

# Oxford-Ohoka Community Board

## Agenda

**Wednesday 6 July 2022**

**7.00pm**

**Oxford Town Hall  
Main Street  
Oxford**

**Members:**

Doug Nicholl (Chairperson)

Thomas Robson (Deputy Chairperson)

Sarah Barkle

Mark Brown

Shirley Farrell

Wendy Doody

Ray Harpur

Niki Mealings

**AGENDA FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD TO BE HELD IN THE OXFORD TOWN HALL, OXFORD ON WEDNSDAY 6 JULY 2022 AT 7PM.**

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**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

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**BUSINESS**

PAGES

1. **APOLOGIES**
2. **PUBLIC FORUM**
3. **CONFLICTS OF INTEREST**
4. **CONFIRMATION OF MINUTES**
  - 4.1. **Minutes of the Oxford-Ohoka Community Board – 8 June 2022** 6-17  
*RECOMMENDATION*  
**THAT** the Oxford-Ohoka Community Board:
    - (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 8 June 2022, as a true and accurate record.
  - 4.2. **Matters Arising**
5. **DEPUTATIONS AND PRESENTATIONS**

Nil.
6. **ADJOURNED BUSINESS**

Nil.
7. **REPORTS**
  - 7.1. **Oxford-Ohoka Community Board's 2022/23 Discretionary Grant Fund and 2022/23 General Landscaping Fund – Thea Kunkel (Governance Team Leader)** 18-26  
*RECOMMENDATION*  
**THAT** the Oxford-Ohoka Community Board:
    - (a) **Receives** Report No. 220622106473.
    - (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2022/23 is \$13,090, with a carry forward for 2022/23 still to be determined due to outstanding invoices being processed.

- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2022/23 is \$5,990 and that an amount of \$549 was carried forward from the 2021/22 budget. Thereby bringing the Discretionary Grant Fund to a total of \$6,539 for this financial year.
- (d) **Approves** the Board's 2022/23 Discretionary Grant Fund Application Criteria and Application Form (Trim No. 210603089866).
- (e) **Approves** the Board's 2022/23 Discretionary Grant Accountability Form (Trim No. 210603089980).
- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2022/23 financial year (July 2022 to June 2023).

7.2. **Application to Oxford-Ohoka Community Board's Discretionary Grant Fund 2022/23 – Thea Kunkel (Governance Team Leader)**

27-70

*RECOMMENDATION*

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 220621105964.
- (b) **Approves** a grant of \$..... to the Swannanoa Volunteer Fire Brigade towards the cost of purchasing a BBQ.

**OR**

- (c) **Declines** the application from the Swannanoa Volunteer Fire Brigade for funding towards the cost of purchasing a BBQ.
- (d) **Approves** a grant of \$..... to the Waimakariri Dog Training Club Inc. towards the cost of purchasing a new BBQ.

**OR**

- (e) **Declines** the application from the Waimakariri Dog Training Club Inc. for funding towards the cost of purchasing a new BBQ.
- (f) **Approves** a grant of \$..... to the Oxford Senior Citizens Club towards the cost of hiring transport during the year.

**OR**

- (g) **Declines** the application from the Oxford Senior Citizens Club for funding towards the cost of hiring transport during the year.
- (h) **Approves** a grant of \$..... to the Tasman Young Farmers towards the cost of hosting a Hauora Health and Wellbeing event for the rural community.

**OR**

- (i) **Declines** the application from the Tasman Young Farmers towards funding for hosting a Hauora Health and Wellbeing event for the rural community.

## 8. CORRESPONDENCE

- 8.1. Letter from Dorothy Scott 71-72  
8.2. Letter regarding Waimakariri District Council Annual Plan 73

### *RECOMMENDATION*

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the letter from Dorothy Scott (Trim: 220627108311).  
(b) **Receives** the letter regarding the Waimakariri District Council Annual Plan (Trim: 220114003526).

## 9. CHAIRPERSON'S REPORT

*A verbal update will be provided at the meeting.*

## 10. MATTERS FOR INFORMATION

- 10.1. Rangiora-Ashley Community Board Meeting Minutes 8 June 2022  
10.2. Woodend-Sefton Community Board Meeting Minutes 13 June 2022  
10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 20 June 2022  
10.4. Health Safety and Wellbeing Report June 2022 – Report to Council Meeting 7 June 2022 – Circulates to all Boards.  
10.5. May 2021, December 2021 and February 2022 Flood Events – Service Requests Update – Report to Utilities and Roading Committee Meeting 21 June 2022 – Circulates to all Boards.  
10.6. Avian Botulism Management 2021-22 – Report to Utilities and Roading Committee Meeting 21 June 2022 – Circulates to all Boards.  
10.7. Draft Annual Plan Consultation Decisions – Report to Council 28 June 2022 – Circulates to all Boards.

### *RECOMMENDATION*

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 – 10.7.

### **Note:**

1. *The links for Matters for Information were circulated separately to members.*

## 11. MEMBERS' INFORMATION EXCHANGE

*The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.*

*Any written information submitted by members will be circulated via email prior to the meeting.*



**12. CONSULTATION PROJECTS**

**12.1. Gambling**

<https://letstalk.waimakariri.govt.nz/gambling>

Consultation closes Monday 11 July 2022.

**13. BOARD FUNDING UPDATE**

**13.1. Board Discretionary Grant**

Balance as at 30 June 2022: \$5,990 plus carryover from 2021/22.

**13.2. General Landscaping Fund**

Balance as at 30 June 2022: \$13,090.

**14. MEDIA ITEMS**

**15. QUESTIONS UNDER STANDING ORDERS**

**16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**

The next meeting of the Oxford-Ohoka Community Board will be held at the Oxford Town Hall on Wednesday 3 August at 7pm.

**Workshop**

- *Members Forum*

**MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD IN THE A&P ROOM, OXFORD TOWN HALL, OXFORD, ON WEDNESDAY 8 JUNE 2022 AT 7PM.**

**PRESENT**

D Nicholl (Chairperson), T Robson (Deputy Chairperson), S Barkle, W Doody, S Farrell, R Harpur and N Mealings.

**IN ATTENDANCE**

T Tierney (Manager Planning and Regulation), J McBride (Roading and Transport Manager), G Stephens (Greenspace Design and Planning Team Leader), T Kunkel (Governance Team Leader) and A Connor (Governance Support Officer).

Six members of the public attended the meeting.

**1. APOLOGIES**

Moved: T Robson

Seconded: R Harper

**THAT** an apology for absence be received and sustained from M Brown.

**CARRIED**

**2. PUBLIC FORUM**

**2.1. Anemika Dion**

A Dion expressed concern about Local Government New Zealand's (LGNZ) position on the proposed Three Waters reform. She felt that the LGNZ was not representing the community as it should and therefore requested the Board to convey the community's concern to the Council.

T Tierney explained that the Council had been very proactive about its opposition against the proposed reform and was currently part of the High Court action taking place against the Government regarding the ownership of assets. The Council was also a key player in Communities for Local Democracy.

A Dion acknowledged the Council's efforts to oppose the reform, however, she questioned why the Council was still a member of LGNZ when they were not adequately representing the Waimakariri district.

T Tierney advised that the matter would be brought to the Council's attention.

**3. CONFLICTS OF INTEREST**

Item 7.1 - As an Oxford Promotions Action Committee Inc member, S Farrell declared a conflict of interest.

Item 7.4 - S Barkle declared a conflict of interest in applications (i) and (ii) as a member of the Standardbred Stable to Stirrup Charitable Trust and applications (iii) and (i) as a parent of students in Swannanoa School. S Farrell declared a conflict of interest in application (vi) as a member of the Oxford Historical Records Society Inc and application (vii) as a member of the Oxford Promotions Action Committee Inc.

W Doody declared a conflict of interest in application (vii) as an Oxford Promotions Action Committee Inc. member.

R Harper declared a conflict of interest in application (viii) as a grandparent to children in the Swannanoa Preschool.

#### 4. **CONFIRMATION OF MINUTES**

##### 4.1. **Minutes of the Oxford-Ohoka Community Board – 4 May 2022**

Moved: S Barkle

Seconded: S Farrell

**THAT** the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 4 May 2022, as a true and accurate record.

**CARRIED**

##### 4.2. **Matters Arising**

D Nicholl asked if there was an update on the additional information requested at the previous meeting about the Oxford Sewer Rates. T Kunkel noted that she had lodged a request for information with the 3 Waters Team, however, she was yet to receive feedback.

S Barkle questioned if the Board could submit on the Council's Walking and Cycling Network Plan, which was out for public consultation. T Kunkel confirmed that the Board was entitled to make a submission.

#### 5. **DEPUTATIONS AND PRESENTATIONS**

Nil.

#### 6. **ADJOURNED BUSINESS**

Nil.

#### 7. **REPORTS**

##### 7.1. **Oxford Main Street Public Toilets Mural – G Stephens (Greenspace Design and Planning Team Leader)**

G Stephens noted that this report had been a long time coming. The Waimakariri Public Arts Trust had endorsed the proposed design of the mural, and the final step in the process was for the Board to approve the design. The Greenspace Team and the Waimakariri Public Arts Trust both believed that the proposed design was in keeping with the aesthetics of the local area, as the proposed design depicted native flora and fauna. In addition, the Rūnanga had confirmed that they were satisfied that the design did not cross cultural-lines.

G Stephens confirmed that the artwork would be owned and maintained by the Oxford Promotions and Action Committee and Keep Oxford Beautiful. The mural would also be covered with an anti-graffiti top coat making any tagging easy to clean off.

W Doody questioned whether the anti-graffiti coating would preserve the painting sufficiently. G Stephens responded that the coating would not protect the mural against extensive vandalism, such as the scrapping of the paint. However, the mural would be safeguarded against spray-painting.

W Doody further enquired if the anti-graffiti coating would assist the mural in retaining its colour. G Stephens was unsure if it would keep the mural from fading. He noted that the mural was on a south-facing wall, so it was not anticipated that there would be significant colour fading. The five-year review process was in place to deal with any required maintenance.

T Robson asked if the process of installing public art could be streamlined to ensure that people were not deterred from taking part in such projects. G Stephens acknowledged that this had been a drawn-out process. Therefore, the Greenspace Team looked at a strategy to refine this process.

T Robson suggested the five year review of the mural should be done in conjunction with Oxford Promotions and Action Committee and Keep Oxford Beautiful.

Moved: W Doody

Seconded: S Barkle

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 220526085770.
- (b) **Notes** that the selection process had been jointly led by the Oxford Promotions and Action Committee (OPAC) and Keep Oxford Beautiful.
- (c) **Notes** the proposed design had been approved by the Waimakariri Public Arts Trust.
- (d) **Notes** that the Mural would be externally funded by the Oxford Promotions and Action Committee.
- (e) **Approve** the proposed Mural Design to be located on the Oxford Main Street Public Toilet.
- (f) **Approves** a five year review cycle, in conjunction with Oxford Promotions and Action Committee (OPAC) and Keep Oxford Beautiful, for this mural as an opportunity to identify any ongoing maintenance/operational issues as well as formally review the state of the mural and whether a replacement or refresh is required.

**CARRIED**

W Doody thanked S Farrell for the hard work she did in conjunction with Oxford Promotions and Action Committee and Keep Oxford Beautiful to get the mural approved. She commented that this mural would be beautiful.

7.2. **Approval to install two cattle stops on Carleton Road, between Harewood Road and Woodstock Road – S Maxwell (Roading Compliance Officer) and J McBride (Roading and Transport Manager)**

J McBride explained that the owner of Carlton Dairies approached the Council and requested approval to install cattle stops on Carleton Road, between Harewood Road and Woodstock Road. There would be two stops on either side of the crossing with a sealed area in between for ease of maintenance. Currently, the location was a permitted crossing location, and the owner was



pulling electric tape across the road, marking the new cattle stops to improve visibility.

T Robson questioned if having asphalt thresholds on either side of the cattle stop was now standard. J McBride confirmed that this was a standard requirement as the graders were having trouble accessing the unsealed road to grade the section between the cattle stops.

T Robson noted that this section of Carlton Road was in poor condition and questioned if further work would be done to the road after the property owner had installed the cattle stops. J McBride was unsure, however, she would confirm if there were any works in the programme.

Moved: T Robson

Seconded: N Mealings

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 220526085607.
- (b) **Approves** the construction of two cattle stops and associated fences on Carleton Road at the location shown on the attached diagram (Trim no. 220526085662) for the purpose of enabling the efficient movement of livestock across Carleton Road while at the same time keeping the road safe and accessible for road users.
- (c) **Approves** the attached Draft Licence to Occupy Agreement (Trim no. 220526085664).
- (d) **Notes** that all costs associated with the construction, maintenance and removal of the cattle stops, fences, gates and sealing of the road and up to and between the stops would be met by the property owner.
- (e) **Notes** that the property owner would be required to remove the cattle stops, fences and gates if and when they cease dairy farming operations or if they change their method of operation that did not require the regular movement of cows across Carleton Road.
- (f) **Circulates** this report to the Utilities and Roothing Committee for information.

**CARRIED**

T Robson commented that this was a busy cattle crossing and commended the property owner for showing the initiative of installing cattle stops.

7.3. **Proposed Roothing Capital Works Programme for 2022/23 – J McBride (Roothing and Transport Manager)**

J McBride explained the proposed programme was a general budget allocation in the Council's Ten Year Plan (LTP), for areas such as curb and channel renewals, footpath renewals, new footpaths, bus shelters and minor safety. The rooothing network was managed as a total network across the whole district and as such projects were prioritised district wide.

In response to questions, J McBride advised that curb and channel renewals, as well as footpath renewals, undergo a biannual condition rating which assisted in setting the programme meaning only poor condition curb, channels and footpaths were being replaced. Waka Kotahi did not fund the new footpath programme, however, it had been previously prioritised.

S Barkle asked if the Walking and Cycling Network Plan was part of this programme. J McBride clarified that the walking and cycling projects within minor safety projects were only minimal and low-cost interventions. The Walking and Cycling Network Plan had a separate budget.

N Mealings sought clarity on the budget for the Oxford lighting deficiencies. J McBride advised that when the street lighting in Oxford was converted to LED, it was found that the long-distance between streetlights caused inadequate lighting. Therefore, the funding would be used to try and alleviate this problem.

N Mealings questioned the annual \$25,000 budget for Main Street Oxford Signage. She also asked where the funding to be carried over for Main Street Oxford pedestrian crossings stemmed from. J McBride clarified that the funding for signage would only be allocated for the first year and was therefore not an annual budget. She further noted that the carry-over funding was for upgrading three pedestrian crossings, however, the projects would not commence until the speed limit changes were finalised.

S Barkle noted that in the Walking and Cycling Network Plan, there was a proposed footpath in the Mandeville Village and enquired if this footpath had been taken into consideration when looking at the Mandeville Road improvements. J McBride confirmed that the information contained in the Walking and Cycling Network Plan would be taken into consideration before any roading work commenced in the district.

N Mealings asked what the Mandeville Road Improvements at Village entailed. J McBride responded that it would be mostly curb and channel improvements as well as organising and formalising the parking on Mandeville Road.

S Farrell noted that many roads in the area had deteriorated, and she did not believe that "the standard of our District's roads was keeping pace with increasing traffic numbers", as stated in the report. J McBride commented that that statement was a community outcome and was what the Council was striving to achieve..

T Robson commented that there were many locations in Oxford where the footpaths were damaged, such as the entrance to Pearson Park. He questioned the process of determining which footpaths needed to be renewed. J McBride advised that footpath renewals were undertaken when a whole section required replacement. Footpath maintenance referred to more minor repairs and was a separate budget not covered in the Roothing Capital Works Programme.

Moved: W Doody

Seconded: S Farrell

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 220526086495.
- (b) **Notes** that feedback could be provided on the Draft Programme to the Roothing and Transport Manager at the Board meeting.

**CARRIED**

W Doody acknowledged that there had been some problems with implementing the Capital Works Programme as the Council had been short-staffed. However, she thanked the staff for the work that had been achieved during this challenging time.

T Robson admitted that the programme seemed to cover the district's infrastructure well. However, he believed that the Harewood Road section from Burnt Hill Road to the Oxford Hospital should be included in the new footpaths programme.

7.4. **Application to the Oxford-Ohoka Community Board's Discretionary Grant Fund 2021/22- T Kunkel (Governance Team Leader)**

It was agreed that the applications would be considered separately due to various members' declared conflicts of interest.

S Barkle noted that the Trust trained and rehomed Standardbred racehorses when they retired from harness racing. These horses did not fetch much money at resale, and the Trust struggled to secure funding from the New Zealand Racing Board. The Trust used the Eyreton Pony Club for most of their training and as a venue for their training videos.

S Farrell sought clarity on to whom the Trust paid the membership fee. T Kunkel confirmed that a family membership of \$400 per annum was paid to the Eyreton Pony Club.

Moved: W Doody

Seconded: N Mealings

**THAT** the Oxford-Ohoka Community Board:

(a) **Receives** report No. 220428064617.

(b) **Approves** a grant of \$400 to the Standardbred Stable to Stirrup Charitable Trust towards its membership renewal with the Eyreton Pony Club.

**CARRIED**

S Barkle abstained

N Mealings commented it was a local organisation supporting a local club and that \$400 for a family membership seemed outstanding value.

Moved: S Farrell

Seconded: T Robson

(c) **Approves** a grant of \$500 to the Standardbred Stable to Stirrup Charitable Trust towards the cost of uniforms for the trainers and riders.

**CARRIED**

Against: W Doody  
S Barkle abstained

Moved: T Robson

Seconded: N Mealings

(d) **Approves** a grant of \$500 to the Swannanoa Home and School Committee towards the cost of Kapa Haka uniforms for students.

(e) **Approves** a grant of \$500 to the Swannanoa Home and School Committee towards the cost of purchasing football t-shirts for Twilight Football teams.

**CARRIED**

S Barkle abstained

N Mealings commented that Covid had made the past two years difficult for schools to raise additional funding and that Swannanoa School had not been able to hold their primary fundraiser.



In response to a question from R Harper, T Kunkel confirmed that the Tasman Young Farmers had only applied to the Oxford-Ohoka Community Board for funding.

Moved: W Doody

Seconded: S Barkle

- (f) **Approves** a grant of \$500 to the Tasman Young Farmers towards the cost of hosting a Community Ball.

**CARRIED**

Against: T Robson, S Farrell and R Harper

T Robson commented that he did not support the motion because he believed it did not meet the Discretionary Grant criteria as the ball would be held outside the Board's area and would not primarily benefit residents of the ward.

S Farrell and R Harper agreed with T Robson, and they, therefore, also did not support the motion. S Farrell felt that not many people from the Board's area would be attending the ball.

S Barkle noted that the Oxford-Ohoka Ward included a large rural community, including many young farmers. In the past, the Board had supported other events that were not held in its geographical area but would directly benefit its residents. She believed the ball would be an excellent opportunity to support the mental health of young farmers in the Board's area.

W Doody was sure that many young farmers from the Oxford-Ohoka ward would attend the ball. She noted that this had been a challenging time for the rural community, and several young farmers struggled with stress and mental health, and the ball would be a fantastic way to support them.

Moved: W Doody

Seconded: N Mealings

- (g) **Approves** a grant of \$697 to the Oxford Historical Records Society Inc. towards securing the medal cabinets in the Oxford Museum.

**CARRIED**

S Ferrell abstained

S Barkle questioned what the book actually entailed and if it would be distributed to everyone. T Kunkel explained that it was an activities book with puzzles and games that would be handed out to everyone at the Matariki event. It was envisaged that the book would be a fun way to assist people in understanding some of the Māori language and culture.

Moved: N Mealings

Seconded: W Doody

- (h) **Approves** a grant of \$404 to the Oxford Promotions Action Committee Inc. towards the cost of producing a Te Papa Matariki Activity Book.

**CARRIED**

W Doody and S Ferrell abstained

N Mealings noted that this would be the first celebration of Matariki as a public holiday, and it was exciting to see the community planning something special for it.

W Doody was pleased that the event would be hosted despite the Covid still being common in the community.



Moved: T Robson

Seconded: N Mealings

- (i) **Approves** a grant of \$461 to the Swannanoa Preschool towards the cost of providing storage for their new nursery.

**CARRIED**

R Harper abstained

## 8. **CORRESPONDENCE**

8.1. Thank you card from Clarkville Playcentre (Trim 220531092305)

8.2. Memo on the Waimakariri Economic Development Strategy Review (Trim 220524083775)

The Council's Business and Centres Advisor, V Thompson, had requested the Oxford-Ohoka Community Board to appoint a representative to attend the Waimakariri Economic Development Strategy Workshops.

Moved: T Robson

Seconded: D Nicholl

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the card for the Clarkville Playcentre (Trim 220428064556).
- (b) **Receives** the memo on the Waimakariri Economic Development Strategy Review (Trim 220524083775) and elects R Harpur to represent the Board at the Waimakariri Economic Development Strategy Workshops.

**CARRIED**

## 9. **CHAIRPERSON'S REPORT**

9.1. Chair's Diary for May 2022

- Attended the Community Board Chairpersons and Deputy Chairpersons' meeting with the Mayor.
- Attended a public excluded Council Briefing on proposed Plan Change 31.
- Attended a meeting with the Mayor and the Ohoka Residents Association about proposed Plan Change 31

Moved: T Robson

Seconded: S Barkle

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the verbal report from the Oxford-Ohoka Community Board Chairperson.

**CARRIED**

## 10. **MATTERS FOR INFORMATION**

10.1. Rangiora-Ashley Community Board Meeting Minutes 11 May 2022

10.2. Woodend-Sefton Community Board Meeting Minutes 9 May 2022

10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 16 May 2022

- 10.4. Roading Service Requests and Flood Budget – Report to Council Meeting 3 May 2022 – Circulates to all Boards.
- 10.5. Health Safety and Wellbeing Report May 2022 – Report to Council Meeting 3 May 2022 – Circulates to all Boards.
- 10.6. May 2021, December 2021 and February 2022 Flood Events – Service Requests Update – Report to Utilities and Roding Committee Meeting 17 May 2022 – Circulates to all Boards.
- 10.7. Zone Implementation Programme Addendum Capital Works Programme – 2022/23 – Report to Land and Water Committee Meeting 17 May 2022 – Circulates to all Boards.
- 10.8. Water Supply Utilities and Roding Staff Submission to Draft Annual Plan – Report to Council 24 May 2022 – Circulates to all Boards.
- 10.9. Drainage – Utilities and Roding Department Staff Submission to the Draft Annual Plan – Report to Council 24 May 2022 – Circulates to all Boards.
- 10.10. Wastewater – Utilities and Roding Department Staff Submission to the Draft 2022-23 Annual Plan– Report to Council 24 May 2022 – Circulates to all Boards.
- 10.11. Roding Staff Submission May 2022 - Request changes to the Roding Capital Works Budget– Report to Council 24 May 2022 – Circulates to all Boards.
- 10.12. Notification of Private Plan Change 31 – Rolleston Industrial Developments Ltd– Report to Council 31 May 2022 – Circulates to all Boards.
- 10.13. Library Update to May 6th, 2022 – Report to Community and Recreation Committee 31 May 2022 – Circulates to all Boards.

Moved: S Farrell

Seconded: T Robson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.13.

**CARRIED**

## **11. MEMBERS' INFORMATION EXCHANGE**

### **S Barkle**

- Attended the All Boards Briefing.
- The Waimakariri Health Advisory Group meeting was cancelled, and the next meeting would be held in August 2022.
- The concrete slabs had been installed at the Mandeville Village Reserve, and the picnic tables were secured to them.
- Walking and Cycling Network Plan was out for consultation, and she encouraged the Board members to make submissions. She also recommended that the Board should make a submission.
- She questioned if it was possible for the Board to be updated on the proposed Plan Change 31 (Ohoka).

### **R Harper**

- Attended Ohoka Drainage Advisory Group – It had been an extraordinary wet summer resulting in the group being over budget.
- Attended All Boards Briefing.
- Attended Grey Power North Canterbury Meeting. The Hurunui District was hosting online banking seminars for the elderly, and he believed that the Waimakariri should look into holding something similar. Oxford Hospital would be reopening this month.

- Attended Mandeville Sports Centre meeting - Looked at working with a sponsor on a Sponsorship Plan with naming rights for the sports centre. Looked at constructing a separate building to use as a Club House.

### **S Farrell**

- Attended the Annual General meeting and another meeting for the Oxford Historical Society. The society had received a letter from Te Papa stating they would be able to receive up to \$25,000 funding for a project.
- Attended the All Boards Briefing.
- Submitted numerous Snap Send and Solves requests concerning leaves blocking drains in Oxford.
- Had not received any complaints about the lowered speed limits implemented on Main Street, Oxford.

### **T Robson**

- He was approached by the Men's Shed to discuss a proposal for a container to be placed at the end of their building for extra storage. The Council's Community Facilities Team Leader, A Coker, had been appointed as a representative for Pearson Park.
- Ashley Gorge Reserve Advisory Group meeting was cancelled.
- Attended the Community Board Chairpersons and Deputy Chairpersons' meeting with the Mayor.
- Acknowledge the passing of Chris Greengrass, and he was pleased to see that she was presented with the Queen's Service Medal for services to the community. He also noted that the New Zealand Order of Merit was awarded to former Mayor David Ayers for services to local government and the community.

### **W Doody**

- Attended the Road Safety meeting where they spoke with CORDE regarding the foliage on the bank from Glentui to the Ashley Gorge Bridge. Staff were working on signage to encourage visitors to park in the reserve.
- Commended staff at the Aquatic Facilities for working hard to keep the doors open despite Covid.
- The Community Team was working with Waghorn Builders and North Canterbury Rural Support to promote men's mental health. They had been planning for an expert in trauma, mental health and suicide, Lance Burdett, to speak to local tradespeople and framers about mental health.
- The new Speed Limit Rule 2022 had been introduced, which would provide more opportunities for Road Controlling Authorities to set lower speed limits than previously.
- Main Street Oxford had been discussed with Waka Kotahi staff, including possible consideration of a lower speed limit without the need for investment infrastructure.
- The Council had been granted a subsidy to build a public toilet at the West Oxford Reserve.

### **N Mealings**

- Attended LGNZ 5/6 Zone Conference, where attendees were provided updates on all the various reforms.
- Attended a meeting with the Engagement and Planning Manager from Spark to discuss the connectivity issues at the Mandeville Sports Club.

- Attended a meeting with members of the Water Zone Committee, the New Zealand Landcare Trust and ECan and discussed better ways to reach people with lifestyle blocks and their environmental impact.
- Attended the Land and Water Committee meeting, where an application to the Biodiversity Fund was approved for fencing to protect part of a wetland in Loburn.
- Acknowledge the passing of Dame Aroha Reriti-Crofts.
- Attended the Annual Plan Deliberations meeting. All levels of service were unchanged as adopted in the 2021/31 Long Term Plan. She noted that the Council had the lowest rate increase in Canterbury and the seventh-lowest in the country.
- Attended the Community Service Awards, where four of the 11 awards presented were to members of the Oxford community.
- The Youth Council bid farewell to Ellie Tizzard as Co-Chair and would be electing a new Co-Chair next month.

## 12. **CONSULTATION PROJECTS**

### 12.1. **Walking and Cycling Network Plan**

<https://letstalk.waimakariri.govt.nz/walking-and-cycling-network-plan>  
Consultation closes on Thursday 30 June 2022.

The Board noted the consultation project.

## 13. **BOARD FUNDING UPDATE**

### 13.1. **Board Discretionary Grant**

Balance as at 31 May 2022: \$4,011.

### 13.2. **General Landscaping Fund**

Balance as at 31 May 2022: \$300.

The Board noted the funding update.

## 14. **MEDIA ITEMS**

Nil.

## 15. **QUESTIONS UNDER STANDING ORDERS**

Nil.

## 16. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

## **NEXT MEETING**

The next meeting of the Oxford-Ohoka Community Board would be held at the Oxford Town Hall on Wednesday 6 July 2022 at 7pm.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.42pm.

**Workshop (8.42pm to 9.10pm)**

- *Members Forum*
  - *It was agreed that the Board would attend a joint End-of-term function hosted by the Mayor.*
  - *It was agreed that a tree should be planted in either The Oaks Reserve, Oxford or the Oaks Reserve, West Eyreton, to celebrate Her Majesty Queen Elizabeth II's Platinum Jubilee. The Greenspace Team would be requested to advise on the best option.*
  - *It was agreed that the Board would make a submission on the Council's Walking and Cycling Network Plan.*
  - *It was agreed that a message of well-wishes should be send to Gerard Cleary.*



**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** GOV-26-11-06 / 220622106473

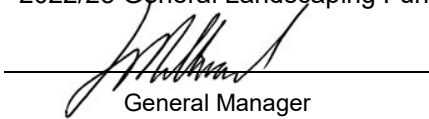
**REPORT TO:** OXFORD-OHOKA COMMUNITY BOARD


**DATE OF MEETING:** 6 July 2022

**AUTHOR(S):** Thea Kunkel - Governance Team Leader

**SUBJECT:** Oxford-Ohoka Community Board's 2022/23 Discretionary Grant Fund and 2022/23 General Landscaping Fund

**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)

  
General Manager

  
ppChief Executive

**1. SUMMARY**

- 1.1 This report provides information regarding the Oxford-Ohoka Community Board's (the Board) 2022/23 General Landscaping Budget and the 2022/23 Discretionary Grant Fund.
- 1.2 This report also requests the Board consider for approval the Discretionary Grant Criteria, as included in the Application Form, and the Accountability Form for the 2022/23 financial year.

**Attachments:**

- i. Draft Oxford-Ohoka Community Board's 2022/23 Discretionary Grant Application Criteria and Application Form (Trim No. 210603089866).
- ii. Draft Oxford-Ohoka Community Board's 2022/23 Discretionary Grant Accountability Form (Trim No. 210603089980).
- iii. Spreadsheet of current and proposed projects for the 2022/23 General Landscaping Budget (To be tabled).

**2. RECOMMENDATION**

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 220622106473.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2022/23 is \$13,090, with a carry forward for 2022/23 still to be determined due to outstanding invoices being processed.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2022/23 is \$5,990 and that an amount of \$549 was carried forward from the 2021/22 budget. Thereby bringing the Discretionary Grant Fund to a total of \$6,539 for this financial year.
- (d) **Approves** the Board's 2022/23 Discretionary Grant Fund Application Criteria and Application Form (Trim No. 210603089866).
- (e) **Approves** the Board's 2022/23 Discretionary Grant Accountability Form (Trim No. 210603089980).
- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2022/23 financial year (July 2022 to June 2023).

### 3. **BACKGROUND**

- 3.1 The Council allocates a General Landscaping Budget to each Community Board to be expended on appropriate projects and initiatives in each Board's community area and the Council's Greenspace Team. This fund is not a contestable fund.
- 3.2 The Discretionary Grant Fund is a contestable fund enabling community groups and organisations meeting the relevant criteria to seek funding for various events, initiatives and projects.

### 4. **ISSUES AND OPTIONS**

- 4.1 The ***General Landscaping Fund's*** 2022/23 financial year allocation approved by the Council for the Oxford-Ohoka Community Board is \$13,090. However, the amount to be carried forward from the 2021/22 financial year is still to be determined as outstanding invoices are still being paid and will be submitted to the Board for confirmation at the August 2022 meeting.
- 4.2 An initial workshop will be scheduled for August 2022 for the Board and the Council's Community Greenspace Manager to identify a range of potential projects for funding during the 2022/23 financial year, or the Board may choose to allow the incoming Board to determine projects for the new term. If the Board decides to allocate all or part of the 2022/23 Landscaping Fund, a report seeking the Board's formal approval for funding will then be presented to the November 2022 Board meeting.
- 4.3 The ***2022/23 Discretionary Grant Fund*** approved by the Council for the Board is \$5,990. An unspent amount of \$549 was carried forward from the 2021/22 financial year, thereby bringing the Discretionary Grant Fund to a total of \$6,539 for this financial year.
- 4.4 Not all eligible groups may be aware of the fund, so it is anticipated that Community Board members will continue to be pro-active in this regard through networking and community groups they interact with. It is recommended that the Board regularly review the remaining balance of the fund to ensure that it is on track to be spent.
- 4.5 Staff will periodically advertise the Discretionary Grant through the Community Notice Board page in the Northern Outlook and Chatter. In addition, application forms are available on the Council website, from Service Centres or by contacting the Governance Support Team.
- 4.6 There are no significant implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.7 The Management Team has reviewed this report.

### 5. **COMMUNITY VIEWS**

#### 5.1 **Mana whenua**

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report. However, they may wish to apply for funding for events and projects.

#### 5.2 **Groups and Organisations**

Community groups and organisations are likely to be affected by or be interested in the subject matter of this report, as the Board's Discretionary Grant fund could assist them in achieving community-based programmes during the current financial year.

### 5.3 **Wider Community**

The wider community is not likely to be affected by or be interested in this report's subject matter. However, it should be noted that the funding allocated to community groups and for beautification will increase the general feeling of wellbeing within the Board's community.

## **6 OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1 **Financial Implications**

There are financial implications of the decisions sought by this report. The Council has approved an allocation of \$13,090 to the Board's General Landscaping Fund for the 2022/23 financial year. The amount to be carried forward from the 2021/22 financial year will be determined once the outstanding invoices have been processed.

The Annual Plan for 2022/23 includes budget provision for the Oxford-Ohoka Community Board to approve grants to community groups up to \$5,990. An amount of \$549 was carried forward from the 2021/22 financial year, bringing the Discretionary Grant Fund to a total of \$6,539 for this financial year.

The application criteria specify that grants are customarily limited to a maximum of \$500 in any financial year (July to June), even though a group can apply up to twice a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board resolved values.

### 6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

### 6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

### 6.4 **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

## **7 CONTEXT**

### 7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2 **Authorising Legislation**

Not applicable.

### 7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

### 7.4 **Authorising Delegations**

The Community Boards have delegated authority for both funds.



## GOVERNANCE

### Oxford-Ohoka Community Board

# Discretionary Grant Application

#### Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

Continued over page

## Criteria for application

- Grant applications will be considered every month by the Oxford-Ohoka Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Grant funding will not be allocated for events/projects that have already occurred.
- Generally funding grants will be a maximum of \$500 in any one financial year (July 2022 to June 2023) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- Priority is to be given to groups with strong links with the Oxford-Ohoka community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page summary balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Oxford-Ohoka Community Board.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An Accountability Form must be provided to the Council outlining how the funds were applied, within three months after the event or completion of the project, when funds are spent. A new application will not be accepted until the Council receives the Accountability Forms for previous funding granted. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for, the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

## What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

### Post to:

Governance Team  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440

### Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

**Email:** records@wmk.govt.nz

## What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

## Groups applying for Board Discretionary Grants <sup>23</sup> 2022/2023

Name of Group: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person within Organisation: \_\_\_\_\_

Position within Organisation: \_\_\_\_\_

Contact phone number: \_\_\_\_\_ Email: \_\_\_\_\_

**Describe what the project is and what the grant funding be used for?** *(Use additional pages if needed)*

What is the timeframe of the project/event date? \_\_\_\_\_

Overall Cost of Project: \_\_\_\_\_ Amount Requested: \_\_\_\_\_

How many people will directly benefit from this project? \_\_\_\_\_

Who are the range of people benefiting from this project? *(You can tick more than one box)*

People with disabilities (mental or physical)     Cultural/ethnic minorities     District

Preschool     School/youth     Older adults     Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka \_\_\_\_\_%    Rangiora-Ashley \_\_\_\_\_%    Woodend-Sefton \_\_\_\_\_%    Kaiapoi-Tuahiwi \_\_\_\_\_%

Other (please specify): \_\_\_\_\_

If this application is declined, will this event/project still occur?     Yes     No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

What is the benefit(s) to your organisation?

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What are the benefit(s) to the Oxford-Ohoka community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)  Yes  No

If yes, name of parent group: \_\_\_\_\_

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No

If yes, please supply details:

Enclosed  Financial Balance Sheet and Income & Expenditure Statement  
(*compulsory – your application cannot be processed without financial statements*)

Supporting costs/quotes

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

**Please note:** If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**OXFORD-OHOKA COMMUNITY BOARD**

**Oxford-Ohoka Community Board**

**Accountability Form for 2022/2023  
Discretionary Grant Recipients**

**For funding provided during the period July 2022 – June 2023**

**This form is to tell the Board what you spent the money on.**

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within three months after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publicly available.

Name of group: \_\_\_\_\_

Date: \_\_\_\_\_ Amount allocated: \$ \_\_\_\_\_

Purpose for grant: \_\_\_\_\_

Please give details of how money was spent:

_____	\$	_____
_____	\$	_____
_____	\$	_____

Describe the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

*(Use additional pages if necessary)*

*Continued over page*

Two authorised signatories to complete the details below. <sup>26</sup>

Date: \_\_\_\_\_

Date: \_\_\_\_\_

First contact name: \_\_\_\_\_

Second contact: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Position: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Return to:**

**Governance Team**

OR

[com.board@wmk.govt.nz](mailto:com.board@wmk.govt.nz)

Waimakariri District Council

Private Bag 1005 Rangiora 7440

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** GOV-26-10-06 / 220621105964

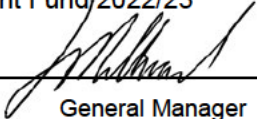
**REPORT TO:** OXFORD-OHOKA COMMUNITY BOARD

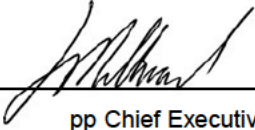
**DATE OF MEETING:** 6 July 2022

**AUTHOR(S):** Thea Kunkel, Governance Team Leader

**SUBJECT:** Application to the Oxford-Ohoka Community Board's Discretionary Grant Fund 2022/23

**SIGNED BY:**  
(for Reports to Council or Committees)

  
General Manager

  
pp Chief Executive

**1 SUMMARY**

1.1. The purpose of this report is to consider four applications for funding received from:

Name of Organisation	Purpose	Amount requested
Swannanoa Volunteer Fire Brigade	Towards the cost of purchasing a BBQ.	\$999
Waimakariri Dog Training Club Inc.	Towards the cost of purchasing a new BBQ.	\$500
Oxford Senior Citizens Club	Towards the cost of hiring transport during the year.	\$500
Tasman Young Farmers Region	Towards the cost of hosting a Hauora Health and Wellbeing Event	\$500
<b>Total:</b>		<b>\$2,499</b>

**Attachments:**

- i. An application from the Swannanoa Volunteer Fire Brigade (Trim Ref: 220427063953).
- ii. An application from the Waimakariri Dog Training Club Inc. (Trim Ref: 220519080727).
- iii. An application from the Oxford Senior Citizens Club (Trim Ref: 220526086291).
- iv. An application from the Tasman Young Farmers (Trim Ref: 220617103349).
- v. Spreadsheet showing the previous two years' grants.
- vi. Board funding criteria 2022/23 (Trim Ref: 210603089866).

**2 RECOMMENDATION**

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 220621105964.
- (b) **Approves** a grant of \$..... to the Swannanoa Volunteer Fire Brigade towards the cost of purchasing a BBQ.

**OR**

- (c) **Declines** the application from the Swannanoa Volunteer Fire Brigade for funding towards the cost of purchasing a BBQ.

- (d) **Approves** a grant of \$..... to the Waimakariri Dog Training Club Inc. towards the cost of purchasing a new BBQ.

**OR**

- (e) **Declines** the application from the Waimakariri Dog Training Club Inc. for funding towards the cost of purchasing a new BBQ.

- (f) **Approves** a grant of \$..... to the Oxford Senior Citizens Club towards the cost of hiring transport during the year.

**OR**

- (g) **Declines** the application from the Oxford Senior Citizens Club for funding towards the cost of hiring transport during the year.

- (h) **Approves** a grant of \$..... to the Tasman Young Farmers towards the cost of hosting a Hauora Health and Wellbeing event for the rural community.

**OR**

- (i) **Declines** the application from the Tasman Young Farmers towards funding for hosting a Hauora Health and Wellbeing event for the rural community.

### **3 BACKGROUND**

- 3.1 The Swannanoa Volunteer Fire Brigade is seeking funding to purchase a BBQ to be kept at the fire station.
- 3.2 The Waimakariri Dog Training Club Inc. is seeking funding to replace its BBQ, which is so old that it may be considered dangerous.
- 3.3 The Oxford Senior Citizens Club is seeking funding towards the cost of hiring transport to enable their members to visit places of interest during the year.
- 3.4 The Tasman Young Farmers is seeking funding towards the cost of hosting a Hauora Health and Wellbeing event for the rural community.
- 3.5 The current balance of the Oxford-Ohoka Community Board's Discretionary Grant Fund 2022/23 is \$6,539.

### **4 ISSUES AND OPTIONS**

#### ***Swannanoa Volunteer Fire Brigade (the Brigade)***

- 4.1 The Brigade is a rural volunteer fire station located on Tram Road and is manned by volunteers who dedicate their time to serving their community. The Brigade responds to various emergencies in their local area, including wildfires, civil defence and natural disasters.
- 4.2 The Brigade would like to purchase a BBQ to be kept at the fire station to use at Brigade functions for members and their families and also for wider community events such as their Open Day for the community. Having a BBQ to use at both Brigade and community functions will assist in fostering a sense of community amongst the Brigade and their families.
- 4.3 The BBQ cost is estimated at \$999, and due to Covid, the Brigade had not had an opportunity to fundraise for this project. As the Brigade is a volunteer-based organisation, it will not be able to purchase the BBQ if the application is unsuccessful. The Board had previously granted the following funding to the Brigade, and all Accountability Forms were received:



Date	Project	Amount
July 2021	Towards the cost of purchasing junior crew uniforms	\$500
July 2021	Towards the cost of hosting an Open Day for the community.	\$500
<b>Total</b>		<b>\$1,000</b>

***The Waimakariri Dog Training Club Inc. (the Club)***

- 4.4 The Club is one of the South Island's leading dog agility training clubs that host its classes at the Mandeville Sports Club. Dog agility training creates a stronger bond and a partnership between owners and their dogs. The Club attracts members of all age groups with a common interest in dogs. The Club events allow the community to bond over their love for dogs.
- 4.5 The Club would like to replace its old BBQ, which is integral to catering at Club events. In addition, catering at events provides the Club with an opportunity to raise some much-needed funds to plough back into their work. The Club has struggled to raise funds for previous projects, and it took nine years for them to fund their club shed.
- 4.6 The BBQ cost is estimated at \$999, however, the Club is still fundraising to finish parts of the shed, and they will therefore not be able to purchase a new BBQ if the application is unsuccessful. This is the Club's first application to the Board for funding.

***The Oxford Senior Citizen's Club (the Club)***

- 4.7 An age-friendly community is where older people are engaged and connected to a community that values, respects and supports them, and where older people can have the best possible future with opportunities to achieve their full potential. The Club meets every second Wednesday of the month at the Oxford Working Mens Club and aims to keep senior citizens active, connected and mobile.
- 4.8 To guard against social isolation, the Club regularly organise outings for members to places of interest. The Club is therefore requesting funding towards the cost of safe transport to events. The Club also fundraises for their activities by having raffles and sales tables at their monthly meetings.
- 4.9 The Club had not specified the amount required, however, from the information provided, it seems that a trip costs approximately \$80. The Club will continue to organise outings even if this application is unsuccessful. This is the Club's first application to the Board for funding.

***Tasman Young Farmers (the Group)***

- 4.10 The Group is affiliated with the New Zealand Young Farmers, which has been an integral part of the agricultural industry since 1927, and includes over 140 clubs with 3,500 members that host approximately 150 events a year. Members include rural professionals and welcome all people involved with the rural sector.
- 4.11 The Group is requesting funding to host a Hauora Health and Wellbeing Event for the rural community at the Amberley Tin Shed on 13 July 2022 to promote rural wellbeing. The Group supports 300 young farmers from across 12 clubs, spanning from the top of the South Island down to the Rakaia River and the West Coast. Although the Group is based in Christchurch, they do represent the rural community in the Oxford area who would benefit from the event. The event will encourage people to take stock of their wellbeing and check up on their mates before heading into winter.
- 4.12 The Group is a volunteer-based organisation that takes care of its members and wants to help them thrive. If this application is unsuccessful, the event will continue, however, the Group will have less resources to run more events in the North Canterbury district in the future. In June 2022 the Board granted the Group \$500 towards the cost of hosting a Community Ball,

however the ball was subsequently cancelled due to low ticket sales and the funding not released.

- 4.13 The Board may approve or decline grants per the grant guidelines.
- 4.14 There are social and cultural implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.15 The Management Team has reviewed this report.

## **5 COMMUNITY VIEWS**

### **5.1 Mana Whenua**

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

### **5.2 Groups and Organisations**

There are no other groups and organisations other than those organisations applying for funding likely to be affected by or to have an interest in the subject matter of this report.

### **5.2 Wider Community**

The wider community is not likely to be affected by, or to be interested in, this report's subject matter. However, it should be noted that these projects would positively impact the wellbeing of Oxford and the surrounding community.

## **6 OTHER IMPLICATIONS AND RISK MANAGEMENT**

### **6.1 Financial Implications**

The Annual Plan for 2022/23 includes budget provision for the Oxford-Ohoka Community Board to approve grants to community groups up to \$5,990. An amount of \$549 was carried forward from the 2021/22 financial year, bringing the Discretionary Grant Fund to a total of \$6,539 for this financial year.

The application criteria specify that grants are customarily limited to a maximum of \$500 in any financial year (July to June), even though a group can apply up to twice a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board resolved values. The current available balance of the Oxford-Ohoka Community Board's Discretionary Grant Fund 2022/23 is \$6,539.

### **6.2 Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability or climate change impacts.

### **6.3 Risk Management**

There are no risks arising from the adoption of the recommendations in this report.

### **6.4 Health and Safety**

All health and safety-related issues would fall under the auspices of the organisations applying for funding.

## **7**    **CONTEXT**

### **7.1**    **Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

### **7.2**    **Authorising Legislation**

Not applicable.

### **7.3**    **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

### **7.4**    **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

**Groups applying for Board Discretionary Grants 2021/2022**Name of Group: Swannanoa Volunteer Fire BrigadeAddress: 1160a Tram Road, RD6, Rangiora 7476Contact Person within Organisation: Peter AndersonPosition within Organisation: ControllerContact phone number: 0275045002Email: peter.anderson@fireandemergency.nz**Describe what the project is and what the grant funding be used for?** *(Use additional pages if needed)*

Swannanoa Volunteer Fire Brigade would like to purchase a BBQ to be kept at the fire station. The BBQ will be used for brigade functions which are both internal - for brigade members and their families, and also for wider community events such as our open day for the community.

What is the timeframe of the project/event date? As soon as possibleOverall Cost of Project: 999.00Amount Requested: 999.00How many people will directly benefit from this project? 100 plusWho are the range of people benefiting from this project? *(You can tick more than one box)* People with disabilities (mental or physical)     Cultural/ethnic minorities     District Preschool     School/youth     Older adults     Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 100 %    Rangiora-Ashley \_\_\_\_\_ %    Woodend-Sefton \_\_\_\_\_ %    Kaiapoi-Tuahiwi \_\_\_\_\_ %

Other (please specify): \_\_\_\_\_

If this application is declined, will this event/project still occur?     Yes     No

If No, what are the consequences to the community/organisation?

The brigade would need to fundraise for the BBQ.

What are the direct benefit(s) to the participants?

Having a BBQ to use at both brigade and community functions will assist with fostering a sense of community amongst the brigade and their families.

What is the benefit(s) to your organisation?

33

The BBQ can be used when having both in-house and external functions. It would be used for both free and fundraising sausage sizzles.

What are the benefit(s) to the Oxford-Ohoka community or wider district?

The BBQ will be used at our bi-annual open day where we hold a free sausage sizzle

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)  Yes  No

If yes, name of parent group: \_\_\_\_\_

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

No fundraising has yet taken place towards the BBQ.

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No

If yes, please supply details:

The brigade applied for funding towards the previous open day, and funding towards hoodies for the junior brigade members.

- Enclosed  Financial Balance Sheet and Income & Expenditure Statement  
(*compulsory – your application cannot be processed without financial statements*)
- Supporting costs/quotes
- Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
- I declare that all details contained in this application form are true and correct to the best of my knowledge.
- I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
- I accept that information provided in this application may be used in an official Council report available to the public.

**Please note:** If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: Peter AndersonDate: 27/04/2022

SWANNANOA<sup>34</sup> FIRE BRIGADE

Financial Statement as at 28th February 2022 - from K Siegenthaler (Treasurer)

Memo/Payee		Deposit	Withdrawal	Balance
<u>Cheque Account - Westpac 03-0674-0449808-00</u>				\$ 2,074.42
20-Dec-21	Donation	\$ 300.00		
20-Dec-21	Platform - Donation	\$ 141.80		
20-Dec-21	Mandeville Supermarket - Donation	\$ 25.90		
20-Dec-21	S Herbert - Lake Day - brought stock for himself	\$ 40.00		
20-Dec-21	S Herbert - Lake Day - brought sausages/bacon	\$ 25.00		
20-Dec-21	Tfr to On-line Acc - Automatic Payment		\$ 25.00	
21-Dec-21	Waimak Bins Inv 196849		\$ 29.99	
23-Dec-21	N Verhoeven - Santa Sleigh		\$ 300.00	
17-Jan-22	FENZ - Grant Jan - March	\$ 2,514.55		
18-Jan-22	Flower Shop - Donation	\$ 50.00		
18-Jan-22	Santa Run - Donation	\$ 40.00		
20-Jan-22	Tfr to On-line Acc - Automatic Payment		\$ 25.00	
8-Feb-22	FnC - Donation	\$ 51.90		
8-Feb-22	Platform - Donation	\$ 110.00		
8-Feb-22	Mandeville Supermarket - Donation	\$ 54.60		
8-Feb-22	Sports Centre - Donation	\$ 21.80		
21-Feb-22	Tfr to On-line Acc - Automatic Payment		\$ 25.00	
28-Feb-22	Tfr to Grant Acc - FENZ - Grant Jan - March		\$ 2,514.55	
		\$ 3,375.55	\$ 2,919.54	\$ 2,530.43
<u>On-line Bonus Saver Account - Westpac 03-0674-0449808-01</u>				\$ 24,526.12
30-Nov-21	Credit Interest	\$ 0.59		
30-Nov-21	Bonus Interest	\$ 2.47		
20-Dec-21	Ex Main acc - Automatic Payment	\$ 25.00		
31-Dec-21	Credit Interest	\$ 0.57		
31-Dec-21	Bonus Interest	\$ 4.01		
20-Jan-22	Ex Main acc - Automatic Payment	\$ 25.00		
31-Jan-22	Credit Interest	\$ 0.57		
31-Jan-22	Bonus Interest	\$ 4.01		
21-Feb-22	Ex Main acc - Automatic Payment	\$ 25.00		
		\$ 87.22	\$ -	\$ 24,613.34
<u>Grant Account - Westpac 03-0674-0449808-02</u>				\$ 2,249.46
29-Nov-22	Moller-Young - Medallion Kyle Basham		\$ 126.50	
21-Dec-21	P Anderson - Gifts		\$ 86.99	
21-Dec-21	P Harris - Stationary		\$ 31.99	
21-Dec-21	T Gilroy - Meeting - Food		\$ 17.70	
21-Dec-21	S Herbert - Lake Day - Food/Drinks		\$ 94.85	
21-Dec-21	T Gilroy - Lake Day - Food		\$ 251.04	
28-Feb-22	Ex Main Acc - FENZ Grant - Jan - Mar	\$ 2,514.55		
		\$ 2,514.55	\$ 609.07	\$ 4,154.94
BALANCE OF ALL ACCOUNTS				\$ 31,298.71

Q U O T E		
MCALPINES RANGIORA LIMITED t/a McAlpines Mitre 10 MEGA Private Bag 1003 Rangiora 7440		
09/04/2022	Op:RW	Till:08

Quote#: X-46273.1  
 Customer Ref: QUOTE ONLY  
 Valid Until: 09/05/2022  
 Deposit: 100%

To: Q22250  
 DAVE CASON QUOTE ONLY  
 DAVE CASON SWANANOA FIRE BRIGA  
 SWANANOA FIRE BRIGADE  
 0275312304

Ph: 0275312304  
 Customer: DAVE CASON SWANANOA FIRE BRIGAD

-----  
 BBQ 6 BURNER MASPORT CLASSIC WHITE  
 320987                      EACH  
                                  1 @                      \$999.00                      \$999.00

-----  
 Total(incl GST)                      \$999.00  
 -----



100000143518

Q U O T E
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Terms and Conditions

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 Placing an order for Extra Choice Items requires full payment for all custom made products and products under \$200. For products over \$200, a \$200 deposit or the deposit percentage shown in this docket is required, whichever is greater.

Custom made orders cannot be returned or cancelled.

Other products may be returned or cancelled prior to delivery but are subject to a 20% restocking fee.

Signed: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Date: \_\_\_\_\_



## Groups applying for Board Discretionary Grants 2021/2022

Name of Group: Waimakariri Dog Training Club IncAddress: Mandeville Sport Club, MandevilleContact Person within Organisation: Sarah ColePosition within Organisation: Committee member and Agility CoordinatorContact phone number: 0273744989Email: sarahejcole@gmail.com

Describe what the project is and what the grant funding be used for? (Use additional pages if needed)

WDTC desperatly need a new BBQ as the one we have is so old and is now quite dangerous.

What is the timeframe of the project/event date? We would like to purchase as soon as possibleOverall Cost of Project: \$1000 Amount Requested: \$500How many people will directly benefit from this project? 50+ other competitors

Who are the range of people benefiting from this project? (You can tick more than one box)

People with disabilities (mental or physical)  Cultural/ethnic minorities  District  
 Preschool  School/youth  Older adults  Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 60% Rangiora-Ashley 20% Woodend-Sefton 5% Kaiapoi-Tuahiwi 15%

Other (please specify): People who travel to our shows and seminarsIf this application is declined, will this event/project still occur?  Yes  No

If No, what are the consequences to the community/organisation?

We wouldn't be able to purchase a BBQ at the moment without the help of this funding. We have struggled for about 9 years fund raising to get enough money together to finally get our new clubshed erected, which we managed to do last year. But we still have a lot that needs doing to complete this project. But we also desperatly need the new BBQ as it is a important part of our club and the catering that we have to provide at club events.

What are the direct benefit(s) to the participants?

It means that we can continue to provide catering for club members and competitors at our shows, club training days, seminars. ect



What is the benefit(s) to your organisation?

When we provide catering all items are donated by club members and it is an area where we can make a small amount of funds to put back into the club.

What are the benefit(s) to the Oxford-Ohoka community or wider district?

At WDTC we have a wide age of club members from small children to retired mature adults who all have a common interest being their dog, we feel the club unites this whole community together and club events with catering is one of the ways that we do this.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)  Yes  No

If yes, name of parent group: \_\_\_\_\_

What is the relationship between your group and the parent group?

\_\_\_\_\_

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

All our years of fund raising has had to be aimed at our clubshed as we upto last year only had shipping containers which weren't weather proof to store all our gear. We still have to finish parts of the shed and that is why a BBQ could not be fully purchased with out this funding

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No

If yes, please supply details:

\_\_\_\_\_

- Enclosed  Financial Balance Sheet and Income & Expenditure Statement  
(*compulsory – your application cannot be processed without financial statements*)
- Supporting costs/quotes
- Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
- I declare that all details contained in this application form are true and correct to the best of my knowledge.
- I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
- I accept that information provided in this application may be used in an official Council report available to the public.

**Please note:** If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: \_\_\_\_\_

*Jarrah Moko*

Date: \_\_\_\_\_

16/5/22

To whom it may concern

I have attached our copy of the Waimakariri Dog Training Clubs bank statement, you will see that there is a lot of money going into the account at the moment. This is due to the fact that we have a show in June and these are peoples entries being paid for. What the bank account won't show you at the moment is all the out going costs that we have to pay for once we know how many people will be attending. Cost such as Judges flights and accommodation, prize ribbons and prize money, catering, batteries to power our equipment for a full weekend, venue hire as it is winter months we hold the show at the RDA show grounds.

Thank you for your time to look at our application and I very much look forward to hearing from you.

Kind regards

Sarah Cole

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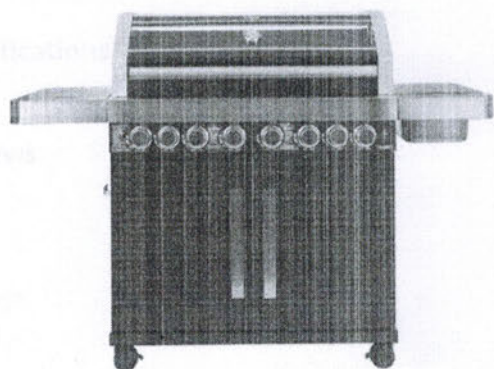
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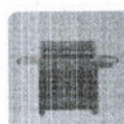
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### Masport Classic 6 Gas BBQ 6 Burner Black

**\$999**  
each

SKU: 304517 M: 552977

★★★★★ 4.7 (23)

Write a review

afterpay

4 interest free payments of \$ 249.75

[More info](#)

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#### Product details

Masport's Classic 6 is a sophisticated BBQ that delivers amazing results. The six main burners are made from corrosion resistant 304 grade stainless steel. Features a 60/40 vitreous enamel cast iron grill and hotplate, a roasting rack for additional cooking space, and a convection style hood for incredible heat retention. With a robust build and a stylish gloss piano black powder



Masport's Supreme 215 is a high-performing BBQ that will equip ...

https://www.mitre10.co.nz/shop/masport-supreme-215-gas-bbq-6-...

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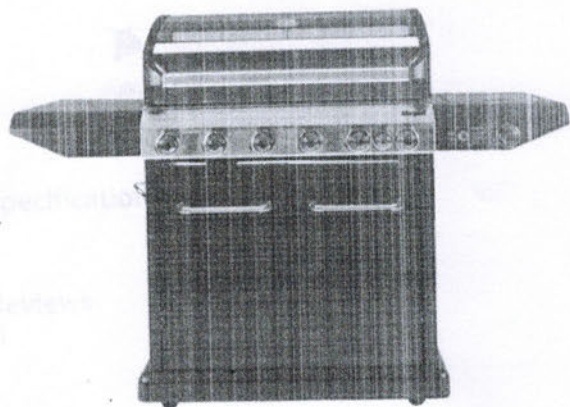
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EXCLUSIVE Masport Supreme 215 Gas BBQ 6 Burner

\$1,299 each

SKU: 379269 M: 553232

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4 interest free payments of \$ 324.75

More info

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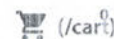
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Product details

Masport's Supreme 215 is a high-performing BBQ that will equip you for all manner of outdoor feasts. Made from stylish powder-coated steel, it offers six 304 grade stainless steel burners with flame tamers, as well as a side burner and an infrared rear burner. The interchangeable split vitreous enamel cast-iron hot plate and grill feature the Fat Away Drainage System (FADS) for healthier cooking. The durable vitreous enamel double lined hood features a viewing window and a temperature gauge.

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Click & Collect

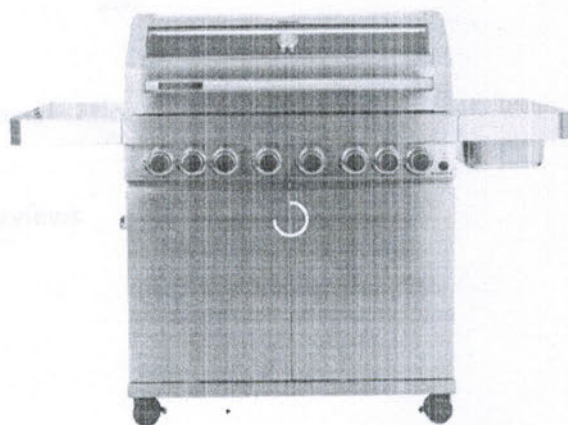
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Product Recall

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### Masport Classic 6 Gas BBQ 6 Burner Stainless Steel

**\$1,199**  
each

SKU: 320986 M: 553047

★★★★★ 4.8 (11)

[Write a review](#)

afterpay

4 interest free payments of \$ 299.75

[More info](#)

#### Buy Online

Click & Collect

[Choose a store](#)

Delivery

[Add delivery location](#)

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ADD TO CART

[SAVE TO WISHLIST](#)

Check in-store availability

Want it today? See which stores have stock



## Product details

Masport's Classic 6 is a sophisticated BBQ that delivers results your friends and family will love. The six main burners are made from corrosion resistant 304 grade stainless steel, as are the hood, side trays, cabinet and doors, meaning this is a BBQ will brave the elements for many years and look great doing it. Features a 60/40 vitreous enamel cast iron grill and hotplate, a roasting rack

# Transaction List

## Non Profit Organisation - 03-1592-0107913-000

Current Balance as at 15/05/2022: \$23,041.19 CR

Payment Date	Description	Other Party Name	Particulars	Analysis Code	Reference	Debit	Credit	
06/05/2022	BILL PAYMENT	SNOOK,KATHRYN	snook		160332		\$38.50	
06/05/2022	BILL PAYMENT	REMON,PAUL ST	Remon	Entries	Paul n Jake		\$77.00	
06/05/2022	DIRECT CREDIT	MR J R CRILLY AND	Crilly	106352			\$38.50	
06/05/2022	DIRECT CREDIT	Coward D S	Pallister		160102		\$115.50	
06/05/2022	DIRECT CREDIT	NEALE M T	Neale		160444		\$77.00	
06/05/2022	DIRECT CREDIT	MISS N L COULTER	N Coulter		160802		\$154.00	
	<b>Closing Balance:</b>							<b>\$23,041.19 CR</b>
05/05/2022	BILL PAYMENT	HOOD MISS H K	Hood		159828		\$38.50	
05/05/2022	BILL PAYMENT	REYNOLDS W M	Reynolds	Mod ent	159884		\$5.50	
05/05/2022	BILL PAYMENT	OGAWA,RIEKO	Ogawa		159936		\$5.50	
05/05/2022	BILL PAYMENT	VAN KEMPEN,PE	S Van Kempen		160084VanKem		\$38.50	
05/05/2022	BILL PAYMENT	WARRINGTON GH	Mason		160853		\$38.50	
05/05/2022	BILL PAYMENT	STURGESS,ROMI	Sturgess		160959		\$38.50	
05/05/2022	BILL PAYMENT	LOWEN B J	Lowen	093951	160967		\$93.50	
05/05/2022	BILL PAYMENT	GOSTOMSKI,PET	C Fry	Teva Gold	160971		\$11.00	
05/05/2022	BILL PAYMENT	AGIUS J A	Joanne Steed	Hunta	160988		\$16.50	
05/05/2022	BILL PAYMENT	L C JAMIESON	Jamieson L	Payment Ref:	160990		\$22.00	
05/05/2022	BILL PAYMENT	WALKER T	159854	Walker			\$99.00	
05/05/2022	CREDIT		lock 160986				\$77.00	
05/05/2022	DIRECT CREDIT	KILMISTER J	Kilmister	159859			\$77.00	
05/05/2022	DIRECT CREDIT	Sanders R	Sanders	159927	159927		\$77.00	
05/05/2022	DIRECT CREDIT	Page T J	Page		160760		\$60.50	
05/05/2022	DIRECT CREDIT	SYME I J	Syme	071566 -W708	160834		\$38.50	
05/05/2022	DIRECT CREDIT	MISS J J LANG	Lang		160979		\$27.50	
05/05/2022	DIRECT CREDIT	Baikie S J	Baikie SJ	160579	Q221		\$38.50	
05/05/2022	DIRECT CREDIT	YI			tang160984		\$11.00	
	<b>Closing Balance:</b>							<b>\$22,540.69 CR</b>
04/05/2022	BILL PAYMENT	GOSTOMSKI,PET	C Fry	Teva Gold			\$11.00	
04/05/2022	BILL PAYMENT	LOGAN, C A	C Logan	Agility	116164		\$16.50	
04/05/2022	BILL PAYMENT	REYNOLDS W M	Reynolds	And camping	159884		\$91.00	
04/05/2022	BILL PAYMENT	ALLEN J M	Q115		159989		\$11.00	
04/05/2022	BILL PAYMENT	M L KAVANAGH	kavanagh		160134		\$38.50	
04/05/2022	BILL PAYMENT	K MONAGHAN	monaghan		160352		\$22.00	
04/05/2022	BILL PAYMENT	LOGAN, C A	C Logan	Agility	160645		\$60.50	
04/05/2022	BILL PAYMENT	A M BUIST, N J BOYLE	Buist	U275	160716		\$38.50	
04/05/2022	BILL PAYMENT	BRANT NA	Brant		160788		\$38.50	
04/05/2022	BILL PAYMENT	COOKE, TYLER J			160622		\$33.00	
04/05/2022	BILL PAYMENT	MANNERING MR J S	160944	160944	Mannering		\$38.50	
04/05/2022	BILL PAYMENT	LAWSON GL	G Lawson	160592	Q260		\$38.50	
04/05/2022	DIRECT CREDIT	COPLAND LEANNE	112265	Copland			\$11.00	
04/05/2022	DIRECT CREDIT	WILKINSON N M					\$115.50	
04/05/2022	DIRECT CREDIT	MR MF & MRS NA STEYN	Steyn		159888		\$38.50	
04/05/2022	DIRECT CREDIT	Pountley-Jones	Whittle		160208		\$36.50	
04/05/2022	DIRECT CREDIT	MR MF & MRS NA STEYN	Steyn M		160507		\$38.50	
04/05/2022	DIRECT CREDIT	O'CONNOR C M	OConnor		160561		\$22.00	
04/05/2022	DIRECT CREDIT	MISS L M FINNERTY	Finnerty		160940		\$38.50	
04/05/2022	DIRECT CREDIT	MRS T J FITZGERALD	T Fitzgerald		160941		\$22.00	
04/05/2022	DIRECT CREDIT	MR A C ROHDE AND	A Rohde		160958		\$115.50	
04/05/2022	DIRECT CREDIT	EVANS M R	Rae Evans	160014	Raffle		\$115.50	
04/05/2022	DIRECT CREDIT	MISS K J HOCKLEY	dash		Remon		\$38.50	
	<b>Closing Balance:</b>							<b>\$21,726.69 CR</b>
03/05/2022	BILL PAYMENT	GODFREY AL	Godfrey	089064	138541		\$38.50	
03/05/2022	BILL PAYMENT	MCCARTIN, DK	Kay	lemm	159925		\$77.00	
03/05/2022	BILL PAYMENT	DOG WHISPERER SERVIC	Culling		159997		\$115.50	
03/05/2022	BILL PAYMENT	MCKILLOP, L D	McKillop	U235	160013		\$22.00	
03/05/2022	BILL PAYMENT	GRANT,WAYNE A	Grant		160100		\$82.50	
03/05/2022	BILL PAYMENT	LECKIE, D&R	Leckie		160374		\$38.50	
03/05/2022	BILL PAYMENT	EVANS M R	Evans	Conolly	160696		\$115.50	
03/05/2022	BILL PAYMENT	MUIR C S	C MUIR	11 June 22	160807		\$11.00	
03/05/2022	BILL PAYMENT	S K JORDAN	Jordan		160893		\$38.50	
03/05/2022	BILL PAYMENT	S T S MAXWELL, A M M	Malecka		160894		\$11.00	
03/05/2022	BILL PAYMENT	RUFFELL,KATHE	K Ruffell	Champ	160896		\$38.50	
03/05/2022	BILL PAYMENT	D M TOFTS	D Tofts		169830		\$154.00	
03/05/2022	BILL PAYMENT	P J HALLOWES	Hallowes	160186	champ		\$38.50	
03/05/2022	BILL PAYMENT	MECHEN,TAYLOR	160530		Mechen		\$77.00	
03/05/2022	BILL PAYMENT	REMON,SIAN AL			Remon 160882		\$38.50	
03/05/2022	BILL PAYMENT	HALL K M & N	K Hall	160888	Tess		\$38.50	
03/05/2022	DIRECT CREDIT	Tansey S J	Tansey				\$38.50	
03/05/2022	DIRECT CREDIT	FOX GAVIN NEIL	Vicky Fox	096046	100252		\$5.50	
03/05/2022	DIRECT CREDIT	Tansey J C	Tansey	Rapid	159922		\$38.50	
03/05/2022	DIRECT CREDIT	MS J D LASSEN	lassen		159963		\$38.50	
03/05/2022	DIRECT CREDIT	BEASLEY P N	Beasley		160000		\$115.50	
03/05/2022	DIRECT CREDIT	Taylor E K & B	Taylor		160783		\$77.00	
03/05/2022	DIRECT CREDIT	Naylor M L	Shelley	Naylor	160831		\$82.50	
03/05/2022	DIRECT CREDIT	Sharon Margaret Dron	Dron		160836		\$77.00	
03/05/2022	DIRECT CREDIT	Tulett S A	Tulett		160883		\$38.50	
03/05/2022	DIRECT CREDIT	Reim S	Jessie	Sabine Parry	160912		\$38.50	
03/05/2022	DIRECT CREDIT	MRS F N BROWN	160897	A Matthews	champshowjun		\$16.50	
03/05/2022	DIRECT CREDIT	Dawson S L & Mo	160921		Moss		\$66.00	
	<b>Closing Balance:</b>							<b>\$20,697.19 CR</b>
02/05/2022	BILL PAYMENT	DENTON ANGELA	Denton		159835		\$38.50	
02/05/2022	BILL PAYMENT	J I MACKAY	Mackay		159856		\$38.50	
02/05/2022	BILL PAYMENT	EVANS-FREEMAN PROF J	Evansfreeman Jan		159976		\$60.50	
02/05/2022	BILL PAYMENT	ALLEN J M	Allen		159989		\$38.50	
02/05/2022	BILL PAYMENT	JONES,CLAIRE	jones		160338		\$38.50	
02/05/2022	BILL PAYMENT	RICHARD POWLEY	R Powley		160508		\$115.50	
02/05/2022	BILL PAYMENT	K J WALKER	Walker		160725		\$71.50	



**Transaction List****Non Profit Organisation - 03-1592-0107913-000**

Current Balance as at 15/05/2022: \$23,041.19 CR

Payment Date	Description	Other Party Name	Particulars	Analysis Code	Reference	Debit	Credit
02/05/2022	BILL PAYMENT	JONES&JOHNSON	Johnson		160731		\$38.50
02/05/2022	BILL PAYMENT	KITCHINGMAN-GIB	Jodie	Kitchingman	160778		\$38.50
02/05/2022	BILL PAYMENT	ANVIL LODGE TRUST	Robertson		160811		\$77.00
02/05/2022	BILL PAYMENT	HALLIDAY, M M	Halliday M		160829		\$22.00
02/05/2022	BILL PAYMENT	CA KNOWLES	Campbell C		160835		\$77.00
02/05/2022	BILL PAYMENT	MCKEE J R	160343		mckee		\$77.00
02/05/2022	BILL PAYMENT	POUNTLEY, S J	Pountley	U705	Twist		\$38.50
02/05/2022	DIRECT CREDIT	Boyd M J M & Bo	160862				\$16.50
02/05/2022	DIRECT CREDIT	MR S E HURNDELL AND	Vincent		159837		\$38.50
02/05/2022	DIRECT CREDIT	HICKLING S A	Hickling		160167		\$22.00
02/05/2022	DIRECT CREDIT	MISS HAYLEY J ROHDE	Rohde		160663		\$5.50
02/05/2022	DIRECT CREDIT	MRS B L RUMBLE AND	Rumble	099040	160685		\$115.50
02/05/2022	DIRECT CREDIT	TERRAS C J	Terras		160769		\$38.50
02/05/2022	DIRECT CREDIT	MR B J GLENNIE AND	Glennie		160770		\$22.00
02/05/2022	DIRECT CREDIT	MS FJ DEVEREUX	Devereux		inv 160772		\$38.50
02/05/2022	DIRECT CREDIT	JA D'ARCY	Jenny D'Arcy	entries94704	june		\$38.50
<b>Closing Balance:</b>							<b>\$19,129.69 CR</b>
<b>Opening Balance:</b>		<b>\$18,024.19 CR</b>					



## Account Balances

This is a summary of accounts. Click any Account Name to see its transaction list.

Welcome Anne

Last login: 12/05/2022 17:09

### Waimakariri Dog Training Club

#### Accounts

Account Name	Account Number	Current Balance	Money Available	Limit
<a href="#">Non Profit Organisation</a>	03-1592-0107913-000	\$23,041.19 CR	\$23,041.19 CR	\$0.00 CR



Not sure which account is which? Add your own [online nicknames](#) to help you tell them apart.

Need to update your users, or access other accounts? [Click here](#) for our forms and more information.

Business Online Helpdesk 0800 337 522

**Groups applying for Board Discretionary Grants 2020/2021**

Name of Group: OXFORD SENIOR CITIZENS CLUB.  
 Address: Carol Lowrey, 3 Olivea Place, Oxford 7430.  
 Contact Person within Organisation: CAROL LOWREY.  
 Position within Organisation: PRESIDENT.  
 Contact phone number: 03 3123019 Email: pandcmLowrey@gmail.com

**Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)**

To assist with the HIRING of transport to enable our club members to visit places of interest, during the year.

What is the timeframe of the project/event date? Anytime.  
 Overall Cost of Project: Various. Amount Requesting: Anything would be appreciated.  
 How many people will directly benefit from this project? 29

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)  Cultural/ethnic minorities  District  
 Preschool  School/youth  Older adults  Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 90% Rangiora-Ashley 10% Woodend-Sefton \_\_\_\_\_% Kaiapoi-Tuahiwi \_\_\_\_\_%

Other (please specify): \_\_\_\_\_

If this application is declined will this event/project still occur?  Yes  No

If No – what are the consequences to the community/organisation?

WAIMAKARIRI DISTRICT COUNCIL	
RECEIVED:	26 MAY 2022
To:	THEA

What are the direct benefit(s) to the participants?

To keep them active, with friendship and mobility.





47  
Oxford Senior Citizens

Bal 1<sup>st</sup> May 2021 - 30<sup>th</sup> April 2022

<u>Income</u>	<u>Expenditure</u>
Raffles \$ 322.70	Entertainment \$ 310.00
Sales 48.90	Meals 916.70
Subs (32) 224.00	Auditor 30.00
Meals 795.00	Misc. 289.03
Badge 6.00	(Xmas - Cellophane lanyards)
\$ 1396.60	\$ 1545.73
Bal April '21 2458.76	Bal 30.4.22 2309.63
\$ 3855.36	\$ 3855.36

Travel Account

<u>Balance 30.4.21</u>	<u>\$ 1313.62</u>
Trips (4)	<u>\$ 329.50</u>
Balance 30.4.22	<u>\$ 984.12</u>

C M Lowrey.

**Groups applying for Board Discretionary Grants 2021/2022**Name of Group: Tasman Young Farmers RegionAddress: 2/62 Elizabeth StreetContact Person within Organisation: Steph KellyPosition within Organisation: ChairpersonContact phone number: 0220813631Email: tasman.chair@youngfarmers.co.nz**Describe what the project is and what the grant funding be used for?** (Use additional pages if needed)

On the 13th of July 2022, Tasman Young Farmers are holding a Hauora Health & Wellbeing Event for the Rural community, at the Amberley Tin Shed. We are holding this event for the community, to promote wellbeing and to get our hardworking farmers off farm. Our mission for the night is to encourage people to take stock of their wellbeing and check up on their mates, before heading into winter. This is a free event for anyone to attend. We have headline

What is the timeframe of the project/event date? 13th July 2022 - from 6pmOverall Cost of Project: \$3700Amount Requested: \$500How many people will directly benefit from this project? 100

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)     Cultural/ethnic minorities     District  
 Preschool     School/youth     Older adults     Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 25 %    Rangiora-Ashley 25 %    Woodend-Sefton 25 %    Kaiapoi-Tuahiwi 25 %

Other (please specify): \_\_\_\_\_

If this application is declined, will this event/project still occur?     Yes     No

If No, what are the consequences to the community/organisation?

We would have less resources to run more events in the North Canterbury district in the future. As a not for profit, funding it difficult to come by. We have seen the success and value this event added to our Selwyn community last year, and it would be a lost opportunity to reach more farmers and growers who often do not prioritise their wellbeing and get a break from the life of farming

What are the direct benefit(s) to the participants?

We are holding this event for the community, to promote wellbeing and to get our hardworking farmers off farm. This is an important night off the farm to bring the community together, to engage support networks



What is the benefit(s) to your organisation?

49

We are volunteers of the region to take care of our community and members. We want to provide opportunities and resources to help people thrive, and by putting on this event we are able

What are the benefit(s) to the Oxford-Ohoka community or wider district?

This is a free event, open to all people in the area. It is also a family friendly event as wellbeing is vital to people of all ages. Our region takes care of 300 young farmers.....

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)  Yes  NoIf yes, name of parent group: NZ Young Farmers

What is the relationship between your group and the parent group?

We are the region run by volunteers that takes care of all of the young farmers members from the Rakaia, to the top of the South Island, and down the West Coast.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

We have asked local businesses for donations of their time and services, to improve our community's wellbeing (hair dressers, massage therapists, etc). We have applied to our...

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No


If yes, please supply details:

Yes, we applied to the board for our Community Ball that was granted. Unfortunately this did not go ahead due to not enough funding to cover expenses.

- Enclosed  Financial Balance Sheet and Income & Expenditure Statement  
(*compulsory – your application cannot be processed without financial statements*)
- Supporting costs/quotes
- Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
- I declare that all details contained in this application form are true and correct to the best of my knowledge.
- I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
- I accept that information provided in this application may be used in an official Council report available to the public.

**Please note:** If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: Date: 16-06-22



WED  
DAY | JULY  
13 | 6  
PM

Take a break from the farm, bring your Whanau and join us at the **Amberley Tin Shed** for a BBQ and good yarns!

## Application from Tasman Young Farmers

### Describe what the project is and what the grant funding be used for?

On the 13th of July 2022, Tasman Young Farmers are holding a Hauora Health & Wellbeing Event for the Rural community, at the Amberley Tin Shed.

We are holding this event for the community, to promote wellbeing and to get our hardworking farmers off farm. Our mission for the night is to encourage people to take stock of their wellbeing and check up on their mates, before heading into winter. This is a free event for anyone to attend.

We have headline speakers Wayne Langford from YOLO farmer and Harriet Bremner from Plant a seed for Safety, who will be sharing their wellbeing journeys as farmers, parents, partners and mates, and the tips they have for prioritising wellbeing.

We are also putting on dinner and will have free haircuts, massages and other wellbeing focused services for attendees to enjoy. We are expecting 100 attendees of all ages. Our similar event in Dunsandel which was smaller had 65 attendees.

The funding will be used towards:

- Keeping this event free for all attendees
- Speaking fee for Harriet Bremner (\$1000)
- Flights for Harriet Bremner (\$500)
- Fuel costs for Wayne Langford
- Catering costs

- Venue hire

We would love you to be apart of this event and support us in our mission to bring people together. I really feel that with your help, we make this a transformative evening for the Waimakariri District to prioritise their wellbeing.

**If No, what are the consequences to the community/organisation?**

We would have less resources to run more events in the North Canterbury district in the future. As a not for profit, funding it difficult to come by. We have seen the success and value this event added to our Selwyn community last year, and it would be a lost opportunity to reach more farmers and growers who often do not prioritise their wellbeing and get a break from the life of farming.

**What are the direct benefit(s) to the participants?**

We are holding this event for the community, to promote wellbeing and to get our hardworking farmers off farm. This is an important night off the farm to bring the community together, re-engage support networks and friendships to strengthen people's overall wellbeing. Through our speakers, there will be education on ways to prioritise your wellbeing and mental health. They will be sharing their struggles and strategies, which is incredibly powerful and inspirational to farmers. Our event is a forum to share experiences, to grow our community's mental and physical wellbeing together.

**What is the benefit(s) to your organisation?**

We are volunteers of the region to take care of our community and members. We want to provide opportunities and resources to help people thrive, and by putting on this event we are able achieve this exact purpose. It also shows the need for more events like this, to ensure we are protecting our people and inspiring wellbeing resilience. As NZ Federation of Young Farmers Clubs (Inc.) is a not for profit organisation run by volunteers, we appreciate all of your support.

**What are the benefit(s) to the Oxford-Ohoka community or wider district?**

This is a free event, open to all people in the area. It is also a family friendly event as wellbeing is vital to people of all ages. Our region takes care of 300 young farmers members from across 12 clubs, spanning from the top of the South Island, down to the Rakaia River and down the West Coast. It welcomes all people who wanting to invest in their wellbeing and have a break.

With the majority of the farming events cancelled due to covid, it has caused our rural communities to become even more isolated. Tasman Young Farmers are incredibly passionate about protecting the wellbeing of our communities, and through this event we will re-engage support networks and the importance of community.

We have a large club in Waimakariri who are excited to attend this night with their families, as well as local Hurunui and Amuri Basin clubs. We will be advertising this in local newspapers, local groups, social media and more. We have capacity up to 200 people and would love to make this as big of a night as possible.

**What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:**

We have asked local businesses for donations of their time and services, to improve our community's wellbeing (hair dressers, massage therapists, etc). We have applied to our national office for support, as they have been gifted money from MPI to support our event. However it is only to a maximum of \$2,000 and our event is \$3,700 at this stage. We are hoping for local support to grow our connection with the local council and people, so we can host more events in your district in the future.





 **NZ YOUNG FARMERS**  
**TASMAN YOUNG FARMERS**

———— **SPONSORSHIP OPPORTUNITY**



# WHO WE ARE

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The Tasman Young Farmers Region is geographically the largest region stretching from the Rakaia River to the top of the South Island, and down the West Coast.

We are a very strong and progressive region within the NZYF organisation encompassing 12 clubs and 300 members. Our members are secondary school students (TeenAg) and Young Farmer members (aged 18-31).

Young Farmers attracts all people passionate about the primary industry. We provide social, educational and personal development opportunity for all of our members, to support the growth of the next generation of farmers and rural professionals.





# OUR PURPOSE

WE EXCITE, CONNECT AND NURTURE  
YOUNG PEOPLE IN THE PRIMARY SECTOR

# OUR VISION

CREATING SUCCESS FOR OUR YOUNG  
PEOPLE IN THE PRIMARY SECTOR

## OUR VALUES

RESPECTFUL

ONE TEAM

PROUD

PASSIONATE

ALL LEADERS

## OUR STRATEGIES FOR SUCCESS

### SUPPORT OUR PEOPLE TO BE MENTALLY AND PHYSICALLY WELL

Helping to improve our young people's resilience and confidence while they are making lifelong friends at NZ Young Farmers.

### CONNECT PEOPLE TO THRIVING RURAL COMMUNITIES

Provide resources and support to enable clubs to grow their community connections and their membership. NZYF clubs are inclusive and welcoming to everyone from across their community.

### DEVELOP AND NURTURE OUR PEOPLE

Provide opportunities for our people to connect, learn and grow. Support them to effectively participate in their communities and workplaces.

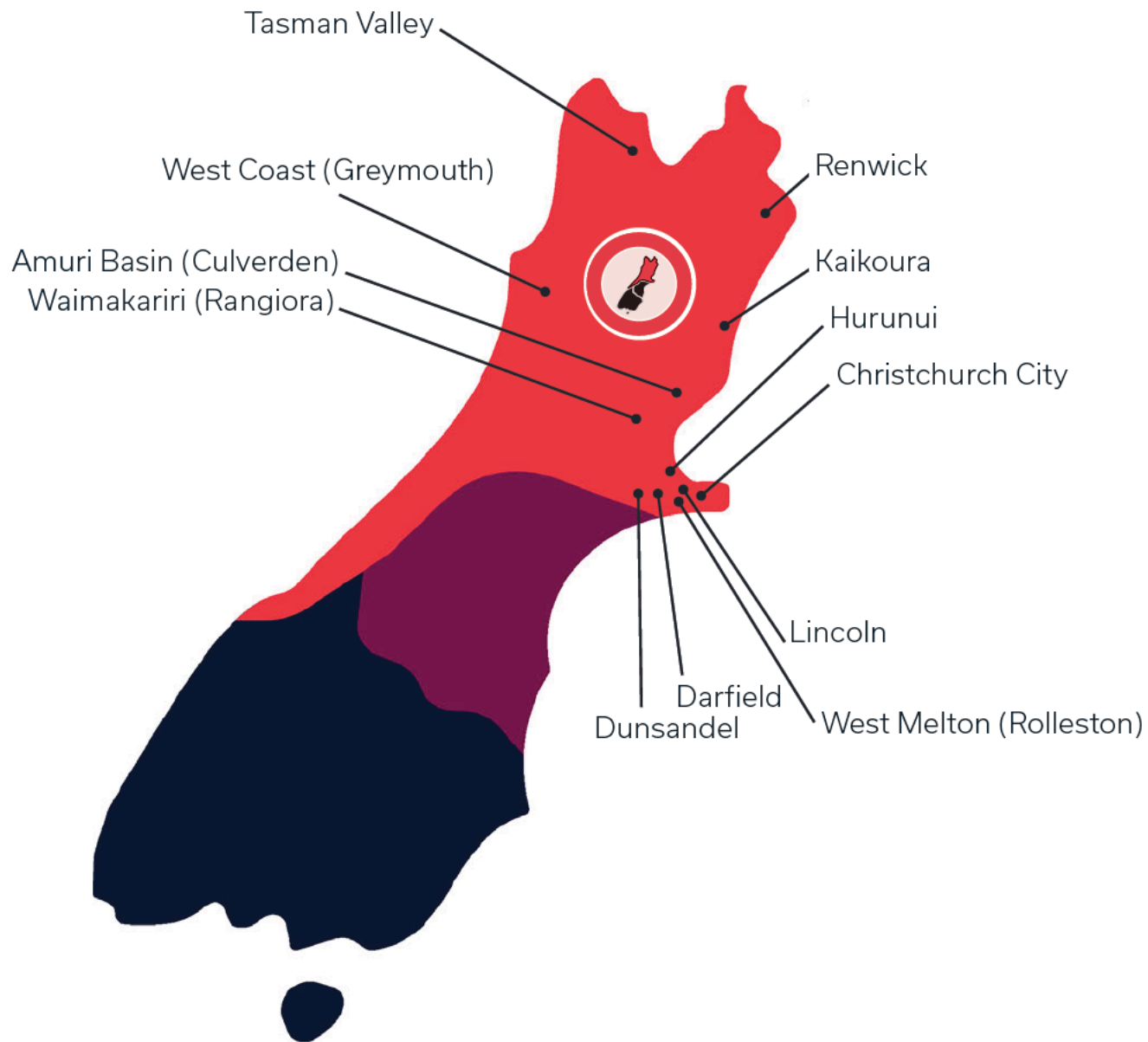
### INSPIRE AND EMPOWER OUR PEOPLE TO ACHIEVE THEIR GOALS AND AMBITIONS

Connect our people to a network of employers, educators and experiences that will help them to make decisions about their future in the food and fibre workforce. Provide pathways and opportunities to excel.

# OUR REGION

**12**  
CLUBS

**283**  
MEMBERS



# OUR IMPACT

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## CONNECTION

Members from all across our community come together to support one another, build friendships, and get involved in a new challenge.



## LEADERSHIP

From competing to mentoring, convening to committee positions, options for members to get involved and develop their leadership skills are endless.



## EMPOWERMENT

Members are encouraged to get involved in whatever way they can. Whether they want to become the next FMG Young Farmer of the Year, lead their local club or give back to their community.



# ACHIEVING OUR MISSION

Each month we will be holding a social and skill focused activity, and a growth and development focused session.

**TASMAN EXEC YEARLY EVENTS PLANNER** YEAR: 2022-2023

MARCH	APRIL	MAY
Tournament	Tasman Valley Club Launch Roadtrip	Club Leadership Training
JUNE	JULY	AUGUST
Ball Chair Training	Wellbeing Event Secretary Training	Ski Trip Treasurer Training
SEPTEMBER	OCTOBER	NOVEMBER
Districts Skills Day Health & Safety Training	Contest Launch Networking Event Districts	Agri Sports Interclub Challenge Marketing Training
DECEMBER	JANUARY	FEBRUARY
Xmas Do	Clay Shoot Practice Membership Training	Regional Final Ag Quiz Night



# OUR REGIONAL COMMITTEE



**Steph Kelly** Chair  
Tasman.chair@youngfarmers.co.nz  
0220813631



**Cheyenne Wilson**  
Past Chair



**Will Newton**  
Senior Vice Chair



**Dean Gardiner**  
Junior Vice Chair



**Molly Donald**  
Secretary



**Georgia Moody**  
Publicity Officer



**Nick O'Connor**  
Treasurer



**Annabelle Adkins**  
Health & Safety Officer



**Nicky Tily**  
Tournament Manager



**Georgie Eggleston**  
General Member



**Zoe Hoskins**  
General Member



# OUR REACH

We are delighted to invite you to feature your business/organisation on our communication and social platforms. We have opportunities for leveraging our regional events and competitions. Currently our platforms are in a huge growth phase and have:



**984**

Following on  
Facebook



**215**

Following on  
Instagram



**350**

on email subscription list



**5,000**

People reached per post on  
Facebook



**500**

People reached per post on  
Instagram



# SUPPORT OPTIONS

## RAINMAKER

\$2,000

- Logo on our Facebook Header
- Logo on our email header and signature
- Dedicated social media posts on Instagram, emails and Facebook, thanking you for your support
- Named as a local supporter in all local publications.
- Invitations and acknowledgement at all future Tasman Young Farmers Regional Events
- The opportunity to display/promote your product or services at Tasman Young Farmer Regional Events
- Use of our logo on any of your collateral to promote your company's community support
- Endorsement of your product/service
- Social media mentions.
- Opportunity to network with NZYF members at the events

## HARVESTER

\$1,000

- Logo on our Facebook Header
- Logo on our email header and signature
- Named as a local supporter in all local publications.
- Invitations and acknowledgement at all future Tasman Young Farmers Regional Events
- The opportunity to display/promote your product or services at Tasman Young Farmer Regional Events
- Use of our logo on any of your collateral to promote your company's community support
- Social media mentions.

## CULTIVATOR

\$500

- Logo on our Facebook Header
- Invitations and acknowledgement at all future Tasman Young Farmers Regional Events
- The opportunity to display/promote your product or services at Tasman Young Farmer Regional Events
- Use of our logo on any of your collateral to promote your company's community support
- Social media mentions.

## SEED SOWER

\$250

- Logo on our Facebook Header
- The opportunity to display/promote your product or services at Tasman Young Farmer Regional Events
- Use of our logo on any of your collateral to promote your company's community support
- Social media mentions.

**If you would like a more tailored sponsorship, please get in touch with us to discuss more options.**

*All offerings will run for 12 months on signing the agreement, with preferential offerings for any future exposure/leveraging opportunities for your business, or roll over sponsorship clauses.*

# PRODUCT SPONSORSHIP

Keen to support but do not have the budget to come on board as a principal sponsor? You can still support us via product sponsorship.

If you have a product/merchandise or even business vouchers that you would like to promote via the Tasman Young Farmers Region, we can look at potential leverage opportunities. Opportunities could exist via social media posts, prizes for competitions, or give-aways, and we have often been grateful for products used in fundraising activity in the past.





# HAUORA HEALTH



# WELLBEING EVENT



**WAYNE LANGFORD**  
YOLO Farmer

WED  
**DAY**

JULY  
**13**

**6**  
PM

Take a break from the farm, bring your Whanau and join us at the **Amberley Tin Shed** for a BBQ and good yarns!

Tasman Regional Wellbeing Event 2022								
Income	Quantity	Unit Price	Total		Actual Quantity	Actual Unit Price	Actual Total	Paid
Sponsorship								
NZYF								
			\$0.00					
<b>Expenses</b>								
Kai								
Burgers								
Drinks								
Dessert								
	300	<b>Total:</b>	\$500.00					
<b>Venue</b>			\$280.00					
<b>Speakers</b>								
Yolo Farmer			\$250.00					
Harriet Bremner speaking fee			\$1,000.00					
Harriet Bremner flights			\$300.00					
Doug Avery			\$1,000.00					
<b>Supporter Thank You Gifts</b>			\$200.00					
<b>Advertising</b>								
North Canterbury News			\$80.00					
The Hotline			\$40.00					
Posters			\$50.00					
		<b>BUDGETED EXPENSES</b>	\$3,700.00			<b>TOTAL EXPENSES</b>	\$0.00	
		<b>BUDGETED SURPLUS</b>	-\$3,700.00			<b>SURPLUS</b>	\$0.00	

# Charity Details

65

Legal name of the Charity:	<b>The NZ Federation of Young Farmers Clubs Incorporated</b>
Other Name (inc Trading Name):	NZ Young Farmers/ NZYF
Registration number:	CC37379
NZBN number:	9429042785415
Current Status:	Registered

## Registration details

Date of Registration:	2/02/2009
Balance Date:	September 30

## Address for service

Charity's Postal Address:	PO Box 23141 Templeton Christchurch 8445
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Charity's Street Address:	185 Kirk Road Templeton Christchurch 7678
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## Charity's other details

Phone:	03 303 3059
Email:	<a href="mailto:info@youngfarmers.co.nz">info@youngfarmers.co.nz</a>
Website:	<a href="http://www.youngfarmers.co.nz">http://www.youngfarmers.co.nz</a>



## Spreadsheet Showing Oxford-Ohoka Community Board Discretionary Grant 2022/23 Financial Year

	Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance
			2022/23 \$5,990 + Carryover \$ = \$			\$5,990 + carry
	Jul	Swannanoa Volunteer fire brigade	Purchase a BBQ	\$999		
	Jul	Waimakariri Dog Training Club Inc.	Towards the cost of purchasing a new BBQ.	\$500		
	Jul	Oxford Senior Citizens Club	Towards the cost of hiring transport during the year.	\$500		
	Jul	Tasman Young Farmers Region	Towards the cost of hosting a Hauora Health and Wellbeing Event	\$500		
	Aug	Oxford Football Club	Towards the cost of uniforms for junior teams	\$500		

## Spreadsheet Showing Oxford-Ohoka Community Board Discretionary Grant for the 2021/22 Financial Year

	Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance
Oxford-Ohoka Community Board			Carryover \$3,000 = \$8,820			\$ 8,820.00
	1-Jul	Oxford Arts Trust	Shelving, furniture	\$500	\$500	\$ 8,320.00
	1-Jul	West Eyreton Primary School	New books and lego	\$456	\$456	\$ 7,864.00
	1-Jul	Swannanoa Volunteer fire brigade	Junior crew uniforms	\$722	\$500	\$ 7,364.00
	1-Jul	Swannanoa Volunteer fire brigade	Cost of holding open day	\$539	\$500	\$ 6,864.00
	4-Aug	Nil				
	9-Sep	<b>Meeting Cancelled</b>				
	6-Oct	Nil				
	3-Nov	Life Education Trust	Delivery of the Healthy Harold Programme	\$500	\$500	\$ 6,364.00
	3-Nov	Mandeville Sports Club	Purchase of a Life Members Board	\$477	\$477	\$ 5,887.00
	3-Nov	Eyreton Pony Club	Towards the building of horse yards	\$500	\$500	\$ 5,387.00
	9-Dec	Oxford Community Trust	Purchase gazebos for Christmas Wonderland	\$600	\$500	\$ 4,887.00
	2-Feb	Nil				
	2-Mar	Oxford Arts Trust	Purchase an air purifier	\$500	\$500	\$ 4,387.00

	Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance
	6-Apr	Clarkville Playcentre	Purchase bikes and scooters	\$376	\$376	\$ 4,011.00
	1-Jun	Standardbred Stable to Stirrup Charitable Trust	Ground membership renewal	\$400	\$ 400.00	\$ 3,611.00
	1-Jun	Cancelled Tasman Young Farmers	Community Ball	\$500		
	1-Jun	Standardbred Stable to Stirrup C	uniforms	\$500	\$ 500.00	\$ 3,111.00
	1-Jun	Swannanoa Home and School C	kappa haka uniforms	\$500	\$ 500.00	\$ 2,611.00
	1-Jun	Swannanoa Home and School C	football tshirts	\$500	\$ 500.00	\$ 2,111.00
	1-Jun	Oxford Historical Records Socie	securing medal display cabinets	\$697	\$ 697.00	\$ 1,414.00
	1-Jun	Oxford Promotions Action Comm	Te Papa Matariki Activity Book	\$404	\$ 404.00	\$ 1,010.00
	1-Jun	Swannanoa Preschool	storage for nursery	\$ 461.00	\$ 461.00	\$ 549.00

## GOVERNANCE

### Oxford-Ohoka Community Board

# Discretionary Grant Application

#### Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

Continued over page



## Criteria for application

- Grant applications will be considered every month by the Oxford-Ohoka Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Grant funding will not be allocated for events/projects that have already occurred.
- Generally funding grants will be a maximum of \$500 in any one financial year (July 2022 to June 2023) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- Priority is to be given to groups with strong links with the Oxford-Ohoka community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page summary balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Oxford-Ohoka Community Board.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An Accountability Form must be provided to the Council outlining how the funds were applied, within three months after the event or completion of the project, when funds are spent. A new application will not be accepted until the Council receives the Accountability Forms for previous funding granted. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for, the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

## What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

### Post to:

Governance Team  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440

### Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

**Email:** records@wmk.govt.nz

## What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

[REDACTED]  
[REDACTED]  
[REDACTED]

15 /06/2022

Oxford Ohoka Community Board Members

c/- Waimakariri District Council

When 3 waters controversy began and the Mayor proudly announced Waimakariri was good I thought council staff had thrown him under the bus. Because in my little rural neck of the woods it is far from good and the picture the government advertisement paints seems much more appropriate.

As a rural new Zealander I am well aware that we are responsible for our own water infrastructure and we are part of a Rural scheme for both our stock water and household water that was put in place back in the 1980s and was later increased to service the local township of Oxford.

We have a pretty good rural water scheme but it seems the easement information for water delivery may have been lost because the most recent neighbour on our south side has built over the water pipes/shifted the water pipes (never quite sure what the truth is there) and my understanding is that is not legal.

But when it comes to storm water and waste water pretty much anything goes. Our property encompasses a little valley with a stream running along the bottom. Three of our neighbours discharge into our property, sometimes through or across public land and their discharge ends up in the stream that in turn becomes the Cust River, which is diverted via the Main Drain through Ohoka and then into the Waimakariri River. Of those neighbours I know 2 discharge a mixture of waste water and storm water. In one case we have had the water tested. ESR like the water collection to be immediately after a rain event and the post rain collection had more than 24,000 e-coli per 100ml of water. ESR could not identify a species specific e-coli and believed it was likely from rotting vegetation or a kitchen waste machine. MPI advice was there is a high sugar content in discharges from honey processing plants that can change things like bacteria, as they feed it, so that could also be a factor. However, 24,000 e-coli per 100ml water into our water ways seems a bit big to ignore but all government Agencies did just that.

Water from a neighbours huge commercial building/s runs down and around our house and pools outside our bedrooms. Apparently this vast building was consented by council to run its storm water directly onto the ground. It also runs it into a shallow soak pit (large quantity of boulders). That water runs underground and also ends up around our house and through our vegetable gardens. I believe there are a number of buildings contributing water to our problem.

A summary of factors that have led me to write this document are;

- Water with high levels of bacteria are being discharged where they can affect human health and run off into our streams and rivers.

- I can stand on my land and see the drip lines just over the fence, in one case on a right of way.
- Council are consenting discharge of storm water with no concern over the consequences for existing land owners and householders or with little or no understanding of land contours.
- Council staff then treat complaints with contempt, even when they are backed by evidence.
- Our costs to channel the run off away from house and buildings is currently estimated to be thousands of dollars. While this will solve our pooling problems it will do nothing to help the water quality of the stream.

And importantly, I have given this information to Waimakariri District council staff, Environment Canterbury staff, MPI staff and ESR staff. None of these have shown a level of competence or concern that would be acceptable and yet all are fighting for the right to control our water. I don't believe any current public servants are capable of turning around the degradation of New Zealand's water assets. They will all be the same people who are currently enabling the polluting of our streams, rivers and groundwater. Our problems could have been avoided by local knowledge being followed (the commercial building was built over the natural depression where water drained) and people who really care about land and water over expediency and money. If I was looking for a solution I would go back to examine the likelihood of smaller management groups with local knowledge and a passion for the importance of clean water and environmental issues. Those people need to be accountable because currently nobody is accountable.

And just in case you think this might be a one off problem or that I might be exaggerating, I suggest you look into how council staff might have solved the problem of waste water pooling on the roadsides on the east side of the Sales Road and Ashley Gorge Road intersection.

I have written to you because I don't want to go directly to the media where the drama plays out but nothing is solved. I am hoping there are some of you who care enough about this problem to facilitate a solution. My understanding is the problem is so big now that council would need to extend the sewer lines to this area to take waste water away and treat it.

I have photographic and video evidence going back to 2018. I have a report from ESR. And I have emails/correspondence from council staff from 2019 until now that document their lack of concern. My expectation is that a solution and a way forward will be agreed by 15/07/2022. My further expectation is that there will be a degree of confidentiality around this until a solution is found due to the aggressive and intimidating neighbours.

Yours Sincerely,

Dorothy Scott

Our Ref: LTC-03-18-02/220114003526

9 June 2022

Mr Nicholas  
Chair  
Oxford-Ohoka Community Board  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440  
via email: [com.board.govt.nz](mailto:com.board.govt.nz)

Dear Doug

### Waimakariri District Council Adopts Annual Plan

The Waimakariri District Council has adopted its Annual Plan at a special meeting on Tuesday 28 June 2022. The plan lays out a prudent and responsible budget which will allow council to continue to deliver a high level of service, while also keeping rates increases to a minimum.

Council has committed to a rates increase of 4.5 percent which is just 0.3 percent higher than was predicted in the Long Term Plan (LTP) last year.

Some of the key projects in the Annual Plan include:

- Upgrades to the drinking water plants
- A mixed use Community Hub in Kaipo
- Upgrades to Rangiora Arterial
- A commitment to protecting Significant Natural Areas
- Kaipo storm water and floodng improvements
- Upgrades to roadng infrastructure to provide safer roads.

Mayor Dan Gordon says current indications are that the Waimakariri District is performing well, despite the impacts of Covid-19 and global economic uncertainty.

“We set realistic objectives in the LTP. We wanted to ensure that we were going to be able to deliver on everything that we planned and that not be a case of over promising and under delivering. I’m very confident that can provide the very high level of service that our rate payers expect, while ensuring that we are not overspending at this crucial time.”

Last year in its Long Term Plan (LTP) Council included climate change for the first time. The Annual Plan, which tracks Council’s progress as it moves into the first year of the LTP, is underpinned by a conscious effort to enhance wellbeing, the environment and sustainability for our ever growing and changing District.

Mayor Gordon says a lot of the feedback through the submissions process was that council was on the right track.

“People told us they are happy with our advocacy around Three Waters and our commitment to balancing growth and optimism with economic uncertainty.

“We have brought climate change into the LTP for the first time last year and since then we have developed a portfolio to focus specifically on this. We know we have a lot of work to do and that will be a collaborative effort with other councils as these issues don’t stop at the boundary of the Waimakariri District. However, making climate change a focus is part of our commitment to our District today and into the future.”

If you raised specific points of submissions, you will receive a letter addressing those points shortly.

Kind regards



Heine Street  
Corporate Planner