

Agenda

Rangiora-Ashley Community Board

Wednesday 10 September 2025

7pm

Council Chamber
215 High Street
Rangiora

Members:

Jim Gerard QSO (Chairperson)

Kirstyn Barnett (Deputy Chairperson)

Robbie Brine

Ivan Campbell

Murray Clarke

Monique Fleming

Jason Goldsworthy

Liz McClure

Bruce McLaren

Joan Ward

Steve Wilkinson

Paul Williams



WAIMAKARIRI
DISTRICT COUNCIL

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**AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD
IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 10 SEPTEMBER
2025 AT 7PM.**

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL/COMMUNITY BOARD**

BUSINESS

PAGES

1. APOLOGIES

2. CONFLICTS OF INTEREST

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 13 August 2025

13-26

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 13 August 2025.

3.2. Matters Arising (From Minutes)

3.3. Workshop notes of the Rangiora-Ashley Community Board – 13 August 2025

27-30

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives**, the circulated Notes of the Rangiora-Ashley Community Board workshop, held on 13 August 2025.

4. DEPUTATIONS AND PRESENTATIONS

5. ADJOURNED BUSINESS

Nil.

6. REPORTS

6.1. School Variable Speed Limits Proposal – Peter Daly (Road Safety Coordinator/Journey Planner) Joanne McBride (Roading and Transportation Manager)

31-57

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 250826157522.

AND

THAT the Rangiora Ashley Community Board recommends:

THAT the Council:

(b) **Receives** Report No. 250826157522.

(c) **Approves** the following Variable Speed Limits for the schools in the Rangiora-Ashley Community Board area:

School and location of Proposed Variable Speed Limit	School Category	Proposed Variable Speed Limit	Time Zone	Signage Type
Tutira Ashgrove School <u>Kingsbury Avenue</u> <i>70 metres east of Regent Avenue to 20 metres west of White Street</i> <i>(RP 1.230 to RP 0.907)</i> <u>Regent Avenue</u> <i>Kingsbury Avenue to 20 metres north of Kingsbury Avenue.</i> <i>(RP 0.001 to RP 0.021)</i> <u>Windsor Court</u> <i>Kingsbury Avenue to 20 metres north of Kingsbury Avenue.</i> <i>(RP 0.001 to RP 0.021)</i> <u>Kinley Street</u> <i>From north end of Kinley Street to 40 metres south of Seddon Street (RP 0.580 to RP 0.250)</i> <u>Seddon Street</u> <i>20 metres east of Ashgrove Street to 43 metres east of Kinley Street</i> <i>(RP 0.800 to RP 0.463)</i> <u>McKenzie Place/Keldon Avenue</u> <i>On Keldon Avenue 82 metres south of Seddon Street to the north end of McKenzie Place</i> <i>(McKenzie Place RP 0.105 to Keldon Avenue RP 0.260)</i>	1	30km/h	Morning – <u>8.20am to</u> <u>9.20am.</u> Afternoon – <u>2.30pm to</u> <u>3.30pm</u>	<u>Static signs at all sites.</u>
Ashley Rakahuri School <u>Fawcetts Road/ Upper Sefton Road</u>				

<p><i>Existing VSL. Fawcetts Road 165 metres west of Boundary Road to Upper Sefton Road 70 metres east of High Street (Fawcetts Road RP 0.960 to Upper Sefton Road RP 0.054)</i></p> <p><u>Boundary Road</u> 20 metres north of Fawcetts Road to 210 metres north of Fawcetts Road (RP 0.268 to RP 0.098)</p> <p><u>Marshmans Road</u> 20 metres north of Fawcetts Road to 170 metres north of Fawcetts Road (RP 0.172 to RP 0.031)</p> <p><u>High Street</u> 20 metres south of Fawcetts Road to 20 metres north of Canterbury Street (RP 0.395 to RP 0.256)</p>	2	<p>60 km/h Fawcetts Road</p> <p>30km/h other roads</p>	<p><u>Morning – 8.20am to 9.20am.</u></p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p><u>Electronic signs on Fawcetts Road.</u></p> <p>Static signs at all sites.</p>
<p>Cust School</p> <p><u>Earlys Road</u> Cust Road to 260 metres south of Cust Road (RP 4.570 to RP 4.798)</p> <p>Cust Road 40 metres west of Earlys Road to 45 metres east of Cust Road (RP 16.355 to RP 16.265)</p>	1	30km/h	<p><u>Morning – 8.20am to 9.20am.</u></p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p><u>Electronic sign on east approach, Cust Road, and on Earlys Road.</u></p> <p><u>Static sign on west approach, Cust Road.</u></p>
<p>Fernside School</p> <p><u>Swannanoa Road</u> 65 metres south of Oxford Road to 325 metres south of Oxford Road (RP 2.898 to RP 2.631)</p> <p><u>O’Roarkes Road</u> 75 metres south of Swannanoa Road to north end of O’Roarkes Road (RP 0.000 to RP 0.189)</p>	2	30km/h	<p><u>Morning – 8.20am to 9.20am.</u></p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p><u>Electronic signs on Swannanoa Road</u></p> <p>Static signs on O’Roarkes Road.</p>
<p>Loburn School</p> <p><u>Hodgsons Road</u> 375 metres west of Loburn Whiterock Road to 920 metres west of Loburn Whiterock Road (RP 1.085 to RP 0.402)</p>	2	30km/h	<p><u>Morning – 8.20am to 9.20am.</u></p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p><u>Electronic signs on Swannanoa Road</u></p> <p>Static signs on O’Roarkes Road.</p>
<p>North Loburn School</p> <p><u>Loburn Whiterock Road</u></p>		30km/h	<p><u>Morning – 8.20am to 9.20am.</u></p>	Static signs.

<p>190 metres north of Bradys Road to (RP 8.480 to RP 7.906)</p> <p><u>Bradys Road</u> Loburn Whiterock Road to 20 metres east of Loburn Whiterock Road (RP 0.000 to RP 0.020)</p>	2		Afternoon – 2.30pm to 3.30pm	
<p>One School Global <u>Lehmans Road</u> 20 metres south of Johns Road to 330 metres south of Johns Road (RP 0.912 to RP 0.587)</p>	2	60km/h	<p><u>Morning – 8.20am to 9.20am.</u></p> <p>Afternoon – 2.30pm to 3.30pm</p>	Static signs.
<p>Rangiora Borough School <u>Church Street</u> 20 metres south of High Street to 65 metres south of Queen Street (RP 0.805 to RP 0.507)</p> <p><u>King Street</u> 20 metres south of High Street to 65 metres south of Queen Street (RP 1.608 to RP 1.311)</p> <p><u>Queen Street</u> 20 metres east of King Street to Church Street (RP 0.632 to RP 0.486)</p>	1	30km/h	<p><u>Morning – 8.20am to 9.20am.</u></p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p>Electronic signs Church Street and King Street. Additional electronic on Queen Street to facilitate 10-minute periods on Church Street.</p> <p>Other Queen Street sign static.</p>
<p>Rangiora High School <u>East Belt</u> 110 metres north of Keir Street to 180 metres north of Wales Street (RP 1.169 to RP 1.739)</p> <p><u>Wales Street</u> From East Belt to 20 metres west of Edward Street. (Wales Street RP 0.251 to RP 0.271 and Wales Street RP 0.225 to RP 0.005)</p> <p><u>Edward Street</u> 38 metres north of Duke Street to 120 metres north of Duke Street (RP 0.509 to RP 0.594)</p>		30km/h	<p><u>Morning – 8.20am to 9.20am.</u></p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p>Electronic signs on East Belt.</p> <p>Additional electronic sign on Wales Street to facilitate 10-minute use on East Belt.</p> <p>Other Wales Street sign static, Edward Street signs static.</p>
<p>Rangiora New Life School / Southbrook School <u>Southbrook Road</u></p>		30km/h		

<p>56 metres north of Pearson Lane to 53 metres south of Coronation Street (RP 0.628 to RP 0.318)</p> <p><u>Marshall Street</u> From Denchs Road to 48 metres south of Torlesse Street (RP 0.230 to RP 0.001)</p> <p><u>Railway Road</u> From Gefkins Road to 48 metres south of Torlesse Street (RP 0.603 to RP 0.740)</p> <p><u>Coronation Street/Torlesse Street</u> From Railway Road to 48 metres west of Southbrook Road. (Coronation Street RP 0.044 to Torlesse Street RP 0.003)</p> <p><u>Denchs Road</u> From Southbrook Road to east end of Denchs Road (RP 0.005 to RP 0.207)</p> <p><u>Pearson Lane</u> From Southbrook Road to 30 metres west of Southbrook Road (RP 0.033 to RP 0.001)</p>	1		<p><u>Morning – 8.20am to 9.20am.</u></p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p>Electronic signs Southbrook Road</p> <p>Static signs all other sites</p>
<p>St Josephs School, Rangiora</p> <p><u>Victoria Street</u> 150 metres north of Buckham Street to 150 metres south of Buckham Street (RP 0.609 to RP 0.304)</p> <p><u>Percival Street</u> 55 metres south of George Street to 95 metres north of Scott Street (RP 1.145 to RP 1.013)</p> <p><u>George Street</u> Victoria Street to 46 metres west of Percival Street (RP 0.200 to RP 0.005)</p> <p><u>Scott Street</u> 20 metres east of Murray Street to Percival Street (RP 0.089 to RP 0.003)</p> <p><u>Buckham Street</u> 20 metres west of Ivory Street to Victoria Street (RP 0.020 to RP 0.118)</p>	1	30km/h	<p><u>Morning – 8.20am to 9.20am.</u></p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p>Electronic signs Victoria Street and Percival Street</p> <p>Static signs all other sites</p>

<p>Te Matauru Primary School</p> <p><u>Pentecost Road</u> 90 metres south of Charles Street to Johns Road (RP 0.799 to RP 0.424)</p> <p><u>Townsend Road / West Belt</u> 100 metres south of McCahon Drive to 35 metres north of Johns Road (Townsend Road RP 1.606 to West Belt RP 0.035)</p> <p><u>Johns Road</u> 27 metres east of Pentecost Road to 35 metres west of Townsend Road (RP 1.276 to RP 1.044)</p> <p><u>Charles Street</u> Pentecost Road to 67 metres east of Pentecost Road (RP 1.131 to RP 1.069)</p> <p><u>McCahon Drive</u> Townsend Road to 30 metres west of Townsend Road (RP 0.005 to RP 0.035)</p>	1	30km/h	<p><u>Morning – 8.20am to 9.20am.</u></p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p>Electronic signs Townsend Road and Johns Road.</p> <p>Static signs all other sites</p>
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- (d) **Notes** that the National Speed Limit Register (NSLR) will only be updated to include the variable speed limits following approval by Council to implement the changes.
- (e) **Notes** that the Land Transport Rule: Setting of Speed Limits 2024 does not require a cost benefit calculation or public consultation when setting variable speed limits outside schools.
- (f) **Notes** that key stakeholders including the Police and NZ Transport Agency will be notified prior to the variable speed limits being implemented.
- (g) **Notes** that at the time of writing this report, co-funding for the installation of the variable speed signs has been requested but not yet approved. Staff will provide an update to the In-coming Council when the report is presented.

6.2. **Art Heritage Prints Location Options – Vanessa Thompson (Senior Advisor Business and Centres)**

58-65

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250818151690.
- (b) **Approves** Option 2, installing the prints on the exterior wall of 140 High Street facing into Good Street laneway courtyard, as the preferred installation location.
- (c) **Approves** Option 3, installing the prints on the exterior wall of the Farmers building facing Percival Street, as an alternative site if Option 2 becomes unavailable/unworkable.
- (d) **Notes** that the property owner of 140 High Street has given his permission for the prints to be installed at the location shown in Trim: 250818151690.
- (e) **Notes** that the property owner of the Farmers building and tenants (Farmers) have given their approval for the prints to be installed at the location shown in Trim: 250818151690.
- (f) **Notes** that Council will be responsible for covering all installation, ongoing maintenance and removal costs for the prints at the approved location/s.
- (g) **Notes** that the prints may have a display life exceeding ten years, when considering that the existing eight prints (on the east exterior wall of the BNZ building at Cenotaph Corner) have been on public display for over ten years and are still going strong.
- (h) **Notes** that the installation costs for the prints (up to \$1,000, depending) will be covered from one of the Greenspace Unit's general operation budgets.

6.3. **Core Board Installation in Victoria Park – Chrissy Taylor-Claude (Parks Officer) Jill Borland (Greenspace Strategy and Partnership Team Leader) and Martin Pugh (Community Development Facilitator)**

66-70

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250815151413.
- (b) **Approves** installation of a core board in Victoria Park, Rangiora.
- (c) **Notes** that installation of the core board will be funded from within the existing budget for Reserves Activation (102565.000.5223) at a cost of \$445.00. The Reserves Activation budget (102565.000.5223) has \$5,110.00 available this financial year.
- (d) **Notes** that staff will inform the Waimakariri Access Group of the installation and when this is going to occur.

6.4. **Canterbury Street Reserve Play Space Concept Plan for Consultation –
Tori Stableford (Landscape Architect)**

71-97

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. TRIM 250826157888.
- (b) **Approves** Consultation of the Canterbury Street Reserve play space renewal Concept Plan (Trim No. 250827158680) which has been put together with input from the community.
- (c) **Notes** that there is budget of \$200,000 within the Play Safety Surface/Equipment budget (PJ 102591.000.5224). for the renewal of the play space within this financial year and the cost estimate indicates that this plan could be delivered within this budget.
- (d) **Notes** that once consultation has been completed, staff will collate the feedback and make any necessary changes before bringing the revised plan back to the Board for final approval to implement. It is anticipated that this would enable construction prior to Autumn 2026.

6.5. **Application to the Rangiora-Ashley Community Board's 2025/26 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

98-127

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250804142482.
- (b) **Approves** a grant of \$..... to the Ashgrove Netball Club towards purchasing new uniforms and bibs.
OR
- (c) **Declines** a grant to the Ashgrove Netball Club.
- (d) **Approves** a grant of \$..... to the North Canterbury Youth Cricket Club towards purchasing sports equipment for the teams.
OR
- (e) **Declines** a grant to the North Canterbury Youth Cricket Club.
- (f) **Approves** a grant of \$..... to the Hope Community Trust towards purchasing shelving.
OR
- (g) **Declines** a grant to the Hope Community Trust.

6.6. **Summary of Discretionary Grant Accountability 1 July 2024 to 30 June 2025 –
Thea Kunkel (Governance Team Leader)**

128-133

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250626115656.
- (b) **Notes** that of the \$14,200 allocated to the Board for the 2024/25 financial year, \$11,151 was distributed for events and projects within the community.
- (c) **Notes** that the remaining \$3,049 was carried forward to the next financial year for a total of \$17,559 for the 2025/26 financial year.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

7. **CORRESPONDENCE**

Nil.

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for August 2025**

134

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250903164372.

9. **MATTERS FOR INFORMATION**

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 6 August 2025.**
- 9.2. **Woodend-Sefton Community Board Meeting Minutes 11 August 2025.**
- 9.3. **Kaipoi-Tuahiwi Community Board Meeting Minutes 18 August 2025.**
- 9.4. **Wastewater Bylaw 2015 Review – Report to Council Meeting 5 August 2025 – Circulates to all Boards**
- 9.5. **South of High Conceptual Development Masterplan – Report to Council Meeting 5 August 2025 – Circulates to the Rangiora-Ashley Community Board.**
- 9.6. **Council Submissions to Central Government Consultations for May, June and July 2025 – Report to Council Meeting 5 August 2025 – Circulates to all Boards**
- 9.7. **Elected Member Remuneration 2025/26 – Report to Council Meeting 5 August 2025 – Circulates to all Boards**
- 9.8. **Health, Safety and Wellbeing Report June 2025 to Current – Report to Council Meeting 5 August 2025 – Circulates to all Boards.**
- 9.9. **Enterprise North Canterbury (ENC) 2025/26 Approved Statement of Intent (SOI) and Associated Annual Business Plan – Report to Audit and Risk Committee Meeting 12 August 2025 – Circulates to all Boards.**
- 9.10. **Cam River Enhancement Fund Proposed Projects and Update – Report to Utilities and Roading Committee Meeting 19 August 2025 – Circulates to the Rangiora-Ashley and Kaipoi-Tuahiwi Community Boards.**
- 9.11. **Private Well Study Results for 2024 – Report to Utilities and Roading Committee Meeting 19 August 2025 – Circulates to all Boards.**
- 9.12. **Annual Report to the Alcohol Regulatory and Licensing Authority 2024/25 – Report to the District Planning and Regulation Committee Meeting 19 August 2025 – Circulates to all Boards.**
- 9.13. **Northern Pegasus Bay Bylaw Update August 2025 – Report to Community and Recreation Committee Meeting 26 August 2025 – Circulates to all Boards.**
- 9.14. **Aquatics August Report – Report to Community and Recreation Committee Meeting 26 August 2025 – Circulates to all Boards.**
- 9.15. **Libraries Update to August 2025 – Report to Community and Recreation Committee Meeting 26 August 2025 – Circulates to all Boards.**

Public Excluded

9.16. Townsend Road Culvert – Approval for Tender Award and Request for Additional Budget – Report to Council Meeting 6 August 2025 – Circulates to the Rangiora-Ashley Community Board.

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items.9.1 to 9.15.
- (b) **Receives** the separately circulated public excluded information in Item 9.16.

Note:

- 1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*
- 2. *Hard copies of the public excluded items were circulated to members separately.*

10. MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members is included in the agenda.

11. CONSULTATION PROJECTS

Nil.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 31 August 2025: \$14,527.

12.2. General Landscaping Fund

Balance as at 31 August 2025: \$29,290, carry forward to be calculated.

13. MEDIA ITEMS

14. QUESTIONS UNDER STANDING ORDERS

14.1. Questions Received from Community Board Member K Barnett (Trim: 250903164421).

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

This is the final meeting of the Rangiora-Ashley Community Board for the 2022-2025 electoral term. The new Rangiora-Ashley Community Board will be sworn into office late October 2025, with standard meetings resuming from mid-November 2025. Further Information will be advertised and listed on the Council's website.

Workshop

- *Rangiora Town Centre Parking Management Plan adopted by Council - next steps – Shane Binder (Senior Transportation Engineer) – 20 Minutes*
- *Members Forum*

MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY, 13 AUGUST 2025 AT 7PM.

PRESENT

J Gerard QSO (Chairperson), K Barnett, R Brine, M Clarke, M Fleming, J Goldsworthy, L McLure, B McLaren, J Ward, S Wilkinson and P Williams.

IN ATTENDANCE

B Cairns (Kaiapoi-Woodend Ward Councillor).

K LaValley (General Manager Planning, Regulation and Environment), J McBride (Roading and Transport Manager), S Binder (Senior Transportation Engineer), G MacLeod (Greenspace Manager), K Howat (Parks and Facilities Team Leader), M Edgar (Assets Officer – Greenspace), C Taylor-Claude (Parks Officer), B Dollery (Biodiversity Team Leader), P Daly (Road Safety Coordinator), T Kunkel (Governance Team Leader) and A Connor (Governance Support Officer).

Six members of the public were present.

1. APOLOGIES

Moved: P Williams

Seconded: L McClure

THAT the Rangiora-Ashley Community Board:

- (a) **Receives and sustains** apologies for absence from I Campbell.

CARRIED

2. CONFLICTS OF INTEREST

There were no conflicts declared.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 9 July 2025

Moved: B McLaren

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 9 July 2025.

CARRIED

3.2. Matters Arising (From Minutes)

There were no matters arising from the Minutes.

3.3. **Workshop notes of the Rangiora-Ashley Community Board – 9 July 2025**

Moved: M Fleming

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the circulated Notes of the Rangiora-Ashley Community Board workshop, held on 9 July 2025.

CARRIED

4. **DEPUTATIONS AND PRESENTATIONS**

4.1 **Pilot Community Shopping Proposal – Sam Fisher**

S Fisher stated that while looking at hubs of activity, he found the Rangiora area had eight op shops. He wished to facilitate more regular visitors to the op shops by providing a specialised bus service to the various op shops. He had found a driver which may solve the previous insurance concerns. The plan was to start promoting the service with older people at retirement homes. This could eventually become a commercial service, bringing residents to town from Christchurch and other towns in North Canterbury. However, S Fisher needed funds to initiate the proposal and would, therefore, be charging for the service once it commenced.

B McLaren asked what the Board could do to support this project. S Fisher noted that Enterprise North Canterbury (ENC) had indicated that this was not a priority for them; however, if the Board advocated for the project, this could change.

M Clarke noted that the Minibus Trust operated a shopper bus in Rangiora, with a cost of \$2 per trip. S Fisher advised he had approached the Trust; however, the initial costs were too significant for it to be a viable option.

K Barnett questioned whether S Fisher had considered the target market, because although older people visited the op shops, a large number of younger people also did. S Fisher highlighted that, while they were focusing on older people for the time being, he also wanted to integrate younger people. The target market was women over the age of 20.

M Fleming wondered if S Fisher had considered a commercial bus service, similar to Kinetic, which offered grants and services. S Fisher had not spoken to Kinetic but had spoken to other services and would further investigate.

4.2 **Highfield Lane Residents – David Armin**

D Armin stated as that as households grew the need for parking also grew. He felt it was essential to have overflow capability due to cars not always having space for off-street parking. Highfield Lane was a narrow one-lane street, and he had concerns that installing no-stopping restrictions would push vehicles down the lane, increasing pedestrian traffic. This was a solution trying to fix a problem that did not exist and could set a precedent for other cul-de-sacs. The tenant living and operating a home business from his property had provided off-street parking for their customers and was therefore no longer contributing to the perceived increase in vehicles parking on the lane.

R Brine sought clarity on the home ownership. D Armin clarified that he owned the property, which he then rented out. The tenant in the house owned and operated the home business.

R Brine then asked how D Armin believed the majority of the residents in Highfield Lane felt regarding no-stopping restrictions. D Armin stated that, from his perspective, it was split down the middle for those who did and did not want the restrictions.

K Barnett noted an incident, which occurred in Highfield Lane, and enquired if D Armin knew the details. D Armin confirmed he knew the incident occurred; however, he did not know any details. Nevertheless, from his point of view, he did not understand how a vehicle parked on the lane could have impacted the manoeuvring of an ambulance.

B McLaren questioned if D Armin was aware of any other businesses operating in Highfield Lane. D Armin was certain of one other home business being operated and believed that there may be a few others.

In response to a further query from B McLaren, D Armin noted that he was not aware of any challenges relating to recycling trucks servicing Highfield Lane; however, most vehicles, regardless of size, could not manoeuvre the cul-de-sac in one motion.

K Barnett asked if residents were aware of the drainage works proposed for Highfield Lane. D Armin commented that the works were currently underway. The drainage works would cut into the berm slightly; however, it was overdue and needed. It would not have any impact on the ability to park.

M Fleming questioned whether having no-stopping restrictions on half of the cul-de-sac would aid in vehicles turning. D Armin agreed that there would be some advantages; however, if vehicles did not park in the proposed no-stopping area, there would be nowhere else to park. The lane needed provision for parking.

P Williams noted that most houses on Highfield Lane had off-street parking and questioned whether the on-street parking was utilised and D Armin confirmed it was used regularly.

In response to a question from S Wilkinson, D Armin stated the business operating on his property brought approximately six additional cars a day; however, they did not arrive simultaneously, with only one car parked at a time in the off-street park provided by the business.

5. ADJOURNED BUSINESS

5.1. Request approval of No-Stopping Restrictions in Highfield Lane – J McBride (Roading and Transportation Manager) and S Binder (Senior Transportation Engineer)

S Binder reported space along a kerb was for the public good and was to be safely shared by residents, visitors, businesses and all travellers. This was a difficult balance to achieve. Parking-related service requests were the second most common road-related request the Council received; however, only a small portion of no-stopping requests were brought to the relevant Community Boards based on merit. In addition to the feedback from residents provided in the report, two further residents provided their perspective. One stated the previous parking issues had been resolved, felt it was still safe for vehicles to park in the proposed area, and they had concerns that the proposed no-stopping lines would prevent visitors from parking in the lane. The second initially stated that the expense of installing no-stopping restrictions was not necessary. However, after being directed to this report they said that if no-stopping lines were installed and it would end the complaints, the minimal cost would be worth it.

S Binder also provided an update on the drainage works being undertaken in Highfield Lane, noting the aim was to clear the existing infrastructure and aid in the flow of water to the wastewater system on Buckleys Road. A minor reshaping of the existing pavement

would take place; however, it would not expand the sealed width. The swale would also be reshaped with a new culvert installed to assist with flow.

K Barnett sought further clarification on the responses that stated the no-stopping restrictions were not going far enough. S Binder commented that some residents wanted no-stopping restrictions along the entire lane.

M Fleming questioned whether staff had any objections to no-stopping restrictions being installed only from the driveways of house four to house six. S Binder explained that there was no standard regarding where no-stopping restrictions could be installed; however, the sealed road space would not be wide enough for vehicles to turn in one manoeuvre regardless of no-stopping restrictions being installed. He believed that adding fewer or more stop lines would have a minimal impact, as the current road configuration had generally functioned well over its lifetime.

L McClure questioned what period of the time service requests were received over, and whether the requests had been received when the home business opened. S Binder confirmed that the requests had been received over the last six months, which appeared to align with the commencement of the home business.

L McClure then inquired whether the issue had been resolved due to the home business offering off-street parking. K LaValley reported that in the previous two and a half months, the Council's Environmental Services Unit had visited Highfield Lane when they were in the area and had not noticed any problems or issued any infringements.

P Williams asked if staff was aware that Rockgas would no longer deliver to properties if there were no-stopping restrictions outside unless the property had sufficient on-site parking. Staff were not aware of Rockgas's policy; however, they believed the driveways on Highfield Lane allowed for the parking of a larger vehicle.

J Goldsworthy asked if the proposed no-stopping restrictions would decrease the number of vehicle movements on Highfield Lane or if other measures would be needed to address the health and safety concerns highlighted in the original service request. J McBride did not believe no-stopping restrictions would change the number of vehicle movements on the Lane. Staff held a workshop with the Utilities and Roading Committee to discuss how they would like to address the issues being faced on the Highfield Lane. Staff would be doing more work on the possibility of future footpath provision, which would address pedestrian safety concerns.

Moved: S Wilkinson

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 250613107325.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roading Committee:

(b) **Approves** retaining the status quo.

CARRIED

S Wilkinson supported retaining the status quo, noting that the proposed installation of no-stopping restrictions seemed to be filled with a large amount of emotion.

K Barnett also supported the motion and noted that when looking at only the facts without emotion, there was enough space for vehicles to park on Highfield Lane whilst leaving sufficient room for another vehicle to manoeuvre. This was a cul-de-sac, and the narrowness and speed conditions should be taken into consideration. She welcomed the investigations into pedestrian access.

B McLaren supported the motion, expressing his concern that these seemed to be vexatious complaints and he did not want Council staff time spent on neighbourly disputes.

P Williams advised that he would support the motion; however, he would try and further liaise with Highfield Lane residents before the Utilities and Roading Committee dealt with this matter.

J Ward also supported retaining the status quo, she felt that the concerns of parking associated with the home business had been resolved.

6. **REPORTS**

6.1. **Request to Approve Consultation on a No-Stopping Restriction for Coronation Street – J McBride (Roading and Transportation Manager) and S Binder (Senior Transportation Engineer)**

J McBride reported that the request for the installation of no-stopping restrictions on Coronation Street, Rangiora followed several service requests regarding access to the street specifically immediately west of the new traffic lights on Southbrook Road. Coronation Street was purposely designed with a narrow carriageway to discourage rat running. She highlighted this report was only seeking approval to consult with the community on the possibility of no-stopping restrictions.

P Williams asked whether the problem on Coronation Street was created by the cycleway. J McBride did not believe that was the case, as the cycleway emerged onto the road, and the area where the carriageway was still narrow lay to the west of the cycleway access. Regardless, the Council did not wish to encourage rat running. She noted that the complaints were only received when cars were parked on both sides of the road outside number 31 Coronation Street.

P. Williams further enquired whether staff would investigate the Rockgas scenario in this situation. J McBride advised there would be a number of areas across the Waimakariri District where this could occur, and it would be unlikely that the Council could investigate them all.

J Goldsworthy questioned whether there were any plans to increase the width of Coronation Street. J McBride confirmed there were no plans to extend the width of the street as it would encourage more traffic in the area.

In response to a further question from J Goldsworthy, J McBride noted that when the intersection was designed there were fewer businesses in the area requiring on-street parking, and the growth in business activity had impacted the use of on-street parking.

Moved: B McLaren

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 250730140367.

AND

THAT Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roading Committee:

- (b) **Approves** staff proceeding with consultation on the installation of No Stopping for a length of 55m between the driveway to no. 31 and Southbrook Road.
- (c) **Notes** that targeted consultation will be undertaken with residents along the length of Coronation Street and businesses in the area and will include an online information / survey form for general public feedback.
- (d) **Notes** that a further report will be submitted to the Community Board with the results of the consultation feedback.

CARRIED

B McLaren supported the motion as public consultation would provide clarity whether any change was needed.

K Barnett noted she had observed some challenges with vehicles being parked along Coronation Street or waiting to turn left onto Southbrook Road. She would therefore support the motion.

J Gerard had also experienced the same challenges as K Barnett, highlighting that he and the Mayor went to observe the situation after receiving complaints. He therefore welcomed the public consultation.

P Williams also welcomed the public consultation; however, he was wary of where people would park if the no-stopping restrictions were installed.

6.2. **9 Elm Drive, Rangiora – Tree Removal – M Edgar (Assets Officer – Greenspace)**

K Howat took the report as read, noting that it was the Council's view that the Elm tree situated at 9 Elm Drive, Rangiora should be retained and be maintained in accordance with the Council specifications.

M Fleming asked if elm trees were on the Council's list of trees to plant on berms. K Howat stated it depended on the situation; however, most trees were planted by developers, not the Council. He noted the property owner had observed some root intrusion which could be treated with root guard if necessary.

P Williams enquired whether Elm trees were deciduous and K Howat confirmed they were.

Moved: B McLaren

Seconded: S Wilkinson

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250721132683.
- (b) **Approves** the retention of the Elm Tree and maintaining it in accordance with Waimakariri District Council specifications with meaningful consultation with the owner of 9 Elm Drive, Rangiora.
- (c) **Notes** that the retention of the Elm Tree is consistent with Waimakariri District Council's Street and Reserve Trees policy.
- (d) **Notes** that the retention of the Elm Tree is also consistent with the Visual Tree Assessment (VTA) recommendation.

B McLaren understood the original request from the property owner was for the tree to be trimmed to prevent shading with less concern for root intrusion. He would like the plan to be developed in conjunction with the owner of 9 Elm Drive, Rangiora who felt maintenance only happened when asked.

S Wilkinson supported this motion as such situations, needed to be dealt with proactively, whilst following the Council's rules and aligning with the expectations from residents.

AMENDMENT

Moved: K Barnett

Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250721132683.
- (b) **Approves** the retention of the Elm Tree and maintaining it in accordance with Waimakariri District Council specifications.
- (c) **Notes** that the retention of the Elm Tree is consistent with Waimakariri District Council's Street and Reserve Trees policy.
- (d) **Notes** that the retention of the Elm Tree is also consistent with the Visual Tree Assessment (VTA) recommendation.

Although K Barnett understood the sentiment behind the original motion, it was not practical for Council to consult with every resident in the Waimakariri District on the maintenance of street trees near their properties. Arborists worked with the specifications they had, which could not always please everyone. She believed that an explanation to the resident outlining the maintenance expectations and the trimming schedule and process would suffice.

R Brine concurred, noting residents not satisfied with the maintenance of street trees near their property could lodge a service request with the Council if needed.

M Fleming also agreed, as consultation with individual property owners could also create expectations for residents not based on Council specifications.

The Amendment became the Substantive Motion.

Moved: K Barnett

Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

- (e) **Receives** Report No. 250721132683.
- (f) **Approves** the retention of the Elm Tree and maintaining it in accordance with Waimakariri District Council specifications.
- (g) **Notes** that the retention of the Elm Tree is consistent with Waimakariri District Council's Street and Reserve Trees policy.
- (h) **Notes** that the retention of the Elm Tree is also consistent with the Visual Tree Assessment (VTA) recommendation.

CARRIED

6.3. 151 Northbrook Road Food Forest – C Taylor-Claude (Parks Officer) and B Dollery (Biodiversity Team Leader)

B Dollery spoke to the report, advising that approval was being sought for the creation of a food forest in Northbrook Reserve. The Board received a deputation in March 2025 directing staff to scope the project. She noted the original location identified had some challenges; however, the proposed location was much better suited and would provide the

community group with an area to set up their food forest, where it would be visible to the rest of the community.

L McClure questioned what the proposed Memorandum of Understanding (MoU) would entail. G MacLeod explained that it would set boundaries and guidelines for what the community group could and could not do in the designated area of the reserve. It would also state there was no financial delegation or financial expectation from the Council and cover health and safety requirements.

M Fleming asked if there was a water supply on the site. B Dollery noted that a water source had been considered; however, if the plants were planted in August and were well mulched, they should not need watering. There were other water sources nearby, if necessary.

B McLaren queried if soil testing had been undertaken due to the proximity to a Hazardous Activities and Industrial List (HAIL) site, which was not suitable for food production. B Dollery noted that it had not been tested as it was likely a HAIL site due to being a stormwater area. The proposed location was adjacent to the HAIL site and therefore assumed to be safe for planting. G. MacLeod also indicated that there was no reason to suspect chemicals or heavy metals in the soil.

Following a question from P Williams, B Dollery highlighted that all work and planting would be managed and maintained by volunteers. The area would not need irrigation, and if watering was necessary, the cost to the volunteers would be minimal.

Moved: L McClure

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250724135832.
- (b) **Approves** approximately 200m² located at 151 Northbrook Road for the installation of a Food Forest.
- (c) **Notes** that the project is being driven, funded, and maintained by a group of dedicated community members and volunteers (there is no impact on rates as the group externally funds the project).
- (d) **Notes** that the food forest is not intended to be leased to the group as they are not set up as an official entity. This means if there were no longer interest in supporting the planting, the Council would retain the right to revert this to a low maintenance design. If this were to occur, further reports would be submitted to the Rangiora Ashley Community Board for decision.
- (e) **Notes** that Council staff will work with the lead community members to develop a Memorandum of Understanding to clarify roles, responsibilities, and legislative requirements. This will include the development of a Health and Safety Plan to protect Council staff, volunteers, and the public.
- (f) **Notes** the land in question is currently not used for any other organised recreational use and the Food Forest will not adversely impact any other Northbrook Wetland recreational activities.

CARRIED

L McClure stated she had been very supportive of this initiative from the beginning, and many local residents also supported the establishment of a food forest. Comcol had also indicated that they wished to be involved. Several pledges for tree donation had been received, and volunteers were ready for their working bee to get planting.

M Fleming was supportive of the motion, noting that it was good that the site would be visible to the public.

P Williams concurred with the previous speakers and therefore supported the motion.

K Barnett also supported the motion and congratulated all those involved. She was pleased with the proposed location and hoped this would be the first of many food forests in the Rangiora area.

6.4. **Application to the Rangiora-Ashley Community Board's 2025/26 Discretionary Grant Fund – T Kunkel (Governance Team Leader)**

T Kunkel reported that the Mainland Staffordshire Bull Terrier Society was requesting funding to purchase a gazebo to use at the Championship Show being held at the Rangiora Show Grounds. The application complied with the Board's Discretionary Grant Application Criteria as it was from a non-profit organisation and was for less than \$1,000; however only 30% of the Society members resided in the Rangiora-Ashley Ward.

Moved: M Fleming

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250708123449.
- (b) **Approves** a grant of \$400 to the Mainland Staffordshire Bull Terrier Society for a branded gazebo during the South Island Show Jump Camps to be held in January 2026.

CARRIED

M Fleming noted that whilst only 30% of the members were local to the Rangiora-Ashley Ward, the Championship Show event was open to the public. The gazebo would also benefit the public with responsible dog ownership education.

B McLaren noted that whilst the gazebo would be used across Canterbury, the Championship Show would bring many people into Rangiora.

T Kunkel reported that the Southbrook Community Sports Club was in the process of replacing its clubhouse. They were, therefore, requesting \$575 to draft plans for their new facility, which they would be used to raise further funds.

Moved: R Brine

Seconded: J Ward

THAT the Rangiora-Ashley Community Board:

- (c) **Approves** a grant of \$575 to the Southbrook Community Sports Club Inc. towards the cost of design plans for its new Club facilities.

CARRIED

R Brine highlighted the Council allocated \$1.3 million to the Club for the replacement of its clubhouse in its 2024-34 Long Term Plan on the basis that they raised a further \$2 million. The Club had investigated various options at different locations in North Canterbury to ascertain what they could develop for a lower cost. R Brine further noted that the Club was considering changing its name to reflect the wider use of the facility as a Community Hub. A large amount of work was being completed behind the scenes to replace the Club's facilities as affordably as possible.

J Ward also supported the motion and she believed that the revamping of the facility was critical. North Canterbury was facing a crisis with sporting bodies folding due to a lack of funding. Hence, it was essential to support and provide fit-for-purpose facilities for the wellbeing of the community. Member fees mostly went to competition organisers rather than directly to the club, it was therefore important that the community rallied and raised the funds.

B McLaren did want to see this project go ahead; however, he had concerns that the proposed design plan may not be detailed enough to be used to raise the remaining funds.

J Gerard supported the motion; however, he did share B McLaren's concerns. During the development of the Dudley Aquatic Facility, the grant from the Board aided in creating plans that were used to solicit funds from the community. He hoped that the same could be done for the Southbrook Community Sports Club.

K Barnett also had similar reservations, as the Board had a limited Discretionary Grant funding, and the Club had already received a substantial amount of funding from the Council. However, there was the question of intent and whether the Board supported the Club trying their best to get the project off the ground. She felt broader development of a Community Hub that would be exciting and therefore would support the motion.

P Williams highlighted that the Club had \$100,000 in the bank, with funds increasing. It also received \$24,000 from the Council for building maintenance.

In his right of reply, R Brine clarified that the project would not cost \$3.9 million and that the Club was aware that any proposed development over \$3 million was unrealistic. That was why it was considering more cost effective options. The \$100,000 was a loan from the Saracens Rugby Football Club and would be paid back. He acknowledged that the Club received \$24,000 from the Council, of which \$18,000 was for insurance. The remaining \$6,000 were to cover all maintenance of Club buildings for the year. He encouraged all Board members to attend the Club's Annual General meeting on Tuesday 15 August 2025 to see all the hard work being done.

T. Kunkel reported that the North Canterbury Pony Club comprised several affiliated clubs, including the Rangiora Pony Club. They had applied for funding towards the hiring of portable toilets at South Island Show Jump Champs that they would be hosting in January 2026. She noted that the application complied with the Board's Discretionary Grant Application Criteria, as the Club was a not-for-profit organisation, and the funding requested of \$840 was less than the Board's general limit of \$1,000 per financial year. However, the South Island Show Jump Champs was not being hosted within the Rangiora-Ashley Ward and only 20 % of the Club members resided in the ward. She also highlighted that the Club had also applied to the Oxford-Ohoka Community Board for funding.

Moved: J Gerard

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

(d) **Declines** a grant to the North Canterbury Pony Club.

CARRIED

J Gerard stated the Board previously granted the Club \$1,000 towards a cross-country course for the Springston Trophy; however, the event made a net profit of \$11,000. Therefore, whilst he supported the Club, he felt they did not need the funds.

7. CORRESPONDENCE

7.1. Rangiora and Kaiapoi Town Centres Parking Management Plans – Adopted by Council

Moved: K Barnett

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** correspondence No. 250708123636.

CARRIED

8. CHAIRPERSON'S REPORT

8.1. Chair's Diary for July 2025

Moved: J Gerard

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250630118280.

CARRIED

9. MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 2 July 2025.
 - 9.2. Woodend-Sefton Community Board Meeting Minutes 14 July 2025.
 - 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 21 July 2025.
 - 9.4. May 2025 Flood Event Response and Recovery – Expenditure and Funding Sources – Report to Council Meeting 1 July 2025 – Circulates to all Boards
 - 9.5. Adoption of Alcohol Control Bylaw – Report to Council Meeting 1 July 2025 – Circulates to all Boards
 - 9.6. Libraries Update to 3 July 2025 – Report to Community and Recreation Committee Meeting 15 July 2025 – Circulates to all Boards
 - 9.7. Aquatics July Report – Report to Community and Recreation Committee Meeting 15 July 2025 – Circulates to all Boards
 - 9.8. Youth Action Plan Early Engagement Update – Report to Community and Recreation Committee Meeting 15 July 2025 – Circulates to all Boards.
 - 9.9. Approval to Install No-Stopping Restrictions on Flaxton Road at Camwell Park – Report to Utilities and Roading Committee Meeting 15 July 2025 – Circulates to Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards.
 - 9.10. Project Update Under Infrastructure Resilience Fund 2024/25 and May 2025 Flood Recovery Progress Update – Report to Utilities and Roading Committee Meeting 15 July 2025 – Circulates to all Boards.
- Public Excluded
- 9.11. Acquisition of property in Durham Street, Rangiora – Report to Council Meeting 1 July 2025 – Circulates to Rangiora-Ashley Community Board.

Moved: L McClure

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.10.
- (b) **Receives** the separately circulated public excluded information in Item 9.11.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

R Brine:

- Received a briefing from the New Zealand Police. He hoped for more transparency in the future.
- Joint Landfill Committee. The dividend paid this year was \$19,850,000. Equity to assets was 38.9%. Landfill volumes were trending down partly due to the increasing cost of the levy. Kate Valley had more than 100 years of capability before it would be full. The first electric rubbish truck had been purchased from Sweden with a capacity of 600kms before needing charging

J Goldsworthy:

- The Big Splash would be held on Friday, 22 August 2025.
- Took part in a Hearing Panel for 13 students from Rangiora High School. As part of their curriculum, they had to advocate and attempt to make a change in their local government arena. Key points were youth mental health, youth unemployment, pedestrianising High Street and promoting a female running group for safety. It was interesting to hear their passion and perspectives.
- Attended the Local Government New Zealand (LGNZ) Conference. Clear signals from the Government on what they want councils to do. However they were also extending what Councils would be expected to do. There was a session on the proposed Local Government Systems Amendment Bill.

P Williams:

- Attended Audit and Risk Committee meeting.
- Attended a briefing with the New Zealand Police.
- Attended several Drainage Advisory Group meetings.
- Attended the Waikuku Beach community facility drop-in session.
- Attended Southbrook Development session at Sutton Tools.

M Fleming:

- Attended Waimakariri Access Group meeting, where the condition of the Waikuku Beach toilets was raised.
- Keep Rangiora Beautiful were waiting to plant trees.

M Clarke

- Very lucky to have the St John's Ambulance Service in Rangiora.

K Barnett:

- Attended the Kaiapoi Art Expo.
- Attended the Oxford-Ohoka Community Board meeting in Mandeville.
- Rachel's House Trust Big Splash was upcoming.
- Rangiora High School Leo's Club would be hosting a quiz night to raise funds for Kitty Kingdom.
- Attended Southbrook Development drop-in session at Sutton Tools.

J Ward

- Enjoyed the LGNZ Conference, but was not impressed with the Government saying that councils were not doing their jobs right. Local Government were responsible for more than a third of all Government infrastructure.
- Attended a visit to the Canterbury Museum site.

L McClure

- Attended a native herb planting in Northbrook Reserve that would lead to the new Food Forest.
- Attended the Kaiapoi Art Expo opening.
- Southbrook Sports Club Working Committee Annual General meeting would be held on Tuesday, 15 August 2025.
- Attended the All Boards Training Session.
- Attended the Church Street Market.
- Attended Orana Wildlife Park Focus Group. The focus was on their core goals for the next 50 years and celebrating their 50th anniversary.
- Attended Oxford-Ohoka Community Board meeting. The Public Forum at the beginning of the meeting was very interesting.
- Attended the North Canterbury Youth Futures Expo.

B McLaren

- Had a busy day as a Justice of the Peace at Rangiora Library.
- Attended the All Boards Training Session.
- Attended the Church Street market.
- Attended Neill Prices' funeral.
- Attended Waikuku Beach Development Plan drop-in session.
- Attended the North Canterbury Youth Futures Expo.
- Attended the Southbrook Development session at Sutton Tools.
- Display in Rangiora Library showing the future of the Canterbury Museum.

S Wilkinson

- Attended Southbrook Development session at Sutton Tools.

11. CONSULTATION PROJECTS

Nil.

12. BOARD FUNDING UPDATE**12.1. Board Discretionary Grant**

Balance as at 31 July 2025: \$15,102.

12.2. General Landscaping Fund

Balance as at 31 July 2025: \$29,290, carry forward to be calculated.

The Board noted the funding update.

13. MEDIA ITEMS

Nil

14. QUESTIONS UNDER STANDING ORDERS

Nil

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 10 September 2025.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 9.02PM.

CONFIRMED

Chairperson

Date

Workshop (9.02pm – 9.51pm)

Trim: 250813149208

- *School Speed Zone Planning Members Forum*

NOTES OF THE WORKSHOP OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 13 AUGUST 2025, AT 9.02PM.

PRESENT

J Gerard QSO (Chairperson), K Barnett, R Brine, M Clarke, M Fleming, J Goldsworthy, L McLure, B McLaren, J Ward, S Wilkinson and P Williams.

IN ATTENDANCE

K LaValley (General Manager Planning, Regulation and Environment), J McBride (Roading and Transport Manager), S Binder (Senior Transportation Engineer), P Daly (Road Safety Coordinator), T Kunkel (Governance Team Leader) and A Connor (Governance Support Officer).

1. APOLOGIES

Moved: P Williams

Seconded: L McClure

THAT the Rangiora-Ashley Community Board:

- (a) **Receives and sustains** apologies for absence from I Campbell

CARRIED

1. School Speed Zone Planning – P Daly (Road Safety Coordinator) and J McBride (Roading and Transport Manager) – Trim: 250821154321

Key Points:

- The setting of speed limits rule came into effect on 30 October 2024. It required Variable Speed Limits (VSL) at school gates before 30 June 2026. New Zealand Transport Agency (NZTA) provided guidelines on how VSLs were to be established.
- Schools had to be categorised as Category One or Category Two.
- Category One schools were generally urban and in 50km/h areas. They required a VSL of 30km/h.
- Category Two schools were generally rural and in areas of higher speed limits. The required VSL was 60km/h or less, depending on roadside activity levels.
- It was proposed to have uniform time zones across the district from 8.20am to 9.20am and from 2.30pm to 3.30pm.
- Cust School:
 - Category One, existing 50km/h. 30km/h VSL required.
 - Children crossed on Cust Road and Earlys Road at the intersection.
 - Static signs were proposed for Cust Road, and an electronic sign was proposed for Earlys Road.
- Tutira Ashgrove School:
 - Category One, existing 50km/h. 30km/h VSL required.
 - Students walked across the park on the north side of the school to the primary drop-off/pick-up point on Kingsbury Avenue.
 - Electronic signs were proposed on Kingsbury with static signs elsewhere.
- Ashley Rakahuri School:
 - Category Two, existing 80km/h. Fawcetts Road 60km/h, side roads 40km/h.
 - Students walked from Ashley Village with primary drop-off on Boundary Road.
 - Fawcetts had existing electronic signage, and static signage proposed elsewhere.
- Fernside School:
 - Category Two, existing 60km/h. Proposed 30km/h.
 - Electronic signs on Swannanoa Road and static on O’Roakes Road.
 - O’Roakes Road, adjacent to the school, was 100km/h and would need to be corrected.
- Loburn School:

- Category Two, existing 80km/h. Proposed 40km/h VSL.
- School currently has 60km/h electronic signs.
- There was significant U-turning traffic on Hodgsons Road at drop-off and pick-up times.
- North Loburn School:
 - Category Two, existing 100km/h. Proposed 40km/h VSL.
 - Loburn Whitelock Road had low traffic volume.
 - Drop-off occurred on the western side of the road.
 - Proposed static signage.
- OneSchool Global:
 - Category Two, existing 80km/h. Proposed 60km/h.
 - No pick-up or drop-off occurred on the roadside, and all students arrived via a minibus.
 - VSL would enhance to safety of vehicles entering and leaving the school grounds.
 - Static signage proposed.
- Rangiora Borough School:
 - Category One, existing 50km/h. 30km/h VSL required.
 - King Street had a formal pedestrian crossing point.
 - The school used Dudley Park as a recreation space during the day.
 - Electronic signs were proposed for Church Street and King Street, and static signs were proposed for Queen Street.
 - Electronic signs would allow the school to use the ten-minute VSL when large numbers of students were crossing the street.
- Rangiora High School:
 - Category One, existing 50km/h. 30km/h VSL required.
 - The school operated across East Belt with campuses on both sides of the road. This meant that during school periods, a significant number of students would cross the road.
 - Electronic signs proposed for East Belt for ten minute activations between periods.
 - Static signs were proposed for side roads.
- Rangiora New Life/Southbrook School:
 - Category One, existing 50km/h. 30km/h VSL required.
 - School zones overlapped and were therefore considered a network.
 - Electronic signage proposed for Southbrook Road and side roads proposed for static.
- St. Joseph's School, Rangiora:
 - Category One, existing 50km/h. 30km/h VSL required.
 - Percival Street and Victoria Street are higher speed, with significant numbers of students crossing. Proposed to have electronic signs
 - All side roads were proposed to have static.
- Te Matauru School:
 - Category One, existing 50km/h. 30km/h VSL required.
 - Majority of students came from the area to the Northwest.
 - Crossing Johns Road at the Townsend Road/West Belt roundabout is a challenge.
 - Electronic VSL signs are proposed for Towsend Rd and Johns rd. static signs on the remaining side roads.

Questions/Issues/Feedback:

Cust School:

- *Although Cust Road was a 50km/h zone, it was still a main highway where traffic did not always slow to 50km/h. especially from the Rangiora end, where vehicles were yet to go through the township. An electronic sign may be better.*
Staff had to consider the costs involved, as an electronic sign costs \$15,000, whereas a static sign costs \$1,500. Would be taken into consideration.
- *Were the traffic counts known?*
Yes, all traffic counts were taken into consideration when assessing schools.
- *Were there any statistics on accidents outside schools?*

The information was available; however, staff had not looked at it as the VSL was a requirement.

Tutira Ashgrove School:

- *Was it necessary for the entire length of Kinley Street to have a VSL?*
When speaking with the principal of the school, they identified that from the school gate, students either walked to Kinley Street or Kingsbury Avenue. Staff would carry out observations to determine if necessary.

Ashley Rakahuri School:

- *Why did the VSL zone on Boundary Road extend so far when drop-off was very condensed outside the school?*
As it was a category two school, it was required to consider going out to 300m from the gate. He agreed that compliance was complex to encourage when children were not present, however, due to it being a high-speed zone people needed time to slow down.

Fernside School:

- *What warning was there for drivers on turning onto Swannanoa Road from Oxford Road?*
Believed there was a school sign on Oxford Road

North Loburn School:

- *Did the principal believe static signage was sufficient?*
All principals at all schools wanted electronic signage with 30km/h VSL. Balance was needed.

Rangiora Borough School:

- *Did not agree with the ten-minute VSL, and it would not encourage compliance. There were also other schools, such as Cust School, that walked to the pool.*
Ten minutes of VSL was only for regular, almost daily use. Cust School would only be walking to the pool in the summer terms.
- *Could the electronic signs be left on accidentally?*
There would be an interface for the schools so that the Council could see how schools were using the signs. The Council would also be able to control them if they were accidentally left on when they should not be.
- *If cars travelled along Queen Street and turned onto Church Street when a 10 minutes VSL was active they would not pass any signs alerting them.*
Staff would investigate,

Rangiora High School:

- *This did not seem necessary for a high school. Students were of an age where they should be able to navigate crossing a road on their own.*

Te Matauru School:

- *Did staff sit and watch how drop-off and pick-up occurred?*
Yes, the school had a very good drop-off and pick-up area off Pentecost Road. The school zone only extended one block to the east and majority of students came from the northwest. They also had a well utilized walking school bus that crossed Townsend Road through the roundabout.
- *Had it been considered to ask some schools to move their school gates?*
Had asked in Pegasus, however, the principal wanted to move the gate to further extend the VSL zone.

Had it been considered to have a consistent speed across the entire district?

It was previously discussed however some schools could not be justified to have a speed limit of 30km/h.

2. Rangiora Town Centre Parking Management Plan Adopted by Council – Next Steps – S Binder (Senior Transportation Engineer)

The presentation was deferred to the next meeting due to time constraints .

3. Members Forum

There was no discussion.

THERE BEING NO FURTHER BUSINESS, THE WORKSHOP CONCLUDED AT 9.5PM.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: RDG-31 / 250826157522

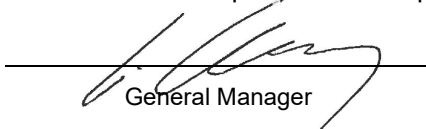
REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 10 September 2025

AUTHOR(S): Peter Daly, Road Safety Coordinator/Journey Planner
Joanne McBride, Roding and Transport Manager

SUBJECT: School Variable Speed Limits Proposal

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. This report seeks a recommendation to the incoming Council on the implement of variable speed limits (VSL) outside of schools within the Boards area.
- 1.2. All Road Controlling Authorities (RCA's) are required to take all reasonable steps to implement Variable Speed Limits (VSL's) at school gates by 30 June 2026.
- 1.3. This requirement was put in place through the Land Transport Rule: Setting of Speed Limits 2024, which came into effect on 30 October 2024.
- 1.4. There are 27 schools within the Waimakariri District, and thirteen (13) of these schools are within the Rangiora-Ashley Community Board area.
- 1.5. Staff have reviewed and met with each school, then considered how the Rule should be implemented around each of the schools in the district.
- 1.6. The new Land Transport Rule: Setting of Speed Limits 2024, allows for either static or electronic signs to be implemented outside of schools. Electronic signs must be used where there is a need to use the variable speed limit for periods up to 10 minutes during the school day (e.g., there is school activity across two sides of a road during the day).
- 1.7. All schools are categorised as either:
 - Category One School – Generally urban and in a 50km/h area. There is activity on roads around the school. These schools are required to have a 30km/h variable speed limit. The school variable speed zone can be put in place for a distance of up to 150m either side of the active school gate(s).
 - Category Two – Generally more rural in nature, and in areas of higher speed limits. These schools are required to have a variable speed limit of 60km/h **or less**, dependent on the roadside activity level. The school variable speed zone can be put in place for a distance of up to 300m either side of the active school gate(s).
- 1.8. It is proposed to implement uniform variable speed time zones across the district as follows:
 - Morning – 8.20am to 9.20am (1 hour)
 - Afternoon – 2.30pm to 3.30pm (1 hour)

This allows for consistency across the district and will mean drivers can expect the same conditions outside all schools at the same time of day, during the school term. The variable speed limits would not apply during the school holidays, or on other days where children are not present e.g. teacher-only days.

- 1.9. All speed limits once approved and uploaded into the National Speed Limit Register (NSLR), will be legally enforceable.
- 1.10. A balanced approach has been taken when recommending the mix of electronic and static signs, with higher risk areas and schools which have a higher level of roadside activity being recommended for electronic signs, or where school activity is regularly occurring across a road.
- 1.11. Feedback from the workshop with the Community Board has been considered and applied to the proposal as outlined in Section 4.6 of this report.

Attachments:

- i. Proposal for the schools in the Rangiora-Ashley Community Board area (TRIM No. 250826157738).

2. **RECOMMENDATION**

THAT the Rangiora Ashley Community Board:

- (a) **Receives** Report No. 250826157522.

AND

THAT the Rangiora Ashley Community Board recommends:

THAT the In-coming Council:

- (a) **Receives** Report No. 250826157522.
- (b) **Approves** the following Variable Speed Limits for the schools in the Rangiora-Ashley Community Board area:

School and location of Proposed Variable Speed Limit	School Category	Proposed Variable Speed Limit	Time Zone	Signage Type
Tutira Ashgrove School <u>Kingsbury Avenue</u> 70 metres east of Regent Avenue to 20 metres west of White Street (RP 1.230 to RP 0.907) <u>Regent Avenue</u> Kingsbury Avenue to 20 metres north of Kingsbury Avenue. (RP 0.001 to RP 0.021) <u>Windsor Court</u> Kingsbury Avenue to 20 metres north of Kingsbury Avenue. (RP 0.001 to RP 0.021) <u>Kinley Street</u> From north end of Kinley Street to 40 metres south of Seddon Street (RP 0.580 to RP 0.250)	1	30km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Static signs at all sites.

<p><u>Seddon Street</u> 20 metres east of Ashgrove Street to 43 metres east of Kinley Street (RP 0.800 to RP 0.463)</p> <p><u>McKenzie Place/Keldon Avenue</u> On Keldon Avenue 82 metres south of Seddon Street to the north end of McKenzie Place (McKenzie Place RP 0.105 to Keldon Avenue RP 0.260)</p>				
<p>Ashley Rakahuri School <u>Fawcetts Road/ Upper Sefton Road</u> Existing VSL. Fawcetts Road 165 metres west of Boundary Road to Upper Sefton Road 70 metres east of High Street (Fawcetts Road RP 0.960 to Upper Sefton Road RP 0.054)</p> <p><u>Boundary Road</u> 20 metres north of Fawcetts Road to 210 metres north of Fawcetts Road (RP 0.268 to RP 0.098)</p> <p><u>Marshmans Road</u> 20 metres north of Fawcetts Road to 170 metres north of Fawcetts Road (RP 0.172 to RP 0.031)</p> <p><u>High Street</u> 20 metres south of Fawcetts Road to 20 metres north of Canterbury Street (RP 0.395 to RP 0.256)</p>	2	<p>60 km/h Fawcetts Road</p> <p>30km/h other roads</p>	<p>Morning – 8.20am to 9.20am.</p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p>Electronic signs on Fawcetts Road.</p> <p>Static signs at all sites.</p>
<p>Cust School <u>Earlys Road</u> Cust Road to 260 metres south of Cust Road (RP 4.570 to RP 4.798)</p> <p><u>Cust Road</u> 40 metres west of Earlys Road to 45 metres east of Cust Road (RP 16.355 to RP 16.265)</p>	1	30km/h	<p>Morning – 8.20am to 9.20am.</p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p>Electronic sign on east approach, Cust Road, and on Earlys Road.</p> <p>Static sign on west approach, Cust Road.</p>
<p>Fernside School <u>Swannanoa Road</u> 65 metres south of Oxford Road to 325 metres south of Oxford Road (RP 2.898 to RP 2.631)</p>	2	30km/h	<p>Morning – 8.20am to 9.20am.</p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p>Electronic signs on Swannanoa Road</p> <p>Static signs on O'Roarkes Road.</p>

O'Roarkes Road <i>75 metres south of Swannanoa Road to north end of O'Roarkes Road</i> <i>(RP 0.000 to RP 0.189)</i>				
Loburn School <u>Hodgsons Road</u> <i>375 metres west of Loburn Whiterock Road to 920 metres west of Loburn Whiterock Road</i> <i>(RP 1.085 to RP 0.402)</i>	2	30km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Electronic signs on Swannanoa Road Static signs on O'Roarkes Road.
North Loburn School <u>Loburn Whiterock Road</u> <i>190 metres north of Bradys Road to</i> <i>(RP 8.480 to RP 7.906)</i> <u>Bradys Road</u> <i>Loburn Whiterock Road to 20 metres east of Loburn Whiterock Road</i> <i>(RP 0.000 to RP 0.020)</i>	2	30km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Static signs.
One School Global <u>Lehmans Road</u> <i>20 metres south of Johns Road to 330 metres south of Johns Road</i> <i>(RP 0.912 to RP 0.587)</i>	2	60km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Static signs.
Rangiora Borough School <u>Church Street</u> <i>20 metres south of High Street to 65 metres south of Queen Street</i> <i>(RP 0.805 to RP 0.507)</i> <u>King Street</u> <i>20 metres south of High Street to 65 metres south of Queen Street</i> <i>(RP 1.608 to RP 1.311)</i> <u>Queen Street</u> <i>20 metres east of King Street to Church Street</i> <i>(RP 0.632 to RP 0.486)</i>	1	30km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Electronic signs Church Street and King Street. Additional electronic on Queen Street to facilitate 10-minute periods on Church Street. Other Queen Street sign static.
Rangiora High School <u>East Belt</u> <i>110 metres north of Keir Street to 180 metres north of Wales Street</i> <i>(RP 1.169 to RP 1.739)</i>		30km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Electronic signs on East Belt. Additional electronic sign on Wales Street to facilitate 10-minute use on East Belt.

<p><u>Wales Street</u> From East Belt to 20 metres west of Edward Street. (Wales Street RP 0.251 to RP 0.271 and Wales Street RP 0.225 to RP 0.005)</p> <p><u>Edward Street</u> 38 metres north of Duke Street to 120 metres north of Duke Street (RP 0.509 to RP 0.594)</p>				Other Wales Street sign static, Edward Street signs static.
<p>Rangiora New Life School / Southbrook School</p> <p><u>Southbrook Road</u> 56 metres north of Pearson Lane to 53 metres south of Coronation Street (RP 0.628 to RP 0.318)</p> <p><u>Marshall Street</u> From Denchs Road to 48 metres south of Torlesse Street (RP 0.230 to RP 0.001)</p> <p><u>Railway Road</u> From Gefkins Road to 48 metres south of Torlesse Street (RP 0.603 to RP 0.740)</p> <p><u>Coronation Street/Torlesse Street</u> From Railway Road to 48 metres west of Southbrook Road. (Coronation Street RP 0.044 to Torlesse Street RP 0.003)</p> <p><u>Denchs Road</u> From Southbrook Road to east end of Denchs Road (RP 0.005 to RP 0.207)</p> <p><u>Pearson Lane</u> From Southbrook Road to 30 metres west of Southbrook Road (RP 0.033 to RP 0.001)</p>	1	30km/h	<p>Morning – 8.20am to 9.20am.</p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p>Electronic signs Southbrook Road</p> <p>Static signs all other sites</p>
<p>St Josephs School, Rangiora</p> <p><u>Victoria Street</u> 150 metres north of Buckham Street to 150 metres south of Buckham Street (RP 0.609 to RP 0.304)</p> <p><u>Percival Street</u> 55 metres south of George Street to 95 metres north of Scott Street (RP 1.145 to RP 1.013)</p>	1	30km/h	<p>Morning – 8.20am to 9.20am.</p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p>Electronic signs Victoria Street and Percival Street</p> <p>Static signs all other sites</p>

<u>George Street</u> <i>Victoria Street to 46 metres west of Percival Street (RP 0.200 to RP 0.005)</i> <u>Scott Street</u> <i>20 metres east of Murray Street to Percival Street (RP 0.089 to RP 0.003)</i> <u>Buckham Street</u> <i>20 metres west of Ivory Street to Victoria Street (RP 0.020 to RP 0.118)</i>				
Te Matauru Primary School <u>Pentecost Road</u> <i>90 metres south of Charles Street to Johns Road (RP 0.799 to RP 0.424)</i> <u>Townsend Road / West Belt</u> <i>100 metres south of McCahon Drive to 35 metres north of Johns Road (Townsend Road RP 1.606 to West Belt RP 0.035)</i> <u>Johns Road</u> <i>27 metres east of Pentecost Road to 35 metres west of Townsend Road (RP 1.276 to RP 1.044)</i> <u>Charles Street</u> <i>Pentecost Road to 67 metres east of Pentecost Road (RP 1.131 to RP 1.069)</i> <u>McCahon Drive</u> <i>Townsend Road to 30 metres west of Townsend Road (RP 0.005 to RP 0.035)</i>	1	30km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Electronic signs Townsend Road and Johns Road. Static signs all other sites

- (c) **Notes** that the National Speed Limit Register (NSLR) will only be updated to include the variable speed limits following approval by Council to implement the changes.
- (d) **Notes** that the Land Transport Rule: Setting of Speed Limits 2024 does not require a cost benefit calculation or public consultation when setting variable speed limits outside schools.
- (e) **Notes** that key stakeholders including the Police and NZ Transport Agency will be notified prior to the variable speed limits being implemented.
- (f) **Notes** that at the time of writing this report, co-funding for the installation of the variable speed signs has been requested but not yet approved. Staff will provide an update to the In-coming Council when the report is presented.

3. **BACKGROUND**

- 3.1. When the Land Transport Rule: Setting of Speed Limits 2024 was introduced, it placed requirements on Road Controlling Authorities (RCA's) to implement variable speed limits (VSL) for all school within its jurisdiction before 30 June 2026.
- 3.2. When the new Rule was introduced, accompanying guidelines were provided by NZ Transport Agency, outlining requirements as to how the new Rule was to be implemented.
- 3.3. Requirements included
 - Council having to consult with each school as to their specific requirements.
 - Times of Variable Speed Limit application.
 - Signage specifications for those Variable Speed Limit's
 - Extent of the Variable Speed Limit's, relevant to the active school gates of each school.
- 3.4. There are 27 individual school in the Waimakariri District. By Community Board area this equates to:
 - Oxford Ohoka Community Board has five (5) schools.
 - Kaiapoi Tuahiwi Community Board has six (6) schools.
 - Woodend Sefton Community Board has three (3) schools.
 - Rangiora Ashley Community Board has thirteen (13) schools.
- 3.5. Each Community Board has been briefed via a workshop on the proposal for the schools in their area. Feedback from each Community Board has been considered, and amendments to the proposal made as appropriate.

4. **ISSUES AND OPTIONS**

- 4.1. Staff workshopped the proposal for schools with the Rangiora-Ashley Community Board's area on the proposed Variable Speed Limit outside schools.
- 4.2. To establish a recommendation regarding signage, staff considered
 - a) How the school uses the roads outside their gates.
 - b) The speed and volume of traffic on the various roads.
 - c) Which signs (static or electronic) to use to implement the required Variable Speed Limits.
 - d) What times those Variable Speed Limits need to be in force.
- 4.3. During workshops with Council and the Community Boards, there has been a desire expressed to standardise the Variable Speed Limit zone times across all schools was identified, to reduce complexity facing drivers. This was preferred to having bespoke zone times for each school, based on their individual needs.

 Schools each have individual start and finish times, and various pick up and drop off congestion needs. A further complication is that two schools have different finish times on some days of the week, mostly focused on schools' sports requirements.
- 4.4. For this reason, it is proposed to standardise the variable speed limit implementation times across all schools in the district to:
 - Mornings: 8.20 a.m. – 9.20 a.m. (60 minutes)
 - Afternoons: 2.30 p.m. – 3.30 p.m. (60 minutes)

- 4.5. A workshop was held with the Rangiora-Ashley Community Board on 13th August 2025, where staff presented the process for reviewing and initial thinking around variable speed limit for the schools within the Ward area.
- 4.6. There have been several changes to the proposal since the workshop, following feedback from the Community Board and further consideration of options:
- 4.6.1. An electronic sign is now proposed on Cust Road (Cust School) at the eastern approach to Earlys Road.
- 4.6.2. The extent of the Variable Speed Limit on Boundary Road (Ashley School) has been reduced.
- 4.6.3. It has been confirmed that there is school signage on Oxford Road (Fernside School).
- 4.6.4. An additional electronic sign is now proposed on Queen Street (Rangiora Borough School) in order to allow use of 10-minute applications of the VSL.
- 4.6.5. Static signs are now proposed on Kingsbury Avenue (Ashgrove School)
- 4.6.6. Staff have confirmed that there is a requirement for Variable Speed Limits outside all schools.
- 4.6.7. In order to provide consistency across the District, only 30 kmh and 60 kmh VSLs will be used.
- 4.7. The following variable speed limits are proposed:

School and location of Proposed Variable Speed Limit	School Category	Proposed Variable Speed Limit	Time Zone	Signage Type
Tutira Ashgrove School <u>Kingsbury Avenue</u> 70 metres east of Regent Avenue to 20 metres west of White Street (RP 1.230 to RP 0.907) <u>Regent Avenue</u> Kingsbury Avenue to 20 metres north of Kingsbury Avenue. (RP 0.001 to RP 0.021) <u>Windsor Court</u> Kingsbury Avenue to 20 metres north of Kingsbury Avenue. (RP 0.001 to RP 0.021) <u>Kinley Street</u> From north end of Kinley Street to 40 metres south of Seddon Street (RP 0.580 to RP 0.250) <u>Seddon Street</u> 20 metres east of Ashgrove Street to 43 metres east of Kinley Street (RP 0.800 to RP 0.463)	1	30km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Static signs at all sites.

<p><u>McKenzie Place/Keldon Avenue</u> On Keldon Avenue 82 metres south of Seddon Street to the north end of McKenzie Place (McKenzie Place RP 0.105 to Keldon Avenue RP 0.260)</p>				
<p>Ashley Rakahuri School <u>Fawcetts Road/ Upper Sefton Road</u> Existing VSL. Fawcetts Road 165 metres west of Boundary Road to Upper Sefton Road 70 metres east of High Street (Fawcetts Road RP 0.960 to Upper Sefton Road RP 0.054)</p> <p><u>Boundary Road</u> 20 metres north of Fawcetts Road to 210 metres north of Fawcetts Road (RP 0.268 to RP 0.098)</p> <p><u>Marshmans Road</u> 20 metres north of Fawcetts Road to 170 metres north of Fawcetts Road (RP 0.172 to RP 0.031)</p> <p><u>High Street</u> 20 metres south of Fawcetts Road to 20 metres north of Canterbury Street (RP 0.395 to RP 0.256)</p>	2	<p>60 km/h Fawcetts Road</p> <p>30km/h other roads</p>	<p>Morning – 8.20am to 9.20am.</p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p>Electronic signs on Fawcetts Road.</p> <p>Static signs at all sites.</p>
<p>Cust School <u>Earlys Road</u> Cust Road to 260 metres south of Cust Road (RP 4.570 to RP 4.798)</p> <p><u>Cust Road</u> 40 metres west of Earlys Road to 45 metres east of Cust Road (RP 16.355 to RP 16.265)</p>	1	30km/h	<p>Morning – 8.20am to 9.20am.</p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p>Electronic sign on east approach, Cust Road, and on Earlys Road.</p> <p>Static sign on west approach, Cust Road.</p>
<p>Fernside School <u>Swannanoa Road</u> 65 metres south of Oxford Road to 325 metres south of Oxford Road (RP 2.898 to RP 2.631)</p> <p><u>O’Roarkes Road</u> 75 metres south of Swannanoa Road to north end of O’Roarkes Road (RP 0.000 to RP 0.189)</p>	2	30km/h	<p>Morning – 8.20am to 9.20am.</p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p>Electronic signs on Swannanoa Road</p> <p>Static signs on O’Roarkes Road.</p>

Loburn School <u>Hodgsons Road</u> 375 metres west of Loburn Whiterock Road to 920 metres west of Loburn Whiterock Road (RP 1.085 to RP 0.402)	2	30km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Electronic signs on Swannanoa Road Static signs on O’Roarkes Road.
North Loburn School <u>Loburn Whiterock Road</u> 190 metres north of Bradys Road to (RP 8.480 to RP 7.906) <u>Bradys Road</u> Loburn Whiterock Road to 20 metres east of Loburn Whiterock Road (RP 0.000 to RP 0.020)	2	30km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Static signs.
One School Global <u>Lehmans Road</u> 20 metres south of Johns Road to 330 metres south of Johns Road (RP 0.912 to RP 0.587)	2	60km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Static signs.
Rangiora Borough School <u>Church Street</u> 20 metres south of High Street to 65 metres south of Queen Street (RP 0.805 to RP 0.507) <u>King Street</u> 20 metres south of High Street to 65 metres south of Queen Street (RP 1.608 to RP 1.311) <u>Queen Street</u> 20 metres east of King Street to Church Street (RP 0.632 to RP 0.486)	1	30km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Electronic signs Church Street and King Street. Additional electronic on Queen Street to facilitate 10- minute periods on Church Street. Other Queen Street sign static.
Rangiora High School <u>East Belt</u> 110 metres north of Keir Street to 180 metres north of Wales Street (RP 1.169 to RP 1.739) <u>Wales Street</u> From East Belt to 20 metres west of Edward Street. (Wales Street RP 0.251 to RP 0.271 and Wales Street RP 0.225 to RP 0.005) <u>Edward Street</u> 38 metres north of Duke Street to 120 metres north of Duke Street (RP 0.509 to RP 0.594)	1	30km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Electronic signs on East Belt. Additional electronic sign on Wales Street to facilitate 10- minute use on East Belt. Other Wales Street sign static, Edward Street signs static.

<p>Rangiora New Life School / Southbrook School</p> <p><u>Southbrook Road</u> 56 metres north of Pearson Lane to 53 metres south of Coronation Street (RP 0.628 to RP 0.318)</p> <p><u>Marshall Street</u> From Denchs Road to 48 metres south of Torlesse Street (RP 0.230 to RP 0.001)</p> <p><u>Railway Road</u> From Gefkins Road to 48 metres south of Torlesse Street (RP 0.603 to RP 0.740)</p> <p><u>Coronation Street/Torlesse Street</u> From Railway Road to 48 metres west of Southbrook Road. (Coronation Street RP 0.044 to Torlesse Street RP 0.003)</p> <p><u>Denchs Road</u> From Southbrook Road to east end of Denchs Road (RP 0.005 to RP 0.207)</p> <p><u>Pearson Lane</u> From Southbrook Road to 30 metres west of Southbrook Road (RP 0.033 to RP 0.001)</p>	1	30km/h	<p>Morning – 8.20am to 9.20am.</p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p>Electronic signs Southbrook Road</p> <p>Static signs all other sites</p>
<p>St Josephs School, Rangiora</p> <p><u>Victoria Street</u> 150 metres north of Buckham Street to 150 metres south of Buckham Street (RP 0.609 to RP 0.304)</p> <p><u>Percival Street</u> 55 metres south of George Street to 95 metres north of Scott Street (RP 1.145 to RP 1.013)</p> <p><u>George Street</u> Victoria Street to 46 metres west of Percival Street (RP 0.200 to RP 0.005)</p> <p><u>Scott Street</u> 20 metres east of Murray Street to Percival Street (RP 0.089 to RP 0.003)</p> <p><u>Buckham Street</u> 20 metres west of Ivory Street to Victoria Street (RP 0.020 to RP 0.118)</p>	1	30km/h	<p>Morning – 8.20am to 9.20am.</p> <p>Afternoon – 2.30pm to 3.30pm</p>	<p>Electronic signs Victoria Street and Percival Street</p> <p>Static signs all other sites</p>

Te Matauru Primary School <u>Pentecost Road</u> 90 metres south of Charles Street to Johns Road (RP 0.799 to RP 0.424) <u>Townsend Road / West Belt</u> 100 metres south of McCahon Drive to 35 metres north of Johns Road (Townsend Road RP 1.606 to West Belt RP 0.035) <u>Johns Road</u> 27 metres east of Pentecost Road to 35 metres west of Townsend Road (RP 1.276 to RP 1.044) <u>Charles Street</u> Pentecost Road to 67 metres east of Pentecost Road (RP 1.131 to RP 1.069) <u>McCahon Drive</u> Townsend Road to 30 metres west of Townsend Road (RP 0.005 to RP 0.035)	1	30km/h	Morning – 8.20am to 9.20am. Afternoon – 2.30pm to 3.30pm	Electronic signs Townsend Road and Johns Road. Static signs all other sites
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4.8. The Rangiora-Ashley Community Board has the following options available to them:

4.9. Option One: Recommend to the In-coming Council the proposed Variable Speed Limits outsides Schools in the Ward Area

Option One is to recommend to Council to approve this report and proceed with the implementation of the proposed variable speed limits outside schools in the ward area.

The implementation of these variable speed limits outside schools is a requirement of the Land Transport Rule: Setting of Speed Limits 2024 and is intended to improve safety for outside of the school gate. The proposal as outlined would ensure consistency in speeds and variable speed time zones across the district.

This is the recommended option because it allows staff to progress implementation of variable school limits outside schools and ensures compliance with the Land Transport Rule: Setting of Speed Limits 2024.

4.10. Option Two: Adopt an Amended Scope for the proposed Variable Speed Limits outsides Schools in the Ward Area

Option Two would see the Community Board recommend an amended motion to Council which changes the scope or timing of the variable speed limits.

This is not the recommended option as careful consideration has been given to the detail around the school variable speed zones and times, to ensure compliance with the Land Transport Rule: Setting of Speed Limits 2024.

4.11. Option Three: Retain the Status Quo and do not implement Variable Speed Limits Outside School

Option Three would result in the Community Board recommending to the Council that the report recommendations are declined and the status quo retained outside schools.

This is not the recommended option because this would result in Council as the Road Controlling Authority not complying with the Land Transport Rule: Setting of Speed Limits 2024.

The Rule requires all Road Controlling Authorities to have taken all practicable measures to implement variable speed limits outside of schools by 30 June 2026.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

Lower speeds around schools improve safety and reduce the risk of death and serious injury. Children are among the most vulnerable of pedestrians due to their limited abilities and lack of experience. Their abilities can vary according to their age. Pedestrian injury occurs among all age groups, with children accounting for the highest percentage of hospitalisations.

- 4.12. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report beyond the effect on the general motoring public.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

School communities and Boards of Trustees are in support of this proposal, as confirmed by each of the school principals consulted. Most principals want electronic signage to be used at their schools.

5.3. Wider Community

The wider community is going to be affected by, or to have an interest in the subject matter of this report. Consideration of how the implementation of variable speed limits outside schools will take place has factored in the effect on the motoring public, and how that will influence compliance.

A communications plan will be developed to support the implementation of variable speeds outside of schools around the district.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are significant financial implications of the decisions sought by this report.

The estimated cost per sign based is:

- Electronic signs estimated cost - Approximately \$15,000 installed per sign depending on equipment choices (data connections, remote control capacity).
- Static signs estimated to cost - Approximately \$1,500 per sign.

The estimated to cost implement signage across the district is \$1,200,000 for which the budget is included in the Annual Plan/Long Term Plan. This is included in PJ 102724.000.5133 with budget of \$1,000,000 in 2025/26 and \$240,000 in 2026/27.

Co-funding for the installation of the variable speed signs has been requested from NZ Transport Agency, however at the time of writing this report, has not yet approved. Staff will provide an update to the In-coming Council on the funding decision when the report is presented. Subsidy of 51% is anticipated through the National Land Transport Programme (NLTP).

A competitive tender process will be used to procure the supply and installation of the variable speed limit signs.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

Providing safer low speed areas around can encourage walking & cycling which has sustainability and health benefits.

6.3. **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

There is a risk that schools, parents or the public may not support the variable speed limits or had alternate preferences for speed limits or signage. Staff will continue to work closely with the schools to ensure they are well informed of progress in terms of the proposed changes, and work with the Communications Team to develop a Communications Plan to support the roll out of the new variable speed limits.

6.4. **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

Lower speeds around schools improve safety and reduce the risk of death and serious injury. Children are among the most vulnerable of pedestrians due to their limited abilities and lack of experience. Their abilities can vary according to their age. Pedestrian injury occurs among all age groups, with children accounting for the highest percentage of hospitalisations.

The physical works associated with implementation of installation of signage will be competitively tendered and the successful contractor will be required to meet minimum SiteWise requirements.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Land Transport Rule: Setting of Speed Limits 2024

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report. In particular, the following community outcomes are of relevance to the issue under discussion:

Social: a place where everyone can have a sense of belonging

- Our community has equitable access to the essential infrastructure and services required to support community wellbeing.

Environmental: a place that values and restores our environment

- People are supported to participate in improving the health and sustainability of our environment.
- The natural and built environment in which people live is clean, healthy and safe.
- Our communities are able to access and enjoy natural areas and public spaces.

7.4. **Authorising Delegations**

As per Part 3 of the Waimakariri District Council's *Delegations Manual*, the Rangiora-Ashley Community Board has the delegated authority to maintaining an overview of services provided by the Council such as road works, water supply, sewerage, stormwater drainage, parks, recreational facilities, community activities, and traffic management projects within the community.

The setting of speed limits is required to be carried out by Council resolution.

Cust School

Considerations:

- Category 1 school, existing 50km/h speed area, 30km/h VSL required.
- Children crossing Cust Road and Earlys Road at the intersection
- Higher speeds approaching the school on Earlys Road from the south, and Cust Road from the east.
- Static VSL signs proposed for west approach on Cust Road.
- Electronic VSL signs proposed for Earlys Road, and east approach on Cust Road.

Key:

Static Sign



Electronic Sign



Tutira Ashgrove School

Considerations:

- Category 1 school, existing 50km/h speed area.
- VSL 30 kmh required.
- Students walk across park on the north side of the school.
- Kingsbury Ave is a primary drop-off, pick-up point.
- Static signs proposed for all locations.

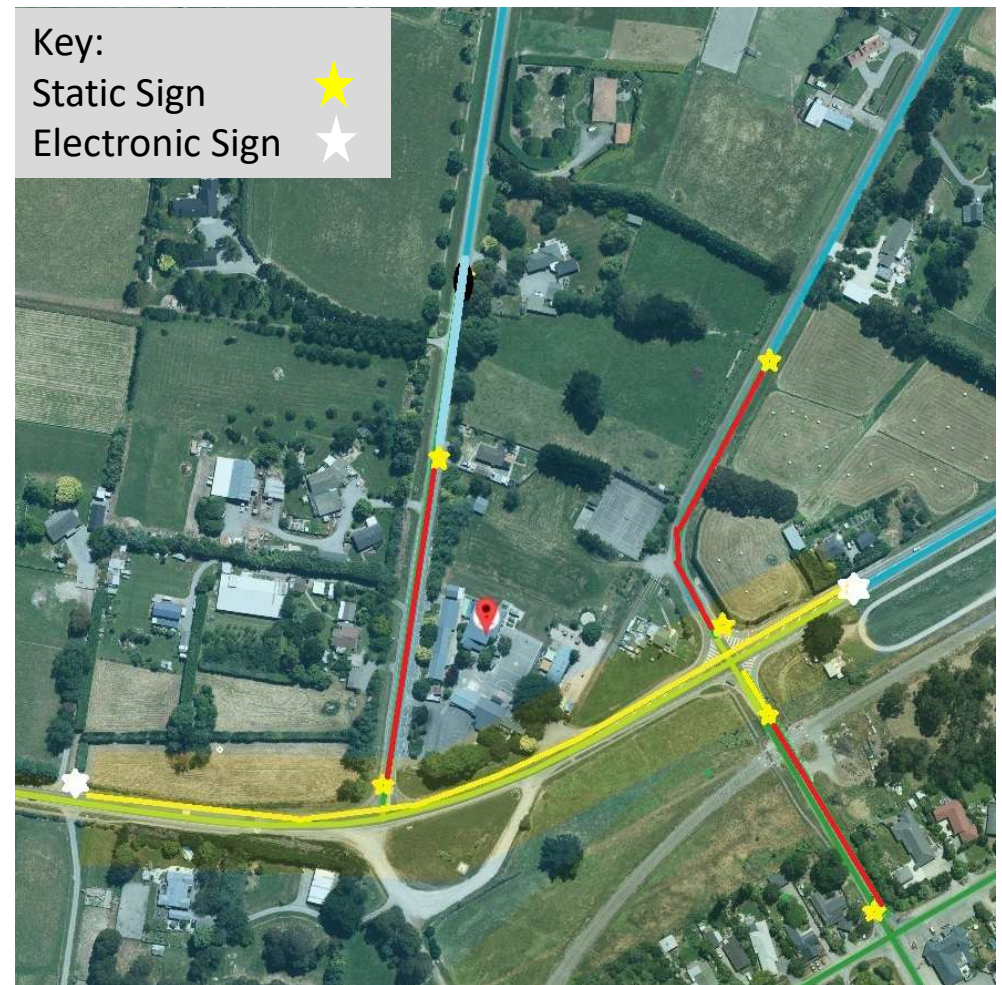
Key:
Static Sign ★
Electronic Sign ☆



Ashley Rakahuri School

Considerations:

- Category 2 school, existing 80km/h speed area.
- Proposed split VSL, Fawcetts Road remaining at 60km/h, side roads 30km/h.
- Electronic signage for Fawcetts Road, static signs proposed for other locations.
- Students walk from Ashley Village via High Street.
- The primary drop off is on Boundary Road.



Fernside School

Considerations:

- Category 2 school, existing 60km/h speed area.
- Proposed VSL 30km/h.
- Electronic VSL signs proposed on Swannanoa Rd due to higher speeds.
- Static signs proposed for O’Roarkes Road.
- O’Roarkes Road adjacent the school is currently 100 kmh in the NSLR. Will need to be corrected.



Loburn School

Considerations:

- Category 2 school, existing 80km/h speed area.
- Proposed VSL 30km/h with electronic signs.
- School currently has 60km/h electronic signs.
- Significant U-turning traffic on Hodgsons Road at drop off & pick up times.

Key:
Static Sign 
Electronic Sign 

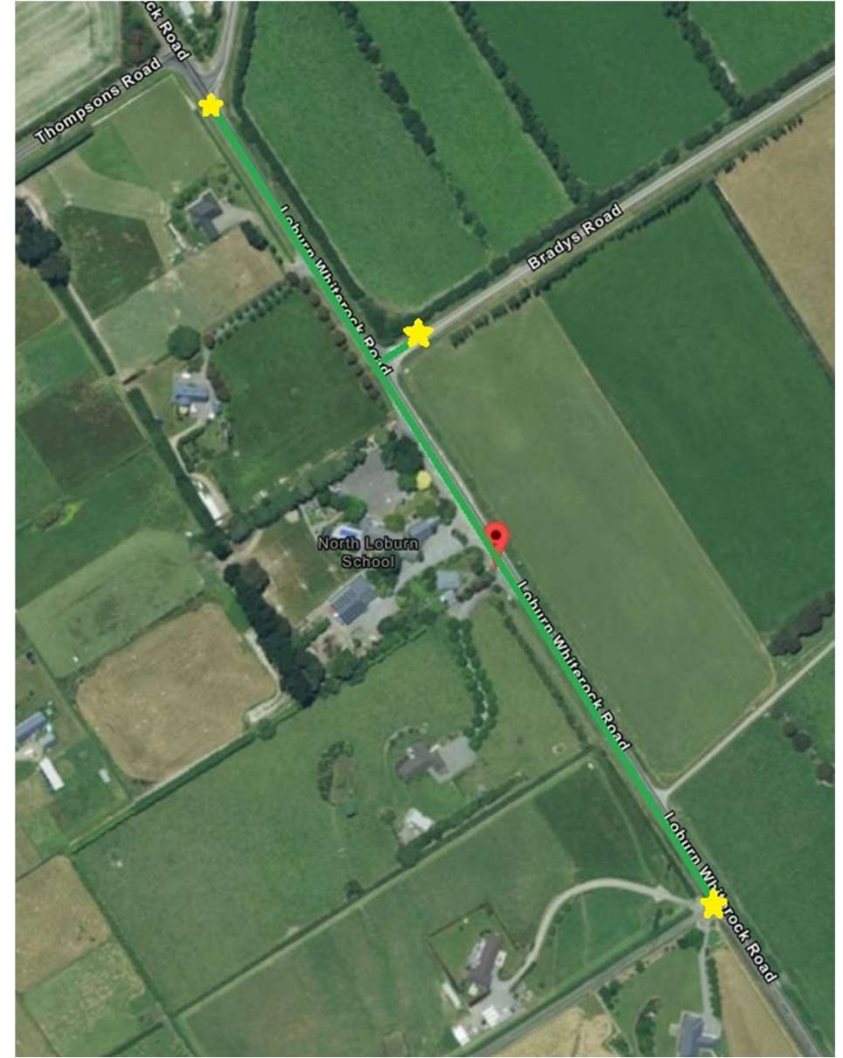


North Loburn School

Considerations:

- Category 2 school, existing 100km/h speed area.
- Proposed VSL 30km/h.
- Loburn Whiterock Road has low traffic volume.
- Drop off on the western side of the road.
- Static VSL signage proposed.

Key:
Static Sign ★
Electronic Sign ☆

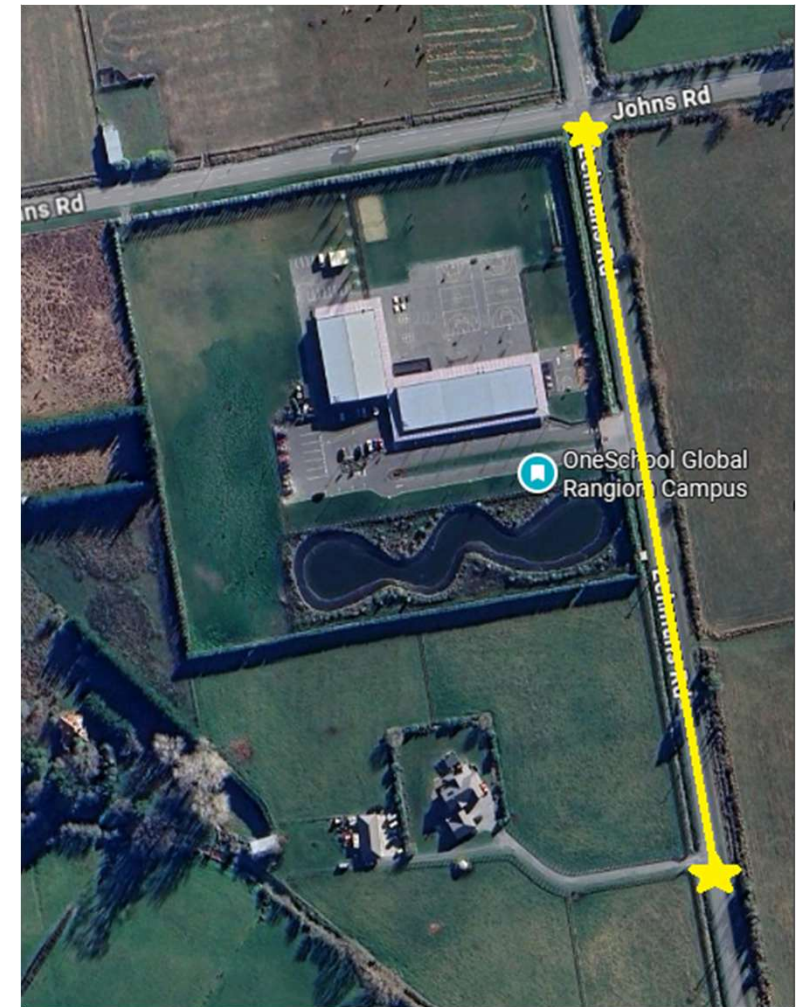


OneSchool Global

Considerations:

- Category 2 school, existing 80km/h speed area.
- Proposed VSL 60km/h.
- No pick up or drop off on roadside.
- All students arrive via mini-bus into the school grounds.
- VSL will enhance the safety of the vehicles entering and leaving the school grounds.
- Static VSL signage proposed.

Key:
 Static Sign ★
 Electronic Sign ☆

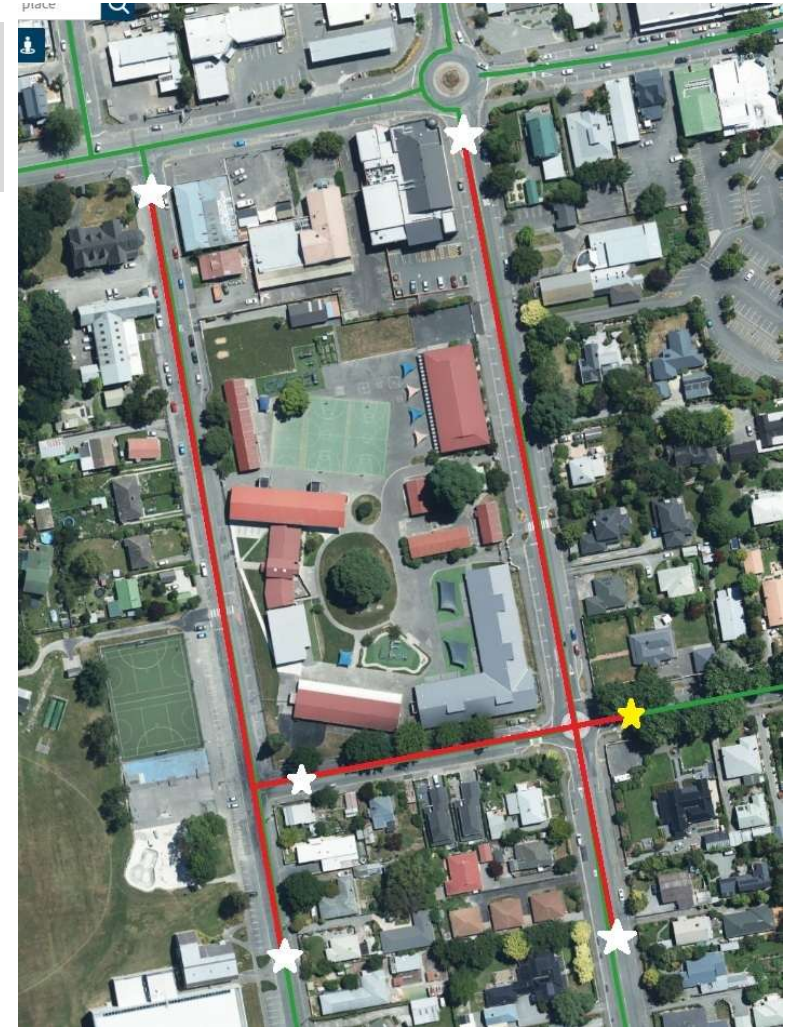


Rangiora Borough School

Considerations:

- Category 1 school, existing 50km/h speed area.
- VSL 30km/h required.
- The school uses Dudley Park as recreation space during the day.
- Electronic signs proposed for Church Street and King Street.
- The electronic sign on Queen Street allows 10-minute use on Church Street for children crossing to Dudley Park for recreation at lunch times.

Key:
Static Sign ★
Electronic Sign ☆



Rangiora High School

Considerations:

- Category 1 school, existing 50km/h speed area.
- VSL 30km/h required.
- School operates across East Belt. Multiple crossing times between school periods with significant numbers of students crossing the road.
- Electronic signs proposed for East Belt and Wales Street for 10-minute activations between periods.
- Static signs are proposed for additional roads.

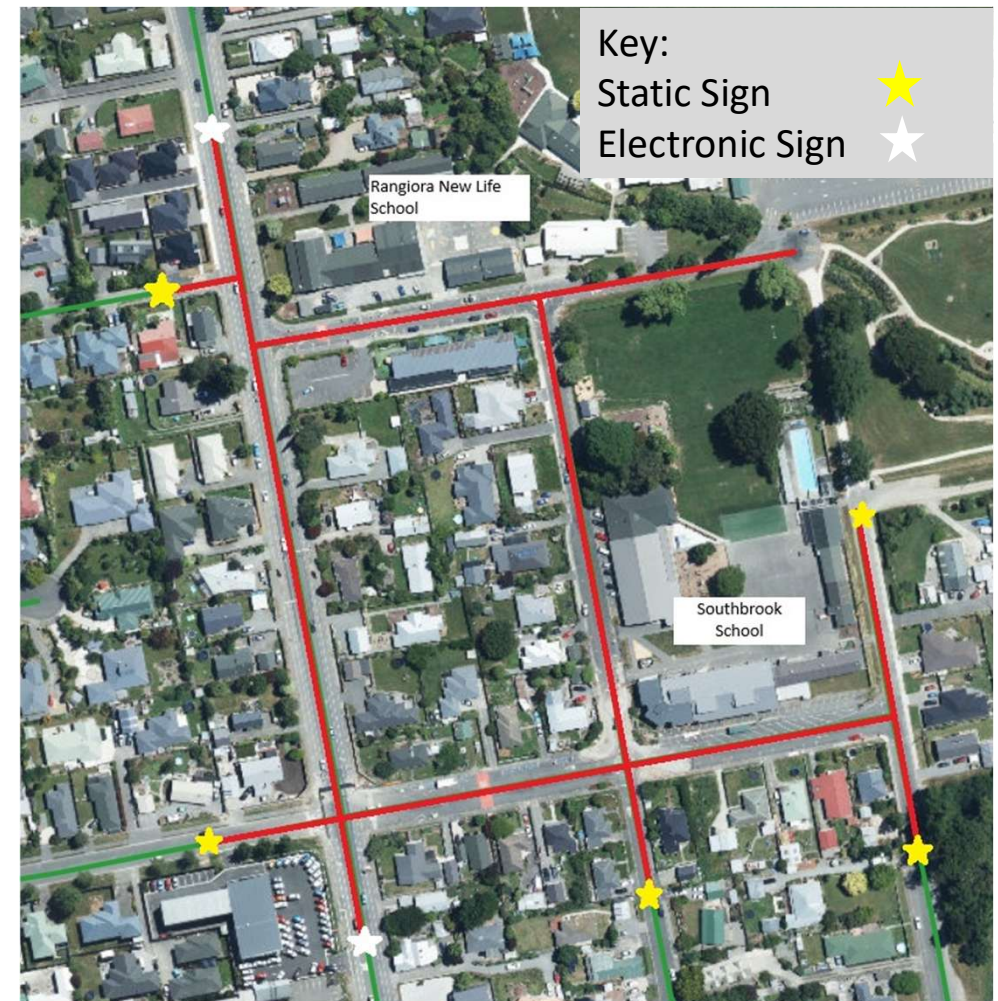
Key:
Static Sign
Electronic Sign



Rangiora New Life School / Southbrook School

Considerations:

- Category 1 schools, existing 50km/h speed area.
- VSL 30km/h required.
- School zones overlap, considered as a network.
- Southbrook Road is very busy, and is proposed for electronic signage.
- All side roads are proposed as static signage.



St. Josephs School, Rangiora

Considerations:

- Category 1 school, existing 50km/h speed area.
- VSL 30km/h required.
- Percival Street and Victoria Street are higher speed, with significant numbers of students crossing.
- Proposed for electronic signage.
- All side roads proposed for static signage.

Key:
 Static Sign ★
 Electronic Sign ☆



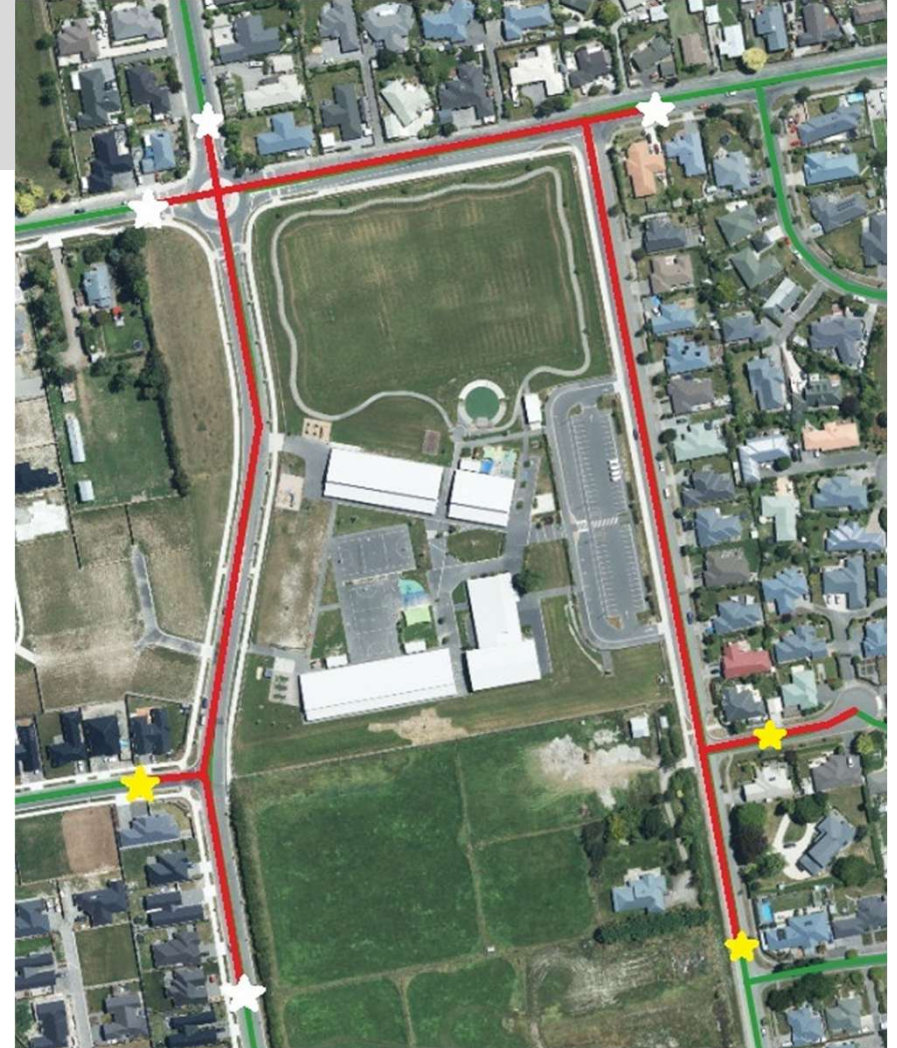
Te Matauru School

Key:
Static Sign
Electronic Sign



Considerations:

- Category 1 school, existing 50km/h speed area.
- VSL 30km/h required.
- The majority of the students come from the area to the North West.
- Crossing Johns Road at the Townsend Road/West Belt roundabout is a challenge.
- Electronic VSL signs are proposed for Townsend Rd and Johns rd.
- Static signs on the remaining side roads.



WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** BAC-03-102 / 250818151690**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD**DATE OF MEETING:** 10 September 2025**AUTHOR(S):** Vanessa Thompson, Senior Advisor Business and Centres**SUBJECT:** Art Heritage Prints Location Options**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)

 General Manager


 Chief Executive
1. SUMMARY

- 1.1. This report seeks approval from the Rangiora-Ashley Community Board to install two black and white heritage prints owned by Council (1800mm wide x 1200mm high) on the rear wall of 140 High Street, which faces into the Good Street laneway/courtyard.



- 1.2. Staff considered a range of location options, settling on three as being most suitable when considering their site advantages and disadvantages:

- Option 1 – the exterior wall of the Rangiora Town Hall (Council owned)
- Option 2 – the exterior wall of 140 High Street facing into Good Street laneway courtyard (privately owned) - **RECOMMENDED**
- Option 3 – the exterior wall of the Farmers building facing Percival Street (privately owned)

- 1.3. The staff recommendation is Option 2, for several reasons discussed in this report, including:

- The installation site has historical relevant to the heritage prints. Print 1 reflects the current building site at 140 High Street, and the original site from Print 2 (now 108 High Street), is near the Good Street laneway.
- Pedestrians can easily contextualise and enjoy the historical vs. modern version of the sites with the prints located in (or close to) to their original context.
- The prints provide an aesthetic complement to the attractiveness of the upgraded Good Street laneway/courtyard.
- The prints are visible to foot traffic accessing High Street from the south of the laneway. There is some visibility (although at a distance) to vehicles accessing the Service Lane.

- 1.4. The prints may have a display life exceeding ten years, when considering the long-term tenure (10+ years in the town centre) of the eight existing prints currently on display on the east exterior wall of the BNZ building at Cenotaph Corner.
- 1.5. The installation costs for the prints (up to \$1,000, depending) will be covered from one of the Greenspace Unit's general operation budgets.

2. **RECOMMENDATION**

THAT the Rangiora-Ashley Community Board

- (a) **Receives** Report No. 250818151690.
- (b) **Approves** Option 2, installing the prints on the exterior wall of 140 High Street facing into Good Street laneway courtyard, as the preferred installation location.
- (c) **Approves** Option 3, installing the prints on the exterior wall of the Farmers building facing Percival Street, as an alternative site if Option 2 becomes unavailable/unworkable.
- (d) **Notes** that the property owner of 140 High Street has given his permission for the prints to be installed at the location shown in Figure 2.
- (e) **Notes** that the property owner of the Farmers building and tenants (Farmers) have given their approval for the prints to be installed at the location shown in Figure 3.
- (f) **Notes** that Council will be responsible for covering all installation, ongoing maintenance and removal costs for the prints at the approved location/s.
- (g) **Notes** that the prints may have a display life exceeding ten years, when considering that the existing eight prints (on the east exterior wall of the BNZ building at Cenotaph Corner) have been on public display for over ten years and are still going strong.
- (h) **Notes** that the installation costs for the prints (up to \$1,000, depending) will be covered from one of the Greenspace Unit's general operation budgets.

3. **BACKGROUND**

- 3.1. At their meeting in February 2012, the Rangiora-Ashley Community Board allocated \$15,000 of their 2011/2012 General Landscaping Budget to projects that would green and beautify Rangiora township, specifically earthquake affected sites.
- 3.2. The project Working Group also considered the idea (amongst the mix of projects) of displaying historic pictures from the late 1800's / early 1900's of the Rangiora township.
- 3.3. Ten black and white historical prints (1800mm wide x 1200mm high each) were ordered, with the intention that eight would be on display at any one time with two available as spares in case of vandalism or other damage. At the time, it was envisaged that the historic prints would be displayed for a maximum of three years. It was recommended that the prints be made from acm (aluminium composite materials) due to the proposed length of display, weather conditions, durability and overall cost effectiveness.
- 3.4. It was decided that the mounting and installation of prints would be funded from the Government's (then) earthquake beautification fund (pending an application result), and not the Community Board funds.
- 3.5. At some point the eight prints were moved from their original location in Durham Street (back wall of a temporary shop leased to Paper Plus) to the east wall of the BNZ building at Cenotaph Corner where they are currently on display.
- 3.6. In 2024, Council sold the BNZ building to a private development consortium. The existing eight heritage prints on the building's exterior east wall, were included as part of the sale chattels. Council now only owns the two heritage prints remaining in storage (see below).



Print 1 – current site is now 140 High Street (Rangiora Fish Supply and other shop premises)



Print 2 – current site is now 108 High Street (C'est la Vie shop premises)

4. **ISSUES AND OPTIONS**

- 4.1. The Strategy and Business Unit were tasked with finding a location for the remaining two prints so they could be put on public display.
- 4.2. The original photographic images were sourced from the Rangiora Museum. Before any installation, staff will engage with the Rangiora Museum to gather information about each site/building/shop so that details of its history and significance can be included on an explanation plaque alongside each print.
- 4.3. Staff have considered a range of public and privately managed town centre locations and settled on the following three options, which present no road safety concerns:
- 4.4. **Option 1 – the exterior wall of the Rangiora Town Hall (Council owned)**

This option would see two heritage prints installed on an area of the Town Hall façade (brown painted sections) that is most suitable for their display when factoring in their size, and visibility from the road for vehicles and pedestrians.

The newer sections of the Town Hall (weatherboard look) are not suitable for drilling as they are moeding cladding, which is a ceramic based.

- 4.5. This option is not recommended because it is the least relevant to the prints' historical context and is disconnected from the main traffic/pedestrian thoroughfare of the town centre.
- 4.6. *Advantages:*
 - Very visible location with a high amount of passing car traffic.
 - Prints likely to be of interest to passing pedestrians and those visiting the Town Hall venue for shows and movies.
 - Prints would be informally 'framed' by the dark brown architectural detail.
 - The prints would work well with the historical design/feel of the Town Hall exterior, which was built in the 1920's.
 - The Town Hall is owned and managed by Council, meaning the installation, tenure, and ongoing maintenance of the prints would be relatively easy for staff to oversee.
- 4.7. *Disadvantages:*
 - Prints are likely to be situated reasonably high up from the ground when factoring in each print's height of 1200mm and the suitable sections of wall.
 - The prints are not relevant to that location of the town centre, so this installation site has less historical relevance than one of the other options.
 - The exterior walls of the Town Hall (brown painted sections) are rendered with plaster, so it's possible small bits of plaster may fall out due to drilling, which would require repairing.
 - Contractors would need to ensure that any holes are not drilled into reinforcing wall studs/beams.



Figure 1 – Rangiora Town Hall exterior

4.8. Option 2 – the exterior wall of 140 High Street facing into Good Street laneway courtyard (privately owned) - RECOMMENDED

This option would see the two heritage prints installed on the rear wall of 140 High Street, which faces onto the Good Street laneway (internal courtyard). The landlord has advised that the Crawford Hill Jewellery sign will be removed as they are no longer tenants of the building.

4.9. This option is recommended because the site is most relevant in terms of its historical context to the heritage prints. Pedestrians can easily contextualise and enjoy the historical vs. modern versions of the sites with the prints located in (or close to) their original context.

4.10. *Advantages:*

- The prints are linked to that location of the town centre, so the installation site has high historical relevance. Print 1 reflects the current building site at 140 High Street, and the original site from Print 2 (now 108 High Street), is near the Good Street laneway.
- The landlord / building owner is supportive of the prints being installed on his premises.
- Visible to foot traffic accessing High Street from the south of the laneway. Some visibility (although at a distance) to vehicles accessing the Service Lane.
- The prints provide an aesthetic complement to the attractiveness of the upgraded Good Street laneway/courtyard.
- The property owner was part of the consortium that purchased the BNZ building and corner site (70-74 High Street) from the Council. That site sale included the eight heritage prints that were on display on the east exterior wall of the BNZ building. So, there is some symmetry in the remaining two heritage prints being installed at 140 High Street.

4.11. *Disadvantages:*

- The prints would be easily accessible for potential vandalism or other damage.
- The prints have less visibility overall than the Town Hall and Percival Street alternate sites.
- Council would need to maintain the prints to a high standard in the private location and be subject to any landlord/property owner conditions.
- 140 High Street is privately owned, meaning the installation, tenure, and ongoing maintenance of the prints require negotiation with the property owner. The property owner (or main tenant) could request at any time that Council remove the prints. Therefore, staff recommend that arrangements and expectations be managed through a Memorandum of Understanding agreement.
- The exterior walls of 140 High Street might be rendered with plaster, so it's possible small bits of plaster may fall out due to drilling, which would require repairing.

- Contractors would need to ensure that any holes are not drilled into reinforcing wall studs/beams.



Figure 2 – Rear wall of 140 High Street (facing into Good Street laneway)

4.12. **Option 3 – the exterior wall of the Farmers building facing Percival Street (privately owned)**

This option would see the two heritage prints installed on the large grey concrete/gravel slabs on the west side of the Farmers building (151 High Street) facing Percival Street.

4.13. This option is not recommended because the Good Street laneway site provides accurate historical context to the heritage prints, which might be appreciated more by pedestrians.

4.14. *Advantages:*

- Very visible location with a high amount of passing car and pedestrian traffic.
- The landlord / building owners are supportive of the prints being installed on their premises
- The prints, being black and white photos, would be framed by the grey aggregate stone backdrop.

4.15. *Disadvantages:*

- The prints are not directly linked to that location historically, so the installation site has less relevance than the Option 2 site.
- The prints would be easily accessible for potential vandalism or other damage.
- Council would need to maintain the prints to a high standard in the private location and be subject to any landlord/property owner conditions.
- 151 High Street is privately owned, meaning the installation, tenure, and ongoing maintenance of the prints require negotiation with the property owner. The property owner (or main tenant) could request at any time that Council remove the prints. Therefore, staff recommend that arrangements and expectations be managed through a Memorandum of Understanding agreement.
- The exterior walls of 151 High Street are precast concrete with aggregate overlay. It's possible that small bits of aggregate may fall out due to drilling, which would require repairing.
- Contractors would need to ensure that any holes are not drilled into reinforcing wall studs/beams.



Figure 3 – Wall of the Farmers building (facing onto Percival Street)

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report. Additional amenity features in the town centre support its beautification and enjoyment by community members. The historical nature of the prints is likely to be viewed with interest and appreciation by a wide range of ages within the community.

- 4.16. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. The Rangiora Museum, other historical groups and contemporary shop tenants (of relevance) are likely to respond to the prints with interest and appreciation.

5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. Additional amenity features in the town centre support its beautification and enjoyment by community members. The historical nature of the prints is likely to be viewed with interest and appreciation by a wide range of ages within the community.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are financial implications of the decisions sought by this report.

The installation cost for the prints (up to \$1,000, depending) and any ongoing maintenance will be covered from the Greenspace operations budget – 101097.000.5224 Parks and Reserve Signage.

This budget is included in the Annual Plan/Long Term Plan.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. Risk Management

There are risks arising from the adoption/implementation of the recommendations in this report.

Vandalism:

- **Risk:** Because the prints will be easily accessible at the Good Street location, there is a risk they could be vandalised or damaged by a member of the community.
- **Mitigation:** In this type of scenario, Council could:
 - o Repair the prints (where possible) or remove them for disposal.
 - o If there's a desire and supporting budget, staff could order a replacement print and have it installed in place of the damaged one.
 - o Council has installed some security cameras in Good Street laneway due to prior vandalism activity in the area, which might help with identifying any perpetrators if vandalism was to occur.

Property owners:

- **Risk:** The property owners could ask for the heritage prints to be removed from their premises at any point.
- **Mitigation:** Establish clear expectations around tenure, installation, maintenance and removal in a Memorandum of Understanding agreement between both parties.

6.4. Health and Safety

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Nil

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

- o Public spaces express our cultural identities and help to foster an inclusive society.
- o The distinctive character of our takiwā/district, arts and heritage are preserved and enhanced.
- o Local arts, culture and heritage are able to make a growing contribution to the community and economy.

7.4. Authorising Delegations

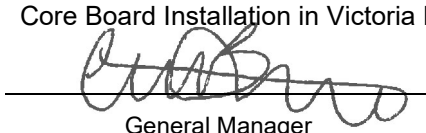
The Rangiora-Ashley Community Board is delegated to approve the design and location of neighbourhood improvements.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** RES-01-12 / 250815151413**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD**DATE OF MEETING:** 10 September 2025

AUTHOR(S): Chrissy Taylor-Claude, Parks Officer
 Jill Borland, Greenspace Strategy and Partnership Team Leader
 Martin Pugh, Community Development Facilitator

SUBJECT: Core Board Installation in Victoria Park

ENDORSED BY:
 (for Reports to Council,
 Committees or Boards)


 General Manager


 Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to seek approval to install a core board in Victoria Park, Rangiora as per Council recommendation from the 2024 Long Term Plan deliberations. Council received a submission from the Waimakariri Access Group requesting that Core boards are considered in public spaces.
- 1.2. Councils' response to this submission was to instruct staff as follows:
 - **Approves** staff to work with the Waimakariri Access Group to find a suitable greenspace/public space to implement a Core board sign.
 - **Notes** that staff will report the outcome of this back to the Council for its information and have the Waimakariri Access Group comment on the outcome and use of the Core-board.
 - **Approves** staff in the customer service and libraries unit to work with the Waimakariri Access Group to look at printing and having Core-board resources available in both service centres and libraries.
- 1.3. The Community Development Facilitator has been taking a lead role with the WAG to work on this process and has linked Greenspace, Libraries and Aquatics together to educate and inform on how core boards would work if pursued for any location.
- 1.4. Core boards are a form of AAC (augmentative and alternative communication) and are used to assist individuals in various areas of language. These boards provide essential words and phrases that are frequently used in communication, enabling individuals to express themselves effectively, make choices, and engage in conversations.
- 1.5. Core boards have been used successfully in other districts across the country. These include Caroline Bay in Timaru, several parks in the Kāpiti District, Rolleston Library, Kowhai Park in Whanganui, and Porirua Aquatic Centre.
- 1.6. The Waimakariri Access Group (WAG) received a request from the Lighthouse Programme at Rangiora High School to install a core board in the district. WAG then included this request in their submission to Council's Long-Term Plan in 2024.

- 1.7. From this submission, Council approved staff to work with WAG to find a suitable greenspace/ public space to implement a core board sign.

2. **RECOMMENDATION**

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250815151413.
- (b) **Approves** installation of a core board in Victoria Park, Rangiora.
- (c) **Notes** that installation of the core board will be funded from within the existing budget for Reserves Activation (102565.000.5223) at a cost of \$445.00. The Reserves Activation budget (102565.000.5223) has \$5,110.00 available this financial year.
- (d) **Notes** that staff will inform the Waimakariri Access Group of the installation and when this is going to occur.

3. **BACKGROUND**

- 3.1. Core boards are a form of AAC (augmentative and alternative communication) and are used to assist individuals in various areas of language (requesting, commenting, declaring). These boards provide a set of essential words and phrases that are frequently used in communication, enabling individuals to express themselves effectively, make choices, and engage in conversations.
- 3.2. Core boards empower individuals to make choices, express their preferences, and participate in activities independently, as well as promote social interactions by allowing individuals to engage in conversations, share thoughts, and connect with others.
- 3.3. See below an image of what a core board can look like:



- 3.4. Core boards have been used successfully in other districts across the country. These include Caroline Bay in Timaru, several parks in the Kāpiti District, Rolleston Library, Kowhai Park in Whanganui, and Porirua Aquatic Centre.
- 3.5. The Waimakariri Access Group (WAG) received a request from the Lighthouse Programme at Rangiora High School to install a core board in the district. WAG then included this request in their submission to Council's Long-Term Plan in 2024.
- 3.6. From this submission, Council approved staff to work with WAG to find a suitable greenspace/ public space to implement a core board sign, with a view to installing a core board within each ward.
- 3.7. Staff began investigating options for where core boards could be located.
- 3.8. Core board locations have been identified and will also be proposed this month to the Woodend Sefton and Kaiapoi Tuahiwi Community Boards. A location in Oxford Ohoka has yet to be identified and will be discussed with that Board in its new term.

4. **ISSUES AND OPTIONS**

- 4.1. Option 1: Approve installation of a core board in Victoria Park.

Staff recommend this option because it was one of the possible locations recommended by members of our community and is supported by the Waimakariri Access Group. This park has accessible features such as wheelchair accessible pathways between the play features, an accessible toilet close by and has parking close by.

- 4.2. Option 2: Approve installation of a core board in another location in Rangiora.

Should this option be preferred, any locations suggested by the Board would need to be investigated by staff and brought back to the Board for approval. Staff have also looked wider and have considered that due to the proximity of the town centre, the car parking, accessible toilets and pathways close by, that this would be an ideal location for such an asset. The library being close by also adds to this.

- 4.3. Option 3: Decline installation of a core board

Should this option be preferred, staff will look at alternative locations in other wards. It should be noted that staff are also going to the Kaiapoi-Tuahiwi Community Board with a proposal to install a core board within their ward. As stated this was a directive from the Council following the 2024 Long Term Plan deliberations to install a core board within a greenspace reserve.

- 4.4. **Implications for Community Wellbeing**

There are positive implications on community wellbeing by the issues and options that are the subject matter of this report. Being able to communicate with disabled and non-verbal children makes our parks accessible for more residents and whānau. In particular the core boards will provide benefit for people with a variety of abilities within the district.

- 4.5. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

- 5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be negatively affected by this project. It is intended to include Te Reo translations of the words on the core-board. Enabling bi-lingual communication for children whose whānau speak Te Reo Māori.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report such as the Waimakariri Access Group and the Lighthouse Project as this was requested by them. Both groups have been made aware of and included in discussions regarding this project.

5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report as the core board is proposed to be located in a popular public playground. The coreboard would be available for anyone to use regardless of age and ability and will support our community to become more inclusive.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are financial implications of the decisions sought by this report.

This budget is included in the Annual Plan/Long Term Plan.

The coreboard would be made of ACM steel, with an estimated cost of \$445 and this will be paid through Greenspace Reserves Activation budget. The cost of installation would be covered under the existing Greenspace Reserve Activation budget (102565.000.5223).

The purpose of the Reserve Activation budget is to:

- Encourage communities and individuals to engage with council parks and reserves to maximise the value of these assets to community
- Programme activity to enable equity of access and proactive increases in participation to other wise static environments

There would be no impact on rates.

Over time, the asset (core board) may need to be renewed. The asset will need to be included in Councils asset renewal programme and this cost can be included in the programmed Greenspace budgets in future Annual Plans/ Long Term Plans. The cost to maintain an individual sign is minimal and would be added into routine maintenance.

The reserves activation budget for the current financial year has a total of \$5,110. It is currently committed to three projects leaving a total of \$2,920 available.

Project	Amount
Victoria Park Core Board	\$445.00
Trousselot Park Core Board	\$445.00
Woodend Toilet Mural	\$1,300.00 (this being an up to amount).

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. Risk Management

There are risks arising from the adoption/implementation of the recommendations in this report. Should the core board be installed, there is a risk of vandalism, which is the case

for any infrastructure in our public spaces. Council staff will monitor the park for any damage to ensure it is safe and functional for public use. If any vandalism were to occur, this would be covered by existing Greenspace budgets.

6.4. **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Local Government Act

Reserves Act

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Cultural

- Public spaces express our cultural identities and help to foster an inclusive society.

Social

- People are able to enjoy meaningful relationships with others in their families, whānau, communities, iwi and workplaces.
- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.

Environmental

- Our communities are able to access and enjoy natural areas and public spaces.

7.4. **Authorising Delegations**

The Rangiora-Ashley Community Board has delegated authority to approve the recommendations in this report.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-11 / TRIM 250826157888**REPORT TO:** RANGIORA ASHLEY COMMUNITY BOARD**DATE OF MEETING:** 10th September 2025**AUTHOR(S):** Tori Stableford, Landscape Architect**SUBJECT:** Canterbury Street Reserve Play Space Concept Plan for consultation**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1. SUMMARY**

- 1.1. This report seeks approval for consultation of a Draft Concept Plan for the renewal of the Canterbury Street Reserve play space, in Ashley Village.
- 1.2. Staff responded to a community member raising a service request on Canterbury Street Reserve play space in 2022. Staff met with the community member who raised the question on when the play space was to be renewed and if items could be added. The play strategy had scheduled Canterbury Street Reserve for renewal within the 2025/26 financial year. Part of the response to the 2022 request was to install an additional seat into the reserve in 2023 via Community Board input.
- 1.3. As the only reserve in Ashley Village, it holds particular significance for the local community as well as it shares a boundary with the local play centre. The Concept Plan aims to ensure the play space meets the needs of the community by offering inclusive, engaging, and well-considered play opportunities. A total budget of \$200,000 has been set aside as renewal funding for the project as can be seen in the financial section of this report.
- 1.4. Initial consultation has been carried out with the community to assist in developing the draft concept design. This has been done through 'Let's Talk' flyers with all households in Ashley Village and on Councils website and Facebook page. In total 17 responses were received. In addition to this, Greenspace staff carried out consultation with a group of children from Ashley Rakahuri School who live in Ashley Village, asking questions specific to play preferences and use of the reserve.
- 1.5. Feedback highlighted that the current play space does not provide play opportunities for all-age groups, which is particularly important due to this play space being the only Council reserve in Ashley Village. The Draft Concept Plan has been developed with this in mind, providing play opportunities for all ages and abilities. The Concept Plan also provides a balance between modular and nature-based play opportunities which the community indicated they would like to see.
- 1.6. Staff estimate the costs to implement the proposed Canterbury Street Play Space Renewal Concept Plan to be \$197,395 to implement the Concept Plan. This includes a 12.5% project contingency of \$25,000,

Attachments:

- i. Canterbury Street Reserve Play space Concept Plan for consultation (TRIM 250827158680)
- ii. Let's Talk Canterbury Street Reserve consultation feedback report (TRIM 250828159266)
- iii. Canterbury Street Reserve Feedback Ashley School Children Drawings (TRIM 250827158690)

2. RECOMMENDATION

THAT the Rangiora Ashley Community Board:

- (a) **Receives** Report No. TRIM 250826157888.
- (b) **Approves** Consultation of the Canterbury Street Reserve play space renewal Concept Plan (Trim No. 250827158680) which has been put together with input from the community.
- (c) **Notes** that there is budget of \$200,000 within the Play Safety Surface/Equipment budget (PJ 102591.000.5224). for the renewal of the play space within this financial year and the cost estimate indicates that this plan could be delivered within this budget.
- (d) **Notes** that once consultation has been completed, staff will collate the feedback and make any necessary changes before bringing the revised plan back to the Board for final approval to implement. It is anticipated that this would enable construction prior to Autumn 2026.

3. BACKGROUND

- 3.1. The play space at Canterbury Street Reserve is scheduled for renewal due to its age and condition as identified within the Play Spaces Strategy. As the only greenspace reserve in Ashley Village, Canterbury Street Reserve holds significant value for the community. Centrally located on Canterbury Street, it sits adjacent to Ashley Playcentre, making it a key recreational and social hub for local families.



- 3.2. The project is funded through the Long-Term plan with an allocation of \$200,000 from the Play Safety Surface/Equipment budget (PJ 102591.000.5224) as approved in the Greenspace Capital Works Programme. No improvements have been made to the reserve for many years except the installation of a picnic table in 2023.
- 3.3. The reserve currently features a single-bay swing set with both a strap seat for older children and a toddler seat, a traveller (mini flying fox), a picnic table, and a basketball hoop with a small concrete hardstand. However, both the swing set and the traveller have deteriorated due to age and are now scheduled for removal.
- 3.4. The basketball hoop is currently in good condition; however, its overall functionality and longevity could be enhanced by painting the support poles and expanding the concrete hardstand at its base.
- 3.5. The picnic table installed in 2023 was funded through an allocation from the Board's General Landscaping Budget. It was placed with the understanding that it would be relocated as part of the upcoming play space renewal project. Accordingly, the table was installed on a crusher dust surface with a timber edge to allow for easier future repositioning.
- 3.6. The reserve has current drainage issues which do not affect use, but this was identified for consideration when developing a Concept Plan for the renewal of the play space.

4. ISSUES AND OPTIONS

- 4.1. Consultation was undertaken with all households in Ashley Village, prompted by the significance of the reserve as the village's sole Council greenspace. The consultation was initiated through a hand delivered "Let's Talk" flyers, with a response period of three weeks. To broaden engagement, the material was also published on the Council's website and Facebook page. A total of 17 responses were received.
- 4.2. To better understand who uses the reserve, the first question in the "Let's Talk" flyer asked households to identify the age group(s) currently using the space. The responses revealed the following (TRIM 250828159266):
 - 10 households reported use by toddlers
 - 7 by primary school-aged children
 - 3 by adults
 - 2 by teenagers
 - 2 by older adults
 - 3 households indicated they do not visit the reserve at all

These results provide a snapshot of the reserve's current user demographics, highlighting its importance particularly for young families although staff note that there is an expectation that this number is likely reflective of the current state of the play space and is therefore only likely to grow following renewal.

- 4.3. Residents were asked which existing play equipment they currently use at the reserve. This question aimed to identify which types of play should be retained and to better understand the community's preferences for future play opportunities. These insights help guide decisions about which play types are most valued and should be considered for retention in the play space. The responses indicated that:
 - 7 households primarily use the swings
 - 4 enjoy the basketball hoop
 - 2 use the traveller (mini flying fox)
 - 2 households reported not using any of the equipment

The results indicated that swings are a very popular piece of play equipment, with several submissions expressing concern that there are not enough, particularly for older children. Although only two households reported using the traveller (mini flying fox), feedback suggested strong interest in a larger or longer version being included in the renewed space. Similarly, while just two households identified the basketball hoop as currently used, submissions highlighted that it is a valued play opportunity and could be improved by keeping it and expanding the hardstand area at its base.

4.4. When asked what residents dislike about the current state of the Reserve, responses consistently pointed to a desire for more diverse play and recreation opportunities that cater to all age groups. The most frequently mentioned suggestions included:

- 21 respondents requested more or better play equipment, the most common requests were 3 people asking for a slide, 4 said there is nothing for toddlers, 3 said there is nothing for older kids, and 2 asked for a climbing frame,
- 5 respondents asked for improvements to the basketball hoop and space; with 3 saying the space is too small, and 2 asking for a new hoop with a net,
- 10 people asked for more or improvements to the swings: with 5 people asking for more, 2 asking for a basket swing, and 2 for an infant seat swing,
- 2 respondents asked for a bike track or pump track,
- 8 respondents asked for improved facilities, including more seating, footpaths, an improved picnic area, a rubbish bin, a fence at the front of the reserve, and access to the Playcentre,
- 2 respondents requested drainage improvements,
- 2 respondents requested a better layout

4.5. The next question asked if there is anything else important that we need to know about the reserve. Some of the responses to this question were like those in the earlier question, however those that were different included:

- That because there is a playground at the school it would be best to use the space as a skate / bike / scooter park,
- Ensuring that the existing trees are kept,
- A water fountain is needed

4.6. Respondents were asked what type of play people enjoy the most. The top 7 types of play in order are:

- Swinging play – bank and forth
- Climbing play – climb and explore
- Sliding play – fast and fun
- Group play – play with friends
- Spinning play – round and round
- Running play – move and race
- Nature play – sticks and stones

4.7. The consultation also asked would you prefer natural play elements or more structured play. The results were quite balanced with 8 respondents saying natural play and 9 respondents saying structured play equipment.

4.8. To identify if there was any special character which could be included within this play space design, respondents were asked, is there something about the Ashley area that is unique or special, which we could refer to in the design of the reserve. The most popular answers included:

- 5 respondents – The Ashley River
- 3 respondents – Rural surroundings and Nature
- 2 respondents – Community

Other ideas included trains, the local community fruit and vegetable share box, and the amount of dog walking in the village.

- 4.9. The last question was, what additional features would improve your experience at the reserve? Respondents again highlighted a request for more facilities for all ages, and including play types such as bike, scooter tracks and a skate park. The most common responses to other facilities that would improve the reserve included:

- More seating and picnic tables
- Better drainage and access (footpaths)
- A fence along the road frontage

- 4.10. In addition, Greenspace staff met with a group of Ashley Rakahuri School students who live in Ashley Village. Staff carried out three activities with the children to gain insight into what children would like to see happen at the reserve, as the direct users (TRIM 250827158690). The first activities were for the children to form groups of 4-5, and place notes on a plan of the Reserve of what they like and what they don't. The children identified the following items as things that they like:

- Picnic table
- Basketball hoop
- There is space to run around
- Swings

The children then identified the following items as things that they did not like:

- The flying fox – Too small and doesn't work
- Really want a Hamster wheel
- Need a slide
- Not enough swings with seat for older children

- 4.11. Staff then placed images of different play types around the room and gave the children 3 stickers each. The children were asked to place a sticker on each of their 3 favourite types of play. The top play types with 5 or more votes each, in order were:

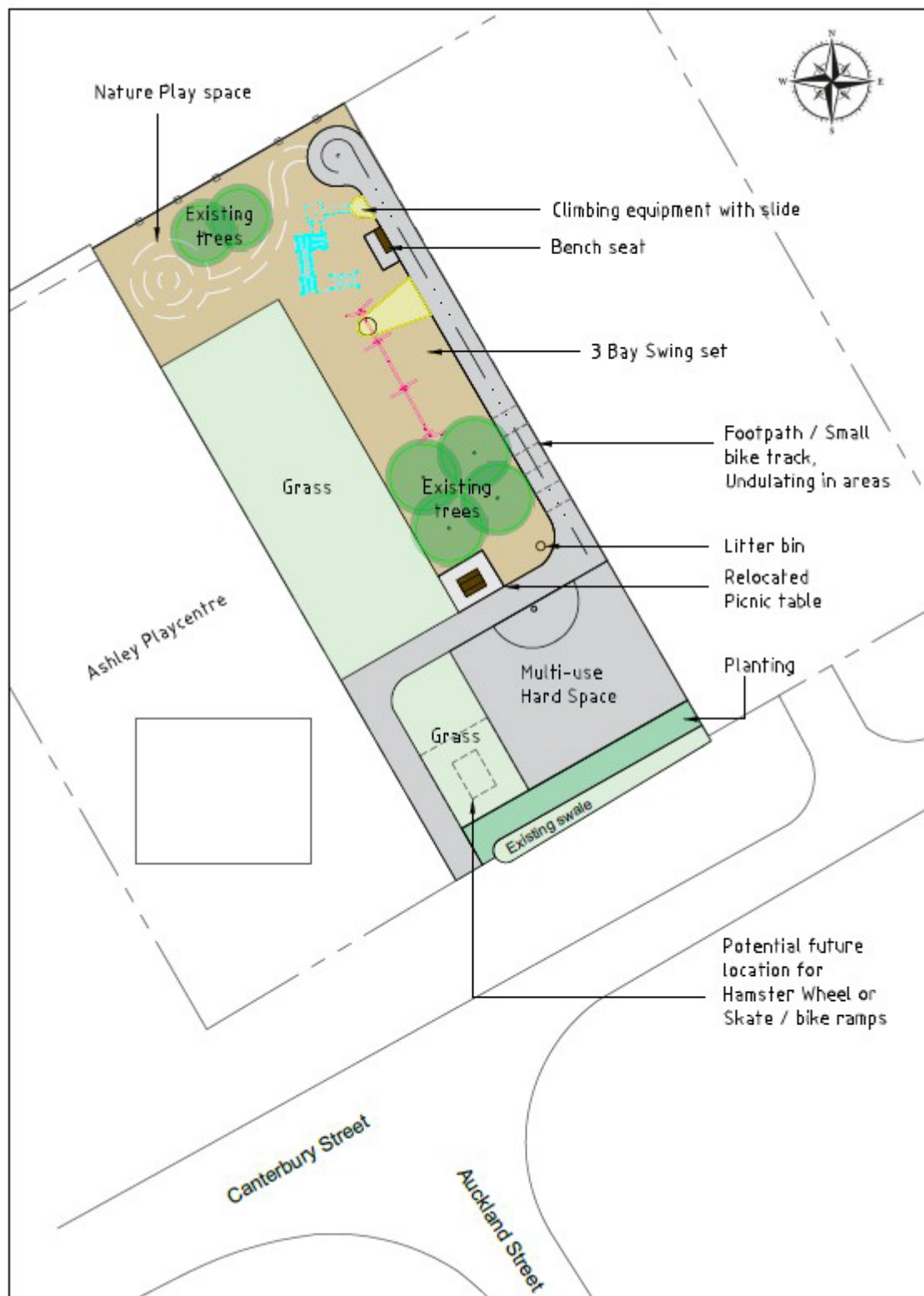
- Climbing
- Nature play
- Swinging
- Sand and water
- Balancing
- Spinning

- 4.12. Lastly, the children were given a "Draw your dream playground" sheet to take home with them and draw or write about their dream playground. 4 children took up this challenge and the ideas included were:

- A tunnel
- Flying fox – high off the ground with a ladder
- Monkey bars
- Climbing wall
- Mouse wheel
- Slide
- Better swings
- Keep the Basketball hoop
- Frisbee golf
- Toilet
- Water fountain
- Skate Park / Pump track

The children's drawings have been attached to this report.

4.13. The Concept Plan below has been developed for the Reserve based on this feedback.



- 4.14. Considering the age demographics and feedback outlined above, the Draft Concept Plan has been designed to offer recreational opportunities for all age groups. The Draft Concept Plan includes:
- Structured play equipment: A 3-bay swing set including an infant seat, toddler seat, 2 strap seats (for primary school aged children) and a basket swing,
 - A multi-use hard surface area,
 - A nature play space,
 - Amenities for families, caregivers, and older adults, including a bench seat, litter bin and a relocated picnic table,
 - An open grass space
- 4.15. Canterbury Street Reserve is a small space, and residents raised that the reserve is not laid out well. The Draft Concept Plan organises the space in a linear manner, making the most of the space available. Running was identified as one of the most popular play types, so as much grass space has been left available as possible. The Draft Concept Plan features a 30m long grass strip that can be used for running and active games.
- 4.16. Along with this, consultation revealed the need for a balanced mix of modular play equipment and nature-based play. The Concept Plan has been designed with this in mind, making the most of the existing trees and shade they provide for nature play, while including the installation of structured play equipment.
- 4.17. A consistent theme in feedback on modular play equipment was the desire for additional swings in the Reserve. Primary school-aged children expressed a strong interest in swinging alongside their friends, yet the current setup comprising just one toddler seat and one standard swing was insufficient and underutilised. In response, the Concept Plan recommends installing a new three-bay swing set at the northern end of the Reserve. This upgraded set would feature an infant seat, a toddler seat, two strap seats designed for older children, and a basket swing to encourage inclusive and social play. The proposed location for the new swing area is adjacent to the existing tree stand. Due to age and condition, the existing swings will be removed and responsibly disposed of. The bark mulch from the old swing area would be repurposed within the nature play zone outlined later in this report.
- 4.18. Feedback also expressed a strong interest in the need for more play equipment that provides climbing and a slide. In response, the Concept Plan incorporates a climbing tower featuring a slide, which is designed to offer climbing play opportunities for children across a range of age groups. The climbing tower would also provide views towards farm animals and trains in the property to the north or the reserve. As one of the neighbours is a play centre and the other has high vegetation along their boundary, there is no concern anticipated from this tower providing visibility into private homes.
- 4.19. Ashley School children also identified spinning play as one of their favourite play activities, particularly when it involves group play. A Hamster Wheel was specifically requested by children during consultation. While staff support the inclusion of a Hamster Wheel in the reserve, budget constraints make it unfeasible within the scope of the project. However, the Concept Plan has designated an area that meets the size requirements for a future Hamster Wheel installation, should funding be identified within the community to add this play item in the future.
- 4.20. Consultation feedback indicated that the exiting Traveller (small flying fox) was outdated but children would like to see a longer flying fox placed in the reserve. Similarly to the Hamster Wheel, staff have assessed the cost and space required for a flying fox and unfortunately it is not achievable to include a flying fox in the Concept Plan.

- 4.21. As noted earlier in this report, the reserve has drainage issues that create some wet areas within the reserve. To ensure year-round access and use, a 1.8-metre-wide asphalt footpath is proposed which would be raised approximately 100mm above current ground level, extending into the reserve and along its eastern boundary to the proposed play space. The footpath would provide access to the play equipment without dissecting the reserve for best use of space. The footpath will feature centre line markings to support 'learn to ride' activities. At the end of the path, a turnaround bay would connect back to a multi-use hard space proposed at the front of the reserve, which would also include bike track paint markings to encourage active play.
- 4.22. Feedback indicated interest in keeping the existing basketball hoop, however residents requested a net for the hoop and noted that the asphalt base area is too small. The Concept Plan retains the basketball hoop but provides a larger hard space beneath it. The basketball area is proposed in a different location where more space is available, and it is not a physical barrier to the wider reserve. The hoop and backboard would be refurbished to a better standard and re-installed.
- 4.23. The grass area adjacent to the hard space is the location identified earlier in this report for a potential Hamster wheel in the future. In the meantime, the grass space can be used for informal seating during summer and as a social space.
- 4.24. Community feedback showed strong interest in active recreation options like a skate park, scooter area, and bike jumps and paths. Because space at the reserve is limited, the proposed basketball hard space at the front of the reserve is designed as a shared space to support these activities. The location ensures high visibility and keeps an active space separate from the quieter northern area meant for younger children. The hard space would feature different line markings to support the variety of uses. Staff considered adding informal seating and movable skate and bike ramps. However, these items aren't included in the Concept Plan due to budget limitations. That said, the grass area next to the hard space where a future Hamster Wheel could be placed, could also be developed in the future for these features if the community sought funding.
- 4.25. A 2-metre-wide strip is retained in the Concept Plan between the front edge of the proposed hard space and the existing grass swale at the front of the Reserve. As noted earlier in this report, the community has expressed concern about child safety and requested that this boundary be fenced to prevent children from running either on to the road or into the swale, particularly when it is wet. While staff understand the desire for fencing, were this included, it is likely that this would have the unintended consequence of visually privatising the reserve. With the play centre already located to one side, fencing along the front could appear that the reserve is a wider part of the play centre rather than a public reserve. Instead, the Concept Plan includes low planting within this grass strip to serve as a deterrent and form a natural barrier.
- 4.26. As noted earlier in this report the community requested a balance between modular and natural play. A nature play area is proposed at the northern end of the reserve. It is envisioned that the natural space will mostly be enjoyed by younger children and placement at the northern end provides a quieter space. The nature play space would include an informal trail through natural materials such as logs, rocks and stones to pick up and explore, climb and navigate, bugs to find, and leaves to identify. The re-purposed bark mulch would be placed across this area merging the existing trees and the modular play safety surface, creating one space.

- 4.27. During consultation with the Ashley Rakahuri School, children many said sand and water play was one of their favourite types of play. Due to the cost to install water play and the drainage issues on site, water has not been included in the Concept Plan. However, as an alternative, similar play opportunities such as small stones to pick up, collect and create something with, can be included in the nature play space.
- 4.28. Community feedback highlighted interest in amenities like a picnic table, seating, litter bin, drinking fountain, and dog water bowl. The Concept Plan proposes that the picnic table installed in the reserve in 2023 is relocated beside the mature Silver Birch trees for shade, next to a grassed area.
- 4.29. Currently, there is no litter bin in the reserve. In response to community requests, a bin is now proposed for the picnic area, where the picnic table would also be relocated. This aims to support the foreseen increased use of the reserve following the upgrade.
- 4.30. The Concept Plan includes a bench seat with a back support and arm rests located along the footpath into the play space. The park bench will be placed on a concrete hardstand for accessibility.
- 4.31. While the community expressed interest in having a drinking fountain with a dog bowl during consultation, staff noted that its proximity to residential properties makes it a non-essential asset. Additionally, budget limitations mean it cannot be guaranteed within the current scope of the project. However, in recognition of community feedback, a drinking fountain with a dog bowl will be included in the Concept Plan as a provisional item, allowing for future consideration if funding becomes available.
- 4.32. Prior to the Let's Talk consultation being carried out Greenspace, staff met with parents from Ashley Playcentre adjacent to the reserve. Parents were supportive of the upgrade and showed interest in using the reserve play space as an extension of the Playcentre. Greenspace staff asked if the Playcentre would like to allow permanent access to and from the reserve into the Playcentre, so that both play spaces could be used by the public. The Playcentre did not have a desire to do so based on safety concerns. The Playcentre parents were keen to see some pre-school aged play equipment in the park as well as some nature-based play, this feedback has been reflected in the Concept Plan.
- 4.33. Feedback received via Council's Facebook page highlighted a community desire to include accessible and inclusive play equipment in the reserve, noting the current lack of such facilities within the district. While specific accessibility focused equipment has not been included in the Concept Plan due to budget limitations, staff will consult directly with the Waimakariri Accessibility Group and members of the community who have raised this request and endeavour to provide accessible play opportunities in the Final Concept Plan.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report. Canterbury Street Reserve is the only Greenspace Reserve in Ashley Village, which has the capacity to have significance to the wellbeing of the community. The Concept Plan has been developed to ensure that the Reserve provides recreational opportunities for users of all ages and interests.

- 4.34. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapu are not likely to be affected by or have an interest in the subject matter of this report.

As part of the standard Council Process, staff will provide a brief to the Rununga appointed agency Whitiara regarding this project for consideration at their next Cultural Advisory Group Meeting. This will highlight if the Rununga would like to be involved in the project and a process for them to provide feedback. All feedback received will be carefully considered and may inform revision to the Concept Plan. A summary of the feedback, along with any proposed changes, will be presented to the Board in the final report seeking approval of the Concept Plan

5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Students from Ashley School are expected to take an active interest in providing feedback on the Concept Plan. During the initial consultation, Greenspace staff informed the children that the plan would be revisited with them for further input, fostering a sense of ownership and engagement.

The Waimakariri Accessibility Group will be directly consulted to ensure the Concept Plan aligns with best practices in accessibility. Unfortunately, due to short timeframes in order to get to the Board before elections, staff have not had time to provide the plan to the Accessibility Group prior to coming to the Board. It is the intention that if approved for consultation, staff would request attendance at their next meeting to present the draft plan and seek their feedback/ideas/ Revisions to the Concept Plan will then be made in response to the feedback.

Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. Greenspace staff have undertaken consultation with the wider community as discussed above to support the creation of this plan. This report seeks approval to consult with the community on this plan to see what feedback and changes may be required.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report. This budget is included in the Annual Plan/Long Term Plan.

The capital works program for the 2024-34 Long Term Plan includes budget for the renewal of the Play Space at Canterbury Street Reserve, with an allocation of \$200,000 from the Play Safety Surface/Equipment budget (PJ 102591.000.5224).

This budget is allocated within this 2025 / 26 financial year.

Staff estimate the costs to implement the proposed Canterbury Street Play Space Renewal Concept Plan to be \$197,395 to implement the Concept Plan. This includes a 12.5% project contingency of \$25,000,

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report have minimal sustainability or climate change impacts. Where practical, Staff work with local (NZ) play equipment suppliers and the equipment currently proposed is predominately manufactured in New Zealand rather than imported from other countries. Some components may not be available locally and are imported as part of the manufacturing process. Celebrating natural play is a great way to encourage children to use the things around them for play rather than relying on formal/designed elements which need materials and energy to create.

6.3. **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report. There is financial risk that the Draft Concept Plans are not implemented within budget. Staff have carried out a cost estimate and due to the small size of the project allowed for a 12.5% project contingency within this budget to minimise risk of not meeting budget.

6.4. **Health and Safety**

There are no direct health and safety risks arising from the adoption/implementation of the recommendations in this report as at this point staff are only seeking approval to consult with the wider community and stakeholders

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

- Reserves Act 1977
- Neighbourhood Reserves Management Plan 2015
- Building Act (in relation to regulations around the development of this site)
- New Zealand Standards 5828.2015: Playground equipment and surfacing

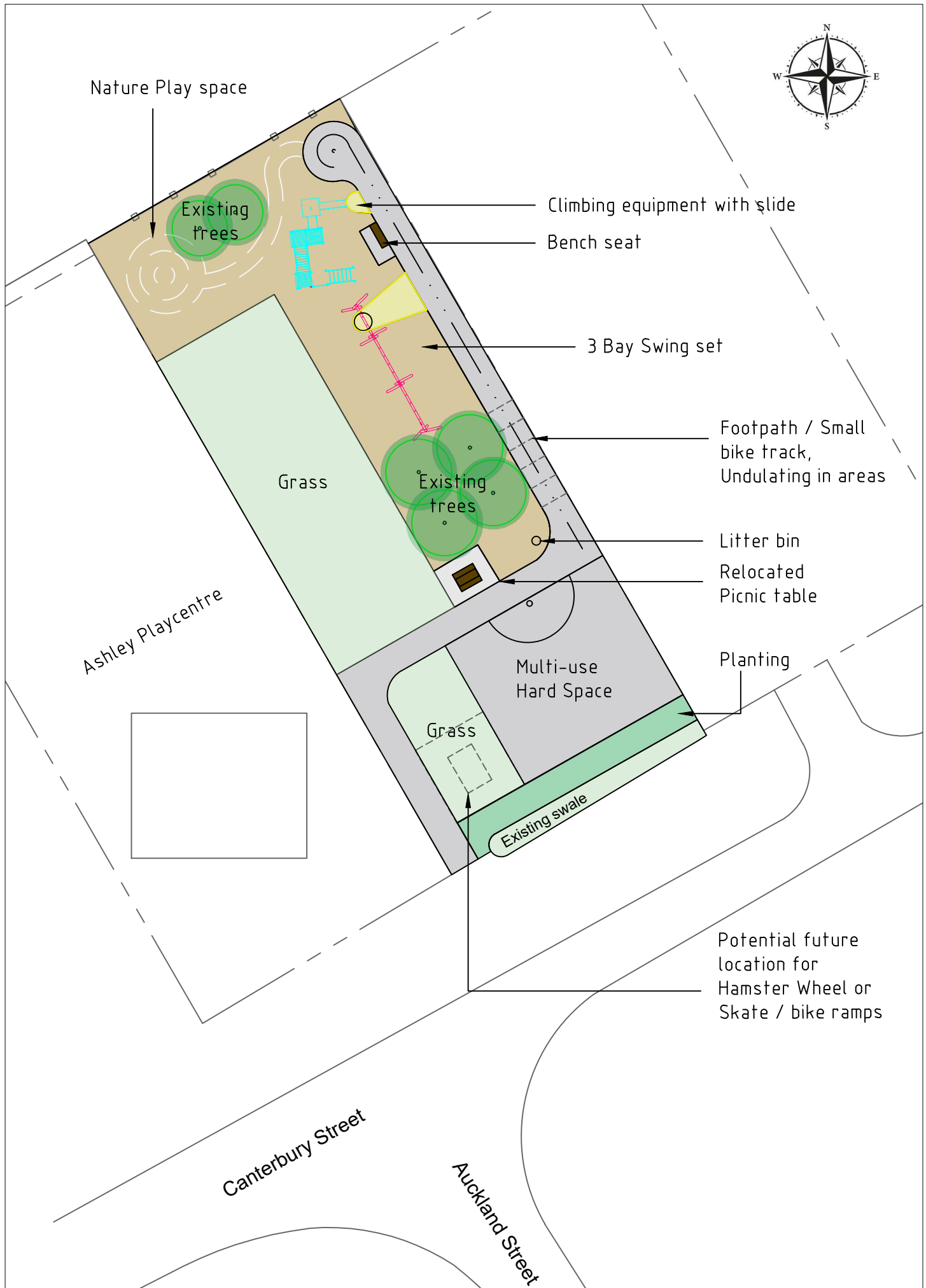
7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

- There is a wide variety of public places and spaces to meet people's needs.
- There are wide-ranging opportunities for people to enjoy the outdoors.
- The accessibility of community and recreation facilities meet the changing needs of our community.

7.4. **Authorising Delegations**

The Rangiora-Ashley Community Board have the delegation to approve taking the proposed draft concept plans for consultation.



Canterbury Street Reserve Survey

SURVEY RESPONSE REPORT

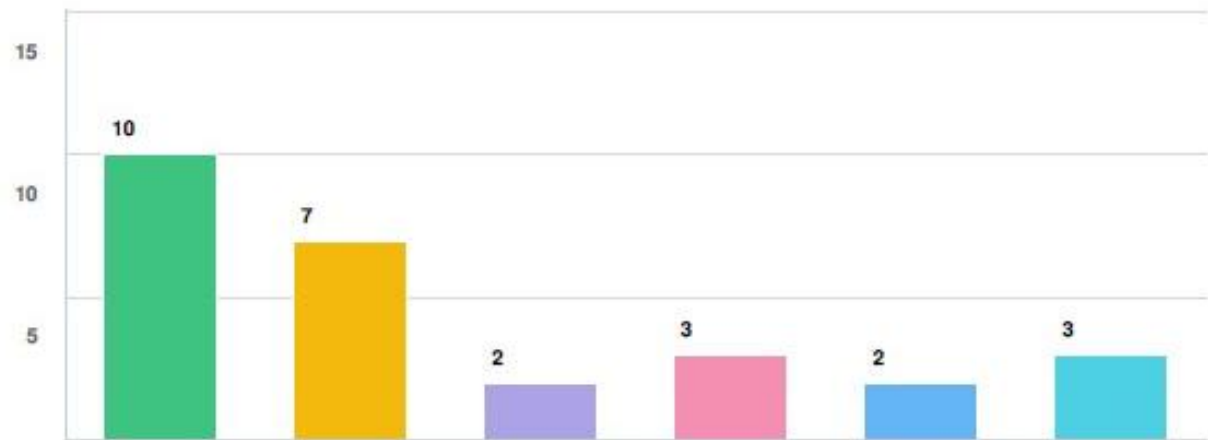
08 July 2025 - 07 August 2025

PROJECT NAME:
Canterbury Street Reserve Playspace Renewal



SURVEY QUESTIONS

Q1 What age groups use the playspace in your household? Please tick all of the boxes that apply



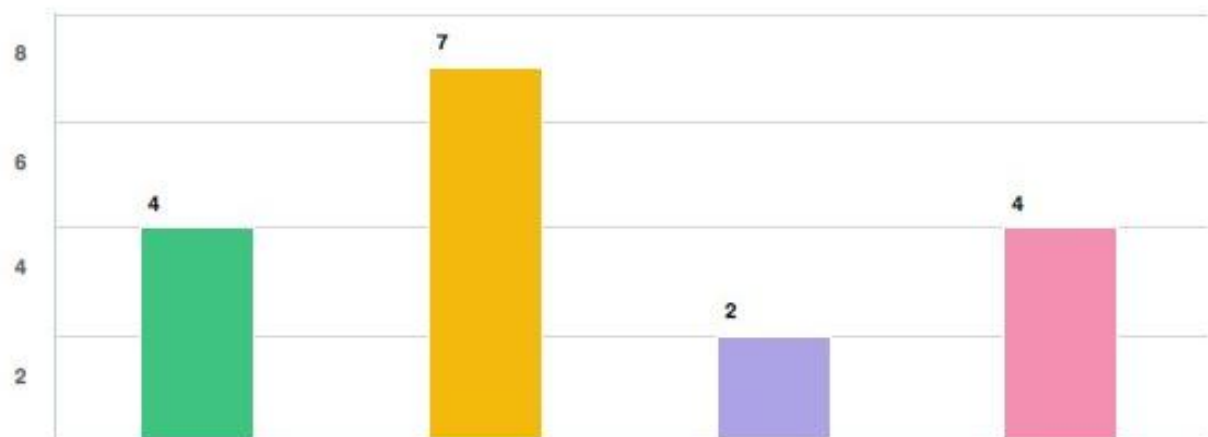
Question options

☒ Toddler age
 ☒ Primary school age
 ☐ Teenagers
 ☐ Adults
 ☐ Older adults
 ☐ None - I never visit

Mandatory Question (17 response(s))

Question type: Checkbox Question

Q2 Which existing play item do you use the most at Canterbury Street Reserve? Please tick one box only



Question options

☒ Basketball hoop
 ☒ Swings
 ☐ Small flying fox
 ☐ None

Optional question (17 response(s), 0 skipped)

Question type: Checkbox Question

Q3 What do you dislike or think could be improved at Canterbury Street Reserve?

Very outdated. Would love a skate park with a new basketball hoop!!!!

Needs more play ground equipment. Current equipment is very run down. Currently no equipment that can be used independently by young children. All needs parental assistance. The area allocated to the swings seems unnecessarily large.

Picnic table in wrong place for running games would be better sited to get some (not all) shade alongside silver birch trees. A rubbish bin by basketball hoop might be useful. Limited room between swings and fence if pushing someone on swing - just a dead area so would be of benefit to extend barked area.

The basketball hoop is squished in - would be good if it had more space. Just needs more equipment!

(Small flying fox also ticked above on physical form) There's only one swing for the older children. The basketball hoop isn't good for if teams want to play - Bigger space would be good for kids to play 2 vs 2 etc. The flying fox barely moves. A good slide would be cool. One of those round net swings would be cool.

Hoop needs new netting. (Swings also ticked above on physical form)

lack of equipment Nothing good for toddlers Drainage

There isn't enough equipment to keep older children entertained & the swings are the only equipment for younger children. The swings are too high from ground level (unsafe for small children) The baby swing has a chain across the front but nothing between the legs so small ones can easily slip out.

There isn't really anything that suitable for under 5 year olds

Another big swing! I think it used to have two big swings so two big and a toddler would be better. (Swings also ticked above on physical form)

We don't visit because the playground is out of date and not appropriate for my children 2-6 years. I wouldn't even class it as a playground. It is not friendly. I never see anyone there and we never visit ourselves. It needs to be completely torn down and the whole space rebuilt. It could do with slides, flying fox, swings, tunnels, climbing frames etc. A nice picnic area for parents or even a mini bike track. A small basket ball court would also be great with different sized hoops.

Grass get very muddy in winter or rainy season making hard to walk on or play. Paths would be great. Having something like a pump track for my bikes/scooters, kids use the open ditch at the moment. More swings that adult/teenagers can enjoy. Not enough seating need something in shade for hot days.

Not a good range of things to be done, especially for younger children. Could definitely cater to a wider age range. The playground is also not inclusive of anyone with a disability.

Not enough of a playground or play equipment to interest my children. Would prefer to go to another park where there's more on offer

I dislike that it is run down, there is only a couple of play options and doesn't really meet the needs of a range of people who would want a play space. It would be great to see a fence put up at the front of the reserve, allowing families to feel safe to take their children there, knowing they can't get straight out onto the road while playing. It would be great to see more play equipment to challenge young children, such as things to climb across, a slide, a bridge and ladders to climb up into the playground. A baby swing would be helpful, meaning it is safe for young babies to swing without falling out or having a round rope swing that can hold more than one child would be helpful. Access to the playcentre next door would be amazing, being able to open the gate when the playcentre is on session and make use of the play equipment would be desirable. If there was more seating it could be more accessible for older people, being able to come down and sit and enjoy the green space from the village would be great, a couple of park benches.

A new area much larger for 10-12-12-13 year olds to do action activities.

Q4 Is there anything else important we need to know about Canterbury Street Reserve?

It could be turned into a place for kids to safely scooter or bike. There is a playground at Ashley School so having a skate park in Ashley would be all that's needed!

Please keep the trees. its so important to have some shade in the summer.

Used to be used by more primary age kids till a big swing was replaced with a baby one. Not so user friendly for that age group when only 1 can swing at a time. Same applies to adult and grandy wanting to swing at same time. teenagers like to sit on swing and chat to each other. With just 1 swing lends itself to extras getting into mischief.

Water fountain

There seems to be a growing amount of young families in the village but not many use this space due to the lack of equipment. Most of us travel to other playgrounds such as Victoria Park in Rangiora which has a good variety of equipment for all ages.

Its really just a nothing park. Never anyone there

It is about the only feature the WDC supplies in the village. The reserve can be nice peaceful spot or playfully noisy, both work well.

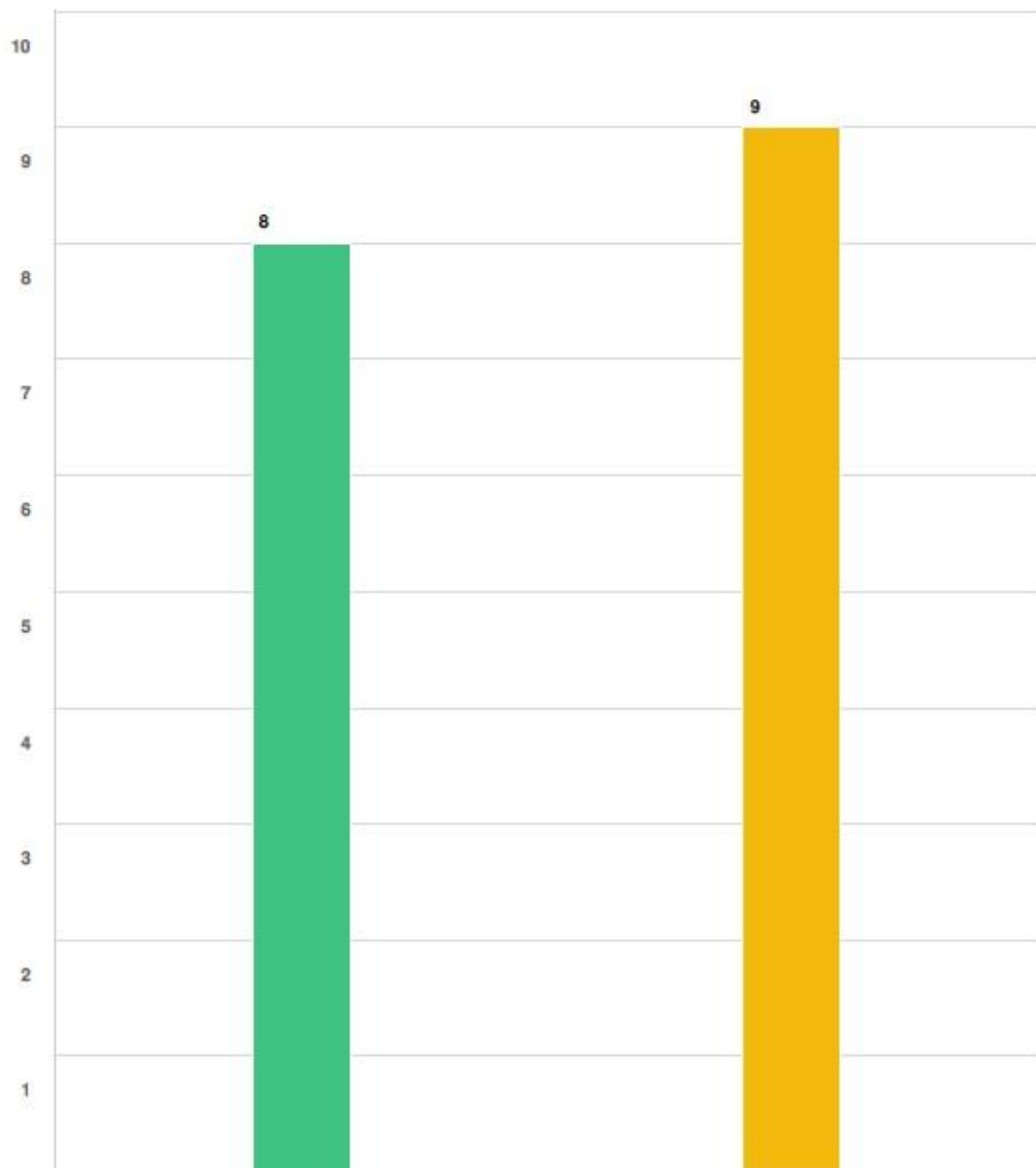
It has a playcentre next door. It would be great if the area was fenced off to the road so young children couldn't get out and that means the playcentre can use it too.

Yes it was me that 30yrs ago tried to get a play ground nomane but the council would put money aside for it. i would like action play. (Q5 & Q6 below not ticked on form, options selected only numbered to push through form - anonymous submission)

Q5 What type of play do you enjoy most? Please rate them from 1 - 15, with 1 being your most favourite type of play and 15 being...

OPTIONS	AVG. RANK
Swinging play - back and forth	4.29
Climbing play - climb and explore	4.59
Sliding play - fast and fun	4.88
Group play - play with friends	6.59
Spinning play - round and round	7.35
Running play - move and race	8.00
Nature play - sticks and stones	8.12
Pretend play - make believe fun	8.76
Inclusive play - everyone plays	9.00
Music play - bang and sing	9.12
Messy play - sand and water	9.29
Exploring play - find and discover	9.29
Art play - draw and create	9.94
Building play - stack and build	10.18
Quiet play - rest and relax	10.59

Q6 Would you prefer natural play elements (trees, rocks, logs) or more structured play equipment? Please tick one of the boxes below



Question options

☒ Natural play elements ☒ Structured play equipment

Mandatory Question (17 response(s))

Question type: Checkbox Question

Q7 Is there something about the Ashley area that is unique or special, which we could make reference to in the design of the reserve?

The Ashley river

Lovely community

Small quiet community. The river is obviously a special feature

Keep it open ie doesn't need plant beds. Its open space used to be a popular feature for cricket etc till table put smack dab in the middle of that space. Bigger kids only have road to ride bikes/scooters etc on currently as not permitted in school grounds after hours or in playcentre as its equipment not appropriate.

A homage to the rural surroundings would be cool!

The river and the train.

There is a community share box in front of my house where we give/take only fruits & vegetables/produce. I love this concept & think our new community playground would be a better spot for it.

No

Ashley is a beautiful community which runs next to the river. Lots of young families live out here. Make it feel like a 'country' playground. With reference to animals, river etc.

The river and nature, with native birds Dog walking, heaps of dogs in the community

Already fully fences except road frontage so a fence and gate would be beneficial to protect from ditch and road

Having the river so close makes Ashley special

Q8 What additional features would improve your experience at the reserve? These could be things like seating, shade or picnic tables

More seating, picnic tables etc.

Skate Park!!!!!! The kids would all love a skate park!!!!.

Definitely needs shade in the summer- would be great to keep the trees. A path into the area may be nice as it can get quite muddy in the winter- especially with the drainage stream running down the front of it. Perhaps a scooter track could somehow be incorporated for the small children to ride around as we do not have pathways in the village to use.

One of those swings that take about 2 kids. Reinstate to 2 big swings install new separate one at end for toddlers/babies. keep flying fox as is. A slide and climbing frame something like set up at Victoria Park would future proof area. Maybe track for scooters. improve drainage on road front. remove ditch replace with pipe etc, and pathway in.

Just more things for kids to do. If possible, a set up that can cater for smaller kids as well as those at primary school would be ideal, particularly with the playcentre next door.

Hamster wheel, ground piano.

Keep basketball court for older kids A tramp to jump.

Equipment for all ages. Pump track for bikes, scooters, skateboards etc. Fencing the front would be great to keep kids safe from the road & the drainage ditch. It would be fantastic for playcentre next door to also use & having it fenced would be easier to do so. Picnic tables, more barked areas so there is less wet grass.

Seats and picnic table have been a nice addition.

Seating, shade, picnic space, maybe a built in bbq area like at the
Groynes & Spencer Park.

Seating with shade Picnic area Keeping natural trees already there.

Fencing off the playground from the road and the drainage ditch to
create a safer environment, especially for younger children.

A pump track. At the moment there is nowhere in the village for kids
to ride bikes safely.

Canterbury Street Reserve

Draw your dream playground!

We're building a new playground at Canterbury Street Reserve and we need your help. Tell us what you LOVE about the playground, what you WISH it had, and what questions you've been WONDERing.

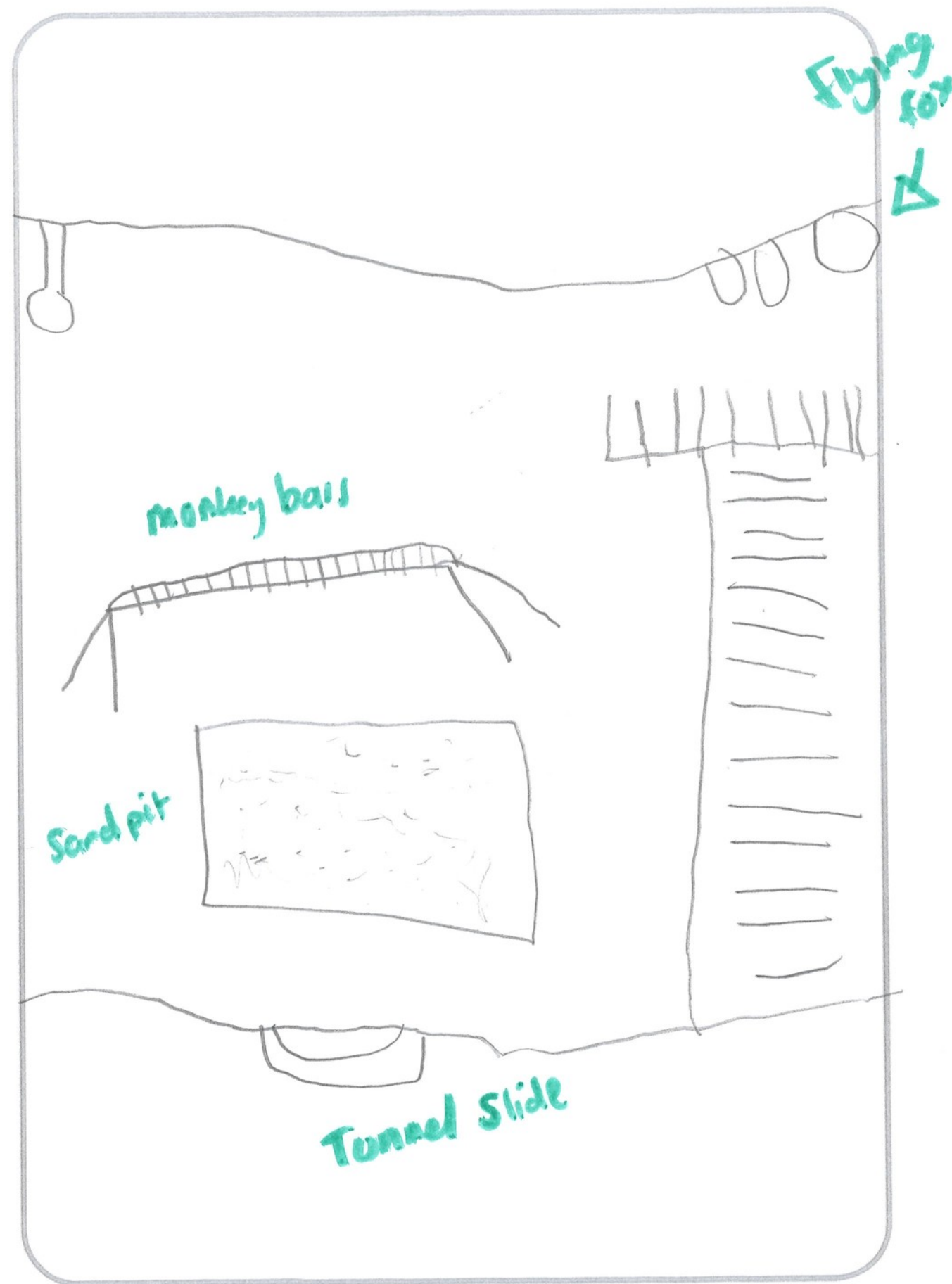
I love... Flying Fox

I wish... it had a tunnel under the ground

I wonder... if it could have Monkey bars.

Tell us about your picture: You need to climb up a ladder to get up to the flying fox base to use it.

First name: Layne
Age: 6



Canterbury Street Reserve

Draw your dream playground!

We're building a new playground at Canterbury Street Reserve and we need your help. Tell us what you LOVE about the playground, what you WISH it had, and what questions you've been WONDERing.

I love... Playing on the swings and using the basketball hoop.

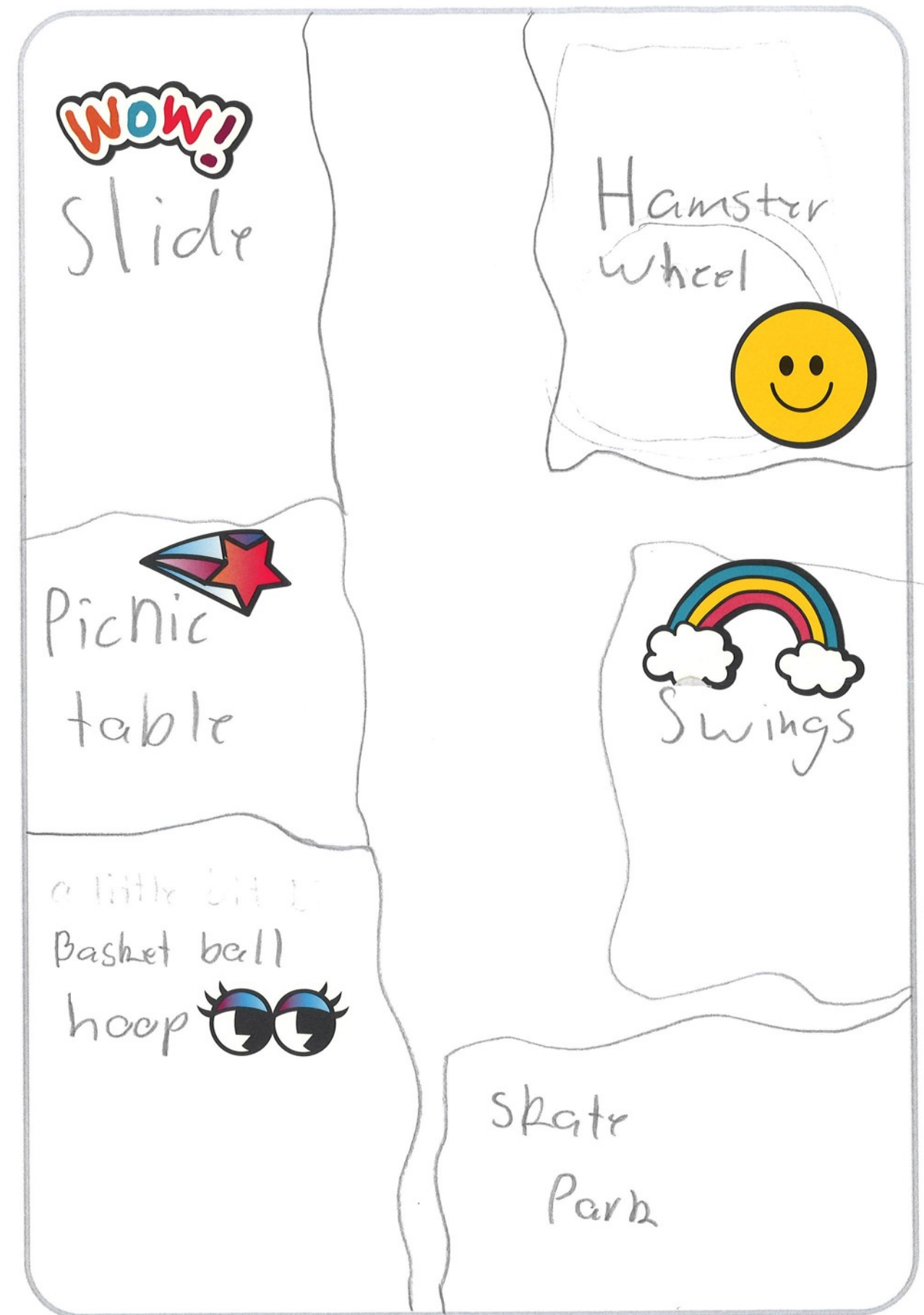
I wish... there was a hamster wheel.

I wonder... if there could be a slide?

Tell us about your picture:

First name: Adalyn

Age: 10 yrs old



Canterbury Street Reserve

Draw your dream playground!

We're building a new playground at Canterbury Street Reserve and we need your help. Tell us what you LOVE about the playground, what you WISH it had, and what questions you've been WONDERing.

I love... the bascit ball hoop

I wish... it had a hamster wheel

I wonder... if we can get a big flying fox

Tell us about your picture: it's every thing I
wont at the play ground
First name: Natalia
Age: 9



Canterbury Street Reserve

Draw your dream playground!



We're building a new playground at Canterbury Street Reserve and we need your help. Tell us what you LOVE about the playground, what you WISH it had, and what questions you've been WONDERing.

I love... ~~scribbles~~  ~~scribbles~~ ~~scribbles~~ Scootering, biking


I wish...we had a SkatePark

I wonder... if we could

Tell us about your picture: ^{This is what I}
^{would like it to}
^{look like:}

First name: Roman

Age: 12

Picnic Tables		
Hamster wheel		
Swings		
<p>Wow!</p> <p>Skate Park</p> 		



(if you want to play
on an actual playground,
go to the school :))

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-11-06 / 250804142482**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD**DATE OF MEETING:** 10 September 2025**AUTHOR(S):** Thea Kunkel, Governance Team Leader**SUBJECT:** Applications to the Rangiora-Ashley Community Board's 2025/26 Discretionary Grant Fund**ENDORSED BY:**(for Reports to Council,
Committees or Boards)_____
General Manager

Chief Executive**1. SUMMARY**

1.1. The purpose of this report is to consider the following three funding applications:

Name of Organisation	Purpose	Amount requested	Does the application comply with the Discretionary Grant Fund Criteria
Ashgrove Netball Club	Towards the purchase of new uniforms and bibs	\$1,000	The application complies with the criteria
North Canterbury Youth Cricket Club	Towards sports equipment for the teams	\$1,000	The application partially complies with the criteria
The Hope Community Trust	Towards purchasing shelving	\$912	The application complies with the criteria
Total:		\$2,912	

Attachments:

- i. Application from the Ashgrove Netball Club (Trim Ref: 250804142366).
- ii. Application from the North Canterbury Cricket Club (Trim Ref: 250807145384).
- iii. Application from the Hope Community Trust (Trim Ref: 250815151198).
- iv. The spreadsheet shows the grants for the previous two years.
- v. Board funding criteria for the 2025/26 financial year (Trim Ref: 210603089776).

2. RECOMMENDATION**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 250804142482.
- (b) **Approves** a grant of \$..... to the Ashgrove Netball Club towards purchasing new uniforms and bibs.
OR
- (c) **Declines** a grant to the Ashgrove Netball Club.
- (d) **Approves** a grant of \$..... to the North Canterbury Youth Cricket Club towards purchasing sports equipment for the teams.
OR
- (e) **Declines** a grant to the North Canterbury Youth Cricket Club.

- (f) **Approves** a grant of \$..... to the Hope Community Trust towards purchasing shelving.
OR
- (g) **Declines** a grant to the Hope Community Trust.

3. **BACKGROUND**

- 3.1 The **Ashgrove Netball Club** is seeking funding to purchase uniforms and bibs for players.
- 3.2 The **North Canterbury Youth Cricket Club** is seeking funding to purchase bats, wickets, stumps, cones and bags.
- 3.3 The **Hope Community Trust** is seeking funding to purchase shelving to secure food in its storage container.
- 3.4 The current balance of the Rangiora-Ashley Community Board's 2024/25 Discretionary Grant fund is \$14,127.

4. **ISSUES AND OPTIONS**

Ashgrove Netball Club (the Club)

4.1 Information provided by the Club:

- 4.1.1 The Ashgrove Netball Club is an established club based in Rangiora, which celebrated its 50th anniversary in 2023. The Club is linked to Ashley Primary School, and while players are predominantly from the school, the Club welcomes players from all over the Waimakariri District. The Club's junior teams play at the North Canterbury Netball Centre in Rangiora.
- 4.1.2 The Club is seeking assistance to purchase new netball uniforms and bibs for its junior teams as the current stock is old and worn. There has also been an increase in player numbers since 2024, and the Club now has over 60 junior players. The uniforms will belong to the Club and can, therefore, be utilised by many players over the following years. It is anticipated that the uniforms and bibs would directly benefit approximately 400 players over this time.
- 4.1.3 The players would have high-quality, fit-for-purpose uniforms and bibs, which would provide players a sense of pride and a feeling of belonging, which will make netball more enjoyable. It is also expected to provide a stronger sense of teamwork, with opportunities to experience the joy of achieving within a safe and supportive environment. The benefit to the Club would be to promote the Club and hopefully increase the membership due to the positive vibe created by wearing comfortable, attractive uniforms and provide a good image for the Club.
- 4.1.4 The project is estimated to cost \$10,879, and the Club is requesting a grant of \$1,000 towards this initiative. The Club is currently fundraising to support this project and has completed a Cookie Time fundraiser. It is also applying to the Kiwi Gaming Foundation for \$6,000 and to Aotearoa Gaming Trust for \$1,500. If this application is unsuccessful, the project would proceed; however, the purchase may be delayed while sourcing the remaining funding required.

4.2 Council Evaluation:

- 4.2.1 The application complies with the Board's Discretionary Grant Application Criteria, as it is from a sports club, and the funding requested of \$1,000 complies with the Board's general limit of \$1,000 per financial year. It is also estimated that all the approximately beneficiaries will be from the Rangiora-Ashley Ward.
- 4.2.2 This is the first time the Club has applied to the Board for funding.

North Canterbury Youth Cricket Club (the Club)

4.3 Information provided by the Club:

- 4.3.1 In January 2025, a new cricket club was established to cater for youth players in North Canterbury for primary and secondary students. The Club expects to attract players mainly from Rangiora, but hopes that players from Cheviot, Kaiapoi, and Oxford will also become a part of this new venture. To ensure that the Club can offer the required training, it needs to purchase warm-up equipment, which would include bats, wickets, stumps, cones and bags. It is hoped that by providing top-class equipment, it will encourage young players to continue to play in North Canterbury rather than moving to Christchurch.
- 4.3.2 Currently, the Club has 35 players enrolled, and with the increased equipment, hopes to attract more members in the upcoming season. This equipment would be shared between the three teams currently playing. It is anticipated that better coaching equipment will improve players' games, especially equipment tailored to the needs of younger players. Although young people will be the primary focus of the funding, families would also benefit from having shared equipment available for use, especially for new players who are still considering taking up cricket.
- 4.3.3 The cost of the project is estimated to be \$2,978, and the Club is requesting a grant of \$1,000 towards this initiative. Currently, no other funding has been sourced. If this application is unsuccessful, the project will continue; however, the purchase of the equipment would take more time, and the Club would need to consider a broader sponsorship to pay for the required items.

4.4 Council Evaluation:

- 4.4.1 The application complies with the Board's Discretionary Grant Application Criteria, as it is from a sports club, and the funding requested of \$1,000 complies with the Board's general limit of \$1,000 per financial year. It is also estimated that 70% of the approximately beneficiaries will be from the Rangiora-Ashley Ward.
- 4.4.2 However, the Board's Discretionary Grant Application Criteria also states that applicants should submit relevant financial information to prove that they will be able to deliver the project. But as a new venture, the Club do not have a financial history including balance sheets and profit and loss statements, although a bank statement has been provided.
- 4.4.3 This is the first time the Club has applied to the Board for funding.

Hope Community Trust (the Trust)

4.5 Information provided by the Trust:

- 4.5.1 The Trust was established in 2010 with the dream of having a Hub where people could access practical, emotional, and spiritual support. The Trust believes in the power of relationships and that everyone should be valued, have dignity, be respected, and be accepted, regardless of their background, religion, culture, or life circumstances. The Trust does this by providing a wraparound care service and creating a place of connection and community where every person can contribute and belong.
- 4.5.2 The Trust provides food support to those in need within its community by way of food parcels, community meals and food drop-offs to permanent vulnerable residents at the Rangiora Eco Holiday Park. Recently, there were some thefts of food stored on site, which has resulted in the Trust considering storing food in a lockable space. The Trust is, therefore, requesting assistance to purchase and install shelving for a secure container to hold the food socks. The Trust was fortunate to be supported by the Rangiora New World through its Family2Family promotion and received funding from this programme to spend on non-perishable foods. To secure this windfall, the Trust needs to collect the food, which will need to be stored safely and securely.

- 4.5.3 This project is expected to benefit thousands of people in the future, across all social sectors, with 70% of the people resident in the Rangiora-Ashley Ward, while smaller percentages would be from the Woodend- Kaiapoi Ward. Although the people benefitting from the shelving initiative will not experience any change in service delivery, the benefit would be that there will be sufficient food from a more organised operation.
- 4.5.4 The shelving is estimated to cost \$912, and no fundraising has been carried out to support the initiative. If this application is unsuccessful, the food would need to be stored on the floor of the container, which would make it more challenging to manage and potentially expose the food to rodents.
- 4.5.5 The Trust has received the following funding from the Board in the last five years, and all Accountability Forms were received:

Date	Project	Funding
March 2021	To purchase a replacement lawn mower (stolen)	\$500
August 2023	To host two cooking classes	\$234
March 2024	To purchase two-way radios	\$183
Total		\$917

4.6 Council Evaluation:

- 4.6.1 The application complies with the Board's Discretionary Grant Application Criteria, as it is from a not-for-profit organisation, and the funding requested of \$912 complies with the Board's general limit of \$1,000 per financial year. It is also estimated that 70% of the approximately beneficiaries will be from the Rangiora-Ashley Ward.
- 4.7 The Board may approve or decline grants in accordance with the grant guidelines.
- 4.8 **Implications for Community Wellbeing**
There are social and cultural implications, as sports events allow people to socialise and interact with others, decreasing feelings of isolation and improving a sense of wellbeing. Providing food support to those in need within its community directly supports physical and mental wellbeing.
- 4.9 The current balance of the Rangiora-Ashley Community Board's 2025/26 Discretionary Grant fund is \$15,102. If all the applications are granted, the balance would be \$12,937 for the rest of the 2025/26 financial year.
- 4.10 The Management Team has reviewed this report.

5. **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

No other groups and organisations are likely to be affected by or to have an interest in the subject matter of this report.

5.3 **Wider Community**

The wider community will likely be interested in the report's subject, as sports events encourage social interaction, which improves mental health, contributes to community wellbeing and reduces isolation in the disability community. The food support is available for anyone in need.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

- 6.1.1 The 2025-26 Annual Plan includes a budget provision of \$14,510 for the Rangiora-Ashley Community Board to approve grants to community groups for the 2025/26 financial year (July 2025 to June 2026). A carryover of the 2024/25 financial year amounted to \$3,049; thereby bringing the 2025/26 Discretionary Grant Fund to a balance of \$17,559.
- 6.1.2 The current balance of the Rangiora-Ashley Board's 2024/25 Discretionary Grant Fund is \$15,102. If all applications were granted, the balance would be \$12,937 for the remainder of the 2025/26 financial year.
- 6.1.3 The application criteria specify that grants are generally limited to \$1,000 in any financial year (July to June); however, groups can apply twice a year, provided the applications are for different projects. Where applicable, GST values are calculated and added to the appropriately registered groups if the decided benefits exceed the Board-resolved values.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks associated with the adoption and implementation of the recommendations in this report.

6.4 **Health and Safety**

All health and safety-related issues will be the responsibility of the organisations and groups that have applied for funding.

7. **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

What happens now?

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Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2024/2025

Name of group: Ashgrove Netball Club

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Volunteer parent

Contact phone number: [REDACTED]

Email: [REDACTED]

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

New netball dresses and bibs for our junior teams as our current dresses and bibs are old and worn. Ashgrove Netball Club is one of several clubs that play at the North Canterbury Netball Centre in Rangiora. The Club has been in existence for many years and our Club members come from all over the North Canterbury area. We have grown in numbers since last year and have over 60 junior players and their families belonging to our Club this year. We only have junior players from Year 1 Future Ferns through to Year 8 Player Development teams. The dresses will remain with the club and last for many years.

What is the timeframe of the project/event date? Once we can get the funding.

Overall cost of project/event: \$10,879 Amount requested: \$1,000

How many people will directly benefit from this project? 400

Who are the range of people benefiting from this project? (You can tick more than one box)

- ☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☐ District
☐ Preschool ☒ School/youth ☐ Adults ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley 100% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

High quality, fit for purpose equipment and uniforms will give our members a sense of pride and whānaungatanga (belonging). We want to make netball enjoyable and fun, with opportunities to experience the joy of achieving (and failing) within a safe and supportive environment.

What is the benefit(s) to your organisation?

We hope this will lead to a further increase in members due to the positive vibe created by your funding. Quality uniform will ensure our club has a good image to the public. Developing strong, resilient players that love to learn are qualities that will continue to benefit them as adults.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

Netball as a team sport has many benefits for junior participants that contribute to their holistic development. Our goal is the outcome of more children engaging in netball with the ongoing benefits to the physical and mental well-being of them all.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

We have completed a Cookie Time fundraiser and will complete other fundraisers through the year to raise all the funds. We are applying to Kiwi Gaming Foundation for \$6,000 and Aotearoa Gaming Trust for \$1,500 (maximum we can ask for) towards the same project and are fundraising the balance.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

None

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☒ No

If yes, please supply details:

If this application is declined, will this event/project still occur? ☐ Yes ☒ No

If No, what are the consequences to the community/organisation?

We would only be able to buy some uniform and would have to delay replacing all the old dresses and bibs.

Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)

☒ Bank Statement (*Bank Statements will remain confidential*)

☒ Supporting costs, quotes or event budgets

☐ Other supporting information

☒ I am authorised to sign on behalf of the group/organisation making this application.

☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.

☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.

☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: _____

Date: 2 August 2025



PO Box 304, RANGIORA 7440

*"To Foster develop and promote Netball by
Providing enjoyment and recreation for all participants"*

President: Jayne Dewe

Centre Manager: Raewyn Armstrong

Phone (03) 313 1445

Mobile: 021 0599 599

Website: www.ncnc.org.nz

E-Mail: admin@ncnc.org.nz

23rd April 2025

Ashgrove Netball Club

TO WHOM IT MAY CONCERN

This letter is to verify that the Ashgrove Netball Club is a financial affiliated member of the North Canterbury Netball Centre Incorporated of Rangiora, who are affiliated to Netball New Zealand Incorporated.

Ashgrove Netball Club follows the constitution of the North Canterbury Netball Centre Inc. and those of Netball NZ Inc.

Should you require further details, please do not hesitate to contact the writer at the address above.

Yours sincerely

Raewyn Armstrong
Centre Manager



QUOTE

CANTERBURY TEAMWEAR

28 Stanley Street, Sydenham

PO Box 9443

Christchurch 8149

Ph: 03 360 3460 Email: reon@canterburyteamwear.co.nz

DATE 23rd May 2025

TO

Ashgrove Netball Club

Attn: [REDACTED]

Netball dresses and bibs

SALESPERSON	Reon	QUOTE EXPIRY	60 days	PAYMENT TERMS	
-------------	------	--------------	---------	------------------	--

[illegible]

Thank you for the opportunity to Quote
Please note: Line prices are exclusive of GST

SUB TOTAL	\$ 9,460.00
GST	\$ 1,419.00
TOTAL	\$ 10,879.00

Your Sales Representative is:

Reon Kelsen

Phone: 03 360 3460

Cell: 027 4511 543

Email: reon@canterburyteamwear.co.nz

Koru Textile Printing and Apparel Ltd
P O Box 7406
Sydenham
CHRISTCHURCH

GST Reg. Number: 95-159-796

Bill To:
Cash Sale

Quote

Tax Invoice No.: 157774

ORDER NUMBEF		DELIVERY DATE	TERMS	DATE	PG.			
Netball Dresses & Bibs			Net 7	25/05/2025	Page			
QTY.	DESCRIPTION	PRICE	TOTAL PRICE					
100	Apparel - Kids Sublimated Netball Dresses	\$90.00	\$9,000.00					
4	Apparel - 7 a side Sublimated Netball Bibs	\$130.00	\$520.00					
4	Apparel - 6 a side Sublimated Netball Bibs	\$130.00	\$520.00					
<div>Bank Details: ANZ Riccarton 06 0821 0519483 00</div> <div>COMMEN</div>						SALE AMT.	\$10,040.00	S15
						FREIGHT	\$0.00	
						GST	\$1,506.00	
						TOTAL AMT.	\$11,546.00	
						PAID TODAY	\$0.00	
						BALANCE DUE		\$11,546.00

Goods remain the property of Koru Textile Printing and Apparel Ltd until paid in full. Interest will be charged on all overdue accounts.
The customer will be liable for all collection costs and legal fees incurred by Koru Textile Printing and Apparel Ltd in recovering amounts payable.

ASHGROVE NETBALL CLUB (INCORPORATED)
INCOME AND EXPENDITURE STATEMENT
1 NOVEMBER 2023 TO 31 OCTOBER 2024

INCOME

Interest Received	\$ 140.46
Registrations	\$ 6,089.00
Fundraising - Whittakers	\$ 6,214.70

Total Income **\$ 12,444.16**

Balance at 31 October 2023

Cash Held	\$ 187.20
ANZ Business Premium Current Account 1	\$ 5,321.83
ANZ Business Premium Current Account 2	\$ -
Total	\$ 5,509.03

Opening Balance	\$ 5,509.03
Plus Income	\$ 12,444.16
Subtotal	\$ 17,953.19
Less Expenses	-\$ 11,246.98
Closing Balance	\$ 6,706.21

EXPENSES

Photos	-\$ 207.00
Player of Day, EOY & Prizegiving Expenses	-\$ 921.79
Subs, Workshops, Tournaments, Fines	-\$ 6,120.00
Fundraising Expenses (Whittakers)	-\$ 3,780.00
Umpiring Fees	-\$ 155.00
Withholding Tax	-\$ 63.19

Total Expenses **-\$ 11,246.98**

Net Surplus / -Loss **\$ 1,197.18**

Balance at 31 October 2024

Cash Held	\$ 3,862.50
ANZ Business Premium Current Account 1	\$ 2,843.71
Total	\$ 6,706.21

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: North Canterbury Youth Cricket Club

Address: [REDACTED]

Contact person within organisation: Tim Gruijters

Position within organisation: Chairperson

Contact phone number: [REDACTED]

Email: [REDACTED]

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

In January 2025 a new Youth Cricket Club was formed in North Canterbury. From Primary school to secondary school there was a big off in player numbers. The players who didn't attend Rangiora HS didn't feel part of it. Rangiora HS did a fantafantastic, sic job but there was still a drop-off. The new club hopes players from Cheviot, Kaiapoi, and Oxford will now join the Rangiora-based players. It is a long-term project with great volunteers. To make this happen, we need warm-up equipment for the teams. Bats, wickets, stumps, cones, bags. The cost for the equipment is \$300 per team. At the moment, we have 3 teams with the hope that we can grow by 1 team in 2026.

What is the timeframe of the project/event date? Long term

Overall cost of project/event: 2978 Amount requested: 1000

How many people will directly benefit from this project? 35

Who are the range of people benefiting from this project? (You can tick more than one box)

- ☐ People with disabilities (mental or physical)
 ☐ Cultural/ethnic minorities
 ☐ District
☐ Preschool
 ☒ School/youth
 ☐ Adults
 ☐ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 15% Rangiora-Ashley 70% Woodend-Sefton 5% Kaiapoi-Tuahiwi 5%

Other (please specify): Hurunui/Cheviot 5%

What are the direct benefit(s) to the participants?

Better coaching equipment to improve their game. At the moment, the equipment is old and 2nd hand. As a new club, we would like a fresh start in term 4, building on the term 1 momentum

What is the benefit(s) to your organisation?

The Club can keep the cost down for the players. Subs are \$200 at the moment which is already high compared to other Youth Cricket Club subs.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

The benefit will be that more players will hopefully stay in North Canterbury to play cricket. At the moment, 65% play in town clubs/schools, and we would like the trend to be 65%+ stay in North Canterbury. The aim to keep the Y8 players playing, rather than the trend of youth players dropping out, is another benefit.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

No funding done

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

No other council fund, with most players in Rangiora this fund seemed the best.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☒ No

If yes, please supply details:

If this application is declined, will this event/project still occur? ☒ Yes ☐ No

If No, what are the consequences to the community/organisation?

It will go ahead but it will cost the club funds which the club will need to find from sponsorships. The account has just been set up with ANZ so from now till term 4 the first subs will come in which will not cover all the equipment.

- Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)
☒ Bank Statement (*Bank Statements will remain confidential*)
☒ Supporting costs, quotes or event budgets
☐ Other supporting information

- ☒ I am authorised to sign on behalf of the group/organisation making this application.
☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.
☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: _____

Date: _____



SPORTING EDGE

QUOTE

Sporting Edge
Unit 9, 501 Wairakei Road
Christchurch, Canterbury 8053
New Zealand

(03) 595 2324
www.sportingedge.co.nz

BILL TO
North Canterbury Youth Cricket

Estimate Number: 003638

Estimate Date: August 7, 2025

Valid Until: September 6, 2025

Grand Total (NZD): \$2,978.70

Items	Quantity	Price	Amount
Fusion Stump Fusion Stumps & Spike	10	\$94.99	\$949.90
Spring Return Wickets Spring Return Wickets	6	\$119.99	\$719.94
Cones Cones (sets of 50)	4	\$49.99	\$199.96
Franklin RTP Catching Mitt Franklin RTP Catching Mitt	4	\$119.99	\$479.96
Kookaburra Coaching Power Bat Kookaburra Coaching Power Bat	2	\$119.99	\$239.98
Kookaburra Kit Bag with Wheels Kookaburra Kit Bag with Wheels	4	\$119.99	\$479.96
Robo Arm Robo Arm	3	\$79.99	\$239.97
Discount Discount (10%)	1	(\$330.97)	(\$330.97)

Grand Total (NZD): **\$2,978.70**

Notes / Terms

Thank you for the opportunity to quote on your requirements. All prices are GST inclusive. If you have any queries please feel free to contact me directly.



Statement of Accounts
Your accounts at a glance as at 31 July 2025

0877
NORTH CANTERBURY YOUTH CRICKET CLUB INC
[Redacted]

Today's statements

Account type	Account number	Balance
Business Premium Current Account	[Redacted]	0.00

account opened on 7-7-25



Business Premium Current Account

Account name	NORTH CANTERBURY YOUTH CRICKET CLUB INC	Statement number	00001
Account number	[REDACTED]	Statement period	START - 31 Jul 2025

Date	Transaction type and details	Withdrawals	Deposits	Balance
	Opening balance			0.00
	No transactions for this period			
Totals at end of period		\$0.00	\$0.00	\$0.00

Your available credit is \$0.00 as at the closing date of this statement.

AP Automatic Payment
AT Automatic Teller Machine

BP Bill Payment
CQ Cheque/Withdrawal

DC Direct Credit
DD Direct Debit

ED Electronic Dishonour
EP EFTPOS Transaction

FX Foreign Exchange
IA International Money Machine

IP International EFTPOS Transaction
VT Visa Transaction

IF International Payment

Payment dates displayed on bank statements are business day dates only (even if a payment was made or received on a non-business day prior). To find out the date a payment was made or received, you can check your transaction details online, or contact us.



Certificate of Incorporation

NORTH CANTERBURY YOUTH CRICKET CLUB INC

50235346

NZBN: 9429052897092

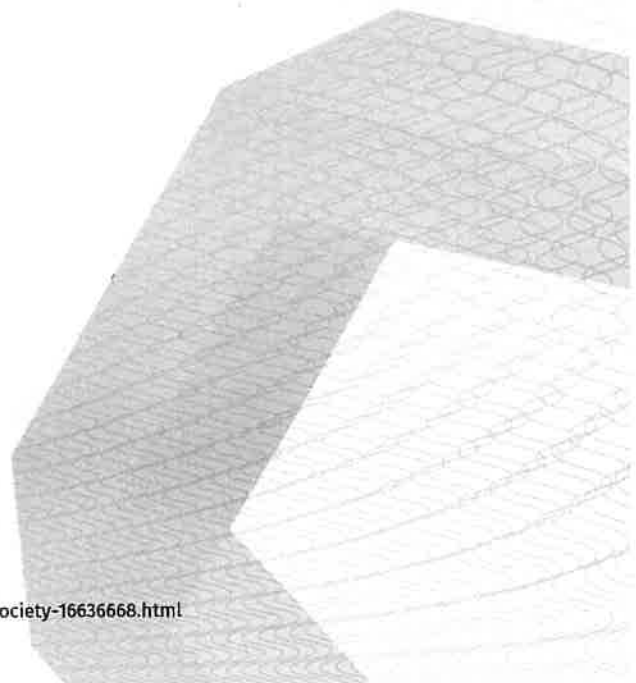
This is to certify that **NORTH CANTERBURY YOUTH CRICKET CLUB INC** was incorporated under the Incorporated Societies Act 2022 on the 6th day of June 2025

Registrar of Incorporated Societies
6th day of June 2025



To check the validity of this certificate visit
<https://app.businessregisters.govt.nz/sber-businesses/verify/9429052897092/IncorporatedSociety-16636668.html>

Certificate generated on 06 June 2025 03:33 PM NZST



What happens now?

117

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: The Hope Community Trust Inc

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Marketing and Fundraising Coordinator

Contact phone number: [REDACTED] Email: marketing@hopecommunity.co.nz

Describe your project or event and what the grant funding will specifically be used for. *(Use additional pages if needed)*

Please see attached document

What is the timeframe of the project/event date? Within the next 2-3 months

Overall cost of project/event: \$912 Amount requested: \$912

How many people will directly benefit from this project? Thousands

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- ☒ People with disabilities (mental or physical) ☒ Cultural/ethnic minorities ☒ District
☒ Preschool ☒ School/youth ☒ Adults ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 0% Rangiora-Ashley 70% Woodend-Sefton 25% Kaiapoi-Tuahiwi 5%

Other (please specify): _____

What are the direct benefit(s) to the participants? 118

The people receiving the food support won't in reality see any real difference as the shelving is a back room operational issue. They will continue to receive the support in a non judgement way from a more organised operation.

What is the benefit(s) to your organisation?

Quicker, more efficient processing of food parcel requests and management of supplies for our overall food support services

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

More people fed more efficiently.
The better our operation is, the easier it is to attend to the growing number of food support requests

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: N/A

What is the relationship between your group and the parent group?

N/A

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

None

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

None

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☒ Yes ☐ No

If yes, please supply details:

For Walkie-Talkies \$210.45 - Accountability Report done 10.07 24

If this application is declined, will this event/project still occur? ¹¹⁹ ☐ Yes ☒ No

If No, what are the consequences to the community/organisation?

Our food will need to be stored on the floor, making it harder to lift, harder to store like items together, harder to manage stock, and possibly at risk of being bothered by rats and mice.

- Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)
☐ Bank Statement (*Bank Statements will remain confidential*)
☒ Supporting costs, quotes or event budgets
☒ Other supporting information

- ☒ I am authorised to sign on behalf of the group/organisation making this application.
☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.
☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: 

Date: 15.08.25

Application Details

Our grant application please is to fund strong storage shelving to go in a secure container to hold our stocks for our Food Support food supplies.

The Hope Community Trust provides food support to those in need within our community in the way of food parcels, community meals (3 a week) and food drop offs to permanent vulnerable residents at the Rangiora Eco Holiday Park.

We were lucky enough recently to be supported by Rangiora New World through their Family2Family promotion and have a sum of money from that to spend on non-perishable food. We need to attend to this shortly to fit in with their wishes and for security reasons, need to store this stock food away from our everyday food supplies.

We have a secure container on site that we wish to use for this. Sadly we had some thefts of food stored elsewhere on site some months ago and feel more confident about using the container from now on. To be efficient in storing and being able to see our stock levels we need to be able to have some strong storage shelving to store the cartons from New World on within this container.

We hope to continue over time to have food stocks available via donations and grants allowing us to buy stock food to donate, so see these shelves as being hugely helpful on an ongoing basis.

QUOTE
 MCALPIN
 ES RANGIORA LIMITED t/a McAlpine
 s Mitre 10 MEGA Private Bag 1003
 Rangiora 7440

14/08/2025 Op:SB T
 ill:07
 Quote#: X-77060.1
 Customer Ref: hope community t
 Valid Until: 13/09/2025
 Deposit: 100%

To: Q29255

HOPE COMMUNITY
 HOPE COMMUNITY TRUST
 0276008473

Ph: 0276008473
 Customer: jo hawley-smith hope community

HEAVY DUTY 4 SHELF 1535X914 BLK
 326468 EACH
 8 @ \$114.00 \$912.00

Total(incl GST) \$912.00



100000174587

QUOTE
 Terms and Conditions

Placing an order for Extra Choice Items requires full payment for all custom made products and products under \$200. For products over \$200, a \$200 deposit or the deposit percentage shown in this docket is required, whichever is greater.

Custom made orders cannot be returned or cancelled.

Other products may be returned or cancelled prior to delivery but are subject to a 20% restocking fee.

Signed: _____

Name: _____

Date: _____

QUOTE
 MCALPIN
 ES RANGIORA LIMITED t/a McAlpine
 s Mitre 10 MEGA Private Bag 1003
 Rangiora 7440

14/08/2025 Op:SB T
 11:07
 Quote#: X-77060.1
 Customer Ref: hope community t
 Valid Until: 13/09/2025
 Deposit: 100%

To: Q29255

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Total(incl GST) \$912.00



100000174587

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Custom made orders cannot be returned or cancelled.

Other products may be returned or cancelled prior to delivery but are subject to a 20% restocking fee.

Signed: _____

Name: _____

Date: _____

Profit and Loss

The Hope Community Trust

For the year ended 30 June 2025

Account	2025 Budget	2025 Actual	2026 Budget
Trading Income			
Funding Income			
Donations Received	58,002.00	67,890.07	80,000
Grants Received	105,000.00	102,686.44	105,000
Sponsorship Income	5,001.00	869.57	5,000
Fundraising	3,000.00	0.00	3,000
Total Funding Income	171,003.00	171,446.08	193,000
Operations Income			
Counselling - Contract Income	110,000.00	124,019.75	140,000
Sales Income	65,000.00	51,356.00	40,000
Total Operations Income	175,000.00	175,375.75	180,000
Interest Income	1,001.00	501.08	1,000
Rental Income	3,599.00	4,000.02	4,000
Interest Income - H4H	0.00	27.87	-
H4H Other Income	0.00	(27.87)	-
Total Trading Income	350,603.00	351,322.93	378,000
Gross Profit	350,603.00	351,322.93	378,000
Operating Expenses			
Administrative Expenses			
Accountancy Fees	5,002.00	4,417.10	5,500
Advertising	1,500.00	3,813.26	4,000
Audit Fees	0.00	4,200.00	5,000
Bank Fees	1,198.00	595.45	600
Computer Expenses	348.00	180.00	200
EFTPOS Expenses	1,404.00	1,485.65	1,500
Insurance	3,200.00	5,480.45	6,000
Telephone & Internet	599.00	227.26	250
Printing, Postage & Stationery	1,099.00	713.26	750
Website Expenses	99.00	404.01	150
Total Administrative Expenses	14,449.00	21,516.44	23,950
Building Costs			
Depreciation	8,498.00	15,025.35	15,000
Electricity 113-115 East Belt	10,000.00	12,884.18	13,500
Low Value Assets	1,000.00	1,964.83	2,000
Rent	23,004.00	22,880.12	23,000
Repairs and Maintenance	3,500.00	2,199.79	1,500
Total Building Costs	46,002.00	54,954.27	55,000
Staff Expenses			
Annual Leave Movement	0.00	3,109.12	-
Counselling - Contract Expenses	55,001.00	79,675.00	90,000
KiwiSaver Employer Contributions	4,502.00	4,328.98	4,800
Staff Training	100.00	456.52	200
Wages	185,003.00	167,001.94	180,000
Total Staff Expenses	244,606.00	254,571.56	275,000
Beverage Purchases	100.00	46.64	100
Consultancy Fees	0.00	4,037.08	-
Food Purchases	5,004.00	5,851.75	1,000
Fruit and Vegetables	16,608.00	8,784.29	-
Fundraising Expenses	450.00	0.00	-
General Expenses	1,500.00	2,377.46	2,500
Op Shop Expenses	300.00	674.77	800
Transport	3,996.00	2,542.86	3,000
Volunteer Expenses	0.00	26.09	100
Total Operating Expenses	333,015.00	355,383.21	361,450
Net Profit	17,588.00	(4,060.28)	16,550

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2024/25 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
			2024/25 = \$ 14,200				\$ 14,200.00
	10-Jul	Waimakariri United Football Club	Towards Bibs for in-house teams	28-Jul-25	\$920	\$600	\$13,600
	10-Jul	North Canterbury Federation of Women's Institute	Towards hosting a craft day	26-Jul-24	\$300	\$110	\$13,490
	10-Jul	Southbrook Netball Club	towards annual prize giving, storage and new netballs	Declined	\$1,000	\$0	\$13,490
	10-Jul	St Joseph's School Rangiora	towards hosting a cultural Festival	Declined	\$1,000	\$0	\$13,490
	10-Jul	The Salvation Army Just Brass Band	towards hosting free music lessons	9-Apr-25	\$1,000	\$500	\$12,990
	14-Aug	Cust/West Eyreton Playcentre	towards maintaining the first aid kit	funds not claimed	\$410	\$205	\$12,785
	14-Aug	Oxford Community Trust	towards catering costs for Day Out event	Declined	\$750		\$12,785
	14-Aug	Saracens Rugby Club	Towards sending teams to the Global Games Festival	10-Oct-24	\$1,000	\$250	\$12,535
	11-Sep	North Loburn School	Towards bark for playground	Declined	\$1,652	\$0	\$12,535
	11-Sep	Southbrook school 150th Jubilee Committee	Towards the purchase of a bench	28-Nov-24	\$750	\$750	\$11,785
	11-Sep	North Canterbury Inclusive Sports Festival	Host the festival at Mainpower	Funds not claimed	\$500	\$250	\$11,535
Rangiora-Ashley Community Board 10.137.100.2410	13-Nov	North Loburn Home and School Committee	Towards seeds, compost	18-Jun-25	\$1,000	\$750	\$10,785
	13-Nov	North Canterbury BMX Club Inc	Towards asphelding	18-Dec-24	\$1,000	\$1,000	\$9,785
	12-Mar	Rangiora Volunteer Fire Brigade	Towards gazebos	22-Apr-25 returning \$985 as whole \$2000 not spent	\$1,000	\$1,015	\$8,770
	12-Mar	Rangiora Cricket Club	Towards new cricket balls	5-May-25	\$1,000	\$1,000	\$7,770
	9-Apr	Rangiora Community Patrol	Dash cams	29-Jul-25	\$775	\$775	\$6,995
	9-Apr	Big Brothers Big Sisters	New Office computer	15-Jul-25	\$1,000	\$1,000	\$5,995
	14-May	Rangiora and Districts Early Records Society Inc	New printer		\$1,000	\$1,000	\$4,995
	14-May	Rangiora Players	New Lighs for stage		\$1,000	\$1,000	\$3,995
	14-May	Momentum Charitable Trust	Towards support programmes	Declined	\$7,180	\$0	\$3,995
	14-May	North Canterbury Radio Trust	Network switch	12-Aug-25	\$401	\$401	\$3,594
	11-Jun	Southbrook Community Sports Club Inc	Towards new register and Totalpos	Withdrawn	\$1,000		\$3,594
	11-Jun	Rachel's House Trust	Towards catering costs for Big Splash	event to be held 22 August 2025	\$1,000	\$1,000	\$2,594
		Inclusive Sports				\$250	\$2,844
		Cust Playcentre				\$205	\$3,049

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2025/26 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
	Carry forward 2024/25 =3,049	2025/26 = \$14,510				\$ 17,559.00
9-Jul	North Canterbury Classics Leisure Marchers Inc	registration costs for 15 members to the National Leisure Marching event	Declined	\$535	\$0	\$17,559
9-Jul	Community Colleges New Zealand - Comcol North Canterbury	Purchase solar panel, connectors and battery for compostable toilet		\$1,000	\$1,000	\$16,559
9-Jul	North Canterbury Musical Society Inc	towards the purchase of a heat pump		\$957	\$957	\$15,602
9-Jul	North Canterbury Floral Art Group	towards hosting a Floral Art Demonstration and		\$1,000	\$500	\$15,102
13-Aug	Southbrook Community Sports Club	Towards plan design drawings		\$575	\$575	\$14,527
13-Aug	The Mainland Staffordshire Bull Terrier Society	towards a branded gazebo	declined receiving funds	\$750	\$400	\$14,527
13-Aug-25	North Canterbury Pony Club	Hiring of toilets	Declined	\$840	\$0	\$14,527
10-Sep	Ashgrove Netball Club	Towards uniforms and bibs		\$1,000		
10-Sep	North Canterbury Youth Cricket Club	Towards the purchase of warm up equipment		\$1,000		
10-Sep	The Hope Community Trust	towards the purchase of shelving		\$912		

GOVERNANCE

Rangiora-Ashley Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive a project summary that includes costs, and shows the areas where funds will be spent, fund raising the group has undertaken towards the project, and other sources of funding that have been accessed. Please note that your application will not be processed if the required financial information is not provided. The Board reserve the right to request additional information.

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

- The Board supports a wide range of community activities. However, an application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- The Board will consider grant applications every month. Applications must be received at least four weeks before Board meeting dates to be processed on time.
- Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited to \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided it is for different projects. The Board will only consider granting more than \$1,000 in exceptional circumstances and will provide detailed reasons for exceeding the present limit.
- The application should clearly state the purpose for which the funds will be used. It should be noted that the board will not fund ongoing or annual operating expenditure associated with the administration or running of the applicant's club organisation or club.
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include a balance sheet/profit and loss and, at least, a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.
- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.
- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.
- Where possible, Boards request permission to use these photos on their Facebook page, the Council website, or other social media to encourage other community groups' participation.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: GOV-26-11-06 / 250626115656

REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

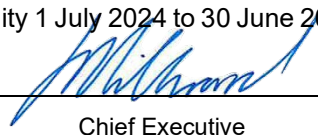
DATE OF MEETING: 10 September 2025

AUTHOR(S): Thea Kunkel, Governance Team Leader

SUBJECT: Summary of Discretionary Grant Accountability 1 July 2024 to 30 June 2025

ENDORSED BY:
(for Reports to Council,
Committees or Boards)

_____ General Manager

_____  Chief Executive

1. SUMMARY

- 1.1 The purpose of this report is to update the Rangiora-Ashley Community Board (the Board) on the Discretionary Grant applications granted during the 2024/25 financial year, including the Accountability Forms received to date.
- 1.2 As at 30 June 2025, the Board had considered 23 applications, of which 15 were approved, five declined, two grants were not uplifted, and one application was withdrawn.

Attachments:

- i. All Accountability Forms for the 2023/24 financial year (Trim Ref: 250819152823).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 250626115656.
- (b) **Notes** that of the \$14,200 allocated to the Board for the 2024/25 financial year, \$11,151 was distributed for events and projects within the community.
- (c) **Notes** that the remaining \$3,049 was carried forward to the next financial year for a total of \$17,559 for the 2025/26 financial year.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

3. BACKGROUND

- 3.1. The Council allocates the Board a set amount of funds to distribute, by application, to non-profit groups, registered charities and incorporated societies that have strong links to and benefit the communities of the Rangiora-Ashley Ward.
- 3.2. In keeping with the Council's Sustainability Policy, the attachments (Trim Ref: 250819152823) have been uploaded to the web and can be accessed through the Community Board page.
- 3.3. Staff periodically advertise the Discretionary Grant through the Community Notice Board page in the Northern Outlook and Chatter. Application Forms are also available on the Council website, from Service Centres, or by contacting the Council.

4. ISSUES AND OPTIONS

4.1. The applications were as follows:

Group	Project	Amount granted	Month funds granted	Comments
Waimakariri United Football Club	Towards bibs for in-house teams	\$600	July 2024	Invoice paid: 19 May 2025 Accountability Form received: 28 July 2025
North Canterbury Federation of Women's Institute	Towards hosting a craft day at Sefton	\$110	July 2024	Invoice paid: 9 October 2024 Accountability Form received: 9 October 2024
Southbrook Netball Club	Towards annual prize giving, storage and equipment	Declined	July 2024	<i>Declined as considered and operational expense, which the Board had funded for several years running.</i>
St Joseph's School Rangiora	Towards hosting a Cultural Festival	Declined	July 2024	<i>Decline as the application was from St Joseph's School and, therefore, did not comply with the Discretionary Grant criteria.</i>
The Salvation Army Just Brass Band	Towards hosting free music lessons	\$500	August 2024	Invoice paid: 24 October 2024 Accountability Form received: 9 April 2025
Cust/West Eyreton Playcentre	Towards maintaining the first aid kit	(\$205)	August 2024	<i>Funds not uplifted.</i>
Oxford Community Trust	Towards catering costs for the Day Out Event	Declined	August 2024	<i>Decline, as the event was hosted outside the Rangiora-Ashley Ward, and the application did not clarify the number of participants from the Rangiora-Ashley Ward.</i>
Saracens Rugby Club	Towards sending teams to the Global Games Festival	\$250	August 2024	Invoice paid: 15 October 2024 Accountability Form received: 10 October 2024

Group	Project	Amount granted	Month funds granted	Comments
North Loburn School	Towards bark for the playground	Declined	September 2024	<i>Decline as the application was from North Loburn School and, therefore, did not comply with the Discretionary Grant criteria.</i>
Southbrook School 150 th Jubilee Committee	Towards the purchase of a commemorative bench	\$750	September 2024	Invoice paid: 27 September 2024 Accountability Form received: 28 November 2024
North Canterbury Inclusive Sports Festival	Towards hosting the Inclusive Sports Festival	(\$250)	September 2024	<i>Funds not uplifted.</i>
North Loburn Home and School Committee	Towards seeds and compost	\$750	November 2024	Invoice paid: 11 December 2024 Accountability Form received: 18 June 2025
North Canterbury BMX Club Inc	Towards asphaltting	\$1,000	November 2024	Invoice paid: 9 December 2024 Accountability Form received: 18 December 2024
Rangiora Volunteer Fire Brigade	Towards the purchase of gazebos	\$1,015	March 2025	Invoice paid: 24 March 2025 Accountability Form received: 22 March 2025
Rangiora Cricket Club	Towards new cricket balls	\$1,000	March 2025	Invoice paid: 24 March 2025 Accountability Form received: 5 May 2025
Rangiora Community Patrol	Towards the purchase of dash cams for the patrol vehicle	\$775	April 2025	Invoice paid: 7 May 2025 Accountability Form received: 29 July 2025
Big Brothers Big Sisters	Towards the purchase of a new office computer	\$1,000	April 2025	Invoice paid: 14 April 2025 Accountability Form received: 15 July 2025
Rangiora and Districts Early Records Society Inc	Towards a new office printer	\$1,000	May 2025	Awaiting Invoice paid: 23 May 2025 Awaiting Accountability Form

Group	Project	Amount granted	Month funds granted	Comments
Rangiora Players	Towards new lights for the stage	\$1,000	May 2025	Awaiting Invoice Awaiting Accountability Form
Momentum Charitable Trust	Towards support programmes	Declined	May 2025	<i>Declined as the Board believed this is the Prison Services' responsibility</i>
North Canterbury Radio Trust	Towards the purchase of a network switch	\$401	May 2025	Invoice paid: 22 May 2025 Accountability Form received: 12 August 2025
Southbrook Community Sports Club	Towards a new register and Totalpos	Withdrawn	June 2025	Application withdrawn by Southbrook Community Sports Club
Rachel's House Trust	Towards catering costs for Big Splash	\$1,000	June 2025	Awaiting Invoice Awaiting Accountability Form

4.2. As of 18 August 2025, 12 Accountability Forms had been received, and reminder letters were sent to the groups in April 2025 and August 2025. Three Accountability Forms are outstanding; however, two of these applications were only granted in May 2025, and groups have six months to return their Accountability Forms from the date of the event or purchase. The last Accountability Form is expected once the Big Splash event has taken place on 22 August 2025.

4.3. Waimakariri United Football Club requested funding to purchase bibs for the 2025 season. The bibs were used for the youngest members at in-house football. Previously, younger players had been using hand-me-downs from senior players, and the bibs were all too big for the players. The new bibs, purchased for four-to eight-year-olds, fit perfectly. The Club thanks the Board for the grant.

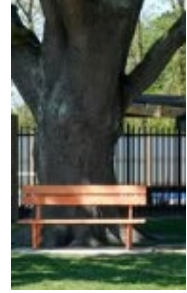


4.4. North Canterbury Federation of Women's Institute requested funding towards the cost of hosting a craft day in Sefton. The Grant was used for hall hire and a donation to the tutors to help cover the material they supplied. Twelve members learnt about making Christmas decorations from recycled materials, chicken scratch – a form of cross stitch working on gingham and the Iris Technique for card making. Members will return to their institutes to teach these new skills to other members.

4.5. The Salvation Army Just Brass requested funds to enable them to purchase instruments for their free music lessons for youth at risk. The funds were used to acquire a cornet, which is an essential piece of equipment which would significantly improve the services the Army provides to the community.



- 4.6. The Saracens Rugby Club requested funding to send its girls' team to the Global Games Festival. The funding was used for food and drinks during the tournament days, ensuring the girls kept their energy and hydration levels up between games. The girls played five games during the competition, with three wins and two losses. Two members of the team were selected for the tournament team.



- 4.7. Southbrook School 150th Jubilee Planning Team requested funding towards a memorial Oregon seat under its iconic tree. The Rangiora Menzshed made the bench seat, which has proved very popular with the students and community. Over 480 people attended the celebrations, and everyone had a wonderful day.

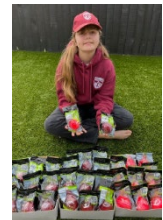
- 4.8. Loburn Home and School Association requested funding toward its Garden to Table programme and purchased seeds, compost, rain gauges, sprinklers, shovels and thermometers.



- 4.9. North Canterbury BMX Club requested funding to asphalt the finish line area of the BMX track to improve the flow and safety of the area and reduce maintenance provided by the volunteers. This has not only benefited club members but also the thousands of riders who visit the facility.

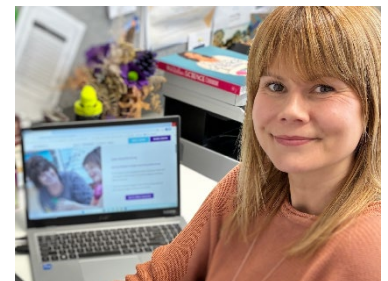
- 4.10. Rangiora Volunteer Fire Brigade requested funding to purchase gazebos for use at community and brigade events. Not all the funds were utilised for this initiative and \$895 was, therefore, returned.

- 4.11. The Rangiora Cricket Club requested funding to purchase new cricket balls for competitions. The club purchased three dozen new balls to ensure the junior teams could play with new equipment. This also allows the Club to keep costs down for parents and players.



- 4.12. The Rangiora Community Patrol requested funding for dash-cams for the patrol vehicle to improve safety for their members and to provide photographic evidence for the New Zealand Police if required. The Patrol is still awaiting some cabling to allow the work to be completed and is looking forward to a very new look and a safer vehicle in the near future.

- 4.13. Big Brothers Big Sisters requested funding to replace the outdated office computer. The funding allowed the Group to purchase a new high-quality computer, which was a significant upgrade from the old one. The computer supports the team to work more efficiently and deliver high-quality mentoring services to the 66 young people and their families currently in the programme. *(Pictured is Development Co-ordinator, Jo Sim, following the set-up of the computer)*



- 4.14. North Canterbury Radio Trust (Compass Radio) applied for funding to purchase a new network switch from PB Tech, which the Trust's technician will install. Benefits from the purchase will enhance reliability of the streaming service for listeners and improve accessibility for staff to the internet.

4.15. **Implications for Community Wellbeing**

The issues and options that are the subject matter of this report have social and cultural implications for community wellbeing, as the funding allocated to community groups and for community events enhances community wellbeing within various communities.

- 4.16. The Management Team has reviewed this report and supports the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

No groups or organisations are likely to be affected by or have an interest in this report's subject matter. However, it should be noted that the Board's Discretionary Grant fund assisted community groups and organisations in achieving community-based programmes.

5.3. **Wider Community**

The wider community is unlikely to be affected by or interested in this report's subject matter. However, the funding allocated to community groups and for community events increased the general feeling of wellbeing within the Board's community.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

6.1.1 The Council's 2024/25 Annual Plan included budgetary provision of \$10,160 for the Board to approve grants to community groups in the 2024/25 financial year. An unspent amount of \$8,566 was carried forward from the 2022/23 financial year; hence, the Discretionary Grant Fund for the 2024/25 financial year was \$18,726.

6.1.2 The Board allocated \$15,869 of its Discretionary Grant funding to community groups and organisations during the 2023/24 financial year; the remaining \$3,049 was carried forward to the next financial year for a total of \$17,559 for the 2025/26 financial year.

6.1.3 Groups must complete and return an Accountability Form to be eligible for future funding.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. **Risk Management**

There are no risks arising from adopting the recommendations in this report.

6.4. **Health and Safety**

No health and safety risks are arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Not applicable.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4. **Authorising Delegations**

It is a delegation of the Board to distribute this fund as per clause 12 of the delegations to Community Boards, S-DM 1041.

CHAIRPERSON'S REPORT

For the period 5 August 2025 to 10 September 2025

CHAIRPERSON'S DIARY	
<i>Date</i>	<i>Events attended</i>
Tuesday 5 August	Attended Council briefing from the New Zealand Police
Monday 11 August	Meeting with staff in preparation for the Rangiora-Ashley Community Board meeting.
Tuesday 12 August	Meeting with Roading staff regarding Golding Avenue, Rangiora
Wednesday 13 August	Attended Southbrook Development Plan Drop-in session at Sutton Tools
	Rangiora-Ashley Community Board meeting.
Thursday 13 August	Attended a meeting of the Ashley Friendship Club
Tuesday 19 August	Attended the annual All Advisory Drainage Groups meeting
Thursday 21 August	Meals on Wheels
Friday 22 August	Attended the Opening "Treasures of Ashley-Rakahuri River"
Thursday 4 September	ENC Networking Function
Monday 9 September	Meeting with staff in preparation for the Rangiora-Ashley Community Board meeting.
	Attended the 2025 Community Service Awards
Wednesday 10 September	Attended AoD Community Conversation
	Attended the release of the results of the Youth Action Plan Early Engagement Survey
	Final Rangiora-Ashley Community Board meeting.

Jim Gerard
Chairperson
Rangiora-Ashley Community Board

QUESTIONS UNDER SECTION 21.3 OF THE SANDING ORDERS

Rangiora Ashley Community Board – Board Member K Barnett

Recently, the Parking Restrictions Time Limit signs in Rangiora Town Centre were changed from Monday - Friday only to 7 days a week. I understand that this was due to a misalignment with the Parking Schedule in the Parking Bylaw 2019, which does not specify dates/times for town centre parking; therefore, it is legally applicable 24/7.

I have been advised, however, that on-street and council car park parking time limits are only being enforced during Monday - Friday business hours.

From feedback from stakeholders and businesspeople at the recent parking workshops at MainPower Stadium, the general consensus appeared to be that weekend parking did not need time restrictions currently, due to office workers not being present and parking all day.

Question 1: ***If overall community feedback deemed it unnecessary, what process could be followed to change the Town Centre parking time limits in the Parking Bylaw back to Mon-Fri 8.30 - 5.00 pm, or other variations as required?***

Council Staff Response: The Traffic and Parking Bylaw is in process for review, and the community will be provided an opportunity to give feedback on all current rules, proposed rules and any other suggested rules, which would also include support of current regulations or suggested changes to rules.

Question 2: ***How soon could this consultation take place?***

Council Staff Response: It is anticipated that public consultation on the Traffic and Parking Bylaw will take place in the first half of 2026.

Question 3: ***Would the Rangiora-Ashley Community Board be able to hold a workshop in 2025 to give feedback to the Council?***

Council Staff Response: A workshop could be arranged for the Rangiora-Ashley Community Board to assist them in compiling a submission as part of the review process of the Traffic and Parking Bylaw once the public consultation is called for in the first half of 2026.