MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD
HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE,
176 WILLIAMS STREET, KAIAPOI ON MONDAY 21 MAY 2018 COMMENCING AT
4.00PM.

PRESENT
C Greengrass (Chairperson), N Atkinson, M Pinkham, P Redmond and S Stewart.

IN ATTENDANCE
Councillor A Blackie.
J Palmer (Chief Executive), S Morrow (Land Information Officer) and A Smith (Committee
Advisor), Mayor D Ayers

1 APOLOGIES
Moved C Greengrass seconded S Stewart
THAT apologies for absence be received from Board Members J Watson, R Blair
and J Meyer.
CARRIED

2 CONFLICTS OF INTEREST
C Greengrass declared a conflict of interest with item 7.4 as a member of You, Me,
We Us.
M Pinkham declared a potential conflict with item 7.5, Forestry Project Control
Group, through his employment and advised that he would not be available as the
Board KTCB representative on this group.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 16 April 2018
Moved C Greengrass seconded M Pinkham
THAT the Kaiapoi-Tuahiwi Community Board:
(a) Confirms the circulated minutes of the Kaiapoi-Tuahiwi Community
Board meeting, held 16 April 2018, as a true and accurate record.
CARRIED

4 MATTERS ARISING
There were no matters arising.
5 DEPUTATIONS AND PRESENTATIONS

5.1 KYDz (YouMeWeUs)

Sophie Lucas and Annie Saunders (from Kaiapoi High School) spoke on behalf of KYDz, which stands for Kaiapoi Youth Division, a part of You,Me,We,Us. There are ten members of this team, four from Kaiapoi High School, and two from each primary school. The group was formed last year after Mr Miles, Principal of Kaiapoi North School noted there had been comments from children that there was not a lot of events for children in Kaiapoi. Members of KYDz came up with their own name and created a logo, which is printed onto tops for them to wear at events. Members have helped put on the pop up cinema, with a sausage sizzle which helped raise funds for future projects.

As a group they have discussed many ideas for events which have ranged from holding a Kaiapoi’s Got Talent show, fireworks show or having a KYDz Bar, which would be a facility located in Kaiapoi when young people could go, with free Wi-Fi, and Bluetooth speakers etc. The team have decided to hold a KYDz Mud Fest on 17 June at Askeaton reserve from 11am to 2pm and are applying for funding for advertising posters to put around the community and hope to have these up at least a month before the event. There are three people in the team who are working on poster designs.

KYDz have booked space in Art on the Quay for December this year, and have chosen the theme of Kiwiana summer holiday. Members will be talking to teachers with the idea that they select people who can create a piece of artwork for this display. This artwork could range from painting, photography, or cross stitch, as long as the item relates to the theme.

The KYDz team have also been discussing a way to remember the earthquake, an example being creating a lock bridge or a lock fence. They would hope this could become a tourist attraction for Kaiapoi. It would represent the people that were lost and the damage that was done. It would also represent the regeneration of Kaiapoi.

The Boar Chair thanked Sophie and Annie for attending and their presentation and congratulated them on the Mud Fest event they are planning. Sophie and Annie were accompanied by two younger members of the group, Thomas Gunn and Amber Brownies.

6 ADJOURNED BUSINESS

There was no adjourned business.

7 REPORTS

Item 7.4 was considered at this time. Note that the minutes of the meeting have been recorded in accordance with the Order of the Agenda as circulated.
7.1 Approval to Change Intersection Controls – Kieran Straw (Civil Project Team Leader) and Ken Stevenson (Roading Manager)

Mr Palmer spoke to this report, indicating that with the roundabout being constructed at the Williams/Smiths Street, there needs to be a change in the traffic controls at this intersection. This replaces Stop signs with Give Way signs.

Moved P Redmond seconded M Pinkham

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 180423043958

(b) Authorises the following intersection controls pursuant to Section 2 of the Land Transport Rule: Traffic Control Devices 2004 with effect from the date of installation of the appropriate signage:

<table>
<thead>
<tr>
<th>Road to be Controlled</th>
<th>Type of Controls to be Imposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williams Street, on both approaches to the Smith Street / Beach Road intersection</td>
<td>Give Way</td>
</tr>
<tr>
<td>Smith Street, on the approach to the Williams Street intersection</td>
<td>Give Way</td>
</tr>
<tr>
<td>Beach Road, on the approach to the Williams Street intersection</td>
<td>Give Way</td>
</tr>
</tbody>
</table>

(c) Authorises the removal of the following intersection controls pursuant to Section 2 of the Land Transport Rule: Traffic Control Devices 2004 with effect from the date of the removal of the appropriate signage:

<table>
<thead>
<tr>
<th>Road with control to be removed</th>
<th>Uncontrolled Road</th>
<th>Type of Control to be removed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Smith Street</td>
<td>Williams Street</td>
<td>Stop</td>
</tr>
<tr>
<td>Beach Road</td>
<td>Williams Street</td>
<td>Stop</td>
</tr>
</tbody>
</table>

(d) Authorises the installation of the following intersection controls pursuant to Section 2 of the Land Transport Rule: Traffic Control Devices 2004 with effect from 22 May 2018.

<table>
<thead>
<tr>
<th>Road to be controlled</th>
<th>Uncontrolled Road</th>
<th>Type of Control to be Imposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mill Road</td>
<td>Passchendaele Cycleway (Shared Space)</td>
<td>Give Way</td>
</tr>
</tbody>
</table>

(e) Notes that the requirement for the Give Way control on Mill Road was identified by a safety audit that was carried out after the scheme plan for the Passchendaele Cycleway was approved by Council.

(f) Circulates this report to the Utilities and Roading Committee.

CARRIED
7.2 **Road Naming – Waimakariri District Council – Scott Morrow (Land Information Officer)**

S Morrow was present to speak to this report, which asks the Board to consider providing a new road name for the arterial road which has been constructed around the outside of the Silverstream development in West Kaiapoi.

P Redmond suggested that the name Ohoka Road just go to where the road crosses over Ohoka Stream, and then the name Skewbridge Road go from there on. There was discussion on property numbering on this part of the road and it was clarified that this would not have any adverse impact on properties in the vicinity.

Moved P Redmond seconded M Pinkham

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 180509050654.

(b) Approves the road name for the New Arterial Road in west Kaiapoi from the Ohoka Road off ramp to the centre of Mill Road intersection be named Ohoka Road.

(c) Approves the name of the road from Mill Road intersection west to the Skewbridge, to be known as Skewbridge Road.

(d) Refer this recommendation to Oxford-Ohoka Community Board for its confirmation.

CARRIED

7.3 **Road Naming – Waimakariri District Council – Scott Morrow (Land Information Officer)**

S Morrow presented this report to seek approval of the new road name for the new Kaiapoi East access road which has been created as part of the Kaiapoi East Regeneration area.

There was discussion on whether Jones Street could be included as part of the renamed street, but it was agreed it should be retained, to reduce any impacts on residents with changes to street numbering.

Moved N Atkinson seconded P Redmond

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 180509050549.

(b) Approves the road name ‘Feldwick Drive’ for the new extension of the existing road.

CARRIED
7.4 **Application to the Kaiapoi-Tuahiwi Community Board’s Discretionary Grant 2017-2018 – Sarah Nichols (Governance Manager)**

Chairperson Greengrass, had previously declared a conflict of interest in this matter and took no part in discussion or voting. Board Member Phillip Redmond assumed the Chairs position during consideration of this item.

The report was taken as read and there were no questions.

Moved P Redmond seconded N Atkinson

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 180510051373.

(b) **Approves** a grant of $300 to You, Me, We, Us Kaiapoi towards the costs of the KYDZ Mud Fest event.

CARRIED

N Atkinson congratulated You Me We Us with the formation of the KYDz group and is very supportive of this venture.

C Greengrass resumed the role of Chair at this time.

7.5 **Kaiapoi-Tuahiwi Community Board Representation on the Forestry Project Control Group – Jeff Millward (Manager, Finance & Business Support)**

Mr Palmer spoke to this report noting that the Council wishes to form a steering group on this matter, to include representatives from this Board and the Woodend-Sefton Community Board. In June, the Council will commence harvesting a significant amount of commercial forestry along the eastern areas of the district. Having Board representatives on this steering group is a way for the community connection to be improved with this project. There has been concern raised by local residents of the noise and vibration the logging may cause to residents property and homes. By way of additional reassurance, the Council has requested a report from leading environmental and engineering consultants Tonkin and Taylor, on vibration effects logging transportation may have on property and homes.

A Blackie asked if it would be worthwhile to include a member of the Pegasus Bylaw Group in this group. It was noted that J Watson had indicated her interest in this role, and she is also a member of Northern Pegasus Bay Bylaw implementation group.

Moved N Atkinson seconded P Redmond

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 180511051825

(b) Appoints J Watson as the Kaiapoi-Tuahiwi Community Board’s representative to the Forestry Harvest Project Control Group;

(c) Notes the terms of reference provides for a representative from the Woodend-Sefton and Kaiapoi-Tuahiwi Community Boards.

CARRIED
8 CORRESPONDENCE

Moved C Greengrass seconded M Pinkham

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives the letter of appreciation from the Kaiapoi Returned and Services Association (Trim 180515052988).

CARRIED

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for April-May 2018

Moved C Greengrass seconded N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 180515052991.

CARRIED

10 MATTERS REFERRED FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 5 April 2018 (Trim No. 180328033515).

10.2 Rangiora-Ashley Community Board meeting minutes – 11 April 2018 (Trim No. 180404035432).

10.3 Rangiora-Ashley Road and Reserve Naming Committee meeting minutes – 4 April 2018 (Trim No. 1801409037877).

10.4 Woodend-Sefton Community Board meeting minutes – 9 April 2018 (Trim No. 180327032677).

10.5 Youth Council meeting minutes – 27 March 2018


10.9 Register of Interests Policy Report to Council 1 May 2018 (Trim No. 180419042965).

Moved C Greengrass seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board receives the information in items 10.1-10.9.

CARRIED
11 MEMBERS’ INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

S Stewart

S Stewart spoke on the recently adopted Stormwater Drainage and Watercourse Protection Bylaw 2018. Having recently made a complaint to ECan regarding cattle in a drain, S Stewart was told that ECans current legislation does not cover drains. As of May 14, the Councils Stormwater Drainage and Watercourse Protection Bylaw is the legislation that covers this and any complaints should be directed to the Council.

In 2019 this will be then be covered with the adoption of Plan Change 4. This will cover cattle, deer and pigs, but not horses in waterways. S Stewart will seek confirmation of this. Any complaints received of large animals being in waterways, results in testing of water quality downstream for any adverse effects.

There has recently been a significant report released on Nitrates in this area and the effects on the water. This report is possibly going to the Councils Utilities and Roading Committee meeting on 19 June. S Stewart suggests this is an important matter and all Community Board members should be made aware of this. Mr Palmer said he will seek advice and confirm if this matter is to be on the agenda.

S Stewart spoke on the water allocation limits and the recommendations from the Zone Committee which will go out for consultation. On almost every stream in the district, it is proposed to raise the minimum water flow and capping of the water takes at current use.

M Pinkham asked if these changes are applied, how long would it be before these are in place. S Stewart said this is still to be reviewed, but there appears to be a consensus that all consents are brought in at the same time.

If there is a consultation process undertaken, Mr Palmer confirmed that a community board could submit on this matter, but not the Council as the Zone Committee is a joint committee of both ECan and Waimakariri District Council.

It was confirmed that any water extraction requires a consent. Current consents are in place in all the streams in the district, some which have been in place for many years, these are reviewed regularly.

P Redmond

P Redmond sought clarification on the water and drainage and river groups. An explanation was provided on the Zone Committee membership, the WDC rural Drainage Advisory Groups, and the two river committees, Cam River Rehabilitation Committee and Kaiapoi River Rehabilitation Working Party.

P Redmond has recently attended the following:

Regeneration Briefing on reserves 23 April
ANZAC Day service at 10am with Board Member Roger Blair
All Boards briefing 30 April
Waimakariri Health Advisory Group meeting on 1 May
Big Brothers Big Sisters fundraising Breakfast on 3 May, successful function
Te Reo classes at WDC
Film Showing Plastic Straw Free Rangiora was shown on 6 May which all members were invited to. This was produced by North Loburn School.

Assisted with Boards submission presentation to Council at LTP Hearing 8 May
The Rubbish runner is collecting rubbish on the beach between Pines and Kairaki Beach. At the most recent count he had collected 14,500 items of rubbish. A lot of this is plastic bags and plastic bottles.

**M Parkham**

M Pinkham has recently attended:

- Regeneration Briefing on reserves 23 April
- Wellbeing North Canterbury meeting 23 April
- ANZAC Day dawn service
- All Boards briefing on 30 April
- Community Boards LTP submission presented to Council on 8 May

**A Blackie**

The Kaiapoi Promotions Association have requested use of some land in the mixed business use for the Christmas Parade, which will be a place for the floats to be on display following the Parade.

**N Atkinson**

Attended the Council’s Long Term Plan submission hearings, extended compliments on the quality of the submissions that had been received and those that were spoken to.

- Attended four ANZAC Day services and was impressed at the numbers attending the Dawn Service in Kaiapoi.
- Takes over as Chair of the Council’s Audit and Risk Committee at tomorrow’s meeting for the following 18 months, until the end of this term of Council.
- Has met with 58 individuals regarding the Council’s Long Term Plan matters, which there has been a lot of interest in.

**C Greengrass**

Has recently attended:

- Kaiapoi Museum meeting
- Pines Beach Association meeting
- Waimakariri ACCESS group meeting
- Tuahiwi ANZAC Day Service

- Noted that Scott Murray is now the Chairperson of the Kaiapoi Promotions Association following recent staff resignation.
- Greengrass noted the recent acknowledgement of a local resident who has given 40 years’ service to the Kaiapoi Red Cross group.
12 CONSULTATION PROJECTS
   Rangiora Woodend Road Speed Limits –
   Consultation closes Monday 28 May 2018.
   Mr Palmer noted that this is not a formal consultation process at this point, it is an information gathering process.
   Alcohol in our District
   Consultation closes Monday 11 June 2018.
   The Chair noted that the Board will be looking at submitting on this matter.

13 REGENERATION PROJECTS
13.1 Town Centre, Kaiapoi
   Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:

13.2 Kaiapoi Regeneration Steering Group
   The next meeting of the Kaiapoi Regeneration Steering Group will be held in Meeting Room 1, Ruataniwha Kaiapoi Civic Centre, 4pm on Monday 11 June 2018. This meeting is open to the public.

14 BOARD FUNDING UPDATE
14.1 Board Discretionary Grant
   Balance as at 21 May 2018: $1,900.

14.2 General Landscaping Budget
   Balance as at 21 May 2018: $60,080.

15 MEDIA ITEMS
   N Atkinson suggested there be an item included on the Council’s website on the KYDz group who attended the Board meeting today.

16 QUESTIONS UNDER STANDING ORDERS
   There were no questions.

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS
   There was no urgent general business.
NEXT MEETING
The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Monday 18 June 2018 at the Ruataniwha Kaiapoi Civic Centre.

There being no further business, the meeting closed at 5.25pm.

CONFIRMED

_____________________
Chairperson

_____________________
Date

Public Excluded Briefing
At the conclusion of the meeting, Simon Hart (Business Centres Manager) and Raymond Qu (Property Assets Adviser) spoke to the Board regarding a proposed new Williams Street Building.