MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN THE PEGASUS COMMUNITY CENTRE, MAIN STREET, PEGASUS ON
MONDAY 12 FEBRUARY 2018 AT 7.01PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), A Allen, J Archer, R Mather and J Meyer.

IN ATTENDANCE
C Sargison (Community and Recreation Manager), R Hawthorne (Property Manager), M McIlraith (Communications and Engagement Manager), K Lindsay-Lees (Communications and Engagement Coordinator), D Ayers (Mayor), J Ensor (Oxford-Ohoka Community Board) and E Stubbs (Minutes Secretary).

1 APOLOGIES
Moved A Thompson Seconded R Mather
An apology was received and sustained from A Blackie for absence.

CARRIED

2 CONFLICTS OF INTEREST
Nil.

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 11 December 2017
Moved J Archer seconded A Allen

THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated minutes of the Woodend-Sefton Community Board meeting, held 11 December 2017, as a true and accurate record.

CARRIED

4 MATTERS ARISING
R Mather queried when the road naming workshop would be held. C Sargison advised that staff were working on holding a workshop in March.

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY
5.1 Matt McIlraith introduced K Lindsay-Lees who would be providing media liaison for the Board. She was attending the meeting in order to meet board members and answer any questions they may have. The idea behind the proposed media liaison was to provide a constant presence of the Board on the website and opportunity to promote items of interest. K Lindsay-Lees would work with S Powell and attend meetings where appropriate. Every board had an allocated media liaison person.

5.2 Rob Hawthorne (Property Manager) spoke to the Board regarding the Coastal Forestry scheduled harvest and replant. He provided a handout (Trim No. 180227020819). R Hawthorne outlined the tender process and the expertise and experience of the contractors.

R Hawthorne referred to the two location maps provided. He highlighted the coastal protection area, Te Kohaka O Tuhaitara Trust (TKT) Land and areas for harvest.
A Thompson asked how the Coastal protection area was defined. R Hawthorne advised that it had been defined early on. Those trees were considerably older than the rest of the forestry and were well rooted with longevity to them. They provided stability to the sand dunes. The forestry pines were compressed/taller/shallow rooted and wind vulnerable.

J Archer referred to the three dune system providing important tsunami protection and asked what measures were in place to preserve the dune integrity. He commented harvesting in the past had flattened and damaged the dune system. R Hawthorne explained there were a number of things that could be done either as a directive or by encouragement to preserve the dunes. For example:

- Areas would be replanted without removal of the old tree stumps and roots, which would provide a continuing level of protection.
- In addition modern methods of harvesting included de-limbing in-situ, which prevented damage when dragging logs to the skid. The branches would be planted through, rather than windrowed, which provided further protection.
- In most cases the areas would be replanted within 6 months.

In addition, where dunes were not planted the cycle of harvesting previously had shown that erosion was not hugely significant. TKT was actively involved in the area and had signalled awareness of potential erosion issues but not that it was a big concern.

A Thompson queried the selection of blocks on TKT land. R Hawthorne advised that the ages varied quite a bit, those highlighted would be taken down this harvest and were a reflection of the age and profile of trees. The decision of harvest blocks on TKT land was determined by the council and there was good communication with TKT regarding the harvest.

R Hawthorne had provided a high level summary of negative effects of the harvest and potential mitigation.

S Powell asked how long the harvest would take. R Hawthorne advised it would take over two years with the harvest scheduled for outside of peak season. There had been a delay from previously anticipated however with dry conditions that was of benefit. Mitigating factors included that harvesting would be from June to mid-October before the public holidays. Weekends would be avoided and work would be staggered so beach access could be maintained.

When there was physical work underway spotters would be on the ground to protect individuals and contractors. There would be good site signage including advice on alternative beach access. This had been prescriptively written into the contract.

R Hawthorne referred to the maps showing direction of removal of trees and route of trucks through Waikuku. The path out of the forest broadly followed existing tracks. Roading staff had recommended the preferred truck route. Tiri Tiri Moana Drive had been considered however, the northern route meant a smaller number of residents were affected.

S Powell asked whether trucks would be heading North or South on SH1 and R Hawthorne advised that was an unknown. There was little control over the destination of the logs.

A Thompson queried whether Kaiapoi Pa Road could be a potential route for trucks and it was noted that this option would require much consultation.

R Hawthorne acknowledged the need to mitigate noise and effect of trucks in residential areas. He noted that with the physical road layout trucks would not be able to reach much speed. There were options to explore regarding communication with other vehicles such as buses.
J Meyer asked about the weight restriction on the Waikuku Bridge. R Hawthorne noted the route had been approved by the roading team however he would check that.

R Hawthorne highlighted a mitigation for people in adjoining areas noting the 40-50m wide zone that would be left in place for the first year. It maintained a noise/dust/sand and visual barrier. The harvested area would then be replanted. S Powell asked if the strip was safe to retain in terms of wind. R Hawthorne noted there was potential for windfall in a substantial storm. There was potential to close off the track and to reduce the height of those trees.

R Hawthorne referred to the map showing the removal of trees to the south through the Woodend Beach Campground. The same 40-50m wide zone was in place. The new footpath would assist.

S Powell asked about the plantings for the final strip. R Hawthorne replied that staff were looking at some native planting in collaboration with TKT. The advantage with natives was they were quick to grow. There would be native planting setbacks along significant tracks. The thick foliage of native plantings discouraged people leaving the track which was a positive, in addition there would be signage over summer to encourage people to use the tracks.

R Hawthorne noted there would be targeted communication with the campground and immediate residential areas. The selected contractor would have a large programme for further consultation.

R Hawthorne advised that advice from the Fire Service was that fire breaks did not need significant change.

In terms of potential mitigation toward eco-climates and eco-systems R Hawthorne highlighted that contractors would work in closely with TKT in particular in consideration of areas that needed special treatment. He noted that properties in excess of 200m from the forest were likely to have minimal effect in relation to the prevailing easterly. He acknowledged there would be a loss of recreation areas for a certain period of time.

S Powell asked if there would be an update for the public as there had been a lot of misinformation. R Hawthorne had drafted an update, which was likely to go out in two weeks. He wanted to ensure issues raised by the Board were covered off. The tender documents would be ready in the next two to three weeks. The contractors could look at other mitigations in their tender documents. The Board would be kept informed.

A Allen asked about communicating with recreational visitors outside of the 9am-5pm time. R Hawthorne advised there would be multiple strategies including broad communication and signage. Particular groups may need to be targeted. Prior to work in the morning contractors would walk through the area to ensure there were no people in the worksite as there was higher risk where machinery was operating.

J Archer asked about the planting of Macrocarpa in future. R Hawthorne explained they would seek independent advice and take a mixed approach to planting. He noted that in the future, there would be a report to Council regarding the longer-term forestry strategy.

It was asked who would undertake the native planting and R Hawthorne advised it would be TKT. There was some money available for native replanting and this would need further discussions with TKT.

S Powell asked if there would be ongoing updates to the Board and R Hawthorne replied yes and that he would schedule in a more regular update.

R Mather thanked R Hawthorne for an informative report and commented that it was good that trucks were using routes away from Pegasus.
A Thompson thanked R Hawthorne for a good presentation commenting he had confidence in the process. He believed the logging trucks in Waikuku would be a significant issue and believed that it was important that the community understood why the trees needed to come down.

S Powell thanked R Hawthorne for his presentation.

6 ADJOURNED BUSINESS
Nil.

7 REPORTS
7.1 Property Lease/Licence Renewals 01 January 2018 to 31 December 2018
– Monese Ball (Property Officer)

C Sargison spoke briefly to the report. The report was provided annually to provide the Community Boards with an overview of which properties were coming up for lease renewal. Those in the spreadsheet were related to this community area. Most were for stock grazing and some related to community groups. The Woodend Toy Library had formally given notice to terminate their lease. Staff had approached the Model Railway Club to use the building however, the building was too small. It was also unsuitable for a meeting room due to its small size. It could be a good off-site library storage area.

Moved A Allen seconded A Thompson

THAT the Woodend-Sefton Community Board:

(a) **Receives** attached report number 180119004342, with spreadsheet 180119004355.

(b) **Notes** the upcoming renewals, status and nature of the lease/licence agreements.

CARRIED

8 CORRESPONDENCE

C Sargison suggested that the Board should consider the future of the Pegasus Community Centre as part of Board’s submission to the Draft LTP. S Powell would work with staff to draft a reply to the Pegasus Residents’ Group.

Moved R Mather seconded A Allen

THAT the Woodend-Sefton Community Board:

(c) **Receives** the letter regarding the Pegasus Community Centre (Trim 180122004798).

Draft Stormwater Drainage Bylaw

(d) **Notes** the letter of support from the Board to the Draft Stormwater Drainage Bylaw 2018 (Trim 171206132459).

(e) **Receives** the acknowledgement of letter of support to the Draft Stormwater Drainage Bylaw 2018 (Trim 180122004953).

NZTA Safe Roads – Ashley to Belfast Safety Improvements

(f) **Notes** the letter to NZTA regarding the proposed safety improvements to State Highway 1 - Ashley to Belfast (Trim 171130130095).

(g) **Receives** the acknowledgement of feedback from Safe Roads regarding the proposed safety improvements to State Highway 1 -
CHAIRPERSON’S REPORT

9.1 Chairperson’s Report for January-February 2018

Moved S Powell seconded J Meyer

THAT the Woodend-Seton Community Board:

(h) Receives report No. 180207011583.

CARRIED

S Powell noted that she queried the state of the road verge after works carried out by City Care and had been reassured that it would be reinstated once work was complete.

MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 7 December 2017 (Trim No. 171129129618)

10.2 Rangiora-Ashley Community Board meeting minutes – 13 December 2017 (Trim No. 171127128450).

10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 20 November 2017 (Trim No. 171116125128)

10.4 Kaiapoi-Tuahiwi Community Board meeting minutes – 18 December 2017 (Trim No. 171218137118)

10.5 Utilities and Roading Activity Management Plans 2018 – Report to Utilities and Roading Committee 12 December 2017 (Trim No. 171122126970).

Moved R Mather seconded J Meyer

THAT the Woodend-Seton Community Board receives the information in items 10.1-10.5.

CARRIED

MEMBERS’ INFORMATION EXCHANGE

11.1 November - December Diary for R Mather, A Allen and J Archer, (Trim No. 180205011236)

11.2 A Allen

- Congratulated staff on quick installation of park run signs and asked if the Board had been acknowledged regarding funding the signs.
- Noted issues with mowing at the Golf Course were ongoing. R Mather advised that the Pegasus Residents’ Group was facilitating a meeting between Council Staff and the Golf Course to address.

11.3 J Archer

- Attended meeting with concerned residents regarding speed on SH1 in vicinity of Sandhills Road. Was concerned that the same issues had been raised 30 years ago and there was still no action, just more consultation. Asked if there was something that the Board could do, and believed that the
Board needed to support the residents’ request for help. Suggested that the Council owed it to the ratepayers to petition NZTA on the matter.

C Sargison suggested that the Board could write to NZTA and ask what the follow up action and timeframe was. There was general agreement from the Board to that action.

11.4 **R Mather**
- Pegasus Residents Group – organising ‘Easter Egg Extravaganza’ in March.
- Acknowledged the passing of Murray Binnie.

11.5 **J Meyer**
- Noted it had been a busy time for Council with the Draft LTP. There were some big decisions but it was a good document to go to the community for consultation.
- Commented on concerns of the residents near Sandhills Road noting that he believed the matter was progressing. It would not be an instant fix however he believed the NZTA Safe Roads Alliance Team were doing a good job. There was a process to follow.
- Asked if the Sefton Hall earthquake repairs had been funded and C Sargison suggested the Board submit for these in the Draft LTP or Annual Plan.

12 **CONSULTATION PROJECTS**
There were no current consultation projects.

C Sargison provided an update on the Draft LTP.

- There would be an All Boards Briefing on Wednesday 7 March prior to commencement of consultation from 9 March through to 9 April.
- The big issue from a community perspective was the Multi-Use Sports Facility.
- Fees and charges for community facilities were changing and a new tutor rate was being introduced. A letter would be sent to those groups advising of the proposed changes.
- The Council had accepted the need for a ‘North Woodend’ community facility. There were no particular other items unique to this ward.

13 **FOSTERING COMMUNITIES**

14 **REGENERATION PROJECTS**

14.1 **Town Centres, Woodend-Pegasus**
Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below:


14.2 **New Arterial Road, Kaiapoi**
Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:

15 BOARD FUNDING UPDATE

15.1 Board Discretionary Grant
Balance as at 12 February 2018: $1,935.97.

15.2 General Landscaping
Balance as at 12 February 2018: $10,533.

C Sargison advised that G Stephens would discuss the General Landscaping Budget at the March meeting and suggested the Board put its mind to potential landscaping projects.

16 MEDIA ITEMS

- Coastal Forestry Harvest
- Rangiora-Woodend Cycleway
- Fitness equipment in Gladstone Park

There was some discussion regarding Facebook page etiquette.

17 QUESTIONS UNDER STANDING ORDERS

18 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING
The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 12 March 2018 at the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.35pm

CONFIRMED

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Chairperson

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Date