

Waimakariri District Council

District Planning and Regulation Committee

Agenda

Tuesday 9 June 2026

1pm

Council Chambers
215 High Street
Rangiora

Members:

Cr Niki Mealings (Chairperson)

Cr Brent Cairns

Cr Tim Fulton

Cr Jason Goldsworthy

Cr Philip Redmond

Mayor Gordon (ex officio)



WAIMAKARIRI
DISTRICT COUNCIL

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A MEETING OF THE DISTRICT PLANNING AND REGULATION COMMITTEE WILL BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON TUESDAY 9 JUNE 2026 AT 1PM.

Recommendations in reports are not to be construed as
Council policy until adopted by the Council

BUSINESS

Page No

1 APOLOGIES

2 CONFLICTS OF INTEREST

Conflicts of interest (if any) to be reported for minuting.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the District Planning and Regulation Committee held on Tuesday 25 November 2025

6-10

RECOMMENDATION

THAT the District Planning and Regulation Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the District Planning and Regulation Committee, held on 25 November 2025, as a true and accurate record.

3.2 Matters arising (From Minutes)

3.3 Notes of the workshop of the District Planning and Regulation Committee held on Tuesday 25 November 2025

11-12

RECOMMENDATION

THAT the District Planning and Regulation Committee:

- (a) **Receives** the circulated notes of the workshop of the District Planning and Regulation Committee, held on 25 November 2025.

3.4 Notes of the workshop of the District Planning and Regulation Committee held on Tuesday 10 February 2026

13-17

RECOMMENDATION

THAT the District Planning and Regulation Committee:

- (a) **Receives** the circulated Notes of the workshop of the District Planning and Regulation Committee, held on 10 February 2026.

4 DEPUTATIONS

Nil.

5 **REPORTS**

Nil.

6 **CORRESPONDENCE**

Nil.

7 **PORTFOLIO UPDATES**

- 7.1 **District Planning – Councillor Niki Mealings**
- 7.2 **Civil Defence and Regulation – Councillor Jason Goldsworthy**
- 7.3 **Business, Promotion and Town Centres – Councillor Brent Cairns**
- 7.4 **Mixed Use and Business and Kaiapoi Development – Councillor Tim Bartle**

8 **REPORT REFERRED FROM THE KAIAPOI-TUAHIWI COMMUNITY BOARD**

8.1 **Request to Consult on Proposed Parking Restrictions at 42 Silverstream Boulevard – Nithin Puthupparambil (Transportation Engineer) and Shane Binder (Senior Transportation Engineer)**

The Kaiapoi-Tuahwi Community Board considered report Trim 260407090446 at its meeting held on 20 April 2026.

18-21

RECOMMENDATION

- (a) **Approves** consultation being undertaken on a possible change to parking time restrictions of two parking spaces in front of the dairy at no. 42 Silverstream Boulevard to 15 minutes parking.
- (b) **Notes** that a further report would be brought back to the Community Board with the outcome of the consultation process and to allow further decision making on this matter.

9 **QUESTIONS UNDER STANDING ORDERS**

10 **URGENT GENERAL BUSINESS**

11 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

That the public be excluded from the following parts of the proceedings of this meeting:

- 11.1 Briefing Notes of 25 November 2025.
- 11.2 Briefing Notes of 10 February 2026.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
CONFIRMATION OF MINUTES			
11.1	Briefing Notes of 25 November 2025	Good reason to withhold exists under section 7	To maintain legal professional privilege. LGOIMA Section 7 (2)(g).
11.2	Briefing Notes of 10 February 2026.	Good reason to withhold exists under section 7	To maintain legal professional privilege. LGOIMA Section 7 (2)(g).

NEXT MEETING

The next meeting of the District Planning and Regulation Committee will be held on 14 July 2026 at 1pm.

Workshop

- *Woodend Pegasus Area Strategy Review – Update and Draft Directions – Heike Downie (Strategy and Centres Team Leader) and Andrew Willis (Contract Planner) 45mins*
- *The Heritage Fund – Gina Maxwell (Business and Project Advisor) and Ian Carstens (Team Leader Resource Consents) 45mins*

WAIMAKARIRI DISTRICT COUNCIL

**MINUTES OF THE MEETING OF THE DISTRICT PLANNING AND REGULATION COMMITTEE
HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON TUESDAY,
25 NOVEMBER 2025, AT 1PM.**

PRESENT

Councillor N Mealings (Chairperson), Deputy Mayor P Redmond, Councillors B Cairns, T Fulton, and J Goldsworthy.

IN ATTENDANCE

Councillors T Bartle and B McLaren.

K LaValley (General Manager Planning, Regulation and Environment), S Hart (General Manager Strategy, Engagement and Economic Development), W Harris (Planning Manager), M Bacon (Development Planning Manager), I Carstens (Team Leader Resource Consents), G Maxwell (Business and Project Advisor), and A Connor (Governance Support Officer).

1 APOLOGIES

Moved: Councillor Fulton

Seconded: Councillor Cairns

THAT the District Planning and Regulation Committee:

- (a) **Receives and sustains** an apology for leave of absence from Mayor Gordon.

CARRIED

2 CONFLICTS OF INTEREST

No conflicts of interest were declared.

3 DEPUTATIONS

Nil.

4 REPORTS

- 4.1 **Application to the Heritage Fund - Recommendation from Staff** – G Maxwell (Business and Project Advisor) and I Carstens (Team Leader Resource Consents)

G Maxwell noted the report as read, advising that the building was classified as a Category Two heritage site of considerable historical and architectural significance. Staff recommended partial funding of the application to support the ongoing protection and enhancement of this important heritage asset.

Deputy Mayor Redmond sought clarification on why staff recommended funding only half of the application. G Maxwell explained that staff had not considered the applicant's ability to finance the remaining work. She noted that staff expected owners to demonstrate a level of commitment to maintaining their heritage-listed buildings, which did not always take the form of monetary contributions. In some cases, the Council had previously supplied materials for owners to undertake the work themselves. While staff endeavoured to support projects as much as possible, the fund needed to be conserved for future applications. It was further noted that, under the criteria, approximately 50% of project costs were typically funded.

Councillor Fulton asked whether there was an opportunity to publicise the building's history through this process. G Maxwell advised that most heritage building owners were willing to share their buildings' history and undertook to discuss with the Communications and Engagement Team how publicity and public awareness could be enhanced for buildings receiving funding.

Councillor Mealings queried whether there was a record of successful grant recipients and whether funded buildings were denoted with plaques. M Bacon confirmed that while many buildings had received funding, the majority were supported through the Canterbury Wide Earthquake Heritage Fund. Some resource consents required plaques; however, this was minimal. The current funding criteria did not cover plaque costs or installation, and any change would require Committee review.

In response to a question from Councillor Cairn, G Maxwell confirmed that staff could collaborate with the Library's Heritage Team to document the history of heritage buildings within the district.

Moved: Deputy Mayor Redmond Seconded: Councillor Fulton

THAT the District Planning and Regulation Committee:

- (a) **Receives** Report No. 251105210401.
- (b) **Approves** from the Heritage Fund \$5,359.25 for the application received from S Fisher for the listed Heritage building H018 for guttering, downpipes, fascia board replacement and painting.
- (c) **Notes** the accumulated amount available in the Heritage Fund is currently \$53,942.
- (d) **Notes** that grant recipients are required to sign an accountability agreement and provide proof of purchase before funds are released.

CARRIED

Deputy Mayor Redmond observed that the building had a long history in Kaiapoi and that the requested funding would assist in preserving its integrity.

Councillor Fulton supported the motion, noting that further investigation into the heritage building profile across the Waimakariri District would be beneficial.

Councillor Cairns also supported the recommendation, citing the owner's commitment to the ongoing preservation of the building.

Councillor McLaren acknowledged the significant responsibility involved in maintaining a historic building and suggested that the 50% funding level should be reviewed. He further noted that public accessibility should be considered if plaques were to be introduced.

In his right of reply, Deputy Mayor Redmond emphasised that Council must remain mindful that many historic buildings are private residences.

5 CORRESPONDENCE

Nil.

6 **PORTFOLIO UPDATES**

6.1 **District Planning** – Councillor Niki Mealings

Councillor Mealings referred to the workshop and briefing items to be held after the formal reports.

6.2 **Civil Defence and Regulation** – Councillor Jason Goldsworthy

- The Building Unit were looking into the planned changes under the proposed new Resource Management Act.
- A review of the Property Maintenance Bylaw would occur in the new year.

Councillor Cairns asked whether the Waimakariri River monitoring had been accurate during the recent civil defence emergency. K LaValley stated that it was challenging to keep the gauges calibrated due to movement in the riverbed, which changed the river's geometry. The prediction was accurate in what actually occurred. The riverbank did not breach because it coincided with low tide.

6.3 **Business, Promotion and Town Centres** – Councillor Brent Cairns

Councillor Cairns highlighted the following:

- Rangiora Town Centre:
 - Forage and Clay was moving to an empty shop on High Street. It was reported that staff had done a great job in helping the retailer relocate.
 - Met with o-Studio, a business that would be moving into the BNZ Development. They also had saunas located on the banks of the Pegasus Golf Course.
 - The Fold Art space was getting a lot of foot traffic. It was an excellent arts space holding multiple exhibitions for artists.
 - The Canterbury Arts Open Studio event ran over two weekends and was well supported.
 - Ideal Events was hosting an event in Victoria Park on 28 November 2025.
 - Rangiora Promotions Christmas event would be held on 7 December 2025.
- Oxford Town Centre:
 - Experience Oxford had late-night shopping on 11 December 2025, and the Christmas Parade would be held on 14 December 2025.
 - Christmas Wonderland would be open from 10 December to 24 December 2025, from 12pm to 8pm on weekdays and 10am to 8pm on weekends.
 - Christmas Carols event to be held at Pearson Park on 24 December 2025.
 - The Jazz and Blues were at the Oxford Farmers' Market.
- Kaiapoi Town Centre:
 - Ice Cream Charlie, a long-established Christchurch business, was moving to Hilton Street, Kaiapoi. Council staff assisted in obtaining consents in a timely manner.
 - Studio 97, a hair and nail salon, was having a soft opening.
 - Studio Pilates opened over the past weekend, and the car park was constantly full with people coming and going over the weekend.
 - Out the Gate was rebranding to "Little Kai Kart".
 - The South African shop would take over the previous Nurse Maude shop.
 - A new shop was being built in the Paper Plus carpark.
 - Chemist Warehouse opened and was shown to be popular.
 - A vet and bottle store was planned next door to the chemist—delays with consenting delayed the opening of the bottle store.
 - Kaiapoi Promotions Christmas parade would be held on 6 December 2025 at the Kaiapoi Rugby Club. As part of its funding, the Lions Foundation insisted that there be no cost to families associated with the children's area. Parking is available at Wylie Park for \$5.

- On 13 December 2025, Blackwells and the Kaiapoi Club would be hosting a market day in the town centre involving the town's businesses.
- WHOW would open on 6 December 2025 with a shorter season.
- KORE Boat Hire had approached the Council to use the same lake as WHOW.
- Economic Development
 - ENC reported there were 8000 businesses in the Waimakariri District, making it very hard for them to advertise every individual business.
 - The North Canterbury Business Awards recognised successes. The meal provided included as many local producers as possible.
 - Noaia in Tuahiwi were holding a market day.
- Food Secure North Canterbury celebrated their fifth year in operation. The guest speaker was Antony Deaker from the Economic Development Department at Dunedin City Council. Their council simplifies regulatory paths for new food businesses.
- The Promotions Review was still underway with a recommendation to be included in the Long Term Plan.
- Meeting with a community groups:
 - wanting to host a Diwali Festival in Kaiapoi in 2027.
 - wanting to host a Lantern/Lunar Festival in 2027.
 - wishing to host the Kaiapoi River Carnival in 2026.

Councillor Mealings asked if the Lantern Festival would be held in conjunction with the Chinese New Year. Councillor Cairns confirmed it likely would be.

6.4 **Mixed Use and Business and Kaiapoi Development** – Councillor Tim Bartle

Councillor Bartle opted not to provide an update at this time.

7 **QUESTIONS UNDER STANDING ORDERS**

Nil.

8 **URGENT GENERAL BUSINESS**

Nil.

9 **NEXT MEETING**

The next meeting of the District Planning and Regulation Committee would be held on 16 December 2025 at 9am.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 1.34PM.

CONFIRMED

Councillor N Mealings

Date

Workshop

(Trim 251125224051)

- *Resource Management 101*

Briefing

(Trim 251205231806)

- *District Plan Appeals Update*

Unconfirmed

WAIMAKARIRI DISTRICT COUNCIL

NOTES OF THE DISTRICT PLANNING AND REGULATION COMMITTEE WORKSHOP HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, ON TUESDAY, 25 NOVEMBER 2025 AT 1.34PM.

PRESENT

Councillor N Mealings (Chairperson), Deputy Mayor P Redmond, Councillors B Cairns, T Fulton, and J Goldsworthy.

IN ATTENDANCE

Councillor S Powell (via audiovisual link).

K LaValley (General Manager Planning, Regulation and Environment), W Harris (Planning Manager), M Bacon (Development Planning Manager) and A Connor (Governance Support Officer).

1. APOLOGIES

Moved: Councillor Fulton

Seconded: Councillor Cairns

THAT the District Planning and Regulation Committee:

- (a) **Receives and sustains** an apology for leave of absence from Mayor Gordon.

CARRIED

2. CONFLICTS OF INTEREST

No conflicts of interest were declared.

3. RESOURCE MANAGEMENT 101 – K LaValley (General Manager District Planning, Regulation and Environment), W Harris (Planning Manager) and M Bacon (Development Planning Manager).

Key points:

- The Council was responsible for the implementation of the Regional Policy Statement Framework.
- On average, Council staff processed between 400 and 450 resource consent applications a year. Approximately two to three applications a year were limited or publicly notified.

Questions/Issues:

- *Staff were asked whether any feedback had been received through professional connections regarding the Government's anticipated announcements on the future of Local Government and Regional Councils.*

No feedback had been received. It was noted that any such changes would need to occur through amendments to the Local Government Act, 2002, rather than the Resource Management Act, 1991.

- *What measures would be in place to ensure cost recovery was happening for fast-track applications?*

The Council did have a process in place.

- *Would the Fast Track Approvals Bill have any advantages for the Council?*

There may be a cost advantage as staff would not be involved as much, and the process could potentially take less time. That may however not be an advantage to the community.

- *Were there elements of the Fast Track Approvals Bill staff welcomed?*

It was noted that while the fast-track process could expedite progress, it limited opportunities for residents wishing to be involved. The Bellgrove subdivision, undertaken through the Covid fast-track process, proceeded more quickly but did not provide either party sufficient opportunity to review conditions or understand their impacts. Since that time, several variations had been lodged by the developer. Bellgrove had elected not to utilise the new fast-track approval process for its subsequent stages.

THERE BEING NO FURTHER BUSINESS, THE WORKSHOP CONCLUDED AT 2.24PM.

WAIMAKARIRI DISTRICT COUNCIL

NOTES OF THE DISTRICT PLANNING AND REGULATION COMMITTEE WORKSHOP HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, ON TUESDAY 10 FEBRUARY 2026 AT 1PM.

PRESENT

Councillor N Mealings (Chairperson), Mayor D Gordon, Deputy Mayor P Redmond (via audiovisual link), Councillors B Cairns, T Fulton, and J Goldsworthy.

IN ATTENDANCE

Councillors T Bartle, W Doody, B McLaren, S Powell and J Ward.

J Millward (Chief Executive), K LaValley (General Manager Planning, Regulation and Environment), S Hart (General Manager Strategy, Engagement and Economic Development), M Bacon (Development Planning Manager), B Charlton (Environmental Services Manager), N Thenuwara (Policy Analyst – Strategy and Business), D Caird (Senior Policy Analyst), K Howat (Parks and Facilities Team Leader), L Mealings (Policy Analyst), K Brocas (Senior Advisor, Strategy and Delivery), G Maxwell (Business and Project Advisor), S Binder (Senior Transportation Engineer), J Borland (Greenspace Strategy and Partnerships Team Leader) and A Connor (Governance Support Officer).

1. **Statutory Review of Local Alcohol Policy and Gambling Policies** – B Charlton (Environmental Services Manager), N Thenuwara (Policy Analyst – Strategy and Business) and D Caird (Senior Policy Analyst).

Trim: 260204019735, 260204020095.

Local Alcohol Policy Key points:

- The Local Alcohol Policy (LAP):
 - Regulates sale, supply and consumption of alcohol in the district.
 - Aimed to reduce alcohol related harm.
 - Tailored to local conditions and informed by community input.
 - Limited to licensing matters.
- The Council must review the LAP no later than six years after the most recent review the previous review was completed in 2018 and the current review was initiated in 2024.
- Staff would be taking a community informed approach to drafting the LAP. This was a commonly used and best practice approach to developing the policy.
- Under the Sale and Supply of Alcohol Act it was mandatory to consult the Licensing Officer (LO), Medical Officer of Health (MOH) and NZ Police. They all provided feedback suggesting significant amendments to the LAP.
- Broad Area Policy:
 - The current policy stated: No new off-licences will be granted for stand-alone bottle stores unless they are located on land zoned Business 1 Zone (Town Centre Zone) or Business 2 Zone (General Industrial Zone), as defined in the District Plan.
 - Stakeholder suggestions were to maintain the status quo (LO, MH and Police). Amend the current policy to include other licenses in the 'broad area' policy (Alcohol Health Watch (AHW)).
 - Staff felt the current policy reduced harm and provided business certainty.
- Distance Rule:
 - The current policy stated: No minimum distance between licensed premises.
 - Stakeholder suggestions were inclusion of distance rule to the LAP for off-licensed premises (LO, Police) and inclusion of distance rule to the LAP for all licensed premises (MOH, AHW).
 - If a distance rule was added to the policy stake holder suggestions were to keep new off-licences at least 100m away from existing ones (MOH, AHW) and keep new off-licences at least 500m away from existing ones (LO, Police).
 - There was no standard for this and would need to be decided with consideration of the District Plans rules and objectives as well as community views.
- Sensitive site policy:
 - Currently there was no sensitive site policy.

- Sensitive sites are locations where people gather regularly for specific purposes and where exposure to alcohol should be minimised to prevent related harm.
- Stake holder suggestions were inclusion of a sensitive site policy for off-licenced premises (LO, Police) and inclusion of a sensitive site policy for all licenced premises (MOH, AHW).
- Policy to regulate the number of licenced premises:
 - Currently no policy was in place.
 - Stake holder suggestions were a freeze on new stand-alone off-licences in socio-economically deprived areas (MOH, LO) and a freeze on new off-licences and on-licences n high deprivation areas (AHW).
 - Police feedback stated a blanket restriction on new licences was not appropriate. Restriction on off-licenced premises would be appropriate however this could be achieved via imposing a distance rule.
- Polices on maximum trading hours:
 - Currently policy for on-licence: Sunday to Thursday 7am to 11pm. Friday and Saturday 7am to 1am the following day. New Years Eve (31 December) 7am to 1am the following day.
 - Stake holder suggestions were to maintain the status quo (LO, MOH, Police), to amend the current policy to allow later opening hours than 7am, preferred 9am (AHW) and to adopt a consistent 7-day trading framework of 7am to 2am the following day (Hospitality NZ).
 - Current policy on club licence trading hours: Sunday to Thursday 7am to 11pm. Friday and Saturday 7am to 1am the following day.
 - Stake holder suggestions were to maintain the status quo (LO, MOH, Police) and to amend the current policy to allow later opening hours than 7am, preferred 9am (AHW).
 - Current policy for off-licence trading hours: Monday to Sunday 7am to 10pm.
 - Stake holder suggestions were 9am to 9pm for all off-licence premises (LO, MOH, AHW) and 7am to 9pm for all off-licence premises (Police).
 - Both suggestions would contribute to reducing alcohol-related harm however changes to the current policy would impact the existing businesses.
 - Current policy on special licence trading hours set trading hours on a case-by-case basis.
 - Stakeholder suggestion was to adopt a policy requiring events held under special licenced to finish by 1am with provisions for exceptions (LO, MOH, Police).
- Discretionary conditions for off-licences:
 - The current policy had no conditions.
 - All primary stakeholders suggested to include a new section on discretionary conditions for off-licenced premises.
- Discretionary conditions for on-licences:
 - The currently policy contained seven conditions, Provision of additional security (staff) after 'x' hours, the installation and operation of CCTV cameras on the exterior of, and within premises, provision of effective exterior lighting, restriction on the use of outdoor areas, noise control, one way door restrictions and new staff to complete 'serve-wise' training within the first month of employment.
 - All stakeholders supported the current policy except Hospitality NZ.

Local Alcohol Policy Questions/Issues:

- *What research informed the recommended distance rule?*
There were no standards and therefore Council relied on the community's feedback and preferences.
- *If a distance rule was imposed, would it be based of the physical distance between shops or the distance on a map?*
Any distance was arbitrary and decided by the Council. The Council could also have provisions or could choose to not have a distance at all.
- *What was the purpose of CCTV cameras being required?*
Businesses were asked to install CCTV to help mitigate crime and harm. The data was owned by the premises, and the Police could request access when required.
- *Were family violence statistics taken into consideration when mitigating harm?*
Alcohol harm included all known crime and harm associated with alcohol.

Waimakariri District Council Gambling Policy Review Key points:

- The Council had two gambling policies. One regulated Class 4 gambling (pokies) and one regulated TAB venues owned by TAB NZ.

Class 4 Gambling Policy:

- All territorial authorities had a legal obligation to have a Class 4 gambling venue policy under the Gambling Act 2003.
- The policy specified whether or not Class 4 venues may be established in the relevant district and, if so, where they may be located.
- The policy must be reviewed every three years, and the Council must consider the social impacts of Class 4 gambling when adopting the policy.
- A social impact assessment was undertaken from mid-2025 to early 2026.
- As at March 2025 there were 11 gambling venues in Waimakariri: Kaiapoi-5, Rangiora-4, Woodend-1 and Oxford-1.
- A total of 165 electronic gaming machines (EGMs) operate across all venues.
- Waimakariri ranked second in the Canterbury region for the number of EGMs.
- Most venues were in areas with moderate to high socio-economic deprivation.
- The number of gambling venues and EGMs had remained static since 2021.
- Gambling offered community benefits as well as resulted in significant financial outflow from the district.
- In 2024 Waimakariri received approximately \$1.7 million in grants for community organisations and charities. During the social impact assessment, some community organisations noted they were highly dependent on these grants.
- Recent data on gambling harm shows that only nine individuals in Waimakariri accessed gambling harm treatment services between 2022 and 2023. This however did not provide a complete picture of problem gambling in the district as not all people experiencing gambling harm access treatment services.
- The Council currently used a per capita policy: one EGM per 260 people aged 18 and over.
- Stakeholder suggestion was for a sinking lid policy. This would mean no new Class 4 venues were permitted and existing venues could not increase EGMs or replace lost machines.
- The review suggests continuing the per capita cap policy with no changes to the current ratio. This was because the Council applied a balanced approach to regulate gambling considering economic benefits and public health impacts. The district had a low harm profile, several community organisations were highly dependent on grants, growth in Class 4 gambling had not been significant and there had been no community pressure to reduce the number of EGMs.
- At present there were no restrictions on establishing new venues in areas with high socio-economic deprivation. Stakeholders had suggested introducing restrictions in those areas to reduce the concentration of gambling related harm. This was a feasible policy option and would strengthen the Councils harm reduction approach.

Totalisator Agency Board (TAB) Venue Policy:

- Territorial Authorities are required under the Racing Industry Act 2020 to adopt policy on TAB venues. The policy applies to stand-alone TAB venues operated by TAB NZ.
- The policy must be reviewed every three years.
- Currently there were no stand-alone TAB venues operated by TAB NZ in Waimakariri. However the current policy allowed for the establishment of new TAB venues.
- Stakeholder suggestion was to not allow establishment of new stand-alone TAB venues as there was no legal obligation to do so.
- As there were no TAB venues in the district not allowing the establishment of new venues would have no impact on current businesses and would reduce gambling related harm.

Waimakariri District Council Gambling Policy Review Questions/Issues:

- *Would support community consultation on the status quo.*
- *Supportive of retaining per capita policy as it allowed for growth.*
- *What areas were considered to have high socio-economic deprivation?*
Most Class 4 gambling venues were located within the main town centre areas which correlated to being higher socio-economic deprivation areas.

2. **Property Maintenance Bylaw Review** – B Charlton (Environmental Services Manager), K Howat (Parks and Facilities Team Leader), L Mealings (Policy Analyst), K Brocas (Senior Advisor, Strategy and Delivery).

Trim: 260205020760.

Key points:

- The Bylaw was put in place to control grass or vegetation within a property boundary so that it did not impact in a reduction of amenity on the neighbouring area. For the purposes of the bylaw long grass was defined as grass that was 200mm or longer in length.
- The bylaw was only applicable to undeveloped, residentially zoned property.
- The bylaw control currently did not meet the purposes stated under Section 145 of the LGA.
- Only five other Councils in New Zealand had a Property Maintenance Bylaw with Gore being the most similar to Waimakariri. The other Councils reference additional pieces of legislation such as the Health Act and scope that was wider than just grass length with acknowledgement that impact on amenity value alone was not within scope.

Questions/Issues/Feedback:

- *Would like to see the previously sought legal advice and the current legal advice.*
- *How did the Council deal with complaints regarding odours?*
Commercial operation which discharged odours to air was regulated by the Regional Council through the Resource Management Act.
- *What was the current cost to the Council for implementing this bylaw?*
Excluding staff time from June 2023 - \$700, 2024 - \$1,046, 2025 - \$1,244.

3. **Shaping Our Shared Spaces** – B Charlton (Environmental Services Manager), G Maxwell (Business and Project Advisor), S Binder (Senior Transportation Engineer), J Borland (Greenspace Strategy and Partnerships Team Leader)

Trim: 260126012834.

Key points:

- Damage to public places and unauthorised signs in public places were the most occurring service requests with overhanging vegetation and obstructions on footpaths following.
- Council could consider:
 - Non-regulatory tools: education, guidance, design changes/physical improvements, operational proactive, proactive engagement, permissions, bookings or licensing policies.
 - Regulatory tools: time, place and manner rules, permit based approaches for higher-risk activities and a public spaces bylaw.

Questions/Issues:

- *Did the Council have any avenues to deal with homelessness within town centres?*
If there were concerns regarding impacts to public health or litter Council had the remit to deal with that otherwise it was a Central Government function which Council could raise to them.
- *Changing facilities were no longer appropriate for the large growth seen in girls and women's sports.*
- *In need of more spaces for teenagers and young adults that were not just skate parks. Indoor facilities where they felt welcome was also important.*
- *Accessibility to public spaces was a key issue for those with disabilities but also strollers. Understanding of businesses needing signage however uniformity should be managed to ensure footpaths were kept clear.*
Currently did have mechanism to deal with signs and wears blocking the footpath however if a bylaw was needed that would be the pathway.

- *Look at playground equipment that was suitable for children under five as well as older children.*

4. **Appeals on the Partially Operative District Plan** – M Bacon (Development Planning Manager)

Briefing (Trim: 260209021887).

THERE BEING NO FURTHER BUSINESS, THE WORKSHOP CONCLUDED AT 3.47PM.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: RDG-03-09 / 260407090446

REPORT TO: KAIAPOI-TUAHIWI COMMUNITY BOARD

DATE OF MEETING: 20 April 2026

AUTHOR(S): Nithin Puthupparambil, Transportation Engineer
Shane Binder, Senior Transportation Engineer

SUBJECT: Request to Consult on Proposed Parking Restrictions at 42 Silverstream Boulevard

ENDORSED BY:
(for Reports to Council, Committees or Boards)


 General Manager


 Chief Executive

1. SUMMARY

- 1.1. This report seeks approval for consultation to be undertaken on a proposed parking time restriction at no. 42 Silverstream Boulevard.
- 1.2. A service request was received which raised concerns about all-day parking affecting high parking turnover businesses.
- 1.3. There are multiple businesses operating from the commercial area at no. 42 Silverstream Boulevard, and these include a dairy shop and takeaways, which generate a higher level of turnover of parking.
- 1.4. Staff conducted a site visit and observed the on-street parking conditions. It was noted that there was some longer stay parking occurring which would impact turnover for nearby shops that rely on high parking turnover, particularly during peak hours.
- 1.5. It is proposed that consultation be undertaken on the option of converting two of the existing parking spaces in front of the dairy into 15-minute time-restricted spaces.

2. RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 260407090446.

AND

THAT the Kaiapoi-Tuahiwi Community Board recommends:

THAT the District Planning and Regulation Committee:

- (b) **Approves** consultation being undertaken on a possible change to parking time restrictions of two parking spaces in front of the dairy at no. 42 Silverstream Boulevard to 15 minutes parking.
- (c) **Notes** that a further report would be brought back to the Community Board with the outcome of the consultation process and to allow further decision making on this matter.

3. **BACKGROUND**

- 3.1. There are thirty-seven (37) on-street parking spaces available near no. 42 Silverstream Boulevard, without any time restrictions.
- 3.2. The commercial property at no. 42 Silverstream Boulevard has multiple businesses in it, including a dairy shop and takeaways.
- 3.3. The Waimakariri District Parking Strategy Policy 6 on parking restrictions recommends short-duration parking for businesses with demand for a fast-parking turnover such as dairies, dry cleaning, schools, banks, post offices, cinemas, hotels, etc. Typically, one carpark is recommended for this restriction to consolidate the needs of multiple businesses in the surrounding area.



Figure 1 – Proposed P15 Carparks.

4. **ISSUES AND OPTIONS**

- 4.1. Staff have received a service request regarding insufficient parking turnover outside the businesses at no. 42 Silverstream Boulevard, particularly during peak periods.
- 4.2. Initial observations indicate that all-day parking is limiting the availability of parking spaces, impacting turnover for surrounding shops reliant on high-frequency customers.
- 4.3. Assessment confirmed that the business with demand for a fast-parking turnover at this location could benefit from shorter-duration parking to accommodate customer turnover.
- 4.4. To better match demand and improve availability in accordance with the District Parking Strategy, it is recommended that consultation be undertaken on converting two of the parking spaces in front of the dairy to 15-minute time-restricted spaces.
- 4.5. Staff recommend consulting on two P15 car parks due to the short-turnover businesses at this location balanced against general parking demand in this area.
- 4.6. The Kaiapoi-Tuahiwi Community Board has the following options available to them:

4.7. Option One: Approve consultation being undertaken on the proposed 15-minute parking restriction.

This option involves recommending the approval of consultation with the adjacent businesses on converting two of the parking spaces in front of the dairy at 42 Silverstream Boulevard into a 15-minute time-restricted spaces.

This option aims to gather feedback from affected businesses on their interest in two shorter-duration parking spaces. This is the recommended option as it allows the businesses in the area to provide feedback on the operation of the parking area directly outside their businesses.

4.8. Option Two: Decline the request to consult and retain the status quo.

This option would decline the request to consult and retain the existing unrestricted parking at all spaces outside no. 42 Silverstream Boulevard.

This is not the recommended option because it does not allow affected businesses to provide feedback on the issue of parking.

It is noted that a further report would be brought back to the Community Board with the outcome of the consultation process and to allow further decision making on this matter.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

Consulting on parking time limits can help improve access to local businesses and make better use of available spaces.

4.9. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Consultation with directly affected business owners is proposed as part of this report.

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

This is considered to be a minor operational issue and as such wider public consultation is not required.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report; the consultation will be carried out as part of normal staff duties. The estimated cost for installing two new P15 sign would be around \$400.

The cost of sign replacement will be accommodated within existing signage renewals budgets (Signs renewal PJ 100183.000.5134), which has budget included in the Annual Plan / Long Term Plan.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

There is a risk the businesses in the area may not support changes to parking restrictions in the area. Undertaking consultation will ensure that businesses feedback is gathered and considered in the decision-making process.

6.4. **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report. These are considered minor.

Any physical works required to change signage will be undertaken through the Road Maintenance Contract. The Road Maintenance contractor has a Health and Safety Plan and a SiteWise score of 100.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Section 2 of the Land Transport Rule: Traffic Control Devices requires a Road Controlling Authority to "authorise and, as appropriate, install or operate traffic control devices."

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report. This report considers the following outcomes:

Social: a place where everyone can have a sense of belonging

- Our community has equitable access to the essential infrastructure and services required to support community wellbeing.

Economic: a place that is supported by a resilient and innovative economy

- Enterprises are supported and enabled to succeed.
- Infrastructure and services are sustainable, resilient, and affordable. There is a safe environment for all.

7.4. **Authorising Delegations**

Per Part 3 of the WDC Delegations Manual, the Community Board has the delegated authority to recommend to the District Planning and Regulation Committee matters relating to Council Parking Bylaw.