MINUTES OF THE DISTRICT PLANNING AND REGULATION COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA ON TUESDAY 15
AUGUST 2017 1.00PM.

PRESENT
Councillor J Meyer (Chair), Mayor D Ayers, Councillors N Atkinson, W Doody, and
D Gordon.

IN ATTENDANCE
Councillor P Williams
Messrs J Palmer (Chief Executive), N Harrison (Manager Regulation), S Markham
(Manager Strategy and Engagement), V Caseley (District Plan Manager), M Johnston
(Environmental Services Manager), Ms H Downie (Principal Planning Analyst), M McIlraith
(Communications and Engagement Manager) and E Stubbs (Minute Secretary).

1. APOLOGIES
Moved J Meyer seconded N Atkinson
An apology was received and sustained from P Allen for absence. CARRIED

2. CONFLICTS OF INTEREST
Nil.

3. CONFIRMATION OF MINUTES
3.1 Minutes of a meeting of the District Planning and Regulation Committee held on 20 June 2017
Moved W Doody seconded D Gordon
THAT the District Planning and Regulation Committee:
(a) Confirms as a true and correct record the minutes of a meeting of
the District Planning and Regulation Committee held on 20 June
2017. CARRIED

4. MATTERS ARISING FROM THE MINUTES
Nil.

5. PRESENTATION
There were no presentations.
6. REPORTS

6.1 Draft Waimakariri District Development Strategy (DDS) Hearing Panel Amendment – Heike Downie (Principal Planning Analyst)

H Downie spoke briefly to the report noting it was a procedural matter of replacing Councillor Gordon with Councillor Williams on the hearing panel for the draft ‘Our District, Our Future – Waimakariri 2048, District Development Strategy’ due to Councillor Gordon’s absence.

There was some discussion over the procedure for replacement as the hearings were to be held prior to the next Council meeting. N Harrison noted that the Committee had a broad delegation for District Development matters.

Moved N Atkinson Seconded D Ayers

THAT the District Planning and Regulation Committee Recommends that the Council:

(a) Receives report No. 170801081543.

(b) Endorses the replacement of Councillor Gordon with Councillor Williams on the previously nominated hearing panel for the draft ‘Our District, Our Future – Waimakariri 2048, District Development Strategy’.

(c) Notes that with this replacement, the hearing panel consists of Mayor Ayers and Councillors Meyer, Felstead, Atkinson and Williams.

(d) Notes that the hearing for those who indicated they wish to speak to their written submission on the draft ‘Our District, Our Future – Waimakariri 2048, District Development Strategy’ is scheduled for 17, 18 and 21 August 2017.

CARRIED

N Atkinson commented that by requesting that Council endorse the replacement rather than retrospectively approve the procedure was transparent.

6.2 Annual Report: Dog Control 2016/2017 – Malcolm Johnston, (Environmental Services Manager)

M Johnstone advised that the Dog Control Act stipulated that an Annual Report on Dog Control must be provided to the Department of Internal Affairs. The purpose of the report was to adopt that annual report. A copy of the report would be placed on the Council website and figures would be advertised in the local paper.

D Gordon referred to the briefing Councillors had had on dog control noting the need for a new animal shelter location. He commented that there appeared to be an adequate, available site at the front of the Water Unit and asked why they were searching for an alternative location rather than getting on with relocating to the available site. M Johnstone advised that there had not been the opportunity yet to explore further sites around the district. He advised there was 3000m² available at the potential site. N Harrison advised that they had not gone so far as to get a quantity survey,
or consider whether it would be a relocate or a rebuild. A rough order estimate of cost was $500,000. D Gordon commented he would support the project being brought forward from year 5 of the next LTP.

D Ayers queried how easy it was to get a permit for more than two dogs on an urban property, and if a neighbour had a right to veto a third dog. M Johnston replied it was relatively straightforward and required liaison with neighbours. A neighbour did not have exclusive right to veto.

D Ayers asked if there were any numbers regarding use of the dog parks noting that there were discussions around dog parks for Kaiapoi and Oxford. N Harrison commented that anecdotally they were popular but that had not been quantified.

D Ayers commented on the number of dogs being walked at Northbrook Wetlands when there were signs that dogs were not allowed. M Johnston commented that the majority of dog owners were responsible however there was a small percentage who allowed dogs off leads which meant there needed to be a blanket ban in some locations. W Doody requested an up to date map of public places where dogs were not allowed or were allowed either on or off lead so that the public knew where they could take their animals. M Johnston commented that was a good idea. It could be displayed at the dog parks.

Moved D Gordon Seconded W Doody

THAT the District Planning and Regulation Committee:

(a) Receives report No: 170710071156.
(b) Adopts Table 1 Annual Report for 2016-2017 (Dog Control Act 1996 s10A), for the year ending 30 June 2017, as the Waimakariri District Council Annual Report in terms of the Dog Control Act 1996.
(c) Circulates a copy of this report to the Boards.

CARRIED

D Gordon commented that the briefing on the report had been helpful and noted that WDC dog registration fees were not expensive compared to other jurisdictions. The current animal shelter was not in an ideal location behind gates and near the sewerage ponds. He would support a paper being brought to the committee regarding a suitable location to relocate.

D Ayers noted his specific questions around Northbrook Wetlands raised a wider issue around the problem of enforcement.

6.3 2016 – 2017 Annual Report to Alcohol Regulatory and Licensing Authority – Malcolm Johnston, (Environmental Services Manager)

M Johnston advised the purpose of the report was for the Committee to adopt the Annual Report to the Alcohol Regulatory and Licensing Authority (ARLA) which was a statutory requirement. A number of metrics were included in the report. M Johnston commented that the District Licensing Committee was going well.

W Doody noted item 5 in the Annual Report which raised frustration around lack of consistency with application forms and procedures across the
country and M Johnston commented there was a need to keep reiterating
the issue with ARLA.

Moved N Atkinson  Seconded D Ayers

THAT the District Planning and Regulation Committee:

(a)  Receives report No: 170713072849.

(b)  Adopts the Annual Report to the Alcohol Regulatory and Licensing
     Authority as the Waimakariri District Council Annual Report for the
     year ending 30 June 2017, in terms of Section 199 of the Sale and
     Supply of Alcohol Act 2012.

CARRIED

N Atkinson commented that this committee, under the guidance of M
Johnston, addressed a serious part of regulation in the district. He
believed that the community did have power in this matter through public
hearings. N Atkinson expressed gratitude for the guidance and leadership
the committee had. He was disappointed in the number of controlled
purchasing operation infringements. It was up to the Licensee’s to do the
right thing so that extra rules were not required. The Committee needed to
act as a leveller between the two extreme views in the community around
alcohol licencing.

D Ayers commented on the role of market forces in licensing.

W Doody expressed appreciation on behalf of the Committee of the work
M Johnston was putting in with training.

D Gordon commended M Johnston on his fair approach and the excellent
job he was doing across environmental services. He noted his proactive
approach to public relations.

7.  PORTFOLIO UPDATES

7.1  District Planning Development - Councillor Neville Atkinson

N Atkinson commented that the goal was to have the District Plan in draft
around 2019. Selwyn would be working to a similar timeframe and it would
assist to get learnings from each other and would be beneficial in terms of
the settlement plan.

N Atkinson expressed concern around deficiencies in resources to
complete the project. J Palmer noted the concern.

7.2  Regulation and Civil Defence – Councillor John Meyer

J Meyer commented on the rapidness of change and that they were lucky
with the support team they had.

7.3  Business, Promotion and Town Centres – Councillor Dan Gordon

D Gordon noted the events of the last month including the Kaiapoi Art
Expo, Blackwells Fire and Ice and the Rangiora Winter Festival
commenting that the events were extremely well attended. As a volunteer
at the Rangiora Winter Festival, it was good to see first-hand the effort that
went into running the event and the awesome effort by the committee. He
believed the events should be commended. He acknowledged the efforts of the Mayor and others in the Big Splash.

D Gordon noted his attention had been focused on lighting features for the town centres following the commitments given last year.

D Gordon advised that he had had meetings with the chairs of the Town Centre promotions groups, Heather Warwick of ENC and Simon Hart in order to keep up to date.

8. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved D Gordon Seconded N Atkinson

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.1</td>
<td>Minutes of the Public Excluded Portion of the meeting of the District Planning and Regulation Committee meeting of 20 June 2017</td>
<td>Confirmation of Minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.1</td>
<td>Protection of privacy of natural persons To carry out commercial activities without prejudice</td>
<td>A2(a) A2(b)ii</td>
</tr>
</tbody>
</table>

9. QUESTIONS

Nil.

10. URGENT GENERAL BUSINESS

Nil.
11. **NEXT MEETING**

The next scheduled meeting of the District Planning and Regulation Committee is Tuesday 17 October 2017.

There being no further business, the meeting closed at 1.44pm.

CONFIRMED

________________________________________
Chairperson

________________________________________
Date