WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY AND RECREATION COMMITTEE
HELD IN THE COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA, ON TUESDAY
19 APRIL 2016 AT 1.00PM

PRESENT

Councillor W Doody (Chairperson), Councillors R Brine, P Allen (from 1.04pm), and J Meyer

IN ATTENDANCE

Councillors K Barnett (from 1.03pm)
Messrs J Palmer (Chief Executive), C Sargison (Manager Community and Recreation, S Milne (Aquatic Facilities Manager), Mrs P Ashbey (Libraries Manager) and Mrs A Smith (Committee Advisor).

1. APOLOGIES

Apologies were received and sustained from Mayor Ayers (attending Zone 5 and 6 meeting) and Councillor C Faass.

2. CONFLICTS OF INTEREST

No conflicts of interest were recorded.

The Meeting adjourned at 1.02pm and reconvened at 1.04pm.

3. CONFIRMATION OF MINUTES

3.1. Minutes of a meeting of the Community and Recreation Committee held on Tuesday 23 February 2016

Moved Councillor Meyer seconded Councillor Brine

THAT the Community and Recreation Committee

(a) Confirms as a true and correct record the minutes of a meeting of the Community and Recreation Committee held on Tuesday 23 February 2016.

CARRIED

4. MATTERS ARISING

There were no matters arising.

5. PRESENTATION / DELEGATION

There were no presentations or delegations.
6. **REPORTS**

**Community Development**

6.1. **Community Safety Update – Tessa Sturley (Community Team Leader)**

Mr Sargison presented this report on behalf of Mrs Sturley, providing an update on the key Community Safety activities for the first quarter of 2016. This included confirmation of the additional 12 months funding from Ministry of Health to support injury prevention coordination. This will take funding through to 30 June 2017, at which time the Ministry have advised that it does not intend to renew the Agreement. Mr Sargison spoke on other funding options that staff are pursuing, including ACC who have committed to work with the Safer Communities.

Councillor Barnett, asked if there could be information provided on what initiatives that the Council is doing for the aging population. Mr Sargison noted there is some initiatives that involve the library jointly with the community team staff.

Moved Councillor Allen  seconded Councillor Meyer

**THAT the Community and Recreation Committee**

(a) **Receives** report No 160408031009

(b) **Notes** that Ministry of Health have granted an additional 12 months of full funding to support Community-led injury prevention coordination. This equates to $114,000.

(c) **Notes** the comments from the Safe Communities Foundation on the Safe Community Coalition Survey.

**CARRIED**

Councillor Allen noted that the Safer Community Steering Group was reformed approx. 18 months ago. The results of the 2015 Self-Assessment Coalition Survey Report attached to the report, shows that there is an improvement in the overall average response scores since the previous survey in 2013. This is scored in categories and the most significant improvements were in areas such as leadership, administration and management, noting there is room across all these criteria for improvement. The intention is to get representations from all age groups in the steering group. Councillor Allen said that a lot of the work of the community team goes unsung, but it does need to be noted and congratulated the team.

**Community Facilities, Aquatic Centres, Libraries and Museums**

6.2. **Aquatic Facilities Update - Stewart Milne (Aquatic Facilities Manager)**

Mr Stewart Milne spoke to the report updating the committee on the aquatic facilities attendances and budget results for this financial year. The closing dates for Dudley Park Aquatic Centre in June were noted.

Following a question from Councillor Allen, Mr Sargison noted that the financials included in this report are not a full financial report, rather it is a basic operational figures. Figures now come through the TechOne system. Councillor Allen questioned depreciation and how this is funded
and if this is included in the figures; following some consultation, Mr Palmer advised that the total operating expenses (as at end of February) includes both depreciation and internal interest (approx. $400,000 is interest and $260,000 is depreciation.). An explanation of the depreciation funding being ring-fenced was provided to members.

Regarding the replacement of the skylights at Dudley Pool, it was asked if it was unavoidable that these have to be replaced in winter, which is quite disruptive to the pool operation. Mr Sargison said it was hoped to get this done before winter, but this is the soonest that it could be completed. It is not possible to have this done while the pool is operating, with safety issues and the loss of heat to be considered. Some piping changes need to be undertaken also with the new brand of skylight to be installed.

Moved Councillor Allen seconded Councillor Meyer

**THAT** the Community and Recreation Committee

(a) **Receives** Report No. 160407030534.
(b) **Notes** the Aquatic Facilities year to date achievement against key performance indicators.
(c) **Notes** the 2015/16 financial year customer service initiatives/improvements implemented during the July to February period.
(d) **Circulates** this report to the Boards for their information.

CARRIED

Councillor Allen accepts the need to replace the skylights for health and safety reasons.

6.3. **Library Update – Phillippa Ashbey (Libraries Manager)**

Mrs Ashbey presented this report and spoke on the positive result of the investment of RFID.

Work has been done on the Pearson Park plan and this will make a very tidy library to be used while the upgrades and additions to be Oxford Service Centre are undertaken. Councillor Doody expressed thanks to Craig and Phillippa on the work that has been done with accommodating the library while the new facility is built.

Councillor Allen questioned how depreciation is handled on the book stock of the Council. Mr Palmer noted that the spend every year on renewals is the same as depreciation. Mr Sargison added that when capital expenditure for particular genre each year, and the shelf life of these books is taken into account, and depreciation is calculated on this. The next LTP will include a review of how the Council book stock is going. It was noted that there previously had been a resource of print references available, but these are now available in electronic form. Mrs Ashbey noted there is very comprehensive reporting available now, which can show the usage by the material used and users and annual spending is adjusted each year based on this information. Information on the profiles of the collection are much more precise now than was previously available.
THAT the Community and Recreation Committee

(a) Receives report No. 160408031028

(b) Notes that RFID (Radio Frequency Identification) technologies have delivered significant improvements to the level of customer service at the Waimakariri Libraries.

(c) Notes the design for the exterior of the remodelled Oxford Library and Service Centre and the interior layout.

(d) Circulates the report to the Boards for their information.

CARRIED

Councillor Meyer thanked Mrs Ashbey for the positive presentation.

7. MATTER REFERRED FROM KAIAPOI COMMUNITY BOARD

7.1. Kaiapoi Public Boat Ramp Provision – Craig Sargison (Manager Community and Recreation)

(refer to report no. 160407030549 to the Kaiapoi Community Board meeting of 18 April 2016)

Mr Sargison spoke to this report which was considered by the Kaiapoi Community Board last night (18 April), and circulated an updated attachment to the report, with an old ramp to be removed in the picture. This plan proposes that the existing level of access at Askeaton remains and this will be reviewed after a three year period. Once the Red Zone Plan is confirmed, Council will look at doing some work on access over the stop bank to Askeaton. The Riverbank Steering Group have spent some time considering the boat ramp access. Mr Sargison provided some detail on the proposed plan, including the realigned stopbank and new path. There has been no prices sought yet for the pontoons, but some advice has been sought by the Riverbank Steering Group on the feasibility of having them, (it is planned to have another pontoon further up the river).

Councillor Allen asked was the Council contributing to the cost of the Coastguard ramp. Mr Sargison noted that the Coastguard were funding this ramp, there will be no set fee for users, but intend having a donation box. The Council will be responsible for maintaining the road.

Moved Councillor Meyer seconded Councillor Doody

THAT the Community and Recreation Committee:

(a) Receives report N° 160407030549

(b) Approves the plan for Kaiapoi Wharf Boat Ramp Access (Trim: 160407030536)

(c) Notes the intention to have boat ramps available for community use at Kaiapoi, one being the Coastguard Ramp at Kaiapoi Wharf and the other being the existing ramp at Askeaton.
(d) **Notes** that the continuing provision of Askeaton Boat Ramp is dependent on the outcome of the approved Red Zone Recovery Plan in relation to vehicle access to the ramp.

(e) **Approves** the retention of the current level of service at the Askeaton ramp, subject to the outcome of the Red Zone Recovery Plan and to review the usage of it after a three year period.

CARRIED

Councillor Meyer encouraged members to visit the area and walk down from the bridge, noting the extra space and recreation area in the plan. The Kaiapoi Community Board supported this plan unanimously. Councillor Meyer noted the support of the Coastguard to the Kaiapoi community. This ramp access will be a plus for the town of Kaiapoi and thanks were extended to Craig Sargison and the staff involved in this process so far.

8. MINUTES FOR INFORMATION

8.1. Minutes of the Indoor Court Facilities Steering Group meeting of 18 March 2016

Mr Sargison noted that it is planned to have a briefing to the Council on the work that has been undertaken so far from the Working Group. A date will be set in due course for this briefing.

Moved Councillor Doody seconded Councillor Meyer

(a) **THAT** the minutes in Item 7.1 be received for information.

CARRIED

9. PORTFOLIO UPDATES

9.1. Greenspace (Parks Reserves and Sports Grounds) – Cr Robbie Brine

Nothing to add.

9.2. Community Facilities (including Aquatic Centres, Halls, Libraries and Museums) – Cr Wendy Doody

Councillor Doody noted that matters have already been considered by the committee during the meeting.

9.3. Community Development – Cr Peter Allen

Councillor Allen recently attended the forum on social housing in Wellington, Coordinated by Local Government New Zealand. CHIPS (Community Housing Providers) is bidding for social housing stock and there are a number of these around the country (currently only people who are eligible for rental subsidy can use Council social housing). This caused considerable discussion and Councillor Allen says this places more pressure on local government to provide community housing. Discussion on Housing Trust took place, Trusts can include councillors, but they may not be the majority membership of a Trust. There was also discussion on Councils not budgeting for depreciation on housing stock.
and then adding this cost onto rentals. Councillor Allen believes the Council needs to consider its role in social housing.

10. **QUESTIONS**

There were no questions.

11. **URGENT GENERAL BUSINESS**

There was no urgent general business.

There being no further business, the meeting closed at 2.20pm.

CONFIRMED

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Chairperson

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Date