Rangiora-Ashley Community Board

Agenda

Wednesday 11 October 2017

7.00pm

Waimakariri District Council Chambers
215 High Street
Rangiora

Members:
Jim Gerard Q.S.O (Chair)
Duncan Lundy (Deputy Chair)
Robbie Brine
Murray Clarke
Keith Galloway
Dan Gordon
Judith Hoult
Sarah Lewis
Greg Miller
Chris Prickett
Paul Williams
Board Members
RANGIORA-ASHLEY COMMUNITY BOARD

AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA ON WEDNESDAY 11 OCTOBER 2017 AT 7PM.

Karyn Ward
Community Board Advocate

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

1. APOLOGIES

2. CONFLICTS OF INTEREST

3. CONFIRMATION OF MINUTES

3.1 Minutes of the Rangiora-Ashley Community Board – 13 September 2017

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Confirms the circulated minutes of the Rangiora-Ashley Community Board meeting, held on 13 September 2017, as a true and accurate record.

4. MATTERS ARISING

5. DEPUTATIONS AND PRESENTATIONS

5.1 Citizens Advice Bureau
Beverley Mitchell, Chair, will speak to the work of Citizens Advice Bureau in the Waimakariri District.

5.2 Chris Brown, Green Space Manager will speak to the Parks and Playground Management Plan.

6. ADJOURNED BUSINESS
7 REPORTS


RECOMMENDATION

THAT the Rangiora–Ashley Community Board:
(a) Receives report No. 170926103979.
(b) Approves Board member …………….. to represent the Rangiora-Ashley Community Board on the Draft Public Domain Policy Review Reference Group.

7.2 Applications for Rangiora-Ashley Community Board Discretionary Grant 2017-2018 – Karyn Ward (Community Board Advocate)

RECOMMENDATION

THAT the Rangiora–Ashley Community Board:
(a) Receives report No. 170926104076.
(b) Approves a grant of $__________ to Canterbury Westland Kindergarten Association (Kidsfirst Kindergartens Bush Street) towards costs of replacing books and purchase of new large books for group stories.
OR
(c) Declines the application from Canterbury Westland Kindergarten Association (Kidsfirst Kindergartens Bush Street).

8 CORRESPONDENCE

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:
(b) Receives the invitation from Kaiapoi RSA to attend the centennial commemorative Memorial Service of the Battle of Passchendaele (Trim 170922102696) (previously circulated by email).

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for September 2017

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:
(a) Receives report No. 171002105986.
10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 7 September 2017 (Trim No. 170926103789)

10.2 Woodend Sefton Community Board meeting minutes – 11 September 2017 (Trim No. 171003106542)

10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 18 September 2017 (Trim No. 170918100755)

10.4 Capital Projects Report for the period ended 30 June 2017 – Report to Audit and Risk Committee 19 September 2017 (Trim No. 17090609337).


RECOMMENDATION

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.6.

Note: Matters for Information were circulated separately to members.

11 MEMBERS’ INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

12 CONSULTATION PROJECTS

12.1 District Plan Review

Consultation closes 5pm, 27 October 2017.


RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Resolves that they wish to submit on the District Plan Review Consultation.

13 REGENERATION PROJECTS

Updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:

14 BOARD FUNDING UPDATE
14.1 Board Discretionary Grant
   Balance as at 11 October 2017: $10,564.04.

15 MEDIA ITEMS

16 QUESTIONS UNDER STANDING ORDERS

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING
The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 8 November 2017 in the Council Chambers at the Rangiora Service Centre.

Workshop
1. Members’ Forum.
   Opportunity for members to share potential new ideas and initiatives.
MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE UPSTAIRS FUNCTION ROOM, RANGIORA TOWN HALL, 303 HIGH
STREET, RANGIORA ON WEDNESDAY 13 SEPTEMBER 2017 AT 7PM.

PRESENT
J Gerard QSO (Chair), D Lundy (Deputy Chair), R Brine, M Clarke, K Galloway, D Gordon,
J Hoult, S Lewis, C Prickett and P Williams.

IN ATTENDANCE
J Millward (Manager Finance and Business Support), Mayor Ayers, G Barnard (Parks
Community Assets Officer), E Cordwell (Governance Adviser) and E Stubbs (Minute
Secretary).

1 APOLOGIES
An apology was received and sustained from G Miller for absence.

2 CONFLICTS OF INTEREST
Nil.

3 ACKNOWLEDGEMENT
3.1 Peter Allen
The Chair acknowledged the outstanding service and commitment of
Councillor Peter Allen to the Community Board, the Council and the District
and asked members to stand for a period of silence.

4 CONFIRMATION OF MINUTES
4.1 Minutes of the Rangiora-Ashley Community Board – 9 August 2017

Moved M Clarke seconded P Williams

THAT the Rangiora-Ashley Community Board:
(a) Confirms the circulated minutes of the Rangiora-Ashley Community
Board meeting, held on 9 August 2017, as a true and accurate record.

CARRIED

5 MATTERS ARISING
Nil.

6 DEPUTATIONS AND PRESENTATIONS
J Hoult arrived at 7.05pm during item 6.1

6.1 Cust Community Network
Kirstyn Barnett - Chair of the Cust Community Network provided an update on the Network’s proposed rural recycling initiative. K Barnett hoped that the Community Board would support a trial in the Cust area. The initiative had been prompted for a variety of reasons including concerns regarding the increasing volume of plastic being found in the oceans and to try to alter the historical rural practices of burning or burying waste. It was hoped to show the wider community that recycling was an easy option and to build on the fact that a number of residents who had moved out from town were already used to being able to recycle. A survey of residents had provided 100 responses, 98% of whom said they would recycle at a collection point in Cust.

A rural recycling centre would reduce the ‘carbon footprint’ by increasing recycling as more people would recycle if a facility was closer. It would also result in less traffic movements to the Southbrook or Oxford recycling centres and alleviate pressure on those facilities.

K Barnett advised that the preferred location for the facility was the Cust Domain as this location had parking, was off a sealed road and was known to locals but not visitors. There were no close residents to be affected by noise and the facility would be hidden by a fence.

C Prickett asked if K Barnett was aware of the recycling trailer that had been trialled previously in Loburn but had been discontinued. K Barnett replied that she understood it was a North Loburn School community led facility with individuals delivering the trailer to Southbrook on a rostered basis. She commented that it demonstrated the need, but that in the long-term it was not sustainable to leave it to community volunteers. The Cust Community Network would wish the Council to provide the means of recycling but would act as a local partner to oversee and monitor the site, ensure that it was clean and tidy and also promote recycling in the community and with local schools. Any issues or concerns would be reported to the Council to assist in rectification. K Barnett commented that recycling was now seen as a necessity not just a ‘nice to have’.

P Williams asked if K Barnett was aware of the recycling trial at Kaiapoi that had failed due to contamination of recyclable material and asked how the Network would prevent contamination. K Barnett commented that contamination was an issue with all recycling. Although the facility would not be manned full time, there would be signage and strong community knowledge through education via Facebook and local free media. A trial would identify any issues with contamination which could then be pro-actively reviewed and potentially addressed.

R Brine asked K Barnett if she was aware that the Waste Management and Minimisation Strategy Hearings had been completed and that some funding provision for such a trial had been agreed and would be progressed via a staff working group. K Barnett confirmed that she was aware and was in contact with relevant staff and hoped that a trial service could be launched in February 2018.

D Lundy asked if the Domain Advisory Committee had been consulted and K Barnett said they had not at this stage but that there would be extensive consultation going forward.

6.2 North Loburn School

E Cordwell advised that the School Principal, Darryn Ward, was unable to attend the meeting in person and had instead submitted a formal letter to the Board regarding the school’s solar energy project and funding application to the RATA Foundation and that this would be admitted for the Board’s consideration under Correspondence at Agenda Item 9. A copy of the letter had also been circulated to members prior to the meeting.
7 **ADJOURNED BUSINESS**

Nil.

8 **REPORTS**

8.1 **Proposed Removal of Poplar Trees in Dudley Park – Greg Barnard (Parks Community Assets Officer)**

G Barnard spoke to the report which had arisen from a request by the residents of 2 Park Street for the poplar trees in Dudley Park to be removed. He advised the Board that the trees were well established, mature, around 60 years old, in reasonably good condition, appropriately maintained and regularly monitored particularly after strong wind. The residents had raised concerns regarding seed littering, general nuisance and potential root issues. These were all described in detail in the report.

G Barnard outlined the recommended actions and mitigation that would address the issues raised which included a more frequent and slightly altered mowing regime, with the use of a catcher to pick up the majority of the seeds and leaves, as well as the possibility of a root guard to be installed along the boundary of the park and the residential property. G Barnard also advised that no issues had been reported or found with roots in areas of the park which were much closer to the trees.

There had been extensive public consultation due to the iconic nature and amenity value of the trees to Dudley Park and Rangiora. Facebook and letter drops were used. There were 153 written and 5 verbal responses with 96% being in favour of retaining the trees.

G Barnard advised that he appreciated the issues the residents felt that the trees created however, these could be addressed and the clear majority of residents wanted the trees to stay.

J Gerard asked whether the mitigation measures could be achieved within the existing budget and G Barnard replied yes.

J Hoult congratulated staff on the consultation and queried if it was the largest number of responses they had had for a tree removal consultation to which G Barnard replied that it was.

C Prickett also asked if it would be possible to plant new trees now, so that these would be mature and ready for the time when it would be necessary to remove the poplars. Succession planting.

G Barnard said that this was under discussion not only for Dudley Park but also for other similar mature trees across the District. Proposals for such a planting regime would be made via the Long Term Plan process.

Moved D Gordon seconded M Clarke

THAT the Rangiora–Ashley Community Board:

(a) **Seeks** report No. 170831094576

(b) **Approves** the retention of the Poplar trees located at the northern end of Dudley Park adjacent to the Park Street entrance.

(c) **Notes** that the retention of the Poplar trees is consistent with section 3.3 of the Council’s standard operating procedure for the removal of trees.

(d) **Requests** staff to consider succession planting.

CARRIED
D Gordon commended the extensive consultation and that it was the strongest response he had seen to a tree issue. He personally took a lot of persuading to remove trees and, whilst he had sympathy for the residents, the property had been bought in the knowledge that the trees were there. They were lovely trees providing a lovely amenity in one of the District’s finest parks.

M Clarke stated that the only reason to remove the trees would be for public safety. The nuisance aspect was minor compared to the amenity value of the trees and the park.

C Prickett supported the retention of the trees and succession planting.

S Lewis commented that the trees provided good shade in the summer particularly for sports spectators and children.

J Hoult commented that deciduous trees had a nuisance value for a few months each year however, they were an amenity that was valued highly. Staff had provided actions to mitigate problems.

K Galloway supported the comments of C Prickett.

J Gerard supported the motion noting that he also understood the matters raised by the residents.

8.2 Application for Rangiora-Ashley Community Board Discretionary Grant 2017-2018 – Edwina Cordwell (Governance Adviser)

E Cordwell spoke briefly to the report noting that it was being presented to the Board at its September meeting due to the timing of the event. The Board had previously decided to consider funding applications every two months with the next consideration being at the October meeting. However, members had agreed that this specific application for an annual event occurring in late September could be considered at the intervening meeting.

Moved K Galloway seconded D Lundy

THAT the Rangiora–Ashley Community Board:

(e) Receives report No. 170830094095.

(f) Approves a grant of $350 to International Day of Older Persons’ Group towards the costs of a concert and afternoon tea to mark the International Day of Older Persons.

CARRIED

K Galloway commented that the Board had supported the event previously and that it was a successful day which contributed to bringing the community together.

D Lundy acknowledged that the older person demographic was becoming a greater proportion of the wider community.

C Prickett supported the event but noted that it had been funded before and was potentially an annual event and that organisers should be encouraged to seek funds from other sources rather than establish a reliance on the Board’s Discretionary Fund.

8.3 Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017 - E Cordwell (Governance Adviser)

Moved D Gordon seconded J Gerard

THAT the Rangiora-Ashley Community Board:
8.4 Ratification of the Rangiora-Ashley Community Board’s Submission to the Waimakariri District Council regarding the Draft Waimakariri Accessibility Strategy: “Towards an Inclusive Environment– E Cordwell (Governance Adviser)

E Cordwell noted that the report was to ratify the Board’s submission to the Accessibility Strategy and thanked board members for their comments. It was noted that P Allen had focussed the Board’s attention towards accessibility and made members more mindful of the issues faced.

J Gerard had attended the AGM of the Waimakariri Accessibility Group and provided feedback to WDC staff N Harrison (Manager-Regulation) and M Johnston (Environmental Services Manager) regarding the difficulties the Group had identified with signage being placed on footpaths. There needed to be a clear policy on where signs could be placed and for this to be on the same side of the pavement either against the buildings or against the kerb.

D Lundy queried whether the Council had completed a review of the accessibility of Council buildings. E Cordwell to follow up.

C Prickett asked if the Signage Bylaw stated where signage should be located. E Cordwell to follow up.

Moved J Hoult seconded K Galloway

THAT the Rangiora-Ashley Community Board:

(i) Receives report No. 170830093993.

(j) Ratifies the Board’s Submission to the Waimakariri District Council regarding the Draft Waimakariri Accessibility Strategy: “Towards an Inclusive Environment”. (Trim 170830093879)

CARRIED

J Hoult commented that there were definitely access issues around the town including public buildings and footpaths. She emphasised the need for a definite policy that was implemented and monitored.

K Galloway supported J Hoult’s comments and noted that even with a policy the difficulty came with ‘policing’ and maintaining clear access. With regard to accessibility of Council buildings, K Galloway commented that in his opinion the Victoria Park Toilets were in dire need of attention. The statutory requirements for building and amenities did not appear to be being adhered to. He strongly supported an urgent review.

M Clarke commented that overhanging branches onto the footpath also created accessibility issues.

J Gerard advised members to raise Service Requests for any issues they observed and to encourage others to do the same.

K Galloway advised that the Council’s Snap Send Solve app had proved very successful and actions had been taken swiftly on matters that he had raised.

9 CORRESPONDENCE

9.1 Memo Pedestrian Mazes on High Street and Smart Studs on Wales Street Railway Level Crossings – Bill Rice (Senior Transportation Engineer)
9.2 **North Loburn School** (refer Item 6.2)

E Cordell provided copies of the letter from North Loburn School which provided a brief overview of the school's solar energy project. The school was seeking the Board's formal support for its funding application to the RATA Foundation. E Cordwell also tabled a potential draft letter of support for the Board’s consideration.

J Gerard commented that the Board had visited the school recently and that they were doing a wonderful job.

M Clarke commented that solar power was eminently suitable for a school due to energy use being primarily during daylight hours.

Some members wondered whether there were any other possible sources of funding for such projects from within the Ministry for Education itself.

Moved P Williams seconded D Lundy

**THAT** the Rangiora-Ashley Community Board:

(k) Receives memo No. 170831094196 and notes the information.

(l) Receives the letter from Darryn Ward (Principal, North Loburn School).

(m) Approves the Board’s letter of support as drafted for the North Loburn School's Funding application to the RATA Foundation.

CARRIED

P Williams commented that he believed that the solar energy project was a great idea that would help the environment and provide learning opportunities for the children.

10 **CHAIRPERSON’S REPORT**

10.1 **Chair’s Diary for August 2017**

Moved J Gerard seconded D Gordon

**THAT** the Rangiora-Ashley Community Board:

(n) Receives report No. 17090609644.

CARRIED

11 **MATTERS FOR INFORMATION**

11.1 **Oxford-Ohoka Community Board meeting minutes – 3 August 2017** (Trim No. 170808084495)

11.2 **Woodend Sefton Community Board meeting minutes – 14 August 2017** (Trim No. 170822090257)

11.3 **Kaiapoi-Tuahiwi Community Board meeting minutes – 21 August 2017** (Trim No. 170818089346)

11.4 **Annual Report: Dog Control 2016/2017** – Malcolm Johnston, (Environmental Services Manager) – Report to Planning and Regulation Committee meeting 15 August 2017 (Trim No. 170710071156)

11.5 **Water Conservation Strategy Implementation Summary for 2016/17** – Colin Roxburgh (Water Asset Manager) – Report to Utilities and Roading Committee 15 August 2017 (Trim No. 170803082745)
11.6 **Changes to Kaiapoi (West) Speed Limits** – Ken Stevenson, (Roading Manager) – Report to Council meeting 5 September 2017 (Trim No. 170822090290)

11.7 **Update on Cam River Enhancement Project** - Janet Fraser, (Utilities Planner) and Owen Davies (Drainage Asset Manager) – Report to Utilities and Roading Committee 15 August 2017 (Trim No. 170803082835)

11.8 **West Eyreton and Summerhill Backup Source Options** – Mark Andrews (Civil Engineer), Jeff Dunn (Engineering Technician) and Colin Roxburgh (Water Asset Manager) - Report to Council meeting 5 September 2017 (Trim No 170627066208)

Moved C Prickett seconded R Brine

**THAT** the Rangiora-Ashley Community Board receives the information in items 11.1-11.8.

**CARRIED**

12 **MEMBERS’ INFORMATION EXCHANGE**

12.1 **P Williams**
- The Waste Management and Minimisation Strategy Hearing Panel has concluded and is recommending a Three Bin Opt in/Opt out system.
- Noted that a number of water related initiatives are taking place across the town and District.
- Community feedback on the new Southbrook traffic lights had been positive.
- Attended the Memorial Service for Peter Allen

12.2 **C Prickett**
- Attended Ashley Rural Water Scheme meeting with P Williams where the implications of a subdivision application in neighbouring Hurunui District was discussed. Concerns had been expressed that the decision on such an application would be made outside of the Waimakariri District but with consequential implications for the District’s water supply.
- Noted that a resident had enquired as to whether UK style allotments were available.
- Attended the Memorial Service for Peter Allen

12.3 **S Lewis**
- Had been honoured to be invited to speak at Peter Allen’s Memorial Service and noted the huge turnout.
- Advised that there was to be a mountain bike charity event to commemorate Peter’s life and service to the community. This would be held on 12 November 2017 (9.30am) starting at the corner of River Road and West Belt and would follow the same route that Peter had undertaken on his last ride. All proceeds being donated to the Motor Neurone Foundation. Publicity and collection buckets would be available shortly.
- North Canterbury Sport and Recreation Trust was to have a soft opening of the new section of the Rakahuri Mountain Bike Track. Access was from the north end of East Belt from 10.30am on 1 October.
12.4 **J Hoult**
- Attended the Waimakariri Community Service Awards and noted the many different ways in which recipients had contributed to the community.
- Attended the Memorial Service for Peter Allen and commended J Gerard and other speakers for their moving personal statements commemorating Peter Allen’s life and community work.
- Had assisted residents of Brick Kiln Road regarding the passage of trucks to and from the new subdivision development. However, it was a legal right of way and trucks could not be prevented from using it. WDC staff had been very helpful and were working with all parties affected to minimise the difficulties being encountered.
- Neighbourhood Support – noted the assistance that had been given to both the Tsunami warning and the recent missing person at Mount Thomas.

12.5 **M Clarke**
- Attended Waimakariri Health Advisory Group (WHAG) meeting which had been poorly attended and noted that the Chairperson had also resigned.
- Attended the Memorial Service for Peter Allen and commended everyone who had spoken.
- Had been approached for assistance by residents of O’Roakes Road, Fernside regarding flooding. The problem had been traced to some unauthorised earthworks and WDC staff were now dealing with the matter.
- Attended opening of the new facilities for the Rangiora Croquet Club. It was a well-finished building and they now had over 300 members. Table bowls would also utilise the facility.

12.6 **R Brine**
- Commented that there had been an excellent response to the Waste Management and Minimisation Strategy consultation and a range of submissions made to the Hearing Panel. The Panel was recommending an Opt in/Opt out system but there would be an administration charge for those residents wishing to change their requirements. The black bags would continue to be an option but on a fortnightly collection basis. Greypower had made a submission and advised that older residents often did not generate enough waste for organics and only filled a black bag every 2-3 weeks. Retirement village type areas were also often too compact to accommodate three bins per dwelling.
  Contractors were concerned but the Panel had determined that there would be a lead in time of potentially 2-3 years which would enable contractors to consider their position with regard to services, fees and charges. The Panel was of the opinion that there would continue to be a need for contractors due to the geographic and rural nature of the District and who could also provide a more convenient service.
  This was the completion of the first stage of the process with the Panel’s recommendations being submitted for the Council’s consideration as part of the Long Term Plan process. This would offer a further opportunity for community feedback. The proposal would only progress to tender and other stages if approved as part of the LTP.
- Met with C Brown regarding Greenspace and the Victoria Park toilets were raised. There was to be a report regarding a proposed Public Toilet strategy before Christmas.
- There had been also been discussion regarding the Parks and Reserve Management Plans.
- Attended the Memorial Service for Peter Allen.
12.7 **K Galloway**
- Had assisted Greypower with its submission on the proposed 3 bin system.
- Advised that there was a Friends of the Millton Memorial Dog Park Facebook page. There would be a meeting next week with The Lions regarding provision of shelters.
- Attended the Memorial Service for Peter Allen

12.8 **D Lundy**
- Civil Defence training regarding the use of technology in an emergency.
- Attended Farmers Panel meeting on water quality hosted by ECAn.
- Commented that the Passchendaele Display in the Rangiora Chambers was well worth seeing.
- Attended the Memorial Service for Peter Allen

12.9 **D Gordon**
- Feature lighting was approved for both Rangiora and Kaiapoi. He commended the work and commitment of the Community Board over recent years and months on the project and had tried to ensure that this was reflected in all media statements on the matter. However, this had not been explained correctly by The Northern Outlook. Mainpower anticipated installing lights at the end of October.
- Rangiora Promotions were organising a Christmas Celebration Night on 23 November and it was suggested that this could include an official ‘Light Switch On’ ceremony. There was general agreement to the idea from the Board.
- Had assisted residents of the Oaks who were concerned their properties were on an ECAn HAIL register for potential soil and ground contamination. Proof of testing prior to the subdivision had been provided which showed no contaminants and there had been a good outcome for residents as the HAIL status had been formally removed. Commented that ECAn had undertaken a ‘desk top analysis’ to determine HAIL sites rather than direct soil testing. Concerns from all members as to whether any other sites may have been wrongly classified.
- Commented on the great work of Rosie Oliver of the North Canterbury Sport and Recreation Trust to achieve the extension of the Rakahuri Track. J Hoult noted the support the Board had provided for the Trust’s funding application to Transpower.
- Attended the Memorial Service for Peter Allen

J Gerard asked if Mayor Ayers would wish to comment on the various Passchendaele commemoration events.

Mayor Ayers advised that Freddy Declerck (Chair of the Memorial Museum at Passchendaele) was visiting from Zonnebeke together with his son Pieter. Freddy was instrumental in maintaining the relationship between New Zealand and Zonnebeke and had inspired the twinning of Zonnebeke with the District. He had been honoured by the NZ Government and Armed Forces.

On Sunday there was to be a reception to farewell the RSA party to Passchendaele with Freddy as guest speaker.

On Monday 18 September, Freddy would join Mayor Ayers and Matt Doocey (MP) for the turning of the first sod on the Passchendaele Walkway.

J Hoult advised that prints from Zonnebeke students would be displayed in the Chamber Gallery.
13 CONSULTATION PROJECTS
There are no current consultation projects.

14 REGENERATION PROJECTS
Updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:

15 BOARD FUNDING UPDATE
15.1 Board Discretionary Grant
Balance as at 26 July 2017: $10,914.04

16 MEDIA ITEMS
Nil.

17 QUESTIONS UNDER STANDING ORDERS
Nil.

18 URGENT GENERAL BUSINESS UNDER STANDING ORDERS
Nil.

NEXT MEETING
The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 11 October 2017 in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS THE MEETING WAS CLOSED AT 8.19PM.

CONFIRMED

___________________
Chairperson

___________________
Date
Workshop – 8.20pm to 8.25pm

Board Participation in the Rangiora A and P Show

Board members agreed that this would be dependent on whether there was to be a formal Council presence. At this stage, this appeared unlikely. Members were happy to assist if things altered.
1. SUMMARY

1.1. The purpose of this report is to seek the nomination of one member of the Rangiora-Ashley Community Board as the Board’s representative on the Draft Public Domain Policy Reference Group.

Attachments:

i. Terms of Reference: Draft Public Domain Policy Reference Group (Trim No. 170920101752)

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170926103979.

(b) Approves Board member ................. to represent the Rangiora-Ashley Community Board on the Draft Public Domain Policy Review Reference Group.

3. ISSUES AND OPTIONS

3.1. The Policy and Strategy Unit is intending to develop a Draft Public Domain Policy for formal consultation in 2018 and needs a Reference Group to assist with formulating this initial draft.

3.2. The Reference Group will comprise representatives of selected external agencies and other groups together with a representative from each Community Board.

3.3. The Term of Reference are described in attachment i.

3.4. A staff Working Group will provide technical and professional input to the Draft Policy given the breadth of its remit.

3.5. The Public Domain for this context is identified as the public space adjacent to Business 1 and 2 Zones in the Waimakariri District and is important for businesses, groups and individuals in promoting the public image of the District.
3.6. Public spaces are used for culinary, entertainment and art experiences that generate business centre activity and vibrancy. It is important that public spaces in the District’s business areas are clean and safe, promote a welcoming image of the District, facilitate easy access for pedestrians and cyclists, provide spaces for people to gather for social engagement and interaction, and strengthen the existing function of public space locations.

3.7. The Waimakariri District Council needs policy in this area to broadly guide how the public domain in the District’s business areas is utilised, including the intersect with relevant bylaws, leases in public spaces, and relevant Council strategies such as town centre strategies, the walking and cycling strategy and the accessibility strategy.

3.8. Areas for consideration within the Policy will include outdoor dining areas, busking and charitable collections, display of goods, mobile vendors, and amenity lighting.

3.9. The Board is now invited to consider and formally nominate a representative.

3.10. Minutes of Reference Group meetings will be circulated to the Board for information.

3.11. The Management Team has reviewed this report and supports the recommendations.

4. **COMMUNITY VIEWS**

4.1. This report seeks to establish the Board’s representative on the Reference Group.

4.2. Further extensive consultation will be undertaken via a formal hearings process in 2018.

5. **FINANCIAL IMPLICATIONS AND RISKS**

5.1. None

6. **CONTEXT**

6.1. The distinctive character of our towns, villages and rural areas is maintained

6.2. Businesses in the District are diverse, adaptable and growing

Geoff Meadows
Policy Manager
1. **PURPOSE**

The purpose of the Draft Public Domain Policy Reference Group is to act as an early sounding board, from an external stakeholder/community perspective during the development of draft policy ideas and options. This resulting Draft Policy will then be subject to formal community consultation, submissions and a hearing process.

2. **WHAT IS THE PUBLIC DOMAIN POLICY**

The public domain is the public space adjacent to Business 1 and 2 Zones in the Waimakariri District and is important for businesses, groups and individuals in promoting the public image of the District. Public spaces are used for culinary, entertainment and art experiences that generate business centre activity and vibrancy. It is important that public spaces in the District’s business areas are clean and safe, promote a welcoming image of the District, facilitate easy access for pedestrians and cyclists, provide spaces for people to gather for social engagement and interaction, and strengthen the existing function of public space locations.

2.1 **Policy Context**

The Waimakariri District Council needs policy in this area to broadly guide how the public domain in the District’s business areas is utilised, including the intersect with relevant bylaws, leases in public spaces, and relevant Council strategies such as town centre strategies, the walking and cycling strategy, waste minimisation and management strategy and the accessibility strategy.

2.2 **Policy Objective**

This policy seeks to:

- Promote vibrancy in the public domain adjacent to business areas;
- Protect the public from nuisance;
- Protect, promote and maintain public health and safety;
- Ensure public spaces are used in ways that positively contribute to the District’s identity and people’s enjoyment of public spaces.

3. **MEMBERSHIP**

- 1 member from the Waimakariri Accessibility Group
- 1 or more Business representatives
- 4 Community Board members being one from each of the Waimakariri Community Boards: Oxford-Ohoka, Rangiora-Ashley, Kaiapoi-Tuahiwi and Woodend-Sefton.
TERMS OF REFERENCE
DRAFT PUBLIC DOMAIN POLICY REFERENCE GROUP

• Any other appropriate stakeholder as identified and agreed by the Reference Group.

Quorum
The quorum at a meeting of the Reference Group consists of a minimum of 4 members.

4. ROLE
The members of the Draft Public Domain Policy Reference Group will act as an early sounding board during the development of draft plan ideas and options. This includes (but is not limited to) the following roles:

• Act as advocates for the wider community, businesses and other stakeholders
• Provide feedback and advice on aspects of the proposed policy as regards appropriateness and relevance.
• To act as the conduit for information to and from the body which the member represents.
• Provide feedback on aspects including but not limited to:
  • Outdoor dining areas
  • Busking and Charitable Collections
  • Display of Goods in Public Spaces
  • Mobile Vendors
  • Signage
  • Amenity Lighting
  • Enforcement

5. MEETING FREQUENCY
The Draft Public Domain Policy Reference Group shall meet as per the project schedule, and otherwise as required.

6. DURATION
Reference Group will continue until a Draft Policy for wider consultation has been completed.
1. **SUMMARY**

1.1. The purpose of this report is to consider an application for funding received from:

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>Purpose</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Canterbury Westland Kindergarten Association (Kidsfirst Kindergartens Bush Street)</td>
<td>Towards costs of replacing books and purchase of new large books for group stories</td>
<td>$300</td>
</tr>
</tbody>
</table>

Total: $300

1.2. Current balance is $10,564.04

Attachments:

i. Application from Canterbury Westland Kindergarten Association (Kidsfirst Kindergartens Bush Street) (Trim 1709816088387)

ii. Spreadsheet showing previous two years grants.

iii. Board funding criteria 2017/2018 (Trim 170627066273)

2. **RECOMMENDATION**

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170926104076.

(a) Approves a grant of $__________ to Canterbury Westland Kindergarten Association (Kidsfirst Kindergartens Bush Street) towards costs of replacing books and purchase of new large books for group stories.

OR
(b) Declines the application from Canterbury Westland Kindergarten Association (Kidsfirst Kindergartens Bush Street).

3. **ISSUES AND OPTIONS**

3.1. Kidsfirst Kindergartens Bush Street is a non-profit organisation that provides education for young children.

3.1.1. It is one of 62 Kindergartens in the Canterbury/Westland area that operate under the umbrella of Canterbury Westland Kindergarten Association (trading as Kidsfirst Kindergartens).

3.1.2. Currently this branch has 30 pre-school aged children attending each day, and a roll of 42 children and their families. An estimated 98% of participants are from the Rangiora-Ashley community area.

3.1.3. Kidsfirst Kindergartens Bush Street is seeking funding to replace old and torn copies of favourite books, and to purchase new large books for group stories.

3.1.4. Fundraising is undertaken throughout the year; for example: Christmas Raffle, Wheel-a-thon, photographs.

3.1.5. A direct benefit to participants will be provided through a wide variety of literary experiences, promote early literacy, and a love of stories for the children and their siblings. Benefits to the organisation include replacing loved books while showing the children how to look after new books. Wider benefits to the wider community include resourcing educational services, local teachers and student teachers with appropriate and useable equipment.

3.1.6. If the application is declined the project will not occur.

3.1.7. Kidsfirst Kindergartens Bush Street has not applied for any Community Board Discretionary Grant within the last 18 months. They have attached financial information, quotes and a letter of support from the Head Teacher.

3.2. The Community Board may approve or decline grants to the applicant in accordance with the grant guidelines.

3.3. The Management Team has reviewed this report.

4. **COMMUNITY VIEWS**

4.1. Community organisations in applying to the Board’s Discretionary Grant, are seeking to assist sectors of the community.

5. **FINANCIAL IMPLICATIONS AND RISKS**

5.1. The Annual Plan for 2017/18 includes budget provision for the Rangiora-Ashley Community Board to approve grants to community groups up to a total of $12,264.04. The requested grants for consideration in October 2017 total $300.

5.2. The current balance of the grant fund is $10,564.04.

5.3. The application criteria specify that grants are normally limited to a maximum of $500 in any one financial year (July to June) but the group can apply up to twice in that year, providing it is for different projects.

5.4. GST is paid to appropriately registered groups where applicable above the Board resolved values.
6. **CONTEXT**

6.1. **Policy**
   
   This matter is not a matter of significance in terms of the Council’s Significance Policy.

6.2. **Legislation**
   
   Not applicable.

6.3. **Community Outcomes**

   6.3.1. People are friendly and caring, creating a strong sense of community in our District.

   6.3.2. There are wide ranging opportunities for people of different ages to participate in community and recreational activities.

Karyn Ward
Community Board Advocate
RANGIORA-ASHLEY COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

Groups Applying for Board Discretionary Grants 2016/2017

Name of Group: Kidsfirst Kindergartens Bush St

Address: 27 Bush Street, Rangiora

Contact Person within Organisation: Anne Smith

Position within Organisation: Head Teacher

Contact phone number: 03-3135010 Email: anne.smith@kidsfirst.org.nz

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

To replace some very old and torn copies of favourite books, purchase new large books for group stories.

What is the timeframe of the project? 4 months

Overall Cost of Project: $333.45 Amount Requesting: $300.00

How many people will directly benefit from this project? 50

Who is the range of people benefiting from this project? (You can tick more than one box)

☑ People with disabilities (mental or physical) ☑ Cultural/ethnic minorities ☐ District

☑ Preschool ☐ School/youth ☐ Older adults ☐ Whole community/ward

Provide estimated percentage of participants by Ward:

Rangiora-Ashley 98% Woodend-Sefton 1% Kaiapoi-Tuahiwi % Oxford-Ohoka 1%

Other (please specify):

If this application is declined will this event/project still occur? ☐ Yes ☑ No

If No – what are the consequences to the community/organisation?
RANGIORA-ASHLEY COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

What are the direct benefit(s) to the participants?

Providing a wide variety of rich literacy experiences, promoting early literacy, a love of stories for the children and their siblings.

What is the benefit(s) to your organisation?

To replace much loved stories, keeping our books updated and using books in good condition, showing children and teaching them how to look after books.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

To provide quality Early Childhood experiences for the tamariki attending kindergarten. The books are also used by families, supporting educational services, local school teachers (visiting) and student teachers.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? [ ] Yes [ ] No

If yes, name of parent group

Cantebury Westland kindergarten (trading as Kidgofest kindergartens)

What is the relationship between your group and the parent group?

The kindergarten is one of 62 kindergartens in the Cantebury/ Westland area.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project?

The kindergarten is supported by families/whanau who organise fundraising throughout the year, keeping the kindergarten resourced to provide quality for Early Childhood. Fundraisers have included Christmas Raffle, wheel-a-thon, photographs.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? [ ] Yes [ ] No

If yes, please supply details:

Enclosed

[ ] Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)

[ ] Supporting costs/quotes (not compulsory)

[ ] Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed: Date: 14.8.2017
3.08.17

Kidsfirst Kindergartens Bush St
27 Bush St
RANGIORA

Board Secretary
Rangiora Community Board
c/- Waimakariri District Council
Private Bag 1005
Rangiora

Dear Sir/Madam,

On behalf of the Kidsfirst Kindergartens Bush St Parent group, teaching staff and children I am writing in support of this grant application. Kidsfirst Kindergartens Bush St is supported by a very hard working group of parents who organize fundraising events to help resource the kindergarten. The kindergarten will provide $43.47 which is the GST component towards the purchase of new books. We are a nonprofit organization who provides quality education for young children. At present we have 30 children attending each day and have a roll of 42 children and their families who are able to use the kindergarten.

Thank you for considering this grant application.

Yours sincerely,

Anne Smith
Head Teacher
<table>
<thead>
<tr>
<th></th>
<th>This Year</th>
<th>Last Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Quarter</td>
<td>Year to Date</td>
</tr>
<tr>
<td><strong>Income</strong></td>
<td></td>
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<tr>
<td>Govt Bulk Funding</td>
<td>67,638</td>
<td>304,456</td>
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<tr>
<td>Fees</td>
<td>155</td>
<td></td>
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<tr>
<td>Interest &amp; Dividends Received</td>
<td>21</td>
<td>93</td>
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<tr>
<td>Grants</td>
<td>6,235</td>
<td></td>
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<tr>
<td><strong>Total Income</strong></td>
<td>67,659</td>
<td>310,939</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Staff Expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>47,814</td>
<td>211,814</td>
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<tr>
<td>Teacher Travel</td>
<td>35</td>
<td>87</td>
</tr>
<tr>
<td><strong>Property Expenses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rent &amp; Rates</td>
<td>141</td>
<td>1,158</td>
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<tr>
<td>Repairs &amp; Maintenance</td>
<td>721</td>
<td>4,254</td>
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<tr>
<td><strong>Administration Expenses</strong></td>
<td></td>
<td></td>
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<tr>
<td>Communications</td>
<td>531</td>
<td>2,250</td>
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<tr>
<td>Computer Support &amp; Lease of Equip...</td>
<td>120</td>
<td>540</td>
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<tr>
<td>Electricity</td>
<td>670</td>
<td>3,246</td>
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<tr>
<td>Kindergarten Running Expenses</td>
<td>6,432</td>
<td>23,389</td>
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<tr>
<td>Resources</td>
<td>177</td>
<td>820</td>
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<tr>
<td>Administration Recharge</td>
<td>18,434</td>
<td>60,437</td>
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<tr>
<td><strong>Total Expenses</strong></td>
<td>75,039</td>
<td>307,942</td>
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<tr>
<td><strong>Surplus / (Deficit)</strong></td>
<td>(7,380)</td>
<td>2,997</td>
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<tr>
<td>Kindergarten Discretionary Income and Expenditure</td>
<td></td>
<td></td>
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<tr>
<td>Fundraising/Donations</td>
<td>996</td>
<td>2,425</td>
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<tr>
<td>Kindergarten Discretionary Spending</td>
<td>(589)</td>
<td>(3,801)</td>
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<tr>
<td><strong>Total Surplus / (Deficit)</strong></td>
<td>(6,973)</td>
<td>1,621</td>
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<tr>
<td><strong>Trust Account Balance</strong>:</td>
<td>3,726</td>
<td>1,834</td>
</tr>
<tr>
<td>Salary % of Bulk Funding</td>
<td>70.69%</td>
<td>69.57%</td>
</tr>
</tbody>
</table>

This is a true and correct statement of the financial position of Kidsfirst Kindergartens Bush Street as at 31 December 2015.

Signed
Chief Executive
Paper Plus Rangiora
186 High Street
03 313 7812

**Special Order**
Operator CF . Till 1
Tr# 182110468
Date 07/06/17 11:57

**Kids First**

<table>
<thead>
<tr>
<th>Code</th>
<th>Qty</th>
<th>Price</th>
<th>Disc</th>
<th>Extn</th>
</tr>
</thead>
<tbody>
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<td>BERENSTAIN BEARS &amp; THE SPOOKY OLD TREE</td>
<td>1</td>
<td>11.00</td>
<td>11.00</td>
<td></td>
</tr>
<tr>
<td>DIGGINGEST DOG BEGINNER BOOKS</td>
<td>1</td>
<td>11.00</td>
<td>11.00</td>
<td></td>
</tr>
<tr>
<td>GREEN EGGS &amp; HAM GREEN BACK BOOK EDIT</td>
<td>1</td>
<td>11.00</td>
<td>11.00</td>
<td></td>
</tr>
<tr>
<td>BEST NEST BEGINNER BOOKS</td>
<td>1</td>
<td>11.00</td>
<td>11.00</td>
<td></td>
</tr>
<tr>
<td>BEARS HOLIDAY</td>
<td>1</td>
<td>11.00</td>
<td>11.00</td>
<td></td>
</tr>
</tbody>
</table>

Total (incl GST of $ 7.15) 55.00

We'll phone you when your order arrives
*** Duplicate *** Duplicate ***

Quote required for a grant
### Quote

**Quote Date:** 06 Jul 2017  
**Quote Number:** KKIN1505-1  
**Expected Order Date:** 06 Aug 2017  
**Customer Reference:**  

**Bill To:**  
Kidsfirst Kindergarten Bush Street  
27 Bush Street  
Waimakariri  
Rangiora 7400  
New Zealand  

**Ship To:**  
Kidsfirst Kindergarten Bush Street  
27 Bush Street  
Waimakariri  
Rangiora 7400  
New Zealand  

<table>
<thead>
<tr>
<th>Product Code</th>
<th>Product Description</th>
<th>Options</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Sub Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>10004</td>
<td>Big Hungry Bear - Big Book</td>
<td></td>
<td>1</td>
<td>$34.77</td>
<td>$34.77</td>
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<tr>
<td>10701</td>
<td>Cows in the Kitchen - Big Book</td>
<td></td>
<td>1</td>
<td>$30.43</td>
<td>$30.43</td>
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<tr>
<td>10699</td>
<td>Dry Bones - Big Book</td>
<td></td>
<td>1</td>
<td>$30.43</td>
<td>$30.43</td>
</tr>
<tr>
<td>10694</td>
<td>Five Little Men in a Flying Saucer - Big Book</td>
<td></td>
<td>1</td>
<td>$30.43</td>
<td>$30.43</td>
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<tr>
<td>10693</td>
<td>Five Little Ducks - Big Book</td>
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<td>1</td>
<td>$30.43</td>
<td>$30.43</td>
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<tr>
<td>10698</td>
<td>One Elephant Went Out to Play - Big Book</td>
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<td>1</td>
<td>$30.43</td>
<td>$30.43</td>
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<td>10682</td>
<td>This is the Bear - Big Book</td>
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**Payment Terms:**  
20th of the following month  

**Product Cost:** $232.13  
**Freight:** $10.00  
**Sub Total:** $242.13  
**GST (15%):** $36.32  
**Total (NZD):** $278.45  

**Quotes Valid for 30 Days**  
Freight is an estimate only for orders over $2500.00  
All quotes are subject to our terms & conditions  

---

New Shoots Educational Resources  
PO Box 4054  
Mt Maunganui South  
Mt Maunganui 3149  
New Zealand  

P 0508 639 746  
E resources@newshoots.co.nz  
W www.educational-resources.co.nz
<table>
<thead>
<tr>
<th>Month considered</th>
<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
<th>Running Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>Pegasus Residents group Inc.</td>
<td>Towards costs for activities at a Christmas event, &quot;Christmas on the Lake&quot;.</td>
<td>$500</td>
<td>$400.00</td>
<td>$2,510.00</td>
</tr>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>towards the costs of funding Pedalmania to be part of the Waimakariri Light Party 2016 event</td>
<td>$390</td>
<td>$390.00</td>
<td>$2,120.00</td>
</tr>
<tr>
<td>September</td>
<td>Okuku Pony Club</td>
<td>Towards accommodation costs while attending the Springston Trophy event</td>
<td>$500</td>
<td>$500.00</td>
<td>$1,620.00</td>
</tr>
<tr>
<td>February</td>
<td>Woodend Bowling Club</td>
<td>towards the cost to core and solid spike the outdoor bowling green</td>
<td>$449</td>
<td>$-</td>
<td>$1,620.00</td>
</tr>
<tr>
<td>April</td>
<td>Kaiapoi Art Expo and Schools Art Expo</td>
<td></td>
<td>$300</td>
<td>$300.00</td>
<td>$1,320.00</td>
</tr>
<tr>
<td>April</td>
<td>Sefton School PTA</td>
<td>towards purchase of a TV &amp; Apple TV box</td>
<td>$500</td>
<td>$500.00</td>
<td>$820.00</td>
</tr>
<tr>
<td>June</td>
<td>The Woodpecker Community Trust</td>
<td></td>
<td>$500</td>
<td>$600.00</td>
<td>$220.00</td>
</tr>
<tr>
<td>September</td>
<td>Southbrook School PTA</td>
<td>Towards the costs of hiring Ethel &amp; Bethelto run a bingo fundraiser event</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Vision West Community Trust</td>
<td>Towards the cost of photoelectric smoke alarms in social housing</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Rangiora Croquet Club Inc.</td>
<td>Towards the part funding of a second set of Quadway Hoops</td>
<td>$500</td>
<td>$500.00</td>
<td>$8,510.00</td>
</tr>
<tr>
<td>September</td>
<td>Okuku Pony Club</td>
<td>Towards accommodation costs while attending the Springston Trophy event</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Reflections Community Trust</td>
<td>toward the cost of a dog agility display for the Waimakariri Light Party 2016</td>
<td>$350.00</td>
<td>$200.00</td>
<td>$8,310.00</td>
</tr>
<tr>
<td>November</td>
<td>Presbyterian Support Upper South Island</td>
<td>Towards the costs of establishing an outdoor garden area for the Totara Club.</td>
<td>$1,000.00</td>
<td>$500.00</td>
<td>$7,810.00</td>
</tr>
<tr>
<td>Date</td>
<td>Organisation</td>
<td>Description</td>
<td>Amount</td>
<td>Amount</td>
<td>Total</td>
</tr>
<tr>
<td>---------</td>
<td>----------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>---------</td>
<td>---------</td>
<td>---------</td>
</tr>
<tr>
<td>November</td>
<td>Ashley Playcentre</td>
<td>Towards the purchase of a John Deere ride-on tractor.</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$7,310.00</td>
</tr>
<tr>
<td>November</td>
<td>Cust-West Eyreton Playcentre</td>
<td>Towards the purchase of a tablet, Microsoft Office programme and virus protection.</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$6,810.00</td>
</tr>
<tr>
<td>November</td>
<td>Rangiora Playcentre</td>
<td>To purchase a profile holder and a non-slip entrance mat.</td>
<td>$456.21</td>
<td>$456.21</td>
<td>$6,353.79</td>
</tr>
<tr>
<td>February</td>
<td>Rangiora Playcentre</td>
<td>To purchase a profile holder and a non-slip entrance mat.</td>
<td>$380.00</td>
<td>$380.00</td>
<td>$5,973.79</td>
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<tr>
<td>February</td>
<td>Rangiora and Districts Early Records Society Inc.</td>
<td>Towards the cost of conservation framing of a sale map for the Red Lion Hotel</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$5,473.79</td>
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<tr>
<td>February</td>
<td>Canterbury Justices of the Peace Association Inc.</td>
<td>Towards the cost of a pull-up banner</td>
<td>$235.75</td>
<td>$235.75</td>
<td>$5,238.04</td>
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<tr>
<td>April</td>
<td>North Canty Riding for the Disabled Inc</td>
<td>Equipment and mounting block for less able riders</td>
<td>$389.00</td>
<td>$389.00</td>
<td>$4,849.04</td>
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<tr>
<td>April</td>
<td>Kaiapoi Art Expo and Schools Art Expo</td>
<td>Towards running costs - in particular advertising - applied to all boards</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$4,349.04</td>
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<tr>
<td>April</td>
<td>HomeShare Lunch Group</td>
<td>Towards entry costs for senior citizens participating in the HomeShare Lunch Group to Orana Park</td>
<td>$295.00</td>
<td>$295.00</td>
<td>$4,054.04</td>
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<td>April</td>
<td>North Canterbury Model Railway Club Inc.</td>
<td>Towards the cost of advertising an 'open day' event 18-19 March 2017.</td>
<td>$250.00</td>
<td></td>
<td>$4,054.04</td>
</tr>
<tr>
<td>June</td>
<td>Cust Bowling Club</td>
<td></td>
<td>$500.00</td>
<td>$500.00</td>
<td>$3,554.04</td>
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<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>Towards the costs of hiring a clown/street performer for the Waimakariri Light Party 2016</td>
<td>$450</td>
<td>$390</td>
<td>$4,460.00</td>
</tr>
<tr>
<td>August</td>
<td>Vision West Community Trust</td>
<td>Towards the cost of photoelectric smoke alarms in social housing</td>
<td>$500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>Big Brothers Big Sisters of North Canterbury</td>
<td>Towards entry costs to Laserstrike for children being mentored</td>
<td>$500</td>
<td>$250.00</td>
<td>$4,210.00</td>
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### 2016-2017 Community Board Discretionary Grant

<table>
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<tr>
<th>Month</th>
<th>Organisation</th>
<th>Purpose</th>
<th>Amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>Kaiapoi Pony Club</td>
<td>Towards training and equipment for the Springston Trphy event</td>
<td>$500 $500.00 $3,710.00</td>
</tr>
<tr>
<td>September</td>
<td>Kaiapoi Community Garden Trust</td>
<td>Towards advertising costs for the Annual Spring Open Day</td>
<td>$276 $276.00 $3,434.00</td>
</tr>
<tr>
<td>November</td>
<td>You Me We Us</td>
<td>towards the cost of paying for a performer and advertising for a Waitangi Day celebration</td>
<td>$500.00 $500.00 $2,934.00</td>
</tr>
<tr>
<td>February</td>
<td>Reflections Community Trust</td>
<td>Toward the cost for Kaiapoi Photographic Club to take photos at the Kaiapoi Children’s day for future promotional purposes and archival records</td>
<td>$75.00 $75.00 $2,859.00</td>
</tr>
<tr>
<td>February</td>
<td>Community Wellbeing North Canterbury Trust / Kaiapoi Community Support</td>
<td>Towards the cost of purchasing a commercial chest freezer</td>
<td>$327.43 $327.43 $2,531.57</td>
</tr>
<tr>
<td>March</td>
<td>Canterbury Justices of the Peace Association Inc.</td>
<td>Towards the cost of a pull-up banner</td>
<td>$235.75 $235.75 $2,295.82</td>
</tr>
<tr>
<td>March</td>
<td>Karanga Mai Early Learning Centre</td>
<td>Towards the cost of a new couch for breast-feeding mothers to nurse their babies</td>
<td>$500 $500.00 $1,795.82</td>
</tr>
<tr>
<td>April</td>
<td>Kaiapoi Toy Library</td>
<td>Towards the purchase of board games</td>
<td>$500.00 $100 $1,695.82</td>
</tr>
<tr>
<td>April</td>
<td>R13 Youth Development Trust</td>
<td>to enable Chair/Manager to attend a 5 day child protection programme</td>
<td>$700.00 $250 $1,445.82</td>
</tr>
<tr>
<td>April</td>
<td>Tuahiwi Community Preschool</td>
<td>towards the creation of a bicultural themed entranceway feature</td>
<td>$500.00 $200 $1,245.82</td>
</tr>
<tr>
<td>Month</td>
<td>Organisation/Project</td>
<td>Purpose</td>
<td>Amount</td>
</tr>
<tr>
<td>--------</td>
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</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust-Kaiapoi Art Expo</td>
<td>Towards running costs associated with the Kaiapoi Art Expo and Schools’ Art Expo, in particular advertising in the Kaiapoi Advocate and venue clearing costs</td>
<td>$500.00</td>
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<tr>
<td>June</td>
<td>KHS CACTUS Programme</td>
<td></td>
<td>$500.00</td>
</tr>
<tr>
<td>July</td>
<td>Oxford Area School - Senior Netball team</td>
<td>Towards costs associated with attending the South Island Secondary Schools Netball Tournament in Nelson</td>
<td>$500.00</td>
</tr>
<tr>
<td>July</td>
<td>Little by Little</td>
<td>Towards costs associated with a new community initiative</td>
<td>$250.00</td>
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<tr>
<td>July</td>
<td>Oxford Play Centre</td>
<td>Towards purchase of a lawn mower</td>
<td>$250.00</td>
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<tr>
<td>July/August</td>
<td>Under Our Feet Charitable Trust</td>
<td>Towards the purchase of compost and seedlings</td>
<td>$250.00</td>
</tr>
<tr>
<td>July</td>
<td>North Canterbury Family Violence Network</td>
<td>To fund a presentation to raise family violence awareness among Oxford Area School youth</td>
<td>$500.00</td>
</tr>
<tr>
<td>August</td>
<td>Under Our Feet Charitable Trust</td>
<td>Towards the purchase of compost and seedlings</td>
<td>$250.00</td>
</tr>
<tr>
<td>September</td>
<td>Okuku Pony Club</td>
<td>Towards accommodation costs while attending the Springston Trophy event</td>
<td>$500.00</td>
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<tr>
<td>September</td>
<td>Eyreton Pony Club</td>
<td>Towards the cost of fencing a learner’s area</td>
<td>$450.00</td>
</tr>
<tr>
<td>February</td>
<td>Canterbury Justices of the Peace Association Inc.</td>
<td>Towards the cost of a pull-up banner</td>
<td>$235.75</td>
</tr>
<tr>
<td>April</td>
<td>Oxford Community Trust- Waimak Kids Oscar</td>
<td>Towards purchase of play equipment from the Big Game Company</td>
<td>$500.00</td>
</tr>
<tr>
<td>April</td>
<td>Arts in Oxford Printmaking Group</td>
<td>Towards the purchase of reusable equipment to make paper and sculptures</td>
<td>$491.00</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust-Kaiapoi Art Expo</td>
<td>Towards running costs of the Kaiapoi Art Expo and Schools’ Art Expo, particularly promotional advertising in the Oxford Observer</td>
<td>$500.00</td>
</tr>
<tr>
<td>Month considered</td>
<td>Group</td>
<td>Project</td>
<td>Amount Requested</td>
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<tr>
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<tr>
<td>July</td>
<td>Woodend Spring Flower Show</td>
<td>Towards the purchase of new signs</td>
<td>$500.00</td>
</tr>
<tr>
<td>August</td>
<td>Woodend Playcentre</td>
<td>Towards the cost of a First Aid Course for parents of the playcentre</td>
<td>$700.00</td>
</tr>
<tr>
<td>September</td>
<td>Woodend Before and After School Programme</td>
<td>New sports equipment</td>
<td>$500.00</td>
</tr>
<tr>
<td>October</td>
<td>Ashley Playcentre</td>
<td>Towards the cost of a First Aid Course for parents of the playcentre</td>
<td>$500.00</td>
</tr>
<tr>
<td>December</td>
<td>North Canterbury Neighbourhood Support</td>
<td>To purchase name badges for the committee members</td>
<td>$300.00</td>
</tr>
<tr>
<td>February</td>
<td>Sefton Community Newsletter</td>
<td>Towards costs associated with transition to new printing team</td>
<td>$500.00</td>
</tr>
<tr>
<td>March</td>
<td>Pegasus Bay School PTA</td>
<td>Towards costs for senior playground</td>
<td>$500.00</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards venue hire and music provided for the 2016 Kaiapoi Art Expo and Schools' Art Expo</td>
<td>$500.00</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Riding for the Disabled</td>
<td>For three volunteers to undertake an introductory course towards their Assistant Coaches Certificate</td>
<td>$498.00</td>
</tr>
<tr>
<td>June</td>
<td>Woodend Bowling Club Inc.</td>
<td>Towards the upgrading of covered kitchen lighting</td>
<td>$335.80</td>
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</tbody>
</table>

**Woodend-Ashley Community Board 10.138.100.2410**

**Running Balance Total:** $6,120.00
<table>
<thead>
<tr>
<th>Month</th>
<th>Organisation</th>
<th>Project Description</th>
<th>Amounts (NZD)</th>
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</thead>
<tbody>
<tr>
<td>August</td>
<td>International Day of Older Persons Group</td>
<td>Towards costs associated with International Day of Older Persons</td>
<td>$250.00</td>
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<td>$250.00</td>
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<td>$5,870.00</td>
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<tr>
<td>August</td>
<td>The Ashley Lodge No.28</td>
<td>Towards fundraising event for the replacement of defibrillators in each of the four ambulances based in Rangiora</td>
<td>$500.00</td>
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<td>$500.00</td>
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<td></td>
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<td></td>
<td>$5,370.00</td>
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<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>Towards the hire of Pedalmania for the Waimakariri Light Part 2015</td>
<td>$375.00</td>
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<td>$375.00</td>
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<td>$4,995.00</td>
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<tr>
<td>August</td>
<td>Rangiora Community Garden</td>
<td>Towards the purchase of materials for 3 new signs</td>
<td>$482.00</td>
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<td>$482.00</td>
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<td></td>
<td>$4,513.00</td>
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<tr>
<td>August</td>
<td>Caring for Carers Inc</td>
<td>Towards annual venue hire and refreshments for meetings of the Rangiora Support Group</td>
<td>$388.00</td>
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<tr>
<td>September</td>
<td>Fall Prevention Exercise Group</td>
<td>Towards costs associated with establishing an exercise programme for seniors</td>
<td>$500.00</td>
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<td></td>
<td>$250.00</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>$4,263.00</td>
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<tr>
<td>October</td>
<td>Ashgrove School PTA - ReStyle Me</td>
<td>Towards venue hire for 'ReStyle Me', a fundraising event for Ashgrove School</td>
<td>$500.00</td>
</tr>
<tr>
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<tr>
<td>October</td>
<td>Ashgrove School PTA – Santa’s Grotto</td>
<td>Gate signage at the Rangiora A&amp;P Showgrounds entrance for Santa’s Grotto</td>
<td>$379.50</td>
</tr>
<tr>
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<tr>
<td>October</td>
<td>McAlpines North Canterbury Pipe Band (Inc)</td>
<td>Towards new kilts for band members</td>
<td>$500.00</td>
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<td></td>
<td></td>
<td>$350.00</td>
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<td></td>
<td>$3,913.00</td>
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<tr>
<td>October</td>
<td>Ashgrove School PTA – Ashgrove Twilight Gala</td>
<td>To hire deep fryers and cooking oil for the Ashgrove Twilight Gala</td>
<td>$425.00</td>
</tr>
<tr>
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<tr>
<td>October</td>
<td>Rangiora Toy Library</td>
<td>Towards advertising costs of a fundraising event as part of its 21st Birthday celebrations</td>
<td>$741.00</td>
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<tr>
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<td>$350.00</td>
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<td></td>
<td></td>
<td>$3,563.00</td>
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<tr>
<td>December</td>
<td>North Canterbury Neighbourhood Support</td>
<td>Towards the costs associated with running the 'Old Fashioned Family Picnic'</td>
<td>$250.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$250.00</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>$3,313.00</td>
</tr>
<tr>
<td>December</td>
<td>Rangiora Playcentre</td>
<td>To purchase a new pull up banner</td>
<td>$379.00</td>
</tr>
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<td></td>
<td></td>
<td></td>
<td>$379.00</td>
</tr>
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<td></td>
<td></td>
<td></td>
<td>$2,934.00</td>
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<tr>
<td>Month</td>
<td>Recipient</td>
<td>Description</td>
<td>Amount</td>
</tr>
<tr>
<td>-----------</td>
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<td>------------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>February</td>
<td>Rangiora Toy Library</td>
<td>towards the purchase of new toys, specifically, a replacement tractor</td>
<td>$456.25</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools’ Art Expo</td>
<td>$500.00</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Riding for the Disabled</td>
<td>towards costs associated with relocating to the Millton Memorial Reserve</td>
<td>$500.00</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Family Violence Network</td>
<td>towards costs of a Safety and Respect presentation and follow-up barbeque for Rnagiora High School and/or Rnagiora New Life School secondary students</td>
<td>$500.00</td>
</tr>
<tr>
<td>June</td>
<td>Cat Care Incorporated</td>
<td>Towards the costs of a Microchipping Day</td>
<td>$250.00</td>
</tr>
<tr>
<td>June</td>
<td>Disability, Carers and Friends Group</td>
<td>For the purchase of a trestle table and costs of catering for a Dance Social</td>
<td>$500.00</td>
</tr>
<tr>
<td>June</td>
<td>Rangiora Croquet Club Inc.</td>
<td>For part funding one set of Quadway Hoops</td>
<td>$500.00</td>
</tr>
<tr>
<td>June</td>
<td>The Rangiora and Districts Early Records Society Inc.</td>
<td>For costs associated with set up, production and installation of four ACM vinyl signs to replace existing</td>
<td>$327.75</td>
</tr>
<tr>
<td>June</td>
<td>Seftonian Battle Sport</td>
<td>For new sporting and Safety equipment for players, specifically 4 x trebuchets and 2 x armour</td>
<td>$500.00</td>
</tr>
<tr>
<td>June</td>
<td>Social Services Waimakariri</td>
<td>Toward the costs of catering for a community forum event</td>
<td>$200.00</td>
</tr>
<tr>
<td>June</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo resubmission</td>
<td>Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools’ Art Expo</td>
<td>$500.00</td>
</tr>
<tr>
<td>June</td>
<td>Community College North Canterbury</td>
<td>For the venue hire and supplies of a youth open night</td>
<td>$400.00</td>
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</tbody>
</table>

**Total Amount:** $6,120.00
<table>
<thead>
<tr>
<th>Month</th>
<th>Recipient</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>Hinemoa-Kaiapoi Hockey Club</td>
<td>Towards assisting team members with the cost of travel to a tournament in Fiji</td>
<td>$500.00</td>
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<tr>
<td></td>
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<td></td>
<td>$500.00</td>
</tr>
<tr>
<td>August</td>
<td>Canterbury Youth Development Programme</td>
<td>Towards providing breakfast three mornings per week for eight weeks and food for the Longest Day Challenge</td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>$500.00</td>
</tr>
<tr>
<td>September</td>
<td>Arthritis New Zealand</td>
<td>towards venue hire and advertising associated with running self-management sessions and workshops in Kaiapoi</td>
<td>$500.00</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>$250.00</td>
</tr>
<tr>
<td>September</td>
<td>Kaiapoi District Historical Society Incorporated</td>
<td>Towards the cost of installing updates of PastPerfect (a museum programme) and linking four computers for volunteers to work on at the same time</td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$500.00</td>
</tr>
<tr>
<td>November</td>
<td>You Me We Us</td>
<td>for advertising of Kaiapoi’s 2016 Waitangi Day celebrations</td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$500.00</td>
</tr>
<tr>
<td>December</td>
<td>North Canterbury Neighbourhood Support</td>
<td>towards costs associated with running the ‘Old Fashion Family Picnic’</td>
<td>$300.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$350.00</td>
</tr>
<tr>
<td>March</td>
<td>Kaiapoi Photographic Club Inc</td>
<td>Toward printing costs for Club members involved in a photographic exhibition - &quot;Waimakariri - from the Mountains to the Sea&quot;</td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$500.00</td>
</tr>
<tr>
<td>March</td>
<td>Satisfy Food Rescue</td>
<td>To purchase a sandwich board to identify Satisfy Food Rescue in the community</td>
<td>$350.00</td>
</tr>
<tr>
<td></td>
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</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools’ Art Expo</td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$500.00</td>
</tr>
<tr>
<td>March</td>
<td>You Me We Us</td>
<td>Towards advertising costs for a 'Pop Up cinema' event</td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$500.00</td>
</tr>
<tr>
<td>Date</td>
<td>Organization</td>
<td>Description</td>
<td>Amounts</td>
</tr>
<tr>
<td>---------</td>
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<td>---------------------------------------------------------------------------------------------</td>
<td>---------------</td>
</tr>
<tr>
<td>April</td>
<td>Social Services Waimakariri</td>
<td>towards catering costs for a community forum to discuss establishing a Community House and capacity for a Children's Team for the community</td>
<td>$200.00 $200.00 $1,323.20</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Family Violence Network</td>
<td>towards the costs associated with a presentation to Kaiapoi High School about family violence and a bbq to follow</td>
<td>$500.00 $198.44 $1,124.76</td>
</tr>
<tr>
<td>November</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards running costs, in particular, the music provided over the weekend for 2016 Kaiapoi Art Expo.</td>
<td>$300.00 $250.00 $3,860.00</td>
</tr>
<tr>
<td>November</td>
<td>Oxford Table Tennis</td>
<td>Towards the purchase of tables</td>
<td>$250.00 $250.00 $3,610.00</td>
</tr>
<tr>
<td>November</td>
<td>Keep Oxford Beautiful</td>
<td>for a photo and information panel about the Oxford Historic Jail</td>
<td>$250.00 $250.00 $3,360.00</td>
</tr>
<tr>
<td>November</td>
<td>Friends of Oxford Hospital</td>
<td>towards the purchase of a Lazy Boy recliner chair and disability aids for patients</td>
<td>$350.00 $250.00 $3,110.00</td>
</tr>
<tr>
<td>November</td>
<td>Oxford Pony Club</td>
<td>towards the cost of running a two day show jumping course for its club members</td>
<td>$250.00 $250.00 $2,860.00</td>
</tr>
<tr>
<td>November</td>
<td>North Canterbury Neighbourhood Support</td>
<td>towards costs associated with running the 'Old Fashion Family Picnic'</td>
<td>$250.00 $250.00 $2,610.00</td>
</tr>
<tr>
<td>November</td>
<td>West Eyreton School</td>
<td>purchase of a banner-stand</td>
<td>$345.00 $250.00 $2,360.00</td>
</tr>
<tr>
<td>November</td>
<td>Oxford Tennis Club</td>
<td>Towards two weather shelters for the new courts</td>
<td>$500.00 $250.00 $2,110.00</td>
</tr>
<tr>
<td>November</td>
<td>View Hill Improvement Society</td>
<td>To purchase three alloy framed umbrellas for use at the View Hill Domain</td>
<td>$477.00 $250.00 $1,860.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>towards the floral arrangements for the 2016 Kaiapoi Art Expo and Schools’ Art Expo</td>
<td>$500.00 $250.00 $1,610.00</td>
</tr>
<tr>
<td>Date/Year</td>
<td>Organization</td>
<td>Purpose</td>
<td>Amounts</td>
</tr>
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<td>-----------</td>
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<td>---------</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Community Trust</td>
<td>for stationery and art supplies for Oscar School Holiday programme</td>
<td>$560.03</td>
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<tr>
<td>April/May</td>
<td>Oxford Area School - Senior Netball team</td>
<td>towards costs associated with attending the South Island Secondary Schools Netball Tournament in Nelson</td>
<td>$500.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Friends of Oxford Hospital</td>
<td>towards purchase of window screen blinds for patients rooms</td>
<td>$250.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Little by Little</td>
<td>towards costs associated with a new community initiative</td>
<td>$250.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Netball Club</td>
<td>for the purchase of two portable netball goals</td>
<td>$199.90</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford O.S.C.A.R.</td>
<td>for First Aid training of staff</td>
<td>$175.00</td>
</tr>
<tr>
<td>April/May</td>
<td>West Eyreton School</td>
<td>towards graphic design work for a banner</td>
<td>$295.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Social Services Waimakariri</td>
<td>towards costs of catering for a community forum event</td>
<td>$200.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Play Centre</td>
<td>towards purchase of a lawn mower</td>
<td>$250.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Plunket</td>
<td>for the purchase of child safety gates and new toys for the Oxford Plunket Rooms</td>
<td>$500.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Cust Netball Club</td>
<td>Towards the purchase of uniforms and equipment to enable childrens' participation</td>
<td>$500.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Under Our Feet Charitable Trust</td>
<td>Towards the purchase of compost and seedlings</td>
<td>$250.00</td>
</tr>
</tbody>
</table>
Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board consider a number of factors in their decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board need to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board require a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (i.e. voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:

- Wages
- Debt servicing
- Payment for volunteers (including arrangements in kind e.g. petrol vouchers)
- Stock or capital market investment
- Gambling or prize money
- Funding of individuals (only non-profit organisations)
- Payment of any legal expenditure or associated costs
- Purchase of land and buildings
- Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests
- Payment of fines, court costs or mediation costs, IRD penalties

Examples (but not limited to) of what the Board can fund:

- New equipment
- Toys/educational aids
- Sporting equipment
- Safety equipment
- Costs associated with events
- Community training
Criteria for application

- Grant applications will be considered every second month by the Rangiora-Ashley Community Board: July, September, November 2017 and February, April, June 2018. Applications are recommended to be received three weeks prior to Board meeting dates for processing.

- Generally funding grants will be a maximum of $500 in any one financial year (July 2017 to June 2018) but the group can apply up to twice in that year, providing it is for different projects.

- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.

- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.

- The group should have strong links with the Rangiora-Ashley community.

- The applications should clearly state the purpose for which the money is to be used.

- The applicants should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.

- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board.

- The Board support a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).

- An accountability form must be provided to Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to: receipts, bank statements and invoices. In the event that funds are not spent on the project or activity applied for the recipient may be required to return the grant funding to the Council.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Governance Advisor
Rangiora-Ashley Community Board
C/- Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to either

- Rangiora Service Centre, 215 High Street, Rangiora.
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi.

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board decision and if successful an invoice and your organisation’s bank account details will be requested.
- On receipt of this information payment will be processed to your organisation’s bank account.
Groups Applying for Board Discretionary Grants 2017/2018

Name of Group: 

Address: 

Contact Person within Organisation: 

Position within Organisation: 

Contact phone number: 
Email: 

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

What is the timeframe of the project?

Overall Cost of Project: $ 
Amount Requesting: $ 

How many people will directly benefit from this project?

Who is the range of people benefiting from this project? (You can tick more than one box)

☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☐ District 
☐ Preschool ☐ School/youth ☐ Older adults ☐ Whole community/ward 

Provide estimated percentage of participants by Ward:

Rangiora-Ashley % Woodend-Sefton % Kaiapoi-Tuahiwi % Oxford-Ohoka %

Other (please specify):

If this application is declined will this event/project still occur?  ☐ Yes  ☐ No 

If No – what are the consequences to the community/organisation?
What are the direct benefit(s) to the participants?

What is the benefit(s) to your organisation?

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)

- Yes
- No

If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?

- Yes
- No

If yes, please supply details:

Enclosed

- Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)
- Supporting costs/quotes (not compulsory)
- Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed: ____________________________ Date: __________
Dear members of the Rangiora-Ashley Community Board,

Thank you for taking the time to prepare your submission on the Draft Annual Plan 2017/18. The third year of our Long Term Plan is about making sure we continue to deliver on our commitment to maintain existing services, invest in required infrastructure renewal, and spend wisely on new infrastructure needed to support the anticipated further growth of the district.

The Council appreciates your contribution to the annual plan decision-making process and values the opportunity it had to hear submissions from those who attended the Hearings.

This letter is to advise you of the Council’s decision in relation to your submission.

Summary of Submission

Easter Sunday Trading

Relief Sought: The majority of board members were supportive of the Status Quo but welcome the Council's invitation to seek wide community feedback and consideration of these wider views in due course.

Council Decision: Eighty-three submissions were received to the Draft Annual Plan 2017/18, attracting 31 submissions specifically relating to Easter Sunday trading. A further 206 comments were received via social media and 242 preferences through a ‘tick box’ survey run at the Oxford A & P Show.

In total 579 people expressed their views on Easter Sunday trading in the District. Of these 274 want the Council to develop a policy to allow Easter Sunday trading and 305 supported the status quo.

In response to the feedback received, the Council has decided to maintain the status quo and will not develop an Easter Sunday Trading Policy at this time. This decision could be reconsidered on request from the community or as part of a sub-regional approach with Christchurch City Council and the Hurunui District Council.

The Council will also undertake further discussions with Members of Parliament advocating for a national decision regarding Easter Sunday trading.

Major Capital Projects - Roading

Relief Sought: The Board supports the Council's proposals identified within the Draft Plan, in particular the completion of the road linking West belt to Townsend Road in Rangiora and the proposal to link the Silverstream development and Kaiapoi Town Centre.

Council Decision: The Council thanks you for your support.
**Major Capital Projects - Walking & Cycling**

**Relief Sought:** The Board supports the Council’s proposals identified within the Draft Plan relating to both the Rangiora to Woodend and the Kaiapoi Rangiora Cycleways.

**Council Decision:** The Council thanks you for your support.

**District Regeneration (Red Zone) Implementation Plan**

**Relief Sought:** The Board supports the Council’s proposals identified within the Draft Plan relating to the District Regeneration (Red Zone) Implementation Plan.

**Council Decision:** The Council thanks you for your support.

**Rates - Uniform Annual General Rate**

**Relief Sought:** The Board understands that the proposed uplift in the UAGC is a consequence of the implementation of the Revenue and Finance Policy. The Board is supportive of the increase in charge in support of the environmental health and planning services, Public conveniences, cemeteries and Civil Defence but has concerns if this or any proposed uplift resulted in a cross subsidy from one category of household/area to another.

**Council Decision:** The Council will be reviewing its Revenue & Financing Policy this year as a lead up to the Long Term Plan 2018-2028. The current assessments relating to each activity will be reassessed to determine whether the rates apportionment of benefit and cost is aligned.

**LTP 2018-2028 - 4 Court Facility**

**Relief Sought:** The Board fully supports this proposal and believes that the facility should be sited on Coldstream Road for a number of reasons:

- The Council currently owns the land
- The site would accommodate the size of facility envisaged
- There is sufficient space for car parking associated with such a facility
- The site is adjacent or close to other sports facilities such as cricket, soccer and the new astroturf hockey field
- Rangiora is seen as ‘the heart of the district’ and central to many residents work and other activities
- The site is within easy read of Kaiapoi, Oxford, Ashley and other townships.

**Council Decision:** The Council thanks you for your support.

Concept design work undertaken in the next few months for consultation with the community will be further consulted with the community during the Long Term Plan 2018-2028 process. Feedback will also be sought on the timing of the facility.

**LTP 2018 - 2028 Kerbside Collection Options**

**Relief Sought:** The Board supports a status quo for kerbside collection and suggest that further information to households on waste reduction would be desirable.

**Council Decision:** The Waste Management & Minimisation Plan 2017 is currently out for a two month consultation period with stakeholders and the wider community. Your feedback and comments will be taken into consideration in finalising the Waste Management & Minimisation Plan, which will then inform
proposals going forward into the Long Term Plan 2018-2028 Consultation Document.

LTP 2018-2028 - District Wide Rating for 3 Waters

Relief Sought: The Board looks forward to engaging more fully in any future proposals on this matter as part of the Special Consultative Procedure. At this stage the majority of Board members would signal that they are not supportive of cross subsidy and that any proposed mechanism should allocate costs where the true cost lies. The Board is open to considering a district wide concept for drainage.

Council Decision: The Council thanks you for your feedback and comments. The 3 Waters rating proposal will be consulted on in more detail as part of the Long Term Plan 2021-2031 process.

LTP 2018-2028 - Other Proposals: Use/Recycling of Grey Water

Relief Sought: The Board is supportive of the recycling and conservation of water in particular grey water wherever possible. The Board suggests that the Council consider introducing grey water and roof water collection requirements for new housing developments.

Council Decision: The Council has a water conservation strategy which comprises of leak reduction, water metering and community awareness programmes. The Council also works with other Councils in Canterbury and Irrigation New Zealand on public water conservation education programmes. Through the Canterbury Stormwater Forum we are working with other Councils and Environment Canterbury to look at options for stormwater treatment and disposal in ways that have a low impact on the environment.

There may also be opportunities to use new methods and technologies to reduce water demand and downstream impact of development which Council staff will consider in engineering practices and subdivision development.

LTP 2018-2028 - Other Proposals: Car Parking Building

Relief Sought: The Board notes that concept of a Car Parking Building for Rangiora has long been recognised. However the Board believes that there is a need 'to get ahead' of the current town centre and other developments which are progressing at a pace which will soon outstrip current available parking.

Council Decision: The Council will be reviewing its Rangiora Town Centre Strategy 2010, which currently has a provision of up to $6 million in the Long Term Plan 2015-2026 specifically to address town centre parking issues. Application of this funding will be considered in conjunction with progress made on the joint venture development and review of the Town Centre Strategy.

In the interim Council has secured a number of ground leases, which will provide additional parking as required over the next two years.

LTP 2018-2028 - Other Proposals: Park and Ride

Relief Sought: The Board acknowledges that this is a shared responsibility and delivered through partnership with Environment Canterbury. The Board acknowledges the work that has been done to date and supports the new public transport proposals about to be implemented within Rangiora, Kaiapoi, Woodend and Pegasus. However further work is required to ensure that there is an interlinked strategy to achieve a functioning and responsive park and ride(s) scheme. The Board requests that the Council works with Environment Canterbury to specifically consider establishing an integrated and workable park and ride scheme at suitable locations.

Council Decision: The Council is currently working with Environment Canterbury and the other Greater Christchurch Partners through the Greater Christchurch Public Transport Joint Committee on a business case to determine future public transport options and this will include consideration of a Park and Ride.
Rangiora Town Centre Development - Town Entrance

Relief Sought: The Board encourages the Council to consider allocating specific funding to beautify the Lineside Road entrance to Rangiora including signage. This is widely recognised as needing attention.

Council Decision: The Council have recently set up a working group to start the process of town centre beautification projects including Rangiora and Kaiapoi. Council staff will continue to scope town centre enhancement to allow Council to consider funding for additional projects as part of the Long Term Plan 2018-2028.

Rangiora Town Centre Development - High Street Lighting Upgrade

Relief Sought: The Board supports such an upgrade to complement the development of the town centre and to support the evening economy. The Board is of the view that modern and innovative lighting schemes making use of trees and other street furniture better safety and can provide an enhanced street appeal all year round.

Council Decision: The Council thanks you for your support. Council staff are currently developing a plan for the lighting upgrade that will be brought back to the Board for their feedback and comment.

Rangiora Town Centre Development - Victoria Park Toilets

Relief Sought: The Board urges the Council to consider a complete rebuild of a large modern facility in keeping with the Town Centre development and overall modern, vibrant image of the township. All agree that the current facilities are in a state of decline, with residents and visitors alike having to utilise store or cafe based facilities. The Board would also advise that any such facilities will prove popular and require a regular and responsive cleaning regime.

Council Decision: Council staff are currently developing a Public Toilet Strategy which is being prepared for Council to consider any financial implications as part of the Long Term Plan 2018-2028 process.

Roading - Safety Improvements

Relief Sought: The Board supports the redesign of Cones Road/Carrs Road corner intersection to improve safety for all road users. The Board has recently approved a community initiative to develop a walkway from Cones Road through to Boundary Road and notes that improvements to this intersection are already being progressed subject to funding being assured.

Council Decision: The Council thanks you for your support. The design of safety improvements at the Cones Road/Carr Road intersection are progressing. It is planned to have these completed over the next few months.

Other Water Supply Scheme Upgrades

Relief Sought: The Board supports the Council's proposals identified within the Draft Plan relating to the rural water supply upgrades.

Council Decision: The Council thanks you for your support.

Copies of the adopted Annual Plan 2017/18 are available at the Rangiora, Kaiapoi and Oxford service centres and libraries and on our website waimakariri.govt.nz
Once again, thank you for your interest and contribution to the decision-making that affects our District.

Yours sincerely

David Ayers
Mayor
Chair’s Report

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO: GOV-26-11-06/ 171002105986

REPORT TO: Rangiora-Ashley Community Board

DATE OF MEETING: 11 October 2017

FROM: Jim Gerard, Chairperson Rangiora-Ashley Community Board

SUBJECT: Chair’s Diary for September 2017

1. SUMMARY

<table>
<thead>
<tr>
<th>DATE</th>
<th>EVENT / MEETING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday 5 September</td>
<td>• Council at Kaiapoi</td>
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<tr>
<td></td>
<td>• Friends of Town Hall Committee meeting</td>
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<tr>
<td>Wednesday 6 September</td>
<td>• Passchendaele Trust meeting</td>
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<tr>
<td>Monday 11 September</td>
<td>• Peter Allen Memorial Service</td>
</tr>
<tr>
<td>Tuesday 12 September</td>
<td>• Waimak Access Group AGM</td>
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<td></td>
<td>• Rangiora Promotions Association Committee meeting</td>
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<tr>
<td>Wednesday 13 September</td>
<td>• Meeting with Governance Advisor</td>
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<td></td>
<td>• Rangiora-Ashley Community Board meeting</td>
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<tr>
<td>Saturday 16 September</td>
<td>• Special meeting, Friends of the Town Hall</td>
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<td></td>
<td>• Mary Ager’s 100th Birthday Celebration</td>
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<tr>
<td>Sunday 17 September</td>
<td>• Passchendaele Commemoration Exhibition</td>
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<tr>
<td></td>
<td>• Freddy Declerck Reception and Address</td>
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<tr>
<td>Monday 18 September</td>
<td>• Sod-turning event, Passchendaele Memorial Cycleway/Walkway</td>
</tr>
<tr>
<td></td>
<td>• Sod-turning event, Rangiora-Woodend Cycleway/Walkway</td>
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<td></td>
<td>• Morning tea, Woodend Community Centre</td>
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<td></td>
<td>• Lunch with Belgium Delegation and Kaiapoi Returned Services Association (RSA)</td>
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<td></td>
<td>• Freddy Declerck Lecture</td>
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<tr>
<td>Wednesday 20 September</td>
<td>• Meeting with Wendy Howe, Volunteer Action Team</td>
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<tr>
<td>Thursday 21 September</td>
<td>• District Licensing Committee Lunch</td>
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<tr>
<td>Monday 25 September</td>
<td>• Community Boards’ combined Chair’s meeting</td>
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<td></td>
<td>• All Community Boards Briefing</td>
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<tr>
<td>Wednesday 27 September</td>
<td>• Business Expo, Waimakariri District Council foyer</td>
</tr>
<tr>
<td>Friday 29 September</td>
<td>• District Licensing Committee Training</td>
</tr>
</tbody>
</table>

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 171002105986

Jim Gerard QSO
CHAIRPERSON