

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD IN WAIKUKU BEACH HALL, 1 BRIDGE STREET, WAIKUKU BEACH ON TUESDAY 11 APRIL 2023 AT 5.30PM.

PRESENT

S Powell (Chairperson), B Cairns, I Fong, R Mather, P Redmond, M Paterson, and A Thompson.

IN ATTENDANCE

Mayor D Gordon.

J Millward (Acting Chief Executive), S Fauth (Utilities Projects Team Leader), H Belworthy (Intermediate Landscape Artist), A Mace-Cochrane (Transportation Engineer), S Binder (Senior Transportation Engineer), H Downie (Senior Advisor Strategy and Programme), M Maxwell (Strategy and Business Manager), T Kunkel (Governance Team Leader) and A Connor (Governance Support Officer).

There was one member of the public present.

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board – 13 March 2023

Moved: A Thompson

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Woodend-Sefton Community Board meeting, held on 13 March 2023.

CARRIED

3.2 Matters Arising

3.3 Notes of the Woodend-Sefton Community Board Workshop – 13 and 21 March 2023

Moved: R Mather

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the notes of the Woodend-Sefton Community Board Workshops, held on 13 and 23 March 2023.
- (b) Requests the correction of the spelling of Jill Kramer to Jill Creamer Trail.

CARRIED

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

Nil.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Endorsement for Proposed Upcoming Works at Norton Place, Woodend – S Fauth (Utilities Projects Team Leader)

S Fauth spoke to the report and highlighted the following points:

- This option was developed as a response to the flooding in 2019.
- Staff were wanting to progress with a 'do minimal' solution that would bring the existing infrastructure to an acceptable level for a one in five year event. However, if there were a one in 100 year event there would be a similar outcome to the 2019 event.
- AEP stood for Annual Exceedance Probability. A 1% AEP was a one in 100 year event, 3% one in 50 year event and 20% one in five year event.

P Redmond questioned if the recommended solution would reduce the level of water entering properties. S Fauth stated for the level of event that caused water to enter the property that would be expected to happen again. Residents had expressed frustration regarding ponding in the reserve when there was heavy rainfall, and the proposed solution would assist with those issues.

B Cairns asked if the flood affected resident had any feedback to the proposed solution. S Fauth replied that they had not been in contact with affected residents since the latest iteration of the design after they held a street meeting regarding basin design options.

B Cairns wondered why there was no feedback from residents after communications went out and queried if staff had any thoughts as to why residents had made no contact. S Fauth noted a letter had been sent to the residents however it did not specifically request feedback. He noted that when staff had previously spoken to residents they preferred the upgrades to the pipe work over the water basin.

P Redmond asked if the recommended solution considered the greater number of events and high impact events predicted in the future. S Fauth noted the model used was based on predicted climate change and rainfall levels for a 50 year period. The proposed changes were for a 50 year event level of service. J Millward noted the previous issue was due to the intensity of rainfall over a short period of time.

S Powell questioned if deployment of a temporary pump would be feasible. S Fauth replied that a pump could be deployed to assist with moving the water during the winter months prior to the works being carried out if required. S Powell asked if at a minimum staff could contact the flood affected resident and the one next door and seek their views as they hadn't specifically been asked for feedback and had previously been very engaged.

A Thompson asked if staff had any insight as to why the rainfall caused such widespread impacts. S Fauth noted it was the rainfall intensity in 2019 that was the major catalyst. The level of rain was more like a one in 200 year level event for the one hour period when water entered a residents house. The past two years events were more prolonged rainfall that allowed the water to drain away.

Moved: I Fong

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 230224025812.
- (b) **Note** following the recommendation from the Community Board, staff will proceed to Utilities and Roading Committee for approval of the upgrading existing sump option. Following the decision from the Utilities and Roading Committee, Council staff would complete design and proceed to construct.

AND

THAT the Woodend-Sefton Community Board recommends:

THAT the Utilities and Roading Committee:

- (c) **Approves** the recommendation to proceed with design and construction of the upgrading existing sump option in 2023/24.
- (d) **Notes** that there would still be an issue of lack of secondary flow path out of Norton Place for extreme events. However, the 50 year level of service was maintained to prevent flooding of private property, by routine sump maintenance. It was likely Council would continue receiving complaints due to ponding in road reserve and the time it took for the water to drain away.
- (e) **Notes** that this was a reduced scope of work from the previously accepted design of overland flow path through Norton Reserve and Hewitts Road and had come about due to the practical challenges and constraints of the current localised topography and construction estimate for this upgrade being beyond the available budget.
- (f) **Notes** that in events great than 1 in 100 years, overland flow path would continue to follow the natural low point towards the property.
- (g) **Notes** that this option could be integrated into any future stormwater upgrades along Hewitts Road.

CARRIED

I Fong noted this had been an issue for some time.

R Mather felt there was a bigger issue the Council would need to deal with however something needed to be done.

P Redmond stated this was not a desirable solution overall however was better than nothing and he felt that the flood affected resident should be contacted.

6.2 **Woodend Sefton General Landscaping Budget – H Belworthy (Intermediate Landscape Architect)**

H Belworthy spoke to the report which provided information on projects for the Board's 2022/23 General Landscape budget.

R Mather questioned if it would be better to wait for the new facility to be built at the Sefton Domain before the beautification of the Sefton Domain entrance was carried out. H Belworthy noted she had spoken with staff who were working with the Sefton Domain Advisory Group, and they felt it was a good idea to complement the build project. The proposed works were very basic however it was up to the Board if they would prefer to do something bigger.

R Mather then asked how much of the cost was for hedge trimming. H Belworthy replied it was around \$5,000 for hedge trimming.

I Fong noted he was on the Sefton Hall Committee and they will have to landscape around the new hall after it was constructed would be supportive of waiting until the Sefton Hall Committee had its plan in place.

S Powell noted the Gladstone Dog Park was in need of shelter and equipment to entertain dogs. She had spoken to the Menz Shed and they would be able to help with construction however they would need funding for materials.

M Paterson questioned what would happen if the previous welcome sign budget already allocated ran over budget and there was insufficient budget to complete the project. H Belworthy stated that at this stage the project was within the budget allocated. S Powell noted the next financial year was in July 2023 and the Board could allocate more funding if required. J Millward noted there was an equity reserve, therefore, if the project went slightly over budget it would not be of concern.

A Thompson concurred that Sefton Domain was an asset for the area that had been there a long time and would be there for a lot longer. He felt doing some plantings now and giving them time to become established for when the new building was completed would not be a bad thing.

Moved: P Redmond

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 230324041274.
- (b) **Notes** the Board currently has \$13,090 available to allocate to general landscape projects within the Woodend Sefton ward.
- (c) **Approves** the allocation of \$8,800 towards the Sefton Domain Entrance Beautification - Vaughn Street and approves the Sefton Domain Advisory Group working with Greenspace staff to approve the final design.
- (d) **Notes** that if approved, staff would consult with the Sefton Domain Advisory Group on the proposed concept design for Sefton Domain Entrance.
- (e) **Approves** the allocation of \$4,290 towards biodiversity planting at Waikuku Beach Pond as seed funding to support staff applying to the Green Philanthropy fund for this project.
- (f) **Notes** should the application to the Green Philanthropy fund be unsuccessful, staff would utilise the budget on a smaller scale to remove exotic weeds and infill native plants where possible.

P Redmond felt the proposed entrance would add value to the domain and be more inviting. This was a small amount of funding to be spent in Sefton which previously had not had a lot of money spent in the area.

A Thompsons felt if the project was well thought out then investment in the plantings would be an asset.

R Mather stated she was against this recommendation as Sefton Domain was a special place and she felt the Board should look at it as part of the bigger project.

S Powell moved the following amendment:

Moved: S Powell

Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 230324041274.
- (b) **Notes** the Board currently had \$13,090 available to allocate to general landscape projects within the Woodend Sefton Ward.
- (c) **Requests** staff to bring back a report in relation to costings of equipment and shelter at the Gladstone Dog Park in conjunction with the Menzshed.
- (d) **Approves** the allocation of \$4,000 towards biodiversity planting at Waikuku Beach Pond as seed funding to support staff applying to the Green Philanthropy fund for this project.
- (e) **Notes** should the application to the Green Philanthropy fund be unsuccessful, staff will utilise the budget on a smaller scale to remove exotic weeds and infill native plants where possible.
- (f) **Notes** any balance to be used towards replanting the native shelterbelt to replace the hedge at Waikuku Beach.

CARRIED

P Redmond and A Thompson against

S Powell noted she loved the Sefton Domain, however due to the proposed works there she did not want any work done by the Board to be ruined during construction and felt the project should be looked at in the future. She noted improvements to Gladstone Dog Park had been discussed by the Board several times.

I Fong agreed with S Powell and felt this motion fit in well with what the involved groups had discussed.

B Cairns supported this motion and agreed the Gladstone Dog Park was in need of improvements.

6.3 **Amendments to Standing Orders for the Woodend-Sefton Community Board – Thea Kunkel (Governance Team Leader)**

This report was withdrawn.

6.4 **ANZAC Day Services 2023 – Kay Rabe (Governance Advisor)**

Moved: S Powell

Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 230320037803.
- (b) **Appoints** Board member(s) M Paterson and A Thompson to attend the Woodend War Memorial service to be held at 6pm on Monday 24 April 2023 at the Woodend War Memorial site, School Road, Woodend and to lay a wreath on behalf of the community.
- (c) **Appoints** Board member(s) S Powell and R Mather to attend the Sefton Domain service to be held at 6pm on Monday 24 April 2023 and to lay a wreath on behalf of the community. Noting that the wreath will be laid in conjunction with a Council representative.
- (d) **Appoints** Board member(s) I Fong, R Mather and S Powell to attend the Pegasus dawn service at the lake to be held at 6am on Tuesday 25 April 2023.

CARRIED

7 CORRESPONDENCE

7.1 Memo from Heike Downie (Senior Advisor – Strategy & Programme) regarding Waimakariri Integrated Transport Strategy Project

Moved: R Mather

Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the correspondence regarding the Waimakariri Integrated Transport Strategy Project (Trim Ref: 230321039242).

CARRIED

8 CHAIRPERSON'S REPORT

8.1 Chairperson's Report for March 2023

S Powell noted she had met with residents who lived between the Pegasus roundabout and Waikuku as well as Mayor Gordon, P Redmond and J Caygill from Waka Kotahi. The residents had concerns regarding the installation of a median barrier on SH1 from Pegasus roundabout north for number of reasons including access to their homes with farm machinery. J Caygill took many of their concerns on board and a wide centre line was considered as there was between Woodend and Pine Acres and reducing the speed limit to 60km/h. Mayor Gordon had spoken to the Council and he would be writing a letter on behalf of the Council to Waka Kotahi regarding this matter. S Powell suggested that a letter be written on behalf of the Board as well. There was general consensus that the Board was happy for the Chair to co-sign the letter to Waka Kotahi.

Moved: S Powell

Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (TRIM: 230405047724).

CARRIED

9 MATTERS FOR INFORMATION

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 7 March 2023.
- 9.2 Rangiora-Ashley Community Board Meeting Minutes 8 March 2023.
- 9.3 Kaiapoi-Tuahiwi Community Board Meeting Minutes 20 March 2023.
- 9.4 Drainage and Stockwater Alternative Rating Structure – Report to Council meeting 7 March 2023 – Circulates to all Boards.
- 9.5 Submission on Proposals for the Smoked Tobacco Regulatory Regime – Report to Council meeting 7 March 2023 – Circulates to all Boards.
- 9.6 Pecuniary Interests Register – Report to Council Meeting 7 March 2023 – Circulates to all Boards.
- 9.7 Amendments to Standing Orders for Council, Committee, Sub-Committees and Hearing Panels – Report to Council meeting 7 March 2023 – Circulates to all Boards.
- 9.8 Health, Safety and Wellbeing Report February 2023 – Report to Council meeting 7 March 2023 – Circulates to all Boards.
- 9.9 Enterprise North Canterbury's Six Month progress and financial report to 31 December 2022, six month progress report on the promotion of the Waimakariri District to 31 December 2022 and Draft Statement of Intent for the Financial year beginning 1 July 2023 – Report to Audit and Risk Committee 14 March 2023 – Circulates to all Boards.

- 9.10 Waimakariri District Council Spraying and Chemical Usage – Waterways and Roading Spraying Information – Report to CWMS Waimakariri Water Zone Committee meeting 6 March 2023 – Circulates to all Boards.
- 9.11 Library Update to 9 March 2023 – Report to Community and Recreation Committee meeting 21 March 2023 – Circulates to all Boards.
- 9.12 July 2022 Flood Response Update – Report to Utilities and Roading Committee 21 March 2023 – Circulates to all Boards.

Moved: B Cairns

Seconded: P Redmond

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.12.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

A Thompson

Nothing to report.

B Cairns

- Pegasus Residents' Group were wanting to host more kids events. He had put them in contact with staff members from Kaiapoi High School and Pegasus Primary School to form a committee with students to assist with the set up and organisation of events.
- Due to Rangiora Promotions requesting further funding Council staff were reviewing how promotion of events could be funded in the future. The Boards area did not have a promotions association and were currently effectively missing out on funding.
- Attended the Volunteer Expo which was well attended.
- Attended North Canterbury Neighbourhood Support event. Was able to engage and sign up more residents some of which indicated they would like to be street leaders. Was so popular they needed more Good Home vouchers to put in the welcome bags.
- Attended Pegasus/Woodend Food Forest volunteer event. Plants were growing well and had survived the summer thanks to M Paterson and his watering system. Was meeting with Greenspace to construct a windbreak. New seating and tables had been provided by the local Menz Shed so the members had a space to have coffee.

I Fong

- Attended Pegasus Residents' Group meeting and they are working toward getting the Pegasus Community Centre registered as an Emergency hub.
- Attended Waimakariri Health Advisory Group meeting.
- Waikuku Residents' Association had a lack of interest so was proposing advertising again for someone to lead on this initiative.

P Redmond

Nothing further to add from report submitted.

M Paterson

- Assisting Greenspace staff with signage for the Owen Stalker Park.
- Attended Woodend Residents' Association meeting. Asked members to come up with small projects for Woodend. Had been discussions regarding a Civil Defence Hub which they were keen for.

R Mather

- Attended Waiora Links Community Trust Board meeting. Work was progressing on collating information ready to apply for funding. Also preparing for the Volunteer Expo.
- Attended Waimakariri District Council Te Reo course. Provided an opportunity for staff and elected members to learn Te Reo each Friday at lunchtime.

- Attended Woodend-Sefton Community Board Annual Plan workshop. Three Board members discussed priorities for the Waimakariri District Council and Environment Canterbury Annual Plans.
- Attended Akona (LGNZ) Zoom workshops on Te Tiriti o Waitangi and social media.
- Attended Community Organisation Grants Scheme (COGS) workshop. Was well attended and was an opportunity for community organisations to find out about COGS funding and for COGS on what areas they should allocate funding to.
- Attended Volunteer Expo. 18 Groups had stall.
- Attended Launch of 'Next Steps' website. A new website offering information and assistance to a variety of needs in North Canterbury.
- Attended GreyPower meeting.
- Staff would be attended Ronel's Community Cuppa to discuss the Draft Annual Plan.
- Attended Woodend-Sefton Community Board workshop. There were good discussions regarding cycleways.
- Attended meeting with Governance staff to discuss public excluded items and conflicts of interest. Was very helpful to clarify and help with understanding of procedures.
- Attended 'The Woodpecker' meeting. Was an opportunity for deliverers to provide feedback to The Woodpecker Community Trust.

11 CONSULTATION PROJECTS

11.1 Waimakariri District Council Draft Annual Plan 2023/24

<https://letstalk.waimakariri.govt.nz/draft-annual-plan-2023-24>

Consultation closes Monday 17 April 2023.

11.2 Wolffs Road Suspension Bridge

<https://letstalk.waimakariri.govt.nz/wolffs-road-suspension-bridge>

Consultation closes Monday 17 April 2023.

11.3 Kaiapoi Historic Railway Station Building Relocation

<https://letstalk.waimakariri.govt.nz/kaiapoi-historic-railway-station>

Consultation closes Thursday 6 April 2023.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 March 2023: \$4,710.

12.2 General Landscaping Fund

Balance as at 31 March 2023: \$13,090.

13 MEDIA ITEMS

14 QUESTIONS UNDER STANDING ORDERS

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 8 May 2023 at the Woodend Community Centre, School Road, Woodend.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 6.35PM.

CONFIRMED



Chairperson

8 May 2023

Date

Workshop

- Speed Management Plan – full plan speed limit workshop – Shane Binder (Senior Transportation Engineer) and Allie Mace Cochrane (Transportation Engineer) - 30 mins
- Woodend Pegasus Area Strategy Update/ Review – Heike Downie (Senior Advisor Strategy and Programme) and Mark Maxwell (Strategy and Business Manager) – 45 mins
- Members Forum