

MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 15 SEPTEMBER 2025 AT 4PM.

PRESENT

J Watson (Chairperson), S Stewart (Deputy Chairperson), N Atkinson, A Blackie, T Bartle, and R Keetley.

IN ATTENDANCE

B Cairns and P Redmond (Kaiapoi-Woodend Ward Councillors).

Shona Powell (Woodend-Sefton Community Board Chairperson).

C Brown (General Manager Community and Recreation), I Clark (Project Manager), P Daly (Road Safety Coordinator), J McBride (Roading and Transport Manager), G MacLeod (Greenspace Manager), J Borland (Strategy and Partnership Team Leader), M Pugh Community Development Facilitator), G Kempton (Senior Project Engineer), T Stableford (Landscape Architect), M Kwant (Senior Ranger Biodiversity), B Dollery (Biodiversity Team Leader), Z Gibbs (Property Services Officer), R Hawthorne (Property Manager), K Rabe (Governance Advisor) and A Connor (Governance Support Officer).

There were four members of the public present.

1 APOLOGIES

Moved: A Blackie

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives and sustains** apologies for absence from T Blair.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 18 August 2025

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 18 August 2025, as a true and accurate record.

CARRIED

3.2 Matters Arising (From Minutes)

There were no matters arising from the minutes.

4 **DEPUTATIONS AND PRESENTATIONS**

4.1 **Core board in Trousselot Park – Caroline Spollen**

C Spollen introduced herself as the manager of the Chris Ruth Centre. Her focus was communication within the disabled community and felt it was lacking in some areas. Core boards were a tool that gave the disabled community a voice alongside other communication devices. In environments like playgrounds using handheld core boards was difficult and lack of communication resources could lead to non-verbal children becoming frustrated. Having a core board within the playground could aid with lessening the frustration. The boards also fostered relationships between verbal and non-verbal children whilst simultaneously normalising alternative communication methods. Core boards were generally tailored to the environment they were in and gave a voice to those without words.

J Watson asked if there were any core boards in the district. C Spollen replied there was not as this was a new initiative however there were some in Christchurch.

B Cairns questioned where in the playground C Spollen would like the core board located. She stated the closer to the activities and equipment the better. B Cairns further queried if any training was involved with the boards. C Spollen answered there was training provided within schools, for the caregivers and families.

5 **ADJOURNED BUSINESS**

Refer to Item 6.5 in relation to the Kaiapoi Entrance Sign 1, Main North Road, Corten Panel Artwork report that was laid on the table at the Boards 18 August 2025 meeting.

6 **REPORTS**

6.1 **School Variable Speed Limits Proposal – P Daly (Road Safety Coordinator/Journey Planner) and J McBride (Roading and Transport Manager)**

J McBride took the report as read highlighting, as a result of feedback received at the Boards workshop, the following changes to the proposal were made:

- Robert Coup Drive was changed to static signs rather than electronic due to the lower traffic volume.
- The variable speed zone for Te Kura o Tuahiwi was left as electronic signage due to the students moving between the school and marae. This allowed for the zone to be extended if needed in the future for events and tangi held at the marae.

Moved: J Watson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** Report No. 250825156613.

AND

THAT the Kaiapoi-Tuahiwi Community Board recommends:

THAT the In-coming Council:

- (b) **Approves** the following Variable Speed Limits for the schools in the Kaiapoi-Tuahiwi Community Board area:

School and location of Proposed Variable Speed Limit	School Category	Proposed Variable Speed Limit	Time Zone	Signage Type
Clarkville School <u>Heywards Road</u> From 30m south of Tram Road to 320m south of Tram Road <i>RP 0.030 to RP 0.320</i>	2	30km/h	<u>Morning – 8.20am to 9.20am.</u> <u>Afternoon – 2.30pm to 3.30pm</u>	<u>Electronic signs</u>
Kaiapoi Borough School <u>Hilton Street</u> 105 metres south of Rich Street to the north end of Hilton Street <i>(RP 0.030 to RP 0.320)</i> <u>Raven Quay</u> 62 metres south of Rich Street to the north end of Raven Quay <i>(RP 0.246 to RP 0.000)</i> <u>Rich Street / Revell Street</u> From Hilton Street, through the Raven Quay intersection, 12 metres into Revell Street. <i>Rich Street RP 0.005 to Revell Street RP 0.012</i>	1	30km/h	<u>Morning – 8.20am to 9.20am.</u> Afternoon – 2.30pm to 3.30pm	Static signs
Kaiapoi High School <u>Ohoka Road / Ohoka Road Overpass</u> From 45 metres west of Akaroa Street to 40 metres west of Robert Coup Road <i>Ohoka Road RP 0.556 to Ohoka Road Overpass RP 0.426</i> <u>Robert Coup Road</u> From 88 metres south of Glenvale Drive to Ohoka Road, 15 metres north of the first Ohoka Road intersection <i>Robert Coup Road RP 0.319 to Ohoka Road RP 0.216</i> <u>Glenvale Drive</u> From Robert Coup Road, 20 metres into Glenvale Drive <i>Glenvale Drive RP 0.000 to RP 0.020</i>	1	30km/h	<u>Morning – 8.20am to 9.20am.</u> Afternoon – 2.30pm to 3.30pm	Electronic signs on Ohoka Road Static signs in remaining sites.

<u>McDougall Place</u> From Robert Coup Road, 20 metres into McDougall Place <i>McDougall Place RP 0.000 to RP 0.020</i> <u>Otaki Street</u> From Ohoka Road, 50 metres into McDougall Place <i>Otaki Street RP 0.000 to RP 0.050</i>				
Kaiapoi North School <u>Williams Street</u> 88 metres north of the Smith Street roundabout, to 80 metres north of Sims Road <i>Williams Street RP 2.107 to RP 2.496</i> <u>Coups Terrace</u> 20 metres into Coups Terrace from Williams Street <i>Coups Terrace RP 0.000 to RP 0.020</i> <u>Sims Road</u> 20 metres into Sims Road from Williams Street <i>Sims Road RP 0.000 to RP 0.020</i> <u>Allison Place</u> From 20 metres south of Forest Lane to 200 metres south of Magnolia Boulevard <i>Allison Place RP 0.556 to RP 0.253</i> <u>Heney Street / Ranginui Drive</u> Heney Street 15 metres in from Ngahau Street to Ranginui Drive, 15 metres west of Ngahau Street <i>Heney Street RP 0.134 to Ranginui Drive RP 0.146</i>	1	30km/h	<u>Morning – 8.20am to 9.20am.</u> Afternoon – 2.30pm to 3.30pm	Electronic signs on Williams Street Static signs in remaining sites.
St Patricks School, Kaiapoi <u>Fuller Street</u> Fuller Street 40 metres in from Williams Street to 40 metres west of Peraki Street <i>Fuller Street RP 0.953 to RP 0.663</i> <u>Peraki Street</u> Peraki Street 30 metres north of Carew Street to 30 metres north of Fuller Street <i>Peraki Street RP 0.282 to RP 0.0.583</i>	1	30km/h	<u>Morning – 8.20am to 9.20am.</u> <u>Afternoon – 2.30pm to 3.30pm</u>	Electronic signs on Fuller Street Static signs on Peraki Street

Te Kura o Tuahiwi Tuahiwi Road 220 metres south of Pitama Drive to 85 metres north of Pitama Drive <i>Tuahiwi Road RP 1.930 to RP 1.591</i>	1	30km/h	Morning – <u>8.20am to 9.20am.</u> Afternoon – <u>2.30pm to 3.30pm</u>	Electronic signs on Tuahiwi Road.
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- (c) **Notes** that the National Speed Limit Register (NSLR) will only be updated to include the variable speed limits following approval by Council to implement the changes.
- (d) **Notes** that the Land Transport Rule: Setting of Speed Limits 2024 does not require a cost benefit calculation or public consultation when setting variable speed limits outside schools.
- (e) **Notes** that key stakeholders including the Police and NZ Transport Agency will be notified prior to the variable speed limits being implemented.
- (f) **Notes** that at the time of writing this report, co-funding for the installation of the variable speed signs has been requested but not yet approved. Staff will provide an update to the In-coming Council when the report is presented.

CARRIED

J Watson stated the Board was very familiar with the proposal and appreciated the changes that had been made due to the Boards previous feedback.

6.2 Core Board Installation in Trousselot Park – C Taylor-Claude (Parks Officer) and J Borland (Greenspace Strategy and Partnership Team Leader) and M Pugh (Community Development)

J Borland took the report as read highlighting the Rangiora-Ashley Community Board had approved the installation of a core board in Victoria Park at their September 2025 meeting.

A Blackie asked what the size of the board would be. G MacLeod stated the board would be of a consentable size however staff could update members once the size was confirmed. He also noted they would work with community groups on what symbols they wanted on the boards to ensure they accurately reflected the area.

T Bartle asked if there was a target goal for how many signs they wanted in the district. G MacLeod replied following this report there would be one in Rangiora and one in Kaiapoi. Staff would also work with the other Boards in the district to install one in prominent parks in their words. This would be the start and could be increased in the future.

Moved: J Watson

Seconded: S Stewart

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 250815151440.
- (b) **Approves** installation of a core board in Trousselot Park.
- (c) **Notes** that installation of the core board will be funded from within the existing budget for Reserves Activation (102565.000.5223) at a cost of \$445.00. The Reserves Activation budget (102565.000.5223) has \$5,110.00 available this financial year.
- (d) **Notes** that staff will inform the Waimakariri Access Group of the installation and when this is going to occur.

CARRIED

J Watson was supportive of the initiative and the help core boards would provide to the disabled community.

S Stewart believed this was a project that should be supported.

6.3 Approval for Concept Plan and Leases - Murphy Park – I Clark (Project Manager)

I Clark spoke to the report highlighting the only change to the concept plan was to the car park east of the playing fields which would now be a formed parking space. This would help improve passive surveillance, pedestrian and vehicle issues.

R Keetley asked what the current state of other organisations leases were on the site. C Brown stated staff were working with the Northern Bulldogs on their lease. The club were wanting a license to occupy for the playing fields. Staff were working through how that would be possible whilst also retaining the public's right to utilise the fields. It would be the Northern Bulldogs responsibility to obtain any building consent and resource consent if they wished to upgrade or build a new facility. The club were aware of the proposal and had been consulted.

N Atkinson questioned why the Northern Bulldogs car park was not being upgraded and paved alongside the other car parks in the area. I Clark replied that the car parks were classed as different assets and currently there was only budget for the one to be established. Staff could investigate the renewal budget for the club's parking area being brought forward to enable all the carparks to be upgraded at the same time. Council had previously told the Northern Bulldogs they would not give significant financial support to their site at Murphy Park due to the investment and upgrade done at Norman Kirk Park.

Moved: R Keetley

Seconded: N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 250529097170.
- (b) **Approves** the granting of a ground lease of 845m² to St Margaret's College at 10 Revell Street, Kaiapoi, for a term of 20 years. The lease will enable the construction of a facility for the storage of water sports equipment used by community and sports rowing groups, as well as the provision of changing rooms and toilet amenities.
- (c) **Approves** the granting of a ground lease of 506m² to the Aoraki Dragon Boat Association and the Waimakariri Outrigger Canoe Club at 10 Revell Street, Kaiapoi, for a term of 20 years. The lease will support the extension of their existing compound and provide additional space for the storage of water sports equipment used by community and sports rowing groups.
- (d) **Approves** delegated authority to the General Manager of Community and Recreation to finalise lease negotiations with interested parties.
- (e) **Approves** delegated authority to the General Manager of Community and Recreation to sign off on any final designs.
- (f) **Approves** the concept design from St Margaret's College (TRIM 250818151984).
- (g) **Approves** the Murphy Park concept plan for implementation (TRIM: 250617109868).
- (h) **Notes** that the lease fee for these groups will only be paid if requested (\$1.00 per annum) to fall in line with other community lease agreements, as determined by Council.
- (i) **Notes** the significant amount of funding towards development contributed by Woody B Ltd, such company being owned by a parent associated with St Margarets, and the pontoon will be vested to Council.
- (j) **Notes** costs in association with the construction of buildings and areas will be met by the user groups and are not included in the cost estimate.
- (k) **Circulates** the report to the Community and Recreation Committee for their information.

- (l) **Investigate** the option of bringing the budget for the Northern Bulldogs parking area renewal forward to allow for all parking areas near Murphy Park to be sealed at the same time for optimum efficiencies and savings.

CARRIED

R Keetley commented that the upgrade of all the carparks would be a good outcome for all users.

N Atkinson was concerned about the fallout of a long-standing club not benefiting from the upgrades when new clubs to the area would be.

J Watson concurred stating the Board had to be even handed.

6.4 **Proposed Design Brief and Contestable Process for the Kaiapoi, Main North Road, Town Entrance Sign – T Stableford (Landscape Architect)**

T Stableford took the report as read and welcomed any questions.

S Stewart queried how artists would be contacted. T Stableford clarified staff had asked the Waimakariri Public Arts Trust to issue the design brief to local artists. They would also advertise via Council media channels and would contact Kaiapoi High School to ensure any students who may be interested had the opportunity submit a design.

Moved: N Atkinson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 250903167359.
- (b) **Approves** the proposed Design Brief for the Kaiapoi Main North Road Town Entrance Sign (Trim: 250904167729) for the artistic design of the Corten steel panel attachment to the Kaiapoi, Main North Road Entrance Sign.
- (c) **Approves** staff undertaking the proposed contestable process to engage the artist for this work as outlined within the proposed Design Brief for the Kaiapoi, Main North Road Town Entrance Sign (Trim: 250904167729).
- (d) **Notes** that this process and Design Brief have been reviewed and supported by the Waimakariri Public Arts Trust (WPAT).
- (e) **Notes** that the recommendations of this report have a financial cost implication to the project. These include meeting the currently incurred costs of the contractor and an additional \$2,500+Gst commission to the successful artist who provides the final design.
- (f) **Notes** that the Board have previously allocated \$75,810 from their Kaiapoi General Landscaping Budget towards this town entrance (PJ 101050.000.5224). To this point, \$60,000 has already been committed through the completed tree planting and the civil works contract. This means that there is sufficient budget available in the project budget to cover this additional cost.
- (g) **Notes** that the accepted cost with Atlas Group Ltd for construction of the Entrance Sign is \$49,766.82.
- (h) **Notes** that the cost to cut the artwork in to the Corten panel is included in the accepted price of from Atlas Group Ltd for the Entrance Sign construction and installation.
- (i) **Notes** that the expected design life of the entrance sign is more than 35 years.

CARRIED

N Atkinson was glad to see the project moving forward.

6.5 **Kaiapoi Lakes Raupō Management – M Kwant (Senior Ranger Biodiversity) and B Dollery (Biodiversity Team Leader)**

G MacLeod took the report as read and welcomed any questions.

In response to a question from J Watson, B Dollery confirmed this was an important bird sanctuary and there were rare species which used the lake.

A Blackie asked how the raupō would be cut. B Dollery stated it would be manually cut from within the water.

A Blackie further questioned if there had been any development on the iwi being involved with the harvesting. B Dollery responded staff were still investigating the possibility.

Moved: J Watson

Seconded: S Stewart

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 250903166946.
- (b) **Notes** that an annual inspection and cut regime as required in strategic areas, such as viewing platforms, will be undertaken outside of the bird breeding season.
- (c) **Notes** that the cut regime would be based on one annual cut as required. This will be dependent on the growth of the raupō in any given season.
- (d) **Notes** the annual inspection and cut would mitigate some of the amenity and view concerns and limit the growth of the raupō whilst still maintaining the benefit it provides with water quality and habitat.
- (e) **Notes** that staff will discuss the option of harvesting raupō with Whitiōra.
- (f) **Notes** that staff will inform residents of the outcome of the meeting.

CARRIED

J Watson understood the residents' complaints however she felt they should appreciate the environment. Cutting back the raupō once a year was a suitable outcome that would hopefully be appreciated.

S Stewart endorsed the comments that this was a bird sanctuary noting raupō also filtered the water and was a valuable plant home to many aquatic species. Whilst she would support one annual cut. She suggested a similar event to the 'Welcome to the Birds' in Waikuku could be held here to educate residents of the rich diversity supported by the lake.

N Atkinson stated when the development was initiated, the developers were warned the raupō would spread around the lake. When you purchased a house, you were not buying the view.

R Keetley was not supportive of the raupō being cut however it was a compromise to suit both parties.

6.6 **Applications to the Kaiapoi-Tuahiwi Community Board's 2025/26 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe report the Kaiapoi Menz Shed had applied for their inaugural Teddy Bear Hunt and funds to purchase T-Shirts for resale as a fund raising initiative.

Moved: S Stewart

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 250822155526.
- (b) **Approves** a grant of \$200 to the Menz Shed Kaiapoi Inc. towards the publicity for its inaugural Teddy Bear Hunt.

CARRIED

S Stewart did not feel it was the Board's role to fund T-Shirts however she was supportive of the event and providing funds for publicity.

T Bartle concurred.

K Rabe reported the Chris Ruth Centre had applied to the Board to install blinds for privacy reasons. The application complied with the criteria.

Moved: R Keetley

Seconded: N Atkinson

- (c) **Declines** the application from the Chris Ruth Centre.

CARRIED

R Keetley noted that the Chris Ruth Centre had received a grant earlier in the year he believed it was important to ensure other groups were given a fair opportunity for support.

N Atkinson concurred noting it appeared from the financial records that the Centre had sufficient funds to cover the installation of blinds itself.

A Blackie supported the motion highlighting the support the Board was providing with the installation of a core board in Trousselot Park which would impact the residents of the centre.

6.7 **Summary of Discretionary Grant Accountability 1 July 2024 to 30 June 2025 – K Rabe (Governance Advisor)**

K Rabe reported with a change in process all accountability forms for the 2024/25 financial year were received.

Moved: J Watson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 250625114866.
- (b) **Notes** that the \$8,600 allocated to the Board for the 2024/25 financial year and \$7,341 was distributed for events and projects within the community.
- (c) **Notes** that the remaining \$1,259 was carried forward to the next financial year for a total of \$10,049 for the 2025/26 financial year.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

CARRIED

7 **CORRESPONDENCE**

Nil.

8 **CHAIRPERSON'S REPORT**

8.1 **Chairperson's Report for August 2025**

- Attended the Huria Reserve planting day which had a great turn out.
- Attended the Citizens Advice Bureau Annual General Meeting.
- The Pines Kairaki Beach Association were currently installing security cameras. The Association still had concerns regarding the roundabout.
- Attended the Community Service Awards. It was fantastic to see N Atkinson receive a Mayors Award.
- Attended the Woodend Bypass tolling submission workshop.
- Attended Medical Students meeting.
- Judged the Daffodil Day shop windows competition.
- The Waimakariri Public Arts Trust visited all the sculptures around the district.
- Attended Nigel Cooks 'The Door' exhibition.

Moved: J Watson

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the verbal report from the Kaiapoi-Tuahiwi Community Board Chairperson.

CARRIED

9 **MATTERS REFERRED FOR INFORMATION**

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 6 August 2025.
- 9.2 Woodend-Sefton Community Board Meeting Minutes 11 August 2025.
- 9.3 Rangiora-Ashley Community Board Meeting Minutes 13 August 2025.
- 9.4 Wastewater Bylaw 2015 Review – Report to Council Meeting 5 August 2025 – Circulates to all Boards
- 9.5 Council Submissions to Central Government Consultations for May, June and July 2025 – Report to Council Meeting 5 August 2025 – Circulates to all Boards
- 9.6 Elected Member Remuneration 2025/26 – Report to Council Meeting 5 August 2025 – Circulates to all Boards
- 9.7 Health, Safety and Wellbeing Report June 2025 to Current – Report to Council Meeting 5 August 2025 – Circulates to all Boards.
- 9.8 Enterprise North Canterbury (ENC) 2025/26 Approved Statement of Intent (SOI) and Associated Annual Business Plan – Report to Audit and Risk Committee Meeting 12 August 2025 – Circulates to all Boards.
- 9.9 Further Information Report for the Kaiapoi to Pineacres Cycleway (Options to Connect Smith Street) – Report to Utilities and Rooding Committee Meeting 19 August 2025 – Circulates to the Kaiapoi-Tuahiwi Community Board.
- 9.10 Cam River Enhancement Fund Proposed Projects and Update – Report to Utilities and Rooding Committee Meeting 19 August 2025 – Circulates to the Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards.
- 9.11 Private Well Study Results for 2024 – Report to Utilities and Rooding Committee Meeting 19 August 2025 – Circulates to all Boards.

- 9.12 Annual Report to the Alcohol Regulatory and Licensing Authority 2024/25 – Report to the District Planning and Regulation Committee Meeting 19 August 2025 – Circulates to all Boards.
- 9.13 Northern Pegasus Bay Bylaw Update August 2025 – Report to Community and Recreation Committee Meeting 26 August 2025 – Circulates to all Boards.
- 9.14 Aquatics August Report – Report to Community and Recreation Committee Meeting 26 August 2025 – Circulates to all Boards.
- 9.15 Libraries Update to August 2025 – Report to Community and Recreation Committee Meeting 26 August 2025 – Circulates to all Boards.

Public Excluded

- 9.16 Proposed Partial Road Stopping and Disposal to LIME Developments – Adderley Terrace – Report to Council Meeting 6 August 2025 – Circulates to Kaiapoi-Tuahiwi Community Board.
- 9.17 Appointment of Main Contractor at 28 Courtenay Drive, Kaiapoi Housing for the Elderly Development – Report to Council Meeting 6 August 2025 – Circulates to the Kaiapoi-Tuahiwi Community Board.

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board

- (a) Receives the information in Items 9.1 to 9.15.
- (b) **Receives** the separately circulated public excluded information in Items 9.16 and 9.17.

CARRIED

10 **MEMBERS' INFORMATION EXCHANGE**

R Keetley

- Attended Waimakariri Biodiversity Trust monthly meeting. who were currently looking for new members.
- Attended Passchendale Advisory Group meeting.
- Attended Kaiapoi Historical Society meeting.
- Attended Sea Farriers Day.
- Attended the Kaiapoi Museum 10th birthday.
- Attended Kaiapoi RSA executives meeting.
- Passchendale would be on 12 October 2025 and a small celebration would be held.

S Stewart

- Attended annual All Groups Drainage Advisory Group meeting. an excellent address was made by Fred Brooks from Environment Canterbury.
- Attended the movie premier of Think Like a Forest. She wondered how the Waimakariri District could advance the challenge the movie was putting forward.
- Attended the sod turning at the Rangiora Health Hub.
- Attended Welcome the Birds event in Waikuku Beach
- Attended Kaiapoi Museum 10th Birthday Celebration.
- Attended the Darnley Club Annual General meeting. who had a change of Chairperson.
- Attended the Community Service Awards.
- Attended the Youth Action Plan Launch. She was very impressed by the work done with over 1000 responses received.

Brent Cairns

- Attended Food Secure North Canterbury in Amberly, to highlight the importance of Food Security.
- Visited Noaia Training facility for youth. They had purchased additional land north of Tuahiwi to enable adult training.

- Attended Maths/Art event at Kaiapoi Library.
- North Canterbury Neighbourhood Support monthly meeting.
- Waimakariri Access Group Annual General Meeting.
- Attended Pegasus Residents Group monthly meeting. Gold tournament planning was under way. They were discussing suitable areas for events once the Community Centre was constructed.
- Invited to Northern Bulldogs Rugby League presentation. Was able to talk about issues with facilities.
- Attended Youth Futures Event.
- Planting of a Food Forest at the ARC Women's Housing project.
- Met with Waimak United regarding funding.
- Pegasus Cuppa event.
- Attended Sutton Tools drop-in session.
- Invited to attend meeting at the Sterling regarding future garden plans.
- Rangiora-Ashley Community Board agreed to have a Food Forest at Northbrook Reserve.
- Attended Kaiapoi Garden Club monthly meeting - they were having issues with car park lighting which had since been resolved.
- Invited to attended KERA planting days with Kaiapoi High School and International Students.
- Met with Mel Eaton to view new art gallery area.
- Attended opening of Coffee Culture Rangiora.
- Attended Out the Gate reopening.
- VJ Day event.
- Merchant Navy Event.
- Attended Silverstream emergency hub event.
- Emceed the Kane Sheild Event.
- Attended Menzshed annual General Meeting.
- Visited Comcol and helped with Food Forst designs.
- Attended Big Splash Event.
- Attended Gallery opening at Kaiapoi.
- Attended Fuego third volume opening event.
- Attended after hours sod turning event.
- Attended Mahinga Kai planting day.
- Attended Welcoming Communities Event.
- Attended Disability Forum event.
- Attended Rangiora Museum monthly meeting.
- Attended Kaiapoi Museum 10th birthday.
- Attended Kaiapoi Museum monthly meeting.
- Attended Youth Action Planning meeting.
- Attended Welcome the Birds Event in Waikuku.
- Attended Rangiora High School student's presentation.
- Attended Mayoral debate.
- Attended ENC event at Sutton Tools.
- Attended Spring Makete at Noaia.
- Waimakariri was officially a New Zealand Motor Caravan Association friendly district.

Philip Redmond

- Attended East/West Kaiapoi MUBA meeting.
- Met with a resident regarding the motorway in Kaiapoi.
- Canterbury Museum visit.
- Extended Hours Medical Centre Sod Turning.
- Attended all Drainage Boards meeting which was well attended.
- AF8/Tsunami meeting in Woodend.
- Attended John Harris Funeral.
- Attended Big Splash fundraiser for Rachel's Trust.
- Think Like a Forest screening at the Town Hall. Talked about the benefits of Native planting.
- Prime Ministers Lunch at Te Pae.

- Welcome to the Birds event in Waikuku. Very successful with 250 people present.
- Merchant Navy Day at Kaiapoi RSA.
- ENC – Sutton Tools.
- Darnley Club Annual General Meeting.

T Bartle

- Attended the Waimakariri Health Advisory Group meeting.
- Attended annual All Groups Drainage Advisory Group meeting.
- Attended the Coastal Drainage Advisory Group meeting.
- Attended workshop on the Submission on the Woodend Bypass tolling.
- Attended North Canterbury Neighbourhood Support meeting. New government regulations were coming into effect shortly.

A Blackie

- Attended Welcome to the Birds event in Waikuku.
- Attended Huria Reserve planting day. There would be one further planting in April 2026.
- Attended the Community Service Awards.
- Creative Communities funding allocated \$31,000 to 21 different artistic ventures.
- Received a phone call from someone doing a study on the socioeconomic effects on Waikuku if the Ashley River broke its banks.
- Staff, with Police, went to Kairaki Beach to solve the issues occurring with white baiters. Most of them had left the area and staff were heading towards a resolution.

N Atkinson

- Thanked the Board for its support over the past 21 years. It had been incredibly busy dealing with the aftermath of the Earthquakes however the town was now in a good place and things could be slowing down.

R Keetley thanked A Blackie and N Atkinson for their contribution to the Board the wider Council and the community over the past many decades.

11 CONSULTATION PROJECTS

Nil.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 August 2025: \$7,809.

12.2 General Landscaping Budget

Balance as at 31 August 2025: \$29,290, with carry forward to be calculated.

13 MEDIA ITEMS

A Blackie acknowledged J Watson being awarded a Kings Birthday Kings Service Medal.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

16 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: J Watson

Seconded: R Keetley

That the public is excluded from the following parts of the proceedings of this meeting.

16.1 Licence to Occupy two Carparking Spaces – Goldbert Holdings Limited

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
16.1	Licence to Occupy two Carparking Spaces – Goldbert Holdings Limited	Good reason to withhold exists under section 7	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities, enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) and prevent the disclosure or use of official information for improper gain or improper advantage LGOIMA Section 7 (2)(h) (i) and (j).

CARRIED

CLOSED MEETING

The public excluded portion of the meeting commenced at 5.19pm to 5.40pm.

Resolution to resume in Open Meeting

Moved: J Watson

Seconded: A Blackie

THAT open meeting resumes and the business discussed with the public excluded remains public excluded or as resolved in individual reports.

CARRIED

OPEN MEETING

NEXT MEETING

This is the final meeting of the Kaiapoi-Tuahiwi Community Board for the 2022-2025 electoral term.

The new Kaiapoi-Tuahiwi Community Board will be sworn into office late October 2025, with standard meetings resuming from mid-November 2025. Further Information will be advertised and listed on the Council's website.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 5.43PM.

CONFIRMED



Chairperson



Chief Executive

1 October 2025

Date