MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE OHOKA HALL MILL ROAD, OHOKA, ON WEDNESDAY, 2 SEPTEMBER 2026, AT 6.30PM.

PRESENT

S Barkle (Chairperson), T Robson (Deputy Chairperson), M Brown, T Fulton, W Godfrey, N Mealings and P Merrifield.

IN ATTENDANCE

C Genet (General Manager Finance and Business Support), C Fowler-Jenkins (Governance Support Officer).

There were two members of the public present.

1. APOLOGIES

Moved: S Barkle Seconded: T Robson

THAT Oxford-Ohoka Community Board:

(a) **Receives** and sustains an apology for absence from R Harpur.

CARRIED

2. PUBLIC FORUM

2.1. **Bus Parking High Street** - Donna and Daryl Hughes

D Hughes advised that she and her husband owned the heritage Category B-listed property at 153 High Street, Oxford. She raised concerns regarding buses being parked behind the Allied self-service service station since March 2026, following the relocation of Transit New Zealand's bus parking operations.

D Hughes reported that up to eight buses were using the site, resulting in increased traffic volumes and safety concerns. She noted that buses were required to reverse across two traffic lanes to access the property and stated that this was occurring without spotters, despite assurances that spotters would be present. Concerns were also expressed that drivers were concentrating on maneuvering vehicles into the parking area rather than monitoring surrounding traffic conditions. In addition, buses were reportedly required to double-park when service station customers were using the fuel pumps.

D Hughes advised that the frequent acceleration and deceleration associated with up to 16 bus movements per day were having an adverse effect on their heritage property, which lacked modern foundations. She further noted that diesel fumes were regularly noticeable within the residence. D Hughes further advised that discussions with Transit New Zealand had indicated that the arrangement was intended to be temporary while an alternative parking site was identified; however, no progress had been made in securing an alternative location. Further concerns were raised that the current parking area was operating without the necessary resource consent, was located within a residential zone, and was recorded by the Council as a potentially contaminated former Hazardous Activities and Industries List (HAIL) site.

T Fulton queried the extent of engagement with the service station owner and sought D Hughes' views on the positioning of the fuel pumps and the practice of reversing buses towards them. D Hughes responded that buses were difficult to maneuver due to significant blind spots and considered that they should not have been reversed in such circumstances. She believed that requiring buses to reverse through the service station forecourt, which also functioned as a pedestrian pathway, created an additional safety risk.

D Hughes further noted that the fuel pumps lacked adequate protection, with only a single bollard located at each end, which did not provide full protection for the pumps. She advised that the property owner leased the site to Allied and appeared unconcerned about the situation, provided the lease continued to generate income.

N Mealings enquired about the number of vehicle movements associated with the buses. D Hughes advised that eight buses were operating from the site, with each bus undertaking at least one return trip in the morning and one return trip in the afternoon. She also noted that additional trips occasionally occurred during weekends and school holiday periods.

Moved: T Robson Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

(a) **Requests** staff to look into the consent status of the property.

CARRIED

3. CONFLICTS OF INTEREST

Item 7.1 – T Fulton declared a conflict of interest as the Chairperson of the Wolffs Road Footbridge Society Inc.

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Oxford-Ohoka Community Board – 5 August 2026

Moved: S Barkle Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

(a) **Confirms,** as a true and accurate record, the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 5 August 2026.

CARRIED

4.2. Matters Arising (From Minutes)

There were no matters arising.

5. DEPUTATIONS AND PRESENTATIONS

Nil.

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1. Applications to the Oxford-Ohoka Community Board's 2026/27 Discretionary Grant Fund – T Kunkel (Governance Team Leader)

C Fowler-Jenkins spoke to the report and noted that the Swannanoa Community Hall had requested funding of $500 towards the creation of a history board to document and display the history of both the Swannanoa community and the Community Hall. She advised that the application indicated that only 20% of beneficiaries would be from the Oxford-Ohoka

Ward. The application, therefor, did not meet the Board's Discretionary Funding Criteria, which limited grant funding to projects primarily located within the Board area or those that directly benefited residents of the ward.

The application from the Wolffs Road Footbridge Society Inc was withdrawn.

Moved: N Mealings Seconded: S Barkle

THAT the Oxford-Ohoka Community Board:

(a) **Receives** report No. 260820246245.

(b) **Approves** a grant of $500 to the Swannanoa Community Hall towards the creation of a history board.

(c) **Notes** that the application for grant funding from the Wolffs Road Footbridge Society Inc towards its incorporation expenses and logo design was withdrawn by the Chairperson of the Society.

CARRIED

N Mealings supported the motion and disputed the view that the hall primarily benefited users from outside the Oxford-Ohoka Ward, noting that it was a community-owned asset available to all Waimakariri residents. She observed that utilisation of the Swannanoa Community Hall contributed to its financial sustainability and benefitted the wider community. N Mealings considered that, if the estimated proportion of users from outside the ward was correct, this further reinforced the importance of supporting the facility. She also noted that the hall attracted visitors to the Oxford-Ohoka Ward, which could provide benefits for local businesses and organisations. In addition, she advised that the Swannanoa Community Hall and that the organisation had not previously applied to the Board for funding.

S Barkle believed that preserving Swannanoa's history was important and agreed that the Swannanoa Community Hall was a valuable community asset. She commented that the Swannanoa Domain was also well used by the community and considered that promoting and recording the history of the area was worthwhile, particularly as local history could easily be lost or forgotten over time. S Barkle, therefore, supported the motion.

T Fulton commented that his parents had been involved with the Swannanoa Community Hall Committee for many years. He noted that the hall was locally managed and operated for the benefit of the local community. He further observed that the organisation had never previously sought assistance from the Board and advised that he fully supported the motion.

8. CORRESPONDENCE

8.1. Letter to Minister Chris Bishop regarding the Fast Track Process

Moved: P Merrifield Seconded: T Robson

THAT the Oxford-Ohoka Community Board:

(a) **Receives** the Letter to Minister Chris Bishop regarding the Fast Track Process (Trim: 260825251585).

CARRIED

9. CHAIRPERSON'S REPORT

9.1. Chairperson's Report for August 2026

- Assisted P and N Bodger with planting at the Wards Road walkway. P Bodger had expressed an interest in assisting with planting initiatives at the Mandeville Sports Centre.
- Submitted a nomination for the 2026 Waimakariri Community Service Awards.
- Continued work relating to the Woodstock Quarries Landfill proposal, which had required a significant amount of time during the month. Reviewed the consent conditions and management plans and provided feedback to the relevant parties. Copies of the feedback had been circulated to Board members. It was noted that the suggested amendments would be considered by the parties involved, with further discussions to be held to reach an agreed set of joint conditions for filing with the Court. Should agreement not be reached, the applicant would file its proposed conditions, while parties not in agreement would file their own proposed conditions together with supporting reasons.
- Attended a Council briefing.
- Attended the second and third sessions of Cultural Training. The training focused on fundamental sounds and concepts of Te Reo Māori and included learning about the origins of Māori in the local area.
- Attended the presentation of the Ohoka Development petition to Mayor Dan Gordon and Labour MP D Rosewarne. It was noted that D Rosewarne subsequently presented the matter in Parliament, raising concerns regarding the level of community engagement and the potential impacts of the proposed subdivision, including the view that costs would ultimately fall on ratepayers. It was further noted that the response given was that conditions would require the developer to fund infrastructure. However, concern was expressed that this would not address the longer-term impacts of the development or the additional costs associated with servicing infrastructure in a location removed from existing urban areas. The view was expressed that the proposed Ohoka Development represented urban sprawl rather than a well-functioning urban environment.
- Wrote to the Minister for RMA Reform, the Hon C Bishop, regarding the Fast-track process and concerns about the lack of community engagement. The correspondence referenced the proposed Ohoka Development and the exclusion of relevant groups, including the Community Board and the Ohoka Residents' Association. It was noted that both groups had extensive knowledge of the proposal, had been involved since the first plan change hearing, and should have been included in the current process.

Moved: N Mealings Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

(a) **Receives** the verbal report from the Oxford-Ohoka Community Board Chairperson.

CARRIED

10. MATTERS FOR INFORMATION

10.1. Woodend-Sefton Community Board Meeting Minutes 10 August 2026.

10.2. Rangiora-Ashley Community Board Meeting Minutes 12 August 2026.

10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 17 August 2026.

10.4. Review of Gambling (Class 4) Venue Policy and Totalisator Agency Board Policy – Draft Policies for Formal Public Consultation – Report to Council Meeting 4 August 2026 – Circulates to all Boards.

10.5. Health, Safety and Wellbeing Report June 18 2026 to July 20 2026 – Report to Council Meeting 4 August 2026 – Circulates to all Boards.

10.6. Adoption and Submission of North Canterbury Council Head Start Proposal – Report to Council Meeting 5 August 2026 – Circulates to all Boards.

10.7. Waimakariri Biodiversity Trust Deliverables for 2025/26 – Report to Utilities and Roading Committee Meeting 11 August 2026 – Circulates to all Boards.

10.8. Provision of Natural Burials Through a 24-Month Trial at Cust-West Eyreton Cemetery – Report to Community and Recreation Committee Meeting 18 August 2026 – Circulates to all Boards.

Moved: S Barkle Seconded: T Robson

THAT the Oxford-Ohoka Community Board:

(a) **Receives** the information in Items 10.1 to 10.9.

CARRIED

11. MEMBERS' INFORMATION EXCHANGE

T Fulton

- Reported on matters relating to Experience Oxford.
- Provided an update on the Oxford Health and Fitness Centre Trust, noting that a Brain Day Quiz fundraiser had been scheduled for 13 September from 3.00 pm to 5.00 pm to support general gym maintenance.
- Advised that a member of the Pearson Park Advisory Group had indicated that the Oxford Farmers' Market would like additional shelters installed along the western hedge. It was noted that representatives of the Farmers' Market had been encouraged to attend the upcoming Pearson Park Advisory Group meeting to discuss the matter.
- Reported that the Oxford Men's Shed was keen to commence work on railway signs for East Oxford and Ohoka.
- Provided an update on drainage matters in the Mandeville and Swannanoa areas, noting that various discussions had been held with Swannanoa residents in the No. 10 Road area regarding drainage works. It was further noted that it was positive to see roadside drainage improvements being undertaken along North Eyre Road between Browns Road and Two Chain Road.
- Reminded members of the Ohoka Stream survey and report concerning the condition of the stream and proposed works.
- Attended the Waimakariri Access Group Annual General Meeting.
- Attended the Youth Future Expo.
- Advised that recent developments relating to Pegasus, together with the Ohoka petition and associated protests, were being closely monitored.

T Robson

- Attended the Oxford Promotions monthly meeting.
- Attended the Oxford Community Trust meeting, where the Trust expressed its appreciation to the Community Board for its grant contribution towards the purchase of a tablet.
- Reported feedback received from a resident regarding tactile paving and footpaths within Oxford. Ongoing concerns were raised about the poor condition of the footpath on Main Street adjacent to Pearson Park, as well as the need for the tactile pavers to be replaced, as they had become significantly worn and were no longer functioning effectively.

N Mealings

- Provided an update on the Solid Waste Portfolio, noting that the Waste Management and Minimisation Plan was out for public consultation. It was noted that one of the matters under consultation was whether there was support for extending the existing kerbside waste collection service to additional areas of Ohoka, Mandeville and Swannanoa. Feedback was also being sought on whether residents would support the introduction of a green bin collection service. Members were advised that further information was available on the Council's Let's Talk webpage.
- Attended the Ohoka Bush monthly working bee, which was held on the first Sunday of each month between 9.00 am and 11.00 am at the Ohoka Domain near the Gatekeeper's Lodge.
- Attended the Mandeville Sports Club Board meeting. It was reported that there had been an attempted break-in at the Waimakariri Dog Training Club shed. The severe frost experienced in August had resulted in a burst water pipe, which highlighted a weakness in resilience rather than water supply. It was further noted that the appointment of a new local caterer was imminent. Ongoing issues were also reported regarding dogs, including owners failing to remove dog waste and allowing dogs into restricted areas.
- Provided an update on the Waimakariri Youth Council, noting that it had successfully held a clean-up day at the Waimakariri River, accessed from Harris Road. A strong turnout had resulted in the collection of two skip bins of rubbish, much of which could have been diverted from landfill. It was also noted that nominations for the Youth Service Awards remained open until 6 September.
- Attended the petition handover relating to the Ohoka Fast-track application. It was noted that the Mayor, S Barkle and several local residents had attended the handover of a petition to local MP Dan Rosewarne, requesting that the proposed Ohoka development be removed from the Fast-track process. While the online petition remained open until the end of the day, it had received more than 3,100 signatures at the time of the handover.
- Attended and assisted with judging performances at the 30th anniversary Ohoka School *Stars in Their Eyes* fundraising event. It was noted that the competition had been closely contested, with only one point separating the performances. The event was considered successful in raising funds for the school.

P Merrifield

- Greypower Meeting, they had a new Chairperson, David Moffit. He was very driven and wanted to up the profile of the group and get more members.

M Brown

- Attended the Oxford Health Advisory Group meeting. It was reported that the Oxford Hospital had a maximum capacity of 10 beds, with patients also being referred from outside the district. At the time of the meeting, eight of the 10 beds were occupied. It was further noted that the community would be provided with an update in November on feedback received regarding the future of the hospital.
- Reported concerns that splitter islands installed within the Board's ward were experiencing ongoing damage.
- Provided an update on the Oxford Medical Centre project, noting that the design phase had been completed and that a project management company had been engaged to undertake the detailed design phase prior to the project being tendered for construction. It was further reported that meetings had been held with neighbouring property owners and that applications for the necessary resource consents had been lodged with the Waimakariri District Council and Environment Canterbury. The facility was expected to be operational by April 2028.

S Barkle asked whether funding had been secured for the construction of the Oxford Medical Centre. M Brown advised that the organisation had sufficient reserves and that two or three banks had expressed interest in providing finance, as they were seeking to expand their health sector lending portfolios. He noted that the project was estimated to cost between $6.5 million and $7.5 million. M Brown further advised that the proposed facility had been designed to accommodate future growth and, while it would be larger than current requirements, it was being built with the long-term needs of the community in mind.

12. CONSULTATION PROJECTS

12.1. **Draft Community Outcomes 2026**
https://letstalk.waimakariri.govt.nz/draft-community-outcomes
Consultation closed on Friday 18 September 2026.

12.2. **Waimakariri Youth Council Future Voices Survey**
https://letstalk.waimakariri.govt.nz/waimakariri-youth-council-future-voices-survey
Consultation closed on Friday 25 September 2026.

The Board noted the Consultation Projects.

13. BOARD FUNDING UPDATE

13.1. **Board Discretionary Grant**
Balance as at 27 August 2026: $7,384.

13.2. **General Landscaping Fund**
Balance as at 27 August 2026: $14,800.

The Board noted the Funding Updates.

14. MEDIA ITEMS

- Youth Service Awards nominations open till Sunday 6 September 2026.
- Waste Minimisation Management Plan consultation.
- Community outcomes consultation.
- Waimakariri Youth Council Future Voices Survey consultation.

15. QUESTIONS UNDER STANDING ORDERS

Nil.

16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

17. NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board was scheduled for 6.30pm, Wednesday 7 October 2026 at the West Eyreton Hall.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 8:38PM.

CONFIRMED



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Chairperson

4 November 2026

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Date