MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE MEETING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 17 JULY 2017 COMMENCING AT 4PM.

PRESENT
J Watson (Chair), R Blair, C Greengrass (Deputy Chair), M Pinkham, P Redmond, and S Stewart.

IN ATTENDANCE
Councillor A Blackie
J Palmer (Chief Executive), and A Smith (Committee Advisor), Mayor D Ayers (for part of meeting)

1 APOLOGIES
Move J Watson seconded M Pinkham
THAT an apology for absence from N Atkinson be received and sustained.
CARRIED

2 CONFLICTS OF INTEREST
Nil.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 19 June 2017
Moved J Watson seconded P Redmond
THAT the Kaiapoi-Tuahiwi Community Board:
(a) Confirms the circulated minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 19 June 2017, as a true and accurate record.
CARRIED

4 MATTERS ARISING
Nil

5 DEPUTATIONS AND PRESENTATIONS
Nil

6 ADJOURNED BUSINESS
Nil.
7 REPORTS

7.1 Approval of the Kaiapoi-Tuahiwi Community Board’s Submission to the Waimakariri District Council regarding the Draft Waste Minimisation Management Plan – Edwina Cordwell (Governance Advisor)

J Watson introduced the report and the Board’s submission for the Draft Waste Minimisation Management Plan. Board members had contributed to the submission at a workshop on July 3. There was no discussion.

Moved C Greengrass seconded M Pinkham

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 170706070036.

(b) Approves the Board’s Submission to the Waimakariri District Council regarding the Draft Waste Minimisation Management Plan (Trim 170706069966).

CARRIED

7.2 Ratification of the Kaiapoi-Tuahiwi Community Board’s Submission to the Canterbury Regional Land Transport Committee – Proposed 3 Laning Southbound of the Waimakariri Bridge - Edwina Cordwell (Governance Advisor)

J Watson introduced the report, noting that the Board’s submission incorporated comments received from Board members. The public consultation period closed on 13 July.

Moved J Watson seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 170630067633.

(b) Ratifies the Board’s Submission to the Canterbury Regional Land Transport Committee in relation to a third lane south at the Waimakariri Bridge as part of the Christchurch Motorway extension (Trim 170620063212).

CARRIED

7.3 Ratification of the Kaiapoi-Tuahiwi Community Board’s Submission to the Waimakariri District Council regarding the Draft District Development Strategy – Edwina Cordwell (Governance Advisor)

J Watson introduced the report and the Board’s submission to the Council’s Draft District Development Strategy. The submission incorporated comments from Board members, with the final version approved by the Chairperson. The public consultation period closed on 14 July.
Moved J Watson seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 170706069948.
(b) Ratifies the Board’s Submission to the Waimakariri District Council regarding the Draft District Development Strategy (Trim 170706069966).

CARRIED

7.4 Kaiapoi-Tuahiwi Community Board Discretionary Grant Fund 2017/2018 – Edwina Cordwell (Governance Advisor)

J Watson spoke to this report which sought the Board’s approval of the Grant Application Criteria and Application Form and Grant Accountability Form. It was noted that the Board had previously spent time reviewing these forms. Mr Palmer advised that other Boards have decided that any funding applications would be considered at the next available meeting after applications have been received.

Moved J Watson seconded C Greengrass

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 170628066759.
(b) Approves the Board’s 2017/2018 Discretionary Grant Application Criteria and Application Form.
(c) Approves the Board’s 2017/2018 Discretionary Grant Accountability Form.
(d) Notes that the Discretionary Grant funding available for the 2017/18 financial year is $4,960.
(e) Approves that grant applications will be considered by the Board at every meeting/month from the 2017/2018 financial year (July 2017 to 30 June 2018).

CARRIED

7.5 Applications for Kaiapoi-Tuahiwi Community Board Discretionary Grant 2017-2018 - Edwina Cordwell (Governance Advisor)

J Watson presented this report with two funding applications. It was pointed out that the Kaiapoi Cricket Club funding application was to cover some of the costs for signage for a one off event. P Redmond noted this being the 150th Jubilee, is a significant milestone for the Club, and suggested approving a lesser amount of $300. Other members considered a smaller amount would be more appropriate.

C Greengrass proposed the grant to the Kaiapoi Cricket Club be $400, but this was not supported by other Board members.
Moved P Redmond seconded R Blair

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 170630067922.

(b) **Approves** a grant of $200 to Kaiapoi Cricket Club towards the costs of signage to promote the Cricket Club’s 150th Jubilee in late September 2017.

**CARRIED**

C Greengrass against

Moved J Watson seconded P Redmond

(c) **Approves** a grant of $460 to Reflections Community Trust towards the costs of pre and post event advertising for the Waimakariri Light Party 2017.

**CARRIED**

8 **CORRESPONDENCE**

8.1 Letter of thanks from the R13 Charitable Trust for Board Discretionary Grant. (Trim No. 170615061131)

The Board received the correspondence.

9 **CHAIRPERSON’S REPORT**

9.1 **Chairperson’s Report for June-July 2017**

On July 11 J Watson had met with the Woodend-Sefton Community Board Chair, Shona Powell to discuss matters of mutual Board interest. Discussions included a Facebook page, the bus timetable and a variety of other topics. It was noted that Ecan will be reviewing the bus timetable later in the year. J Watson said it is intended to continue regular meetings with the Woodend-Sefton Board Chair. J Watson had attended the Community Board public drop in session on 15 July, noted that no members of the public had attended. Other board members also found a lack of interest from the public to take up the opportunity offered by the Board.

Moved J Watson seconded P Redmond

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 170711071648.

**CARRIED**
10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 8 June 2017 (Trim No. 170529054345)

10.2 Woodend-Sefton Community Board meeting minutes – 12 June 2017 (Trim No. 170609058917)

10.3 Rangiora-Ashley Community Board meeting minutes – 14 June 2017 (Trim No. 170609059023)

10.4 Report back on New Zealand Community Boards’ Conference 2017 - J Ensor, S Farrell, J Lynn and T Robson (Board Members) – Report to Oxford-Ohoka Community Board – 8 June 2017 (Trim No. 170522051418)

10.5 Report back on New Zealand Community Boards’ Conference 2017 - S Powell, A Thompson, R Mather, A Allen and J Archer (Board Members) – Report to Woodend-Sefton Community Board – 12 June 2017 (Trim No. 170524052890)

10.6 Report back on New Zealand Community Boards’ Conference 2017 - J Gerard QSO, J Hoult, S Lewis, D Lundy and C Prickett (Board Members) – Report to Rangiora-Ashley Community Board – 14 June 2017 (Trim No. 170531055432)

Moved J Watson seconded S Stewart

THAT the Kaiapoi-Tuahiwi Community Board receives the information in items 10.1-10.6.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 Sandra Stewart

- Excellent Art Expo held on the weekend and offered congratulations to all those involved in organising of the event. The night market was also a success with some interesting entertainment provided.

- Cam River report – attended a public evening held on June 21, Henry Hudson spoke at this meeting and there was a good audience from across the district and further afield. Utilities and Roading staff will investigate the costs of suggestions from Henry Hudson's report, which is currently in draft form. The final report and costings will go to a subsequent Utilities and Roading Committee meeting.

- Water Zone Committee July 10 meeting, currently looking at Ecan's Plan Change 5 to the Canterbury Land and Water Regional Plan and how this is to be managed by farmers. The Plan Change 5 is still under appeal for another week. If there are appeals, this will go to the High Court.

- Silverstream salmon hatchery representatives had spoken at a recent Water Zone committee meeting, noting the impact of water health and low water flows on the hatchery. Ecan is aware of this issue. As water flow at Silverstream has got lower and lower through summertime, this is supplemented from the bore. This is the only hatchery for Chinook salmon in Australasia. A Blackie noted that the flow in the river has more than doubled since the Easter rain. The nitrate levels in the water is not the only issue for the salmon, as salmon won’t swim through low water levels.
• Rural Drainage Advisory Group meetings have recently been attended. An issue raised is that the drainage service provided in some rural areas does not adhere to the current growth in these parts of the district. New residents moving to the areas expect a certain level of service and this does not always apply to their area.

11.2 Philip Redmond
• Waimakariri Health Advisory Group meeting, Chaired a recent meeting in Councillor Peter Allen’s absence. Matters discussed included Community Development – a pilot is being looked at in the Kippenberger Ave area; approaching Kaiapoi High School for a Youth Health representative; Resourcing of after-hours medical care, the Group wish to hear of anyone who has experienced issues with this.

11.3 Martin Pinkham
• Attended two of the sessions with the District Development Strategy – in Rangiora and Kaiapoi.
• The Kaiapoi Art Expo held on the weekend of 15/16 July, exhibits were of a very high standard
• Noted the good support of the Kaiapoi night market.

11.4 Chris Greengrass
• Congratulations were extended to Jackie Watson and Waimakariri Arts Trust on the weekend events in Kaiapoi.
• Kaiapoi Museum meeting, discussed discretionary funding grants available from the Council.
• Landmarks will be continuing in future in Kaiapoi.
• You Me We Us has a Spring Festival coming up. The Kaiapoi Riviera Toilets (Charles Street) have recently been painted and the group is now looking at other public buildings that could be painted.
• A copy of the Pines Beach and Kairaki landscape plans was circulated at the meeting. Work hasn’t started yet and there will need to be some funds raised for this.

11.5 Roger Blair
• North Canterbury Neighbourhood Support – matter of concern is that the local Police resources may be directed more to traffic issues, due to the number of road fatalities in the district. The Police Commissioner is to be invited to a meeting of the Support Group. Mr Palmer noted that following a meeting that he and Mayor Ayers held with the Commissioner Peter Cooper recently, it was indicated that the Commissioner would also be willing to come to speak at Community Board meetings.
• Darnley Club- meeting being held tomorrow night, with Council representative to discuss the development of the adjoining room.
11.6 **Al Blackie**

- Silverstream Reserve – has met with Ecan scientist who measures the nitrate levels in the Reserve. This will involve mini bores to measure nitrate levels.
- Attended a presentation recently from Mr Bologna, who is a Lecturer at ARA, which was held in the Coastguard building. Mr Bologna (who is also Honorary Italian Consulate) and his ARA class are developing a houseboat plan and are also doing a concept plan for the whole river. When this is completed, the group would like to present this to the Board. One comment from the class suggested that the Kaiapoi colours of Blue and Gold could be used more in the town.
- Rural Drainage Board meetings – A Taranaki Reserve Advisory Group has been set up, and the Coastal Rural Drainage group has been asked to provide a representative on this group.

11.7 **Jackie Watson**

- Noted the successful Art Expo and night market held on the weekend and the positive spin off for many Kaiapoi businesses.

12 **CONSULTATION PROJECTS**

12.1 *Kaiapoi East Reserve Road Access Options – submissions close 2 August.*

12.2 *Rubbish (Waste Management Minimisation Plan) – submissions close 11 August*

The Board noted the Consultation Projects.

13 **REGENERATION PROJECTS**

13.1 *Waimakariri Residential Red Zone Recovery Plan*

13.2 *Town Centre, Kaiapoi*

13.3 *New Arterial Road, Kaiapoi*

13.4 *Kaiapoi Regeneration Steering Group*

It was noted that the next meeting for the Regeneration Steering Group is a Special Meeting to be held on Monday 31st July, starting at 5pm. This is a public meeting to consider the options for the Kaiapoi east red zone land.

14 **BOARD FUNDING UPDATE**

14.1 *Board Discretionary Grant*

14.2 *General Landscaping Budget*

The balance of the general landscaping budget will be advised at the following meeting of the Board.

15 **MEDIA ITEMS**

Nil.
16 QUESTIONS UNDER STANDING ORDERS
There were no questions under Standing Orders.

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS
There was no urgent general business under Standing Orders.

NEXT MEETING
The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Monday 21 August 2017 at the Ruataniwha Kaiapoi Civic Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 4.50pm.

CONFIRMED

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Chairperson

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Date