Woodend-Sefton Community Board

Agenda

Monday 11 March 2019
7.00pm

Woodend Community Centre
School Road
Woodend

Members:
Shona Powell (Chair)
Andrew Thompson (Deputy Chair)
Andrea Allen
John Archer
Al Blackie
Rhonda Mather
John Meyer
WOODEND-SEFTON COMMUNITY BOARD

AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD IN MEETING ROOM A, WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 11 MARCH 2019 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board – 11 February 2019

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Confirms the circulated minutes of the Woodend-Sefton Community Board meeting, held 11 February 2019, as a true and accurate record.

4 MATTERS ARISING

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

6 ADJOURNED BUSINESS
7 REPORTS

7.1 Applications to the Woodend-Sefton Community Board’s Discretionary Grant Fund 2018/2019: Kay Rabe (Governance Adviser)

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 190204012346.
(b) Approves a grant of $________ to The Lions Club of Pegasus Town towards the cost of holding a Charity Fun Mud Run.

OR

(c) Declines the application from The Lions Club of Pegasus Town.

(d) Approves a grant of $________ to Waimakariri Arts Trust - Kaiapoi Art Expo towards running costs associated with the Kaiapoi Art Expo in particular for advertising costs in local papers.

OR

(e) Declines the application from The Lions Club of Pegasus Town.

(f) Approves a grant of $________ to Sefton Community Group towards the costs of running the ANZAC Day Service and Christmas Carols in the Domain.

OR

(g) Declines the application from the Sefton Community Group.

8 CORRESPONDENCE

9 CHAIRPERSON’S REPORT

9.1 Chairperson’s Report for January 2019

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 190304025690.

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 7 February 2019 (Trim No. 190131010946).

10.2 Rangiora-Ashley Community Board meeting minutes – 13 February 2019 (Trim No 190207013828).

10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 18 February 2019 (Trim No 190213016349)

10.4 Youth Council meeting minutes – November 2018.

10.5 Family Violence Prevention – report to Community and Recreation Committee 12 February 2019 (Trim No 190131010856)
10.6 **Aquatic Facilities Update – Community and Recreation Committee 12 February 2019** (Trim No 190116003969).

10.7 **Capital Projects Report for the period ended 31 December 2018 – report to Audit and Risk Committee 12 February 2019** (Trim No 190128000854).

10.8 **Community Facilities – User applications for exemption from fees – report to Community and Recreation Committee 12 February 2019** (Trim No 190129009698).

10.9 **Library Update to 31 January 2019 – report to Community and Recreation Committee 12 February 2019** (Trim No 190131011192).

10.10 **Summary of Discretionary Grant Accountability 1 July 2017 to 30 June 2018 – report to Kaiapoi Tuahiwi Community Board 18 February 2019** (Trim No 190109001449).

10.11 **Summary of Discretionary Grant Accountability 1 July 2018 to 31 December 2018 – report to Kaiapoi Tuahiwi Community Board 18 February 2019** (Trim No 190110002007).

10.12 **Summary of Discretionary Grant Accountability 1 July 2017 to 30 June 2018 – report to Rangiora Ashley Community Board 13 February 2019** (Trim No 190109001505).

10.13 **Summary of Discretionary Grant Accountability 1 July 2018 to 31 December 2018 – report to Rangiora Ashley Community Board 13 February 2019** (Trim No 190110001941).

10.14 **Summary of Discretionary Grant Accountability 1 July 2017 to 30 June 2018 – report to Oxford Ohoka Community Board 7 February 2019** (Trim No 190110001832).

10.15 **Summary of Discretionary Grant Accountability 1 July 2018 to 31 December 2018 – report to Oxford Ohoka Community Board 7 February 2019** (Trim No 190110001846).

**RECOMMENDATION**

THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.15.

*Note: Matters for Information were circulated to members separately.*

11 **MEMBERS’ INFORMATION EXCHANGE**

11.1 **February Diary for R Mather, John Archer, Andrea Allen and Andrew Thompson** (Trim No. 190228024378)

12 **CONSULTATION PROJECTS**

13 **FOSTERING COMMUNITIES**
14 BOARD FUNDING UPDATE

14.1 Board Discretionary Grant
    Balance as at 5 March 2019: $2,932.

14.2 General Landscaping Fund
    Balance as at 5 March 2019: $5260.

15 MEDIA ITEMS

16 QUESTIONS UNDER STANDING ORDERS

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING
The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 8 April 2019 at the Waikuku Beach Hall.

Workshop

- Members Forum
MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN THE PEGASUS COMMUNITY CENTRE, MAIN STREET, PEGASUS ON
MONDAY 11 FEBRUARY 2019 AT 7.00PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), A Allen, J Archer, R Mather and J
Meyer.

IN ATTENDANCE
C Brown (Community and Recreation Manager), G Cleary (Manager Utilities and
Roading), J McBride (Roading and Transport Manager), K Rabe (Governance Advisor)
and E Stubbs (Governance Support Officer).

1 APOLOGIES
Moved J Archer seconded A Allen
An apology was received and sustained from A Blackie for absence. CARRIED

2 CONFLICTS OF INTEREST
There were no conflicts of interest.

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 10 December 2018
Moved J Meyer seconded J Archer
THAT the Woodend-Sefton Community Board:
(a) Amends the circulated minutes of the Woodend-Sefton Community
Board meeting, held 10 December 2018. Item 11.4, page 5 should
advise R Mather attended the Pegasus Community Watch end of year
function.
(b) Confirms the circulated minutes of the Woodend-Sefton Community
Board meeting, held 10 December 2018, as a true and accurate record.

CARRIED

4 MATTERS ARISING
A Thompson raised item 7.1 General Landscaping with regard to staff taking three
sign concepts to the community for public consultation. He asked about the
opportunity for the public to put forward sign concepts. J Meyer commented he did
not believe that should be a problem. J Meyer asked if there was a consultation
session for signage, would there be an opportunity for the public to also speak to
staff about drainage issues. C Brown and G Cleary advised that they would liaise
regarding staff availability for that. C Brown commented that in terms of the location
of the sign, staff were talking to the roading team as there were restrictions to its
location depending for example existing road signs and sight lines.

J Archer asked what the drainage issues in Waikuku were. G Cleary explained that
it was a combination of factors. The entire district had lowered around 40mm since
the Kaikoura earthquakes as well as additional settlement following the Christchurch
earthquakes in general. Also the twelve months previous had been a wet period.
There were isolated deficiencies in the drainage network which had been addressed
with maintenance. In addition the Taranaki Stream outlet channel had silted up and
was not operating efficiently. There was some discussion around the timing of the
work by ECan on the outlet. Some of the issues were solvable but some such as
ground settling and sea level rise were not. There would be ongoing challenges.

J Meyer raised the deputation from the previous meeting regarding the entrance to
Pegasus. C Brown advised that the contract had been moved across to Delta and
the cost difference was minimal. It was noted that there was generally positive
feedback on the improved level of service. C Brown advised that the improved level
of service was not a reflection of the companies, rather the different contracts that
those companies were on.

5  DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

There were no deputations.

6  ADJOURNED BUSINESS

There was no adjourned business.

7  REPORTS

7.1  Applications to the Woodend-Sefton Community Board’s Discretionary
Grant Fund 2018/2019: Kay Rabe (Governance Adviser)

K Rabe spoke briefly to the report.

R Mather noted that the event would be replacing the Pegasus Residents
Group function and that the Residents Group were supportive of the Pegasus
Bay School PTA taking on the event and would be contributing funding also.

Moved R Mather seconded A Thompson

THAT the Woodend-Sefton Community Board:
(a)  Receives report No. 190123006874.
(b)  Approves a grant of $445 to Pegasus Bay School PTA for a candy
floss machine and a bouncy castle.

CARRIED

R Mather commented the event was positive for the community and it would
be open to the wider community.

7.2  New Zealand Community Boards’ Conference 2019: Kay Rabe
(Governance Adviser)

K Rabe advised that the conference was available for up to three members of
the community board. She noted that all attendees, including Councillors,
would be funding from the Community Board budget for any costs relating to
the conference and there were other training opportunities available such as
LGNZ webinars.

A Thompson asked if those attending would report back and K Rabe advised
that would be a requirement of those attending.
Moved J Meyer seconded A Allen

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 190109001692.
(b) **Approves** two members, being J Archer and R Mather, to attend the New Zealand Community Boards’ Conference to be held in New Plymouth from 11 to 13 April 2019, subject to confirmation of availability.
(c) **Notes** the attendees will write an individual report on the conference sharing ideas/knowledge gained and present the report at their respective Board’s May 2019 meeting.
(d) **Notes** that the total cost for each attendee is approximately $1,821 (including GST).

**CARRIED**

7.3 **Summary of Discretionary Grant Accountability 1 July 2017 to 30 June 2018: Kay Rabe (Governance Adviser)**

K Rabe commented that the report was for information purposes.

A Thompson asked if staff were happy with the accountabilities received and K Rabe replied that they were.

Moved A Allen seconded J Archer

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No 19010001833.
(b) **Circulates** a copy of this report to all of the Community Boards.

**CARRIED**

S Powell commented that it was good to see the community groups and organisations use of the funding. She noted the Welcome to Waimakariri bags had good feedback in the board’s area.

7.4 **Summary of Discretionary Grant Accountability 1 July 2018 to 31 December 2018: Kay Rabe (Governance Adviser)**

K Rabe noted that there were few accountabilities received in this period as it had been from the previous 6 months.

A Allen asked about the process and K Rabe advised that staff followed up with groups who had not sent in an accountability form, in addition if a group put in a new application without having sent in their accountability form then they would be advised the application could not be considered until their accountability had been received.

Moved A Allen seconded J Meyer

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No 190110001871.
(b) **Circulates** a copy of this report to all of the Community Boards.

**CARRIED**
8 CORRESPONDENCE

Moved S Powell seconded J Archer

THAT the Woodend-Sefton Community Board:

(a) Receives the note of thanks from the Pegasus Residents’ Group for contribution towards the Christmas on the Lake event (Trim 190131010978).

(b) Receives the tabled Woodend Lions War Memorial Report February 2019 (Trim 192221020066).

CARRIED

C Brown noted that an agreement with Woodend Lions had been drafted and that the Waimakariri District Council would be project manager the War Memorial project which would involve Health and Safety and management of contractors and volunteers on site. There was a tight timeframe for the project.

9 CHAIRPERSON’S REPORT

9.1 Chairperson’s Report for January 2019

S Powell advised that the previous month she had been involved with the follow-up to the storm, the fire at Pegasus roundabout and the question of emergency access, and the Waikuku water supply.

Commented that she had had a discussion with Mike Kwant (Community Projects Officer) regarding the Northern Pegasus Bay Bylaw Implementation Plan. It was good to see the signage review was happening and it was also important to keep up the education message.

Moved S Powell seconded R Mather

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 190204012241.

CARRIED

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 6 December 2018 (Trim No. 181128139880).

10.2 Rangiora-Ashley Community Board meeting minutes – 13 November 2018 (Trim No 181106130190).

10.3 Rangiora-Ashley Community Board meeting minutes – 13 November 2018 (Trim No 181206144348).

10.4 Kaiapoi-Tuahiwi Community Board meeting minutes – 19 November 2018 (Trim No 181114134202).

10.5 Kaiapoi-Tuahiwi Community Board meeting minutes – 17 December 2018 (Trim No 181211146279).

10.6 Youth Council meeting minutes – October 2018.

10.7 Rangiora-Woodend Road, Gressons Road, Boys Road and Northbrook Road Speed Limit Review Consultation – report to Council 4 December 2018 (Trim No 181211136994).

10.8 Zone Implementation Programme Addendum (ZIPA) implementation-WDC role and funding options – report to Council 29 January 2019 (Trim No 181217148924).
10.9 **Library Update to 30 November 2018 – report to Community and Recreation Committee 18 December 2018** (Trim No 181130141223).

10.10 **Aquatic Facilities Update Report – report to Community and Recreation Committee 20 November 2018** (Trim No 181030126776).

10.11 **Youth Development Annual Report 2018 – report to Community and Recreation Committee 18 December 2018** (Trim No 181205143969).

10.12 **Waimakariri Youth Strategy Review – report to Community and Recreation Committee 18 December 2018** (Trim No 181206144197).

10.13 **Community Team Update – report to Community and Recreation Committee 18 December 2018** (Trim No 181206144576).

Moved R Mather seconded A Allen

**THAT** the Woodend-Sefton Community Board receives the information in items 10.1-10.13.

CARRIED

11 **MEMBERS’ INFORMATION EXCHANGE**

11.1 **December/January Diary for R Mather** (Trim No. 190201011288)

11.2 **A Thompson**
- Attended and was impressed with the Pegasus Residents Group Christmas by the Lake event.
- Attended Christmas Carols
- Attended Board Christmas dinner.
- Attended All Boards and noted a number of items were useful to be aware of.
- Assisting with follow-up regarding Waikuku beach, it was good to see action with regard to drainage and he was keen to see communication around drainage go to the community.

11.3 **A Allen**
- Attended All Boards which was beneficial.
- Attended Board Christmas dinner.
- Attended meeting regarding fire.

11.4 **J Meyer**
- Commented this time of year was busy around the budget particularly with staff, and commented positively on work by staff. While it would be nice to keep rate increases to 2.5% it was not possible and was disastrous if Councillors tried to keep increases to zero. There had been the need for huge spending following the earthquakes.
- S Powell asked about the potential for a Property Maintenance and Nuisance Bylaw, to address overgrown sections, that had been raised at Council. R Mather commented that she had been present for that discussion and that it had the go ahead for the next stage of investigation.
- C Brown advised that if it did proceed to a bylaw then it would need to go to full public consultation. A Allen asked with the current grass growth and possible fire risks could the bylaw be fast tracked and J Meyer replied that in terms of timing it would be winter before it would be brought back to Council.

11.5 **R Mather**
- Commented that it had been an active time for the Pegasus Facebook Page with concerns around the fire, it was important to keep people calm.
- She was looking forward to hearing the outcome of the recent report regarding Community Facilities and Libraries.
11.6 **J Archer**

- Attended All Boards.
- Attended Board Christmas dinner.

12 **CONSULTATION PROJECTS**

**About an Age-Friendly Community**

Consultation closes Thursday 28 February 2019.


K Rabe noted that the age-friendly consultation was underway and it was a survey for everyone to engage with – young and old.

The Annual Plan would be out for consultation 11 March – 11 April. There was a discussion around setting a workshop date.

13 **FOSTERING COMMUNITIES**

14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**

Balance as at 31 January 2019: $2,627.45.

14.2 **General Landscaping Fund**

Balance as at 31 January 2019: $5260.

15 **MEDIA ITEMS**

Bylaw discussion.

16 **QUESTIONS UNDER STANDING ORDERS**

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 11 March 2019 at the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 7.56pm.

CONFIRMED

________________________________________
Chairperson

________________________________________
Date
Workshop

- Members Forum - Information regarding the Sefton Public Meeting being held to discuss options for the Sefton Hall.

Briefing

(a briefing is public excluded)

- Roading Update – Joanne McBride (Roading and Transport Manager)
1. **SUMMARY**

1.1. The purpose of this report is to consider three applications for funding received from:

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>Purpose</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Lions Club of Pegasus Town</td>
<td>Towards the cost of holding a Charity Fun Mud Run.</td>
<td>$500</td>
</tr>
<tr>
<td>Waimakariri Arts Trust-Kaiapoi Art Expo</td>
<td>Towards running costs associated with the Kaiapoi Art Expo and Schools’ Art Expo particularly advertising in the North Canterbury News and the provision of music</td>
<td>$500</td>
</tr>
<tr>
<td>Sefton Community Group</td>
<td>Towards costs of running an AZAC Day Service and Christmas Carols in the domain</td>
<td>$500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$1,500</strong></td>
</tr>
</tbody>
</table>

Current balance is $2,930.

**Attachments:**

i. Application from the Lions Club of Pegasus Town (Trim Ref: 190204012250).
ii. Application from the Waimakariri Arts Trust (Trim Ref: 190213016163).
iii. Application from the Sefton Community Group (Trim Ref: 190225021270)
iv. Spreadsheet showing previous two years’ grants.
v. Board funding criteria 2018/2019 (Trim Ref: 180627071237).

2. **RECOMMENDATION**

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** report No. 190204012346.
(b) Approves a grant of $________ to The Lions Club of Pegasus Town towards the cost of holding a Charity Fun Mud Run.

OR

(c) Declines the application from The Lions Club of Pegasus Town.

(d) Approves a grant of $________ to Waimakariri Arts Trust - Kaiapoi Art Expo towards running costs associated with the Kaiapoi Art Expo in particular for advertising costs in local papers.

OR

(e) Declines the application from The Lions Club of Pegasus Town.

(f) Approves a grant of $________ to Sefton Community Group towards the costs of running the ANZAC Day Service and Christmas Carols in the Domain.

OR

(g) Declines the application from the Sefton Community Group.

3. BACKGROUND

3.1 The Lions Club of Pegasus Town is applying for funds towards holding a Charity Fun Mud Run through the Te Kohaka o Tuhaitara Trust Wetlands on 14 April 2019.

3.2 Waimakariri Arts Trust is applying for funding towards the running of the Kaiapoi Art Expo and Schools’ Art Expo in particular for advertising costs in local papers and towards suitable entertainment. The Expo is planned for Saturday 13 and Sunday 14 July 2019.

3.3 Sefton Community Group is applying for funding towards running the ANZAC Service on Wednesday 24 April 2019 and Christmas Carols in the Domain on 23 December 2019.

4. ISSUES AND OPTIONS

4.1. The Lions Club of Pegasus Town (The Club) will use the funding, in conjunction with other sponsors, for the hire of toilets, obtaining course markers, advertising and the establishment of the website and Facebook page.

4.2. The overall costs of the event is approximately of $6,000 and has a range of sponsors. (details are included with the application). The event will require preparing the course by digging and lining the mud pits and erecting other obstacles. The Club has also applied for funding from The North Canterbury News, Helliers and Trendsetter Homes.

4.3. The Club estimates 300 people attending the event and could attract people from the whole district with approximately 60% being from the Woodend-Sefton ward area.

4.4. The entrants will benefit from taking part in an outdoor physical activity, and while having fun will be raising funds for distribution throughout the community. The Lions Club will use the funds raised to benefit organisations in the Pegasus/Waikuku communities. If the event is found to be successful it is envisioned that it would run annually.

4.5. A further benefit is that will enhance the profile of the Te Kohaka o Tuhaitara Wetlands and the Pegasus-Woodend area to the wider community.

4.6. Financial information has been provided and the event will still proceed even if funds are declined.
4.7. **Waimakariri Arts Trust** (The Trust) are seeking funding from all the Waimakariri Community Boards. This a major event in both the Trust's and Waimakariri District's calendar. More than 3,500 people are expected, covering all demographics, and with approximately 15% of visitors coming from the Woodend-Sefton community area. The Expo allows new and existing Waimakariri artists public exposure, an opportunity to sell their work and provides school students an opportunity to exhibit alongside amateur, hobby and professional artists.

4.8. If the Board chooses to support this event it would be acknowledged on the Sponsor’s board, in the Art Expo catalogue and on their website. The event will proceed if this application is declined.

4.9. Other funding sources have been listed together with the amounts applied for on the application form. The Trust was granted $500 towards the provision of advertising and music by the Board for the 2018 event. All accountability forms have been received. Financial information has been included with the application.

4.10. **Sefton Community Group** (The Group) is a group of six people who enjoy co-ordinating the ANZAC Service and the Christmas carol event for the community. Both events are free although a gold coin donation is requested for the sausage sizzle held at the carols event to offset the costs of food provided by the group.

4.11. Attendance from the community at the ANZAC Service is estimated at 300 people and for the carols about 150 people. The ANZAC service will be held on the evening before ANZAC day to commemorate those who gave up their lives in World War I. The Carol event will be held on the Monday evening before Christmas for the community celebrate Christmas together.

4.12. Although not a formally incorporated society or charity the group has its own bank account and financial statement, and has operated in the community for a number of years. It operates on a non-profit basis which is a permissible entity under the Board’s funding criteria and is similar to the Sefton Newsletter. The Group has a history of co-ordinating these events and has been successful in bringing the community together to commemorate ANZAC day and to celebrate Christmas.

4.13. Most expenses are covered by the Group personally. A Lotto fundraiser was held to start a bank balance and to cover some of the costs of the 2018 events. Both events will still proceed if the funding application is declined. The Sefton Community Group have not applied for funding before. Financial information has been supplied.

4.14. The Board may approve or decline grants in accordance with the grant guidelines.

4.15. The Management Team have reviewed this report.

5. **COMMUNITY VIEWS**

5.1. **Groups and Organisations**

   Not applicable.

5.2. **Wider Community**

   Not applicable.
6. IMPLICATIONS AND RISKS

6.1. Financial Implications
The Annual Plan for 2018/19 includes budget provision for the Woodend-Sefton Community Board of $4,000 and the current balance of the fund is $2,930. The total of the applications in this report is $1,500.

The application criteria specify that grants are normally limited to a maximum of $500 in any one financial year (July to June) but the group can apply up to twice in that year, providing it is for different projects.

GST is paid to appropriately registered groups where applicable above the Board resolved values.

6.2. Community Implications
The Charity Fun Mud Run will benefit the community at large. However as this is a fundraising event there will be charges for entry as included in the attachments.

The Kaiapoi Art Expo will benefit the community at large including local business which will provide services for the large number of visitors to the town.

The ANZAC Service and Christmas Carol events will benefit the Sefton community at large.

6.3. Risk Management
Not applicable.

6.4. Health and Safety
All health and safety issues will fall under The Lions Club of Pegasus Town management, the Waimakariri Arts Trust and the Sefton Community Group for the events.

7. CONTEXT

7.1. Policy
This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

Legislation
Not applicable.

7.2. Community Outcomes
People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages, abilities and cultures to participate in community life and recreational activities.

7.3. Delegations
Community Boards have delegated authority to approve such grants.

Kay Rabe
Governance Adviser
WOODEND-SEFTON COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

Groups Applying for Board Discretionary Grants 2018/2019

Name of Group: The Lions Club of Pegasus Town

Address: c/o The Secretary, 27 Kawari Drive, Pegasus

Contact Person within Organisation: Darrell Daish

Position within Organisation: Member and Project Convener

Contact phone number: 021 339 052 Email: ddaish77@gmail.com

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

The Lions Club of Pegasus Town is holding a Charity Fun Mud Run through the Te Kohaka o Tuhaitara Trust Wetlands on 14 April 2019.

The grant funding will be used in conjunction with other sponsorships to prepare the course by digging and lining the mud pits and erecting another obstacle. It will help cover the hire of toilets and obtaining course markers.

Also the advertising of the event and the establishment of a website and facebook page.

What is the timeframe of the project/event date? 14 April 2019

Overall Cost of Project: $6,000 Amount Requesting: $500

How many people will directly benefit from this project? 300

Who are the range of people benefiting from this project? (You can tick more than one box)

☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☐ District

☐ Preschool ☐ School/youth ☐ Older adults ☐ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Woodend-Sefton 80 % Rangiora-Ashley 10 % Oxford-Ohoka 10 % Kaipara-Tuahiwi 10 %

Other (please specify): Wider Canterbury Area

If this application is declined will this event/project still occur? ☑ Yes ☐ No

If No – what are the consequences to the community/organisation?
WOODEND-SEFTON COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

What are the direct benefit(s) to the participants?

The entrants will benefit from taking part in a physical activity whilst helping to raise funds for distributing to the local community.

What is the benefit(s) to your organisation?

The Lions Club will raise funds that they can then use to benefit organizations in the Pegasus/Waikuku community.

What are the benefit(s) to the Woodend-Sefton community or wider district?

Enhancement of the Te Kohaka o Tuhaitara Wetlands.
Raising the profile of the wetlands and the Pegasus/Woodend area to the wider Canterbury District.
Funding of other volunteer organizations within the Pegasus/Waikuku communities.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)

☐ Yes  ☑ No

If yes, name of parent group:

What is the relationship between your group and the parent group:

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Harcourts Four Seasons $1,000. Compass FM $800 advertising package. The Good Home Pegasus $500 plus prizes. MainPower $250 plus advertising on their facebook page. Visit Waimakariri advertising on their event calendar. We are awaiting replies from The North Canterbury News, Helliers and Trendsetter Homes.

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?

☐ Yes  ☑ No

If yes, please supply details:

Enclosed  ☐ Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)

☐ Supporting costs/quotes

☐ Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed: ____________________________ Date: 1 February 2019
Lions Clubs International

PEGASUS TOWN LIONS CLUB

NAME OF ENTITY: Lions Club of Pegasus Town Charity Fun Mud Run.

VENUE: Te Kohaka o Tuhaitara Trust Area of Pegasus Wetlands.

DATE: Sunday 14 April 2019

START TIME: 0900 Hours.

ENTRY FEES: Pre School to 6 year old inclusive - Free
7 to 13 year old inclusive - $10
14 to 19 year old inclusive - $15
Adults - $30
Family 2 Adults and 2 19 and under - $60

PURPOSE: To raise funds for:
1. Beautification of the wetland area of Te Kohaka o Tuhaitara Trust.
2. The Community Watch vehicle for Pegasus Town.
3. The Waikuku Surf Lifesaving Club

Sponsorships:

1. Platinum Sponsor: $5,000 (1)
Major sponsor to have naming rights.

They will also be named in all advertising on radio, website and in print media.

A permanent plaque will be erected on the course made of a marine plywood board
erected at the entrance with Sponsors name painted on it.

From the sponsorship they can, if they wish to, deduct the cost of:
a). Provision of banner to be erected at the start line area.
b). Providing race numbers, certificates and medals. These can have their name printed on them. Also help with the costs of advertising the event.

2. Gold Sponsors: 3 at $2,000.
They will be named in all advertising on radio, website and in the print media.
A permanent plaque as above erected.

3. Silver Sponsors: 3 at $1,000.
They will be recognised on the website.
A permanent plaque as above erected

4. Bronze Sponsors: Providers of materials such as tarpaulins and course markers
They will have a permanent plaque erected.

The Sponsors names will be painted on a board at the entrance to the wetlands and added to each year that the run is held to acknowledge future sponsors.

We welcome any questions and invite you to consider favourably sponsoring this very worthwhile event in North Canterbury. A project plan is available to your company once we establish interest.
Lions Club of Pegasus Town Incorporated

Statement of Receipts and Payments

"How was it funded?" and "What did it cost?"

For the year ended:
30 June 2018

<table>
<thead>
<tr>
<th>Notes</th>
<th>Actual This Year</th>
<th>Budget This Year</th>
<th>Actual Last Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>Operating Receipts</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fees, subscriptions and other receipts from members</td>
<td>2.1</td>
<td>1,355</td>
<td></td>
</tr>
<tr>
<td>Fundraising and other similar receipts</td>
<td>2.2</td>
<td>1,397</td>
<td></td>
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<tr>
<td>Grants and donations</td>
<td>2.3</td>
<td>870</td>
<td></td>
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<tr>
<td>Receipts from providing goods or services</td>
<td>2.4</td>
<td>870</td>
<td></td>
</tr>
<tr>
<td>Interest, dividends and other investment income receipts</td>
<td>2.5</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Other operating receipts</td>
<td>2.6</td>
<td>-</td>
<td></td>
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<tr>
<td><strong>Total Operating Receipts</strong></td>
<td></td>
<td>4,495</td>
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<td><strong>Operating Payments</strong></td>
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<tr>
<td>Membership related payments</td>
<td>3.1</td>
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<td></td>
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<tr>
<td>Payments related to public fundraising</td>
<td>3.2</td>
<td>616</td>
<td></td>
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<tr>
<td>Grants and donations paid</td>
<td>3.3</td>
<td>900</td>
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<tr>
<td>Payments related to providing goods or services</td>
<td>3.4</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Other operating payments</td>
<td>3.5</td>
<td>90</td>
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<td><strong>Total Operating Payments</strong></td>
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<td>3,467</td>
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<tr>
<td><strong>Operating Surplus or (Deficit)</strong></td>
<td></td>
<td>1,028</td>
<td></td>
</tr>
<tr>
<td><strong>Capital Receipts</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Receipts from the sale of resources</td>
<td>2.7</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Receipts from borrowings</td>
<td>2.7</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>Capital Payments</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchase of resources</td>
<td>3.6</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Repayments of borrowings</td>
<td>3.6</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>Increase/(Decrease) in Bank Accounts and Cash</strong></td>
<td></td>
<td>1,028</td>
<td></td>
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<tr>
<td>Bank accounts and cash at the beginning of the financial year</td>
<td></td>
<td>2,423</td>
<td></td>
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<tr>
<td>Bank Accounts and Cash at the End of the Financial Year</td>
<td></td>
<td>3,451</td>
<td></td>
</tr>
</tbody>
</table>

**Represented by:**

| Administration Account | 3,200 | 1,746 |
| Project Account | 251 | 677 |
| **Total Bank Accounts and Cash at the End of the Financial Year** | 3,451 | 2,423 |

**Date**
17-7-2018

Amber Smith - Chairperson

Jennifer Dailey - Treasurer

17-7-2018
WOODEND-SEFTON COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

Groups Applying for Board Discretionary Grants 2018/2019

Name of Group: Waimakariri Arts Trust
Address: PO Box 369 Kaiapoi 7644
Contact Person within Organisation: Theresa Smith
Position within Organisation: Event Coordinator
Contact phone number: 021 659 127   Email: info@kaiapoiartexpo.co.nz

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

Running costs associated with the KAIAPOI ART EXPO and SCHOOLS’ ART EXPO in particular advertising in local papers North Canterbury News and the Woodpecker as well as providing entertainment for the Art Expo opening and for both Saturday and Sunday Expo days.

What is the timeframe of the project/event date? July 12 - 14, 2019

Overall Cost of Project: $ 51,175   Amount Requesting: $ 500

How many people will directly benefit from this project? 3500+

Who are the range of people benefiting from this project? (You can tick more than one box)

☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☐ District
☐ Preschool ☐ School/youth ☐ Older adults ☐ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Woodend-Sefton 32%   Rangiora-Ashley 39%   Oxford-Ohoka 19%   Kaiapoi-Tuahiwi 10%

Other (please specify):

If this application is declined will this event/project still occur? ☑ Yes ☐ No

If No – what are the consequences to the community/organisation?
WOODEND-SEFTON COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

What are the direct benefit(s) to the participants?

The Art Expo has strong relationships with local businesses who provide sponsorship, the venue, various goods and services such as catering, entertainment, floral arrangements, etc. Enables just over 100 new and existing local artists the opportunity to showcase and / or sell their work at an event attended by several thousand-art lovers.

What is the benefit(s) to your organisation?

To provide another (14th) successful event for the Waimakariri District. Increase exposure and credibility of the Waimakariri Arts Trust which will enable the Trust to continue to foster and promote arts in the Waimakariri district.

What are the benefit(s) to the Woodend-Sefton community or wider district?

This is a community-originated and positive event that is friendly, inviting and a low cost for all to participate in and attend. The Expo complements existing art events and activities in the Waimakariri and is a major event on both the Trust's and the Waimakariri District’s calendar. The Expo attracts in excess of 3,500 visitors to the Kaiapoi community and Waimakariri District.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☑ Yes ☐ No

If yes, name of parent group: Waimakariri Arts Trust

What is the relationship between your group and the parent group?

The Trust coordinates and delivers the annual Kaiapoi Art Expo.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

The Trust plans to apply for funding from: The Southern Trust, Postcards Dist 3,000 / Cert, Catalogue 3,000 / Air Rescue, Radio 800 / Lion Foundation, Lighting 4,000 / First Sovereign, Panel Hire 1,000 / Creative Communities, Promotion 2,000 / Other Waimak District Boards, various $1500 / Rata Foundation, Wages $5,000

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☑ Yes ☐ No

If yes, please supply details:

Last year in March we applied to the Board for costs associated with running the Kaiapoi Art Expo 2018 and received $300.

Enclosed ☐ Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)
☐ Supporting costs/quotes
☐ Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.
I declare that all details contained in this application form are true and correct to the best of my knowledge.
I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed:  
Date: 20/07/2018
14 February 2019

The Secretary
Woodend-Sefton Community Board
Private Bag 1005
Rangiora

Dear Sir / Madam

RE: Donation from Woodend-Sefton Community Board

Please find enclosed our application form and associated documentation in relation to an application for a donation from Woodend-Sefton Community Board for $500.00 towards running costs associated with the Kaitapoi Art Expo and School Art Expo and in particular advertising in local papers North Canterbury News and the Woodpecker as well as providing entertainment for the Art Expo opening and for both Saturday and Sunday Expo days.

Tony Goudard, a Waimakariri local has supported the Art Expo, both as an exhibiting artist and providing entertainment at the Official Opening as well as over the 2-cay Kaitapoi Art Expo. The Trust acknowledges Tony’s ongoing support and would like to be in a position to offer him a token payment for his time.

We have requested funding from all Waimakariri Community Boards and Advisory Boards, as this event complements existing art events and activities in Waimakariri and is a major district wide event on both the Trust’s and the Waimakariri District’s calendar.

The Kaitapoi Art Expo was a local initiative developed by the Waimakariri Arts Trust, and has continued to grow and develop, encouraging participation in visual arts particularly for new and emerging artists. The Expo gives artists the opportunity to showcase and / or sell their work at an event attended by several thousand-art lovers. Exhibitors do not need to belong to an existing art group, the only criteria is that they live in the Waimakariri District. Through financial generosity from funders the Waimakariri Arts Trust have held 13 successful Art Expos and this year will be delivering the 14th Kaitapoi Art Expo.

The Art Expo will maintain its already successful process as well as continue to grow two new initiatives, Have-A-Go and Artist Studio Visits. We have strong relationships with Blackwell’s Department Store and Rangiora Festival Charitable Trust and will continue to bookend our event with their two events the Fire and Ice Market and the Waimakariri Winter Festival with the focus of increasing the number of visitors to the Expo and encouraging them to visit other local locations and events within the district.

The Waimakariri Arts Trust is made up of local and respected board members who volunteer their time to the Kaitapoi Art Expo:

- Dan Gordon, Chairman – Councillor Waimakariri District Council, member and Trustee: North Canterbury Sport and Recreation Trust, Rangiora-Ashley Community Board, Rangiora Promotions Management Board, Rangiora Winter Festival, West Eyreton Rural Water Supply Advisory Group, Friends of Rangiora Town Hall, Past President of the Rotary Club of Rangiora.
Jackie Watson, Vice Chairman – Business Owner, Chairperson Kaiapoi-Tuahiwi Community Board, Coordinator Art On The Quay, Arts Canterbury
Wilson Henderson, Trustee – Chair Arts Canterbury, Artist
Christine Kay-Eastgate, Trustee – Partner, Corcoran French Lawyers
Maureen Toland, Trustee – Business Owner
Joan Whillans, Trustee – Former Business Owner

The 2019 event is planned for Saturday 13 July and Sunday 14 July from 10am to 5pm in the Riverview Lounge, with an opening night function for sponsors, funders, artists and art lovers on Friday 12 July. Entry is by way of a gold coin donation, this does not deter some 3,500 visitors.

Over the past 12 years we have enabled over 800 artists to showcase their artworks, with 20% of these artists coming from the Woodend-Sefton community.

If the Woodend-Sefton Community Board are in a position to support the Waimakariri Arts Trust with funding for the 2018 Kaiapoi Art Expo, we would acknowledge this support, on our Sponsors’ board, in the Art Expo catalogue and on our website.

Thank you for the opportunity to submit an application. I would be happy to speak to this application if required and I can be contacted on 021 659 127 or via email info@kaiapoiartexpo.co.nz.

We hope you will be in a position to support this Waimakariri-wide Art Expo and look forward to hearing from you in due course.

Yours faithfully

Theresa Smith
Event Coordinator
Kaiapoi Art Expo
## Budget - Kaiapoi Art Expo 2019

*discretionary if budget allows*

<table>
<thead>
<tr>
<th>Income (GST incl.)</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Self Funding Estimates</strong></td>
<td></td>
</tr>
<tr>
<td>Displaying Fee (8 @ $25.00)</td>
<td>200.00</td>
</tr>
<tr>
<td>Donation (Voluntary @ Door)</td>
<td>3,800.00</td>
</tr>
<tr>
<td>Raffles (sell 350 @ $2 each)</td>
<td>700.00</td>
</tr>
<tr>
<td>Rental - Panels/Plinths (80 @ $75.00)</td>
<td>6,000.00</td>
</tr>
<tr>
<td>Catalogue Advertising (6 @ $75.00)</td>
<td>450.00</td>
</tr>
<tr>
<td>Commission</td>
<td>6,500.00</td>
</tr>
<tr>
<td><strong>Total Self Funding</strong></td>
<td><strong>17,850.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenses (GST incl.)</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Advertising &amp; Signage</strong></td>
<td></td>
</tr>
<tr>
<td>Printing</td>
<td>5,726.42</td>
</tr>
<tr>
<td>Social (Facebook &amp; Website)</td>
<td>750.00</td>
</tr>
<tr>
<td>Radio (Newstalk &amp; MoreFM)</td>
<td>3,577.36</td>
</tr>
<tr>
<td><strong>Billboard Print (22)</strong></td>
<td><strong>273.50</strong></td>
</tr>
<tr>
<td><strong>Billboard Install</strong></td>
<td><strong>850.00</strong></td>
</tr>
<tr>
<td><strong>Trailer Billboards</strong></td>
<td><strong>1,306.40</strong></td>
</tr>
</tbody>
</table>

| **Art Expo Self Funding** | 17,850.00 |

| Potential Sponsorship | |
| Blackwell’s Dept Store | 500.00 |
| CBK - Silver | 300.00 |
| Christine Watton - Gold | 500.00 |
| Pak n Save - Guest Artist Sponsor | 1,000.00 |
| Sutherland & Co | 500.00 |
| Misco Joinery | 300.00 |
| **Total Potential Sponsorship** | **2,200.00** |

| Potential Funders | |
| Waimakanui Event Fund | 1,000.00 |
| The Southern Trust - Postcards Distri. | 3,000.00 |
| CERT - Catalogue | 3,000.00 |
| Air Rescue - Local Radio Campaign | 600.00 |
| Lion Foundation - Lighting | 4,000.00 |
| First Sovereign - Panel Hire 1/2 | 1,000.00 |
| Creative Communities - promotion | 2,000.00 |
| Oxford-Onoka CB - Oxford Observer | 500.00 |
| Kaiapoi-Tuahiwi CB - Advocate | 500.00 |
| Rga - Ashley CB - Northern Outlook | 500.00 |
| Woodend-Sefton CB - Entertainment | 300.00 |
| Waimakanui Winter Festival - Radio | 2,700.00 |
| Rata Foundation - Wages | 5,000.00 |
| **Total Potential Funders** | **24,300.00** |

| **Confirmed Sponsorship/Funders** | **27,200.00** |

| Confirmed Sponsorship | |
| Bowden Environmental | 3,000.00 |
| John Rhind - People’s Choice | 1,000.00 |
| Property Lifestyle Concepts - Gold | 500.00 |
| Canvas Technology - Silver | 300.00 |
| Corcoran French | 5,000.00 |
| **Confirmed Sponsorship** | **9,800.00** |

| Confirmed Funders | 0.00 |

| Confirmed Sponsorship/Funders | **9,800.00** |
| TOTAL INCOME | **27,450.00** |
| **TOTAL INCOME with POTENTIAL** | **54,650.00** |

difference without potential | *(23,724.66)* |

| difference with potential | **3,475.34** |

| **TOTAL EXPENSES** | **51,174.66** |
| **Wages** | 11,000.00 |
| **Coordinator** | **11,000.00** |

---
Waimakariri Arts Trust

Statement of Receipts and Payments (Cash Flows)

For the period 1 April 2017 to 31 March 2018

<table>
<thead>
<tr>
<th>Operating Cash Received</th>
<th>2018 NZ</th>
<th>2017 NZ</th>
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</thead>
<tbody>
<tr>
<td>Donations, Fundraising and other similar receipts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Donations</td>
<td>$4,366</td>
<td>$3,879</td>
</tr>
<tr>
<td>CERT</td>
<td>$2,500</td>
<td>$2,228</td>
</tr>
<tr>
<td>Raffles</td>
<td>$1,149</td>
<td>$967</td>
</tr>
<tr>
<td>Rata Foundation</td>
<td>$7,000</td>
<td>$10,000</td>
</tr>
<tr>
<td>Waimakariri District Council Funding</td>
<td>$1,600</td>
<td>$1,578</td>
</tr>
<tr>
<td>Enterprise North Canterbury</td>
<td>$10,000</td>
<td>$</td>
</tr>
<tr>
<td>Air Rescue</td>
<td>$500</td>
<td>$</td>
</tr>
<tr>
<td>First Sovereign</td>
<td>$1,000</td>
<td>$</td>
</tr>
<tr>
<td>The Southern Trust</td>
<td>$5,000</td>
<td>$</td>
</tr>
<tr>
<td>The Lion Foundation</td>
<td>$7,000</td>
<td>$</td>
</tr>
<tr>
<td>Private Sponsors (Note 7)</td>
<td>$15,300</td>
<td>$11,850</td>
</tr>
</tbody>
</table>

Receipts from providing goods or services

| Gross Art Sales | $40,718 | $38,644 |
| Less : Remittance to Artists | ($32,862) | ($32,219) |

| Commission on Art Sales (Note 6) | $7,857 | $6,425 |
| Artist Entry Fee                  | $4,838 | $4,815 |
| Auctions                          | $0     | $800   |
| Opening Night Ticket Sales        | $30    | $30    |

Interest, dividends and other Investment Receipts

| Interest | $38 | $87 |
| Sundry   | $225 | $300 |

Total Operating Cash Received

| $68,403 | $42,958 |

Operating Cash Paid

Expenses related to providing goods or services

| Advertising and Promotion | $13,197 | $12,935 |
| Art Week                  | $200    | $1,410 |
| Audit Fee                 | $291    | $239   |
| Coordinator/Treasurer     | $12,866 | $11,860 |
| Event Expenses            | $12,793 | $10,885 |
| Insurance                 | $245    | $245   |
| Opening Night             | $3,987  | $4,027 |
| Stationery/Photocopy/Post | $342    | $1,107 |
| Schools' Expo             | $252    | $279   |
| Signage                   | $3,493  | $2,659 |
| Trustee Expenses          | $804    | $1,143 |
| Website                   | $817    | $345   |

Grants and donations made

| Donation made to Oxford Arts Trust | $ | $1,000 |

Other Payments

| Sundry | $69 | $234 |

Total Operating Cash Paid

| $49,356 | $48,367 |
# Waimakariri Arts Trust

## Statement of Resources and Commitments (Assets and Liabilities)

### As At 31 March 2018

<table>
<thead>
<tr>
<th>Schedule of Resources (Assets)</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bank Accounts and Cash</strong></td>
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</tr>
<tr>
<td>Westpac Cheque Account</td>
<td>$24,106</td>
<td>$5,079</td>
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<tr>
<td>Westpac Simple Saver</td>
<td>$20,684</td>
<td>$20,663</td>
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<tr>
<td><strong>Money Owed to the Entity</strong></td>
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<tr>
<td>Significant Accounts Receivable</td>
<td>$3,800</td>
<td>$-</td>
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<tr>
<td><strong>Other Resources</strong></td>
<td></td>
<td></td>
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<tr>
<td>Significant Fixed Assets at Cost - 20 Advertising Billboards</td>
<td>$5,500</td>
<td>$5,500</td>
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</table>

<table>
<thead>
<tr>
<th>Schedule of Commitments (Liabilities)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Money Payable by the Entity</strong></td>
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</tr>
<tr>
<td>Significant Accounts Payable</td>
<td>$384</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Schedule of Other Information</th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unexpended Grants (Note 4)</td>
<td>$11,000</td>
<td>$2,228</td>
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</tbody>
</table>
Groups Applying for Board Discretionary Grants 2018/2019

Name of Group: SEFTON COMMUNITY GROUP

Address: 1-91 PEMBERTONS ROAD, RD1, RANGIORA

Contact Person within Organisation: JOANNE LAPTTON

Position within Organisation: TREASURER

Contact phone number: 03 312 9334 Email: KOWAAR1@XTRA.CO.NZ

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

ANZAC DAY SERVICE

To provide a community ANZAC service on the eve of Anzac Day in the Sefton Domain.

CAROLS IN THE DOMAIN

Christmas Carols in the Sefton Domain the Monday before Christmas.

Both are free events for the Sefton Community and have been well supported by the Community.

What is the timeframe of the project/event date? APRIL & DEC.

Overall Cost of Project: $900.00 approx

Amount Requesting: $500.00

How many people will directly benefit from this project? As many as attend!

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)    - Cultural/ethnic minorities
- District                                          - School/youth
- Preschool                                          - Older adults
- Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Woodend-Sefton 100% Rangiora-Ashley % Oxford-Ohoka % Kalapoi-Tuahiwi %

Other (please specify):

If this application is declined will this event/project still occur? Yes [ ] No [ ]

If No - what are the consequences to the community/organisation?
What are the direct benefit(s) to the participants?
A chance to remember those heroes of the Sefton District who fought/gave their lives for the community and country.
A chance to celebrate the Christmas season for the whole community.

What is the benefit(s) to your organisation?
No benefit, just a group of people willing to put these events on for the community. Just wishing to cover costs that are present, we are personally paying.

What are the benefit(s) to the Woodend-Sefton community or wider district?
Free community events for anyone wishing to attend.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)?
☐ Yes  ☐ No
If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project.
We did a lotto fundraiser to kick start a bank balance and to cover some costs of the 2018 events. No others planned, just a small group of people with lots of other commitments.

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?
☐ Yes  ☐ No
If yes, please supply details:

Undertaken:
☑ Financial Balance Sheet and Income & Expenditure Statement (compulsory - your application cannot be processed without financial statements)
☐ Supporting costs/quotes
☐ Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.
I declare that all details contained in this application form are true and correct to the best of my knowledge.
I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature.

Signed: [Signature]  Date: 3.2.19.
To the Sefton-Woodend Community Board

Please find an application for grant funding for the Sefton Community Group. This is to help towards the costs involved of running the Anzac service on the eve of Anzac Day and the Carols in the Domain held at Christmas. Attendance, from the community, at the Anzac Service is approximately 300 people and at the carols 150. Both events have been well supported by the Community Board and Councillors alike.

The Sefton Community Group is a group of about 6 people who enjoy putting these events on for the community. Both events are free, although we do ask for a gold coin donation towards the sausage sizzle at the Carols event, as all costs are covered personally by the members of the group.

Due to “busy lives” we don’t tend to do any fundraising as, we are only a small group, the commitment required to run other events is really not possible. So, should we be successful in attaining a grant this will go a long way towards being able to hold these events again in 2019.

Many thanks

Kind regards

Joanne Lapthorne (Treasurer)
## Financial Statement for Sefton Community Group

### Income

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lotto fundraiser</td>
<td>800.00</td>
</tr>
<tr>
<td>Donations from sausage sizzle at Carols</td>
<td>94.00</td>
</tr>
</tbody>
</table>

**Total Income** 894.00

### Expenses

#### Anzac Ceremony

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gifts for dignitaries</td>
<td>80.00</td>
</tr>
<tr>
<td>Printing and advertising</td>
<td>40.00</td>
</tr>
<tr>
<td>Tea and biscuits for after ceremony get together for community</td>
<td>25.00</td>
</tr>
</tbody>
</table>

**Total costs Anzac ceremony** 145.00

#### Carols in the Domain

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sausage sizzle</td>
<td>80</td>
</tr>
<tr>
<td>Thanks you gifts for dignitaries (Santa/Musical Soc)</td>
<td>45</td>
</tr>
<tr>
<td>Lolly scramble</td>
<td>20</td>
</tr>
<tr>
<td>Prizes for games</td>
<td>100</td>
</tr>
<tr>
<td>Photocopying and advertising</td>
<td>60</td>
</tr>
<tr>
<td>Christmas cakes</td>
<td>46</td>
</tr>
<tr>
<td>Popcorn and drinks for children</td>
<td>45</td>
</tr>
</tbody>
</table>

**Total costs Carols in the Domain** 396

#### Sundry expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donation from Lotto fundraiser to NC Spec Olympics</td>
<td>200</td>
</tr>
<tr>
<td>Costs of Lotto fundraiser</td>
<td>400</td>
</tr>
</tbody>
</table>

**Total costs Lotto fundraiser** 600

**Total expenses** 1,141.00

**Balance to be carried forward for next years costs** 247.00
<table>
<thead>
<tr>
<th>Month</th>
<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>towards costs of a sign for the 2017 Waimakariri Light Party</td>
<td>$234</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>SIIG You Me We Us</td>
<td>towards the costs of Welcome bags</td>
<td>lie on table</td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>SIIG You Me We Us</td>
<td>towards the costs of Welcome bags</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>September</td>
<td>Pegasus Residents Association</td>
<td>towards the costs of Christmas on the Lake</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>towards running costs in particular advertising in NC News and provision of music</td>
<td>$500</td>
<td>$300</td>
</tr>
<tr>
<td>June</td>
<td>Sefton Community Newsletter</td>
<td>towards the cost of delivery of newsletter</td>
<td>$385</td>
<td>$500</td>
</tr>
</tbody>
</table>

Total for grants allocated: $2,034 Total unallocated: $1,135.97

<table>
<thead>
<tr>
<th>Month</th>
<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>Rotary Club of Rangiora</td>
<td>Towards the costs of building a Fitness Trail/Circuit of up to 12 stations along the Rakahuri Trail.</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>July</td>
<td>Southbrook School Parent Teacher Association</td>
<td>Towards the costs of a cordless scanner for the school library.</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>August</td>
<td>North Canterbury Musical Society</td>
<td>Towards the costs of signage for Costume hire service</td>
<td>$350</td>
<td>$350</td>
</tr>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>Towards the costs of Children's Magic Theatre - light festival 31 October 2017</td>
<td>$300</td>
<td>declined</td>
</tr>
<tr>
<td>August</td>
<td>SIIG You Me We Us</td>
<td>Towards the cost of Welcome Bags</td>
<td>$500</td>
<td>declined</td>
</tr>
<tr>
<td>September</td>
<td>International Day Older Persons</td>
<td>towards afternoon tea to celebrate International Day of older persons</td>
<td>$350</td>
<td>$350</td>
</tr>
<tr>
<td>October</td>
<td>Kidsfirst Kindergartens Bush Street</td>
<td>Towards costs of replacing books and purchase of new large books for group stories</td>
<td>$300</td>
<td>lie on table</td>
</tr>
</tbody>
</table>

$3,170

$12,264.04
<table>
<thead>
<tr>
<th>Month</th>
<th>Organization</th>
<th>Reason</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>November</td>
<td>Kidsfirst Kindergartens Bush Street</td>
<td>Towards costs of replacing books and purchase of new large books for group stories</td>
<td>$300</td>
</tr>
<tr>
<td>December</td>
<td>Rangiora Croquet Club</td>
<td>Towards costs of a new dishwasher</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>SeniorNet North Canterbury</td>
<td>Towards promotion of courses and workshops</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>Lions Club Rangiora</td>
<td>Towards the costs of two shelters for the Millton Memorial Dog Park</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>Loburn School</td>
<td>Towards the costs of Year 8 participating in the William Pike Challenge Award</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>Presbyterian Support</td>
<td>Towards the costs of Suicide Prevention Event 28 February 2018</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>Trinity Methodist Mainly Music</td>
<td>Towards the costs of creating lockable storage room for sound and musical equipment</td>
<td>$500</td>
</tr>
<tr>
<td>February</td>
<td>Cust Bowling Club Inc</td>
<td>To purchase a second hand mower</td>
<td>$500</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards the costs of the Kaiapoi Arts Expo and Schools Expo particularly advertising in the Northern Outlook</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Rangiora Districts Early Records Society Inc</td>
<td>Replace scanner</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Okuku Pony Club</td>
<td>Coaching training</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>McAlpines Canterbury Pipe Band</td>
<td>Towards the costs of new flashes for the band uniforms</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>North Canterbury Athletics Club</td>
<td>Towards the costs of club singlets for 7 to 14 year olds</td>
<td>$427</td>
</tr>
<tr>
<td>June</td>
<td>Rangiora Playcentre</td>
<td>Towards the costs of sensory and touch based play materials</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Ashley Playcentre</td>
<td>Towards the cost of ink catridges</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>North Canterbury Academy of music</td>
<td>Towards the end of year concert</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Friends of Rangiora Town Hall</td>
<td>Towards the costs of auditorium CCTV and backstage screen to assist with productions</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>North Canterbury Academy of Music</td>
<td>Towards the costs of replacement drum kit</td>
<td>$420</td>
</tr>
<tr>
<td>Month</td>
<td>Organisation</td>
<td>Purpose</td>
<td>Allocation</td>
</tr>
<tr>
<td>-------</td>
<td>--------------</td>
<td>--------------------------------------------------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>July</td>
<td>Kaiapoi Cricket Club</td>
<td>Towards costs of signage to promote the Cricket Club’s 150th Jubilee in late September 2017</td>
<td>$600</td>
</tr>
<tr>
<td>July</td>
<td>Reflections Community Trust</td>
<td>Towards the costs of pre and post event advertising for the Waimakariri Light Party 2017</td>
<td>$460</td>
</tr>
<tr>
<td>August</td>
<td>Kaiapoi Borough School</td>
<td>Sports equipment</td>
<td>$500</td>
</tr>
<tr>
<td>August</td>
<td>Kaiapoi Riverside Bowls</td>
<td>Towards the cost of a new set of bowls</td>
<td>$420</td>
</tr>
<tr>
<td>August</td>
<td>Kaiapoi Community Watch</td>
<td>Towards the cost of uniforms</td>
<td>$500</td>
</tr>
<tr>
<td>August</td>
<td>You Me We Us</td>
<td>Towards the cost of the Spring Festival</td>
<td>$500</td>
</tr>
<tr>
<td>September</td>
<td>Kaiapoi Pony Club</td>
<td>Costs of events and coaching to improve the skill of young riders</td>
<td>$500</td>
</tr>
<tr>
<td>September</td>
<td>Clarkville Play Centre</td>
<td>Towards the costs of indoor tents and tunnels</td>
<td>$317</td>
</tr>
<tr>
<td>September</td>
<td>Pines Karaki Beach Association Inc</td>
<td>Towards the costs of a celebration to mark the opening of the new hall</td>
<td>$500</td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards the running costs of Kaiapoi Art Expo and Schools Art Expo in particular advertising in the Kaiapoi Advocate, venue hire and set up costs</td>
<td>$500</td>
</tr>
<tr>
<td>April</td>
<td>Clarkville Play Centre</td>
<td>Towards the costs of playdough equipment and wooden puzzles</td>
<td>$442</td>
</tr>
<tr>
<td>May</td>
<td>KYDz (YouMeWeUs Youth Group)</td>
<td>Towards advertising and promotion of ‘KYDz Mud Fest’ event</td>
<td>$300</td>
</tr>
<tr>
<td>June</td>
<td>Karanga Mai Early Learning Centre</td>
<td>Towards the costs of a new heavy duty washing machine</td>
<td>$439</td>
</tr>
</tbody>
</table>

Total for grants allocated: $3,799   Total unallocated: $1,161

July Waimakariri Gorge Golf Club | Towards costs of tree replacement following the September/October 2013 storm, taking place between winter 2017 and winter 2018  | $500 | $500 |
<table>
<thead>
<tr>
<th>Month</th>
<th>Organisation</th>
<th>Purpose</th>
<th>Amount</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>SIIG You Me We Us</td>
<td>Welcome bags</td>
<td>$500</td>
<td>declined</td>
</tr>
<tr>
<td>September</td>
<td>SIIG You Me We Us</td>
<td>Welcome bags</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>October</td>
<td>Oxford ICONZ (Boys and Girls Brigade)</td>
<td>Towards paint-balling supplies</td>
<td>$550</td>
<td>$500</td>
</tr>
<tr>
<td>October</td>
<td>Oxford Night Patrol Group</td>
<td>Towards the cost of reflective magnetic signs to identify patrollers using private vehicles</td>
<td>$239</td>
<td>$239</td>
</tr>
<tr>
<td>October</td>
<td>Oxford Community Mens Shed</td>
<td>Towards costs of the Spring into Oxford event</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>December</td>
<td>West Eyreton School</td>
<td>towards the cost of books focusing on healthy eating for the school library</td>
<td>$385</td>
<td>$385</td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>promotional advertising in the Oxford Observer and Oxford Bulletin</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>April</td>
<td>Ohoka School PTA plant sale sub committee</td>
<td>towards the costs of 'children size' gloves, garden tools, wheelbarrows and other items.</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>May</td>
<td>Eyreton PonyClub</td>
<td>Fencing to enclose learner rider area</td>
<td>$450</td>
<td>$500</td>
</tr>
<tr>
<td>June</td>
<td>Oxford Community Trust</td>
<td>towards the cost of a heat pump for the A&amp;P Building</td>
<td>$500</td>
<td>$663</td>
</tr>
<tr>
<td>June</td>
<td>Christchurch Western Riding Association</td>
<td>towards the cost of gravel for the entranceway</td>
<td>$500</td>
<td>$663</td>
</tr>
<tr>
<td>June</td>
<td>RSA</td>
<td>bronze cap -time capsule</td>
<td>$450</td>
<td>$450</td>
</tr>
</tbody>
</table>

Total for grants allocated: $5,400  Total unallocated: $0
**Information to assist groups with their application**

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

<table>
<thead>
<tr>
<th>Examples (but not limited to) of what the Board cannot fund:</th>
<th>Examples (but not limited to) of what the Board can fund:</th>
</tr>
</thead>
<tbody>
<tr>
<td>✗ Wages</td>
<td>✓ New equipment</td>
</tr>
<tr>
<td>✗ Debt servicing</td>
<td>✓ Toys/educational aids</td>
</tr>
<tr>
<td>✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)</td>
<td>✓ Sporting equipment</td>
</tr>
<tr>
<td>✗ Stock or capital market investment</td>
<td>✓ Safety equipment</td>
</tr>
<tr>
<td>✗ Gambling or prize money</td>
<td>✓ Costs associated with events</td>
</tr>
<tr>
<td>✗ Funding of individuals (only non-profit organisations)</td>
<td>✓ Community training</td>
</tr>
<tr>
<td>✗ Payment of any legal expenditure or associated costs</td>
<td></td>
</tr>
<tr>
<td>✗ Purchase of land and buildings</td>
<td></td>
</tr>
<tr>
<td>✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests</td>
<td></td>
</tr>
<tr>
<td>✗ Payment of fines, court costs or mediation costs, IRD penalties</td>
<td></td>
</tr>
</tbody>
</table>
Criteria for application

- Grant applications will be considered every month by the Woodend-Sefton Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Generally funding grants will be a maximum of $500 in any one financial year (July 2018 to June 2019) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- The group should have strong links with the Woodend-Sefton community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Woodend-Sefton Community Board.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An accountability form must be provided to the Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place or if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440
Email: records@wmk.govt.nz

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO:        GOV-26-09-06/190304025690
REPORT TO:                  Woodend-Sefton Community Board
DATE OF MEETING:            11 March 2019
FROM:                       Shona Powell, Chair, Woodend-Sefton Community Board
SUBJECT:                    Chair’s Report for February 2019

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 February</td>
<td>Site meeting, Pegasus emergency gate</td>
<td>Discussion with Council staff and local residents’ groups about possible improvements to the emergency access.</td>
</tr>
<tr>
<td>11 February</td>
<td>Woodend-Sefton Community Board meeting</td>
<td>Regular monthly meeting</td>
</tr>
<tr>
<td>12 February</td>
<td>Waimakariri Access Group</td>
<td>Regular monthly meeting</td>
</tr>
<tr>
<td>13 February</td>
<td>Coffee Morning – Pegasus</td>
<td>I gave the meeting an update on the Pegasus emergency access and planned improvements</td>
</tr>
<tr>
<td>20 February</td>
<td>Sefton Public Hall Community Meeting</td>
<td>This allowed the community to talk about what they would like to happen with the community hall – repair or rebuild.</td>
</tr>
</tbody>
</table>

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 190304025690.

Shona Powell
Chair
Woodend-Sefton Community Board

3 March 2019
Rhonda Mather

• Compiled ‘Pegasus Page’ for March Woodpecker.
• Networking Forum at Rangiora Memorial Hall (12 February 2019)
• Pegasus Residents Group Committee meeting (12 February 2019)
• Sefton Hall public meeting (20 February 2019)
• Te Reo lessons resumed at Waimakariri District Council (22 February 2019)
• Age-Friendly Steering Group (I left early due to back pain) – survey to be collated and analysed by WDC staff (4 March 2019)

Pegasus Residents Group (PRG)

• Pegasus Community Centre subcommittee meeting – discussion around potential layout and best use of space in expanded community centre (18 February 2019)
• Meeting with Pegasus Medical Centre staff (at their request). They are keen for PRG to act as a conduit for providing support groups for a variety of needs that they identify through their patients. Expansion of the Pegasus Community Centre would be a big step to enabling this to happen (26 February 2019)
• Attended Woodend Community Association meeting on behalf of PRGI. (4 March 2019)

Coming Up:

• All Boards Briefing (6 March 2019)

John Archer

• Attended All Boards Briefing (28 January 2019)
• Attended Waitangi Day celebrations in Kaiapoi-Tuahiwi Community Board (6 February 2019)
• Watered planting on Woodend Beach Road during February as the hot weather has taken its toll on some plants
• Attended Northern Pegasus Bay Bylaw Implementation Group meeting to discuss signage and other issues impacting beach’s along the coastline. (20 February 2019)
• Attended meeting at the Sefton Hall where the future of the hall was discussed – repair or demolish and rebuild pros and cons (20 February 2019)
• Attended the opening of a photographic display, accompanied by a dissertation at the Gallery in the Ruataniwha Centre which highlighted the concerns and difficulties some migrants experience when integrating into the local community. Some missed their home countries but enjoyed the New Zealand way of life. This exhibition is well worth a visit. (21 February 2019)
• Attended Woodend Community Association meeting. (4 March 2019)
Andrea Allen
- Attended All Boards Briefing at the Rangiora Council Chambers (28 January 2018)
- Attended Sefton Community Hall meeting to discuss the future of the hall to renovate or to rebuild (20 February 2019)
- Attended North Canterbury Neighbourhood Support Meeting (4 March 2019)
- Assisted with the sausage sizzle at the Waimakariri District Council Community event at Owen Stalker Park (7 March 2019)

Andrew Thompson
- Attended the Northern Pegasus Bay implementation Group meeting
- Some dealings with Waikuku Beach groups and Waimakariri District Council involving drainage and water supply issues