MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE OXFORD TOWN HALL, 30 MAIN STREET, OXFORD ON WEDNESDAY 2 SEPTEMBER 2020 AT 7PM.

PRESENT

D Nicholl (Chairperson), T Robson (Deputy Chairperson), S Barkle, M Brown, W Doody, S Farrell, R Harpur and N Mealings.

IN ATTENDANCE

N Harrison (Manager, Regulation), J McBride (Manager Roading and Transport), K Waghorn (Solid Waste Asset Manager); K Graham (Road Safety Coordinator), G Stephens (Green Space Community Engagement Officer), M Ball (Solid Waste Officer), T Kunkel (Governance Team Leader) and E Stubbs (Governance Support Officer)

1 APOLOGIES

There were no apologies.

2 PUBLIC FORUM

There were no members of the public in attendance.

3 CONFLICTS OF INTEREST

Item 10.23 – M Brown was the Board's current representative to the Poyntzs Road Water Supply Advisory Group.

4 CONFIRMATION OF MINUTES

4.1 Minutes of the Oxford-Ohoka Community Board – 5 August 2020

Moved M Brown Seconded T Robson

THAT the Oxford-Ohoka Community Board:

(a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 5 August 2020, as a true and accurate record.

CARRIED

4.2 Matters Arising

S Farrell requested an update on the installation of bike stands in the Oxford Business Centre. G Stephens undertook to follow-up with the Roading and Transport Team.

In response to a question form S Barkle, J McBride advised that the proposed improvements at the Five Roads intersection in Mandeville (No 10 Road, McHughs Road and N Eyre Road) had been included in the 2020/21 Minor Improvements Programme. However, the work on the possible options to address these problems and possible designs had not yet commenced. She undertook to bring the various options to the Board for input prior to implementation.

5 DEPUTATIONS AND PRESENTATIONS

None.

6 ADJOURNED BUSINESS

None.

7 REPORTS

7.1 Outline of Representation Review for 2022 Election – S Nichols (Governance Manager)

T Kunkel advised that a Representation Review would be undertaken during 2020/21 which would take effect for the 2022 Local Body elections. A Representation Review Working Party consisting of the Mayor and three Councillors representing each of the Wards had been established. Each Community Board was requested to appoint a Board representative to the Representation Review Working Party.

W Doody noted that N Mealings was one of the Council's appointees to the Working Party and therefore suggested there needed to be representation from the west of the Ward.

Moved: W Doody Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No. 200819107223.

(b) **Notes** Mayor Gordon, Councillors Atkinson, Mealings and Williams have been appointed by the Council to the Representation Review Working Party.

(c) **Appoints** Board member, Mark Brown, to the Representation Review Working Party, with meetings occurring on Thursday mornings as required.

CARRIED

W Doody advised that M Brown had 18 years' experience representing the Ward area and would therefore be able to effectively represent the community.

7.2 Application to the Oxford-Ohoka Community Board's Discretionary Grant Fund 2020/21 – Thea Kunkel (Governance Team Leader)

T Kunkel explained that the Waimakariri Gorge Golf Club had requested funding towards the cost of replacing its greens mower. Although the Club was able to raise $25,000 from fundraising and players levies, it still had a substantial shortfall.

M Brown sought clarity on whether the Club would be able to raise the remaining $30,775 required to purchase the greens mower this financial year. T Kunkel noted the application did not mention the plans that the Club had to raise the shortfall.

S Farrell enquired if the funding had to be spent within twelve months. T Kunkel advised that, in terms of the Discretionary Grant Fund criteria, an activity for which funding had been granted had to take place within six months or the group had to provide the information to enable the grant to be paid within six months from

approval. She noted that the Board could approved the grant subject to the Club being able to raise the remainder of the funding.

T Kunkel noted that All Together Kaiapoi was requesting funding towards the cost of hosting an event to commemorate 10 years since the Canterbury Earthquake. The district suffered significant damage as a result of the September 4th earthquake and had undertaken substantial regeneration in effected areas. It was envisaged that the event would be held in Kaiapoi, but it would be a district wide event. Due to Level 2 Covid restrictions the event had been postponed to 25 September 2020.

S Barkle questioned that if the event was to be held on 25 September 2020, would there be sufficient time for All Together Kaiapoi to purchase the additional corflute signs and to have them erected. T Robson advised, that it was his understanding that the additional corflute signs had already been purchased and would be erected in the Oxford-Ohoka Wards area.

W Doody requested clarification on whether the Board could grant funding to reimburse All Together Kaiapoi, if the corflute signs had already been purchased. T Kunkel advised that she had no knowledge of the corflute signs, however it was Board practice not to reimburse funds that had already been spent.

Moved: M Brown Seconded: S Farrell

THAT the Oxford-Ohoka Community Board:

(a) Receives report No. 200818106649.

(b) That the application from the Waimakariri Gorge Golf Club lies on the table until further information is provided on the likelihood of the mower purchase occurring within the financial year.

(c) Declines the application from All Together Kaiapoi.

T Robson proposed the following amendment

Moved T Robson Seconded: None

THAT the Oxford-Ohoka Community Board:

(a) Receives report No. 200818106649.

(b) That the application from the Waimakariri Gorge Golf Club lies on the table until further information is provided on the likelihood of the mower purchase occurring within the financial year.

(c) Approves grant of $500 to All Together Kaiapoi towards the cost of an event commemorating 10-years since the Canterbury Earthquake.

LAPSED

The motion then became substantive.

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No. 200818106649.

(b) **Lies** the application from the Waimakariri Gorge Golf Club on the table until more information could be provided on the likelihood of the mower purchase occurring within the financial year.

(c) **Declines** the application from All Together Kaiapoi.

CARRIED
T Robson against

M Brown believed that priority should be given to groups with strong links to the Oxford-Ohoka community and that grant funding should be limited to projects within the Board's area. S Barkle concurred and noted that the Board had limited funding available and funding should therefore be granted to events that primarily benefited the residents of the Oxford-Ohoka Ward.

T Robson held the opinion that the application met the Discretionary Grant Fund criteria, as the funding would be used to advertise the event within the Board's geographical area. The Board had supported similar events in the past, such as the annual Kaiapoi Arts Expo. He believed that it would be a district wide event and a number of residents from Board's area would therefore attend.

D Nicholl commented that the September 4th earthquake had affected the district as a whole. Many people relocated from Kaiapoi to the Oxford-Ohoka area after the event.

In conclusion, it was agreed that the Board would continue to judge each application for Discretionary Grant Funding on its merits.

The Chairperson suggested that the Board go into workshop where afterwards the staff would be able to leave.

Moved: D Nichols Seconded: W Doody

THAT the Oxford-Ohoka Community Board adjourn the meeting to go into a workshop to discuss the following:

- Rethinking the Recycling Campaign
- Oxford Speed Limits
  Potential locations of Oxford dog park

CARRIED

The Oxford-Ohoka Community Board went into workshop from 7:23pm to 9:07pm.

Moved: D Nichols Seconded: W Doody

(a) **THAT** the Oxford-Ohoka Community Board reconvene its meeting.

CARRIED

8 CORRESPONDENCE

None

9 CHAIRPERSON'S REPORT

Moved: W Doody Seconded: T Robson

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No. 200826110851.

CARRIED

10 MATTERS FOR INFORMATION

10.1 **Kaiapoi-Tuahiwi Community Board meeting Minutes 20 July 2020 (Trim 200803098000).**

10.2 **Rangiora-Ashley Community Board meeting Minutes 12 August 2020 (Trim 200818106477).**

10.3 **Woodend-Sefton Community Board meeting Minutes 10 August 2020 (Trim 200818106798).**

10.4 **District Regeneration – Annual Progress Report - report to Council 4 August 2020 (200706083381) – circulate to all Boards.**

10.5 **Natural Hazards Reports - report to Council 4 August 2020 (200716089143) – circulate to all Boards.**

10.6 **Elected Member Remuneration - report to Council 4 August 2020 (200723093266) – circulate to all Boards.**

10.7 **Representation Review Outline - report to Council 4 August 2020 (200728095649) – circulate to all Boards.**

10.8 **Summary of Discretionary Grant Accountability 1 July 2019 to 30 June 2020 - report to Oxford-Ohoka Community Board 5 August 2020 (200205015247) - circulate to all Boards.**

10.9 **Summary of Discretionary Grant Accountability 1 July 2019 to 30 June 2020 (200115004336) – report to Woodend-Sefton Community Board 10 August 2020 - circulate to all Boards.**

10.10 **Heritage and Mahinga Kai Area, Kaiapoi South - report to Mahi Tahi Committee 18 August 2020 (200720091001) - circulate to KTCB.**

10.11 **Three Waters Memorandum of Understanding with the Crown - report to Council 24 August 2020 (200818106599) - circulate to all Boards.**

10.12 **Summary of Discretionary Grant Accountability 1 July 2019 to 30 June 2020 –report to Kaiapoi Tuahiwi Community Board 17 August 2020 (200429049494) - circulate to all Boards.**

10.13 **Aquatic Facilities Update – report to Community and Recreation Committee 18 August 2020 (200728095450) - circulate to all Boards.**

10.14 **Library Update to 29 July 2020 – report to Community and Recreation Committee 18 August 2020 (200729096457) - circulate to all Boards.**

10.15 **Proposed Property Maintenance Bylaw 2020 - Report to District Planning and Regulation Committee 18 August 2020 (200304029715) - circulate to all Boards.**

10.16 **Annual Report to the Alcohol Regulatory and Licensing Authority 2020 - Report to District Planning and Regulation Committee 18 August 2020 (200804099509) - circulate to all Boards.**

10.17 **Annual Report: Dog Control 2019/2020 - Report to District Planning and Regulation Committee 18 August 2020 (200805099949) - circulate to all Boards.**

10.18 **Psychoactive Products Retail Location Policy Review - Report to District Planning and Regulation Committee 18 August 2020 (200706082800) - circulate to all Boards.**

10.19 **Council submission on Private Plan RCP029 – Summerset Villages (Rangiora) Limited -- report to District Planning and Regulation Committee 18 August 2020 (200623076853) - circulate to RACB.**

10.20 **Planting Proposal for Fernside Springs (Pinevale Farm) - report to Land and Water Committee 13 August 2020 (200727094590) - circulate to all Boards.**

10.21 **Summary of Discretionary Grant Accountability 1 July 2019 to 30 June 2020 (200115004389) – report to Rangiora-Ashley Community Board 12 August 2020 - circulate to all Boards.**

10.22 **Poyntzs Road Water Supply Advisory Group (200813104493) – Report to Council 1 September 2020.**

10.23 **Public Excluded report - to Community and Recreation Committee 16 June 2020 - as circulated separately.**

M Brown noted he had a conflict of interest as he was the Board's representative to the Poyntzs Road Water Supply Advisory Group.

T Robson noted the Board had been working with the Poyntzs Road residents for a time. He believed it was important the Poyntzs Road Water Supply Advisory Group had a voice.

R Harpur commented that he may be able to contribute to the Poyntzs Road Water Supply Advisory Group with his knowledge and background in science and engineering.

Moved: S Farrell Seconded: R Harpur

THAT the Oxford-Ohoka Community Board:

(a) **Receives** the information in Items 10.1 to 10.23.

(b) **Appoints** Board member, R Harpur, as the Boards' representative to the Poyntzs Road Water Supply Advisory Group.

CARRIED

11 MEMBERS' INFORMATION EXCHANGE

S Barkle

- Met with Bryan Price from Swannanoa School, who was extremely keen to build a relationship with Council. Noted the school's upcoming 150th celebrations.
- Attended 18th August Webinar – Digging Deeper. Concerns around reality of application of centralised soil model to North Canterbury soil types.
- Attended the 3 Waters Reform Briefing.
- Noted social media discussions and disinformation around lane closure on motorway.

M Brown

- Met with the Oxford Pony Club regarding short and medium term plans for improving their grounds. He suggested the Board should conduct a site visit to the Pony Club to understand the needs of the club.
- Representatives of the Oaks Reserve in West Eyreton had approached him regarding potential for landscaping.
- Expressed concerns regarding stock movements near West Eyreton. There seemed to have been a significant increase in stock movements and there were concerns regarding road condition and public safety. There was a need to work with the Council to resolve the problem.

S Farrell

- Waimakariri Access Group – University of Otago were looking to create a 'fall map' for Kaiapoi and Rangiora.
- Discussion with Oxford Pharmacy regarding need for a seat on Oxford Main Street. It was noted there would be a report to the Board regarding provision of seating in the Oxford business centre.

R Harpur

- Mandeville Sports Club – 15 poplars had been removed for carparking.
- Attended meeting with Chorus and Mandeville residents regarding Fibre. There had not been a constructive result.

T Robson

- Attended seconded Visitors Strategy Workshop. A draft strategy would be brought to All Boards prior to it being submitted to the Council for approval.
- Ashley Gorge Advisory Group meeting – there were a number of issues to work through before summer around recycling, parking and signage.
- Attended the 3 Waters Reform Briefing.

W Doody

- Attended
  - 6 August 2020 - Covid- Recovery Seminar in Woodend.
  - 7 August 2020 - Visited the Chicken Farm in Mandeville.
  - 10 August 2020 - District Licencing Training Webinar.
    Solid and Hazardous Waste Working Party.
  - 11 August 2020 - Council Briefing.
  - 12 August 2020 - Road Safety Committee meeting.
  - 13 August 2020 - Canterbury Water Management Strategy.
    Chief Executive Review.
  - 18 August 2020 - Community and Recreation Committee meeting.
  - 20 August 2020 - Compass Radio interview regarding Creative.
    Communities Scheme Applications now Open.
    Official Signing of Art in Public Places Trust Committee of 7 (Trust Deeds).
  - 24 August 2020 - Council Briefing.
    Oxford Health and Fitness Trust.
  - 25 August 2020 - Greater Christchurch Partnership Workshop.
  - 26 August 2020 - Creative Communities - Interview Youth Council Member.
  - 27 August 2020 - Compass Radio interview regarding Creative.
    Communities Scheme Applications now Open.
    Stadium Waimakariri Project Group meeting.
  - 28 August 2020 - District Plan and Regulation meeting.
  - 29 August 2020 - North Canterbury Museum Joint meeting Amberley.

N Mealings

- Attended
  - 7 August 2020 - Visited the Chicken Farm in Mandeville.
  - 10 August 2020 - Met with North Canterbury Neighbourhood Support regarding ongoing work to set up a lifestyle block group to respond to emergency events.
    Attended meeting regarding ongoing internet issues in Madeville, and the possibility of getting fibre installed.
  - 11 August 2020 - Council Briefing and All Boards Meeting.
  - 13 August 2020 - Land and Water Committee and Ecan update on Canterbury Water Management Strategy.
  - 14 August 2020 – Greater Christchurch Partnership - focussed on Growth and Wellbeing in Greater Christchurch 2050.
  - 18 August 2020 - District Plan and Regulation Committee and Community and Recreation meetings.
  - 24 August 2020 - Council Briefings.
  - 25 August 2020 - Joint meeting with ECAN.
    Greater Christchurch Partnership workshop at Turanga Waimakariri Youth Council.

- 26 August 2020 - Pat Buckley's Amped 4 Life talks were held at all of the District's high schools.
- 1 September 2020 - Council Briefings on LTP.
- 2 September 2020 - Council meeting in with Christchurch City Council.

12 CONSULTATION PROJECTS

None

13 BOARD FUNDING UPDATE

13.1 **Board Discretionary Grant**
Balance as at 1 September 2020: $9,624.

13.2 **General Landscaping Fund**
Balance as at 1 September 2020: $6,490.

14 MEDIA ITEMS

The Board was considering various locations for the possible development of a dog park in Oxford.

15 QUESTIONS UNDER STANDING ORDERS

None.

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

None.

Workshop *(7:23pm to 9:07pm)*

- *Rethinking the Recycling Campaign - K Waghorn (Solid Waste Asset Manager) and M Ball (Solid Waste Officer)*

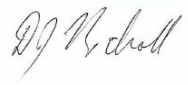
- *Oxford Speed Limits - J McBride (Roading and Transport Manager), K Graham (Journey Planner/Road Safety Co-ordinator) and B Rice (Senior Transport Engineer)*
  - The Roading and Transport Team would develop a pace car concept as part of a campaign to encourage increased compliance to speed limits in the Oxford community.

- *Potential locations of Oxford dog park - G Stephens (Greenspace Community Engagement Officer)*
  - It was agreed that the Greenspace Team would work with W Doody, T Robson, S Farrell and D Nicholls on the best option for a dog park in Oxford (as per the Matrix). Where after the Greenspace Team would bring back a draft design and cost analysis to the Board for consideration. All in preparation of the Board's submission to the LTP

- *Update on decision making and public excluded - T Kunkel (Governance Team Leader)*
  - Postponed.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 9:48pm.

CONFIRMED



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Chairperson

_____7 October 2020_____

Date

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board was scheduled for Wednesday 7 October 2020 commencing at 7.00pm at the Ohoka Community Hall, Mill Road.