PRESEN

Councillor P Williams (Chairperson), Councillors R Brine, J Meyer and S Stewart.

IN ATTENDANCE

Councillors W Doody, K Barnett, and D Gordon.

J Palmer (Chief Executive) G Cleary (Manager Utilities and Roading), J McBride (Roading and Transport Manager), O Davies (Drainage Asset Manager), G Hutchison (Waste Water Asset Manager), J Pascoe (Minute Taker)

1 APPOIGIES

Apologies were received and sustained from Mayor D Ayers and Deputy Mayor K Felstead.

2 CONFLICTS OF INTEREST

There were no conflicts of interest.

3 CONFIRMATION OF MINUTES

3.1 Minutes of a meeting of the Utilities and Roading Committee held on Tuesday 18 June 2019

Moved: Councillor Brine Seconded: Councillor Meyer

THAT the Utilities and Roading Committee:

(a) Confirms, as a true and correct record, the minutes of a meeting of the Utilities and Roading Committee held on Tuesday 18 June 2019.

CARRIED

3.2 Minutes of a Public Excluded portions of a meeting of the Utilities and Roading Committee held on Tuesday 18 June 2019

(Refer to Public Excluded minutes)

4 MATTERS ARISING

There were no matters arising.

5 DEPUTATIONS

There were no deputations.
6 REPORTS

6.1 Approval of the 2019/20 Roading Renewals and minor Works Programme – J McBride (Roading and Transport Manager)

J McBride reported that a renewal programme, including new footpaths, kerb and channel renewals and minor safety projects, is prepared each year and is circulated to Community Boards prior to being presented to this committee.

J McBride noted that the kerb and channel renewals for John’s Road scheduled for 2019/2020 have been deferred to 2020/2021 because of a scheduled stormwater upgrade and to avoid damage to footpaths. The preliminary design for Otaki Street East is being re-examined but work through to property number 94 will occur so as to relieve flooding.

The three yearly condition ratings of footpaths and kerb and channel will take place from February 2020 in order to produce a new programme of works for Community Board approval in May.

Cr Barnett asked why the older areas of Woodend are not included in the 3-year plan. J McBride said that she was unable to comment but that concrete footpaths can be minor maintenance instead of full renewals depending on their condition.

Cr Brine asked if there was more work to be done on the Ivory Street kerb and channel. J McBride replied that funding of around $150,000 is allocated for kerb and channel and around $215,000 for footpaths but that roading work will come from the roading maintenance budget.

Moved: Councillor Meyer Seconded: Councillor Brine

THAT the Utilities and Roading Committee:

(a) Receives report No. 190808110863;

(b) Approves the attached 2019/20 Roading Programme (Trim No. 190808110865);

(c) Authorises the Roading Manager to make minor changes to this programme as a result of consultation or technical issues that may arise during the detailed planning phase, provided the approved budgets and levels of service are met, and the changes are reported to the Utilities & Roading Committee;

(d) Endorses the indicative Roading Programme for the 2020/21, 2021/22 and 2022/23 years;

(e) Notes that the three yearly condition rating of footpaths and kerb & channel is due to be carried out in early 2020 and this may alter the indicative programme;

(f) Circulates this report to the Community Boards for information.

CARRIED

Cr Meyer commented that he was pleased to see these results and in particular for Kaiapoi. He felt the system is fair and is working well.
6.2 District Road Network – Term Service Contract 2015-2018 – Extension of Service Period to October 2020 – J McBride (Roading and Transport Manager) and C Grabowski (Roading Operations Team Leader)

J McBride noted that the Road Maintenance Contract with Sicon is to be extended through to October 2020 due to satisfactory performance.

Cr Barnett asked why arterial roads are so low on the Performance Monitoring Graphs. J McBride replied that there needs to be more focus on arterial roads due to increase in traffic and district growth. Spending needs to be monitored.

G Cleary said that there is a steer from NZTA on this and there may be a lower service on local roads in the future.

Moved: Councillor Meyer Seconded: Councillor Brine

THAT the Utilities and Roading Committee
(a) Receives report No. 190806109604;
(b) Approves the extension of Contract 15/31- District Road Maintenance Services with Sicon Ltd for one further year to 31 October 2020;
(c) Notes that there are no further extensions to the Service Period following this, with a new tender to be let on 1 November 2020;
(d) Circulates this report to Council and the Community Boards for information.

CARRIED

Cr Meyer noted that trucks are now heavier and this causes damage and puts pressure on roads. He added that Sicon will want the opportunity to continue with their current contract and will perform well.

Cr Williams expressed disappointment that this report had come so late to the Committee and there would have been more time for consideration if it had come earlier.

Cr Gordon agreed with the contract being extended and noted the improvements in service and that heavier vehicles do cut up roads. He felt the extension was deserved and would be assessed over the next twelve months.

Cr Barnett noted that most complaints are about local roads and this report addressed this. Also noted that some roads and footpaths are breaking up and communication with residents is needed.

6.3 1 June 2019 Flood Event – O Davis (Drainage Asset Manager)

O Davis presented this report providing an overview of the flooding event that occurred on 1 June 2019. There were a total of 108 service requests received by the Council relating to this storm event, which included flooding of seven houses and six garages. 42 service requests were received relating to flooding on private properties. An update of this investigation will be given at the September Utilities and Roading Committee meeting.

The Kaiapoi-Tuahiwi Community Board have received an update on these investigations and are supportive of the direction being taken.
O Davis also noted that a sleepout has now been classified as a house due to an insurance claim being lodged.

Cr Doody asked about the cause of the flooding of the Oxford Gorge Reserve caretakers house and shop. O Davis replied that the investigation is not finished and a lot of water had come off the hillside at this time. There were few issues in rural areas and this incident is an exception.

Cr Barnett asked how the Kaiapoi-Tuahiwi Community Board will receive information on the streets that were flooded. O Davis replied that he will report to the Community Board and felt that residents will be more interested in what will be done to prevent flooding in future and will also brief the community.

G Cleary noted that the Kaiapoi-Tuahiwi Community Board would like to be more informed of these issues and noted three key programmes of work:

- Parnham Drain Pumping Station (timed with the next stage of the Silverstream development) and communication with affected residents.
- Work in the Feldwick area
- Progress of the modelling programme for planned work.

Cr Barnett suggested communication releases to local papers. O Davis agreed that this could be done.

Cr Williams asked about estimated start times and if the budget is sufficient. G Cleary replied that there is a budget in the LTP and there will be more certainty of funding needed when the design is completed. Raven Quay may need an increase in funding and this will be brought back to this Committee.

G Cleary noted that Kiln Place need for a pipe upgrade through to Williams Street is being investigated and this will come back to this committee if needed.

Following a question from Cr Stewart, G Cleary noted that the Raven Quay house had been identified.

Cr Meyer noted that a house in Kiln Place had been flooded and asked if staff see it at the peak of the flooding. G Cleary noted that a response had been slow due to communications but this would have not stopped the flooding but that pumping could have started sooner.

J Palmer noted work done in 2007 to prevent flooding at Kiln Place and that this is the first flooding incident since then.

O Davis noted that flooding events have three categories:

- Flooding on the property
- Flooding in the garage
- Flooding in the house.

He added that the flooding in Kiln Place was due to a clogged system as a result of blocked grates. Some question as to whether the primary system is large enough for a rain event of this magnitude.

Cr Stewart asked if the stormwater valve into the Kaikanui malfunctioned. G Cleary replied that the gate into the river became blocked and water was unable to drain out of the area. Filter bags in the system in Kiln Place are not an issue but the outlet pipe is only 300mm in diameter so could not carry the flow. The system will be assessed as to how to provide additional capacity.

G Cleary added that the filter bags have been removed and are no longer used in Kiln Place and other older areas with no have no secondary flow path. The
flood gate on the Kaikanui has been cleared and a corner apron may be installed around the gate to stop weed growth.

Moved: Councillor Williams Seconded: Councillor Meyer

THAT the Utilities and Roading Committee:

(a) **Receives** report No. 190806109901

(b) **Notes** that the further investigation work is being undertaken as a result of flooding at 53 properties, which comprise of:

- 7 houses that were flooded,
- 6 garages that were flooded
- 40 properties that were flooded

(c) **Notes** that staff will report back to the Utilities and Roading Committee when the results of the investigations are known.

(d) **Notes** that staff will seek additional budget from Council through the annual plan process if necessary, to carry out drainage upgrades where they cannot be funded using existing approved budgets.

CARRIED

Councillor Williams asked for this work to be done with haste.

6.4 **Oxford WWTP Aeration Upgrade Completion Report – G Hutchison (Wastewater Asset Manager)**

G Hutchison updated the Committee on this project and the commissioning work. New blowers have been installed as this system relies on aeration to treat waste water. The system is now performing well. The project was over budget by 9% due to the complexity of the project and the shut-down of the plant for three days and the resulting transport of waste to Kaiapoi and Rangiora.

There have been some post-commissioning issues such as control of air in the aeration basin and some minor modifications needed. A variation of the Ecan consent is needed as it will not be compliant during a weather event.

G Cleary noted an alteration to Recommendation C from $68,582.18 to $69,582.18. He added that he would like to bring more completion reports to the Committee.

Cr Stewart noted that 220kg/hectare/year of nitrate discharge has been consented and the discharge is currently substantially below that. G Hutchinson replied that the consent allows for 22ml/day and that modelling will be done around the ground water area of discharge. The Committee will be updated on this.

Cr Stewart asked for the cost of both the current plant and the upgrade to be included in the report and asked what the current rate is. It was noted that the current rate is around $990/year. G Cleary noted that the reticulation in Oxford has some leakage and the management of this is an ongoing challenge.

Cr Doody asked if staff would like to visit specific area with a positive response received from staff present.
THAT the Utilities and Roading Committee:

(a) ** Receives** report No. 190722102153

(b) **Notes** the upgrade to the Oxford WWTP has been completed and is performing well.

(c) **Notes** that the Oxford WWTP capital budget was exceeded by $69,582.18, over and above the $757,069.20 budget.

(d) **Notes** a variation to the discharge consent to vary the daily discharge volumes has been submitted to ECAN.

CARRIED

6.5 Improvement to Fencing of Wastewater Treatment Plant Sites – G Hutchison (Wastewater Asset Manager)

G Hutchison noted that a new budget for wastewater site fencing was presented to this committee at an earlier meeting and that improvements, where requested by this Committee The majority of the District’s wastewater sites have deer fencing and Oxford has a security fence.

Some concern had been expressed about the budget and G Hutchison noted that adding barbed wire to the top and bottom of the Oxford fence could be sufficient but that this fence could still be considered scaleable. An X-fence was previously recommended and the difference in cost between this and the stock fence is around $110,000.

Cr Gordon asked what fencing would be recommended from a health and safety perspective. G Hutchison replied that the X-Fence meets health and safety concerns but that budget and affordability must also be considered.

Cr Meyer asked how many wastewater plants needed improvements to fencing and had there been any accidents or intrusions at these sites. G Hutchison replied that Rangiora, Woodend, Waikuku and Kaiapoi wastewater sites needed some improvement to fencing. The only intrusion into site is a child at Woodend when it was a 7 wire fence. The drowning accident at Gore is the impetus for the recommended improvements. G Cleary noted that there was one adult intrusion also recorded at Kaiapoi.

Cr Doody suggested angling the tops with barbed wire. G Hutchison replied that this option was considered in a previous report and a pricing given.

Moved: Councillor Williams Seconded: Councillor Brine

THAT the Utilities and Roading Committee

(a) ** Receives** report No. 190805108803

(b) **Refers** this report to the Council for a decision at the 3 September Council meeting.

CARRIED
Cr Williams noted the need to consider the funding saving and the need for trees to be milled at the Kaiapoi Wastewater plant. Further improvements to fencing could be considered once the trees are milled.

Cr Brine supported the Chair’s comments and noted that if a person is intent on gaining access then they will succeed however barbed wire will deter a child.

Cr Meyer did not support the recommendation.

Cr Barnett noted the sensible options presented and that access of children would be prevented and that this is a win-win solution.

Cr Stewart did not support the lower standard of fencing and noted that an agile young person could scale 7-wire and deer fencing and noted that X-Fencing is an extra $100,000 and this would have little impact on the rate.

Cr Gordon noted that he had done a site visit and noted issues with gaps at the base of the fence. He agreed with Cr Stewart and asked about legal obligations re health and safety and added that the installation of barbed wire is a band-aid to an old fence. He recommended funding improvement now rather than coming back later.

Cr Doody is in favour of proper security fencing to ensure safety and does not want the Council to be responsible for a death.

Cr Brine asked if this report could be considered by the full Council. J Palmer replied that the report could be referred to Council.

7 REPORTS FOR INFORMATION ONLY

7.1 Direct procurement of modelling services for McIntosh/Feldwick catchment assessment – D Young (Senior Engineering Advisor) (report no. 190625089163 to the Management Team meeting of 1 July 2019)

This report was received for information.

8 MATTERS REFERRED FROM THE RANGIORA-ASHLEY COMMUNITY BOARD MEETING OF 13 AUGUST 2019

8.1 Cone Street Project Update – J McBride (Roading and Transport Manager) and G Kempton (Project Engineer)

J McBride noted that this report on the Cone Street upgrade and layout options for this street has been considered by the Rangiora-Ashley Community Board. Feedback from the Board was mixed and further workshops will be held to work through the issues.

The Board wishes to progress the footpath installation and has recommended the removal of five carparks because of the very narrow carriageway to enable this to happen.

Moved: Councillor Brine Seconded: Councillor Meyer

THAT the Utilities and Roading Committee:
(a) **Approves** the removal of five carparks on the western side of Cone Street between High Street and the new development to allow for the installation of a new footpath and two on the eastern side of the road opposite the new development entrance to allow for manoeuvring;

(b) **Notes** that four of these spaces should, according to our Code of Practice, be marked as no-stopping within the current road layout due to either the existing road width, or proximity to the intersection of High Street.

CARRIED

Cr Brine noted that the focus of the Community Board was the installation of the footpath and to not have pedestrians competing with vehicle traffic.

Cr Williams noted concern with the removal of carparks.

9 **PORTFOLIO UPDATES**

9.1 **Roading – Councillor John Meyer**

Cr Meyer noted the good information and comments in this meeting.

9.2 **Drainage and Stockwater – Councillor Sandra Stewart**

Cr Stewart invited members to attend the Plan Change 7 workshop where Ecan will give an overview of drainage issues. Cr Stewart also noted the leakage from stockwater races in high nitrate areas and the environmental effect of this and the impact on farmers needing to reduce nitrate leaching. Ecan have been asked to clarify this issue and have done calculations on the effects.

9.3 **Utilities (Water Supplies and Sewer) – Councillor Paul Williams**

Cr Williams noted the West Eyreton and Summerhill community meeting on 28 August and the comments on the Poyntz Road issues.

9.4 **Solid Waste – Councillor Robbie Brine**

Cr Brine noted an issue with the disposal of plastics with a very weak market for plastic categories 3-7.

10 **QUESTIONS**

There were no questions.

11 **URGENT GENERAL BUSINESS**

There was no general business.

12 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987

Moved: Councillor Brine Seconded: Councillor Stewart

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds
under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.1</td>
<td>Minutes of the Public Excluded portion of the Utilities and Roading Committee meeting of 18 June 2019</td>
<td>Confirmation of minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.1</td>
<td>Protection of privacy of natural persons To carry out commercial activities without prejudice</td>
<td>A2(a) A2(b)ii</td>
</tr>
</tbody>
</table>

**Closed Meeting**

**Resolution to resume in Open Meeting**

Moved Councillor Williams seconded Councillor Meyer

**THAT** open meeting resumes and the business discussed with the public excluded remains public excluded.

**CARRIED**

**Open Meeting**

**THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 5.42PM.**

CONFIRMED

__________________________  ___________________________
Chairperson  Date