Rangiora-Ashley Community Board

Agenda

Wednesday 15 May 2019

7.00pm

Waimakariri District Council Chambers
215 High Street
Rangiora

Members:
Jim Gerard Q.S.O (Chair)
Duncan Lundy (Deputy Chair)
Kirstyn Barnett
Robbie Brine
Murray Clarke
Keith Galloway
Dan Gordon
Judith Hoult
Sarah Lewis
Greg Miller
Chris Prickett
Paul Williams

waimakariri.govt.nz
AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 15 MAY 2019 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Rangiora-Ashley Community Board – 10 April 2019

6 - 18

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Confirms the circulated minutes of the Rangiora-Ashley Community Board meeting, held on 10 April 2019, as a true and accurate record.

4 MATTERS ARISING

5 DEPUTATIONS AND PRESENTATIONS

6 ADJOURNED BUSINESS

7 REPORTS

7.1 Report for Town Centre Feature Lighting and Decorations Terms of Reference and Working Group Membership – Joanne McBride (Roading & Transport Manager) & Gerard Cleary (Manager, Utilities & Roading)

19 – 23

RECOMMENDATION

THAT the Rangiora Ashley Community Board:

(a) Receives report No. 190424059105;
(b) Appoints two elected members to the Town Centre Feature Lighting and Decorations Working Group. The elected members shall be as follows:

________________________________________________________________________

________________________________________________________________________
THAT the Rangiora-Ashley Community Board recommends:

THAT the Council:

(c) Receives report No. 190424059105;
(d) Approves the Terms of Reference for the working group;
(e) Approves the formation of the Working Group and membership as recommended by the Board.

7.2 **Service Requests Six Monthly Results – Maree Harris (Customer Services Manager)**

24 – 30

RECOMMENDATION

THAT the Rangiora Ashley Community Board:

(a) Receives report No. 190501062277.

7.3 **Application to the Rangiora-Ashley Community Board’s Discretionary Grant Fund 2018/19 – Kay Rabe (Governance Adviser)**

31 – 74

RECOMMENDATION

THAT the Rangiora Ashley Community Board:

(a) Receives report No. 190408051677.
(b) Approves a grant of $..................... to North Canterbury Athletic Club for 'crop top' uniforms for the youth age group team.

OR

(c) Declines the application from North Canterbury Athletic Club.

(d) Approves a grant of $..................... to Rangiora Gymnastics Club towards the cost of two sets of panel mats.

OR

(e) Declines the application from Rangiora Gymnastics Club.

(f) Approves a grant of $..................... to Thrive Church Rangiora towards the costs of venue and equipment hire for the Community Youth Conference, Storm Canterbury.

OR

(g) Declines the application from Thrive Church Rangiora.

(h) Approves a grant of $..................... to Ashley Playcentre towards the purchase of art and craft resources.

OR

(i) Declines the application from Ashley Playcentre.
7.4 Report back on New Zealand Community Boards’ Conference 2019 – Kay Rabe (Governance Adviser)

RECOMMENDATION
THAT the Rangiora Ashley Community Board:
(a) Receives report No. 190430061137.

7.5 Ratification of the Board’s Submission to the Waimakariri District Council’s Draft Annual Plan 2019-2020 – Kay Rabe (Governance Adviser)

RECOMMENDATION
THAT the Rangiora Ashley Community Board:
(a) Receives report No. 190402048238.
(b) Retrospectively ratifies the Board's submission to the Waimakariri District Council’s Draft Annual Plan 2019-2020 (Trim No. 190401047542).

7.6 Ratification of the Board’s Submission to the Waimakariri District Council’s Draft Rural Residential Development Strategy – Kay Rabe (Governance Adviser)

RECOMMENDATION
THAT the Rangiora Ashley Community Board:
(a) Receives report No. 190402048313.
(b) Retrospectively ratifies the Board's submission to the Waimakariri District Council’s Draft Rural Residential Development Strategy (Trim No. 190401047591).

8 CORRESPONDENCE

9 CHAIRPERSON’S REPORT
9.1 Chair’s Diary for April 2019

RECOMMENDATION
THAT the Rangiora-Ashley Community Board:
(a) Receives report No. 190424059289.

10 MATTERS FOR INFORMATION
10.1 Oxford-Ohoka Community Board meeting minutes – 3 April 2019 (Trim No. 190404049937).
10.2 Woodend-Sefton Community Board meeting minutes – 8 April 2019 (Trim No 190404049992).
10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 15 April 2019 (Trim No 190410053864)
10.4 **Youth Council meeting minutes – February 26 2019**

10.5 **Youth Council meeting minutes – March 26 2019**

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.5.

**Note:**
1. Agenda links were circulated via email as they became available during the month.
2. Matters for Information were circulated separately to members.

11 **MEMBERS’ INFORMATION EXCHANGE**

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

12 **CONSULTATION PROJECTS**

13 **BOARD FUNDING UPDATE**

13.1 **Board Discretionary Grant**

Balance as at 7 May 2019: $3536.

13.2 **General Landscaping Fund**

Balance as at 7 May 2019: $26,160 (including carry forward).

14 **MEDIA ITEMS**

15 **QUESTIONS UNDER STANDING ORDERS**

16 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 12 June 2019 in the Council Chambers at the Rangiora Service Centre.

**Workshop**

- Cycleway Connections – Joanne McBride (Transport and Roading Manager)
- Members Forum
MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, RANGIORA SERVICE
CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 10 APRIL 2019 AT 7PM.

PRESENT
J Gerard QSO (Chair), D Lundy (Deputy Chair), K Barnett, R Brine, M Clarke, K Galloway,
D Gordon, J Hoult, S Lewis, G Miller, C Prickett and P Williams.

IN ATTENDANCE
D Ayers (Mayor), S Hart (Business & Centres Manager), V Thompson (Business & Centres
Advisor), C Wood (Senior Policy Planner), G Barnard (Parks Community Assets Officer), E
Cordwell (Governance Adviser) and E Stubbs (Governance Support Officer).

1 APOLOGIES
Moved D Gordon seconded P Williams
An apology for lateness was received and sustained from R Brine.

CARRIED

2 CONFLICTS OF INTEREST
Item 7.3 and Item 15 K Barnett.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Rangiora-Ashley Community Board – 13 March 2019
Moved G Miller seconded D Lundy

THAT the Rangiora-Ashley Community Board:
(a) Confirms the circulated minutes of the Rangiora-Ashley Community Board meeting, held on 13 March 2019, as a true and accurate record.
(b) Receives the circulated minutes of the Rangiora-Ashley Road and Reserve Naming Community Board meeting, held on 25 February 2019.

CARRIED

4 MATTERS ARISING
There were no matters arising.

5 DEPUTATIONS AND PRESENTATIONS
5.1 Mayor Ayers spoke to a PowerPoint on undergrounding of electricity and telecom cables. As a Rangiora resident he cared about the town’s streetscapes and had been a foundation member of Keep Rangiora Beautiful. He commented that streetscapes were not only about trees.

Mayor Ayers referred to a photograph of Oxford Road in the vicinity of Westpark subdivision and noted that in the future as the area became urbanised there was an opportunity to underground power cables during possible kerb and channel work. He commented that undergrounding was Council’s job to do and it came from Council budget. Mayor Ayers requested that the Board advocate for undergrounding when the opportunity arose.
Mayor Ayers showed a number of photographs of Rangiora streets with power poles and cables including West Belt, High Street, Ashley Street, White Street and Wales Street. He compared two sections of Church Street – with and without poles. Mayor Ayers gave the example of Stephens Street where Council had agreed to pay for undergrounding of power lines but declined for underground telecoms, which resulted in two sets of poles.

Mayor Ayers presented photographs of Kaiapoi and noted that there was only one location of overhead lines in Kaiapoi in a small industrial corner. It was related to the timing of local government amalgamation.

Mayor Ayers reiterated that he would like the Board, in the interest of residents, to put pressure on the Council to underground cabling whenever the opportunity arose. He advised it was Council’s role to prioritise such requests. Developers were expected to underground and in terms of consistency he believed that the Council should also do what was expected of developers.

Councillor Williams concurred that the reason the majority of Kaiapoi cabling was underground was related to the timing of amalgamation.

G Miller commented that in his view, the biggest eyesore in terms of above ground power lines was Kippenberger Avenue and asked Mayor Ayers if there was a precedent and where the Board should start in terms of undergrounding in that location. Mayor Ayers replied that Kippenberger Avenue had been an issue for 30 years. Mainpower had consistently refused to underground as it was a rural location. The precedent was Mill Road, Ohoka. Council had declined to pay for undergrounding and new trees had also been planted at Mainpower’s request. Mayor Ayers commented he believed that Kippenberger Avenue would resolve at some point as it was likely that there would be more development and that undergrounding would be a pre-requisite of that were to occur.

C Prickett commented he was struggling to see a way forward as there had been little success for attempts to underground recently. Mayor Ayers disagreed and said there had been occasions of undergrounding recently and there was steady progress. He gave the examples of King Street and Stephens Street for power cables. C Prickett asked how the success came about and Mayor Ayers commented for Stephens Street it was from the residents lobbying. He also gave the example of the footpath on Blackett Street, which local residents had recently lobbied for.

K Barnett asked if there was a timeframe in mind and Mayor Ayers commented that improvements should be opportunistic as older style dish channels were replaced.

6 ADJOURNED BUSINESS

There was no adjourned business.

R Brine arrived at 7.25pm during item 7.1.

7 REPORTS

7.1 Good Street Road Stop (for the pedestrianised portion between High Street and the Service Lane) – Vanessa Thompson (Business and Centres Advisor)

V Thompson introduced the report noting that it sought endorsement to formally stop the road status of Good Street in the vicinity of High Street and change the underlying land status. There was potential to undertake aesthetic improvements to the street if the road was legally stopped.
V Thompson outlined the legal road stop and public notification process which involved surveying, lodging with Land Information NZ and public notification. If there was an objection to the road stop and these were not resolved the objections would need to be forwarded to the Environment Court for consideration. If denied by the Court the matter could not be considered for another two years.

V Thompson highlighted three key issues.

Firstly there were concerns for pedestrian safety with a number of complaints regarding cars driving down the street, some at speed. By resolving the underlying land status the safety issue could be addressed.

Secondly there was a historic building line restriction in place preventing a build up to the boundary line in Good Street. The current owner was looking at doing strengthening work and could opt for a complete rebuild up to the boundary line. It was the sole discretion of the Council to revoke the restriction.

Finally, Rangiora Fish Supply at 140 High Street had utilised a park at the back of its shop and if road access was stopped the historical arrangement required a resolution for the assumed existing use right.

G Miller asked if the tenant of 140 High Street had a tenancy arrangement that provided a car park. V Thompson advised that a copy of the lease had been requested, however they had not had a definitive answer. It was uncertain when the tenancy ended. S Hart commented that while there were legal implications there was also an existing use right and a moral obligation to consider.

K Galloway expressed concern at the discussion of loading zones on High Street. He asked if staff were aware that the passage of trucks and service vehicles on High Street was not supported. V Thompson noted that loading zones were an option that had been outlined but not a definitive solution.

K Galloway asked if businesses would be willing to give up car parks. V Thompson advised that business owners would not be upset if there was not a loading zone on High Street, most deliveries were early in the morning, in addition there was the loading zone on Good Street.

K Galloway commented that the Fish Shop was a unique situation and asked if staff had seen the size of the freezer. V Thompson advised that in conversation the provision of an industrial loading trolley had been discussed.

K Galloway asked if staff were aware that in the past the two shops to the west had right of parking. V Thompson replied that the current tenants had not indicated that. It was something that could be explored with the property owner. Previous conversations had indicated the prime concern was for the Fish Shop. K Galloway asked if there had been consultation with the other businesses and V Thompson replied yes, it was outlined in the report and currently there was only room for one car, the other owners had not expressed concern. S Hart commented that the Rangiora Town Centre Strategy Review would be considering items such as transport, accessibility and parking and that would be considered and reviewed in light of recent development (last 8 or so years).

Moved J Gerard D Gordon seconded

THAT the Rangiora Ashley Community Board:

(a) Receives report No. 190313032940

(b) Notes the information included in the report and the intention to propose, once the road is stopped, the establishment of a local purpose reserve status to the land released.
(c) **Recommends** that Council initiate a formal road stop process through Land Information New Zealand and the legal requirements around a public consultation period.

(d) **Supports** the concept of staff negotiating an appropriate car parking solution for 140 High Street and Rangiora Fish Supply.

(e) **Supports** staff further investigating the removal of the building line as set out in 4.6 which would allow the building to be built out.

**CARRIED**

K Galloway against

J Gerard commented that the addition of Recommendation (e) supported staff pursuing the building line issue. He did not believe there needed to be inclusion of detail related to loading zones as that would be addressed in the strategic review.

D Gordon supported the recommendations and congratulated V Thompson on an excellent report on a complex ownership situation. He agreed there was a moral dimension to be considered in terms of the fish shop. He agreed with the inclusion of Recommendation (e). He commented that the town was looking forward to seeing progress.

S Hart affirmed that parking would be considered through the Rangiora Town Centre Strategy Review. Transport and accessibility consultants had been appointed. They were mindful of the existing plan and what it covered, they were not looking for a loading zone as a first option however that could be fleshed out in the plan.

### 7.2 Rangiora and Kaiapoi Structure Plans and Rangiora Town Centre Strategy Review – Heike Downie (Principal Planning Analyst) and Cameron Wood (Senior Policy Planner)

C Wood noted a minor correction to the report, Recommendation (b) should refer to paragraph 4.6.

C Wood highlighted a number of points. The review was a strategic piece of work for Council looking at growth areas. It came about following key drivers outlined in Item 3.3 including growth pressures. Another driver was the requirement from central government for Council to provide enough capacity for zoned land for the next 30 years. Council had already completed work in the District Development Strategy 2018 and were working with Greater Christchurch Partners. In addition Rangiora was 9 years into the RTC2020: Rangiora Town Centre Strategy.

C Wood noted an urban designer and transport consultant would be engaged. The report tonight sought support around the external stakeholder group which would be involved through half to full day Inquiry by Design (IBD) events over the next 6-9 months. It was a method to engage with stakeholders on key issues.

C Wood referred to paragraph 4.6 which ran through the project including when updates would come back to the Board. C Wood noted that Town Centre parking had been highlighted in the previous report.

C Wood highlighted that the project came out of the work of the Greater Christchurch Partnership. Council had strong leadership in the Structure Plans but would engage with the Board.

S Hart outlined stakeholders who would be involved in the IBD events they included local business people and developers, ENC and Youth Council, it was a good cross-section. It was in the portfolios of both Councillors Gordon and Atkinson.
D Gordon asked in the situation that the Board wanted to nominate more than two participants was there precedent from other boards. S Hart replied yes, Kaiapoi Tuahiw Community Board had appointed 5-6 members for the Kaiapoi Town Centre Review. All of the Board was welcome to attend and participate, the two nominated members ensured that there would be some representation from the Board.

K Barnett referred to the proposed August 2019 workshop and asked if that was the point at which Board members could be informed and discuss what had been put forward. C Wood replied yes.

K Barnett noted that Rangiora and Kaiapoi were Key Activity Centres for eastern parts of the district and asked if the Woodend Sefton Community Board would have an opportunity to engage prior to the 2020 All Boards’ presentation. S Hart commented it was up to the Board if they wanted to engage more specifically. He noted that there was the opportunity for public engagement.

K Barnett commented that the main people requiring parking did not live in Rangiora and asked if there would be discussion with those people. S Hart commented there were no specific plans to talk to those boards directly however that could be considered. With issues like parking, supply and demand and parking time frames would be considered, regardless of where people came from.

G Miller asked if Keep Rangiora Beautiful was part of the stakeholder group. S Hart replied no, however he was happy to discuss with the project control group. The stakeholder group had the tendency to get quite large which could be difficult to manage in a workshop.

S Lewis asked about expected availability of representatives. C Wood noted the three workshops which were half or full day. There would be good amount of notice after dates were set. The workshops were practical in nature.

J Hoult commented she had devoted two thirds of her life to Rangiora and asked as a resident how her voice would be considered. S Hart noted the presentation back to the Community Board and public consultation process. She would be welcome to attend the workshop, it was not exclusive however it needed to be representative while still manageable in size.

K Barnett referred to the process for the RTC2020 Strategy where there were two consultation groups, firstly a group looking in detail and a second larger group of interested residents that fed into the stakeholder group. She noted the obviously high interest and asked if there could be a similar approach. S Hart was happy to go back and find out the scope of that approach.

D Gordon asked if 3-4 participants were too many and S Hart replied no.

Moved D Gordon seconded R Brine

THAT the Rangiora Ashley Community Board:

(a) Receives report No. 190326041725

(b) Notes the key project timeline and milestones set out in paragraph 4.6 of this report.

(c) Nominates Board member J Gerard, M Clarke, S Lewis, K Galloway and G Miller to be representatives on the Stakeholder Group, which will help inform the development of the Rangiora Structure Plan and reviewed Rangiora Town Centre Strategy, by way of contribution at three Inquiry by Design (IBD) sessions.

CARRIED

D Gordon was comfortable with five names it was a broad representation of the Board. It was a very important strategy review and should be
representative of residents. He was pleased Heike and Cameron were taking the lead and commented it was a time to refresh.

R Brine did not have an issue with five representatives. It was a process to come up with the best consultation document possible. Those who may not be on the group would still get the opportunity to feed into the process and this was a starting point.

G Miller asked if changes in board members following the October elections would affect representation and was advised it would.

K Barnett noted for the RTC2020 Strategy there had been three different consultation groups. There may not be as much work for this strategy as a lot of work had been completed already following the earthquakes. She was happy for a cross-section of the Board to represent and asked members to remember the Ashley part of the Ward, so that they did not need to take their money to Christchurch. She noted the importance of input from the Woodend Ashley Advisory Board in the past to open up Rangiora from the east.

D Lundy reinforced the comments of K Barnett and noted the consultation process for the Red Lion corner changes. Rangiora was still a service town for a lot of people.

7.3 Application to the Rangiora-Ashley Community Board’s Discretionary Grant Fund 2018/2019 – Edwina Cordwell (Governance Team Leader)

E Cordwell advised she would take the report as read.

R Brine asked how often the Board had supported uniforms and E Cordwell advised they had supported uniform purchase in the past including McAlpines Pipe Band and North Canterbury Athletics.

Moved G Miller seconded K Galloway

THAT the Rangiora Ashley Community Board:

(a) Receives report No. 190326043197.

(b) Approves a grant of $500 to Cust Netball Club towards the cost of uniforms for the Year 7/8 netball teams.

CARRIED

7.4 ANZAC Day Services 2019 – Edwina Cordwell (Governance Team Leader)

E Cordwell advised that there was to be no ceremony at the Ashley War Memorial. The Board could chose to lay its own wreath or accompany Councillors.

Moved J Gerard seconded P Williams

THAT the Rangiora Ashley Community Board:

(a) Receives report No. 190315034856.

(b) Appoints Board member K Galloway attend the ANZAC Day service at Rangiora High School at 9.30am (assemble 9.20am) on Thursday 25 April 2019 and to lay a wreath on behalf of the Board.

(c) Appoints Board Members J Gerard and D Lundy to lay a wreath on behalf of the Board at the Rangiora Cenotaph Service at 11.30am (assemble at RSA 11.15am) on Thursday 25 April 2019.

(d) Appoints Board Member J Hoult to attend the Cust and West Eyreton Anzac Day Parade at 10.00am on Thursday 25 April 2019 and to lay a wreath at Cust.
(e) **Appoints** Board Member S Lewis to attend the Fernside Anzac Day Parade at 10am on Thursday 25 April 2019 and to lay a wreath on behalf of the Board.

**CARRIED**

**8 CORRESPONDENCE**

E Cordwell noted the correspondence from 7a Wiltshire Court regarding a tree on street frontage. There had been similar correspondence in the past. G Barnard and J Gerard would meet with the concerned residents.

Moved C Prickett seconded J Gerard

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** the letter regarding tree on frontage of 7a, Wiltshire Court, Rangiora (Trim 190401047568).

**CARRIED**

**9 CHAIRPERSON’S REPORT**

9.1 **Chair’s Diary for March 2019**

Moved J Gerard seconded D Lundy

**THAT** the Rangiora-Ashley Community Board:

(a) Receives report No. 190326042993.

**CARRIED**

**10 MATTERS FOR INFORMATION**

10.1 **Oxford-Ohoka Community Board meeting minutes – 7 March 2019** (Trim No. 190226022558).

10.2 **Woodend Sefton Community Board meeting minutes – 11 March 2019** (Trim No 190306026937).

10.3 **Kaiapoi-Tuahiwi Community Board meeting minutes – 18 March 2019** (Trim No 190313032757)

10.4 **Youth Council meeting minutes – January 2019**


10.7 **Enterprise North Canterbury half year report to December 2018, promotion of the Waimakariri District Business Plan report to December 2018 – report to Audit and Risk Committee** (Trim No 190225021990)

10.8 **Library Update March 2019 – report to Community and Recreation Committee 26 March 2019** (Trim No 190315034754).

10.9 **Aquatic Facilities Update – Community and Recreation Committee 26 March 2019** (Trim No 190227023702).


10.11 **Stockwater Race Bylaw Review 2019 – report to Utilities and Roading Committee 19 March 2019** (Trim No 190219018655).

10.13 **Activity on the Kaiapoi River – report to Kaiapoi Tuahiwi Community Board 18 March 2019** (Trim No 190306027166).

Moved C Prickett seconded S Lewis

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.13.

CARRIED

Item 15 was taken at this time. Note that the minutes have been recorded in accordance with the order of the agenda as circulated.

11 **MEMBERS’ INFORMATION EXCHANGE**

11.1 **R Brine**

- Canterbury Joint Landfill Committee meeting
  - Milestone of $1 million paid to the Community Trust set up for the Waipara–Omihi area as part of Resource Consent conditions.
  - Discussed SOI.
  - The Burwood Resource Recovery Park (earthquake waste) would close in December.
  - There were two generators running, currently there were issues with respect to sulphate and gas could not be stored. It was believed this was related to Gib Board waste following the earthquake. Affected areas were being isolated. There were another 3 generators to go in at the site. It was a good news story – Kate Valley was working and producing saleable gas.

K Galloway referred to the problems with flooding of the Franz Josef rubbish dump and asked how at risk was the old Rangiora tip. R Brine noted he had been asked this question previously and staff had confirmed with the current stopbank there was no risk. However he would request a more detailed answer in writing.

G Miller asked why the Gib board was not being recycled or reused and R Brine explained any waste with suspicion of contamination went straight to Kate Valley.

11.2 **K Galloway**

- Friends of the Dog Park – would be submitting to Annual Plan for an extension to the park.
- Rangiora Museum – would be submitting to the Annual Plan for a building extension.
- Noted concern expressed by Rangiora resident regarding lack of pruning of plane trees on Church Street.

11.3 **D Lundy**

- 18 March – Loburn School meeting to discuss 150 year celebration.
- 28 March attended drop in session Draft Development Strategy, a number of developers were present.
- 4 April Garrymere water meeting.
- 8 April Civil Defence meeting.

11.4 **D Gordon**
• Attended Annual Plan engagements including Kaiapoi Library and Oxford A&P show.
• Attended rural residential drop in sessions in Loburn, Ohoka and Oxford. Were well attended and positive including Ohoka who were sensitive to future development.
• BNZ redevelopment – expressions of interest to be out by end of April. There had been a lag in the project and was good to see progressing.
• Town Centre Chairs’ meeting – good discussion around closing of some retail. Infometrics showed there was growth in district but there was a lag. ENC were going door to door to discuss with businesses. It was limited what could be done, however it was important to listen to business and look for trends.
• Attended meeting with Rangiora Museum over storage. It was clear the container was not a useable solution as the door was difficult to use and the significant archives required a controlled atmosphere. The submission to the Annual Plan would request Council to investigate a better solution.
• Attended meeting with affected neighbours of Multiuse Stadium as Council goes through Resource Consent process. An independent planner had been appointed.
• Garrymere Water – presentation regarding Glentui water solution, not dissimilar although scales were different. It was narrowing to one option – UV treatment at source. That matter would be left until Council decision regarding ‘socialising’ of upgrade costs.
• Attended Eats and Beats, was an excellent evening with a good turnout.

11.5 K Barnett
• Attended number of meetings mentioned earlier.
• Commented some Rangiora students had been in town at the Climate Change Rally on 15 March, it had been managed well in town.
• Attended Mosque attack memorial on Friday.
• Attended Waste Free Workshop Rangiora Town Hall and suggested members join the rubbish.co.nz challenge to remove one item from lifestyle.
• The Youth Council were now recruiting.
• COGs – the latest was removal of COGs funding was on hold pending further discussion on effect on rural communities.
• Working Party for Fees and Charges on Community Facilities had been set up. There had been a number of applications for exemptions to fees, the issue was complicated.

C Prickett asked if there was an update on soft plastic recycling. K Barnett replied there was not as yet, it was a national problem.

11.6 P Williams
• Attended a number of meetings and noted these.
• ECan meeting to discuss aspects of bus services.
• Airport meeting.
• Meetings with C Sargison regarding MultiUse Stadium believed neighbour issues could be sorted amicably.
• Garrymere – some resolution on type of system required. That information needed to be fed back to the rest of the Garrymere population.

11.7 C Prickett
• Garrymere – had been impressed with further refinement of costings by staff who had doing a good job resolving the issues.

11.8 G Miller
• Keep Rangiora Beautiful – had been in operation for 30 years. To celebrate a historical document on what had been achieved was being produced. He noted 14-15 000 trees and shrubs had been planted.
- Attended recycling seminar in Rangiora Town Hall it had been easy to understand for household recycling.
- Attended climate change demonstration in Christchurch.
- Meeting with ECAn regarding remediating the Cam River from source to where it crossed Kippenberger Avenue.

11.9 **S Lewis**
- Completed first course for learner drivers licence programme with 9 students, the majority passed. There would be a one month break. It was excellent to have the facilities in the Rangiora Town Hall to use for courses.
- Had become member of RSA and was impressed with facilities
- Attended Board Annual Plan workshop.
- Supported local retail by attending Country Lane celebration.
- Attended Oxford A&P show, it was an excellent day.
- Attended Council briefing regarding improvements to bus services and ‘dos and don’ts’ for upcoming elections.

11.10 **J Hoult**
- Timebank
  - Application to Rata had been sent.
  - Noted volunteering could be used for time credits.
- Commented on the importance of controlled atmosphere for archives and believed the Board should be supporting the museum in their endeavours.
- Attended Board Annual Plan workshop.
- Attended Council briefing on buses.
- Learner Licence mentoring – had signed up to observe.

11.11 **M Clarke**
- Attended Eats and Beats.
- Attended Bus routes briefing.
- Attending a number of street side meetings regarding retirement home.
- Residents had expressed concern regarding West Belt Road condition, once new road opened it would be heavily used.

12 **CONSULTATION PROJECTS**

E Cordwell referred to the consultation document ‘What’s the Plan? – Shaping the Content of the Reviewed District Plan’ noting it was an important document providing an opportunity for the community to provide feedback on whether they believed Council was heading in the right direction. It was substantial with 13 topics asking 49 questions. To provide greater understanding of these topics there would be a dedicated workshop with relevant staff and each of the boards. E Cordwell requested that board members provide some feedback on which topics they believed required more focus than others.

**About Draft Annual Plan 2019 - 2020**

Consultation closes Thursday 11 April 2019.


**About Vehicle Crossings**

Consultation closes Friday 1 May 2019.

13 BOARD FUNDING UPDATE

13.1 **Board Discretionary Grant**
Balance as at 2 April 2019: $4,036.

13.2 **General Landscaping Fund**
Balance as at 2 April 2019: $26,160 (including carry forward).

14 MEDIA ITEMS

15 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

*Section 48, Local Government Official Information and Meetings Act 1987*

Moved J Gerard seconded D Lundy

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

**CARRIED**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.1</td>
<td>Greg Barnard (Parks Community Asset Officer)</td>
<td>Further update to the Cust Community Centre Advisory Group Terms of Reference and appointment of community members to the Group.</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:
<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.1</td>
<td>Protection of privacy of natural persons</td>
<td>A2(a)</td>
</tr>
</tbody>
</table>

**CLOSE MEETING**

The public excluded portion of the meeting occurred from 8.03pm to 8.06pm

**Resolution to resume in Open Meeting**

Moved J Gerard seconded D Lundy

(a) **THAT** open meeting resumes and that the resolutions made with the public excluded be made public.

**CARRIED**

**OPEN MEETING**

15.1 **Further update to the Cust Community Centre Advisory Group Terms of Reference and appointment of community members to the Group – Greg Barnard (Parks Community Asset Officer)**

Moved P Williams seconded K Galloway

**THAT** the Rangiora Ashley Community Board:

(a) **Receives** report No. 190321037990.

(b) **Notes** that the Cust Community Centre Advisory Group terms of reference approved on 13th November 2018 allows for the appointment of up to 9 members, 7 of which are members of the Cust community.

(c) **Approves** an amendment to the Cust Community Centre Advisory Group Terms Of Reference Section 6.1 to allow the appointment of a maximum of 10 members to the Group.

(d) **Approves** an amendment to the Cust Community Centre Advisory Group Terms of Reference Section 6.2 to allow the appointment of up to 8 members from the wider community.

(e) **Approves** the appointment of Kirstyn Barnett, Peter Boerlage, Craig Steele, Margaret Austin, Chris Neason, Jennifer Howard, Natasha Donoghue and Bernard Kingsbury to the Cust Community Centre Advisory Group as community representatives.

(f) **Notes** that Board members Dan Gordon and Duncan Lundy have already been appointed as the Rangiora-Ashley Community Board representatives to the Advisory Group at the 13th November 2018 board meeting which brings the total number of Group members to 10. The Board should further note that the staff member is appointed as an advisor to the Group and is not included in the total number of appointees

**CARRIED**
16 QUESTIONS UNDER STANDING ORDERS

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING
The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 15 May 2019 in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.42pm

CONFIRMED

________________
Chairperson

________________
Date

Workshop
- Members Forum
1. SUMMARY

1.1. This report is to seek support for the draft terms of reference for the Town Centre Feature Lighting & Decorations Working Group.

1.2. The steering group will be responsible for overseeing the development of an implementation plan for feature lighting and decorations in both Rangiora and Kaiapoi town centres.

1.3. Membership of the working group is to include representation from the Rangiora-Ashley Community Board. This report requests that two representatives from the Board be appointed to the working group.

Attachments:

i. Draft Terms of Reference for the Town Centre Feature Lighting and Decorations Working Group (Trim 190328045690)

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 190424059105;

(b) Appoints two elected members to the Town Centre Feature Lighting and Decorations Working Group. The elected members shall be as follows:


AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Council:

(c) Receives report No. 190424059105;
(d) **Approves** the Terms of Reference for the working group;

(e) **Approves** the formation of the Working Group and membership as recommended by the Board.

3. **BACKGROUND**

3.1 A report was taken to Council in January 2019 as part of the Annual Plan process to update Council on town centre decorations and lighting installation carried out in Rangiora and Kaiapoi.

3.2 As part of this process it was agreed a working group would be set up to consider future lighting and decoration requirements in Rangiora and Kaiapoi town centres, oversee the development of an implementation plan and have an overview of the implementation process.

3.3 The working party is to meet on a monthly basis and will have a Project Manager from within the Project delivery Unit to support the group.

4. **ISSUES AND OPTIONS**

4.1. A draft terms of reference has been prepared for the working group which sets clear objectives for the group.

4.2. The process of deciding the level of feature lighting and decorations in the town centres will require specialist input and consultation particularly in the area of lighting. This is likely to include preparation of a brief, options assessment and undertaking trials before further progressing the design.

4.3. In respect to decorations, consideration will need to be given to the requirement and possible scope of decorations required.

4.4. Budget provision in 2019/20 of $50,000 has been requested as part of the Annual Plan process to allow for specialist lighting designs to be undertaken.

4.5. The Management Team have reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Groups and Organisations**

5.2. No specific feedback has been sought to date however consultation will be undertaken with the Promotions Associations and town centre business on these issues as part of the wider project.

5.3. **Wider Community**

5.4. Community views on town centre lighting and decorations have not been sought, however it is considered that there is a community expectation that the lights and decorations will continue to be installed as they have been in previous years.

6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**

6.2. As detailed in 4.4, budget provision in 2019/20 of $50,000 has been requested as part of the Annual Plan process to allow for specialist lighting designs to be undertaken.
6.3. No other budget is currently allocated for additional lighting or decorations.

6.4. **Community Implications**

6.5. The working party will provide feedback to Community Boards and Council as work progresses.

6.6. **Risk Management**

6.7. There is a risk on not meeting Community expectation. This risk can be mitigated by carrying out reviews, consultation and securing specialist services in this knowledge area.

6.8. **Health and Safety**

6.9. There are no specific Health & Safety considerations to be considered as part of this report.

7. **CONTEXT**

7.1. **Policy**

This is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

7.2. **Legislation**

There is no relevant legislation in this matter.

7.3. **Community Outcomes**

This report consider the following outcomes:

**Public spaces and facilities are plentiful, accessible and high quality**

- There is a wide variety of public places and spaces to meet people's needs.

**The distinctive character of our takiwā - towns, villages and rural areas is maintained**

- The centres of our towns are safe, convenient and attractive places to visit and do business.

7.4. **Delegations**

The Rangiora-Ashley Community Board has the authority to receive information and consider requests for representation.
Membership

Two Council representatives (one to be the Town Centres Portfolio holder), two Rangiora-Ashley Community Board Representatives, two Kaiapoi-Tuahiwi Community Board Representatives, Manager of Utilities and Roading, Manager of Community & Recreation, Business and Centres Manager, Roading & Transportation Manager, plus a Project Manager.

1 Terms of Reference

The Working Group will be responsible for overseeing the development of an implementation plan for both Rangiora Town Centre and Kaiapoi Town Centre by XX 2019 as well as delivery of the plan, with reference to the following areas:

1.1 Consideration of future decoration requirements for the town centres,
1.2 Consideration of future lighting requirements (decorative, pedestrian and feature lighting) for the town centres,
1.3 Approve a programme of consultation and investigations necessary to develop the Implementation Plan,
1.4 Oversee the development of implementation plans for both Rangiora and Kaiapoi town centres,
1.5 Recommend adoption of the Implementation Plans for each town centre to both Boards and Council,
1.6 Provide regular update reports to the Council, the Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards,
1.7 Oversee the implementation of the approved plans.

2 Objectives

2.1 To review the current levels of decorations and lighting in Rangiora and Kaiapoi Town Centres,

2.2 To resolve any outstanding issues with the current lighting feature installations as required,

2.3 To identify the opportunities for improvement in relation to decorations, feature lighting, pedestrian lighting and street lighting in Rangiora and Kaiapoi Town Centres,
2.4 To consider possible future enhancement of existing public spaces with regards to feature lighting and decorations,

2.5 To develop a comprehensive implementation plan which clearly defines the objectives and sought outcomes with regards to decorations and lighting,

2.6 To identify the roles of the Council and other stakeholders in the implementation plan, including making recommendations of key steps and actions,

2.7 To make a financial recommendation on capital and maintenance costs associated with feature lighting and decorations to Council.

3 Meeting Frequency

Monthly

4 Staff Support

Management Team and Council staff as required.

A Project Manager is being provided by the Project Delivery Unit.
1. SUMMARY

1.1 This report presents the six monthly service request statistics to the Board for the quarters ending 31 December 2018 and 31 March 2019.

1.2 Items raised by the Boards at the previous round of discussions on service requests are answered in Section 4 Issues and Options. Matters raised at each of the previous meetings are covered.

Attachments:
- i. Graph showing service requests by activity group for the Board area for the quarter ending 31 December 2018
- ii. Graph showing service requests by activity group for the Board area for the quarter ending 31 March 2019
- iii. Graph showing service requests completed within target for the whole District by activity group showing completed and in progress requests for the 6 months ending 31 March 2019
- iv. Graph showing service requests completed within target for the whole District by activity group showing completed and in progress requests for the 6 months ending 31 March 2018

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 190501062277

3. BACKGROUND

3.1 The first round of service request reports were presented to the Community Boards at the end of 2018.

3.2 Graphs showing service request activity in the Board area for the quarters ending 31 December 2018 and 31 March 2019 are attached. Separate graphs show activity across the whole District for these two three month periods ending March 2019 with a comparison for the same period in 2018. These display requests completed within and outside target.

3.3 In future the graphs will be circulated to the Board for information at the end of each quarter as a memo.
4. **ISSUES AND OPTIONS**

4.1. It was noted that it would be helpful to know what issues were involved when a comparison with the previous year showed a significant change in the number of service requests received in a particular group.

4.2. A request was made for a geographical display of service request locations as the Board boundaries often include several communities of interest.

At the moment data is not gathered when the request is entered that would allow accurate plotting of requests on a map. The exception is where the request relates to a particular property and is linked to that property eg a leaking water toby. The majority of requests are not linked to a property. This topic is on the radar of the GIS team and is identified as a future system improvement.

4.3. There was concern that Snap Send Solve requests were not monitored after hours and that urgent issues could go unattended. Just prior to Christmas a message was included on the SSS app advising that if the incident is urgent please contact the Council on the phone number provided.

This year a “call recommended” feature has been introduced that tags categories that may be urgent with a message to phone the Council. This is being considered but the category itself does not create the urgency, it is more situational which does not justify assigning “call recommended” to a whole category.

There are benefits in urgent requests being phoned in. The customer knows their request has been responded to, the operator can ask questions, clarify or seek more details. Emails can be delayed due to network or outside issues.

Consideration is being given to asking the after hours phone provider to monitor the SSS emails. At the moment most SSS requests are not urgent and do not require an immediate response.

Additional advertising has been arranged in the community page regarding the availability of SSS and reminding people to send the email from the location of the issue, and not to use SSS for urgent requests. Further opportunities will be found to reinforce these messages.

The lack of staff response customers making SSS requests was raised. Staff are now entering a Call Back tick on all SSS requests entered.

4.4. A request was received to see the number of service requests completed within target for each of the activity groups. Separate graphs are included showing this result District wide for two comparable periods in 2018 and 2019. Overall the Council receives around 14,000 service requests a year and around 80% are completed within targeted timeframes. Requests can take longer to resolve for a variety of reasons including the need for inspections and consultation with other parties, and wait times for contractors for non-urgent work. A recent focus on improving timeframes has shown good results trending in recent months up to 90%.

4.5. Interest was expressed in a further breakdown of some of the request types where significant activity occurred eg Animal Control or Roading. Providing detail to category level involves a lot more detail than would be useful. A breakdown of specific groups can be provided on request.

4.6. Staff responsiveness in reporting service request outcomes to customers was raised. Most
work groups advised that they are providing feedback to customers, although gaps have been identified. This is a topic being discussed by a cross-organisation group working on improving service request performance.

4.7 The Management Team have reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Community Views have not been sought.

6. IMPLICATIONS AND RISKS

6.1. Financial Implications NA

6.2. Community Implications NA

6.3. Risk Management NA

6.4. Health and Safety NA

7. CONTEXT

7.1. Policy

This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

7.2. Legislation

7.3. Community Outcomes

To make Waimakariri a great place to be, in partnership with our Communities guided by our outcomes, through our role as a service provider.

7.4 Delegations NA

Maree Harris
Customer Services Manager
SERVICE REQUESTS RECEIVED TOTAL DISTRICT 1 OCTOBER 2018 TO 31 MARCH 2019

In progress & Completed Service Requests By Date Received

SR Target: Green = Inside Target, Red = Outside Target
1. SUMMARY

1.1. The purpose of this report is to consider four applications for funding received from:

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>Purpose</th>
<th>Amount requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Canterbury Athletic Club</td>
<td>Towards the cost of crop top uniforms for the youth age group team</td>
<td>$432</td>
</tr>
<tr>
<td>Rangiora Gymnastics Club</td>
<td>Towards the cost of two sets of panel mats</td>
<td>500</td>
</tr>
<tr>
<td>Thrive Church Rangiora</td>
<td>Towards the cost of venue and equipment hire</td>
<td>500</td>
</tr>
<tr>
<td>Ashley Playcentre</td>
<td>Towards the purchase of art and craft resources</td>
<td>500</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td></td>
<td><strong>$1,932</strong></td>
</tr>
</tbody>
</table>


Attachments:

i. Application from North Canterbury Athletic Club (Trim Ref: 190408051633).
ii. Application from Rangiora Gymnastics Club (Trim Ref: 190401047042)
iii. Application from Thrive Church Rangiora (Trim Ref: 190404050052)
iv. Application from Ashley Playcentre (Trim Ref: 190415055789)
v. Spreadsheet showing previous two years’ grants.

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 190408051677.

(b) Approves a grant of $.................. to North Canterbury Athletic Club for ‘crop top’ uniforms for the youth age group team.

OR

(c) Declines the application from North Canterbury Athletic Club.
(d) Approves a grant of $..................... to Rangiora Gymnastics Club towards the cost of two sets of panel mats.

OR

(e) Declines the application from Rangiora Gymnastics Club.

(f) Approves a grant of $..................... to Thrive Church Rangiora towards the costs of venue and equipment hire for the Community Youth Conference, Storm Canterbury.

OR

(g) Declines the application from Thrive Church Rangiora.

(h) Approves a grant of $..................... to Ashley Playcentre towards the purchase of art and craft resources.

OR

(i) Declines the application from Ashley Playcentre.

3. BACKGROUND

3.1. The North Canterbury Athletic Club is seeking funding towards the cost of 10 crop top uniforms for the youth age group team.

3.2. Rangiora Gymnastics Club is seeking funding towards the cost of two sets of panel mats for the club.

3.3. Thrive Church Rangiora is seeking funding towards the cost of venue and equipment hire for its community youth conference Storm Canterbury.

3.4. Ashley Playcentre is seeking funding towards purchasing a variety of art and craft resources for the children.

4. ISSUES AND OPTIONS

The North Canterbury Athletic Club

4.1. In the last two years the children’s section of the club has increased greatly therefore they now have children flowing through into our Junior Section of athletes between the ages of 15 and 19 years. The crop tops will present a more ‘professional’ look, which in turn, will attract new youth athletes to the club. The ‘fitted’ club uniforms are preferred by teenagers as they find that the singlets (used by the children’s section) create distraction by ‘flapping around’ especially with the field events and hurdles. Not only will the current youth athletes benefit from the tops but so will athletes in the years to come.

4.2. The cost of the tops are approximately $38 plus GST per item. If the funding request is granted it will help alleviate financial stress on parents who pay for subscription and training fees. Fundraising is carried out for extra equipment, entry fees to competitions, to subsidies athletes selected as representative team and affiliation fees. The club is doing fundraising in the form of a sausage sizzle at the inter-provincial competition which were held at Nga Puna Wai on Easter Sunday.

4.3. The North Canterbury Athletics Club received a grant of $500 in the 2017/18 financial year for competition singlets for children. All accountability documentation has been received.

4.4. The youth benefitting from the project include youth with disabilities and 83% of the members are from the Rangiora-Ashley ward with the rest divided between the other three wards in the district.
**Rangiora Gymnastics Club (the Club)**

4.5 The Club has been running gymnastics programmes for the North Canterbury community for 41 years. The Rangiora Gymnastics Club provides one of the only year-round sports program in North Canterbury, including social, competitive, home school, pre-school and holiday activities.

4.6 The Club has an excellent fully equipped and safe facility. Gymnastics is a great way to learn about sport, movement and co-ordination and is a building block for many other sports and dance. Gymnastics is a healthy and fun exercise and great way for families to be part of a community club and make friends.

4.7 The Club is supported by many volunteers, as well as providing part time work for students in the area. Their assistance to the head coach provides opportunity to be involved in the club and encourages club spirit.

4.8 The use of specialised equipment requires that the inclusion of safety panel mats is imperative. The Club is requesting funding for the purchase of two sets of panel mats. The cost of these mats are $349 plus GST per item totalling $698. The Club is requesting a grant of $500. The equipment will be purchased whether or not the grant is allocated.

4.9 All club members are from the Rangiora-Ashley ward and the benefit is improved safety around equipment while participating in the gymnastics programme. The mats will be shifted as required to which ever piece of equipment is being utilised.

4.10 The Club has not applied for funding previously.

**Thrive Church Rangiora - Storm Canterbury**

4.11 Thrive Church is hosting a community youth conference called Storm Canterbury on the 15 to the 17 April 2019. The Conference is for young teenagers and intermediates and 200 delegates are expected. The purpose of the conference is to help develop life skills, emotional health, team work and to inspire confidence.

4.12 This application was received at the beginning of April, however due to the Board’s meeting schedule and timelines for reports it was too late to be included in the 10 April agenda. Therefore this application would be funded retrospectively if successful in its application.

4.13 The overall cost of the project is expected to be $20,000. The Church already has $2,000 and is raising $6,000 through sponsorship and fundraising. These funds are earmarked to offset registration fees to make the event affordable for families. The Church is requesting a $500 grant to go towards the venue and equipment hire costs. The event will continue regardless, however future yearly events may be compromised if the budget is not met.

4.14 It is estimated that 40% of the delegates will be from the Rangiora-Ashley ward with a further 10% from the other wards in the district and the remaining delegates from the wider South Island area.

4.15 The benefits of the Conference to the participants is developing new relationships, increased confidence, life skills, leadership strategies and inspiration. The organisation gains the benefit of encouraging responsible teenagers and inspiring the next generation to be resilient and mature adults. The district will benefit through increased sales for businesses and promoting the district and what it has to offer.

4.16 The Board has not allocated funding to this organisation previously. New Life Church has offered $2,000 in funding and the Organisation is currently applying for sponsorship through local trade and businesses.
Ashley Playcentre

4.17 Arts and crafts are the backbone of any playcentre and the resources vary from paper, paint, glue, glitter, crayons, playdough and many more items which help to engage children to explore colour, textures and shapes. Art and craft also helps children to explore, engage with each other and to gain confidence, gives happiness and inspires creativity. Arts and craft resources are used constantly and as such have a very finite lifespan and are always needing to be replaced.

4.18 The children attending the playcentre are predominantly from the Rangiora-Ashley area with a few coming from the Woodend-Sefton area. There are 35 children currently on the role but this fluctuates and all the children in the centre as well as the teachers preparing activities will benefit from the resources provided. The further advantage of having a wide variety of options gives the children more scope to experiment and learn.

4.19 This benefits the community as happy children make happy families and it could be the start of a lifelong love of art and creativity.

4.20 As these resources are needing to be constantly replenished the school does fundraising during the year by face painting at the Christmas races, a stall at the Ashgrove School Christmas Fair and selling honey. If this application is not successful it would mean that fewer resources would be available and not as much variety. In June 2018 the Board funded the Ashley Playcentre for ink cartridges for printing children's profile books and all accountability forms have been received.

4.21 The Board may approve or decline grants in accordance with the grant guidelines.

4.22 The Management Team has reviewed this report.

5 COMMUNITY VIEWS

5.1.1 Community organisations in applying to the Board’s Discretionary Grant, are seeking to assist sectors of the community. All three applications will benefit the youth of the district in one way or another.

6 FINANCIAL IMPLICATIONS AND RISKS

6.1 Financial Implications

The Annual Plan for 2018/19 includes budget provision for the Rangiora-Ashley Community Board of $10,400. The requested grants for consideration in May 2019 total $1,932.

The current balance of the grant fund is $4,036.

The application criteria specify that grants are normally limited to a maximum of $500 any one financial year (July to June) but the group can apply up to twice in that year providing it is for different projects.

GST is paid to appropriately registered groups where applicable above the Board resolved values.

6.2 Community Implications

The applications support young people and pre-schoolers in the local area.

6.3 Risk Management

Not applicable.
6.4 Health and Safety
There are no issues.

7 CONTEXT

7.1 Policy
This matter is not a matter of significance in terms of the Council’s Significance Policy.

7.2 Legislation
Not applicable.

7.3 Community Outcomes
There are wide ranging opportunities for people of different ages and cultures to participate in community and recreational activities.

7.4 Delegations
Community Boards have delegated authority to approve such grants.

Kay Rabe
Governance Adviser
Groups Applying for Board Discretionary Grants 2018/2019

Name of Group: North Canterbury Athletic Club
Address: 16 Taiwhenua Street, Rangiora
Contact Person within Organisation: Denise Pawsey
Position within Organisation: Secretary
Contact phone number: 03 313 1350 Email: pawseydick@gmail.com

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)
The North Canterbury Athletic Club would like to apply for funding for the purchase of Crop Top uniforms for our youth age group.

The athletes compete year round in Cross Country & Road Race throughout the winter months of track & field throughout the summer months. We currently have no uniform crop tops available to our youth members. Over the past two years, the children's section of the club has increased greatly; therefore we need to provide them with new uniforms for the upcoming season.

What is the timeframe of the project/event date? Year Round

Overall Cost of Project: $431.25 Amount Requesting: $431.25

How many people will directly benefit from this project? 10

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Rangiora-Ashley 83% Oxford-Ohoka 9% Woodend-Sefton 3% Kaiapoi-Tuahiwi 5%

Other (please specify):

If this application is declined will this event/project still occur? Yes No

If No – what are the consequences to the community/organisation?

[Signature] 5 APR 2019
To: Edwin
What are the direct benefit(s) to the participants?

Our youth athletes will have much more ‘fitted’ club uniforms. With Singlets not ‘flapping around’ on the teenagers there is less distraction especially with their field events like hurdles.

What is the benefit(s) to your organisation?

If successful, crop tops for our teenage/youth athletes will present a more ‘professional’ look which in turn will attract new athletes to the club. A successful application will also alleviate financial stress on parents who pay club subs/train fees. Fundraising is carried out for equipment, entry fees to competitions & Subsidies for athletes selected for when our athletes compete at Cross Country, Road Race, Relays & track & field events throughout New Zealand they represent the North Canterbury region. They do this with pride, wearing their

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)

Yes

If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

The Club is operating a Sausage Sizzle at the Inter Provincial Competition being held at Aka Puna Wai on Easter Sunday.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?

Yes

If yes, please supply details:

May 2015 for Competitor Singlets for Children

Enclosed

Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)

Supporting costs/quotes

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed: Shusky

Date: 5/14/19
# Quote

**NORTH CANTERBURY ATHLETIC CLUB (CA)**

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Amount NZD</th>
</tr>
</thead>
<tbody>
<tr>
<td>CUSTOM SUBLIMATED - HURRELL TEAMWEAR SPORTS BRA - NORTH CANTERBURY ATHLETICS CLUB DESIGN - SIZES TBC</td>
<td>10.00</td>
<td>37.50</td>
<td>375.00</td>
</tr>
</tbody>
</table>

Subtotal | 375.00 |
TOTAL GST 15% | 56.25 |
TOTAL NZD | 431.25 |

**Terms**

Quotes are valid for 30 days from the date of issue.

Local freight charges are not included unless otherwise specified.

PRICE MATCH: If you receive a cheaper alternate quote on the same product/services check with us to see if we can price match (conditions apply).

TRADING AS: Hurrell Uniform Solutions & Merchandise, Hurrell Teamwear, Olivers Trophies & Engraving
5th April 2019

Dear Sir/Madam

Re: APPLICATION FOR FUNDING

We wish to certify that at the regular meeting of the North Canterbury Athletic Club held on the 14th March 2019 at 8.30pm, the following resolution was passed.

“That an application be made to the Rangiora-Ashley Community Board, requesting funding of $431.25 (including GST) for youth age group uniform Crop Tops.”

This is a true and correct record of the resolution that was approved and is recorded in the Minutes of the North Canterbury Athletic Club.

Thank you for your time in consideration of our application.

Yours sincerely,

Denise Pawsey
Secretary
For and on behalf of the North Canterbury Athletic Club
19 June 2018

RE: North Canterbury Athletics Club

This document serves to confirm North Canterbury Athletics Club is a Member Club of Athletics New Zealand for the 2017/2018 season. Athletics New Zealand is the National Sporting Body for Track & Field, Cross Country, Road Running and Walking. The sport of athletics incorporates running (sprints & distance), jumping, throwing and walking. Participation in athletics which ranges from Children through to Masters Athletics is a sport that can be participated in by all ages.

The National Body coordinates and drives the development of the sport through eleven regional centres which cater to the needs of athletes in over 180 clubs around New Zealand.

Should you require any further information regarding North Canterbury Athletics Club or Athletics New Zealand please feel free to contact us.

Yours Sincerely

[Signature]

Athletics New Zealand
Club Development Manager
North Canterbury Athletic Club Incorporated
Statement of Financial Performance
For the Year Ended 28 February 2018

<table>
<thead>
<tr>
<th>Last Year</th>
<th>This Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td><strong>Revenue</strong></td>
</tr>
<tr>
<td>$2,028</td>
<td>$2,377</td>
</tr>
<tr>
<td>$5,280</td>
<td>$1,500</td>
</tr>
<tr>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>$1,886</td>
<td>$836</td>
</tr>
<tr>
<td>$1,639</td>
<td>$1,000</td>
</tr>
<tr>
<td>$2,099</td>
<td>$1,880</td>
</tr>
<tr>
<td>$430</td>
<td>$17</td>
</tr>
<tr>
<td>$0</td>
<td>$566</td>
</tr>
<tr>
<td>$0</td>
<td>$690</td>
</tr>
<tr>
<td><strong>$13,362</strong></td>
<td><strong>$8,866</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Expenditure</strong></th>
<th><strong>Expenditure</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>$0</td>
<td>$1,934</td>
</tr>
<tr>
<td>$2,229</td>
<td>$118</td>
</tr>
<tr>
<td>$1,123</td>
<td>$1,836</td>
</tr>
<tr>
<td>$2,353</td>
<td>$2,647</td>
</tr>
<tr>
<td>$1,644</td>
<td>$1,004</td>
</tr>
<tr>
<td>$0</td>
<td>$0</td>
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<tr>
<td>$0</td>
<td>$740</td>
</tr>
<tr>
<td>$896</td>
<td>$0</td>
</tr>
<tr>
<td>$385</td>
<td>$0</td>
</tr>
<tr>
<td><strong>$8,630</strong></td>
<td><strong>$8,279</strong></td>
</tr>
</tbody>
</table>

**Net Surplus/(Deficit)**: **$4,732**

Signed by Chairperson
Date 29/03/18

Signed By Treasurer
Date 29/03/18
# North Canterbury Athletic Club Incorporated

## Statement of Financial Position

**As at 28 February 2018**

<table>
<thead>
<tr>
<th>Last Year</th>
<th>This Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
</tr>
<tr>
<td>$4,056</td>
<td>$3,697</td>
</tr>
<tr>
<td>$969</td>
<td>$1,915</td>
</tr>
<tr>
<td>$15</td>
<td>$15</td>
</tr>
<tr>
<td><strong>$5,040</strong></td>
<td><strong>$5,627</strong></td>
</tr>
</tbody>
</table>

| **Liabilities** |   |
| $0 Owed to Third Parties | $0 |
| **Net Assets** | **$5,627** |

| **Club Retained Earnings** |   |
| $308 Opening Balance | $5,040 |
| $4,732 Net Surplus/(Deficit) | $587 |
| **$5,040 Closing Balance** | **$5,627** |

Signed by Chairperson

Date 29/03/18

Signed By Treasurer

Date 29/03/18
North Canterbury Athletic Club Incorporated

Notes to the Financial Statements
For the Year Ended 28 February 2018.

Note 1 – Incorporated Society Filing Requirements
The financial reporting requirements of the Club require the reviewed financial
statements to be filed with the Registrar of Incorporated Societies one month
after the AGM date of the Club.

Note 2 – Community Trust Grant Reporting
The Club has received the following Community Trust grant funding:

<table>
<thead>
<tr>
<th></th>
<th>Received 2016/17</th>
<th>Expensed 2016/17</th>
<th>Expensed 2017/18</th>
<th>Not Spent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grants FY 2016/17</td>
<td>$4,868</td>
<td>$2,065</td>
<td>$2,065</td>
<td>NIL</td>
</tr>
<tr>
<td>Grants FY 2017/18</td>
<td>$1,500</td>
<td>$1,500</td>
<td>$1,500</td>
<td>NIL</td>
</tr>
</tbody>
</table>

Note 3 – Equipment
Equipment purchased by the Club:
- 4 Hurdles $100
- Tent Pegs $18

Note 4 – Commitments
The Club had commitments owing totalling $699 (Affiliations fees $130, travel
subsidies $500, administration reimbursements $69).
### Note 5 Club Asset List
The Club has the following list of assets:
- **Storage Container (20ft)**: $2,000
- **Gazebo (Old)**: $200
- **Gazebo (New – Donated Warehouse)**: $0
- **High Jump Stand**: $388
- **Starting Blocks (x6)**: $644
- **Hurdles (x8)**: $419
- **Club Flag**: $276
- **Other**: $284
- **Laptop**: $0
- **High Jump Mat**: $2,065

### Report of Reviewer
I have reviewed the financial statements on Pages 1 to 5. I have compared them with the financial records of the Club and have received all the information I have requested from the Treasurer.

In common with many voluntary organisations control over fund raising activities, prior to being recorded, is limited.

In my opinion the financial statements fairly reflect the financial position of the Club as at 28 February 2018 and the financial operations for the 11 months ended on that date.

Alan Robb. M.Com
28 March 2018
**Groups Applying for Board Discretionary Grants 2018/2019**

**Name of Group:** Rangiora Gymnastics Club

**Address:** 28 Edwards Street Rangiora 7400

**Contact Person within Organisation:** Esther Hyde

**Position within Organisation:** Grant Coordinator

**Contact phone number:** 0212590407 **Email:** deanhdyde@xtra.co.nz

**Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)**

Rangiora Gymnastics has been running gymnastics programmes for the North Canterbury Community for 41 years. Rangiora gymnastics club provides one of the only year-round indoor sports program in the North Canterbury Community, including social, competitive and home school, pre-school, holiday activities. We have an excellent fully equipped and safe facility. Gymnastics is a great way to learn about sport, movement and co-ordination and is a building block for many other sports and dance. Gymnastics is a healthy and fun exercise and great way for families to be part of a community club and make friends.

The club is supported by many volunteers, as well as providing part time work for students in the area, their assistance to the head coach provides opportunity to be involved in club spirit.

We use specialised equipment and we are looking to add 2 sets of panel mats.

**What is the timeframe of the project/event date?** no time frame

**Overall Cost of Project:** $698 **Amount Requesting:** $500

**How many people will directly benefit from this project?** 500

**Who are the range of people benefiting from this project? (You can tick more than one box)**

- [ ] People with disabilities (mental or physical)
- [ ] Cultural/ethnic minorities
- [ ] District
- [x] Preschool
- [x] School/youth
- [ ] Older adults
- [ ] Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

- Rangiora-Ashley: 100%
- Oxford-Ohoka: 0%
- Woodend-Sefton: 0%
- Kaiapoi-Tuahiwi: 0%

**Other (please specify):**

- The mats help provide a safe environment for our members

---

**If this application is declined will this event/project still occur?**

- [ ] Yes
- [x] No

**If No – what are the consequences to the community/organisation?**

The mats help provide a safe environment for our members.
RANGIORA-ASHLEY COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

What are the direct benefit(s) to the participants?
Safety around the equipment while participating in the gymnastics programme

What is the benefit(s) to your organisation?
Safety and the variety of equipment to use for different activities in the gym

What are the benefit(s) to the Rangiora-Ashley community or wider district?
Safety for the members using our gymnastics facility

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)
Yes ☐ No ☑

If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:
Non

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?
Yes ☐ No ☑

If yes, please supply details:

Enclosed ☑ Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)

☑ Supporting costs/quotes

☑ Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.
I declare that all details contained in this application form are true and correct to the best of my knowledge.
I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed: [Signature] Date: 20/07/2018 27/03/2019
# QUOTE

Rangiora Gymnastics Club

**Date**  
26 Mar 2019

**Quote Number**  
QU-0077

**GST Number**  
121-925-915

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Amount NZD</th>
</tr>
</thead>
<tbody>
<tr>
<td>GymPro 2.0m x 1.2m x 100mm Folding Mat</td>
<td>2.00</td>
<td>349.00</td>
<td>698.00</td>
</tr>
</tbody>
</table>

*INCLUDES GST 15%*  
91.04

**TOTAL NZD**  
698.00
### Statement of Financial Performance

The Rangiora Gymnastics Club Incorporated  
For the year ended 31 December 2018

<table>
<thead>
<tr>
<th>NOTES</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grants Received</td>
<td>46,552</td>
<td>57,876</td>
</tr>
<tr>
<td>Members Fees</td>
<td>135,647</td>
<td>129,692</td>
</tr>
<tr>
<td>Competition Fees</td>
<td>9,257</td>
<td>9,640</td>
</tr>
<tr>
<td>Interest</td>
<td>22</td>
<td>46</td>
</tr>
<tr>
<td>Sundry Income</td>
<td>7,640</td>
<td>8,938</td>
</tr>
<tr>
<td>Donations &amp; Sponsorship</td>
<td>703</td>
<td>17,400</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>199,820</strong></td>
<td><strong>223,591</strong></td>
</tr>
</tbody>
</table>

| **Expenses** | | |
| Employment Expenditure | | |
| Coach Education & Training | (61) | 1,000 |
| Subcontractors | 7,356 | 7,894 |
| Uniform Purchases | 5,510 | 3,505 |
| Wages and salaries | 114,009 | 101,234 |
| ACC Levies | 1,111 | 1,244 |
| **Total Employment Expenditure** | **127,925** | **114,877** |

| Gym Expenses | | |
| Competition Entry Fees | 8,030 | 7,634 |
| Consumables | 348 | 601 |
| Medals, Ribbons & Engraving Costs | 106 | - |
| Subscriptions | 8,225 | 6,951 |
| **Total Gym Expenses** | **16,708** | **15,186** |

| Occupancy Costs | | |
| Light, Power, Heating | 1,447 | 2,722 |
| Rental and lease payments | 14,400 | 14,050 |
| Repairs and maintenance | 142 | 92 |
| **Total Occupancy Costs** | **15,889** | **16,864** |

| Administrative Costs | | |
| Advertising & Fundraising | 468 | 843 |
| Bank Fees | 227 | 7 |
| Computer Expenses | 167 | 753 |
| General | 2,445 | 1,447 |
| Donations Made | - | 250 |
| Insurance | 1,276 | 1,950 |
| Office Expenses | 452 | 53 |
| Printing & Stationery | 1,173 | 1,350 |
| Professional & Accounting | 2,346 | 868 |
| Tax Penalties | - | 665 |
| Telephone & Internet | 689 | 877 |

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.
<table>
<thead>
<tr>
<th>Statement of Financial Performance</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOTES</td>
</tr>
<tr>
<td>National travel and accommodation</td>
</tr>
<tr>
<td>Total Administrative Costs</td>
</tr>
<tr>
<td>Depreciation</td>
</tr>
<tr>
<td>Total Expenses</td>
</tr>
<tr>
<td>Surplus/(Deficit) for the Year</td>
</tr>
</tbody>
</table>

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# Statement of Financial Position

**The Rangiora Gymnastics Club Incorporated**  
**As at 31 December 2018**

## Assets

<table>
<thead>
<tr>
<th></th>
<th>NOTES</th>
<th>31 DEC 2018</th>
<th>31 DEC 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>2,878</td>
<td>3,104</td>
<td></td>
</tr>
<tr>
<td>Westpac Bank</td>
<td>9,841</td>
<td>8,053</td>
<td></td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>12,719</td>
<td>11,157</td>
<td></td>
</tr>
<tr>
<td><strong>Non-Current Assets</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gym Equipment</td>
<td>147,523</td>
<td>138,311</td>
<td></td>
</tr>
<tr>
<td>Office Equipment &amp; Furniture</td>
<td>2,500</td>
<td>2,500</td>
<td></td>
</tr>
<tr>
<td><strong>Total Non-Current Assets</strong></td>
<td>150,023</td>
<td>140,811</td>
<td></td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td></td>
<td>162,742</td>
<td>151,968</td>
</tr>
</tbody>
</table>

## Liabilities

<table>
<thead>
<tr>
<th></th>
<th>NOTES</th>
<th>31 DEC 2018</th>
<th>31 DEC 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Payable</td>
<td>2,682</td>
<td>588</td>
<td></td>
</tr>
<tr>
<td>GST Due</td>
<td>3,028</td>
<td>2,545</td>
<td></td>
</tr>
<tr>
<td>Prepayments</td>
<td>340</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td>6,050</td>
<td>3,133</td>
<td></td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td></td>
<td>6,050</td>
<td>3,133</td>
</tr>
</tbody>
</table>

**Total Assets less Total Liabilities (Net Assets)**

<table>
<thead>
<tr>
<th></th>
<th>NOTES</th>
<th>31 DEC 2018</th>
<th>31 DEC 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Members Funds</td>
<td>156,693</td>
<td>148,835</td>
<td></td>
</tr>
<tr>
<td><strong>Total Accumulated Funds</strong></td>
<td>156,693</td>
<td>148,835</td>
<td></td>
</tr>
</tbody>
</table>

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*This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.*

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Jo Brownlie  
RGC Secretary  
26/02/2019
Profile and President Report for 2018

The Rangiora Gymnastics Club has been running gymnastics programmes for members in the Waimakariri and Hurunui District since 1976.

We currently have 10 enthusiastic Volunteers on the Club Committee have worked tirelessly this year delivering several improvements that have helped to streamline and improve the club despite some challenges.

In 2018 we continued to grow and develop our recreational programme despite some constraints. Our new preschool rhythmic gymnastics classes have continued to prove popular, and we have delivered another successful year of holiday programme through the term break to increase our income. For 2019 we have recently added cheerleading and adult gymnastics classes, an opportunity to provide a greater service to the North Canterbury Community.

As part of our Gymnastics NZ affiliation, we have rolled out new cloud-based booking software that integrates with them to provide easier membership reporting and also continue our efforts to improve accounting and administration efficiencies, in particular encouraging payment of classes in advance.

As a club we appreciate and understand the importance of Health and Safety within our gym for all members. As part of this we have elected a dedicated member of our committee into the role of Health and Safety. We will continue to investigate and identify ways to improve the clubs process and reporting in line with the Health and Safety at Work Act 2015.

Some of the other highlights of our year include;

- Increased use of social media to assist with communication of our service available in the local community and using it as a targeted medium for marketing and promotion of the club and platform for recognition of sponsors and grants donators. In 2018 we also started to use it as a forum to bring parents of competitive members together to build relationships and an open channel of communication.
- Identified the need and developed a boys only recreational class to add to the programme.
- Education and Personal Development for our International Head Coach Geo Varela and Men’s Artistic Coach Thorsten Kaiser now both FIG Level 2 qualified (Internationally recognized qualification).
- Geo Varela successfully coached our senior squad of 4 Women’s Artistic Gymnasts to qualify for the Canterbury Team competing at the New Zealand Nationals in October 2018. One senior gymnast was named reserve for the New Zealand Team. Geo was also selected as assistant Canterbury Coach.
- Growth and development of a strong Junior Coaching team that work hard to develop our Recreational and Junior Competitive programmes.
Rangiora gymnasts celebrate top year

EMMA DANGENFIELD

The Rangiora Gymnastics Club is springing into the New Year with confidence after an impressive 2019.

The club's competitive teams ended the year with a number of medals and trophies, as well as producing four Canterbury regionals and one national title.

The senior squad of Ella Van Meer, Hannah Bouchery, Amara Bouchery and Fionna Rennie, coached by Shona Bouchery, were chosen to represent Canterbury in the national team, while Hope was also chosen to represent Christchurch.

The club's competitive gymnastics were part of the national team, and this year saw the club's first national title.

Rangiora's gymnasts were named as the best in the country, with girls and boys from around the country attending the national championships.

Research shows that gymnastics is one of the most comprehensive sports, incorporating strength, flexibility, speed, balance, coordination, power, and focus.

The skills learned in gymnastics at Rangiora are transferable to many other sports.

The club meets at 53 Faber St, Rangiora.

For more information about what the club offers or to make a booking, visit rangioragymnasticsclub.co.nz or check out the Rangiora Gymnastics Club Facebook page for more details.
Head coach and committee organized several inhouse competitions in 2018 showcasing Rangiora's talent and hard work to the community whilst helping with Fundraising for the club.

With the North Canterbury Sports and Recreation Trust looking to change our current terms of rent to a commercially viable income, we know that the months and years to come may be difficult financially for us. However, with the current committee, staff and member commitment, I have every faith that we can get through what may be tricky times ahead.

The current economic growth in our district presents Rangiora Gymnastics Club opportunities to grown and offer quality services for the fitness, wellbeing and enjoyment of many. We will continue to maximise and grow as many opportunities as we can to ensure the success of the club.

As the President of Rangiora Gymnastics Club I look forward leading our committee into further successes in 2019. We have identified the need to change and grow our Recreational programme and the need to further utilise all channels of communication to grow the Rangiora Gymnastics Club to its full potential.

Finally, thank you to all of our Funders for 2018, we appreciate your generosity. Your support has helped our Club to achieve everything that I have outlined in this report.

Stefanie Van Meer
President
Rangiora Gymnastics Club
27 March 2019
Rangiora Gymnastics Club
28 Edwards Street
Rangiora 7400

To the Rangiora- Ashley Community Board,

We would like to explain that Gymnastics Equipment is very specific and most specialized equipment only has on supplier including these panel mats.
Hence, we only have 1 quote for these mats that we are requesting funding for.
If you need further explanation please do not hesitate to call,

Many Thanks
Kind Regards

Esther Hyde
Grant Coordinator
Rangiora Gymnastics Club
0212590407
North Canterbury Sport & Recreation Trust

138 East Belt
Rangiora

Phone 03 9755562

30th May 2018

To whom it may concern

North Canterbury Sport and Recreation Trust has formed a partnership with the Rangiora Gymnastics Club to deliver a Gymnastics Programme to the 36 Primary School (6500 pupils) in the North Canterbury and Hurunui areas.

In 2009 the North Canterbury Sport and Recreation Trust purchased an old 800sq metre wool store which they the renovated to accommodate the home of ICE Trampoline and the Rangiora Gymnastics Clubs. This facility has opened in April 2010, after being equipped in partnership with both clubs. The facility has been greeted enthusiastically by our community, and demand for the programmes offered continues to grow - High Schools are using the facility to complete NCEA qualifications and Pre-schools also use the facility to develop their movement skills. We are very fortunate to have highly recognised and qualified coaches delivering these programmes.

To enhance this much needed programme we support the Rangiora Gymnastics Club in their funding applications to help further development this venue and its programmes.

Yours faithfully,

Michael Sharpe
CEO
North Canterbury Sport and Recreation Trust
Groups Applying for Board Discretionary Grants 2018/2019

Name of Group: Thrive Church Rangiora/Storm Canterbury
Address: 86 Victoria St, Rangiora
Contact Person within Organisation: Jared van Berkel
Position within Organisation: Assistant Pastor
Contact phone number: 0273575872 Email: jared@thrivechurch.co.nz

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

From the 15th-17th of April we are hosting a community youth conference called Storm for young teenagers and intermediates. We are expecting around 200 in attendance. We are currently raising around $6,000 in sponsorship on top of the $20,000 sponsorship we already have so that we can offer offset registration fees to make the event super affordable for families.

The purpose of the event is to help develop life skills, emotional health, team work and to inspire young people with confidence. Any funding will go towards costs associated with venue and equipment hire.

What is the timeframe of the project/event date? 15-17 April

Overall Cost of Project: $20,000 Amount Requesting: $500

How many people will directly benefit from this project? 200

Who are the range of people benefiting from this project? (You can tick more than one box)

☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☑ District
☐ Preschool ☑ School/youth ☐ Older adults ☐ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Rangiora-Ashley 40% Oxford-Ohoka % Woodend-Sefton 5% Kaipai-Ouahiwi 5%

Other (please specify): 40% from other North Canterbury areas + 20% from wider South Island

If this application is declined will this event/project still occur? ☑ Yes ☐ No

If No – what are the consequences to the community/organisation?

The event will continue regardless as we are committed to the young people. However, future yearly events may be compromised if we are not able to meet budget.
RANGIORA-ASHLEY COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

What are the direct benefit(s) to the participants?

New relationships, increased confidence, life skills, fresh hope, leadership strategies and inspiration over their future.

What is the benefit(s) to your organisation?

Knowing we did our best to encourage and inspire the next generation to have the best future possible, or at least some more info to empower them in that direction.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Increased business through young people buying food for 3 days, throughout Rangiora. Wider connection with other communities, stronger sense of regional unity.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)?
Yes \( \square \) No \( \square \)

If yes, name of parent group
Thrive Church Rangiora

What is the relationship between your group and the parent group?
Helps supplies volunteers and give legal + finance oversight.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

We have been given $2,000 from New Life Churches and are currently applying for sponsorship through local trade companies + businesses.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?
Yes \( \square \) No \( \square \)

If yes, please supply details:

Enclosed \( \checkmark \) Financial Balance Sheet and Income & Expenditure Statement (compulsory - your application cannot be processed without financial statements)
\( \checkmark \) Supporting costs/quotes
\( \square \) Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.
I declare that all details contained in this application form are true and correct to the best of my knowledge.
I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed: [Signature]
Date: 03-04-19
# Storm 2019 Budget

## Registration income
- 215 Purchased: 12,000
- 20 Free: -

## Donation income
- New Life Churches NZ: 2,000
- Businesses: 6,000

### Total Income
20,000

## Expenses
- Miscellaneous: 300
- Music: 200
- Promotions: 100
- Sound & AV hire: 12,350
- Speakers: 2,150
- Speakers' flights: 525
- Team/Crew: 350
- Tribal Wars: 1,000
- Venue Hire: 1,400
- Website: 300

### Total Expenses
18,675

### Net Profit (Loss)
1,325
# ESTIMATE

**Thrive promotions & Touring**  
86 Templemore Drive  
Richmond, Nelson 7020  
New Zealand  
0274875418  
www.thrivepromotions.org

**BILL TO**  
Storm Camp South  
Mitch Gray

**Estimate Number:** 9005  
**Estimate Date:** February 12, 2019  
**Expires On:** February 12, 2019  
**Grand Total (NZD):** $14,202.50

<table>
<thead>
<tr>
<th>Items</th>
<th>Quantity</th>
<th>Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>sound</td>
<td>1</td>
<td>$4,100.00</td>
<td>$4,100.00</td>
</tr>
<tr>
<td>Sound Hire (6 Wireless inears)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>screen</td>
<td>1</td>
<td>$3,000.00</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>LED Screen (Just Screen)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lighting</td>
<td>1</td>
<td>$4,400.00</td>
<td>$4,400.00</td>
</tr>
<tr>
<td>Lighting</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Travel</td>
<td>1</td>
<td>$700.00</td>
<td>$700.00</td>
</tr>
<tr>
<td>Travel Ex Nelson</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>hrs</td>
<td>6</td>
<td>$25.00</td>
<td>$150.00</td>
</tr>
<tr>
<td>Additional Tech Hours ($25 Per Hour)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Subtotal:** $12,350.00  
**GST 15%:** $1,852.50  
**Total:** $14,202.50  
**Grand Total (NZD):** $14,202.50
## Profit & Loss

**Thrive Church Rangiora**  
**Storm, 2018**  
**1 April 2017 to 30 April 2019**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Income</td>
<td></td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td></td>
</tr>
<tr>
<td>Gross Profit</td>
<td></td>
</tr>
<tr>
<td>Operating Profit</td>
<td></td>
</tr>
<tr>
<td><strong>Non-operating Income</strong></td>
<td></td>
</tr>
<tr>
<td>Regional Youth - Donations</td>
<td>11,200</td>
</tr>
<tr>
<td>Regional Youth - Other</td>
<td>100</td>
</tr>
<tr>
<td>Regional Youth - Registrations</td>
<td>11,333</td>
</tr>
<tr>
<td>Regional Youth Expenses</td>
<td>(19,862)</td>
</tr>
<tr>
<td><strong>Total Non-operating Income</strong></td>
<td>2,770</td>
</tr>
<tr>
<td><strong>Net Profit</strong></td>
<td>2,771</td>
</tr>
</tbody>
</table>
## Balance Sheet

**Thrive Church Rangiora**  
**Storm, 2018**  
**As at 30 April 2019**

<table>
<thead>
<tr>
<th>Assets</th>
<th>30 Apr 2019</th>
<th>30 Apr 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bank</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regional Youth</td>
<td>2,388</td>
<td>1,745</td>
</tr>
<tr>
<td>Thrive Church</td>
<td>(232)</td>
<td>(589)</td>
</tr>
<tr>
<td>Thrive Online Saver</td>
<td>1,450</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Bank</strong></td>
<td>3,606</td>
<td>1,156</td>
</tr>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>250</td>
<td>350</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>250</td>
<td>350</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>3,856</td>
<td>1,506</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Liabilities</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debbie's Card</td>
<td>55</td>
<td>-</td>
</tr>
<tr>
<td>GST</td>
<td>(1,234)</td>
<td>(307)</td>
</tr>
<tr>
<td>Jared's Card</td>
<td>2,138</td>
<td>1,410</td>
</tr>
<tr>
<td>Larissa's Card</td>
<td>84</td>
<td>-</td>
</tr>
<tr>
<td>Samuel's Card</td>
<td>42</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td>1,085</td>
<td>1,104</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>1,085</td>
<td>1,104</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Equity</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Year Earnings</td>
<td>250</td>
<td>992</td>
</tr>
<tr>
<td>Retained Earnings</td>
<td>2,521</td>
<td>(590)</td>
</tr>
<tr>
<td><strong>Total Equity</strong></td>
<td>2,771</td>
<td>402</td>
</tr>
</tbody>
</table>
Groups Applying for Board Discretionary Grants 2018/2019

Name of Group: Ashley Playcentre

Address: 43 Canterbury St, Ashley, RD7, Rangiora 7477

Contact Person within Organisation: Amanda Torkington

Position within Organisation: Grants Officer

Contact phone number: 0221099387  Email: ashley@playcentre.org.nz

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

A large variety of resources for our art and craft projects, including paper, paint, and a wide variety of collage supplies.

What is the timeframe of the project/event date? The next 6 months

Overall Cost of Project: $ Amount Requesting: $ 500

How many people will directly benefit from this project? 35

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

- Rangiora-Ashley: 95%
- Oxford-Ohoka: %
- Woodend-Sefton: 5%
- Kaiapoi-Tuahiwi: %

Other (please specify):

If this application is declined will this event/project still occur? Yes

If No – what are the consequences to the community/organisation?

Although we will purchase fewer resources / less variety if the application is declined.
What are the direct benefit(s) to the participants?

Enhanced range of resources for art and craft play. Our Tamariki love art and craft and it provided fantastic learning for them.

What is the benefit(s) to your organisation?

Improved opportunities for our Tamariki allows us to spread the word and grow to be able to offer our service to more families.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Happy, connected children and whānau who will now grow and in turn contribute as older community members. We are the only Early Childhood Education service in Ashley. We are a parent run and rely on community support to stay open.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)?

Yes [ ] No [ ]

If yes, name of parent group: Playcentre Aoteara, Inc.

What is the relationship between your group and the parent group?


What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to for funding this project and amount applied for this project:

No other funding applications for this project. To fund our resources, our recent fundraising included face painting at Christmas fairs, a stall at Ashgrove School Christmas Fair and selling honey.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? [ ] Yes [ ] No

If yes, please supply details:

July 2018 - $500 grant for ink cartridges for printing children's profile books.

Enclosed:

[ ] Financial Balance Sheet and Income & Expenditure Statement (compulsory - your application cannot be processed without financial statements)

[ ] Supporting costs/quotes

[ ] Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed: [ ]

Date: 10/4/19
Canterbury Playcentre Shop  
PO Box 7787  
Sydenham  
CHRISTCHURCH 8240  
Phone No. 03 377 4354  
E-mail: shop@canplay.org.nz

Ashley Playcentre  
43 Canterbury St  
RD2  
Rangiora 7472  
Juliette Eden

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>U/M</th>
<th>Rate</th>
<th>TAX Amt</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Pritt Classic Sticky Tape 18mm x 66m</td>
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<td>2.79</td>
<td>1.46</td>
<td>11.16</td>
</tr>
<tr>
<td>1</td>
<td>Packaging Tape 48mm x 100m</td>
<td></td>
<td>1.71</td>
<td>0.22</td>
<td>1.71</td>
</tr>
<tr>
<td>5</td>
<td>GLU Stick Mungyo 35g</td>
<td></td>
<td>2.206</td>
<td>1.44</td>
<td>11.03</td>
</tr>
<tr>
<td>1</td>
<td>Glue Stick for Hot Glue Gun-low temp</td>
<td></td>
<td>6.26</td>
<td>0.82</td>
<td>6.26</td>
</tr>
<tr>
<td>1</td>
<td>Bostik Blu-tack</td>
<td></td>
<td>5.18</td>
<td>0.68</td>
<td>5.18</td>
</tr>
<tr>
<td>4</td>
<td>Punch medium - DAS</td>
<td></td>
<td>6.07667</td>
<td>3.17</td>
<td>24.31</td>
</tr>
<tr>
<td>1</td>
<td>Oil Pastels -12pc</td>
<td>ea</td>
<td>4.46</td>
<td>0.58</td>
<td>4.46</td>
</tr>
<tr>
<td>1</td>
<td>Chalk Jumbo bucket - 20pc</td>
<td></td>
<td>4.50</td>
<td>0.59</td>
<td>4.50</td>
</tr>
<tr>
<td>2</td>
<td>Spangles Assorted Shapes 25gm</td>
<td></td>
<td>2.385</td>
<td>0.62</td>
<td>4.77</td>
</tr>
<tr>
<td>3</td>
<td>Plastic Craft Buttons 90g</td>
<td></td>
<td>4.59</td>
<td>1.80</td>
<td>13.77</td>
</tr>
<tr>
<td>1</td>
<td>Moving Eyes 10mm 100pc</td>
<td></td>
<td>1.94</td>
<td>0.25</td>
<td>1.94</td>
</tr>
<tr>
<td>2</td>
<td>Pipecleaners</td>
<td></td>
<td>2.115</td>
<td>0.55</td>
<td>4.23</td>
</tr>
<tr>
<td>1</td>
<td>Pompoms bulk pack assorted sizes</td>
<td></td>
<td>8.37</td>
<td>1.09</td>
<td>8.37</td>
</tr>
<tr>
<td>2</td>
<td>Feathers Red, Green and White</td>
<td></td>
<td>1.755</td>
<td>0.46</td>
<td>3.51</td>
</tr>
<tr>
<td>1</td>
<td>Wooden Shapes</td>
<td></td>
<td>4.01</td>
<td>0.52</td>
<td>4.01</td>
</tr>
<tr>
<td>5</td>
<td>A4 Black paper pad 20 sheets</td>
<td></td>
<td>2.164</td>
<td>1.41</td>
<td>10.82</td>
</tr>
<tr>
<td>1</td>
<td>A5 Coloured card 50 sheets</td>
<td></td>
<td>5.04</td>
<td>0.66</td>
<td>5.04</td>
</tr>
<tr>
<td>2</td>
<td>A2 Newsprint Ream 500sh</td>
<td></td>
<td>25.65</td>
<td>6.69</td>
<td>51.30</td>
</tr>
<tr>
<td>2</td>
<td>Tempera paint yellow 2lt</td>
<td></td>
<td>11.655</td>
<td>3.04</td>
<td>23.31</td>
</tr>
<tr>
<td>1</td>
<td>Tempera paint white 2lt</td>
<td></td>
<td>11.66</td>
<td>1.52</td>
<td>11.66</td>
</tr>
<tr>
<td>1</td>
<td>Tempera paint purple 2lt</td>
<td></td>
<td>11.66</td>
<td>1.52</td>
<td>11.66</td>
</tr>
<tr>
<td>1</td>
<td>Tempera paint crimson 2lt</td>
<td></td>
<td>11.66</td>
<td>1.52</td>
<td>11.66</td>
</tr>
<tr>
<td>1</td>
<td>Tempera paint green 2lt</td>
<td></td>
<td>11.66</td>
<td>1.52</td>
<td>11.66</td>
</tr>
<tr>
<td>1</td>
<td>Tempera paint light green 2lt</td>
<td></td>
<td>11.66</td>
<td>1.52</td>
<td>11.66</td>
</tr>
<tr>
<td>1</td>
<td>Tempera paint orange 2lt</td>
<td></td>
<td>11.66</td>
<td>1.52</td>
<td>11.66</td>
</tr>
<tr>
<td>2</td>
<td>Tempera paint ultramarine (blue) 2lt</td>
<td></td>
<td>11.655</td>
<td>3.04</td>
<td>23.31</td>
</tr>
<tr>
<td>2</td>
<td>Tempera paint Brilliant Red 2Ltr</td>
<td></td>
<td>11.655</td>
<td>3.04</td>
<td>23.31</td>
</tr>
<tr>
<td>2</td>
<td>Dye blue 2lt</td>
<td></td>
<td>10.755</td>
<td>2.81</td>
<td>21.51</td>
</tr>
<tr>
<td>2</td>
<td>Dye red 2ltr</td>
<td></td>
<td>10.755</td>
<td>2.81</td>
<td>21.51</td>
</tr>
<tr>
<td>2</td>
<td>Dye yellow 2ltr</td>
<td></td>
<td>10.755</td>
<td>2.81</td>
<td>21.51</td>
</tr>
<tr>
<td>2</td>
<td>Metallic Tempera paint ass cols 500ml 1</td>
<td></td>
<td>12.015</td>
<td>3.13</td>
<td>24.03</td>
</tr>
<tr>
<td>1</td>
<td>PVA 2L</td>
<td></td>
<td>15.26</td>
<td>1.99</td>
<td>15.26</td>
</tr>
<tr>
<td>1</td>
<td>Hemispherical Stampers 4pc</td>
<td></td>
<td>16.16</td>
<td>2.11</td>
<td>16.16</td>
</tr>
</tbody>
</table>

Subtotal

Tax

Total
## Quotation

**Date**: 1/03/2019  
**Quotation No.**: 187

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>U/M</th>
<th>Rate</th>
<th>TAX Amt</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sponge Stampers Lower Case Alphabet 26pc</td>
<td></td>
<td>13.86</td>
<td>1.81</td>
<td>13.86</td>
</tr>
<tr>
<td>1</td>
<td>Cellotape Dispenser - Marbig 66m</td>
<td></td>
<td>11.43</td>
<td>1.49</td>
<td>11.43</td>
</tr>
<tr>
<td>4</td>
<td>Paint Explorers Roller Red Assorted ea</td>
<td>ea</td>
<td>4.455</td>
<td>2.32</td>
<td>17.82</td>
</tr>
<tr>
<td>3</td>
<td>Brush round stubby coloured ea</td>
<td>ea</td>
<td>1.53</td>
<td>0.60</td>
<td>4.59</td>
</tr>
<tr>
<td>2</td>
<td>Paint Brush 50mm wide</td>
<td></td>
<td>2.34</td>
<td>0.61</td>
<td>4.68</td>
</tr>
<tr>
<td>2</td>
<td>Brush flat Stubby #3</td>
<td></td>
<td>0.855</td>
<td>0.22</td>
<td>1.71</td>
</tr>
<tr>
<td>2</td>
<td>Brush maxi stubby size 6</td>
<td></td>
<td>1.89</td>
<td>0.49</td>
<td>3.78</td>
</tr>
<tr>
<td>3</td>
<td>Paint Brush - Easy grip ea</td>
<td>ea</td>
<td>0.90</td>
<td>0.35</td>
<td>2.70</td>
</tr>
<tr>
<td>2</td>
<td>Paint brush 25mm</td>
<td></td>
<td>1.62</td>
<td>0.42</td>
<td>3.24</td>
</tr>
<tr>
<td>1</td>
<td>Brush flat black no 10</td>
<td></td>
<td>0.77</td>
<td>0.10</td>
<td>0.77</td>
</tr>
</tbody>
</table>

**Subtotal** $435.50  
**Tax** $65.32  
**Total** $500.82

Company GST Number 10-418-313
# Profit and Loss

Ashley Playcentre  
For the year ended 31 August 2018

## Trading Income

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
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</thead>
<tbody>
<tr>
<td>Interest Income</td>
<td>28.44</td>
</tr>
<tr>
<td>Members Donations</td>
<td>160.70</td>
</tr>
<tr>
<td>Members Receipts for Goods/Activities</td>
<td>128.00</td>
</tr>
<tr>
<td>Membership Fees</td>
<td>1,865.00</td>
</tr>
<tr>
<td>MoE ECE Funding Subsidy</td>
<td>45,198.68</td>
</tr>
<tr>
<td><strong>Total Trading Income</strong></td>
<td><strong>47,380.82</strong></td>
</tr>
</tbody>
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## Cost of Sales

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Affiliation Levies on MoE Funding</td>
<td>22,599.34</td>
</tr>
<tr>
<td>Centre Activities - Session / Trip Expenses</td>
<td>235.00</td>
</tr>
<tr>
<td>Centre Admin - Bank Fees</td>
<td>0.25</td>
</tr>
<tr>
<td>Centre Admin - Other Expenses</td>
<td>2,842.73</td>
</tr>
<tr>
<td>Centre Admin - Postage</td>
<td>69.00</td>
</tr>
<tr>
<td>Centre Admin - Printing</td>
<td>595.59</td>
</tr>
<tr>
<td>Centre Admin - Public Relations</td>
<td>559.70</td>
</tr>
<tr>
<td>Centre Admin - Stationery</td>
<td>233.47</td>
</tr>
<tr>
<td>Education/Training - Adult Library Books/Resources</td>
<td>12.00</td>
</tr>
<tr>
<td>Education/Training - First Aid Training Courses</td>
<td>1,395.00</td>
</tr>
<tr>
<td>Education/Training - Other Expenses</td>
<td>12.50</td>
</tr>
<tr>
<td>Equipment - Collage supplies/materials</td>
<td>40.46</td>
</tr>
<tr>
<td>Equipment - Consumable Supplies for Children's Play (Flour, salt, etc)</td>
<td>563.65</td>
</tr>
<tr>
<td>Equipment - Family Play items</td>
<td>217.86</td>
</tr>
<tr>
<td>Equipment - Other supplies/resources</td>
<td>486.98</td>
</tr>
<tr>
<td>Equipment - Painting supplies/materials</td>
<td>94.00</td>
</tr>
<tr>
<td>Equipment - Physically Active resources</td>
<td>489.98</td>
</tr>
<tr>
<td>Equipment - Puzzles</td>
<td>86.74</td>
</tr>
<tr>
<td>Equipment - Water resources</td>
<td>27.50</td>
</tr>
<tr>
<td>Housekeeping - Biscuits/Tea/Coffee/Milo/Tea/etc</td>
<td>182.24</td>
</tr>
<tr>
<td>Housekeeping - Cleaning products</td>
<td>627.14</td>
</tr>
<tr>
<td>Housekeeping - First Aid Kit supplies</td>
<td>48.63</td>
</tr>
<tr>
<td>Housekeeping - Other supplies</td>
<td>134.15</td>
</tr>
<tr>
<td>Property/Maintenance - Carpet/Mats/Safety Surfacing</td>
<td>262.17</td>
</tr>
<tr>
<td>Property/Maintenance - General Repairs and Maintenance to the Building</td>
<td>135.00</td>
</tr>
<tr>
<td>Property/Maintenance - Other</td>
<td>4,178.14</td>
</tr>
<tr>
<td>Property/Maintenance - Project 1</td>
<td>2,817.50</td>
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<tr>
<td>Property/Maintenance - Sand/Bark/Ground Cover supplies</td>
<td>1,564.00</td>
</tr>
<tr>
<td>Supervision - Wages for General Sessions</td>
<td>15,174.82</td>
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<tr>
<td>Utilities - Cleaners Wages</td>
<td>3,703.14</td>
</tr>
<tr>
<td>Utilities - Cleaning of Carpets / Polishing of Floors</td>
<td>67</td>
</tr>
<tr>
<td>---------------------------------------------------</td>
<td>----</td>
</tr>
<tr>
<td>Utilities - Cleaning of Carpets / Polishing of Floors</td>
<td>320.00</td>
</tr>
<tr>
<td>Utilities - Electricity / Gas</td>
<td>1,631.89</td>
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<tr>
<td>Utilities - Lawn mowing/Gardening expenses</td>
<td>495.00</td>
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<tr>
<td>Utilities - Other Expenses</td>
<td>701.08</td>
</tr>
<tr>
<td>Utilities - Rates (General/Water etc)</td>
<td>365.78</td>
</tr>
<tr>
<td>Utilities - Rubbish Collection</td>
<td>392.00</td>
</tr>
<tr>
<td><strong>Total Cost of Sales</strong></td>
<td><strong>62,990.88</strong></td>
</tr>
</tbody>
</table>

| Gross Profit | (15,510.06) |
| Other Income | |
| Donations from the Public | 168.90 |
| Fundraising Receipts - Centre Hireage (incl SPACE Hireage) | 160.00 |
| Fundraising Receipts - Facepainting at the races | 425.00 |
| Fundraising receipts - other | 3,133.00 |
| Fundraising Receipts - Quiz | 1,650.50 |
| Grant - COGS | 1,500.00 |
| Grant - General | 500.00 |
| Grant - Pub Charity | 3,000.00 |
| Grant - Rata Foundation | 2,500.00 |
| Grant - The Southern Trust | 4,500.00 |
| Grants - CERT | 5,395.00 |
| Minor Property Funding | 320.00 |
| **Total Other Income** | **23,252.40** |

| Operating Expenses | |
| Fundraising Expenses - Centre General | 2,103.68 |
| Fundraising Expenses - Event 4 | 11.40 |
| Other Expenses - Gifts | 101.44 |
| **Total Operating Expenses** | **2,216.61** |

| Net Profit | 5,525.73 |
### Ashley Playcentre - Balance Sheet

**Balance Sheet**  
Ashley Playcentre  
As at 30 April 2019

#### What's in the new report

- Customise the order, labelling & grouping of accounts  
- Add your own formulas to totals  
- Quickly select common date ranges

Keep an eye on our new reports as we continue to regularly update.

#### Add Summary

<table>
<thead>
<tr>
<th>Asset Type</th>
<th>Details</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bank</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- BNZ 00</td>
<td></td>
<td>14,062.76</td>
</tr>
<tr>
<td>- BNZ 25</td>
<td></td>
<td>8,692.45</td>
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<tr>
<td><strong>Total Bank</strong></td>
<td></td>
<td>22,755.21</td>
</tr>
<tr>
<td><strong>Fixed Assets</strong></td>
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<td></td>
</tr>
<tr>
<td>- Computer Equipment</td>
<td></td>
<td>1,649.89</td>
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<tr>
<td>- Office Equipment</td>
<td></td>
<td>24.99</td>
</tr>
<tr>
<td><strong>Total Fixed Assets</strong></td>
<td></td>
<td>1,674.88</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td></td>
<td>24,430.09</td>
</tr>
<tr>
<td><strong>Net Assets</strong></td>
<td></td>
<td>24,430.09</td>
</tr>
<tr>
<td><strong>Equity</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Current Year Earnings</td>
<td></td>
<td>(11,484.83)</td>
</tr>
<tr>
<td>- Retained Earnings</td>
<td></td>
<td>35,914.92</td>
</tr>
<tr>
<td><strong>Total Equity</strong></td>
<td></td>
<td>24,430.09</td>
</tr>
<tr>
<td>Month considered</td>
<td>Group</td>
<td>Project</td>
</tr>
<tr>
<td>------------------</td>
<td>--------------------------------------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>towards costs of a sign for the 2017 Waimakariri Light Party</td>
</tr>
<tr>
<td>August</td>
<td>SIIG You Me We Us</td>
<td>towards the costs of Welcome bags</td>
</tr>
<tr>
<td>September</td>
<td>SIIG You Me We Us</td>
<td>towards the costs of Welcome bags</td>
</tr>
<tr>
<td>September</td>
<td>Pegasus Residents Association</td>
<td>towards the costs of Christmas on the Lake</td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>towards running costs in particular advertising in NC News and provision of music</td>
</tr>
<tr>
<td>June</td>
<td>Sefton Community Newsletter</td>
<td>towards the cost of delivery of newsletter</td>
</tr>
</tbody>
</table>

Total for grants allocated: $2,034  Total unallocated: $1,135.97

<table>
<thead>
<tr>
<th>Month</th>
<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>Rotary Club of Rangiora</td>
<td>Towards the costs of building a Fitness Trail/Circuit of up to 12 stations along the Rakahuri Trail.</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>July</td>
<td>Southbrook School Parent Teacher Association</td>
<td>Towards the costs of a cordless scanner for the school library.</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>August</td>
<td>North Canterbury Musical Society</td>
<td>Towards the costs of signage for Costume hire service</td>
<td>$350</td>
<td>$350</td>
</tr>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>Towards the costs of Children's Magic Theatre - light festival 31 October 2017</td>
<td>$300</td>
<td>declined</td>
</tr>
<tr>
<td>August</td>
<td>SIIG You Me We Us</td>
<td>Towards the cost of Welcome Bags</td>
<td>$500</td>
<td>declined</td>
</tr>
<tr>
<td>September</td>
<td>International Day Older Persons</td>
<td>towards afternoon tea to celebrate International Day of older persons</td>
<td>$350</td>
<td>$350</td>
</tr>
<tr>
<td>October</td>
<td>Kidsfirst Kindergartens Bush Street</td>
<td>Towards costs of replacing books and purchase of new large books for group stories</td>
<td>$300</td>
<td>lie on table</td>
</tr>
</tbody>
</table>

Total $12,264.04
<table>
<thead>
<tr>
<th>Month</th>
<th>Recipient</th>
<th>Purpose</th>
<th>Amount</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>November</td>
<td>Kidsfirst Kindergartens Bush Street</td>
<td>Towards costs of replacing books and purchase of new large books for group stories</td>
<td>$300</td>
<td>$300</td>
</tr>
<tr>
<td>December</td>
<td>Rangiora Croquet Club</td>
<td>Towards costs of a new dishwasher</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>SeniorNet North Canterbury</td>
<td>Towards promotion of courses and workshops</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>Lions Club Rangiora</td>
<td>Towards the costs of two shelters for the Millton Memorial Dog Park</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>Loburn School</td>
<td>Towards the costs of Year 8 participating in the William Pike Challenge Award</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>Presbyterian Support</td>
<td>Towards the costs of Suicide Prevention Event 28 February 2018</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>Trinity Methodist Mainly Music</td>
<td>towards the costs of creating lockable storage room for sound and musical equipment</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>February</td>
<td>Cust Bowling Club Inc</td>
<td>to purchase a second hand mower</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>towards the cost of the Kaiapoi Arts Expo and Schools Expo particularly advertising in the Northern Outlook</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Rangiora Districts Early Records Society Inc</td>
<td>replace scanner</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Okuku Pony Club</td>
<td>Coaching training</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>McAlpines Canterbury Pipe Band</td>
<td>towards the costs of new flashes for the band uniforms</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>North Canterbury Athletics Club</td>
<td>towards the costs of club singlets for 7 to 14 year olds</td>
<td>$427</td>
<td>$427</td>
</tr>
<tr>
<td>June</td>
<td>Rangiora Playcentre</td>
<td>towards the costs of sensory and touch based play materials</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Ashley Playcentre</td>
<td>towards the cost of ink catridges</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>North Canterbury Academy of music</td>
<td>towards the end of year concert</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Friends of Rangiora Town Hall</td>
<td>towards the costs of auditorium CCTV and backstage screen to assist with productions</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>North Canterbury Academy of Music</td>
<td>towards the costs of replacement drum kit</td>
<td>$420</td>
<td>$420</td>
</tr>
<tr>
<td>Month</td>
<td>Organisation</td>
<td>Description</td>
<td>Amounts</td>
<td></td>
</tr>
<tr>
<td>-------</td>
<td>-------------------------------------</td>
<td>------------------------------------------------------------------------------</td>
<td>---------</td>
<td></td>
</tr>
<tr>
<td>July</td>
<td>Kaiapoi Cricket Club</td>
<td>Towards costs of signage to promote the Cricket Club’s 150th Jubilee in late September 2017</td>
<td>$600</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$200</td>
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</tr>
<tr>
<td>July</td>
<td>Reflections Community Trust</td>
<td>Towards the costs of pre and post event advertising for the Waimakariri Light Party 2017</td>
<td>$460</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$460</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>Kaiapoi Borough School</td>
<td>Sports equipment</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>(declined)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>Kaiapoi Riverside Bowls</td>
<td>towards the cost of a new set of bowls</td>
<td>$420</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$400</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>Kaiapoi Community Watch</td>
<td>towards the cost of uniforms</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>You Me We Us</td>
<td>towards the cost of the Spring Festival</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Kaiapoi Pony Club</td>
<td>costs of events and coaching to improve the skill of young riders</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>(declined)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Clarkville Play Centre</td>
<td>towards the costs of indoor tents and tunnels</td>
<td>$317</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>(declined)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Pines Karaki Beach Association Inc</td>
<td>towards the costs of a celebration to mark the opening of the new hall</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>towards the running costs of Kaiapoi Art Expo and Schools Art Expo in particular advertising in the Kaiapoi Advocate, venue hire and set up costs</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>Clarkville Play Centre</td>
<td>towards the costs of playdough equipment and wooden puzzles</td>
<td>$442</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>(declined)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>May</td>
<td>KYDz (YouMeWeUs Youth Group)</td>
<td>towards advertising and promotion of ‘KYDz Mud Fest’ event</td>
<td>$300</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$300</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Karanga Mai Early Learning Centre</td>
<td>towards the costs of a new heavy duty washing machine</td>
<td>$439</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$439</td>
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</tr>
</tbody>
</table>

**Total for grants allocated:** $3,799  **Total unallocated:** $1,161

**Total for grants allocated:** $10,347  **Total unallocated:** $1,917.04
<table>
<thead>
<tr>
<th>Month</th>
<th>Organisation</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>SIIG You Me We Us</td>
<td>Welcome bags</td>
<td>lie on table</td>
</tr>
<tr>
<td>September</td>
<td>SIIG You Me We Us</td>
<td>Welcome bags</td>
<td>$ 500</td>
</tr>
<tr>
<td>October</td>
<td>Oxford ICONZ (Boys and Girls Brigade)</td>
<td>Towards paint-balling supplies</td>
<td>$ 550</td>
</tr>
<tr>
<td>October</td>
<td>Oxford Night Patrol Group</td>
<td>Towards the cost of reflective magnetic signs to identify patrollers using private vehicles</td>
<td>$ 239</td>
</tr>
<tr>
<td>October</td>
<td>Oxford Community Mens Shed</td>
<td>Towards costs of the Spring into Oxford event</td>
<td>$ 500</td>
</tr>
<tr>
<td>December</td>
<td>West Eyreton School</td>
<td>towards the cost of books focussing on healthy eating for the school library</td>
<td>$ 385</td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>promotional advertising in the Oxford Observer and Oxford Bulletin</td>
<td>$ 500</td>
</tr>
<tr>
<td>April</td>
<td>Ohoka School PTA plant sale sub committee</td>
<td>towards the costs of 'children size' gloves, garden tools, wheelbarrows and other items</td>
<td>$ 500</td>
</tr>
<tr>
<td>May</td>
<td>Eyreton PonyClub</td>
<td>Fencing to enclose learner rider area</td>
<td>$ 450</td>
</tr>
<tr>
<td>June</td>
<td>Oxford Community Trust</td>
<td>towards the cost of a heat pump for the A&amp;P Building</td>
<td>$ 500</td>
</tr>
<tr>
<td>June</td>
<td>Christchurch Western Riding Association</td>
<td>towards the cost of gravel for the entranceway</td>
<td>$ 500</td>
</tr>
<tr>
<td>June</td>
<td>RSA</td>
<td>bronze cap -time capsule</td>
<td>$ 450</td>
</tr>
</tbody>
</table>

Total for grants allocated: $5,400  Total unallocated: $0
**Information to assist groups with their application**

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

<table>
<thead>
<tr>
<th>Examples (but not limited to) of what the Board cannot fund:</th>
<th>Examples (but not limited to) of what the Board can fund:</th>
</tr>
</thead>
<tbody>
<tr>
<td>✗ Wages</td>
<td>✓ New equipment</td>
</tr>
<tr>
<td>✗ Debt servicing</td>
<td>✓ Toys/educational aids</td>
</tr>
<tr>
<td>✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)</td>
<td>✓ Sporting equipment</td>
</tr>
<tr>
<td>✗ Stock or capital market investment</td>
<td>✓ Safety equipment</td>
</tr>
<tr>
<td>✗ Gambling or prize money</td>
<td>✓ Costs associated with events</td>
</tr>
<tr>
<td>✗ Funding of individuals (only non-profit organisations)</td>
<td>✓ Community training</td>
</tr>
<tr>
<td>✗ Payment of any legal expenditure or associated costs</td>
<td></td>
</tr>
<tr>
<td>✗ Purchase of land and buildings</td>
<td></td>
</tr>
<tr>
<td>✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests</td>
<td></td>
</tr>
<tr>
<td>✗ Payment of fines, court costs or mediation costs, IRD penalties</td>
<td></td>
</tr>
</tbody>
</table>
### Criteria for application

- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Generally funding grants will be a maximum of $500 in any one financial year (July 2018 to June 2019) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- The group should have strong links with the Rangiora-Ashley community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An accountability form must be provided to the Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place or if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

### What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

**Governance Team**  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440  
Email: records@wmk.govt.nz

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruatanewa Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

### What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board’s decision and if successful an invoice and your organisation’s bank account details will be requested.
- On receipt of this information payment will be processed to your organisation’s bank account.
WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR INFORMATION

FILE NO and TRIM NO: GOV-26-11-06 /190430061137

REPORT TO: Rangiora-Ashley Community Board

DATE OF MEETING: 15 May 2019

FROM: Kay Rabe, Governance Adviser

SUBJECT: Report back on New Zealand Community Boards’ Conference 2019

SIGNED BY: 

Department Manager

Chief Executive

1. SUMMARY

1.1 This report provides information to the Board from the member who attended the New Zealand Community Boards’ Conference in New Plymouth from 11 to 13 April 2019.

Attachments:

i. Copy of the Conference Itinerary (Trim Ref: 190417057777)

ii. Chris Prickett’s comments regarding the New Zealand Community Boards’ Conference 2019. (Trim Ref: 190502062744.).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 190430061137.

3. BACKGROUND

3.1 Chris Prickett attended the conference together with John Archer from the Woodend-Sefton Community Board, Roger Blair from the Kaiapoi-Tuaihiwi Community Board, Shirley Farrell, Thomas Robson and James Ensor from the Oxford-Ohoka Community Board.

3.2 The theme of the conference was Community Boards in a Time of Change and hosted by New Plymouth District Council in partnership with LGNZ.

4. ISSUES AND OPTIONS

4.1. All members travelled by air and were not accompanied by any staff member.

4.2. All members stayed in the same accommodation and socialised which enabled an opportunity for members to gain a greater understanding of each other and to share experiences from their individual board community areas.

4.3. Due to unforeseen circumstances neither J Gerard (Rangiora-Ashley Community Board) nor J Watson (Kaiapoi-Tuaihiwi Community Board) were able to attend the conference.
4.4. The conference had approximately 150 delegates from across New Zealand. The majority of attendees were community board members, however there were several Councillors, Mayor and Council staff in attendance.

4.5. The conference commenced with registration/meet and greet on 11 April and the formal programme began on the morning of 12 April.


4.7. Sessions covered:
   - Looking forward, encouraging youth and talent
   - Engaging with the Maori community
   - Taranaki Mounga project
   - The important role of Youth Voice Groups locally and regionally
   - LGNZ Localism

4.8. Concurrent Workshops included:
   - Building strong Te Au Maori relationships
   - Age Friendly Movement: getting there community by community
   - Community Emergency Planning
   - Towards Predator Free Taranaki

4.9. The Conference Dinner was held on the evening of 12 April and a number of Best Practice Awards made. Ten Community Boards entered the Best Practice Awards with the categories being as follows; Leadership, Enhancing Communities, Engaging Communities, People’s Choice (voted by the delegates on the night) and Supreme Winner (selected from the category winners by the judges). The winners were:
   - Cambridge Community Board for the Enhancing Communities category and the Supreme Winner
   - Whanganui Rural Community Board for the Leadership category
   - Waipuna/Halswell-Hornby-Riccarton for the Engagement Communities category
   - Bay of Islands Community Board for the People’s Choice

4.10. As well as the Board awards there were three Outstanding Service Awards presented. These went to Elizabeth Cowan of Otorohanga Community Board, Hamish Gilpin of Methven Community Board and Peter Kay of Hastings Rural Community Board.

4.11. The second day of the conference commenced with presentations from the Chair of NZ Community Boards, Mick Lester and an update on LGNZ activities from the President, Dave Cull.

4.12. The Honourable Peeni Henare, Minister for the Community and Voluntary Sector also addressed the delegates.


4.14. Workshops encompassed:
   - Are we People Friendly Enough?
   - How to activate, develop and empower your local youth voice
   - Rural Connectivity
4.15. Members attended a range of workshops.

4.16. Of the six members attending the conference, four returned on Saturday afternoon with a further two staying on for the post conference BBQ returning on Sunday 14 April.

4.17. The Management Team have reviewed this report.

5. **COMMUNITY VIEWS**

5.1. **Groups and Organisations**
Board members attend a range of groups and activities always seeking views and to share best practice.

5.2. **Wider Community**
The Conference enabled all members to gain further insight and awareness of issues pertaining to communities across New Zealand.

6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**
The Board had a training/seminar budget of $15,280 from the 2018/19 financial year. This has not been utilised for any other training opportunities outside the organisation. At the Board’s February meeting it was resolved that two members, C Prickett and J Gerard would attend the conference at an indicative cost of $1,995 each. J Gerard withdrew from the conference in March.

**Summary of actual conference costs:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airfares x 2</td>
<td>799.00</td>
</tr>
<tr>
<td>Accommodation x 1</td>
<td>549.00</td>
</tr>
<tr>
<td>Conference fee x 1</td>
<td>755.00</td>
</tr>
<tr>
<td>Extras (meals)</td>
<td>131.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$2,234.00</strong></td>
</tr>
</tbody>
</table>

6.2. The training budget now available for the remaining financial year is $13,045.

6.3. **Community Implications**
Not applicable.

6.4. **Risk Management**
Not applicable.

6.5. **Health and Safety**
Not applicable.

7. **CONTEXT**

7.1. **Policy**
This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

7.2. **Legislation**
Not applicable.
7.3. **Community Outcomes**

There are wide ranging opportunities for people to contribute to the decision making that effects our District.

People are friendly and caring, creating a strong sense of community in our District.

7.4. **Delegations**

Not applicable.

Kay Rabe  
Governance Adviser
<table>
<thead>
<tr>
<th>Thursday 11 April</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>3.00pm</td>
<td>Registration open</td>
</tr>
<tr>
<td>5.45pm</td>
<td>Coaches depart The Devon to Len Lye</td>
</tr>
<tr>
<td>6.00pm</td>
<td>Welcome function</td>
</tr>
<tr>
<td>7.45pm</td>
<td>Coaches return from Len Lye to The Devon</td>
</tr>
<tr>
<td></td>
<td>Free evening</td>
</tr>
<tr>
<td>Friday 12 April</td>
<td></td>
</tr>
<tr>
<td>8.00am</td>
<td>Registration open</td>
</tr>
<tr>
<td>8.30am</td>
<td>Mihi Whakatau</td>
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<tr>
<td></td>
<td>Venue: Hobson</td>
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<tr>
<td>9.00am</td>
<td>Conference Opening</td>
</tr>
<tr>
<td></td>
<td>Neil Holdom (New Plymouth Mayor)</td>
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<tr>
<td></td>
<td>Chair: Glen Bennett</td>
</tr>
<tr>
<td>9.15am</td>
<td>Plenary: Looking forward, encouraging youth and talent</td>
</tr>
<tr>
<td></td>
<td>Darren Pratley</td>
</tr>
<tr>
<td></td>
<td>Chair: Alexandra Davids</td>
</tr>
<tr>
<td>10.00am</td>
<td>Plenary: Engaging with the Maori community</td>
</tr>
<tr>
<td></td>
<td>Puna Wano-Bryant and Wharehoka Wano</td>
</tr>
<tr>
<td></td>
<td>Chair: Tania Tapsell</td>
</tr>
<tr>
<td>10.45am</td>
<td>Morning tea</td>
</tr>
<tr>
<td>11.15am</td>
<td>Plenary: Taranaki Mounga Project</td>
</tr>
<tr>
<td></td>
<td>Sean Zeitjes</td>
</tr>
<tr>
<td></td>
<td>Chair: Allan Sole</td>
</tr>
<tr>
<td>12.00pm</td>
<td>Plenary: The important role of Youth Voice Groups locally and regionally</td>
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<tr>
<td></td>
<td>Sarah Colcord</td>
</tr>
<tr>
<td></td>
<td>Chair: Gerard Linstrom</td>
</tr>
<tr>
<td>12.45pm</td>
<td>Lunch</td>
</tr>
<tr>
<td>1.45pm</td>
<td>LGNZ Localism Project</td>
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<tr>
<td></td>
<td>CEO of LGNZ, Malcolm Alexander</td>
</tr>
<tr>
<td></td>
<td>Chair: Don Cameron</td>
</tr>
<tr>
<td>2.30pm</td>
<td>Award participants (snap shot) presentations</td>
</tr>
<tr>
<td></td>
<td>Chair: Mike Reid</td>
</tr>
<tr>
<td>3.15pm</td>
<td>Afternoon tea</td>
</tr>
<tr>
<td>3.45pm</td>
<td>FOUR Concurrent workshops</td>
</tr>
<tr>
<td></td>
<td>Building strong Te Ao Maori relationships</td>
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<tr>
<td></td>
<td>Puna Wano-Bryant &amp; Wharehoka Wano</td>
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<td></td>
<td>Chair: Bronwyn Bauer-Hunt</td>
</tr>
<tr>
<td></td>
<td>Venue: Courtenay</td>
</tr>
<tr>
<td></td>
<td>Age friendly Movement: getting there community by community</td>
</tr>
<tr>
<td></td>
<td>Diane Turner &amp; Julia Tinga</td>
</tr>
<tr>
<td></td>
<td>Chair: Ryan Jones</td>
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<tr>
<td></td>
<td>Venue: Hobson</td>
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<tr>
<td></td>
<td>Community Emergency Planning</td>
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<tr>
<td></td>
<td>Ben Ingram</td>
</tr>
<tr>
<td></td>
<td>Chair: Jayne Beer</td>
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<tr>
<td></td>
<td>Venue: Watson</td>
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<tr>
<td></td>
<td>Towards Predator-Free Taranaki</td>
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<td></td>
<td>Toby Shanley</td>
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<tr>
<td></td>
<td>Chair: Doug Hislop</td>
</tr>
<tr>
<td></td>
<td>Venue: Garden court (L1)</td>
</tr>
<tr>
<td>5.15pm</td>
<td>Close</td>
</tr>
<tr>
<td>7pm-11pm</td>
<td>Conference dinner and Best Practice Awards</td>
</tr>
</tbody>
</table>
**Saturday 13 April**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.00am</td>
<td><strong>Registration</strong> open</td>
<td>Venue: Foyer Lounge</td>
</tr>
<tr>
<td>8.30am</td>
<td>NZCBC Update</td>
<td>Chair: Glen Bennett</td>
</tr>
<tr>
<td>8.45am</td>
<td><strong>LGNZ Update</strong></td>
<td>Chair: Mick Lester</td>
</tr>
<tr>
<td>9.15am</td>
<td>Plenary: Local Government update</td>
<td>Chair: Mick Lester</td>
</tr>
<tr>
<td>9.45am</td>
<td>Plenary: Setting the foundations for community development</td>
<td>Chair: Bronwyn Bauer-Hunt</td>
</tr>
<tr>
<td>10.30am</td>
<td><strong>Morning tea</strong></td>
<td>Venue: Foyer Lounge</td>
</tr>
<tr>
<td>11.00am</td>
<td>Three Concurrent workshops</td>
<td></td>
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<tr>
<td></td>
<td>Are we People Friendly enough?</td>
<td>Lance Girling Butcher</td>
</tr>
<tr>
<td></td>
<td>How to activate, develop and empower your local youth voice</td>
<td>Shay Wright</td>
</tr>
<tr>
<td></td>
<td>Rural Connectivity Group – RB12 and Mobile Black Spots Programme</td>
<td>Caitlin Metz</td>
</tr>
<tr>
<td>12.30pm</td>
<td><strong>Lunch</strong></td>
<td>Venue: Foyer Lounge</td>
</tr>
<tr>
<td>1.30pm</td>
<td>Plenary: The implications of our ageing population</td>
<td>Natalie Jackson</td>
</tr>
<tr>
<td>2.15pm</td>
<td>Plenary: Engaging the next generation</td>
<td>Noa Woolloff</td>
</tr>
<tr>
<td>3.00pm</td>
<td>Conference wind up</td>
<td></td>
</tr>
<tr>
<td>5.30pm</td>
<td><strong>Post conference BBQ</strong></td>
<td>Venue: Sculpture Garden</td>
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</table>
Community Board Conference New Plymouth

Chris Prickett’s conference notes:

In the conference opening, the Mayor of New Plymouth referred to our thin veil of civilization and the need to build trust.

Change is driven by sustainability, technology and population. With changes in technology, for every job lost there is a corresponding 2-3 jobs gained in development. While we are moving into an era of collaboration and crowd intelligence, we still need to encourage personal face to face interaction. This is essential to counteract all the stress and time pressure in modern vocation.

Trust is influenced by our credibility, reliability, intimacy and personal interest, but in that order.

Engaging with Maori was presented with a perspective from members of an Iwi executive. Connection and engagement with Maori revolves around multi-faceted and overlapping relationships. Iwi are not the one stop shop for engagement. Marae and families are the place to obtain local feedback, culture and history. We must develop a relationship of trust. We cannot go in for the quick grab. Connections can’t be always issue driven; relationships must be maintained over time. We have to build trust and credibility.

The Taranaki Mounga Project aims for a predator free National Park. It is a partnership between Iwi, agencies and the community; initially for 18 months testing to see if partners could work together. The project has a 10 year lifespan to “do the hard lifting”. It must be business-like and effective. The agreed set of milestones, the clear purpose and the focussed approach gives assurance to investors.

The importance of the role of youth voice groups, both locally and regionally, was discussed. While currently 20% of New Zealanders are between 12 and 24, our cities are not built with the support of young people’s wellbeing in mind. Youth choose to get involved to positively contribute to the community. Also these groups provide a safe space for personal development. These youth want to speak for themselves rather than be spoken for. Sometimes engagement feels tokenistic and not valued. This can lead to detachment, it is important to provide support, training and funding, but not to micromanage. There is a suggestion that governance be part of a civic education. This would also lead to better engagement and a greater voter turnout.

After lunch we heard about the Localism Project. Governance effectiveness and efficiency is not mutually exclusive with democracy. Our current rating model is effectively a property tax, and we will continue to struggle to provide more than core services, without changing this funding model. Currently this inhibits growth, and growth planning, to provide for, prior to it becoming essential. Councils are encouraged to do as little as possible which leads to asset sweating, nimbyism and bananas (build absolutely nothing anywhere near anyone), and there for a decreasing participation in democracy. We have to show why localism is a good idea. We need to appreciate and educate that this local government tax is not out of control. Local government spending has in fact increased on average only 6% since 1888, compared with nearly 40% for central government.

World analysis shows that GDP per capita increases with decentralization of governance. We have a very low number of municipal authorities per capita, and a high degree of central governance.
However if we want to have more control, we must also have accountability. The four well beings should be a marker of performance. LGNZ has established a reference group with the ambition of targeting the 2020 election.

I attended the workshop “the Age Friendly Movement”. The Minister has just released new strategy. However this needs to have a life span and then be reviewed. We need to plan ahead for a better later life. Older people continue to be economically active and also continue to be employed. Currently NZ population has 11% over 65, which will increase to 25% by 2034. The strategy is a call to action and is available on website. There is availability of seed funding or facilitators for community connects grants up to $15K. Interestingly some of the thought that came out of discussions revolved around access, including mobility scooters, footpath widths and hordings, as well as cut downs. Health resources and a lack of financial and housing security was discussed. It was suggested that Council could play a part in the shortage of small homes through zoning.

An update described no change from the Remuneration Authority. That only 6% of councillors and 37% of community board members were under 40. Community Boards have a key role in engagement and mediating between community groups and citizens with Council. Multi-level governance is critical to a successful government. We are on the cusp of change with a threat of centralization of 3 waters for example. There is concern of a one size fits all mentality. In regards to urban development, there is a move towards a new overruling body, to bypass the RMA etc. There is a loss of money in the funding pool for transport.

Ageing, cultural change, immigration, less children and inequality are among the trends shaping our communities and world. Technology will become even more pervasive. There is a need to rebalance the negative impact through business social and environmental responsibility. And yet corporate business is still playing the 20th century game of quick profit. Young people expect an ethical bottom line in all parts of governance. We should support those businesses that are socially and environmentally responsible. We should stimulate local or social enterprise; help them bring in outside funding and to become financially self-supporting. We must build young people’s capability and treat them as our innovation unit.

I attended a workshop on the Rural Connectivity Group. The group has unprecedented collaboration and is wholly owned by Vodafone, Spark and 2 degrees. They are sharing infrastructure, with a unique situation of a common goal, and the development of combined infrastructure. The aim is to bring broadband (or equivalent) into the rural footprint. They have $150M from grant funding and $75M from the three network operators, with $100M for further expansion on the table from central government.

The 4G 700Mhz spectrum has been gifted to the group from the three network operators. Allowing smaller shared infrastructure and reduced costs, as they tackle the challenges in terrain. The rural sector is not in fact economic to a telco. This will be the first network in the world that will be running the three operators from the “one bit of kit”. There will be 400 new sites serving 34K rural households initially, and a further 100 tourist locations and 32 state highway black spots. The towers are also available for others, such as the police to hang their gear on. Transmission will use in preference and availability: Fibre, DMR (digital microwave radio) and satellite. Connection will be by way of tower to tower and then connect into fibre. There are still the problem areas in-between
this network and general coverage. This fringe reception area is still reliant on capital investment from each of the networks.

With regard to population changes, can we have confidence in projections in the absence of a census data update? One in seven New Zealanders didn’t fill in or didn’t receive the census. We are as a population, in the midst of numerical (longevity) and structural (falling birth rates) ageing, along with natural decrease (more deaths than births). We are trending towards depopulation and shrinkage. Population can only grow via migration into the district. The implication is not only in more aged people, but in less tax payers and people to work and help in the community. There is a problem from housing demand and supply, and resources and services. We are however at the start of a 10 year respite, because of a small blip in births from 2003-12, which will initially offset the starting of retirement for baby boomers.

Other forecasts are that unemployment will drop, freeing up crown money for other spending. Younger populations, such as Maori and Pacifica will replace older populations, such as Europeans, because they have a higher than replacement birth-rate. While the overall population will fall, we will need more houses, due to housing size reducing. There will be an implication for some labour forces, e.g. community care services, from a net 4 entering to 34 exiting the workforce. There will be some "robotosizing" of jobs, but also a shift towards civic and care jobs.

In a discussion on engaging the next generation, it was suggested that New Zealand’s tall poppy syndrome was a barrier, and that young people should “stand up with your head held high – so that people can’t judge you”. There is a need for social enterprise to fuel young people to go on development courses. It was stated that if a young person has 4 or more contacts in business or work, they are 4 or 5 times less likely to become unemployed.

The conference also included the awards dinner where the Best Practice Awards were presented. During the conference we had heard briefly from each entrant. This is a good opportunity to see how other Boards are approaching their concerns or projects. We had a lively speaker who gave us the A to Z of governance, starting with A is for agendas and the ……… who don’t read them, and so on. The dinner was another opportunity to talk with others around the table. There was also a post conference function where I learnt some interesting issues and happenings in other communities. The Sunday provided another opportunity for a look around New Plymouth (this time on hotel courtesy bikes).

All in all it was a very busy and worth while conference.
Coastal Walkway with Windwand
Len Lye Reflections
Rail Crossing
Whalebone Bridge with Mt Taranaki
1. **SUMMARY**

   1.1 The purpose of this report is to retrospectively ratify the Board’s submission to the Council in relation to the Waimakariri District Council Draft Annual Plan 2019-2020.

   **Attachments:**
   
   i. The Rangiora-Ashley Community Board’s Submission to the Waimakariri District Council Draft Annual Plan 2019-2020 (Trim No. 190401047542).

2. **RECOMMENDATION**

   **THAT** the Rangiora-Ashley Community Board:

   (a) **Receives** report No. 190402048238.

   (b) **Retrospectively ratifies** the Board’s submission to the Waimakariri District Council’s Draft Annual Plan 2019-2020 (Trim No. 190401047542).

3. **BACKGROUND**


   3.2 Board members met at a workshop on 27 March 2019 to discuss the content of their submission.

   3.3 A first draft was circulated on 2 April 2019 for additional comment and feedback by 4 April 2019 which was incorporated into a final draft and recirculated.

   3.4 The finalised submission was approved by the Chair and submitted to the Council on 10 April 2019.

4. **ISSUES AND OPTIONS**

   4.1. The Board is now asked to retrospectively ratify the attached submission.

   4.2. The Management Team have reviewed this report.
5. **COMMUNITY VIEWS**

5.1. **Groups and Organisations**
   A major publicity campaign has been put in place by the Council including Drop In sessions which board members have also attended.

5.2. **Wider Community**
   As for 5.1.

6. **IMPLICATIONS AND RISKS**

6.1. **Financial Implications**
   Not applicable.

6.2. **Community Implications**
   The Draft Annual Plan 2019-2020 is subject to formal and extensive public consultation and engagement.

6.3. **Risk Management**
   Not applicable.

6.4. **Health and Safety**
   Not applicable.

7. **CONTEXT**

7.1. **Policy**
   This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

7.2. **Legislation**
   Not applicable.

7.3. **Community Outcomes**
   - Opportunities for people to contribute to decision making.
   - People have wide ranging opportunities for being informed.
   - Public spaces and facilities are plentiful, accessible and high quality.

7.4. **Delegations**
   Not applicable.

Edwina Cordwell
Governance Team Leader
To: The Waimakariri District Council
Submission: 2019/2020 Draft Annual Plan
From: The Rangiora-Ashley Community Board

Contact: Edwina Cordwell – Governance Team leader
Email: com.board@wmk.govt.nz

The Chairperson wishes to be heard with regard to this submission.

The Rangiora- Ashley Community Board (the Board) thanks the Council for the opportunity to make a submission on the Draft Annual Plan 2019/2020.

Funding of Ultra-violet (UV) Treatment of water Supplies

The Board supports the district wide funding model noting that the current model has made UV schemes for water supplies such as Garrymere unaffordable. The Board supports the introduction of UV where this is essential to meet Drinking Water Standards but is more reticent regarding the widespread introduction of UV until the Government Policy direction resulting from the outcome of the Havelock North Enquiry is known. Chlorination may be proposed for assessment and consideration. The Board is also concerned that UV treatment does not eliminate all contaminants and that other methods may be needed and would not wish to see unwarranted expenditure on UV for the wider network until this final direction is identified by Government. Indeed there may be some schemes that do not require any additional treatment.

Waimakariri Water Zone

The Board supports Option A but does have a concern that this may also involve the Council picking up some functions and activities that should sit with Environment Canterbury but for whatever reason are not being undertaken. The Board asks that the relationships and responsibilities are carefully defined and monitored to prevent any inadvertent transference of these to WDC without proper funding or acknowledgement.

The Board also asks that educating the owners of privately owned wells to undertake regular testing should be a priority for the new post holder/role.

Proposal to develop Tennis Courts in Coldstream Road, Rangiora

The Board is wholly supportive of this proposal and believes that it will stimulate a growth in the sport and participation levels. The public access to the proposed facilities is welcomed and the proximity to the district wide Indoor Court Facility is ideal.

Investigating Park and Ride Facilities

The Board is NOT supportive of Option A and supports the retention of Status Quo. The Board believes that promotion and evaluation of existing public transport and other transport
options such as increasing the take up of the proposed multi occupancy lane on SH1 would be much more appropriate and beneficial.

**Sustainability**

The Board believes that this is an appropriate and fiscally sensible approach. The Board would urge the inclusion in the District Plan of encouraging/mandating solar energy options as well as grey water storage and usage for new builds.

**Other Matters**

**Roading**

The Board would urge that progress to complete the current West Belt/Townsend Road/Fernside Road linkages should be prioritised, given the volumes of traffic and associated safety concerns. This to include the implementation (as advised by the previous WDC Roading manager) of a dedicated right turn into Fernside Road from Flaxton Road, widening of the bridge on Skewbridge Road and the redesign of the bridge on Townsend Road. Remedial work to the culvert on Lehmanns Road was previously advised and is needed urgently. There is a new school and other businesses due to open which will increase the urgency for the proposed changes in traffic management and prioritization.

**Cycleways and Walkways**

The Board notes the inclusion of significant capital funding for these and is wholly supportive. The Board seeks clarity on the actual priority areas for implementation.

**Rates**

The Board would ask that Council maintain the rates as published in the Draft Annual Plan, noting that staff submissions may be made to the hearing panel. The Board believes that such staff submissions should not increase the rates burden overall. The Board believes that staff bids should have been submitted and assessed as part of the development of the Draft Annual Plan and should not be encouraged at this point.

Jim Gerard QSO

Chair: Rangiora-Ashley Community Board

7 April 2019
1. SUMMARY

1.1 The purpose of this report is to retrospectively ratify the Board’s submission to the Council in relation to the Waimakariri District Council Draft Rural Residential Development Strategy.

1.2 Attachments:
   i. The Rangiora-Ashley Community Board Submission to the Waimakariri District Council Draft Rural Residential Development Strategy (Trim 190401047591).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 190402048313.

(b) Retrospectively ratifies the Board’s submission to the Waimakariri District Council’s Draft Rural Residential Development Strategy (Trim No. 190401047591).

3. BACKGROUND

3.1 Public consultation on the Waimakariri District Council’s Draft Rural Residential Development Strategy took place from 11 March to 5 April 2019.

3.2 Board members met at a workshop on 27 March 2019 to discuss the content of their submission.

3.3 A first draft was circulated on 1 April 2019 for additional comment and feedback by 3 April 2019 which was incorporated into a final draft and recirculated.

3.4 The finalised submission was approved by the Chair and submitted to the Council on 4 April 2019.

4. ISSUES AND OPTIONS

4.1. The Board is now asked to retrospectively ratify the attached submission.
4.2. The Management Team have reviewed this report.

5. COMMUNITY VIEWS

5.1. Groups and Organisations
    A major publicity campaign has been put in place by the Council including Drop In sessions which board members have also attended.

5.2. Wider Community
    As for 5.1.

6. IMPLICATIONS AND RISKS

6.1. Financial Implications
    Not applicable.

6.2. Community Implications
    The Draft Kaiapoi Town Centre Plan 2028 and Beyond is subject to formal and extensive public consultation and engagement.

6.3. Risk Management
    Not applicable.

6.4. Health and Safety
    Not applicable.

7. CONTEXT

7.1. Policy
    This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

7.2. Legislation
    Not applicable.

7.3. Community Outcomes
    • Opportunities for people to contribute to decision making.
    • People have wide ranging opportunities for being informed.
    • Public spaces and facilities are plentiful, accessible and high quality.

7.4. Delegations
    Not applicable.
To: The Waimakariri District Council  
Submission: Draft Rural Residential Strategy  
From: The Rangiora-Ashley Community Board  

Contact: Edwina Cordwell – Governance Team leader  
Email: com.board@wmk.govt.nz

The Rangiora- Ashley Community Board (the Board) thanks the Council for the opportunity to make comment on the Draft Rural Residential Strategy.

Ashley Loburn

The Board is supportive of the proposals as outlined in the Strategy. The Board would urge Council to ensure that there are both Council owned and maintained reticulated water and sewerage schemes in place for any such development and that private wells and water supply schemes should be avoided.

Other

The Board would welcome an opportunity to be advised of the outcome of this consultation.

Jim Gerard QSO  
Chair: Rangiora-Ashley Community Board  
7 April 2019
1. SUMMARY

<table>
<thead>
<tr>
<th>DATE</th>
<th>EVENT / MEETING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday 4 April</td>
<td>• Friends of the Town Hall Committee</td>
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<tr>
<td>Saturday 6 April</td>
<td>• Eats &amp; Beats</td>
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<tr>
<td>Tuesday 9 April</td>
<td>• Pre Board Agenda meeting</td>
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<tr>
<td></td>
<td>• Council/Community Board Briefing</td>
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<td></td>
<td>• Rangiora Promotions Association Committee meeting</td>
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<tr>
<td>Wednesday 10 April</td>
<td>• Passchendaele Committee</td>
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<td></td>
<td>• Rangiora-Ashley Community Board meeting</td>
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<tr>
<td>Thursday 11 April</td>
<td>• NZ Hottest Town with Cr Gordon</td>
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<tr>
<td>Tuesday 16 April</td>
<td>• Attended ARLA Court hearing</td>
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<tr>
<td>Thursday 25 April</td>
<td>• Attend Rangiora ANZAC Parade with Duncan Lundy</td>
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</tbody>
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2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 190424059289.

Jim Gerard QSO
Chairperson