

Kaiapoi-Tuahiwī Community Board

Agenda

Monday 21 February 2022

5.00pm

**Meeting Room 1 (upstairs)
Ruataniwha Kaiapoi Civic Centre
176 Williams Street, Kaiapoi**

Members:

Jackie Watson (Chair)
John Meyer (Deputy Chair)
Neville Atkinson
Al Blackie
Brent Cairns
Chris Greengrass
Martin Pinkham

AGENDA FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD TO BE HELD IN METING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 21 FEBRUARY 2022 AT 5PM.

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

	<u>BUSINESS</u>	<i>PAGES</i>
1	<u>APOLOGIES</u>	
2	<u>CONFLICTS OF INTEREST</u>	
3	<u>CONFIRMATION OF MINUTES</u>	
3.1	<u>Minutes of the Kaiapoi-Tuahiwi Community Board – 13 December 2021</u>	7-15
	<i>RECOMMENDATION</i>	
	THAT the Kaiapoi-Tuahiwi Community Board:	
	(a) Confirms the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 13 December 2021, as a true and accurate record.	
3.2	<u>Matters Arising</u>	
4	<u>DEPUTATIONS AND PRESENTATIONS</u>	
4.1	<u>Mahinga Kai – Greg Byrnes and Makarini Rupene</u>	
	The representatives of the Huria Reserve Mahinga Kai Heritage Steering Group will update the Board on progress and their plans for the remainder of the financial year and beyond.	
5	<u>ADJOURNED BUSINESS</u>	
	Nil.	
6	<u>REPORTS</u>	
6.1	<u>Kaiapoi Parking Restrictions Changes – Vanessa Thompson (Business and Centres Advisor) and Shane Binder (Transportation Engineer)</u>	16-94
	<i>RECOMMENDATION</i>	
	THAT the Kaiapoi-Tuahiwi Community Board:	
	(a) Receives Report No. TRIM number. 220204014766.	
	(b) Notes the three week community/affected business engagement period that was undertaken to solicit feedback related to the proposed parking restriction changes.	

- (c) **Notes** that public feedback was generally supportive of the changes, as evidenced in the 'Let's Talk Waimakariri' summary public engagement report.
- (d) **Notes** that the proposed changes better reflect current utilisation and seek to respond more appropriately to parking demand in the identified areas.

And

Recommends that the District Planning and Regulation Committee:

- (e) **Approves** the six parking restrictions changes, as follows:

ITEM	TOWN	STREET	LOCATION	SIDE OF STREET	RESTRICTION	QUALIFYING REMARKS
1.	KAIAPOI	WILLIAMS STREET	CAREW ST TO OHOKA RD	WEST	P15	ADD 1X PARK, NEXT TO THE DAIRY ON THE CORNER OF OHOKA RD/WILLIAMS ST
2.	KAIAPOI	WILLIAMS STREET	HILTON ST TO RAVEN QUAY	BOTH	P60 / P15	P60 FOR ALL PARKS EXCEPT 1X P15 PARK IN FRONT OF THE DAIRY
3.	KAIAPOI	WILLIAMS STREET	RAVEN QUAY TO CHARLES ST	WEST	P60	CHANGE THE CURRENT P15 PARKS DIRECTLY IN FRONT OF 137 WILLIAMS STREET
4.	KAIAPOI	WILLIAMS STREET	CHARLES ST TO SEWELL ST	EAST	P120	CHANGE THE CURRENT P15 PARKS IN FRONT OF THE SHOPPING COMPLEX
5.	KAIAPOI	CHARLES STREET	DAVIE ST TO WILLIAMS ST	SOUTH	P60	
6.	KAIAPOI	RAVEN QUAY	BLACK ST TO WILLIAMS ST	BOTH	P60	

- (f) **Notes** that following endorsement/approval from the Kaiapoi-Tuahiwi Community Board and District Planning and Regulation Committee, staff will update the parking schedule (pursuant to the Parking Bylaw 2019) and arrange for the relevant on-street signage to be replaced.

6.2 **Johnson Street, Beach Grove – Proposed installation of No-Stopping Restriction – Shane Binder (Transportation Engineer)**

95-100

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 220201012277.
- (b) **Approves** consultation being carried out on the establishment of the following no-stopping restriction on Johnson Street:
- i. For 90m north of Tuhoe Avenue (to No. 17) on the south side.
 - ii. From 25m south of Ngahau Street (from No. 10) to 30m north of Ngahau Street (to No. 18) on the north side.
 - iii. From 30m north of Ngahau Street (from No. 27A) to 75m north of Ngahau Street (to No 29B) on the south side.
 - iv. Fully around the cul-de-sac head at the end of Johnson Street.

6.3 **Application to the Kaiapoi-Tuahiwi Community Board's Discretionary Grant Fund 2021/22 – Kay Rabe (Governance Advisor)**

101-118

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No.211217201964.
- (b) **Approves** a grant of \$..... to Kaiapoi Community Garden towards the purchase of a mower for the garden.

OR

- (c) **Declines** the application from Kaiapoi Community Garden.
- (d) **Approves** a grant of \$..... to the North Canterbury Pride towards hosting the Lesbian, Gay, Bisexual, Transgender, Questioning and Others (LGBTIQ+) picnic in Victoria Park, Rangiora.

OR

- (e) **Declines** the application from North Canterbury Pride.

6.4 **Conflict of Interests Register – Kay Rabe (Governance Advisor)**

119-129

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 220117004146.
- (b) **Notes** a Register of Interests will be republished in the Kaiapoi-Tuahiwi Community Board's March 2022 agenda and on the Council website.
- (c) **Notes** amendments can be made at any time by notification to the Governance Manager.
- (d) **Notes** the Register will be next reviewed when legislation changes occur or in June 2022 (whichever is soonest).

7 **CORRESPONDENCE**

Nil.

8 **CHAIRPERSON'S REPORT**

8.1 **Chairperson's Report for December 2021 and January 2022**

The Chairperson will give a verbal update.

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the verbal report from the Kaiapoi-Tuahiwi Community Board Chairperson.

9 MATTERS REFERRED FOR INFORMATION

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 9 December 2021 (Trim 211210198331)
- 9.2 Woodend-Sefton Community Board Meeting Minutes 13 December 2021 (Trim 211214199680)
- 9.3 Rangiora-Ashley Community Board Meeting Minutes 8 December 2021 (Trim 211207195208)
- 9.4 Kaiapoi Stormwater and Flooding Improvements Funding of McIntosh Drain Pumping Station – Report to Council Meeting 7 December 2021 (Trim 211123187654) – Circulates to Kaiapoi-Tuahiwi Community Board
- 9.5 Elected Member Expense Policy Update – Report to Council Meeting 7 December 2021 (Trim 211126189433) – Circulates to all Community Boards
- 9.6 Annual Development Activity Score Card 1 July 2020 – 30 June 2021 – Report to District Planning and Regulation Committee 14 December 2021 (Trim 211019168698) – Circulates to all Community Boards
- 9.7 Library Update to 2 December 2021 – Report to Community and Recreation Committee 14 December 2021 (Trim 211202193317) – Circulates to all Community Boards
- 9.8 Te Kōhaka Trust 2021/22 Promotions Business Plan – Report to Audit and Risk Committee 16 November 2021 (Trim 211109180060) – Circulates to all Community Boards
- 9.9 Promotion of Waimakariri District Business Plan Report, Draft Annual Report and unaudited accounts for Enterprise North Canterbury for the Year Ended 30 June 2021 – Report to Audit and Risk Committee 16 November 2021 (Trim 211110180379) – Circulates to all Community Boards
- 9.10 Cam River Enhancement Fund Review Decision – Report to Land and Water Committee 16 November 2021 (Trim 211014166428) – Circulates to Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards
- 9.11 Stormwater Management from Sutton Tools LTD – Report to Utilities and Roding Committee 16 November 2021 (Trim 210721119499) – Circulates to Land and Water Committee and Kaiapoi-Tuahiwi Community Board
- 9.12 Submission to Waste Strategy and Legislation Consultation: Closing 26 November 2021 – Report to Utilities and Roding Committee 16 November 2021 (Trim 211019168795) – Circulates to all Community Boards

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board

- a) **Receives** the information in Items 9.1 to 9.12.

Note:

1. *The links for Matters for Information were circulated separately to members.*

10 MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

11 CONSULTATION PROJECTS

11.1 Gambling

<https://letstalk.waimakariri.govt.nz/let-s-talk-about-gambling>

Consultation closes Monday 21 February 2022.

11.2 E-Scooters

<https://letstalk.waimakariri.govt.nz/e-scooter-trial>

Consultation runs throughout trial and closes in April 2022.

12 REGENERATION PROJECTS

12.1 Town Centre, Kaiapoi

Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:

<http://www.waimakariri.govt.nz/your-council/district-development/kaiapoi-town-centre>.

13 BOARD FUNDING UPDATE

Board Discretionary Grant

Balance as at 16 January 2021: \$4,127.

General Landscaping Budget

Balance as at 16 January 2021: \$25,430.

14 MEDIA ITEMS

15 QUESTIONS UNDER STANDING ORDERS

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board will be held at the Ruataniwha Kaiapoi Civic Centre on Monday 21 March 2022 at 5pm.

Workshop

- *Stormwater and Flooding Improvements – R Kerr (Delivery Manager Stimulus and Shovel Ready)*
- *Members Forum*

**MINUTES FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD
HELD AT THE PINES BEACH HALL, DUNNS AVENUE, KAIAPOI ON MONDAY
PINES 13 DECEMBER 2021 AT 5PM.
PRESENT**

J Watson (Chairperson), A Blackie, B Cairns and M Pinkham.

IN ATTENDANCE

Councillor P Redmond (Kaiapoi-Woodend Ward Councillor), C Brown (Manager Community and Recreation), G MacLeod (Community Greenspace Manager), A Mace-Cochrane (Graduate Engineer), T Kunkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

1 APOLOGIES

Moved: J Watson

Seconded: B Cairns

THAT apologies for absence be received and sustained from N Atkinson, C Greengrass, J Meyer and S Stewart.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 15 November 2021

Moved: J Watson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 15 November 2021, as a true and accurate record.

CARRIED

3.2 Matters Arising

Nil.

4 DEPUTATIONS AND PRESENTATIONS

Nil.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Proposed Option to Repair/Upgrade Askeaton Reserve and the Associated Boat Ramp – G MacLeod (Greenspace Manager) and A Mace-Cochrane (Graduate Engineer)

G MacLeod spoke to the report and presented the Board with proposed solution to repair and upgrade the lower car-park area at the Askeaton Reserve. Following the Board's December 2020 meeting the Council had been weighing various options to keep the Askeaton Boat Ramp operational for a period of time, acknowledging that there may be questions on the future boat access into the Kaiapoi River. He noted that the Askeaton boat ramp and reserve had been significant damaged by the 2010/11 earthquakes and there had also been changes some of the tide lines. Environment Canterbury (ECan) had been done some work at the reserve, however, there were still work required on the boat ramp. There was a core group of local residents that used the boat ramp, who were in regular contact with the Council about the state of the boat ramp and the reserve.

A Mace-Cochrane explained that the recommended option was to reduce the size of the lower carpark area, formalising it as a manoeuvring area only, with the nessacery signage to indicate the use. The option also involved providing formal drainage pathways, including filling and crowning part of the manoeuvring area to achieve 3.0% slope towards the river and towards a proposed swale. . The unused area would be fenced off, with the intention of returning the area to natural wetland when budget became available in the future. This option further included formalising the edges of concrete boat ramp and submerged hazards on the western side and the western edge of the concrete boat ramp would be formally identified with markers. Riprap rock was also proposed along the western edge of the concrete boat ramp to prevent underlining of the structure with scour. She noted that the recommended option allowed for the grading of the higher carpark area and the entire area would therefore be added to a six monthly grading cycle and yearly inspection to make sure that standards were maintained.

P Redmond noted that a previous diagram showed a row of bollards through the centre of the higher car park. He asked the bollards were going to be relocated to ensure that there would be sufficient allowance for manoeuvring both in the lower tidal area and in the higher car park. A Mace-Cochrane advised that there would be manoeuvring area provided in the lower area. G MacLeod noted that the bollards belonged to ECan, however, if they restricted manoeuvrability the Council would consider removing them.

B Cairns sought clarity on the proposed gate on Hall Street and questioned if the gate was included in the budget, or if it was in addition to that. G MacLeod confirmed that it was additional.

Moved: A Blackie

Seconded: B Cairns

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 211125188819.
- (b) **Approves** the repairs/upgrades to the Askeaton Reserve site as proposed in Section 4.7 of this report (Option 3) and listed below:
 - (i) Reducing the size of the lower carpark area
 - (ii) Formalising the western edges of the boat ramp and submerged hazards

- (iii) Riprap rock along the western edge of the boat ramp
 - (iv) Grading the higher carpark area.
- (c) **Notes** that the cost of implementing this solution would be \$55,082, for which, there was insufficient budget available in the Askeaton Reserve Project Budget (PJ 101330.000.5223).
- (d) **Notes** that the additional budget required to implement this solution would be funded from the Roads and Carpark Renewals Budget (100293.0005224) which had sufficient budget available.
- (e) **Notes** that the recommended option had several benefits over the alternative options, such as:
- Ensuring parked vehicles are located above the high tide line to prevent inundation
 - Reducing the area available for anti-social driving
 - Reduce ongoing maintenance costs
 - Making use of the upper terrace, that was formerly the BMX track
 - Providing an option to restore excess land to wetlands.
- (f) **Notes** that the Askeaton Reserve site would be added to a six-monthly grading cycle and an annual inspection.
- (g) **Notes** Environment Canterbury (ECan) would be commissioned to undertake the riprap rock works on the boat ramp as this could be completed under an existing consent they hold.
- (h) **Circulates** this report to the Community and Recreation Committee for their information.

CARRIED

A Blackie supported the proposed option which was a compromise as the Council could not afford the more costly option, however, the Council could also not do afford not to do the work.

B Cairns commented that he observed the large number of vehicles that travelled down to the Askeaton boat ramp on a daily basis, which was obviously very well used. He therefore supported the motion.

M Pinkham noted that the report clearly set out the reasons why the Askeaton boat ramp needed to be upgraded. There were just as many people using the Askeaton boat ramp than there were using the Coastguard boat ramp, it was very popular.

6.2 **Ratification of the Kaiapoi-Tuahiwi Community Board's submission on the Proposed District Plan – K Rabe (Governance Advisor)**

The report was taken as read.

There were no questions form Board members.

Moved: J Watson

Seconded: B Cairns

THAT the Kaiapoi-Tuahiwi Community Board:

- (i) **Receives** report No. 211123187044.

- (j) **Retrospectively ratifies** the Board's submission to the Waimakariri District Council Draft proposed District Plan (Trim Ref: 211103176387), that was submitted on 25 November 2021.

CARRIED

6.3 **Application to the Kaiapoi-Tuahiwi Community Board's Discretionary Grant Fund 2021/22– K Rabe (Governance Advisor)**

T Kunkel highlighted that two applications had been received one from the Kaiapoi Borough School towards the cost of hosting a family picnic which they did annually in February to have a social event for the new students and families. The Board had granted funding towards the last family picnic the school hosted. The second application was from the Pegasus Dragons, they were a new all-female dragon boating team and they wished to purchase their own paddles so that they no longer had to borrow paddles from other teams.

In response to questions, T Kunkel explained that the Pegasus Dragons were based in Pegasus. M Pinkham noted that this was a district wide club and most of their members seemed to be from Kaiapoi.

B Cairns noted the Kaiapoi Borough School's Balance Sheet indicated that the school had sufficient funding to for the family picnic and questioned why they would be applying to the Board. J Watson advised that the Kaiapoi Borough School was not a wealthy school and work hard to save up for various things over the years. She suggested that the money received for the Minister of Education would be earmark for education purposes rather than a family picnic.

P Redmond sought confirmation that the application had been received from the Kaiapoi Borough School itself and not the Parent Teachers Association. T Kunkel confirmed that the application was from the Kaiapoi Borough School's Board of Trustees.

Moved: A Blackie

Seconded: J Watson

THAT the Kaiapoi-Tuahiwi Community Board:

(k) **Receives** report No. 2111122186533.

(l) **Approves** a grant of \$500 to Kaiapoi Borough School towards the cost of hosting their annual Back-to School family picnic.

CARRIED

J Watson noted that the Board had made a decision not fund anything activities and schools that the Ministry of Education should be funding. She however highly doubted that the Ministry would fund a social family picnic. She thought that it was admirable that the school wanted to host an event that would bring the parents together.

Moved: M Pinkham

Seconded: B Cairns

(m) **Approves** a grant of \$500 to the Pegasus Dragons Inc towards the purchase of paddles for the team.

CARRIED

7 CORRESPONDENCE

7.1 Update on the Walking and Cycling Network Plan

Moved: J Watson

Seconded: M Pinkham

THAT the Kaiapoi-Tuahiwi Community Board:

- (n) Receives the information contained in the update on the Walking and Cycling Network Plan (Trim 211125188612).

CARRIED

M Pinkham enquired if there was a reason why Waka Kotahi did not fund proposed Walking and Cycling Network as part of the 2021/24 National Land Transport Programme (NLTP). A Blackie noted that Waka Kotahi had cut its funding to the Council by 50% for all projects across the district. The Council had submitted a funding bid of \$13.2 million to Waka Kotahi for the 2021/24 NLTP. Waka Kotahi had, however, only endorsed funding to the value of \$6.6 million for the three years. P Redmond commented that it was not just to the Waimakariri district, but to all the districts across the country. C Brown explained that Waka Kotahi had however advised that additional funding may become available during the next three years, which councils could bid for. The fact that the Council had a Walking and Cycling Network Plan meant that the Council would be well-positioned to seek additional funding from Waka Kotahi.

8 CHAIRPERSON'S REPORT

8.1 Chairperson Report November/December 2021

- District Plan – Poor Attendance, no ratepayers attended.
- Pines Kairaki Beach Association.
- All Boards Briefing.
- Board Submission for District Plan.
- Met with Matt Doocy – Discussion on the motorway safety measures and bridge maintenance. There was disagreement on whose responsibility it was to maintain the Ohoka, Tram Road and Smith Street Bridges.
- Arts Strategy Meeting – Work starting on this with Rachel Thornton leading.
- Met with Council staff regarding the Arts Strategy.
- All Together Kaiapoi Annual General Meeting
- Opening of Aqualand.
- Kaiapoi-Tuahiwi Community Board Christmas Dinner.
- Kaiapoi Promotions Association Mix n Mingle.
- Kaiapoi Community Hub Drop in session.
- Covid Traffic Light Update – Council meeting with Board Chairpersons. It was agreed Vaccine Passes would be required for Aquatic Facilities and Libraries etc.
- Waimakariri Public Arts Trust Trustee Meeting – to plan event to attract funders or more sculptures.

Moved: J Watson

Seconded: B Cairns

THAT the Kaiapoi-Tuahiwi Community Board:

- (o) **Receives** the Chairperson report for November and December 2021.

CARRIED

9 MATTERS REFERRED FOR INFORMATION

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 3 November 2021 (Trim 211105178164)
- 9.2 Woodend-Sefton Community Board Meeting Minutes 8 November 2021 (Trim 211012164452)
- 9.3 Rangiora-Ashley Community Board Meeting Minutes 10 November 2021 (Trim 211109179818)
- 9.4 Representation Review Arrangements 2022 – Final Proposal (Trim 211006160932) – Report to Council Meeting 2 November 2021 – Circulates to all Board
- 9.5 Submission to Waste Strategy and Legislation Consultation: closing 26 November 2021 (Trim 211019168795) – Report to Utilities and Roading Committee Meeting 16 November 2021 – Circulates to all Board
- 9.6 Waka Kotahi Technical Audit Outcomes – November 2021 (Trim 211104177484) – Report to Utilities and Roading Committee Meeting 16 November 2021 – Circulates to all Boards
- 9.7 Summary of Discretionary Grant Accountability 1 July 2020 to 30 June 2021 – Report to Oxford Ohoka Community Board 4 August 2021 – Circulates to all Boards
- 9.8 Summary of Discretionary Grant Accountability 1 July 2020 to 30 June 2021 – Report to Woodend Sefton Community Board 9 August 2021 – Circulates to all Boards
- 9.9 Summary of Discretionary Grant Accountability 1 July 2020 to 30 June 2021 – Report to Rangiora-Ashley Community Board 11 August 2021 – Circulates to all Boards
- 9.10 Summary of Discretionary Grant Accountability 1 July 2020 to 30 June 2021 – Report to Kaiapoi-Tuahiwi Community Board 16 August 2021 – Circulates to all Boards

Moved: J Watson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board

- (p) **Receives** the information in Items 9.1 to 9.10.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

P Redmond

- Attended
 - Armistice Day Service – Well attended.
 - Work being done in collaboration of the Ministry of Social Development, and the Canterbury District Health Board (BDHB) on a COVID Hub that would support people who may be placed into self-isolation.

- Menacing Dog Classification Hearing
 - Felt sympathy for the owners of the dog, who were quite responsible in hindsight. However the Dog Control Act, 1996 did not give the Council the discretion to put a dog on probation.
- Zoom meeting on water in Australia
 - Quite interesting, talking about the technology in the water space, smart meters, how to bring landscaping in with community input for wastewater.
- Rural and Provincial meeting
 - Local Government New Zealand talked about disciplining members if they were making racist and sexist comments. He wondered whether that was a role that the body who were representing local government should have.
- All Together Kaiapoi AGM.
- WHoW Aqua Park opening.
- Council's Social Club Christmas Do at West Eyreton Hall.
- Number Eight Squadron Parade, were given a charter, they were Rangiora Number Eight Squadron but they were now Waimakariri.
- Waimakariri Health Advisory group
 - Shortage of midwives, twenty two had left at Christchurch and St Georges Hospital as a result of requiring vaccination passes. There were several general beds at the Rangiora Hospital not being used despite the BDHB stating that they would be. Going to invite the CDHB to a future meeting to discuss the Oxford Hospital and the beds at Rangiora.

M Pinkham

- Attended
 - Joint Promotions Association Zoom Meeting
 - Under Orange Covid Traffic Light system running any event was going to be very difficult and expensive. In the next six to 12 months there was not going to be many community events.
 - Attended the Community Wellbeing staff breakfast – quite inspiring.

B Cairns

- Attended
 - Kaiapoi Promotions – December monthly meeting at CBK Kaiapoi.
 - All Together Kaiapoi – Annual General Meeting held at CBK Kaiapoi.
 - Neighborhood Support North Canterbury
 - Annual General Meeting – a number of members of the public attended, street signs were being erected up by the Menz Shed.
 - Aqualand opening.
 - GreyPower meeting – meeting cancelled due to Covid restrictions.
 - Kaiapoi-Tuahiwi Community Board end of year function.
- Food Forest update.
 - Strawberry Fair was cancelled.
 - New tree trunk seating has been installed, making the food forest an even more desirable place to visit.
 - Educational programmes had brought many people to Kaiapoi. Next event on 15 December 2021 would focus on planting.
 - Oxford Home School Group visit.
- Community Hub – was great to see the layout, shame only a small number of residents attended.

- Food Secure North Canterbury
 - Monthly meeting, in Canterbury we were working with sixteen food forests at various stages of development.

A Blackie

- Attended
 - Aqualand
 - 250 visits in the opening week and last weekend had 180, which included the first of their free passes to some underprivileged youth group. They had also released their local's discount.
 - Community Hub meeting
 - He thought that the Council may have 'over' consulted. Apart from two residents that were against the Hub there were no other complaints.
- Mahinga Kai
 - Makarini Rupene, Greg Barnes and Kevin Dwyer did a walk around and had provided input to the Council, who was starting to collate a preliminary plan.
- Kaiapoi Wharf situation
 - He talked to the owners of the River Queen and there had been an incident at the weekend where some kids were caught on the River Queen and physical action was taken.

11 **CONSULTATION PROJECTS**

11.1 **Kaiapoi Community Hub Concept Plan**

<https://letstalk.waimakariri.govt.nz/kaiapoicommunityhubplan>
Consultation closes on Monday 13 December 2021.

11.2 **Sefton Domain**

<https://letstalk.waimakariri.govt.nz/let-s-talk-about-sefton-domain>
Consultation closes Wednesday 15 December 2021.

11.3 **Parking in the Kaiapoi Town Centre**

<https://letstalk.waimakariri.govt.nz/let-s-talk-parking-in-the-kaiapoi-town-centre>
Consultation closes Friday 17 December 2021.

11.4 **E-Scooters**

<https://letstalk.waimakariri.govt.nz/e-scooter-trial>
Consultation runs throughout trial and closes in April 2022.

The Board noted the consultation projects.

12 **REGENERATION PROJECTS**

12.1 **Town Centre, Kaiapoi**

Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:

<http://www.waimakariri.govt.nz/your-council/district-development/kaiapoi-town-centre>.

The Board noted the Regeneration projects.

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant

Balance as at 6 December 2021: \$5,127.

13.2 General Landscaping Budget

Balance as at 6 December 2021: \$25,430.

The Board noted the funding update.

14 MEDIA ITEMS

Nil.

15 QUESTIONS UNDER STANDING ORDERS

Nil.

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board would be held at the Ruataniwha Kaiapoi Civic Centre on Monday 21 February 2022 at 5pm.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 5.31pm.

CONFIRMED

Chairperson

Date

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** BAC-03-98, RDG-08-11-05 / 220204014766**REPORT TO:** KAIAPOI-TUAHIWI COMMUNITY BOARD**DATE OF MEETING:** 21 February 2022**AUTHOR(S):** Vanessa Thompson, Business & Centres Advisor
Shane Binder, Transportation Engineer**SUBJECT:** Kaiapoi Parking Restrictions Changes**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)

Department Manager

Chief Executive**1. SUMMARY**

- 1.1 The purpose of this report is to provide information about the public consultation undertaken in November/December 2021 on some proposed parking restriction changes in the Kaiapoi town centre, and to seek endorsement of the six changes from the Kaiapoi-Tuahiwi Community Board.
- 1.2 The Kaiapoi Parking Restrictions Review Report prepared by Abley transport consultants recommended changes in 12 town centre areas, these were primarily modifications to existing time restrictions or enforcement practices. Staff wish to progress six of the Abley parking restriction recommendations to better respond to parking demand in the identified areas.
- 1.3 Feedback received during a three week public engagement period was generally supportive of the proposed amendments.
- 1.4 On endorsement of the changes by the Kaiapoi-Tuahiwi Community Board staff will seek final approval of their implementation from the District Planning and Regulation Committee.

Attachments:

- i. Let's Take Kaiapoi Parking Survey Report – trim 211220202993

2. RECOMMENDATION**THAT** the Community Board:

- (a) **Receives** Report No. TRIM number. 220204014766.
- (b) **Notes** the three week community/affected business engagement period that was undertaken to solicit feedback related to the proposed parking restriction changes.
- (c) **Notes** that public feedback was generally supportive of the changes, as evidenced in the 'Let's Talk Waimakariri' summary public engagement report.
- (d) **Notes** that the proposed changes better reflect current utilisation and seek to respond more appropriately to parking demand in the identified areas.

And**Recommends** that the District Planning and Regulation Committee:

(e) **Approves** the six parking restrictions changes, as follows:

Item	Town	Street	Location	Side of Street	Restriction	Qualifying Remarks
1.	Kaiapoi	Williams Street	Carew St to Ohoka Rd	West	P15	Add 1x park, next to the dairy on the corner of Ohoka Rd/Williams St
2.	Kaiapoi	Williams Street	Hilton St to Raven Quay	Both	P60 / P15	P60 for all parks except 1x P15 park in front of the dairy
3.	Kaiapoi	Williams Street	Raven Quay to Charles St	West	P60	Change the current P15 parks directly in front of 137 Williams Street
4.	Kaiapoi	Williams Street	Charles St to Sewell St	East	P120	Change the current P15 parks in front of the shopping complex
5.	Kaiapoi	Charles Street	Davie St to Williams St	South	P60	
6.	Kaiapoi	Raven Quay	Black St to Williams St	Both	P60	

(f) **Notes** that following endorsement/approval from the Kaiapoi-Tuahiwi Community Board and District Planning & Regulation Committee, staff will update the parking schedule (pursuant to the Parking Bylaw 2019) and arrange for the relevant on-street signage to be replaced.

3. **BACKGROUND**

3.1 Early in 2021 staff contacted Abley (specialist transport consultants) to conduct a review of the Kaiapoi Town Centre parking restrictions. Abley's were deemed the most appropriate as they had completed work on the 2020 Kaiapoi Town Centre parking survey, which would inform the parking restriction evaluation. Abley were also the transport consultants appointed to the Kaiapoi Town Centre Plan review in 2018.

3.2 The parking review was undertaken in August/September 2021 to assess the appropriateness of current parking restrictions within the wider Kaiapoi town centre environment (Figure 1), and especially after the introduction of new park 'n' ride facilities on Charles Street (Central Kaiapoi) and Wrights Road (Southern Kaiapoi) in 2020.



Figure 1: Kaiapoi Parking Restriction Review Areas

- 3.3 In preparation for the assessment, a schedule of the current parking restrictions in Kaiapoi was forwarded to Abley. They cross referenced this against the 2020 Kaiapoi Parking Survey restrictions to check for variances which could be addressed as part of the review process. Abley then assessed the parking behaviours from the survey to determine whether any restrictions needed to be updated to better support parking demand, needs, or behaviour in high use locations.
- 3.4 The resulting Kaiapoi Parking Restrictions Review report (trim 210920151350) provides a summary of the key findings and associated recommendations to improve parking performance in specified town centre locations. Abley recommended 12 areas of parking restriction or enforcement changes, however staff accepted eight of the proposed amendments (six being parking restriction changes and two relating to increased enforcement monitoring).
- 3.5 On 18 October 2021, Staff sought approval from the Kaiapoi-Tuahiwi Community board to undertake public/directly affected business engagement to seek feedback on the six restriction changes (trim 210726121396). The three week engagement period was completed from 25 November to 15 December 2021. The communication channels included:
- A presence on our 'Let's Talk' consultation webpage utilising the 'Bang the Table' engagement platform
 - Let's Talk flyer available at Council Service Centres and Libraries and dropped off to directly affected businesses (and emailed to some property owners)
 - Adverts on the digital screens in reception
 - Article on the Council's website news page
 - Social media engagement

4. ISSUES AND OPTIONS

- 4.1. Some key interactions received during the engagement period included:
- Approximately 60-70 'Let's Talk Proposed Changes to Parking in the Kaiapoi Town Centre' consultation flyers (trim 211123186992) were delivered to directly affected town centre retail and business outlets.
 - 459 people engaged (through reactions, comments, shares, views or clicks) with the facebook post on 10 December 2021 about the proposed restriction changes.
 - The Bang the Table online webpage received: 444 total visits (of which, 180 were 'informed' visitors and 418 were 'aware' visitors). 'Aware' visitors visited the project webpage but took no further action, while 'informed' visitors clicked on something and engaged further.
 - A full copy of the consultation survey and poll results received via the digital engagement platform 'Bang the Table' is available (attachment i). 30 members of the community responded to the survey. Key feedback included:
 - (i) **Williams Street, Carew Street to Ohoka Road.** Add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy.
89.3% in support of this action (10.7% against).

- (ii) **Williams Street, Hilton Street to Raven Quay.** There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow more people to access these parks over the course of a business day. We would also like to add one P15 park in front of the Red N Black Dairy at 11 Williams Street to enable quick parking stops for drivers shopping at the convenience store and other high turnover locations.

75.9% in support of this action (24.1% against).

Concern from one business about the shorter restriction duration proposed for Williams Street as their business activity requires longer duration stays, i.e. 2+ hours; this was regardless of the fact that P120 parking is provided in the off-street carpark behind the Kaiapoi service centre.

- (iii) **Williams Street, Raven Quay to Charles Street.** This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits with customers' shopping and business activity in this area.

85.2% in support of this action (14.8% against).

- (iv) **William Street, Charles Street to Sewell Street.** This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to better reflect the current parking demand and ensure parking restrictions along this section of the road are consistent.

88.9% in support of this action (11.1% against).

One business recommended changing parking to P60 instead of P120 (for the current P15 section) on Williams Street between Charles and Sewell Streets as it better suited their business activity.

- (v) **Charles Street, Davie Street to Williams Street.** There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from P120 to P60. We are however proposing to leave the portion of Charles Street between Davies and Smith Street unrestricted so the community has access to longer stay parks.

75.9% in support of this action (24.1% against).

One business owner would only support 60 minute parking on Charles Street if dispensations were provided to proximity businesses (presumably for use by their customers).

Another respondent was concerned about long stayers (workers in the town centre) parking on Charles Street and taking away parks for genuine short-stay visitors.

One business owner recommended keeping Charles Street parking at P120 to cater for auction room parking.

- (vi) **Raven Quay, Black Street to Williams Street.** There is high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turnover for nearby businesses.

64.3% in support of this action (35.7% against).

One business owner suggested parking in front of Coffee Culture on Raven Quay could be reduced to P90 (instead of P60) from P120.

See Figure 2 for a location map of the proposed change areas.



Figure 2: Proposed Kaiapoi town centre parking restriction change areas.

4.2. Other comments of relevance included:

- There was repeat feedback to increase parking wardens/enforcement to ticket parking non-compliers. There was frustration from some businesses/community members about the lack of consistent enforcement leading to repeat offending of long-stayers in inappropriate parks. There was also a suggestion of signage that directs people (presumably town centre workers) to all day parking areas.

It is important to note that current resourcing only allows for the current levels of enforcement monitoring in Kaiapoi; additional enforcement would require more resources. As a result of work completed as part of the Rangiora Town Centre Parking Plan in late 2020, staff are currently investigating the case for Smart Parking technologies in the Rangiora town centre, and as a result a request for additional resourcing (which would likely impact Kaiapoi parking monitoring) may be brought back to Council in the future.

- One respondent noted that parking fines would be a great way for Council to gain revenue (presumably to fund future parking monitoring/infrastructure). Another respondent asked Council not charge for carparking in Kaiapoi.
- One respondent was concerned that reducing the parking restrictions in some areas would increase turnover posing more danger (presumably for pedestrians) through increased traffic movement.
- There was feedback to include more disability parks and longer term parking options for elderly in the town centre.

4.3. Community feedback indicates that the six proposed parking restriction changes are generally supported with the majority share in favour. Most of the comments received relate to individual/business preferences with the exception of feedback from multiple contributors pointing to a desire for increased parking monitoring/enforcement. There was genuine frustration about the lack of consistent parking enforcement in the town centre which encouraged repeat aberrant parking behaviour from some members of the community.

4.4. As a result of the recommendations by Abley (who have reviewed the changes within a wider town centre setting and assessed their potential impact on the parking network) and general community support, staff are recommending that the six parking restriction changes (4.1, i – vi) be implemented (as per the table below) without any amendments.

Item	Town	Street	Location	Side of Street	Restriction	Qualifying Remarks
1.	Kaiapoi	Williams Street	Carew St to Ohoka Rd	West	P15	Add 1x park, next to the dairy on the corner of Ohoka Rd/Williams St
2.	Kaiapoi	Williams Street	Hilton St to Raven Quay	Both	P60 / P15	P60 for all parks except 1x P15 park in front of the dairy
3.	Kaiapoi	Williams Street	Raven Quay to Charles St	West	P60	Change the current P15 parks directly in front of 137 Williams Street
4.	Kaiapoi	Williams Street	Charles St to Sewell St	East	P120	Change the current P15 parks in front of the shopping complex
5.	Kaiapoi	Charles Street	Davie St to Williams St	South	P60	
6.	Kaiapoi	Raven Quay	Black St to Williams St	Both	P60	

6.1. **Implications for Community Wellbeing**

There are not significant implications on community wellbeing by the issues and options that are the subject matter of this report.

6.2. The Management Team has reviewed this report and support the recommendations.

7. **COMMUNITY VIEWS**

7.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

Disability parking is a matter that has been raised at Rūnanga liaison meetings and will be further addressed in 2022 through the Accessibility Strategy Review.

7.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Disability parking will be further addressed in 2022 through the Accessibility Strategy Review.

7.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

Community members had an opportunity to provide feedback on the six proposed restriction changes during the public engagement period (online survey) covering 25 November to 15 December 2021.

Community feedback has been considered as part of this report and its recommendations.

8. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

8.1. **Financial Implications**

There are financial implications of the decisions sought by this report if the proposed parking restrictions are fully enacted. Changes to parking signage are expected to cost approximately \$3-3,500; these will be absorbed by operational roading budgets.

Additionally, increased parking enforcement as a result of the review (although not specifically addressed in this report) has been estimated to require up to 0.5 additional FTE enforcement staff by the Environmental Services Unit.

8.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

Of the six restriction changes recommended by staff from the Abley parking recommendations report, five are significant:

- **Williams Street, Hilton Street to Raven Quay**, reduce parking from P120 to P60, and add a P15 park in front of the dairy.
- **Williams Street, Raven Quay to Charles Street**, increase to P60 from P15.
- **William Street, Charles Street to Sewell Street**, increase a small section of parking to P120 from P15.
- **Charles Street, Davie Street to Williams Street**, reduce parking from P120 to P60 on the south side of Charles Street for a section bordering Trousselot Park.
- **Raven Quay, Black Street to Williams Street**, reduce parking from P120 to P60.

Staff have provided the community and directly affected businesses (plus some property owners) with an opportunity to provide their feedback on the proposed changes. Community feedback has been considered as part of this report and its recommendations.

An appropriate community communications plan will follow the approval process to ensure the community is made aware of any changes that are to be implemented.

Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

9. **CONTEXT**

9.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

9.2. **Authorising Legislation**

Land Transport Act 1988.

9.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

There is a safe environment for all

- Harm to people from natural and man-made hazards is minimised.

There are wide ranging opportunities for people to contribute to the decision making that affects our District.

- The Council takes account of the views across the community including mana whenua.

Transport is accessible, convenient, reliable and sustainable

- The standard of our District's roads is keeping pace with increasing traffic numbers.

9.4. **Authorising Delegations**

Community Boards are delegated to provide community views to Council and/or governing committees to better inform decision making.

Project Report

21 February 2020 - 19 December 2021

Let's Talk Waimakariri

Let's Talk Parking in the Kaiapoi Town Centre



Visitors Summary

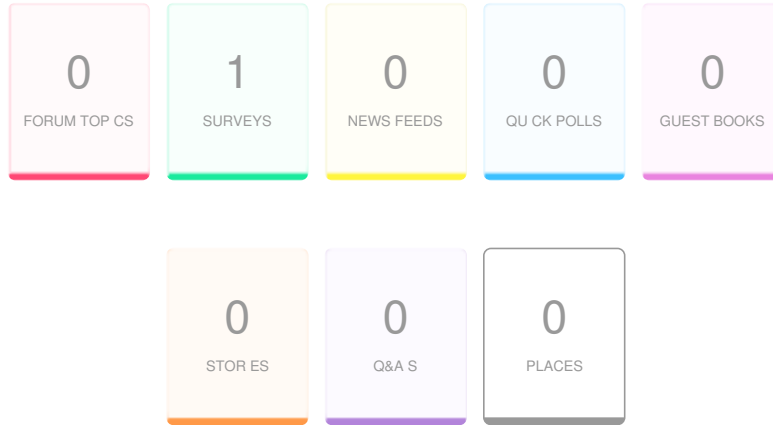


Highlights

TOTAL VISITS	MAX VISITORS PER DAY	
444	158	
NEW REGISTRATIONS		
18		
ENGAGED VISITORS	INFORMED VISITORS	AWARE VISITORS
24	180	418

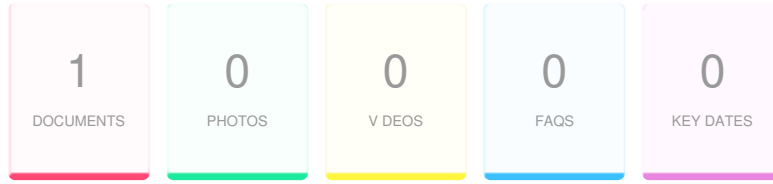
Aware Participants		Engaged Participants	
418		24	
Aware Actions Performed	Participants	Engaged Actions Performed	Registered Unverified Anonymous
Visited a Project or Topic Page	418	Contributed on Forums	0 0 0
Informed Participants	180	Participated in Surveys	24 0 0
Informed Actions Performed	Participants	Contributed to Newsfeeds	0 0 0
Viewed a video	0	Participated in Quick Polls	0 0 0
Viewed a photo	0	Posted on Guestbooks	0 0 0
Downloaded a document	116	Contributed to Stories	0 0 0
Visited the Key Dates page	0	Asked Questions	0 0 0
Visited an FAQs Page	0	Placed Pins on Places	0 0 0
Visited Instagram Page	0	Contributed to Ideas	0 0 0
Visited Multiple Project Pages	147		
Contributed to a poll (engaged)	24		

ENGAGEMENT TOOLS SUMMARY



Tool Type	Engagement Tool Name	Tool Status	Visitors	Contributors		
				Registered	Unverified	Anonymous
Survey Tool	Have Your Say	Published	94	24	0	0

INFORMATION WIDGET SUMMARY



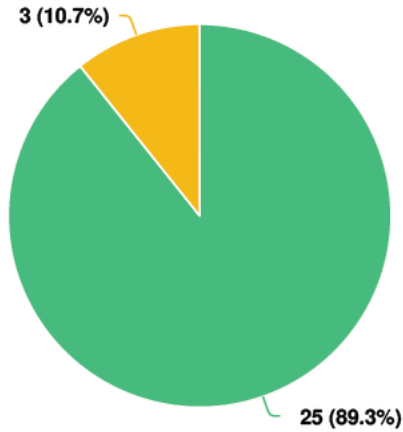
Widget Type	Engagement Tool Name	Visitors	Views/Downloads
Document	Let's Talk Kaiapoi Parking Restrictions PDF Form	6	20

ENGAGEMENT TOOL: SURVEY TOOL

Have Your Say

Visitors 94	Contributors 24	CONTRIBUTIONS 30
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Williams St, Carew St to Ohoka RdWe'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Str...



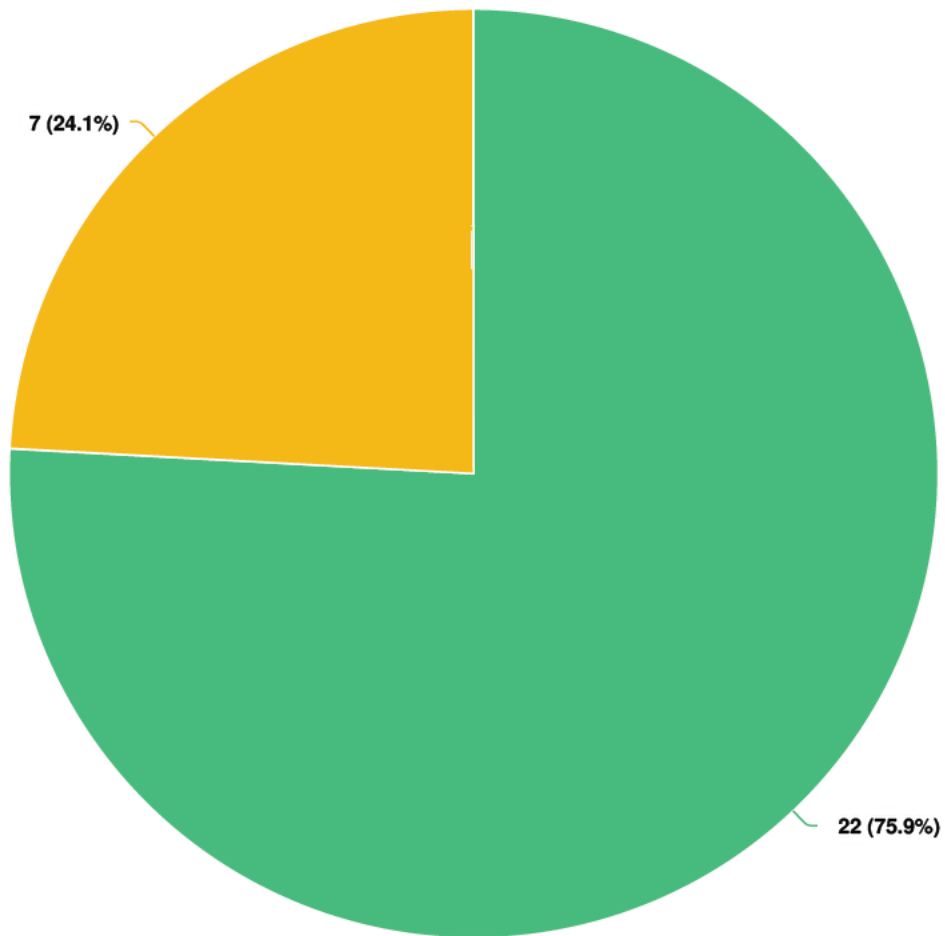
Question options

- Yes
- No

Optional question (28 response(s), 2 skipped)

Question type: Radio Button Question

Williams St, Hilton St to Raven Quay There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow...



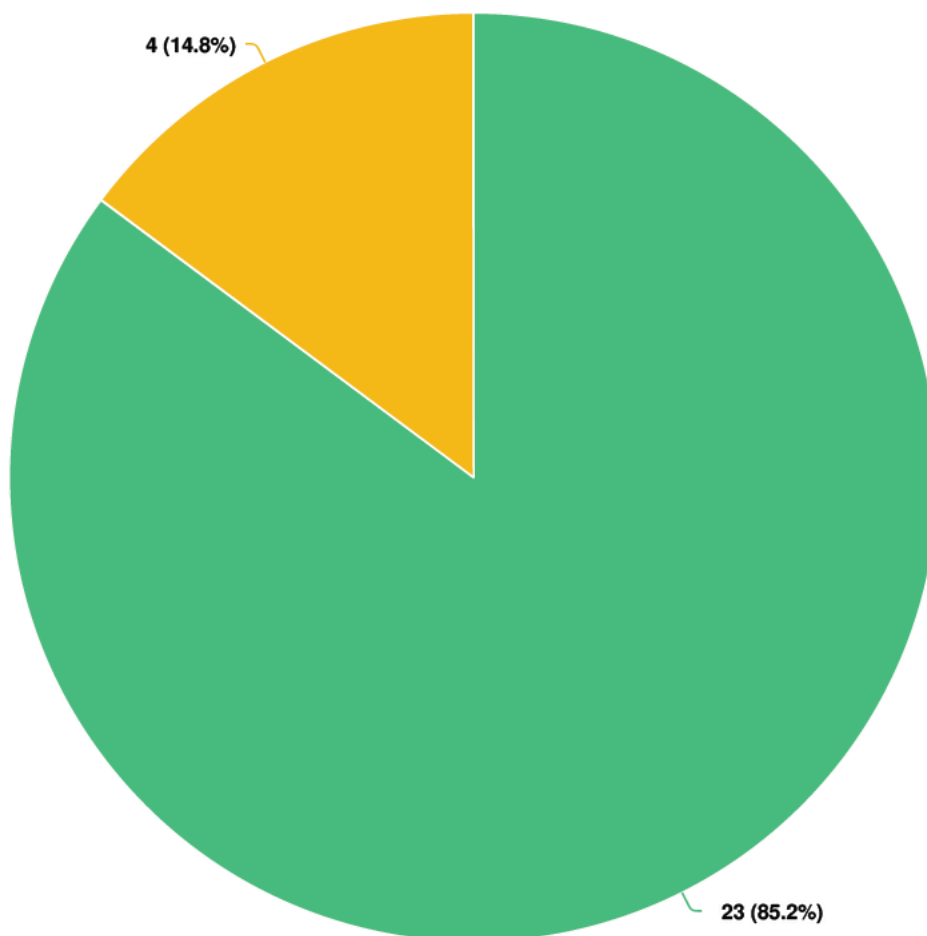
Question options

- Yes
- No

Optional question (29 response(s), 1 skipped)

Question type: Radio Button Question

Williams St, Raven Quay to Charles St This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits ...



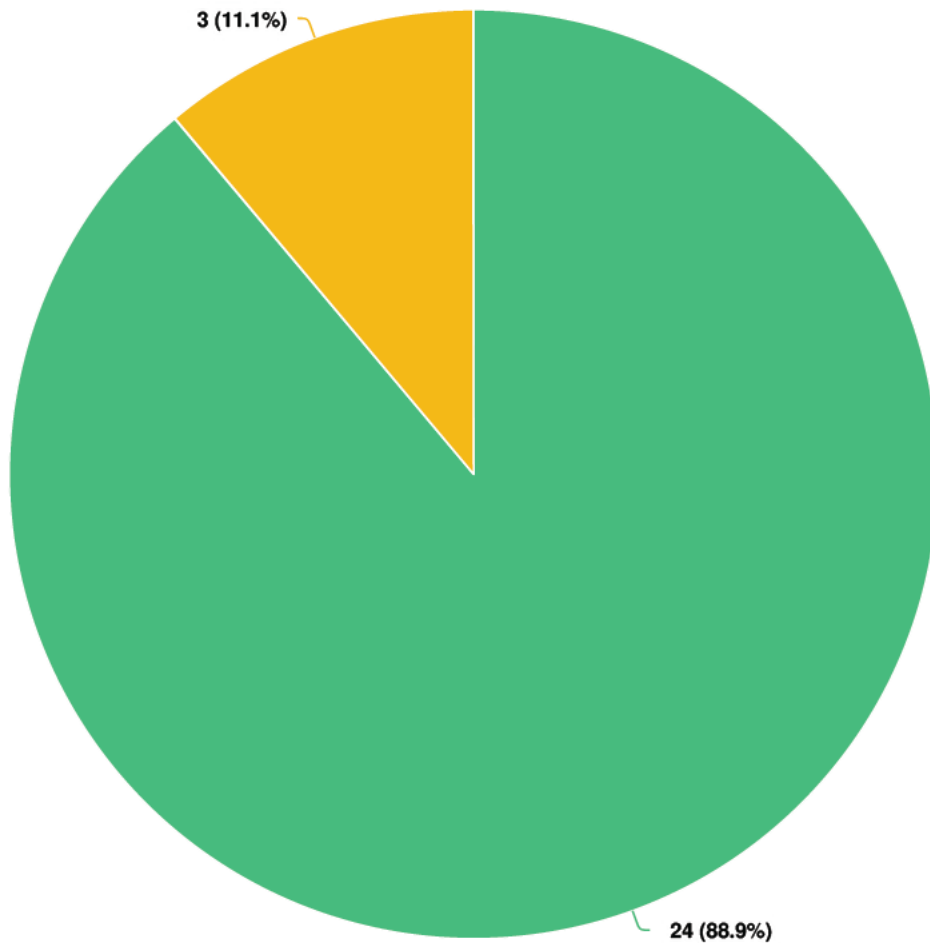
Question options

- Yes
- No

Optional question (27 response(s), 3 skipped)

Question type: Radio Button Question

Williams St, Charles St to Sewell St This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to bet...



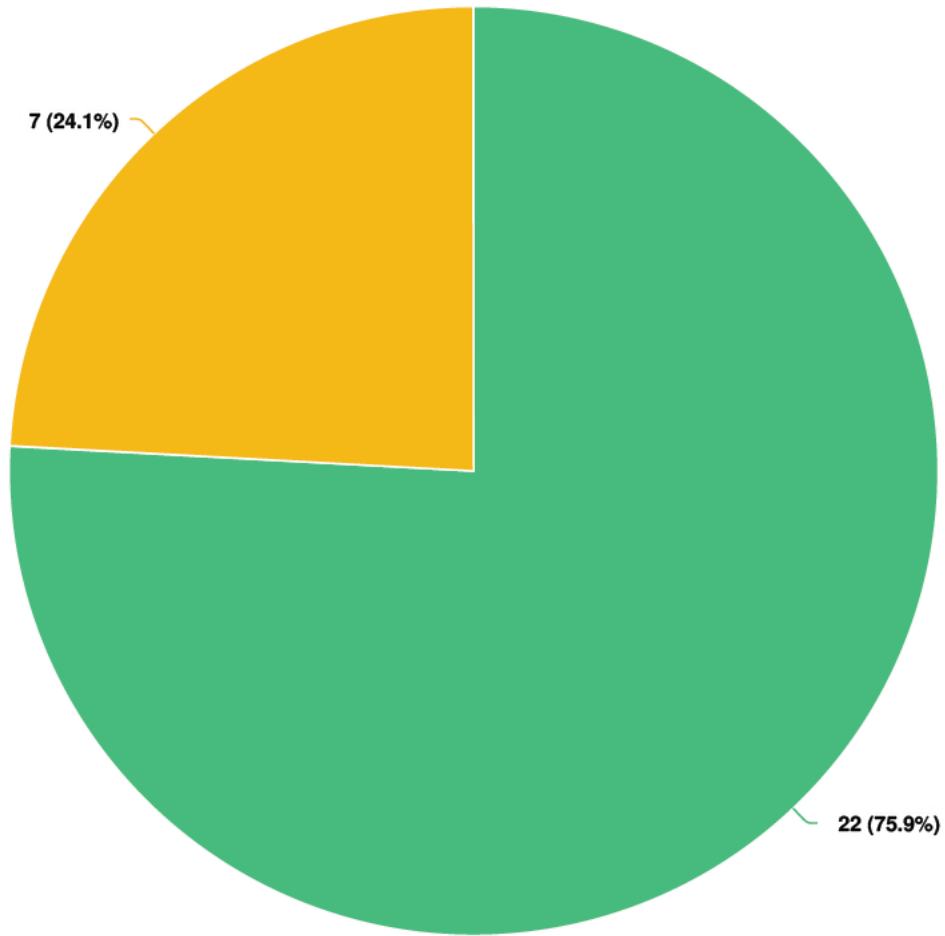
Question options

- Yes
- No

Optional question (27 response(s), 3 skipped)

Question type: Radio Button Question

Charles St, Davie St to Williams St There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from ...



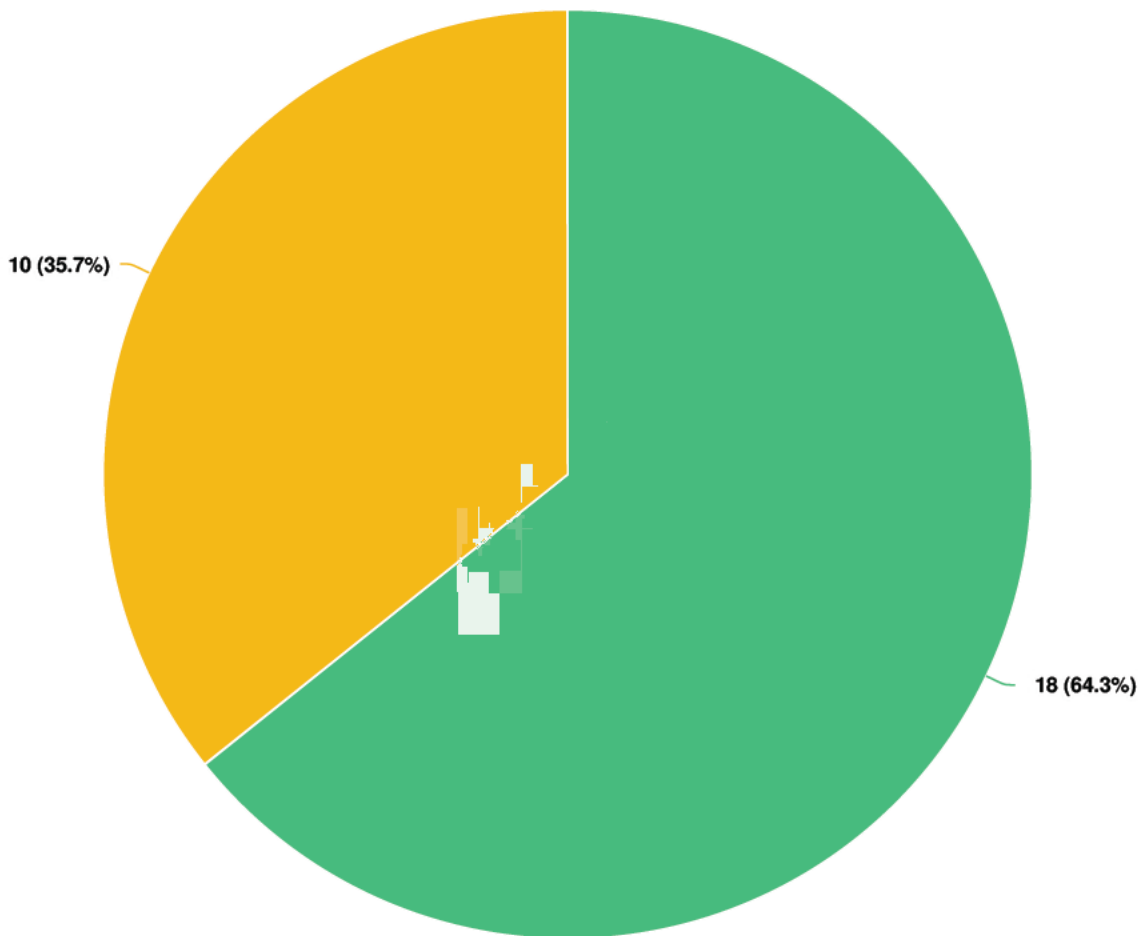
Question options

- Yes
- No

Optional question (29 response(s), 1 skipped)

Question type: Radio Button Question

Raven Quay, Black St to Williams St There's high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turno...



Question options

- Yes
- No

Optional question (28 response(s), 2 skipped)

Question type: Radio Button Question

Survey Responses

21 February 2020 - 19 December 2021

Have Your Say

Let's Talk Waimakariri

Project: Let's Talk Parking in the Kaiapoi Town Centre



VISITORS					
94					
CONTRIBUTORS			RESPONSES		
24			30		
24 Registered	0 Unverified	0 Anonymous	30 Registered	0 Unverified	0 Anonymous

**Respondent No:** 1**Login:** [REDACTED]
[REDACTED]
[REDACTED]**Responded At:** Dec 03, 2021 15:37:57 pm**Last Seen:** Dec 03, 2021 02:30:34 am**IP Address:** [REDACTED]

Q1. **Williams St, Carew St to Ohoka Rd**We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree?

Yes

Q2. **Williams St, Hilton St to Raven Quay**There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow more people to access these parks over the course of a business day. We would also like to add one P15 park in front of the Red N Black Dairy at 11 Williams Street to enable quick parking stops for drivers shopping at the convenience store and other high turnover locations. Do you agree?

Yes

Q3. **Williams St, Raven Quay to Charles St**This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits with customers' shopping and business activity in this area. Do you agree?

no answered

Q4. **Williams St, Charles St to Sewell St**This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to better reflect the current parking demand and ensure parking restrictions along this section of the road are consistent. Do you agree?

no answered

Q5. **Charles St, Davie St to Williams St** There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from P120 to P60. We are however proposing to leave the portion of Charles Street between Davies and Smith Street unrestricted so the community has access to longer stay parks. Do you agree?

Q6. **Raven Quay, Black St to Williams St** There's high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turnover for nearby businesses. Do you agree?

Q7. **Finally, please share any additional feedback you have on these proposed changes.**

no answered

**Respondent No:** 2**Login:** [REDACTED]

[REDACTED]

Responded At: Dec 05, 2021 10:59:10 am**Last Seen:** Dec 04, 2021 21:58:19 pm**IP Address:** [REDACTED]

- Q1. **Williams St, Carew St to Ohoka Rd**We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
-
- Q2. **Williams St, Hilton St to Raven Quay**There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow more people to access these parks over the course of a business day. We would also like to add one P15 park in front of the Red N Black Dairy at 11 Williams Street to enable quick parking stops for drivers shopping at the convenience store and other high turnover locations. Do you agree? Yes
-
- Q3. **Williams St, Raven Quay to Charles St**This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits with customers' shopping and business activity in this area. Do you agree? Yes
-
- Q4. **Williams St, Charles St to Sewell St**This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to better reflect the current parking demand and ensure parking restrictions along this section of the road are consistent. Do you agree? Yes
-

Q5. **Charles St, Davie St to Williams St** There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from P120 to P60. We are however proposing to leave the portion of Charles Street between Davies and Smith Street unrestricted so the community has access to longer stay parks. Do you agree?

Q6. **Raven Quay, Black St to Williams St** There's high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turnover for nearby businesses. Do you agree?

Q7. **Finally, please share any additional feedback you have on these proposed changes.**

no answered



Respondent No: 3

Login: [REDACTED]

Responded At: Dec 06, 2021 12:08:26 pm

Last Seen: Dec 19, 2021 21:43:54 pm

IP Address: [REDACTED]

- Q1. **Williams St, Carew St to Ohoka Rd**We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
-
- Q2. **Williams St, Hilton St to Raven Quay**There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow more people to access these parks over the course of a business day. We would also like to add one P15 park in front of the Red N Black Dairy at 11 Williams Street to enable quick parking stops for drivers shopping at the convenience store and other high turnover locations. Do you agree? Yes
-
- Q3. **Williams St, Raven Quay to Charles St**This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits with customers' shopping and business activity in this area. Do you agree? Yes
-
- Q4. **Williams St, Charles St to Sewell St**This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to better reflect the current parking demand and ensure parking restrictions along this section of the road are consistent. Do you agree? Yes
-

Q5. **Charles St, Davie St to Williams St** There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from P120 to P60. We are however proposing to leave the portion of Charles Street between Davies and Smith Street unrestricted so the community has access to longer stay parks. Do you agree? Yes

Q6. **Raven Quay, Black St to Williams St** There's high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turnover for nearby businesses. Do you agree? Yes

Q7. **Finally, please share any additional feedback you have on these proposed changes.**

[REDACTED]



Respondent No: 4

Login: [REDACTED]

Responded At: Dec 06, 2021 15:32:11 pm

Last Seen: Dec 06, 2021 02:30:26 am

IP Address: [REDACTED]

- Q1. **Williams St, Carew St to Ohoka Rd**We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
-
- Q2. **Williams St, Hilton St to Raven Quay**There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow more people to access these parks over the course of a business day. We would also like to add one P15 park in front of the Red N Black Dairy at 11 Williams Street to enable quick parking stops for drivers shopping at the convenience store and other high turnover locations. Do you agree? Yes
-
- Q3. **Williams St, Raven Quay to Charles St**This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits with customers' shopping and business activity in this area. Do you agree? Yes
-
- Q4. **Williams St, Charles St to Sewell St**This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to better reflect the current parking demand and ensure parking restrictions along this section of the road are consistent. Do you agree? Yes
-

Q5. **Charles St, Davie St to Williams St** There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from P120 to P60. We are however proposing to leave the portion of Charles Street between Davies and Smith Street unrestricted so the community has access to longer stay parks. Do you agree?

Q6. **Raven Quay, Black St to Williams St** There's high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turnover for nearby businesses. Do you agree?

Q7. **Finally, please share any additional feedback you have on these proposed changes.**

no answered



Respondent No: 5

Login: [REDACTED]

[REDACTED]

Responded At: Dec 07, 2021 11:03:45 am

Last Seen: Dec 19, 2021 21:43:54 pm

IP Address: [REDACTED]

- Q1. Williams St, Carew St to Ohoka Rd We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? no answered
-
- Q2. Williams St, Hilton St to Raven Quay There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow more people to access these parks over the course of a business day. We would also like to add one P15 park in front of the Red N Black Dairy at 11 Williams Street to enable quick parking stops for drivers shopping at the convenience store and other high turnover locations. Do you agree? No
-
- Q3. Williams St, Raven Quay to Charles St This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits with customers' shopping and business activity in this area. Do you agree? no answered
-
- Q4. Williams St, Charles St to Sewell St This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to better reflect the current parking demand and ensure parking restrictions along this section of the road are consistent. Do you agree? no answered
-

Q5. **Charles St, Davie St to Williams St** There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from P120 to P60. We are however proposing to leave the portion of Charles Street between Davies and Smith Street unrestricted so the community has access to longer stay parks. Do you agree?

Q6. **Raven Quay, Black St to Williams St** There's high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turnover for nearby businesses. Do you agree?

Q7. Finally, please share any additional feedback you have on these proposed changes.



**Respondent No:** 6**Login:** [REDACTED]**Responded At:** Dec 08, 2021 11:40:28 am**Last Seen:** Dec 19, 2021 21:43:54 pm**IP Address:** [REDACTED]

- Q1. **Williams St, Carew St to Ohoka Rd**We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
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- Q2. **Williams St, Hilton St to Raven Quay**There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow more people to access these parks over the course of a business day. We would also like to add one P15 park in front of the Red N Black Dairy at 11 Williams Street to enable quick parking stops for drivers shopping at the convenience store and other high turnover locations. Do you agree? Yes
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- Q3. **Williams St, Raven Quay to Charles St**This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits with customers' shopping and business activity in this area. Do you agree? Yes
-
- Q4. **Williams St, Charles St to Sewell St**This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to better reflect the current parking demand and ensure parking restrictions along this section of the road are consistent. Do you agree? Yes
-

Q5. Charles St, Davie St to Williams St There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from P120 to P60. We are however proposing to leave the portion of Charles Street between Davies and Smith Street unrestricted so the community has access to longer stay parks. Do you agree? Yes

Q6. Raven Quay, Black St to Williams St There's high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turnover for nearby businesses. Do you agree? Yes

Q7. Finally, please share any additional feedback you have on these proposed changes.

[Redacted feedback text]

**Respondent No:** 7**Login:** [REDACTED]**Responded At:** Dec 10, 2021 10:52:56 am**Last Seen:** Dec 19, 2021 21:43:54 pm**IP Address:** [REDACTED]

- Q1. **Williams St, Carew St to Ohoka Rd**We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? no answered
-
- Q2. **Williams St, Hilton St to Raven Quay**There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow more people to access these parks over the course of a business day. We would also like to add one P15 park in front of the Red N Black Dairy at 11 Williams Street to enable quick parking stops for drivers shopping at the convenience store and other high turnover locations. Do you agree? no answered
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- Q3. **Williams St, Raven Quay to Charles St**This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits with customers' shopping and business activity in this area. Do you agree? no answered
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- Q4. **Williams St, Charles St to Sewell St**This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to better reflect the current parking demand and ensure parking restrictions along this section of the road are consistent. Do you agree? no answered
-

Q5. Charles St, Davie St to Williams St There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from P120 to P60. We are however proposing to leave the portion of Charles Street between Davies and Smith Street unrestricted so the community has access to longer stay parks. Do you agree? No

Q6. Raven Quay, Black St to Williams St There's high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turnover for nearby businesses. Do you agree? no answered

Q7. Finally, please share any additional feedback you have on these proposed changes.

[Redacted feedback text]



Respondent No: 8

Login: [REDACTED]

[REDACTED]

Responded At: Dec 10, 2021 16:03:08 pm

Last Seen: Dec 10, 2021 03:02:20 am

IP Address: [REDACTED]

- Q1. **Williams St, Carew St to Ohoka Rd**We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
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- Q2. **Williams St, Hilton St to Raven Quay**There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow more people to access these parks over the course of a business day. We would also like to add one P15 park in front of the Red N Black Dairy at 11 Williams Street to enable quick parking stops for drivers shopping at the convenience store and other high turnover locations. Do you agree? Yes
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- Q3. **Williams St, Raven Quay to Charles St**This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits with customers' shopping and business activity in this area. Do you agree? Yes
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- Q4. **Williams St, Charles St to Sewell St**This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to better reflect the current parking demand and ensure parking restrictions along this section of the road are consistent. Do you agree? Yes
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Q5. **Charles St, Davie St to Williams St** There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from P120 to P60. We are however proposing to leave the portion of Charles Street between Davies and Smith Street unrestricted so the community has access to longer stay parks. Do you agree?

Q6. **Raven Quay, Black St to Williams St** There's high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turnover for nearby businesses. Do you agree?

Q7. **Finally, please share any additional feedback you have on these proposed changes.**

no answered

**Respondent No:** 9**Login:** [REDACTED]

[REDACTED]

Responded At: Dec 10, 2021 16:41:37 pm**Last Seen:** Dec 10, 2021 03:38:35 am**IP Address:** [REDACTED]

- Q1. **Williams St, Carew St to Ohoka Rd**We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
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- Q2. **Williams St, Hilton St to Raven Quay**There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow more people to access these parks over the course of a business day. We would also like to add one P15 park in front of the Red N Black Dairy at 11 Williams Street to enable quick parking stops for drivers shopping at the convenience store and other high turnover locations. Do you agree? Yes
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- Q3. **Williams St, Raven Quay to Charles St**This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits with customers' shopping and business activity in this area. Do you agree? Yes
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- Q4. **Williams St, Charles St to Sewell St**This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to better reflect the current parking demand and ensure parking restrictions along this section of the road are consistent. Do you agree? Yes
-

Q5. **Charles St, Davie St to Williams St** There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from P120 to P60. We are however proposing to leave the portion of Charles Street between Davies and Smith Street unrestricted so the community has access to longer stay parks. Do you agree?

Q6. **Raven Quay, Black St to Williams St** There's high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turnover for nearby businesses. Do you agree?

Q7. **Finally, please share any additional feedback you have on these proposed changes.**

no answered



Respondent No: 10

Login: [REDACTED]

[REDACTED]

[REDACTED]

Responded At: Dec 10, 2021 16:41:46 pm

Last Seen: Dec 10, 2021 03:40:11 am

IP Address: [REDACTED]

- Q1. **Williams St, Carew St to Ohoka Rd**We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
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- Q2. **Williams St, Hilton St to Raven Quay**There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow more people to access these parks over the course of a business day. We would also like to add one P15 park in front of the Red N Black Dairy at 11 Williams Street to enable quick parking stops for drivers shopping at the convenience store and other high turnover locations. Do you agree? Yes
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- Q3. **Williams St, Raven Quay to Charles St**This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits with customers' shopping and business activity in this area. Do you agree? Yes
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- Q4. **Williams St, Charles St to Sewell St**This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to better reflect the current parking demand and ensure parking restrictions along this section of the road are consistent. Do you agree? Yes
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Q5. **Charles St, Davie St to Williams St** There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from P120 to P60. We are however proposing to leave the portion of Charles Street between Davies and Smith Street unrestricted so the community has access to longer stay parks. Do you agree?

Q6. **Raven Quay, Black St to Williams St** There's high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turnover for nearby businesses. Do you agree?

Q7. **Finally, please share any additional feedback you have on these proposed changes.**

no answered

**Respondent No:** 11**Login:** [REDACTED]

[REDACTED]

Responded At: Dec 10, 2021 17:09:00 pm**Last Seen:** Dec 10, 2021 04:07:12 am**IP Address:** [REDACTED]

-
- Q1. Williams St, Carew St to Ohoka Rd**We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? **Yes**
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- Q2. Williams St, Hilton St to Raven Quay**There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow more people to access these parks over the course of a business day. We would also like to add one P15 park in front of the Red N Black Dairy at 11 Williams Street to enable quick parking stops for drivers shopping at the convenience store and other high turnover locations. Do you agree? **Yes**
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- Q3. Williams St, Raven Quay to Charles St**This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits with customers' shopping and business activity in this area. Do you agree? **Yes**
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- Q4. Williams St, Charles St to Sewell St**This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to better reflect the current parking demand and ensure parking restrictions along this section of the road are consistent. Do you agree? **Yes**
-

Q5. **Charles St, Davie St to Williams St** There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from P120 to P60. We are however proposing to leave the portion of Charles Street between Davies and Smith Street unrestricted so the community has access to longer stay parks. Do you agree?

Q6. **Raven Quay, Black St to Williams St** There's high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turnover for nearby businesses. Do you agree?

Q7. **Finally, please share any additional feedback you have on these proposed changes.**

no answered

**Respondent No:** 12**Login:** [REDACTED]**Responded At:** Dec 10, 2021 17:13:42 pm**Last Seen:** Dec 10, 2021 04:11:16 am**IP Address:** [REDACTED]

-
- Q1. **Williams St, Carew St to Ohoka Rd**We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
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- Q2. **Williams St, Hilton St to Raven Quay**There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow more people to access these parks over the course of a business day. We would also like to add one P15 park in front of the Red N Black Dairy at 11 Williams Street to enable quick parking stops for drivers shopping at the convenience store and other high turnover locations. Do you agree? Yes
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- Q3. **Williams St, Raven Quay to Charles St**This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits with customers' shopping and business activity in this area. Do you agree? Yes
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- Q4. **Williams St, Charles St to Sewell St**This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to better reflect the current parking demand and ensure parking restrictions along this section of the road are consistent. Do you agree? Yes
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Q5. **Charles St, Davie St to Williams St** There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from P120 to P60. We are however proposing to leave the portion of Charles Street between Davies and Smith Street unrestricted so the community has access to longer stay parks. Do you agree?

Q6. **Raven Quay, Black St to Williams St** There's high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turnover for nearby businesses. Do you agree?

Q7. **Finally, please share any additional feedback you have on these proposed changes.**

no answered

**Respondent No:** 13**Login:** [REDACTED]

[REDACTED]

[REDACTED]

Responded At: Dec 10, 2021 17:17:47 pm**Last Seen:** Dec 10, 2021 04:16:14 am**IP Address:** [REDACTED]

- Q1. Williams St, Carew St to Ohoka Rd We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
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- Q2. Williams St, Hilton St to Raven Quay There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow more people to access these parks over the course of a business day. We would also like to add one P15 park in front of the Red N Black Dairy at 11 Williams Street to enable quick parking stops for drivers shopping at the convenience store and other high turnover locations. Do you agree? Yes
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- Q3. Williams St, Raven Quay to Charles St This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits with customers' shopping and business activity in this area. Do you agree? Yes
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- Q4. Williams St, Charles St to Sewell St This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to better reflect the current parking demand and ensure parking restrictions along this section of the road are consistent. Do you agree? Yes
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Q5. **Charles St, Davie St to Williams St** There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from P120 to P60. We are however proposing to leave the portion of Charles Street between Davies and Smith Street unrestricted so the community has access to longer stay parks. Do you agree?

Q6. **Raven Quay, Black St to Williams St** There's high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turnover for nearby businesses. Do you agree?

Q7. **Finally, please share any additional feedback you have on these proposed changes.**

no answered



Respondent No: 14

Login: [REDACTED]

Responded At: Dec 10, 2021 18:24:16 pm

Last Seen: Dec 10, 2021 05:22:08 am

IP Address: [REDACTED]

- Q1. Williams St, Carew St to Ohoka Rd We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? No
- Q2. Williams St, Hilton St to Raven Quay There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow more people to access these parks over the course of a business day. We would also like to add one P15 park in front of the Red N Black Dairy at 11 Williams Street to enable quick parking stops for drivers shopping at the convenience store and other high turnover locations. Do you agree? No
- Q3. Williams St, Raven Quay to Charles St This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits with customers' shopping and business activity in this area. Do you agree? Yes
- Q4. Williams St, Charles St to Sewell St This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to better reflect the current parking demand and ensure parking restrictions along this section of the road are consistent. Do you agree? Yes

Q5. Charles St, Davie St to Williams St There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from P120 to P60. We are however proposing to leave the portion of Charles Street between Davies and Smith Street unrestricted so the community has access to longer stay parks. Do you agree? Yes

Q6. Raven Quay, Black St to Williams St There's high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turnover for nearby businesses. Do you agree? No

Q7. Finally, please share any additional feedback you have on these proposed changes.





Respondent No: 15

Login: [REDACTED]

[REDACTED]

Responded At: Dec 10, 2021 18:42:16 pm

Last Seen: Dec 10, 2021 05:36:56 am

IP Address: [REDACTED]

- Q1. Williams St, Carew St to Ohoka Rd We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
- Q2. Williams St, Hilton St to Raven Quay There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow more people to access these parks over the course of a business day. We would also like to add one P15 park in front of the Red N Black Dairy at 11 Williams Street to enable quick parking stops for drivers shopping at the convenience store and other high turnover locations. Do you agree? Yes
- Q3. Williams St, Raven Quay to Charles St This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits with customers' shopping and business activity in this area. Do you agree? Yes
- Q4. Williams St, Charles St to Sewell St This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to better reflect the current parking demand and ensure parking restrictions along this section of the road are consistent. Do you agree? Yes

Q5. **Charles St, Davie St to Williams St** There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from P120 to P60. We are however proposing to leave the portion of Charles Street between Davies and Smith Street unrestricted so the community has access to longer stay parks. Do you agree? Yes

Q6. **Raven Quay, Black St to Williams St** There's high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turnover for nearby businesses. Do you agree? No

Q7. **Finally, please share any additional feedback you have on these proposed changes.**

no answered



Respondent No: 16

Login: [REDACTED]
[REDACTED]

Responded At: Dec 11, 2021 11:47:39 am

Last Seen: Dec 10, 2021 22:41:18 pm

IP Address: [REDACTED]

- Q1. Williams St, Carew St to Ohoka Rd We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
- Q2. Williams St, Hilton St to Raven Quay There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow more people to access these parks over the course of a business day. We would also like to add one P15 park in front of the Red N Black Dairy at 11 Williams Street to enable quick parking stops for drivers shopping at the convenience store and other high turnover locations. Do you agree? Yes
- Q3. Williams St, Raven Quay to Charles St This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits with customers' shopping and business activity in this area. Do you agree? Yes
- Q4. Williams St, Charles St to Sewell St This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to better reflect the current parking demand and ensure parking restrictions along this section of the road are consistent. Do you agree? Yes

Q5. **Charles St, Davie St to Williams St** There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from P120 to P60. We are however proposing to leave the portion of Charles Street between Davies and Smith Street unrestricted so the community has access to longer stay parks. Do you agree?

Q6. **Raven Quay, Black St to Williams St** There's high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turnover for nearby businesses. Do you agree?

Q7. **Finally, please share any additional feedback you have on these proposed changes.**

no answered



Respondent No: 17

Login: [REDACTED]

[REDACTED]

Responded At: Dec 11, 2021 14:36:58 pm

Last Seen: Dec 11, 2021 01:34:11 am

IP Address: [REDACTED]

- Q1. Williams St, Carew St to Ohoka Rd We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? No
- Q2. Williams St, Hilton St to Raven Quay There's high demand for short-term parking in the main shopping area on Williams Street (between Hilton Street and Raven Quay). We're proposing to reduce parking time limits in this area from P120 to P60 to allow more people to access these parks over the course of a business day. We would also like to add one P15 park in front of the Red N Black Dairy at 11 Williams Street to enable quick parking stops for drivers shopping at the convenience store and other high turnover locations. Do you agree? Yes
- Q3. Williams St, Raven Quay to Charles St This section of parking on Williams Street, immediately in front of the new development at 137 Williams Street currently provides short-term P15 parking. We would like to increase this to P60, which better fits with customers' shopping and business activity in this area. Do you agree? Yes
- Q4. Williams St, Charles St to Sewell St This small section of parking on Williams Street, in front of the shopping complex (192-196 Williams Street) currently supports a small number of short-term P15 parks. We want to change these to P120 parks to better reflect the current parking demand and ensure parking restrictions along this section of the road are consistent. Do you agree? Yes

Q5. **Charles St, Davie St to Williams St** There's high demand for parking on the south side of Charles Street immediately adjacent to Trousselot Park. In order to provide easy access to the park, we'd like to change parking restrictions in this area from P120 to P60. We are however proposing to leave the portion of Charles Street between Davies and Smith Street unrestricted so the community has access to longer stay parks. Do you agree?

Q6. **Raven Quay, Black St to Williams St** There's high demand for parking on Raven Quay in front of Coffee Culture and the Kaiapoi Club. We're proposing to change these parks from P120 to P60 to better match current demand and support higher parking turnover for nearby businesses. Do you agree?

Q7. **Finally, please share any additional feedback you have on these proposed changes.**

no answered



Respondent No: 18

Login: [REDACTED]

[REDACTED]

Responded At: Dec 11, 2021 17:14:34 pm

Last Seen: Dec 11, 2021 04:12:15 am

IP Address: [REDACTED]

- Q1. Williams St, Carew St to Ohoka Rd We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? No
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Q7. **Finally, please share any additional feedback you have on these proposed changes.**

no answered



Respondent No: 19

Login: [REDACTED]

Responded At: Dec 11, 2021 17:54:12 pm

Last Seen: Dec 11, 2021 04:53:43 am

IP Address: [REDACTED]

- Q1. Williams St, Carew St to Ohoka Rd We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
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Q7. **Finally, please share any additional feedback you have on these proposed changes.**

no answered



Respondent No: 20

Login: [REDACTED]

Email: [REDACTED]

Responded At: Dec 11, 2021 22:57:01 pm

Last Seen: Dec 11, 2021 09:52:35 am

IP Address: [REDACTED]

- Q1. Williams St, Carew St to Ohoka Rd We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
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Q7. Finally, please share any additional feedback you have on these proposed changes.



Respondent No: 21

Login: [REDACTED]

[REDACTED]

Responded At: Dec 12, 2021 16:29:10 pm

Last Seen: Dec 12, 2021 03:27:20 am

IP Address: [REDACTED]

- Q1. Williams St, Carew St to Ohoka Rd We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
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Q7. **Finally, please share any additional feedback you have on these proposed changes.**

no answered



Respondent No: 22

Login: [REDACTED]

Responded At: Dec 12, 2021 21:29:56 pm

Last Seen: Dec 12, 2021 07:35:00 am

IP Address: [REDACTED]

- Q1. Williams St, Carew St to Ohoka Rd We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
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Q7. **Finally, please share any additional feedback you have on these proposed changes.**

Don't charge for any parks around ka apo



Respondent No: 23

Login: [REDACTED]

[REDACTED]

Responded At: Dec 12, 2021 22:43:23 pm

Last Seen: Dec 12, 2021 09:35:14 am

IP Address: [REDACTED]

- Q1. Williams St, Carew St to Ohoka Rd We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
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Q7. Finally, please share any additional feedback you have on these proposed changes.





Respondent No: 24

Login: [REDACTED]

[REDACTED]

Responded At: Dec 12, 2021 23:37:23 pm

Last Seen: Dec 12, 2021 10:35:46 am

IP Address: [REDACTED] 6

- Q1. Williams St, Carew St to Ohoka Rd We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
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Q7. **Finally, please share any additional feedback you have on these proposed changes.**

no answered



Respondent No: 25

Login: [REDACTED]

Email: [REDACTED]

Responded At: Dec 13, 2021 04:04:42 am

Last Seen: Dec 12, 2021 15:02:04 pm

IP Address: [REDACTED]

- Q1. Williams St, Carew St to Ohoka Rd We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
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Q7. **Finally, please share any additional feedback you have on these proposed changes.**

no answered



Respondent No: 26

Login: [REDACTED]

Email: [REDACTED]

Responded At: Dec 13, 2021 13:15:25 pm

Last Seen: Dec 13, 2021 00:13:01 am

IP Address: [REDACTED]

- Q1. Williams St, Carew St to Ohoka Rd We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
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no answered



Respondent No: 27

Login: [REDACTED]

Responded At: Dec 14, 2021 11:22:59 am

Last Seen: Dec 19, 2021 21:43:54 pm

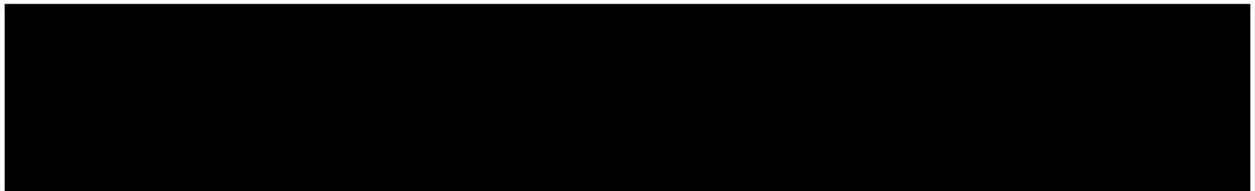
IP Address: [REDACTED]

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Respondent No: 28

Login: [REDACTED]
[REDACTED]

Responded At: Dec 14, 2021 18:43:46 pm

Last Seen: Dec 14, 2021 05:37:55 am

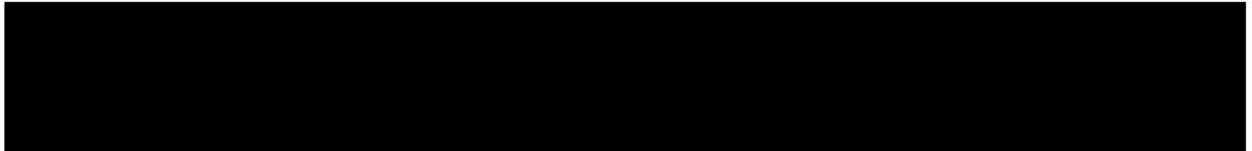
IP Address: [REDACTED]

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Respondent No: 29

Login: [REDACTED]

[REDACTED]

Responded At: Dec 15, 2021 09:57:55 am

Last Seen: Dec 19, 2021 21:43:54 pm

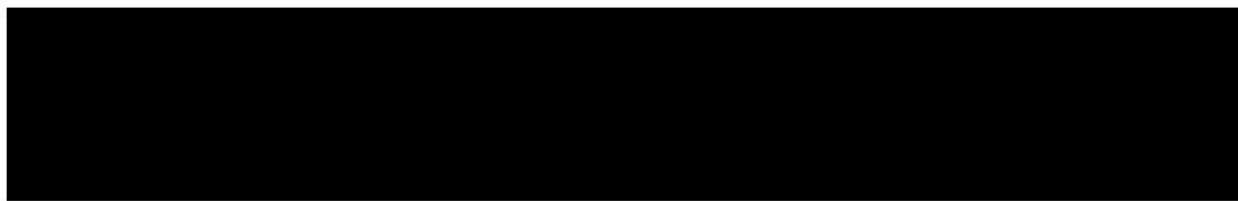
IP Address: [REDACTED]

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Q7. Finally, please share any additional feedback you have on these proposed changes.





Respondent No: 30

Login: [REDACTED]

[REDACTED]

Responded At: Dec 15, 2021 10:01:50 am

Last Seen: Dec 19, 2021 21:43:54 pm

IP Address: [REDACTED]

- Q1. Williams St, Carew St to Ohoka Rd We'd like to add one P15 park in front of the Kaiapoi Convenience Store at 45 Williams Street (corner of Williams Street and Ohoka Road). This area currently consists of P120 parking and the change would enable quick parking stops for drivers shopping at the dairy. Do you agree? Yes
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WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: RDG-28 / 220201012277

REPORT TO: KAIAPOI-TUAHIWI COMMUNITY BOARD

DATE OF MEETING: 21 February 2022

AUTHOR(S): Shane Binder, Transportation Engineer

SUBJECT: Approval to Consult on No-Stopping Restriction - Johnson Street, Kaiapoi

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


Department Manager


Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to seek a recommendation from the Kaiapoi-Tuahwi Community Board to consult on proposed no-stopping restrictions for Johnson Street.
- 1.2. This report summarises concerns raised by residents along Johnson Street in northeast Kaiapoi, and seeks approval for the installation of no-stopping restrictions along Johnson Street, in order to minimise impacts to through traffic operations.
- 1.3. Johnson Street is a local street in the Beach Grove development that travels northwest from Tuhoe Avenue through recently-developed residential sections before ending in a cul-de-sac. It has a 7.0m wide sealed carriageway with kerb and channel on both sides.
- 1.4. A service request has raised concerns around parked vehicles on Johnson Street impeding through traffic operations due to the narrow carriageway.
- 1.5. A site visit on 18th January 2022 indicated that vehicles are park opposite one another on the street in several locations, resulting in very limited space for through traffic. Instances of parking on the berm were also observed, likely due to the narrow carriageway; this behaviour damages Council assets and breaches the rules in the Waimakariri District Parking Bylaw.
- 1.6. The recommended option is to approve public consultation on the proposed no-stopping restrictions for Johnson Street. This will enable engagement with residents and property owners, where they will be able to provide their opinions on the proposed change.

2. RECOMMENDATION

THAT the Kaiapoi-Tuahwi Community Board:

- a. **Receives** Report No. 220201012277.
- b. **Approves** consultation being carried out on the establishment of the following no-stopping restriction on Johnson Street:
 - i. For 90m north of Tuhoe Avenue (to No. 17) on the south side;
 - ii. From 25m south of Ngahau Street (from No. 10) to 30m north of Ngahau Street (to No. 18) on the north side;
 - iii. From 30m north of Ngahau Street (from No. 27A) to 75m north of Ngahau Street (to No 29B) on the south side;
 - iv. Fully around the cul-de-sac head at the end of Johnson Street.

3. **BACKGROUND**

- 3.1. Johnson Street is a local street in the Beach Grove development that travels northwest from Tuhoe Avenue through recently-developed residential sections before ending in a cul-de-sac. It has a 7.0m wide sealed carriageway with kerb and channel on both sides.
- 3.2. In the original Transport Assessment for Stage 2 of Beach Grove (TRIM 140901094132), the following was said of the Johnson Street cross-section:
With regard to [Johnson Street], we expect that the lack of parking lane will mean that from time to time, vehicles will park at the kerbside and within the live traffic lane. This will create a traffic calming effect as through vehicles pass around them, which we consider will assist in keeping the prevailing vehicle speeds low.
This resource consent (RC145503) was approved by Council in December 2014.
- 3.3. Johnson Street is pictured below in Figures One to Three.





4. ISSUES AND OPTIONS

- 4.1. The present sealed carriageway on Johnson Street, at 7.0m wide, is constrained by kerbs on both sides and cannot be widened. This width is sufficient to accommodate both on-street parking on one side only and through traffic. However, when vehicles park on the street on both sides, there is insufficient room for through traffic to safely pass.

- 4.2. District Plan roading standards require a minimum of two 3.0m travel lanes and one 2.0m parking lane on a local road, for a total width of 8.0m.
- 4.3. Parking surveys conducted in January on urban residential streets around the District suggest that on-street car parking averages 2.1m width. Furthermore, both Council rubbish trucks and FENZ fire tenders are 3.0m in width, requiring additional carriageway width to manoeuvre through the street.
- 4.4. A service request has raised concerns around parked vehicles on Johnson Street impeding through traffic operations due to the narrow carriageway. A site visit on 18th January 2022 indicated that vehicles park opposite one another on the street in several locations, resulting in very limited space for through traffic. Instances of parking on the berm were also observed, likely due to the narrow carriageway; this behaviour damages Council assets (kerbs and berms) and breaches the rules in the Waimakariri District Parking Bylaw.
- 4.5. The following options are available for the Community Board:

4.5.1. Option One – Approve consultation on no-stopping restrictions on opposite sides of Johnson Street and the cul-de-sac head

This is the preferred option because it allows members of the public and key stakeholders to provide feedback on proposed parking restrictions. The proposed restrictions maximise the available on-street parking supply by positioning no-stopping restrictions over sections with closely-spaced driveways and frontages that are too short for legal parking, wherever possible. See Figure Four, below, for proposed no-stopping restrictions.

4.5.2. Option Two – Decline consultation and retain the status quo

This is not the preferred option because it does not result in any changes to safe manoeuvring for motorists travelling on Johnson Street.



Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

These proposed improvements provide infrastructure in terms of safety improvements which provide safe access for residents within the district.

- 4.7. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

The residents and property owners along Johnson Street will be consulted with once approval is received by Council. This community will be informed of the consultation process through a letter drop including mailings to non-resident owners.

5.3. Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report; consultation with the broader public beyond Johnson Street residents and owners is not proposed as part of this report.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There will be cost associated with the consultation of this project. Installation of no-stopping restrictions will be carried out through the Road Maintenance Contract and is estimated to cost approximately \$1,000.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability or climate change impacts.

6.3 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.3 Health and Safety

There are minor health and safety risks arising from the adoption/implementation of the recommendations in this report. Physical works will be undertaken through the Road Maintenance contract.

The Road Maintenance contractor has a Health & Safety Plan and a SiteWise score of 100. The developer will be required to provide a Traffic Management Plan and will be audited as part of the development works.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Section 2 of the Land Transport Rule: Traffic Control Devices requires a Road Controlling Authority to "authorise and, as appropriate, install or operate traffic control devices."

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report. This report considers the following outcomes:

There is a safe environment for all

- Harm to people from natural and man-made hazards is minimised.
- Our district has the capacity and resilience to quickly recover from natural disasters and adapt to the effects of climate change.
- Crime, injury and harm from road crashes, gambling, and alcohol abuse are minimised.

Transport is accessible, convenient, reliable and sustainable

- The standard of our District's roads is keeping pace with increasing traffic numbers.
- Communities in our District are well linked with each other and Christchurch is readily accessible by a range of transport modes.

7.4. **Authorising Delegations**

Per Part 3 of the WDC *Delegations Manual*, the Community Board has the delegated authority to approve traffic control and constraint measures on streets. The Community Boards are further responsible for considering any matters of interest or concern within their ward area.

WAIMAKARIRI DISTRICT COUNCIL**REPORT**

FILE NO and TRIM NO: GOV-26-08-06 / 211217201964

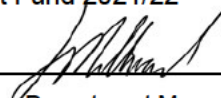
REPORT TO: Kaiapoi-Tuahiwi Community Board

DATE OF MEETING: 21 February 2022

AUTHOR(S): Kay Rabe, Governance Advisor

SUBJECT: Application to the Kaiapoi-Tuahiwi Community Board's Discretionary Grant Fund 2021/22

SIGNED BY:
(for Reports to Council or Committees)


Department Manager


Chief Executive

1 SUMMARY

1.1. The purpose of this report is to consider two applications for funding received from:

Name of Organisation	Purpose	Amount requested
Kaipoi Community Garden	To purchase a mower	\$500
North Canterbury Pride	Towards host the Lesbian, Gay, Bisexual, Transgender, Questioning and Others (LGBTIQ+) picnic	\$250
Total:		\$750

Attachments:

- i. An application from Kaiapoi Community Garden (Trim Ref: 211216201472).
- ii. An application from North Canterbury Pride (Trim Ref: 220105000088).
- iii. A spreadsheet showing the previous two years' grants.
- iv. Board funding criteria 2021/22. (Trim Ref: 210603089725).

2 RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No.211217201964.
- (b) **Approves** a grant of \$..... to Kaiapoi Community Garden towards the purchase of a mower for the garden.

OR

- (c) **Declines** the application from Kaiapoi Community Garden.
- (d) **Approves** a grant of \$..... to the North Canterbury Pride towards hosting the Lesbian, Gay, Bisexual, Transgender, Questioning and Others (LGBTIQ+) picnic in Victoria Park, Rangiora.

OR

- (e) **Declines** the application from North Canterbury Pride.

3 BACKGROUND

- 3.1 **Kaiapoi Community Garden** is requesting funding towards the purchase of a mower for the garden.
- 3.2 **North Canterbury Pride** is requesting funding to host its annual Picnic in the Park for the LGBTIQ+ community.
- 3.3 The current balance of the Kaiapoi-Tuahiwi Community Board's Discretionary Grant Fund 2021/22 is \$4,127.

4 ISSUES AND OPTIONS

Kaiapoi Community Garden (the Group)

- 4.1 The garden was established by Helen Roberts in March 2010 with the support from a group of other keen gardeners who wanted to share their knowledge in gardening. The Kaiapoi Community Garden is located on the school grounds of Kaiapoi Borough School and helps with the School's Garden to Table Programme to teach children how to grow, harvest, prepare and share food. In July 2019 the school's old dental surgery was moved across the road to the garden and provides an indoor space which from which to run workshops and assists with providing opportunities to learn about healthy eating in a friendly welcoming space.
- 4.2 Recently their mower was stolen out of the locked shed and carried over the security fence and over the railway line. This is the second time a mower has been stolen, however the previous time a mower was donated to the Group to replace the stolen one. At present the volunteers, many of them elderly, are having to their own mowers to maintain the grass. Maintain the grass keeps the garden looking attractive.
- 4.3 The garden benefits everyone in the community and if this application is unsuccessful it will mean that there will be significant delay to the purchase and funds raised through the sale of preserves and income from workshops will not be able to be used to advance the work of the garden which is to provide food for members and organisations in the community. The garden is a valuable resource for food, education about food and gardening and a valuable social networking tool.
- 4.4 The Group have not applied for Board funding previously.

North Canterbury Pride (NCP)

- 4.5 NPC exists to host LGBTIQ+ events in North Canterbury to coincide with the Christchurch Pride Week which is held in March. While Christchurch Pride events attract people from the Waimakariri district and other areas in Canterbury, NCP felt that there was a need for such annual LGBTIQ+ picnic in the district. Being a rural district, NCP anticipate bringing people together who may otherwise feel isolated, particularly youth.
- 4.6 The picnic, now in its fourth year, is held annually and has grown in success and size every year. The event is supported by the emergency services, Council, dignitaries, schools and businesses, local media and most importantly support groups in the area. The purpose of the picnic is to promote diversity, inclusion and the reduction of stigma. It is a welcoming event which offers a safe environment. The event includes games which all can participate in, appropriate live music, limits hospitality outlets and only permits the sale of goods to fundraise which are approved by the NCP.
- 4.7 This year the event is scheduled for Sunday 6 March 2022 and is expected to attract approximately 40% of participants from the Kaiapoi-Tuahiwi area. While a wide range of ages are expected to attend it is anticipated that the event will attract students from the high schools in the area. The event provides the LGBTIQ+ community and all others, a fun day of relaxed

networking and socialising, to grow relationships and have access to a number of professional health providers and support services.

- 4.8 The event will go ahead even if this application is unsuccessful, but the funds will allow the NCP to pay for services offered at the correct rate (much of which is currently provided from goodwill) and will allow the Group to progress providing more events in the future. The NCP has also applied for funding from the Rangiora-Ashley Community Board (\$250), Rule and Rata Foundations. A donation of \$500 has already been received from a local business. This is the second time that the NCP has applied to the Kaiapoi-Tuahiwi Community Board for funding and the accountability form has been received.
- 4.9 The Board may approve or decline grants per the grant guidelines.
- 4.10 There are implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.11 The Management Team has reviewed this report.

5. COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are unlikely to be affected by, or have an interest in the subject matter of this report.

5.2 Groups and Organisations

There are no other groups and organisations, other than the Kaiapoi Community Garden and North Canterbury Pride which are likely to be affected by, or to have an interest in the subject matter of this report.

5.3 Wider Community

The wider community is likely to be affected by, or to have an interest in, the subject matter of this report. It should be noted that the wellbeing of the community will be positively affected by these projects.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

The 2021-31 Long Term Plan includes budget provision for the Kaiapoi-Tuahiwi Community Board to approve grants to community groups up to a total of \$5,890 in the 2021/22 financial year. The current balance of the Board's Discretionary Grant fund is \$4,127.

The application criteria specify that grants are customarily limited to a maximum of \$500 in any one financial year (July to June), even though a group can apply up to twice in a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report have sustainability and/or climate change impacts, by encouraging people to be self-sufficient by teaching them to produce their own food.

6.3 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 Health and Safety

All health and safety related issues will fall under the auspices of Kaiapoi Community Garden and North Canterbury Pride.

7. CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Not applicable.

7.3 Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 Authorising Delegations

Community Boards have delegated authority to approve Discretionary Grant Funding.

Groups applying for Board Discretionary Grants 2021/2022Name of Group: Kaiapoi Community GardenAddress: c/o 94 Heywards Rd, Kaiapoi RD 2, 7692Contact Person within Organisation: Kath AdamsPosition within Organisation: ChairContact phone number: 327 8861Email: james.adams@xtra.co.nz

Describe what the project is and what the grant funding be used for? (Use additional pages if needed)

To purchase a mower for the garden. Recently the mower was stolen after thieves climbed the security fence, broke the door of the locked shed and "carried" the mower over the fence and through the NZR land and railway line.

DISTRICT COUNCIL

16 DEC 2021

To:

PhaWhat is the timeframe of the project/event date? As soon as possibleOverall Cost of Project: \$499Amount Requested: \$500How many people will directly benefit from this project? 20

Who are the range of people benefiting from this project? (You can tick more than one box)

 People with disabilities (mental or physical) Cultural/ethnic minorities District Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahwi 90 %

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

It will have to but it will mean funds raised through sale of preserves and income from workshops will not be able to be used to advance the work of the garden i.e. providing food for members and organisations in the community. Despite security measures, this is the second time thieves have taken the group's mower. Previously, publicity through social media led to a mower being donated. This time we have not publicised the theft as it may "advertise" the potential for further theft.

What are the direct benefit(s) to the participants?

The direct beneficiaries are the volunteers who have to mow the lawn. Since the theft, these people, many of whom are elderly, have to bring their own mowers to maintain the grass, causing difficulties.

What is the benefit(s) to your organisation?

The benefit is that the necessary upkeep is maintained and the garden looks attractive. Currently it is difficult for the volunteers to take their own mowers to keep the grass down.

What are the benefit(s) to the Kaiapoi-Tuahiwi community or wider district?

The benefits of the mower probably are not great for the district as a whole but the work of the garden is valuable to the district with provision of food, education about food and gardening, and a valuable social networking group is provided.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

No other applications. The Community Garden raises money from sale of preserves made by volunteers and by running workshops educating on food and garden themes.

Have you applied to the Kaiapoi-Tuahiwi Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

- Enclosed Financial Balance Sheet and Income & Expenditure Statement
(compulsory – your application cannot be processed without financial statements)
- Supporting costs/quotes
- Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: M Adams

Date: 16/12/21

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138 Courtenay Drive, Kaiapoi.
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Ph: 327 8093



QUOTE ONLY

GST REG NO
103-397-995

Quote No: **18995**
Staff ID: Paul

QUOTE ONLY Valid until: 30/12/21 12:15

Customer: **Kaiapoi Community Gardens**
Address: Hilton Street

Ph: Mobile: **021918520 Joy**

Quote Notes: Replacement Lawnmower

 Please Note Our Bank Account Number
For Direct Credit Payments: 03-1585-0403300-00

Item	Qty	Unit	Price
Tandem Platinum Steel - Loncin 159cc Engine			
\$499.00			
QUOTE TOTAL			\$0.00

Overdue accounts will incur a \$75 admin charge, plus recovery costs, and be passed on to a debt collection agency.
Quote valid for 30 days while stock lasts.

Quote No: 18995

		2021	2020
		\$NZ	\$NZ
Operating Cash Received			
Donation Fundraising and other similar receipts			
Kaipoi Community Garden Trust	(Note 4)	\$ 6,420	\$ 13,642
Grants		\$	\$ 914
Donations		602	\$ 1,432
Community Event Sales		\$ 1,629	\$ 292
School Sales		\$	\$ 845
Open Days		277	\$ 105
Subscriptions		389	\$ 250
Receipts from providing goods or services		\$	\$ 123
Total Operating Cash Received		\$ 16,556	\$
Operating Cash Paid		\$ -	9
Interest, dividends and other Investment Receipts			
Expenses related to public fundraising		\$	\$ 17,612
Fundraising		201	
Open Days		\$	
Volunteer and employee-related payments		400	
Coordinator		\$ 7,326	\$ 447
Garden to Table Contractor		\$ 2,959	\$ 622
Expenses related to providing goods or services			
Accounting & Audit		\$	\$ 11,482
		299	\$ 3,271
Building Maintenance & Repairs		\$	
Brochures		\$	\$ 224
		182	\$ 1,946
Community Events		\$	\$
		235	50
Equipment		\$	\$
		45	119
General Expenses		\$	\$ 330
		243	\$ 360
Garden Products		\$	\$ 250
		129	\$ 101
Insurance		\$	\$ 285
		288	\$ 6
Improvements		\$	\$ 60
		51	\$ 831
Maintenance		\$	
		212	\$ -
Stationery		\$	
		54	\$ 22,552
Subscriptions		\$	
		60	(\$ 4,941)
Utilities		\$	
Grants and donations paid		808	Fees,
Donations		\$	
		100	
subscriptions and other receipts (including donations) from members			

Groups applying for Board Discretionary Grants 2021/2022

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Name of Group: North Canterbury PrideAddress: c/o 105 King Street, Rangiora 7400Contact Person within Organisation: Paul FinchPosition within Organisation: TreasurerContact phone number: 021 145 9099Email: pmf@finbo.org**Describe what the project is and what the grant funding be used for?** (Use additional pages if needed)

North Canterbury Pride exists to host LGBTIQ+ social events in North Canterbury, particularly in association with Christchurch Pride week. The purpose of these events is to promote diversity and inclusion and reduce stigma. The project organised and run, now celebrates its 5th year and is a picnic with live music and games. (continued on attached)

What is the timeframe of the project/event date? 6th March 2022Overall Cost of Project: (2021) \$1545.64 Amount Requested: \$250.00How many people will directly benefit from this project? 500 (2020)

Who are the range of people benefiting from this project? (You can tick more than one box)

 People with disabilities (mental or physical) Cultural/ethnic minorities District Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 10 % Rangiora-Ashley 40 % Woodend-Sefton 10 % Kaiapoi-Tuahiwi 40 %

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

Bringing people together who may otherwise feel isolated, particularly LGBTIQ+ youth, is of great value and this is recognised by the services support received.

What is the benefit(s) to your organisation?

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Funding allows NCP to pay for services offered at the correct rate (much is currently goodwill provided). It allows us to progress providing more events like the sellout cinema night 2021.

What are the benefit(s) to the Kaiapoi-Tuahiwi community or wider district?

It provides the LGBTIQ+ community and all others a fun day of relaxed networking and socialising, to grow relationships and have access to a number of professional health providers.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Application to Rangiora-Ashley Community Board. Donation already received from local business \$500.

Have you applied to the Kaiapoi-Tuahiwi Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

We applied for similar funding at the end of December 2020 and were successful. Many thanks.

- Enclosed Financial Balance Sheet and Income & Expenditure Statement
(*compulsory – your application cannot be processed without financial statements*)
- Supporting costs/quotes
- Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
- I declare that all details contained in this application form are true and correct to the best of my knowledge.
- I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
- I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: Paul FinchDate: 3 January 2022

Project description (cont..)

Cynthia Spittal is Chair and any funds secured will be deposited in the NCP committee's Kiwibank account. Two members of the committee (Chair, Treasurer, Secretary, +3) are signatories for the account. The committee includes LGBTIQ+ people whom are connected to Rangiora and North Canterbury.

NCP came together in 2018 in response to a suggestion by a member to be, that a LGBTIQ+ event be organised in Rangiora to coincide with Christchurch Pride week, which is held during March. While Christchurch Pride events attract people from Rangiora and other areas in Canterbury, NCP felt there was a need for such an event in the district. Being a rural but rapidly expanding district, we anticipated bringing people together who may otherwise feel isolated, particularly youth.

The event held annually, now in its 5th year, has grown in success and size year on year (ca. 200 attendees Yr1, then 300 in Yr 2 and 400 in Yr 3 and 500 last year) and gets good support from the emergency services, council and dignitaries, schools, businesses, local radio, newspapers and most importantly, support groups. The focus of the event is inclusivity and it is welcoming and safe.

We include games such that all can participate, appropriate live music to set a calm tone and limit hospitality outlets. We only permit the sale of goods to fundraising items provided by NCP.

Event		Picnic														
Date		21-Mar-21														
Income (Credit)								Expenditure (Debit)								
Item	Supplier	Qty	Unit Rate	SubTotal	Bank Note	Date	Note	Item	Supplier	Qty	Unit Rate	SubTotal	Bank Note	Date	Note	
Funding	Finbo	1	300.00	300.00	Bill Payment	14/12/2020										
	Jayne Martin	1	100.00	100.00	Bill Payment	10/02/2021										
	R-A Comm Ward	1	250.00	250.00	Direct Credit	22/03/2021	Grant									
	K-T Comm Ward	1	250.00	250.00	Direct Credit	22/03/2021	Grant									
Merchandise	Finbo	1	200.00	200.00	Cash Deposit	01/04/2021	Float. See Merch	Merchandise	Finbo	1	200.00	-200.00		02/04/2021	Float	
									Coolleststart	1	7.73	7.73		14/12/2020	Stickers	
									A1home	1	30.91	30.91		14/12/2020	Flags	
									Loveland	1	27.03	27.03		14/12/2020	Pins	
									Litervitay store	1	5.03	5.03		14/12/2020	Stickers	
									DianHai Store	1	45.26	45.26		14/12/2020	Flags	
									OVCCLOVCCI Store	1	13.48	13.48		14/12/2020	Pins	
									Wanqiu Store	1	37.41	37.41		14/12/2020	Wristbands	
									Zhan Jay's Store	1	28.78	28.78		14/12/2020	Flags	
									Jimitu Ali store	1	5.30	5.30		14/12/2020	Stickers	
												200.93				
										Johnin Factory Store	1	200.00	-200.00	Pay	14/12/2020	Tayla - Merch
										Johnin Factory Store	1	121.31	-121.31		19/01/2021	Paul - Flags
			23	3.00	69.00		21/03/2021	Wristbands (noted)								
			99	2.00	198.00		21/03/2021	Flags (noted)								
		40	3.00	120.00		21/03/2021	Badges (noted)									
		169	0.50	84.50		21/03/2021	Stickers (noted)									
		24	3.00	72.00		21/03/2021	Earrings (noted)									
		21		72.00		21/03/2021	Rocks (noted)									
		39	12.00	468.00		21/03/2021	Large Flags (noted)									
				1,083.50												
		1	202.50	202.50	Direct Credit	21/03/2021	Purchases									
		1	965.00	965.00	Cash Deposit	01/04/2021	Cash. See float									
Insurance	Crombie Lockwood							Insurance	Crombie Lockwood	1	201.25	-201.25	Pay	19/03/2021	Insurance	
Music	Oliver Jay Heperi							Music	Oliver Jay Heperi	1	450.00	-450.00	Pay	24/03/2021	Music	
Venue	W.D.C							Venue	W.D.C	1	56.77	-56.77	Pay	07/03/2021	Park and clean	
Promotion	Whitehead Signs & Design							Promotion	Whitehead Signs & Design	1	138.00	-138.00	Pay	01/02/2021	Adjustments	
Sundries	Warehouse							Sundries	Warehouse	1	62.50	-62.50		04/03/2021	Laminating QR codes	
	Chemist Warehouse								Chemist Warehouse	1	107.12	-107.12		19/03/2021	Paul paid Sunscreen & Sanitiser	
	Warehouse								Warehouse	1	7.49	-7.49		04/03/2021	Paul paid Sales book Paul paid	
Sub Total				2,267.50								-1,544.44				
BANK TRANSACTION					Transaction Fee								-1.20			
Sub Total				2,267.50								-1,545.64				
Sub Total	Net Profit Picnic 2021			721.86												
Balance Prior to Event				807.09												
Balance Following Event				1,528.95												

Notes 2021
 NCPride received grants of \$500. \$0 received 2020
 NCPride received donations of \$400. \$200 down on 2020
 Musician increase \$50
 Merchandise profit increased from \$300 to \$850
 NCPride spent \$0 on prizes this year
 Insurance increased 15%
Cost to stage PICNIC Min 846.02 (no merchandise bought)

North Canterbury Pride Meeting Minutes: 14/12/21**Attendees:** Cynthia Spittal (chair) Kahn Charles (secretary) Paul Finch (treasurer)

Tayla Mellish.

Apologies: Jennifer shields**Next meeting:** TBD**Meeting Started at: 5:00****Minutes of the last meeting:**

- Moved:
- Seconded:

Matters arising	Discussion	Action
Covid-19 Vaccination Records	<ul style="list-style-type: none"> ● Only people with double vaccination and can present a vaccine pass can enter the event. One way entry and exit only with guard. ● Traffic Light systems ● At red: event is cancelled ● Any other light: Event will go ahead ● Introduction of younger children vaccines aged 5-11 may create issues surrounding parents bringing children. ● Entry closest to carpark used as the entry and exit, ● Roping from the main white gate around the playground to "block" the general public from entering our event. ● Alert on social media that people coming to event need vaccine pass 	Tayla
Discussion	<ul style="list-style-type: none"> ● Date agreed and fixed for Sunday 6th March 2022 ● Paul reports bank balance available at commencement of Picnic preparations \$1,009.10 in comparison to the \$807.09 available pre 2021 picnic 	
Merchandise	<ul style="list-style-type: none"> ● Special anniversary pins \$7 	Tayla to work with pin company
Cinema	<ul style="list-style-type: none"> ● movie night event is on hold; 	

	<ul style="list-style-type: none">• Preferably shadow theatre	Kahn to contact Sunita
Vendors	<ul style="list-style-type: none">• All vendors including police and ambulance will be present• Orton bradley has not responded	Paul to follow up

Meeting closed at: 5:40pm

Kaiapoi-Tuahiwi Grant Funding for 2021/22 Financial Year

	Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance
Kaiapoi-Tuahiwi Community Board 10.136.100.2410			2021/22 = \$5,270 = carry forwards \$2300 Total \$7,570			\$ 7,570.00
	19-Jul	Waimakariri Older Person's Expo Committee	Older Person's Expo	\$500	\$500	\$ 7,070.00
	16-Aug	Kaiapoi Toy Library	Towards the cost of purchasing a new bouncy castle/ soft play for younger	\$500	\$500	\$ 6,570.00
	16-Aug	St Patrick's School's Parent Teacher Association	Towards the cost of a new junior playground	\$500	\$500	\$ 6,070.00
	20-Sep	Meeting Cancelled				
	18-Oct	Withdrawn Reflections Community Trust	Towards Light Party	\$350		\$ 6,070.00
	18-Oct	Withdrawn It take a Village Hub	Family day	\$500		\$ 6,070.00
	18-Oct	Cure Boating Club	Propellers	\$500	\$500	\$ 5,570.00
	18-Oct	Declined Life Education Trust	Delivery of the Healthy Harold Programme	\$500	-	
	15-Nov	Pines Kairaki Beaches Association	Community Pantry	\$443	\$443	\$ 5,127.00
	15-Nov	Declined Clarkville Preschool	Mud kitchen and ground cover	\$480	-	
	13-Dec	Withdrawn Kaiapoi Borough School Board of Trustees	Back to school family picnic	\$500		\$ 4,627.00
	13-Dec	Pegasus Dragons Inc	Purchase of paddles	\$500	\$500	\$ 4,127.00

Kaiapoi-Tuahiwi grant funding for 2020/21 financial year

		Council allocation \$6,130 + Carry forwards \$610 =			\$ 6,740.00	
Kaiapoi-Tuahiwi Community Board 10.136.100.2410	20-Jul	Reflections Community Trust	Towards entertainment at the Waimakariri Light Party	\$200	\$ 200.00	\$ 6,540.00
	20-Jul	All Together Kaiapoi	Towards the commemoration of Earthquake	\$1,000	\$1,000	\$ 5,540.00
	17-Aug	All Together Kaiapoi	Towards the cost of hosting the Kaiapoi Spring Festival	\$500	\$500	\$ 5,040.00
	30-Sep	No applications considered				
	19-Oct	Kaiapoi Borough School	Towards the cost of hosting their annual Back-to School family picnic	\$500	\$500	\$ 4,540.00
	19-Oct	Kaiapoi Pony Club	Towards the cost of building of an enclosed area for less experienced riders.	\$500	\$500	\$ 4,040.00
	16-Nov	SeniorNet North Canterbury	Towards a seminar on Internet Banking	\$120	\$120	\$ 3,920.00
	16-Nov	Arts Canterbury Inc	Towards the cost of hiring panels and spotlights	\$500	\$250	\$ 3,670.00
	14-Dec	Karanga Mai Early Learning Centre	Towards the cost of purchasing high visibility vests.	\$500	\$200	\$ 3,470.00
	14-Dec	Oxford Community Trust	Towards the hosting of a wellbeing networking retreat.	\$500	\$500	\$ 2,970.00
15-Feb	North Canterbury Pride	Host LGBTIQ social event	\$250	\$250	\$ 2,720.00	
15-Feb	Waimakariri Arts Trust	Towards the running costs associated with the Kaiapoi Art Expo and Schools' Art Expo.	\$500	\$250	\$ 2,470.00	
15-Feb	Kaiapoi High School's 50 th Anniversary Committee	Towards the cost of promoting the school's 50 th Anniversary	\$500	\$250	\$ 2,220.00	
15-Mar	SeniorNet North Canterbury	Hosting a workshop and seminar on internet banking	\$100	\$100	\$ 2,120.00	
19-Apr	The Pines Kairaki Beach Association	Towards the cost of hosting a barbeque for the firefighters and community	\$500	\$500	\$ 1,620.00	
17-May	Allstars Marching Teams	Towards the cost of hosting a training camp	\$500	\$ 500.00	\$ 1,120.00	
21-Jun	North Canterbury Area Pony Club	Towards the cost of sending two coaches to the NZ Pony Club Conference	\$500	\$ 500.00	\$ 620.00	
						\$ 620.00

GOVERNANCE

Kaiapoi-Tuahiwi Community Board Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
* Wages	✓ New equipment
* Debt servicing	✓ Toys/educational aids
* Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
* Stock or capital market investment	✓ Safety equipment
* Gambling or prize money	✓ Costs associated with events
* Funding of individuals (only non-profit organisations)	✓ Community training
* Payment of any legal expenditure or associated costs	
* Purchase of land and buildings	
* Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
* Payment of fines, court costs or mediation costs, IRD penalties	

Continued over page

Criteria for application

- Grant applications will be considered every month by the Kaiapoi-Tuahiwi Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Grant funding will not be allocated for events/projects that have already occurred.
- Generally funding grants will be a maximum of \$500 in any one financial year (July 2021 to June 2022) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- Priority is to be given to groups with strong links with the Kaiapoi-Tuahiwi community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page summary balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Kaiapoi-Tuahiwi Community Board.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An Accountability Form must be provided to the Council outlining how the funds were applied, within three months after the event or completion of the project, when funds are spent. A new application will not be accepted until the Council receives the Accountability Forms for previous funding granted. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for, the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Post to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

Email: records@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-081-06 / 220117004146

REPORT TO: KAIAPOI-TUAHIWI COMMUNITY BOARD

DATE OF MEETING: 21 February 2022

FROM: Kay Rabe, Governance Advisor

SUBJECT: Conflict of Interests Register

SIGNED BY:
(for Reports to Council,
Committees or Boards)


Department Manager


Chief Executive

1. SUMMARY

- 1.1 This report seeks to formally review the Register of Interests for Kaiapoi-Tuahiwi Community Board members and update the Register which will subsequently be published on the Council's Website.

Attachments:

- i. Register of Interests Policy (Trim 180419043038).
- ii. Proposed Register of Interests February 2022 (Trim 200303029328).

2. RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 220117004146.
- (b) **Notes** a Register of Interests will be republished in the Kaiapoi-Tuahiwi Community Board's March 2022 agenda and on the Council website.
- (c) **Notes** amendments can be made at any time by notification to the Governance Manager.
- (d) **Notes** the Register will be next reviewed when legislation changes occur or in June 2022 (whichever is soonest).

3. BACKGROUND

- 3.1 Elected members are required to operate in a transparent and unbiased manner, and it is important to be seen to be operating in this manner by the community. The Auditor-General states elected member's decision-making should be guided by the principles of integrity, honesty, transparency, openness, independence, good faith and service to the public.
- 3.2 The Council, Committees and Community Boards, at the beginning of each meeting, ask for any conflicts of interest to be declared and this is duly recorded in the meeting minutes. However with issues around conflicts of interest, it is prudent to have a more formal disclosure of members' interests where pecuniary (financial) interest may arise. The register is not designed to be a 'register of wealth' but only record fact of a personal financial interest in matters that intersect with the Council business.

- 3.3 The Code of Conduct describes conflicts of interests in general terms using the Office of the Auditor-General's Good Practice Guide. Local Government NZ, the Auditor-General and Deloitte's recommended that the Council should establish a Register of Members' Interests. The Council subsequently adopted a Policy and Register.

4 ISSUES AND OPTIONS

- 4.1 A conflict of interest, in any matter before the Board, must be declared to the meeting, recorded in the minutes and members refrain from discussing or voting on the matter, as is the Board's present practice. The Local Authorities (Members' Interests Act 1968) applies to the pecuniary interests of members of local authorities, and the Auditor-General recommends that the same procedure be followed for non-pecuniary interests.
- 4.2 In the Auditor-General's Best Practice Guide a conflict of interest is defined as "*where a member's or official's duties or responsibilities to a public entity could be affected by some other interest or duty that the member or official may have*".
- 4.3 A pecuniary interest is not defined in the Act but the recommended test to use is: *Whether, if the matter were dealt with in a particular way, discussing or voting on that matter could reasonably give rise to an expectation or a gain or loss of money for the member concerned. Would a reasonable, informed observer think that your impartiality might have been affected?*
- 4.4 The current Interests Register also applies to any business activities/contracts with the Council undertaken by the spouses or partners or immediate family (including children/siblings), of any elected or externally appointed members. It should be noted that declarations associated with an election fall outside the intention of the Interests' Register and are subject to the Local Electoral Act 2001.
- 4.5 While the Board has adopted to establish a register of interests, whether a member wishes to make a declaration, and the extent of such a declaration, is a matter for each member. The Board cannot require a member to make a disclosure.
- 4.6 The Local Government (Pecuniary Interests Register) Amendment Bill is currently being considered by Parliament, as submissions closed mid-November. The purpose of the Bill is to improve transparency and strengthen public trust and confidence in decision-making of local authorities. The Bill would better align transparency requirements of members of local authorities with members of Parliament and the Executive Council. Currently there is no statutory compulsion for local government to maintain a pecuniary register and local authorities vary in the information they collect and publish. The Bill aims for consistency of information and proposes local authorities maintain and publish a register of pecuniary and other specified interests for elected members, such as directorships, business interests, employment, or property. It would also require elected members to disclose gifts and payments they receive. Elected members will also be required to make pecuniary interest returns annually. The Bill would create an offence for members who fail to meet their responsibilities under the Bill. Staff will bring the necessary report to the Board when legislative changes are known, for updating of the Register.
- 4.7 There is a separate Register of Interests for the Councillors which is also published on the Council website.
- 4.8 There are implications to community wellbeing by the issues and options that are the subject matter of this report.
- 4.9 The Management Team have reviewed this report.

5 COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2 Groups and Organisations

There are no other groups and organisations, which are likely to be affected by, or to have an interest in the subject matter of this report.

5.3 Wider Community

The wider community is not likely to be affected by, or to have an interest in, the subject matter of this report. However, the community has a right to assurance that decisions made by elected members are transparent and in the public interest. Perceived conflict of interest could be viewed as undemocratic, and appropriate best practices should be upheld to guard against a loss of confidence from the community if a breach occurs.

6 OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

There are no financial implications of the decisions sought by this report.

6.1.1 Under section 3 (Disqualifying contracts between local authorities and their members) of 'the Act', no person shall be capable of being elected as or appointed to be or of being a member of a local authority or of any committee of a local authority, if the total of all payments made or to be made by or on behalf of the local authority in respect of all contracts made by it in which that person is concerned or interested exceeds \$25,000 in any financial year. This is applicable unless approval from the Auditor-General is obtained (section 3,(3)).

6.1.2 Any elected member that commits an offence under 'the Act' is liable on conviction to a fine not exceeding \$200.

6.1.3 No cost is associated with maintaining a Register of Members Interests, which would be maintained by the Governance Manager.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

By having a Register of Interests, and reviewing at least annually, elected members are aware of their responsibilities and minimal risk to the organisation due to best practices and appropriate declarations. All Council, Committee and Community Board agendas will continue to list "conflicts of interest" for recording at each decision meeting.

6.3 Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7 CONTEXT

7.1 Consistency with Policy

This matter is a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

7.2.1 Local Authorities (Members' Interests Act 1968)

- i. ensuring that members are not affected by personal motives when they participate in decisions of their local authority, and
- ii. preventing members, in contracting situations, from using their position to obtain preferential treatment from the authority.
- iii. controls the making of contracts worth more than \$25,000 in a financial year between members and their authority, and
- iv. Prohibits members from participating in matters before the authority in which they have a pecuniary interest, other than an interest in common with the public.

7.2.2 Local Government Act 2002

7.2.3 Code of Conduct (adopted by the Council May 2019).

7.3 Consistency with Community Outcomes

Perceived conflict of interest of undemocratic and appropriate best practices being upheld and loss of confidence from the community if a breach occurs.

7.4 Authorising Delegations

The Council has the authority to approve or amend any Policy at any time.

1 Introduction

Elected members of the Council have a number of professional and personal interests and roles. Conflicts of interest sometimes cannot be avoided but they need not cause problems when promptly disclosed and well managed. Disclosure by an elected member is voluntary.

This policy is intended to reflect best practice, and will generally be applied by the Council (ie Councillors).

Examples of conflicts include paid outside employment, company directors or commercial relationships that interface with the Council or a Community Board.

2 Policy Context

This policy applies to all elected members, including committees and hearing panels. A disclosure of interest policy is already in place for Council employees.

A conflict of interest occurs when:

- the activities of an elected member leads, or could lead, to material benefit for that elected member concerned or to an external entity, either directly or indirectly, to the detriment, or potential detriment, of the Council.
- the activities of an elected member interfere, or could interfere, with that elected member's fulfilment of their obligations.

If elected members are unclear about the application of this policy to specific circumstances or situations they should seek clarification from the Governance Manager or Chief Executive.

3 Policy Objective

The objective of this policy is to:

- provide best practice guidance to Council members so that such decisions are seen to be transparent and unbiased and without giving rise to any perception of conflict of interest;
- set rules around disclosing actual, potential and perceived conflicts and accepting gifts and other benefits; and
- set out Council's expectations for its members to ensure compliance with the provisions of the legislation and good practice guides listed below;
- preserve public trust in Council by avoiding actual, perceived or potential bias.

4 Policy Statement

Elected members must carry out their duties in an efficient and competent manner and avoid any behaviour which might impair their effectiveness, or damage the integrity or standing of the Council. Thus it is fundamental to the protection of the reputation of Waimakariri District Council that no elected members have, or are perceived to have, a conflict between their official responsibilities and their personal interests.

A conflict of interest can arise where two different interests overlap, i.e. in any situation where an elected member has a financial interest, a private or personal interest or business interest

sufficient to influence or appear to influence the impartial exercise of their official duties or professional judgment.

Members must at all times avoid situations where their integrity might be questioned or where they may appear to favour one party, supplier or customer over another. In addition, members must act honestly and impartially and in no circumstances reveal or make private use of personal, confidential or other non-public information obtained as a result of their employment by the Council.

The existence of a conflict of interest may not necessarily mean that the elected member concerned has done anything wrong or that the interests of Council or the public have been compromised. For an elected member a conflict of interest that creates risks may be where their duties or responsibilities to Council could be affected by some other interest or duty that they may have. For example, other interests or duties might exist for an elected member because of their own financial affairs; a relationship (private or personal interest) or other role (business interest) that the elected member has; or something the elected member has said or done.

Disclosure provides transparency and protects those concerned from allegations of duplicity and enables the avoidance of being unwittingly placed in situations that may lead to a conflict of interest.

5 Policy Actions

Council members are to conduct themselves at all times under the above principles, ensuring that:

- self-interest or personal factors are not permitted to influence their decision making;
- financial, family, personal or business relationships or interests do not in fact, nor appear to, unfairly advantage or disadvantage the Council, elected members or other individuals or organisations;
- they are not involved in the appointment process of people with whom they have a close personal or family relationship;
- they do not take part in discussions, deliberations, decision-making or voting on a matter in which he/she (or a member of his/her immediate family or a dependent) has a material interest;
- they observe the highest standards of behaviour in accepting gifts or rewards. Any gift that might attract the suspicion of improper motive, or which obligates the individual should not be accepted. In any event all gifts offered (received or not) are to be declared (refer to WDC Gifts & Hospitality Policy and Elected Members' Code of Conduct);
- Council's name, resources, information and time are not used for private or personal benefit without prior written consent of an authorised person;
- any conflict of interest identified is declared as soon as possible;

As part of the induction process, new Council members will receive advice on how to identify, report, and manage conflicts of interest.

Council members must monitor any business interactions between the Council and any company or organisation in which the member has a material interest and ensure that such business does not exceed \$NZ25,000 (including GST) in value without the prior approval of the Auditor-General.

Elected Members shall:

- declare any interests in contracts in the Council's Interest Register;
- discuss any proposed interest in contracts (of whatever value) in advance with the Chief Executive and/or the OAG and follow the advice that they are given;
- not participate in decision-making relating to any contract in which they have an interest;
- not accept any gifts (including hospitality, entertainment) from tendering parties where the Council or community board/committee will be part of the decision-making process.

6 Interests Register

The Governance Manager will maintain an elected member Interests Registers which is to be updated at least annually (1st December) and as required when an elected member declares a conflict of interest at any time during the year.

The Elected Members Interests Register will be published on the Council website and in the Council agenda each December and following any amendment.

7 Links to legislation, other policies and community outcomes

- Local Authorities (Members Interests) Act 1968
- Managing Conflicts of Interest: Guidance for Public Entities (Office of the Auditor-General)
- Guidance for Members of Local Authorities about the Local Authorities (Members' Interests) Act 1968
- Purchasing Policy (including Tendering) 2017
- Elected Members Code of Conduct.

8 Guidance Notes relating to the making of returns:

The following explanatory notes are intended to assist members in preparing their returns for the register but a final judgment on interpreting the requirements in the responsibility of the members themselves.

- You may have financial interests that are not covered by the requirements for the register but do need to be declared orally to a committee before you participate in debate relating to that interest. This might include an interest you have acquired but is not due for registration until several months later, or it may relate to an interest of a family member. If in any doubt, you should consider making an oral declaration to the committee before participating in consideration of a related item of business, regardless of any written registration.
- There is no formal requirement to register any change in your interests 1st December each year (or any other date required for an initial return) until the next return is required. However the requirements for an oral declaration will apply to any interests that have not been registered.
- At no stage are you required to state the actual value or extent of any interest. You simply need to register its existence.
- If any interest is held jointly with another person or persons, you should indicate the interest. You can list it as jointly owned but do not need to name the other owner(s).

9 Definitions

Business entity	means anybody or organisation, whether incorporated or unincorporated, that carries on any profession, trade, manufacture, or undertaking for pecuniary profit, and includes a business activity carried on by a sole proprietor.
Company means:	a) A company registered under Part 2 of the Companies Act 1993, or b) A body corporate that is incorporated outside New Zealand
Relevant Interest	is when an elected member has a business, financial or personal interest in a company, trust, or community organisation that is likely to do business with council at any time.
Conflict of Interest	means any situation when a person has a financial, personal or business interest sufficient to influence or appear to influence the impartial exercise of their official Council duties or professional judgement.
Matter	means the Council's performance of its functions or the exercise of its powers, or an arrangement, agreement or contract the Council has entered into or proposes to enter.
Member	means elected members of Waimakariri District Council and Community Boards.
Business Interest	An elected member will have a business interest in an enterprise seeking to do business with the Council if they: <ul style="list-style-type: none"> • are a director of the enterprise; • are an owner of or partner in the enterprise; • have a shareholding in the enterprise; • have a close personal or familial relationship with a person who is an owner or partner or significant shareholder in the enterprise. • Holds a significant managerial role that trades with Waimakariri District Council.
Declarations of a Conflict:	is a reference to a real, perceived or potential conflict and is valid for Council, Committees and Community Boards.
Financial Interest	means anything of monetary value, including but not limited to: <ul style="list-style-type: none"> • Salary or payments for service, e.g. consulting fees and honoraria; • Equity interests, e.g. stocks, stock options and other ownership interests; • Gifts; • Allowances, forgiveness of debts, interests in real estate or personal property, dividends, rents, capital gains; and • Intellectual property rights, e.g. patents, copyrights and royalties from these rights. • The term does not include salary or other remuneration received from or approved by Council.
Pecuniary Interest:	An interest that involves money.
Personal Interest	An elected member has a personal interest in a matter if their spouse or partner, or other person in their family with whom there is a close friendship or relationship, could be advantaged or disadvantaged by any decision that the

staff or elected member either can make, or does make, or is in a position to influence.

Relevant Interest is when an elected member has a business, financial or personal interest in a company, trust, or community organisation that is likely to do business with council at any time.

Spouse/Partner/
Family: Under the various Acts pertaining to Conflict or Pecuniary Interests it is also relevant to the elected member if the conflict of interest pertains to their spouse, partner or close family member (ie brother/sister, son/daughter, parent).

10 Adopted by and date

This Policy was considered and adopted by the Council at its meeting of 1 May 2018.

11 Review

The Policy was reviewed in November 2019, and will be every six years thereafter, or sooner on request.

KAIAPOI-TUAHIWI COMMUNITY BOARD

Register of Interests – as at November 2020 – Community Board Members

Elected Member	Date of Update from Member	Member Declared Interest (Business/Patron/Club/Partnership)	Board Appointments	Spouse/Partner Declared Interest	OAG approval status
Chris Greengrass	12 May 2020	<ul style="list-style-type: none"> • Kaiapoi Branch Red Cross (Treasurer/Secretary) • Kaiapoi Community Garden (Treasurer) • All Together Kaiapoi 	<ul style="list-style-type: none"> • Waimakariri Access Group • Kaiapoi and Districts Historical Society • Kaiapoi Landmarks Team • Town Centre Decorations and Lighting Working Group • Kaiapoi Town Centre Plan Review Reference Group • Pines-Kairaki Beach Association • Darnley Club 	N/A	N/A
Jackie Watson (Chairperson)	12 May 2020	<ul style="list-style-type: none"> • All Together Kaiapoi • Kaiapoi Community Garden • Waimakariri Community Arts Council • Waimakariri Arts Trust • Waimakariri Public Arts Trust 	<ul style="list-style-type: none"> • Kaiapoi Town Centre Plan Review and Reference Group • Kaiapoi Signage Working Group • Pines-Kairaki Beach Association • Silverstream Advisory Group • Northern Pegasus Bay Advisory Group • Sustainability Steering Group 	N/A	N/A
Brent Cairns	12 June 2020	<ul style="list-style-type: none"> • All Together Kaiapoi (Trustee) • Kaiapoi Food Forest Trust (Chair) 	<ul style="list-style-type: none"> • North Canterbury Neighbourhood Support • Waimakariri Health Advisory Group • Grey Power, North Canterbury • Kaiapoi Town Centre Plan Review and Reference Group • Representation Review Working Party • Heritage and Mahinga Kai Area Working Group 	N/A	N/A

Elected Member	Date of Update from Member	Member Declared Interest (Business/Patron/Club/Partnership)	Board Appointments	Spouse/Partner Declared Interest	OAG approval status
John Meyer (Deputy Chair)	19 June 2020	<ul style="list-style-type: none"> • Access Group (Treasurer) • Bennett Ostler Jaycee Trust (Chairperson) • Patron Kaiapoi Tennis Club • Patron Kaiapoi Darnley Club 	<ul style="list-style-type: none"> • Waimakariri Access Group • Clarkville Rural Drainage Advisory Group • Central Rural Drainage Advisory Group • Coastal Rural Drainage Advisory Group • Walking and Cycling Strategy Steering Group 	N/A	N/A
Martin Pinkham	31 March 2020	<ul style="list-style-type: none"> • Safety, Risk and Property Manager, McAlpines Ltd • Treasurer, Kaiapoi Photographic Club • Director, Adderley Land Ltd • Director, Adderley Projects Ltd 	<ul style="list-style-type: none"> • Kaiapoi Promotions Association • Kaiapoi Town Centre Plan Review and Reference Group • Kaiapoi Signage Working Group 	N/A	N/A
Al Blackie	12 May 2020	Nothing to declare	<i>To see Council appointments refer to Council Register of Interest</i>	N/A	N/A
Neville Atkinson	12 May 2020	<ul style="list-style-type: none"> • Kaiapoi Community Care and Employment Trust (KCC&ET) (Tag Busters) • Kaiapoi Railway Station Trust (Chair) 	<i>To see Council appointments refer to Council Register of Interest</i>	N/A	Approved (KCC&ET) 17 June 2019

This document will be reviewed annually by the Kaiapoi-Tuahwi Community Board.