MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD
HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE,
176 WILLIAMS STREET, KAIAPOI ON MONDAY 20 NOVEMBER 2017
COMMENCING AT 4PM.

PRESENT
J Watson (Chair), C Greengrass (Deputy Chair), R Blair, M Pinkham, P Redmond and S
Stewart.

IN ATTENDANCE
Councillors J Meyer and A Blackie, Mayor D Ayers
J Palmer (Chief Executive), C Sargison (Manager Community and Recreation), G Cleary
(Manager Utilities and Roading), Kieran Straw (Civil Projects Team Leader) C Roxburgh
(Water Asset Manager), B Rice (Senior Transport Engineer), C Brown (Community Green
Space Manager), and A Smith (Committee Advisor)

1 APOLOGIES
Moved C Greengrass seconded P Redmond

THAT the Board receive and sustain an apology from Board member N Atkinson.

CARRIED

2 CONFLICTS OF INTEREST

No Conflicts of interest were recorded.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 16 October 2017

Moved J Watson seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board:
(a) Confirms the circulated minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 16 October 2017, as a true and accurate record.

CARRIED

4 MATTERS ARISING

Miss Lilly Angel Trust enquiry – It was advised there has been conversations held
regarding potential sites for the event and these options have been forwarded to
Larina Tiffen for her consideration.
5 DEPUTATIONS AND PRESENTATIONS

5.1 Kieran Straw, Civil Projects Team Leader will provide an update on the proposed Smith Street / Williams Street Intersection Upgrade.

K Straw spoke to the Board on the public consultation that has been undertaken with the community on proposed roundabout at the intersection of Smith Street/Williams Street to upgrade this. Memo 171030117211 provided information on the results of feedback received.

Questions

C Greengrass, suggested that the left hand turning lane needs to be widened, and has received comments from community members also suggesting this. K Straw responded that this could cause conflict in traffic with having two directions of traffic.

J Watson suggested that there are problems for drivers trying to exit from Beach Road. K Straw said there is not the room available to have two lanes. To have this would mean moving the intersection to the north. An option would be to move the Beach Road intersection only, but this would mean a skewed intersection. It was also noted that the pedestrian island can’t be narrowed as there is a minimum width required for these.

R Blair noted that further consultation is to be done with the public and asked what form this will take and who are to be consulted with? – K Straw advised this further consultation will be undertaken with the Community Board, Kaiapoi North School and the residents who live in the immediate vicinity of the intersection. It is not intended to consult further with the Beach residents.

M Pinkham believes the issue of left turning traffic needs to be taken into account with this intersection.

J Meyer – suggests that having two lanes to accommodate turning traffic could be possible at this intersection.

K Straw advised that the scheme plan is currently out for a safety audit, and when these results are received they will be made available to the Board members.

5.2 Murray Walls

M Walls thanked the Board for the opportunity to speak. Mr Walls was speaking on behalf of the Annaliege Haven Rest Home and the residents of Adderley Terrace east of the motorway. This tanker filling station was originally installed without consultation with residents. This station causes a mess, with mud and stagnant water. In the winter this water turns to ice and became a hazard. This is a health and safety issue with the rest home residents and the movement of the tankers. Mr Walls said the Council have had discussions with the developers of Silverstream, and the Council have agreed to remove the filling station from its current location. Mr Walls has firstly requested an acknowledgement from the Council that the filling station was put in the wrong location without consultation and confirmation that it is going to be moved, and secondly a date or timeframe of when it is going to be moved. Residents are happy for the filling station to remain where it is until the end of April, as long as it is removed before winter. There is also a request that some remediation work be done on this Adderley Tce location, where the holes fill up with water, so there is no longer this accumulation of water.

Following a question from P Redmond, it was advised the filling station was installed approximately two years ago.
6 **ADJOURNED BUSINESS**

G Cleary and B Rice were present to provide information and an update on the safety provisions for pedestrians and cyclists on Ohoka Road. Also there had been requests for information at previous Board meetings regarding safety matters for pedestrians and cyclists where the new arterial road meets Mill Road and Giles Road.

Ohoka Road/Cosgrove Road/Island Road intersection – the road and footpath layout would encourage pedestrians to use the footpaths on Island Road and Cosgrove Road, and the path from Cosgrove Road to the overpass rather than using Ohoka Road. There is a crossing point on the new arterial road, with a pedestrian island, though this does not address any issues with pedestrian connectivity with Kendal Park on Island Road.

G Cleary said there will be a safety audit undertaken at the end of the process, which will include looking at the routes that pedestrians are taking.

In the north end of the development, there is no separate provision for pedestrians on Mill Road, or on Butchers Road. A safety audit will also look at the safety of all users of the arterial road including pedestrians and cyclists.

There was discussion on the issue of trucks using Williams Street and turning left into Charles Street travelling through to Smith Street. This was causing damage to the planting on the corner.

7 **REPORTS**

7.1 **Kaiapoi Tanker Filling Point – Colin Roxburgh (Water Asset Manager)**

C Roxburgh provided some background information on the installation of the tanker filling stations in the 2015/16 year. These were installed for various health and safety issues, so contractors don’t contaminate the water supply, and there are not safety issues with tankers stopping at hydrants. It was noted that there was no consultation prior to these tanker filling stations being installed. With the Silverstream development being completed in April 2018 and the completion of the arterial road in January 2018, the options are to close the tanker filling station now, or manage the activity at these stations up to the completion of the Silverstream developments. The Council will work with the requests of the Adderley Terrace residents, and tidy up the site. Several alternative sites have been considered by staff in Kaiapoi at the moment, but these all had health and safety issues. It is considered that having a site incorporated into a development in the south-west area of Kaiapoi would be the most appropriate option. It is recommended that the Williams Street tanker filling site be improved aesthetically with planting. Relocation of the tanker filling point from this site was considered but this was not the best option.

S Stewart suggested some artwork could be included to enhance the look of these tanking filling stations.

P Redmond asked the cost for relocating these sites. C Roxburgh said if the Council was intending to relocate these, it would require to request funding as it is currently not budgeted for.

P Redmond suggested there could be a new location in Silverstream for such a decommissioned water tanker filling station. C Roxburgh said Council would need to work with developers on a possible cost sharing option. This would need to be negotiated. P Redmond suggested these are needed items, but nobody wants them in their backyard.
THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 171102118733.

(b) Endorses staff to work towards shutting down the Adderley Terrace tanker filling point, with the timing of this to be discussed with developers currently working in the area.

(c) Notes that staff will continue to investigate alternative options for a tanker filling point to serve the future development areas in south-west Kaiapoi and report back to the Board at a later date with a recommendation.

(d) Endorses the use of screen planting at the Williams Street site to address the aesthetic issues noted with this site.

(e) Circulates this report to the Utilities and Roading Committee for their information.

CARRIED

S Stewart asked staff to seriously look at all utilities structures and to consider creating artworks around them.

7.2 Lees Road Speed Limit Review – Bill Rice (Senior Transport Engineer) and Chris Sexton (Intern Engineer)

B Rice spoke to this report, to get the Boards support for consultation on the proposal to reduce the speed limit on Lees Road, due to the increase in traffic with the Sovereign Lakes development and Tom Bayliss Drive now open up onto Lees Road.

R Blair asked, had there been any consideration to reducing the speed limit to 50kph. The current road layout for Lees Road has no kerb and channel and B Rice suggested it doesn’t have an urban feel. But if residents respond to the consultation with the suggestion for reducing to 50kph this will be considered.

CARRIED

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 171026115931.

(b) Approves consultation being carried out on the proposal to change speed limit on Lees Road and Barkers Road to 60km/h, as outlined in the attached plan.

(c) Notes that consultation on this proposal will be carried out between 27 November and 18 December 2017.

(d) Notes that the Board will be updated at the end of the consultation process.

(e) Notes that any submissions on the proposal will be taken into account before the change is presented to the Council on 7 February 2018 for consideration.

CARRIED
7.3 Licence to Occupy to ESR for Denitrification Wall – Chris Brown (Community Green Space Manager)

C Sargison spoke to this report. There will be no cost to the Council with this proposal, to issue a Licence to Occupy allowing the Institute of Environmental Science and Research Limited (ESR) to build and trial a Denitrification Wall within the western side of Silverstream Reserve. This wall is a proposed new groundwater treatment method known as a Denitrifying Permeable Reactive Barrier (or PRB). It has been identified through preliminary investigations that Silverstream Reserve is a desirable site for an accurate trial. Once installed, these denitrification walls require no on-going maintenance and passage of water through the system is driven by hydraulic gradients.

When the end of the five year period is reached, the usual terms of Licence to Occupy are that the ground is returned to the original state or better than.

This proposal was supported by the Silverstream Reserve Advisory Group at its meeting in February 2017.

Moved J Watson seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 171102118813
(b) Approves a Licence to Occupy for an area of land in the eastern end of Silverstream Reserve to ESR for the Purpose of installing a Denitrification Wall with standard conditions as well as the following:
   (i) Licence to Occupy for a period of 5 years.
   (ii) Resource Consent approved and issued by Environment Canterbury
   (iii) WDC is notified immediately if any conditions of the licence are breached
   (iv) All conditions set down by Ngai Tuahuriri Runanga are adhered to, in particular:
       • Close monitoring be undertaken to detect any unexpected levels of contamination in groundwater downstream of the PRB
       • That the Accidental Discovery Protocol of the Mahaanui Iwi Management Plan be included in the consent conditions to ensure correct procedure is followed should there be any archaeological discoveries during the course of earthworks
       • That a copy of the monitoring data be supplied to Mahaanui Kurataio Ltd

CARRIED

S Stewart abstained from voting

S Stewart questioned the applicability of a denitrification wall in the Silverstream environment where the high nitrate levels are a result of farming practices considerable distances upstream. S Stewart understands as a practical tool the walls have not had wide uptake as a successful treatment option. While an interesting research topic, S Stewart doubts whether this is a worthwhile undertaking and relevant in the Waimakariri zone environment.
7.4 **Board Meeting Dates for 2018 – Sarah Nichols (Governance Manager)**

Mr Palmer presented the report, noting that it is the decision of the Board members whether they wish to hold meetings always at the same venue, or could hold some at alternative locations within the Board area. Mr Palmer said another option was to have workshop or a community workshop at any time with communities at alternative locations.

S Stewart asked could the Board meet at Tuahiwi marae prior the Council hui in March 2018. Mr Palmer suggested it may be more beneficial to schedule a Board meeting there later in the year, suggesting September or October.

Moved P Redmond seconded C Greengrass

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 171108121207.

(b) **Resolves** to hold Board meetings at the Ruataniwha Kaiapoi Civic Centre, Williams Street, Kaiapoi, commencing at 4.00pm, on the following dates:

- Monday 19 February 2018
- Monday 19 March 2018
- Monday 16 April 2018
- Monday 21 May 2018
- Monday 18 June 2018
- Monday 16 July 2018
- Monday 20 August 2018
- Monday 17 September 2018
- Monday 15 October 2018
- Monday 19 November 2018
- Monday 17 December 2018

**CARRIED**

7.5 **Ratification of the Kaiapoi-Tuahiwi Community Board’s Submission regarding the District Plan Review ‘Comments and Issues’ Phase – Edwina Cordwell (Governance Adviser)**

The report and submission were taken as read and there was no discussion.

Moved J Watson seconded M Pinkham

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 171009108726.

(b) **Ratifies** the Board’s Submission regarding the Waimakariri District Council’s District Plan Review ‘Comments and Issues’ Phase (Trim 171005107431).

**CARRIED**

8 **CORRESPONDENCE**

J Palmer noted that the Board will be represented at the DLC Hearing on Friday 24 November to speak in opposition to the Off-Licence Application from Bottle O Silverstream Ltd.

The meeting discussed that there had been a request from the Waimakariri Access Group for the Board to have a representative on the Group. J Meyer is currently the
Council representative on this group and invited any members to the exercise that is being undertaken tomorrow (Tuesday) to experience moving around the town with physical disabilities. C Greengrass and P Redmond both indicated they would be attending. It was agreed that the Board would invite representatives from the Waimakariri Access Group to speak at the next meeting of the Board before deciding on an appointment to that group.

Moved J Watson seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives the letter regarding Draft Waste Management and Minimisation Plan and Kerbside Options (Trim 171030116729).

(b) Receives the letter acknowledging Kaiapoi-Tuahiwi Community Board Objection to Bottle O Silverstream Liquor Application. (Trim 171026115624)

(c) Receives the request from the Waimakariri Access Group to appoint a representative to the group from the Kaiapoi-Tuahiwi Community Board. (Trim 171113122918).

(d) Notes the Kaiapoi-Tuahiwi Community Board Chairperson’s letter in support of Kaiapoi Community Garden’s application to the Rata Foundation 7 November 2017. (Trim 171107120875).

CARRIED

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for October-November 2017

Moved J Watson seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 171113123446.

CARRIED

10 MATTERS REFERRED FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 5 October 2017 (Trim No. 171018112694)

10.2 Rangiora-Ashley Community Board meeting minutes – 11 October 2017 (Trim No. 171018112700).

10.3 Woodend-Sefton Community Board meeting minutes – 9 October 2017 (Trim No. 171018112702)

10.4 Road Safety Action Plan – Report to Council 24 October (Trim No. 171004107285)

10.5 Stormwater Drainage Bylaw Review 2017/18 – Report to Council 24 October 2017 (Trim No. 170907097266)

10.6 CAREX Report on Glyphosate - Report to Council 24 October 2017 (Trim No. 171012110892)

10.7 Cam River Enhancement Allocation of Funding – Report to Council 24 October 2017 (Trim No. 170925103162)

10.8 Earthquake Infrastructure Recovery – Courtenay Drive Road Reconstruction Change to Consulted Design – Report to Regeneration Steering Group 4 September 2017
Moved J Watson seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board receives the information in items 10.1-10.8.

CARRIED

Note: Items were circulated to Board members separately.

11 MEMBERS’ INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

S Stewart

- Some of the Rural Drainage Advisory groups have met recently. The Stormwater Drainage Bylaw is now out for consultation.
- A town walk was undertaken in Kaiapoi by some of the Board members on October 24. Believes that the Council could undertake the task of looking at offering plants that are being replaced to the community, rather than just throwing them out.
- Need to act on the information recently advised of testing that Ecan have undertaken on Kaiapoi River, which shows that there is the prospect of it becoming a saltwater estuary. S Stewart would like Ecan to be invited to speak to both the Board and to full Council before Christmas. It was requested that a presentation be made to the Board, as was presented to the Kaiapoi River Rehabilitation Committee. Mr Palmer noted that Mr Cleary is endeavouring to secure a date for such a presentation.
- Attended Flare Food and Fashion fundraising evening
- Attended the recent Zone committee meeting on November 13. Has recently been a series of workshops held with residents on irrigation and water takes. Noted a funding approval of Immediate Steps funding to the Wetlands on Lees Road, and concerns with the impact of nitrate levels on the Silverstream Salmon Farm.
- Attended Remembrance Day service

P Redmond

- Walkabout undertaken around the town, supports that there be a workshop regarding the town Ccentre planting.
- Darnley Club opening and AGM, lot of good work has been done at the premises.
- Pines Beach Hall Opening
- Regeneration Steering Group Meeting
- WHAG – met at Rangiora Hospital, found it interesting to see the new hospital Dan Gordon has replaced Peter Allen on the Rural PHO and the representative on the WHAG.
- Accessibility Strategy has been adopted by the Council.
- Madeleine Burdon is stepping down from the role at Council
- Attended Armistice Day ceremony.
- Has had discussions with fellow members on the Board's opposition to the Silverstream Bottle Off Licence application and will speak at the hearing this Friday 24 November.

M Pinkham
- Congratulated P Redmond on the launch of the Book on Kaiapoi Port
- Attended one of the Workshops for Water Consent holders
- Working on Kaiapoi cycleway project – would like to make workshop presentation on this to the Board.

J Meyer
Having been on leave, J Meyer had nothing to add.

R Blair
- Attended the Pines Beach Hall opening
- Darnley Club AGM recently and all members pleased with the new spacious environment.
- Attended the recent Kaiapoi town centre walk about with other Board members.

A Blackie
- Stormwater Bylaw Review upcoming
- Met with Murray Walls from the Waimakariri Boating and Sailing Club, who wish to put a memorial plaque on the riverbank behind the wharf. This is to commemorate that the Club was for many years located where Cure Boating Club is now located.
- Food Forest - Clarkville School visited the site, this being the first school visit to the Food Forest. Brent Cairns hosted the visit which went very well.

J Watson
- Advised that Arapata Rueben had interviewed descendants of Ngai Tahu WW1 soldiers and she had assisted with transcribing the notes of these interviews. These notes have been compiled into a book, which was launched last week.

12 CONSULTATION PROJECTS

12.1 Stormwater Drainage Bylaw

12.2 Ohoka Domain
Consultation closes 5pm, 21 November 2017.
http://www.waimakariri.govt.nz/letstalk/consultations/ohoka-domain

12.3 Tram Road Speed Limit Review
Consultation closes 5pm, 24 November 2017.
13 REGENERATION PROJECTS

13.1 **Town Centre, Kaiapoi**

Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:


13.2 **New Arterial Road, Kaiapoi**

Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:


13.3 **Kaiapoi Regeneration Steering Group**

The next meeting of the Kaiapoi Regeneration Steering Group will be held in Meeting Room 1, Ruataniwha Kaiapoi Civic Centre, 4pm on Monday 4 December 2017. This meeting is open to the public.

14 BOARD FUNDING UPDATE

14.1 **Board Discretionary Grant**

Balance as at 20 November: $2,400.

15 MEDIA ITEMS

16 QUESTIONS UNDER STANDING ORDERS

There were no questions.

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

There was no urgent general business

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Monday 18 December 2017 at the Ruataniwha Kaiapoi Civic Centre.

There being no further business, the meeting closed at 5.53pm.
CONFIRMED

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Chairman

________________________
Date

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