due to the risk of damage to these facilities. The bond system is no longer used, as over the past seven or eight years, there have been very few instances of bonds being withheld and the administrative costs far outweighed any damage that was occurring to buildings.

Cr Blackie questioned how there is defining of the “not for profit” groups who are booking any facility, as noted in page 5 of the Policy. C Brown responded that it is always difficult to separate those commercial groups and those who are not for profit. There will need to be open communication with these groups as to how they are going to use the funds they get from people, if they are booking an event.

Following a question from Cr Gordon, C Brown noted that the hirer rates for community facilities will be up for review as part of the next Annual Plan process.

Cr Barnett asked about any buildings that the Council lease, and that this could be added into the document – with the wording in the document amended to “Council owned and leased properties”. C Brown agreed this change could be made to the Policy.
THAT the Community and Recreation Committee:

(a) **Receives** report No. 190821116943.

THAT the Council:

(b) **Adopts** the Community Facilities Fees and Charges Policy

(c) **Notes** Communication with current groups and organisations using Council facilities will be a priority on adoption of the Policy. The fee guidelines, waiver system and processes will form part of this consultation.

(d) **Notes** that fees will remain at current levels for the current financial year.

(e) **Notes** that the implementation of the new fee waiving system will commence in the new financial year at which time staff will prepare a further report requesting members for the formation of a Fee Waiving Subcommittee.

CARRIED

Cr Doody said a thorough process has been undertaken and supports the grant funds being set aside.

Cr Gordon suggested this is a fair and transparent process and there had been a lot of investigation undertaken during this process, including staff looking at what other Councils around the country are doing. Cr Gordon acknowledged the work of Council staff involved in this process and fellow Councillors on the Working Group (Crs Doody - Chair of the Working Group, Barnett and Meyer).

Cr Barnett suggested this has been a valuable exercise and has also helped with reviewing community facilities across the district. This brings some consistency, noting that there a lot of people who provide important community wellbeing to the district on a volunteer basis.

Cr Brine offered congratulations to all involved in this process.

Cr Doody acknowledged the work of the staff in this process.

6.3 **Community Facilities – Simon Kong (Community Facilities Coordinator)**

S Kong presented this report, seeking approval of the committee for applications for exemption from community facilities fees. The recommendations to the applications vary, with any fundraising activities to be granted a full fee waiver. S Kong summarised all the applications, advised that all these approvals have a financial implication to the Council for this current financial year, as noted in the recommendation, of $4,653.70.

Mayor Ayers noted that sports clubs are not charged to use sports grounds and why was it necessary for the North Canterbury Sport and Recreation Trust to apply for an exemption to use Dudley Park. C Brown noted that this is because it is a one off special event that there was charges applied. The $25.55 is an administrative charge, this provides them with confidence that they can use the grounds and other sporting groups aren’t going to be using
the grounds. It is appropriate that there be a full fee waiver. Other sports clubs use sports grounds on a seasonal basis.

Cr Barnett asked about the full waiver to the Oxford Community Trust of the charge for the Christmas Wonderland in Oxford Town Hall and will there be any other groups who will be displaced by this being booked for 14 days. S Kong noted that that was a consideration looked at and for the last three to four years there has been no bookings in the Oxford Town Hall during that 14 day period. The Christmas Wonderland starts 10 days before Christmas, and other venue in Oxford were considered (Pearson Park Pavilion and the Jaycee Rooms), but both these facilities have bookings that run right up until Christmas. The movies can run at this time, with the Grotto in place and noted that most of the community support this Christmas Wonderland.

There was discussion on the Fernside Stars exemption application and clarification was sought if this was a one off event or were ongoing events held during the year. Cr Barnett suggested if this is a one off event, a 100% waiver on the community fee should be granted.

Moved Councillor Doody Seconded Councillor Blackie

THAT the Community and Recreation Committee:

(a) Receives report No.190905124534
(b) Notes the submissions for exemption from fees received from users.
(c) Approve a full fee waiver for the Oxford Community Trust annual book sale.
(d) Notes that the Oxford Community Trust Christmas Wonderland require 14 booking days. This is a long period of hire to provide a full fee waiver of the Oxford Town Hall.
(e) Approve a full fee waiver for the Oxford Community Trust annual Christmas Wonderland event.
(f) Notes that DairyNZ is a limited liability company and that commercial rates would normally apply. The activities of DairyNZ is intended to provide development for the local dairy community.
(g) Approves Community status to enable DairyNZ to access Community rates.
(h) Approves a 50% waiver on community fee for the Fernside Stars.
(i) Approves a 50% waiver of the community booking fee for The Tree Dancers.
(j) Approves a full fee waiver on the Oxford Town Hall for the Oxford Community Trust Annual Concert.
(k) Approves a full fee waiver for the annual Rangiora High School student film festival.
(l) Approves a full fee waiver of reserve booking fees for of Dudley Park for North Canterbury Sports Trust.
(m) Notes that if all approvals for this report are accepted the financial implications are an estimated total of $4653.70 for the 2019/20 financial year.
(n) **Notes** that the combined total financial implications of fee exemptions that have already been approved is estimated at $17827.45 for the 2018/19 and 2019/20 financial year.

(o) **Circulates** the report to the Boards for their information.

**AMENDMENT**

Moved Councillor Barnett seconded Councillor Gordon

(h) **Approve** a 100% waiver if this is a one off event or a 50% waiver if this is an ongoing event for the Fernside Stars.

**CARRIED**

This then became part of the substantive motion.

Moved Councillor Doody  Seconded Councillor Blackie

**THAT** the Community and Recreation Committee:

(a) **Receives** report No.190905124534

(b) **Notes** the submissions for exemption from fees received from users.

(c) **Approve** a full fee waiver for the Oxford Community Trust annual book sale.

(d) **Notes** that the Oxford Community Trust Christmas Wonderland require 14 booking days. This is a long period of hire to provide a full fee waiver of the Oxford Town Hall.

(e) **Approve** a full fee waiver for the Oxford Community Trust annual Christmas Wonderland event.

(f) **Notes** that DairyNZ is a limited liability company and that commercial rates would normally apply. The activities of DairyNZ is intended to provide development for the local dairy community.

(g) **Approves** Community status to enable DairyNZ to access Community rates.

Moved Councillor Barnett seconded Councillor Gordon

(h) **Approve** a 100% waiver if this is a one off event or a 50% waiver if this is an ongoing event for the Fernside Stars.

**CARRIED**

(i) **Approves** a 50% waiver of the community booking fee for The Tree Dancers.

(j) **Approves** a full fee waiver on the Oxford Town Hall for the Oxford Community Trust Annual Concert.

(k) **Approves** a full fee waiver for the annual Rangiora High School student film festival.

(l) **Approves** a full fee waiver of reserve booking fees for Dudley Park for North Canterbury Sports Trust.
(m) Notes that if all approvals for this report are accepted the financial implications are an estimated total of $4653.70 for the 2019/20 financial year.

(n) Notes that the combined total financial implications of fee exemptions that have already been approved is estimated at $17827.45 for the 2018/19 and 2019/20 financial year.

(o) Circulates the report to the Boards for their information.

CARRIED

6.4 Airfield Landing Fees Request For Concession Air NZ Flying Club – Grant McLeod (Greenspace Manager)

G McLeod spoke to this report, with the Air NZ Flying Club seeking a concession on landing fees at Rangiora Airfield, providing a summary of the situation to date

Following a suggestion from Cr Gordon, G McLeod and C Brown agreed that discussions be held with Club representatives. It was agreed that this matter lie on the table until such time as there has been discussion with members of the Air NZ Flying Club before the matter comes back to the Committee.

Moved Councillor Gordon  Seconded Councillor Barnett

(a) THAT that this matter lie on the table.

CARRIED

6.5 Community Team Year in Review Report 2018/2019– Tessa Sturley (Community Team Manager)

T Sturley presented this report and the attached review of the Community Team for the year 2018/19 and the details of activity in three key areas – community development, community safety and youth development. Also highlighted is Family Violence Prevention which is a key project for the Community Team and for this community. There has been a significant increase in requests for family violence education. In relation to this, staff are seeking approval to apply for funding from the Rata Foundation to continue this education programme. A total of 15 Family Violence Education seminars were delivered to over 600 people. The Year in Review report is distributed to funders and key stakeholders for accountability and also a celebration of how much can be achieved.

Community team work highlighted were:

- Canterbury Safety Charter relationship recently developed – increased reach for suicide prevention and wellbeing education
- Facilitated the acquisition of over $200,000 in funding for local services and community initiatives
- 600 individually decorated welcome bags were given out as a welcome for new residents (over 5,000 have been distributed since the project began)
- Supported the running of 19 local events at neighbourhood level (either facilitating or supporting these events)
- Young leaders have had an active voice in six local and regional consultations, including the transport consultation carried out by Ecan.
T Sturley also spoke on the human side of the work that members of the Community Team are involved in, which is not necessarily mentioned in the report. There are many and varied levels of assistance provided by Community Team staff to individual members of the community in need.

Moved Mayor Ayers Seconded Councillor Gordon

**THAT the Community and Recreation Committee:**

(a) **Receives** report No. 190904124045.

(b) **Notes** the community-led approach adopted by the Community Team.

(c) **Approves** Community Team staff application to Rata Foundation for $20,000 in funding for project costs associated with Family Violence Prevention Education.

**CARRIED**

Mayor Ayers congratulated the successful year for the Community Team and the programmes that they engage in.

Councillor Gordon echoed the remarks of the Mayor and that the Community Team do an outstanding job. The work of Sam Redman with the Youth Council was commended and Cr Gordon also noted the work with migrants, social services and work with the private sector.

Cr Barnett also thanked the Community Team for their work during the year. Cr Barnett believes part of the positive 85% result for 2018/19 survey for the respondent households, who are satisfied with the information about what is going on in the district, can be credited to the Community team.

Cr Meyer, said he is proud of the involvement of the Community Team in the district. As Patron of the Darnley Club in Kaiapoi, Cr Meyer commended the work undertaken by the Community Team for members of the Club.

### 6.6 Age Friendly Community Plan Report – Tessa Sturley (Community Team Manager)

T Sturley and M Burton presented this report which provided an overview of the collaborative process undertaken in the development of an Age-friendly plan for the Waimakariri district. T Sturley acknowledged the significant contribution of Madeleine Burton in coordinating the consultation for the Plan. The eight themes in the Plan directly align with the themes in World Health Organisation Age Friendly framework. The committee is asked to approve the establishment of the Age-friendly Advisory Group to oversee development of this plan and the Terms of Reference for this Group. Following the upcoming Local Government elections, staff will present a report to the Community and Recreation Committee requesting Councillor representation on that group. Age Friendly Waimakariri is a fixed term Plan with a completion date of 31 December 2021. Following this completion the Plan will be reviewed including any appropriate next steps to ensure that the objective of creating and maintaining an Age Friendly Waimakariri district is not lost.
THAT the Community and Recreation Committee:

(a) Receives report No. 1909041244139.

(b) Approves the adoption of the Waimakariri – He Hoa Ahakoa Ōu Tau: Age-friendly Waimakariri plan.

(c) Notes the extensive engagement process undertaken to inform the development of an age friendly plan.

(d) Approves the establishment of an Age-friendly Advisory Group, in line with the attached draft Terms of Reference.

(e) Notes that, following the Local Body Elections, staff will present a report to the Community and Recreation Committee, requesting Councillor Representation on the Age Friendly Advisory Group.

CARRIED

Cr Doody extended congratulations to M Burdon for her work with the steering group and the development of this Plan, which has been a big project.

Mayor Ayers supports this recommendation, commented that being “age friendly” means being friendly to all ages.

Cr Gordon said having this framework for going forward is important and also supports having a Councillor as part of the Advisory Group.

Councillor Barnett congratulated staff on the Plan, noting the input from all areas at the initial starting point. Suggested that some of the work mentioned in the Plan is already being done, but there is always room for improvement.

6.7 Library Update to 17 September 2019— Paula Eskett (District Libraries Manager)

C Brown spoke on behalf of P Eskett, with the report providing an update on the customer service improvements, activities and events in the Libraries, in August and September 2019. C Brown provided highlight on some of the activities of the libraries, including the Te wiki o te reo Maori 2019 and the schools waiata groups who performed in the libraries in the district. These were performed by users of the libraries and the children participating. Another highlight mentioned is the 83% increase in the use of audio books in the Waimakariri libraries from the last financial year.

Moved Mayor Ayers seconded Councillor Brine

THAT the Community and Recreation Committee:

(a) Receives report No.190906124984.

(b) Notes the customer service improvements, customer feedback, and activities offered by the Waimakariri Libraries August and September 2019.

(c) Circulates the report to the Boards for their information.

CARRIED
Mayor Ayers commented on the activities at all the libraries across the district, including the activities during Maori Language Week and the Enshi children’s art exhibition currently on display in the Rangiora library.

Councillor Barnett commended the libraries hosting of the Maori Language week activities, and the support of the Council waiata group at these.

Councillor Gordon also commended the libraries hosting the Maori Language week activities and also noted that in future it is planned to have a Te Reo section in the libraries and area for migrants and looks forward to seeing plans for these.

6.8 Aquatic Facilities Update – Matt Greenwood (Aquatic Facilities Manager)

M Greenwood presented this report and the update on the Aquatic Facilities on the year to date. The report was taken as read, and M Greenwood provided a summary of highlights including the proposed Aquatic Facilities Strategy. If this is approved, this will involve a significant consultation with the public and key users, demographics drawn up regarding growth areas in the district, comparison against other similar sized and neighbouring districts, workshops with elected officials and Council staff and review of efficiencies of programmes offered.

M Greenwood spoke on the request for support of an arrangement between the Aquatic Centre and three fire brigade teams in the district who require specific annual two hour training event.

The replacement of the compressor in the Dudley Park heating system was mentioned. Though this was only just over a year old, as the fault occurred in the electrics supplying the compressor, its replacement cannot be covered by warranty and is not under any insurance cover. The undiagnosed electrical fault caused one of the two hearing compressors to run on until it burnt out.

Following a question from Cr Blackie, M Greenwood noted that there had been an impact on the attendance numbers since the opening of the QE11 pool facility. Attendance figures have now plateaued since the first opening of this facility and now starting to build up again. The Strategy will look ahead to when there will be a need for a new pool here in Waimakariri.

Cr Barnett asked if there would be any consideration given to having swim fees set, and then offer discounts for local residents – was this something that an Aquatic Facilities Strategy would cover. M Greenwood responded that this would form part of the Fees and Charges Strategy that would be coming up for review soon.

Mayor Ayers noted that all the Councils in the Greater Christchurch area would consider what similar facilities that other neighbouring Councils had, when developing their own facilities (e.g. the two hockey turfs now at Ngai Puna Wai Sports Hub, complimented by the one that is here in Rangiora). Councils look at the whole region when considering new community facilities.

Cr Doody commented on the Learn to Swim Programme, and the importance of it. Thanks were extended to staff for their work to source other funding sources to cover the cost of running this programme, since advice was received in August of the unsuccessful application to Water Safety NZ for funding for this programme. M Greenwood noted that if these funding applications are unsuccessful, staff will need to look at alternatives, including passing on more costs to schools, schools applying for their own funding to cover these classes, funding more of the programme from rates, or potentially withdrawing from the programme all together.
Councillor Barnett supports the Canterbury wide use of facilities, but did note that users have to pay if they use an out of district library. A lot of Christchurch residents use Kaiapoi library, which they have to pay to use, but they don’t have to pay any extra to use the Kaiapoi aquatic centre. It is important to look at funding models that are equitable and that Christchurch residents are not driving up this district’s need for local aquatic facilities.

Moved Councillor Blackie seconded Councillor Brine

THAT the Community and Recreation Committee:

(a) Receives report No. 190801108018.

(b) Notes Aquatic Facilities progress against its key performance indicators including Facility Attendance, Financial results and Water Quality.

(c) Approves the development of an Aquatic Facilities Strategy to inform Council’s Infrastructure Strategy and Long Term Plan.

(d) Notes the cost of this strategy is $45,000 and if approved will be deficit funded from the Recreation account.

(e) Approves an arrangement with the Kaiapoi, Rangiora and Woodend Fire Brigades to provide entry and lane hire free for a two hour annual training event for the purposes of wet rescue training.

(f) Notes the need to replace a compressor at Dudley Park Aquatic Centre for a total cost of $68,500 funded from current recreation capital provision.

(g) Notes that the replacement of the compressor was authorised by the Manager, Community and Recreation as the compressor is essential to the ongoing operating of the Dudley Park Aquatic Centre.

(h) Notes the application to Water Safety NZ for Schools Learn to Swim programme funding was only partially successful leaving a current income shortfall of $25,000k with staff continuing to seek further external funding.

(i) Circulates the report to the Boards for their information.

CARRIED

7 PORTFOLIO UPDATES

7.1 Greenspace (Parks Reserves and Sports Grounds) – Councillor Robbie Brine

Cr Brine noted this is a busy period at the moment but said Delta have not indicated any issues with transitioning from winter to spring season.

7.2 Community Facilities (including Aquatic Centres, Halls, Libraries and Museums) – Councillor Wendy Doody

Cr Doody spoke on the Mandeville Sports Club, who are looking at developing a strategy to plan for the future development for the next 30 years. Sport Canterbury will be assisting with this strategy.
7.3 **Community Development and Wellbeing – Councillor Kirstyn Barnett and Councillor Wendy Doody**

Cr Doody advised she would be attending a meeting with Social Services Waimakariri on Monday.

Cr Barnett has had busy time with meetings including Age Friendly, Sustainability and Housing meeting. Cr Barnett noted there is an element of anti 5G movement in the community. It will be important that the Council has clear communications on the consenting of that, including that the Council doesn’t have control over the consenting. This becomes a wellbeing issue as people are concerned about their health.

Has met with the Satisfy Food Rescue who are looking at funding opportunities.

Cr Barnett commended Tracy Pirie, for all her work at the Rivertown Op Shop and Café in Kaiapoi. Tracy is now working at the Hope Community Café in Rangiora and Cr Barnett extended thanks for her continued long service to the community.

8 **QUESTIONS**

There were no questions.

9 **URGENT GENERAL BUSINESS**

There was no urgent general business.

10 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987

Moved Councillor Blackie seconded Mayor Ayers

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.1</td>
<td>Report of Chris Brown (Manager Community and Recreation)</td>
<td>Rangiora Cemetery</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:
<table>
<thead>
<tr>
<th>Item N°</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.1 and 10.2</td>
<td>Protection of privacy of natural persons To carry out commercial activities without prejudice</td>
<td>A2(a) A2(b)ii</td>
</tr>
</tbody>
</table>

**CLOSED MEETING**

**Resolution to resume in Open Meeting**

Moved Councillor Barnett  Seconded Councillor Brine

THAT the open meeting resumes and the business discussed with the public excluded remains public excluded.

CARRIED

The public excluded portion of the meeting went from 2.24pm to 2.37pm.

**OPEN MEETING**

There being no further business the meeting closed at 2.38pm.

This was the last meeting of the Community and Recreation Committee meeting for the 2016-2019 term of Council.

**CONFIRMED**

_____________________________  ____________________________
Chairperson  Chief Executive

_____________________________  ____________________________
Date  Date

**Briefing**

At the conclusion of the meeting, a briefing was held to discuss the relocation of the Kaiapoi Croquet Club – Michelle Flanagan (Landscape Planner - District Regeneration).